

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO.)
88-247 REVISING THE FY 1988-89)
BUDGET AND APPROPRIATIONS SCHEDULE)
FOR THE PURPOSE OF ADDITIONAL)
STAFFING AND CAPITAL PURCHASES IN)
THE TRANSPORTATION DEPARTMENT)

ORDINANCE NO. 88-263A
Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered various needs to modify the FY 1988-89 Budget; and

WHEREAS, The need for a modified budget plan has been justified; and

WHEREAS, Adequate funds exist for identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

That Ordinance No. 88-247, Exhibit B, FY 1988-89 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Ordinance.

ADOPTED by the Council of the Metropolitan Service District this

27th day of October, 1988.

Mike Ragsdale

Mike Ragsdale, Presiding Officer

ATTEST:

A. Marie Nelson

Clerk of the Council

I certify this ordinance was not vetoed by the Executive Officer.

A. Marie Nelson

Clerk of the Council

1/6/89

Date

a(res1):\ORD263A

Note: This is a revision to Ordinance No 88-263 as presented to Council Oct. 13, 1988

REVISED STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 88-263A AMENDING
ORDINANCE NO. 88-247 REVISING THE FY 1988-89 BUDGET AND
APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF ADDITIONAL
STAFFING AND CAPITAL PURCHASES WITHIN THE TRANSPORTATION
DEPARTMENT

Date: October 14, 1988

Presented By: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached ordinance provides the necessary budget amendments for the following items:

1. Addition of Full-Time Secretarial Position

With the transfer of the Data Section from IRC and the mapping services from Public Affairs, the size of the professional staff within the Transportation department and the scope of their work have increased while the clerical staffing has remained the same. The average agency ratio of professional to clerical staff is six to one. In FY 88-89 the ratio of professional to clerical staff in the Transportation department is twenty to one. This high ratio is prohibitive to the efficient and effective operation of the Transportation department. Many of the staff are now doing their own word processing and are being requested to help out with copying and mailings. With the dramatic increase in clerical work and the possible reorganization of word processing that would increase department word processing requirements, it has become imperative to add additional clerical support. This proposed amendment would add one full time secretarial position to the Transportation department for the remainder of the fiscal year (0.60 FTE). The budget impact of this action is \$11,510, salary and fringe, to be transferred from contingency. Carryover grant funds and dues will be used to fund this position.

In addition, the Transportation Department has prepared the attached strategic five year computer plan. This plan analyzes current and future computer needs, proposes a strategy to meet those needs and provides an explanation of the interrelationship between current and proposed systems. The goal is to provide an integrated system which, through the personal computer local area network, would provide access for the planning staff to the current travel forecasting system (EMME/2), the proposed Geographical Information System approved in the FY 1988-89 budget, and the new financial management system as well as provide the ability for independent spreadsheet analysis and word

was adopted, the software components of the personal computer and GIS purchase were budgeted as Materials and Services. A further clarification from Accounting has determined that, when purchased, these items would be considered a capital outlay. This action would transfer \$14,495 from Materials & Services, Data Processing to Capital Outlay, Office Furniture and Equipment, thereby consolidating all aspects of the computer purchases under capital.

EXECUTIVE OFFICERS'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 88-263A.

