

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 88-258 AMENDING
ORDINANCE NO. 88-247 REVISING THE FY 1988-89 BUDGET AND
APPROPRIATIONS SCHEDULE FOR IMPLEMENTATION OF THE
COLLECTIVE BARGAINING AGREEMENT, INCORPORATION OF PAY
AND CLASS STUDY APPEALS, AMENDING THE LEVEL OF
APPROPRIATIONS AND PAYMENT FOR JEFFERSON STREET RAIL
LINE

Date: July 5, 1988

Presented By: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached ordinance provides necessary budget amendments for the following items:

1. Implementation of the Collective Bargaining Agreement

The Collective Bargaining Agreement, adopted by Resolution No. 87-789, provides for an adjustment to wage scales based on an average increase of the National CPI-W (June 1987 through May 1988) index. The cost of living adjustment for fiscal year 1988-89 will be 4.09%, effective 7/1/88. All costs related to the agreement are proposed to be transferred from the Zoo Operating Fund contingency to personal services. The total budget impact of this adjustment is \$87,863.

2. Incorporation of Pay & Classification Study Appeals

In FY 1987-88, Metro conducted a pay and classification study to review and recommend changes to the current pay and classification plans. The preliminary recommendations were incorporated into the FY 1988-89 adopted budget. The class study process provided employees the ability to appeal their placement within the recommended pay and class plans. The final recommendations based on these appeals have not been incorporated into the budget. Attachment A lists the specific changes made because of the approved appeals. The total budget impact of these changes is \$6,081. All adjustments are proposed to be transferred from contingency.

3. Amending Appropriation level to line item

The current level of appropriations is by category of expense within division, program, department or fund (i.e. personal services, materials & services or capital outlay). The proposed level would appropriate funds by certain specifically identified line items within the categories of materials &

services and capital outlay. The line items specifically appropriated are those which have been identified as containing contracts. The proposed schedule of appropriations is shown in Exhibit B.

4. Jefferson Street Rail Line

In December 1987, the Council adopted Resolution No. 87-834, endorsing the Jefferson Street Project's Policy Advisory Committee recommendations and committing funds to purchase the rail line. Resolution 88-954 approved the intergovernmental agreement for the purchase of the Jefferson Street rail line and affirmed Metro's share of the purchase price at \$21,000. In accordance with previously adopted Council policy, this amendment would transfer \$21,000 from General Fund contingency to Payment to Other Agencies, Construction Management.

EXECUTIVE OFFICERS'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 88-258.

a(res1):\sr88-258

ATTACHMENT A

Pay and Classification Study Appeals

1. Accounting Supervisor title changed to Chief Accountant
2. Assistant Management Analyst in Finance & Administration changed to Associate Management Analyst.
3. Secretary in Convention Center Project Management and Capital Funds changed to Administrative Secretary.
4. Program Assistant 2 in Marketing division of Zoo Operating Fund changed to Assistant Public Affairs Specialist
5. Administrative Assistant class raised from salary level 9 to salary level 10. (no budget impact)
6. Administrative Secretary class raised from salary level 7 to salary level 8. The following Administrative Secretary positions need to be raised to the beginning of the new salary level:
 - Office of General Counsel in General Fund
 - Executive Management in General Fund
 - Facilities Management in Zoo Operating
 - Administration in Solid Waste Operating
7. Data Processing Supervisor title changed to Data Processing Administrator

a(res1):\sr88-258

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

Amended

AN ORDINANCE AMENDING ORDINANCE)	ORDINANCE NO. 88-258
NO. 88-247 REVISING THE)	
FY 1988-89 BUDGET AND APPROPRIA-)	Introduced by Rena Cusma,
TIONS SCHEDULE FOR IMPLEMENTING)	Executive Officer
THE COLLECTIVE BARGAINING AGREE-)	
MENT INCORPORATING PAY AND)	
CLASSIFICATION STUDY APPEALS,)	
AMENDING THE LEVEL OF APPROPRIA-)	
TION AND PAYMENT FOR JEFFERSON)	
STREET RAIL LINE)	

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered various needs to modify the FY 1988-89 Budget; and

WHEREAS, The need for a modified budget plan has been justified; and

WHEREAS, Adequate funds exists for identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

That Ordinance No. 88-247, Exhibit B, FY 1988-89 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Ordinance.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

ATTEST:

Clerk of the Council

Exhibit A did not
change & is attached
to the version of the
ordinance adopted
by the Council on 9/8/88.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 2

Date: August 11, 1988

Meeting Date August 18, 1988

To: Metro Councilors

From: Marie Nelson, Clerk of the Council *Ann*

Regarding: ORDINANCE NO. 88-258

Exhibits A and B to this ordinance (the amended FY 1988-89 budget and the Schedule of Appropriations) have been distributed to Councilors. Other parties wanting copies of the exhibits may contact the Council Clerk.

Please note that it is anticipated the Finance Committee will hold its public hearing on this ordinance on August 18. The Council is scheduled to consider adoption of the Pay and Classification Plans (via Resolution No. 88-894A) on August 11, in advance of this ordinance being adopted by the Council.

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:OFFICE OF GENERAL COUNSEL							
Personal Services							
6040	General Counsel	1.00	58,545			1.00	58,545
6045	Legal Counsel	2.00	80,500			2.00	80,500
6058	Administrative Secretary	1.00	17,275		865	1.00	18,140
6300	Temporary	0.40	8,000			0.40	8,000
6700	Fringe		56,300				56,300
Total Personal Services		4.40	220,620	0.00	865	4.40	221,485
Total Materials & Services			9,660				9,660
Total Capital Outlay			6,426				6,426
TOTAL EXPENDITURES		4.40	236,706	0.00	865	4.40	237,571

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:EXECUTIVE MANAGEMENT							
Personal Services							
6000	Executive Officer	1.00	65,645			1.00	65,645
6010	Deputy Executive Officer	1.00	47,669			1.00	47,669
6058	Administrative Secretary	1.00	17,808		332	1.00	18,140
6080	Sr. Management Analyst	1.00	36,386			1.00	36,386
6105	Government Relations Mgr.	1.00	50,000			1.00	50,000
6180	Administrative Assistant	1.00	23,010			1.00	23,010
6300	Temporary	0.60	9,500			0.60	9,500
6700	Fringe		75,261				75,261
	Total Personal Services	6.60	325,278	0.00	332	6.60	325,610
	Total Materials & Services		51,383				51,383
	Total Capital Outlay		4,980				4,980
	TOTAL EXPENDITURES	6.60	381,641	0.00	332	6.60	381,973

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND FINANCE & ADMINISTRATION							
Personal Services							
6020	Directors	1.00	55,049	0.00	0	1.00	55,049
6030	Managers (Finan., Const.)	2.00	101,334	0.00	0	2.00	101,334
6035	Supervisors (Acctg, DP)	2.00	89,402	(2.00)	(89,402)	0.00	(0)
6050	Personnel Manager	1.00	41,874	0.00	0	1.00	41,874
6053	Data Processing Administrator	0.00	0	1.00	41,610	1.00	41,610
6055	Chief Accountant	0.00	0	1.00	47,792	1.00	47,792
6058	Administrative Secretary	1.75	36,572	0.00	0	1.75	36,572
6060	Secretary	1.00	17,934	0.00	0	1.00	17,934
6080	Sr. Management Analyst	1.00	29,547	0.00	0	1.00	29,547
6090	Assoc. Management Analyst	2.00	53,603	1.00	26,800	3.00	80,403
6100	Asst. Management Analyst	1.00	24,308	(1.00)	(24,308)	0.00	0
6120	Support Services Supervisor	0.50	14,921	0.00	0	0.50	14,921
6125	D.P. Systems Analyst	1.00	37,308	0.00	0	1.00	37,308
6130	D.P. Operations Analyst	2.00	68,643	0.00	0	2.00	68,643
6190	Senior Accountant	3.00	94,570	0.00	0	3.00	94,570
6195	Lead Accounting Clerk	1.00	23,180	0.00	0	1.00	23,180
6205	Receptionist	1.00	17,270	0.00	0	1.00	17,270
6210	Lead Word Processing Operator	1.00	23,037	0.00	0	1.00	23,037
6220	Reproduction Clerk	1.00	20,898	0.00	0	1.00	20,898
6222	Payroll Clerk	1.00	18,585	0.00	0	1.00	18,585
6230	Accounting Clerk 2	2.00	37,169	0.00	0	2.00	37,169
6240	Word Processing Operator	0.70	11,452	0.00	0	0.70	11,452
6260	Building Operations Worker	0.50	8,637	0.00	0	0.50	8,637
6300	Temporary	1.00	18,800	0.00	0	1.00	18,800
6700	Fringe	0.00	257,720	0.00	0	0.00	257,720
Total Personal Services		28.45	1,101,813	0.00	2,492	28.45	1,104,305
Materials & Services							
7100	Travel		12,041		0		12,041
7110	Meetings & Conferences		3,600		0		3,600
7120	Training & Tuition		38,470		0		38,470
7130	Dues & Subscriptions		4,075		0		4,075
7140	Ads & Legal Notices		22,300		0		22,300
7150	Printing		31,200		0		31,200
7190	Election Expenses		75,000		0		75,000
7230	Telephone		64,969		0		64,969
7250	Fuels & Lubricants		4,300		0		4,300
7300	Postage		68,060		0		68,060
7320	Maintenance & Repair-Vehicles		1,400		0		1,400
7330	Maintenance & Repair-Equipment		117,141		0		117,141
7360	Equipment Rental		2,300		0		2,300
7410	Supplies- Office		33,743		0		33,743
7440	Supplies-Graphics		1,000		0		1,000

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
7450	Supplies-Other		200		0		200
7500	Misc. Professional Services		40,500		0		40,500
7510	Payments to Other Agencies		7,660		21,000		28,660
7540	Audit Services		35,000		0		35,000
7760	Lease Payment-Vehicle		13,680		0		13,680
7770	Lease Pay.-Furniture & Equip.		206,894		0		206,894
7900	Miscellaneous		1,395		0		1,395
	Total Materials & Services		784,928		21,000		805,928
	Total Capital Outlay		25,520		0		25,520
	TOTAL EXPENDITURES	28.45	1,912,261	0.00	23,492	28.45	1,935,753

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:ACCOUNTING							
Personal Services							
6020	Directors	0.16	8,808			0.16	8,808
6030	Managers (Finan., Const.)	0.25	13,051			0.25	13,051
6035	Supervisors (Acctg, DP)	1.00	47,792	(1.00)	(47,792)		0
6055	Chief Accountant		0	1.00	47,792	1.00	47,792
6190	Senior Accountant	3.00	94,570			3.00	94,570
6195	Lead Accounting Clerk	1.00	23,180			1.00	23,180
6222	Payroll Clerk	1.00	18,585			1.00	18,585
6230	Accounting Clerk 2	2.00	37,169			2.00	37,169
6700	Fringe		75,378				75,378
	Total Personal Services	8.41	318,533	0.00	0	8.41	318,533
	Total Materials & Services		57,774				57,774
	Total Capital Outlay		0				0
	TOTAL EXPENDITURES	8.41	376,307	0.00	0	8.41	376,307

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND: MANAGEMENT SERVICES							
Personal Services							
6020	Directors	0.17	9,358			0.17	9,358
6030	Managers (Finan., Const.)	0.50	26,103			0.50	26,103
6058	Administrative Secretary	0.75	15,674			0.75	15,674
6090	Assoc. Management Analyst	0.50	13,402	1.00	26,800	1.50	40,202
6100	Asst. Management Analyst	1.00	24,308	(1.00)	(24,308)	0.00	0
6120	Support Services Supervisor	0.50	14,921			0.50	14,921
6205	Receptionist	1.00	17,270			1.00	17,270
6210	Lead Word Processing Operator	1.00	23,037			1.00	23,037
6220	Reproduction Clerk	1.00	20,898			1.00	20,898
6240	Word Processing Operator	0.70	11,452			0.70	11,452
6260	Building Operations Worker	0.50	8,637			0.50	8,637
6300	Temporary	1.00	18,800			1.00	18,800
6700	Fringe		59,248				59,248
Total Personal Services		8.62	263,108	0.00	2,492	8.62	265,600
Total Materials & Services			393,927				393,927
Total Capital Outlay			14,720				14,720
TOTAL EXPENDITURES		8.62	671,755	0.00	2,492	8.62	674,247

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND: CONSTRUCTION MANAGEMENT							
	Total Personal Services	3.20	140,982			3.20	140,982
	Materials & Services						
7100	Travel		860				860
7110	Meetings & Conferences		200				200
7120	Training & Tuition		950				950
7130	Dues & Subscriptions		600				600
7140	Ads & Legal Notices		15,000				15,000
7410	Supplies- Office		750				750
7510	Payments to Other Agencies		0		21,000		21,000
	Total Materials & Services		18,360		21,000		39,360
	Total Capital Outlay		0				0
	TOTAL EXPENDITURES	3.20	159,342	0.00	21,000	3.20	180,342

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:DATA PROCESSING							
Personal Services							
6020	Directors	0.17	9,358			0.17	9,358
6030	Managers (Finan., Const.)	0.25	13,051			0.25	13,051
6035	Supervisors (Acctg, DP)	1.00	41,610	(1.00)	(41,610)		(0)
6053	Data Processing Administrator		0	1.00	41,610	1.00	41,610
6125	D.P. Systems Analyst	1.00	37,308			1.00	37,308
6130	D.P. Operations Analyst	2.00	68,643			2.00	68,643
6700	Fringe		52,691				52,691
Total Personal Services		4.42	222,662	0.00	0	4.42	222,662
Total Materials & Services			293,882				293,882
Total Capital Outlay			10,800				10,800
TOTAL EXPENDITURES		4.42	527,344	0.00	0	4.42	527,344

