

**A G E N D A**

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**METRO**

**Agenda**

MEETING: METRO COUNCIL REGULAR MEETING  
DATE: April 29, 1999  
DAY: Thursday  
TIME: 2:00 PM  
PLACE: Council Chamber

**CALL TO ORDER AND ROLL CALL**

**1. INTRODUCTIONS**

**2. CITIZEN COMMUNICATIONS**

**3. EXECUTIVE OFFICER COMMUNICATIONS**

**4. AUDITOR COMMUNICATIONS**

**5. MPAC COMMUNICATIONS**

**6. METRO LEGISLATIVE UPDATE**

PacWest

**7. CONSENT AGENDA**

7.1 Consideration of Minutes for the April 15, 1999 Metro Council Regular Meeting.

**8. ORDINANCES - FIRST READING**

8.1 **Ordinance No. 99-803**, For the Purpose of Amending Chapter 3.09 of the Metro Code Relating to Local Government Boundary Changes and Declaring an Emergency.

8.2 **Ordinance No. 99-804**, Amending Metro Code Section 4.01.050, and Revising Admissions Fees and Policies at the Oregon Zoo.

**9. ORDINANCES - SECOND READING**

9.1 **Ordinance No. 99-793**, For the Purpose of Adopting the Annual Budget for Fiscal year 1999-00, Making Appropriations, and Levying Ad Valorem Taxes; and Declaring an Emergency.

McLain

**10. RESOLUTIONS**

- 10.1 **Resolution No. 99-2749**, For the Purpose of Approving the FY 1999-00 Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission. McLain
- 10.2 **Resolution No. 99-2771**, For the Purpose of Granting Time Extensions to the Functional Plan Compliance Deadline - April 1999. McLain
- 10.3 **Resolution No. 99-2772**, For the Purpose of Amending the Metropolitan Transportation Improvement Program (MTIP) to Approve an Element of Tri-Met's Bus Purchase Program. Bragdon
- 10.4 **Resolution No. 99-2776**, For the Purpose of Appointing Lynn Taylor, Selena Mason, Judy Changers and Trevor Nelson to fill Three Expiring Terms and One Vacant Position on the North Portland Rehabilitation and Enhancement Committee and Declaring an Emergency. Washington

**11. COUNCILOR COMMUNICATION**

**ADJOURN**

**Cable Schedule for April 29, 1999 Metro Council Meeting**

|   | Sunday<br>(5/2)                | Monday<br>(5/3)                 | Tuesday<br>(5/4) | Wednesday<br>(5/5)              | Thursday<br>(4/29)              | Friday<br>(4/30)                | Saturday<br>(5/1)              |
|---|--------------------------------|---------------------------------|------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------------|
| <b>CHANNEL 11</b><br>(Community Access Network)<br>(most of Portland area)                          |                                |                                 |                  |                                 |                                 |                                 |                                |
| <b>CHANNEL 21</b><br>(TVCA)<br>(Washington Co., Lake Oswego,<br>Wilsonville)                        |                                |                                 |                  |                                 |                                 |                                 |                                |
| <b>CHANNEL 30</b><br>(TVCA)<br>(NE Washington Co. - people in<br>Wash. Co. who get Portland<br>TCI) |                                |                                 |                  |                                 |                                 |                                 |                                |
| <b>CHANNEL 30</b><br>(CityNet 30)<br>(most of City of Portland)                                     |                                |                                 |                  |                                 |                                 |                                 |                                |
| <b>CHANNEL 30</b><br>(West Linn Cable Access)<br>(West Linn, Rivergrove, Lake<br>Oswego)            |                                | 12:00 P.M.<br>(4/22<br>meeting) |                  | 10:00 P.M.<br>(4/22<br>meeting) | 11:00 P.M.<br>(4/22<br>meeting) | 10:30 P.M.<br>(4/22<br>meeting) | 7:00 A.M.<br>(4/22<br>meeting) |
| <b>CHANNEL 19</b><br>(Milwaukie TCI)<br>(Milwaukie)   | 4:00 P.M.<br>(4/22<br>meeting) |                                 |                  |                                 |                                 | 10:00 P.M.<br>(4/22<br>meeting) | 9:00 A.M.<br>(4/22<br>meeting) |

**PUBLIC HEARINGS:** Public Hearings are held on all Ordinances second read and on Resolutions upon request of the public. Agenda items may not be considered in the exact order. For questions about the agenda, call Clerk of the Council, Chris Billington, 797-1542. For assistance per the American Disabilities Act (ADA), dial TDD 797-1804 or 797-1540 (Council Office).

*Agenda Item Number 7.1*

Consideration of the April 15, 1999 Metro Council Meeting minutes.

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**

*Agenda Item Number 8.1*

**Ordinance No. 99-803, For the Purpose of Amending Chapter 3.09 of the Metro Code Related to Local Government Boundary Changes and Declaring an Emergency.**

***First Reading***

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**



BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING ) ORDINANCE NO. 99-803  
CHAPTER 3.09 OF THE METRO CODE )  
RELATING TO LOCAL GOVERNMENT ) Introduced by Councilor McLain  
BOUNDARY CHANGES AND )  
DECLARING AN EMERGENCY )

WHEREAS, the 1997 Oregon Legislature adopted Chapter 516 of Oregon Laws of 1997, which abolished the Portland metropolitan area Boundary Commission effective January 1, 1999, and authorized Metro, pursuant to ORS 268.347 through ORS 268.354, to adopt procedural and substantive provisions related to local government boundary changes; and

WHEREAS, MPAC recommended to the Council that provisions be adopted to carry out the legislative authorization subject to further refinement; and

WHEREAS, the Council adopted Ordinance 98-791 on December 17, 1998 which enacted Metro Code Chapter 3.09 Local Government Boundary Changes; and

WHEREAS, MPAC after further study has recommended that the Council adopt amendments to Chapter 3.09 in order to provide for an expedited process for certain boundary changes and to clarify other matters.

NOW THEREFORE,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. Chapter 3.09, Local Government Boundary Changes, is hereby amended as set forth in Exhibit A, attached hereto and incorporated by reference; and
2. This Ordinance is necessary for the immediate preservation of public health, safety and welfare; and an emergency is therefore declared to exist, and this Ordinance shall take effect immediately, pursuant to Metro Charter Section 39(1), in order for the amendments to

Chapter 3.09 to be in effect as soon as possible because the Portland metropolitan area local government Boundary Commission was abolished on January 1, 1999.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_ 1999.

\_\_\_\_\_  
Rod Monroe, Presiding Officer

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, General Counsel

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**Ordinance No. 98-803**  
**Exhibit A**

CHAPTER 3.09

LOCAL GOVERNMENT BOUNDARY CHANGES

| SECTIONS | TITLE  |
|----------|--|
| 3.09.010 | Purpose and Applicability                                  |
| 3.09.020 | Definitions  |
| 3.09.030 | Uniform Notice Requirements for Final Decisions            |
| 3.09.040 | Minimum Requirements for Petitions                         |
| 3.09.050 | Uniform Hearing Requirements for Final Decisions           |
| 3.09.060 | Creation of Boundary Appeals Commission                    |
| 3.09.070 | How Contested Case Filed                                   |
| 3.09.080 | Alternate Resolution                                       |
| 3.09.090 | Conduct of Hearing   |
| 3.09.100 | Ex Parte Communications to the Boundary Appeals Commission |
| 3.09.110 | Ministerial Functions of Metro                             |

3.09.010 Purpose and Applicability

The purpose of this chapter is to carry out the provisions of ORS 268.354. This chapter applies to all boundary changes within the boundaries of Metro or any urban reserve designated by Metro prior to June 30, 1997. Nothing in this chapter affects the jurisdiction of the Metro Council to amend the region's Urban Growth Boundary.

3.09.020 Definitions

As used in this chapter, unless the context requires otherwise:

(a) "Affected entity" means a county, city, city-county, or special district for which a boundary change is proposed or is ordered.

(b) "Affected territory" means territory described in a petition.

(c) "Approving entity" means the governing body of a city, county, city-county or district authorized to make a decision on a boundary change, or its designee.

(d) "Boundary change" means a major or minor boundary change, involving affected territory lying within the jurisdictional boundaries of Metro and the urban reserves designated by Metro prior to June 30, 1997.

(e) "Contested case" means a boundary change decision by a city, county or district that is contested or otherwise challenged by a necessary party.

(f) "District" means a district defined by ORS 198.710 or any district subject to the district boundary procedure act under state law.

(g) ~~"Final decision" means an adopted resolution or ordinance of an approving entity that is the final action of the approving entity on the boundary change, including a resolution or ordinance that declares the result of an election to which a boundary change decision has been referred.~~ means the action by an approving entity whether adopted by ordinance, resolution or other means which is the determination of compliance of the proposed boundary change with all applicable criteria and which requires no further discretionary decision or action by the approving entity other than any required referral to electors. "Final decision" does not include resolutions, ordinances or other actions whose sole purpose is to refer the boundary change to electors or to declare the results of an election.

(h) "Major boundary change" means the formation, merger, consolidation or dissolution of a city or district.

(i) "Minor boundary change" means an annexation or withdrawal of territory to or from a city or district or from a city-county to a city. "Minor boundary change" also means an extra-territorial extension of water or sewer service by a city or district.

(j) "Necessary party" means: any county, city or district whose jurisdictional boundary or adopted urban service area includes any part of the affected territory or who provides any urban service to any portion of the affected territory, Metro, and any other unit of local government, as defined in ORS 190.003, that is a party to any agreement for provision of an urban service to the affected territory.



(k) "Petition" means a petition, resolution or other form of initiatory action for a boundary change.

(l) "Uncontested case" means a boundary change decision by an approving entity that is not challenged by a necessary party to that decision.

(m) "Urban services" means sanitary sewers, water, fire protection, parks, open space, recreation and streets, roads and mass transit.

### 3.09.030 Uniform Notice Requirements for Final Decisions

(a) The following minimum requirements apply to all boundary change decisions by an approving entity. Approving entities may choose to provide more notice than required. These procedures are in addition to and do not supersede the applicable requirements of ORS chapters 197, 198, 221 and 222 and any city or county charter for boundary changes. Each approving entity shall provide for the manner of notice of boundary change decisions to affected persons.

(b) An approving entity shall set a time for deliberations on a boundary change within 30 days after the petition is completed. The approving entity shall give notice of its proposed deliberations by mailing notice to all necessary parties, by weatherproof posting of the notice in the general vicinity of the affected territory, and by publishing notice in a newspaper of general circulation in the affected territory. Notice shall be mailed and posted at least 45 days prior to the date of decision for major boundary changes and for those minor boundary changes which are not within the scope of adopted urban service provider agreements and for which a shorter notice period has not been agreed to by all necessary parties. However, notice of minor boundary changes to special districts may be mailed and posted at least 40 days prior to the proposed date of decision. Notice shall be published as required by state law.

(c) The notice of the date of deliberations shall: describe the affected territory in a manner that allows certainty; state the date, time and place where the approving entity will consider the boundary change; and state the means by which any interested person may obtain a copy of the approving entity's report on the proposal. The notice shall state whether the approving entity intends to decide the

boundary change without a public hearing unless a necessary party requests a public hearing.

(d) An approving entity may adjourn or continue its final decision on a proposed boundary change to another time. For a continuance later than 31 days after the time stated in the original notice, notice shall be reissued in the form required by subsection (b) of this section at least 15 days prior to the continued date of decision. For a continuance scheduled within 31 days of the previous date for decision, notice shall be adequate if it contains the date, time and place of the continued date of decision.

(e) An approving entity's final decision shall be reduced to writing and authenticated as its official act within ~~30~~305 working days following the decision and mailed to Metro and to all necessary parties to the decision. The mailing to Metro shall include payment to Metro of the filing fee required pursuant to section 3.09.110. The date of mailing shall constitute the date from which the time for appeal runs for appeal of the decision to the Metro Boundary Appeals Commission.

(f) Each county shall maintain a current map and list showing all necessary parties entitled to receive notice of proposed boundary changes. A county shall provide copies of the map, list, and any changes thereto, to Metro.

#### 3.09.040 Minimum Requirements for Petitions

(a) A petition for a boundary change shall be deemed complete if it includes the following information:

- (1) The jurisdiction of the approving entity to act on the petition;
- (2) A narrative, legal and graphical description of the affected territory in the form prescribed by the Metro Executive Officer;
- (3) For minor boundary changes, the names and mailing addresses of all persons owning property and all electors within the affected territory as shown in the records of the tax assessor and county clerk;
- (4) A listing of the present providers of urban services to the affected territory;

- (5) A listing of the proposed providers of urban services to the affected territory following the proposed boundary change;
- (6) The current tax assessed value of the affected territory; and
- (7) Any other information required by state or local law.

(b) A city or county may charge a fee to recover its reasonable costs to carry out its duties and responsibilities under this chapter.

### 3.09.045 Expedited Decisions

(a) Approving entities may establish an expedited decision process that does not require a public hearing consistent with this section. Expedited decisions are not subject to the requirements of Sections 3.09.030(b) and 3.09.050(a), (b), (c), (e) or (f). The expedited decision process may only be utilized for minor boundary changes where the petition initiating the minor boundary change is accompanied by the written consent of one hundred percent (100%) of the property owners and at least fifty percent (50%) of the electors, if any, within the affected territory.

(b) The expedited decision process must provide for a minimum of 20 days notice to all interested parties. The notice shall state that the petition is subject to the expedited process. The expedited process may not be utilized if a necessary party gives written notice of its intent to contest the decision prior to the date of the decision. A necessary party may not contest a minor boundary change where the minor boundary change is explicitly authorized by an urban services agreement adopted pursuant to ORS 195.065.

(c) At least seven days prior to the date of decision the approving entity shall make available to the public a brief report that addresses the factors listed in Section 3.09.050(b). The decision record shall demonstrate compliance with the criteria contained in Sections 3.09.050(d) and (g).

(d) Decisions made pursuant to an expedited process are not subject to appeal by a necessary party pursuant to Section 3.09.070.

3.09.050 Uniform Hearing and Decision Requirements for Final Decisions Other Than Expedited Decisions

(a) The following minimum requirements for hearings on boundary change decisions operate in addition to all procedural requirements for boundary changes provided for under ORS chapters 198, 221 and 222. Nothing in this chapter allows an approving entity to dispense with a public hearing on a proposed boundary change when the public hearing is required by applicable state~~these~~ statutes or is required by the approving entity's charter, ordinances or resolutions.

~~(b) Except when a public hearing is requested by a necessary party, an approving entity may make a final decision on a completed petition for an annexation of territory without a public hearing when a decision without public hearing is allowed by state and local law, when the affected territory is surrounded by a city as described in ORS 222.750 ("island annexations") or when the petition is accompanied by the written consent of one hundred percent (100%) of the property owners and at least fifty percent (50%) of the electors within the affected territory ("100% owner annexations").~~

(b) Not later than 15 days prior to the date set for a boundary change decision, the approving entity shall make available to the public a report that addresses the criteria in subsection (d) and (g) below, and that includes at a minimum the following:

- (1) The extent to which urban services presently are available to serve the affected territory including any extra territorial extensions of service;
- (2) A description of how the proposed boundary change complies with any urban service provider agreements adopted pursuant to ORS 195.065 between the affected entity and all necessary parties;
- (3) A description of how the proposed boundary change is consistent with the comprehensive land use plans, public facility plans, regional framework and functional plans, regional urban growth goals and objectives, urban planning agreements and similar agreements of the affected entity and of all necessary parties;



(4) Whether the proposed boundary change will result in the withdrawal of the affected territory from the legal boundary of any necessary party; and

(5) The proposed effective date of the decision.

~~(c) An approving entity shall conduct a public hearing on the proposed boundary change if a necessary party requests a hearing in a writing delivered to the approving entity not later than 15 days prior to the date set for the decision. The request for public hearing shall state In order to have standing to appeal a boundary change decision pursuant to Section 3.09.070 a necessary party must appear at the hearing in person or in writing and state reasons why the necessary party believes the boundary change is inconsistent with the approval criteria. A necessary party may not contest a boundary change where the boundary change is explicitly authorized by an urban services agreement adopted pursuant to ORS 195.065. At any public hearing, the persons or entities proposing the boundary change shall have the burden to prove that the petition meets the criteria for a boundary change.~~

~~(d) Not later than 30 days prior to the date set for a boundary change decision, the approving entity shall make available to the public a report that includes at a minimum the following:~~

~~(1) The extent to which urban services presently are available to serve the affected territory;~~

~~(2) The extent to which urban services serving the affected territory result from extraterritorial extensions of service outside the service provider's legal boundary;~~

~~(3) A description of how the proposed boundary change complies with any urban service provider agreements adopted pursuant to ORS 195.065 between the affected entity and all necessary parties;~~

~~(4) A description of how the proposed boundary change is consistent with the comprehensive land use plans, public facility plans, regional framework and functional plans, regional urban growth goals and objectives, urban planning agreements and similar agreements of the affected entity and of all necessary parties;~~

~~(5) Whether the proposed boundary change will result in the withdrawal of the affected territory from the legal boundary of any necessary party; and~~

~~(6) The proposed effective date of the decision.~~

~~(ed) An approving entity's final decision on a boundary change shall be reduced to writing and authenticated. A final decision that is subject to a public hearing shall be based on substantial evidence in the record of that hearing. All boundary change decisions whether made with or without a public hearing shall include findings of fact and conclusions from these findings as to addressing the following minimum criteria for decision:~~

- ~~(1) Consistency~~The decision complies with directly applicable provisions in an urban service provider agreements or annexation plan adopted pursuant to ORS 195.065 between the affected entity and all necessary parties;
- ~~(2)~~ Consistency with directly applicable provisions of urban planning or other agreements, other than agreements adopted pursuant to ORS 195.065, between the affected entity and a necessary party;
- ~~(23) The decision is consistent~~Consistency with specific directly applicable standards or criteria for boundary changes contained in the comprehensive land use plans, and public facility plans, regional framework and functional plans, urban planning agreements and similar agreements of the affected entity and of all necessary parties;
- ~~(4)~~ Consistency with specific directly applicable standards or criteria for boundary changes contained in the Regional Framework Plan or any functional plan;
- ~~(3) The affected entity can assure that urban services are now or can be made available to serve the affected territory, by its own forces or by contract with others.~~
- ~~(5)~~ Whether the proposed change will promote or not interfere with the timely, orderly and economic provisions of public facilities and services;
- ~~(46)~~ If the proposed boundary change is for annexation of territory to Metro, a determination by the Metro Council

that the territory should be included in the Urban Growth Boundary shall be the primary criteria on for approval;

(7) Consistency with other applicable criteria for the boundary change in question under state and local law.