a(res1):\SR263A

EXHIBIT A
ORDINANCE NO. 88-263A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PLANNING FUND:Transportation Department							
Personal Services							
6020	Transportation Director	1.00	55,259			1.00	55,259
6030	Technical Manager	1.00	50,158			1.00	50,158
6058	Administrative Secretary	1.00	20,898			1.00	20,898
6060	Secretary		0	0.60	8,786	0.60	8,786
6033	Regional Planning Supervisor	1.00	39,310			1.00	39,310
6030	Trans. Planning Manager	1.00	39,310			1.00	39,310
6035	Trans. Planning Supervisor	1.00	39,310			1.00	39,310
6075	Senior Regional Planner	1.00	32,088			1.00	32,088
6082	Senior Trans. Planner	4.00	122,847			4.00	122,847
6080	Senior Management Analyst	1.00	33,842			1.00	33,842
6090	Assoc. Trans. Planner	3.00	80,700			3.00	80,700
6095	Assoc. Regional Planner	1.00	29,175			1.00	29,175
6100	Asst. Trans. Planner	3.00	72,925			3.00	72,925
6130	Planning Technician	1.00	17,285			1.00	17,285
6180	Administrative Assistant	1.00	26,560			1.00	26,560
6300	Temporary	1.00	16,704			1.00	16,704
6700	Fringe		206,167		2,724		208,891
Total Personal Services		22.00	882,538	0.60	11,510	22.60	894,048
Materials & Services							
7100	Travel		7,500				7,500
7110	Meetings & Conferences		2,000				2,000
7120	Training & Tuition		3,500				3,500
7130	Dues & Subscriptions		1,000				1,000
7140	Ads & Legal Notices		1,200				1,200
7150	Printing		7,900				7,900
7300	Postage		500				500
7410	Supplies- Office		6,500				6,500
7440	Supplies-Graphics		3,450				3,450
7500	Misc. Professional Services		186,200				186,200
7510	Payments to Other Agencies		30,000				30,000
7520	Data Processing		15,995		(14,495)		1,500
7540	Audit Services		6,500				6,500
Total Materials & Services			272,245		(14,495)		257,750
Capital Outlay							
8570	Office Furniture & Equipment		43,208		58,544		101,752
Total Capital Outlay			43,208		58,544		101,752
TOTAL EXPENDITURES		22.00	1,197,991	0.60	55,559	22.60	1,253,550

EXHIBIT A
ORDINANCE NO. 88-263A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PLANNING FUND: General Expenses							
Transfers, Contingency, Unappropriated Balan							
9100	Transfer to General Fund		675,810				675,810
9130	Transfer to Building Mgmt Fund		59,023				59,023
9150	Transfer to Insurance Fund		7,494				7,494
9700	Contingency		418,017		(55,559)		362,458
	Total Trans., Contingency, Un. B		1,160,344		(55,559)		1,104,785
	TOTAL EXPENDITURES	32.00	2,958,227	0.60	0	32.60	2,958,227

EXHIBIT A
ORDINANCE NO. 88-263A

FISCAL YEAR 1988-89		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PLANNING FUND REVENUE							
Resources							
4300	Fund Balance-Beginning		138,919		44,049		182,968
5010	Dues Assessment		631,218				631,218
5020	Documents & Publications		3,500				3,500
5030	UGB Fees		6,000				6,000
5040	Conference Workshops		2,000				2,000
5035	Business License Fees		100,000				100,000
	DLCD Grant (UGB)		12,500				12,500
5100	UMTA/EPA						

	FY89 Sec 8 UMTA		224,000				224,000
	FY89 103(e)(4) UMTA		150,000				150,000
	FY89 Sec 9-Pass thru from Tri-Met		150,000				150,000
	FY 88 Sec 8-Pub/Priv (DR-08-0054)		150,000				150,000
	FY88 (e)(4)		25,000				25,000
	FY87 (e)(4)		40,000				40,000
	FY88 Sec 8		0		11,510		11,510
	FY85 (e)(4) DR299010-Passthru		25,000				25,000
	Phase I-Alt Analy. DR299008-Passthru		20,000				20,000
5110	DDOT						

	FY89 P1/DDOT		235,000				235,000
	FY89 DDOT Supplemental		135,000				135,000
	FY87 FHWA (e)(4)		75,000				75,000
5120	Tri-Met						

	FY89 Tri-Met Sec 8/(e)(4)/Sec 9 match		25,000				25,000
	FY89 Westside from Tri-Met		35,000				35,000
5140	Professional Services		48,671				48,671
5600	Interest		12,000				12,000
5670	Miscellaneous		174,085		(55,559)		118,526
5810	Transfer from General Fund		50,709				50,709
5830	Transfer from S.W. Operating		489,625				489,625

	Total Resources		2,958,227		0		2,958,227

EXHIBIT B
 ORDINANCE NO. 88-263A

SCHEDULE OF APPROPRIATIONS FY 1988-89

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
PLANNING FUND			
Transportation Department			
Personal Services	882,538	11,510	894,048
Materials & Services	272,245	(14,495)	257,750
Capital Outlay	43,208	58,544	101,752
Subtotal	1,197,991	55,559	1,253,550
Planning & Development Department			
Personal Services	406,997		406,997
Materials & Services	125,595		125,595
Capital Outlay	67,300		67,300
Subtotal	599,892	0	599,892
General Expenses			
Contingency	418,017	(55,559)	362,458
Transfers	742,327		742,327
Subtotal	1,160,344	(55,559)	1,104,785
Unappropriated Balance	0	0	0
Total Planning Fund Requirements	2,958,227	0	2,958,227



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: October 31, 1988
To: Rena Cusma, Executive Officer
From: Marie Nelson, Clerk of the Council
Regarding: TRANSMITTAL OF ORDINANCE NOS. 88-263, 88-266 AND 88-267
FOR CONSIDERATION OF VETO

Attached for your consideration are true copies of Ordinance Nos. 88-263, 88-266 and 88-267 adopted by the Council on October 27, 1988.

