

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING ORDINANCE NO.)
92-449B REVISING THE FY 1992-93 BUDGET)
AND APPROPRIATIONS SCHEDULE FOR)
THE PURPOSE OF TRANSFERRING)
APPROPRIATIONS WITHIN THE SOLID)
WASTE REVENUE FUND AND THE)
REHABILITATION AND ENHANCEMENT)
FUND)

ORDINANCE NO. 93-502
Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1992-93 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

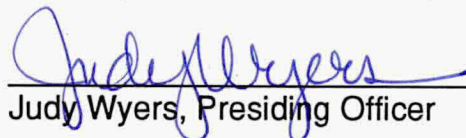
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS:

1. That Ordinance No. 92-449B, Exhibit B, FY 1992-93 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance transferring \$75,000 from the Solid Waste Revenue Fund, Operations division materials & services category to personal services; transferring \$4,080 from the Planning and Technical Services division and \$7,500 from the Waste Reduction division to capital outlay in the Solid Waste Revenue Fund, General Account; and transferring \$22,000 from the Forest Grove Account to the Oregon City Account in the Rehabilitation and Enhancement Fund.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet program costs and to comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 24th day of June, 1993.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

**Exhibit A
Ordinance No. 93-502**

FISCAL YEAR 1992-93	ACCT #	DESCRIPTION	ADOPTED BUDGET		REVISION		PROPOSED BUDGET	
			FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND: Operating Account (Operations)								
<u>Personal Services</u>								
	511121	SALARIES-REGULAR EMPLOYEES (full time)						
		Facilities Superintendent	1.00	55,620		0	1.00	55,620
		Sr. Solid Waste Planner	1.00	47,508		0	1.00	47,508
		Assoc. Management Analyst	1.00	39,081		0	1.00	39,081
		Facilities Mgmt Project Coordinator	3.00	105,190		0	3.00	105,190
		Hazardous Waste Specialist	5.00	151,343		0	5.00	151,343
		Site Manager II	1.00	37,548		0	1.00	37,548
		Site Manager I	2.00	64,877		0	2.00	64,877
	511221	WAGES-REGULAR EMPLOYEES (full time)						
		Hazardous Waste Technician	17.00	322,412		0	17.00	322,412
		Scalehouse Technician	14.00	300,191		0	14.00	300,191
	511225	WAGES-REGULAR EMPLOYEES (part time)						
		Scalehouse Technician	2.15	47,336		0	2.15	47,336
	511231	WAGES-TEMPORARY EMPLOYEES (full time)						
		Temporary	1.00	28,233		0	1.00	28,233
	511235	WAGES-TEMPORARY EMPLOYEES (part time)						
		Temporary		0	2.50	63,000	2.50	63,000
	511400	OVERTIME		62,500		5,000		67,500
	512000	FRINGE		492,557		7,000		499,557
	Total Personal Services		48.15	1,754,396	2.50	75,000	50.65	1,829,396
<u>Materials & Services</u>								
	521100	Office Supplies		15,361		0		15,361
	521110	Computer Software		8,000		0		8,000
	521220	Custodial Supplies		1,804		0		1,804
	521260	Printing Supplies		7,401		0		7,401
	521290	Other Supplies		96,258		0		96,258
	521400	Fuels & Lubricants		5,500		0		5,500
	521530	Maintenance & Repairs Supplies-Vehicles		2,500		0		2,500
	521540	Maintenance & Repairs Supplies-Equipment		114,300		0		114,300
	523900	Freight In		1,900		0		1,900
	524130	Promotion/Public Relations		13,900		0		13,900
	524190	Misc. Professional Services		606,467		0		606,467
	524210	Data Processing Services		55,000		0		55,000
	525110	Utilities-Electricity		27,000		0		27,000
	525120	Utilities-Water & Sewer		48,000		0		48,000
	525610	Maintenance & Repairs Services-Building		18,000		0		18,000
	525620	Maintenance & Repairs Services-Grounds		2,000		0		2,000
	525630	Maintenance & Repairs Services-Vehicles		2,500		0		2,500
	525640	Maintenance & Repairs Services-Equipment		150,250		0		150,250
	525710	Equipment Rental		4,100		0		4,100
	525733	Operating Lease Payments-Other		120,000		0		120,000
	526200	Ads & Legal Notices		4,580		0		4,580
	526310	Printing Services		35,700		0		35,700
	526410	Telephone		37,540		0		37,540
	526420	Postage		1,000		0		1,000
	526500	Travel		12,725		0		12,725
	526610	Disposal Operations		7,684,159		0		7,684,159
	526611	Disposal Operations-Transportation		10,858,637		0		10,858,637
	526612	Disposal Operations-Landfill Disposal		18,837,873		(75,000)		18,762,873
	526613	Disposal Operations-Hazardous Material		974,400		0		974,400
	526800	Training, Tuition, Conferences		61,205		0		61,205
	526910	Uniform Supply & Cleaning Services		74,000		0		74,000
	528100	License, Permits, Payments to Other Agencies		20,875		0		20,875
	Total Materials & Services			39,902,935		(75,000)		39,827,935
	TOTAL EXPENDITURES		48.15	41,657,331	2.50	0	50.65	41,657,331

