



**Exhibit A  
Ordinance No. 06-1111A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning Department</b>							
<u>Personal Services</u>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant	2.00	70,500	-	0	2.00	70,500
	Assistant Management Analyst	1.00	49,549	-	0	1.00	49,549
	Assistant Regional Planner	3.00	144,631	-	0	3.00	144,631
	Assistant Transportation Planner	4.00	175,400	-	0	4.00	175,400
	Associate Management Analyst	1.00	57,281	-	0	1.00	57,281
	Associate Public Affairs Specialist	1.00	44,922	-	0	1.00	44,922
	Associate Regional Planner	5.00	271,449	-	0	5.00	271,449
	Associate Trans. Planner	6.00	316,302	-	0	6.00	316,302
	Director I	1.00	115,046	-	0	1.00	115,046
	Manager I	4.00	298,365	-	0	4.00	298,365
	Manager II	8.00	684,719	-	0	8.00	684,719
	Principal Regional Planner	5.00	385,830	-	0	5.00	385,830
	Principal Transportation Planner	3.00	232,209	-	0	3.00	232,209
	Program Analyst V	1.00	69,402	-	0	1.00	69,402
	Program Director II	2.00	233,391	-	0	2.00	233,391
	Program Supervisor II	4.00	293,120	-	0	4.00	293,120
	Senior Engineer	1.00	29,557	-	0	1.00	29,557
	Senior Management Analyst	2.00	115,104	-	0	2.00	115,104
	Senior Public Affairs Specialist	1.55	61,817	-	0	1.55	61,817
	Senior Regional Planner	6.00	388,608	1.00	38,100	7.00	426,708
	Senior Transportation Planner	11.00	718,212	-	0	11.00	718,212
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Secretary	3.00	102,792	-	0	3.00	102,792
	Program Assistant 2	1.00	40,800	-	0	1.00	40,800
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.75	35,392	-	0	0.75	35,392
	Assistant Transportation Planner	0.50	22,460	-	0	0.50	22,460
	Associate Regional Planner	1.05	57,223	-	0	1.05	57,223
	Senior Regional Planner	0.90	54,129	-	0	0.90	54,129
	Senior Trans. Planner	0.40	23,165	-	0	0.40	23,165
5030	Temporary Employees		33,092		0		33,092
5080	Overtime		5,000		0		5,000
	Salary Adjustment Pool (non-represented)		78,571		0		78,571
	Step Increases (AFSCME)		81,214		0		81,214
	COLA (represented employees)		81,214		0		81,214
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		2,099,853		14,900		2,114,753
<b>Total Personal Services</b>		<b>80.15</b>	<b>\$7,470,319</b>	<b>1.00</b>	<b>\$53,000</b>	<b>81.15</b>	<b>\$7,523,319</b>

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**Ordinance No. 06-1111A**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<i><u>Materials &amp; Services</u></i>							
<i>GOODS</i>	<i>Goods</i>						
	5201 Office Supplies		229,262		0		229,262
	5205 Operating Supplies		69,700		0		69,700
	5210 Subscriptions and Dues		35,380		0		35,380
<i>SVCS</i>	<i>Services</i>						
	5240 Contracted Professional Svcs		4,920,626		60,000		4,980,626
	5251 Utility Services		6,750		0		6,750
	5260 Maintenance & Repair Services		76,400		0		76,400
	5265 Rentals		10,500		0		10,500
	5280 Other Purchased Services		204,400		0		204,400
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		2,496,638		0		2,496,638
<i>INCGEX</i>	<i>Internal Charges for Service</i>						
	5400 Charges for Service		79,900		0		79,900
<i>OTHEXP</i>	<i>Other Expenditures</i>						
	5440 Program Purchases		2,795,461		0		2,795,461
	5450 Travel		60,650		0		60,650
	5455 Staff Development		39,760		0		39,760
<b>Total Materials &amp; Services</b>			<b>\$11,025,427</b>		<b>\$60,000</b>		<b>\$11,085,427</b>
<b>Total Capital Outlay</b>			<b>\$32,000</b>		<b>\$0</b>		<b>\$32,000</b>
<b>TOTAL REQUIREMENTS</b>		<b>80.15</b>	<b>\$18,527,746</b>	<b>1.00</b>	<b>\$113,000</b>	<b>81.15</b>	<b>\$18,640,746</b>