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:GENERAL EXPENSES							
Transfers, Contingency, Unappropriated Balance							
9130	Transfer to Building Mgmt Fund		237,257				237,257
9150	Transfer to Insurance		12,579				12,579
9400	Transfer to Planning Fund		50,709				50,709
9450	Transfer to CTS Fund		0				0
9700	Contingency		217,409		(24,689)		192,720
	Unappropriated Fund Balance		85,161				85,161
	Total Trans., Contin., Unappr. Fund Bal.		603,115		(24,689)		578,426
TOTAL EXPENDITURES		57.36	4,006,780	0.00	0	57.36	4,006,780

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS ADMINISTRATION							
Personal Services							
6010	Director	1.00	63,854	0.00	0	1.00	63,854
6015	Assistant Director	1.00	49,812	0.00	0	1.00	49,812
6040	Sr. Management Analyst	1.00	29,267	0.00	0	1.00	29,267
6055	Development Officer	1.00	34,871	0.00	0	1.00	34,871
6060	Administrative Secretary	2.00	40,118	0.00	0	2.00	40,118
6120	Program Assistant 2	0.50	9,577	0.00	0	0.50	9,577
6180	Management Intern	0.50	6,502	0.00	0	0.50	6,502
6210	Clerk/Bookkeeper	2.25	38,054	0.00	1,556	2.25	39,610
6500	Overtime		1,000	0.00	0		1,000
6700	Fringe		84,308	0.00	483		84,791
Total Personal Services		9.25	357,363	0.00	2,039	9.25	359,402
Total Materials & Services			154,892				154,892
Total Capital Outlay			13,224				13,224
TOTAL EXPENDITURES		9.25	525,479	0.00	2,039	9.25	527,518

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS ANIMAL MANAGEMENT							
Personal Services							
6020	Curator	1.00	37,621	0.00	0	1.00	37,621
6025	Veterinarian	1.00	41,126	0.00	0	1.00	41,126
6050	Research Coordinator	1.00	32,891	0.00	0	1.00	32,891
6060	Administrative Secretary	1.00	20,898	0.00	0	1.00	20,898
6062	Assistant Curator	1.00	33,842	0.00	0	1.00	33,842
6080	Nutrition Technician	1.00	21,196	0.00	867	1.00	22,063
6110	Veterinarian Technician	1.00	27,878	0.00	0	1.00	27,878
6112	Assist. Research Coordinator	0.50	11,024	0.00	0	0.50	11,024
6160	Animal Hospital Attendant	0.50	5,826	0.00	0	0.50	5,826
6165	Office Assistant	0.50	6,505	0.00	0	0.50	6,505
6270	Senior Animal Keeper	7.00	172,176	0.00	7,042	7.00	179,218
6275	Animal Keeper	22.50	521,718	0.00	21,338	22.50	543,056
6300	Temporary	0.60	12,000	0.00	491	0.60	12,491
6500	Overtime		30,000	0.00	1,227		31,227
6700	Fringe		299,509	0.00	9,599		309,108
Total Personal Services		38.60	1,274,209	0.00	40,564	38.60	1,314,773
Total Materials & Services			363,675				363,675
Total Capital Outlay			22,550				22,550
TOTAL EXPENDITURES		38.60	1,660,434	0.00	40,564	38.60	1,700,998

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS FACILITIES MANAGEMENT							
Personal Services							
6030	Managers (B&G, Const, VS, Ed,	1.00	40,100	0.00	0	1.00	40,100
6060	Administrative Secretary	1.00	17,782	0.00	358	1.00	18,140
6068	Maintenance Supervisor	1.00	31,583	0.00	0	1.00	31,583
6220	Laborer	1.05	16,891	0.00	691	1.05	17,582
6225	Maintenance Worker 3	2.00	49,737	0.00	2,034	2.00	51,771
6230	Maintenance Worker 3-PT	1.29	29,528	0.00	1,208	1.29	30,736
6232	Maintenance Technician	1.00	22,770	0.00	931	1.00	23,701
6235	Maintenance Worker 2	7.00	164,217	0.00	6,716	7.00	170,933
6240	Maintenance Worker 2-PT	1.20	22,868	0.00	935	1.20	23,803
6245	Maintenance Worker 1	6.00	128,071	0.00	5,238	6.00	133,309
6250	Maintenance Worker 1-PT	0.85	15,161	0.00	620	0.85	15,781
6255	Senior Gardener	1.00	26,685	0.00	1,091	1.00	27,776
6260	Gardener 2	1.00	23,309	0.00	953	1.00	24,262
6265	Gardener 1	5.00	106,490	0.00	4,355	5.00	110,845
6285	Maintenance Mechanic	1.00	25,933	0.00	1,061	1.00	26,994
6290	Master Mechanic	1.00	28,898	0.00	1,182	1.00	30,080
6295	Maintenance Electrician	1.00	30,694	0.00	1,255	1.00	31,949
6300	Temporary	0.39	3,456	0.00	0	0.39	3,456
6500	Overtime		24,900	0.00	1,018		25,918
6700	Fringe		226,432	0.00	9,080		235,512
Total Personal Services		33.78	1,035,505	0.00	38,726	33.78	1,074,231
Total Materials & Services			1,018,771				1,018,771
Total Capital Outlay			391,160				391,160
TOTAL EXPENDITURES		33.78	2,445,436	0.00	38,726	33.78	2,484,162

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS EDUCATION SERVICES							
Personal Services							
6030	Managers (B&G, Const, VS, Ed,	1.00	37,451	0.00	0	1.00	37,451
6060	Administrative Secretary	1.00	20,898	0.00	0	1.00	20,898
6070	Program Coordinator	1.00	24,183	0.00	0	1.00	24,183
6085	Ed. Service Specialist	1.00	29,326	0.00	0	1.00	29,326
6090	Volunteer Coordinator	1.00	24,308	0.00	0	1.00	24,308
6120	Program Assistant 2	1.00	19,046	0.00	0	1.00	19,046
6135	Graphics Coordinator	1.00	29,326	0.00	0	1.00	29,326
6140	Graphics/Exhibit Designer	2.00	45,444	0.00	0	2.00	45,444
6141	Graphics Technician	1.00	20,009	0.00	0	1.00	20,009
6155	Program Assistant 1	1.00	15,669	0.00	0	1.00	15,669
6170	Education Service Aide	4.75	40,428	0.00	0	4.75	40,428
6180	Management Intern	0.50	8,243	0.00	0	0.50	8,243
6275	Animal Keeper	1.00	23,260	0.00	951	1.00	24,211
6280	Animal Keeper-PT	0.50	13,635	0.00	558	0.50	14,193
6300	Temporary	0.25	4,374	0.00	0	0.25	4,374
6500	Overtime		1,000	0.00	41		1,041
6700	Fringe		98,092	0.00	481		98,573
Total Personal Services		18.00	454,691	0.00	2,031	18.00	456,722
Total Materials & Services			107,711				107,711
Total Capital Outlay			15,430				15,430
TOTAL EXPENDITURES		18.00	577,832	0.00	2,031	18.00	579,863

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS MARKETING							
Personal Services							
6030	Managers (B&G, Const, VS, Ed,	1.00	35,658	0.00	0	1.00	35,658
6115	Assoc. Pub. Affairs Specialist	1.00	26,800	0.00	0	1.00	26,800
6118	Asst. Pub. Affairs Specialist		0	1.00	24,308	1.00	24,308
6120	Program Assistant 2	1.00	23,037	(1.00)	(23,037)		0
6142	Photographer	0.50	10,097	0.00	0	0.50	10,097
6170	Education Service Aide	0.35	3,324	0.00	0	0.35	3,324
6700	Fringe		29,675	0.00	0		29,675
Total Personal Services		3.85	128,591	0.00	1,271	3.85	129,862
Total Materials & Services			164,729				164,729
Total Capital Outlay			5,313				5,313
TOTAL EXPENDITURES		3.85	298,633	0.00	1,271	3.85	299,904

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS VISITOR SERVICES							
Personal Services							
6030	Managers (B&G, Const, VS, Ed,	1.00	40,194	0.00	0	1.00	40,194
6035	Food Service Supervisor	1.00	32,206	0.00	0	1.00	32,206
6045	Retail Supervisor	1.00	27,637	0.00	0	1.00	27,637
6060	Administrative Secretary	1.00	20,818	0.00	0	1.00	20,818
6125	Safety/Security Supervisor	1.00	22,949	0.00	0	1.00	22,949
6128	Security 1-reg	3.24	42,779	0.00	0	3.24	42,779
6128	Security 1-temp	1.22	15,893	0.00	0	1.22	15,893
6145	Storekeeper	1.00	20,818	0.00	0	1.00	20,818
6150	Food Service Coordinator	3.50	69,010	0.00	0	3.50	69,010
6185	Visitor Service Worker 3-reg	1.00	10,816	0.00	0	1.00	10,816
6185	Visitor Service Worker 3-temp	1.00	7,499	0.00	0	1.00	7,499
6190	Visitor Service Worker 2-reg	0.50	4,680	0.00	0	0.50	4,680
6190	Visitor Service Worker 2-temp	3.50	31,122	0.00	0	3.50	31,122
6195	Visitor Service Worker 1-reg	1.50	12,792	0.00	0	1.50	12,792
6195	Visitor Service Worker 1-temp	25.50	219,608	0.00	0	25.50	219,608
6205	Typist/Receptionist-reg	3.00	42,869	0.00	1,753	3.00	44,622
6205	Typist/Receptionist-temp	1.20	12,153	0.00	497	1.20	12,650
6215	Stationmaster-temp	2.00	35,720	0.00	1,461	2.00	37,181
6500	Overtime		15,000	0.00	0		15,000
6700	Fringe		160,769	0.00	1,150		161,919
Total Personal Services		53.16	845,332	0.00	4,861	53.16	850,193
Total Materials & Services			715,689				715,689
Total Capital Outlay			34,100				34,100
TOTAL EXPENDITURES		53.16	1,595,121	0.00	4,861	53.16	1,599,982

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
ZOO OPERATIONS FUND							
General Expenses							
Transfers, Contingency, Unappropriated Balance							
9100	Transfer to General Fund		826,849		0		826,849
9150	Transfer to Insurance Fund		169,684		0		169,684
9200	Transfer to Zoo Capital Fund		1,987,662		0		1,987,662
9700	Contingency		361,296		(89,492)		271,804
	Unappropriated Fund Balance		1,146,350		0		1,146,350
	Total Trans., Contin., Unappr. Fund Bal.		4,491,841		(89,492)		4,402,349
TOTAL EXPENDITURES		156.64	11,594,776	0.00	0	156.64	11,594,776

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE OPERATIONS FUND							
Administration							
Personal Services							
6010	Dir. of Solid Waste Planning	1.00	64,707			1.00	64,707
6058	Aministrative Secretary	1.00	17,377		763	1.00	18,140
6060	Secretary	1.00	16,517			1.00	16,517
6080	Sr. Management Analyst	1.00	32,690			1.00	32,690
6180	Administrative Assistant	1.00	22,203			1.00	22,203
6200	Office Assistant	2.50	36,674			2.50	36,674
6500	Overtime		1,200				1,200
6700	Fringe		58,952				58,952
Total Personal Services		7.50	250,320		763	7.50	251,083
Total Materials & Services			27,508				27,508
Total Capital Outlay			5,615				5,615
TOTAL EXPENDITURES			283,443		763		284,206

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
SOLID WASTE OPERATIONS FUND							
General Expenses							
Transfers, Contingency, Unappropriated Balance							
9100	Transfer to General Fund		1,296,939		0		1,296,939
9130	Transfer to Building Mgmt Fund		67,103		0		67,103
9150	Transfer to Insurance Fund		559,684		0		559,684
9320	Transfer to Solid Waste Debt		683,919		0		683,919
9330	Transfer to Solid Waste Cap.		902,250		0		902,250
9340	Transfer to St. Johns Reserve		10,429,010		0		10,429,010
9680	Transfer to Rehab & Enhance.		392,500		0		392,500
9400	Transfer to Planning		489,625		0		489,625
9700	Contingency		789,050		(763)		788,287
	Unappropriated Fund Balance		1,243,329		0		1,243,329
	Total Trans., Contin., Unappr. Fund Bal.		16,853,409		(763)		16,852,646
TOTAL EXPENDITURES		39.00	30,156,660		0	39.00	30,156,660

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
CONVENTION CENTER PROJECT MANAGEMENT FUND							
Project Office							
Personal Services							
6010	Conv. Center Project Director	0.20	13,456		0	0.20	13,456
6058	Administrative Secretary		0		6,280	0.30	6,280
6060	Secretary	0.30	6,280		(6,280)		0
6080	Senior Management Analyst	0.70	28,357		0	0.70	28,357
6180	Administrative Assistant	0.30	8,311		0	0.30	8,311
6700	Fringe		18,746		0		18,746
Total Personal Services		1.50	75,150		0	1.50	75,150
Total Materials & Services			74,000				74,000
Total Capital Outlay			0		0		0
Total Trans., Contin., Unappr. Fund Balance			1,012,890		0		1,012,890
TOTAL EXPENDITURES		1.50	1,162,040	0.00	0	1.50	1,162,040

EXHIBIT A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
CONVENTION CENTER PROJECT CAPITAL FUND							
Personal Services							
6010	Conv. Center Project Director	0.80	53,824		0	0.80	53,824
6058	Administrative Secretary		0		14,654	0.70	14,654
6060	Secretary	0.70	14,654		(14,654)		0
6080	Senior Management Analyst	2.30	90,833		0	2.30	90,833
6180	Administrative Assistant	0.70	19,393		0	0.70	19,393
6700	Fringe		60,920		0		60,920
Total Personal Services		4.50	239,624		0	4.50	239,624
Total Materials & Services			49,220				49,220
Total Capital Outlay			34,567,960				34,567,960
Total Trans., Contin., Unappr. Fund Balance			28,213,876		0		28,213,876
TOTAL EXPENDITURES		4.50	63,070,680	0.00	0	4.50	63,070,680

