

A G E N D A

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METRO

Agenda

MEETING: METRO COUNCIL REGULAR MEETING – Revised 5/9/00
DATE: May 11, 2000
DAY: Thursday
TIME: 2:00 PM
PLACE: Metro Council Chamber

CALL TO ORDER AND ROLL CALL

1. INTRODUCTIONS

2. CITIZEN COMMUNICATIONS

3. EXECUTIVE OFFICER COMMUNICATIONS

4. AUDITOR COMMUNICATIONS

5. MPAC COMMUNICATIONS

6. CONSENT AGENDA

6.1 Consideration of Minutes for the April 27, 2000 Metro Council Regular Meeting.

7. ORDINANCES – FIRST READING

7.1 **Ordinance No. 00-864**, Amending the FY 1999-00 Budget and Appropriations Schedule by Transferring Appropriations from Contingency to Operating Expenses in the Zoo Operating Fund; and Declaring an Emergency.

8. ORDINANCES – SECOND READING

8.1 **Ordinance No. 00-854**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Reflecting Cost of Living Adjustments and Health And Welfare Increases; and Declaring an Emergency. Monroe

8.2 **Ordinance No. 00-855**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Reflecting an Authorized Interfund Loan from the Solid Waste Revenue Fund to the Convention Center Project Capital Fund; and Declaring an Emergency. Monroe

8.3 **Ordinance No. 00-861**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adopting a Supplemental Budget for the Zoo Operating Fund for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000; and Declaring an Emergency. Washington

8.4 **Ordinance No. 00-862**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Recognizing Grant Funding for the Replacement of Dock Floats at the M. James Gleason Boat Ramp, and Declaring An Emergency. Atherton

8.5 **Ordinance No. 00-863**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adjusting Expenditures in the Contractor's Business License Program; and Declaring An Emergency. Atherton

9. **RESOLUTIONS**

9.1 **Resolution No. 00-2940**, For the Purpose of Approving the Year 11 Partnership Plan for Waste Reduction (Fiscal Year 2000/01). Washington

9.2 **Resolution No. 00-2941**, For the Purpose of Recommending that the Land Conservation and Development Commission Adopt Regulations to Protect Exception Lands Adjacent to the Metro Urban Growth Boundary from Further Parcelization. Park

9.3 **Resolution No. 00-2950**, For the Purpose of Amending the Metropolitan Transportation Improvement Program (MTIP) to include \$500,000 of Section 5309 Funds for Preliminary Engineering for the Wilsonville/Beaverton Commuter Rail Project. Kvistad

10. **CONTRACT REVIEW BOARD**

10.1 **Resolution No. 00-2921**, For the Purpose of Amending the Contract Between Metro and the Hallock-Moday Agency (Contract No. 920104) for Advertising Services at the Oregon Zoo. Washington

11. **EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(e).
DELIBERATIONS WITH PERSONS DESIGNATED TO NEGOTIATE
REAL PROPERTY TRANSACTIONS.**

11.1 **Resolution No. 00-2926A**, For the Purpose of Amending the Fanno Creek Greenway Target Area Refinement Plan. Washington

12. **COUNCILOR COMMUNICATION**

ADJOURN

Cable Schedule for May 11, 2000 Metro Council Meeting

	Sunday (5/14)	Monday (5/15)	Tuesday (5/16)	Wednesday (5/17)	Thursday (5/11)	Friday (5/12)	Saturday (5/13)
CHANNEL 11 (Community Access Network) (most of Portland area)		4:00 P.M.					
CHANNEL 21 (TVCA) (Washington Co., Lake Oswego, Wilsonville)							
CHANNEL 30 (TVCA) (NE Washington Co. - people in Wash. Co. who get Portland TCI)							
CHANNEL 30 (CityNet 30) (most of City of Portland)	8:30 P.M.						
CHANNEL 30 (West Linn Cable Access) (West Linn, Rivergrove, Lake Oswego)	8:00 A.M. (previous meeting)		12:00 P.M. (previous meeting)	2:00 P.M. (previous meeting)	9:00 P.M. (previous meeting)		3:00 P.M. (previous meeting)
CHANNEL 33 (ATT Consumer Svcs.) (Milwaukie)	4:00 P.M. (previous meeting)					10:00 P.M. (previous meeting)	9:00 A.M. (previous meeting)

PLEASE NOTE THAT ALL SHOWING TIMES ARE TENTATIVE BASED ON THE INDIVIDUAL CABLE COMPANIES' SCHEDULES.

Agenda items may not be considered in the exact order. For questions about the agenda, call Clerk of the Council, Chris Billington, 797-1542. Public Hearings are held on all ordinances second read and on resolutions upon request of the public. Documents for the record must be submitted to the Clerk of the Council to be considered included in the decision record. Documents can be submitted by email, fax or mail or in person to the Clerk of the Council. For assistance per the American Disabilities Act (ADA), dial TDD 797-1804 or 797-1540 (Council Office).

Consideration of the April 27, 2000 Regular Metro Council Meeting minutes.

Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber

MINUTES OF THE METRO COUNCIL MEETING

April 27, 2000

Metro Council Chamber

Councilors Present: David Bragdon (Presiding Officer), Susan McLain, Ed Washington, Rod Park, Bill Atherton, Rod Monroe, Jon Kvistad

Councilors Absent: None

Presiding Officer Bragdon convened the Regular Council Meeting at 2:06 p.m.

1. INTRODUCTIONS

Councilor McLain introduced her daughter, Melissa, who was visiting Metro as part of National Take Your Child to Work Day.

Councilor Atherton introduced Rob Kappa, former city councilor of the City of Milwaukie.

2. CITIZEN COMMUNICATIONS

None.

3. EXECUTIVE OFFICER COMMUNICATIONS

None.

4. AUDITOR COMMUNICATIONS

Alexis Dow, Metro Auditor, spoke to her request for amendments to the budget for the Auditor's Office. One amendment was to reinstate a position arbitrarily cut from her budget by the Executive Officer, Mike Burton. The cut was made without the common courtesy of seeking her input on how to make that cut. Another amendment request was to increase funds for outside professional services. Later in today's meeting, the Council would review the budget for next fiscal year. She asked the Council to reconsider her budget amendments at that time. The Budget and Finance Committee worked very hard to present a balanced budget to the Council. As in all budgets, there were always more wants than resources available, and compromise was necessary. She offered the Council a compromise: reinstate the position arbitrarily cut by Executive Officer Burton, but disregard her request for additional contract monies for professional services. It was important to reinstate the position cut by Executive Officer Burton for several reasons. One, and the most important, was to maintain the staffing level, which had been stable for the last few years. There had been no effort to build from this level, it was a consistently fiscally prudent level of funding. It was an appropriate level of funding for the Auditor function at Metro. Executive Officer Burton's stated reason for the cut was to conserve tight general fund excise tax resources. That was not true; the Council knew that little excise tax dollars were associated with this position. It had also been said that everyone was taking cuts, and that was not true: some departments were, and some departments were not. Overall, Metro's total expenditures were higher than last year's expenditures. What was true was that over the years, she had generally worked very well with the Council, keeping the Council informed of audits as they progressed and trying to provide unbiased information on issues of interest to the Council. The Auditor's

Office provided value to the Council and to the citizens of the area. Final decision to maintain the basic level of service provided by the Auditor's Office was the Council's to make today. She asked that the Council favorably consider an amendment reinstating the budget resources that were arbitrarily cut by Executive Officer Burton and falsely justified.

5. MPAC COMMUNICATIONS

Councilor Park reviewed the MPAC meeting. The Metro Technical Advisory Committee (MTAC) updated the Metro Policy Advisory Committee (MPAC) on its accessory dwelling units work. With little debate MPAC adhered to MTAC's recommendation. MPAC also received an update from the Affordable Housing Technical Advisory Committee (H-TAC), with more information to follow at a later date. MPAC also discussed a resolution, to come before Council later in the meeting, concerning minimum lot sizes.

Councilor Atherton asked about MTAC's recommendation concerning accessory dwelling units.

Councilor Park said MTAC reported to MPAC what was put forth by the Growth Management Committee, and did not recommend any changes in the present level of accessory dwelling units.

6. CONSENT AGENDA

6.1 Consideration of minutes of the April 20, 2000 Regular Council Meeting.

Motion: **Councilor Washington** moved to adopt the meeting minutes of April 20, 2000, regular Council meeting.

Seconded: **Councilor Atherton** seconded the motion.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

7. ORDINANCES –FIRST READING

7.1 **Ordinance No. 00-861**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adopting a Supplemental Budget for the Zoo Operating Fund for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000; and Declaring an Emergency.

Presiding Officer Bragdon assigned Ordinance No. 00-861 to Metro Operations Committee.

7.2 **Ordinance No. 00-862**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Recognizing Grant Funding for the Replacement of Dock Floats at the M. James Gleason Boat Ramp, and Declaring an Emergency.

Presiding Officer Bragdon assigned Ordinance No. 00-862 to Metro Operations Committee.

7.3 **Ordinance No. 00-863**, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adjusting Expenditures in the Contractor's Business License Program; and Declaring an Emergency.

Presiding Officer Bragdon assigned Ordinance No. 00-863 to Metro Operations Committee.

8. ORDINANCES – SECOND READING

8.1 Ordinance No. 00-847A, For the Purpose of Adopting the Annual Budget for Fiscal Year 2000-01, making appropriations, and levying an valorem taxes, and declaring an emergency.

Motion: Councilor McLain moved to adopt Ordinance No. 00847A.

Seconded: Councilor Monroe seconded the motion.

Presiding Officer Bragdon reviewed the process for Council consideration of Ordinance No. 00-847A. First, Councilor McLain would introduce the motion and comment on the work of her committee. Then he would open a public hearing, followed by Council discussion and consideration of amendments.

Councilor McLain introduced Ordinance No. 00-847A. She said the budget had been through a great deal of hard work by many people. The budget before the Council today incorporated all of the amendments that had been reviewed and approved by the Budget Committee. The primary commitment of the Budget Committee was to balance the budget. The Council asked Executive Officer Burton to submit a neutral budget, which he did. The balanced budget was achieved through a number of ways. First, a number of reductions to various department budgets were approved, primarily to the Council, with minor reductions to Transportation, Information Technology, and the Executive Office. A policy was established that any unanticipated increases in the general fund would be used to fill fund balance reserves, rather than be allocated to any new spending in any program area. An explicit policy was established to provide a decreasing level of subsidy to the Metropolitan Exposition-Recreation Commission (MERC) over a three year period, with the goal of allowing both Metro and MERC to meet cost allocation obligations in a predictable, planned manner. She thanked Mark Williams, General Manager of MERC, the MERC Budget Committee, and MERC staff for working tirelessly to help the Council Budget Committee through the budget process. At the last Budget Committee yesterday, the Committee honored MERC's recommended changes. The Budget Committee also recommended additions to the budget, which would help support mission-critical elements of Metro programs, such as restoring the MB/WEB/DBE Program Coordinator and reaffirming Metro's commitment to women and minority businesses in the Metro region, and increasing the Growth Management Budget to provide public involvement and outreach material for Goal 5 programs on wildlife and fish habitat, and the urban growth boundary (UGB) decision making. The net result of the additions and reductions to the budget was an anticipated \$115,000 addition to the general fund balance revenue. The Budget Committee kept its promise and brought to the Council a zero budget. The Committee also carefully reviewed all budgets, understanding that there were always more needs, but Metro needed to have a balanced budget and fulfill its charter-mandated responsibilities. She looked forward to the public hearing, discussion by the Council, presentation of additional amendments, and the conclusion of the budget process.

Presiding Officer Bragdon opened a public hearing on Ordinance No. 00-847A.

George Bell, Chair, MERC Commission, commented on the budget submission made by the MERC Commission. First, he thanked Councilors Park, Kvistad, Washington and Presiding Officer Bragdon for their continued support of MERC activities and their guidance during the budget process. He thanked Councilor McLain, Chair of the Council Budget Committee, for her attentiveness to the MERC Commission's need for time to study and debate the issues at MERC, and to work out a solution to bring back to the Budget Committee. He thanked Councilors Monroe and Atherton for their considered judgment and for listening to MERC's proposals, and

in the end, giving advice and guidance to assist in future management. He said like Councilor McLain, he was very glad this budget process was coming to a close. He felt the process was longer and far more acrimonious than anyone wanted it to be. To close, he said he wanted the MERC Commission to be viewed as a strong partner with MERC in running its facilities. The goal of MERC was to provide a service to the public, while providing the greatest possible opportunity for increased revenues and effective management. Many of the actions taken by MERC did not look like the typical governmental management structure, because its function was to generate maximum revenue. Some people may have said MERC and Metro had a duplication of effort, but sometimes it was necessary to invest extra resources in staff in order to achieve increased revenue. He asked for a little time to implement the measures intended to bring about maximum revenues. He recommended looking for different parameters with which to judge MERC's performance, perhaps based on revenue targets. He urged the Council to continue to allow some discretion at the MERC Commission to explore the opportunities for the continuing success of the MERC facilities and for identifying ways to maximize revenue and return for the community.

Alice Norris, Vice Chair, MERC Commission and Chair, MERC Budget Committee, said she was pleased that the budget process had come to an end, and she commended everyone who had worked very hard for and with the MERC Commission to achieve a new level of understanding. The MERC Budget Committee also sent its appreciation to the Council Budget Committee for recognizing that it was specialist agency, and giving it the ability to determine where to make budget cuts in order to affect MERC programs as little as possible and to maintain its ability to be as entrepreneurial as possible. It became clear during the budget process that greater understanding was needed between Metro and MERC, and the MERC Commission pledged to help the Council understand how it operated and how it thought it needed to operate to maximize the income the Council enjoyed from MERC facilities. The MERC Commission had a number of questions to ask in the coming months. As Metro and MERC went through the budget process in the fall, they would need to maintain closer contact between the two agencies. Perhaps assigning someone from Metro to sit on the MERC Budget Committee would alleviate future questions. She thanked the Council for its willingness to listen to MERC's points of view. She hoped that in the future they could come to greater understanding in a more timely manner.

Presiding Officer Bragdon commented that while there had been a diversity of opinions about structural manners, all the members of the Metro Council supported the mission of MERC and the importance of the industries MERC served. The Council looked forward to working more closely with MERC in the future. He thanked them for their efforts.

Rob Kappa, former city councilor of the City of Milwaukie, spoke as a citizen, not as a member of the Regional Water Providers Consortium. It was his understanding that the Council may consider a budget proposal to cut the \$13,000 membership to the Water Consortium. He urged the Council to retain its membership. When he was chair of the Water Consortium, one of the concerns expressed by the other board members was that Metro should be a full participant, and not merely serve in an advisory capacity. He thought Metro's presence was very important, as Metro and the Water Consortium represented a similar population base.

Lorna Stickel, Project Manager of the Regional Water Providers Consortium, said the Consortium was primarily composed of 25 direct water providers; the twenty-sixth member was Metro. Metro was a unique member of the Water Consortium, and it would be a shame for Metro to leave. Metro signed an intergovernmental agreement three years ago, and part of the agreement was an obligation to continue to participate in the organization and pay dues. The dues were assessed for all other members on the basis of their size and anticipated growth in

water use. Metro's dues had been held at a rather low level, and had not increased this year even though the other agencies' dues had increased. She distributed materials about the Regional Water Providers Consortium, copies of which are included in the meeting record. She added that the Regional Water Providers Consortium board met quarterly in Metro's Council Chambers, even though initially there was skepticism about having Metro on board. A trust relationship had been built over the years, and in general, Metro received a pretty good bargain for what the Consortium was doing as a group of entities. Metro's charter and vision documents required Metro to address water sources and storage. The Regional Water Providers Consortium fulfilled those duties, alleviating Metro of the necessity of including that work in its budget.

Councilor Atherton said that he used to sit on the board of the Water Consortium. The board had discussed who paid for water services, and how. He asked if there had been any progress on establishing policy for funding water supplies in the region.

Ms. Stickel responded that in general, the Water Consortium's current work on regional transmission and storage came close to addressing Councilor Atherton's question. The Water Consortium planned to adopt its strategy in June, which identified areas of need, areas of supply, and which entities needed to work together to pay for and operate facilities. The strategy also addressed water conservation as a necessary component.

Councilor Atherton said it sounded as if the question of growth paying its own way had been on the table and focused toward the question of distribution, which could be done by local improvement districts and the like. He asked if the conservation component translated into asking citizens to take "Navy showers" in order to accommodate more growth.

Ms. Stickel said the members of the Water Consortium served about 95% of the region's population, and their conservation programs could be much more cost effective if they worked together.

Ron Sarver, President of the local American Federation of State, County Municipal Employees (AFSCME), reiterated the local's position that there was money available for the 1.5 FTE currently slated for lay-off. As the lead person in Metro's Copy Center, he said that one of the people being laid off was Francine Floyd, a secretary in Transportation. He worked with all the secretaries in Metro to print and mail all the agency's documents, and Ms. Floyd was very important to the Transportation secretaries in getting the job done. While she was not a front-line person, she understood the agency and could step up during sickness and vacations in a way that temporary employees could not. The half-time position scheduled for lay-off was Mario LaPriore in the Copy Center. Mr. Sarver said that if he had to do Mr. LaPriore's job, he would not be able to do his own job. The ultimate effect would be the loss of timely printing and mailing. Mr. LaPriore had been at Metro for two years because the need for his position was identified, and Metro acted accordingly. Metro was lucky to have an employee with the flexibility to move from part-time to full-time to fill in when people were ill or on vacation at a moment's notice. Metro faced legal deadlines for printing and mailing the Council's agendas, and it was always a rush job by the time it reached the Copy Center. In short, without Mr. LaPriore, the next time the Council needed to print and mail a late agenda, it would need to give the job to Kinko's and run to the post office for stamps while it printed.

Tim Collins, AFSCME, spoke to the two lay-off positions. AFSCME did some preliminary work looking at the budget, projecting the ending balance at the beginning of the year. They came up with a different picture than Metro's budgeting people. They did not see that money was that tight. There was contingency money in the planning fund that could fund the secretary

position, and there was contingency money in support services that could support the mail room position. The combined total to support the 1.5 FTE would be around \$55,000, a relatively small amount of money. He said he had spoken with Councilor McLain, chair of the Budget Committee, and he supported her suggestion to restore the 1.5 FTE for this year and not fill the positions that were currently vacant until the ending balances were known at the end of the year. Metro had a history of estimating its ending balances very conservatively, and could have spent its money more judiciously without fear of running out. The union asked that the 1.5 FTE be restored directly from the contingencies currently in the budget, followed by a budget note, as suggested by Councilor McLain, stating that the Council would look at the balances in specific general fund areas once the actuals were known at the end of the year. If there was indeed more money there, the Council would then revisit potentially providing more of the essential services also being cut out of the budget, that were currently vacant.

Peter Donahue, AFSCME, said one of the difficulties of budgeting was that it was an inherently speculative process. AFSCME attempted to look at Metro's overall financial condition in light of its actuals. Specifically, the occurrences of the last five years had given them a different perspective on the budget, particularly on the resources available to fund these positions. They relied on the CAFR (Comprehensive Annual Financial Report), which was typically done at the end of the fiscal year and then reviewed and approved by outside auditors. They relied on the actuals in the CAFR to develop a different perspective on Metro's current financial situation. First, they focused on unrestricted funds, which were funds that were not stipulated for use for particular purposes by outside entities, by contract, by grant, or by statute. Secondly, it was important to understand that funds were only counting devices; they were not actual entities and did not correspond to real things. This was important because the funds AFSCME was looking at for the positions at jeopardy were all general governmental funds, which were general fund Support Services, Planning, and Regional Parks funds, all of which were most closely identified with Metro's primary mission. They took the current year-to-date numbers as of the end of February, two-thirds of the current fiscal year, and simply projected it out for the rest of the year. Those calculations suggested that the projections under which Metro was currently operating were overly pessimistic. It showed that right now, unrestricted fund balances for FY 1999-2000 would more likely be almost \$2.5 million more than currently budgeted. This excluded the funds with which Metro began at the beginning of the fiscal year. Those numbers were also numbers for individual funds, which were prior to transfers among the funds. Typically large amounts of general fund resources were moved to other funds along the way, which if they stayed within the governmental funds group would largely keep the total unchanged. Finally it was worth noting that their projection compared fairly well with the historic record of the CAFRs. Typically, over the last five years, the ending fund balances averaged 6.5 million over their budgeted levels; nearly 3.7 times what had been projected in the budgeting process. He urged the Council not to act precipitously.

Councilor Atherton asked in what years Metro's revenues had exceeded projections.

Mr. Donahue said they went back through 1994-95 and came up with the average difference between the budgeted and actual levels over that period.

Councilor McLain said budget staff had reviewed this report and met with the gentlemen testifying before the Council. She appreciated the time and energy they had put into their report. There was a difference of opinion on the results of that study, and on some, the conditions that had changed between 1995 and today. As Mr. Donahue pointed out, budgeting was predictions and Metro had a method of predicting solid waste revenue that had since been refined. There were a number of different reasons why the Budgeting Committee believed there might be a

different number at the bottom of the report, if looked at with different assumptions than the committee believed were appropriate. When she presented the budget note to which Mr. Collins referred, she would explain why the committee felt it was best to look at the actual bottom line number.

Presiding Officer Bragdon closed the public hearing.

Presiding Officer Bragdon said he had received six budget amendments and Councilor Atherton had an additional amendment. He said he would take the amendments in the order in which he received them.

Motion to Amend the Main Motion: **Councilor Washington** moved Transportation Amendment #8.

Seconded: **Councilor Atherton** seconded the amendment.

Councilor Washington reviewed amendment Transportation #8, which would withdraw the budget amendment Transportation #4, which provided \$15,000 in funding for Metro's purchase of a portion of the service of regional federal lobbyists and restored funds to the general fund to fill fund balance reserve needs. He proposed the amendment for a couple of reasons. First, this was a difficult budget season and every department had to make sacrifices. Secondly, while the federal lobbyist pursued the Joint Policy Advisory Committee on Transportation (JPACT) and Council-adopted programs and funding requests, in conjunction with Tri-Met, they were not dedicated to Metro's interest exclusively, and the scope and benefit of the lobbyist's presence at the federal level might not bring the most value to Metro's program on a regional basis. Metro had a contract with PacWest Communications for federal and local lobbyist service, and the sharing of a portion of a lobbyist with Tri-Met could be seen as a duplication of efforts at this time. The Budget Committee recommended a policy which allocated unanticipated increases in general funds to fill fund balance reserve needs. This amendment would restore \$15,000 to the general fund. He hoped the cut would be temporary, and that some of the funds could be restored later in the year.

Councilor Monroe said **Andrew Cotugno, Director of Planning**, had suggested that this restoration was a very high priority, in terms of transportation area restorations. He asked him to briefly explain why.

Mr. Cotugno said he recommended it as his highest priority restoration because of the significance of the issue and the cost effectiveness of the solution. The significance of the issue was high: there were large transportation dollars for the region as a whole at stake, and it affected Metro's ability to build on the light rail system, the rest of the transit system and the highway system. Metro played a leadership role in setting policy for the region's transportation system and funding played an essential piece. He noted that federal dollars were currently Metro's only successful funding source. Tri-Met spent over \$100,000 a year on the lobbyist; the lion's share. Metro contributed a small \$15,000 a year and received just as much service out of the lobbyists as Tri-Met. The federal lobbyist advocated for the region's agenda, which Metro managed through JPACT for the whole regional transportation system. While Metro's lobbyist could be helpful in getting greenspaces grants and FEMA grants, he could not fill the role of the federal transportation lobbyist. Tri-Met would not eliminate its lobbyist because it was too important. Metro's role in that lobbyist may disappear, however.

Councilor McLain asked Mr. Cotugno how much he cut from his department in the Executive Officer's proposed budget.

Mr. Cotugno said his excise tax cut was \$200,000 from this fiscal year and \$200,000 from last fiscal year. This was one item that was purely excise tax funded; Metro could not use federal dollars to lobby for federal dollars.

Councilor Monroe said about a month ago, Presiding Officer Bragdon asked him to lead a delegation to Washington D.C. on behalf of the Metro region, talking to all of the congressional representation, both in Oregon and Southwest Washington, about the transportation needs of this region. Metro's lobbyist in Washington D.C. was absolutely critical to the success of that mission. In the past, he might have been skeptical about the need for this expenditure; he became convinced on that trip that it was absolutely essential. It would be extremely myopic for Metro to make this cut in the budget at the cost of perhaps hundreds of millions of dollars of needed transportation money, and at the cost of a potential breakdown in a bi-partisan unity on the part of the delegation in support of the region's transportation needs. Furthermore, he was hesitant to rely exclusively on Tri-Met. He had a great deal of respect for Tri-Met and its leadership, but Tri-Met did not always represent the same interests as Metro. In fact, it was rumored that someone at Tri-Met was partly responsible for leaving Washington County Commuter Rail out of a recent letter. Having Metro's federal lobbyist to watchdog those missteps was critical. He asked the Council to join him in voting against the cut.

Councilor Atherton noted Councilor Monroe's comment about the unanimity of support in the region's congressional delegation for transportation projects. He asked Councilor Monroe if it was possible, because of that unanimity, that in the combined budgets of those congressional delegations, they could provide assistance in this expenditure.

Councilor Monroe said they were not allowed to fund Metro's effort to lobby them, that would be blatantly illegal.

Councilor Atherton said he appreciated that opinion. The concept of having a unified delegation, however, would give Metro considerable clout in Washington D.C. in using its lobbyists and facilities through that delegation. He asked if Councilor Monroe thought this expenditure was still necessary, even with that force behind it?

Councilor Monroe said the reason the region had a unified delegation was because it had orchestrated a unified message. Metro's federal lobbyist was extremely helpful in helping Metro to craft a unified message so that Clackamas, Washington, Multnomah, and Clark Counties interests all spoke with one voice for the overall transportation needs of the entire region. Without the federal lobbyist to help Metro, that unified voice would quickly disintegrate.

Councilor McLain said she voted for this amendment at Budget Committee because the lobbyist was a professional position, dedicated to procuring federal funds for the region. The region needed federal funds now more than ever, with the state gas tax measure in jeopardy in the upcoming election. Secondly, Metro and the region did not have the same needs as Tri-Met and the Oregon Department of Transportation (ODOT). Metro could not expect to repeat past results without a full time person working in Washington D.C.

Councilor Kvistad said this was a difficult amendment for him. However, because he would probably vote to cut the budget in other areas, and because the Council would consider a motion

to cut Metro's internal staff, the least the Council could do was to cut this item. Therefore, he would support Councilor Washington on this particular budget item.

Councilor Washington said he appreciated the Council's comments, and he understood the importance of leveraging money. He understood how the process worked, and the work that was being done in Washington D.C., but this was a tough time and everyone throughout the agency had to take some of the burden. It was tough, and maybe the money could be restored in the future, but he felt that the cut was appropriate right now.

Vote on Motion to Amend Main Motion: The vote was 4 aye/ 3 nay/ 0 abstain. The motion passed with Councilors Atherton, McLain and Monroe voting no.

Motion to Amend #2: **Councilor Park** moved Transportation Amendment #9.

Seconded: **Councilor Washington** seconded the amendment

Councilor Park introduced Transportation Amendment #9, which would withdraw the funding for Metro's membership in the Association of Metropolitan Planning Organizations, and to put those funds back into the reserve account. The amendment would affect the Transportation department. The argument for the amendment was to conserve agency resources in dues and subscriptions. He hoped it was a prudent measure. This was not in the mission-critical portion of materials, services or staff.

Councilor McLain said this membership offered Metro and its staff the opportunity to provide leadership on transportation issues in the United States, and to participate and learn from others. The Budget Committee thoroughly reviewed the advantages and disadvantages of membership, and determined that it was important to Metro's critical mission. She would have to respectfully vote no on this cut, because these budget items made the difference in staff's ability to do its job well.

Councilor Monroe said this was another "ostrich's head in the sand" kind of cut that would come back to bite the Council.

Councilor Park closed by saying that this was another tough cut, and hopefully in the future it could be restored. He understood the importance of Metro's staff working with its peers, but it was a matter of choices in order to avoid further cuts in personnel.

Vote on Motion to Amend #2: The vote was 5 aye/ 2 nay/ 0 abstain. The motion passed with Councilors Monroe and McLain voting no.

Motion to Amend #3: **Councilor Kvistad** moved Council Amendment #12.

Seconded: **Councilor Park** seconded the amendment.

Councilor Kvistad introduced Council Amendment #12, which would remove Metro's membership dues for the Regional Water Providers Consortium from the budget. It was a difficult amendment for him, because he had been closely involved with the Regional Water Providers Consortium in the past. In a tight budget year, however, in which line staff were being cut, it was hard to do an add-back of this size, even though it was a program very worthy of Metro's participation.

Councilor McLain noted Mr. Kappa and Ms. Stickel's earlier testimony that Metro was saving itself money with its \$13,000 membership dues. If Metro did not stay a member of the Regional Water Consortium, it would have to find another way on staff to fulfill its charter responsibilities in this area. Had Metro not been a member of this group, its Regional Framework Plan work would have been much more expensive, and finishing its Functional Plan work would be much more expensive. She said withdrawing Metro's membership would send a poor message to a group that was struggling to find regional solutions to water problems. She said \$13,000 was a bargain price and a priceless opportunity for Metro to sit around the table with its partners in a positive, pro-active way, and help fulfill its charter responsibilities.

Councilor Atherton said he would normally be in favor of this amendment, and not have Metro participate in the Regional Water Providers Consortium, because the consortium was really a group of water providers set up to accommodate growth. He would not support this amendment, however, because Metro's seat at the table may be necessary to get across a very important point about the limits to growth, and living within the limits. There needed to be a voice on the Water Consortium for carrying capacity, and he hoped Metro could provide that voice.

Councilor Kvistad closed by noting that the Executive Officer had not included this item in his budget. This was an add package that came from the Council Budget Committee. He recommended an aye vote.

Vote on Motion to Amend #3: The vote was 4 aye/ 3 nay/ 0 abstain. The motion passed with Councilors Atherton, McLain and Monroe voting no.

Motion to Amend #4: **Councilor Kvistad** moved Executive Amendment #3.

Seconded: **Councilor Park** seconded the amendment.

Councilor Kvistad introduced the Executive Amendment #3, which would eliminate one Executive Analyst position in the Executive Office, which was an "at will" employee. He said it usually seemed that budget cuts in Metro came at the expense of the agency's line staff. The Council department saved over \$100,000 in its budget, which went directly into hiring a new at-will employee in the Executive Office a year ago. That hire was done during the budget cycle. The savings in this line item would be approximately \$70,000. Those monies would then be available to restore the cuts in line staff. This \$70,000 was entirely excise tax available dollars, and dollars that Metro might be able to use to backfill, from a position that Metro could do without in this lean budget time. He recommended this cut as prudent.

Councilor Park agreed with Councilor Kvistad that the timing of the hiring was unfortunate. To the Council's credit, it respected the hire, given the fact that an actual person had taken the position based on a promise of employment by the Executive Officer. He proposed an amendment to Councilor Kvistad's motion. The Executive Analyst position was primarily used to

work with Metro's local partners on habitat and Goal 5 issues, the Endangered Species Act, and clean water issues. His proposed budget note to amend Councilor Kvistad's motion would note that the Executive Analyst position be used for growth-related policy issues for the remainder of this fiscal year and FY 2000-01. He thought, given the personnel changes in the Growth Department, it would be appropriate to have this person's help in that arena.

Motion to Amend Executive Amendment #3: **Councilor Park** moved to substitute a budget note, as described above, for Executive Amendment #3.

Seconded: **Councilor Washington** seconded the motion.

Councilor Monroe asked **Dan Cooper, General Counsel**, if it was true that the proposed budget would not take effect until July 1, 2000.

Mr. Cooper said yes, that was correct.

Councilor Monroe said there would be no remainder of this fiscal year. Therefore, the budget note was poorly drafted because it spoke to the remainder of this fiscal year, which was not germane to the FY 2000-01 budget.

Councilor Park moved, seconded by **Councilor Washington**, to amend his motion by striking the language "the remainder of this fiscal year and."

Councilor Monroe asked **Councilor Park** who would enforce this policy on the Executive Officer, in terms of the use of one of his staff.

Councilor Park said that, as with the other budget notes adopted by the Council, he assumed that the Executive Officer would self-police. The other opportunity, if **Councilor Monroe** preferred, was to withdraw this motion and move the position to the Growth Management Department.

Councilor Monroe said that was not his desire. If that was **Councilor Park's** desire, then that would be the proper action.

Councilor Atherton paraphrased **Councilor Monroe's** concern that this was too much meddling in the Executive Officer's affairs. The Council was not the Executive Officer; it did not manage the agency, it set policy. This motion did not come under the rubric of policy.

Councilor Monroe agreed.

Councilor Kvistad spoke against the motion to substitute. He said it was amazing how, at Metro, people were constantly appointed to quasi-political positions that cost \$70,000, but every time cuts were made, they went to a secretary or part-time worker, or someone doing the line work. This job was not needed at the time it was filled. It was filled as a political position. He clarified that he was not talking about the person who currently sat in the position, but this funded position itself. One of the policy points that the Council was entitled to make was whether positions should exist, and his point was that this position should not exist. That money should be used to keep the staff that Metro already had. He did not support **Councilor Park's** amendment

simply because it would keep the position in the budget. If his own amendment failed, he might be open to another use of the position.

Councilor Park closed by urging an aye vote.

Vote on the Motion to Amend Executive Amendment #3: The vote was 3 aye/ 4 nay/ 0 abstain. The motion to substitute failed with Councilors Atherton, Kvistad, McLain and Monroe voting no.

Presiding Officer said the Council would now return to consideration of Councilor Kvistad's Executive Amendment #3.

Councilor Atherton asked Councilor Kvistad if he would accept an amendment to reduce a fixed amount of money from the Executive Office's budget, rather than targeting a particular position.

Councilor Kvistad said his responsibility as a policy maker was to find available money, not to simply tell the Executive Officer to go find money in his budget. This was the only action with which Councilor Kvistad felt comfortable, in a position he knew could be cut as a policy decision by the Council.

Presiding Officer Bragdon said he too shared Councilor Kvistad and Councilor Park's distaste about the circumstances of how the position was filled last year. However, he thought the position had proved its worth in terms of the intergovernmental aspect. The local government liaison was an important piece that was not always done as well as possible, and this position was serving that function in a valuable way.