**Exhibit A**  
**Ordinance No. 06-1111A**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Expenditures</b>							
<b>Total Interfund Transfers</b>			<b>\$7,623,242</b>		<b>\$0</b>		<b>\$7,623,242</b>
<i><u>Contingency &amp; Unappropriated Balance</u></i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General Contingency		3,137,638		(113,000)		3,024,638
	* General Reserve		5,000,000		0		5,000,000
	* Tourism Opportunity & Comp. Account		42,354		0		42,354
	* Current Year PERS Reserve		(201,333)		0		(201,333)
	* Prior Year PERS Reserve		(208,973)		0		(208,973)
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Recovery Rate stabilization reserve		83,034		0		83,034
	* Computer Replacement Reserve (Planning)		90,000		0		90,000
	* Tibbets Flower Account		340		0		340
	* Reserve for Future Debt Service		1,779,055		0		1,779,055
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$9,722,115</b>		<b>(\$113,000)</b>		<b>\$9,609,115</b>
<b>TOTAL REQUIREMENTS</b>		<b>393.08</b>	<b>\$112,321,513</b>	<b>1.00</b>	<b>\$0</b>	<b>394.08</b>	<b>\$112,321,513</b>

**Exhibit B**  
**Ordinance No. 06-1111A**  
**FY 2005-06 SCHEDULE OF APPROPRIATIONS**

<b>GENERAL FUND</b>	<b>Current Appropriation</b>	<b>Revision</b>	<b>Amended Appropriation</b>
Council Office			
Operating Expenses (PS & M&S)	1,594,311	0	1,594,311
Subtotal	1,594,311	0	1,594,311
Finance & Administrative Services			
Operating Expenses (PS & M&S)	6,674,834	0	6,674,834
Capital Outlay	326,000	0	326,000
Subtotal	7,000,834	0	7,000,834
Human Resources			
Operating Expenses (PS & M&S)	1,136,818	0	1,136,818
Subtotal	1,136,818	0	1,136,818
Metro Auditor			
Operating Expenses (PS & M&S)	631,742	0	631,742
Subtotal	631,742	0	631,742
Office of Metro Attorney			
Operating Expenses (PS & M&S)	1,390,347	0	1,390,347
Subtotal	1,390,347	0	1,390,347
Oregon Zoo			
Operating Expenses (PS & M&S)	21,412,240	0	21,412,240
Capital Outlay	462,150	0	462,150
Subtotal	21,874,390	0	21,874,390
Planning			
Operating Expenses (PS & M&S)	18,495,746	113,000	18,608,746
Capital Outlay	32,000	0	32,000
Subtotal	18,527,746	113,000	18,640,746
Public Affairs & Government Relations			
Operating Expenses (PS & M&S)	1,228,768	0	1,228,768
Subtotal	1,228,768	0	1,228,768
Regional Parks & Greenspaces			
Operating Expenses (PS & M&S)	6,314,599	0	6,314,599
Capital Outlay	75,000	0	75,000
Subtotal	6,389,599	0	6,389,599
Non-Departmental			
Operating Expenses (PS & M&S)	34,375,694	0	34,375,694
Debt Service	825,907	0	825,907
Subtotal	35,201,601	0	35,201,601

**Exhibit B**  
**Ordinance No. 06-1111A**  
**FY 2005-06 SCHEDULE OF APPROPRIATIONS**

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
<b>GENERAL FUND</b>			
General Expenses			
Interfund Transfers	7,623,242	0	7,623,242
Contingency	7,769,686	(113,000)	7,656,686
Subtotal	<u>15,392,928</u>	<u>(113,000)</u>	<u>15,279,928</u>
Unappropriated Balance	1,952,429	0	1,952,429
<b>Total Fund Requirements</b>	<b><u>\$112,321,513</u></b>	<b><u>\$0</u></b>	<b><u>\$112,321,513</u></b>

*All other Appropriations Remain as Previously Adopted*

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY 2005- ) ORDINANCE NO. 06-1111  
06 BUDGET AND APPROPRIATIONS SCHEDULE )  
TO SUPPORT THE NEW LOOK WORK ) Introduced by David Bragdon,  
PROGRAM, TRANSFERRING \$53,000 FROM ) Council President  
CONTINGENCY TO PERSONAL SERVICES IN )  
THE PLANNING DEPARTMENT OF THE )  
GENERAL FUND; ADDING ONE FULL-TIME )  
SENIOR REGIONAL PLANNER; CONVERTING A )  
LIMITED DURATION POSITION TO REGULAR )  
STATUS; AND DECLARING AN EMERGENCY )

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2005-06 Budget; and

WHEREAS, Oregon Budget Law ORS 294.326 allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2005-06 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of supporting the New Look work program, transferring \$53,000 from contingency to personal services in the Planning Department of the General Fund, adding one full-time Senior Regional Planner and converting one limited duration Associate Regional Planner to regular status.
2. Eliminates the directions provided under amendment Planning #7 to the Proposed Budget, approved by the Council May 5, 2005, and allows funding to be redirected to the New Look work program.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this \_\_\_\_\_ day of \_\_\_\_\_, 2006.

