

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE AMENDING ORDINANCE NO.)	ORDINANCE NO. 90-323
89-294A REVISING THE FY 1989-90)	
BUDGET AND APPROPRIATIONS SCHEDULE)	Introduced by Councilor
FOR THE PURPOSE OF PROVIDING STAFF)	Bauer
SERVICES TO THE BI-STATE POLICY)	
ADVISORY COMMITTEE)	

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered the need to modify the FY 1989-90 Budget; and

WHEREAS, The need for a modified budget plan has been justified; and

WHEREAS, Adequate funds exist for identified needs; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

That Ordinance No. 89-294A, Exhibit B, FY 1989-90 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this ordinance for the purpose of providing staff services to the Bi-State Policy Advisory Committee.

ADOPTED by the Council of the Metropolitan Service District this 11th day of January, 1990.


_____, Presiding Officer

ATTEST:



Clerk of the Council

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EXHIBIT A
ORDINANCE NO. 90-323

FISCAL YEAR 1989-90		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND: Council							
Personal Services							
511121	SALARIES-REGULAR EMPLOYEES (full time)						
	Council Administrator	1.00	62,182			1.00	62,182
	Sr. Management Analyst	2.00	81,663			2.00	81,663
	Clerk of the Council	1.00	29,980			1.00	29,980
511221	WAGES-REGULAR EMPLOYEES (full time)						
	Administrative Secretary	3.00	66,882			3.00	66,882
511235	WAGES-TEMPORARY EMPLOYEES (part time)						
	Temporary Administrative Support	0.30	5,264			0.30	5,264
512000	FRINGE		73,791				73,791
	Total Personal Services	7.30	319,762	0.00	0	7.30	319,762
Materials & Services							
521100	Office Supplies		2,500				2,500
521320	Dues		300				300
524110	Accounting & Auditing Services		40,000				40,000
524190	Misc. Professional Services		9,000		8,384		17,384
526200	Ads & Legal Notices		500				500
526310	Printing Services		1,100				1,100
526500	Travel		10,000				10,000
526800	Training, Tuition, Conferences		2,600				2,600
529110	Council Per Diem		57,600				57,600
529120	Councilor Expenses		20,400				20,400
529500	Meetings		5,500				5,500
	Total Materials & Services		149,500		8,384		157,884
Capital Outlay							
571500	Purchases-Office Furniture & Equipment		4,700				4,700
	Total Capital Outlay		4,700				4,700
	TOTAL EXPENDITURES	7.30	473,962	0.00	8,384	7.30	482,346

EXHIBIT A
ORDINANCE NO. 90-323

FISCAL YEAR 1989-90		CURRENT BUDGET		REVISION		PROPOSED BUDGET	
ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
GENERAL FUND:General Expenses							
Interfund Transfers							
581513	Trans. Indirect Costs to Bldg. Fund		210,760				210,760
581615	Trans. Indirect Costs to Insurance Fund		33,733				33,733
582140	Trans. Resources to Plan. Fund		37,612				37,612
Total Interfund Transfers			282,105		0		282,105
Contingency and Unappropriated Balance							
599999	Contingency		100,000		(8,384)		91,616
Total Contingency and Unappropriated Balance			100,000		(8,384)		91,616
TOTAL EXPENDITURES		60.65	4,313,357	0.00	0	60.65	4,313,357

EXHIBIT B
ORDINANCE NO. 90-323
SCHEDULE OF APPROPRIATIONS FY 1989-90

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
GENERAL FUND			
Council			
Personal Services	319,762		319,762
Materials & Services:	149,500	8,384	157,884
Capital Outlay:	4,700		4,700
Subtotal	473,962	8,384	482,346
General Counsel			
Personal Services	253,022		253,022
Materials & Services:	23,039		23,039
Capital Outlay:	2,412		2,412
Subtotal	278,473	0	278,473
Executive Management			
Personal Services	463,529		463,529
Materials & Services:	66,305		66,305
Capital Outlay:	8,574		8,574
Subtotal	538,408	0	538,408
Finance & Administration			
Personal Services	1,279,954		1,279,954
Materials & Services:	806,856		806,856
Capital Outlay:	62,575		62,575
Subtotal	2,149,385	0	2,149,385
Public Affairs			
Personal Services	422,207		422,207
Materials & Services:	68,167		68,167
Capital Outlay:	650		650
Subtotal	491,024	0	491,024
General Expense			
Contingency	100,000	(8,384)	91,616
Transfers	282,105		282,105
Subtotal	382,105	(8,384)	373,721
Unappropriated Balance	0	0	0
Total General Fund Requirements	4,313,357	0	4,313,357

FINANCE COMMITTEE REPORT

ORDINANCE NO. 90-323, AMENDING ORDINANCE NO. 89-294A REVISING THE FY 1989-90 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF PROVIDING STAFF SERVICES TO THE BI-STATE POLICY ADVISORY COMMITTEE

Date: January 4, 1990

Presented by: Councilor Devlin

COMMITTEE RECOMMENDATION: At the December 21, 1989, Finance Committee meeting, all members were present and voted unanimously to recommend Council adoption of Ordinance No. 90-323 as amended.