Councilor Washington said last year when this position came up he supported leaving the position intact. He felt that Councilor Park was trying to save the day with his amendment. In this particular situation now, the Council did not have the choice to save the day.

Councilor Kvistad said it was amazing to him how Metro had the big political jobs with the big political money, but was always looking at the little niche folks to pay the price. This was a make-work position; \$70,000 worth of make-work. This was the Council's opportunity to free up excise tax money. In order to keep positions around the agency, which he would support, the agency needed to have the money to do it, and this was the place to get it. Based on past experience with Metro budgets, he did not agree with the argument that the money would be there. Regardless of what the Council did with the budget today, he was very afraid they were doing too little, too late, and the big problems were just on the horizon. This was one place the Council could make a cut that would be prudent and appropriate.

Vote on Motion to Amend #4: The vote was 2 aye/ 5 nay/ 0 abstain. The motion failed with Councilors Atherton, Monroe, McLain, Park and Presiding Officer Bragdon voting no.

Motion to Amend #5: **Councilor McLain** moved to add the following budget note to the proposed budget, "Due to the limited resources available, the Council has endorsed the Executive Officer's recommended staff reductions within the departments and offices that are financed by the General Fund. When actual ending balances for FY 00-01 have been determined, the Council may revisit the need to restore some or all of the eliminated positions."

Seconded: **Councilor Monroe** seconded the amendment.

A copy of the budget amendment, later labeled #42, is included in the meeting record. Also included in the meeting record is a letter from Executive Officer Burton, supporting the budget amendment.

Councilor McLain introduced her motion. She thought it would be prudent for the Council to revisit some of the cuts made in this year's budget once the actual ending fund balances were known. The entire Council had agreed that the budget should be based on the money in the bank, not on projected revenues.

Councilor Park asked when the actual ending fund balances would be known. He asked because, as an author of a budget note last year, any carry-forwards were supposed to be placed into a separate line item, or added up, so the Council would know what they were. He asked if that was the procedure the Council was following here, or if this was something different.

Councilor McLain said her amendment addressed anticipated revenue, not carry-overs, which were different.

Councilor Park asked if they had an accounting of what the carry-overs would be. What was the budgeted amount, less the actual spent? When would the Council have that projected amount put forth?

Councilor McLain said any underspend would be identified at the end of the budget year.

Councilor Park asked if the \$90,000 underspend in the Council's budget was in addition to the projected \$500,000 anticipated carry-over, or was the \$90,000 within the projected \$500,000 carry-forward?

Councilor McLain asked **Jennifer Sims, Director of Administrative Services Department and Chief Financial Officer**, to answer Councilor Park's question.

Ms. Sims said the proposed budget had a smaller anticipated general fund balance than was showing in the committee recommendation. The \$90,000 identified as underspending from the Council Office was not included in the proposed budget of the Executive Officer. The committee had since identified that money and made recommendations, incorporated in the budget, on how to use that resource.

Councilor McLain said Budget Committee suggested that the money go to the reserves, based on the committee's understanding of the Council's intentions.

Councilor Park said \$90,000 had been identified from the Council budget. He asked if they knew the total or projected total from the other departments.

Ms. Sims said those were already incorporated in the estimated beginning balance.

Councilor Park said therefore, the \$500,000 was all amounts rolled forward.

Ms. Sims said yes. She believed the actual amount was \$599,000.

Councilor Atherton asked if recommendations to eliminate particular positions were based on projected work load reductions, or were necessary for budget balancing.

Ms. Sims said the various positions that were proposed for cut in the proposed budget were cut because of the budget forecast for excise tax revenues, and associated work load and program reductions were made to accommodate the lack of revenue and the work that those people would have been doing.

Councilor Atherton asked if the reductions had been made based on revenue projections rather than work load. He said his questions had been based on the assumption that the reductions were made because of reduced work load.

Ms. Sims said the work load would be there if the revenue were there. The work load was reduced to accommodate the lower revenue.

Councilor Kvistad expressed concern about addressing this situation through a budget note rather than addressing the situation head-on. He said the contingency fund balance had gone from \$1.5 million to nothing over the past five years. He questioned how money could suddenly become available during the budget cycle. He did not believe the budget note would do anything, even though he was sympathetic to the intent. He said the budget, in his view, was not good overall in that it did not make it clear what the financial status of the agency was. He objected to what he saw as Metro spending down all its funds every year instead of putting some away for years like this. He said that was why the budget had to be balanced at the expense of some people's jobs. He would prefer that the agency build a fund balance than put a budget note in promising to spend money before the fiscal status was known accurately.

Councilor McLain said the philosophy that guided the budget committee was to make sure no money was used that was simply anticipated, only money actually in the bank. In support of that philosophy, this budget note says the Council would like to revisit this issue in three months when the actuals become available. If sufficient funds are available then, the positions considered valuable but that needed to be cut would be restored. She urged support.

Vote on Motion to Amend #5: The vote was 5 aye/ 2 nay/ 0 abstain. The motion passed with Councilors Park and Kvistad voting no.

Motion to Amend #6: **Councilor Atherton** moved Auditor Amendment #6.

Seconded: **Councilor Kvistad** seconded the amendment.

Councilor Atherton introduced Auditor Amendment #6, which would add \$34,000 to fund a temporary, part-time auditor. He asked Ms. Dow to review the amendment.

Ms. Dow said that she was requesting a position be restored that had been arbitrarily cut from her budget. She said the position had been in place for the past few years and crucial to the operation of her office.

Councilor Atherton asked Ms. Dow to explain a compromise she had mentioned earlier.

Ms. Dow said she originally proposed two amendments, one would reinstate the positions the Executive Officer had removed from her budget. The other proposed to fulfill a previous agreement with the Council to staff her office with the equivalent of four full-time FTEs by substituting three full-time positions and one half-time position plus \$30,000 in contracting funds. The \$10,000 brings the discretionary contracting funds up to \$30,000. The compromise would be that she would forego the \$10,000 in order to keep the part-time auditor.

Councilor McLain asked how many full time staff there were last year and how many full time would there be this year.

Ms. Dow said that in addition to herself, she had an administrative assistant, three full-time auditors and a half-time auditor.

Councilor Kvistad said he normally would not support a budget add-back, but he would in this case because the cut was made without discussing it with Ms. Dow first.

Councilor Washington asked if there was an effort from her office to correct *The Oregonian's* misinformation about who had made the cut.

Ms. Dow said she had not done that yet but she would do that right after the meeting, at the same time she called to thank them for supporting her position.

Councilor Monroe said the facts need to be clear, in that the number of full-time FTE remain the same, and the current budget had been supported by the budget committee.

Councilor Park asked if Ms. Dow was proposing to restore a position so that the number of FTE would be the same in the coming year as it was in the past year.

Ms. Dow she said that was correct.

Councilor Park asked if the contracted amounts would be the same or less.

Ms. Dow said it would be \$10,000 less.

Councilor Atherton asked why she needed money for contracts.

Ms. Dow said the office sometimes needed specialty audits that the staff auditors could not realistically be expected to have the expertise to conduct.

Councilor McLain said that although she was sympathetic to Ms. Dow's position in having a staff cut without being consulted, the budget cycle was the only time the auditor's work came up for consideration. When the budget committee had reviewed the proposed budget for this year

and taken her testimony during committee meetings, it had noticed that most of the time the Auditor's line items had been underspent. The committee concluded that she supported the proposed budget. She wondered what had changed since then.

Ms. Dow clarified that her budget had not been underspent in the past few years. She said she had said she would be looking at different ways of presenting audits in the future, but she did not mean by that she would be presenting fewer reports, only a different style of report. She emphasized that an agency of Metro's size and complexity needed four audit positions.

Councilor Atherton said the Council's role was not to review the Auditor's work; rather, the auditor should be independent. He said he hoped to find a way to provide stable funding for the auditor's office. He urged support for this resolution, with an eye to addressing problems in the coming year.

Vote on Motion to Amend #6: The vote was 4 aye/ 3 nay/ 0 abstain. The motion passed with Councilors McLain, Monroe and Presiding Officer Bragdon voting no.

Motion to Amend #7: **Councilor Atherton** moved to include a budget note concerning unfunded mandates.

Seconded: **Councilor Kvistad** seconded the amendment.

A copy of the budget amendment, later labeled #28, is included in the meeting record.

Councilor Atherton introduced his budget amendment, and said this note related to House Bill 2493 of the 1997 session. That bill required Metro to comply with the 20-year land supply mandate within two years. That mandate required Metro to do jobs housing analyses among other things. He thought it was important to send a message to the legislature that it could not continue passing unfunded mandates and go unchallenged. This note would require the Executive Officer to study the unfunded mandates of the house bill and any other unfunded state mandates, to present those findings to the Council so the Council could formally revise the budget to make the requisite cuts. The services then would be continued only if Metro were to receive full reimbursement from the state, as called for in Ballot Measure 30, which must come up for a vote in November to continue itself. If Metro continues to carry out the mandates of HB 2493, for four more years from the date of adoption of that bill, then Metro would be required to do it regardless of the outcome of Ballot Measure 30. Therefore it was important for the Council to take action on this matter now.

Councilor Kvistad said he had seconded the motion for the purpose of discussion, not to indicate support.

Councilor Park said he understood the sentiments of Councilor Atherton but voting in favor would not change Metro's obligation to do the same periodic review every five to ten years. He said the alternative would be to eliminate all land-use planning.

Councilor Atherton said this would not eliminate all land-use planning; rather it would remove the coercive planning mandates from the state that were unfunded. He asked Mr. Cooper whether this amendment would allow Metro to go back through expenditures over the past three years and request reimbursement.

Mr. Cooper said the measure in the Oregon Constitution now sets up a right not to do things; it does not talk to the right to a refund once the money has been spent. He said it might be implicit in the measure that if the money had been spent and an agency chose to sue to recover that money, the agency might get its money back. It also sets up a voluntary mediation process that is not binding on the state to obtain advisory opinions on that. He said he was not aware of that process being tried, however.

Councilor Atherton said Mr. Cooper had summed up the strongest argument, and that was that this idea had not yet been tested. Metro had the chance now to do that with this amendment.

Vote on Motion to Amend #7: The vote was 1 aye/ 6 nay/ 0 abstain. The motion failed with Councilor Atherton voting aye.

Presiding Officer Bragdon called for general comments on the Ordinance and announced that consideration of it would continue officially until June 15.

Councilor Kvistad said he had several amendments he would have liked to present but had chosen not to because he knew they would not pass. He did want it on the record that the budget in total should be a place to address general policy as well as the fiscal health of the agency. He said the agency was not fiscally healthy, and that the cuts this year were only the beginning of the cuts that would need to be made in the future if the agency itself survived past the next two years. He said he would not support the budget unless more attention were paid to where the cuts would be made.

Councilor McLain summarized that impact of amendments that had been made today. The bottom line added a net of \$608 to the total budget. The general fund was reduced by \$32,387, and support service was increased by \$32,995. She said the budget committee had produced an additional \$115,000 for the reserve and for the bottom line on the general fund contingency fund. In addition, there were additional anticipated revenues, the exact amount of which would be known by the end of June. She said the Council had been prudent and had tried to establish priorities while holding the line on spending. She said the cuts in union FTEs and those in the Transportation and Growth departments would be restored if the actuals indicate the money was there.

Councilor Park said last fall that the Council's message was for a zero-base budget. He said he would be studying the budget to confirm that that was the case.

Councilor Atherton said he had tried to communicate a serious message about the entire mission of the agency. He was disappointed the unfunded mandate issue, House Bill 2709, House bill 2493 had not been more seriously discussed. He said the citizens needed to know that the planning issues did not originate with Metro. He said that might lead him to vote against the entire budget to indicate his deep concern that his note had not been included.

Presiding Officer Bragdon announced that final consideration of this Ordinance would be on June 15, 2000.

8.2 **Ordinance No. 00-856, Confirming the Annual Readoption of Metro Code 2.06 (Investment Policy); and Declaring an Emergency.**

Motion: **Councilor Atherton** moved to adopt Ordinance No. 00-856.

Seconded: **Councilor Washington** seconded the motion.

Councilor Atherton said Metro's investment policy had been prudent. He noted that in spite of all the market volatility, Metro's status had actually improved. He urged adoption of the ordinance.

Presiding Officer Bragdon opened a public hearing on Ordinance No. 00-856. No one came forward to testify, so he closed the public hearing.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

8.3 Ordinance No. 00-858, For the Purpose of Amending the Metro Code Chapter 5.02 to Extend the Sunset Date for the Regional System Fee Credit Program to June 30, 2001.

Motion: **Councilor Park** moved to adopt Ordinance No. 00-858.

Seconded: **Councilor Washington** seconded the motion.

Councilor Park briefly summarized the Fee Credit Program. He said the program was entrepreneurial in that it encouraged recycling through offering a credit for material that was recovered. He noted that the state had mandated that the region achieve a 56% recycle rate by the year 2005. This program has demonstrated its value as a means of creating incentives through economic means rather than regulatory means to increase recycling. This would be part of a larger package to help move the region toward its recycling goals.

Presiding Officer Bragdon opened a public hearing on Ordinance No. 00-858. No one came forward to testify, so he closed the public hearing.

Councilor Kvistad said this has been a good program for Metro and it works well.

Councilor Atherton said this was a mandate that he supported.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain, and the motion passed unanimously.

9. RESOLUTIONS

9.1 Resolution No. 00-2916, For the Purpose of Approving the FY 2000-01 Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission.

Motion: **Councilor McLain** moved to adopt Resolution No. 00-2916.

Seconded: **Councilor Monroe** seconded the motion.

Councilor McLain said approval of this resolution would move the budget off to have another review, this time by the Multnomah Tax Supervising and Conservation Commission. The commission then would discuss its findings with Metro early in June, and the budget would then be passed on June 15.

Vote: The vote was 5 aye/ 2 nay/ 0 abstain. The motion passed, with Councilors Kvistad and Atherton voting no.

Presiding Officer Bragdon announced that Councilor Atherton wished to change his vote on Resolution No. 00-2916. He had voted yes when he meant to vote no. He asked that the vote be changed to reflect that, without objection. [Ed. Note: That change has been reflected in the recorded vote.]

9.2 Resolution No. 00-2928, For the Purpose of Confirming the Nominations of Jay Hamlin, David Manhart, and Jim Battan to the Regional Parks and Greenspaces Advisory Committee.

Motion: Councilor Washington moved to adopt Resolution No. 00-2928.

Seconded: Councilor Park seconded the motion.

Councilor Washington said on October 13, 1994, the Metro Council adopted a resolution establishing a Regional Parks and Greenspaces Advisory Committee. He said the purpose of this 11 member committee was to review and make recommendations related to policy plans, programs, user fee structure, annual budget plans and similar issues facing the Metro Regional Parks and Greenspaces Department. They also serve in an advisory role to the Metro Council, the Executive Office and the Regional Parks and Greenspaces Department. He noted that committee members served a 3-year term. He said this resolution would add 3 members to the committee and urged an aye vote.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

9.3 Resolution No. 00-2930, For the Purpose of Authorizing Metro Regional Parks and Greenspaces to Apply for a Local Government Grant from the Oregon Parks and Recreation Department and Delegating Authority to the Department Director to Sign the Application.

Motion: Councilor Atherton moved to adopt Resolution No. 00-2930.

Seconded: Councilor Washington seconded the motion.

Councilor Atherton reviewed the resolution and said it would receive matching funds from the Multnomah County local greenspaces grant program. He urged an aye vote.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

9.4 Resolution No. 00-2936, For the Purpose of Amending the Intergovernmental Agreement with Washington County for the Wilsonville/Beaverton Transit Corridor Study.

Motion: Councilor McLain moved to adopt Resolution No. 00-2936.

Seconded: Councilor Atherton seconded the motion.

Councilor McLain explained that Washington County wanted additional study on the Wilsonville/Beaverton Transit Corridor. She urged an aye vote.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed unanimously.

9.5 **Resolution No. 00-2937, For the Purpose of Approving a 1999-00 Business Waste Reduction Outreach Workplan.**

Motion: **Councilor Washington** moved to adopt Resolution No. 00-2937.

Seconded: **Councilor Park** seconded the motion.

Councilor Washington said this was a key element of REM's new waste reduction initiative to encourage businesses in the region to recycle more paper and open the door to a range of waste reduction resources being developed. He asked Mr. Anderson to speak.

Doug Anderson, Manager of the Waste Reduction for REM, pointed out that this resolution satisfied a budget note. He noted today's contract review board held a related resolution that would ask for authorization of an RFP. He added that this campaign was intended to motivate businesses to realize there was more they could do as far as meeting recycling goals.

Councilor McLain added that it was mentioned at the REM committee that timing of these issues was important. She hoped the money would go to making the system easier for the recyclers. She said this looked like an exciting program and she was looking forward to results.

Mr. Anderson assured Councilor McLain that this campaign had a small first phase but they were also developing helps and intended to be ready with help for anyone who called in.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

9.6 **Resolution No. 00-2941, For the Purpose of Recommending that the Land Conservation and Development Commission Adopt Regulations to Protect Exception Lands Adjacent to the Metro Urban Growth Boundary from Further Parcelization.**

Presiding Officer Bragdon announced that this resolution had been removed from the agenda as the Council was waiting for advisory action from MPAC.

9.7 **Resolution No. 00-2942, For the Purpose of Authorizing Amendments to the Intergovernmental Agreement with the City of Portland for the Consolidation of Regional Facilities to Transfer Civic Stadium.**

Motion: **Councilor Monroe** moved to adopt Resolution No. 00-2942.

Seconded: **Councilor Washington** seconded the motion.

Councilor Monroe explained that the details for the transfer of Civic Stadium were complete and this resolution would amend an IGA dating back to 1989. The transfer would be some time between June 21 and August 2, 2000, at the choice of the City. He noted that Metro's authority had been clarified and strengthened for this project. He urged an aye vote.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

10. CONTRACT REVIEW BOARD

10.1 **Resolution No. 00-2925**, For the Purpose of Authorizing an Exemption to the Requirement of Competitive Bidding, Authorizing Issuance of a Request for Proposals to Procure Hazardous Waste Disposal Services, and Authorizing the Executive Officer to Execute the Resulting Multi-Year Contract.

Motion: **Councilor Park** moved to adopt Resolution No. 00-2925.

Seconded: **Councilor Washington** seconded the motion.

Councilor Park said this resolution was regarding contracts dealing with hazardous waste disposal. He noted that all three of the hazardous waste disposal contracts expired the end of June 2000. The Metro Hazardous Waste program strived to manage the waste in a manner that maximized cost effectiveness as well as environmental considerations. He said a Request for Proposal (RFP) process had been used each time the services had been procured for that program, but a main finding of this supported the exemption from the process because there was no concern about favoritism or competition.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

10.2 **Resolution No. 00-2927**, For the Purpose of Authorizing Change Order No. 2 to the Contract for Operation of the Metro South and Metro Central Transfer Stations.

Motion: **Councilor McLain** moved to adopt Resolution No. 00-2927.

Seconded: **Councilor Park** seconded the motion.

Councilor McLain reviewed that the purpose of the Change Order No. 2 was to make sure, with the change of ownership, that Metro had agreed and consented to the change, because otherwise would constitute a default of the contract. She said the REM committee and the Executive Officer had reviewed the resolution, and the new operator had agreed to continue with the contracts on the South and Central transfer stations. This resolution would authorize the Executive Officer, on behalf of the Council, to approve the transfer and assignment to the new contractor, Allied Waste Industries, Inc.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

10.3 **Resolution No. 00-2938**, For the Purpose of Authorizing the Release of a Request for Proposals for Advertising Services and Authorizing the Executive to Enter into a Contract.

Motion: **Councilor Washington** moved to adopt Resolution No. 00-2938.

Seconded: **Councilor Monroe** seconded the motion.

Councilor Washington said this was a follow-up RFP for the previous Waste Reduction Outreach Workplan resolution. He urged an aye vote.

Vote: The vote was 7 aye/ 0 nay/ 0 abstain. The motion passed.

**11. EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(e).
DELIBERATIONS WITH PERSONS DESIGNATED TO NEGOTIATE REAL
PROPERTY TRANSACTIONS.**

**11.1 Resolution No. 00-2926, For the Purpose of Amending the Fanno Creek Greenway
Target Area Refinement Plan.**

Members Present: Charles Ciecko, Nancy Chase, Dan Cooper, members of the press and council staff.

Motion: Councilor Washington moved to adopt Resolution No. 00-2926.

Seconded: Councilor Kvistad seconded the motion.

Charles Ciecko, Manager, Regional Parks and Greenspaces Department, said this resolution sought to amend the Fanno Creek Greenway Target Area Refinement Plan by adding three site specific parcels into the refinement plan. He said the parcels were located in the upper watershed on creeks previously identified by Council as part of the refinement plan and worthy of acquisition when a local partner was willing to put up 25% and the site had direct stream frontage and was largely in its natural condition.

Councilor Washington said there seemed to be some additional questions from the Council on this and asked if this resolution should be continued or if the councilor's questions could be answered in this session.

Councilor McLain said one of the reasons she supported this was their Greenspaces bond measure indicated an interest in a variety of aspects of protection of the greenspaces and watersheds in the region. She said it was not true that all of the greenspaces had to be connected to be valuable. She said these areas were regionally significant small greenspaces, important in urban areas where more density and more people would use the kinds of parks and passive recreational activities that could happen there. She thought it was important to support the refinement program and the neighborhoods that were willing to help with the 25% match. She felt regionally significant elements did not always mean big. She said she would support this resolution with the understanding that there were some members on the committee and the council who were interested in looking at the refinement criteria. She said at the present time, these pieces met the criteria.

Councilor Park said his concern was not the pieces themselves but rather how the findings were written. He requested that this resolution be continued to clarify the findings.

Presiding Officer Bragdon asked if there was a time constraint on this matter.

Ms. Chase said Inner City Properties was scheduled to close in June.

Presiding Officer Bragdon said this would be held over until May 11, 2000.

Councilor Monroe said it would not be necessary to bring the matter back to the Metro Operations Committee.

12. COUNCILOR COMMUNICATIONS

Councilor Monroe said the Bi-State Committee met this morning and took the first definitive action approving a resolution on HOV lanes, both in Washington and Oregon. Essentially, the recommendation from the committee was that HOV lanes be supported. He said that recommendation would be going to the Southwest Washington RTC in June and then immediately following, it would go to JPACT.

Councilor Kvistad asked if they had recommended a funding source.

Councilor Monroe said they had not. The current north HOV lane was already built so no funding was needed and the south lane in Washington already had funding. The ODOT southbound portion was not secured.

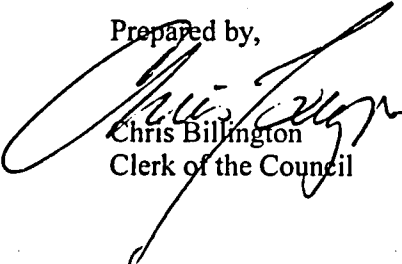
Councilor Park said that morning he, Mr. Cooper and Mr. Cotugno had met with LCDC in Salem for a hearing asking for Metro to be put in periodic review. He said Mr. Cooper had done a fine job and they voted to place Metro in periodic review with a work plan to follow. He felt there would be very key questions answered on how to manage the urban growth boundary.

Presiding Officer Bragdon announced there would not be a Council meeting on May 4th.

13. ADJOURN

There being no further business to come before the Metro Council, Presiding Officer Bragdon adjourned the meeting at 5:42pm.

Prepared by,


Chris Billington
Clerk of the Council

Agenda Item Number 7.1

Ordinance No. 00-864, Amending the FY 1999-00 Budget and Appropriations Schedule by Transferring Appropriations from Contingency to Operating Expenses in the Zoo Operating Fund, and Declaring an Emergency.

First Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-864
BUDGET AND APPROPRIATIONS)	
SCHEDULE BY TRANSFERRING)	
APPROPRIATIONS FROM CONTINGENCY)	Introduced by Mike Burton,
TO OPERATING EXPENSES IN THE ZOO)	Executive Officer
OPERATING FUND; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring funds from contingency to operating expenses for unanticipated operating expenditures during FY 99-00.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,997	0.00	0	1.00	99,997
	Events Coordinator	2.00	86,541	0.00	0	2.00	86,541
	Food Service Coordinator	3.00	121,082	0.00	0	3.00	121,082
	Manager I	3.00	203,609	0.00	0	3.00	203,609
	Management Technician	1.00	38,704	0.00	0	1.00	38,704
	Program Analyst II	1.00	43,973	0.00	0	1.00	43,973
	Program Analyst III	1.00	59,030	0.00	0	1.00	59,030
	Program Director I	1.00	76,802	0.00	0	1.00	76,802
	Program Director II	1.00	88,837	0.00	0	1.00	88,837
	Program Supervisor I	3.00	137,682	0.00	0	3.00	137,682
	Program Supervisor II	3.00	175,833	0.00	0	3.00	175,833
	Research Coordinator II	1.00	43,243	0.00	0	1.00	43,243
	Research Coordinator III	1.00	48,779	0.00	0	1.00	48,779
	Service Supervisor I	7.00	253,395	0.00	0	7.00	253,395
	Service Supervisor II	2.00	101,986	0.00	0	2.00	101,986
	Service Supervisor III	2.00	102,627	0.00	0	2.00	102,627
	Veterinarian II	1.00	57,721	0.00	0	1.00	57,721
	Veterinarian I	1.00	44,446	0.00	0	1.00	44,446
	Administrative Assistant	1.00	36,712	0.00	0	1.00	36,712
	Asst. Pub. Affairs Specialist	1.00	36,733	0.00	0	1.00	36,733
	Catering Coordinator	2.00	83,481	0.00	0	2.00	83,481
	Food Service/Retail Specialist	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,643	0.00	0	1.00	40,643
	Program Coordinator	2.00	72,851	0.00	0	2.00	72,851
	Restaurant Manager	1.00	33,715	0.00	0	1.00	33,715
	Retail Assistant Manager	1.00	40,466	0.00	0	1.00	40,466
	Senior Public Affairs Specialist	1.00	51,688	0.00	0	1.00	51,688
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	2.00	66,826	0.00	0	2.00	66,826
	Administrative Secretary	3.00	97,224	0.00	0	3.00	97,224
	Animal Keeper	28.00	968,310	0.00	0	28.00	968,310
	Custodian	7.00	235,780	0.00	0	7.00	235,780
	Gardener 1	7.00	245,831	0.00	0	7.00	245,831
	Maintenance Electrician	1.00	52,274	0.00	0	1.00	52,274
	Maintenance Lead	1.00	45,336	0.00	0	1.00	45,336
	Maintenance Technician	1.00	43,366	0.00	0	1.00	43,366
	Maintenance Worker 1	2.00	68,833	0.00	0	2.00	68,833
	Maintenance Worker 2	9.00	337,150	0.00	0	9.00	337,150
	Master Mechanic	1.00	45,336	0.00	0	1.00	45,336
	Nutrition Technician	1.00	36,449	0.00	0	1.00	36,449
	Office Assistant	1.00	20,109	0.00	0	1.00	20,109
	Program Assistant 1	1.75	46,078	0.00	0	1.75	46,078
	Program Assistant 2	3.00	89,667	0.00	0	3.00	89,667
	Program Assistant 2-Graphics	0.00	0	0.00	0	0.00	0
	Receptionist	1.00	21,826	0.00	0	1.00	21,826
	Secretary	1.00	23,769	0.00	0	1.00	23,769
	Security Officer 1	5.00	117,679	0.00	0	5.00	117,679
	Senior Animal Keeper	7.00	269,671	0.00	0	7.00	269,671

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
	Senior Gardener	1.00	41,836	0.00	0	1.00	41,836
	Typist/Receptionist-Lead	1.00	27,646	0.00	0	1.00	27,646
	Veterinary Technician	1.00	36,449	0.00	0	1.00	36,449
	Warehouse Specialist	1.00	29,145	0.00	0	1.00	29,145
5020	Reg Employees-Part Time-Exempt						
	Research Coordinator I	0.00	0	0.00	0	0.00	0
	Veterinarian I	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,644	0.00	0	1.00	40,644
5025	Reg Empl-Part Time-Non-Exempt						
	Administrative Secretary	1.60	53,490	0.00	0	1.60	53,490
	Animal Hospital Attendant	1.00	26,519	0.00	0	1.00	26,519
	Animal Keeper-PT	1.50	54,674	0.00	0	1.50	54,674
	Catering Specialist	1.50	37,453	0.00	0	1.50	37,453
	Clerk/Bookkeeper	1.60	44,938	0.00	0	1.60	44,938
	Custodian	0.00	0	0.00	0	0.00	0
	Educational Service Aide 2	0.00	0	0.00	0	0.00	0
	Gardener 1 - PT	0.50	17,533	0.00	0	0.50	17,533
	Maintenance Worker 1-PT	0.65	22,371	0.00	0	0.65	22,371
	Maintenance Worker 2-PT	2.10	80,031	0.00	0	2.10	80,031
	Office Assistant	0.50	9,537	0.00	0	0.50	9,537
	Program Assistant 1	1.40	38,767	0.00	0	1.40	38,767
	Program Assistant 2	0.50	15,364	0.00	0	0.50	15,364
	Secretary	0.75	17,386	0.00	0	0.75	17,386
	Security Officer 1-reg	0.00	0	0.00	0	0.00	0
	Typist/Receptionist Reg.(Part Time)	0.85	22,395	0.00	0	0.85	22,395
	Video/Photography Technician	0.50	17,482	0.00	0	0.50	17,482
	Visitor Service Worker 3-reg	4.15	88,942	0.00	0	4.15	88,942
5030	Temporary Employees		803,603		0		803,603
5040	Seasonal Employees		1,309,250		0		1,309,250
5080	Overtime		229,159		0		229,159
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		2,276,711		0		2,276,711
Total Personal Services		151.85	\$10,353,415	0.00	\$0	151.85	\$10,353,415

Materials & Services

<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		97,840		0		97,840
5205	Operating Supplies		1,018,507		50,000		1,068,507
5210	Subscriptions and Dues		30,328		0		30,328
5214	Fuels and Lubricants		30,000		0		30,000
5215	Maintenance & Repairs Supplies		250,980		150,000		400,980
5220	Food		1,004,760		0		1,004,760
5225	Retail		723,000		0		723,000
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		991,876		0		991,876
5250	Contracted Property Services		0		0		0
5251	Utility Services		1,043,315		0		1,043,315
5255	Cleaning Services		21,700		0		21,700
5260	Maintenance & Repair Services		599,620		100,000		699,620
5265	Rentals		134,480		0		134,480
5280	Other Purchased Services		635,994		0		635,994

Exhibit A
 FY 1999-00 Budget Amendment
 Ordinance No. 00-864

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
5290	Operations Contracts		0		0		0
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		20,305				20,305
5305	Election Expenses		0		0		0
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		53,720		0		53,720
5455	Training and Conference Fees		21,475		0		21,475
5490	Miscellaneous Expenditures		91,520		0		91,520
Total Materials & Services			\$6,769,420		\$300,000		\$7,069,420
<u>Capital Outlay</u>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		344,300		0		344,300
5730	Exhibits and Related (non-CIP)		40,000		0		40,000
5740	Equipment & Vehicles (non-CIP)		153,000		0		153,000
5750	Office Furn & Equip (non-CIP)		18,500		0		18,500
5760	Railroad Eq & Facil (non-CIP)		52,000		0		52,000
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5715	Improve-Oth thn Bldg (CIP)		0		0		0
5725	Buildings & Related (CIP)		0		0		0
5735	Exhibits and Related (CIP)		0		0		0
5745	Equipment & Vehicles (CIP)		0		0		0
5765	Railroad Equip & Facil (CIP)		0		0		0
Total Capital Outlay			\$607,800		\$0		\$607,800
<u>Interfund Transfers</u>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services		1,295,754		0		1,295,754
	* to Risk Mgmt-Liability		124,432		0		124,432
	* to Risk Mgmt-Worker Comp		34,651		0		34,651
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Wash. Park Parking Lot Fund		0		0		0
	* to General Revnue Bond Fund		432,058		0		432,058
	* to Zoo Capital Fund		0		0		0
Total Interfund Transfers			\$1,886,895		\$0		\$1,886,895
<u>Contingency and Ending Balance</u>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		711,453		(300,000)		411,453
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		7,761,177		0		7,761,177
Total Contingency and Ending Balance			\$8,472,630		(\$300,000)		\$8,172,630
TOTAL REQUIREMENTS		151.85	\$28,090,160	0.00	\$0	151.85	\$28,090,160

Exhibit B
Schedule of Appropriations
FY 1999-00 Budget Amendment
Ordinance No. 00-864

	Current Appropriations	Revision	Amended Appropriations
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$17,122,835	\$300,000	\$17,422,835
Capital Outlay	607,800	0	607,800
Transfers	1,886,895	0	1,886,895
Contingency	711,453	(300,000)	411,453
Unappropriated Balance	7,761,177	0	7,761,177
Total Fund Requirements	\$28,090,160	\$0	\$28,090,160

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 00-864 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING APPROPRIATIONS FROM CONTINGENCY TO OPERATING EXPENSES IN THE ZOO OPERATING FUND, AND DECLARING AN EMERGENCY.

Date: April 26, 2000

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

ORS 294.450 provides for transfers of appropriations within a fund if, such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. The Oregon Zoo has a need for such a transfer in the Zoo Operating Fund.

Since adoption of the budget, several small unanticipated repair projects have been necessary at the zoo. In addition, some budgeted repair/replacement projects have increased in cost once engineering and permitting processes were begun. Also, based on the results of last year's audit, completed in November, some of the projects in progress that were budgeted as capital for FY99-00 may be deemed materials and services projects. In order to insure that the combination of these factors does not cause the materials and services appropriation to be overspent, it is prudent to transfer \$300,000 from contingency into operating expenses.