\_\_\_\_\_  
David Bragdon, Council President

Attest:

Approved as to Form:

\_\_\_\_\_  
Christina Billington, Recording Secretary

\_\_\_\_\_  
Daniel B. Cooper, Metro Attorney



**Exhibit A  
Ordinance No. 06-1111**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Planning Department</b>							
<u>Personal Services</u>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant	2.00	70,500	-	0	2.00	70,500
	Assistant Management Analyst	1.00	49,549	-	0	1.00	49,549
	Assistant Regional Planner	3.00	144,631	-	0	3.00	144,631
	Assistant Transportation Planner	4.00	175,400	-	0	4.00	175,400
	Associate Management Analyst	1.00	57,281	-	0	1.00	57,281
	Associate Public Affairs Specialist	1.00	44,922	-	0	1.00	44,922
	Associate Regional Planner	5.00	271,449	-	0	5.00	271,449
	Associate Trans. Planner	6.00	316,302	-	0	6.00	316,302
	Director I	1.00	115,046	-	0	1.00	115,046
	Manager I	4.00	298,365	-	0	4.00	298,365
	Manager II	8.00	684,719	-	0	8.00	684,719
	Principal Regional Planner	5.00	385,830	-	0	5.00	385,830
	Principal Transportation Planner	3.00	232,209	-	0	3.00	232,209
	Program Analyst V	1.00	69,402	-	0	1.00	69,402
	Program Director II	2.00	233,391	-	0	2.00	233,391
	Program Supervisor II	4.00	293,120	-	0	4.00	293,120
	Senior Engineer	1.00	29,557	-	0	1.00	29,557
	Senior Management Analyst	2.00	115,104	-	0	2.00	115,104
	Senior Public Affairs Specialist	1.55	61,817	-	0	1.55	61,817
	Senior Regional Planner	6.00	388,608	1.00	38,100	7.00	426,708
	Senior Transportation Planner	11.00	718,212	-	0	11.00	718,212
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Secretary	3.00	102,792	-	0	3.00	102,792
	Program Assistant 2	1.00	40,800	-	0	1.00	40,800
5020	Reg Emp-Part Time-Exempt						
	Assistant Management Analyst	0.75	35,392	-	0	0.75	35,392
	Assistant Transportation Planner	0.50	22,460	-	0	0.50	22,460
	Associate Regional Planner	1.05	57,223	-	0	1.05	57,223
	Senior Regional Planner	0.90	54,129	-	0	0.90	54,129
	Senior Trans. Planner	0.40	23,165	-	0	0.40	23,165
5030	Temporary Employees		33,092		0		33,092
5080	Overtime		5,000		0		5,000
	Salary Adjustment Pool (non-represented)		78,571		0		78,571
	Step Increases (AFSCME)		81,214		0		81,214
	COLA (represented employees)		81,214		0		81,214
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		2,099,853		14,900		2,114,753
<b>Total Personal Services</b>		<b>80.15</b>	<b>\$7,470,319</b>	<b>1.00</b>	<b>\$53,000</b>	<b>81.15</b>	<b>\$7,523,319</b>
<b>Total Materials &amp; Services</b>			<b>\$11,025,427</b>		<b>\$0</b>		<b>\$11,025,427</b>
<b>Total Capital Outlay</b>			<b>\$32,000</b>		<b>\$0</b>		<b>\$32,000</b>
<b>TOTAL REQUIREMENTS</b>		<b>80.15</b>	<b>\$18,527,746</b>	<b>1.00</b>	<b>\$53,000</b>	<b>81.15</b>	<b>\$18,580,746</b>

**Exhibit A**  
**Ordinance No. 06-1111**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>General Fund</b>							
<b>Expenditures</b>							
<b>Total Interfund Transfers</b>			<b>\$7,623,242</b>		<b>\$0</b>		<b>\$7,623,242</b>
<i><u>Contingency &amp; Unappropriated Balance</u></i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General Contingency		3,137,638		(53,000)		3,084,638
	* General Reserve		5,000,000		0		5,000,000
	* Tourism Opportunity & Comp. Account		42,354		0		42,354
	* Current Year PERS Reserve		(201,333)		0		(201,333)
	* Prior Year PERS Reserve		(208,973)		0		(208,973)
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Recovery Rate stabilization reserve		83,034		0		83,034
	* Computer Replacement Reserve (Planning)		90,000		0		90,000
	* Tibbets Flower Account		340		0		340
	* Reserve for Future Debt Service		1,779,055		0		1,779,055
<b>Total Contingency &amp; Unappropriated Balance</b>			<b>\$9,722,115</b>		<b>(\$53,000)</b>		<b>\$9,669,115</b>
<b>TOTAL REQUIREMENTS</b>		<b>393.08</b>	<b>\$112,321,513</b>	<b>1.00</b>	<b>\$0</b>	<b>394.08</b>	<b>\$112,321,513</b>