~~(e) In addition to the criteria for decision set out in subsection (c) of this section, in these cases where the agreements required by ORS 195.065 are not yet adopted and a proposed provider of an urban service to the affected territory is disputed by a necessary party~~When there is no urban service agreement adopted pursuant to ORS 195.065 that is applicable, and a boundary change decision is contested by a necessary party, the approving entity or county made after public hearing shall also address and consider, as to the proposed providers of urban services to the affected territory: information on the following factors in determining whether the proposed boundary change meets the criteria of Sections 3.09.050(d) and (g). The findings and conclusions adopted by the approving entity shall explain how these factors have been considered.

- (1) The relative financial, operational and managerial capacities of alternative providers of the disputed urban services to the affected area; to provide the service;
- (2) The effect on the cost of the urban service to the users of the service, the quality and quantity of the urban services at issue with alternative providers of the urban services, including differences in cost and allocations of costs of the services and accountability of the alternative providers; provided and the ability of urban service users to identify and contact service providers, and to determine their accountability with ease;
- (3) Physical factors related to the provision of the urban services by alternative providers;
- (4) For proposals to create a new entity the feasibility of creating the new entity. The feasibility of creating a new entity for the provision of the urban service;
- (5) The elimination or avoidance of unnecessary duplication of facilities;
- (6) Economic, demographic and sociological trends and projections relevant to the provision of the urban services;

~~(7) The allocation of charges among urban service users in a manner that reflects differences in the costs of providing services to the users;~~

(87) Matching the recipients of tax supported urban services with the payers of the tax;

(98) The equitable allocation of costs to alternative urban service providers between new development and prior development; and

(109) Economies of scale.

(1110) Where a proposed decision is inconsistent with an adopted intergovernmental agreement, s by or among any necessary parties, the city or county making that final decision shall include factual findings that the decision better fulfills the criteria of Section of subsections (1) through (10) of this section 3.09.050(d) considering factors (1) through (9) above.

(ef) A final boundary change decision by an approving entity shall state the effective date, which date shall be no earlier than ~~30~~10 days following the date that the decision is reduced to writing, and mailed to all necessary parties. However, a decision that has not been contested by any necessary party may become effective upon adoption.

(hg) Only territory already within the defined Metro Urban Growth Boundary at the time a petition is complete may be annexed to a city or included in territory proposed for incorporation into a new city. However, cities may annex individual tax lots partially within and without the Urban Growth Boundary.

### 3.09.060 Creation of Boundary Appeals Commission

(a) The Metro Boundary Appeals Commission is created to decide contested cases of final boundary change decisions made by approving entities. The Metro Council shall appoint the Commission which shall consist of three citizen members, one each to be appointed from a list of nominees provided to the Metro Executive Officer at least 30 days prior to the commencement of each term by Clackamas, Multnomah and Washington counties, respectively. The Council shall appoint two of the members for a initial four-year term and one for a nominal two-year term, the initial terms to be decided by



chance; thereafter, each commissioner shall serve a four year term. Each Commission member shall continue to serve in that position until replaced. Commission members may not hold any elective public office.

(b) The Metro Executive Officer shall provide staff assistance to the Commission and shall prepare the Commission's annual budget for approval by the Metro Council.

(c) At its first meeting and again in its first meeting of each successive calendar year, the Commission shall adopt rules of procedure that address, among other things, the means by which a position is declared vacant and the means of filling a vacant position; and, the Commission at that first meeting shall elect a chairperson from among its membership, who shall serve in that position until a successor is elected and who shall preside over all proceedings before the Commission.

### 3.09.070 How Contested Case Filed

(a) A necessary party to a final decision that has appeared in person or in writing as a party in the hearing before the approving entity decision may contest the decision before the Metro Boundary Appeals Commission. A contest shall be allowed only if notice of appeal is served on the approving entity no later than the close of business on the 10th day following the date that the decision is reduced to writing, authenticated and mailed to necessary parties. A copy of the notice of appeal shall be served on the same day on Metro together with proof of service on the approving entity, the affected entity and all necessary parties. The notice of appeal shall be accompanied by payment of Metro's prescribed appeal fee. Service of notice of appeal on the approving entity, the affected entity and all necessary parties by mail within the required time and payment of the prescribed appeal fee shall be jurisdictional as to Metro's consideration of the appeal.

(b) An approving entity shall prepare and certify to Metro, no later than 20 days following the date the notice of appeal is served upon it, the record of the boundary change proceedings.

(c) A contested case is a remedy available by right to a necessary party. When a notice of appeal is filed, a boundary change decision shall not be final until resolution of the contested case by the Commission.

(d) A final decision of an approving entity is subject to appeal to the Commission by a necessary party when it is the last action that needs to be taken by the approving entity prior to the referral of the boundary change to the electors in those cases where approval of the electors is required or permitted.

### 3.09.080 Alternate Resolution

(a) On stipulation of all parties to a contested case made at any time before the close of the hearing before the Commission, the Commission shall stay further proceedings before it for a reasonable time to allow the parties to attempt to resolve the contest by other means.

(b) A contested case that is not resolved by alternate means during the time allowed by the Commission shall be rescheduled for hearing in the normal course.

~~(c) A contested case is a remedy available by right to a necessary party. When a notice of appeal is filed, a boundary change decision shall not be final until resolution of the contested case by the Commission.~~

### 3.09.090 Conduct of Hearing

(a) The Commission shall schedule and conduct a hearing on a contested case no later than 30 days after certification of the record of the boundary change proceedings.

(b) The Commission shall hear and decide a contested case only on the certified record of the boundary change proceeding. No new evidence shall be allowed. The party bringing the appeal shall have the burden of persuasion.

(c) The Commission shall hear, in the following order, the Metro staff report, if any; argument by the approving entity and the affected entity; argument of the party that contests the decision below; and rebuttal argument by the approving entity and the affected entity. The Commission may question any person appearing before it. Metro staff shall not make a recommendation to the Commission on the disposition of a contested case.

(d) The deliberations of the Commission may be continued for a reasonable period not to exceed 30 days.

(e) The Chairperson may set reasonable time limits for oral presentation and may exclude or limit cumulative, repetitious or immaterial testimony. The Chairperson shall cause to be kept a verbatim oral, written, or mechanical record of all proceedings before the Commission.

(f) No later than 30 days following the close of a hearing before the Commission on a contested case, the Commission shall consider its proposed written final order and shall adopt the order by majority vote. The order shall include findings and conclusions on the criteria for decision listed in section 3.09.050(d) and (g) ~~of this Code~~. The order shall be deemed final when reduced to writing in the form adopted, and served by mailing on all parties to the hearing.

(g) The Commission shall affirm or deny a final decision made below based on substantial evidence in the whole record. The Commission shall have no authority to remand a decision made below for further proceedings before the approving entity, and may only stay its proceedings to allow for alternate resolution as provided for in this chapter.

#### 3.09.100 Ex Parte Communications to the Boundary Appeals Commission

Commission members shall place in the record a statement of the substance of any written or oral ex parte communication on a fact in issue made to them during the pendency of the proceeding on a contested case. A party to the proceeding at its request shall be allowed a reasonable opportunity to rebut the substance of the communication.

#### 3.09.110 Ministerial Functions of Metro

(a) Metro shall create and keep current maps of all service provider service areas and the jurisdictional boundaries of all cities, counties and special districts within Metro. The maps shall be made available to the public at a price that reimburses Metro for its costs. Additional information requested of Metro related to boundary changes shall be provided subject to applicable fees.

(b) The Metro Executive shall cause notice of all final boundary change decisions to be sent to the appropriate county assessor(s) and elections officer(s), the Secretary of State and the Oregon Department of Revenue.

(c) The Metro Executive Officer shall establish a fee structure for establishing the amounts to be paid upon filing notice of city or county adoption of boundary changes, appeals to the Boundary Appeals Commission and for related services. The fee schedule shall be filed with the Council Clerk and distributed to all cities, counties and special districts within the Metro region.

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## **STAFF REPORT**

### **CONSIDERATION OF ORDINANCE NO. 99-803, FOR THE PURPOSE OF AMENDING CHAPTER 3.09 OF THE METRO CODE RELATING TO LOCAL GOVERNMENT BOUNDARY CHANGES AND DECLARING AN EMERGENCY**

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Date: April 20, 1999

Presented by: Councilor McLain

## **PROPOSED ACTION**

Proposed Ordinance 99-803 would amend Ordinance No. 98-691 (Metro Code Title 3.09) relating to procedures and criteria used by the region's local governments to make boundary changes. The amendments provide clarifying technical changes that are designed to address concerns raised by local governments relating to certain language in the original ordinance.

## **BACKGROUND AND ANALYSIS**

The Metro Charter provides that Metro study and make recommendations concerning the Portland Area Boundary Commission. MPAC convened a special subcommittee in 1995 to initiate this work. The subcommittee recommended that Metro introduce legislation to abolish the boundary commission and give the region's local governments the same general authority to make boundary changes that is exercised by local governments in the rest of the state. The proposed legislation also authorized Metro to establish uniform regional boundary change procedures and criteria to be used by local governments and create a regional commission to address boundary changes that result in a dispute between two or more jurisdictions.

The 1997 Legislative Assembly enacted the proposed legislation, with amendments, and provided for the abolition of the boundary commission, effective December 31, 1998. MPAC again established a subcommittee to recommend proposed uniform hearing, notice and review criteria for use by local governments. The subcommittee also was charged with developing an expedited process for non-controversial boundary changes and recommending operating procedures for the new regional appeals commission.

In November 1998, the subcommittee made its recommendations which were approved by MPACs and drafted as Ordinance 98-691. Following the completion of the subcommittee's work, several local governments expressed concern about some of the language in the proposed ordinance, particularly relating to the need for a clear expedited process, confusion about the effect of certain review criteria, and the effect of the ordinance in those jurisdictions where all annexations required voter approval. Given the abolition date for the existing commission and the perceived need to have a replacement process in place by that date, the parties agreed that the proposed ordinance should be adopted, but that additional review of the proposed language should be made. The MPAC subcommittee continued to meet and has recommended the changes proposed in Ordinance 99-803.

The proposed address several elements of the existing code. These include:

- 1) **Definition of "Final Decision"**. The need to change the original definition was identified to clarify when an appeal to regional commission could be made in jurisdictions that require voter approval. (See Title 3.09.020(g)).

2) **Notice Period.** Clarified that additional types of notice could be provided at the discretion of the jurisdiction. Provides a specific minimum notice period for special districts.

3) **Expedited Process.** Section 3.09.045 establishes a clear expedited process for annexations where all of the property owners and at least 50% of the electors have petitioned for the change. The process has a shorter notice period, allows for final disposition without a hearing, and requires a less extensive staff report. If a jurisdiction (defined as a necessary party) objects, then the normal consideration process, including a public hearing, must be used. Local governments had requested an expedited process because, in most cases, proposed annexations involve single parcels and are non-controversial. Such proposals could be processed quickly using the expedited process.

4) **Review Criteria.** The original review criteria have been substantially rewritten. The new change seeks to address several concerns. First, the new language clarifies the intent and applicability of the criteria. Second, it provides that certain factors must only be considered when a necessary party (another jurisdiction) contests the proposed change. Third, language has been added to provide that changes may not be contested by another jurisdiction if they are authorized by an adopted urban services agreement. Fourth, the criteria requiring consistency or compliance with regional plans, comprehensive land use plans and urban services agreements have been clarified.

**Recommendation :**

The changes in the proposed ordinance were unanimously approved by the MPAC subcommittee and the full MPAC.

*Agenda Item Number 8.2*

**Ordinance No. 99-804, Amending Metro Code Section 4.010.050, and Revising Admissions Fees and Policies at the Oregon Zoo.**

***First Reading***

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**



BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING ) ORDINANCE NO 99-804  
METRO CODE SECTION 4.01.050, AND )  
REVISING ADMISSIONS FEES AND ) Introduced by Mike Burton, Executive Officer  
POLICIES AT THE OREGON ZOO. )

WHEREAS, the Oregon Zoo periodically needs to increase admission charges to keep pace with increased operating costs; and

WHEREAS, Oregon Zoo admission fees have not been increased since January, 1994; and

WHEREAS, the Oregon Zoo's proposed FY 99-00 budget incorporates an admission fee increase; and

WHEREAS, updated Zoo admission policies are needed to meet the operating requirements of the Oregon Zoo; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That Metro Code Section 4.01.050 is amended to read as follows:

4.01.050 Admission Fees and Policies

(a) Regular Fees

~~(1) Definitions~~

~~(A) An Education Discount is offered to groups of students in a state accredited elementary, middle, junior, or high school, or pre-school/daycare center. Qualifications for education discount include a minimum of one chaperon/escort, 18 years of age or older, for every five students of high school age or under; registration for a specific date at least two weeks in advance; and the purchase of curriculum materials~~

offered by the zoo, or submission of a copy of the lesson plan that will be used on the day of the visit.

~~(B) The Group Discount is defined as any group of 20 or more (including school groups that have not met the advance registration and curriculum requirements for the education discount; groups of students not accompanied by a minimum of one chaperon for every five students shall not qualify for the group discount).~~

~~(2) Regular Fee Schedule~~

|   |  |
|---|--|
| <del>Adult (12 years and over)</del>  | <del>\$5.50</del> <u>6.50</u>                                    |
| <del>Youth (3 years through 11 years)</del>   | <del>\$3.50</del> <u>4.00</u>                                    |
| <del>Child (2 years and younger)</del>  | <del>free</del>  |
| <del>Senior Citizen (65 years and over)</del>   | <del>\$4.00</del> <u>5.00</u>                                    |
| <del>Education Groups (per student)</del>   | <del>\$2.50</del>  |
| <del>Chaperons/Escorts 18 years or older admitted with education groups (maximum of one per five students)</del>  | <del>free</del>  |
| <del>Driver(s)/Escorts 18 years or older admitted with groups other than education groups (maximum of two per twenty group members)</del>                     | <del>free</del>  |
| <del>Additional chaperons/escorts 18 years or older in excess of one per five students will receive the group discount adult rate (20 percent discount)</del> | <del>\$4.40</del>  |
| <del>Groups other than education groups 20 or more per group</del>  | <del>20 percent discount from appropriate fee listed above</del> |

(b) Free and Reduced Admission Passes

(1) ~~Free and reduced admission passes may be issued by the director in accordance with this chapter.~~ The Director may set free or reduced price admission rates for groups, special events, or as otherwise in accordance with this Chapter.

(2) A free admission pass will entitle the holder only to enter the zZoo without paying an admission fee.

(3) A reduced admission pass will entitle the holder only to enter the zZoo by paying a reduced admission fee.

~~(4) The reduction granted in admission, by use of a reduced admission pass (other than free admission passes), shall not exceed 20 percent.~~

(54) Free or reduced admission passes may be issued to the following groups or individuals and shall be administered as follows:

(A) Metro employees shall be entitled to free regular Zoo admission upon presentation of a current Metro employee identification card.

(B) Metro councilors and the Metro executive officer shall be entitled to free admission.

(C) Free admission passes in the form of volunteer identification cards may, at the director's discretion, be issued to persons who perform volunteer work at the zZoo. Cards shall bear the name of the volunteer, shall be signed by the director, shall be non-transferable, and shall terminate at the end of each calendar year or upon termination of volunteer duty, whichever date occurs first. New identification cards may be issued at the beginning of each new calendar year for active zZoo volunteers.

~~(D) Reduced admission passes may be issued to members of any organization approved by the council, the main purpose of which is to support the zoo. Such passes shall bear the name of the passholder, shall be signed by an authorized representative of the organization, shall be non-transferable, and shall terminate not more than one year from the date of issuance.~~

~~(E) Other free or reduced admission passes may, with the approval of the director, be issued to other individuals who are working on educational projects or projects valuable to the zoo. Such passes shall bear an expiration date not to exceed three months from the date of issuance, shall bear the name of the passholder, shall be signed by the director and shall be non-transferable.~~

~~(c) Special Admission Days~~

~~(1) Special admission days are days when the rates established by this Code are reduced or eliminated for a designated group or groups. Six special admission days may be allowed, at the discretion of the director, during each calendar year.~~

~~(2) Three additional special admission days may be allowed each year by the director for designated groups. Any additional special admission days designated under this subsection must be approved by the executive officer.~~

~~(d) Special Free Hours. Admission to the zoo shall be free for all persons from 3:00 p.m. until closing on the second Tuesday of each month.~~

~~(5) Admission to the Zoo shall be free for all persons during a portion of a day each month, to be designated by the Director.~~

~~(e) Commercial Ventures. Proposed commercial or fund-raising ventures with private profit or nonprofit entities involving admission to the zoo must be authorized in advance by the executive officer. The executive officer may approve variances to the admission fees to facilitate such ventures.~~

~~(fc) Special Events. The zZoo, or portions thereof, may be utilized for special events designed to enhance zZoo revenues during hours that the zZoo is not normally open to the public. The number, nature of, and admission fees for such events shall be subject to the approval of the executive officer determined by the Zoo Director.~~

2. That the admission fee increase set forth above shall take effect October 1, 1999.

/////

/////

/////

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_ 1999.

\_\_\_\_\_  
Rod Monroe, Presiding Officer

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, General Counsel

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**STAFF REPORT**

**CONSIDERATION OF ORDINANCE 99-804 AMENDING METRO CODE SECTION 4.01.050, AND REVISING ADMISSIONS FEES AND POLICIES AT THE OREGON ZOO.**

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Date: April 9, 1999

Presented by: Tony Vecchio  
Daniel Cooper

**FACTUAL BACKGROUND AND ANALYSIS**

In the past, the admissions charged at the Zoo were increased on a fairly regular basis to cover the increases in operating costs at the Zoo. The last fee increase was January, 1994. It was decided that admissions increases would be on hold during the construction of the Tri-Met station, the new parking lot, and new entry facilities. These three construction projects have been completed and although construction of the Great Northwest Project continues at the Oregon Zoo, it has been determined that an increase in the cost of admissions is needed.

Several factors have influenced this decision, the passage of Measures 47 and 50 which reduced the property taxes received by the Oregon Zoo to support operating costs; and as with all other departments at Metro, an increase in the cost of operating the Zoo. Also, even with the fee increase, the Oregon Zoo's admission fees remain the lowest among comparable zoos on the West Coast

The fees are proposed to change as follows:

|          | <u>Current</u> | <u>Effective</u><br><u>October 1, 1999</u> |
|----------|----------------|--|
| Adults   | \$5.50         | \$6.50                                     |
| Children | \$3.50         | \$4.00                                     |
| Seniors  | \$4.00         | \$5.00                                     |

In conjunction with the admissions change, an update to the admissions fees and policy section of the Metro Code (4.01) is recommended. The changes simplify the code and allow the Zoo Director to establish discounts and passes as needed to meet the operating requirements of the Zoo. The overall admission fee however continues to be set by code.

**BUDGET IMPACT**

The additional revenue generated by the increase in admissions has been included in the proposed budget.