BUDGET IMPACT

This ordinance transfers \$300,000 from the Zoo Operating Fund contingency to operating expenses. This action leaves a contingency of over \$400,000 in this fund.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 00-864

Agenda Item Number 8.1

Ordinance No. 00-854, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Reflecting Cost of Living Adjustments and Health and Welfare Increases; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-854
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
REFLECTING COST OF LIVING)	Introduced by Mike Burton,
ADJUSTMENTS AND HEALTH & WELFARE)	Executive Officer
INCREASES; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

- 1. That the FY 1999-00 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring funds from various contingencies to various personal services accounts to reflect the cost of living adjustments for Local 483 and AFSCME represented employees and health and welfare increases for all Metro employees.**

- 2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.**

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Building Management Fund							
Expenditures							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Program Director I	0.10	8,300	0.00	0	0.10	8,300
	Service Supervisor II	0.80	35,360	0.00	0	0.80	35,360
	Management Technician	0.55	21,342	0.00	534	0.55	21,876
5015	Reg Empl-Full Time-Non-Exempt						
	Building Service Worker	0.55	17,177	0.00	429	0.55	17,606
	Building Services Technician	0.55	22,134	0.00	554	0.55	22,688
	Security Officer I	1.00	23,300	0.00	583	1.00	23,883
	Security Officer II	1.00	23,306	0.00	582	1.00	23,888
5080	Overtime		3,906		98		4,004
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		59,795		3,266		63,061
Total Personal Services		4.55	\$214,620	0.00	\$6,046	4.55	\$220,666
Total Materials & Services			\$532,960		\$0		\$532,960
Total Capital Outlay			\$15,000		\$0		\$15,000
Total Interfund Transfers			\$1,689,020		\$0		\$1,689,020
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency						
	* Regional Center Operations		45,422		(6,046)		39,376
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Regional Center Debt Reserves		146,000		0		146,000
	* Depreciation Reserve		774,815		0		774,815
	* Parking Structure Debt Reserves		263,000		0		263,000
Total Contingency and Ending Balance			\$1,229,237		(\$6,046)		\$1,223,191
TOTAL REQUIREMENTS		4.55	\$3,680,837	0.00	\$0	4.55	\$3,680,837

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Council Office Total							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5000	Elected Official Salaries						
	Councilors	7.00	241,112	0	0	7.00	241,112
5010	Reg Employees-Full Time-Exempt						
	Council Chief of Staff	1.00	52,706	0	0	1.00	52,706
	Council Analyst	4.00	176,991	0	0	4.00	176,991
	Office Manager	1.00	51,216	0	0	1.00	51,216
	Senior Public Affairs Specialist	1.00	51,173	0	0	1.00	51,173
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Support Assistant C	1.00	31,633	0	0	1.00	31,633
	Council Assistant	5.00	147,154	0	0	5.00	147,154
	Public Information Assistant	1.00	26,549	0	0	1.00	26,549
	Senior Council Assistant	1.00	39,559	0	0	1.00	39,559
5025	Reg Empl-Part Time-Non-Exempt						
	Administrative Assistant	0.13	7,000	0	0	0.13	7,000
5080	Overtime	0.00	1,020	0	0	0.00	1,020
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits	0.00	291,558		12,636	0.00	304,194
Total Personal Services		22.13	\$1,117,671	0.00	\$12,636	22.13	\$1,130,307
Total Materials & Services			\$207,549		\$0		\$207,549
TOTAL REQUIREMENTS		22.13	\$1,325,220	0.00	\$12,636	22.13	\$1,337,856

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Office of the Executive Officer Total							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5000	Elected Official Salaries						
	Executive Officer	1.00	90,418		0	1.00	90,418
5010	Reg Employees-Full Time-Exempt						
	Chief Operations Officer	1.00	99,000		0	1.00	99,000
	Executive Analyst	3.00	162,620		0	3.00	162,620
	Executive Administrative Assistant Manager I	1.00	39,656		0	1.00	39,656
	Assistant Creative Services Specialist	1.00	45,554		1,139	1.00	46,693
	Associate Graphic Design Specialist	2.00	97,146		2,429	2.00	99,575
	Management Technician	1.00	33,339		833	1.00	34,172
	Senior Public Affairs Specialist	5.00	257,242		3,909	5.00	261,151
	Associate Public Affairs Specialist	1.00	50,711		1,268	1.00	51,979
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Support Assistant C	1.00	35,641		0	1.00	35,641
5030	Temporary Employees		5,000		0		5,000
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		325,786		12,577		338,363
Total Personal Services		18.00	\$1,309,034	0.00	\$22,155	18.00	\$1,331,189
Total Materials & Services			\$226,165		\$0		\$226,165
TOTAL REQUIREMENTS		18.00	\$1,535,199	0.00	\$22,155	18.00	\$1,557,354

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Building Management Fund		341,346		0		341,346
	* to Support Services Fund		638,214		0		638,214
	* to Risk Mgmt Fund-Liability		4,687		0		4,687
	* to Risk Mgmt Fund-Worker Comp		1,542		0		1,542
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Planning Fund		4,034,854		0		4,034,854
	* to Support Services Fund		117,000		0		117,000
	* to Reg. Parks Fund (general allocation)		653,802		0		653,802
	* to Reg. Parks Fund (1% on SW revenues)		692,028		0		692,028
	* to Reg. Parks Fund (landbanking)		224,965		0		224,965
	* to Reg. Parks Fund (earned on facilities)		155,534		0		155,534
Total Interfund Transfers			\$6,863,972		\$0		\$6,863,972
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General Contingency		195,406		(34,791)		160,615
Total Contingency and Ending Balance			\$195,406		(\$34,791)		\$160,615
TOTAL REQUIREMENTS		40.13	\$10,094,797	0.00	\$0	40.13	\$10,094,797

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Open Spaces Fund							
Total Open Spaces Fund							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	0.25	24,306	0	0.25	24,306	
	Manager I	1.00	72,283	0	1.00	72,283	
	Manager II	1.00	79,680	0	1.00	79,680	
	Program Analyst III	0.50	29,728	0	0.50	29,728	
	Legal Counsel I	1.00	58,561	0	1.00	58,561	
	Legal Counsel II	0.75	48,017	0	0.75	48,017	
	Associate Management Analyst	0.25	11,720	293	0.25	12,013	
	Associate Public Affairs Specialist	1.00	49,612	1,240	1.00	50,852	
	Associate Regional Planner	1.00	49,612	1,240	1.00	50,852	
	Paralegal	2.00	94,464	0	2.00	94,464	
	Real Estate Negotiator	4.00	213,862	5,347	4.00	219,209	
	Senior Regional Planner	2.25	123,798	3,095	2.25	126,893	
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 2	1.00	35,104	878	1.00	35,982	
	Secretary	1.00	27,172	680	1.00	27,852	
5030	Temporary Employees	0.00	15,660	0	0.00	15,660	
5080	Overtime	0.00	5,000	0	0.00	5,000	
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits	0.00	309,838	12,774	0.00	322,612	
Total Personal Services		17.00	\$1,248,417	0.00	\$25,547	17.00	\$1,273,964
Total Materials & Services			\$10,053,193		\$0		\$10,053,193
Total Capital Outlay			\$25,605,460		\$0		\$25,605,460
Total Interfund Transfers			\$2,602,576		\$0		\$2,602,576
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		25,000,000	(25,547)		24,974,453	
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Unappropriated Balance		216,096	0		216,096	
	* Reserve for Arbitrage Rebate		200,000	0		200,000	
Total Contingency and Ending Balance			\$25,416,096	(\$25,547)		\$25,390,549	
TOTAL REQUIREMENTS		17.00	\$64,925,742	0.00	\$0	17.00	\$64,925,742

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Planning Fund							
Growth Management Services							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	98,852	0	0	1.00	98,852
	Manager I	2.00	134,844	0	0	2.00	134,844
	Manager II	2.01	148,727	0	0	2.01	148,727
	Program Supervisor II	4.85	299,796	0	0	4.85	299,796
	Administrative Assistant	1.00	37,799		945	1.00	38,744
	Assoc. Management Analyst	1.00	41,274		1,032	1.00	42,306
	Assoc. Regional Planner	7.85	342,939		8,573	7.85	351,512
	Asst. Regional Planner	5.00	185,086		4,627	5.00	189,713
	Asst. Trans. Planner	0.05	2,247		56	0.05	2,303
	Program Analyst IV	1.00	60,275		0	1.00	60,275
	Senior Accountant	0.30	15,213		380	0.30	15,593
	Senior Management Analyst	1.00	55,830		1,396	1.00	57,226
	Senior Regional Planner	7.65	407,251		10,181	7.65	417,432
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Secretary	1.00	33,431		836	1.00	34,267
	Program Assistant I	1.00	31,094		777	1.00	31,871
5030	Temporary Employees		67,136		0		67,136
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		650,823		27,874		678,697
Total Personal Services		36.71	\$2,612,617	0.00	\$56,677	36.71	\$2,669,294
Total Materials & Services			\$1,398,825		\$0		\$1,398,825
Total Debt Service			\$91,230		\$0		\$91,230
Total Capital Outlay			\$24,000		\$0		\$24,000
Total Interfund Transfers			\$971,941		\$0		\$971,941
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		282,671		(56,677)		225,994
Total Contingency and Ending Balance			\$282,671		(\$56,677)		\$225,994
TOTAL REQUIREMENTS		36.71	\$5,381,284	0.00	\$0	36.71	\$5,381,284

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Planning Fund							
Transportation							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,997		0	1.00	99,997
	Manager I	3.00	214,077		0	3.00	214,077
	Manager II	2.99	237,941		0	2.99	237,941
	Program Director I	1.00	87,688		0	1.00	87,688
	Program Director III	1.00	99,046		0	1.00	99,046
	Program Supervisor II	6.15	392,089		0	6.15	392,089
	Administrative Assistant	1.00	39,249		981	1.00	40,230
	Assoc Public Affairs Specialist	3.00	152,605		3,815	3.00	156,420
	Assoc. Management Analyst	2.00	96,514		2,413	2.00	98,927
	Assoc. Regional Planner	1.15	55,016		1,375	1.15	56,391
	Assoc. Trans. Planner	6.95	326,265		8,157	6.95	334,422
	Asst. Trans. Planner	3.00	112,391		2,810	3.00	115,201
	Principal Transportation Planner	2.00	118,952		0	2.00	118,952
	Senior Accountant	0.70	35,498		887	0.70	36,385
	Senior Management Analyst	1.00	58,073		1,452	1.00	59,525
	Senior Public Affairs Specialist	0.90	47,324		0	0.90	47,324
	Senior Regional Planner	1.10	58,676		1,467	1.10	60,143
	Senior Trans. Planner	8.00	444,241		11,106	8.00	455,347
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Secretary	2.00	62,930		1,573	2.00	64,503
	Secretary	2.00	57,232		1,431	2.00	58,663
5030	Temporary Employees		88,764		0		88,764
5080	Overtime		12,000		0		12,000
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		961,759		37,508		999,267
Total Personal Services		49.94	\$3,858,327	0.00	\$74,975	49.94	\$3,933,302
Total Materials & Services			\$9,026,186		\$0		\$9,026,186
Total Debt Service			\$1,074,500		\$0		\$1,074,500
Total Capital Outlay			\$490,000		\$0		\$490,000
Total Interfund Transfers			\$1,435,372		\$0		\$1,435,372
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		187,872		(74,975)		112,897
Total Contingency and Ending Balance			\$187,872		(\$74,975)		\$112,897
TOTAL REQUIREMENTS		49.94	\$16,072,257	0.00	\$0	49.94	\$16,072,257

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Fund							
Regional Parks & Greenspaces Department							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	0.75	72,917		0	0.75	72,917
	Manager II	2.00	131,735		0	2.00	131,735
	Program Analyst III	0.50	29,728		0	0.50	29,728
	Administrative Assistant	2.00	73,711		0	2.00	73,711
	Associate Management Analyst	0.75	32,951		824	0.75	33,775
	Associate Regional Planner	4.00	196,876		4,922	4.00	201,798
	Program Coordinator	1.00	40,851		1,021	1.00	41,872
	Senior Regional Planner	1.00	54,706		1,368	1.00	56,074
	Senior Service Supervisor	4.00	200,847		0	4.00	200,847
	Volunteer Coordinator	1.00	42,825		1,071	1.00	43,896
5015	Reg Empl-Full Time-Non-Exempt						
	Arborist	1.00	41,836		1,046	1.00	42,882
	Gardener 1	1.00	35,066		877	1.00	35,943
	Park Ranger	11.00	402,122		10,053	11.00	412,175
	Program Assistant 1	1.00	28,897		722	1.00	29,619
	Program Assistant 2	2.00	58,889		1,472	2.00	60,361
	Secretary	1.00	23,473		587	1.00	24,060
	Senior Gardener	1.00	41,836		1,046	1.00	42,882
5030	Temporary Employees		327,526		0		327,526
5080	Overtime		14,430		0		14,430
5085	Premium Pay		2,837		71		2,908
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		534,748		26,004		560,752
Total Personal Services		35.00	\$2,388,807	0.00	\$51,084	35.00	\$2,439,891
Total Materials & Services			\$1,859,108		\$0		\$1,859,108
Total Capital Outlay			\$2,989,611		\$0		\$2,989,611
Total Interfund Transfers			\$852,561		\$0		\$852,561
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		221,905		(51,084)		170,821
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Cash Flow Reserve		800,000		0		800,000
	* Renew, Replacement & Capital Improvement		621,809		0		621,809
	* Restricted Renewal & Replacement		1,032,660		0		1,032,660
Total Contingency and Ending Balance			\$2,676,374		(\$51,084)		\$2,625,290
TOTAL REQUIREMENTS		35.00	\$10,766,461	0.00	\$0	35.00	\$10,766,461

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Risk Management Fund							
Risk Management Total							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Director II	0.10	10,000	0	0	0.10	10,000
	Program Analyst II	1.00	45,610	0	0	1.00	45,610
	Program Analyst III	1.00	59,011	0	0	1.00	59,011
	Program Analyst IV	0.10	6,503	0	0	0.10	6,503
	Program Director I	0.50	41,760	0	0	0.50	41,760
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	0.10	3,431	0	0	0.10	3,431
	Administrative Assistant	1.00	33,567	839	839	1.00	34,406
	Administrative Secretary	0.75	25,217	630	630	0.75	25,847
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits	0	81,432	2,950	2,950	0	84,382
Total Personal Services		4.55	\$306,531	0.00	\$4,419	4.55	\$310,950
Total Materials & Services			\$5,475,520		\$0		\$5,475,520
Total Capital Outlay			\$10,000		\$0		\$10,000
Total Interfund Transfers			\$340,000		\$0		\$340,000
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		200,000	(4,419)	(4,419)		195,581
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		5,725,321	0	0		5,725,321
Total Contingency and Ending Balance			\$5,925,321		(\$4,419)		\$5,920,902
TOTAL REQUIREMENTS		4.55	\$12,057,372	0.00	\$0	4.55	\$12,057,372

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Smith & Bybee Lakes Trust Fund							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt Service Supervisor II	1.00	51,828		0	1.00	51,828
5025	Reg Empl-Part Time-Non-Exempt Program Assistant 2	0.50	15,364		384	0.50	15,748
5030	Temporary Employees		5,592		0		5,592
5080	Overtime		450		0		450
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		26,978		949		27,927
Total Personal Services		1.50	\$100,212	0.00	\$1,333	1.50	\$101,545
Total Materials & Services			\$172,012		\$0		\$172,012
Total Interfund Transfers			\$42,377		\$0		\$42,377
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		24,980		(1,333)		23,647
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		3,456,216		0		3,456,216
Total Contingency and Ending Balance			\$3,481,196		(\$1,333)		\$3,479,863
TOTAL REQUIREMENTS		1.50	\$3,795,797	0.00	\$0	1.50	\$3,795,797

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue fund							
Operating Account							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,997		0	1.00	99,997
	Manager I	1.00	68,212		0	1.00	68,212
	Manager II	3.00	211,874		0	3.00	211,874
	Program Analyst III	1.00	58,296		0	1.00	58,296
	Program Analyst IV	2.00	114,297		0	2.00	114,297
	Program Director I	1.00	78,125		0	1.00	78,125
	Program Supervisor I	5.00	269,392		0	5.00	269,392
	Program Supervisor II	5.00	306,924		0	5.00	306,924
	Service Supervisor II	1.00	41,286		0	1.00	41,286
	Assoc. Engineer	1.00	43,808		1,095	1.00	44,903
	Assoc. Management Analyst	2.00	95,052		2,376	2.00	97,428
	Assoc. Public Affairs Specialist	2.00	92,870		2,322	2.00	95,192
	Assoc. Solid Waste Planner	7.00	346,586		8,664	7.00	355,250
	Asst. Management Analyst	3.00	129,771		3,244	3.00	133,015
	Construction Coordinator	1.00	59,842		1,496	1.00	61,338
	Management Technician	3.00	121,051		3,026	3.00	124,077
	Principal Solid Waste Planner	1.00	59,842		1,496	1.00	61,338
	Senior Public Affairs Specialist	1.00	54,288		1,357	1.00	55,645
	Sr. Engineer	2.00	114,026		2,851	2.00	116,877
	Sr. Management Analyst	2.00	99,876		2,497	2.00	102,373
	Sr. Solid Waste Planner	5.00	275,005		6,875	5.00	281,880
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	1.00	35,061		0	1.00	35,061
	Administrative Secretary	3.00	101,032		2,526	3.00	103,558
	Hazardous Waste Specialist	8.00	364,817		9,120	8.00	373,937
	Hazardous Waste Technician	12.00	460,142		11,504	12.00	471,646
	Lead Scalehouse Technician	4.00	137,648		3,441	4.00	141,089
	Maintenance Equipment Operator	1.00	38,418		960	1.00	39,378
	Program Assistant 1	1.00	25,789		645	1.00	26,434
	Program Assistant 2	4.00	135,754		3,394	4.00	139,148
	Scalehouse Technician	3.00	123,629		3,091	3.00	126,720
5020	Reg Employees-Part Time-Exempt						
	Asst. Solid Waste Planner	0.60	21,341		534	0.60	21,875
	Sr. Engineer	0.50	28,506		713	0.50	29,219
5025	Reg Empl-Part Time-Non-Exempt						
	Hazardous Waste Specialist	0.60	29,428		736	0.60	30,164
	Office Assistant	1.00	22,714		568	1.00	23,282
	Program Assistant 1	0.50	12,687		317	0.50	13,004
	Program Assistant 2	1.00	34,860		872	1.00	35,732
	Scalehouse Technician	5.65	205,755		5,144	5.65	210,899
5030	Temporary Employees		212,115		0		212,115
5080	Overtime		117,164		2,930		120,094
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		1,623,928		75,413		1,699,341
Total Personal Services		96.85	\$6,471,208	0.00	\$159,207	96.85	\$6,630,415
Total Materials & Services			\$42,075,262		0		\$42,075,262
TOTAL REQUIREMENTS		96.85	\$48,546,470	0.00	159,207	96.85	\$48,705,677

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue fund							
Debt Service Account							
TOTAL REQUIREMENTS			\$2,670,895	0		\$2,670,895	
Landfill Closure Account							
TOTAL REQUIREMENTS			\$765,500	0		\$765,500	
Renewal & Replacement Account							
TOTAL REQUIREMENTS			\$1,878,036	0		\$1,878,036	
General Account							
TOTAL REQUIREMENTS			\$1,903,400	0		\$1,903,400	
Master Project Account							
TOTAL REQUIREMENTS			\$350,000	0		\$350,000	
Recycling Business Assistance Account							
TOTAL REQUIREMENTS			\$301,000	0		\$301,000	
General Expenses							
Total Interfund Transfers			\$3,770,051	0		\$3,770,051	
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Operating Account (Operating Contingency)		2,614,426	(159,207)		2,455,219	
	* Landfill Closure Account		6,343,702	0		6,343,702	
	* Renewal & Replacement Account		5,235,080	0		5,235,080	
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Debt Service Account (Metro Central)		1,405,953	0		1,405,953	
	* General Account (Working Capital)		6,357,296	0		6,357,296	
	* Reserve Account (Metro Central)		2,829,008	0		2,829,008	
	* General Account (Rate Stabilization)		2,702,936	0		2,702,936	
	* General Account (Recycle Bus. Assistance)		271,000	0		271,000	
	* General Account (Capital Reserve)		4,452,650	0		4,452,650	
	* General Account (Undesignated)		8,410,629	0		8,410,629	
Total Contingency and Ending Balance			\$40,622,680	(159,207)		\$40,463,473	
TOTAL REQUIREMENTS		96.85	\$100,808,032	0.00	0	\$100,808,032	96.85

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
Administrative Services Department							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant IV	1.00	39,941	0	0	1.00	39,941
	Director II	0.90	89,997	0	0	0.90	89,997
	Manager I	2.00	143,176	0	0	2.00	143,176
	Manager II	3.00	225,364	0	0	3.00	225,364
	Program Analyst III	1.00	50,635	0	0	1.00	50,635
	Program Analyst IV	2.80	168,006	0	0	2.80	168,006
	Program Director I	0.40	33,179	0	0	0.40	33,179
	Program Supervisor I	3.00	148,319	0	0	3.00	148,319
	Program Supervisor II	3.00	191,355	0	0	3.00	191,355
	Service Supervisor II	0.20	8,492	0	0	0.20	8,492
	Assoc. Management Analyst	1.00	49,240	1,231	1,231	1.00	50,471
	Asst. Management Analyst	2.00	81,394	2,035	2,035	2.00	83,429
	Construction Coordinator	1.00	61,641	1,541	1,541	1.00	63,182
	Management Technician	0.45	17,462	437	437	0.45	17,899
	Programmer/Analyst	1.00	51,701	1,293	1,293	1.00	52,994
	Senior Accountant	1.00	49,240	1,231	1,231	1.00	50,471
	Systems Specialist	6.00	259,897	6,497	6,497	6.00	266,394
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	0.90	31,474	0	0	0.90	31,474
	Accounting Clerk 2	6.00	181,596	4,540	4,540	6.00	186,136
	Administrative Secretary	0.25	8,496	0	0	0.25	8,496
	Building Service Worker	0.45	14,054	351	351	0.45	14,405
	Building Services Technician	0.45	17,921	448	448	0.45	18,369
	Lead Accounting Clerk	3.00	110,544	2,764	2,764	3.00	113,308
	Management Technician	2.63	93,042	2,326	2,326	2.63	95,368
	Office Assistant	1.00	23,656	592	592	1.00	24,248
	Program Assistant I	1.00	26,102	653	653	1.00	26,755
	Reproduction Clerk	2.00	62,461	1,562	1,562	2.00	64,023
	Secretary	1.00	24,294	607	607	1.00	24,901
	Technical Assistant	2.00	64,807	1,620	1,620	2.00	66,427
	Technical Specialist	4.50	177,620	4,440	4,440	4.50	182,060
5020	Reg Empl-Part Time-Exempt						
5025	Reg Empl-Part Time-Non-Exempt						
	Program Assistant I	0.50	11,046	276	276	0.50	11,322
5030	Temporary Employees	0.00	5,000	0	0	0.00	5,000
5080	Overtime	0.00	18,684	0	0	0.00	18,684
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits	0	895,204	39,917	39,917	0	935,121
Total Personal Services		55.43	\$3,435,040	0.00	\$74,361	55.43	\$3,509,401
Total Materials & Services			\$1,285,916		\$0		\$1,285,916
Total Debt Service			\$97,084		\$0		\$97,084
Total Capital Outlay			\$200,385		\$0		\$200,385
TOTAL REQUIREMENTS		55.43	\$5,018,425	0.00	\$74,361	55.43	\$5,092,786

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
Office of the Auditor							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5000	Elected Official Salaries						
	Auditor	1.00	72,334	0.00	0	1.00	72,334
5010	Reg Employees-Full Time-Exempt						
	Auditor's Administrative Assistant	1.00	40,320		0	1.00	40,320
	Senior Auditor	3.00	192,831		0	3.00	192,831
5025	Reg Empl-Part Time-Non-Exempt						
5030	Temporary Employees		33,347		0		33,347
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		100,923		2,855		103,778
Total Personal Services		5.00	\$439,755	0.00	\$2,855	5.00	\$442,610
Total Materials & Services			\$170,030		\$0		\$170,030
TOTAL REQUIREMENTS		5.00	\$609,785	0.00	\$2,855	5.00	\$612,640

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
Office of Citizen Involvement							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant	1.00	37,057	926	1.00	37,983	
5030	Temporary Employees		1,200	0		1,200	
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		14,004	793		14,797	
Total Personal Services		1.00	\$52,261	0.00	\$1,719	1.00	\$53,980
Total Materials & Services			\$11,450		\$0		\$11,450
TOTAL REQUIREMENTS		1.00	\$63,711	0.00	\$1,719	1.00	\$65,430

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
Office of the General Counsel							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	General Counsel	1.00	99,997	0	1.00	99,997	
	Legal Counsel I	1.00	66,986	0	1.00	66,986	
	Legal Counsel II	3.00	250,081	0	3.00	250,081	
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant IV (legal only)	3.00	110,046	0	3.00	110,046	
	Archive Technician	1.00	32,868	0	1.00	32,868	
5080	Overtime		12,000		0	12,000	
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		187,523		5,139	192,662	
Total Personal Services		9.00	\$759,501	0.00	\$5,139	9.00	\$764,640
Total Materials & Services			\$79,293		\$0		\$79,293
TOTAL REQUIREMENTS		9.00	\$838,794	0.00	\$5,139	9.00	\$843,933

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
Human Resources							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant IV	1.00	36,598	0	0	1.00	36,598
	Director I	1.00	92,453	0	0	1.00	92,453
	Program Analyst III	2.00	117,152	0	0	2.00	117,152
	Program Analyst IV	2.10	125,052	0	0	2.10	125,052
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant II	1.00	25,572	0	0	1.00	25,572
	Administrative Assistant III	2.00	70,755	0	0	2.00	70,755
5080	Overtime		1,329		0		1,329
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		160,213		5,196		165,409
Total Personal Services		9.10	\$629,124	0.00	\$5,196	9.10	\$634,320
Total Materials & Services			\$57,300		\$0		\$57,300
TOTAL REQUIREMENTS		9.10	\$686,424	0.00	\$5,196	9.10	\$691,620

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Support Services Fund							
General Expenses							
Total Interfund Transfers			\$2,251,365		\$0		\$2,251,365
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General		456,469		(89,270)		367,199
	* Contractor's License		13,904		0		13,904
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Contractor's License		253,717		0		253,717
	* Capital Replacement Reserve (Infolink)		77,088		0		77,088
Total Contingency and Ending Balance			\$801,178		(\$89,270)		\$711,908
TOTAL REQUIREMENTS		79.53	\$10,269,682	0.00	\$0	79.53	\$10,269,682

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Capital Fund							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Manager II	-1.00	78,617		0	1.00	78,617
	Manager		0		0		0
	Senior Manager		0		0		0
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		23,978		571		24,549
Total Personal Services		1.00	\$102,595	0.00	\$571	1.00	\$103,166
Total Capital Outlay			\$11,667,722		\$0		\$11,667,722
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		500,000		(571)		499,429
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		653,994		0		653,994
Total Contingency and Ending Balance			\$1,153,994		(\$571)		\$1,153,423
TOTAL REQUIREMENTS		1.00	\$12,924,311	0.00	\$0	1.00	\$12,924,311

Exhibit A
Ordinance No. 00-854

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Operating Fund							

Expenditures

Personal Services

SALWGE Salaries & Wages

5010 Reg Employees-Full Time-Exempt

Director II	1.00	99,997	0	1.00	99,997		
Events Coordinator	2.00	86,541	0	2.00	86,541		
Food Service Coordinator	3.00	121,082	0	3.00	121,082		
Manager I	3.00	203,609	0	3.00	203,609		
Management Technician	1.00	38,704	968	1.00	39,672		
Program Analyst II	1.00	43,973	0	1.00	43,973		
Program Analyst III	1.00	59,030	0	1.00	59,030		
Program Director I	1.00	76,802	0	1.00	76,802		
Program Director II	1.00	88,837	0	1.00	88,837		
Program Supervisor I	3.00	137,682	0	3.00	137,682		
Program Supervisor II	3.00	175,833	0	3.00	175,833		
Research Coordinator II	1.00	43,243	0	1.00	43,243		
Research Coordinator III	1.00	48,779	0	1.00	48,779		
Service Supervisor I	7.00	253,395	0	7.00	253,395		
Service Supervisor II	2.00	101,986	0	2.00	101,986		
Service Supervisor III	2.00	102,627	0	2.00	102,627		
Veterinarian II	1.00	57,721	0	1.00	57,721		
Veterinarian I	1.00	44,446	0	1.00	44,446		
Administrative Assistant	1.00	36,712	918	1.00	37,630		
Asst. Pub. Affairs Specialist	1.00	36,733	918	1.00	37,651		
Catering Coordinator	2.00	83,481	0	2.00	83,481		
Graphics/Exhibit Designer	1.00	40,643	1,016	1.00	41,659		
Program Coordinator	2.00	72,851	1,821	2.00	74,672		
Restaurant Manager	1.00	33,715	0	1.00	33,715		
Retail Assistant Manager	1.00	40,466	0	1.00	40,466		
Senior Public Affairs Specialist	1.00	51,688	1,292	1.00	52,980		
5015 Reg Empl-Full Time-Non-Exempt							
Administrative Assistant III	2.00	66,826	0	2.00	66,826		
Administrative Secretary	3.00	97,224	2,431	3.00	99,655		
Animal Keeper	28.00	968,310	24,208	28.00	992,518		
Custodian	7.00	235,780	5,895	7.00	241,675		
Gardener I	7.00	245,831	6,146	7.00	251,977		
Maintenance Electrician	1.00	52,274	1,307	1.00	53,581		
Maintenance Lead	1.00	45,336	1,133	1.00	46,469		
Maintenance Technician	1.00	43,366	1,084	1.00	44,450		
Maintenance Worker 1	2.00	68,833	1,721	2.00	70,554		
Maintenance Worker 2	9.00	337,150	8,429	9.00	345,579		
Master Mechanic	1.00	45,336	1,133	1.00	46,469		
Nutrition Technician	1.00	36,449	911	1.00	37,360		
Office Assistant	1.00	20,109	503	1.00	20,612		
Program Assistant 1	1.75	46,078	1,152	1.75	47,230		
Program Assistant 2	3.00	89,667	2,242	3.00	91,909		
Receptionist	1.00	21,826	546	1.00	22,372		

**Exhibit A
Ordinance No. 00-854**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Zoo Operating Fund							
Expenditures							
	Secretary	1.00	23,769		594	1.00	24,363
	Security Officer 1	5.00	117,679		2,942	5.00	120,621
	Senior Animal Keeper	7.00	269,671		6,742	7.00	276,413
	Senior Gardener	1.00	41,836		1,046	1.00	42,882
	Typist/Receptionist-Lead	1.00	27,646		691	1.00	28,337
	Veterinary Technician	1.00	36,449		911	1.00	37,360
	Warehouse Specialist	1.00	29,145		729	1.00	29,874
5020	Reg Employees-Part Time-Exempt						
	Graphics/Exhibit Designer	1.00	40,644		1,016	1.00	41,660
5025	Reg Empl-Part Time-Non-Exempt						
	Administrative Secretary	1.60	53,490		1,337	1.60	54,827
	Animal Hospital Attendant	1.00	26,519		663	1.00	27,182
	Animal Keeper-PT	1.50	54,674		1,367	1.50	56,041
	Catering Specialist	1.50	37,453		936	1.50	38,389
	Clerk/Bookkeeper	1.60	44,938		1,123	1.60	46,061
	Gardener 1 - PT	0.50	17,533		438	0.50	17,971
	Maintenance Worker 1-PT	0.65	22,371		559	0.65	22,930
	Maintenance Worker 2-PT	2.10	80,031		2,001	2.10	82,032
	Office Assistant	0.50	9,537		238	0.50	9,775
	Program Assistant 1	1.40	38,767		970	1.40	39,737
	Program Assistant 2	0.50	15,364		384	0.50	15,748
	Secretary	0.75	17,386		435	0.75	17,821
	Typist/Receptionist Reg.(Part Time)	0.85	22,395		560	0.85	22,955
	Video/Photography Technician	0.50	17,482		437	0.50	17,919
	Visitor Service Worker 3-reg	4.15	88,942		2,224	4.15	91,166
5030	Temporary Employees		595,603		0		595,603
5040	Seasonal Employees		869,106		0		869,106
5080	Overtime		206,159		5,154		211,313
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		2,276,711		110,533		2,387,244
Total Personal Services		151.85	\$9,682,271	0.00	\$209,804	151.85	\$9,892,075
Total Materials & Services			\$5,790,229		\$0		\$5,790,229
Total Capital Outlay			\$607,800		\$0		\$607,800
Total Interfund Transfers			\$1,886,895		\$0		\$1,886,895
<u>Contingency and Ending Balance</u>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		921,257		(209,804)		711,453
<i>UNAPP.</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		7,761,177		0		7,761,177
Total Contingency and Ending Balance			\$8,682,434		(\$209,804)		\$8,472,630
TOTAL REQUIREMENTS		151.85	\$26,649,629	0.00	\$0	151.85	\$26,649,629

Exhibit B
Ordinance No. 00-854
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
BUILDING MANAGEMENT FUND			
Operating Expenses (PS & M&S)	\$747,580	\$6,046	\$753,626
Capital Outlay	15,000	0	15,000
Interfund Transfers	1,689,020	0	1,689,020
Contingency	45,422	(6,046)	39,376
Unappropriated Balance	1,183,815	0	1,183,815
Total Fund Requirements	\$3,680,837	\$0	\$3,680,837
GENERAL FUND			
Council Office			
Operating Expenses (PS & M&S)	\$1,325,220	\$12,636	\$1,337,856
Subtotal	1,325,220	12,636	1,337,856
Office of the Executive Officer			
Operating Expenses (PS & M&S)	1,535,199	22,155	1,557,354
Subtotal	1,535,199	22,155	1,557,354
Special Appropriations			
Materials & Services	175,000	0	175,000
Subtotal	175,000	0	175,000
General Expenses			
Interfund Transfers	6,863,972	0	6,863,972
Contingency	195,406	(34,791)	160,615
Subtotal	7,059,378	(34,791)	7,024,587
Total Fund Requirements	\$10,094,797	\$0	\$10,094,797
OPEN SPACES FUND			
Operating Expenses (PS & M&S)	\$11,301,610	\$25,547	\$11,327,157
Capital Outlay	25,605,460	0	25,605,460
Interfund Transfers	2,602,576	0	2,602,576
Contingency	25,000,000	(25,547)	24,974,453
Unappropriated Balance	416,096	0	416,096
Total Fund Requirements	\$64,925,742	\$0	\$64,925,742
PLANNING FUND			
Transportation Planning			
Operating Expenses (PS & M&S)	\$12,884,513	\$74,975	\$12,959,488
Debt Service	1,074,500	0	1,074,500
Capital Outlay	490,000	0	490,000
Subtotal	14,449,013	74,975	14,523,988
Growth Management Services			
Operating Expenses (PS & M&S)	4,011,442	56,677	4,068,119
Debt Service	91,230	0	91,230
Capital Outlay	24,000	0	24,000
Subtotal	4,126,672	56,677	4,183,349
General Expenses			
Interfund Transfers	2,407,313	0	2,407,313
Contingency	470,543	(131,652)	338,891
Subtotal	2,877,856	(131,652)	2,746,204
Total Fund Requirements	\$21,453,541	\$0	\$21,453,541

Exhibit B
Ordinance No. 00-854
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
REGIONAL PARKS FUND			
Operating Expenses (PS & M&S)	\$4,247,915	\$51,084	\$4,298,999
Capital Outlay	2,989,611	0	2,989,611
Interfund Transfers	852,561	0	852,561
Contingency	221,905	(51,084)	170,821
Unappropriated Balance	2,454,469	0	2,454,469
Total Fund Requirements	\$10,766,461	\$0	\$10,766,461
RISK MANAGEMENT FUND			
Operating Expenses (PS & M&S)	\$5,782,051	\$4,419	\$5,786,470
Capital Outlay	10,000	0	10,000
Interfund Transfers	340,000	0	340,000
Contingency	200,000	(4,419)	195,581
Unappropriated Balance	5,725,321	0	5,725,321
Total Fund Requirements	\$12,057,372	\$0	\$12,057,372
SMITH AND BYBEE LAKES TRUST FUND			
Operating Expenses (PS & M&S)	\$272,224	\$1,333	\$273,557
Interfund Transfers	42,377	0	42,377
Contingency	24,980	(1,333)	23,647
Unappropriated Balance	3,456,216	0	3,456,216
Total Fund Requirements	\$3,795,797	\$0	\$3,795,797
SOLID WASTE REVENUE FUND			
Operating Account			
Operating Expenses (PS & M&S)	\$48,546,470	\$159,207	\$48,705,677
Subtotal	48,546,470	159,207	48,705,677
Debt Service Account			
Debt Service	2,670,895	0	2,670,895
Subtotal	2,670,895	0	2,670,895
Landfill Closure Account			
Materials & Services	135,000	0	135,000
Capital Outlay	630,500	0	630,500
Subtotal	765,500	0	765,500
Renewal and Replacement Account			
Capital Outlay	1,878,036	0	1,878,036
Subtotal	1,878,036	0	1,878,036
General Account			
Capital Outlay	1,903,400	0	1,903,400
Subtotal	1,903,400	0	1,903,400
Master Project Account			
Debt Service	350,000	0	350,000
Subtotal	350,000	0	350,000
Recycling Business Assistance Account			
Materials & Services	301,000	0	301,000
Subtotal	301,000	0	301,000

Exhibit B
Ordinance No. 00-854
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
General Expenses			
Interfund Transfers	3,770,051	0	3,770,051
Contingency	14,193,208	(159,207)	14,034,001
Subtotal	17,963,259	(159,207)	17,804,052
Unappropriated Balance	26,429,472	0	26,429,472
Total Fund Requirements	\$100,808,032	\$0	\$100,808,032
SUPPORT SERVICES FUND			
Administrative Services/Human Resources			
Operating Expenses (PS & M&S)	\$5,407,380	\$79,557	\$5,486,937
Debt Services	97,084	0	97,084
Capital Outlay	200,385	0	200,385
Subtotal	5,704,849	79,557	5,784,406
Office of General Counsel			
Operating Expenses (PS & M&S)	838,794	5,139	843,933
Subtotal	838,794	5,139	843,933
Office of Citizen Involvement			
Operating Expenses (PS & M&S)	63,711	1,719	65,430
Subtotal	63,711	1,719	65,430
Office of the Auditor			
Operating Expenses (PS & M&S)	609,785	2,855	612,640
Subtotal	609,785	2,855	612,640
General Expenses			
Interfund Transfers	2,251,365	0	2,251,365
Contingency	470,373	(89,270)	381,103
Subtotal	2,721,738	(89,270)	2,632,468
Unappropriated Balance	330,805	0	330,805
Total Fund Requirements	\$10,269,682	\$0	\$10,269,682
ZOO CAPITAL FUND			
Personal Services	\$102,595	\$571	\$103,166
Capital Outlay	11,667,722	0	11,667,722
Contingency	500,000	(571)	499,429
Unappropriated Balance	653,994	0	653,994
Total Fund Requirements	\$12,924,311	\$0	\$12,924,311
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$15,472,500	\$209,804	\$15,682,304
Capital Outlay	607,800	0	607,800
Interfund Transfers	1,886,895	0	1,886,895
Contingency	921,257	(209,804)	711,453
Unappropriated Balance	7,761,177	0	7,761,177
Total Fund Requirements	\$26,649,629	\$0	\$26,649,629

All other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE 00-854 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF REFLECTING COST OF LIVING ADJUSTMENTS AND HEALTH & WELFARE INCREASES; AND DECLARING AN EMERGENCY.