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
GENERAL FUND			
Council			
Personal Services	\$ 274,510	0	\$ 274,510
Materials & Services	87,110	0	87,110
Capital Outlay	3,000	0	3,000
Subtotal	364,620	0	364,620
General Counsel			
Personal Services	220,620	865	221,485
Materials & Services	9,660	0	9,660
Capital Outlay	6,426	0	6,426
Subtotal	236,706	865	237,571
Executive Management			
Personal Services	325,278	332	325,610
Materials & Services	51,383	0	51,383
Capital Outlay	4,980	0	4,980
Subtotal	381,641	332	381,973
Finance & Administration			
Personal Services	1,101,813	2,492	1,104,305
Materials & Services	784,928	21,000	805,928
Capital Outlay	25,520	0	25,520
Subtotal	1,912,261	23,492	1,935,753
Public Affairs			
Personal Services	416,762	0	416,762
Materials & Services	89,675	0	89,675
Capital Outlay	2,000	0	2,000
Subtotal	508,437	0	508,437
General Expense			
Contingency	217,409	(24,689)	192,720
Transfers	300,545	0	300,545
Subtotal	517,954	(24,689)	493,265
Unappropriated Balance	85,161	0	85,161
Total General Fund Requirements	4,006,780	0	4,006,780

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
ZOO OPERATING FUND			
Administration			
Personal Services	357,363	2,039	359,402
Materials & Services	154,892	0	154,892
Capital Outlay	13,224	0	13,224
Subtotal	525,479	2,039	527,518
Animal Management			
Personal Services	1,274,209	40,564	1,314,773
Materials & Services	363,675	0	363,675
Capital Outlay	22,550	0	22,550
Subtotal	1,660,434	40,564	1,700,998
Facilities Management			
Personal Services	1,035,505	38,726	1,074,231
Materials & Services	1,018,771	0	1,018,771
Capital Outlay	391,160	0	391,160
Subtotal	2,445,436	38,726	2,484,162
Education Services			
Personal Services	454,691	2,031	456,722
Materials & Services	107,711	0	107,711
Capital Outlay	15,430	0	15,430
Subtotal	577,832	2,031	579,863
Marketing			
Personal Services	128,591	1,271	129,862
Materials & Services	164,729	0	164,729
Capital Outlay	5,313	0	5,313
Subtotal	298,633	1,271	299,904
Visitor Services			
Personal Services	845,332	4,861	850,193
Materials & Services	715,689	0	715,689
Capital Outlay	34,100	0	34,100
Subtotal	1,595,121	4,861	1,599,982

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
<hr/>			
General Expenses			
Contingency	361,296	(89,492)	271,804
Transfers	2,984,195	0	2,984,195
	<hr/>	<hr/>	<hr/>
Subtotal	3,345,491	(89,492)	3,255,999
Unappropriated Balance	1,146,350	0	1,146,350
Total Zoo Operating Fund Requirements	11,594,776	0	11,594,776

SOLID WASTE OPERATING FUND

<hr/>			
Administration			
Personal Services	250,320	763	251,083
Materials & Services	27,508	0	27,508
Capital Outlay	5,615	0	5,615
	<hr/>	<hr/>	<hr/>
Subtotal	283,443	763	284,206
Operations			
Personal Services	549,892	0	549,892
Materials & Services	8,783,590	0	8,783,590
Capital Outlay	850,000	0	850,000
	<hr/>	<hr/>	<hr/>
Subtotal	10,183,482	0	10,183,482
System Planning & Engineering			
Personal Services	322,149	0	322,149
Materials & Services	1,577,930	0	1,577,930
Capital Outlay	850	0	850
	<hr/>	<hr/>	<hr/>
Subtotal	1,900,929	0	1,900,929
Waste Reduction			
Personal Services	225,462	0	225,462
Materials & Services	706,435	0	706,435
Capital Outlay	3,500	0	3,500
	<hr/>	<hr/>	<hr/>
Subtotal	935,397	0	935,397

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
General Expense			
Contingency	789,050	(763)	788,287
Transfers	14,821,030	0	14,821,030
Subtotal	15,610,080	(763)	15,609,317
Unappropriated Balance	1,243,329	0	1,243,329
Total Solid Waste Operating Fund Requirements	30,156,660	0	30,156,660

ALL OTHER APPROPRIATIONS REMAIN THE SAME

OBSOLETE / AMENDED

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
GENERAL FUND			

Council			
Personal Services	\$ 274,510	0	\$ 274,510
Materials & Services:	87,110	(87,110)	
7500 Misc Professional Services	0	5,000	5,000
7540 Audit Services	0	12,000	12,000
All Other Materials & Services Accounts	0	70,110	70,110
Capital Outlay:	3,000	(3,000)	
8570 Office Furniture & Equipment	0	3,000	3,000
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Subtotal	364,620	0	364,620
General Counsel			
Personal Services	220,620	865	221,485
Materials & Services	9,660	0	9,660
Capital Outlay:	6,426	(6,426)	
8570 Office Furniture & Equipment	0	6,426	6,426
	-----	-----	-----
Subtotal	236,706	865	237,571
Executive Management			
Personal Services	325,278	332	325,610
Materials & Services:	51,383	(51,383)	
7360 Equipment Rental	0	760	760
7510 Payments to Other Agencies	0	20,702	20,702
7750 Lease Payment-Building	0	1,500	1,500
All Other Materials & Services Accounts	0	28,421	28,421
Capital Outlay:	4,980	(4,980)	
8570 Office Furniture & Equipment	0	4,980	4,980
	-----	-----	-----
Subtotal	381,641	332	381,973
Finance & Administration			
Personal Services	1,101,813	2,492	1,104,305
Materials & Services:	784,928	(784,928)	
7150 Printing	0	31,200	31,200
7250 Fuels & Lubricants	0	4,300	4,300
7330 Maintenance & Repairs-Equipment	0	117,141	117,141
7360 Equipment Rental	0	2,300	2,300
7410 Supplies-Office	0	33,743	33,743
7500 Misc. Professional Services	0	40,500	40,500
7510 Payments to Other Agencies	0	28,660	28,660
7540 Audit Services	0	35,000	35,000
7760 Lease Payment-Vehicles	0	13,680	13,680
7770 Lease Payment-Furniture & Equipment	0	206,894	206,894
All Other Materials & Services Accounts	0	292,510	292,510
Capital Outlay:	25,520	(25,520)	
8570 Office Furniture & Equipment	0	25,520	25,520
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EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
Subtotal	1,912,261	23,492	1,935,753
Public Affairs			
Personal Services	416,762	0	416,762
Materials & Services:	89,675	(89,675)	
7150 Printing	0	25,400	25,400
7330 Maintenance & Repairs-Equipment	0	4,250	4,250
7360 Equipment Rental	0	1,750	1,750
7500 Misc. Professional Services	0	6,200	6,200
All Other Materials & Services Accounts	0	52,075	52,075
Capital Outlay:	2,000	(2,000)	
8570 Office Furniture & Equipment	0	2,000	2,000
Subtotal	508,437	0	508,437
General Expense			
Contingency	217,409	(24,689)	192,720
Transfers	300,545	0	300,545
Subtotal	517,954	(24,689)	493,265
Unappropriated Balance	85,161	0	85,161
Total General Fund Requirements	4,006,780	0	4,006,780

BUILDING MANAGEMENT FUND

Personal Services	57,517	0	57,517
Materials & Services:	475,652	(475,652)	
7220 Utilities-Other	0	23,940	23,940
7310 Maintenance & Repairs-Building	0	75,555	75,555
7430 Supplies-Custodial	0	10,100	10,100
7500 Misc. Professional Services	0	4,812	4,812
7510 Payments to Other Agencies	0	16,400	16,400
7750 Lease Payment-Building	0	234,388	234,388
All Other Materials & Services Accounts	0	110,457	110,457
Capital Outlay:	17,807	(17,807)	
8600 Leasehold Improvements	0	17,807	17,807
Contingency	50,000	0	50,000
Total Building Management Fund Requirements	600,976	0	600,976

INSURANCE FUND

Materials & Services:	267,640	(267,640)	
7500 Misc. Professional Services	0	15,000	15,000
All Other Materials & Services Accounts	0	252,640	252,640

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
Contingency	386,000	0	386,000
Unappropriated Balance	855,750	0	855,750
	-----	-----	-----
Total Insurance Fund Requirements	1,509,390	0	1,509,390
 REHABILITATION & ENHANCEMENT FUND -----			
Materials & Services:	68,400	(68,400)	
7500 Misc. Professional Services	0	68,400	68,400
Contingency	2,000	0	2,000
Unappropriated Balance	1,482,803	0	1,482,803
	-----	-----	-----
Total Rehab. & Enhancement Fund Requirements	1,553,203	0	1,553,203
 ZOO OPERATING FUND -----			
Administration			
Personal Services	357,363	2,039	359,402
Materials & Services:	154,892	(154,892)	
7330 Maintenance & Repairs-Equipment	0	12,570	12,570
7500 Misc. Professional Services	0	22,000	22,000
All Other Materials & Services Accounts	0	120,322	120,322
Capital Outlay:	13,224	(13,224)	
8570 Office Furniture & Equipment	0	13,224	13,224
	-----	-----	-----
Subtotal	525,479	2,039	527,518
Animal Management			
Personal Services	1,274,209	40,564	1,314,773
Materials & Services:	363,675	(363,675)	
7310 Maintenance & Repairs-Building	0	6,000	6,000
7330 Maintenance & Repairs-Equipment	0	2,000	2,000
7470 Animal Food	0	110,000	110,000
7480 Animal Purchases	0	140,000	140,000
7500 Misc. Professional Services	0	25,000	25,000
All Other Materials & Services Accounts	0	80,675	80,675
Capital Outlay:	22,550	(22,550)	
8550 Equipment & Vehicles	0	21,550	21,550
8570 Office Furniture & Equipment	0	1,000	1,000
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Subtotal	1,660,434	40,564	1,700,998
Facilities Management			
Personal Services	1,035,505	38,726	1,074,231
Materials & Services:	1,018,771	(1,018,771)	
7250 Fuels & Lubricants	0	22,350	22,350
7310 Maintenance & Repairs-Buildings	0	118,110	118,110

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
7315 Maintenance & Repairs-Grounds	0	42,507	42,507
7320 Maintenance & Repairs-Vehicles	0	17,600	17,600
7330 Maintenance & Repairs-Equipment	0	8,436	8,436
7340 Maintenance & Repairs-Railroad	0	18,462	18,462
7360 Equipment Rental	0	5,050	5,050
7430 Supplies-Custodial	0	37,270	37,270
7450 Supplies-Other	0	16,839	16,839
7460 Plants, Mulch, Landscape Tools	0	37,109	37,109
7500 Misc. Professional Services	0	18,800	18,800
7760 Lease Payment-Vehicles	0	3,000	3,000
All Other Materials & Services Accounts	0	673,238	673,238
Capital Outlay:	391,160	(391,160)	
8510 Buildings, Exhibits, Enclosures	0	235,750	235,750
8530 Improvements	0	59,000	59,000
8550 Equipment & Vehicles	0	51,800	51,800
8570 Office Furniture & Equipment	0	5,210	5,210
8590 Railroad Equipment & Facilities	0	39,400	39,400
Subtotal	2,445,436	38,726	2,484,162
Education Services			
Personal Services	454,691	2,031	456,722
Materials & Services:	107,711	(107,711)	
7110 Meetings & Conferences	0	1,200	1,200
7330 Maintenance & Repairs-Equipment	0	3,750	3,750
7360 Equipment Rental	0	200	200
7440 Supplies-Graphics	0	24,800	24,800
7500 Misc. Professional Services	0	10,500	10,500
All Other Materials & Services Accounts	0	67,261	67,261
Capital Outlay:	15,430	(15,430)	
8570 Office Furniture & Equipment	0	15,430	15,430
Subtotal	577,832	2,031	579,863
Marketing			
Personal Services	128,591	1,271	129,862
Materials & Services:	164,729	(164,729)	
7330 Maintenance & Repairs-Equipment	0	550	550
7360 Equipment Rental	0	385	385
7500 Misc. Professional Services	0	94,759	94,759
All Other Materials & Services Accounts	0	69,035	69,035
Capital Outlay:	5,313	(5,313)	
8570 Office Furniture & Equipment	0	5,313	5,313
Subtotal	298,633	1,271	299,904
Visitor Services			
Personal Services	845,332	4,861	850,193
Materials & Services:	715,689	(715,689)	
7330 Maintenance & Repairs-Equipment	0	25,400	25,400
7360 Equipment Rental	0	2,300	2,300

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
7390 Merchandise for Resale-Food	0	353,633	353,633
7400 Merchandise for Resale-Non Food	0	207,031	207,031
7445 Supplies-Paper	0	61,000	61,000
7500 Misc. Professional Services	0	18,000	18,000
All Other Materials & Services Accounts	0	48,325	48,325
Capital Outlay:	34,100	(34,100)	
8550 Equipment & Vehicles	0	8,000	8,000
8570 Office Furniture & Equipment	0	26,100	26,100
Subtotal	1,595,121	4,861	1,599,982
General Expenses			
Contingency	361,296	(89,492)	271,804
Transfers	2,984,195	0	2,984,195
Subtotal	3,345,491	(89,492)	3,255,999
Unappropriated Balance	1,146,350	0	1,146,350
Total Zoo Operating Fund Requirements	11,594,776	0	11,594,776
ZOO CAPITAL FUND			
Personal Services	55,528	0	55,528
Capital Outlay:	3,679,762	(3,679,762)	
8570 Office Furniture & Equipment	0	2,000	2,000
8620 Construction in Progress	0	3,197,679	3,197,679
8630 Engineering Services	0	480,083	480,083
Contingency	473,382	0	473,382
Unappropriated Balance	2,468,676	0	2,468,676
Total Zoo Capital Fund Requirements	6,677,348	0	6,677,348
SOLID WASTE OPERATING FUND			
Administration			
Personal Services	250,320	763	251,083
Materials & Services:	27,508	(27,508)	
7330 Maintenance & Repairs-Equipment	0	550	550
All Other Materials & Services Accounts	0	26,958	26,958
Capital Outlay:	5,615	(5,615)	
8570 Office Furniture & Equipment	0	5,615	5,615
Subtotal	283,443	763	284,206
Operations			
Personal Services	549,892	0	549,892