**Exhibit A
Ordinance No. 93-502**

ACCT #	DESCRIPTION	ADOPTED BUDGET		REVISION		PROPOSED BUDGET	
		FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:Operating Account (Waste Reduction)							
Total Personal Services		9.50	526,503	0.00	0	9.50	526,503
<u>Materials & Services</u>							
521100	Office Supplies		1,200		0		1,200
521240	Graphics/Reprographic Supplies		15,800		0		15,800
521290	Other Supplies		9,000		0		9,000
521291	Packaging Materials		550		0		550
521293	Promotion Supplies		500		0		500
521310	Subscriptions		1,610		0		1,610
521320	Dues		675		0		675
524190	Misc. Professional Services		747,000		(7,500)		739,500
526200	Ads & Legal Notices		2,000		0		2,000
526310	Printing Services		25,500		0		25,500
526320	Typesetting & Reprographics Services		5,050		0		5,050
526440	Delivery Service		300		0		300
526500	Travel		6,950		0		6,950
526800	Training, Tuition, Conferences		4,000		0		4,000
528100	License, Permits, Payments to Other Agencies		778,313		0		778,313
529500	Meetings		17,400		0		17,400
Total Materials & Services			1,615,848		(7,500)		1,608,348
TOTAL EXPENDITURES		9.50	2,142,351	0.00	(7,500)	9.50	2,134,851

SOLID WASTE REVENUE FUND:Operating Account (Planning and Technical Services)

Total Personal Services		6.08	331,444	0.00	0	6.08	331,444
<u>Materials & Services</u>							
521100	Office Supplies		50		0		50
521110	Computer Software		4,080		(4,080)		0
521111	Computer Supplies		152		0		152
521240	Graphics/Reprographic Supplies		1,560		0		1,560
521260	Printing Supplies		1,300		0		1,300
521310	Subscriptions		1,112		0		1,112
521320	Dues		835		0		835
524190	Misc. Professional Services		433,941		0		433,941
525640	Maintenance & Repairs Services-Equipment		675		0		675
525740	Capital Lease Payments-Furniture & Equipment		12,781		0		12,781
526200	Ads & Legal Notices		1,020		0		1,020
526310	Printing Services		13,900		0		13,900
526320	Typesetting & Reprographics Services		1,040		0		1,040
526410	Telephone		85		0		85
526420	Postage		3,120		0		3,120
526500	Travel		7,940		0		7,940
526800	Training, Tuition, Conferences		5,160		0		5,160
529500	Meetings		1,040		0		1,040
Total Materials & Services			489,791		(4,080)		485,711
TOTAL EXPENDITURES		6.08	821,235	0.00	(4,080)	6.08	817,155