Date: March 6, 2000

Presented by: Kathy Rutkowski

FACTUAL BACKGROUND AND ANALYSIS

The adopted budget is the key historical reference document for analysis and comparison of budget to budget and budget to actual spending. In order to portray an accurate picture for future comparisons it is important to amend the budget to properly reflect material changes that weren't know at the time of original adoption. This ordinance will adjust estimated personal services expenses including all cost of living and fringe benefit expenses, to reflect the outcome of negotiations which were not complete in June, 1999.

During the preparation, review and discussion of the FY 1999-00 budget, Metro was in negotiations with its two major unions – Local 483 and AFSCME. In addition, Metro was also in negotiations with its health and welfare providers regarding benefit costs. These negotiations were completed after final adoption of the FY1999-00 budget. As a result, the salaries and benefits shown in the FY 1999-00 Adopted Budget do not reflect the final outcome of these negotiations.

During preparation of the FY 1999-00 budget, analysis was performed that assumed a 3 percent cost of living adjustment for represented employees and an average 7 percent increase in health and welfare insurance for all employees. Contingency accounts in all funds included amounts sufficient to provide for these costs.

The final collective bargaining agreements approved by Council provided for a 2.5 percent cost of living adjustment and an 11.5 percent increase in the health and welfare cap. The lower cost of living adjustment provided an offset for the 4.5 percent increase in health and welfare costs. Since the health & welfare packages provided to represented employees are also provided to non-represented employees, unclassified employees and elected officials, the increase in health & welfare costs apply to all regular benefit eligible Metro employees. The following is a summary of the cost impact by fund.

	Health & Welfare	COLA Adjustment		TOTAL COST
		Salary	Fringe	
Building Management Fund	2,598	2,780	668	6,046
General Fund	22,914	9,578	2,299	34,791
Open Spaces Fund	9,707	12,773	3,067	25,547
Planning Fund	49,477	66,270	15,905	131,652
Regional Parks Fund	19,985	25,080	6,019	51,084
Risk Management Fund	2,598	1,469	352	4,419
Smith & Bybee Lakes Trust Fund	857	384	92	1,333
Solid Waste Revenue Fund	55,301	83,794	20,112	159,207
Support Services Fund	45,412	35,370	8,488	89,270
Zoo Capital Fund	571	0	0	571
Zoo Operating Fund	86,706	99,271	23,827	209,804
TOTAL	\$296,126	\$336,769	\$80,829	\$713,724

The COLA awards and the health and welfare increases are contractual obligations of Metro and impact all departments of the agency. This appropriation adjustment will not impact anticipated savings from excise tax funded departments. Departments took these costs into consideration at the time targets were set. The adjustment is solely to allow an accurate comparison of estimated personnel costs in future years.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 00-854

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Agenda Item Number 8.2

Ordinance No. 00-855, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Reflecting an Authorized Interfund Loan for the Solid Waste Revenue Fund to the Convention Center Project Capital Fund; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-855
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
REFLECTING AN AUTHORIZED INTERFUND)	Introduced by Mike Burton,
LOAN FROM THE SOLID WASTE REVENUE)	Executive Officer
FUND TO THE CONVENTION CENTER)	
PROJECT CAPITAL FUND; AND DECLARING)	
AN EMERGENCY)	

WHEREAS, Ordinance 99-832 adopted by the Metro Council on December 9, 1999 authorized an interfund loan from the Solid Waste Revenue Fund to the Convention Center Project Capital Fund; and

WHEREAS, the ordinance authorizing the loan did not change the budget in the Solid Waste Revenue Fund; and

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations for the Solid Waste Revenue Fund are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$6,500,000 from Contingency to Interfund Transfers to provide for the interfund loan to the Convention Center Project Capital Fund.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with

Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

**Exhibit A
Ordinance No. 00-855**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue fund							
Operating Account							
TOTAL REQUIREMENTS		96.85	\$48,705,677	0.00	0	96.85	\$48,705,677
Debt Service Account							
TOTAL REQUIREMENTS			\$2,670,895		0		\$2,670,895
Landfill Closure Account							
TOTAL REQUIREMENTS			\$765,500		0		\$765,500
Renewal & Replacement Account							
TOTAL REQUIREMENTS			\$1,878,036		0		\$1,878,036
General Account							
TOTAL REQUIREMENTS			\$1,903,400		0		\$1,903,400
Master Project Account							
TOTAL REQUIREMENTS			\$350,000		0		\$350,000
Recycling Business Assistance Account							
TOTAL REQUIREMENTS			\$301,000		0		\$301,000
General Expenses							
<i>Interfund Transfers</i>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	* to Building Mgmt Fund		364,839		0		364,839
	* to Support Services Fund		2,428,127		0		2,428,127
	* to Risk Mgmt Fund-Liability		91,296		0		91,296
	* to Risk Mgmt Fund-Worker Comp		12,188		0		12,188
5820	Transfer for Direct Costs						
	* to Planning Fund		371,009		0		371,009
	* to Support Services Fund		47,700		0		47,700
	* to Smith & Bybee Lakes Fund		15,000		0		15,000
<i>EQTCHG Fund Equity Transfers</i>							
5810	Transfer of Resources						
	* to Rehab. & Enhancement Fund		439,892		0		439,892
<i>LOANEX Interfund Loan</i>							
5860	Interfund Loan - Principal						
	* to Convention Center Capital Fund		0		6,500,000		6,500,000
Total Interfund Transfers			\$3,770,051		\$6,500,000		\$10,270,051
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		14,034,001		(6,500,000)		7,534,001
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		26,429,472		0		26,429,472
Total Contingency and Ending Balance			\$40,463,473		(\$6,500,000)		\$33,963,473
TOTAL REQUIREMENTS		96.85	\$100,808,032	0.00	0	96.85	\$100,808,032

Exhibit B
Ordinance No. 00-855
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
SOLID WASTE REVENUE FUND			
Operating Account			
Operating Expenses (PS & M&S)	\$48,705,677	\$0	\$48,705,677
Subtotal	48,705,677	0	48,705,677
Debt Service Account			
Debt Service	2,670,895	0	2,670,895
Subtotal	2,670,895	0	2,670,895
Landfill Closure Account			
Materials & Services	135,000	0	135,000
Capital Outlay	630,500	0	630,500
Subtotal	765,500	0	765,500
Renewal and Replacement Account			
Capital Outlay	1,878,036	0	1,878,036
Subtotal	1,878,036	0	1,878,036
General Account			
Capital Outlay	1,903,400	0	1,903,400
Subtotal	1,903,400	0	1,903,400
Master Project Account			
Debt Service	350,000	0	350,000
Subtotal	350,000	0	350,000
Recycling Business Assistance Account			
Materials & Services	301,000	0	301,000
Subtotal	301,000	0	301,000
General Expenses			
Interfund Transfers	3,770,051	6,500,000	10,270,051
Contingency	14,034,001	(6,500,000)	7,534,001
Subtotal	17,804,052	0	17,804,052
Unappropriated Balance	26,429,472	0	26,429,472
Total Fund Requirements	\$100,808,032	\$0	\$100,808,032

All other Appropriations Remain as Previously Adopted

NOTE: The current budget column assumes adoption of ordinance number 00-854 for the purpose of reflecting COLA and health & welfare increases in the FY 1999-00 budget.

STAFF REPORT

CONSIDERATION OF ORDINANCE 00-855 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF REFLECTING AN AUTHORIZED INTERFUND LOAN FROM THE SOLID WASTE REVENUE FUND TO THE CONVENTION CENTER PROJECT CAPITAL FUND; AND DECLARING AN EMERGENCY.

Date: March 6, 2000

Presented by: Kathy Rutkowski

FACTUAL BACKGROUND AND ANALYSIS

In December 1999, the Council adopted Ordinance 99-832 authorizing an interfund loan from the Solid Waste Revenue Fund to the Convention Center Project Capital Fund. The purpose of the loan was to provide interim funding for the expansion project until such time as the revenue bond proceeds from the City of Portland became available. At the time ordinance 99-832 was prepared and adopted by Council, it was uncertain whether it was necessary to amend the Solid Waste Revenue Fund budget to reflect the loan.

This action transfers \$6,500,000 from the Solid Waste Revenue Fund Contingency to Interfund Transfers to reflect the interfund loan authorized by the Council in December 1999.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 00-855

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Ordinance No. 00-861, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adopting a Supplemental Budget for the Zoo Operating Fund for the Fiscal Year beginning July 1, 1999 and ending June 30, 2000; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-861
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
ADOPTING A SUPPLEMENTAL BUDGET FOR)	Introduced by Mike Burton,
THE ZOO OPERATING FUND FOR THE)	Executive Officer
FISCAL YEAR BEGINNING JULY 1, 1999 AND)	
ENDING JUNE 30, 2000; AND DECLARING)	
AN EMERGENCY)	

WHEREAS, Conditions exist which had not been ascertained at the time of the preparation of the FY 1999-00 budget and a change in financial planning is required; and

WHEREAS, The Council has reviewed and concurs with the need for the supplemental budget; now, therefore

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

Exhibit A
 FY 1999-00 Supplemental Budget
 Ordinance No. 00-861

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Resources							
<i>Resources</i>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>		\$9,307,570		\$586,120		\$9,893,690
<i>RPTAX</i>	<i>Real Property Taxes</i>						
4010	Real Property Taxes-Current Yr		6,858,636		0		6,858,636
4015	Real Property Taxes-Prior Yrs		218,893		0		218,893
4018	Payment in Lieu of R Prop Tax		0		0		0
4019	Interest & Penalty-R Prop Tax		0		0		0
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		80,000		0		80,000
4105	Federal Grants - Indirect		0		0		0
4120	Local Grants - Direct		0		40,000		40,000
<i>CHGSVC</i>	<i>Charges for Service</i>						
4500	Admission Fees		3,237,037		422,634		3,659,671
4510	Rentals		130,233		18,883		149,116
4550	Food Service Revenue		3,409,302		348,000		3,757,302
4560	Retail Sales		1,071,767		161,861		1,233,628
4610	Contract Revenue		46,512		0		46,512
4620	Parking Fees		0		0		0
4630	Tuition and Lectures		542,326		0		542,326
4635	Exhibit Shows		13,953		0		13,953
4640	Railroad Rides		502,326		72,837		575,163
4650	Miscellaneous Charges for Svc		0		0		0
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		511,916		0		511,916
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		684,100		0		684,100
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		2,000		0		2,000
4810	Sale of Fixed Assets		500		0		500
4890	Miscellaneous Revenue		32,558		0		32,558
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from General Fund		0		0		0
TOTAL RESOURCES			\$26,649,629		\$1,650,335		\$28,299,964

Exhibit A
 FY 1999-00 Supplemental Budget
 Ordinance No. 00-861

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director II	1.00	99,997	0.00	0	1.00	99,997
	Events Coordinator	2.00	86,541	0.00	0	2.00	86,541
	Food Service Coordinator	3.00	121,082	0.00	0	3.00	121,082
	Manager I	3.00	203,609	0.00	0	3.00	203,609
	Management Technician	1.00	38,704	0.00	0	1.00	38,704
	Program Analyst II	1.00	43,973	0.00	0	1.00	43,973
	Program Analyst III	1.00	59,030	0.00	0	1.00	59,030
	Program Director I	1.00	76,802	0.00	0	1.00	76,802
	Program Director II	1.00	88,837	0.00	0	1.00	88,837
	Program Supervisor I	3.00	137,682	0.00	0	3.00	137,682
	Program Supervisor II	3.00	175,833	0.00	0	3.00	175,833
	Research Coordinator II	1.00	43,243	0.00	0	1.00	43,243
	Research Coordinator III	1.00	48,779	0.00	0	1.00	48,779
	Service Supervisor I	7.00	253,395	0.00	0	7.00	253,395
	Service Supervisor II	2.00	101,986	0.00	0	2.00	101,986
	Service Supervisor III	2.00	102,627	0.00	0	2.00	102,627
	Veterinarian II	1.00	57,721	0.00	0	1.00	57,721
	Veterinarian I	1.00	44,446	0.00	0	1.00	44,446
	Administrative Assistant	1.00	36,712	0.00	0	1.00	36,712
	Asst. Pub. Affairs Specialist	1.00	36,733	0.00	0	1.00	36,733
	Catering Coordinator	2.00	83,481	0.00	0	2.00	83,481
	Food Service/Retail Specialist	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,643	0.00	0	1.00	40,643
	Program Coordinator	2.00	72,851	0.00	0	2.00	72,851
	Restaurant Manager	1.00	33,715	0.00	0	1.00	33,715
	Retail Assistant Manager	1.00	40,466	0.00	0	1.00	40,466
	Senior Public Affairs Specialist	1.00	51,688	0.00	0	1.00	51,688
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	2.00	66,826	0.00	0	2.00	66,826
	Administrative Secretary	3.00	97,224	0.00	0	3.00	97,224
	Animal Keeper	28.00	968,310	0.00	0	28.00	968,310
	Custodian	7.00	235,780	0.00	0	7.00	235,780
	Gardener 1	7.00	245,831	0.00	0	7.00	245,831
	Maintenance Electrician	1.00	52,274	0.00	0	1.00	52,274
	Maintenance Lead	1.00	45,336	0.00	0	1.00	45,336
	Maintenance Technician	1.00	43,366	0.00	0	1.00	43,366
	Maintenance Worker 1	2.00	68,833	0.00	0	2.00	68,833
	Maintenance Worker 2	9.00	337,150	0.00	0	9.00	337,150
	Master Mechanic	1.00	45,336	0.00	0	1.00	45,336
	Nutrition Technician	1.00	36,449	0.00	0	1.00	36,449
	Office Assistant	1.00	20,109	0.00	0	1.00	20,109
	Program Assistant 1	1.75	46,078	0.00	0	1.75	46,078
	Program Assistant 2	3.00	89,667	0.00	0	3.00	89,667
	Program Assistant 2-Graphics	0.00	0	0.00	0	0.00	0
	Receptionist	1.00	21,826	0.00	0	1.00	21,826
	Secretary	1.00	23,769	0.00	0	1.00	23,769
	Security Officer 1	5.00	117,679	0.00	0	5.00	117,679
	Senior Animal Keeper	7.00	269,671	0.00	0	7.00	269,671

Exhibit A
 FY 1999-00 Supplemental Budget
 Ordinance No. 00-861

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
	Senior Gardener	1.00	41,836	0.00	0	1.00	41,836
	Typist/Receptionist-Lead	1.00	27,646	0.00	0	1.00	27,646
	Veterinary Technician	1.00	36,449	0.00	0	1.00	36,449
	Warehouse Specialist	1.00	29,145	0.00	0	1.00	29,145
5020	Reg Employees-Part Time-Exempt						
	Research Coordinator I	0.00	0	0.00	0	0.00	0
	Veterinarian I	0.00	0	0.00	0	0.00	0
	Graphics/Exhibit Designer	1.00	40,644	0.00	0	1.00	40,644
5025	Reg Empl-Part Time-Non-Exempt						
	Administrative Secretary	1.60	53,490	0.00	0	1.60	53,490
	Animal Hospital Attendant	1.00	26,519	0.00	0	1.00	26,519
	Animal Keeper-PT	1.50	54,674	0.00	0	1.50	54,674
	Catering Specialist	1.50	37,453	0.00	0	1.50	37,453
	Clerk/Bookkeeper	1.60	44,938	0.00	0	1.60	44,938
	Custodian	0.00	0	0.00	0	0.00	0
	Educational Service Aide 2	0.00	0	0.00	0	0.00	0
	Gardener 1 - PT	0.50	17,533	0.00	0	0.50	17,533
	Maintenance Worker 1-PT	0.65	22,371	0.00	0	0.65	22,371
	Maintenance Worker 2-PT	2.10	80,031	0.00	0	2.10	80,031
	Office Assistant	0.50	9,537	0.00	0	0.50	9,537
	Program Assistant 1	1.40	38,767	0.00	0	1.40	38,767
	Program Assistant 2	0.50	15,364	0.00	0	0.50	15,364
	Secretary	0.75	17,386	0.00	0	0.75	17,386
	Security Officer 1-reg	0.00	0	0.00	0	0.00	0
	Typist/Receptionist Reg.(Part Time)	0.85	22,395	0.00	0	0.85	22,395
	Video/Photography Technician	0.50	17,482	0.00	0	0.50	17,482
	Visitor Service Worker 3-reg	4.15	88,942	0.00	0	4.15	88,942
5030	Temporary Employees		595,603		208,000		803,603
5040	Seasonal Employees		869,106		440,144		1,309,250
5080	Overtime		206,159		23,000		229,159
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		2,276,711		0		2,276,711
Total Personal Services		151.85	\$9,682,271	0.00	\$671,144	151.85	\$10,353,415

Materials & Services

<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		97,840		0		97,840
5205	Operating Supplies		935,632		82,875		1,018,507
5210	Subscriptions and Dues		30,328		0		30,328
5214	Fuels and Lubricants		30,000		0		30,000
5215	Maintenance & Repairs Supplies		207,480		43,500		250,980
5220	Food		879,600		125,160		1,004,760
5225	Retail		648,000		75,000		723,000
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		828,220		163,656		991,876
5250	Contracted Property Services		0		0		0
5251	Utility Services		1,043,315		0		1,043,315
5255	Cleaning Services		21,700		0		21,700
5260	Maintenance & Repair Services		299,620		300,000		599,620
5265	Rentals		118,480		16,000		134,480
5280	Other Purchased Services		485,994		150,000		635,994

Exhibit A
 FY 1999-00 Supplemental Budget
 Ordinance No. 00-861

Zoo Operating Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		FY 1999-00 Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Expenditures							
5290	Operations Contracts		0		0		0
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		20,305				20,305
5305	Election Expenses		0		0		0
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		53,720		0		53,720
5455	Training and Conference Fees		21,475		0		21,475
5490	Miscellaneous Expenditures		68,520		23,000		91,520
Total Materials & Services			\$5,790,229		\$979,191		\$6,769,420
<i>Capital Outlay</i>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		344,300		0		344,300
5730	Exhibits and Related (non-CIP)		40,000		0		40,000
5740	Equipment & Vehicles (non-CIP)		153,000		0		153,000
5750	Office Furn & Equip (non-CIP)		18,500		0		18,500
5760	Railroad Eq & Facil (non-CIP)		52,000		0		52,000
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5715	Improve-Oth thn Bldg (CIP)		0		0		0
5725	Buildings & Related (CIP)		0		0		0
5735	Exhibits and Related (CIP)		0		0		0
5745	Equipment & Vehicles (CIP)		0		0		0
5765	Railroad Equip & Facil (CIP)		0		0		0
Total Capital Outlay			\$607,800		\$0		\$607,800
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services		1,295,754		0		1,295,754
	* to Risk Mgmt-Liability		124,432		0		124,432
	* to Risk Mgmt-Worker Comp		34,651		0		34,651
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Wash. Park Parking Lot Fund		0		0		0
	* to General Revnue Bond Fund		432,058		0		432,058
	* to Zoo Capital Fund		0		0		0
Total Interfund Transfers			\$1,886,895		\$0		\$1,886,895
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		921,257		0		921,257
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		7,761,177		0		7,761,177
Total Contingency and Ending Balance			\$8,682,434		\$0		\$8,682,434
TOTAL REQUIREMENTS		151.85	\$26,649,629	0.00	\$1,650,335	151.85	\$28,299,964

Exhibit B
Schedule of Appropriations
FY 1999-00 Supplemental Budget
Ordinance No. 00-861

	Current Appropriations	Revision	Amended Appropriations
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$15,472,500	\$1,650,335	\$17,122,835
Capital Outlay	607,800	0	607,800
Transfers	1,886,895	0	1,886,895
Contingency	921,257	0	921,257
Unappropriated Balance	7,761,177	0	7,761,177
Total Fund Requirements	\$26,649,629	\$1,650,335	\$28,299,964

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE 00-861 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF ADOPTING A SUPPLEMENTAL BUDGET FOR THE ZOO OPERATING FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 1999 AND ENDING JUNE 30, 2000; AND DECLARING AN EMERGENCY.

Date: April 11, 2000

Presented by: Kathy Kiaunis

FACTUAL BACKGROUND AND ANALYSIS

Oregon Local Budget Law (ORS 294.480) provides for the preparation and adoption of supplemental budgets. Amending the current year's budget by changing appropriations is allowed when there is an occurrence or condition which was not known at the time the budget was prepared and which requires a change in financial planning.

In the Zoo Operating Fund three circumstances have occurred that meet this criteria. First, as a result of the audit for FY 1998-99 the beginning fund balance for this fund is \$586,120 greater than the amount budgeted. Second, increased attendance at the Oregon Zoo has resulted in higher than anticipated revenues of \$1,024,215. Also, the Zoo has also received a grant of \$40,000 from Intel Corporation for a science station project. The total new resources are \$1,650,335.

Because the amount of this supplemental budget does not exceed 10% of total expenditures in the fund, a public hearing held by the Tax Supervising and Conservation Committee (TSCC) is not required. It is required however, that a special notice be published and a public hearing be held by the Council on the date that the supplemental budget is adopted.

This additional revenue is needed to cover increased expenditures as outlined below:

Zoo Administration

- \$23,000 in proceeds from a long standing endowment by the Kreft Endowment Fund were transferred to the Oregon Zoo Foundation for management.
- Extended family leave by an employee has resulted in the need for an additional \$38,000 in temporary help.

Animal Management

- A grant of \$150,000 was carried forward in fund balance to cover the costs related to bringing Chendra, an elephant, from Malaysia. The timing of Chendra's arrival was unknown at the time the budget was adopted and therefore, these cost were not included in the budget.
- Family leave and vacancies have occurred that required an increase of \$48,000 in temporary help.

Education Services

- Increases in the number of on-grounds overnight camps and services provided to campers results in an increase cost of \$25,547. This cost is offset by increase camp registration revenues.
- A grant of \$40,000 was received from Intel for establishing ZooScope science stations. An increase in appropriations is needed to expend these grant revenues.

Facilities Management

- Increased attendance, family leave, light duty and the number of projects result in and increase in both temporary help and overtime. The total increase in cost is \$145,000.
- Increase in the number of non-CIP projects requires additional funding of \$300,000.

Marketing

- Increase in the number of Summer Concerts offered resulted in additional costs of \$78,656.
- Additional advertising costs for the following:
 - ✓ Extra koala and television ads -- \$52,000
 - ✓ Extra Spring and Steller Cove Ads -- \$33,000

Visitor Services

- Additional expenditures of \$200,160 for food and retail supplies due to increases in sales
- Unanticipated equipment and supply needs of \$76,828
- Increase attendance along with staffing needs for new facilities require and increase in temporary labor of \$440,144

FISCAL IMPACT

The total increase to Personal Services is \$671,144 and the total increase to Materials and Services is \$979,191. The total supplemental budget is \$1,650,335.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends adoption of Ordinance 00-861, for the purposes of adopting a supplemental budget for the FY 1999-00.

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Ordinance No. 00-862, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Recognizing Grant Funding for the Replacement of Dock Floats at the M. James Gleason Boat Ramp; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-862
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
RECOGNIZING GRANT FUNDING FOR THE)	Introduced by Mike Burton,
REPLACEMENT OF DOCK FLOATS AT THE)	Executive Officer
M. JAMES GLEASON BOAT RAMP; AND)	
DECLARING AN EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations for the Regional Parks Fund are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose recognizing a \$35,000 grant from the State Marine Board to replace dock floats at the M. James Gleason Boat Ramp, transferring \$3,500 from contingency, and increasing capital outlay appropriation by \$38,500 to provide for the project.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 00-862

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Fund							
Resources							
<i>Resources</i>							
REGIONAL PARKS & GREENSPACES							
<i>BEGBAL Beginning Fund Balance</i>							
	* Unrestricted		439,977	0		439,977	
	* Restricted Renewal & Replacement		831,908	0		831,908	
	* Cash Flow Reserve		800,000	0		800,000	
	* Renewal, Replacement, Capital Improvement		1,032,660	0		1,032,660	
<i>GRANTS Grants</i>							
4100	Federal Grants - Direct		550,029	0		550,029	
4110	State Grants - Direct		528,523	35,000		563,523	
4120	Local Grants - Direct		90,000	0		90,000	
<i>LGSHRE Local Gov't Share Revenues</i>							
4135	Marine Board Fuel Tax		134,000	0		134,000	
4139	Other Local Govt Shared Rev.		309,000	0		309,000	
<i>GVCNTB Gov't Contributions</i>							
4145	Government Contributions		30,300	0		30,300	
<i>CHGSVC Charges for Service</i>							
4165	Boat Launch Fees		145,279	0		145,279	
4280	Grave Openings		148,837	0		148,837	
4285	Grave Sales		86,047	0		86,047	
4500	Admission Fees		434,696	0		434,696	
4510	Rentals		186,977	0		186,977	
4550	Food Service Revenue		37,414	0		37,414	
4610	Contract Revenue		1,003,982	0		1,003,982	
4650	Miscellaneous Charges for Svc		30,556	0		30,556	
<i>INTRST Interest Earnings</i>							
4700	Interest on Investments		152,604	0		152,604	
<i>DONAT Contributions from Private Sources</i>							
4750	Donations and Bequests		15,000	0		15,000	
<i>INTSRV Internal Service Transfers</i>							
4980	Transfer for Direct Costs						
	* from Open Spaces Fund		2,035,223	0		2,035,223	
	* from Smith & Bybee Lakes Fund		10,000	0		10,000	
	* from Regional Parks Trust Fund		7,120	0		7,120	
<i>EQTREV Fund Equity Transfers</i>							
4970	Transfer of Resources						
	* from General Fund (general allocation)		653,802	0		653,802	
	* from General Fund (1% on SW revenues)		692,028	0		692,028	
	* from General Fund (landbanking)		224,965	0		224,965	
	* from General Fund (earned on facilities)		155,534	0		155,534	
TOTAL RESOURCES			\$10,766,461	\$35,000		\$10,801,461	

**Exhibit A
Ordinance No. 00-862**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Regional Parks Fund							
Requirements							
Total Personal Services		35.00	\$2,439,891	0.00	\$0	35.00	\$2,439,891
Total Materials & Services			\$1,859,108		\$0		\$1,859,108
<i>Capital Outlay</i>							
<i>CAPNON Capital Outlay (Non-CIP Projects)</i>							
5710	Improve-Oth thn Bldg (non-CIP)		241,965		38,500		280,465
5720	Buildings & Related (non-CIP)		51,800		0		51,800
5740	Equipment & Vehicles (non-CIP)		5,000		0		5,000
<i>CAPCIP Capital Outlay (CIP Projects)</i>							
5715	Improve-Oth thn Bldg (CIP)		2,690,846		0		2,690,846
Total Capital Outlay			\$2,989,611		\$38,500		\$3,028,111
Total Interfund Transfers			\$852,561		\$0		\$852,561
<i>Contingency and Ending Balance</i>							
<i>CONT Contingency</i>							
5999	Contingency		170,821		(3,500)		167,321
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance						
	* Cash Flow Reserve		800,000		0		800,000
	* Renew, Replacement & Capital Improvement		621,809		0		621,809
	* Restricted Renewal & Replacement		1,032,660		0		1,032,660
Total Contingency and Ending Balance			\$2,625,290		(\$3,500)		\$2,621,790
TOTAL REQUIREMENTS		35.00	\$10,766,461	0.00	\$35,000	35.00	\$10,801,461

Exhibit B
Ordinance No. 00-862
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
REGIONAL PARKS FUND			
Operating Expenses (PS & M&S)	\$4,298,999	\$0	\$4,298,999
Capital Outlay	2,989,611	38,500	3,028,111
Interfund Transfers	852,561	0	852,561
Contingency	170,821	(3,500)	167,321
Unappropriated Balance	2,454,469	0	2,454,469
Total Fund Requirements	\$10,766,461	\$35,000	\$10,801,461

All other Appropriations Remain as Previously Adopted

NOTE: The Current Appropriation column assumes the adoption of Ordinance No. 00-854, reflecting COLA and Health & Welfare increases in the budget. The adoption of this ordinance by Council would amend the budget and appropriations schedule by the amounts shown in the column titled "Revision." If previous actions by the Council has amended the Current Appropriation column, then those actions would be carried forward to this action.

STAFF REPORT

CONSIDERATION OF ORDINANCE 00-862 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF RECOGNIZING GRANT FUNDING FOR THE REPLACEMENT OF DOCK FLOATS AT THE M. JAMES GLEASON BOAT RAMP; AND DECLARING AN EMERGENCY.

Date: April 11, 2000

Presented by: Dan Kromer

FACTUAL BACKGROUND AND ANALYSIS

This amendment is for emergency replacement to upriver boarding floats at the M. James Gleason Boat Ramp. The 240 feet of floats being replaced are over 20+ years old and have to be removed because of serious deterioration to the point they are breaking up and creating a danger to public safety.

It was hoped that present boarding floats could be patched up on a continuous basis until the facility went through a major upgrade anticipated for sometime in 2003-2004. However, floats are beyond repair. New floats will be modified and reused when the facility is upgraded. Due to the emergency of this project, funding for float replacement was not budgeted in FY 99-00. Life span of the new floats is 20-25 years depending on use and weather conditions.

The total cost of the project is \$38,500 with ninety percent of the funding provided through a grant from the State Marine Board. This action requests the recognition of a \$35,000 grant from the State Marine Board, the transfer of \$3,500 from contingency to provide the 10 percent match, and an increase in capital outlay appropriation of \$38,500.

