

A G E N D A

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METRO

Agenda

MEETING: METRO COUNCIL/EXECUTIVE OFFICER INFORMAL MEETING
DATE: November 30, 1999
DAY: Tuesday
TIME: 2:00 PM
PLACE: Council Annex

CALL TO ORDER AND ROLL CALL

- I. UPCOMING METRO LEGISLATION**
- II. CIP REVIEW**
- III. EXECUTIVE OFFICER COMMUNICATIONS**
- IV. COUNCILOR COMMUNICATIONS**

ADJOURN

**METRO**

DATE: November 29, 1999
TO: Metro Council
FROM: Regional Parks and Greenspaces
RE: Capital Project Request: Smith and Bybee Lakes Facility Improvements

Subsequent to publishing the Project Detail on the Smith and Bybee Lakes Facility Improvements, the Smith and Bybee Lakes Advisory Committee recommended that fund balance not be utilized for this project. We are therefore amending this project to indicate an unknown funding source in the year 2000-01 for the \$224,500 slated to fund the facility improvements.

Capital Project Request - Project Detail
Project Title: Smith and Bybee Lakes Facility Improvements

Project Number:	Department/Division: Regional Parks and Greenspaces Department Operations and Maintenance Division				Type of Request: <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Continuation <input type="checkbox"/> Revision		Dept. Priority: 7	Date: 7-30-99	
Type of Project: <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Replacement	Source of Estimate: <input checked="" type="checkbox"/> Preliminary <input type="checkbox"/> Based on Design <input type="checkbox"/> Actual Bid Documents				Project: Start Date: Sept. 1999 Completion Date: June 2002		Prepared By: Emily Roth		
Project Estimates	Prior Years	1999-2000	2000-01	2001-02	2002-03	2003-04	2004-05	Beyond 2005	Total
Capital Cost:									\$10,000
Plans & Studies	\$10,000								
Land & Right-of-Way		\$27,000							27,000
Design & Engineering			\$195,000	\$82,000					277,000
Construction									
Equipment/Furnishings			19,500	12,300					31,800
Project Contingency									
1% for Art			10,000						10,000
Other - Permits									\$355,800
Total	\$10,000	\$27,000	\$224,500	\$94,300					
Funding Source:									
Fund Balance									\$94,300
Grants				\$94,300					
G.O. Bonds - Local Share									
Revenue Bonds									261,500
Smith & Bybee Lakes Trust Fd.	\$10,000	\$27,000	\$224,500						\$355,800
Total	\$10,000	\$27,000	\$224,500	\$94,300					
Project Description/Justification: <i>Unknown</i> <i>224,500</i>					Annual Operating Budget Impact:				
<p>Construction of improvements in the Smith and Bybee Lakes Wildlife Area. Improvements are proposed to relocate the parking lot, construct an entry road, a boat launch in Smith Lake and a vault toilet. Second phase improvements will include landscaping and interpretive signage. All, or a portion, of the capital expenditures may be allocated from the Smith and Bybee Lakes Trust Fund although outside revenues will be sought for the project.</p>					Annual Revenues:				
					Annual Expenditures:				
					Personal Services costs				
					Materials & Services Costs				
					Capital Outlay Costs				
					Other Costs				
					Sub-total, Expenditures:				
					Net Operating Impact:				
Estimated Useful Life (years)					20-25 years				
First Full Fiscal Year of Operation:					2002-03				
Fund(s):					Smith and Bybee Lakes Trust Fund				