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
Materials & Services:	8,783,590	(8,783,590)	
7310 Maintenance & Repairs-Buildings	0	34,000	34,000
7315 Maintenance & Repairs-Grounds	0	43,500	43,500
7320 Maintenance & Repairs-Vehicles	0	3,000	3,000
7330 Maintenance & Repairs-Equipment	0	12,000	12,000
7360 Equipment Rental	0	4,000	4,000
7410 Supplies-Office	0	5,200	5,200
7450 Supplies-Other	0	4,800	4,800
7500 Misc. Professional Services	0	284,100	284,100
7505 Operations Contract	0	6,395,000	6,395,000
7510 Payments to Other Agencies	0	1,724,000	1,724,000
7520 Data Processing	0	12,000	12,000
7750 Lease Payment-Building	0	20,800	20,800
7770 Lease Payment-Furniture & Equipment	0	11,000	11,000
All Other Materials & Services Accounts	0	230,190	230,190
Capital Outlay:	850,000	(850,000)	
8510 Buildings, Exhibits, Enclosures	0	704,000	704,000
8550 Equipment & Vehicles	0	136,000	136,000
8570 Office Furniture & Equipment	0	10,000	10,000
Subtotal	10,183,482	0	10,183,482
System Planning & Engineering			
Personal Services	322,149	0	322,149
Materials & Services:	1,577,930	(1,577,930)	
7330 Maintenance & Repairs-Equipment	0	120	120
7360 Equipment Rental	0	1,250	1,250
7500 Misc. Professional Services	0	752,500	752,500
7510 Payments to Other Agencies	0	700,000	700,000
All Other Materials & Services Accounts	0	124,060	124,060
Capital Outlay:	850	(850)	
8550 Equipment & Vehicles	0	850	850
Subtotal	1,900,929	0	1,900,929
Waste Reduction			
Personal Services	225,462	0	225,462
Materials & Services:	706,435	(706,435)	
7330 Maintenance & Repairs-Equipment	0	2,000	2,000
7360 Equipment Rental	0	2,400	2,400
7500 Misc. Professional Services	0	619,740	619,740
All Other Materials & Services Accounts	0	82,295	82,295
Capital Outlay:	3,500	(3,500)	
8570 Office Furniture & Equipment	0	3,500	3,500
Subtotal	935,397	0	935,397
General Expense			
Contingency	789,050	(763)	788,287
Transfers	14,821,030	0	14,821,030

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
Subtotal	15,610,080	(763)	15,609,317
Unappropriated Balance	1,243,329	0	1,243,329
Total Solid Waste Operating Fund Requirements	30,156,660	0	30,156,660
 SOLID WASTE CAPITAL FUND -----			
Materials & Services:	497,000	(497,000)	
7500 Misc. Professional Services	0	497,000	497,000
Capital Outlay:	3,001,340	(3,001,340)	
8630 Engineering Services	0	900,000	900,000
8640 Final Cover & Improvements	0	2,101,340	2,101,340
Transfers	2,532,714	0	2,532,714
Contingency	84,000	0	84,000
Unappropriated Balance	9,169,502	0	9,169,502
Total Solid Waste Capital Fund Requirements	15,284,556	0	15,284,556
 SOLID WASTE DEBT SERVICE FUND -----			
Debt Service	1,950,276	0	1,950,276
Unappropriated Balance	1,266,357	0	1,266,357
Total Solid Waste Debt Service Fund Requirements	3,216,633	0	3,216,633
		0	
		0	
ST. JOHNS RESERVE FUND -----		0	
		0	
Unappropriated Balance	12,849,978	0	12,849,978
Total St. Johns Reserve Fund Requirements	12,849,978	0	12,849,978
 PLANNING FUND -----			
Transportation Department			
Personal Services	882,538	0	882,538
Materials & Services:	272,245	(272,245)	
7500 Misc. Professional Services	0	186,200	186,200
7510 Payments to Other Agencies	0	30,000	30,000
7520 Data Processing	0	15,995	15,995
7540 Audit Services	0	6,500	6,500
All Other Materials & Services Accounts	0	33,550	33,550
Capital Outlay:	43,208	(43,208)	

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
8570 Office Furniture & Equipment	0	43,208	43,208
	-----	-----	-----
Subtotal	1,197,991	0	1,197,991
Planning & Development Department			
Personal Services	406,997	0	406,997
Materials & Services:	125,595	(125,595)	
7500 Misc. Professional Services	0	26,500	26,500
7510 Payments to Other Agencies	0	80,000	80,000
All Other Materials & Services Accounts	0	19,095	19,095
Capital Outlay:	67,300	(67,300)	
8570 Office Furniture & Equipment	0	67,300	67,300
	-----	-----	-----
Subtotal	599,892	0	599,892
General Expenses			
Contingency	418,017	0	418,017
Transfers	742,327	0	742,327
	-----	-----	-----
Subtotal	1,160,344	0	1,160,344
Unappropriated Balance	0	0	0
Total Planning Fund Requirements	2,958,227	0	2,958,227

CONVENTION CENTER PROJECT MANAGEMENT FUND

Personal Services	75,150	0	75,150
Materials & Services:	74,000	(74,000)	
7500 Misc. Professional Services	0	70,000	70,000
All Other Materials & Services Accounts	0	4,000	4,000
Transfers	676,776	0	676,776
Contingency	200,000	0	200,000
Unappropriated Balance	136,114	0	136,114
	-----	-----	-----
Total Convention Center Project Management Fund Requirements	1,162,040	0	1,162,040

CONVENTION CENTER PROJECT CAPITAL FUND

Personal Services	239,624	0	239,624
Materials & Services:	49,220	(49,220)	
7500 Misc. Professional Services	0	9,000	9,000
All Other Materials & Services Accounts	0	40,220	40,220
Capital Outlay:	34,567,960	(34,567,960)	
8500 Land	0	750,000	750,000
8550 Equipment	0	1,000	1,000

EXHIBIT B

SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations	Revision	Proposed Appropriation
8510 Buildings & Exhibits	0	475,000	475,000
8570 Office Furniture & Equipment	0	500	500
8610 Construction Management	0	1,195,000	1,195,000
8620 Construction In Progress	0	30,697,460	30,697,460
8630 Engineering Services	0	1,449,000	1,449,000
Transfers	609,793	0	609,793
Contingency	3,665,746	0	3,665,746
Unappropriated Balance	23,938,337	0	23,938,337
	-----	-----	-----
Total Convention Center Project Capital Fund Requirements	63,070,680	0	63,070,680
 CONVENTION CENTER PROJECT DEBT SERVICE FUND -----			
Debt Service	5,755,828	0	5,755,828
Unappropriated Balance	24,750	0	24,750
	-----	-----	-----
Total Convention Center Project Debt Service Fund Requirements	5,780,578	0	5,780,578
 METROPOLITAN EXPOSITION-RECREATION COMMISSION FUND -----			
Personal Services	444,480	0	444,480
Materials & Services:	1,322,927	(1,322,927)	
7140 Ads & Legal Notices	0	72,410	72,410
7150 Printing	0	47,000	47,000
7360 Equipment Rental	0	7,695	7,695
7500 Misc. Professional Services	0	981,007	981,007
7510 Payments to Other Agencies	0	50,000	50,000
7520 Data Processing	0	55,000	55,000
7900 Miscellaneous	0	17,370	17,370
All Other Materials & Services Accounts	0	92,445	92,445
Capital Outlay	0	0	0
Transfers	183,756	0	183,756
Contingency	288,522	0	288,522
Unappropriated Balance	1,027,185	0	1,027,185
	-----	-----	-----
Total Metropolitan Exposition-Recreation Commission Fund	3,266,870	0	3,266,870
 TOTAL APPROPRIATIONS	 163,688,695	 0	 163,688,695

CONTRACTS LIST
F.Y. 1988-89

PURPOSE OF CONTRACT	ACCOUNT CODE	FY 1988-89 BUDGETED AMOUNT
<u>GENERAL FUND</u>		
Council:		
Workshops, special projects	7500	5,000
Total Estimated Contracts This Account Code		5,000
Performance Audit	7540	12,000
Total Estimated Contracts This Account Code		12,000
Office Furniture	8570	3,000
Total Estimated Contracts This Account Code		3,000
Office of General Counsel:		
Office Furniture	8570	2,500
Computer purchase with software	8570	3,100
Typewriter	8570	750
Total Estimated Contracts This Account Code		6,350
Executive Management:		
Furniture rental for Salem office	7360	760
Total Estimated Contracts This Account Code		760
Lease payment-Salem office	7750	1,500
Total Estimated Contracts This Account Code		1,500
State Legislative Assembly	7510	20,702
Total Estimated Contracts This Account Code		20,702
Office Furniture	8570	4,980
Total Estimated Contracts This Account Code		4,980

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Finance & Administration:		
Great West Medical Insurance	6700	251,859
Kaiser Medical Insurance	6700	119,481
Great West Dental Insurance	6700	104,505
Great West Life Insurance	6700	20,348
Mutual Benefit Life (long term disability)	6700	21,024
Oregon Laborers Trust	6700	175,414
SAIF	6700	152,996
Unemployment insurance	6700	285,000
Western Retirement Trust	6700	410,980
Principal Mutual Trust	6700	342,483
FICA	6700	505,731
Total Estimated Contracts This Account Code		2,389,821
DBE/WBE outreach (American Contractor)	7140	15,000
Minority Recruitment Ads	7140	1,000
Total Estimated Contracts This Account Code		16,000
Long distance services	7230	16,632
Yellow page ads	7230	5,200
Total Estimated Contracts This Account Code		21,832
Fuel/motor pool maintenance	7250	3,600
Total Estimated Contracts This Account Code		3,600
Canon copier maintenance	7330	1,550
Center accounting laser printer maint.	7330	5,916
DEC hardware maintenance	7330	8,880
EMME-2 software maintenance	7330	1,800
Facsimile machine maintenance	7330	300
Kodak maintenance	7330	8,400
Kodak #2 maintenance	7330	4,440
Maintenance on Transportation printers	7330	291
Masscomp computer maintenance	7330	8,748
Misc. maintenance on terminals, pc's etc.	7330	4,000
Offset duplicator maintenance	7330	4,700
PC dot matrix printer maintenance	7330	1,936
PC laser printer maintenance	7330	2,160
Pericom terminal maintenance	7330	300

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Personal computer maintenance	7330	10,000
Pixel Application software	7330	150
Pixel Hardware maintenance	7330	3,000
Pixel software maintenance	7330	1,145
Postage machine maintenance	7330	320
Production copier maintenance	7330	1,700
Sony dictating machine maintenance	7330	521
Sony dictating machine maintenance	7330	520
Tektronix printer/terminal maintenance	7330	3,842
Telephone maintenance	7330	5,800
Typewriter maintenance	7330	1,100
Unisys hardware maintenance	7330	19,020
Unisys Operating system maint	7330	4,908
Visual 550 maintenance	7330	141
Wang word processing maintenance	7330	5,544
Word processing maintenance	7330	5,550

Total Estimated Contracts This Account Code		116,682
Envelopes and stationary	7410	5,000

Total Estimated Contracts This Account Code		5,000
Affirmative Action Recruitment	7500	2,500
Archives	7500	2,000
Bank Service Charges	7500	10,000
Benefits Review & Assistance	7500	6,000
Disk Conversion	7500	7,500
Furniture planner	7500	2,000
Movers	7500	1,200
Professional Tax Services	7500	2,500
Software development/conversion	7500	7,000
Temporary services	7500	1,720
Temporary employee services	7500	500
Temporary services, etc	7500	3,000

Total Estimated Contracts This Account Code		45,920
Jefferson Street Rail Line Project	7510	21,000

Total Estimated Contracts This Account Code		21,000
Annual Audit Services	7540	35,000

Total Estimated Contracts This Account Code		35,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Vehicle leases	7760	13,680
Total Estimated Contracts This Account Code		----- 13,680
Accounting software lease (MGSI)	7770	66,852
Furniture lease (Peoples Bank)	7770	39,662
Lease of Central Accounting laser printer	7770	7,500
Unisys hardware/operating system lease	7770	64,760
Lease of New Furniture & Equipment	7700	27,470
Word processing system acquisition		
Folder/Cutter lease		
New furniture/panels		
Production Copier Lease		
Telephone lease		
Total Estimated Contracts This Account Code		----- 206,244
Interoffice delivery service	7900	2,000
Total Estimated Contracts This Account Code		----- 2,000
Kodak key system	8570	1,650
Purchase of support hardware/software	8570	8,000
Purchase of support laser printer	8570	2,800
Telephone adds/move changes	8570	9,000
Total Estimated Contracts This Account Code		----- 21,450
Public Affairs:		
Printing of annual report	7150	5,000
Printing of Metro News (fall issue)	7150	1,300
Printing of Metro News (spring issue)	7150	1,300
Printing of Metro News (summer issue)	7150	1,300
Printing of Metro News (winter issue)	7150	1,300
Total Estimated Contracts This Account Code		----- 10,200
Photographic/illustration services	7500	2,900
Technical writing services	7500	2,900
Temporary secretarial services	7500	400
Total Estimated Contracts This Account Code		----- 6,200

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
BUILDING MANAGEMENT FUND -----		
Thomas/Klein sublease	5070	23,939
Eves/Wade sublease	5070	22,233
Babicky, Venne, Bunce & Parker sublease	5070	60,567
Pacific Fishery Management Council sublease	5070	27,953
Tri-County Youth Services Cons. sublease	5070	8,064
Pacific Marine Fishery Comm. sublease	5070	22,020

Total Estimated Contracts This Account Code		164,776
Natural gas	7220	23,940

Total Estimated Contracts This Account Code		23,940
Building maintenance retainer	7310	1,500
Drop box service	7310	1,800
Electrical retainer	7310	3,050
Elevator maintenance	7310	4,400
HVAC maintenance	7310	19,800
Janitorial service	7310	14,131
Landscaping service	7310	2,518
Parking lot sweeping service	7310	750
Plumbing retainer	7310	2,500

