

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING ORDINANCE)
NO. 93-487A REVISING THE FY 1993-94)
BUDGET AND APPROPRIATIONS)
SCHEDULE FOR THE PURPOSE OF)
FUNDING REPLACEMENT OF PERSONAL)
COMPUTERS IN THE OFFICE OF GENERAL)
COUNSEL; AND DECLARING AN)
EMERGENCY)

ORDINANCE NO. 93-518

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1993-94 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

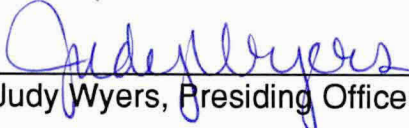
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL HEREBY ORDAINS:

1. That Ordinance No. 93-487A, Exhibit B, FY 1993-94 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance for the purpose transferring \$1,500 from the Support Service Fund Contingency to Capital Outlay in the Office of General Counsel to fund replacement of two personal computers.

2. This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 23rd day of November, 1993.



Judy Wyers, Presiding Officer

ATTEST:



Clerk of the Council

**Exhibit A
Ordinance No. 93-518**

FISCAL YEAR 1993-94		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SUPPORT SERVICE FUND:Office of General Counsel							
Total Personal Services		6.00	434,876	0.00	0	6.00	434,876
Total Materials & Services			23,715		0		23,715
<u>Capital Outlay</u>							
571500	Purchases-Office Furniture & Equipment		0		1,500		1,500
Total Capital Outlay			0		1,500		1,500
TOTAL EXPENDITURES		6.00	458,591	0.00	1,500	6.00	460,091

SUPPORT SERVICE FUND:General Expenses

<u>Interfund Transfers</u>							
581513	Trans. Indirect Costs to Bldg. Fund-Metro Center		0		0		0
581513	Trans. Indirect Costs to Bldg. Fund-Regional Center		507,283		0		507,283
581615	Trans. Indirect Costs to Risk Mgmt. Fund-Gen'l		30,791		0		30,791
581615	Trans. Indirect Costs to Risk Mgmt. Fund-Workers' Comp		41,597		0		41,597
Total Interfund Transfers			579,671		0		579,671
<u>Contingency and Unappropriated Balance</u>							
599999	Contingency						
	* General		243,374		(1,500)		241,874
	* Builders License		23,165		0		23,165
599990	Unappropriated Fund Balance-Contractors License		151,566		0		151,566
Total Contingency and Unappropriated Balance			418,105		(1,500)		416,605
TOTAL EXPENDITURES		84.72	6,802,525	0.00	0	84.72	6,802,525

Exhibit B
Schedule of Appropriations
Ordinance No. 93-518

	Current Appropriation	Revision	Proposed Appropriation
SUPPORT SERVICES FUND			
Finance and Management Information			
Personal Services	2,238,932	0	2,238,932
Materials & Services	794,941	0	794,941
Capital Outlay	77,891	0	77,891
Subtotal	3,111,764	0	3,111,764
Regional Facilities			
Personal Services	551,748	0	551,748
Materials & Services	312,436	0	312,436
Capital Outlay	5,000	0	5,000
Subtotal	869,184	0	869,184
Personnel			
Personal Services	534,856	0	534,856
Materials & Services	59,646	0	59,646
Capital Outlay	6,675	0	6,675
Subtotal	601,177	0	601,177
Office of General Counsel			
Personal Services	434,876	0	434,876
Materials & Services	23,715	0	23,715
Capital Outlay	0	1,500	1,500
Subtotal	458,591	1,500	460,091
Public Affairs			
Personal Services	669,686	0	669,686
Materials & Services	91,247	0	91,247
Capital Outlay	3,100	0	3,100
Subtotal	764,033	0	764,033
General Expenses			
Interfund Transfers	579,671	0	579,671
Contingency	266,539	(1,500)	265,039
Subtotal	846,210	(1,500)	844,710
Unappropriated Balance	151,566	0	151,566
Total Fund Requirements	6,802,525	0	6,802,525

All Other Appropriation Levels Remain As Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 93-518 AMENDING ORDINANCE NO. 93-487A
REVISING THE FY 1993-94 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE
PURPOSE OF FUNDING REPLACEMENT OF PERSONAL COMPUTERS IN THE OFFICE
OF GENERAL COUNSEL AND DECLARING AN EMERGENCY.