EXECUTIVE OFFICER RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 00-862

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Ordinance No. 00-863, Amending the FY 1999-00 Budget and Appropriations Schedule for the Purpose of Adjusting Expenditures in the Contractor's Business License Program; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1999-00)	ORDINANCE NO. 00-863
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
ADJUSTING THE EXPENDITURES IN THE)	Introduced by Mike Burton,
CONTRACTOR'S BUSINESS LICENSE)	Executive Officer
PROGRAM; AND DECLARING AN)	
EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 1999-00 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1999-00 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring funds from contingency to materials and services to reflect the payment of Contractor's Business License proceeds to local jurisdictions during FY 99-00.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 00-863

Support Services Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Expenditures							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5000	Elected Official Salaries						
	Auditor	1.00	72,334	0.00	0	1.00	72,334
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant IV	2.00	76,539	0.00	0	2.00	76,539
	Director I	1.00	92,453	0.00	0	1.00	92,453
	Director II	0.90	89,997	0.00	0	0.90	89,997
	General Counsel	1.00	99,997	0.00	0	1.00	99,997
	Legal Counsel I	1.00	66,986	0.00	0	1.00	66,986
	Legal Counsel II	3.00	250,081	0.00	0	3.00	250,081
	Manager I	2.00	143,176	0.00	0	2.00	143,176
	Manager II	3.00	225,364	0.00	0	3.00	225,364
	Program Analyst III	3.00	167,787	0.00	0	3.00	167,787
	Program Analyst IV	4.90	293,058	0.00	0	4.90	293,058
	Program Director I	0.40	33,179	0.00	0	0.40	33,179
	Program Supervisor I	3.00	148,319	0.00	0	3.00	148,319
	Program Supervisor II	3.00	191,355	0.00	0	3.00	191,355
	Service Supervisor II	0.20	8,492	0.00	0	0.20	8,492
	Auditor's Administrative Assistant	1.00	40,320	0.00	0	1.00	40,320
	Administrative Assistant	1.00	37,057	0.00	0	1.00	37,057
	Assoc. Management Analyst	1.00	49,240	0.00	0	1.00	49,240
	Asst. Management Analyst	2.00	81,394	0.00	0	2.00	81,394
	Construction Coordinator	1.00	61,641	0.00	0	1.00	61,641
	Management Technician	0.45	17,462	0.00	0	0.45	17,462
	Programmer/Analyst	1.00	51,701	0.00	0	1.00	51,701
	Senior Accountant	1.00	49,240	0.00	0	1.00	49,240
	Senior Auditor	3.00	192,831	0.00	0	3.00	192,831
	Systems Specialist	6.00	259,897	0.00	0	6.00	259,897
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant II	1.00	25,572	0.00	0	1.00	25,572
	Administrative Assistant III	2.90	102,229	0.00	0	2.90	102,229
	Administrative Assistant IV (legal only)	3.00	110,046	0.00	0	3.00	110,046
	Archive Technician	1.00	32,868	0.00	0	1.00	32,868
	Accounting Clerk 2	6.00	181,596	0.00	0	6.00	181,596
	Administrative Secretary	0.25	8,496	0.00	0	0.25	8,496
	Building Service Worker	0.45	14,054	0.00	0	0.45	14,054
	Building Services Technician	0.45	17,921	0.00	0	0.45	17,921
	Lead Accounting Clerk	3.00	110,544	0.00	0	3.00	110,544
	Management Technician	2.63	93,042	0.00	0	2.63	93,042
	Office Assistant	1.00	23,656	0.00	0	1.00	23,656
	Program Assistant 1	1.00	26,102	0.00	0	1.00	26,102
	Reproduction Clerk	2.00	62,461	0.00	0	2.00	62,461
	Secretary	1.00	24,294	0.00	0	1.00	24,294
	Technical Assistant	2.00	64,807	0.00	0	2.00	64,807
	Technical Specialist	4.50	177,620	0.00	0	4.50	177,620
5020	Reg Empl-Part Time-Exempt		0		0		0
5025	Reg Empl-Part Time-Non-Exempt		0		0		0
	Program Assistant 1	0.50	11,046	0.00	0	0.50	11,046
5030	Temporary Employees		39,547		0		39,547
5080	Overtime		32,013		0		32,013
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		1,357,867		0		1,357,867
Total Personal Services		79.53	\$5,315,681	0.00	\$0	79.53	\$5,315,681

Exhibit A
Ordinance No. 00-863

Support Services Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Expenditures							
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		134,853		0		134,853
5205	Operating Supplies		94,896		0		94,896
5210	Subscriptions and Dues		48,618		0		48,618
5214	Fuels and Lubricants		500		0		500
5215	Maintenance & Repairs Supplies		4,520		0		4,520
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		351,770		0		351,770
5250	Contracted Property Services		0		0		0
5251	Utility Services		93,188		0		93,188
5255	Cleaning Services						
5260	Maintenance & Repair Services		334,604		0		334,604
5265	Rentals		1,100		0		1,100
5280	Other Purchased Services		161,379		0		161,379
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		250,325		280,000		530,325
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		43,953		0		43,953
5455	Staff Development		76,982		0		76,982
5490	Miscellaneous Expenditures		7,301		0		7,301
Total Materials & Services			\$1,603,989		\$280,000		\$1,883,989
<i>Debt Service</i>							
<i>CAPLSE</i>	<i>Capital Lease Payments</i>						
5600	Capital Lease Pmts-Principal		85,374		0		85,374
5605	Capital Lease Pmts-Interest		11,710		0		11,710
Total Debt Service			\$97,084		\$0		\$97,084
<i>Capital Outlay</i>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5750	Office Furn & Equip (non-CIP)		38,435		0		38,435
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5755	Office Furniture & Equip (CIP)		161,950		0		161,950
Total Capital Outlay			\$200,385		\$0		\$200,385
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Building Mgmt Fund		553,526		0		553,526
	* to Risk Mgmt-Liability		13,079		0		13,079
	* to Risk Mgmt-Worker Comp		6,968		0		6,968
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* General Fund		1,642,792		0		1,642,792
	* Building Management Fund		35,000		0		35,000
Total Interfund Transfers			\$2,251,365		\$0		\$2,251,365

Exhibit A
Ordinance No. 00-863

Support Services Fund

ACCT	DESCRIPTION	FY 1999-00 Current Budget		Revision		FY 1999-00 Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Expenditures							
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General		456,469		(266,096)		190,373
	* Contractor's License		13,904		(13,904)		0
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						0
	* Contractor's License		253,717		0		253,717
	* Capital Replacement Reserve (Infolink)		77,088		0		77,088
	* Contingency/Unrestricted		0				0
	* Operating System Replacement Reserve		0		0		0
Total Contingency and Ending Balance			\$801,178		(\$280,000)		\$521,178
TOTAL REQUIREMENTS		79.53	\$10,269,682	0.00	\$0	79.53	\$10,269,682

Exhibit B
Ordinance No. 00-863
FY 1999-00 SCHEDULE OF APPROPRIATIONS

	Current Appropriation	Revision	Amended Appropriation
SUPPORT SERVICES FUND			
Administrative Services/Human Resources			
Operating Expenses (PS & M&S)	\$5,486,937	\$280,000	\$5,766,937
Debt Services	97,084	0	97,084
Capital Outlay	200,385	0	200,385
Subtotal	5,784,406	280,000	6,064,406
Office of General Counsel			
Operating Expenses (PS & M&S)	843,933	0	843,933
Subtotal	843,933	0	843,933
Office of Citizen Involvement			
Operating Expenses (PS & M&S)	65,430	0	65,430
Subtotal	65,430	0	65,430
Office of the Auditor			
Operating Expenses (PS & M&S)	612,640	0	612,640
Subtotal	612,640	0	612,640
General Expenses			
Interfund Transfers	2,251,365	0	2,251,365
Contingency	381,103	(280,000)	101,103
Subtotal	2,632,468	(280,000)	2,352,468
Unappropriated Balance	330,805	0	330,805
Total Fund Requirements	\$10,269,682	\$0	\$10,269,682

All other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 00-863 AMENDING THE FY 1999-00 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF ADJUSTING EXPENDITURES IN THE CONTRACTOR'S BUSINESS LICENSE PROGRAM; AND DECLARING AN EMERGENCY.

Date: March 22, 2000

Presented by: Jennifer Sims
Don Cox

FACTUAL BACKGROUND AND ANALYSIS

ORS 701.015 requires Metro to maintain a Contractor's Business License program, to provide a "passport" business license for contractors in specified fields to be able to conduct their business in any of the 19 participating jurisdictions.

The Accounting Services Division of the Administrative Services Department administers the program, and distributes the proceeds of the license fees to the jurisdictions on a proportional basis. Currently, the payment to the cities occurs in the fiscal year following collection of the fees. The total amount disbursed to the cities in the past three fiscal years has ranged from \$219,000 to \$237,000; the amount in the Proposed Budget for FY 2000-01 is \$268,000.

This ordinance would move the payment to the cities of their share of business license proceeds into FY 1999-00, the year the revenue is received, instead of postponing it to the following fiscal year. The impetus for this action is an upcoming change in accounting regulations being implemented by the Government Accounting Standards Board (GASB), through its Statement #34. Effective FY 2001-02, GASB will begin requiring all governments to adopt "full accrual" accounting, which in essence requires that known liabilities, such as the license fee payments to local jurisdictions, be expended in the year in which they are incurred. This procedure will not change the timing of the actual payment to the cities, and is only an accounting accrual and financial reporting matter. Although this requirement does not occur until FY 2001-02, the department is working to come into compliance with the many new requirements of GASB #34 as soon as possible, in order to reduce additional work required in the coming year.

PROPOSED ACTION

This ordinance would transfer \$280,000 from the Support Services Fund contingency to Materials & Services in the Administrative Services Department budget. The amount transferred includes the portion of the Support Services Fund contingency that is earmarked for this program (\$13,904), with the remainder coming from the undesignated fund contingency. This amount represents the payments projected to be due local jurisdictions, based on estimated business license sales through June 30, 2000.

BUDGET IMPACT

This ordinance would reduce the Support Services Fund's contingency by \$280,000, and increase materials and services expenditures by the same amount. As this is a self-sustaining program and not allocated through the cost allocation plan, there will not be any impact to other department.

There will be a corresponding request to amend the FY 2000-01 budget to eliminate the fund balance carryover dedicated to the Contractor License program. In future years, the payments will be budgeted in the year in which the revenue is received.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 00-863

Agenda Item Number 9.1

Resolution No. 00-2940, For the Purpose of Approving the Year 11 Partnership Plan for Waste Reduction (Fiscal Year 2000/01).

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF APPROVING
THE YEAR 11 PARTNERSHIP PLAN
FOR WASTE REDUCTION
(FISCAL YEAR 2000-01)

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RESOLUTION NO. 00-2940
Introduced by:
Mike Burton, Executive Officer

WHEREAS, the Partnership Plan for Waste Reduction has been a significant part of the Region's waste reduction and recycling programs for the past ten years in order to attain state mandated regional recovery goals (OAR 340-90-050); and

WHEREAS, the Partnership Plan serves as an implementation tool for the Regional Solid Waste Management Plan; and

WHEREAS, the Partnership Plan continues to be one of the primary mechanisms for Metro and local governments to establish and improve recycling and waste reduction efforts throughout the Region; and

WHEREAS, the means of implementing these waste reduction tasks is through the Partnership Plan, which is adopted by Metro and local governments and defines the work to be completed in the region; and

WHEREAS, the plan for the 2000-01 fiscal year has been significantly revised in response to slower-than-anticipated recovery rates in the region, to Council concerns about the focus of joint waste reduction efforts and to local government desires for simplified reporting requirements; and

WHEREAS, a cooperative process for formulating the Year 11 Partnership Plan was used by Metro and local governments and ensures a coordinated regional effort to reduce waste; and

WHEREAS, the Year 11 Partnership Plan has been through a public comment period; and

WHEREAS, the Year 11 Partnership Plan is consistent with and meets the intent of the goals and objectives in the Regional Solid Waste Management Plan; and

WHEREAS, the Partnership Plan funding distribution to local governments is a revenue-sharing program that is tied to adherence to the plan and satisfactory completion of work plan elements; and

WHEREAS, the Partnership Plan grants are funded in the 2000-01 budget; and

WHEREAS, the Year 11 Partnership Plan has been reviewed by the Solid Waste Advisory Committee and recommended for Metro Council approval; and

WHEREAS, the resolution was submitted to the Executive Officer for consideration and was forwarded to the Council for approval; now therefore,

BE IT RESOLVED, that the Metro Council approves the Year Partnership Plan for Waste Reduction (attached hereto as Exhibit "A") and supports increased efforts to reduce waste in the Metro Region.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

EXECUTIVE SUMMARY
YEAR 11 PARTNERSHIP PLAN FOR WASTE REDUCTION
Resolution No. 00-2940

PROPOSED ACTION

- Recommend that Metro Council pass Resolution No. 00-2940, which approves the FY 2000-01 (Year 11) Partnership Plan for Waste Reduction activities. These activities assist with the implementation of the Regional Solid Waste Management Plan (RSWMP).

WHY NECESSARY/DESCRIPTION

- The annual plan process is one of the primary mechanisms for Metro and local governments to achieve the region's recycling and waste reduction goals set forth by the RSWMP.
- Each year since 1990, Metro staff and local government staff have prepared a work plan for the region's waste reduction activities in the upcoming fiscal year. The plan is designed to provide a regional framework for programs to lend continuity throughout the region as well as to partner in our efforts to meet state requirements and work towards reaching regional goals.
- The new plan now includes three program areas: maintenance, targeted competitive grants, and new initiatives in commercial, construction and demolition debris, and organics recovery.

ISSUES

- The plan for the 2000-01 fiscal year has been significantly revised in response to slower-than-anticipated recovery rates in the region, to Council concerns about the focus of joint waste reduction efforts and to local government desires for simplified reporting requirements.
- The need to maintain existing programs while implementing aggressive new initiatives are the two primary factors that motivated this move to a new approach.
- Local government and Metro solid waste managers have convened to provide a stronger and narrowed focus for future waste reduction and recycling programs as reflected in this plan.

BUDGET/FINANCIAL IMPACTS

- A total of \$784,200 is proposed for this program in the FY 2000-01 budget: \$600,000 for maintenance programs and \$184,200 for the competitive grants. The new initiatives are funded separately in the 2000-01 budget.

STAFF REPORT

Resolution 00-2940, For the purpose of approving the Year 11 Partnership Plan for Waste Reduction (Fiscal Year 2000-01)

April 10, 2000

Presenter: Terry Petersen

Author: Jennifer Erickson

BRIEF DESCRIPTION OF RESOLUTION

This resolution approves the format and framework for the Annual Partnership Plan for Waste Reduction between local governments and Metro. The Plan is one implementation tool for the Regional Solid Waste Management Plan.

EXISTING LAW

ORS 459A "Opportunity to Recycle Act" requires the city, county or metropolitan service district responsible for solid waste management provide recycling services, public education programs, and contribute to the statewide solid waste recovery goals. OAR 340-90-040 sets forth the administrative requirements for such programs. In response to state requirements and more aggressive regional goals, Metro developed a Regional Solid Waste Management Plan (a functional plan) adopted by Council via Ordinance 95-624. The Partnership Plan, adopted by resolution annually, is one of the implementation tools developed to fulfill the recommended practices of the Regional Solid Waste Management Plan.

BACKGROUND

Each year since 1990, Metro staff and local government staff prepare a work plan for the region's waste reduction activities in the upcoming fiscal year. The plan is designed to provide a regional framework for programs to lend continuity throughout the region as well as to partner in our efforts to meet state requirements and work towards reaching regional goals.

The plan for the 2000-01 fiscal year has been significantly revised in response to slower-than-anticipated recovery rates in the region, to Council concerns about the focus of joint waste reduction efforts and to local government desires for simplified reporting requirements.

The new plan now includes three program areas: maintenance, targeted competitive grants, and new initiatives in commercial, construction and demolition debris, and organics recovery.

- *Maintenance* provides baseline support (on a per capita basis) for the foundation of regional recycling through a joint work plan and funding for established local and regional waste reduction and recycling programs. Reporting requirements by local governments are simplified.
- *Targeted competitive grants* supplement maintenance funding by helping local governments to target Regional Solid Waste Management Plan practices that are not addressed elsewhere and for which other sources of funding are not available, especially for "lagging" waste sectors. Local governments provide matching funds.

- *New initiatives in waste reduction* for the commercial, construction and demolition debris and organics sectors will receive increased focus. The State-of-the-Plan Report completed last year found that significant amounts of recoverable materials are present in those sectors and that recovery in these sectors was lagging. Three work groups, one group for each sector and comprised of Metro and local government staff, developed separate work plans for the 1999-2000, 2000-2001 and 2001-2002 fiscal years.

Public comment: Over 450 interested parties were solicited and offered the opportunity to comment on the plan. Sixty-one people from the original list expressed interest in reviewing the plan and its contents. Staff received comments from three people, all of whom responded favorably to the plan. Comments did elaborate on some elements of the new approach, but none were negative. Public comments are attached to this staff report.

SWAC Review: The plan has been through two SWAC sessions and received their unanimous endorsement without amendments on March 22, 2000.

Previous Council Review: On December 21, 1999 copies of the first draft of the plan were distributed to all Metro Councilors for their review and comment. No comments were received at that time and the public input period was then initiated. The Plan along with public comment received was again circulated to Council REM Committee members for review on April 5, 2000.

BUDGET IMPACT

A total of \$784,200 has been proposed in the FY 2000-01 budget for this program.

OUTSTANDING QUESTIONS

None.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution 00-2940.

JE:mca
April 10, 2000
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**Year 11 Public Comment
March 2000**

The following comments on the Year 11 Plan (first draft) were received during the first round of public input due March 1, 2000.

Comment	Source	Response
1. Place more emphasis on multifamily dwellings. (tenants groups, property managers)	Citizen	The region has reached its goal of providing recycling services to 85% of multifamily units. Local governments and Metro continue to provide resources to multifamily complexes, and may consider some additional outreach in the coming year.
2. Promote vermiculture to multifamily residents, many who do not have room to compost food scraps otherwise.	Citizen	Local governments and Metro Recycling Information provide vermicomposting information including sources of supplies as well as do-it-yourself bin building instructions.
3. Develop a worm exchange to provide worms from overpopulated bins to new starter bins.	Citizen	While this is a novel idea, it is too specific and detailed for this plan. This plan is designed to provide a large-scale and broad-based planning framework. This would perhaps be better approached as a community-based initiative..
4. Educate the commercial sector via residential outreach (connect resident to their employment to motivate).	Citizen	The Commercial Work Team has been considering this very idea among others to design effective outreach for the commercial sector. A survey and focus group of businesses was conducted to help Metro and local governments tailor effective outreach methods. An outreach plan will be developed within the next six months.
5. Fund some fun waste reduction competitions to get motivation up.	Citizen	Metro and local governments employ a wide range of messages and methods with which to deliver these messages. We have had several fun reduce, reuse, recycle community outreach events and local jurisdictions provide creative outreach at County Fairs and other public events. Because people are motivated differently, we need to continue to vary our messages and methods.
6. Promote truth in packaging—reusables or refillables need to be actually so and sold side by side with the necessary parts.	Citizen	Metro hopes to have a market development staff person on board in fiscal year 2000-01 to help build markets and to look at other issues such as packaging and recycled products purchasing.
7. Recycling opportunities for “ordinary items” such as magazines, are not readily available to businesses.	Citizen	One of the goals of the Commercial Work Team in implementing the new commercial waste reduction initiatives in the Year 11 Plan is to ensure that all businesses have access to easy and convenient recycling for as many materials as possible.
8. There is a need for someone within each	Citizen	Very true. We try to influence this as much as possible, and local

<p>business to take a vested interest in recycling and making sure it is done. Keep this in mind when designing plans.</p>		<p>governments stress this when visiting businesses during waste evaluations. It is important that there be someone in the company who is either assigned to ensure the business' program works or who is interested in its success. It is ultimately up to the businesses to decide how much effort they are willing or able to devote to their programs, but we will continue to provide the information support needed.</p>
<p>9. Favor the use of fees, fines, whenever needed to change behavior, especially with businesses. May require this level of motivation to get results out of businesses.</p>	<p>Citizen</p>	<p>The region has intentionally chosen to emphasize cooperative compliance with regard to waste reduction and recycling programs. The City of Portland however, has mandated that all businesses recycle. The Commercial and Construction & Demolition Debris Work Teams may consider the selective use of disposal bans for particular materials. This is a new area, but it is not beyond the realm of consideration.</p>
<p>10. Interested in the extent of public involvement will be involved in plan implementation?</p>	<p>MCCI</p>	<p>There are opportunities for public involvement throughout the planning and implementation of this framework. Not only do we have public input into the framework itself, but each local jurisdiction carries their implementation plans through public hearings at their Councils and Boards before they are approved and implemented.</p>
<p>11. How will applicants for the targeted competitive grant be chosen?</p>	<p>MCCI</p>	<p>The applicants are chosen based upon the criteria set forth in the competitive grant application form.</p>
<p>12. Is there a need to include citizens not connected to any agency on the special work teams for the new initiatives?</p>	<p>MCCI</p>	<p>Not on a regular basis at this time. All of the teams have invited either industry groups or others into the planning process on occasion to lend assistance. However, due to the specific nature of the plans, it is important that those involved have knowledge or expertise in the particular areas of commercial recycling, construction & demolition debris, and organic wastes.</p>
<p>13. What does "politically acceptable" mean (p.36- Commercial Task Force Objectives and Processes)?</p>	<p>MCCI</p>	<p>"Politically acceptable" was the criterion used to assess the level of support for a specific recommendation by affected stakeholders, such as local government, Metro, businesses and waste haulers.</p>
<p>14. The easiest goal to attain the commercial sector plan would be a massive effort focused on the use of both sides of printed material.</p>	<p>MCCI</p>	<p>The Commercial Recovery Work Team did not select the specific materials or activities that would be the focus of a waste prevention campaign. However, double-sided copying and reusable transport packaging are two activities that were specifically mentioned by the several task force members to be included in the selection process.</p>

15. Cost projections for the new initiatives are listed, but are the funds adequate?	MCCI	At this point, we feel that the funds are adequate. Once budgets have been finalized we will know what funds are available. Cost projections will be adjusted as we implement the programs and learn more about the financial resources required.
16. Information on waste prevention should be aimed at the public in general.	MCCI	The region has implemented several general public outreach campaigns about waste prevention. We have found that people do not often differentiate between recycling and waste prevention activities, so approaches to promotion must be carefully crafted. We intend to continue to promote waste prevention to the general public in a variety of ways.
17. Promotion of commingling will need a large public outreach for acceptance.	MCCI	Our studies so far tell us that commingling has received general acceptance. There is always a period of time that is necessary for people to adjust to new practices and methods and local governments and Metro have provided printed materials and radio ads to help ease the transition and reduce the level of confusion any new program can bring.
18. The tremendous amount of work in this plan is greatly appreciated.	MCCI	Thank you! We appreciate your support and interest.
19. Is this document to be considered a public involvement plan?	MCCI	No. This document is a framework plan for program design and implementation. The plan does, however have a public input component; one in which you are currently participating.
20. Delighted to see that usable food waste will go to the needy people in the community first.	Citizen	Yes, we are pleased as well that our partnerships with non-profit food assistance programs such as the Oregon Food Bank are helping us to move usable food to those who need it before considering some other sort of processing option.
21. Pleased that we will be prioritizing C&D as a source of waste reduction (sees lots of dumpsters being hauled from construction sites).	Citizen	C&D has been a tough nut to crack, especially with the region's amazing building boom over the last few years. It is important for us to target these recoverable waste streams.

Year 11 (FY 2000-01)
Metro and Local Government Partnership Plan for
Waste Reduction

April 19, 2000

Overview:

The recent State of the Plan Report for the Regional Solid Waste Management Plan (RSWMP) evaluated the region's progress toward its waste reduction goals. Findings indicated that the region is well on track with regard to residential recycling programs, but is lagging behind in other critical areas. The report recommends a new and focused approach to cooperative waste reduction activities in the region and continued support and maintenance of our existing programs.

In rethinking the manner in which we plan and implement programs, Metro, DEQ and local government partners chose to take a true team-oriented approach to developing new programs and initiatives. Intergovernmental work groups were formed to plan the new strategies and will implement and measure these new strategies as a team—a truly regional approach. Local jurisdictions and Metro will continue to maintain and report on independent activities as well.

This plan brings together three integral pieces of the region's waste reduction and recycling system: New and focused efforts to recover more from the commercial, construction/demolition debris (C&D) and organics sectors; continuation of competitive grants for innovative waste reduction programs; and the maintenance of programs that form the foundation of the region's recycling infrastructure.

Plan Structure and Format:

The Year 11 Partnership Plan is divided into the following three program areas:

- Part I: New Initiatives in Commercial, C&D, and Organics
- Part II: Targeted Competitive Grant Program
- Part III: Maintenance Programs

Part I introduces three focus areas to the Partnership Plan: Commercial, C&D, and commercial organics. These new initiatives form the core of the work and activities to be implemented in the region. Each of the three programs was identified as lagging in recovery levels necessitating intensive, focused planning and implementation efforts over the next few years.

Part II provides competitive grant funds and a structure to target RSWMP practices that are not otherwise addressed in other program plans and for which other sources of funding are not available. This portion of the program also seeks to support creative methods for addressing solid waste issues. Each year, an area or areas of focus will be developed based upon targeted needs or regional priorities.

Part III tracks the established programs in the region that must be continually maintained by local government and Metro services. These programs form the foundation of the region's waste reduction and recycling system and include single and multi-family residential recycling services, regular outreach and education to all residents and businesses, school education programs, commercial recycling, household hazardous waste education and outreach, home composting programs, construction and demolition debris outreach and regional planning support.

Annual Work Plan Development and Approval Process Schedule:

The public input process and program plan development schedule are incorporated into the Year 11 Annual Plan as "Appendix A".

Link to the Regional Solid Waste Management Plan Recommended Practices:

The Regional Solid Waste Management Plan presents a set of recommended solid waste management practices designed to meet the overall goal of the RSWMP: Continue to develop and implement a Solid Waste Management Plan that achieves a regionally balanced, environmentally sound and publicly acceptable solid waste system. The recommended practices embody six broad integrated strategies:

- Invest in waste reduction before building additional transfer and disposal capacity.
- Expand the opportunity to recycle.
- Emphasize the waste reduction hierarchy.
- Maintain flexibility and encourage innovation.
- Set interim target dates, define roles and responsibilities, and focus on implementation issues.
- Advance cost-effective practices for managing the region's waste.

The RSWMP-recommended practices were developed for particular areas of the solid waste system: Residential waste reduction, business waste reduction, building industries waste reduction, solid waste facilities regulation and siting, and transfer and disposal facilities.

Specific activities in this annual partnership plan will be tied to the recommended practices through the annual State of the Regional Solid Waste Management Plan Report published by Metro at the end of each calendar year. The Year 11 Partnership Plan addresses all areas of the RSWMP recommended practices through maintenance of established programs, a new emphasis on commercial waste reduction and recycling, construction & demolition debris recovery, and commercial organic waste reduction and recovery.

Measurement of Progress:

Each of the three sections in this partnership plan for waste reduction has an independent progress measurement and reporting scenario tied to the specific tasks involved. At the end of fiscal 2000-01, progress reports for each section will be produced independently. These reports, combined with other important measures such as the State of the Regional Solid Waste Management Plan Report and the Annual DEQ Recycling and Recovery Report will be combined and used to assess regional waste reduction and recycling progress.

Part I: New Initiatives in Commercial, C&D and Organics

Overview:

The recent State of the Plan Report for the Regional Solid Waste Management Plan, which evaluated the region's progress toward its waste reduction goals, indicated a need for new initiatives in three solid waste program areas. The need for new initiatives is predicated on the following issues:

- The recovery rate for the region has stalled, at about 43 percent.
- The easily accessible material in the waste stream has been recovered. Progress in retrieving additional recoverable materials will be much more difficult and more costly.
- Waste generation, fueled by a strong regional economy, has grown over the past years. This means that in order to meet our waste reduction goals, even higher amounts of recyclable and compostable materials must be diverted from disposal than earlier anticipated.
- Recovery from the commercial, organics, and construction and demolition sectors is lagging behind the residential sector, where recovery is strong and steady.
- Declining tip fees further complicate the recovery of materials from lagging sectors.

In December of 1998, a group of Metro and local government solid waste managers convened to address the issue of the region's stalled recovery rate and the need for new efforts in certain targeted sectors. As a result, three work teams comprised of Metro, local government and DEQ staff were formed to develop new strategies and initiatives in the commercial, construction & demolition debris, and commercial organics sectors. The teams' objectives included:

- Development of a new approach to the waste reduction planning process that results in unified, measurable, accountable and targeted work plans.
- Increase regional recovery by concentrating on the lagging sectors of commercial, organics, and construction and demolition (while continuing to support existing strong recovery from the residential sector.)

- Identify areas within these lagging sectors on which to focus cooperative waste reduction activities.
- Identify emerging issues in waste reduction planning that may need special attention; e.g., co-collection.
- Integrate the results of new initiatives into the State of the Regional Solid Waste Management Plan Report, DEQ Waste Composition Study and other recycling and solid waste data and studies.
- Determine the resources required for these new initiatives and measurement/reporting activities.
- Regular evaluation of the focus areas to ensure they remain relevant.

New Initiatives Program Plan, Administration and Timeline:

Each of the three work teams convened in June 1999 and independently developed three-year work plans for their respective focus areas. An overview of the work plans is presented below. The complete three-year plans are included with this plan as Appendix "B".

Commercial:

In order to reach regional recovery goals, the region needs to have recovered an additional 168,000 tons of commercial recyclables between the baseline year of 1995 and the target year of 2000. To meet this goal, about half of the available recyclable paper (including OCC), containers and scrap metal remaining in commercial waste would need to be captured.

Of the 20 actions identified by the Task Force, seven received a ranking greater than three on a five-point scale. These seven actions comprise the plan recommendations that follow. (Actions are listed in order of decreasing priority.)

1. *Market development:* Increase market development efforts, both regionally through Metro and statewide through the Oregon Market Development Council. Develop markets for new materials and local markets for recycled feedstock that might offer higher scrap prices.
2. *Assess disposal bans for selected materials:* This proposal needs greater review by stakeholders, including haulers, private recycling collectors, processors, markets, disposal facilities, businesses and the public. In particular, issues such as enforcement, market price impact and flow control need to be reviewed.
3. *Expand local governments' technical assistance to businesses on waste prevention, buy recycled and recycling:* The current technical assistance program of waste evaluations needs to be assessed for its effectiveness in increasing recovery tonnage. Data collection for future technical assistance programs needs to be standardized by local governments to allow easier monitoring. Staffing needs to be increased to provide greater follow ups at each business and to expand the number of targeted businesses.
4. *Implement design review ordinances for recycling collection areas in new buildings:* Some local governments have adopted an ordinance, but do not have

dedicated staffing to monitor submitted plans and compliance. Adoption of an ordinance and adequate staffing are needed to ensure that new construction in the region will have adequate recycling space to enable full participation in reaching the region's recycling goals.

5. *Promote commingling:* Mass media outreach programs were not generally seen as effective in reaching businesses as they are in reaching households. However, the development of commingled collection and processing capacity in the region was seen as an important shift in how recycling service was provided. Awareness of this new service level would be especially important to businesses facing space and resource limitations in implementing new or expanded recycling collection. In this case, a regional media outreach program was thought to be effective.
6. *Target outreach to promote waste prevention:* Specific outreach campaigns and technical assistance should target activities (such as double-sided copying) and packaging (reusable transport packaging) that increase waste prevention. Specific campaigns offer the greatest likelihood of implementing an evaluation system.
7. *Review regional commingled processing capacity:* Ensure the region has adequate commingled processing capacity for commercial recycling with equitable access by the region's collectors. Make certain these facilities are capable of meeting high standards for material quality.

Construction & Demolition Debris:

According to the revised RSWMP recovery rates, the region must recover 130,000 tons of C&D debris in order to meet its established goals. The Construction and Demolition Debris Recovery plan is composed of three tracks, designed to increase recycling and recovery in all sectors of the construction industry while adhering to the solid waste hierarchy of reduce, reuse, recycle, recover, landfill.

The first track emphasizes waste prevention through salvage and deconstruction. This practice has proven to be an effective way to prevent one of the largest sources of C&D waste, demolition waste, from entering the waste stream. As less undeveloped land is available, demolition will become an increasingly common activity in the future.

The second track focuses on ways to increase diversion through programs at material recovery facilities, dry waste landfills or transfer stations. The objective is to ensure that either source-separated recycling or effective post-collection recovery is available to all sectors of the C&D industry. An important component of these efforts will focus on educating the C&D industry about the different source-separated and post collection recovery service options available for construction and demolition activities. There are four components to Track 2:

- A. Promotion and education targeting C&D generators on source separated recycling methods and how to take advantage of post-collection recovery options.

- B. Recycling requirements: Require that certain C&D loads be processed before disposal. *(An extended stakeholder process will be undertaken before proceeding with this recommendation.)*
- C. Recycling Requirements: Ban the disposal of certain materials commonly found in C&D waste loads. *(An extended stakeholder process will be undertaken before proceeding with this recommendation.)*
- D. Create incentives through the Metro System Fee Credit Program for post collection recovery facilities to increase their recovery of recyclables from C&D loads.

The third track implements a market development program to target reuse and recycling of the materials prevalent in the C&D waste stream (wood, drywall, composition roofing and fiberglass insulation). The current markets for these materials are undeveloped, which represents a major barrier to reusing or recycling these materials.

Commercial Organics:

According to the revised RSWMP recovery rates, the region must recover 52,000 tons of organic waste in order to meet its established goals. This plan is designed to guide the region in the direction of increased recovery while adhering to the solid waste hierarchy of reduce, reuse, recycle, recover, compost, landfill.

This plan takes a two-track approach to organic waste management. The first track emphasizes waste prevention, donation and diversion. This is considered to be a least-cost approach, since preventing the generation of the material in the first place removes the need to manage it as a waste product. Donation is the highest end-use of food that is produced, and diversion to animal feed is the next step down in the hierarchy. Each of these approaches can be implemented in a relatively rapid fashion in that an existing infrastructure is present in the region, and outreach materials may be produced with short turnaround. While the food donation infrastructure does exist, some assistance and support will be necessary to enhance capacity to accommodate new and increasing flow of material.