Total Estimated Contracts This Account Code		50,449
Alarm system maintenance	7330	680
Fire extinguisher maintenance	7330	125
Fire sprinkler maintenance	7330	300

Total Estimated Contracts This Account Code		1,105
Custodial supplies	7430	10,100

Total Estimated Contracts This Account Code		10,100
Security service	7500	2,520
Towing service	7500	125
Temporary services	7500	800

Total Estimated Contracts This Account Code		3,445

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
D.O.E. - Repayment of Capital	7510	6,000
Energy audit	7510	2,500
Total Estimated Contracts This Account Code		----- 8,500
 Lease of Metro Center	 7750	 234,388
Total Estimated Contracts This Account Code		----- 234,388
 Architectural services	 8600	 4,000
Conference room/Turner remodel	8600	2,000
Energy improvements/remodel	8600	2,000
General Contract-Elevator refurbishing	8600	3,500
Misc. electrical/HVAC installation	8600	1,500
Other misc. remodel	8600	457
RIC remodel	8600	850
Transportation/Conference room remodel	8600	3,500
Total Estimated Contracts This Account Code		----- 17,807
 INSURANCE FUND -----		
Property appraisal	7500	15,000
Total Estimated Contracts This Account Code		----- 15,000
 ZOO OPERATIONS FUND -----		
Administration:		
Pagers	7230	3,480
Phone system maintenance	7230	3,600
Total Estimated Contracts This Account Code		----- 7,080
 Coin sorter & currency handler maint.	 7330	 800
Typewriter repair	7330	500
Word processor maint.	7330	1,720
Total Estimated Contracts This Account Code		----- 3,020

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Misc. architectural projects	7500	6,000
Operations management plan	7500	10,000
Property survey	7500	1,000
Telephone system study	7500	5,000

Total Estimated Contracts This Account Code		22,000
Animal Management:		
Smelt for penguins	7470	3,500
Carnivore feed	7470	9,000
Primate feed	7470	4,000
Timothy hay	7470	28,000
Herring for bears	7470	3,000

Total Estimated Contracts This Account Code		47,500
Window cleaning services	7500	3,500
Pest Control services	7500	4,500
Back-up veterinary services	7500	3,500
Uniform & laundry services	7500	13,500

Total Estimated Contracts This Account Code		25,000
Facilities Management:		
Diesel & unleaded fuels	7250	16,550
Grease/oil products	7250	2,500
Welding gas/propane	7250	2,100

Total Estimated Contracts This Account Code		21,150
Electrical Contractor, retainage	7310	7,000
Fire alarm service	7310	900
Fire extinguisher service	7310	1,000
General Contractor, retainage	7310	8,000
HVAC retainage contractor	7310	2,000
Paint and painting products	7310	3,000
Painting Contractor, retainage	7310	5,000
Paving Contractor, retainage	7310	7,000
Plumbing Contractor, retainage	7310	5,850
Plumbing supplies	7310	6,500
Roofing Contractor, retainage	7310	5,000
Specialty products	7310	2,000

Total Estimated Contracts This Account Code		53,250

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Landscape service	7315	3,500
Parking lot sweeping	7315	1,700
Solid Waste hauling	7315	19,200
Yellow jacket control	7315	3,500
Zoo sweeping	7315	4,000

Total Estimated Contracts This Account Code		31,900
Auto parts	7320	8,000
Body work/paint	7320	2,000
Tires	7320	3,000

Total Estimated Contracts This Account Code		13,000
Equipment rental	7360	5,000

Total Estimated Contracts This Account Code		5,000
Drain Block Solution	7430	1,100
Liners	7430	14,000
Paper products	7430	20,000
Soap and cleaners	7430	3,000

Total Estimated Contracts This Account Code		38,100
De-icer product	7450	1,500
Maintenance equipment	7450	2,000

Total Estimated Contracts This Account Code		3,500
Landscape equipment	7460	2,000

Total Estimated Contracts This Account Code		2,000
HVAC/Solar study-Research	7500	2,300
Laundry of Uniforms	7500	8,000
Misc Architect/Engineering	7500	7,000

Total Estimated Contracts This Account Code		17,300

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Bearwalk terrace canopy extension	8510	8,000
Custodial loft rehab (elevator)	8510	10,000
Landscape shop loft	8510	11,000
Penguinarium HVAC rehab	8510	10,000
Plant ammend storage area	8510	18,000
Primate building reroofing	8510	21,000
Recycle storage area	8510	8,000
Research building reroof	8510	18,000
Research Phase 1 remodel	8510	20,000
Train station/entrance canopies	8510	15,000

Total Estimated Contracts This Account Code		139,000
Alaska game room remodel	8530	10,000
Bearwalk terrace lighting	8530	2,500
Improve bear grotto filtration	8530	10,000
Railroad crossing gates	8530	6,000
Zoo perimeter fence addition	8530	15,000

Total Estimated Contracts This Account Code		43,500
Equipment/vehicles	8550	72,800

Total Estimated Contracts This Account Code		72,800
Office furniture/equipment	8570	5,710

Total Estimated Contracts This Account Code		5,710
Railroad equipment	8590	39,400
Replace railroad car wheels	8590	7,000

Total Estimated Contracts This Account Code		46,400
Education Services:		
Rental hall for volunteer banquet	7110	800

Total Estimated Contracts This Account Code		800
Retainer for sign company	7440	4,000

Total Estimated Contracts This Account Code		4,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Instructors to teach classes	7500	2,500
Curriculum development	7500	4,000
College Work Study Program	7500	2,000
Temporary clerical help	7500	2,000
Total Estimated Contracts This Account Code		----- 10,500
Marketing:		
Copy writing, production	7500	26,900
Brochure distribution	7500	1,609
Concert sound	7500	9,000
Poster distribution	7500	1,000
Posing billboards	7500	3,000
Posting bus banners	7500	4,000
Concert coordination	7500	32,500
Co-op marketing	7500	3,500
Marketing research	7500	13,250
Total Estimated Contracts This Account Code		----- 94,759
Visitor Services:		
Fire extinguisher maintenance	7330	500
NCR registers maintenance	7330	500
Refrig. & ice machine maintenance	7330	2,500
Timekeeping system maintenance	7330	2,500
Typewriter maintenance	7330	800
Total Estimated Contracts This Account Code		----- 6,800
Vending machine rental	7360	12,000
Total Estimated Contracts This Account Code		----- 12,000
Bakery items	7390	94,470
Chocolate chip cookies	7390	40,200
Dairy items	7390	17,755
Grocery & meat items	7390	14,405
Hotdogs and bacon	7390	9,380
Ice cream	7390	7,370
Popcorn & Slushie supplies	7390	6,700
Soft drink supplies	7390	32,154
Waffle cone mix	7390	3,700
Total Estimated Contracts This Account Code		----- 226,134

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Paper goods	7445	1,350
Total Estimated Contracts This Account Code		----- 1,350
Armored car services	7500	26,264
Check guarantee company	7500	11,000
Linen supplies	7500	500
Shopping service	7500	800
Shuttle service for zoo visitors	7500	10,000
Total Estimated Contracts This Account Code		----- 48,564
<u>ZOO CAPITAL FUND</u>		

Africa Phase I & II construction	8620	1,464,697
Construction of Africa Ph. III	8620	1,520,000
Miscellaneous improvements - constr.	8620	60,000
Research & Propagation Center - constr.	8620	105,000
Total Estimated Contracts This Account Code		----- 3,149,697
Africa Phase I & II design	8630	33,000
Aquarium study	8630	25,000
Architect for design of Africa Ph. III	8630	380,000
Concrete testing for Africa Ph. I & II	8630	1,000
Legal services - Alaska exhibit	8630	5,000
Miscellaneous improvements - design	8630	15,000
Research & Propagation Center - design	8630	20,000
Soils testing for Africa Ph. I & II	8630	5,000
Total Estimated Contracts This Account Code		----- 484,000
<u>SOLID WASTE OPERATIONS FUND</u>		

Administration:		
Office Furniture & Equipment	8570	1,800
Total Estimated Contracts This Account Code		----- 1,800
Operations:		
Gatehouse painting	7310	1,000
Gatehouse painting	7310	1,000
Misc. repairs	7310	4,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Post mobilization repairs	7310	15,000
Roof repair	7310	500
Scalehouse repairs	7310	8,000
Tree removal	7310	3,000
Window & door replacement for dog box	7310	1,200

Total Estimated Contracts This Account Code		33,700
Drainage-north field	7315	21,000
Landscape improvement	7315	6,500
Mowing north field	7315	1,000
Repairs for wetlands	7315	5,000

Total Estimated Contracts This Account Code		33,500
Air conditioner	7320	1,700
Izusu services	7320	500

Total Estimated Contracts This Account Code		2,200
Computer maintenance	7330	2,400
Computer maintenance	7330	1,900
Leachate pumps maintenance	7330	4,200
Portable scales maintenance	7330	500
Scales maintenance	7330	1,000
Scales maintenance	7330	1,000

Total Estimated Contracts This Account Code		11,000
Rental of construction equipment	7360	1,000
Rental of portable pumps	7360	600

Total Estimated Contracts This Account Code		1,600
Uniforms	7410	650

Total Estimated Contracts This Account Code		650
Uniforms	7450	1,000

Total Estimated Contracts This Account Code		1,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Armored car	7500	5,280
Computer consulting	7500	2,000
credit checks	7500	3,250
Engineering consultant for sewer chgs	7500	8,000
Landfill inspection/flyover	7500	68,000
Leachate testing system	7500	49,000
Litter patrol	7500	15,000
materials testing	7500	4,000
Tire disposal	7500	12,000
Tire hauling	7500	13,750
Yard debris	7500	98,220

Total Estimated Contracts This Account Code		278,500
BFI Operations Contract	7505	3,795,000
CTRC operations contract (re-bid)	7505	1,000,000
Wastech operations contract	7505	1,600,000

Total Estimated Contracts This Account Code		6,395,000
City of Port. land use plan	7510	314,000
City of Port. landfill lease	7510	339,960
DEQ annual compliance fee	7510	120,000
DEQ application fee	7510	2,000
DEQ Recycling fee	7510	50,000
DEQ Water quality	7510	6,500
Marion County Transfer	7510	663,090
Oregon City mitigation fee	7510	150,000
Sewer system re-work	7510	1,200
Yamhill County Transfer	7510	75,000

Total Estimated Contracts This Account Code		1,721,750
Gatehouse/dept computer integration	7520	4,000
Gatehouse/Metro computer integration	7520	4,000
ISI system modification	7520	2,000
Software modifications	7520	1,000

Total Estimated Contracts This Account Code		11,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Security camera and intrusion alert installation	7750	20,000
Lease of storage space	7750	800
Total Estimated Contracts This Account Code		----- 20,800
Lease of security camera	7770	6,000
Misc. lease	7770	5,000
Total Estimated Contracts This Account Code		----- 11,000
AMFAB compactor installations	8510	350,000
Bentonite seal for ponds	8510	25,000
Compactor change modifications	8510	20,000
Dog Box modification for gatehouse	8510	8,000
Hot water heater for gatehouse	8510	1,000
North end drainage	8510	10,000
Payment for high grade operations	8510	40,000
Repair pit floor	8510	150,000
Repair truck access floor	8510	50,000
Sewer connection modifications	8510	50,000
Total Estimated Contracts This Account Code		----- 704,000
New telephone recording & answering system	8550	5,000
Replacement/rewiring for communication system for St. Johns site	8550	3,000
Chair & table for CTRC main building	8550	2,000
Computer equipment	8550	12,000
New clamshell	8550	93,000
Telephone recording & Answering system	8550	5,000
Wetwell pump station	8550	16,000
Total Estimated Contracts This Account Code		----- 136,000
Computer furniture	8570	2,000
Misc. office furniture	8570	2,500
Purchase of computer printer	8570	1,000
Total Estimated Contracts This Account Code		----- 5,500

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Systems Planning & Engineering:		
Engineering & design specs for special waste handling and transfer station	7500	50,000
Alternative Tech. consulting engineers	7500	90,000
Bond counsel services	7500	65,000
Engineering feasibility study	7500	50,000
ETRC site selection	7500	45,000
Financial consulting services	7500	20,000
Household Haz. Waste collection days	7500	400,000
Special waste auditing lab tests	7500	6,000
Technical consulting services	7500	25,000

Total Estimated Contracts This Account Code		751,000
Equipment for water level monitoring and sample collection	8550	850

Total Estimated Contracts This Account Code		850
Waste Reduction:		
Computer maintenance	7330	1,800

Total Estimated Contracts This Account Code		1,800
Compost samples	7500	79,800
Demonstration plot testing	7500	8,500
Display and computer development	7500	1,200
One Percent for Recycling	7500	300,000
Quarterly lab tests for herbicides	7500	6,000
Waste reduction promotion advertising	7500	186,000
Waste stream composition analysis	7500	30,000

Total Estimated Contracts This Account Code		611,500
SOLID WASTE CAPITAL FUND -----		
3%; financial charge on bond sale	7500	347,000
Bond Counsel	7500	50,000
Financial services	7500	100,000

Total Estimated Contracts This Account Code		497,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
ETRC Consulting/construct. mgmt	8630	900,000
Total Estimated Contracts This Account Code		900,000
Changes to comply with City of Port. End Use Plan	8640	50,000
Additional Leachate system	8640	14,840
Blind slough	8640	100,000
Final cover & improvements	8640	1,400,000
Final roads	8640	108,500
Leachate monitoring & collection	8640	323,000
Yard debris area improvements	8640	45,000
Yard debris for final cover	8640	60,000
Total Estimated Contracts This Account Code		2,101,340
<u>DEBT SERVICE FUND</u>		

ETRC - principle payment	7700	225,957
St. Johns & SWMP - principle payment	7700	384,000
Total Estimated Contracts This Account Code		609,957
ETRC - interest payment	7710	1,040,400
St. Johns & SWMP - interest payment	7710	299,919
Total Estimated Contracts This Account Code		1,340,319
<u>REHABILITATION & ENHANCEMENT FUND</u>		

