

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-864
BUDGET AND APPROPRIATIONS)	
SCHEDULE BY TRANSFERRING)	
APPROPRIATIONS FROM CONTINGENCY)	Introduced by Mike Burton,
TO OPERATING EXPENSES IN THE ZOO)	Executive Officer
OPERATING FUND; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

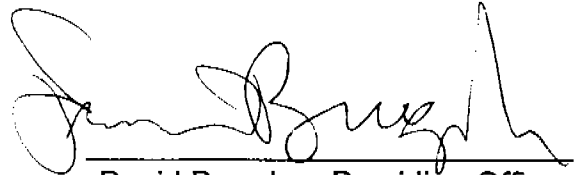
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring funds from contingency to operating expenses for unanticipated operating expenditures during FY 99-00.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 15th day of JUNE, 2000.



David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:



Recording Secretary



Daniel B. Cooper, General Counsel

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,997	0.00	0	1.00	99,997
	Events Coordinator	2.00	86,541	0.00	0	2.00	86,541
	Food Service Coordinator	3.00	121,082	0.00	0	3.00	121,082
	Manager I	3.00	203,609	0.00	0	3.00	203,609
	Management Technician	1.00	38,704	0.00	0	1.00	38,704
	Program Analyst II	1.00	43,973	0.00	0	1.00	43,973
	Program Analyst III	1.00	59,030	0.00	0	1.00	59,030
	Program Director I	1.00	76,802	0.00	0	1.00	76,802
	Program Director II	1.00	88,837	0.00	0	1.00	88,837
	Program Supervisor I	3.00	137,682	0.00	0	3.00	137,682
	Program Supervisor II	3.00	175,833	0.00	0	3.00	175,833
	Research Coordinator II	1.00	43,243	0.00	0	1.00	43,243
	Research Coordinator III	1.00	48,779	0.00	0	1.00	48,779
	Service Supervisor I	7.00	253,395	0.00	0	7.00	253,395
	Service Supervisor II	2.00	101,986	0.00	0	2.00	101,986
	Service Supervisor III	2.00	102,627	0.00	0	2.00	102,627
	Veterinarian II	1.00	57,721	0.00	0	1.00	57,721
	Veterinarian I	1.00	44,446	0.00	0	1.00	44,446
	Administrative Assistant	1.00	36,712	0.00	0	1.00	36,712
	Asst. Pub. Affairs Specialist	1.00	36,733	0.00	0	1.00	36,733
	Catering Coordinator	2.00	83,481	0.00	0	2.00	83,481
	Food Service/Retail Specialist	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,643	0.00	0	1.00	40,643
	Program Coordinator	2.00	72,851	0.00	0	2.00	72,851
	Restaurant Manager	1.00	33,715	0.00	0	1.00	33,715
	Retail Assistant Manager	1.00	40,466	0.00	0	1.00	40,466
	Senior Public Affairs Specialist	1.00	51,688	0.00	0	1.00	51,688
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	2.00	66,826	0.00	0	2.00	66,826
	Administrative Secretary	3.00	97,224	0.00	0	3.00	97,224
	Animal Keeper	28.00	968,310	0.00	0	28.00	968,310
	Custodian	7.00	235,780	0.00	0	7.00	235,780
	Gardener 1	7.00	245,831	0.00	0	7.00	245,831
	Maintenance Electrician	1.00	52,274	0.00	0	1.00	52,274
	Maintenance Lead	1.00	45,336	0.00	0	1.00	45,336
	Maintenance Technician	1.00	43,366	0.00	0	1.00	43,366
	Maintenance Worker 1	2.00	68,833	0.00	0	2.00	68,833
	Maintenance Worker 2	9.00	337,150	0.00	0	9.00	337,150
	Master Mechanic	1.00	45,336	0.00	0	1.00	45,336
	Nutrition Technician	1.00	36,449	0.00	0	1.00	36,449
	Office Assistant	1.00	20,109	0.00	0	1.00	20,109
	Program Assistant 1	1.75	46,078	0.00	0	1.75	46,078
	Program Assistant 2	3.00	89,667	0.00	0	3.00	89,667
	Program Assistant 2-Graphics	0.00	0	0.00	0	0.00	0
	Receptionist	1.00	21,826	0.00	0	1.00	21,826
	Secretary	1.00	23,769	0.00	0	1.00	23,769
	Security Officer 1	5.00	117,679	0.00	0	5.00	117,679
	Senior Animal Keeper	7.00	269,671	0.00	0	7.00	269,671

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
	Senior Gardener	1.00	41,836	0.00	0	1.00	41,836
	Typist/Receptionist-Lead	1.00	27,646	0.00	0	1.00	27,646
	Veterinary Technician	1.00	36,449	0.00	0	1.00	36,449
	Warehouse Specialist	1.00	29,145	0.00	0	1.00	29,145
5020	Reg Employees-Part Time-Exempt						
	Research Coordinator I	0.00	0	0.00	0	0.00	0
	Veterinarian I	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,644	0.00	0	1.00	40,644
5025	Reg Empl-Part Time-Non-Exempt						
	Administrative Secretary	1.60	53,490	0.00	0	1.60	53,490
	Animal Hospital Attendant	1.00	26,519	0.00	0	1.00	26,519
	Animal Keeper-PT	1.50	54,674	0.00	0	1.50	54,674
	Catering Specialist	1.50	37,453	0.00	0	1.50	37,453
	Clerk/Bookkeeper	1.60	44,938	0.00	0	1.60	44,938
	Custodian	0.00	0	0.00	0	0.00	0
	Educational Service Aide 2	0.00	0	0.00	0	0.00	0
	Gardener 1 - PT	0.50	17,533	0.00	0	0.50	17,533
	Maintenance Worker 1-PT	0.65	22,371	0.00	0	0.65	22,371
	Maintenance Worker 2-PT	2.10	80,031	0.00	0	2.10	80,031
	Office Assistant	0.50	9,537	0.00	0	0.50	9,537
	Program Assistant 1	1.40	38,767	0.00	0	1.40	38,767
	Program Assistant 2	0.50	15,364	0.00	0	0.50	15,364
	Secretary	0.75	17,386	0.00	0	0.75	17,386
	Security Officer 1-reg	0.00	0	0.00	0	0.00	0
	Typist/Receptionist Reg.(Part Time)	0.85	22,395	0.00	0	0.85	22,395
	Video/Photography Technician	0.50	17,482	0.00	0	0.50	17,482
	Visitor Service Worker 3-reg	4.15	88,942	0.00	0	4.15	88,942
5030	Temporary Employees		803,603		0		803,603
5040	Seasonal Employees		1,309,250		0		1,309,250
5080	Overtime		229,159		0		229,159
	<i>FRINGE Fringe Benefits</i>						
5100	Fringe Benefits		2,276,711		0		2,276,711
Total Personal Services		151.85	\$10,353,415	0.00	\$0	151.85	\$10,353,415