**Exhibit A
Ordinance No. 93-502**

FISCAL YEAR 1992-93		ADOPTED BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE REVENUE FUND:General Account							
<u>Capital Outlay</u>							
BUDGET AND FINANCE							
571500	Purchases-Office Furniture & Equipment		25,000		11,580		36,580
OPERATIONS							
571400	Purchases-Equipment & Vehicles.		85,500		0		85,500
571500	Purchases-Office Furniture & Equipment		3,000		0		3,000
574571	Const. Work/Materials-Final Cover & Imp.		110,000		0		110,000
WASTE REDUCTION							
574520	Construction - Buildings and Related		80,000		0		80,000
ADMINISTRATION							
571500	Purchases-Office Furniture & Equipment		5,778		0		5,778
PLANNING & TECHNICAL SERVICES							
571500	Purchases-Office Furniture & Equipment		4,640		0		4,640
RECYCLING INFORMATION AND EDUCATION							
571500	Purchases-Office Furniture & Equipment		6,075		0		6,075
METRO SOUTH							
574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		230,000		0		230,000
METRO CENTRAL IMPROVEMENTS							
574130	Engineering Services		45,000		0		45,000
574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		65,000		0		65,000
COMPOST FACILITY							
574520	Const. Work/Materials-Bldgs, Exhibits & Rel.		400,000		0		400,000
Total Capital Outlay			1,059,993		11,580		1,071,573
Total Requirements			1,059,993		11,580		1,071,573
SOLID WASTE REVENUE FUND:General Expenses							
Total Interfund Transfers			4,792,924		0		4,792,924
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		5,615,623		0		5,615,623
599990	Unappropriated Fund Balance		7,884,666		0		7,884,666
Total Contingency and Unappropriated Balance			13,500,289		0		13,500,289
TOTAL REVENUE FUND EXPENDITURES		100.78	114,843,633	2.50	0	103.28	114,843,633

**Exhibit A
Ordinance No. 93-502**

FISCAL YEAR 1992-93		ADOPTED BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
REHABILITATION & ENHANCEMENT FUND							
<u>Materials & Services</u>							
NORTH PORTLAND ENHANCEMENT ACCOUNT							
524190	Misc. Professional Services		100,000		0		100,000
526200	Ads & Legal Notices		500		0		500
526310	Printing Services		560		0		560
526420	Postage		1,000		0		1,000
526800	Training, Tuition, and Conferences		500		0		500
529500	Meetings		360		0		360
COMPOSTER ENHANCEMENT ACCOUNT							
524190	Misc. Professional Services		65,500		0		65,500
526200	Ads & Legal Notices		500		0		500
526310	Printing Services		625		0		625
526420	Postage		1,000		0		1,000
METRO CENTRAL ENHANCEMENT ACCOUNT							
524190	Misc. Professional Services		240,000		0		240,000
526200	Ads & Legal Notices		500		0		500
526310	Printing Services		560		0		560
526420	Postage		1,000		0		1,000
FOREST GROVE ACCOUNT							
528100	License, Permits, Payments to Other Agencies		79,274		(22,000)		57,274
OREGON CITY ACCOUNT							
528100	License, Permits, Payments to Other Agencies		163,876		22,000		185,876
Total Materials & Services			655,755		0		655,755
Total Interfund Transfers			47,615		0		47,615
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency		200,000		0		200,000
599990	Unappropriated Balance		1,871,968		0		1,871,968
Total Contingency and Unappropriated Balance			2,071,968		0		2,071,968
TOTAL EXPENDITURES			2,775,338		0		2,775,338

NOTE: THE ADOPTED BUDGET COLUMN SHOWN IN THIS ACTION ASSUMES ADOPTION OF ORDINANCE NO. 93-496

EXHIBIT B
SCHEDULE OF APPROPRIATIONS
Ordinance No: 93-502

	Current Appropriations	Revision	Proposed Appropriations
SOLID WASTE REVENUE FUND			
Administration			
Personal Services	460,937	0	460,937
Materials & Services	133,709	0	133,709
Subtotal	594,646	0	594,646
Budget and Finance			
Personal Services	412,392	0	412,392
Materials & Services	1,079,368	0	1,079,368
Subtotal	1,491,760	0	1,491,760
Operations			
Personal Services	1,754,396	75,000	1,829,396
Materials & Services	39,902,935	(75,000)	39,827,935
Subtotal	41,657,331	0	41,657,331
Engineering & Analysis			
Personal Services	654,317	0	654,317
Materials & Services	163,075	0	163,075
Subtotal	817,392	0	817,392
Waste Reduction			
Personal Services	526,503	0	526,503
Materials & Services	1,615,848	(7,500)	1,608,348
Subtotal	2,142,351	(7,500)	2,134,851
Planning & Technical Services			
Personal Services	331,444	0	331,444
Materials & Services	489,791	(4,080)	485,711
Subtotal	821,235	(4,080)	817,155
Recycling Information and Education			
Personal Services	308,073	0	308,073
Materials & Services	232,700	0	232,700
Subtotal	540,773	0	540,773
Debt Service Account			
Debt Service	2,754,458	0	2,754,458
Subtotal	2,754,458	0	2,754,458
Landfill Closure Account			
Materials & Services	16,210,481	0	16,210,481
Subtotal	16,210,481	0	16,210,481
Construction Account			
Capital Outlay	1,090,000	0	1,090,000
Subtotal	1,090,000	0	1,090,000
Renewal and Replacement Account			
Capital Outlay	540,000	0	540,000
Subtotal	540,000	0	540,000