Four vendors carried over from FY 87-88	7500	14,000
One or more contracts for the North Portland Enhancement Committee.	7500	54,400
Total Estimated Contracts This Account Code		68,400
<u>PLANNING FUND</u>		

Planning & Development:		
Intern Assistance to Jurisdiction #1	7510	500
Intern Assistance to Jurisdiction #2	7510	500
Intern Assistance to Jurisdiction #3	7510	500
Intern Assistance to Jurisdiction #4	7510	500

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Intern Assistance to Jurisdiction #5	7510	500
Intern Assistance to Jurisdiction #6	7510	500
Intern Assistance to Jurisdiction #7	7510	500
Intern Assistance to Jurisdiction #8	7510	500
Intern Assistance to Jurisdiction #9	7510	500
Intern Assistance to Jurisdiction #10	7510	500
Intern Assistance to Jurisdiction #11	7510	5,000
Builder Business License:		
City of Beaverton	7510	11,045
City of Cornelius	7510	129
City of Durham	7510	15
City of Grehsam	7510	9,509
City of Hillsboro	7510	4,686
City of Lake Oswego	7510	20,442
City of Oregon City	7510	637
City of Tigard	7510	15,991
City of West Linn	7510	9,856
City of Wilsonville	7510	4,044
City of Sherwood	7510	258
City of Troutdale	7510	955
City of Fairview	7510	58
City of Gladstone	7510	404
City of Milwaukie	7510	1,361
City of Forest Grove	7510	1,687
City of Tualatin	7510	6,484

Total Estimated Contracts This Account Code		97,561
Parks Consultant	7500	13,000
Urban Growth Boundary Hearings Officer	7500	10,000

Total Estimated Contracts This Account Code		23,000
Transportation:		
City of Portland	7500	17,349
EIP - Summer Intern	7500	5,500
HisCo - Building Permits	7500	7,200
PPTF Consultants	7500	75,151
Public/Private Financial Consultant	7500	30,000
Public/Private Project Coordinator	7500	12,000

Total Estimated Contracts This Account Code		147,200

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
GIS Software	7520	31,500
Multnomah County IDS	7520	4,500
Secretarial Word Processing	7520	1,500
Total Estimated Contracts This Account Code		----- 37,500
 Audit Services	 7540	 6,500
Total Estimated Contracts This Account Code		----- 6,500
 GIS Hardware	 8570	 28,500
Masscomp ports, terminals	8570	8,008
Office Furniture (chairs, bookcases)	8570	3,200
Secretarial Computer	8570	3,500
Total Estimated Contracts This Account Code		----- 43,208
 <u>CONVENTION CENTER PROJECT MANAGEMENT FUND</u> -----		
IACP Convention	7500	70,000
Total Estimated Contracts This Account Code		----- 70,000
 <u>CONVENTION CENTER PROJECT CAPITAL FUND</u> -----		
Bond Trustee	7500	9,000
Total Estimated Contracts This Account Code		----- 9,000
 Portland Development commission	 8500	 750,000
Total Estimated Contracts This Account Code		----- 750,000
 Art Contracts	 8510	 425,000
Metropolitan Arts Commission	8510	50,000
Total Estimated Contracts This Account Code		----- 475,000
 Turner Construction Company	 8610	 1,195,000
Total Estimated Contracts This Account Code		----- 1,195,000

PURPOSE OF CONTRACT -----	ACCOUNT CODE -----	FY 1988-89 BUDGETED AMOUNT -----
Builders Risk Insurance	8620	200,000
Canron Western-Steel Fabrication	8620	5,549,140
Dewitt Construction	8620	1,071,900
General Contractor	8620	22,627,220
Northwest Testing Laboratories	8620	200,000
Portland Department of Trans.	8620	414,700
Portland Water Bureau	8620	100,000
Tri-Met	8620	50,000
Safety Consultant:		
If Wrap-Up used	8620	40,500
If traditional program	8620	18,500

Total Estimated Contracts This Account Code		30,271,960
Con-Tech/TCG	8630	65,000
Dames & Moore	8630	300,000
Northwest Geological Services	8630	1,600
Rittenhouse-Zeman & Assoc.	8630	70,000
Rose City Remediation	8630	200,000
Zimmer Gunsul Frasca	8630	1,300,000

Total Estimated Contracts This Account Code		1,936,600
METROPOLITAN EXPOSITION RECREATION COMMISSION		

Greater Portland Convention & Visitor Association	7500	899,207

Total Estimated Contracts This Account Code		899,207



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 6.2

Meeting Date Sept. 8, 1988

Date: August 28, 1988

To: Metro Council

From: Councilor Tanya Collier, ^{TC} Chair
Council Finance Committee

Regarding: COMMITTEE REPORT ON SEPTEMBER 8, 1988 COUNCIL MEETING
AGENDA ITEM NO. 6.2 CONSIDERATION OF ORDINANCE NO.
88-258 -- AMENDING ORDINANCE NO. 88-247, REVISING THE FY
1988-89 BUDGET & APPROPRIATIONS SCHEDULE FOR IMPLE-
MENTATION OF THE COLLECTIVE BARGAINING AGREEMENT,
INCORPORATION OF PAY AND CLASS STUDY APPEALS, AMENDING
THE LEVEL OF APPROPRIATIONS AND PAYMENT FOR JEFFERSON
STREET RAIL LINE

Committee Recommendation: The Committee unanimously approved and recommended Council adoption of Resolution No. 88-258 amended to exclude that portion of the ordinance which would change appropriations to a line item level and thereby implement new contract procedures under Ordinance No. 88-249. Committee members in attendance were Councilors Coleman, Collier, DeJardin, Gardner, Van Bergen.

Background: Ordinance No. 88-258 amends the FY 1988-89 Budget and Schedule of Appropriations to authorize expenditures for the following:

1. Implementation of the collective bargaining agreement (Zoo bargaining unit Local 483);
2. Incorporation of the Pay and Classification Study appeals;
3. Implementation of new contracting provisions under Ordinance No. 88-249;
4. Implementation of the agreement to participate in the purchase of the Jefferson Street rail line.

Don Carlson's attached August 15 memo reviews each section of the ordinance, discusses its impact, and provides recommendations for Council action.

Council Discussion and Issues: The Chair requested that future budget amendment ordinances deal with only one budget amendment unless items are directly related. The Committee dealt with each piece of Ordinance No. 88-258 separately. Committee discussion and issues relating to each piece are summarized below.

1. Implementation of the Zoo collective bargaining agreement - The Committee did not raise any issues. Jennifer Sims, Metro's Financial

Services Manager, noted that the total wage adjustments under this agreement -- \$87,863 -- were generally provided for in contingency during the Council's budget development.

2. Incorporation of the Pay and Classification Study appeals - The Committee did not raise any issues. Responding to a question, Ms. Sims added that the Pay and Classification Study appeals had been reviewed by the Internal Affairs Committee. The appeals changes total \$6,081 with the money to be transferred from the contingency category in the appropriate operating funds. These changes will not be implemented until the Council approves Resolution No. 88-894A Adopting the Pay and Class Plans.

3. Implementation of new contracting provisions under Ordinance No. 88-249 - Council staff briefed the Committee, noting that the proposed Schedule of Appropriations' changes would appropriate contracts at the expenditures line item level, triggering the contract code changes in Ordinance No. 88-249. (See attached Staff Review, pp.4-5) Once Ordinance 88-249 takes effect -- under a line-item appropriation such as this or on December 31, 1988, whichever is first -- the Council will no longer review or approve contracts prior to their execution. Staff reiterated policy questions for Committee and Council consideration prior to adopting any changes to the Schedule of Appropriations: At what level of detail does the Council want to appropriate for contracts? Does the Council need to appropriate by specific contract (purpose and amount), by account code as indicated in the above proposed changes or by some combination of the two? What impact will the Council's choice regarding budget appropriations for contracts have on the contracting process? The Committee unanimously approved devoting the next Finance Committee meeting to a work session on contracting policies and procedures.

4. Implementation of the Jefferson Street Rail Line Agreement - An issue was raised whether in December 1987, when the Council adopted Resolution No. 87-834 endorsing the Jefferson Street Rail Line project, any funds were allocated for the project. The answer is no. Resolution No. 87-834 expressed Metro's intent to budget funds in FY 1988-89 -- \$20,989 -- for purchase of the rail line. This budget amendment fulfills that intent. Responding to issues raised in the attached staff review, Ray Phelps, Metro's Director of Finance and Administration, said that tapping the General Fund contingency for this money is consistent with past practice for the project. If the money was taken from the Planning Fund contingency category as suggested by Council staff, that discretionary portion (\$26,000) would be depleted.



METRO

Memorandum

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Date: August 15, 1988
To: Finance Committee
From: Donald E. Carlson, ^{DC} Council Administrator
Regarding: STAFF REVIEW OF ORDINANCE NO. 88-258

The purpose of Ordinance No. 88-258 is to amend the FY 1988-89 Budget and Schedule of Appropriations to authorize expenditures for the following:

1. Implementation of the collective bargaining agreement (Zoo bargaining unit);
2. Incorporation of the Pay and Classification Study appeals;
3. Implementation of new contracting provisions (Ordinance No. 88-249) and
4. Implementation of agreement to participate in the purchase of the Jefferson Street rail line.

Staff comments on each of these items are as follows:

Implementation of the Collective Bargaining Agreement

This is the second year of the current agreement with the Laborers International Union Local No. 483. The wage increase provisions of the agreement read as follows:

"In addition, on July 1, 1988, the wage scales as provided in Schedule A will be adjusted based on an average increase of the National CPI-W (June 1987 through May 1988) index. The cost of living adjustment will be no less than three (3%) percent nor greater than five (5%) percent, unless the index, as described above, exceeds six (6%) percent. If the increase exceeds six (6%) percent, the parties will reopen the Agreement for the purpose of negotiating an increase in wage scales as provided in Schedule A only."

The COLA for FY 1988-89 has been calculated at 4.09 percent. Staff recommends that the Budget and Schedule of Appropriations be amended to authorize this expenditure.

Incorporation of Pay and Class Study Appeals

It has been standard practice of the District to provide an appeals mechanism for employees when conducting a Pay and Class Plan study. Attachment A in the administration's staff report lists the Pay and Class Appeals recommended for approval. Those that require budget and appropriations increases are as follows:

- * Assistant Management Analyst (F & A Department) changed to Associate Management Analyst--\$2,492
- * Program Assistant 2 (Zoo Marketing Division) changed to Assistant Public Affairs Specialist--\$1,271
- * Administrative Secretary class raised from salary level 7 to salary level 8 raising the Administrative Secretaries in the following departments to the beginning of the new salary level:

- Office of General Counsel -- \$865
- Executive Management -- \$332
- Zoo Facilities Management -- \$358
- Solid Waste Administration -- \$763

The total increase in expenditures for these changes is \$6,081 with the money to be transferred from the contingency category in the appropriate operating funds.

Council staff is supportive of these changes and recommends their approval. It should be noted that while the Budget and Schedule of Appropriations may be amended if approved by the Council, these changes will not be implemented until the Council approves Resolution No. 88-894A (adoption of the Pay and Class Plans).

Implementation of Jefferson Street Rail Line

As indicated in the administration's staff report, the Council has approved the intergovernmental agreement for the purchase of the rail line and agreed to provide \$21,000 as the District's share. Questions regarding this request are:

1. Is the District obligated to provide additional funds either capital or operating for this purpose?
2. Why are the funds to be taken from the General Fund contingency for this purpose? The Planning Fund has a contingency of \$418,017. Are there discretionary funds in the Planning Fund contingency which can be used for this purpose since the item of expenditure is in support of a transportation function?

Council staff recommends that if the funds are available in the

Planning Fund they be used for this purpose. If not, then use the General Fund as requested.

Implementation of New Contract Provisions

This issue is the most complicated part of Ordinance No. 88-258, so background information might be helpful.

The Metro Code contract provisions (chapter 2.04) were enacted in 1982 based on the assumption that the Council had authority to approve contracts and could delegate that authority to a committee of the Council or to the executive officer or department heads. The current rules authorize the executive officer or department heads to approve contracts or amendments of less than \$10,000. Contracts or amendments between \$10,000 and \$50,000 must be approved by the Council Internal Affairs Committee prior to execution and contracts or amendments greater than \$50,000 must be approved by the Council prior to execution.

Upon assuming office, the current executive officer set out to clarify her authority and responsibilities. Senate Bill 629 which dealt with the division of powers between the council and Executive Officer was proposed and enacted by the 1987 Legislature. The Executive Officer then asked the General Counsel the following question (see General Counsel opinion dated 12/18/87):

"You have asked me whether in light of ch. 349 Oregon Laws (SB 629) the provisions of 2.04 of the Metro Code which require approval by the . . . Committee or the entire Council of contracts exceeding \$10,000 or \$50,000 respectively are a valid exercise of the Council's authority."

The General Counsel's answer and conclusions are as follows:

"ANSWER: The Council cannot validly delegate authority to its Management Committee to "approve" a contract. The Council may through the budget process restrain the Executive's authority to contract. However, once budgeted funds are available and the Executive has followed the procedural requirements established by the Council, the Council may not require the Executive to obtain its "approval" prior to entering into a contract. This conclusion was also true prior to the passage of ch. 349 Oregon Laws 1987 (SB 629). The Council, subject to the provision of ORS ch. 294 (the local budget law), may limit budget authority for contracts until it is satisfied that the plans for any expenditure are appropriate

. . .
CONCLUSION

In that the Council Management Committee does not have the power to, on its own, adopt legislation it is improper for the Council Management Committee to have the power to approve or disapprove any contract. Disapproval of a contract can only be accomplished by a legislative act subject to the veto by the Executive. The Council Management Committee has no powers to legislate and, therefore, it is improper for it to have a role in the contracting procedures.

The Council, as a legislative body, may as is discussed in the Oregon Attorney General's opinion quoted above exercise budget restraint. Subject to the conditions of the local budget law (ORS ch.294) it may require the Executive to seek its approval prior to expending funds. This approval can be conditioned upon the legislative body being satisfied that the expenditure of funds is for a proper purpose and is subject to the legislature's ability to legislate administrative controls over the administrative action down to a level of detail that is entirely subject to the legislature's discretion. In granting approval, the Council needs to act to remove that authority by further legislative action in the form of an ordinance and subject to the veto of the Executive.