**Exhibit B**  
**Ordinance No. 06-1111**  
**FY 2005-06 SCHEDULE OF APPROPRIATIONS**

<b>GENERAL FUND</b>	<b><u>Current</u></b>	<b><u>Revision</u></b>	<b><u>Amended</u></b>
	<b><u>Appropriation</u></b>	<b><u>Revision</u></b>	<b><u>Appropriation</u></b>
<b>Council Office</b>			
Operating Expenses (PS & M&S)	1,594,311	0	1,594,311
Subtotal	<u>1,594,311</u>	<u>0</u>	<u>1,594,311</u>
<b>Finance &amp; Administrative Services</b>			
Operating Expenses (PS & M&S)	6,674,834	0	6,674,834
Capital Outlay	326,000	0	326,000
Subtotal	<u>7,000,834</u>	<u>0</u>	<u>7,000,834</u>
<b>Human Resources</b>			
Operating Expenses (PS & M&S)	1,136,818	0	1,136,818
Subtotal	<u>1,136,818</u>	<u>0</u>	<u>1,136,818</u>
<b>Metro Auditor</b>			
Operating Expenses (PS & M&S)	631,742	0	631,742
Subtotal	<u>631,742</u>	<u>0</u>	<u>631,742</u>
<b>Office of Metro Attorney</b>			
Operating Expenses (PS & M&S)	1,390,347	0	1,390,347
Subtotal	<u>1,390,347</u>	<u>0</u>	<u>1,390,347</u>
<b>Oregon Zoo</b>			
Operating Expenses (PS & M&S)	21,412,240	0	21,412,240
Capital Outlay	462,150	0	462,150
Subtotal	<u>21,874,390</u>	<u>0</u>	<u>21,874,390</u>
<b>Planning</b>			
Operating Expenses (PS & M&S)	18,495,746	53,000	18,548,746
Capital Outlay	32,000	0	32,000
Subtotal	<u>18,527,746</u>	<u>53,000</u>	<u>18,580,746</u>
<b>Public Affairs &amp; Government Relations</b>			
Operating Expenses (PS & M&S)	1,228,768	0	1,228,768
Subtotal	<u>1,228,768</u>	<u>0</u>	<u>1,228,768</u>
<b>Regional Parks &amp; Greenspaces</b>			
Operating Expenses (PS & M&S)	6,314,599	0	6,314,599
Capital Outlay	75,000	0	75,000
Subtotal	<u>6,389,599</u>	<u>0</u>	<u>6,389,599</u>
<b>Non-Departmental</b>			
Operating Expenses (PS & M&S)	34,375,694	0	34,375,694
Debt Service	825,907	0	825,907
Subtotal	<u>35,201,601</u>	<u>0</u>	<u>35,201,601</u>

**Exhibit B**  
**Ordinance No. 06-1111**  
**FY 2005-06 SCHEDULE OF APPROPRIATIONS**

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Amended Appropriation</u>
<b>GENERAL FUND</b>			
General Expenses			
Interfund Transfers	7,623,242	0	7,623,242
Contingency	7,769,686	(53,000)	7,716,686
Subtotal	<u>15,392,928</u>	<u>(53,000)</u>	<u>15,339,928</u>
Unappropriated Balance	1,952,429	0	1,952,429
<b>Total Fund Requirements</b>	<b><u>\$112,321,513</u></b>	<b><u>\$0</u></b>	<b><u>\$112,321,513</u></b>

*All other Appropriations Remain as Previously Adopted*

**EXHIBIT C**  
**Ordinance 06-1111**  
**Amendment to FY 2005-06 Proposed Budget (approved 5/5/05)**

*Adoption of Ordinance 06-1111 would eliminate the directions provided under this amendment and allow funds to be redirected to the New Look work program.*

Department	#
<b>Planning</b>	<b>7</b>

**AMENDMENT TO FY 2005-06 BUDGET**

**PRESENTER:** Robert Liberty

**DRAFTER:** Robert Liberty

**DATE:** April 24, 2005

**PROPOSED AMENDMENT:** (provide a brief summary of the requested action along with the specific line items affected)

**Reserve for Measure 37 and 2040 Growth Concept Dual Implementation Program**

This amendment reserves \$100,000 representing about 1.0 FTE for one year, plus \$20,000 for materials and supplies (primarily consulting) to be used to help develop the various planning elements that may be needed to implement Measure 37 and the compact growth goals in the 2040 Vision and regional framework plan. (The existing funding, approved as a Council project in March, is only adequate to support staffing and research commissioned by the Measure 37 Task Force.)