**EXECUTIVE OFFICER RECOMMENDATION**

The Executive Officer recommends approval of Ordinance No. 99-804.

CY:rs

*Agenda Item Number 9.1*

**Ordinance No. 99-793 For the Purpose of Adopting the Annual Budget for Fiscal Year 1999-00,  
Making Appropriations, and Levying Ad Valorem Taxes; and Declaring an Emergency.**

***Consideration of Amendments***

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**



BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE )  
ANNUAL BUDGET FOR FISCAL YEAR )  
1999-00, MAKING APPROPRIATIONS, )  
AND LEVYING AD VALOREM TAXES, AND )  
DECLARING AN EMERGENCY )

ORDINANCE NO. 99-793

Introduced by  
Mike Burton, Executive Officer

WHEREAS, the Multnomah County Tax Supervising and Conservation Commission held its public hearing on the annual Metro budget for the fiscal year beginning July 1, 1999, and ending June 30, 2000; and

WHEREAS, recommendations from the Multnomah County Tax Supervising and Conservation Commission have been received by Metro (attached as Exhibit A and made a part of the Ordinance) and considered; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The "Fiscal Year 1999-00 Metro Budget," in the total amount of THREE HUNDRED SIXTY-SEVEN MILLION, TWO HUNDRED EIGHTY-SEVEN THOUSAND, SIX HUNDRED SEVENTY-FOUR (\$367,287,674) DOLLARS, attached hereto as Exhibit B, and the Schedule of Appropriations, attached hereto as Exhibit C, are hereby adopted.
2. The Metro Council does hereby levy ad valorem taxes, as provided in the budget adopted by Section 1 of this Ordinance, at the rate of \$0.0966 per thousand dollars of assessed value for Zoo operations and in the amount of SEVENTEEN MILLION THREE HUNDRED FIFTY-TWO THOUSAND TWO HUNDRED TWENTY-FOUR (\$17,352,224) DOLLARS for general obligation bond debt, said taxes to be levied upon taxable properties within the Metro District for the fiscal year 1999-00. The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution constitute the above aggregate levy.

**SUMMARY OF AD VALOREM TAX LEVY**

|                              | <b>Subject to the<br/>General Government<br/><u>Limitation</u></b> | <b>Excluded from<br/><u>the Limitation</u></b> |
|------------------------------|--|--|
| Zoo Tax Base                 | \$0.0966/\$1,000   |  |
| General Obligation Bond Levy |  | \$17,352,224                                   |

3. The Washington Park Parking Lot Fund is hereby eliminated. The balance of the fund is zero.

4. The Convention Center Project Capital Fund is hereby eliminated. The balance of the fund is zero.

5. In accordance with Section 2.02.125 of the Metro Code, the Metro Council hereby authorizes positions and expenditures in accordance with the Annual Budget adopted by Section 1 of this Ordinance, and hereby appropriates funds for the fiscal year beginning July 1, 1999, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit C.

6. Pursuant to Metro Code 2.04.026(b) the Council designated the contracts which have significant impact on Metro for FY 1998-99 and their designations as shown in Exhibit D, attached hereto.

7. The Executive Officer shall make the filings as required by ORS 294.555 and ORS 310.060, or as requested by the Assessor's Office of Clackamas, Multnomah, and Washington Counties.

8. This Ordinance being necessary for the health, safety, or welfare of the Metro area, for the reason that the new fiscal year begins July 1, 1999, and Oregon Budget Law requires the adoption of a budget prior to the beginning of the fiscal year, an emergency is declared to exist and the Ordinance takes effect upon passage.

ADOPTED by the Metro Council on this \_\_\_\_\_ day of June, 1999.

\_\_\_\_\_  
Rod Monroe, Presiding Officer

ATTEST:

Approved as to Form:

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, General Counsel

KR:rs

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## STAFF REPORT

### CONSIDERATION OF ORDINANCE NO. 99-793 ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 1999-00, MAKING APPROPRIATIONS AND LEVYING AD VALOREM TAXES, AND DECLARING AN EMERGENCY

Date: January 28, 1999

Presented by: Mike Burton  
Executive Officer

#### FACTUAL BACKGROUND AND ANALYSIS

I am forwarding to the Council for consideration and approval my proposed budget for Fiscal Year 1999-00.

Council action, through Ordinance No. 99-793, is the final step in the process for the adoption of Metro's operating financial plan for the forthcoming fiscal year. Final action by the Council to adopt this plan must be completed by June 30, 1999.

Oregon Revised Statutes 294.635, Oregon Budget Law, requires that Metro prepare and submit Metro's approved budget to the Tax Supervising and Conservation Commission by May 15, 1999. The Commission will conduct a hearing during June 1999 for the purpose of receiving information from the public regarding the Council's approved budget. Following the hearing, the Commission will certify the budget to the Council for adoption and may provide recommendations to the Council regarding any aspect of the budget.

Once the budget plan for Fiscal Year 1999-00 is adopted by the Council, the number of funds and their total dollar amount and the maximum tax levy cannot be amended without review and certification by the Tax Supervising and Conservation Commission. Adjustments, if any, by the Council to increase the level of expenditures in a fund are limited to no more than 10 percent of the total value of any fund's appropriations in the period between Council approval and adoption.

Exhibits B and C of the Ordinance will be available at the public hearing on February 11, 1999.

#### EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 99-793.

KR:rs

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*Agenda Item Number 10.1*

**Resolution No. 99-2749, For the Purpose of Approving the FY 1999-00 Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission.**

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF APPROVING THE )  
FY 1999-00 BUDGET AND TRANSMITTING )  
THE APPROVED BUDGET TO THE TAX )  
SUPERVISING AND CONSERVATION )  
COMMISSION )

RESOLUTION NO. 99-2749

Introduced by  
Presiding Officer Rod Monroe

WHEREAS, The Metro Council, convened as the Budget Committee, has reviewed the FY 1999-00 Proposed Budget; and

WHEREAS, The Council, convened as the Budget Committee, has conducted a public hearing on the FY 1999-00 Proposed Budget; and

WHEREAS, Pursuant to Oregon Budget Law, the Council, convened as the Budget Committee, must approve the FY 1999-00 Budget, and said approved budget must be transmitted to the Tax Supervising and Conservation Commission for public hearing and review; now, therefore,

BE IT RESOLVED,

1. That the Proposed FY 1999-00 Budget as amended by the Metro Council, convened as the Budget Committee, which is on file at the Metro offices, is hereby approved.

2. That property tax levies for FY 1999-00 are approved as follows:

SUMMARY OF AD VALOREM TAX LEVY

|                              | Subject to the<br>General Government<br><u>Limitation</u> | Excluded from<br>the <u>Limitation</u> |
|------------------------------|---|--|
| Zoo Tax Rate                 | \$0.0966/\$1,000  |  |
| General Obligation Bond Levy |   | \$17,677,756                           |

3. That the Executive Officer is hereby directed to submit the Approved FY 1999-00 Budget and Appropriations Schedule to the Tax Supervising and Conservation Commission for public hearing and review.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_, 1999.

---

Rod Monroe, Presiding Officer

KR:rs

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## STAFF REPORT

### CONSIDERATION OF RESOLUTION 99-2749 APPROVING THE FISCAL YEAR 1999-00 BUDGET AND TRANSMITTING THE APPROVED BUDGET TO THE TAX SUPERVISING AND CONSERVATION COMMISSION

Date: March 1, 1999

Presented by: Presiding Officer Rod Monroe

## FACTUAL BACKGROUND AND ANALYSIS

The Fiscal Year 1999-00 Proposed Budget has been forwarded to Council for consideration. Ordinance No. 99-793, presented to Council on February 11, 1999, is the formal instrument by which the budget will be adopted. Final action to adopt the budget is scheduled for the middle of June 1999.

Prior to adoption, ORS 294.635, Oregon Budget Law, requires that Metro prepare and submit the District's approved budget to the Tax Supervising and Conservation Commission by May 15, 1999. The Commission will conduct a hearing during June 1999 for the purpose of receiving information from the public regarding the Council's approved budget.

This action will formally approve the Council's Fiscal Year 1999-00 Budget, and direct the Executive Officer to submit the approved budget to the Tax Supervising and Conservation Commission for public hearing and review.

## EXECUTIVE OFFICER'S RECOMMENDATION

Adoption of Resolution No. 99-2749.



*Agenda Item Number 10.2*

**Resolution No. 99-2771, For the Purpose of Granting Time Extensions to the Functional Plan  
Compliance Deadline - April 1999.**

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF GRANTING TIME ) RESOLUTION NO. 99-2771  
EXTENSIONS TO THE FUNCTIONAL PLAN )  
COMPLIANCE DEADLINE – APRIL 1999 ) Introduced by Executive Officer Mike Burton

WHEREAS, The Metro Council adopted the Urban Growth Management Functional Plan for early implementation of the 2040 Growth Concept on November 21, 1996, by Ordinance No. 96-647C; and

WHEREAS, The Urban Growth Management Functional Plan requires that all jurisdictions in the region make plan and implementing ordinance changes needed to come into compliance with this functional plan by February 19, 1999; and

WHEREAS, The Urban Growth Management Functional Plan in Metro Code Section 3.07.820.C provides that Metro Council may grant extensions to timelines under this functional plan "if the city or county has demonstrated substantial progress or proof of good cause for failing to complete the requirements on time;" and

WHEREAS, The following 10 jurisdictions have requested time extensions to complete compliance work based on evidence showing "substantial progress or proof of good cause" for failing to meet the February 19, 1999 compliance deadline and have submitted detailed timelines showing when the work will be completed, now therefore,

BE IT RESOLVED:

1. That the Cities of Beaverton, Cornelius, Durham, Gladstone, Hillsboro, Maywood Park, Rivergrove, West Linn and Wilsonville and Washington County shall receive Functional Plan compliance time extensions as shown in Exhibit A.

2. That any further requests for time extensions or requests for functional plan exceptions made by the above named jurisdictions shall be determined as delineated in Metro Code 3.07.820, Sections B and C.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_ 1999.

\_\_\_\_\_  
Rod Monroe, Presiding Officer

APPROVED AS TO FORM:

\_\_\_\_\_  
Daniel B. Cooper, General Counsel

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## **EXHIBIT A**

### **Functional Plan time extensions for the Cities of Beaverton, Cornelius, Durham, Gladstone, Hillsboro, Maywood Park, Rivergrove, West Linn, Wilsonville and Washington County**

Metro Code numbers are used to cite Functional Plan requirements. The applicable Functional Plan title follows each citation in parentheses (). A brief description of Functional Plan requirements appears below for reference. All extensions are to the last day of the month listed in the schedules below.

#### **Functional Plan Requirements by Title**

- Title 1 *Requirements for housing and employment accommodation*
- Title 2 *Regional parking policy*
- Title 3 *Water quality, flood management conservation*
- Title 4 *Retail in employment and industrial areas*
- Title 5 *Requirements for rural reserves and green corridors*
- Title 6 *Regional accessibility*
- Title 7 *Affordable housing*
- Title 8 *Compliance procedures*

#### **City of Beaverton Extensions**

##### **July 1999**

- Adopt at least two methods to increase capacity as required by Metro Code 3.07.140B (Title 1).
- Establish the boundaries for the regional center, town center and station communities as required by Metro Code 3.07.130 (Title 1).

##### **January 2000**

- Adjust the minimum and maximum parking standards for the areas of the City outside designated station communities as required by Metro Code 3.07.220 (Title 2).
- Develop a provision for blended parking ratios for mixed-use areas and a system to provide Metro with an inventory of new non-residential parking spaces on an annual basis as required by Metro Code 3.07.220 (Title 2).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

##### **July 2000**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).

- Update the public facilities element of the comprehensive plan to ensure that facilities can support expected development as required by Metro Code 3.07.150.A.5 (Title 1).

#### **October 2000**

Beaverton and Washington County have signed an intergovernmental agreement to transfer the supervision of land-use planning for unincorporated portions of the Cedar Hills/Cedar Mill, Bethany, Sunset West and Raleigh Hills areas to the City of Beaverton. For these areas the City will:

- Determine the employment and housing capacities.
- Finalize design type boundaries including the Cedar Mill and Raleigh Hills town centers; the Garden Home/Olsen and Allen/Scholls main streets and corridors.
- Adopt Title 3 requirements.

#### **City of Cornelius Extensions**

##### **September 1999**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow lot partitioning as required by Metro Code 3.07.120.B (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Complete a housing and employment capacity estimate per Metro Code 3.07.150.A (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt code language to reflect the separation of communities as described in Metro Code 3.07.510 (Title 5).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

#### **City of Durham Extensions**

##### **September 1999**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow lot partitioning as required by Metro Code 3.07.120.B (Title 1).

- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment areas as required in Metro Code 3.07.420 (Title 4).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **City of Gladstone Extensions**

#### **December 1999**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Finalize the capacity analysis for housing and employment as required by Metro Code 3.07.150 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums as required in Metro Code 3.07.220 (Title 2).
- Develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **City of Hillsboro Extensions**

#### **June 1999**

- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

#### **September 1999**

- Calculate and report to Metro actual recent built residential densities to determine whether additional strategies to increase capacity are needed as required in Metro Code 3.07.140.B (Title 1).

## **December 1999**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Review public facility plans to determine ability to meet target capacities as required by Metro Code 3.07.150.A.5 (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums as required in Metro Code 3.07.220 (Title 2).
- Develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt code language to reflect the green corridor policies as described in Metro Code 3.07.510 (Title 5).

## **City of Maywood Park Extensions**

### **December 1999**

- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).

## **City of Rivergrove Extensions**

### **December 1999**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).

## **Washington County Extensions**

### **October 1999**

- Adopt minimum densities for its R-5 and R-6 zones as required by Metro Code 3.07.120.A (Title 1).
- Adopt minimum and maximum parking standards for areas outside of designated station communities as required by Metro Code 3.07.220 (Title 2).
- Adopt a variance process for parking standards, provide for blended parking ratios for mixed-use developments and create a system to provide Metro with an inventory of new parking spaces on an annual basis as required by Metro Code 3.07.220 (Title 2).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **October 2000**

Beaverton and Washington County have signed an intergovernmental agreement (IGA) to transfer the supervision of land-use planning for unincorporated portions of the Cedar Hills/Cedar Mill, Bethany, Sunset West and Raleigh Hills areas to the City of Beaverton. When the City has met its responsibilities as outlined in the IGA, the County will:

- Finalize the capacity analysis for housing and employment as required by Metro Code 3.07.150 (Title 1).
- Finalize and adopt a map of the boundaries of the design types as required by Metro Code 3.07.130 (Title 1).

## **City of West Linn Extension**

Metro Council granted a Functional Plan reporting time extension to the City of West Linn to July 1999 in Resolution No. 98-2711. West Linn also needs a time extension to implement the Functional Plan requirements. The City expects to complete all compliance work by December 1999 and will provide Metro with a specific implementation timeline in its July 1999 report to Metro.

## **City of Wilsonville Extensions**

### **September 1999**

- Adopt comprehensive plan policies supporting regional planning requirements, including mixed-use, dwelling unit and job targets, minimum residential densities and accessory dwelling units as required by Metro Code 3.07.120 (Title 1).
- Adopt minimum residential standards as required by Metro Code 3.07.120.A.1 (Title 1).
- Allow accessory dwelling units in single family detached dwelling units as required by Metro Code 3.07.120.C (Title 1).
- Determine and report to Metro actual built densities between 1990 -1995 as required by Metro Code 3.07.140 (Title 1).
- Complete review of public facility plans to assure the calculated capacity can be accommodated, pursuant to Metro Code 3.07.150.A.5 (Title 1).
- Adopt parking standards, pursuant to Metro Code 3.07.220 (Title 2).
- Amend the code to prohibit large-scale retail uses within the industrial area design type, pursuant to Metro Code 3.07.420.A (Title 4).



**After resolution of the State prison siting**

- Adopt a map of 2040 Growth Concept design types into the comprehensive plan as required by Metro Code 3.07.130 (Title 1).
- Determine and report to Metro calculated capacity of dwelling units and jobs as required by Metro Code 3.07.150(Title 1).
- Amend the comprehensive plan and implementing ordinances to comply with Metro Code 3.07.630A or B (Title 6).

Alex\work\gm\community\_development\projects\Compliance\Exception Requests\Exhibit A – march

**GROWTH MAGEMENT COMMITTEE REPORT**

**CONSIDERATION OF RESOLUTION NO. 99-2771, FOR THE PURPOSE OF GRANTING TIME EXTENSIONS TO THE FUNCTIONAL PLAN COMPLIANCE DEADLINE- APRIL 1999.**

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Date: April 26, 1999

Presented by: Councilor McLain

**Committee Action:** At its April 20, 1999 meeting, the Growth Management Committee voted 3-0 to recommend Council adoption of Resolution No. 99-2771. Voting in favor: Councilors Bragdon, Park and McLain.

**Council Issues/Discussion:** Metro code provides that the Metro Council may grant time extensions to Urban Growth Management Functional Plan requirements, if a jurisdiction can demonstrate "substantial progress or proof of good cause for failing to complete the requirements on time." Twenty five jurisdictions have requested time extensions; the original deadline being February 19, 1999. In February of this year, the Metro council approved extensions for 11 jurisdictions. Resolution 99-2271 grants extensions for 10 more jurisdictions. Some jurisdictions have differential deadline extensions relating to separate titles in the functional plan. The jurisdictions and the latest deadline stated in each request are:

|                   |  |
|-------------------|--|
| Beaverton         | October 2000                                       |
| Cornelius         | September 1999                                     |
| Durham            | September 1999                                     |
| Gladstone         | December 1999                                      |
| Hillsboro         | December 1999                                      |
| Maywood Park      | December 1999                                      |
| Rivergrove        | December 1999                                      |
| Washington County | October 2000                                       |
| West Linn         | December 1999                                      |
| Wilsonville       | September 1999 & upon resolution of prison siting. |

The staff report notes that while most jurisdictions have requested some time extensions to complete Functional Plan compliance, all have made significant progress towards meeting Functional Plan goals. It goes on to say that most requests are for work related to Title 6 (Regional Accessibility), planning for mixed use areas and capacity calculation.

The committee noted that it is approving time extension requests, not exception requests. Before it take up requests for exceptions (if any), it will hold a committee work session to clarify criteria for exceptions. The chair also stated that she hopes that further timeline extensions will not be necessary. Staff replied that they are working closely with jurisdictions to make these requests as accurate and realistic as possible.

## **STAFF REPORT**

### ***CONSIDERATION OF RESOLUTION NO. 99-2771 GRANTING TIME EXTENSIONS TO THE FUNCTIONAL PLAN COMPLIANCE DEADLINE – APRIL 1999***

**Date: March 30, 1999**

**Presented by: Mary Weber  
Prepared by: Marian Maxfield Hull**

## **PROPOSED ACTION**

Adoption of Resolution No. 99-2771 granting timeline extensions to the Functional Plan compliance deadline for the cities of Beaverton, Cornelius, Durham, Gladstone, Hillsboro, Maywood Park, Rivergrove, West Linn, Wilsonville and Washington County.