COMMITTEE DISCUSSION/ISSUES: Ordinance No. 90-323 is the budget action to fund the Bi-State Policy Advisory Committee staffing agreement presented under Resolution No. 90-1182. In recommending approval of Resolution No. 90-1182, the Committee concurred with the Intergovernmental Relations Committee amendments which reduced the cost for Metro from an original \$12,000 projection to a final maximum amount of \$8,384. Ordinance No. 90-323, therefore, was amended to show a budget amendment of \$8,384 transferred from General Fund contingency to Council Department, "Miscellaneous Professional Services." The Intergovernmental Relations Committee report following details the total funding package for the Bi-State Coordinator position.

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INTERGOVERNMENTAL RELATIONS
COMMITTEE REPORT

ORDINANCE NO. 90-323, AMENDING ORDINANCE NO. 89-294A REVISING
THE FY 1989-90 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE
PURPOSE OF PROVIDING STAFF SERVICES TO THE BI-STATE POLICY
ADVISORY COMMITTEE

Date: December 20, 1989

Presented By: Councilor Bauer

COMMITTEE RECOMMENDATION: At the December 19, 1989, Intergovernmental Relations Committee meeting, all members were present and voted unanimously to recommend Council adoption of Ordinance No. 90-323 as amended.

COMMITTEE DISCUSSION/ISSUES: The Committee considered Ordinance No. 90-323 concurrently with Resolution No. 90-1182 (see Committee Report for Resolution No. 90-1182), both of which implement a Bi-State staffing agreement with the Intergovernmental Resource Center (IRC) in Vancouver. Responding to Finance Committee comments of December 7, 1989, staff revised the Bi-State Coordinator position funding to support a part-time position of up to 90 hours per month for 7 months (December 1, 1989 through June 30, 1990). The actual funding breaks out to 85 hours maximum per month for the Bi-State Coordinator and 5 hours maximum per month for the related costs of the Coordinator's supervisor at IRC. The total revised funding package recommended by the Committee is \$13,973 of which Metro's maximum contribution will be \$8,384. The amount of the contingency tap to the Council Department fund, "Miscellaneous Professional Services", would be for \$8,384. A public hearing was opened but no testimony was received and the Committee raised no additional issues on the ordinance.

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**TENTATIVE BUDGET
BI-STATE POLICY ADVISORY COMMITTEE**

Expenditures

Personnel

Bi-State Coordinator - \$1,820 per month

Salary (.5 FTE)	\$10,920
Fringe Benefits (39%)	4,260

Personnel Expense	\$15,180
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Material & Services

Indirect Costs (35%)	\$5,315
Office Supplies	
Rent	
Phone	
Postage	
Photocopying	

Material & Services Expense	\$5,315
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<u>Total Amount Program Cost</u>	<u>\$20,495</u>
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Revenue

Option No. 1

Metropolitan Service District	\$12,000
Intergovernmental Resource Center (\$3,185 cash, \$5,315 in-kind)	\$8,500
	<u>\$20,500</u>



METRO

Memorandum

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Date: January 17, 1990
To: Rena Cusma, Executive Officer
From: Gwen Ware-Barrett, Clerk of the Council
Regarding: TRANSMITTAL OF ORDINANCE NOS. 90-311, 90-327 and
90-323

Attached for your consideration are true copies of Ordinance Nos. 90-311, 90-327 and 90-323 adopted by the Council on January 11, 1990.

If you wish to veto these ordinances, I must receive a signed and dated written veto message from you no later than 5:00 p.m., Friday, January 19, 1990. The veto message, if submitted, will become part of the permanent record. If no veto message is received by the time and date stated above, this ordinance will be considered finally adopted.

I, Walter Horley, received this memo and a true copy of Ordinance Nos. 90-311, 90-327 and 90-323 from the Council Clerk on January 19, 1990.

Dated: 1/17/90

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