The elements to be researched and developed by the planning staff could include coordinated UGB expansions, targeting of transportation and other infrastructure funds, factual research into cumulative impacts of potential dispersed rural development, and the establishment of a regional transferable development credit and conservation easement system. The nature, scope and cost of the work will be informed by the findings of the Measure 37 Task Force and the continuing decisions of the Metro Council.

<u>Department(s)</u>	<u>Fund(s)</u>	<u>Line items</u>		
		<i>Acct #</i>	<i>Account Title</i>	<i>Amount</i>
Planning (Integrated Land Use/Transportation Concept Planning & Regional Transportation Planning)	General Fund – Planning Department <i>(excise &amp; possibly some TGM funds)</i>	5010	2040 Reevaluation (Big Look) – Personal Services  Regional Transportation Planning; 2040 Re-evaluation	\$100,000
		5240	2040 Re-evaluation (Bid Look) – Contracted Professional Services	\$20,000

*Note: Funding currently exists within the budget for this action. No additional appropriation authority is necessary.*

**PROGRAM/STAFFING IMPACTS**

Because the activities encompassed by the Big Look, other than the Neighbor Cities program, have not been identified yet, it is not possible to describe the impacts on the planned program for the Planning Department.

**EXHIBIT C**  
**Ordinance 06-1111**  
**Amendment to FY 2005-06 Proposed Budget (approved 5/5/05)**

*Adoption of Ordinance 06-1111 would eliminate the directions provided under this amendment and allow funds to be redirected to the New Look work program.*

**ARGUMENTS IN FAVOR OF THE PROPOSED AMENDMENT** – (not necessary for technical adjustments)

There have been less than five months of experience with the implementation of Measure 37. Forecasts about its potential long-term impacts are necessarily tentative. However, a straight-line continuation of claims filed since December 2 for permission to develop homesites and subdivisions would result in 100,000 acres of potential rural development by 2011. If those trends continue, and the claims are approved, an area larger than the entire UGB could be developed or available for development by 2020. This pattern of development might lead to the collapse of commercial agriculture in the tri-county area before that date, as has happened in Clark County.

**OPTIONS FOR FUNDING THIS AMENDMENT** – What reductions, credits, changes, or adjustments in other budget/program areas will be necessary to accommodate this amendment?

The \$100,000 for personal services would be earmarked as part of (or withdrawn from) the “Big Look” update of the 2040 Growth Concept. These funds include approximately \$660,000 for “Personal Services” to be used for “2040 Growth Concept Review (Big Look)” in “Integrated Land Use/Transportation Concept Planning.” They also include approximately \$278,000 for “Personal Services” for transportation aspects of the “2040 Re-evaluation” in “Regional Transportation Planning.”

The \$20,000 for materials and services, could be earmarked or withdrawn from the \$100,000 set aside for Contracted Professional Services for “2040 Growth Concept Review (Big Look)” in Integrated Land Use/Transportation Concept Planning” and in part from the additional \$100,000 for “2040 Re-evaluation – Transportation Support” in the Contracted Professional Services account.

## STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 06-1111 AMENDING THE FY 2005-06 BUDGET AND APPROPRIATIONS SCHEDULE TO SUPPORT THE NEW LOOK WORK PROGRAM, TRANSFERRING \$53,000 FROM CONTINGENCY TO PERSONAL SERVICES IN THE PLANNING DEPARTMENT OF THE GENERAL FUND; ADDING ONE FULL-TIME SENIOR REGIONAL PLANNER; CONVERTING A LIMITED DURATION POSITION TO REGULAR STATUS; AND DECLARING AN EMERGENCY.

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Date: January 19, 2006

Prepared by: Chris Deffebach

### BACKGROUND

The adopted FY 2005-06 Planning Department budget included \$135,000 in materials and services for a New Look Program (then called 2040 Refinement) (Ordinance 05-1074C Adopting the annual budget for fiscal year 2005-06, making appropriations, and levying ad valorem taxes, and declaring an emergency) At the time the budget was prepared, these resources reflected the best estimate for work that would be initiated later in 2005. The major emphasis on the New Look Program to date has been to refine the work program. Council resolved to proceed with the major elements of the New Work Program with approval of project proposals called "Investing in our Community", "Shape of the Region", and "Neighbor Cities", (resolution #05-3628). In September 2005, Metro began the scoping phase of the project for the purpose of refining the project goals and issues that need to be addressed in the work program. Scoping events included a forum of the Mayors/County chairs of the region, contacts with neighbor cities, agricultural, environmental and development interests groups as well as at multiple small interested group events.