## **BACKGROUND AND ANALYSIS**

Metro Code 3.07.820.C (Title 8 of the Functional Plan) provides that Metro Council may grant time extensions to Functional Plan requirements if a jurisdiction can demonstrate "substantial progress or proof of good cause for failing to complete the requirements on time."

Twenty-five jurisdictions have requested time extensions to implement some of the requirements of Functional Plan that were due to be completed on February 19, 1999. Metro Council approved the first 11 requests in Resolution No. 99-2755 on February 25, 1999. Resolution No. 99-2771 contains 10 more extension requests. The four remaining will be presented to Metro Council for its decision after the requesting jurisdictions have submitted timelines for completing remaining Functional Plan compliance work.

Johnson City and King City did not request time extensions. Johnson City has requested an exception to all Functional Plan requirements due to its unique situation. King City has adopted all needed Functional Plan requirements except those for accessory dwelling units (ADUs). King City plans to request an exception to the ADU requirement. The exception requests will be addressed in a separate Metro Council action.

This resolution includes a Functional Plan implementation time extension for the City of West Linn. The City has a Functional Plan reporting time extension to July 1999, so Metro has not yet received an implementation timeline from West Linn. The City also needs an implementation time extension or it will be out of compliance with the Functional Plan.

Metro Code numbers are used to cite Functional Plan requirements. The applicable Functional Plan title follows each citation in parentheses (). A brief description of Functional Plan requirements appears below for reference.

### **Functional Plan Requirements by Title**

- Title 1 *Requirements for housing and employment accommodation*
- Title 2 *Regional parking policy*
- Title 3 *Water quality, flood management conservation*
- Title 4 *Retail in employment and industrial areas*
- Title 5 *Requirements for rural reserves and green corridors*
- Title 6 *Regional accessibility*
- Title 7 *Affordable housing*
- Title 8 *Compliance procedures*

### **Compliance Progress**

Though most jurisdictions have requested some time extensions to complete Functional Plan compliance, all have made significant progress towards meeting Functional Plan goals. Most cities and counties have completed this work without additional staff. The only significant outside resources for compliance work have come from State grant programs such as the Transportation/Growth Management grants and the periodic review program.

The most common time extension requests have been for work related to Title 6, planning for mixed-use areas and capacity calculation. The most common reasons for the requests are to provide time to include compliance work in broader planning and public involvement efforts and to meet schedules dictated by grant funding sources. This is particularly true for planning efforts in mixed-use centers. Most jurisdictions with outstanding compliance work have requested time extensions for the capacity calculation. The capacity calculation is the final step in the Functional Plan compliance process for most jurisdictions because zoning and plan changes, planning for mixed-use areas and even new parking requirements affect calculated capacity.

Work on Title 6 has been delayed, in part, due to the postponed adoption of the Regional Transportation Plan. Many jurisdictions plan to meet Title 6 requirements through their Transportation System Plans (TSP). Many TSP work schedules are timed to coincide with the adoption of the Regional Transportation Plan. Grant funding schedules are also affecting the timing of transportation work.

Some cities are completing compliance work through periodic review. For these jurisdictions, compliance work is being done according to the State approved periodic review schedules and grants that run through most of 1999.

The following pages summarize the progress of each jurisdiction included in Resolution No. 99-2771 and provide implementation timelines for remaining Functional Plan elements. Each jurisdiction listed below has met the Metro Code criteria for "substantial

progress or proof of good cause for failing to complete" Functional Plan compliance (Metro Code 3.07.820.C).

### **City of Beaverton**

The City of Beaverton has made good progress toward meeting the requirements of the Functional Plan. The City has adopted multiple use regulations for station areas. The regional center multiple use zoning district is before the City Council and the Murray Scholls Town Center plan is before the Planning Commission. Beaverton has requested an exception to its employment targets, for the City as a whole and for mixed-use areas. This request will be processed in a separate Metro Council action. The City's timeline to complete remaining work is as follows:

#### **By July 1999:**

- Adopt at least two methods to increase capacity as required by Metro Code 3.07.140B (Title 1).
- Establish the boundaries for the regional center, town center and station community as required by Metro Code 3.07.130 (Title 1).

#### **By January 2000:**

- Adjust the minimum and maximum parking standards for the areas of the City outside designated station communities as required by Metro Code 3.07.220 (Title 2).
- Develop a provision for blended parking ratios for mixed-use areas and a system to provide Metro with an inventory of new non-residential parking spaces on an annual basis as required by Metro Code 3.07.220 (Title 2).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

#### **By July 2000:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Update the public facilities element of the comprehensive plan to ensure that facilities can support expected development as required by Metro Code 3.07.150.A.5 (Title 1).

#### **By October 2000:**

Beaverton and Washington County have signed an intergovernmental agreement to transfer the supervision of land-use planning for unincorporated portions of the Cedar Hills/Cedar Mill, Bethany, Sunset West and Raleigh Hills areas to the City of Beaverton. For these areas the City will:

- Determine the employment and housing capacities.
- Finalize design type boundaries including the Cedar Mill and Raleigh Hills town centers; the Garden Home/Olsen and Allen/Scholls main streets and corridors.

- Adopt Title 3 requirements.

### **City of Cornelius**

The City of Cornelius is completing its Functional Plan compliance work as a part of a DLCD funded periodic review work program. Earlier planning work related to the main street district has given the City a leg up on public involvement and visioning for the downtown, however, code amendments still need to be completed on the following timeline:

#### **By September 1999:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow lot partitioning as required by Metro Code 3.07.120.B (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Complete a housing and employment capacity estimate per Metro Code 3.07.150.A (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt code language to reflect the separation of communities as described in Metro Code 3.07.510 (Title 5).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **City of Durham**

The City of Durham is small, with only two employees and limited resources. City staff has worked closely with Metro to work towards meeting Functional Plan requirements. Metro staff participated in a joint City Council/Planning Commission workshop in February 1999 that identified key issues Durham still needs to address. Durham expects to complete its remaining work on the following timeline:

#### **By September 1999:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow lot partitioning as required by Metro Code 3.07.120.B (Title 1).

- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment areas as required in Metro Code 3.07.420 (Title 4).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **City of Gladstone**

The City of Gladstone is small and has limited resources for completing Functional Plan compliance work. Metro staff has worked with the Department of Land Conservation and Development (DLCD) to secure technical assistance resources for the City. Gladstone is using the DLCD resources to complete most of its Functional Plan compliance work. Gladstone expects to complete work on the following timeline:

#### **By December 1999:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Finalize the capacity analysis for housing and employment as required by Metro Code 3.07.150 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums as required in Metro Code 3.07.220 (Title 2).
- Develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

### **City of Hillsboro**

The City of Hillsboro has made substantial progress toward meeting Functional Plan requirements. The City has focused its efforts to date on mixed-use planning in its light rail station areas. The remaining work will be completed as part of the City's extensive development code update, as outlined in its periodic review work program. The City is

seeking a Transportation/Growth Management grant to help complete many of the actions listed in the following timeline.

**By June 1999:**

- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

**By September 1999:**

- Calculate and report to Metro actual recent built residential densities to determine whether additional strategies to increase capacity are needed as required in Metro Code 3.07.140.B (Title 1).

**By December 1999:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the zoning code to allow at least one accessory dwelling unit within any detached single family unit in all zones allowing residential uses as required by Metro Code 3.01.120.C (Title 1).
- Review public facility plans to determine ability to meet target capacities as required by Metro Code 3.07.150.A.5 (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums as required in Metro Code 3.07.220 (Title 2).
- Develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).
- Adopt code changes to restrict retail uses in employment and industrial areas as required in Metro Code 3.07.420 (Title 4).
- Adopt code language to reflect the green corridor policies as described in Metro Code 3.07.510 (Title 5).

**City of Maywood Park**

The City of Maywood Park is in the midst of working on its periodic review program and an economic feasibility study to construct a sewer system throughout the City per State order. With no staff and a volunteer Council, the City has a limited capacity to deal with all of the issues currently before it. City plans and codes need only a few changes to meet Functional Plan requirements. The City has already amended its accessory dwelling unit code to meet the requirements of Metro Code 3.01.120.C (Title 1). The City will complete remaining compliance work on the following timeline:

**By December 1999:**

- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).

Maywood Park will also add supportive language to the code regarding other Functional Plan titles.



### **City of Rivergrove**

The City of Rivergrove is very small, with a total population of about 300 residents. The City has one half-time employee and very limited resources. Rivergrove is heavily affected by Title 3 and has already made some code changes to meet Title 3 requirements. The City has also adopted some provisions of Title 1, including accessory dwelling unit and lot partitioning requirements. Titles 4, 5 and 6 do not apply to Rivergrove due to its small size. A committee made up of city councilors, planning commissioners and interested citizens is drafting the remaining code changes needed to meet Functional Plan requirements on the following timeline:

#### **By December 1999:**

- Amend the zoning code to adopt minimum density standards of 80% of the maximum number of dwelling units per net acre permitted in the zoning designation as required by Metro Code 3.07.120.A (Title 1).
- Amend the comprehensive plan to include a map identifying the boundaries of the 2040 Growth Concept design types as required by Metro Code 3.07.130 (Title 1).
- Adopt plan and code changes needed to implement parking minimums and maximums and develop a procedure to provide parking data to Metro annually as required in Metro Code 3.07.220 (Title 2).

### **Washington County**

Washington County has made good progress toward meeting the requirements of the Functional Plan. The County has adopted minimum densities for all but two residential zones, completed the station community planning process and met the requirements of Title 4. The County expects to meet remaining Functional Plan requirements on the following timeline:

#### **By October 1999:**

- Adopt minimum densities for its R-5 and R-6 zones as required by Metro Code 3.07.120.A (Title 1).
- Adopt minimum and maximum parking standards for areas outside of designated station communities as required by Metro Code 3.07.220 (Title 2).
- Adopt a variance process for parking standards, provide for blended parking ratios for mixed-use developments and create a system to provide Metro with an inventory of new parking spaces on an annual basis as required by Metro Code 3.07.220 (Title 2).
- Adopt language to implement the street design and connectivity requirements of Metro Code Sections 3.07.620 and 3.07.630 (Title 6).

#### **By October 2000:**

Beaverton and Washington County have signed an intergovernmental agreement (IGA) to transfer the supervision of land-use planning for unincorporated portions of the Cedar Hills/Cedar Mill, Bethany, Sunset West and Raleigh Hills areas to the City of Beaverton. When the City has met its responsibilities as outlined in the IGA, the County will:

- Finalize the capacity analysis for housing and employment as required by Metro Code 3.07.150 (Title 1).

- Finalize and adopt a map of the boundaries of the design types as required by Metro Code 3.07.130 (Title 1).

### **City of West Linn**

Metro Council granted a Functional Plan reporting time extension to the City of West Linn to July 1999 in Resolution No. 98-2711. West Linn also needs a time extension to implement the Functional Plan requirements. The City expects to complete all compliance work by December 1999 and will provide Metro with a specific implementation timeline in its July 1999 report to Metro.

### **City of Wilsonville**

Metro Council granted a Functional Plan reporting time extension to the City of Wilsonville to December 31, 1998 due to the uncertainties caused by the State prison siting. Wilsonville met the reporting requirement and has provided Metro with a schedule for achieving Functional Plan compliance. The schedule includes dates the City expects to complete work unrelated to the prison siting and identifies work that cannot be completed until after the prison siting decision is made.

#### **By September 1999:**

- Adopt comprehensive plan policies supporting regional planning requirements, including mixed-use, dwelling unit and job targets, minimum residential densities and accessory dwelling units as required by Metro Code 3.07.120 (Title 1).
- Adopt minimum residential standards as required by Metro Code 3.07.120.A.1 (Title 1).
- Allow accessory dwelling units in single family detached dwelling units as required by Metro Code 3.07.120.C (Title 1).
- Determine and report to Metro actual built densities between 1990 -1995 as required by Metro Code 3.07:140 (Title 1).
- Complete review of public facility plans to assure the calculated capacity can be accommodated, pursuant to Metro Code 3.07.150.A.5 (Title 1).
- Adopt parking standards, pursuant to Metro Code 3.07.220 (Title 2).
- Amend the code to prohibit large-scale retail uses within the industrial area design type, pursuant to Metro Code 3.07.420.A (Title 4).

#### **After resolution of the State prison siting to:**

- Adopt a map of 2040 Growth Concept design types into the comprehensive plan as required by Metro Code 3.07.130 (Title 1).
- Determine and report the calculated capacity of dwelling units and jobs as required by Metro Code 3.07.150(Title 1).
- Amend the comprehensive plan and implementing ordinances to comply with Metro Code 3.07.630A or B (Title 6).

### **BUDGET IMPACT**

Adoption of this resolution has no budget impact.

## **EXECUTIVE OFFICER'S RECOMMENDATION**

The Functional Plan implementation time extension requests for the cities of Beaverton, Cornelius, Durham, Gladstone Hillsboro, Maywood Park, Rivergrove, West Linn, Wilsonville and Washington County are recommended for approval. Any further requests for time extensions or requests for Functional Plan exceptions made by these jurisdictions would be determined as delineated in Metro Code 3.07.820, Sections B and C.

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*Agenda Item Number 10.3*

**Resolution No. 99-2772, For the Purpose of Amending the Metropolitan Transportation Improvement Program (MTIP) to Approve an Element of Tri-Met's Bus Purchase Program.**

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING ) RESOLUTION NO. 99-2772  
THE METROPOLITAN TRANSPORTA-)   
TION IMPROVEMENT PROGRAM ) Introduced by Councilor Jon  
(MTIP) TO APPROVE AN ELEMENT ) Kvistad, JPACT Chair  
OF TRI-MET'S BUS PURCHASE )  
PROGRAM )

WHEREAS, The Region has in the past allocated funds to Tri-Met for bus purchases to improve service on popular lines which experience delays and overcrowding during peak periods; and

WHEREAS, The "usual and customary" 1.5% service increase for the coming planning period comes to approximately \$20.06 million; and

WHEREAS, The federal share of this increase is approximately \$18 million; and

WHEREAS, Tri-Met is also planning extension of light rail transit to Portland International Airport; and

WHEREAS, Tri-Met general funds of \$18 million are needed to complete a critical element of the financial package for the Airport LRT project; and

WHEREAS, Regional funds committed for a bus purchase would free Tri-Met general funds on a dollar for dollar basis, which Tri-Met has committed to apply toward the Airport LRT project; and

WHEREAS, Tri-Met must sign bus delivery contracts in early June to assure prompt manufacture and delivery of the needed buses in Fall of 2000; and

WHEREAS, An unavoidable interval of 1.5 months is typically encountered when programming an amendment to the MTIP and STIP transit program; and

WHEREAS, Tri-Met can sign contracts using Federal Transit Administration "Pre-Award Authority" so long as a bus purchase project is shown in the MTIP; and

WHEREAS, The funds supporting the programming can be Tri-Met general funds; and

WHEREAS, The type of funds supporting the programming can be changed to federal funds after such funds are allocated to Tri-Met in the Priorities 2000 process; and

WHEREAS, Tri-Met will not sign delivery contracts until such funds are allocated to it by JPACT and the Metro Council, and such contracts shall be for no more than JPACT and the Metro Council may award to Tri-Met; and

WHEREAS, The only purpose for the request is to eliminate the approximate 1.5 month delay between regional approval of bus purchase funds and the appearance of such funds in the MTIP and STIP; and

WHEREAS, This action will not prejudice the Priorities 2000 decision process; now

THEREFORE BE IT RESOLVED:

1. The MTIP is amended to show a \$20.06 million bus purchase project.
2. The type of funds supporting the project will be Tri-Met general funds.
3. Tri-Met will not sign bus delivery contracts associated with this MTIP action until after conclusion of the Priorities 2000 process.
4. Should the region allocate the federal funds requested by Tri-Met, the MTIP will be further amended to reflect the precise sum and funding source allocated for the bus purchase project.

5. Staff are authorized to coordinate this amendment and associated administrative details with ODOT and federal staff.

ADOPTED by the Metro Council this \_\_\_\_ day of \_\_\_\_\_, 1999.

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Rod Monroe, Presiding Officer

Approved as to Form:

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Daniel B. Cooper, General Counsel

## TRANSPORTATION PLANNING COMMITTEE REPORT

### CONSIDERATION OF RESOLUTION NO. 99-2772, FOR THE PURPOSE OF AMENDING THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO APPROVE AN ELEMENT OF TRI-MET'S BUS PURCHASE PROGRAM

Date: April 29, 1999

Presented by: Councilor Bragdon

**Committee Recommendation:** At its April 20 meeting, the Committee considered Resolution No. 99-2772 and voted 2-0, with one abstention, to send the resolution to the Council with a do pass recommendation. Voting in favor: Councilor Bragdon and Chair Kvistad. Councilor Atherton abstained.

**Committee Issues/Discussion:** Mike Hogle, Transportation Planning Manager, presented the staff report. He explained that the purpose of the resolution was to initiate the MTIP amendment process related to the proposed purchase of buses by Tri-Met. The purchase would be made from a proposed allocation of up to \$18 million from the current Priorities 2000 MTIP allocation process scheduled for completion in late May. As proposed, the MTIP allocation would be used for bus purchases. The use of the allocation for this purpose would free up a similar amount of Tri-Met general fund dollars which would be dedicated to the Airport LRT project.

Hogle clarified that enactment of the resolution would not predetermine that Tri-Met would receive funds through the MTIP. He noted that the Priorities 2000 fund allocation was a separate process. If at any time during that process, JPACT or the Council determined that the proposed allocation would be cut or eliminated, the proposed bus purchase and Tri-Met's ability to participate in the LRT project would need to be reviewed.

He noted that the resolution's adoption would streamline the bus purchase program, if funds are allocated for that purchase. Such a purchase requires both an MTIP amendment and federal approval. By adopting the resolution, the amendment process would be complete and Tri-Met could pursue federal approval, contingent upon the receipt of MTIP funding. This would shorten the purchase timeline and assist Tri-Met in meeting its service improvement goals for the year 2000.

Councilor Atherton raised several concerns about the proposed resolution. First, he noted that, while the resolution's title addressed Tri-Met bus purchase program, the real intent was to provide funding for the airport LRT. He noted that he had several concerns about that project. He contended that the project would cause a level of development that would overburden the local street system, even with an LRT line. He noted that there may be a land use-transportation disconnect with the project. Hogle responded that there are a package of transportation improvements slated for the area that will address these concerns.

Councilor Atherton also noted that there did not appear to be any evidence that an LID or SDC's were contemplated that would cause those that benefited to pay for a portion of the project cost.