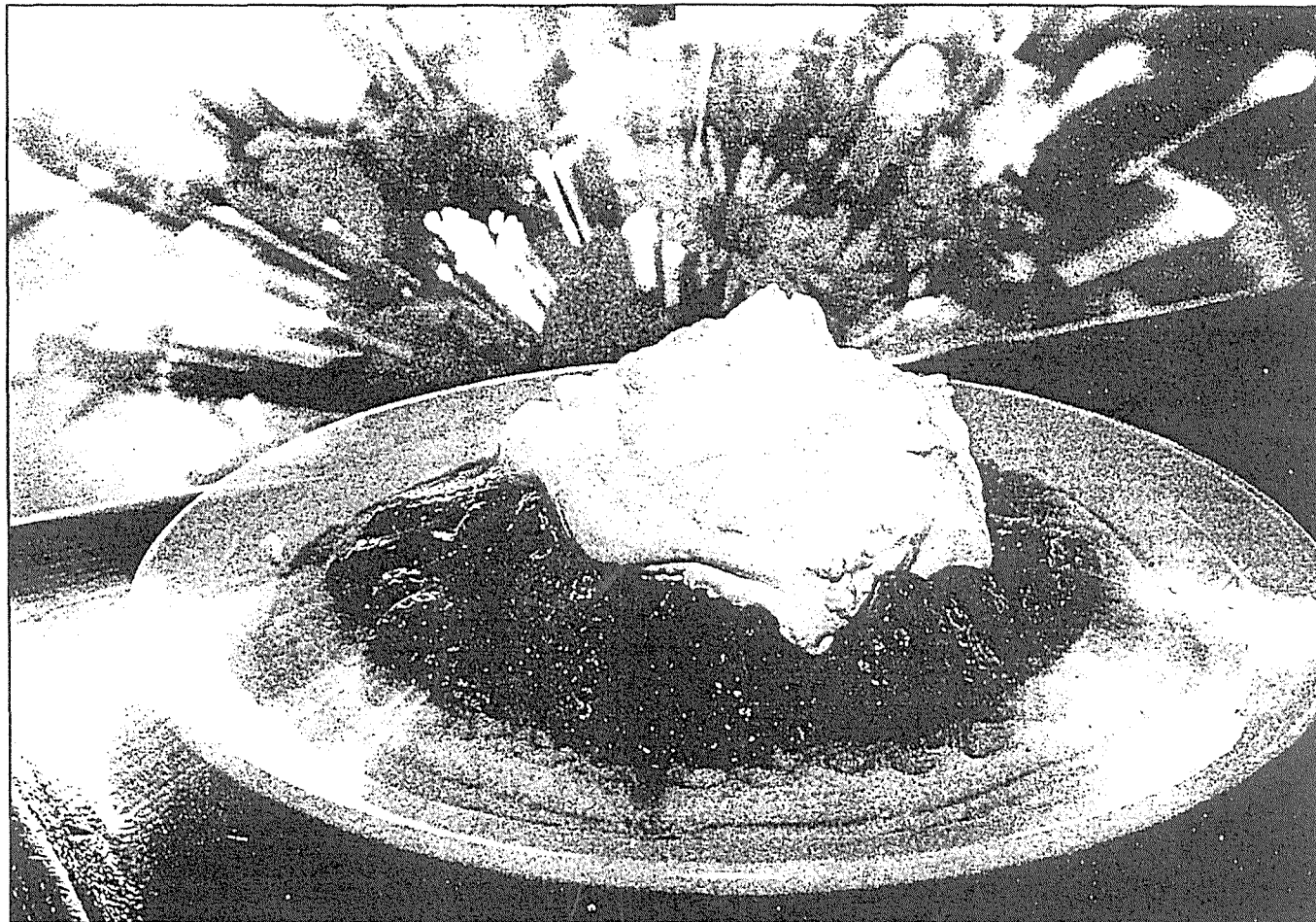
Shake, waffle and roll

*Chefs devoted to the
almighty strawberry
whip up some divine,
delicious concoctions*

By KAREN BROOKS
of The Oregonian staff

The blasts of heat creeping in since May can fill your head with funny ideas. Why, just the other day someone suggested it was actually summer. In June, no less.

The way to take advantage of this situation, should it strike again, is to figure how to get out of work so you can hunt down the best strawberry dishes of the season. We've done at least half the work for you, scouring coffee shops, neighborhood haunts and fashionable food spots for some fab berry eating. Behold:



Buttermilk waffles, thin, crunchy and smothered in strawberries, syrup and whipped cream, are a specialty at Zell's American Cafe in Southeast Portland.