If you wish to veto these ordinances, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Thursday, November 3, 1988. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time stated above, this ordinance will be considered finally adopted.

I, Unette Horley, received this memo and a true copies of Ordinance Nos. 88-263, 88-266 and 88-267 from the Council Clerk on October 31, 1988.

Dated: October 31, 1988

amn/gpwb
Mac-alt.2



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

January 5, 1989

Mr. John Kauffman, County Clerk
Clackamas County
8th and Main
Oregon City, OR 97045

Dear Mr. Kauffman:

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

Metro Council

Richard Waker
Presiding Officer
District 2

Jim Gardner
Deputy Presiding
Officer
District 3

Mike Ragsdale
District 1

Corky Kirkpatrick
District 4

Tom DeJardin
District 5

George Van Bergen
District 6

Sharon Kelley
District 7

Mike Bonner
District 8

Tanya Collier
District 9

Larry Cooper
District 10

David Knowles
District 11

Gary Hansen
District 12

Executive Officer
Rena Cusma

- * 88-261, For the Purpose of Amending Chapter 3.01 of the Metropolitan Service District Code to Clarify Standards and Procedures for Identifying Protected Agricultural Land
- * Ordinance No. 88-263, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule for the Purpose of Additional Staffing and Capital Purchases in the Transportation Department
- * Ordinance No. 88-266, For the Purpose of Adopting the Regional Solid Waste Management Plan and Rescinding Prior Solid Waste Plan Provisions
- * Ordinance No. 88-268, An Ordinance Adopting a Final Order and Amending the Metro Urban Growth Boundary for Contested Case No. 87-3: Blazer Homes, Inc.
- * Ordinance No. 88-270, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule to Provide Funding for Legislative Expenditures and Increased National Association of Regional Council Dues
- * Ordinance No. 88-272, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule to Provide Funding for Increase in Oregon Laborer's Trust Health Care Premiums

John Kauffman
January 5, 1989
Page 2

- * Ordinance No. 88-273, For the Purpose of Amending Ordinance No. 88-266B (Relating to the Adoption of the Solid Waste Management Plan) By Establishing Enhancement Fees for Solid Waste Facilities and Adding Land Use Goal Findings
- * Ordinance No. 88-274, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule to Provide Funding for an Analysis for a Publicly Owned Metro East Transfer & Recycling Center
- * Ordinance No. 88-276, For the Purpose of Adding Section 5.01.085 to the Metro Code Relating to Franchise Agreements
- * Ordinance No. 88-277, An Ordinance Amending Ordinance No. 88-247 Revising the FY 1988-89 Budget and Appropriations Schedule to Reorganize Metro's Word Processing Function
- * Ordinance No. 88-278, For the Purpose of Amending Metro Code Chapter 5.02 Relating to Solid Waste Rates
- * Ordinance No. 88-279, An Ordinance Amending Chapter 2.04 of the Metro Code Relating to Metropolitan Exposition-Recreation Commission Contract Procedures

Sincerely,



A. Marie Nelson
Clerk of the Council

AMN:gpwb

enclosure



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

January 5, 1989

Mr. Charles D. Cameron
County Administrator
Washington County Courthouse
150 N. First Avenue
Hillsboro, OR 97123

Dear Mr. Cameron:

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

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Rena Cusma

Charles D. Cameron
January 5, 1989
Page 2

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Sincerely,



A. Marie Nelson
Clerk of the Council

AMN:gpwb

enclosure



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

January 5, 1989

Ms. Jane McGarvin
Clerk of the Board
Multnomah County Courthouse
1021 S. W. Fourth Avenue
Portland, OR 97204

Dear Jane,

Enclosed are true copies of the following ordinances adopted by the Metro Council. Please file these ordinances in the Metro file maintained by your county.

Metro Council

Richard Waker
Presiding Officer
District 2

Jim Gardner
Deputy Presiding
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Jane McGarvin
January 5, 1989
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Sincerely,



A. Marie Nelson
Clerk of the Council

AMN:gpwb

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