As is noted above, this opinion must be read in light of the provisions in ORS ch. 294 regulating the budget process of local government. In addition, ORS 268.317 and ORS 268.318 grant authority to the Council regarding the District's powers over solid waste matters that make certain long-term contracts an exception to the general discussion set forth herein."

The "Discussion" section of the opinion is quite lengthy and simply stated General Counsel's answer and conclusion are based on the statutorily described system of "separation of powers."

The Executive Officer introduced Ordinance No. 88-249 to implement the opinion of General Counsel that the Metro Council does not have authority except in limited exceptions to approve contracts. Ordinance No. 88-249 essentially did two things. It removed the Code language which required Council or committee approval of contracts of certain dollar values and it inserted throughout the Code the following requirement (see 2.04.030(i)):

"(i) No contract or contract amendment may be approved or executed for any amount in excess of the amount authorized in the budget."

The Council considered and adopted Ordinance No. 88-249 on July 14, 1988 but included a delayed effective date as follows:

"Section 3. The effective date of this ordinance shall be December 31, 1988, or the date of adoption of an ordinance

amending Ordinance No. 88-247 adopting a schedule of contract appropriations which appropriates funds for specified contract purposes whichever date is the sooner."

Ordinance No. 88-258 includes proposed changes to the Schedule of Appropriations (Exhibit B) which would appropriate funds for contract purposes and thus if adopted trigger the contract Code changes described in Ordinance No. 88-249.

Staff Recommendation and Questions:

The Council staff recommends that the changes proposed for the contract appropriations in Ordinance No. 88-258 be deleted at this time and the Finance Committee commence a policy discussion regarding implementation of these changes to the budget and appropriations system. The main questions to be considered are as follows:

1. At what level of detail does the Council want to appropriate for contracts?

The proposed changes from the administration are at the expenditures line item level. No individual contracts are specified, but rather the purpose for the contract or contracts is identified by the line item description and the proposed appropriations level would be the limiting factor. An example of how it would work is as follows: on the first page of Exhibit B, the Finance and Administration Department is authorized \$31,200 for printing contracts (account code 7150). This means the Executive Officer may approve a contract or contracts or amendments for Finance & Administration's printing purposes which will not exceed an expenditure of \$31,200 in FY 1988-89. If total expenditures are projected to exceed \$31,200 for this purpose, then Council approval of a new expenditure level would be required. This appears to be a reasonably defined, understandable example of how the system would work.

Another example, however, raises serious questions about the level of specificity. On the sixth page of Exhibit B under Solid Waste System Planning and Engineering is account code 7500 which is titled "Miscellaneous Professional Services" and has an expenditure limitation of \$752,500. This level of appropriation would authorize the Executive Officer to approve a contract or contracts or amendments for "Miscellaneous Professional Services." While the attached Contracts List (page 15) provides a list of nine proposed contracts for the above System Planning and Engineering account code number, there would be no requirement for the Executive Officer to follow this expenditure plan.

2. Does the Council need to appropriate by specific contract (purpose and amount), by account code as indicated above or by a combination of the two? Does the type of contract (personal service, labor and materials or construction) make a difference in the level of control?
3. What is the balance between Council control and efficient and effective procurement of goods and services?
4. Should the Council seek statutory authority to approve contracts and thus keep the current contract system (or a more efficient version) in place?

It may be more efficient and effective for the entire organization to keep in place a cleaned up (more efficient) version of the Contract Code. It would take a legislative change to make it clear that contract approval authority rests with the governing body and delegation of that authority would be possible.

There are two benefits to having the Council or a Council-delegated body approve contracts:

- a. to approve the terms and conditions of the contract (amount, duration and scope of work) to assure that it is needed to carry out the policies and programs adopted by the Council and
- b. to review the method of procurement to assure that the rules and procedures adopted by the Council are followed.

Changing to the new system under Ordinance 88-249 requires the Council to commit to contract expenditures approximately three to fifteen months ahead of time and removes the Council's ability to assure, on a periodic basis, that the procurement rules are being followed. The only methods left to the Council are through pre-contract reporting requirements or post contract audits.

These questions and possibly others need to be discussed prior to the development of the Schedule of Contract Appropriations or any potential legislative proposal.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 88-258 AMENDING
ORDINANCE NO. 88-247 REVISING THE FY 1988-89 BUDGET AND
APPROPRIATIONS SCHEDULE FOR IMPLEMENTATION OF THE
COLLECTIVE BARGAINING AGREEMENT, INCORPORATION OF PAY
AND CLASS STUDY APPEALS AND PAYMENT FOR JEFFERSON
STREET RAIL LINE

Date: August 23, 1988

Presented By: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached ordinance provides necessary budget amendments for the following items:

1. Implementation of the Collective Bargaining Agreement

The Collective Bargaining Agreement, adopted by Resolution No. 87-789, provides for an adjustment to wage scales based on an average increase of the National CPI-W (June 1987 through May 1988) index. The cost of living adjustment for fiscal year 1988-89 will be 4.09%, effective 7/1/88. All costs related to the agreement are proposed to be transferred from the Zoo Operating Fund contingency to personal services. The total budget impact of this adjustment is \$87,863.

2. Incorporation of Pay & Classification Study Appeals

In FY 1987-88, Metro conducted a pay and classification study to review and recommend changes to the current pay and classification plans. The preliminary recommendations were incorporated into the FY 1988-89 adopted budget. The class study process provided employees the ability to appeal their placement within the recommended pay and class plans. The final recommendations based on these appeals have not been incorporated into the budget. Attachment A lists the specific changes made because of the approved appeals. The total budget impact of these changes is \$6,081. All adjustments are proposed to be transferred from contingency.

3. Jefferson Street Rail Line

In December 1987, the Council adopted Resolution No. 87-834, endorsing the Jefferson Street Project's Policy Advisory Committee recommendations and committing funds to purchase the rail line. Resolution 88-954 approved the intergovernmental agreement for the purchase of the Jefferson Street rail line and affirmed Metro's share of the purchase price at \$21,000. In accordance with

previously adopted Council policy, this amendment would transfer \$21,000 from General Fund contingency to Payment to Other Agencies, Construction Management.

EXECUTIVE OFFICERS'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 88-258.

a(res1):\sr88-258

ATTACHMENT A

Pay and Classification Study Appeals

1. Accounting Supervisor title changed to Chief Accountant
2. Assistant Management Analyst in Finance & Administration changed to Associate Management Analyst.
3. Secretary in Convention Center Project Management and Capital Funds changed to Administrative Secretary.
4. Program Assistant 2 in Marketing division of Zoo Operating Fund changed to Assistant Public Affairs Specialist
5. Administrative Assistant class raised from salary level 9 to salary level 10. (no budget impact)
6. Administrative Secretary class raised from salary level 7 to salary level 8. The following Administrative Secretary positions need to be raised to the beginning of the new salary level:
 - Office of General Counsel in General Fund
 - Executive Management in General Fund
 - Facilities Management in Zoo Operating
 - Administration in Solid Waste Operating
7. Data Processing Supervisor title changed to Data Processing Administrator

a(res1):\sr88-258



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: August 15, 1988
To: Finance Committee
From: Donald E. Carlson, Council Administrator *DEC*
Regarding: STAFF REVIEW OF ORDINANCE NO. 88-258

The purpose of Ordinance No. 88-258 is to amend the FY 1988-89 Budget and Schedule of Appropriations to authorize expenditures for the following:

1. Implementation of the collective bargaining agreement (Zoo bargaining unit);
2. Incorporation of the Pay and Classification Study appeals;
3. Implementation of new contracting provisions (Ordinance No. 88-249) and
4. Implementation of agreement to participate in the purchase of the Jefferson Street rail line.

Staff comments on each of these items are as follows:

Implementation of the Collective Bargaining Agreement

This is the second year of the current agreement with the Laborers International Union Local No. 483. The wage increase provisions of the agreement read as follows:

"In addition, on July 1, 1988, the wage scales as provided in Schedule A will be adjusted based on an average increase of the National CPI-W (June 1987 through May 1988) index. The cost of living adjustment will be no less than three (3%) percent nor greater than five (5%) percent, unless the index, as described above, exceeds six (6%) percent. If the increase exceeds six (6%) percent, the parties will reopen the Agreement for the purpose of negotiating an increase in wage scales as provided in Schedule A only."

The COLA for FY 1988-89 has been calculated at 4.09 percent. Staff recommends that the Budget and Schedule of Appropriations be amended to authorize this expenditure.

Incorporation of Pay and Class Study Appeals

It has been standard practice of the District to provide an appeals mechanism for employees when conducting a Pay and Class Plan study. Attachment A in the administration's staff report lists the Pay and Class Appeals recommended for approval. Those that require budget and appropriations increases are as follows:

- * Assistant Management Analyst (F & A Department) changed to Associate Management Analyst--\$2,492
- * Program Assistant 2 (Zoo Marketing Division) changed to Assistant Public Affairs Specialist--\$1,271
- * Administrative Secretary class raised from salary level 7 to salary level 8 raising the Administrative Secretaries in the following departments to the beginning of the new salary level:
 - Office of General Counsel -- \$865
 - Executive Management -- \$332
 - Zoo Facilities Management -- \$358
 - Solid Waste Administration -- \$763

The total increase in expenditures for these changes is \$6,081 with the money to be transferred from the contingency category in the appropriate operating funds.

Council staff is supportive of these changes and recommends their approval. It should be noted that while the Budget and Schedule of Appropriations may be amended if approved by the Council, these changes will not be implemented until the Council approves Resolution No. 88-894A (adoption of the Pay and Class Plans).

Implementation of Jefferson Street Rail Line

As indicated in the administration's staff report, the Council has approved the intergovernmental agreement for the purchase of the rail line and agreed to provide \$21,000 as the District's share. Questions regarding this request are:

1. Is the District obligated to provide additional funds either capital or operating for this purpose?
2. Why are the funds to be taken from the General Fund contingency for this purpose? The Planning Fund has a contingency of \$418,017. Are there discretionary funds in the Planning Fund contingency which can be used for this purpose since the item of expenditure is in support of a transportation function?

Council staff recommends that if the funds are available in the

Planning Fund they be used for this purpose. If not, then use the General Fund as requested.

Implementation of New Contract Provisions

This issue is the most complicated part of Ordinance No. 88-258, so background information might be helpful.

The Metro Code contract provisions (chapter 2.04) were enacted in 1982 based on the assumption that the Council had authority to approve contracts and could delegate that authority to a committee of the Council or to the executive officer or department heads. The current rules authorize the executive officer or department heads to approve contracts or amendments of less than \$10,000. Contracts or amendments between \$10,000 and \$50,000 must be approved by the Council Internal Affairs Committee prior to execution and contracts or amendments greater than \$50,000 must be approved by the Council prior to execution.

Upon assuming office, the current executive officer set out to clarify her authority and responsibilities. Senate Bill 629 which dealt with the division of powers between the council and Executive Officer was proposed and enacted by the 1987 Legislature. The Executive Officer then asked the General Counsel the following question (see General Counsel opinion dated 12/18/87):

"You have asked me whether in light of ch. 349 Oregon Laws (SB 629) the provisions of 2.04 of the Metro Code which require approval by the . . . Committee or the entire Council of contracts exceeding \$10,000 or \$50,000 respectively are a valid exercise of the Council's authority."

The General Counsel's answer and conclusions are as follows:

"ANSWER: The Council cannot validly delegate authority to its Management Committee to "approve" a contract. The Council may through the budget process restrain the Executive's authority to contract. However, once budgeted funds are available and the Executive has followed the procedural requirements established by the Council, the Council may not require the Executive to obtain its "approval" prior to entering into a contract. This conclusion was also true prior to the passage of ch. 349 Oregon Laws 1987 (SB 629). The Council, subject to the provision of ORS ch. 294 (the local budget law), may limit budget authority for contracts until it is satisfied that the plans for any expenditure are appropriate

CONCLUSION

In that the Council Management Committee does not have the power to, on its own, adopt legislation it is improper for the Council Management Committee to have the power to approve or disapprove any contract. Disapproval of a contract can only be accomplished by a legislative act subject to the veto by the Executive. The Council Management Committee has no powers to legislate and, therefore, it is improper for it to have a role in the contracting procedures.

The Council, as a legislative body, may as is discussed in the Oregon Attorney General's opinion quoted above exercise budget restraint. Subject to the conditions of the local budget law (ORS ch.294) it may require the Executive to seek its approval prior to expending funds. This approval can be conditioned upon the legislative body being satisfied that the expenditure of funds is for a proper purpose and is subject to the legislature's ability to legislate administrative controls over the administrative action down to a level of detail that is entirely subject to the legislature's discretion. In granting approval, the Council needs to act to remove that authority by further legislative action in the form of an ordinance and subject to the veto of the Executive.

As is noted above, this opinion must be read in light of the provisions in ORS ch. 294 regulating the budget process of local government. In addition, ORS 268.317 and ORS 268.318 grant authority to the Council regarding the District's powers over solid waste matters that make certain long-term contracts an exception to the general discussion set forth herein."

The "Discussion" section of the opinion is quite lengthy and simply stated General Counsel's answer and conclusion are based on the statutorily described system of "separation of powers."

The Executive Officer introduced Ordinance No. 88-249 to implement the opinion of General Counsel that the Metro Council does not have authority except in limited exceptions to approve contracts. Ordinance No. 88-249 essentially did two things. It removed the Code language which required Council or committee approval of contracts of certain dollar values and it inserted throughout the Code the following requirement (see 2.04.030(i)):

"(i) No contract or contract amendment may be approved or executed for any amount in excess of the amount authorized in the budget."

The Council considered and adopted Ordinance No. 88-249 on July 14, 1988 but included a delayed effective date as follows:

"Section 3. The effective date of this ordinance shall be December 31, 1988, or the date of adoption of an ordinance

amending Ordinance No. 88-247 adopting a schedule of contract appropriations which appropriates funds for specified contract purposes whichever date is the sooner."