Materials & Services

GOODS Goods

5201	Office Supplies		97,840		0		97,840
5205	Operating Supplies		1,018,507		50,000		1,068,507
5210	Subscriptions and Dues		30,328		0		30,328
5214	Fuels and Lubricants		30,000		0		30,000
5215	Maintenance & Repairs Supplies		250,980		150,000		400,980
5220	Food		1,004,760		0		1,004,760
5225	Retail		723,000		0		723,000

SVCS Services

5240	Contracted Professional Svcs		991,876		0		991,876
5250	Contracted Property Services		0		0		0
5251	Utility Services		1,043,315		0		1,043,315
5255	Cleaning Services		21,700		0		21,700
5260	Maintenance & Repair Services		599,620		100,000		699,620
5265	Rentals		134,480		0		134,480
5280	Other Purchased Services		635,994		0		635,994

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
5290	Operations Contracts		0		0		0
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		20,305				20,305
5305	Election Expenses		0		0		0
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		53,720		0		53,720
5455	Training and Conference Fees		21,475		0		21,475
5490	Miscellaneous Expenditures		91,520		0		91,520
Total Materials & Services			\$6,769,420		\$300,000		\$7,069,420
<u>Capital Outlay</u>							
<i>CAPNON Capital Outlay (Non-CIP Projects)</i>							
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		344,300		0		344,300
5730	Exhibits and Related (non-CIP)		40,000		0		40,000
5740	Equipment & Vehicles (non-CIP)		153,000		0		153,000
5750	Office Furn & Equip (non-CIP)		18,500		0		18,500
5760	Railroad Eq & Facil (non-CIP)		52,000		0		52,000
<i>CAPCIP Capital Outlay (CIP Projects)</i>							
5715	Improve-Oth thn Bldg (CIP)		0		0		0
5725	Buildings & Related (CIP)		0		0		0
5735	Exhibits and Related (CIP)		0		0		0
5745	Equipment & Vehicles (CIP)		0		0		0
5765	Railroad Equip & Facil (CIP)		0		0		0
Total Capital Outlay			\$607,800		\$0		\$607,800
<u>Interfund Transfers</u>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	* to Support Services		1,295,754		0		1,295,754
	* to Risk Mgmt-Liability		124,432		0		124,432
	* to Risk Mgmt-Worker Comp		34,651		0		34,651
<i>EQTCHG Fund Equity Transfers</i>							
5810	Transfer of Resources						
	* to Wash. Park Parking Lot Fund		0		0		0
	* to General Revnue Bond Fund		432,058		0		432,058
	* to Zoo Capital Fund		0		0		0
Total Interfund Transfers			\$1,886,895		\$0		\$1,886,895
<u>Contingency and Ending Balance</u>							
<i>CONT Contingency</i>							
5999	Contingency		711,453		(300,000)		411,453
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		7,761,177		0		7,761,177
Total Contingency and Ending Balance			\$8,472,630		(\$300,000)		\$8,172,630
TOTAL REQUIREMENTS		151.85	\$28,090,160	0.00	\$0	151.85	\$28,090,160

Exhibit B
Schedule of Appropriations
FY 1999-00 Budget Amendment
Ordinance No. 00-864

	Current Appropriations	Revision	Amended Appropriations
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$17,122,835	\$300,000	\$17,422,835
Capital Outlay	607,800	0	607,800
Transfers	1,886,895	0	1,886,895
Contingency	711,453	(300,000)	411,453
Unappropriated Balance	7,761,177	0	7,761,177
Total Fund Requirements	\$28,090,160	\$0	\$28,090,160

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 00-864 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING APPROPRIATIONS FROM CONTINGENCY TO OPERATING EXPENSES IN THE ZOO OPERATING FUND, AND DECLARING AN EMERGENCY.

Date: April 26, 2000

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

ORS 294.450 provides for transfers of appropriations within a fund if, such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. The Oregon Zoo has a need for such a transfer in the Zoo Operating Fund.

Since adoption of the budget, several small unanticipated repair projects have been necessary at the zoo. In addition, some budgeted repair/replacement projects have increased in cost once engineering and permitting processes were begun. Also, based on the results of last year's audit, completed in November, some of the projects in progress that were budgeted as capital for FY99-00 may be deemed materials and services projects. In order to insure that the combination of these factors does not cause the materials and services appropriation to be overspent, it is prudent to transfer \$300,000 from contingency into operating expenses.

BUDGET IMPACT

This ordinance transfers \$300,000 from the Zoo Operating Fund contingency to operating expenses. This action leaves a contingency of over \$400,000 in this fund.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 00-864