The second track focuses on developing a processing system to accommodate organic waste that cannot be diverted to higher-end uses. Every effort will be made to utilize existing infrastructure and tailor generator and collection programs to fit within existing operations and regulatory systems.

Several pilot projects will be initiated within the next 18 to 24 months to determine the economic feasibility of a regional organics collection and processing system. If the pilots prove successful, the Regional Organics Team will move rapidly towards the development of a permanent collection and processing infrastructure. If the pilots prove that organic waste collection and processing are not economically feasible in the current solid waste environment, only Track 1 programs will be fully implemented and the group will revisit the issue at a later date. The decision to develop permanent collection and processing facilities is contingent upon economic feasibility. If feasible, and the

program determines that public participation is required to leverage processing capacity, then we may face a large, lump-sum budget request within the next two to three years.

During the first three years, the team has chosen to target efforts towards large organics-rich businesses and industries. These targeted businesses are:

- Large retail grocery stores
- Large restaurants
- Hotels
- Institutional cafeterias*
- Produce wholesale warehouses

(*Institutional cafeterias include food service operations in schools and universities, hospitals, large office buildings, corporate campuses, prisons, etc.)

Program Administration and Reporting:

Because these new initiatives require the work and the support of all regional partners, the day-to-day administration of the various tasks in the Commercial, C&D and Organics programs will be managed by the respective regional intergovernmental work teams that developed these plans. Individual team members will be assigned oversight of particular pieces of the plans, and will be responsible for reporting back to the team when they meet on an ad-hoc basis. Each work team will give a regular update at the monthly Local Government Recycling Coordinators Meeting and will solicit feedback from the group as well as inform the group of progress being made. Data collection, measurement and year-end progress reports will be the responsibility of the work teams. As part of the overall Year 11 Program Plan, each work team will be responsible for production of a year-end report on the progress made in the region.

Part II: Targeted Competitive Grant Program

Overview:

The competitive grant program is designed to supplement the program funding available through the Partnership Program. These grants are intended to assist local jurisdictions in targeting the RSWMP practices that are not addressed in other program plans, and for which other sources of funding are not available. This program also seeks to support creative methods for addressing solid waste issues.

Format and Structure:

Each year, Metro will specify focus area(s) or target(s) for this competitive grant program based upon RSWMP needs and priorities. Applicants will have the choice to:

- 1) Submit a proposal in the focus area(s), **OR**
- 2) Propose a project outside the focus area(s) and demonstrate that there is a true need for this approach that is not being addressed through new initiatives,

maintenance programs or other means. Alternative programs must also demonstrate that they contribute to meeting RSWMP goals.

Local jurisdictions interested in this program must submit an application for funds using a standardized form provided by Metro. Applications must include:

- A clear goal statement,
- A clear justification of need,
- A specific dollar amount requested,
- Concise and meaningful measurement tools and methods, and
- A description of intended results.

Applications must identify the specific practices of the RSWMP to which the funds will be applied, demonstrate clear benefits to the region, and should be transferable to other jurisdictions.

Local jurisdictions are required to provide at least a 50% match to funds requested. This match may be dollars, materials, in-kind services or a combination of these. Applicants are encouraged to cooperate or develop formal partnerships with nonprofit, volunteer agencies, business associations, chambers of commerce or other groups. In-kind matches may be provided in part by some or all partners.

Reporting:

A 90-day progress report as well as a final report due 30 days from the completion of the project must be submitted to Metro. Reports must demonstrate how the project has met the stated criteria and the impacts the project has had to the prevention, recycling and recovery of waste in the region.

Part III: Maintenance of Existing Programs

Overview:

Part III of the Partnership for Waste Reduction focuses on the maintenance of existing and established local and regional waste reduction and recycling programs. Significant progress in waste reduction and recycling has been made over past years through these existing programs. In order to maintain these successes, established programs must continue to be funded, staffed and maintained at the same time that new initiatives are introduced.

Maintenance Program Plan Format, Structure and Timeline:

The Maintenance Program format is intentionally simple and straightforward. Local governments and Metro will each complete the attached chart, detailing the outreach,

education and collection programs currently implemented and the efforts each will engage in to maintain these programs. This will provide a comprehensive regional picture of the existing programs implemented and maintained by local governments and Metro.

The reporting section is to be completed at the end of the fiscal year and submitted to Metro no later than August 1, 2001. This section will detail each task's actual implementation date, as well as relevant status reports, changes and noted results. The reporting section will serve as the basis for integrating existing program status and progress into the recommended practices of the RSWMP, as well as the required annual reporting to the Department of Environmental Quality.

Compliance with State Law and the Regional Solid Waste Management Plan:

All regional partners will continue to be required to comply with the provisions set forth in State Law (OAR 340-90-040) in addition to the tasks listed in the RSWMP. Metro will be the reporting agency for the region's three county area. Metro will also assume responsibility for integrating maintenance programs into the recommended practices set forth in the RSWMP. This integration will be illustrated in the Annual State of the Plan Report section titled Implementation Status of Recommended Practices.

Annual Allocation:

As in past years, the funding assistance provided to local jurisdictions for the maintenance of existing programs is allocated on a per-capita basis. Each jurisdiction receives an allocation based upon its percent of the region's total population.

The FY 2000-01 allocation for the City/County of _____ equals \$ _____. This represents _____% of the overall City/County solid waste and recycling budget.

Program Overview Narrative:

This section of the Plan provides a more descriptive and encompassing overview of maintenance programs. Local governments and Metro will each provide a short annual narrative describing the gamut of programs and the principles behind them.

PLANNED MAINTENANCE ACTIVITIES FOR FISCAL YEAR 2000-01

The Program Plan Table is divided into two sections: Planning and Reporting. The planning section lists program areas under the header marked "Tasks" which are to be completed in detail by Metro and local governments. All outreach, education, collection and other existing program efforts are to be listed under each task area with an associated implementation date noted under the heading "Planned Date." The section header "R/WP/B" identifies whether this particular program or activity is primarily recycling (R), waste prevention (WP) or both (B). This notation is to assist Metro in the collection of data for reporting to the Department of Environmental Quality on the region's waste prevention activities. The completed planning section of the table is due to Metro no later than June 1, 2000.

PLANNING			REPORTING	
Tasks	Planned Date	R/WP/B	Implemented Date	Implementation Status/Results
Residential				
▪				
▪				
Multifamily				
▪				
▪				
Home Composting				
▪				
▪				
Commercial				
▪				
▪				
Construction & Demolition				
▪				
▪				
Household Hazardous Waste				
▪				
▪				
Regional Planning Support				
▪				
▪				
School Outreach and Education				
▪				
▪				
Other				
▪				
▪				

Appendix A

Fiscal Year 2000-2001 Metro and Local Government Partnership Plan for Waste Reduction

PLAN DEVELOPMENT SCHEDULE

Timeline	Annual Work Plan Process
September 30, 1999	Metro and local government targeted sector work teams (Organics, C&D, Commercial) complete draft plans and associated budgets.
October 30, 1999	Targeted sector plans and existing program maintenance plans combined and refined to create overall 2-3 year approach outline. Fiscal Year 2000-01 presented in a more detailed fashion.
December 30, 1999	Draft overall framework developed by Metro and local government staff. Version 1 ready for public involvement process.
January – March 2000	Regional public involvement: Public Comment and Metro SWAC review of drafts REMCOM Work session on drafts REMCOM public hearing on final version
March – April 2000	Council approval process: Metro Council consideration and adoption.
April - May 2000	Local and Regional Public Involvement: Local SWAC and other public involvement Metro budget hearings Local government budget hearings
June 1, 2000	Local Government Participation Commitment Agreements Drafted
PLAN IMPLEMENTATION	
July 1	Start of Fiscal Year - Implementation begins
Nov. 30	Intergovernmental agreements for grant funding approved and funds distributed to local governments to support the maintenance of existing programs.
PROGRESS REPORTING	
Aug. 1	Local government and Metro assess progress.
Nov. 30	Metro publishes annual "State of the Regional Solid Waste Management Plan" status report for the previous fiscal year period

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Appendix B

New Initiatives in Waste Reduction Draft 3-Year Plans

- **Commercial Organic Waste Recovery**
- **Construction & Demolition Debris Recovery**
- **Commercial Waste Reduction and Recycling**

DRAFT

**Commercial Organics Work Plan
November 15, 1999**

Overview: According to the revised Regional Solid Waste Management Plan (RSWMP) recovery rates, the region must recover 52,000 tons of organic waste in order to meet its established goals. This plan, cooperatively developed by the Regional Organics Work Team comprised of Metro, DEQ and local government staff, is designed to guide the region in the direction of increased recovery while adhering to the solid waste hierarchy of reduce, reuse, recycle, recover, compost, landfill.

This plan takes a two-track approach to organic waste management. The first track emphasizes waste prevention, donation and diversion. This is considered to be a least-cost approach as preventing the generation of the material in the first place removes the need to manage it as a waste product; donation is the highest end-use of food that is produced, and diversion to animal feed is the next step down in the hierarchy. Each of these approaches can be implemented in a relatively rapid fashion in that an existing infrastructure is present in the region, and outreach materials may be produced with short turnaround. While the food donation infrastructure does exist, some assistance and support will be necessary to enhance capacity to accommodate a new and increased flow of material.

The second track focuses on developing a processing system to accommodate organic waste that cannot be diverted to higher-end uses. Every effort will be made to utilize existing infrastructure and tailor generator and collection programs to fit within existing operations and regulatory systems. Several pilot projects will be initiated within the next 18 to 24 months to determine the economic feasibility of a regional organics collection and processing system. If the pilots prove successful, the Regional Organics Team will move rapidly towards the development of a permanent collection and processing infrastructure. If the pilots prove that organic waste collection and processing are not economically feasible in the current solid waste environment, only Track 1 programs will be fully implemented, and the group will revisit the issue at a later date. The decision to develop permanent collection and processing facilities is contingent upon economic feasibility. If feasible, and the program determines that public participation is required to leverage processing capacity, then we may face a large, lump-sum budget request within the next two to three years.

A series of outreach efforts with a global message to the general public about the regional organic waste efforts will be planned for roll-out once programs are implemented. It is unknown what the specific concept or costs of such efforts will be at this time as they are dependent on the extent of the programs implemented. Additional funds to cover this effort will be proposed in future budget requests.

The following draft plan provides the details and the accompanying resources needed for the immediate implementation of a regional organic waste management plan. During the first three years, the team has chosen to target efforts towards large organics-rich businesses and industries. These targeted businesses are:

- Large retail grocery stores
- Large restaurants
- Hotels
- Institutional cafeterias*
- Produce wholesale warehouses

(*Institutional cafeterias include food service operations in schools and universities, hospitals, large office buildings, corporate campuses, prisons, etc.)

While this plan focuses on the commercial sector, the team may address the possibility of a residential plan in the future. At this time, however, the team feels that the commercial sector has the majority of clean, accessible and recoverable food wastes.

Organics Work Team Members:

- Jennifer Erickson, Metro
- Judy Crockett, City of Portland
- Wendy Fisher, Washington County
- John Foseid, Metro
- Matt Korot, City of Gresham
- Martine Roberts-Pillon, DEQ
- Rick Winterhalter, Clackamas County

TRACK 1: WASTE PREVENTION, DONATION AND DIVERSION

Develop focused outreach and education programs for targeted food-intensive businesses to increase waste prevention, donation and diversion practices.

A. Waste Prevention	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Research and development: <ul style="list-style-type: none"> ▪ Research nature of each targeted business category to determine most suitable entry point for effective waste prevention messages. ▪ Determine number and location of each targeted business within the region. ▪ Research current methods used for information dissemination within each industry (professional or industry organizations, etc.) ▪ Research existing outreach and educational materials developed for use in targeted industries. 	0.16 Intern	\$5,000	0	0
<ul style="list-style-type: none"> ▪ Develop partnerships with industry associations to create suitable and effective outreach messages, appropriate outreach methods, and to lend credence to the program (seek out sponsorships or endorsements.) 	Organics Team	0	0	0
2. Develop focused outreach and education on waste prevention coupled with on-site assistance: <ul style="list-style-type: none"> ▪ Utilize research results and existing materials currently in use in the region to tailor specific materials for production. 	Organics Team	0	0	0
<ul style="list-style-type: none"> ▪ Develop effective outreach tools and methods based on results of research. (design and printing) 	Contract or Metro	\$25,000	0	\$2,000
<ul style="list-style-type: none"> ▪ Develop distribution plan for materials developed. 	Organics Team	0	0	0
<ul style="list-style-type: none"> ▪ Hire temporary staff to distribute materials, provide on-site assistance, coordinate contacts with business groups, provide presentations, provide feedback to Regional Organics Team for future program changes. (total 8,000 hours = 16-20 hours per targeted business) 	2.0*	0	\$81,000	\$81,000
SUB-TOTAL (Section A)	2.16	\$30,000	\$81,000	\$83,000

*These FTE will also perform Track 2 outreach functions within the targeted business community.

B. Donation	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Coordinate with charitable organizations to enhance donation infrastructure and build capacity: <ul style="list-style-type: none"> ▪ Develop grant program to provide funding to qualifying charitable organizations to increase their capability to collect, receive, store and distribute perishable foods. 	Organics Team	0	\$200,000 matching grant fund	\$100,000 matching grant fund
<ul style="list-style-type: none"> ▪ Create an interagency work team that meets on a quarterly basis to assess outreach and coordinate messages between Metro, local governments and charitable agencies to ensure consistent and effective direction. ▪ Work with DEQ to provide statewide outreach and assistance programs that will supplement activities within the Metro region to increase capacity. 	Organics Team	0	0	0
2. Design, print and distribute educational and outreach materials for targeted businesses in coordination with charitable agencies. <ul style="list-style-type: none"> ▪ Research targeted businesses' level of knowledge and comfort regarding food donation to identify barriers and opportunities. 	0.09 intern	\$2,500	0	0
<ul style="list-style-type: none"> ▪ Work with agencies to refine message regarding Good Samaritan Laws, liability issues, "myths and realities" of food donation in all outreach materials developed (in tandem with waste prevention outreach and educational materials). ▪ Work with DEQ and other associations (such as AOR) to develop alternative vehicles for information dissemination regarding food donation and liability throughout the state to enhance knowledge. 	Organics Work Team	0	0	0
<ul style="list-style-type: none"> ▪ Design and print educational materials. 	Metro	\$1,000		\$1,000
SUB-TOTAL (Section B)	.09	\$3,500	\$200,000	\$101,000

C. Diversion	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Conduct market study to determine existing and potential options for increased diversion of acceptable, non-edible foods to animal feed uses: <ul style="list-style-type: none"> ▪ Research current animal feed options, facilities accepting food wastes, tonnage currently diverted, barriers to increased diversion, feedstock requirements, strength and viability of current animal feed market, etc. ▪ Research existing professional and industry associations, government agencies and others involved in regulating animal feed operations and disseminating information to those involved in the industry. ▪ Research current levels of land application of food wastes along with applicable laws and regulations. 	Contractor	\$20,000	0	0
2. Implement animal feed diversion program if research proves increased market capacity exists and can be utilized.	Organics Team	0	0	\$100,000
SUB-TOTAL (Section C.)	0	\$20,000	0	\$100,000
TOTAL (Track 1)	2.50	\$53,500	\$281,000	\$284,000

TRACK 2: ORGANIC WASTE COLLECTION AND PROCESSING INFRASTRUCTURE DEVELOPMENT				
Develop a wide range of processing options using existing infrastructure to the greatest extent possible.				
A. Generator Programs	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Target larger organics generators in concentrated areas and conduct research on willingness to participate in an organics collection program. <ul style="list-style-type: none"> ▪ Focus on franchised areas that will not have mandatory separation programs. ▪ Identify physical and financial barriers. 	Organics Work Team	0	0	0
2. Research proportions of pre- and post-consumer food waste generated by each business type to best tailor separation and collection programs.	DEQ and Interns	\$60,000	0	0
3. Develop specific educational materials focused on generator types, geographic area, hauler equipment, and end-use of materials collected. (design and print)	Contractor	0	\$10,000	\$2,000
SUB-TOTAL (Section A.)	0	\$60,000	\$10,000	\$2,000

B. Development of Collection Infrastructure	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Utilize information gathered by City of Portland organics collection and processing pilot project to determine feasibility of implementing Portland's organic waste recycling requirement ordinance.	Organics Work Team	\$10,000	0	0
2. Work with area haulers and businesses to determine feasible organics collection routes throughout the region. • Research hauler willingness/potential to develop collection cooperatives.	Organics Work Team	0	0	0
3. Work with haulers to determine equipment needs, collection schedules and assistance required to implement routes.	Organics Work Team	0	0	0
4. Determine true costs of collection to facilitate future planning decisions. • Conduct pilot projects throughout the region to assess costs.	Organics Work Team	\$50,000	\$50,000	0
SUB-TOTAL (Section B.)	0	\$60,000	\$50,000	0

C. Utilization and Enhancement of Existing Infrastructure for Delivery and Processing of Organic Wastes	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Develop tip fee at Metro Central Station for the acceptance of organic waste for processing. (currently in process).	Organics Work Team	0	0	0
2. Build local infrastructure by working closely with facilities throughout the region to research potential and assist with the implementation of organics reload and processing. • Work with facility operators, local officials, etc. to research and determine feasibility and likelihood of varied degrees of delivery and reload of organics on a case-by-case basis. • Assist with the development of pilot projects to test feasibility of reloading for off-site processing or for acceptance of organic waste for potential of on-site processing. • Continue to utilize any currently-available existing processing options while working to develop local processing capacity. • Examine development of local options such as on-site processing at transfer stations and MRFs as well as local yard debris processors. • Consider the use of a short-term Metro subsidy to support organics collection and processing until more economically viable local options are developed.	Organics Work Team	\$50,000	\$600,000 (pilot projects, infrastructure, grants, etc.)	\$500,000 (pilot projects, infrastructure, grants, etc.)

3. Work closely with Metro transfer station operator (BFI/Allied) to develop organics delivery options. ▪ Develop protocols for acceptance reload and transport of organics to appropriate processing facilities.	Organics Work Team	0	0	0
4. Investigate financial assistance opportunities such as state tax credits for recycling businesses.	DEQ	0	0	0
SUB-TOTAL (Section C.)	0	0	\$600,000	\$500,000

D. Organics Market Development	FTE	1999-00 Budget	2000-01 Budget	2001-02 Budget
1. Re-establish 1 FTE in Waste Reduction to implement a permanent and meaningful market development program focusing on organics, commercial, and C&D.	0.25	0	\$13,000	\$13,000
SUB-TOTAL (Section D.)	0.25	\$0	\$13,000	\$13,000

TOTAL TRACK 1	2.50	\$53,500	\$281,000	\$284,000
TOTAL TRACK 2	0.25	\$170,000	\$673,000	\$515,000
SUB-TOTAL (Tracks 1 and 2)	2.75	\$223,500	\$954,000	\$799,000
Less Currently Budgeted Funds		(\$240,000)	\$0	\$0
GRAND TOTAL: Estimated Funds Needed to Fully Implement	2.75	\$0	\$954,000	\$799,000

For future consideration:

- Identify potential generators who may benefit from on-site processing options.
- Consider public-sector purchase and development of processing facilities if existing infrastructure proves unsuitable.

**DRAFT
ORGANICS PLAN TIMELINE**

FY 1999-2000 Program Initiatives

The following Organics Program initiatives are scheduled to commence within the current fiscal year. Those tasks that span fiscal years have had their budgets adjusted accordingly to indicate each year's particular resource needs.

TRACK 1

Waste Prevention:

1. Research and development. BUDGET: \$5,000
2. Develop focused outreach and education on waste prevention coupled with on-site assistance. BUDGET: \$25,000

Donation:

1. Coordinate with charitable organizations to enhance donation infrastructure and build capacity for recovered food. Create inter-agency work team to assess outreach needs and coordinate messages. BUDGET: \$0
2. Design, print and distribute educational and outreach materials for targeted business groups in coordination with charitable agencies BUDGET: \$3,500.

Diversion:

Conduct market study to determine the existing and potential options for increased diversion of acceptable, non-edible food wastes to animal feed uses. BUDGET: \$20,000

TOTAL TRACK 1: \$53,500

TRACK 2:

Generator Programs:

1. Target larger organics generators in concentrated areas and conduct research on willingness to participate in an organics collection program. BUDGET: \$0
2. Research the proportions of pre- and post-consumer food waste generated by each business type to best tailor separation and collection programs. BUDGET: \$60,000

Development of Collection Infrastructure:

1. Utilize information gathered by City of Portland organics collection and processing pilot project to determine feasibility of implementing Portland's organic waste recycling requirement ordinance. BUDGET: \$10,000
2. Work with area haulers and businesses to determine feasible organic organics collection routes throughout the region. BUDGET: \$0

3. Work with haulers to determine equipment needs, collection schedules and assistance required to implement routes. BUDGET: \$0
4. Determine true costs of collection to facilitate future planning decisions. (begin pilot projects throughout region). BUDGET: \$50,000

Utilization and enhancement of existing infrastructure for delivery and processing of organic wastes:

1. Develop tip fee at Metro Central Station for the acceptance of organic waste for processing. BUDGET: \$0
2. Build local infrastructure by working closely with facilities throughout the region to research potential and assist with the implementation of organics reload and processing. BUDGET: \$50,000 (grants/contracts)
3. Work closely with Metro transfer station operator to develop organics delivery options. BUDGET: \$0
4. Investigate financial assistance opportunities such as state tax credits for recycling businesses. BUDGET: \$0

TOTAL TRACK 2: \$170,000

FY 1999-2000 TOTAL: \$223,500

Current FY 1999-2000 budgeted funds: \$240,000

DRAFT
FY 2000-2001 Program Initiatives

The following Organics Program initiatives are scheduled to commence within the next fiscal year. Those tasks that span fiscal years have had their budgets adjusted accordingly to indicate each year's particular resource needs.

TRACK 1

Waste Prevention:

Develop focused outreach and education on waste prevention coupled with on-site assistance. Hire 2.0 FTE temporary staff for 2 year positions to distribute materials, provide on-site assistance, coordinate contacts with business groups, provide presentations, provide feedback to Regional Organics Team for future program changes.

BUDGET: \$81,000 (year 1)

Donation:

Coordinate with charitable organizations to enhance donation infrastructure and build capacity for recovered food. Develop a 2-year matching grant program to provide funding to qualifying charitable organizations to increase their capacity to collect, receive, store and distribute perishable foods.

BUDGET: \$200,000 (year 1)

TOTAL TRACK 1: \$281,000

TRACK 2:

Generator Programs:

Develop specific educational materials focused on generator types, geographic area, hauler equipment, and end-use of materials collected.

BUDGET: \$10,000

Development of Collection Infrastructure:

Determine true costs of collection to facilitate future planning decisions. (begin pilot projects throughout region).

BUDGET: \$50,000

Utilization and enhancement of existing infrastructure for delivery and processing of organic wastes:

Build local infrastructure by working closely with facilities throughout the region to research potential and assist with the implementation of organics reload and processing.

BUDGET: \$600,000

Local Organics Market Development:

Re-establish 1 FTE in Waste Reduction to implement a permanent and meaningful market development program focusing on organics, commercial and C&D. (organics work represents one-quarter of the FTE).

BUDGET: \$13,000

TOTAL TRACK 2: \$673,000

DRAFT ESTIMATED FY 2000-01 TOTAL: \$954,000

DRAFT
FY 2001-02 Program Initiatives

The following Organics Program initiatives are scheduled to commence within fiscal year 2001-02. Those tasks that span fiscal years have had their budgets adjusted accordingly to indicate each year's resource needs.

TRACK 1

Waste Prevention:

1. Develop focused outreach and education on waste prevention coupled with on-site assistance. Begin second and final year of employment of 2.0 FTE temporary staff to distribute materials, provide on-site assistance, coordinate contacts with business groups, provide presentations, provide feedback to Regional Organics Team for future program changes. BUDGET: \$81,000
(year 2)

2. Update and reprint education and outreach materials. BUDGET: \$2,000

Donation:

1. Coordinate with charitable organizations to enhance donation infrastructure and build capacity for recovered food. Implement the final year of the matching grant program to provide funding to qualifying charitable organizations to increase their capacity to collect, receive, store and distribute perishable foods. BUDGET: \$200,000
(year 2)

2. Update and reprint education and outreach materials. BUDGET: \$1,000

TOTAL TRACK 1: \$284,000

TRACK 2:

Generator Programs:

Update and reprint focused education and outreach materials. BUDGET: \$2,000

Utilization and enhancement of existing infrastructure for delivery and processing of organic wastes:

Build local infrastructure by working closely with facilities throughout the region to research potential and assist with the implementation of organics reload and processing. BUDGET: \$500,000 (year 2)

Local Organics Market Development:

Continue support of 1 FTE in Waste Reduction to implement a permanent and meaningful market development program focusing on organics, commercial and C&D. (organics work represents one-quarter of the FTE). BUDGET: \$13,000

TOTAL TRACK 2: \$515,000

DRAFT ESTIMATED FY 2001-02 TOTAL: \$799,000

Draft Recommendations
Construction and Demolition Task Force

November 1, 1999

Task Force Members:

JoAnn Herrigel,	City of Milwaukie
Rick Winterhalter,	Clackamas County
Judy Crockett,	City of Portland
Christa Morrow,	City of Troutdale
Marcele Daeges,	Washington County
Bryce Jacobson,	Metro

Overview

According to the revised Regional Solid Waste Management Plan recovery rates, the region must recover 130,000 tons of Construction and Demolition debris in order to meet its established goals. This draft plan, cooperatively developed by the C&D Task force comprised of Metro and local government staff, is designed to address shortcomings of the current RSWMP recommended practices for the C&D sector and guide the region in the direction of increased recycling and recovery while adhering to the solid waste hierarchy of reduce, reuse, recycle, recover, compost, landfill.

Statement of the Problem

Both the 1997 State of the Plan Report and the 1998 C&D generator study show that recycling and recovery of waste materials from the region's construction and demolition sites has not kept up with the amount of growth in the construction sector. The C&D sector is responsible for generating approximately a quarter of the region's waste. While up to 60% of this waste material could be recycled or reused, the fragmented structure of the industry and complicated nature of most job-sites has made it a challenge to divert materials into recovery programs.

Background

The RSWMP recommended practices for the C&D sector, as implemented, have not created the tonnage diversion that was originally expected. Among the recommended practices for the building industries, there are several that the task force identified as ineffective:

Recommended practice 2. a, states that *local governments will assure the availability of on-site services for two or more materials and ensure that generators requesting hauling services for construction and demolition sites are offered these services.* Haulers franchise agreements require them to comply with this recommended practice by offering recycling services, but the rate of compliance and the actual effect on recycling are thought to be low among task force members.

Recommended practice 1.b, *Metro and Local governments to perform on-site audits at construction and demolition sites to promote waste prevention.* Despite numerous

attempts to interest builders in this service, only a hand full of these have been performed since 1995. The concept may have value if it was used as a component of another C&D program, but as a stand alone item builders have not shown much interest.

Recommended Practice 1.a, *"Earth-Wise" building program to train builders about salvage, waste reduction, recycling, and buying recycled along with other environmental building practices.* Metro staff have found that organizations with a green building agenda are not willing to make waste issues a key concept in their promotions and education to the building industry.

Recommended Practice 4. *Develop regional dry waste processing facilities for waste from sites where separation and collection of recyclables is not possible.* The current system of post collection recovery options does not appear to draw in as much C&D waste as we had hoped for. The task force found that much of Washington County is under-served in terms of processing capacity, recovery facilities have trouble competing with the rates at local dry waste land fills and actual recovery rates have been lower than expected (down to 4% at one facility).

The 1998 C&D Generator Study found that the regions contractors as a group are not well informed about waste recycling issues and put little energy into making decisions about job-site waste. However, the study also found that they are open to assistance on recycling and waste issues if it comes in a format that they can use.

Work Group Objectives

In July 1999 the C&D Task Force had its first meeting to discuss the objectives that would guide the process of making our recommendations. The group agreed to the following objectives:

- Assess what is going on with C&D waste and recycling in the Metro region and around the country
- Identify areas where improvement is needed
- Develop and implement specific programs to address the problem areas
- Create incentives to keep unprocessed mixed loads of C&D material in the Metro region.

Draft Plan Recommendations:

This plan takes a three-track approach to increasing recycling and recovery in the C&D sector.

1. The first track emphasizes waste prevention through salvage and deconstruction. This practice has proven to be an effective way to prevent one of the largest sources of C&D waste, demolition waste, from entering the waste stream:
2. The second track focuses on ways to impact diversion through programs at material recovery facilities, dry waste landfills or transfer stations. The proposed incentives will ensure that either source separated recycling or effective post

collection recovery is available to all sectors of the C&D industry. An important component of these efforts will be the education and promotion of the different source separated and post collection recovery service options available to C&D sites.

3. The third track implements a market development program that targets reuse and recycling of the materials prevalent in the C&D waste stream: wood (22%), drywall (17%), composition roofing (11%) and fiberglass insulation (1%). The current markets for these materials are undeveloped or underdeveloped and this represents a major barrier to reusing or recycling these materials.

All of the following recommendations come with several caveats:

- Depend on initial research into the feasibility
- They each require different stakeholder involvement strategies.
- They are designed to either compliment each other or existing activities
- Budgets, tonnage impacts and schedules are speculative and should be seen as a starting point
- Further work of the C&D Task Force may be part of this. Our role is unknown at this point.
- As these recommendations are evaluated and piloted, it will become clearer which of the RSWMP mandated C&D activities we are doing now may need to be modified or phased out.

TRACK 1: WASTE PREVENTION, SALVAGE AND REUSE (B. Jacobson .25 FTE)

Develop focussed outreach and education programs on salvage and deconstruction practices for the regions contractors and property owners.

