### BEFORE THE METRO CONTRACT REVIEW BOARD

FOR THE PURPOSE OF AUTHORIZING A	) RESOLUTION NO. 00-2976
PERSONAL SERVICES AGREEMENT WITH	
PAC/WEST COMMUNICATIONS FOR	)
MANAGEMENT AND COORDINATION OF	)
STATE AND FEDERAL LEGISLATIVE	) Introduced by State and Federal Legislative
AGENDA FOR METRO	) Agenda Committee

WHEREAS, Metro Council entered into a Personal Services Agreement with Pac/West Communications, for legislative affairs, effective September 14, 1998 through June 30, 1999, and subsequent extensions up through and including June 30, 2000; and

WHEREAS, in June of 2000, Metro issued a Request for Proposals [RFP No. 00R-24-OGC] process for Management and Coordination of Legislative Agenda for Metro (RFP), for State and Federal matters; and

WHEREAS, Metro's State and Federal Legislative Agenda Committee, Metro Council and the Executive Officer desire to award the contract to Pac/West Communications through October 31, 2001, and to authorize extensions to the Personal Services Agreement for up to two (2) additional one (1) year periods, subject to budget approval of funding for future fiscal years,

### BE IT RESOLVED:

That the Metro Council authorizes the Executive Officer to enter into a Personal Services Agreement with Pac/West Communications in an amount not to exceed \$100,000 and authorizes extensions of that Agreement until October 31, 2003, subject to budgeting of available funds.

ADOPTED by the Metro Council this 20th day of \_

David Bragdon, Presiding Officer

APPROVED AS TO FORM:

Daniel B. Cooper, General Counsel

## **STAFF REPORT**

CONSIDERATION OF RESOLUTION NO. 00-2976 FOR THE PURPOSE OF AUTHORIZING A PERSONAL SERVICES AGREEMENT WITH PAC/WEST COMMUNICATIONS FOR MANAGEMENT AND COORDINATION OF STATE AND FEDERAL LEGISLATIVE AGENDA FOR METRO

Date: July 11, 2000 Prepared by: Daniel B. Cooper

PROPOSED ACTION: Would authorize a new Personal Services Agreement with Pac/West Communications for management and coordination of State and Federal legislative agenda for Metro. The contract would be through October 31, 2001. The contract price would be in the amount not to exceed ONE HUNDRED THOUSAND DOLLARS (\$100,000), renewable upon mutually agreed terms for an additional two (2) years, subject to budgeting of available funds.

# **BACKGROUND**

Metro secured the services of Pac/West Communications beginning September 1, 1998 for assistance for the 1999 Legislature. Pac/West Communications worked well with Metro officials and staff in developing a successful strategy for Metro during the 1999 Legislative Session.

In June of 2000, Metro went through an RFP process for Management and Coordination of State and Federal Legislative Agenda for Metro. Out of the nine (9) prospective responders to the RFP process, Pac/West Communications was the only respondent that exclusively responded to the RFP.

## <u>RECOMMENDED ACTION</u>

Executive Officer Mike Burton and Presiding Officer David Bragdon recommend approval of Resolution No. 00-2976.