The result of these efforts is a work program for the New Look Program and an estimated budget. The work program has been developed to lead to:

- Focused investment strategies for our regional and town centers, corridors and employment areas.
- Tools to finance necessary planning, infrastructure and development needs.
- Regional agreement on a vision and strategies to support agricultural and urban economies and to protect natural and cultural resources.
- A more predictable urban growth boundary amendment process that reinforces regional and community goals.

A copy of the work program is attached as Attachment 1 to this staff report.

The base budget to complete this work in the remainder of FY 2005-06 is estimated at \$367,000 for materials and services and an additional full-time Senior Regional Planner in the Planning Department funded through a transfer from contingency. This is in addition to the \$23,000 in materials and services that have already been applied to the scoping phase of the project. The materials and service needs can be accomplished by reallocating existing resources within the Planning Department budget, subject to Council approval. An additional material and services budget of \$73,600, not currently included in this amendment, would be necessary to complete tasks at a larger scale and scope as has been discussed during the scoping phase. The optional increases to the base budget are discussed at the end of this staff report.

### **Proposed budget changes for consideration**

The budget for the New Look work program can be funded through a reallocation of excise tax already allocated to the planning department in FY 2005-06. This ordinance proposes changes to the budget necessary to authorize these reallocations. This action seeks to:

- 1) Transfer \$53,000 from the General Fund contingency to the Planning Department's personal services to fund the addition of one full-time Senior Regional Planner.
- 2) Eliminate the direction provided under amendment *Planning #7* to the FY 2005-06 Proposed Budget, approved by the Council May 5, 2005, that allocated \$100,000 in FTE to Measure 37 Task Force Support to allow the remainder of this FTE (approximately .7 FTE) to shift to the New Look and reallocate the \$20,000 in materials and services for Measure 37 support to New Look.
- 3) Change an existing limited duration position for an Assistant Regional Planner to a permanent position. The position was funded as an Associate Regional Planner in FY 2005-06 through March 2006 with one-time funding to complete work on the Housing Choices Task Force. Due to the departure of the Associate Regional Planner, on August 5, 2005 and the hiring of the Assistant Regional Planner on December 1, 2005, it was the intent of the Planning Department to retain the position to the end of the fiscal year.

### **Proposed budget reallocation assumptions**

The base budget for the New Look Program assumes that other, existing Planning Department activities are reduced in scope and that the savings are transferred to support the New Look. These assumptions are:

- 1) Economic Development:
  - Delay any additional new economic development activities until late FY 2006-07, allowing resources to shift to New Look.
  - Shift \$11,000 from GMELS support and economic development training to New Look
  - Maintain support for economic development speaker series (\$20,000) and planning commissioner training (\$10,000).
  - Support existing commitments for website publication of economic data (\$18,000) as approved by Council resolution 05-3605 in July 2005
  - Support matching staff support for redeveloping brownfield sites in conjunction with an EPA grant (approved by Council resolution 05-3644)
- 2) Performance Measures:
  - Reduce scope of performance measures to meet basic state requirements, support economic dashboard and publish existing comparison analysis. Don't produce Performance Measures Report for 2006 but still produce underlying data. Metro's Functional Plan requires Metro to publish a Performance Report every other year. The last report was in 2004. This may raise the need to revise Metro's requirements.
  - Shift \$61,000 designated for data collection, report preparation and publication to New Look for FY 2005-06.
- 3) Housing
  - Delay implementation of Housing Choices Task Force recommendations except for a minor update of Title 7 and limited technical assistance. The Housing Choices Task Force will be presenting their recommendations to Council for consideration in March 2005. The preliminary



recommendations, if supported by Council, would have larger budget impacts than is available in FY0506 budget or is assumed to be available in FY 2006-07.

- Shift \$40,000 for development of Pilot Project to New Look in FY 2005-06. Retain \$10,000 this fiscal year for Pilot Project and budget \$40,000 for next fiscal year.
- Shift \$6,000 from Housing report production to New Look. Retain \$5,000 for report production in this fiscal year.

No changes are assumed for Concept Planning or Nature in Neighborhoods. Staff will continue to be available to provide technical assistance to local jurisdictions as they comply with Metro Functional Plan requirements for new urban area planning (title 11) and nature in neighborhoods (title 13).

This base budget includes proceeding with Year 2 of the Get Centered! Program. This would be a downscaled program compared to Year 1 and would include a fewer number of brown bags and tours plus a study tour to Vancouver BC.