A. Waste Prevention	Staffing	1999-00 M+S Budget	2000-01 M+S Budget	2001-02 M+S Budget
<p>1. Research and development:</p> <ul style="list-style-type: none"> • Perform research on the messages, opportunities, possible partnerships, identify what the salvage community sees as needed and the best ways to promote/ educate on salvage. • Evaluate commercial or residential focus. • Evaluate need for a secondary focus on source-separated recycling • Utilize LGRC, REM Marketing Team and salvage community to evaluate data from research and identify best opportunities. • Create an implementation plan for education and promotion activities including timeline for project and identify methods of measuring effect. LGRC and Metro to approve. 	Contractor w/ oversight by C&D task force	\$25,000	0	0
<p>2. Develop and Implement Program</p> <ul style="list-style-type: none"> • Create an implementation plan for education and promotion activities including timeline for project and identify methods of measuring effect. LGRC and Metro to approve. • Contractor to work with Local Governments to custom tailor the messages and tools of the campaign to the specifics of each jurisdiction. • Begin implementing program mid-2000-01. 	Contractor w/ oversight by C&D task force	0	\$50,000	0
<p>3. Evaluate and measure effect</p> <ul style="list-style-type: none"> • Continue evaluating/measuring effect to determine benefit of continuing program. • Continue to use contractor to follow implementation plan, trouble shoot and fine-tune. 	Contractor w/ oversight by C&D task force	0	0	\$50,000
SUB-TOTAL (SECTION A)	0	\$25,000	\$50,000	\$50,000
TOTAL (TRACK 1)	0	\$25,000	\$50,000	\$50,000

<p align="center">TRACK 2: C&D WASTE PROCESSING/DISPOSAL (B.Jacobson .5 FTE)</p> <p align="center">Develop a system to ensure that source-separated recycling or effective post collection recovery is available or provided to all sectors of the C&D industry.</p>	Staffing	1999-00 M+S Budget	2000-01 M+S Budget	2001-02 M+S Budget
A. Require that specified C&D loads be processed before disposal				
<p>1. Research and development</p> <ul style="list-style-type: none"> • Compile information on C&D loads and C&D waste hauling to determine appropriate lower and upper threshold and load types effected, where the burden of responsibility should be placed, how processing will be defined, what enforcement efforts will be required. Identify legal issues involved with flow control, interstate commerce code violations and out of state waste. Identify potential effect in tons, identify methods for addressing the limited processing capacity in sections of the Metro region. This data gathering effort will be coordinated with local governments and other organizations as appropriate. • With direction from C&D task force, draft a project timeline 	Contractor w/oversight by C&D Task Force	0	\$25,000	0
<p>2. Stakeholder involvement</p> <ul style="list-style-type: none"> • With direction from the C&D task Force, draft a stakeholder involvement plan. In FY 00-01, implement this plan to find out if this concept can move forward. 	C&D Task Force	0	0	0
<p>3. Implementation</p> <ul style="list-style-type: none"> • Pending stakeholder approval, begin limited pilots to evaluate the most effective methods of rolling this program out to all facilities 	Contractor w/ oversight by C&D Task Force	0	0	\$50,000
SUB-TOTAL (Section A)	0 FTE	0	\$25,000	\$50,000

B. Ban the disposal of certain material(s) commonly found in C&D loads				
1. Initial Research and Development	Contractor w/ oversight by C&D Task Force	\$10,000	0	0
<ul style="list-style-type: none"> Identify, evaluate and report on disposal bans in other states. Compile this information and present report to local governments and Metro staff. 				
2. Stakeholder involvement	Contractor w/oversight by C&D Task Force	0	\$10,000	0
<ul style="list-style-type: none"> Metro staff will coordinate a disposal ban work group made up of key stakeholders and local government staff. Participants include ORRA, Tri-County haulers, AOR, ORMDC, Metro SWAC, facility operators and builder groups. If this group finds that this should be a statewide effort, pull in AOR to assist with the legislative concept. If a regional effort is preferred, develop an RFP for a consultant to look at options for a regional disposal ban. If this work group finds that a ban should be brought forward for further consideration by SWAC and Metro Council, The group will draft a project timeline. 				
3. Further Research and Development	Contractor w/ oversight by C&D Task Force	0	\$25,000	0
<ul style="list-style-type: none"> Local information on C&D loads and C&D waste hauling to determine appropriate lower and upper threshold and load types effected, where the burden of responsibility should be placed, how bans could be enforced. Identify potential effects on material markets. Identify potential effect in tons. Identify potential methods of measuring the effect of the ban. Identify methods for addressing the limited processing capacity in sections of the Metro region. Identify if this should be a regional or statewide effort. This data gathering effort will be coordinated with local governments and other organizations as appropriate. 				
4. Implementation	2 enforce. / ed. FTE at PA 1 level	0	0	\$25,000
<ul style="list-style-type: none"> Pending stakeholder approval, C&D Task Force will begin pilots. Create measurement methods, education materials and conduct facility staff trainings. Begin limited pilots to evaluate the most effective methods of rolling this program out to all facilities. Full implementation expected in FY 02-03 or 03-04. 				
SUB-TOTAL (Section B)	2 FTE	\$10,000	\$35,000	\$25,000

C. Educate generators on source-separated recycling and/or other methods to remain in compliance with disposal bans or processing requirements.	Staffing	FY 99-00 M+S Budget	FY 00-01 M+S Budget	FY 01-02 M+S Budget
1. Initial Research and Development <ul style="list-style-type: none"> • Create messages that support source-separated recycling and promote service options that will facilitate a high degree of recycling from targeted C&D sites. • Secure partners such as industry associations and retailers. • Evaluate commercial or residential focus. • Test messages with building industry. Identify methods of measuring effect. • Create an implementation plan for education and promotion activities, create timeline for project. • Compile this information and present report to local governments and Metro staff. 	Contractor w/oversight by C&D Task Force	\$28,000	0	0
2. Develop and Implement Program <ul style="list-style-type: none"> • Begin implementing program mid-2000-01. • Contractor to work with Local Governments to custom tailor the messages and tools of the campaign to the specifics of each jurisdiction. • As disposal bans or processing requirements come on-line, modify messages to support these programs 	Contractor w/ oversight by C&D Task Force	0	\$50,000	\$50,000
Subtotal (Section C)	0	\$28,000	\$50,000	\$50,000
D. Create incentives through the Metro System Fee Credit Program for post collection recovery facilities to increase their recovery of recyclables from C&D loads	Staffing	1999-00 M+S Budget	2000-01 M+S Budget	2001-02 M+S Budget
3. Research and Development <ul style="list-style-type: none"> • Budget and Regulatory Affairs regulatory staff to identify and report on System Fee Credit Program modifications that may offer a stronger incentive for MRF operators to recover C&D materials. Consider implementing a preference or weighting for reuse and recycling over energy reclamation. • Involve the C&D Task Force, MRF operators and SWAC in this research effort 	REM Regulatory Affairs staff	0	0	0
2. Implementation <ul style="list-style-type: none"> • Create a timeline and begin implementing changes and monitoring effect on tonnage 	REM Regulatory Affairs staff	0	0	0
SUB-TOTAL (Section D)	0	0	0	0

TOTAL (Track 2)	2 FTE	\$38,000	\$110,000	\$125,000
TRACK 3: MARKET DEVELOPMENT (B Jacobson 0 FTE)				
Develop a system of grants and loans to encourage the development of markets for both salvaging and recycling of C&D materials.				
A. Metro to create a REM market development position to support the increased C&D recycling and recovery efforts	Staffing	1999-00 M+S Budget	2000-01 M+S Budget	2001-02 M+S Budget
4. Research and development <ul style="list-style-type: none"> Research other similar grant and loan funds, and market development efforts. Involve local governments and C&D Task Force as steering committee Research the program structure needed to develop reuse and recycling markets first and energy recovery markets second. Metro to appropriate funds, set priorities on materials and or sectors to be targeted and publicize fund Create implementation plan that includes consulting with finance professionals on the criteria for funding and identifying possible ways to piggyback on other private or public programs. 	.5 FTE in market develop. position	0	0	0
<ul style="list-style-type: none"> Conduct market research on wood, drywall, composition roofing and fiberglass and other prevalent C&D materials 	Contractor supervised by Metro	\$20,000	\$5,000	\$5,000
<ul style="list-style-type: none"> Start program and receive first applications. Continue to evaluate the effect on tonnage 				
SUB-TOTAL (SECTION A)	.5 FTE	\$20,000	\$5,000	\$5,000
TOTAL (TRACK 3)	.5 FTE	\$20,000	\$5,000	\$5,000

	Staffing	1999-00 M+S Budget	2000-01 M+S Budget	2001-02 M+S Budget
TOTAL TRACK 1	0	\$25,000	\$50,000	\$50,000
TOTAL TRACK 2	2 FTE	\$38,000	\$110,000	\$125,000
TOTAL TRACK 3	0.5 FTE	\$20,000	\$5,000	\$5,000
SUB-TOTAL (Tracks 1,2 and 3)	2.5 FTE	\$83,000	\$165,000	\$180,000
Less Currently Budgeted Funds	0	\$40,000	\$0	\$0
GRAND TOTAL New Funds Needed	2.5 FTE	\$43,000	\$165,000	\$180,000

S/share/jaco/99C&D team draft recs new format current

Draft Recommendations of Commercial Recovery Task Force

November 8, 1999

Task Force Members

Marcele Daeges, Washington County
Anne McLaughlin, City of Portland
Susan Ziolko, Clackamas County
Genya Arnold, Metro
Steve Apotheker, Metro

Overview

A Commercial Recovery Task Force comprised of local government and Metro representatives was charged with reviewing the Metro region's strategy for reaching its commercial waste reduction targets identified in the Regional Solid Waste Management Plan (RSWMP). The task force began meeting in July 1999, and produced draft recommendations on policy and program options (including resource needs) for a three-year timeline. Members of the task force were Susan Ziolko, Chair, Clackamas County; Marcelle Daeges, Washington County; Anne McLaughlin, City of Portland; Genya Arnold, Metro and Steve Apotheker, Metro.

Statement of the Problem

Progress in commercial waste reduction is not keeping pace to meet the targets for waste prevention and recovery that have been set for this sector in the revised RSWMP. Because commercial waste makes the largest contribution to the Metro region's total waste, it is critical to achieve the waste prevention and recovery targets for businesses in order for the region to meet its recovery rate target for total waste of 52% in the Year 2000. The region's total recovery rate for 1998 was 43.3%, off at least four percentage points from where it should be if the region was on track to meet its goal.

Background

Commercial waste is the largest component of Metro's disposed waste, accounting for more than 50% of what is landfilled. Residential (including multi-family) and construction and demolition (C&D) wastes comprise the balance.

The RSWMP sets out commercial waste reduction goals for the Year 2000 of 11,550 tons of waste prevention and 168,000 tons of source-separated business recyclables, primarily paper and containers. These goals represent the increase in waste reduction that is needed relative to 1995 baseline levels set out in the RSWMP.

The RSWMP identifies implementation of several recommended practices to meet the waste prevention and recovery goals.

1. Waste evaluations or audits shall address waste prevention, recovery and buy recycled opportunities in targeted businesses that generate large quantities of paper and packaging.
2. Model waste prevention programs shall be developed for different types of businesses.

3. Coordinated regional and local media waste prevention programs shall be developed.
4. Model buy recycled procurement outreach campaigns and policies shall be developed.
5. Market development efforts shall look at how recycled feedstock shall be substituted for virgin materials in manufacturing processes.
6. Provision of appropriate recycling collection containers to all small businesses.
7. Implement business recycling recognition programs.

Metro has not identified a strategy to comprehensively measure the level of commercial waste prevention occurring in the region. Some data is available on diversion through certain programs, such as paint reuse and edible food recovery. And, this past summer an intern was hired to review existing efforts to quantify waste prevention and to determine the feasibility of applying these approaches at the local level to commercial waste generators. A final report is due in November 1999.

Metro also has conducted focus groups with businesses on how to develop regional media campaigns on waste prevention. The results of these interviews indicated that regional media campaigns could be effective if they provide a strongly motivational message. However, businesses made little distinction between waste prevention and recycling activities. A media campaign should not try to distinguish between these two activities. Also, businesses need to receive site-specific information to solve immediate problems, rather than the general type of knowledge received through media campaigns.

However, despite the lack of measurement of commercial waste prevention, the region has a program which focuses on commercial waste prevention. Local government recycling staff conduct site visits at businesses, during which businesses receive information about waste prevention actions and buy recycled opportunities, in addition to potential improvements in their recycling collection system.

In the area of commercial recovery, programs appear to be diverting only about half of the tonnage needed to reach the target for this sector. However, the available data and on-route collection practices make it difficult to isolate business recovery from efforts that occur at multi-family locations and construction sites.

Also, different local policies and approaches to commercial waste recovery provide different conditions and reporting requirements for haulers and private recycling companies that provide commercial recycling collection services. For example, the City of Portland allows each business to arrange independently for services from its 60+ waste haulers and 30+ independent recycling collectors. However, the city requires businesses to file plans on how they will divert 50% of their waste and requires all waste haulers to offer collection of all recyclable paper and many other materials.

Outside of Portland, local jurisdictions have created commercial waste franchises. Local governments set commercial waste hauling rates for the franchised hauler, which include recyclables in the rate schedule.

Despite difficulties in meeting commercial recovery targets, the commercial waste stream remains rich in marketable recyclables. About 25% of commercial waste is comprised of recyclable paper, including corrugated cardboard, high-grade paper and mixed paper. A Washington County survey indicated that 90% of all businesses generating corrugated cardboard had recycling collection.

Nevertheless, regional waste composition data show that waste compactors, such as those often placed at multi-tenant office buildings, still average more than 10% corrugated cardboard, which is twice the average from other regional waste generators. Mixed office paper is highly recyclable, yet only 55% of businesses generating this material have put recycling collection programs in place. Furthermore, another 12% of disposed commercial waste is made up of metal, glass and plastic containers, plastic film and other scrap metal – all of which are easily recoverable.

A Washington County survey of 599 businesses in August 1998 showed that the average number of recycled materials increased with the size of the business, as measured by number of employees. Similar results were found in studies done by the City of Portland in 1993, 1996 and 1999.

Commercial recovery lags in small and medium-size businesses, due to a lack of storage space and lack of staffing resources to implement recycling programs. Also, larger businesses that have recovery programs may not be collecting the full range of recyclables that are generated.

Task Force Objectives and Process

The Commercial Recovery Task Force met for three months, starting in July 1999, and identified the following objectives:

- Assess level of commercial waste prevention and recovery in the Metro region.
- Identify politically acceptable programs and policies that would help the region effectively and efficiently meet its targets for the commercial sector.
- Develop and implement specific programs and policies that were identified.

In addition to discussion by Task Force members, interviews were conducted with more than two dozen haulers and business associations regarding potential actions that could be taken to increase recovery and prevention.

Waste haulers were very comfortable in the role of providing recycling collection services when businesses requested those services and adequate financial compensation was available. However, haulers did not want to be in the position of advising their customers, the businesses, on when and how to set up waste prevention programs. Also, hauler were reluctant to initiate provision of new or expanded recycling collection, however, they were very willing to respond to their customers' request for such services. Strong economic incentives were the clearest motivator to increase

recycling for this group. This may be the most difficult in Portland, where rates are set by negotiation between hauler and customer, and not all customers yet place recycling service as a high priority.

Businesses were supportive of recycling; however, they did not want to spend a lot of time seeking out information on recycling, waste prevention and buy recycling actions. They wanted specific information on markets and materials handling solutions to be provided. This was especially true for smaller and medium size businesses that did not have the staffing levels to figure out how to implement recycling programs. Regulatory actions to increase recycling might be acceptable if convenient, cost-effective recycling collection services were provided.

Finally, local government solid waste and recycling staff are definitely comfortable with the role of providing technical assistance. However, resources are limited for field staff to provide the initial and multiple follow up contacts needed to ensure that recycling collection programs are implemented at businesses.

Also, local government solid waste staff(with the exception of Clackamas County), are not involved in the plan review process for ensuring that the design of new buildings includes adequate recycling collection space to meet regional recovery rates. Washington County has adopted a model ordinance for construction of commercial buildings, but there are no staff to implement it. The City of Portland has adopted an ordinance that applies only to multi-family units, but there is no oversight.

The Task Force developed a list of 20 potential actions. Task Force members, according to the following criteria, discussed each action:

- Political acceptance
- Program cost
- Potential new tonnage diverted
- Ability to institutionalize
- Ability to monitor and evaluate
- Problems addressed by the recommended action
- New problems created by the recommended action

Each action was then ranked on a five-point scale, with 1=Low and 5=High. Troutdale, Gresham, Portland, Clackamas County, Washington County and Metro submitted rankings, along with final comments.

Of the 20 actions identified by the Task Force, seven actions received a ranking greater than three. These seven actions comprise the draft recommendations being offered by this Task Force.

Draft Recommendations

Seven actions are recommended for implementation or further review, where needed.

1. Increase market development efforts, both regionally through Metro and statewide through the Oregon Market Development Council. Develop markets for new materials and local markets for recycled feedstock that might offer higher prices (Ranking 4.7).
2. Implement disposal bans for selected materials. This proposed policy needs greater review by a larger stakeholder group that includes haulers, private recycling collectors, processors, disposal facilities, businesses and the public. In particular, issues such as enforcement, market price impact and flow control need to be reviewed (Ranking 4.3).
3. Expand local governments' technical assistance to businesses on waste prevention, buy recycled and recycling. The current technical assistance program of waste evaluations needs to be assessed for its effectiveness in increasing recovery tonnage. Future technical assistance programs need to be designed to allow for easy program evaluation. Staffing needs to be increased to provide greater contacts and follow ups at each business and to expand the types and number of targeted businesses (Ranking 4.2).
4. Implement design review ordinances for recycling collection areas in new commercial and multi-family buildings. Several local governments have adopted an ordinance, but do not have dedicated staffing to monitor submitted plans and compliance. Adoption of an ordinance and adequate staffing are both needed to ensure that the new construction in the region will have adequate recycling space to enable full participation in reaching the region's recycling goals (Ranking 4.2).
5. Promote commingling. Commingling can result in fewer recycling containers, accepting more materials in less space, with less-complicated sorting instructions. The development of commingled collection and processing capacity in the region is seen as an important shift in how recycling service is provided. Awareness of this new service level would be especially important to businesses facing space and resource limitations in implementing new or expanded recycling collection. One element of a regional media outreach program might talk about the availability of this service. It is important to link any promotion of commingling with a prior inventory of commingled processing capacity in the region to adequate geographic distribution and access by all haulers as noted in recommendation seven below (Ranking 4.2).
6. Target outreach to promote waste prevention. Specific outreach campaigns and technical assistance should target activities (double-sided copying) and packaging (reusable transport packaging) that increase waste prevention. Campaigns that target a specific activity or material in a homogeneous population (e.g., offices for double-sided copying) offer the greatest opportunity to have their results tracked (Ranking 4.2).
7. Ensure the region has adequate commingled processing capacity for commercial recycling with equitable access by the region's collectors and that these facilities are capable of meeting high standards for recovered materials (Ranking 3.3).

DRAFT RECOMMENDATIONS ON COMMERCIAL WASTE PREVENTION AND RECOVERY - 11/9/99

	Staffing	1999-2000 M+S Budget	2000-2001 M+S Budget	2001-2002 M+S Budget
TRACK 1 WASTE PREVENTION Target specific activities for implementation and measurement.				
A. Targeted waste prevention projects.				
1. Review commercial waste prevention measurement.	Intern and Contractor w/oversight by Commercial Task Force	\$4,000		
2. Evaluate selected waste prevention activities.		\$10,000		
3. Implement first waste prevention project.			\$50,000	
4. Evaluate first project.				\$10,000
5. Implement second waste prevention project.				\$50,000
Subtotal (Section A)	0	\$14,000	\$50,000	\$60,000
Total Track 1	0	\$14,000	\$50,000	\$60,000

NOTE: Track 2 B2 also includes waste prevention actions.

TRACK 2. RECOVERY Develop a system to ensure effective commercial recovery is in place.				
A. Promote commingling.				
1. Include as part of, but not the focus of, a regional outreach campaign	Contract	\$225,000		
2. Outreach campaign evaluation		\$15,000		
Subtotal (Section A)		\$240,000	0	0
B. Expand technical assistance.				
1. Evaluate local waste audit programs	Contract	\$25,000		\$15,000
2. Local government waste audits, 6 FTE through contractors or staff includes waste prevention, buy recycled and recovery.			\$300,000	\$310,000
3. Develop Web site and support material for recycling information			\$75,000	\$50,000
Subtotal (Section B)		\$25,000	\$375,000	\$375,000

C. Implement disposal bans for selected materials.				
1. Stakeholder review to identify material and implementation issues.		\$5,000	\$10,000	
2. Study to review market and implementation issues of bans.		\$5,000	\$25,000	
3. Determine administrative rules.				
4. Hire enforcement staff.	1			\$55,000
5. Outreach to publicize new policy.				\$75,000
6. Implement buy recycled program to increase market demand for banned material				\$50,000
Subtotal (Section C)	1	\$10,000	\$35,000	\$180,000
D. Design review ordinances for recycling areas in new buildings.				
1. Technical assistance during review process by local governments			\$10,000	
2. Adoption of design ordinances and implementation rules by local governments.			\$5,000	
3. Funding for local government staff to implement.			\$75,000	\$150,000
Subtotal (Section D)		\$0	\$90,000	\$150,000
E. Ensure commingled processing capacity and standards.				
1. Develop inventory of different commercial commingled sorts and processing facility capacity.	Contract	\$10,000	\$5,000	\$5,000
2. Stakeholder review of commingled processing standards.			\$5,000	
3. Implement recommendations for monitoring facility performance.				\$5,000
Subtotal (Section E)		\$10,000	\$10,000	\$10,000
Total Track 2	.1	\$285,000	\$510,000	\$715,000

TRACK 3 MARKET DEVELOPMENT Ensure adequate market capacity is available.				
A. Increase market development efforts.				
1. Review market capacity for mixed paper, color-mixed and green glass, film plastic, rigid plastic containers.			\$25,000	\$25,000
2. Look at market initiatives that would create higher value regional markets			\$25,000	\$25,000
3. Staffing for commercial material market development, buy recycled and technical assistance	0.5		\$27,500	\$27,500
Subtotal (Section A)	0.5		\$50,000	\$50,000
Total Track 3	0.5		\$50,000	\$50,000

SUMMARY Materials & Services	Staffing	1999-2000 M+S Budget	2000-2001 M+S Budget	2001-2002 M+S Budget
TOTAL TRACK 1	0	\$14,000	\$50,000	\$60,000
TOTAL TRACK 2	1	\$285,000	\$510,000	\$715,000
TOTAL TRACK 3	0.5	\$0	\$50,000	\$50,000
SUB-TOTAL (TRACKS 1, 2, and 3)	1.5	\$299,000	\$610,000	\$825,000
LESS Currently Budgeted Funds	0	\$279,000	\$0	\$0
TOTAL New Funds Needed For Materials & Services	1.5	\$20,000	\$610,000	\$825,000

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Agenda Item Number 9.2

Resolution No. 00-2941, For the Purpose of Recommending that the Land Conservation and Development Commission Adopt Regulations to Protect Exception Lands Adjacent to the Metro Urban Growth Boundary from Further Parcelization.

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF RECOMMENDING THAT) RESOLUTION NO. 00-2941
THE LAND CONSERVATION AND)
DEVELOPMENT COMMISSION ADOPT) Introduced by Growth Management
REGULATIONS TO PROTECT EXCEPTION LANDS) Committee
ADJACENT TO THE METRO URBAN GROWTH)
BOUNDARY FROM FURTHER PARCELIZATION)

WHEREAS, the Land Conservation and Development Commission ("LCDC") adopted regulations in 1997 to require counties to maintain 20 acre minimum lot sizes to avoid further parcelization of exception lands adjacent to the Metro urban growth boundary ("UGB") designated by Metro as urban reserve areas; and

WHEREAS, the extensive litigation and remand of Metro's designation of urban reserves resulted in LCDC's 2000 revision of its 1992 Urban Reserve Rule; and

WHEREAS, the current 20 acre minimum lot size regulation to protect exception lands adjacent to the Metro UGB from further parcelization in the 2000 Urban Reserve Rule expires upon adoption of the Rural Residential Lands Rule; and

WHEREAS, the issue of whether or how to regulate "urban fringe" areas statewide was included in LCDC's current consideration of a Rural Residential Lands Rule which will regulate divisions on exception lands zoned for residential use outside UGBs statewide; and

WHEREAS, Metro, Portland and Gresham have supported continuation of an LCDC rule requiring a 20 acre minimum lot size extended to the area within two miles of the current Metro UGB in the working group; and

WHEREAS, other working group members generally have opposed any one-size-fits-all minimum lot size greater than five acres anywhere in the state; and

WHEREAS, the working group generally has supported some urban fringe protection for the area adjacent to the Metro UGB; and

WHEREAS, Metro is responsible under ORS 268.390(3) for establishing, amending, and administering the regional UGB; and

WHEREAS, LCDC has authorized Metro to designate urban reserve areas in its 1992 and 2000 Urban Reserve Rule consistent with ORS 268.390(3); and

WHEREAS, Metro is an appropriate forum for applying state standards to determine the appropriate minimum lot sizes in different areas of exception lands zoned for residential use adjacent to the Metro UGB; and

WHEREAS, the Metro Council is willing to apply state standards to establish appropriate minimum lot sizes to protect exception lands within two miles of the current Metro UGB; now, therefore,

BE IT RESOLVED,

That the Metro Council recommends that the Land Conservation and Development Commission either adopt regulations to require a 20 acre minimum lot size for exception lands zoned for residential use within two miles of the Metro UGB or authorize Metro to establish an appropriate 10-20 acre minimum lot size for exception lands zoned for residential use within two miles of the current Metro UGB consistent with the proposed regulation text of a state regulation in Exhibit "A," attached and incorporated herein.

ADOPTED by the Metro Council this ____ day of April 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

**Exhibit "A" to
Resolution No. 00-2941**

Amendments to March 2, 2000 DRAFT: Proposed Rural Residential Rule OAR 660-04-0040, Section 7(e) (Option 3).

Metro Urban Fringe Lot Size Authority

- (e) If any part of a lot or parcel to be divided is less than two miles from the urban growth boundary for the acknowledged Portland metropolitan area on the effective date of this rule and is in an area which allows rural residential uses, and if the Portland Metropolitan Area does not have an urban reserve area that contains at least a twenty year reserve of land that has been acknowledged to comply with OAR 660 Division 021, Metro shall adopt provisions relating to the regional urban growth boundary as part of comprehensive plans, to assure that the minimum area of any new lot or parcel shall be at least a designated size from 10 to 20 acres to be determined by Metro. If the lot or parcel to be divided also lies within the area governed by the Columbia River Gorge National Service Area Act, the division shall be done in accordance with the provisions of that act.
- (f) Metro shall consider existing parcelization, likelihood of urbanization consistent with acknowledged regional policies, and patterns of urban service facilities in determining the appropriate minimum lot size for areas of rural residential exception lands.
- (g) Until Metro acts to establish minimum lot sizes consistent with this rule, the existing minimum lot size rule in OAR 660, Division 021 shall remain in effect."

STAFF REPORT

CONSIDERATION OF RESOLUTION 00-2941, FOR THE PURPOSE OF RECOMMENDING THAT THE LAND CONSERVATION AND DEVELOPMENT COMMISSION ADOPT REGULATIONS TO PROTECT EXCEPTION LANDS ADJACENT TO THE METRO URBAN GROWTH BOUNDARY FROM FURTHER PARCELIZATION.

Date: April 25, 2000

Presented by: Councilor Rod Park

FACTUAL BACKGROUND AND ANALYSIS

In 1997, after Metro adopted urban reserves, LCDC adopted a 20-acre minimum lot size for exception lands in the 15,600 acres of exception lands designated by Metro. When the 2000 Urban Reserve Rule was adopted the 20-acre rule was continued until December 31, 2000 or until a replacement rule provision was adopted inside the Rural Residential Rule.

Gresham suggested and Metro and Portland have supported an LCDC rule establishing a 20-acre minimum lot size for all rural residential exception lands within 2 miles of the Metro UGB.

DLCD staff have suggested in the March 2, 2000 draft at Section 7(a)-(c) that LCDC require a 10-acre minimum lot size within one mile of the UGB for 9 cities outside the Metro area which have not elected to adopt urban reserves. Clackamas County has, generally, support a ten acre minimum lot size for rural residential lands around the Metro UGB preferably at the county's discretion and not as far as two miles from the Metro UGB. I believe Washington County supports a locally adopted five year minimum lot size. That is the minimum lot size under consideration for all rural residential lands.

For the Metro UGB, if Metro elects not to adopt urban reserves, the March 2 draft Rural Residential rule has 2 options in Section 7(e)-(f) for Metro urban fringe minimum lot size. Option 1 is a version of Gresham's 20 acres for 2 miles proposal. Option 2, from DLCD staff, would continue the 20-acre minimum lot size for exceptional land within former Metro-designated urban reserves (about one mile from the current UGB).

While Metro area staff representatives disagreed about whether the Metro urban fringe protection should be 10 or 20-acre minimum lot size. Metro area staff representatives agreed that it is desirable to avoid holding up or getting the Metro urban fringe issue washed out of the Rural Residential Rule (with the current 20-acre rule lapsing on December 31, 2000). Only after the working group seemed to be united in recommending to LCDC that no "one size fits all" lot size be required by LCDC rule did Portland suggest and Metro and Gresham agree to the following as an alternative to the 20 acre minimum lot size within two miles of the Metro UGB:

1. Delegate Authority to Metro to set minimum lot sizes in its Code for exception lands in an "Urban Fringe Management Area" ("UFMA") within 2 miles of the Metro UGB. This determination would be based upon analysis of all fringe areas and likelihood of their urbanization, current parcelization patterns and ability of local governments to serve those lands efficiently with urban services at the density levels in the 2040 Concept Plan.
2. Minimum lot sizes in the UFMA would be 10-20 acre range.
3. Until Metro acts to set UFMA lot sizes, existing 20-acre minimums will apply in the former Urban Reserves (beyond December 31, 2000).

LCDC Commissioner McRoberts requested that staff work on a discussion draft rule language to accomplish these steps and that it be taken to MPAC for comment.

Resolution No. 00-2941 reflects these developments and the Metro Growth Management Committee position in favor of LCDC giving Metro authority to establish minimum lot sizes within two miles of the Metro UGB from 10-20 acres if LCDC decides not to continue the 1997 20 acre minimum lot size.

LCDC HAS A WORK SESSION ON THE RURAL RESIDENTIAL RULE, INCLUDING THIS ITEM ON THIS FRIDAY, APRIL 28, 2000. A Metro position would be appropriate to communicate to LCDC Commissioner McRobert as head of the working group and the full commission by that time.

EXISTING LAW: LCDC Rural Residential OAR 660-04-0040.

BUDGET IMPACT: None.

Agenda Item Number 10.1

Resolution No. 00-2921, For the Purpose of Amending the Contract Between Metro and the Hallock-Moday Agency (Contract No. 920104) for Advertising Services at the Oregon Zoo.

Contract Review Board

**Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber**

BEFORE THE METRO CONTRACT REVIEW BOARD

FOR THE PURPOSE OF AMENDING THE) RESOLUTION NO. 00-2921
CONTRACT BETWEEN METRO AND THE)
HALLOCK-MODEY AGENCY (CONTRACT NO.) Introduced by Mike Burton
920104) FOR ADVERTISING SERVICES AT THE) Executive Officer
OREGON ZOO)

WHEREAS, The increased expenditures for advertising over the last three years has resulted in attendance increases; and

WHEREAS, The amount of the zoo's contract for advertising agency services needs to be increased to keep expenditures at the higher level that has produced these increases (see Exhibit A, contract amendment, attached); and

WHEREAS, This amount goes directly for the production and purchase of advertising, and does not increase the amount which the contractor receives directly,

BE IT RESOLVED:

That the Metro Council authorizes an increase in the amount of the zoo's contract for advertising services by \$419,270.

ADOPTED by the Metro Contract Review Board this ____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to form:

Daniel B. Cooper, General Counsel

Exhibit A

**AMENDMENT NO. 1
CONTRACT NO. 920194**

This Agreement hereby amends the above titled contract between Metro, a metropolitan service district, and The Hallock-Modey Agency, hereinafter referred to as "Contractor."

This amendment is a change order to the original Scope of Work as follows:

1. The maximum sum payable under this contract is hereby increased by \$ 419,270.00 for an extended contract total not to exceed \$976,570.00; and
2. The Contractor will make media buys and place additional advertising as requested by the Oregon Zoo Marketing Manager and will be reimbursed as stated in the original contract.

Except for the above, all other conditions and covenants remain in full force and effect.

In Witness to the above, the following duly authorized representatives of the parties referenced have executed this Agreement:

THE HALLOCK-MODEY AGENCY

METRO

SIGNATURE DATE

SIGNATURE DATE

NAME

NAME

TITLE

TITLE

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 00-2921 FOR THE PURPOSE OF AMENDING THE CONTRACT BETWEEN METRO AND THE HALLOCK MODEY AGENCY (CONTRACT NO. 920104) FOR ADVERTISING SERVICES AT THE OREGON ZOO

April 6, 2000

Kathy Kiaunis

BRIEF DESCRIPTION OF RESOLUTION

The Oregon Zoo wishes to amend the contract with The Hallock Modey Agency for an additional sum of \$419,270 to continue design and placement of various kinds of advertisements for the zoo.

EXISTING LAW

Metro Contract Procedures for Amendments and Change Orders for Personal Services Contracts states that if original contract is over \$25,000, an additional amount of \$25,000 or less may be amended. Other amendments must have Council approval.

BACKGROUND

Oregon Zoo has a three-year contract with The Hallock Modey Agency for producing and placing advertising. The agency is paid a fixed amount each month for creating and overseeing production and placement of the ads. Expenses for graphic production of ads and purchase of advertising space is billed separately through the contract.

Because of the expected impact of construction disruption on attendance, the decision was made to increase the zoo's advertising. This increase paid off with high zoo attendance in a year when the zoo had very little new to promote in the way of exhibits or animals. In addition, several ads that in the past were paid directly by the zoo were paid by the agency. The majority of the requested increase is a result of koala ads and planned Steller Cove ads, for which the zoo has received sponsorship.

Because of this past increase in advertising expense, as well as the desire to keep advertising spending at a higher level, more funds need to be allocated for the advertising agency contract through the remainder of the contract, which expires October 31, 2000.

BUDGET IMPACT

This action would increase the advertising agency contract by \$419,270. The increased amount spent through this contract in prior years was re-allocated from other budget line items within the Marketing budget. A budget adjustment of \$52,000 is being requested in FY99-00. The FY00-01 budget will reflect the amended amount.

OUTSTANDING QUESTIONS

None

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 00-2921.

March 20, 2000

From: Pete Sandrock 
To: Jennifer Sims/ASD

Re: **Blue Sheet 1380 (Res. 00-2921)**
Zoo's Contract w/Hallock Modey ad agency

Jennifer:

I've attached the Blue Sheet packet on this resolution. I understand that the Zoo will soon submit a budget amendment covering a multitude of mid-year revenue and expenditure issues including the source of revenue for the \$52,000 budget adjustment mentioned in the attached staff report.

Please coordinate with Zoo staff so that the two amendments are presented to the Exec at the same time (we need to understand both the revenue and expenditure sides of the equation).

Thanks.

cc: Cathy Kirchner (w/o encl)
Kathy Kiaunis (w/o encl)

Agenda Item Number 11.1

Resolution No. 00-2926, For the Purpose of Amending the Fanno Creek Greenway Target Area Refinement Plan.

EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(e). DELIBERATIONS WITH PERSONS DESIGNATED TO NEGOTIATE REAL PROPERTY TRANSACTIONS.

Metro Council Meeting
Thursday, May 11, 2000
Metro Council Chamber

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING) RESOLUTION NO. 00-2926
THE FANNO CREEK GREENWAY)
TARGET AREA REFINEMENT PLAN) Introduced by Mike Burton
Executive Officer

WHEREAS, in July 1992, Metro completed the Metropolitan Greenspaces Master Plan which identified a desired system of natural areas interconnected with greenways and trails; and

WHEREAS, at the election held on May 16, 1995, the Metro area voters approved the Open Spaces, Parks and Streams Bond Measure (Measure 26-26) which authorized Metro to issue \$135.6 million in general obligation bonds to finance land acquisition and capital improvements pursuant to Metro's Open Spaces Program; and

WHEREAS, the Fanno Creek Greenway regional target area was designated as a greenspace of regional significance in the Greenspaces Master Plan and identified as a regional target area in the Open Spaces, Parks and Streams Bond Measure; and

WHEREAS, initially Fanno Creek Greenway target area refinement planning focused primarily upon the protection of a greenway along the lower main stem of Fanno Creek; and

WHEREAS, citizens' groups and local jurisdictions advocated for inclusion of reaches of the upper main stem of Fanno Creek as well as Fanno Creek tributaries in target area protection planning; and

WHEREAS, on May 16, 1996, the Metro Council adopted a refinement plan for the Fanno Creek Greenway regional target area which authorized the purchases of sites on both the main stem of upper Fanno Creek and along its tributaries, specifically Pendleton Creek, Woods Creek, Sylvan Creek, and Ash Creek, illustrated in a confidential tax lot-specific map identifying priority properties for acquisition; and

WHEREAS, the Fanno Creek Greenway Target Area refinement plan establishes a challenge grant program for Fanno Creek tributary acquisitions through which Metro partners with local jurisdictions to purchase and manage properties for the enhancement of water quality and water quantity; and

WHEREAS, the Fanno Creek Greenway Target Area refinement plan anticipated that the challenge grant program would terminate in 1999; and

WHEREAS, Portland's Parks Department and Bureau of Environmental Services have urged Metro to participate with Portland in the acquisition of an approximately three-acre parcel (the Inner City Property) which is bisected by Fanno Creek, but which is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the City of Tigard and the Crestwood Neighborhood Association have urged Metro to participate in the acquisition of an approximately 10-acre parcel which is bisected by Ash Creek (the Ash Creek Property), but which is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the Forsyth family is seeking a conservation buyer of its approximately three-acre parcel on Ash Creek (the Forsyth Property), but the Forsyth Property is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the acquisition of the Inner City, Ash Creek, and Forsyth Properties would serve the refinement plan objectives of creating partnerships to enhance water quality and water quantity on Upper Fanno Creek upon entering into intergovernmental agreements with the local partner for management of the Inner City, Ash Creek, and Forsyth Properties; and

WHEREAS, if Metro and local partners do not acquire the three properties, they are likely to be developed into residential subdivisions adjacent to riparian areas; and

WHEREAS the three properties were not highlighted as Tier I acquisition priorities in the original tax lot-specific refinement plan map because local partners and citizens considered these sites to be unavailable for acquisition due to the development plans of landowners; and

WHEREAS, amendment of the refinement plan and tax lot-specific map to extend the challenge grant program and to establish the Inner City Property, the Ash Creek Property, and the Forsyth Property as Tier I acquisition targets would allow Metro and local partners to take advantage of these acquisition opportunities and serve the target area objectives of developing partnerships to protect water quality and control stormwater in Fanno Creek and its tributaries; now therefore,

BE IT RESOLVED,

That the Metro Council amends the Fanno Creek Greenway regional target area refinement plan map to include the Inner City Property, the Ash Creek Property, and the Forsyth Property as described in the attached Exhibit A; and amends the Fanno Creek Greenway regional target area refinement plan to extend the challenge grant program through December 31, 2002.