FY 00-01 COUNCIL GENERAL FUND BUDGET

				FY 00-01 BUDGET				
FY 98-9 ADOPTED		FY 99-00 ADOPTED		DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
				<u>Personal Services</u>				
				ELECTED OFFICIALS	5000			
7.00	227,467	7.00	241,112	Councilors			7.00	227,467
				SALARIES-REGULAR EMPLOYEES (full time)	5010			
1.00	48,737	1.00	52,706	Chief of Staff			1.00	62,270
3.00	161,918							
1.00	49,348	1.00	51,216	Office Manager			1.00	54,391
				WAGES-REGULAR EMPLOYEES (full time)	5015			
1.00	37,989	4.00	134,085	Council Assistant			4.00	146,510
2.00	64,406							
1.00	24,891	1.00	26,549	Public Information Assistant			1.00	24,979
				WAGES-REGULAR EMPLOYEES (part time)				
0.13	3,915	0.13	7,000				0.00	0
	3,375		1,020	OVERTIME	5080			0
	217,040		180,274	FRINGE & UNEMPLOYMENT	5100			200,063
16.13	839,086	14.13	693,962	Total Personal Services			14.00	715,680
				<u>Materials & Services</u>				
	33,500		43,719	Office Supplies	5201			41,000
				Computer Software	5201	600		
				Computer Supplies	5201	601		
				Postage	5201	601		
				Meeting Expenses	5201	602		
	0		1,500	Operating Supplies	5205			5,000
				Printing Supplies	5205	615		
				Promotion Supplies	5205	619		
				Other Operating Supplies	5205	620		
	4,100		13,340	Subscriptions and Dues	5210			13,000
				Subscriptions and Publications	5210	625		
				Dues	5210	626		
	1,000		1,500	Contracted Professional Services	5240			5,500
				Management/Consulting Services	5240	654		
	1,380		2,000	Utility Services	5251			4,000
				Telecommunications (Cable TV)	5251	665		
				Other Utilities (Telephone)	5251			
	1,300		1,000	Maintenance and Repair Services	5260			2,000
				M&R Services - Equipment	5260	636		

FY 00-01 COUNCIL GENERAL FUND BUDGET

			FY 00-01 BUDGET			
FY 98-9 ADOPTED	FY 99-00 ADOPTED	DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
0	750	Rentals	5265			1,000
		Equipment Rental	5265	670		
16,000	9,500	Other Purchased Services	5280			9,000
		Advertising	5280	680		
		Printing Services	5280	681		
		Delivery Services	5280	683		
		Temporary Help Services	5280	686		
5,250	1,500	Payments to Other Agencies	5300			0
		Licenses and Permits	5300	700		
		Election Expenses	5305			0
8,700	8,000	Travel	5450			14,000
		Mileage Reimbursement	5450	760		
4,000	5,500	Training and Conference	5455			10,000
		Tuition Reimbursement	5455	770		
		Council Costs	5470			21,000
21,000	21,000	Council Expense	5470	781		
10,000	4,417	Miscellaneous Expenditures	5490			4,163
0		Promotion Expense	5490	740		
106,230	113,726	Total Materials & Services				129,663
		<u>Capital Outlay</u>				
5,000	0	Office Furniture and Equipment	5750			0
5,000	0	Total Capital Outlay				0
16.13	950,316	807,688 TOTAL EXPENDITURES			14.00	845,343

FY 00-01 COUNCIL ALLOCATED

			FY 00-01 BUDGET			
FY 99-00 ADOPTED		DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
<u>Personal Services</u>						
		SALARIES-REGULAR EMPLOYEES (full time)	5010			
4.00	176,991	Council Analysts			2.00	124,929
		Council Analysts - to be filled 1/1/00			1.00	58,300
		Council Analyst - to be unfilled			0.00	
		WAGES-REGULAR EMPLOYEES (full time)	5015			
2.00	52,628	Council Assistants			2.00	66,943
		PO Council Assistant - to be unfilled			0.00	
		WAGES-REGULAR EMPLOYEES (part time)				0
		OVERTIME	5080			0
	81,060	FRINGE & UNEMPLOYMENT	5100			94,440
6.00	310,679	Total Personal Services			5.00	344,612
<u>Materials & Services</u>						
	22,000	Office Supplies	5201			26,000
		Computer Software	5201	600		
		Computer Supplies	5201	601		
		Postage	5201	601		
		Meeting Expenses	5201	602		
	3,500	Operating Supplies	5205			5,500
		Printing Supplies	5205	615		
		Promotion Supplies	5205	619		
		Other Operating Supplies	5205	620		
	200	Subscriptions and Dues	5210			3,000
		Subscriptions and Publications	5210	625		
		Dues	5210	626		
		Contracted Professional Services	5240			5,000
		Management/Consulting Services	5240	654		
	1,000	Utility Services	5251			3,500
		Telecommunications (Cable TV)	5251	665		
		Other Utilities (Telephone)	5251			
		Maintenance and Repair Services	5260			1,000