In addition to these changes, staff is proposing to submit a request to DLCD for a grant for up to \$250,000 to support the New Look. If approved by DLCD, some of these funds would be available for FY 2005-06 and the remaining for the FY 2006-07 year. If the grant is not approved, staff may need to request additional budget authority or a change in the work scope.

### **Optional increases to the Base Budget**

Existing Planning Department funds are not available to support all of the tasks identified for the New Look through the scoping phase. If Council were interested in supporting these larger efforts, additional excise tax allocations would be needed to the New Look Program. Two decisions for Council consideration that could support the success of the New Look Program in reaching its goals are:

- 1) Add \$50,000 for additional GIS work for FY 2005-06. The base program can produce analysis maps for the typical metro area. Many of the comments in the scoping phase stressed the need for the New Look to take a larger scale view of the region. This package would allocate \$50,000 to collect and integrate data for a larger geographic landscape (Cowlitz to Salem and the Coast Range to the Cascade foothills), assist in standardizing existing land cover and zoning data for the three county area outside our normal analysis coverage, and assist with general mapping and analysis needed to define and map the complete community component of the work program. The additional resources would be used to purchase data and/or a temporary position to integrate the data with Metro's GIS.
- 2) Allocate \$23,600 in FY 2005-06 to initiate an effort to build capacity and foster development through place-making in centers. This would involve soliciting for viable project proposals to spark development projects that would demonstrate mixed-use, transit friendly development. An additional \$57,200 would be required next fiscal year to complete the place-making.

### **ANALYSIS/INFORMATION**

1. **Known Opposition** There is no known opposition.
2. **Legal Antecedents** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.

3. **Anticipated Effects** This ordinance will implement Council direction for the New Look Project Proposal and allow the work envisioned in that proposal to be started. Approval of the ordinance would increase the FTE allocation for the Planning Department, and increase expectations for additional funding in future years.
4. **Budget Impacts** In the current fiscal year, adoption of this action transfers \$53,000 from the General Fund contingency to the Planning Department's personal services and increases overall FTE for the department by one full time staff. In addition, it converts the status of an Assistant Regional Planner position from limited duration to regular status. These base budget work program elements can be funded with the reallocation of existing funding within the Planning Department budget. To the extent the Council chooses to fund either of the optional work program elements, additional current year transfers from General Fund contingency may be necessary.

The New Look Program will extend into FY 2006-07. Actions taken as part of this amendment should be considered as implied commitment for continuation in FY 2006-07. Personnel actions requested in this ordinance will require additional funding in future years. The position that was originally a limited duration position scheduled to be eliminated in March and is now requested to be continued as part of the New Look work program was funded in the current year with one-time project funding. The continuation of this position in FY2006-07 and the remainder of FY2005-06 as a permanent position, will require additional authorization.. The additional full-time Senior Regional Planner will also require additional funding estimated at \$110,000 in FY 2006-07 (salary, fringe, and overhead). Additional budget requests to continue the work initiated in FY 2005-06 may be raised during the FY 2006-07 budget process. A decision to support additional funding for place-making in centers for FY 2005-06 implies a commitment for continued funding for the effort in FY 2006-07.

## **RECOMMENDED ACTION**

Adoption of Ordinance 06-1111.

**Attachment 1**  
**Ordinance 06-1111**

**“New Look” Work Program**  
January 2006

**Overview:** The Metro Council has initiated a “*New Look*” at how to implement the region’s long-range vision in an effort to keep this area a great place to live, work and play. Ten years ago, with broad public support, Metro adopted the Region 2040 growth concept, which focused development in centers, station areas, main streets, corridors and employment areas. Much has been accomplished since then.

Many local jurisdictions have adopted and begun to implement downtown and community plans (e.g., Tigard, Lake Oswego, Oregon City, Gateway, the Pearl District), the citizens of Damascus voted to incorporate as a new city, we have preserved 8,100 acres of Greenspaces, and we have invested in our transportation system. Transportation improvements have supported economic development (217/Kruse Way/I-5 Interchange, Lombard Street railroad overcrossing serving Rivergate), sparked redevelopment in Milwaukie (S.E. McLoughlin Blvd. renovation), improved pedestrian and bicycle connections (Eastside Esplanade), and enhanced transit service (light rail transit to the airport and through north Portland to the Portland Metropolitan Exposition Center).

Many challenges remain however. Since the adoption of the 2040 Growth Concept in 1995, the region’s population has increased by 200,000 residents. We are underperforming in many of our regional centers, town centers, and corridors. The Urban Growth Boundary amendment process is cumbersome and contentious and is not integrated with achievement of a long-term vision for the northern Willamette Valley. Housing is becoming less affordable. Transportation needs far exceed available revenues.