EXHIBIT B
SCHEDULE OF APPROPRIATIONS
Ordinance No. 93-502

	Current Appropriations	Revision	Proposed Appropriations
SOLID WASTE REVENUE FUND (continued)			
General Account			
Capital Outlay	1,059,993	11,580	1,071,573
Subtotal	1,059,993	11,580	1,071,573
Master Project Account			
Materials & Services	615,000	0	615,000
Debt Service	26,215,000	0	26,215,000
Subtotal	26,830,000	0	26,830,000
General Expenses			
Interfund Transfers	4,792,924	0	4,792,924
Contingency	5,615,623	0	5,615,623
Subtotal	10,408,547	0	10,408,547
Unappropriated Balance	7,884,666	0	7,884,666
Total Solid Waste Revenue Fund Requirements	114,843,633	0	114,843,633
REHABILITATION & ENHANCEMENT FUND			
North Portland Enhancement Account			
Materials & Services	102,920	0	102,920
Subtotal	102,920	0	102,920
Composter Enhancement Account			
Materials & Services	67,625	0	67,625
Subtotal	67,625	0	67,625
Metro Central Enhancement Account			
Materials & Services	242,060	0	242,060
Subtotal	242,060	0	242,060
Forest Grove Account			
Materials & Services	79,274	(22,000)	57,274
Subtotal	79,274	(22,000)	57,274
Oregon City Account			
Materials & Services	163,876	22,000	185,876
Subtotal	163,876	22,000	185,876
General Expenses			
Interfund Transfers	47,615	0	47,615
Contingency	200,000	0	200,000
Subtotal	247,615	0	247,615
Unappropriated Balance	1,871,968	0	1,871,968
Total Rehab. & Enhancement Fund Requirements	2,775,338	0	2,775,338

NOTE: The current appropriations represented in this action assume adoption of Ordinance No 93-494, FY 1992-93 Supplemental Budget, and Ordinance No. 93-496

ALL OTHER APPROPRIATIONS REMAIN AS PREVIOUSLY ADOPTED

FINANCE COMMITTEE REPORT

ORDINANCE NO. 93-502 AMENDING THE FY 1992-93 BUDGET AND APPROPRIATIONS SCHEDULE TO TRANSFER APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE REHABILITATION AND ENHANCEMENT FUND

Date: June 16, 1993

Presented By: Councilor Buchanan

COMMITTEE RECOMMENDATION: At its June 9, 1993 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 93-502. All Committee members were present and voting.

COMMITTEE DISCUSSION/ISSUES: Roosevelt Carter, Solid Waste Finance Manager, presented the Staff Report. He pointed out that the ordinance amends the budget and appropriation schedule for two funds -- the Rehabilitation and Enhancement Fund and the Solid Waste Revenue Fund.

In regard to the Rehabilitation and Enhancement Fund the request is to transfer \$22,000 from the Forest Grove Transfer Station Account to the Oregon City Transfer Station Account. The transfer is necessary because the estimated tonnage flows at each facility has changed since the original budget was adopted. The rehabilitation and enhancement fee of \$.50 per ton is passed on to the respective cities to mitigate the impact of having a solid waste facility in each community.

The requested changes to the Solid Waste Revenue Fund include: 1) the transfer of \$7,500 from Misc. Professional Services in the Waste Reduction Division budget and \$4080 from Computer Software in the Planning and Technical Services Division budget to the Capital Outlay category in the General Account for the purpose of purchasing a file server for the Solid Waste Departments computer network; and 2) the transfer of \$75,000 from the Materials and Services category to the Personal Services category in the Operations Division budget to pay for costs associated with the household hazardous waste collection events.

In response to questions from the Committee, Mr. Carter stated 1) the computer purchase request was made in consultation with the Data Processing Division and he would provide information on the specific equipment purchased; and 2) the requests do not effect the current appropriations for support to the thrift organizations.