Councilor Atherton asked whether Tri-Met really needed new buses or could they revamp the existing system to provide additional equipment. Committee members and Mr. Hogle responded by noting the past and current Tri-Met planning efforts that assessed the needs of the system. Chair Kvistad noted the relative lack of service in his portion of Washington County and



Mr. Hoglund notes that the 2040 process envisions increases in transit services in the suburban areas of the region. Councilor Bragdon noted that Tri-Met is already engaged in identifying underutilized runs and adjusting services were needed.

Atherton concluded by explaining that he would abstain for voting on the resolution, pending a discussion with staff concerning the current and future status of the transit system.

## STAFF REPORT

### CONSIDERATION OF RESOLUTION NO. 99-2772 FOR THE PURPOSE OF AMENDING THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO APPROVE AN ELEMENT OF TRI-MET'S BUS PURCHASE PROGRAM

Date: March 30, 1999

Presented by: Andrew C. Cotugno

## PROPOSED ACTION

Approval of this Resolution would authorize amendment of the MTIP to program \$20.06 million of Tri-Met general funds for a new bus purchase program in FY 2000. This request anticipates that JPACT and the Metro Council may approve up to \$18 million of regional flexible funds for bus purchases as part of the Priorities 2000 process. If this occurs, the MTIP would be further amended to indicate federal funding for the bus purchase rather than Tri-Met general funds. If no regional funds are forthcoming, Tri-Met will not sign a contract and the project would be deleted from the MTIP.

## BACKGROUND AND ANALYSIS

Enclosed are two letters from Tri-Met staff requesting that Metro approve programming of \$20.06 million of Tri-Met general funds in the MTIP and STIP for purchase of buses to alleviate peak period congestion on high use transit lines. Tri-Met must enter into a contract for the bus purchase by the middle of June if they hope to receive delivery of the vehicles by fall of 2000. This is the time Tri-Met is publicly committing to deliver the improved peak period service.

Tri-Met needs two things in order to sign a delivery contract. First, a bus purchase "project" of no less than \$20.06 million must be shown in an approved MTIP/STIP. The type of funding supporting the project does not matter. So long as the project has received regional and state endorsement, Tri-Met can spend funds for the project and receive federal reimbursement under FTA Pre-Award Authority regulations. The second thing Tri-Met needs is a commitment by the region (i.e., approval of a resolution by JPACT and the Metro Council and subsequent concurrence by the ODOT Region 1 Manager) to award up to \$18 million of federal funds for the project. Tri-Met will not sign contracts prior to both these conditions being met.

It typically takes no less than one and a half months to program a transit amendment of the MTIP/STIP. If action is not taken at this time to show the bus purchase in the MTIP/STIP (with their general funds), Tri-Met will have to wait until mid-July to sign a contract (after a final MTIP/STIP decision is made). This will cause Tri-Met's priority standing with its bus manufacturer to slip which will delay delivery of the buses for up to six months. Taking action now to program the project will enable Tri-Met to sign a delivery contract the day that

JPACT and the Metro Council approve federal funds for the purchase. Tri-Met will not sign a contract if no regional funds are approved, or will amend the contract if funds less than \$18 million are approved. The bottom line for Tri-Met is that they will not have to wait another month or more after the regional commitment is made to gain federal approval of the MTIP/STIP allocation. They will sign the contract using pre-award authority and will simply request technical amendment of the MTIP/STIP to reflect the newly approved federal funding for the project. Draw-down of funds would not occur until delivery of the vehicles in federal fiscal year 2001. Therefore, this action does not predetermine regional commitment of funds.

*Agenda Item Number 10.4*

**Resolution No. 99-2776, For the Purpose of Approving Lynn Taylor, Selena Mason, Judy Chambers and Trevor Nelson to Fill three Expiring Terms and One Vacant Position on the North Portland Rehabilitation and Enhancement Committee and Declaring an Emergency.**

**Metro Council Meeting  
Thursday, April 29, 1999  
Council Chamber**

BEFORE THE METRO COUNCIL

|                                  |   |                        |
|----------------------------------|---|------------------------|
| FOR THE PURPOSE OF APPOINTING    | ) | RESOLUTION NO. 99-2776 |
| LYNN TAYLOR, SELENA MASON, JUDY  | ) |                        |
| CHAMBERS AND TREVOR NELSON       | ) | INTRODUCED BY          |
| TO FILL THREE EXPIRING TERMS AND | ) | MIKE BURTON,           |
| ONE VACANT POSITION ON THE NORTH | ) | EXECUTIVE OFFICER      |
| PORTLAND REHABILITATION AND      | ) |                        |
| ENHANCEMENT COMMITTEE AND        | ) |                        |
| DECLARING AN EMERGENCY           | ) |                        |

WHEREAS, The Metro Council adopted Resolution No. 97-2485 on May 1, 1997, setting forth the new rules for committee membership on the North Portland Enhancement Committee; and

WHEREAS, There are three expiring terms and one vacant position on the Committee; and a total of four new citizen members need to be appointed to the Committee from residents of the Arbor Lodge, Kenton, University Park, and St. Johns neighborhoods; and

WHEREAS, The Executive Officer received nominations for appointments from a list of nominees suggested jointly by the Regional Environmental Management Department and by the organization designated by the City of Portland to provide neighborhood participation services to North Portland; and

WHEREAS, The Executive Officer has authority to appoint members to the Committee for Metro Council confirmation; and

WHEREAS, The Executive Officer recommends to the Metro Council for confirmation the following names for appointment to the Committee: Lynn Taylor, Arbor Lodge; Selena Mason, Kenton; Judy Chambers, University Park; and Trevor Nelson, filing the vacant position for St. Johns, now therefore;

BE IT RESOLVED,

1. That the Metro Council hereby confirms the appointments of Lynn Taylor, Selena Mason, Judy Chambers, and Trevor Nelson to the North Portland Rehabilitation and Enhancement Committee.
2. That the committee membership and terms of service for Lynn Taylor, Selena Mason and Judy Chambers be for a four-year term and the appointment for Trevor Nelson be for two years starting from this date.
3. That an emergency exists, making it necessary for these members to take office immediately, since review of grant applications will begin May 12, 1999 for the FY 1999-00 funding cycle.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_, 1999.

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Rod Monroe, Presiding Officer

Approved as to Form:

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Daniel B. Cooper, General Counsel

KD:clk

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## **REGIONAL ENVIRONMENTAL MANAGEMENT COMMITTEE REPORT**

CONSIDERATION OF RESOLUTION NO. 99-2776, FOR THE PURPOSE OF APPOINTING LYNN TAYLOR, SELINA MASON, JUDY CHAMBERS AND TREVOR NELSON TO FILL THREE EXPIRING TERMS AND ONE VACANT POSITION ON THE NORTH PORTLAND REHABILITATION AND ENHANCEMENT COMMITTEE, AND DECLARING AN EMERGENCY

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Date: April 29, 1999

Presented by: Councilor Washington

**Committee Recommendation:** At its April 21 meeting, the Committee considered Resolution No. 99-2772 and voted unanimously to send the resolution to the Council with a do pass recommendation. Voting in favor: Councilors McLain and Park and Chair Washington.

**Committee Issues/Discussion:** Katie Dowdall, Enhancement Program Coordinator, presented the staff report. She viewed the purpose of the enhancement committee and the process used to solicit appointees. She indicated that the North Portland committee had distributed over \$1.4 million over the past 11 years.

She noted that a significant effort was made to solicit minority, women and younger applicants. She provided brief background information on the proposed appointees (see application information included in the agenda packet.)

Committee members reviewed the academic backgrounds of the applicants, but had no other questions.

**EXECUTIVE SUMMARY  
RESOLUTION 99-2776  
NORTH PORTLAND ENHANCEMENT COMMITTEE**

**PROPOSED ACTION**

Passage of Resolution 99-2776 would confirm the appointments of the following four new members to the North Portland Enhancement Committee:

- Ms. Lynn Taylor, representing Arbor Lodge
- Ms. Selena Mason, representing Kenton
- Ms. Judy Chambers, representing University Park
- Mr. Trevor Nelson, filling vacant position representing St. Johns

**WHY NECESSARY**

- The four-year terms of the previous committee members representing three neighborhoods expired, and Larry Hollibaugh, representing St. Johns, moved to California.

**ISSUES/CONCERNS**

- None. With the addition of these four new members, the Committee would be more balanced, with four women and three men, including one younger member and one minority.

**BUDGET/FINANCIAL IMPACT**

- None.



## STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 99-2776 FOR THE PURPOSE OF APPOINTING LYNN TAYLOR, SELENA MASON, JUDY CHAMBERS, AND TREVOR NELSON TO FILL THREE EXPIRING TERMS AND ONE VACANT POSITION ON THE NORTH PORTLAND REHABILITATION AND ENHANCEMENT COMMITTEE AND DECLARING AN EMERGENCY

DATE: April 9, 1999

Presented by Terry Petersen,  
Katie Dowdall

### PROPOSED ACTION

Adopt Resolution No. 99-2776, authorizing the appointment of new members to the North Portland Enhancement and Rehabilitation Committee.

### BACKGROUND AND ANALYSIS

With the adoption of Resolution No. 97-2485, new rules were set forth for committee membership on the North Portland Enhancement Committee. The Committee will have seven citizen members representing the seven neighborhood areas within the enhancement boundary. The four neighborhoods not represented on the committee are Arbor Lodge, Kenton, University Park, and St. Johns. With terms expiring for three committee members, three vacancies opened up on the committee, together with a fourth vacant position from the St. Johns neighborhood when Larry Hollibaugh moved to California.

Resolution No. 97-2485 stated that the Executive Officer shall make appointments from a list of nominees suggested jointly by the Regional Environmental Management Department and by the organization designated by the City of Portland to provide neighborhood participation services to North Portland, the North Portland Neighborhood Office.

Katie Dowdall, Metro Community Enhancement Coordinator and Tom Griffin-Valade, North Portland Neighborhood Office Coordinator, developed a three-tiered process for selection of these four nominations. The intention of the process was to maximize direct citizen participation in the selection process.

**Tier 1—Solicitation:** As part of a campaign to involve residents of the four neighborhoods to apply as candidates for the North Portland Enhancement Committee, publicity and announcements of the opening were made by presentation to community meetings, press releases to *The Oregonian*, *Neighbors Between the Rivers*, *St. Johns Review*, *The Scanner*, *The Observer*, *Asian Reporter*, and *El Hispanic*. Also, applications were mailed to all neighborhood groups, business groups, and many individuals residing within the enhancement boundaries.

**Tier 2—Blind application screening:** Sixteen candidates submitted applications. A screening group was formed in order to rank the candidates. The screening group was given the

recommended standards and qualifications as developed from a survey of past North Portland Enhancement Committee representatives to score the applications. Applicant's name and neighborhood area were blacked out. Each applicant was ranked from within his or her neighborhood group.

Tier 3—Interviews and selection: The top three applicants from each of the four neighborhood groups were asked to be interviewed. The third-ranked applicant from Arbor Lodge and St. Johns were not available for interviews so only 10 applicants were interviewed. Tom Stubblefield, representing the business community; Lee Jenkins, representing youth activities; North Portland Neighborhood Office District Coordinator Tom Griffin-Valade, and Metro Community Enhancement Coordinator Katie Dowdall were the screening group and interviewers. The committee came to unanimous consensus, and the top candidates from each neighborhood were Lynn Taylor, Arbor Lodge; Selena Mason, Kenton; Judy Chambers, University Park; and Trevor Nelson, St. Johns. Katie Dowdall and Tom Griffin-Valade forwarded the selection team's recommendations to Executive Officer Mike Burton.

#### EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer concurs with the selection team, and recommends adoption of Resolution No. 99-2776, confirming appointments of Lynn Taylor, Selena Mason, and Judy Chambers to the North Portland Rehabilitation and Enhancement Committee for a four-year term, beginning this date through April 2003, and for Trevor Nelson to fill the vacant position for St. Johns for a two-year term, beginning this date through April 2001.

KD:clk

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List major employment and/or volunteer activities, beginning with most recent:

| <u>DATE (to/from)</u> | <u>EMPLOYER/ORGANIZATION</u>  | <u>POSITION</u> |
|-----------------------|-------------------------------|-----------------|
| 1997 - present        | Peninsula C D C               | Board member    |
| 1996 - present        | Century 21 - Peninsula office | Realtor         |
| 1979 - present        | Portland Public Schools       | Teacher         |
| 1964 - 1979           | California and Utah           | Teacher         |

Experience skills or qualifications you feel would contribute to a public service appointment:

I am applying for a position that would impact the neighborhood where I have been actively involved for the past 12 years. I was a Consulting Teacher at John Ball Elementary School for 10 years and was an active member of their PTA and the weekly parenting groups, facilitated family counseling sessions, and served as a frequent liaison between parents and teachers. I wrote many grants, including two to METRO, which brought in money for extra-curricular activities such as yearly summer school programs and evening family events and funded improvements to the community playground. Currently I am an Instructional Specialist for Portland Special Education teachers and I also work as a part time realtor in the North Portland area. I am a board member of Peninsula Community Development Corporation (formerly Portsmouth Community Redevelopment Corp.) which is actively seeking affordable housing and youth employment opportunities for North Portland residents.

Have you volunteered for any minority organizations?

no

Outline your reasons and interests in applying for an appointment:

Working with families in North Portland on education issues or helping them purchase a home, has given me insight into their frustrations and their dreams. I see this committee as helping selected groups begin to realize those dreams. As a resident of this area, I am concerned with changing the image of North Portland. I am very proud of how many home owners and businesses are invested in revitalizing and upgrading this community. I'd like to be a part of that movement. I enjoy North Portland and frequently tell real estate clients that this area is "the best kept secret in Portland."

DATE

3/31/99

SIGNATURE

Lynna Taylor



METRO

APPOINTMENT INTEREST FORM

SPECIAL INTERESTS:

NORTH PORTLAND ENHANCEMENT COMMITTEE

METRO OFFICE COMMENTS:

NAME Selena M Mason DATE 3/31/99

HOME ADDRESS: 9204 N Hamlin Portland OR 97217  
STREET CITY STATE ZIP

BUSINESS ADDRESS: N/A CITY STATE ZIP  
STREET

HOME PHONE: 289-1985 BUSINESS PHONE: cell 819-4326

FAX \_\_\_\_\_

NEIGHBORHOOD Kenton METRO DISTRICT NO. 5  
(i.e., District that you live in)

THE FOLLOWING INFORMATION IS VOLUNTARY:

SEX: Female ETHNIC ORIGIN African American

(METRO STRIVES FOR ETHNIC AND MINORITY BALANCE, AS WELL AS GEOGRAPHIC REPRESENTATION, IN ITS MEMBERSHIP COMPOSITION.)

| SCHOOL (INCLUDE HIGH SCHOOL) | LOCATION              | MAJOR OR DEGREE |
|------------------------------|-----------------------|-----------------|
| <u>Marylhurst University</u> | <u>Marylhurst, OR</u> | <u>MBA</u>      |
| <u>PSU</u>                   | <u>Portland, OR</u>   | <u>BS</u>       |
| <u>Jefferson High School</u> | <u>Portland, OR</u>   | <u>Diploma</u>  |

LIST MAJOR EMPLOYMENT AND/OR VOLUNTEER ACTIVITIES, BEGINNING WITH MOST RECENT (INCLUDE ALL EXPERIENCES YOU BELIEVE TO BE RELEVANT)

| DATE (TO/FROM) | EMPLOYER/ORGANIZATION             | POSITION  |
|----------------|-----------------------------------|---|
| 4/93 - present | Project Network                   | Community Advisory Board                                      |
| 11/98 - 3/99   | City of Vancouver                 | Neighborhood Coordinator<br>Court Appointed Special Advocates |
| 9/97 - 6/98    | Boys & Girls Aid Society          | (CASA) Programs Director                                      |
| 9/94 - 8/97    | Parent Child Services, Inc.       | Family Services Coordinator                                   |
| 4/93 - 9/94    | Black United Fund of Oregon, Inc. | Program Director  |

EXPERIENCE, SKILLS, OR QUALIFICATIONS YOU FEEL WOULD CONTRIBUTE TO A PUBLIC SERVICE APPOINTMENT:

Researching and analyzing data  
 Public relations  
 Grant and proposal writing  
 Strategic planning  
 Program and project development, implementation & management  
 Program and project evaluation  
 Developed and monitored budgets and contracts

Have you volunteered for any minority organizations? yes

Project Network specializes in serving women of color and their families.

OUTLINE YOUR REASONS AND INTERESTS IN APPLYING FOR AN APPOINTMENT:

- Increase my community involvement
- Participate in a process which is inclusive of community members
- Enhance committee diversity
- Further develop my experience and skills
- Assist in assuring that projects are funded that are specific to the needs of that community

3/31/99  
Date

Selena M. Mason  
Signature



METRO

APPOINTMENT INTEREST FORM

SPECIAL INTERESTS:

NORTH PORTLAND ENHANCEMENT COMMITTEE

METRO OFFICE COMMENTS:



NAME Judy Chambers DATE March 29, 1999

HOME ADDRESS: 4805 N. Willamette Blvd., Portland, Oregon 97203  
STREET CITY STATE ZIP

BUSINESS ADDRESS: \_\_\_\_\_  
STREET CITY STATE ZIP

HOME PHONE: 289-7515 BUSINESS PHONE: \_\_\_\_\_

FAX: \_\_\_\_\_

NEIGHBORHOOD UP 9A METRO DISTRICT NO. (?) 3 (?)  
(i.e., District that you live in)

THE FOLLOWING INFORMATION IS VOLUNTARY:

SEX: Female ETHNIC ORIGIN Caucasian

(METRO STRIVES FOR ETHNIC AND MINORITY BALANCE, AS WELL AS GEOGRAPHIC REPRESENTATION, IN ITS MEMBERSHIP COMPOSITION.)

| SCHOOL (INCLUDE HIGH SCHOOL)        | LOCATION               | MAJOR OR DEGREE  |
|-------------------------------------|------------------------|--|
| <u>Aberdeen High School,</u>        | <u>Aberdeen Wash.</u>  | <u>High School Diploma</u>   |
| <u>Grays Harbor Junior College,</u> | <u>Aberdeen, Wash.</u> | <u>Degree in Business Administration</u><br><u>(Associate in Arts)</u> |
| _____                               | _____                  | _____  |
| _____                               | _____                  | _____  |

LIST MAJOR EMPLOYMENT AND/OR VOLUNTEER ACTIVITIES, BEGINNING WITH MOST RECENT (INCLUDE ALL EXPERIENCES YOU BELIEVE TO BE RELEVANT)

| DATE (TO/FROM)   | EMPLOYER/ORGANIZATION                           | POSITION  |
|--|---|---|
| July 1987 to present (3-29) 1999<br>(and to July 30, 1999) | MESD,<br>(Multnomah Education Service District) | Director (Zone 1<br>Pos. 5)                                   |
| 1997-1999  | Peninsula School, Portland Oregon               | Site Council Facilitator                                      |
| 1992-1997  | Aster School, " " " "                           | Ready Program SMART Volunteer                                 |
| 1982-1994  | Roosevelt High School Pld Or                    | Local Advisory Budget Committee -<br>Cluster Budget Committee |
| 1982-1995  | Portland Public Schools                         | Coordinating Budget Committee                                 |

EXPERIENCE, SKILLS, OR QUALIFICATIONS YOU FEEL WOULD CONTRIBUTE TO A PUBLIC SERVICE APPOINTMENT:

I have many years of budget-making experiences on various levels of difficulty. I especially have gained much expertise in dealing with large budgets through my twelve years of ~~some~~ public service on the Multnomah Education Service District Board of Directors, (representing North Portland).