Date: October 15, 1993

Presented by: Dan Cooper

BACKGROUND AND ANALYSIS

In mid-October, two personal computers in the Office of General Counsel experienced serious malfunctions. Both computers were 286's. The Information Services Division recommended the replacement of both computers. The department replaced the CPU portion of the computer but utilized the monitor and keyboards of the old computers. The cost was \$750 per CPU, or a total of \$1,500. The immediate replacement of the computers was necessary in order for the department to perform its functions. The Council Finance Committee was appraised of the need at it's meeting of October 13, 1993.

The expenditure was considered a capital outlay item. The Office of General Counsel's budget did not anticipate the replacement of these computers and does not have sufficient capital outlay appropriation to fund the expenditure. This action transfers \$1,500 from the Support Service Fund Contingency to the Office of General Counsel, Capital Outlay to fund the expenditure.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 93-518 funding the replacement of two personal computers in the Office of General Counsel.

FINANCE COMMITTEE REPORT

ORDINANCE NO. 93-518 AMENDING THE FY 1993-94 BUDGET AND SCHEDULE OF APPROPRIATIONS TO FUND REPLACEMENT COMPUTERS FOR THE OFFICE OF GENERAL COUNSEL

Date: November 15, 1993

Presented By: Councilor Devlin

COMMITTEE RECOMMENDATION: At its November 10, 1993 meeting the Committee voted unanimously to recommend Council adoption of Ordinance No. 93-518. All Committee members were present and voting.

COMMITTEE DISCUSSION/ISSUES: Mr. Dan Cooper, General Counsel, presented the Staff Report. He pointed out that in mid-October two of the computers in his office were determined to be beyond the point of repair by the Information Services Division. Replacing the processors was estimated to cost \$750 each. He discussed the problem with the Council Administrator and it was agreed he would inform the Finance Committee of the problem and then proceed with the replacement of the computers. An ordinance amending the budget and appropriation schedule would follow after the replacement was implemented. Council Staff referred the Committee to the memo which was distributed to the Committee in October informing them of this emergency situation (See Exhibit A to this Report). There were no questions from the Committee.



METRO

EXHIBIT A
(Fin. Comm. Rpt/Ord. 93-518)

Date: October 13, 1993
To: Don Carlson, Council Administrator
From: Daniel B. Cooper, General Counsel *DBC*
Regarding: PERSONAL COMPUTER FAILURE
Our file: 6.§13

As we have discussed, I learned when I returned from vacation on October 11, 1993, that ISD has determined that the recent difficulties that Todd Sadlo and Mark Williams were experiencing with their computers was due to the fact that these machines were just worn out. The official diagnosis is that the machines have gone beyond the point where they can be repaired.

The cost for replacement units has been determined as \$750 each. This is for new processors only with no replacement of terminals, keyboards or other peripherals.

Because this equipment failure was not anticipated, the Office of General Counsel budget has no available funds for the cost of replacement. These are capital items and no appropriation for capital expense was requested or approved in the FY 1993-94 budget.

After discussing this matter with you and Dick Engstrom, and based on the immediate need for replacement equipment, I have asked ISD to immediately order replacements and to seek Council approval of the necessary budget amendment after the fact. To do otherwise would leave two employees who are "expensive" assets of our organization not able to function at their required efficiency level.

Kathy Rutkowski is preparing an ordinance for the budget adjustment for filing for first reading at the next Council meeting. I will be available to discuss this matter with the Finance Committee at their pleasure.

**METRO**

DATE: November 30, 1993
TO: Rena Cusma, Executive Officer
FROM: Paulette Allen, Clerk of the Council *PA*
RE: TRANSMITTAL OF ORDINANCE NOS. 93-510 AND 93-518

Attached for your consideration are true copies of the ordinances referenced above adopted by the Council on November 23, 1993.

If you wish to veto any of the ordinances referenced above, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, December 2, 1993. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, these ordinances will be considered finally adopted.

I, *Unette Harley*, received this memo and true copies of Ordinance Nos. 93-510 and 93-518 from the Clerk of the Council on

Nov 30, 1993