IN response to a question from Council Staff regarding a discrepancy in the figures in the Staff Report and the ordinance, Mr. Carter said the figures in the ordinance were correct.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 93-502 AMENDING ORDINANCE NO. 92-449B REVISING THE FY 1992-93 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF TRANSFERRING APPROPRIATIONS WITHIN THE SOLID WASTE REVENUE FUND AND THE REHABILITATION AND ENHANCEMENT FUND

Date: May 17, 1993

Presented by: Roosevelt Carter

FACTUAL BACKGROUND AND ANALYSIS

This action requests adjustments to the Rehabilitation and Enhancement Fund and the Solid Waste Revenue Fund for the following purposes:

1. Transfer \$22,000 within the Rehabilitation and Enhancement Fund from the Forest Grove Account to the Oregon City Account to reflect estimated tonnage flows through June 30;
2. Transfer \$15,750 from the Solid Waste Revenue Fund, Operating Account to the General Account for a new file server; and
3. Transfer \$75,000 within the Solid Waste Revenue Fund, Operations Division from materials & services to personal services.

Each action will be explained separately.

1. Rehabilitation and Enhancement Account

A Rehabilitation and Enhancement Fee of \$.50 per ton is charged at the Metro South Transfer Station and then passed on to the City of Oregon City to mitigate the impact of having located the Metro facility in that community. The budget based Metro's estimated payment to Oregon City for FY 1992-93 on a estimate of 327,752 tons compared to a current projection of approximately 360,000 tons. A transfer of appropriations from the Forest Grove Rehabilitation and Enhancement Account to the Oregon City Rehabilitation and Enhancement Account in the amount of \$22,000 is needed in order to pass on the \$.50 per ton fee on these additional tons. Overall, rehabilitation and enhancement-related tonnage is down approximately 60,000 tons; however a budget amendment is required because these tons did not go to the facilities the budget assumed.

2. File Server

The Solid Waste computer network file server is slow and inefficient because of the number of users accessing the network, the large number of files stored on the server, and the size of databases involved. To avoid staff's spending an inordinate amount of time simply accessing files and processing routine information, files have been moved to hard drives and stored on backup systems for later retrieval. This has not significantly alleviated the problem.

After several discussions with the Information Services Division, it has been determined that acquisition of another file server dedicated solely to large, complex data analysis

requirements is needed. Major users would have the storage and computing power they need free from the interference of routine users; stored databases could be downloaded as needed (thus limiting the need for general access by most users).

Transfers of appropriations from the Planning and Technical Services and Waste Reduction Divisions in the Operating Account would be combined with existing appropriations in the General Account for the Budget and Finance Division (for a new total of \$36,580 for Office Equipment and Furniture) and would permit purchase of this critical equipment that will benefit the entire Solid Waste Department. This action requests the transfer of \$4,080 from materials and services in the Planning and Technical Services division and \$7,500 from materials and services in the Waste Reduction division, to the General Account, capital outlay.

3. Operations

Personal Services in the Operations Division is expected to exceed current appropriations due to costs associated with household hazardous waste collection events. These events, held in the cities of Gresham, Forest Grove, Sandy, and Aloha, represent additional or unbudgeted costs to Solid Waste because of overtime requirements for existing staff and the use of temporary hires. This action requests the transfer of \$75,000 from the Operations division, materials & services category, disposal operations line item, to the following personal services line items in the Operations division:

Wages - Temporary Employees	\$63,000
Overtime	5,000
Fringe benefits	<u>7,000</u>
Total new personal services	\$75,000

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive officer recommends adoption of Ordinance No. 93-502 transferring \$22,000 from the Forest Grove Account to the Oregon City Account in the Rehabilitation and Enhancement Fund; transferring \$11,580 from the Solid Waste Revenue Fund, Operations Account, Planning and Technical Services and Waste Reduction divisions to the General Account; and transferring \$75,000 from the Solid Waste Revenue Fund, Operations division materials & services to personal services.



METRO

DATE: June 28, 1993
TO: Rena Cusma, Executive Officer
FROM: Paulette Allen, Clerk of the Council
RE: TRANSMITTAL OF ORDINANCE NOS. 93-487A, 93-494, 93-496, 93-500A, AND 93-502

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on June 24, 1993.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, July 1, 1993. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, Cherette Stosley, received this memo and true copies of Ordinance Nos. 93-487A, 93-494, 93-496, 93-500A and 93-502 from the Clerk of the Council on 6-28-93.