FY 00-01 COUNCIL ALLOCATED

		FY 00-01 BUDGET			
FY 99-00 ADOPTED	DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
	M&R Services - Equipment	5260	636		
	Rentals	5265			500
	Equipment Rental	5265	670		
500	Other Purchased Services	5280			11,000
	Advertising	5280	680		
	Printing Services	5280	681		
	Delivery Services	5280	683		
	Temporary Help Services	5280	686		
	Payments to Other Agencies	5300			0
	Licenses and Permits	5300	700		
	Election Expenses	5305			0
800	Travel	5450			4,000
	Mileage Reimbursement	5450	760		
2,000	Training and Conference	5455			5,000
	Tuition Reimbursement	5455	770		
	Council Costs	5470			
	Council Expense	5470	781		
191	Miscellaneous Expenditures	5490			5,765
	Promotion Expense	5490	740		
30,191 Total Materials & Services					70,265
	<u>Capital Outlay</u>				
	Office Furniture and Equipment	5750			0
0 Total Capital Outlay					0
340,870 TOTAL EXPENDITURES				5.00	414,877

FY 00-01 COUNCIL OUTREACH BUDGET

FY 00-01 Budget

FY 98- 99 ADOPTED		FY 99-00 ADOPTED	DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
<u>Personal Services</u>							
			SALARIES-REGULAR EMPLOYEES (full time)	5010			
1.00	48,459	51,173	Senior Public Affairs Specialist			1.00	53,501
			WAGES-REGULAR EMPLOYEES (full time)	5015			
1.00	30,064	31,633	Council Outreach Admin Assistant			1.00	35,366
	29,446	30,224	FRINGE	5100			33,325
2.00	107,969	113,030	Total Personal Services			2.00	122,192
<u>Materials & Services</u>							
	5,548	12,000	Office Supplies	5201			4,929
			Computer Software	5201	600		
			Computer Supplies	5201	601		
			Postage	5201	601		
			Meeting Expenses	5201	602		
	156	500	Operating Supplies	5205			500
			Printing Supplies	5205	615		
			Promotion Supplies	5205	619		
			Other Operating Supplies	5205	620		
	535	600	Subscriptions and Dues	5210			600
			Subscriptions and Publications	5210	625		
			Dues	5210	626		
	11,400	13,000	Contracted Professional Services	5240			9,000
			Promotional/ PR Services	5240	652		
		1,000	Utility Services	5251			1,000
			Telecommunications	5251	665		
			Other Utilities (Telephone)	5251			
	0	200	Maintenance and Repair Services	5260			0
			M&R Services - Equipment	5260	636		
		200	Rentals	5265			0
			Equipment Rental	5265	670		
	21,600	29,000	Other Purchased Services	5280			32,000
			Advertising	5280	680		
			Printing Services	5280	681		
			Delivery Services	5280	683		
			Temporary Help Services	5280	686		
	0	0	Payments to Other Agencies	5300			0
			Licenses and Permits	5300	700		

FY 00-01 COUNCIL OUTREACH BUDGET

FY 00-01 Budget

FY 98- 99 ADOPTED	FY 99-00 ADOPTED	DESCRIPTION	ACCT #	SUBCODE	FTE	AMOUNT
		Election Expenses	5305			
400	400	Travel	5450			500
		Mileage Reimbursement	5450	760		
1,000	1,000	Training and Conference	5455			0
		Tuition Reimbursement	5455	770		
0		Council Costs	5470			
		Council Expense	5470	781		
0	5,732	Miscellaneous Expenditures	5490			0
		Promotion Expense	5490	740		
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40,639	63,632	Total Materials & Services				48,529
		<u>Capital Outlay</u>				
5,000	0	Office Furniture and Equipment	5750			0
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5,000	0	Total Capital Outlay				0
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2.00	153,608	176,662 TOTAL EXPENDITURES			2.00	170,721

Growth Management
Legislation and Issues
December 1999

Item	Dec. 2 Council	Dec. 7 Gr. Mgt. Comm.	Dec. 8 MPAC.	Dec. 9 Gr. Mgt. Comm.	Dec. 9 Council	Dec. 16 Council	Dec. 17 LCDC
Staff report on jobs/housing balance criteria		staff presentation		staff presentation			
UGB extension request			Discussion				LCDC, Action
Ord. 99-833-- HTAC Extension		Informal review	HTAC Briefing		1 st reading	2 nd reading, Action	
Res. 2876 & 2877--Title 3 extensions Wash Co. & cities and Fairview + Wilsonville		Action			Action (99-2377)	Action (99-2376)	
Ordinance 99-829-- Site #39 annexation. Ordinance 99-830— Site #41 annexation.		Informal review			1 st reading	2 nd reading, Public Hearing, Action, decl. emergency	
Ordinance 99-834-- Sites #39 & 41 UGB	1 st reading	Work session		Public Hearing, Action		2 nd reading, Action	
Ordinance 99-812—Site #65 UGB		Work session		Public Hearing, Action		2 nd reading, Action	
ESA Report from Executive					Report		

MM. 11-30-99