Have you volunteered for any minority organizations?

No.

OUTLINE YOUR REASONS AND INTERESTS IN APPLYING FOR AN APPOINTMENT:

Since I have lived in North Portland for 33 years, & have been actively involved in many Family, Community, & Church activities, I am very interested in the future progress of North Portland. Also, I have served many years on University Park N. Assn, on Public Safety and Transportation, & By-Laws Committees, & therefore feel that I am a part of North Portland!

March 29, 1999  
Date

Sincerely,  
Mrs. Judy Chambers  
Signature



|                   |                   |         |               |            |   |
|-------------------|-------------------|---------|---------------|------------|---|
| Post-It® Fax Note | 7671              | Date    | 3/31/99       | # of pages | 3 |
| To                | Katie Dowdle      | From    | Trevor Nelson |            |   |
| Co./Dept.         | Metro Enhancement | Co.     | St. John's    |            |   |
| Phone #           | Coman.            | Phone # | 223-6693      |            |   |
| Fax #             | 797-1795          | Fax #   | 274-0052      |            |   |



APPOINTMENT INTEREST FORM

SPECIAL INTERESTS:

NORTH PORTLAND ENHANCEMENT COMMITTEE

METRO OFFICE COMMENTS:

NAME Trevor Nelson

DATE March 24, 1999

HOME ADDRESS: 9305 N. Tioga  
STREET

Portland OR 97203  
CITY STATE ZIP

BUSINESS ADDRESS: 33 SW 2nd Ave.  
STREET

Portland OR 97204  
CITY STATE ZIP

HOME PHONE: 286 8289

BUSINESS PHONE: 223-6693

FAX \_\_\_\_\_

NEIGHBORHOOD St. Johns

METRO DISTRICT NO. 5  
(i.e., District that you live in)

THE FOLLOWING INFORMATION IS VOLUNTARY:

SEX: Male

ETHNIC ORIGIN Caucasian

(METRO STRIVES FOR ETHNIC AND MINORITY BALANCE, AS WELL AS GEOGRAPHIC REPRESENTATION, IN ITS MEMBERSHIP COMPOSITION.)

| SCHOOL (INCLUDE HIGH SCHOOL) | LOCATION              | MAJOR OR DEGREE            |
|------------------------------|-----------------------|----------------------------|
| <u>Wolf Point HS</u>         | <u>Wolf Point, MT</u> | <u>Gen</u>                 |
| <u>Bozeman Sr. HS</u>        | <u>Bozeman, MT</u>    | <u>"</u>                   |
| <u>Fromberg HS</u>           | <u>Fromberg, MT</u>   | <u>Grad. 5/87</u>          |
| <u>Montana State Univ.</u>   | <u>Bozeman, MT</u>    | <u>B-Architecture 4/96</u> |

LIST MAJOR EMPLOYMENT AND/OR VOLUNTEER ACTIVITIES, BEGINNING WITH MOST RECENT (INCLUDE ALL EXPERIENCES YOU BELIEVE TO BE RELEVANT)

| DATE (TO/FROM) | EMPLOYER/ORGANIZATION                     | POSITION              |
|----------------|---|-----------------------|
|                | William Wilson Architects                 | Arch. Intern.         |
| 7/96-12/98     | Fletcher + Zurr + Ayotte Architects       | "                     |
| Apr 25, 98     | Christmas in April                        | Home Renov. Partic.   |
| 7-97 - pres.   | St. Johns in the 21 <sup>st</sup> Century | Steering Comm. Membr. |
| 5-98 - pres.   | AIA Urban Design Committee                | Committee Member.     |

EXPERIENCE, SKILLS, OR QUALIFICATIONS YOU FEEL WOULD CONTRIBUTE TO A PUBLIC SERVICE APPOINTMENT:

Student Senate of University: negotiated proposals, budgeted, distributed grant \$, represented off-campus constituency - very diverse group.  
 Worked for Urban Design Team: (1 Yr.) Learned value of long range planning spirit  
 Served on AIA Urban Design Committee: Vol. Comm. served as Urb. Des. watch & advocate  
 Christmas-in-April's Along w/ rest of office, completely renovated <sup>needed</sup> person  
 1902 Victorian home - in one day.

personal  
 one renovation  
 understand the  
 clear of "one  
 one at a  
 time."

St Johns in 21<sup>st</sup> C.: Inspired by Town Hall work, served on Steering Comm. Now chair  
 Coordinator Hiring Committee, Plan to run for S.C. chair soon  
 Have you volunteered for any minority organizations?

Not yet.

OUTLINE YOUR REASONS AND INTERESTS IN APPLYING FOR AN APPOINTMENT:

My motivations are twofold: I see enormous changes coming to N. Portland. I feel it is very important to be forward thinking for the sake of the communities' morale and sense of pride to be able to feel that they, themselves, helped this change come smoothly. First while, I personally feel I can learn quite a lot from being a part of this in the way of who & what, as well as about grant writing.

3/31/99  
 Date

*[Signature]*  
 Signature

This is simply an updated, more legible version of page two of the application. Please review this document, rather than the hand written version of pg.2. Thank you, T. Nelson

**List Major Employment...**

|                |  |  |
|----------------|--|--|
| 1-99 – present | William Wilson Architects PC             | Architectural Intern                         |
| 7-97 – present | St Johns in the 21 <sup>st</sup> Century | Steering Committee Member                    |
|                |  | Hiring Committee Chair                       |
| 5-98 – present | AIA Urban Design Committee               | Committee Member                             |
| 7-96 – 10-98   | Fletcher Farr Ayotte Architects, PC      | Architectural Intern,<br>Urban Design Intern |
| 4-25-98        | Christmas In April                       | Home Renovation Participant                  |
| 3-93 – 6-93    | Assoc. Students of MSU                   | Student Senator                              |

**Experience, Skills, or Qualifications...**

*Student Senate of MSU:* I negotiated proposals & budget, distributed grant money to University groups and organizations, represented off-campus constituency which was quite diverse in age and ethnicity.

*St Johns in the 21<sup>st</sup> Century:* Inspired by the Town Hall Mtg. In June '97, I began serving on the Steering Committee. I am currently chairing the Coordinator Hiring Committee. I feel that my strength as a creative problems solver and my situational judgement have increased as well as my ability to provide leadership. I have become a much better listener and am always learning.

*Urban Design Intern:* (1 yr.) I learned the value of long range planning and priorities and a bit about the workings of PDC's development process.

*AIA Urban Design Committee:* Worked with BES, ASLA, landowners, hired consultants, and various environmental groups to forge a recommendation for the North Macadam Greenway.

*Christmas-In-April:* This charity organization selects a needy person from a depressed community and fully renovates their home, or as much as they can accomplish toward that end, all in one April day.

*Resident and Homeowner:* I am currently renovating my own home in St Johns and understand the costs of home ownership, and renovation, as well as time and energy constraints and balances that are involved with volunteer work.

**Have you volunteered for any minority organizations?** No, not yet.

**Outline your reasons and interests...**

My motivations are twofold. I see enormous change on the horizon in North Portland and I feel that it is very important to be aware of that in distributing the Enhancement Money. It can be used as a very effective way of maintaining community morale and neighborhood pride, rather than competitiveness and resentment. This grant money provides a way for any person to make a positive impact, and a personal investment, whether they conceived the idea or benefited from it.

My personal motive for applying for this seat is simply to learn as much as I can about St Johns, N. Portland and METRO, in order to better serve on the SJ21 Committee, and enrich my personal experience.

## NEW MEMBERS NEEDED

### METRO NORTH PORTLAND ENHANCEMENT COMMITTEE RECRUITING FROM: ST. JOHNS, KENTON, ARBOR LODGE & UNIVERSITY PARK TO FILL VACANCIES

Metro and the North Portland Neighborhood Office are seeking applications for four positions on Metro's North Portland Enhancement Committee. Metro's Executive Officer, Mike Burton will receive nominations from citizen panels and forward them to Metro Council for confirmation. Councilor Ed Washington, Metro District #5, and seven citizen members represent the neighborhoods. Membership is for one four-year term (eligibility for a second four-year term after eight years).

Currently Jim Bennett, Overlook, Sheryl Butler, Portsmouth, Gary Boehm, Cathedral Park are members on the committee. A two-year replacement member is needed for St. Johns, and three four-year term members are needed for Kenton, Arbor Lodge and University Park neighborhoods. See map and descriptions for boundary of each neighborhood.

**WHO IS ELIGIBLE?** Any citizen residing in one of the four eligible neighborhoods.

#### WHAT IS EXPECTED OF A COMMITTEE MEMBER?

- Develop a program for administering grant funds generated by fees from the closed St. Johns Landfill. There is approximately \$1.9 million of principal in the trust fund; Projects are funded from interest earned.
- Develop guidelines for project proposals.
- Solicit project proposals from the community
- Select and fund projects on an annual basis

#### WHAT IS THE TIME COMMITMENT REQUIRED?

During the grant-funding cycle, review proposals in May; members meet for three four-hour meetings in June to select over \$100,000 worth of grant projects. Committee meets twice more throughout the year for updates on grant projects.

**WHY BECOME INVOLVED?** Since 1987, 213 projects were funded, totaling \$1,344,364 with an estimated impact of \$6 million including matching funds, donated materials and labor. Metro's North Portland Enhancement program funds projects that meet community needs, create real change, and enrich and enhance the livability of the community. The enhancement program is a real asset to the community. It is successful, because the community sets the agendas, establishes the priorities and selects the projects.

#### APPLICATIONS DUE AT METRO WEDNESDAY, MARCH 31 BY 5:00 P.M., AT 600 NE GRAND AVENUE, PORTLAND, OR 97232 (FAX 797-1795)

For applications or more information call Katie Dowdall, Metro community enhancement coordinator, 797-1648; or Tom Griffin-Valade, coordinator North Portland Neighborhood Office, 823-4524. Pick up applications at Metro or the North Portland Neighborhood Office, 2410 North Lombard.



METRO

# New Members Needed

## Metro North Portland Enhancement Committee Recruiting From St. Johns, Kenton, Arbor Lodge & University Park To Fill Vacancies

Metro and the North Portland Neighborhood Office are seeking applications for four positions on Metro's North Portland Enhancement Committee. Metro's Executive Officer, Mike Burton will receive nominations from citizen panels and forward them to Metro Council for confirmation. Councilor Ed Washington, Metro District #5, and seven citizen members represent the neighborhoods. Membership is for one four-year term (eligibility for a second four-year term after eight years).

Currently Jim Bennett, Overlook, Sheryl Butler, Portsmouth, Gary Boehm, Cathedral Park are members on the committee. A two-year replacement member is needed for St. Johns, and three four-year term members are needed for Kenton, Arbor Lodge and University Park neighborhoods. See map and descriptions for boundary of each neighborhood.

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Any citizen residing in one of the four eligible neighborhoods.

### WHAT IS EXPECTED OF A COMMITTEE MEMBER?

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• Pick up applications at Metro or the North Portland Neighborhood Office, 2410 North Lombard

## Councilor Washington's comments for Resolution 99-2276

Formed in 1985, the North Portland Enhancement Committee has awarded over \$1.3 million dollars to 213 projects. Grant funds come from interest on fees collected by Metro from 1985 –1991 on garbage disposed at the now closed St. Johns Landfill. This fund has \$2 million dollars, and the committee awards grants on the interest from this fund. Grants are awarded to projects that contribute to the quality of life in the community. Most projects include matching funds, as well as donated materials and labor.

Three of the new members will each serve a four-year term: Lynn Taylor (Arbor Lodge), Selena Mason (Kenton), and Judy Chambers (University Park). Trevor Nelson will fill the vacancy left by Larry Hollibaugh (St. Johns) for the next two years. The other three committee members are Jim Bennett (Overlook), Sheryl Butler (Portsmouth), and Gary Boehm (Cathedral Park).

### **As chair of this committee, I would like to introduce:**

- **Lynn Taylor** comes to the committee with over 12 years in the neighborhood. She was a consulting teacher at John Ball Elementary School for 10 years, and is now an Instructional Specialist for Portland Special Education teachers. She also works part-time as a realtor in North Portland, as well as being a board member of the Peninsula Community Development Corporation.
- **Selena Mason** lives in Kenton and has been very active in Project Network. She has also worked with the Boys & Girls Aid Society and Parent Child Services, Inc.
- **Trevor Nelson** recently purchased a home in St. Johns and is actively involved in St. Johns 21<sup>st</sup> Century Steering Committee. He is an architect interested in urban design, and is currently on the AIA Urban Design Committee.

### **Judy Chambers was unable to attend today due to a conflict**

- **Judy Chambers** has been a resident of University Park for over 33 years and is currently on the board of directors for the Multnomah Education Service District. She has been involved for many years in the Peninsula School and Roosevelt High school budget committees.



## Tuesday, May 4

### Oaks Bottom Wildlife Refuge

6:00 pm. Join Mike Houck, Urban Naturalist for Audubon Society of Portland, James Allison, Portland Bureau of Environmental Services and Friends of Oaks Bottom Wildlife Refuge on a two-hour stroll through Portland's first official urban wildlife refuge. This 160-acre wetland in the Sellwood-Moreland neighborhood is one of the region's premier wildlife viewing areas. The trail can be muddy at times and is an uneven, unpaved surface so wear appropriate foot gear. Meet at the Sellwood Park parking lot at the corner of SE 7th and Sellwood Boulevard, at the north end of Sellwood Park. Bring binoculars and spotting scopes if you have them.

## Wednesday, May 5

### Unveiling of Heron Lakes Wildlife & Vanport Interpretive Signs and Heron Nesting Colony Hike

10:00 am. Heron Lakes Golf Course, Birding and Botanizing. Mike Houck, Urban Naturalist for Audubon Society of Portland, will lead a half-hour to 45 minute walk beginning immediately after the unveiling of two new interpretive signs at Force Lake at 10:00 am. The signs interpret the history of Vanport, the Vanport flood, and the area's fish and wildlife and their habitats. We'll be walking through short grass on the golf course so wear appropriate shoes and clothes. Bring binoculars if you have them. Meet at the Force Lake parking lot just inside the entrance to Heron Lakes Golf Course. For more information, contact Mike Houck at 292-6855 x111.

## Wednesday, May 5

### Ethnobotany at Tryon Creek State Park

7:00 pm to 9:00 pm. Join Education Director Stephanie Wagner for a hike through the park to explore how Northwest Native Americans used the plants in the forest. Meet in front of the park's Nature House. We will start an introduction to some of the native plants used by local Native Americans and finish with an examination of some of the products made from these plants. This event is free.

## Wednesday, May 5

### Peninsula Crossing and Willamette Cove

6:30 pm to 8:30 pm. Walk or bicycle the Peninsula Crossing Trail and visit north Portland's Willamette Cove. You can bicycle all of the Peninsula Crossing Trail to Smith and Bybee Lakes, Heron Lakes Golf Course and the Columbia Slough. Or, take a short walk on the Trail and visit Willamette Cove. Jim Sjuln and Sue Donaldson, Portland Parks; and Steve Weir and Pam Arden, Friends of the Peninsula Crossing Trail. Bring your own bicycle and helmets are required. For more information, call Pam Arden, 288-9475.

## Thursday, May 6

### Early Bird Trip to Creekside Marsh, Beaverton

8:00 am. Mike Houck, Urban Naturalist for the Audubon Society of Portland, will lead an hour walk, which is free and open to the public, but especially for employees of Creekside Corporate Park. Bring binoculars if you have them. Meet at Chevys Mexican Restaurant at the entrance to Creekside Corporate Park in Beaverton, at SW Hall Boulevard and SW Nimbus Avenue. Take Hwy. 217 to Progress exit and proceed west on SW Hall Boulevard to the first light and turn left onto Nimbus. For more information, contact Mike Houck at 292-6855 x111.

## Saturday, May 8

### 4th Annual Migratory Songbird Festival

11:00 am to 3:30 pm. The Tualatin River National Wildlife Refuge was established in 1992, but is not yet open to the public. This is one of the few opportunities for the public to see the refuge, restoration work, and birds that have returned for the spring and summer nesting season. The festival will be held at 20555 W. Gerda Lane, Sherwood (1 mile east of Hwy. 99 off of Tualatin Sherwood Road behind Auto Auction). Activities will include: Bird shows, bird walks, birdhouse building, refuge tours, interactive educational programs, canoe trips, self-guided bird walks, live music and food. There will also be raffles and a silent auction. For more information contact Joan Patterson, 625-1205 or email: jpatt@bigfoot.com.

## Saturday, May 8

### Canoe the Scenic Tualatin River

9:00 am, 11:30 am, and 1:30 pm. The Tualatin Riverkeepers, in conjunction with the Tualatin River National Wildlife Refuge's Migratory Songbird Festival, will lead these canoe trips. Interested participants must pre-register with Tualatin Riverkeepers at 590-5813.

## Saturday, May 8

### Smith and Bybee Lakes Days

It's time for another fun-filled weekend of nature events at Smith and Bybee Lakes Wildlife Area. Most activities run continuously, so you can drop by anytime. All activities start in the Smith and Bybee Lakes parking area on North Marine Drive, 2.5 miles west of I-5. For more detailed directions, call Metro at 797-1850, option 1. All programs are free, but reservations are required for the canoe trips.

8:00 am to 10:00 am, Bird Watching Walk.

Join Smith and Bybee Lakes naturalist and well-known birder James Davis as we search for the many waterbirds, songbirds, and birds of prey found at "The Lakes." The trees and bushes will be hopping with spring migrants and nesting species, and they will be singing like crazy. Learn how to identify birds by their song as well as by how they look. Bring your binoculars if you have them.

11:00 am to 4:00 pm, Journey Into Wetlands.

Go on an exploration at your own pace to different sites where Metro naturalists and volunteers have set up wildlife watching stations and activities. Watch Western Painted Turtles basking on logs; catch water bugs and look at them with a magnifying glass; find fresh signs of beaver activity; and get great looks at common water birds such as Great Blue Herons. Kids carry their Nature Passport and collect stamps at each station. Show your filled passport to the Wetlands Customs Inspector and get a prize. Come dressed to get dirty and maybe a little wet.

