

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING)
MATTHEW ROTCHFORD, STEVE)
ERICKSON AND MARILYN MATTESON)
TO THE METRO 401(k) EMPLOYEE)
SALARY SAVINGS PLAN ADVISORY)
COMMITTEE)

RESOLUTION NO. 00-2964

Introduced by Mike Burton,
Executive Officer

WHEREAS, Metro established an Employee Salary Savings Plan and Trust originally effective July 1, 1981; and

WHEREAS, the METRO Council adopted Resolution No 92-1596 on March 26, 1992, authorizing the Executive Officer to appoint a five-member Advisory Committee to give instructions to the trustee with respect to all matters concerning the Plan; and

WHEREAS, the Metro Council adopted Resolution No. 96-2382 on September 12, 1996 making initial appointments to the 401(k) Advisory Committee; and subsequent appointments to the Committee through Resolution No. 99-2784 adopted by the Council on May 20, 1999;

WHEREAS, one current Advisory Committee member whose term expires on March 5, 2001 has announced plans to retire on June 30, 2000;

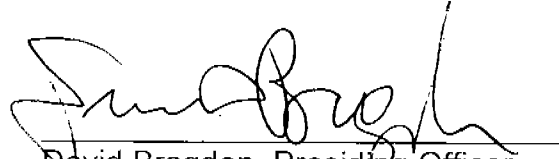
WHEREAS, the 401(K) Advisory Committee Nominating Committee on behalf of the Executive Officer has requested that interested applicants submit their names for consideration; the applicant's letter were reviewed and interviews were conducted by the Nominating Committee; now, therefore,

BE IT RESOLVED,


That the Council confirms the following three members of the Metro 401(k) Employee Salary Savings Plan Advisory Committee appointed by the Executive Officer:

Matthew Rotchford: Term of Office: June, 2000 – March 5, 2002
Steve Erickson: Term of Office: June 2000 – March 5, 2002
Marilyn Matteson: Term of Office: June 2000 – March 5, 2001

ADOPTED by the Metro Council this 29th day of June 2000.


David Bragdon, Presiding Officer

Approved as to Form:


Daniel B. Cooper, General Counsel

OPERATIONS COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 00-2964, FOR THE PURPOSE OF CONFIRMING MATTHEW ROTCHFORD, STEVE ERICKSON AND MARILY MATTESON TO THE METRO 401(K) EMPLOYEE SALARY SAVINGS PLAN ADVISORY COMMITTEE

Date: June 29, 2000

Presented by: Councilor Atherton

Committee Recommendation: At its June 21, 2000, meeting, the Operations Committee voted 3-0 to recommend Council adoption of Resolution No. 00-2964. Voting in favor: Councilors Washington, Atherton, and Monroe. Voting against: none. Absent: none.

Background: Lydia Neill, Chair of the Metro 401(k) Salary Savings Plan Advisory Committee, presented the staff report. She explained that the Committee was established by Council in 1992 to give instructions to the Plan trustee with respect to all matters concerning the Plan, and that, due to member term expiration and retirement, three of the five Advisory Committee seats require new appointments.

Using a nomination and selection process conforming to the requirements of the 401(k) Advisory Committee By-laws and Operating Procedures, a nominating committee was established to review applicant letters of interest, conduct interviews, and recommend appointees to the Committee and the Executive Officer. The Executive Officer has approved the nominations now being forwarded to Council for confirmation.

The recommended appointees were chosen based on a variety of factors pertinent to the work of the Committee, including, but not limited to, ability to represent the interests of off-site employees, investment and/or financial background, and experience in developing educational programs.

Committee Issues/Discussion: There was no committee discussion.

STAFF REPORT

FOR THE PURPOSE OF CONFIRMING MATTHEW ROTCHFORD, STEVEN ERICKSON AND MARILYN MATTESON TO THE METRO 401(K) EMPLOYEE SALARY SAVINGS PLAN ADVISORY COMMITTEE

Date: June 29, 2000

Presented by: Mike Burton, Executive Officer
Lydia Neill, Chair, 401(k)
Advisory Committee

PROPOSED ACTION

Confirm Matthew Rotchford, Steven Erickson and Marilyn Matteson to the Metro 401(k) Employee Salary Savings Plan Advisory Committee.

EXISTING LAW

To conform with requirements of the 401(k) Advisory Committee Mission, Goals, By-laws and Operating Procedures.

BACKGROUND AND ANALYSIS

Metro established an Employee Salary Savings Plan and Trust, which was originally effective on July 1, 1981. The Metro Council adopted Resolution No. 92-1956 on March 26, 1992, authorizing the Executive Officer to appoint a five-member advisory committee to give instructions to the trustee with respect to all matters concerning the Plan.

Resolution No 96-2382 was presented to and adopted by the Metro Council on September 12, 1996 making initial appointments of Kathie Brodie, Administrative Secretary, Oregon Zoo; Bruce Burnett, Box Office Manager, Civic Stadium & Oregon Convention Center; Andy Cotugno, Director, Transportation Department; Howard Hansen, Investment Manager, Administrative Services Department and Gerry Uba, Emergency Planning Supervisor, Growth Management Services. Committee appointments expired on March 5, 1999 for Kathie Brodie and Gerry Uba.

Resolution No. 99-2784 was presented to and adopted by the Metro Council on May 20, 1999 and Lydia Neill, Growth Management and Barbara Edwardson, Open Spaces, were appointed to the Committee.

Committee appointments expired on March 5, 2000 for Andy Cotugno, Bruce Burnett and Howard Hansen. In accordance with the 401(k) Advisory Committee

Mission, Goals, By-laws and Operating Procedures, a nominating committee was formed and applicants were asked to submit letter of interest to the Committee. After a review of applicant's letters, interviews were conducted by nominating committee members. Recommended appointees were then forwarded to the Executive Officer who has approved the nominations. Andy Cotugno and Bruce Burnett did not reapply for second terms on the Committee. Howard Hansen was originally reappointed to the Committee, but has announced his plans to retire effective June 30, 2000. Therefore, suggested appointees being forwarded to the Council for confirmation are:

NAME	DIVISION/FACILITY	TERM OF OFFICE
Matthew Rotchford	Oregon Convention Center, Events Department	March 5, 2002
Steve Erickson	Growth Management	March 5, 2002
Marilyn Matteson	Transportation Department	March 5, 2001

FISCAL IMPACT: None

EXECUTIVE OFFICER RECOMMENDATION: The Executive Officer recommends Council confirmation of the employee appointees to the Employee Salary Savings Plan Advisory Committee.