ADOPTED by Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

Exhibit A
Resolution No. 00-2926

Properties proposed for inclusion in the Fanno Creek target area refinement plan map:

The Inner City Property:

Multnomah County Reference Parcel Numbers 1S1E17BC 1500, 1400, 1300, 1100, 1000, 900, and 800

The Ash Creek Property:

Washington County Reference Parcel Number 1S1E25DC 00300

The Forsyth Property:

Washington County Reference Parcel Number 1S1E25CB 01400

Staff Report

CONSIDERATION OF RESOLUTION NO. 00-2926 FOR THE PURPOSE OF AMENDING THE FANNO CREEK GREENWAY TARGET AREA REFINEMENT PLAN

Date: March 23, 2000

**Presented by: Charlie Ciecko
Jim Desmond**

PROPOSED ACTION

Resolution No. 00-2926, requests amendment of the Fanno Creek Greenway target area refinement plan map.

EXISTING LAW

Metro Code 2.04.026 (a) (3) requires that the Executive Officer obtain the authorization of the Metro Council prior to executing any contract for the purchase of real property. The Open Spaces Implementation Work Plan, adopted by the Metro Council via Resolution 96-2424, was established to implement the Open Spaces, Parks and Streams bond measure passed by the voters of the region in 1995. The Work Plan established acquisition parameters that authorize the Executive Officer to purchase property, within certain criteria, in the Council-approved target area refinement plan maps. Via Resolution 96-2331, the Metro Council approved the Fanno Creek Greenway target area refinement plan and tax lot-specific map. This resolution proposes to amend that refinement plan map to include properties that were previously not included.

BACKGROUND AND ANALYSIS

In May of 1995, voters in the region passed a bond measure enabling Metro to purchase open space properties with \$135.6 million worth of bond funds. The bond measure identified fourteen regional target areas and six regional trails and greenways for property acquisition, including the Fanno Creek Greenway.

Initial planning for the Fanno Creek Greenway regional target area focused primarily on land protection along the lower stretch of main stem Fanno Creek, with the objective of developing a streamside trail network. During the refinement process, citizens' groups advocated for an additional objective: the protection of Fanno Creek water quality through land acquisition along upper Fanno Creek and its tributaries. The adopted refinement plan for the Fanno Creek Greenway target area (resolution 96-2331) includes this objective, establishing a challenge grant program through which Metro and local jurisdictions may partner in the acquisition and management of sites on upper Fanno Creek and four tributaries: Pendleton Creek, Woods Creek, Sylvan Creek, and Ash Creek. The refinement plan adopted May 16, 1996 designated sites along these tributaries as Tier I acquisition priorities and gave the challenge grant program a termination time of 1999.

Unlike the refinement plans for the other regional target areas and trails, the Fanno Creek Greenway Target Area refinement plan includes a tax lot-specific map that identifies only a very few specific parcels on upper Fanno Creek and its tributaries (the upper Fanno watershed), rather than geographic areas or watersheds, as priority acquisition targets. These parcels were chosen for their potential to enhance water quality and water quantity, according to the protection priorities of local jurisdictions, citizens groups and Metro. Since the upper Fanno watershed encompasses a highly developed area, acquisition targets were also chosen or not chosen based upon the existing development plans of landowners.

In the three years following the adoption of the Fanno Creek Greenway refinement plan, the protection priorities of Metro's local partners have remained focused on the upper watershed, but have shifted to other parcels once deemed lost to development but now owned by a willing seller. The Tualatin Hills Parks and Recreation District (THPRD), the cities of Portland and Tigard, and local neighborhood groups have advocated for the acquisition of additional sites which front on upper Fanno Creek and its tributaries, but which are not identified in the refinement plan map.

Specifically, local partners have brought three properties in the upper Fanno Creek watershed to Metro's attention. First, Portland Parks and the City's Bureau of Environmental Services have urged Metro to acquire an approximately three acre parcel on upper Fanno Creek from Inner City Properties, Inc. (the Inner City Property). The Inner City Property is zoned for multi-family and single family residential development. It also contains approximately 500 feet of Fanno Creek frontage. The landowner will either sell the property to Metro now or pursue plans to develop the property in June of 2000. Portland Parks and BES see this as an opportunity to protect Fanno Creek water quality and to limit stormwater runoff into Fanno Creek by preventing development on a sensitive riparian property. Consequently, Portland Parks is willing to commit 25% of the purchase price and management for the property once it is acquired.

Second, the City of Tigard and the Crestwood Neighborhood Association advocate for Metro's participation in the acquisition of an approximately 10 acre property on Ash Creek (the Ash Creek Property). The Ash Creek Property is zoned for residential development, and could be developed into a 25-unit subdivision. The Ash Creek Property also contains a wetland area and approximately 500 feet of Ash Creek frontage. Both Tigard and the Crestwood Neighborhood would like to partner with Metro in the protection of this property.

Third, the Forsyth family, the owner of about 2.6 acres on Ash Creek (the Forsyth Property), is seeking a conservation buyer who will protect their parcel as open space within the otherwise densely developed area. If unable to find a conservation buyer, the Forsyth's will sell the property to a residential developer. The Forsyth Property is located in the community of Metzger, which lacks a parks provider other than Washington County. Consequently, Metro has been assisting the Forsyths in their search for a conservation buyer.

While a local partner is committed to providing 25% of the purchase price and long-term management of the Inner City and Ash Creek Properties, and although Metro is actively seeking a conservation partner on the Forsyth Property, Metro currently lacks authorization to participate in these acquisitions because the properties are not specifically identified as acquisition priorities in the tax lot-specific refinement plan map.

In order to take advantage of these opportunities, and to more effectively achieve refinement plan objectives of enhancing Upper Fanno Creek watershed water quality and quantity, Metro should amend the Fanno Creek Greenway target area refinement plan map to include the Inner City, Ash Creek, and Forsyth Properties as new protection priorities for Metro. Metro's participation in the acquisition of these properties should be limited to the terms of the Challenge Grant established in the Fanno Creek Greenway refinement plan. In addition, the Challenge Grant program should be extended through 2002 to allow for the negotiation of these acquisitions and the partnerships necessary to secure them.

FINDINGS

Amendment of the Fanno Creek Greenway target area refinement plan map is recommended based upon these findings:

- The Refinement Plan for the Fanno Creek Greenway target area states the following as its goal: "Establish 12 miles of greenway along Fanno Creek and its tributaries in order to protect water quality, fish, wildlife, and recreational values."

The proposed amendment of the Fanno Creek Greenway Refinement Plan will increase the number of protected acres on the Fanno Creek mainstem and its tributaries, protect water quality by preventing riparian residential development, and create a recreational opportunity within the UGB through partnerships with local jurisdictions and neighborhood groups.

- Amendment of the target area refinement plan map would complement Metro's past acquisitions. The three properties described in this amendment share with prior acquisitions the ability to improve Fanno Creek water quality and water quantity. Acquisition of the three properties will improve the ability of these prior purchases to serve their conservation purpose.
- The City of Portland has pledged 25% of the purchase price for the Inner City Property, as well as management, and the City of Tigard and the Crestwood Neighborhood Association are investigating potential funding sources for the Ash Creek Property.
- Strong support for this amendment exists from citizens, neighborhood groups, and agencies who continually petition for Metro's acquisition of additional properties on Fanno Creek and its tributaries. Amendment of this target area refinement plan and map expands Metro's ability to participate in these acquisitions.

BUDGET IMPACT

Bond funds would supply acquisition money, with local share funds providing 25% of acquisition costs. Land banking costs are expected to be minimal. Local partners, including Portland Parks and Recreation, have indicated an interest in assuming long-term management responsibilities for properties acquired within their jurisdictions. An existing intergovernmental agreement (IGA) with the City of Portland Parks and Recreation for Fanno Creek target area properties could be amended to include the Inner City Property. IGAs for the Ash Creek and Forsyth Properties, to be negotiated and approved by Metro Council in the future, shall govern long-term management.

OUTSTANDING QUESTIONS

None.

Executive Officer's Recommendation

The Executive Officer recommends passage of Resolution No. 00-2926.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING) RESOLUTION NO. 00-2926A
THE FANNO CREEK GREENWAY)
TARGET AREA REFINEMENT PLAN) Introduced by Mike Burton
Executive Officer

WHEREAS, in July 1992, Metro completed the Metropolitan Greenspaces Master Plan which identified a desired system of natural areas interconnected with greenways and trails; and

WHEREAS, at the election held on May 16, 1995, the Metro area voters approved the Open Spaces, Parks and Streams Bond Measure (Measure 26-26) which authorized Metro to issue \$135.6 million in general obligation bonds to finance land acquisition and capital improvements pursuant to Metro's Open Spaces Program; and

WHEREAS, the Fanno Creek Greenway regional target area was designated as a greenspace of regional significance in the Greenspaces Master Plan and identified as a regional target area in the Open Spaces, Parks and Streams Bond Measure; and

WHEREAS, initially Fanno Creek Greenway target area refinement planning focused primarily upon the protection of a greenway along the lower main stem of Fanno Creek; and

WHEREAS, citizens' groups and local jurisdictions advocated for inclusion of reaches of the upper main stem of Fanno Creek as well as Fanno Creek tributaries in target area protection planning; and

WHEREAS, on May 16, 1996, the Metro Council adopted a refinement plan for the Fanno Creek Greenway regional target area which authorized the purchases of sites on both the main stem of upper Fanno Creek and along its tributaries, specifically Pendleton Creek, Woods Creek, Sylvan Creek, and Ash Creek, illustrated in a confidential tax lot-specific map identifying priority properties for acquisition; and

WHEREAS, the Fanno Creek Greenway Target Area refinement plan establishes a challenge grant program for Fanno Creek tributary acquisitions through which Metro partners with local jurisdictions to purchase and manage properties for the enhancement of water quality and water quantity; and

WHEREAS, the Fanno Creek Greenway Target Area refinement plan anticipated that the challenge grant program would terminate in 1999; and

WHEREAS, Portland's Parks Department and Bureau of Environmental Services have urged Metro to participate with Portland in the acquisition of an approximately three-acre parcel (the Inner City Property) which is bisected by Fanno Creek, but which is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the City of Tigard and the Crestwood Neighborhood Association have urged Metro to participate in the acquisition of an approximately 10-acre parcel which is bisected by Ash Creek (the Ash Creek Property), but which is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the Forsyth family is seeking a conservation buyer of its approximately three-acre parcel on Ash Creek (the Forsyth Property), but the Forsyth Property is not currently identified as a Tier I acquisition priority on the tax lot-specific refinement plan map; and

WHEREAS, the acquisition of the Inner City, Ash Creek, and Forsyth Properties would serve the refinement plan objectives of creating partnerships to protect sites on Upper Fanno Creek upon entering into intergovernmental agreements with the local partner for management of the Inner City, Ash Creek, and Forsyth Properties; and

WHEREAS, if Metro and local partners do not acquire the three properties, they are likely to be developed into residential subdivisions adjacent to riparian areas; and

WHEREAS the three properties were not highlighted as Tier I acquisition priorities in the original tax lot-specific refinement plan map because local partners and citizens considered these sites to be unavailable for acquisition due to the development plans of landowners; and

WHEREAS, amendment of the refinement plan and tax lot-specific map to extend the challenge grant program and to establish the Inner City Property, the Ash Creek Property, and the Forsyth Property as Tier I acquisition targets would allow Metro and local partners to take advantage of these acquisition opportunities and serve the target area objectives of developing partnerships to protect land and control stormwater in Fanno Creek and its tributaries; now therefore,

BE IT RESOLVED,

That the Metro Council amends the Fanno Creek Greenway regional target area refinement plan map to include the Inner City Property, the Ash Creek Property, and the Forsyth Property as described in the attached Exhibit A; and amends the Fanno Creek Greenway regional target area refinement plan to extend the challenge grant program through December 31, 2002.

ADOPTED by Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

Exhibit A
Resolution No. 00-2926A

Properties proposed for inclusion in the Fanno Creek target area refinement plan map:

The Inner City Property:

Multnomah County Reference Parcel Numbers 1S1E17BC 1500, 1400, 1300, 1100, 1000, 900,
and 800

The Ash Creek Property:

Washington County Reference Parcel Number 1S1E25DC 00300

The Forsyth Property:

Washington County Reference Parcel Number 1S1E25CB 01400

Staff Report

CONSIDERATION OF RESOLUTION NO. 00-2926A FOR THE PURPOSE OF AMENDING THE FANNO CREEK GREENWAY TARGET AREA REFINEMENT PLAN

Date: May 8, 2000

**Presented by: Charlie Ciecko
Jim Desmond**

PROPOSED ACTION

Resolution No. 00-2926A, requests amendment of the Fanno Creek Greenway target area refinement plan map.

EXISTING LAW

Metro Code 2.04.026 (a) (3) requires that the Executive Officer obtain the authorization of the Metro Council prior to executing any contract for the purchase of real property. The Open Spaces Implementation Work Plan, adopted by the Metro Council via Resolution 96-2424, was established to implement the Open Spaces, Parks and Streams bond measure passed by the voters of the region in 1995. The Work Plan established acquisition parameters that authorize the Executive Officer to purchase property, within certain criteria, in the Council-approved target area refinement plan maps. Via Resolution 96-2331, the Metro Council approved the Fanno Creek Greenway target area refinement plan and tax lot-specific map. This resolution proposes to amend that refinement plan map to include properties that were previously not included.

BACKGROUND AND ANALYSIS

In May of 1995, voters in the region passed a bond measure enabling Metro to purchase open space properties with \$135.6 million worth of bond funds. The bond measure identified fourteen regional target areas and six regional trails and greenways for property acquisition, including the Fanno Creek Greenway.

Initial planning for the Fanno Creek Greenway regional target area focused primarily on land protection along the lower stretch of main stem Fanno Creek, with the objective of developing a streamside trail network. During the refinement process, citizens' groups advocated for an additional objective: the protection of Fanno Creek water quality through land acquisition along upper Fanno Creek and its tributaries. The adopted refinement plan for the Fanno Creek Greenway target area (resolution 96-2331) includes this objective, establishing a challenge grant program through which Metro and local jurisdictions may partner in the acquisition and management of sites on upper Fanno Creek and four tributaries: Pendleton Creek, Woods Creek, Sylvan Creek, and Ash Creek. The refinement plan adopted May 16, 1996 designated sites along these tributaries as Tier I acquisition priorities and gave the challenge grant program a termination time of 1999.

Unlike the refinement plans for the other regional target areas and trails, the Fanno Creek Greenway Target Area refinement plan includes a tax lot-specific map that identifies only a very few specific parcels on upper Fanno Creek and its tributaries (the upper Fanno watershed), rather than geographic areas or watersheds, as priority acquisition targets. These parcels were chosen for their potential to enhance water quality and water quantity, according to the protection priorities of local jurisdictions, citizens groups and Metro. Since the upper Fanno watershed encompasses a highly developed area, acquisition targets were also chosen or not chosen based upon the existing development plans of landowners.

In the three years following the adoption of the Fanno Creek Greenway refinement plan, the protection priorities of Metro's local partners have remained focused on the upper watershed, but have shifted to other parcels once deemed lost to development but now owned by a willing seller. The Tualatin Hills Parks and Recreation District (THPRD), the cities of Portland and Tigard, and local neighborhood groups have advocated for the acquisition of additional sites which front on upper Fanno Creek and its tributaries, but which are not identified in the refinement plan map.

Specifically, local partners have brought three properties in the upper Fanno Creek watershed to Metro's attention. First, Portland Parks and the City's Bureau of Environmental Services have urged Metro to acquire an approximately three acre parcel on upper Fanno Creek from Inner City Properties, Inc. (the Inner City Property). The Inner City Property is zoned for multi-family and single family residential development. It also contains approximately 500 feet of Fanno Creek frontage. The landowner will either sell the property to Metro now or pursue plans to develop the property in June of 2000. Portland Parks and BES see this as an opportunity to protect Fanno Creek water quality and to limit stormwater runoff into Fanno Creek by preventing development on a sensitive riparian property. Consequently, Portland Parks is willing to commit 25% of the purchase price and management for the property once it is acquired.

Second, the City of Tigard and the Crestwood Neighborhood Association advocate for Metro's participation in the acquisition of an approximately 10 acre property on Ash Creek (the Ash Creek Property). The Ash Creek Property is zoned for residential development, and could be developed into a 25-unit subdivision. The Ash Creek Property also contains a wetland area and approximately 500 feet of Ash Creek frontage. Both Tigard and the Crestwood Neighborhood would like to partner with Metro in the protection of this property.

Third, the Forsyth family, the owner of about 2.6 acres on Ash Creek (the Forsyth Property), is seeking a conservation buyer who will protect their parcel as open space within the otherwise densely developed area. If unable to find a conservation buyer, the Forsyth's will sell the property to a residential developer. The Forsyth Property is located in the community of Metzger, which lacks a parks provider other than Washington County. Consequently, Metro has been assisting the Forsyths in their search for a conservation buyer.

While a local partner is committed to providing 25% of the purchase price and long-term management of the Inner City and Ash Creek Properties, and although Metro is actively seeking a conservation partner on the Forsyth Property, Metro currently lacks authorization to participate in these acquisitions because the properties are not specifically identified as acquisition priorities in the tax lot-specific refinement plan map.

In order to take advantage of these opportunities, and to more effectively achieve refinement plan objectives of enhancing Upper Fanno Creek watershed water quality and quantity, Metro should amend the Fanno Creek Greenway target area refinement plan map to include the Inner City, Ash Creek, and Forsyth Properties as new protection priorities for Metro. Metro's participation in the acquisition of these properties should be limited to the terms of the Challenge Grant established in the Fanno Creek Greenway refinement plan. In addition, the Challenge Grant program should be extended through 2002 to allow for the negotiation of these acquisitions and the partnerships necessary to secure them.

FINDINGS

Amendment of the Fanno Creek Greenway target area refinement plan map is recommended based upon these findings:

- The Refinement Plan for the Fanno Creek Greenway target area states the following as its goal: "Establish 12 miles of greenway along Fanno Creek and its tributaries in order to protect water quality, fish, wildlife, and recreational values."

The proposed amendment of the Fanno Creek Greenway Refinement Plan will increase the number of protected acres on the Fanno Creek mainstem and its tributaries, and create a recreational opportunity within the UGB through partnerships with local jurisdictions and neighborhood groups.

- Amendment of the target area refinement plan map would complement Metro's past acquisitions. Acquisition of the three properties will improve the ability of these prior purchases to serve their conservation purpose.
- The City of Portland has pledged 25% of the purchase price for the Inner City Property, as well as management, and the City of Tigard and the Crestwood Neighborhood Association are investigating potential funding sources for the Ash Creek Property.
- Strong support for this amendment exists from citizens, neighborhood groups, and agencies who continually petition for Metro's acquisition of additional properties on Fanno Creek and its tributaries. Amendment of this target area refinement plan and map expands Metro's ability to participate in these acquisitions.

BUDGET IMPACT

Bond funds would supply acquisition money, with local share funds providing 25% of acquisition costs. Land banking costs are expected to be minimal. Local partners, including Portland Parks and Recreation, have indicated an interest in assuming long-term management responsibilities for properties acquired within their jurisdictions. An existing intergovernmental agreement (IGA) with the City of Portland Parks and Recreation for Fanno Creek target area properties could be amended to include the Inner City Property. IGAs for the Ash Creek and Forsyth Properties, to be negotiated and approved by Metro Council in the future, shall govern long-term management.

OUTSTANDING QUESTIONS

None.

Executive Officer's Recommendation

The Executive Officer recommends passage of Resolution No. 00-2926A.

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE)
METROPOLITAN TRANSPORTATION)
IMPROVEMENT PROGRAM (MTIP) TO)
INCLUDE \$500,000 OF SECTION 5309 FUNDS)
FOR PRELIMINARY ENGINEERING OF THE)
WILSONVILLE TO BEAVERTON COMMUTER)
RAIL PROJECT)

RESOLUTION NO. 00-2950

Introduced by
Councilor Jon Kvistad, Chair
JPACT

WHEREAS, Metro and Washington County jointly sponsored preparation of the
Wilsonville to Beaverton Commuter Rail Alternatives Analysis; and

WHEREAS, the region allocated \$1 million of regional STP funds for the Alternatives
Analysis; and

WHEREAS, Metro Resolution 00-2892A identified implementation of the project as a
regional priority for discretionary federal new start funding; and

WHEREAS, The Alternatives Analysis has identified a locally preferred alternative; and

WHEREAS, The United States Congress appropriated \$500,000 of Section 5309 funds in
FY 00 to commence preliminary engineering for this project; and

WHEREAS, Metro is prepared to submit a grant application to FTA to obligate the
appropriated funds; and

WHEREAS, the funds must first be programmed in the MTIP and state TIP; now,
therefore,

BE IT RESOLVED,

1. The MTIP is amended to reflect programming of \$500,000 of Section 5309 funds in FY 00 to conduct preliminary engineering for the Wilsonville to Beaverton Commuter Rail Project.

2. Staff is authorized to coordinate programming of the funds as necessary with respect to phase of work and anticipated year of obligation.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

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5/4/2000

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO INCLUDE \$500,000 OF SECTION 5309 FUNDS FOR PRELIMINARY ENGINEERING FOR THE WILSONVILLE TO BEAVERTON COMMUTER RAIL PROJECT

Date: May 9, 2000

Presented by: Richard Brandman

PROPOSED ACTION

This resolution would amend the Metropolitan Transportation Improvement Program (MTIP) to reflect programming of \$500,000 of Section 5309 funds to conduct Preliminary Engineering for the Wilsonville to Beaverton Commuter Rail Project. This resolution also authorizes staff to coordinate programming of the funds as necessary with respect to phase of work and anticipated year of obligation.

EXISTING LAW

Metro is a designated MPO and eligible recipient of federal funds. The funds for the Commuter Rail Project are Section 5309 Federal New Starts funds for the purpose of engineering and constructing rail transit facilities. Washington County has requested that Metro be the grantee for preliminary engineering, as we were for the Alternatives Analysis.

FACTUAL BACKGROUND AND ANALYSIS

In 1999 the Metro Council authorized the allocation of \$1 million of regional Surface Transportation Program (STP) funds to complete the Alternatives Analysis and Environmental Assessment phase of project development for the Wilsonville to Beaverton Commuter Rail Project. Based on the evaluation of No-Build, Commuter Rail and Transportation System Management alternatives, the Wilsonville to Beaverton Commuter Rail Steering Group recommended that Commuter Rail be the Locally Preferred Alternative (LPA) in this corridor.

Five public meetings were held after the Steering Group's January 21, 2000, recommendation, one in each city along the proposed commuter rail line, concluding on February 10, 2000. The adoption of the LPA by the Washington County Board of Commissioners is scheduled for June 6, 2000, after recommendations from each of the five cities along the proposed alignment.

The Environmental Assessment (EA) for the project is undergoing final review by the Federal Transit Administration (FTA). FTA approval to begin Preliminary Engineering on the LPA is anticipated in June 2000, after the LPA is selected and the EA is completed with a Finding of

No Significant Impact (FONSI). Preliminary engineering will bring the LPA up to the 30% design level and will result in estimates of capital and operating costs suitable upon which to base a funding plan.

For funding purposes, Preliminary Engineering consists of two phases. Phase 1 would be funded by the \$500,000 in Section 5309 under consideration in this staff report and resolution, plus local match. Phase 2 would be funded by an additional \$1,000,000 of Section 5309 funding which has been requested from Congress. At the completion of Preliminary Engineering, the project would request permission from FTA to enter Final Design and Construction. If the project remains on schedule, the Commuter Rail line would open in the fall of 2004, concurrent with the opening of the Interstate MAX project.

During the PE phase of the project, Metro would continue to be the federal grantee and would administer the grant. The vast majority of the funding would be passed through to Washington County. Metro would retain a small percentage of the funding for administering the grant and for assistance with technical reviews and development of a funding plan.

BUDGET IMPACT

This federal Section 5309 funding is not included in Metro's FY 2000-01 budget. At the time the budget was developed, it was anticipated that Washington County would be the direct recipient of this Section 5309 grant. Washington County is at this time not a designated recipient of federal transit capital funds; therefore funds will continue to pass through Metro. The table below illustrates the project's budget. Preliminary Engineering (PE) Phase One would be completed with this grant, along with local match. An additional Section 5309 request for \$1 million has been made to Congress to complete the PE phase.

The FY 2000-01 budget would be updated to reflect these changes via a technical amendment in late May 2000. All anticipated expenditures will be covered by the proposed revenue sources, as shown below.

The project budget to date is summarized below:

<u>Revenue</u>		<u>Expenditures</u>	
<i>Alternatives Analysis/Environmental Assessment</i>			
STP funds	\$1,000,000	Washington County	\$ 949,454
Washington Co.and ODOT match	<u>\$ 114,454</u>	Metro	<u>\$ 165,000</u>
Total	\$1,114,454	Total	\$1,114,454
 <i>Preliminary Engineering - Phase One</i>			
Section 5309 Funds	\$ 500,000	Washington County	\$ 585,000
Washington Co.and ODOT match	<u>\$ 125,000</u>	Metro	<u>\$ 40,000</u>
Total	\$ 625,000	Total	\$ 625,000

Preliminary Engineering - Phase Two

Section 5309 Funds	\$1,000,000
Local Match	<u>\$ 250,000</u>
Total	\$1,250,000

Washington County and Metro	<u>\$1,250,000</u>
Total	\$1,250,000

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BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF RECOMMENDING THAT) RESOLUTION NO. 00-2941A
THE LAND CONSERVATION AND)
DEVELOPMENT COMMISSION ADOPT) Introduced by Growth Management
REGULATIONS TO PROTECT EXCEPTION LANDS) Committee
ADJACENT TO THE METRO URBAN GROWTH)
BOUNDARY FROM FURTHER PARCELIZATION)

WHEREAS, the Land Conservation and Development Commission ("LCDC") adopted regulations in 1997 to require counties to maintain 20 acre minimum lot sizes to avoid further parcelization of exception lands adjacent to the Metro urban growth boundary ("UGB") designated by Metro as urban reserve areas; and

WHEREAS, the extensive litigation and remand of Metro's designation of urban reserves resulted in LCDC's 2000 revision of its 1992 Urban Reserve Rule; and

WHEREAS, the current 20 acre minimum lot size regulation to protect exception lands adjacent to the Metro UGB from further parcelization in the 2000 Urban Reserve Rule expires upon adoption of the Rural Residential Lands Rule; and

WHEREAS, the issue of whether or how to regulate "urban fringe" areas statewide was included in LCDC's current consideration of a Rural Residential Lands Rule which will regulate divisions on exception lands zoned for residential use outside UGBs statewide; and

WHEREAS, Metro, Portland and Gresham have supported continuation of an LCDC rule requiring a 20 acre minimum lot size extended to the area within two miles of the current Metro UGB in the working group; and

WHEREAS, other working group members generally have opposed any one-size-fits-all minimum lot size greater than five acres anywhere in the state; and

WHEREAS, the working group generally has supported some urban fringe protection for the area adjacent to the Metro UGB; and

WHEREAS, Metro is responsible under ORS 268.390(3) for establishing, amending, and administering the regional UGB; and

WHEREAS, the Metro Council received a recommendation from the Metro Policy Advisory Committee ("MPAC") of cities, counties, special districts and citizens supporting an LCDC regulation establishing a 20 acre minimum lot size extending to the area one mile from the current Metro regional UGB; now, therefore,

~~WHEREAS, LCDC has authorized Metro to designate urban reserve areas in its 1992 and 2000 Urban Reserve Rule consistent with ORS 268.390(3); and~~

~~WHEREAS, Metro is an appropriate forum for applying state standards to determine the appropriate minimum lot sizes in different areas of exception lands zoned for residential use adjacent to the Metro UGB; and~~

~~WHEREAS, the Metro Council is willing to apply state standards to establish appropriate minimum lot sizes to protect exception lands within two miles of the current Metro UGB; now, therefore,~~

BE IT RESOLVED,

That the Metro Council concurs with MPAC's recommendation recommends that the Land Conservation and Development Commission ~~either adopt regulations to require a 20 acre minimum lot size for exception lands zoned for residential use within two one miles of the current Metro urban growth boundary to protect exception lands adjacent to the Metro urban growth boundary from further parcelization. UGB or authorize Metro to establish an appropriate ~~10~~ 20 acre minimum lot size for exception lands zoned for residential use within two miles of the current Metro UGB consistent with the proposed regulation text of a state regulation in Exhibit "A," attached and incorporated herein.~~

ADOPTED by the Metro Council this ____ day of ~~April~~ May 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE)
METROPOLITAN TRANSPORTATION)
IMPROVEMENT PROGRAM (MTIP) TO)
INCLUDE \$500,000 OF SECTION 5309 FUNDS)
FOR PRELIMINARY ENGINEERING OF THE)
WILSONVILLE TO BEAVERTON COMMUTER)
RAIL PROJECT)

RESOLUTION NO. 00-2950

Introduced by
Councilor Jon Kvistad, Chair
JPACT

WHEREAS, Metro and Washington County jointly sponsored preparation of the
Wilsonville to Beaverton Commuter Rail Alternatives Analysis; and

WHEREAS, the region allocated \$1 million of regional STP funds for the Alternatives
Analysis; and

WHEREAS, Metro Resolution 00-2892A identified implementation of the project as a
regional priority for discretionary federal new start funding; and

WHEREAS, The Alternatives Analysis has identified a locally preferred alternative; and

WHEREAS, The United States Congress appropriated \$500,000 of Section 5309 funds in
FY 00 to commence preliminary engineering for this project; and

WHEREAS, Metro is prepared to submit a grant application to FTA to obligate the
appropriated funds; and

WHEREAS, the funds must first be programmed in the MTIP and state TIP; now,
therefore,

BE IT RESOLVED,

1. The MTIP is amended to reflect programming of \$500,000 of Section 5309 funds in FY 00 to conduct preliminary engineering for the Wilsonville to Beaverton Commuter Rail Project.

2. Staff is authorized to coordinate programming of the funds as necessary with respect to phase of work and anticipated year of obligation.

ADOPTED by the Metro Council this _____ day of _____, 2000.

David Bragdon, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

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5/4/2000

STAFF REPORT

FOR THE PURPOSE OF AMENDING THE METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) TO INCLUDE \$500,000 OF SECTION 5309 FUNDS FOR PRELIMINARY ENGINEERING FOR THE WILSONVILLE TO BEAVERTON COMMUTER RAIL PROJECT

Date: May 9, 2000

Presented by: Richard Brandman

PROPOSED ACTION

This resolution would amend the Metropolitan Transportation Improvement Program (MTIP) to reflect programming of \$500,000 of Section 5309 funds to conduct Preliminary Engineering for the Wilsonville to Beaverton Commuter Rail Project. This resolution also authorizes staff to coordinate programming of the funds as necessary with respect to phase of work and anticipated year of obligation.

EXISTING LAW

Metro is a designated MPO and eligible recipient of federal funds. The funds for the Commuter Rail Project are Section 5309 Federal New Starts funds for the purpose of engineering and constructing rail transit facilities. Washington County has requested that Metro be the grantee for preliminary engineering, as we were for the Alternatives Analysis.

FACTUAL BACKGROUND AND ANALYSIS

In 1999 the Metro Council authorized the allocation of \$1 million of regional Surface Transportation Program (STP) funds to complete the Alternatives Analysis and Environmental Assessment phase of project development for the Wilsonville to Beaverton Commuter Rail Project. Based on the evaluation of No-Build, Commuter Rail and Transportation System Management alternatives, the Wilsonville to Beaverton Commuter Rail Steering Group recommended that Commuter Rail be the Locally Preferred Alternative (LPA) in this corridor.

Five public meetings were held after the Steering Group's January 21, 2000, recommendation, one in each city along the proposed commuter rail line, concluding on February 10, 2000. The adoption of the LPA by the Washington County Board of Commissioners is scheduled for June 6, 2000, after recommendations from each of the five cities along the proposed alignment.

The Environmental Assessment (EA) for the project is undergoing final review by the Federal Transit Administration (FTA). FTA approval to begin Preliminary Engineering on the LPA is anticipated in June 2000, after the LPA is selected and the EA is completed with a Finding of

No Significant Impact (FONSI). Preliminary engineering will bring the LPA up to the 30% design level and will result in estimates of capital and operating costs suitable upon which to base a funding plan.

For funding purposes, Preliminary Engineering consists of two phases. Phase 1 would be funded by the \$500,000 in Section 5309 under consideration in this staff report and resolution, plus local match. Phase 2 would be funded by an additional \$1,000,000 of Section 5309 funding which has been requested from Congress. At the completion of Preliminary Engineering, the project would request permission from FTA to enter Final Design and Construction. If the project remains on schedule, the Commuter Rail line would open in the fall of 2004, concurrent with the opening of the Interstate MAX project.

During the PE phase of the project, Metro would continue to be the federal grantee and would administer the grant. The vast majority of the funding would be passed through to Washington County. Metro would retain a small percentage of the funding for administering the grant and for assistance with technical reviews and development of a funding plan.

BUDGET IMPACT

This federal Section 5309 funding is not included in Metro's FY 2000-01 budget. At the time the budget was developed, it was anticipated that Washington County would be the direct recipient of this Section 5309 grant. Washington County is at this time not a designated recipient of federal transit capital funds; therefore funds will continue to pass through Metro. The table below illustrates the project's budget. Preliminary Engineering (PE) Phase One would be completed with this grant, along with local match. An additional Section 5309 request for \$1 million has been made to Congress to complete the PE phase.

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