2:00 pm to 6:00 pm, Canoe the Lakes.

Join the Friends of Smith and Bybee Lakes for a canoe trip through the wildlife area to see the many animals that make the lakes their home. We regularly spot Great Blue Herons, Kingfishers, osprey, Red-tailed Hawks, and many ducks. It is even possible to see the more secretive mammals such as beaver, nutria and River Otter. Participants need to bring their own canoe or kayak, personal floatation device, and drinking water. Be sure to have adequate clothing for weather changes. No fee, but call Frank Opila at 283-1145 to reserve a space. Canoe and Kayak rentals are available from: Alder Creek Kayak & Canoe, 285-0464; REI, Janzten Beach, 283-1300; and Sportcraft Marina - Oregon City, 656-6484.

## Saturday, May 8

### SOLV Volunteer Training

9:00 am to 1:00 pm. Hollywood Senior Center, 1820 NE 40th Avenue. Learn how to recruit, train and coordinate volunteers; work with the media; and prevent volunteer burnout. For information call Neil Schulman at SOLV (844-9571) or Molly Ryan (SOLV's North/NE Portland Coordinator) at 238-5807. Interested people can sign up via 844-9571 or via our website, www.solv.org.

## Saturday, May 8

### Jackson Bottom Wetland Preserve Great Blue Heron Walk

8:00 am to 10:00 am.

Come see the largest heron rookery in Washington County! You'll be amazed when you see these gangly birds perched high atop Douglas Fir trees and hear their loud squawking. Call 681-6424 or e-mail sharie@ci.hillsboro.or.us for directions and reservations. This trip is limited to the first 10 people. A \$2 donation is requested to the Jackson Bottom Wetland Preserve.

## Sunday, May 9

### Canoe/Kayak Ross Island

7:00 am sharp.

Join a flotilla of canoes and kayaks on this three-hour paddle around Ross Island and into the island's lagoon to view Great Blue Herons on their nests. The young are large and raucous this time of year. We will see and hear numerous summer birds such as Swainson's Thrushes, Black-headed Grosbeaks and Spotted Sandpipers as we paddle the shallow waters between Hardtack and East Islands. After viewing herons, osprey and Bald Eagles (yes, they nest on Ross Island, too), we will head downstream, around the tip of Ross Island, and paddle back upstream to complete the loop. This trip is free and is a great activity for families! Trip leaders are Linda Dobson of Portland Bureau of Environmental Services, Mike Houck of Audubon Society of Portland, Donna and Pete Holman of Ebb & Flow Paddle Sports, and Don Francis of Willamette Riverkeeper. Bring your own craft. Life jackets are required! Call 245-1756 if you need to rent a canoe or kayak. Meet at Willamette Park between 6:30 and 7:00 am. We will put in at 7:00 am sharp! Stragglers and late risers will have to catch up with us in Holgate Channel. For more information, call Mike Houck at 292-6855 x111.

## Sunday, May 9

### Smith and Bybee Lakes Days

8:00 am to 10:00 am, Bird Watching Walk.

(See Saturday, May 8 listing for full description.)

Join veteran birder Ron Klein for this morning's search for birds at "The Lakes." In addition to water birds, the woods will be hopping with migrating and nesting songbirds and they will be singing like crazy. Learn how to identify birds by their song as well as by how they look. Bring your binoculars if you have them, we will have loaners for those that don't.

Noon to 4 pm, Journey Into Wetlands.

Noon to 4 pm, Canoe the Lakes.

No fee, but call Troy Clark at 249-0482 to reserve space. Canoe and kayak rentals are available from Alder Creek Kayak & Canoe, 285-0464; REI; Janzten Beach, 283-1300; and Sportcraft Marina - Oregon City, 656-6484.

## What Can You Do To Promote Clean Rivers?

Protecting Great Blue Herons, steelhead, and cleaning up the Willamette River and its tributary streams will happen only when each of us makes a personal commitment to do our part. Portland's Bureau of Environmental Services (BES) lists the following ways in which you can be a better steward of our rivers, streams and wetlands:

- Keep your car in good repair and tuned up to avoid toxic fluid leaks and dirty exhaust which falls with rain as polluted water.
- Wash your car (parked on grass, not on the street or driveway) with biodegradable, phosphate-free soap.
- Do not use or reduce the use of pesticides, herbicides and fertilizers which make their way from your lawn and garden into streams.
- Use native plants which require less water and fertilizers for landscaping around your home.
- Maintain and restore native creekside vegetation on your property that helps stabilize the banks, filters pollutants and provides fish and wildlife habitat.
- Clean up after your pet so their fecal waste does not enter the stormwater system.
- Contact BES (823-5610) to learn how to stencil "Dump No Waste - Drains To Stream" on your neighborhood storm drains.

*"Town and country must be married,  
and out of this joyous union  
will spring a new hope,  
a new life, a new civilization."*

— Ebenezer Howard

From *Greenways For America*, Charles Little



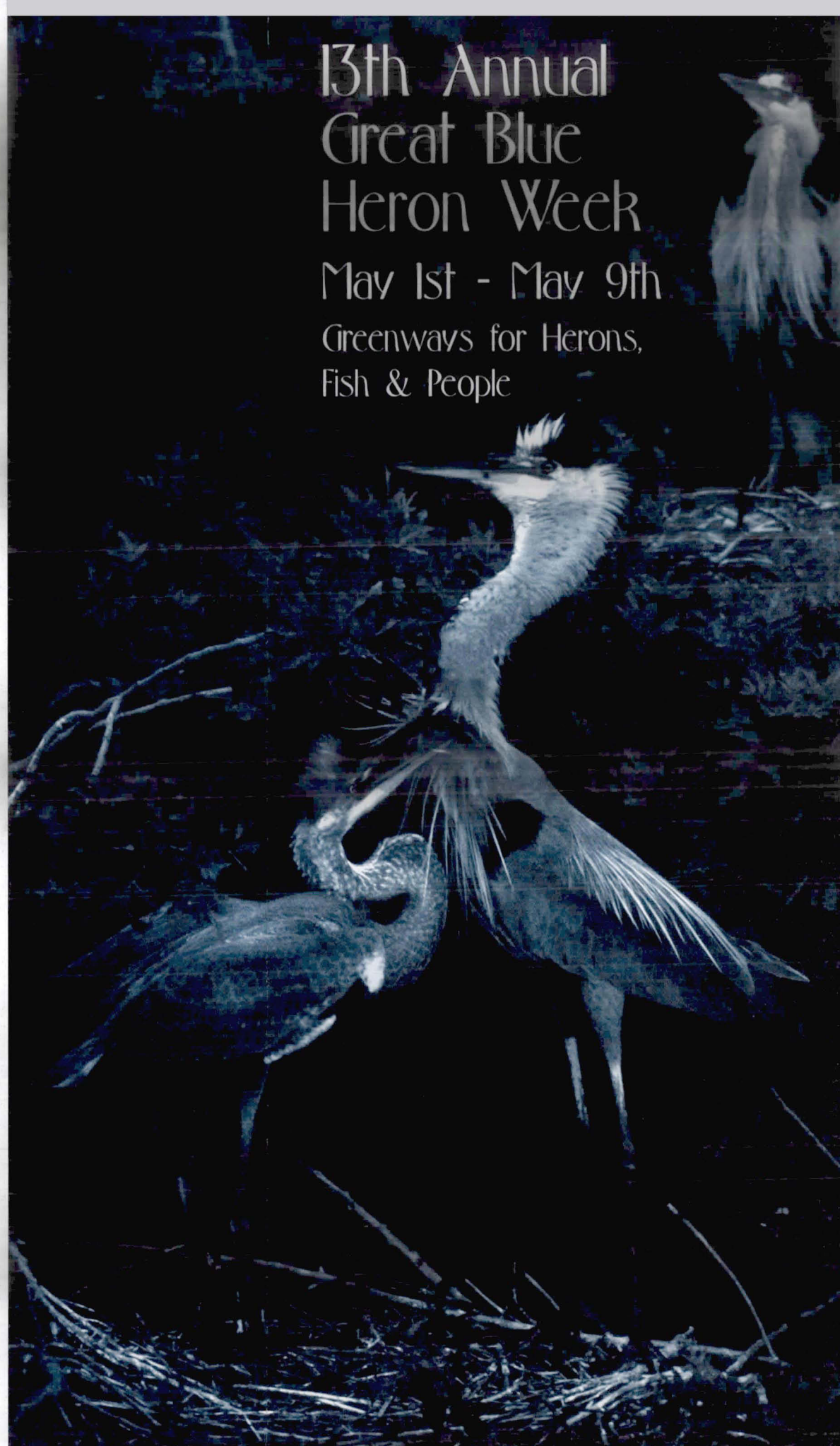
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# 13th Annual Great Blue Heron Week May 1st - May 9th Greenways for Herons, Fish & People

The 1999 Great Blue Heron Week participants and sponsors include: Audubon Society of Portland, Columbia Slough Watershed Council, Friends of Oaks Bottom Wildlife Refuge, Friends of Smith and Bybee Lakes, Friends of Tryon Creek State Park, Jackson Bottom Wildlife Preserve, Lucky Labrador Pub, Metro Regional Parks and Greenspaces Program, Michael Wilhelm Photography, Portland Bureau of Environmental Services, Portland Park Bureau, SOLV, Tualatin Riverkeepers, Three Rivers Land Conservancy, and Willamette Riverkeeper.

This brochure was made possible by Audubon Society of Portland, Urban Naturalist Program; City of Portland Bureau of Environmental Services; City of Portland Park Bureau and Metro Regional Parks and Greenspaces.

Photography by Michael Wilhelm  
Graphic design by BeBop Graphics  
Printing by NW Printing Company  
Recycled paper and soy-based ink



The Great Blue Heron was adopted as Portland's official city bird in 1986 as a symbol of our commitment to protecting the region's quality of life. Since then, we have had many successes, including the acquisition of 4,600 acres of Greenspaces; development of watershed plans for the Columbia Slough and Fanno, Tryon and Johnson Creeks; and the establishment of a region-wide plan for floodplain and water quality management.

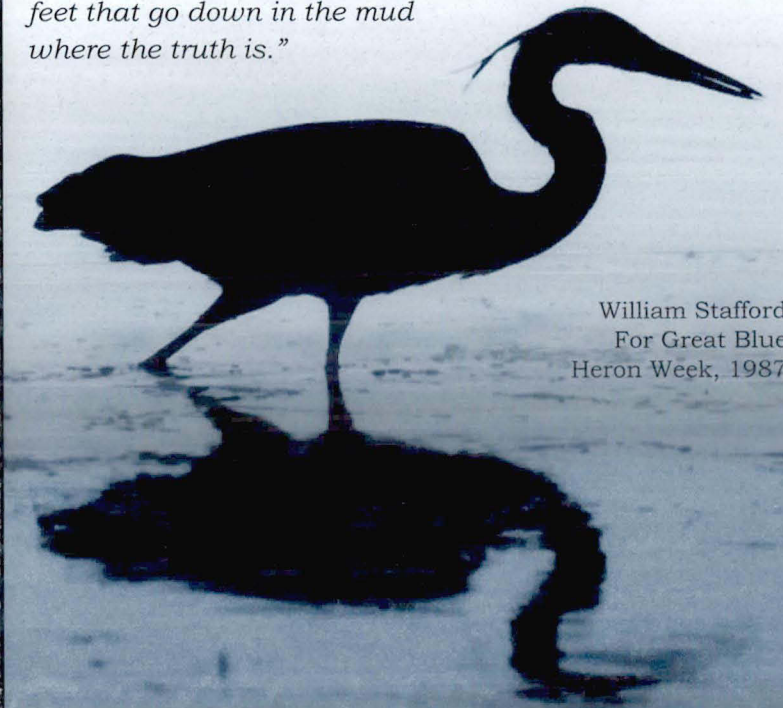
Numerous greenway plans along urban waterways like the Willamette River, Fanno Creek, Johnson Creek, and the Columbia Slough will not only assist in restoring habitat for threatened steelhead and salmon, but will also provide important wildlife viewing opportunities for the region's residents.

Oregon's poet laureate William Stafford penned the following poem to commemorate the establishment of the Great Blue Heron as Portland's city bird and to challenge each of us to "keep the faith" by doing our part in protecting and restoring the Willamette River and its tributaries so that herons and steelhead continue to grace our midst.

## Spirit of Place

*Out of their loneliness for each other  
two reeds, or maybe two shadows, lurch  
forward and become suddenly a life  
lifted from the dawn to the rain. It is  
the wilderness come back again, a lagoon  
with our city reflected in its eye.  
We live by faith in such presences.*

*It is a test for us, that thin  
but real, undulating figure that promises,  
"if you keep the faith I will exist  
at the edge, where your vision joins  
the sunlight and the rain: heads in the light,  
feet that go down in the mud  
where the truth is."*



William Stafford  
For Great Blue  
Heron Week, 1987

Join us in celebration of the Great Blue Heron as a symbol of our commitment to providing greenways for herons, fish, wildlife and people throughout the Portland-Vancouver metropolitan region.

## Saturday, May 1

### Education Day at Bryant Woods

10:00 am to 12:00 pm. Three Rivers Land Conservancy will be hosting this annual event. Bring the family and join local naturalist Dave George to learn about the importance of wildlife corridors. Mr. George will illustrate how local wildlife utilizes these corridors through a nature hike and hands-on activities. After the hike, attendees will also have the opportunity to construct bird boxes from reused material. This event is targeted towards children grades K through 5. Bryant Woods is located in Lake Oswego on Childs Road between Pilkington and Bryant Roads. Wear shoes and clothes appropriate for hiking. Refreshments will be provided. For more information about this event contact Matt Clark at (503) 699-9825

## Saturday, May 1

### Second Annual Whitaker Ponds Student Watershed Festival

11:00 am to 3:00 pm. Celebrate our urban environment at this "junkyard-turned-environmental-education-center." Activities for people of all ages! • Hike and identify native plants. • Tour Whitaker Ponds student restoration projects. • Produce artwork including fish prints and watershed buttons. • Canoe the slough! • Perform dissolved oxygen and pH tests. • Catch fish and aquatic insects in nets. • Meet student experts on little known parts of the slough. • Meet student mural artists and see our two new outdoor murals. 7040 NE 47th Avenue, north of NE Columbia Blvd. (trimet bus # 75). For more information, call Jennifer Devlin 823-7185.

## Monday, May 3

### Willamette Park Restoration Project

10:00 am. Willamette Park. Join Metro Executive Mike Burton, Metro Councilor Rod Monroe, and Portland City Commissioners Dan Saltzman, Erik Sten, and Jim Francesconi who will unveil plans to restore eroded banks of the Willamette River in Portland's Willamette Park. As Portland moves to respond to recent listings of steelhead and salmon under the Endangered Species Act, how the City of Portland manages its own parklands will become increasingly important. Willamette Park presents an excellent educational opportunity, setting an example for private property owners along the Willamette River Greenway on how eroding river banks can be restored and planted in a way that both stabilizes the bank and improves fish and wildlife habitat. Meet at the Willamette Park boat ramp at 9:45 am sharp.

## Monday, May 3

### Great Blue Herons, Steelhead & Greenways

5:30 pm to 7:00 pm. Lucky Labrador Brew Pub, 912 SE Hawthorne. Slide show and discussion about efforts to protect herons; bring back steelhead and salmon; and provide greenways for herons, fish and people throughout the Portland-Vancouver region. Mike Houck, Urban Naturalist for Audubon Society of Portland, along with wildlife photographer Michael Wilhelm, will show slides of Great Blue Herons and other wildlife, provide information on the status of nesting herons in the region, and provide information on greenway planning efforts throughout the region.

Events continued on reverse.

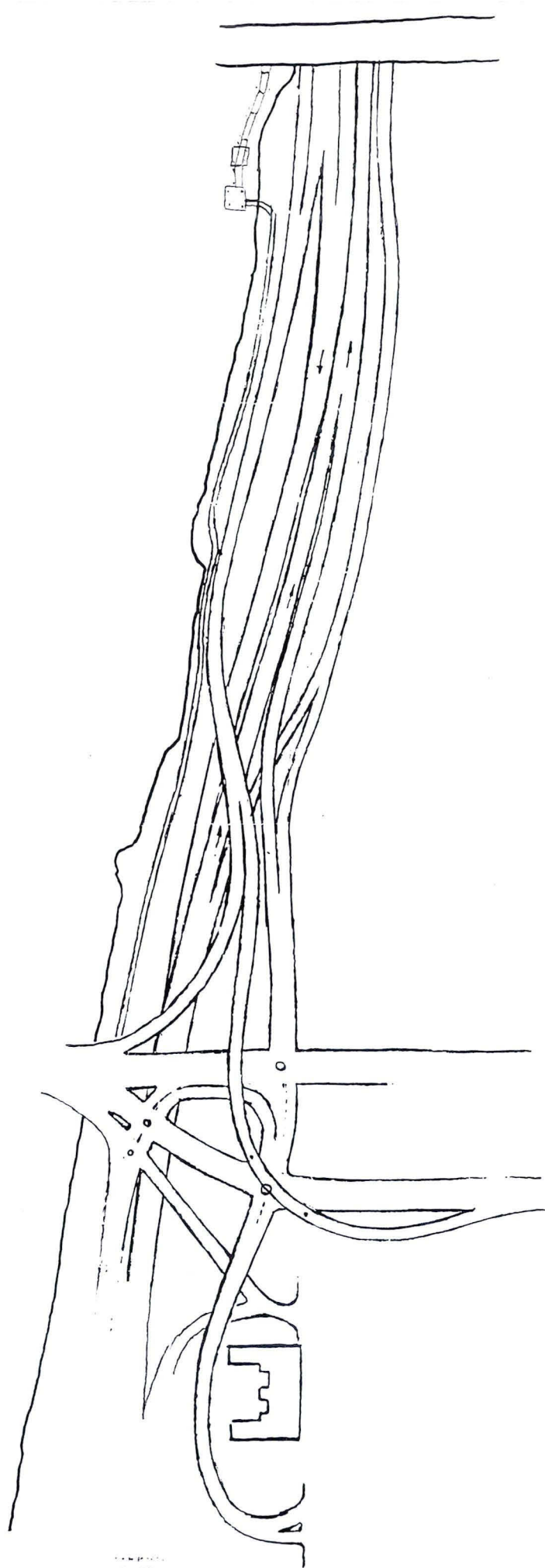


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Arthurlan

4/29/99

Ross Island  
Bridge proposal



April 28, 1999

METRO  
600 NE Grand  
Portland, OR 97232

Dear Mr. Presiding Officer and Metro Council Members:

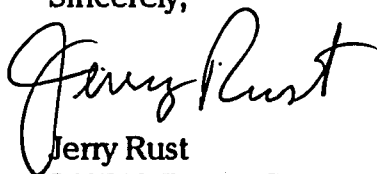
I cannot be with you personally tonight. Please accept this letter as my testimony in your budget hearings. In your first budget hearing this spring, I asked you to take \$2,000,000 from reserves in order to stimulate recycling and waste recovery efforts by the private sector. I argued that there is an urgent need to rescue our Solid Waste Plan.