Ordinance No. 88-258 includes proposed changes to the Schedule of Appropriations (Exhibit B) which would appropriate funds for contract purposes and thus if adopted trigger the contract Code changes described in Ordinance No. 88-249.

Staff Recommendation and Questions:

The Council staff recommends that the changes proposed for the contract appropriations in Ordinance No. 88-258 be deleted at this time and the Finance Committee commence a policy discussion regarding implementation of these changes to the budget and appropriations system. The main questions to be considered are as follows:

1. At what level of detail does the Council want to appropriate for contracts?

The proposed changes from the administration are at the expenditures line item level. No individual contracts are specified, but rather the purpose for the contract or contracts is identified by the line item description and the proposed appropriations level would be the limiting factor. An example of how it would work is as follows: on the first page of Exhibit B, the Finance and Administration Department is authorized \$31,200 for printing contracts (account code 7150). This means the Executive Officer may approve a contract or contracts or amendments for Finance & Administration's printing purposes which will not exceed an expenditure of \$31,200 in FY 1988-89. If total expenditures are projected to exceed \$31,200 for this purpose, then Council approval of a new expenditure level would be required. This appears to be a reasonably defined, understandable example of how the system would work.

Another example, however, raises serious questions about the level of specificity. On the sixth page of Exhibit B under Solid Waste System Planning and Engineering is account code 7500 which is titled "Miscellaneous Professional Services" and has an expenditure limitation of \$752,500. This level of appropriation would authorize the Executive Officer to approve a contract or contracts or amendments for "Miscellaneous Professional Services." While the attached Contracts List (page 15) provides a list of nine proposed contracts for the above System Planning and Engineering account code number, there would be no requirement for the Executive Officer to follow this expenditure plan.

2. Does the Council need to appropriate by specific contract (purpose and amount), by account code as indicated above or by a combination of the two? Does the type of contract (personal service, labor and materials or construction) make a difference in the level of control?
3. What is the balance between Council control and efficient and effective procurement of goods and services?
4. Should the Council seek statutory authority to approve contracts and thus keep the current contract system (or a more efficient version) in place?

It may be more efficient and effective for the entire organization to keep in place a cleaned up (more efficient) version of the Contract Code. It would take a legislative change to make it clear that contract approval authority rests with the governing body and delegation of that authority would be possible.

There are two benefits to having the Council or a Council-delegated body approve contracts:

- a. to approve the terms and conditions of the contract (amount, duration and scope of work) to assure that it is needed to carry out the policies and programs adopted by the Council and
- b. to review the method of procurement to assure that the rules and procedures adopted by the Council are followed.

Changing to the new system under Ordinance 88-249 requires the Council to commit to contract expenditures approximately three to fifteen months ahead of time and removes the Council's ability to assure, on a periodic basis, that the procurement rules are being followed. The only methods left to the Council are through pre-contract reporting requirements or post contract audits.

These questions and possibly others need to be discussed prior to the development of the Schedule of Contract Appropriations or any potential legislative proposal.

6.2 Consideration of Ordinance No. 88-258, for the Purpose of Amending Ordinance No. 88-247, Revising the FY 1988-89 Budget and Appropriations Schedule for Implementation of the Collective Bargaining Unit (Local No. 483), Incorporation of Pay and Class Study Appeals and Payment for the Jefferson Street Rail Line (Second Reading)

The Clerk read the ordinance a second time by title only. The Presiding Officer announced the ordinance received a first reading before the Council on July 28. It was then referred to the Finance Committee for a public hearing and recommendation. The Committee hearing took place on August 18.

Councilor Collier, Chair of the Finance Committee, presented the committee's report and recommendation, summarizing her written report to the Council dated August 28, 1988. She explained the ordinance had originally included provisions for implementing new contract procedures under Ordinance No. 88-249. The Committee, however, had voted to delete that provision from the ordinance. The contract procedures issue was discussed separately at a committee work session on September 1. One or two additional work sessions would be scheduled for more discussion, she said. The Councilor also reported that at the committee's request, future budget amendment ordinances would be restricted to one item per ordinance.

Motion: Councilor Collier moved, seconded by Councilor Gardner, to adopt Ordinance No. 88-258 as recommended by the Finance Committee.

Vote: A roll call vote on the motion resulted in all nine Councilors present voting aye. Councilors Coleman, Kirkpatrick and Knowles were absent.

The motion carried and the ordinance was adopted.

7. RESOLUTIONS

7.1 Consideration of Resolution No. 88-977, for the Purpose of Awarding a Contract for Construction of the Oregon Convention Center, Bid Package No. 3, to Hoffman (Oregon) - Marmolejo, a Joint Venture

Executive Session

Presiding Officer Ragsdale called the meeting into executive session at 5:40 p.m. under the authority of ORS Chapter 192.660(1)(h) for the purpose of discussing with General Counsel potential litigation related to the Convention Center Project. All Councilors were present at the executive session except Councilors Coleman and

Kirkpatrick who were absent. Executive Officer Cusma, Dan Cooper, Don Carlson, Jessica Marlitt, and Harry Bodine were also present at the executive session. The Presiding Officer called the meeting back into regular session at 5:55 p.m.

Regular Session

Councilor Knowles, Chair of the Council Convention Center Committee, reviewed the written committee report and recommendation, dated September 8, 1988, with the Council. At its September 8 morning meeting, the Committee had unanimously recommended the Council adopt Resolution No. 88-977. The resolution included an attachment which detailed findings of the rejection of Hensel Phelps Construction's bid based on non-compliance with Metro's DBE/WBE "good faith effort" requirements as outlined in Section 2.04.155 of the Metro Code and changed selection of Alternates 9B and 10B (IAC operable partitions) to 9A and 10A (Modernfold operable partitions). A summary of the committee's actions was included in the written report. Councilor Knowles explained that the No. 88-977A version of the resolution reflected the committee's actions plus additional amendments expressed by the committee's consensus later in the day.

Motion: Councilor Knowles moved, seconded by Councilor Waker, to adopt Resolution No. 88-977A to include Exhibit A, "Findings."

Testimony from Hensel Phelps Construction, Inc.

Doug Ragen, 111 S.W. 5th Avenue, Portland, Oregon, attorney for Hensel Phelps, introduced Jerry Meyer and Larry Gonda, 420 Sixth Avenue, Greeley, Colorado, representatives of Hensel Phelps, the apparent low bidder on the project.

Mr. Ragen testified regarding the Convention Center Committee's decision to disqualify Hensel Phelps' bid based on non-compliance with Metro's DBE/WBE requirements. He was concerned that Metro staff had not discussed its concerns with Hensel Phelps in advance of making its recommendation to the committee. He referred Councilors to a letter dated September 7, 1988, from himself to Councilors which responded to staff's specific concerns. He asked the Council to postpone making a decision until it had taken adequate time to review and investigate Hensel Phelps' concerns.

Mr. Gonda then testified in response to staff's claim that Hensel Phelps had not complied with Criterion No. 6 established by Metro relating to compliance with Disadvantaged and Women owned Business Enterprise (D/WBE) contracting goals. He asserted that Hensel Phelps had satisfied Metro's D/WBE program requirements and asked Metro to re-examine the level of D/WBE participation in the bid. He

7.1 Consideration of Ordinance No. 88-258, for the Purpose of Amending Ordinance No. 88-247, Revising the FY 1988-89 Budget and Appropriations Schedule for Implementation of the Collective Bargaining Agreement, Incorporation of Pay and Class Study Appeals and Amending the Level of Appropriations
(First Reading)

The Clerk read the ordinance a first time by title only. The Presiding Officer referred the ordinance to the Finance Committee for a public hearing and recommendation. The hearing was scheduled for August 18, 1988.

7.2 Consideration of Ordinance No. 88-260, for the Purpose of Amending Metro Code Section 5.01, Disposal Site Franchising, to Set Requirements for a Transfer Station Franchise
(First Reading)

The Clerk read the ordinance a first time by title only. Presiding Officer Ragsdale referred the ordinance to the Solid Waste Committee for a public hearing and recommendation. The hearing was scheduled for August 2, 1988.

8. RESOLUTIONS

8.1 Consideration of Resolution No. 88-835C, for the Purpose of Adopting a Policy to Establish that the Metro East Transfer & Recycling Center(s) may be Publicly or Privately Owned and that Potential Vendors Obtain Land Use Permits for Proposed Transfer Station Sites

Councilor Hansen, Chair of the Council Solid Waste Committee, summarized his written report on the Committee's recommendation that the Council adopt the resolution.

Main Motion: Councilor Hansen moved, seconded by Councilor Kirkpatrick, to adopt Resolution No. 88-835C.

Councilor Van Bergen asked if the resolution had been reviewed by counsel. The Councilor was concerned about tax issues. Dan Cooper, General Counsel, said he had reviewed the resolution and was satisfied no tax problems would result by its adoption.

Motion to Amend: Councilor Waker moved, seconded by Councilor DeJardin for discussion purposes, to delete the "be it resolved" paragraph 1(g) which would delete the criteria of avoidance of vertical integration (monopoly) of the solid waste business.

Councilors discussed the amendment. Councilor Van Bergen said he was concerned the same company managing the Gilliam County Landfill

not be allowed to manage other, major components of the solid waste system.

Vote on the Motion to Amend: A vote resulted in:

Ayes: Councilors DeJardin, Knowles and Waker

Nays: Councilors Collier, Cooper, Hansen, Kelley,
Kirkpatrick, Van Bergen and Ragsdale

Absent: Councilors Coleman and Gardner

The motion failed to carry.

Responding to Councilor Knowles' questions, Rich Owings, Solid Waste Director, reported the Council would probably consider a separate resolution approving a request for bids for the transportation to landfill project on August 25. Councilor Knowles said he was very concerned that as the project took more time, transfer station options were narrowing down. He wanted to see staff progress as quickly as possible to protect options and increase competition among vendors.

Presiding Officer Ragsdale asked how the criteria for appropriate mitigation and enhancement for the host community would be developed. Mr. Owings said staff would propose criteria for Council consideration.

Councilor Van Bergen noted the first "be it resolved" paragraph of the resolution stated the project could be publicly or privately owned and was concerned that most of staff's work seemed to assume the transfer station would be privately owned. He asked if staff had abandoned efforts to pursue a publicly-owned option.

Mr. Owings responded that letters had recently been sent to real estate brokers asking them to propose sites suitable for municipal ownership. The brokers had been advised of Metro's criteria and time line, he said. Councilor Collier and Van Bergen asked that letters be sent to the brokers giving them a specific deadline by which proposals should be submitted.

Councilors Kirkpatrick and Kelley said the Solid Waste Committee had consistently pushed staff to prepare a publicly owned transfer station option which the Council could compare with a privately owned option. They were concerned staff had not followed through with that request. Councilor Knowles added that until determined otherwise by the Council, the current agency policy was to develop a system of privately owned transfer stations.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: September 9, 1988

To: Rena Cusma, Executive Officer

From: Marie Nelson, Clerk of the Council

Regarding: TRANSMITTAL OF ORDINANCE NO. 88-258 FOR CONSIDERATION
OF VETO

Attached for your consideration is a true copy of Ordinance No. 88-258 adopted by the Council on September 8, 1988.

If you wish to veto this ordinance, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, September 15, 1988. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time stated above, this ordinance will be considered finally adopted.

I, Wnette E. Horley, received this memo and a true copy of Ordinance No. from the Council Clerk on September 9, 1988.

Dated: September 9, 1988

amn/gpwb
Mac-alt.2



METRO

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

October 5, 1988

Executive Officer
Rena Cusma

Metro Council

Mike Ragsdale
Presiding Officer
District 1

Corky Kirkpatrick
Deputy Presiding
Officer
District 4

Richard Waker
District 2

Jim Gardner
District 3

Tom DeJardin
District 5

George Van Bergen
District 6

Sharron Kelley
District 7

Mike Bonner
District 8

Tanya Collier
District 9

Larry Cooper
District 10

David Knowles
District 11

Gary Hansen
District 12

Ms. Jane McGarvin
Clerk of the Board
Multnomah County Courthouse
1021 S. W. Fourth Avenue
Portland, OR 97204

Dear Jane,

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

- * Ordinance No. 88-258, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule for Implementing the Collective Bargaining Agreement, Incorporating Pay and Classification Study Appeals, and Payment for Jefferson Street Rail Line

Sincerely,

A. Marie Nelson
Clerk of the Council

AMN:gpwb

enclosure



METRO.

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

October 5, 1988

Mr. Charles D. Cameron
County Administrator
Washington County Courthouse
150 N. First Avenue
Hillsboro, OR 97123

Executive Officer
Rena Cusma

Metro Council

Mike Ragsdale
Presiding Officer
District 1

Corky Kirkpatrick
Deputy Presiding
Officer
District 4

Richard Waker
District 2

Jim Gardner
District 3

Tom DeJardin
District 5

George Van Bergen
District 6

Sharron Kelley
District 7

Mike Bonner
District 8

Tanya Collier
District 9

Larry Cooper
District 10

David Knowles
District 11

Gary Hansen
District 12

Dear Mr. Cameron:

Enclosed is a true copy of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

- * Ordinance No. 88-258, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule for Implementing the Collective Bargaining Agreement, Incorporating Pay and Classification Study Appeals, and Payment for Jefferson Street Rail Line

Sincerely,

A. Marie Nelson
Clerk of the Council

AMN:gpwb

enclosure



METRO.

2000 SW First Avenue
Portland, OR 97201-5398
(503) 221-1646
Fax 241-7417

October 5, 1988

Mr. John Kauffman, County Clerk
Clackamas County
8th and Main
Oregon City, OR 97045

Dear Mr. Kauffman:

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

- * Ordinance No. 88-258, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule for Implementing the Collective Bargaining Agreement, Incorporating Pay and Classification Study Appeals, and Payment for Jefferson Street Rail Line

Sincerely,

A. Marie Nelson
Clerk of the Council

AMN:gpwb

enclosure

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