Today I want to suggest that an expenditure of this magnitude would not only be supported by the public, but it would also be strategically wise. Why?

Here is my reasoning. Next year it appears Metro will have an even larger solid waste reserve. There will be pressure to return the excess to rate payers or to use some of the funds for purposes unrelated to solid waste. My advice - get ahead of the curve by investing some of your current reserves in recycling. It will be popular. You will stimulate waste recovery and creation of waste-based jobs. And, to the extent you invest solid waste revenues in recycling you will have taken away some of the arguments from those who would criticize Metro for diverting or rebating solid waste revenues in the future. Plowing back solid waste revenues into the recycling infrastructure at this time is the highest and best use for a relatively small portion of your reserves.

As I mentioned in your last hearing, saving \$ .50 a month on garbage service is not as important to my family as it is to see you invest in an aggressively administered program of making loans and grants available to recycling and waste recovery businesses.

Sincerely,



Jerry Rust  
3417 N. Russet St.  
Portland, OR 97217  
503-285-4276

**METRO**

**To:** All Councilors

**From:** John Houser, Senior Council Analyst  
Michael Morrissey, Senior Council Analyst

**Re:** Budget Status

**Date:** April 29, 1999

This memo and the attached materials update an earlier April 14 memo and provides the current status of the Council's consideration of the proposed budget. The attached (front and back) tables summarize the adopted monetary and budget note changes that have been adopted and those that are still pending. The financial planning staff memo outlines two additional amendments related to the OCC expansion and the Columbia light rail extension and south corridor studies also is attached. A memo from Presiding Officer Monroe outlines his amendment proposal related to the payment of NARC dues and a memo from Michael Morrissey clarifies the nature of the budget note from Councilor Park related to the manner in which the FY 2000-01 proposed budget will be developed.

| <b>MONETARY BUDGET AMENDMENTS</b>   |   |   |                      |
|-------------------------------------|---|---|----------------------|
| <b>DEPARTMENT</b>                   | <b>NATURE OF AMENDMENT</b>                                      | <b>EFFECT OF AMENDMENT</b>  | <b>STATUS</b>        |
| COUNCIL                             | ELIMINATION OF PROPOSED ASSISTANT TO PRESIDING OFFICER POSITION | REFLECTS COUNCIL DECISION THAT PROPOSED POSITION IS NOT NEEDED AT THIS TIME   | ADOPTED              |
| COUNCIL                             | COUNCILOR SALARY/PAY ADJUSTMENTS                                | REFLECTS POTENTIAL OF A 6% SALARY INCREASE FOR METRO ELECTED OFFICIALS  | ADOPTED              |
| COUNCIL                             | ENHANCED PUBLIC OUTREACH  | \$40,000 OF \$42,167 NET SAVINGS FROM ELIMINATION OF ASST. TO PO POSITION AND PAY ADJUSTMENT AMENDMENT PLACED IN COUNCIL OUTREACH OFFICE BUDGET   | ADOPTED              |
| COUNCIL                             | MISCELLANEOUS EXPENDITURES                                      | REMAINING SAVINGS FROM ELIMINATION OF ASST. TO PO POSITION AND PAY ADJUSTMENT \$(2,167 IN COUNCIL OFFICE, \$2,732 IN OUTREACH OFFICE) PLACED IN MISC. EXPENDITURES LINE ITEM IN EACH BUDGET | ADOPTED              |
| AUDITOR                             | SALARY ADJUSTMENT   | REFLECTS POTENTIAL OF A 6% SALARY INCREASE FOR METRO ELECTED OFFICIALS (\$3,619 FROM COST ALLOCATION PLAN)  | ADOPTED              |
| AUDITOR                             | REDUCTION IN CONTRACTED PROFESSIONAL SERVICES                   | REDUCTION OF \$5,000 TO REFLECT HISTORIC FUNDING LEVELS. REDUCTION IN FUNDS NEEDED THROUGH COST ALLOCATION PLAN   | ADOPTED              |
| EXECUTIVE OFFICE                    | SALARY ADJUSTMENT   | REFLECTS POTENTIAL OF A 6% SALARY INCREASE FOR METRO ELECTED OFFICIALS (\$853 FROM GENERAL FUND)  | ADOPTED              |
| ADMINISTRATIVE SERVICES             | FUNDING FOR A TAX STUDY COMMISSION                              | ADDS \$50,000 TO THE CONTRACTED PROFESSIONAL SERVICES LINE ITEM IN FINANCIAL PLANNING   | ADOPTED              |
| GENERAL FUND SPECIAL APPROPRIATIONS | RACC  | ESTABLISHES AN INITIAL APPROPRIATION OF \$25,000 WITH GENERAL AGREEMENT TO EXPLORE UP TO AN ADDITIONAL \$75,000 IN JANUARY  | ADOPTED              |
| GROWTH MANAGMENT                    | WATER CONSORTIUM DUES   | \$16,500 FROM GENERAL FUND  | ADOPTED              |
| ADMINISTRATIVE SERVICES             | IMPLEMENTATION OF SUPPORT SERVICES AGREEMENT WITH MERC          | AFFECTS GENERAL FUND, RISK MANAGEMENT FUND , SUPPORT SERVICES FUND, AND MERC OPERATING FUND (SEE ATTACHED OVERVIEW)   | ADOPTED              |
| VARIOUS DEPARTMENTS                 | TECHNICAL AMENDMENTS (4-14)                                     | GENERALLY RELATE TO FUNDING FOR PROJECTS, CONTRACTS, ETC THAT WILL NEED TO BE CARRIED OVER TO FY 99-00. MERC CHANGES REFLECT APPROVAL OF HALL D CONSTRUCTION. (SEE ATTACHED)                | ADOPTED              |
| VARIOUS DEPARTMENTS                 | OTHER AMENDMENTS (4-29)   | TECHNICAL AMENDMENTS INCLUDING \$6,605,000 FOR OCC EXPANSION AND \$4,000,814 FOR COLUMBIA EXTENSION OF LIGHT RAIL AND VARIOUS SOUTH CORRIDOR STUDIES  | PENDING PROSSER 4-29 |
| COUNCIL                             | NARC DUES   | AMEND THE COUNCIL BUDGET TO ADD \$8,840 TO MATERIALS AND SERVICES TO PAY ANNUAL NARC DUES   | PENDING MONROE 4-29  |
| GROWTH MANAGMENT                    | MEASURE 56 NOTICE COSTS   | STAFF HAS IDENTIFIED UP TO \$150,000 IN POTENTIAL NOTICE COSTS (FUNDING SOURCE NOT YET IDENTIFIED)  | PENDING              |

| <b>BUDGET NOTES</b>                |  |               |
|------------------------------------|--|---------------|
| <b>DEPARTMENT</b>                  | <b>NATURE OF THE NOTE</b>  | <b>STATUS</b> |
| EXECUTIVE OFFICE                   | REQUIRE COUNCIL APPROVAL OF A COMMUNICATIONS PLANS PRIOR TO EXPENDITURE OF CONTRACTED PROFESSIONAL SERVICES (\$75,000) FOR A CENTRALIZED MEDIA/OUTREACH PROGRAM                                      | ADOPTED       |
| ADMINISTRATIVE SERVICES DEPARTMENT | REQUIRES INDEPENDENT ANALYSIS OF DEPARTMENT'S BUSINESS PROCESSES AND A REPORT BACK TO THE COUNCIL PRIOR TO PRESENTATION OF FY 2000-01 BUDGET   | ADOPTED       |
| REGIONAL PARKS AND GREENSPACES     | DIRECTS DEPARTMENT TO PREPARE AN OUTLINE AND POLICY RECOMMENDATIONS RELATED TO THE OPEN SPACES PROGRAM PRIOR TO THE END OF CALENDAR YEAR 1999 AND A MORE DETAILED PLAN BY THE END OF THE FISCAL YEAR | ADOPTED       |
| REGIONAL PARKS AND GREENSPACES     | DIRECTS THAT, IF A TAX STUDY COMMISSION IS CREATED, THE COMMISSION BE CHARGED WITH INVESTIGATION A STABLE FUNDING SOURCE FOR MASTER PLANNING AND DEVELOPMENT OF PARK AND LANDBANKED PROPERTIES       | ADOPTED       |
| REGIONAL PARKS AND GREENSPACES     | DIRECTS DEVELOPMENT OF A PROCESS AND CRITERIA FOR MASTER PLANNING AND DEVELOPING LANDBANKED PROPERTIES   | ADOPTED       |
| REM                                | DIRECTS DEPARTMENT TO PREPARE ANALYSIS OF THE EFFECT ON RECYCLING RATES OF ANY DISPOSAL RATE REDUCTION RESULTING FROM CHANGE ORDER NO. 8   | ADOPTED       |
| REM                                | DIRECTS DEPARTMENT TO OBTAIN COUNCIL APPROVAL OF WORK PLANS FOR EXPENDITURE OF WASTE REDUCTION OUTREACH, ORGANICS PROCESSING CAPACITY AND BUSINESS RECYCLING GRANT PROGRAM PRIOR TO EXPENDING FUNDS  | ADOPTED       |
| TRANSPORTATION/HUMAN RESOURCES     | DIRECTS HUMAN RESOURCES DEPARTMENT TO ANALYZE USE OF SUPERVISORY AND PROJECT MANAGEMENT POSITIONS WITHIN THE CLASSIFICATION SYSTEM   | ADOPTED       |
| COUNCIL                            | CLARIFIES COUNCIL POSITION CONCERNING ELIMINATION OF PROPOSED ASSISTANT TO PO POSITION   | ADOPTED       |
| COUNCIL                            | PROVIDES THAT THE COUNCIL MAY SET NEW POLICIES AND PROCEDURES RELATED TO THE DEVELOPMENT OF THE FY 2000-01 PROPOSED BUDGET   | ADOPTED       |



## METRO

Date: April 26, 1999

To: Rod Monroe, Council Presiding Officer

From: Mike Burton, Executive Officer *Mike Burton*

Re: FINAL ADJUSTMENTS TO THE FY 1999-00 PROPOSED BUDGET

At the time the Council Budget Committee approved the last set of amendments to the FY 1999-00 proposed budget, staff indicated that two more amendments were pending and would be presented for your review and approval on April 29<sup>th</sup>. Those two amendments are detailed below.

**Planning Fund (Transportation Department)**

The April 8<sup>th</sup> JPACT meeting voted to begin development of an Interstate MAX option to the Expo Center, to begin development of a "South Bus" option to Clackamas County, and to begin a Washington County commuter rail project as regional priorities. As a result of this action, the High-Capacity Transit budget needs to be amended.

- Increase FTE from 47.94 to 50.94. This action adds back 1 FTE Associate Transportation Planner, 1 FTE Associate Public Involvement Specialist, and 1 FTE Administrative Secretary. The amendment also includes two half-time temporaries.
- Increase projected expenditures for Materials & Services. The major line items affected are:
  1. Miscellaneous Professional Services increased \$870,000. Of that amount, \$300,000 is in the Interstate MAX consultant contracts for environmental work and financial consulting. An additional \$320,000 is needed for consultant contracts for planning support, environmental work, traffic work, and engineering assistance for the South Bus project, and \$250,000 is identified for the Washington County Commuter Rail for contractual planning support, environmental work, urban design, and engineering assistance.
  2. Payments to Other Agencies increased \$2,710,000. The major portion of this increase is in the Interstate MAX Intergovernmental Agreement (IGA) with Tri-Met for an anticipated pass through of \$2,205,000. IGAs for the South Bus project are anticipated to total \$280,000, and IGAs for the Washington County Commuter Rail are expected at about \$225,000.

Technical Adjustments to the FY 1998-99 Proposed Budget  
 April 23, 1998

3. The balance of the increases is for temporary services, public information and printing, and miscellaneous smaller purchases necessary to meet the needs of the programs.
4. General Fund Transfers. The adjustment in the Planning Fund increases grant resources, shifting more central services costs from excise tax to the grant. This allows a reduction in the General Fund transfer to the Planning Fund.

This request will require the following adjustments to the Planning and General Funds:

| <b>Resources</b>           |   |                    |
|----------------------------|---|--------------------|
| 4100                       | Federal Grants – Direct                         | \$3,524,563        |
| 4120                       | Local Grants – Direct                           | 520,425            |
| 4970                       | Transfer from the General Fund – Transportation | (16,526)           |
| 4970                       | Transfer from the General Fund – Growth Mgt.    | (27,648)           |
| <b>Total New Resources</b> |   | <b>\$4,000,814</b> |

| <b>Requirements</b>                 |  | <u>FTE</u> |                    |
|-------------------------------------|--|------------|--------------------|
| 5010                                | Reg. Employees, Exempt – Assoc. Public Affairs Spec. | 1.0        | \$50,969           |
|                                     | Reg. Employees, Exempt – Assoc. Transp. Planner      | 1.0        | 39,720             |
| 5015                                | Reg. Employees, Non-Exempt – Admin. Secretary        | 1.0        | 31,210             |
| 5030                                | Temporary Employees                                  |            | 35,141             |
| 5100                                | Fringe Benefits                                      |            | 52,608             |
| <b>Total Personal Services</b>      |  | <b>3.0</b> | <b>\$209,648</b>   |
| 5201                                | Office Supplies                                      |            | \$24,800           |
| 5205                                | Operating Supplies                                   |            | 2,500              |
| 5210                                | Subscriptions & Dues                                 |            | 750                |
| 5240                                | Contracted Professional Services                     |            | 870,000            |
| 5265                                | Rentals  |            | 6,000              |
| 5280                                | Other Purchased Services                             |            | 127,000            |
| 5300                                | Payments to Other Agencies                           |            | 2,710,000          |
| <b>Total Materials and Services</b> |  |            | <b>\$3,742,050</b> |
| 5999                                | Contingency – Transportation                         |            | \$45,496           |
| 5999                                | Contingency – Growth Management                      |            | \$3,620            |
| <b>Total New Requirements</b>       |  | <b>3.0</b> | <b>\$4,000,814</b> |

**General Fund**

| <b>Requirements</b>           |  |            |
|-------------------------------|--|------------|
| 5810                          | Transfer of resources to Planning Fund | (\$44,174) |
| 5999                          | Contingency                            | 44,174     |
| <b>Total New Requirements</b> |  | <b>\$0</b> |

**Convention Center Capital Project Fund**

The Convention Center Capital Project Fund was proposed to be eliminated in FY 1999-00 pending resumption of the Oregon Convention Center Expansion Project. With the recent

Technical Adjustments to the FY 1998-99 Proposed Budget  
April 23, 1998

announcement by the City of Portland of its intention to issue bonds for this project, this fund needs to be re-established. This fund will receive money transferred from the City of Portland for this project. The project will be built over a period of 22 to 24 months, so this amendment reflects only that portion of the project that will be spent in FY 1999-00.

MERC is still developing project plans (including determining staffing requirements). This amendment is a preliminary plan to meet the budget approval deadline. MERC will submit a budget amendment after the start of the fiscal year once project plans are finalized.

| Resources                 |  |                    |
|---------------------------|--|--------------------|
| 4145                      | Government Contributions               | \$6,500,000        |
| 4700                      | Interest on Investments                | 105,000            |
| <b>Total Resources</b>    |  | <b>\$6,605,000</b> |
| Requirements              |  |                    |
| 5280                      | Other Purchased Services               | \$3,000            |
| 5400                      | Charges for Services                   | 322,000            |
| 5725                      | Capital Improvements – Buildings (CIP) | 5,665,000          |
| 5999                      | Contingency                            | 510,000            |
| 5990                      | Unappropriated Ending Balance          | 105,000            |
| <b>Total Requirements</b> |  | <b>\$6,605,000</b> |

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cc: Councilor Atherton  
Councilor Bragdon  
Councilor Kvistad  
Councilor McLain  
Councilor Park  
Councilor Washington  
Jennifer Sims, Director of Administrative Services/Chief Financial Officer  
Craig Prosser, Financial Planning Manager  
Kathy Rutkowski, Budget Coordinator  
Tom Imdieke, CIP Coordinator  
Cherie Yasami, Financial Planning Analyst  
Financial Planning Advisory Team



**METRO**

**To:** All Councilors

**From:** Presiding Officer Rod Monroe

**Re:** Budget Amendment for Payment of NARC Dues

**Date:** April 28, 1999

As I indicated at Tuesday's informal meeting, I am proposing a budget amendment to provide for the payment of annual dues that would allow Metro to rejoin the National Association of Regional Councils (NARC). Through FY 95-96 Metro was a member of NARC, however, beginning in FY 96-97, budget constraints resulted in the elimination of NARC dues from the agency budget.

I believe that NARC membership could benefit Metro in several ways. For example, councilors and staff could attend the NARC annual conference and other technical meetings. Knowledge gained from interacting with other regional councils at these events could assist us in addressing the growth and transportation issues that we face in the Metro region. In addition, NARC monitors federal legislation, particularly in the area of transportation issues. Participation in NARC activities also would allow Metro to disseminate information concerning the pioneering regional planning processes that we have developed.

Staff has contacted the NARC membership office and determined that the annual NARC dues for FY 99-00 would be \$8,840. This is a very small price to pay for the benefits that would accrue to the Council and Metro as a whole. I am recommending that the amount of the NARC dues be taken from the General Fund contingency and placed in the "Dues to Other Agencies" line item within the Materials and Services portion of the Council Office budget.



METRO

TO: Jennifer Sims,  
Administrative Services Director

FROM: Michael Morrissey *Michael*  
Senior Council Analyst

DATE: April 26, 1999

RE: Budget Note Explanation

On April 15, 1999 the Metro Council adopted a budget note relating to the preparation of the 2000-2001 budget. This note was prepared by Councilor Park, and was concerned specifically with how carryover funds are built into the following year's budget. It was in the form of a short issue paper, explaining the issue and laying out several options. In passing the note, the council directed that it be shortened to reflect the intent, as stated in the "Statement" section. I've added a sentence to that section which refers back to the original document and gives us a brief note to attach to the budget. Voila'.

"The Metro "Proposed Budget should portray revenues, and department budgets in an accurate manner. To that end, unexpected funds from the prior fiscal year shall be built into the "Proposed Budget", and ultimately expended, only with the explicit approval of the Metro Council. The preparation to the FY 2000-2001 budget shall be constructed consistent with this budget note, after the Council finalizes direction based on an April 15, 1999 memo drafted by Councilor Rod Park."

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