Projections completed earlier this year indicate that an additional one million people will reside in the Portland metro area by the year 2030; several years earlier than expected. These issues have generated a “*call for action*” to take a “*New Look*” at where we’ve been, where we are now, and how we should develop to build on our successes and overcome our challenges.

**Key Products** The New Look effort is intended to lead to a Regional Agreement on how to update the 2040 Growth Concept, including:

- Focused investment strategies to support plans for regional and town centers, main streets, corridors and employment areas.
- New and revised tools to finance necessary planning, infrastructure, affordable housing and development needs that are integrated with efforts to finance greenspaces, green infrastructure, parks and trails.
- A vision for and strategies to support agricultural and urban economies and to protect natural and cultural resources.
- A more predictable, less contentious urban growth boundary amendment process that reinforces regional and community goals.

**Scoping:** The New Look effort was launched at a forum of elected officials held in September 2005. Since then, Metro Council members and staff have sought input from business,

## Attachment 1 Ordinance 06-1111

environmental, agricultural and community interests including standing Metro committees focused on land use and transportation.

The scoping exercise helped tailor the work program to identify those elements of the existing 2040 Growth Concept that need to be updated to address issues facing communities throughout the region. To date, we have received resounding support to improve our collective understanding of economic, demographic and market forces affecting growth and development patterns in the region, improve the urban growth boundary amendment process, develop longer-term strategies for protecting what we value (e.g., urban and rural reserves, hard edges), and to target our investment decisions to promote livable communities, affordable housing and enhance economic development opportunities. Despite the success in updating local visions and implementing strategic plans, there is still a need to know what have we done well and where could we rezone or target for additional productivity.

Comments emphasized the importance of considering a geographic area larger than the existing urbanized area and to consider a longer time horizon than the required 20 years. Over time, the expectation is that the pressures facing neighboring cities in the three county area plus the adjacent counties to be similar to the growth pressures facing the metropolitan area today.

Metro Council will finalize a work program in January in time to engage the greater Portland metropolitan region's mayors and county chairs at a forum scheduled for early February.

**Stakeholder Involvement:** We will engage stakeholders and the public in focused ways to facilitate meaningful, cost-effective input.

- Existing committees (Metro Policy Advisory Committee, Joint Policy Advisory Committee on Transportation and their technical counterparts, Metro Committee for Citizen Involvement, Metro Greenspaces Policy Advisory Committee and Water Resources Policy Advisory Committee)
- Forums with elected officials
- Peer review groups established at key points in the process to validate economic forecasts/trends
- Web site, print and televised media to reach the general public
- Public opinion research, focus groups, ad hoc groups of experts
- Business, agricultural, environmental, commercial, housing, transportation, and community interests, the faith communities and others
- Outreach coordinated with other local and statewide efforts (e.g., the state's Big Look, Portland visioning effort, community planning efforts)
- Neighbor cities, Clark County, Vancouver, northern Willamette Valley communities.
- Regional forums to be held at critical points in the process where a broad range of views can be represented.

**Coordination:** We will pursue opportunities to integrate the "New Look" with related efforts.

- The state's "Big Look" review of Oregon's Land Use Program
- The Regional Parks, Trails and Greenspaces vision, as adopted by the Greenspaces Policy Advisory Committee and Metro Council.

**Attachment 1**  
**Ordinance 06-1111**

- Community visioning and concept planning (e.g., Portland, Hillsboro, Tualatin, Forest Grove, Damascus)
- 2035 Regional Transportation Plan (RTP) update (to be adopted in 2008)
- Metropolitan Transportation Improvement Priorities (MTIP) 2008-2011 update
- Efforts to pursue funding for transportation/infrastructure
- 2007 Legislative Session
- Regional Business Plan
- Clark County Growth Management Plan
- Major regional transportation projects, such as the Columbia River Crossing
- Other

**Proposed “New Look” Work Scope**

**Analyze Existing and forecasted conditions** (March 2006)

- Develop (and validate with expert review panel) the regional 20-year economic forecast and identify long-term economic and demographic trends that reflect our changing economy and aging, more diverse population.
- Analyze existing development trends to illustrate actual performance in centers, corridors and employment areas compared to Region 2040 expectations.

**“Shape of the Region”: Identify values and needs for areas outside the urban growth boundary** (July 2006)

- Identify agricultural land priorities and the factors that contribute to successful farming practices and a viable agricultural industry.
- Develop a concept for complete urban communities that is flexible enough to be applied to needs of both existing and new communities.
- Work with neighboring communities to coordinate growth and development plans.
- Identify important natural, cultural and scenic resources that the region wants to preserve or protect and restore.
- Assess how transportation investments affect growth and development patterns.
- Prepare elements of a draft concept level map identifying long-term vision for the northern Willamette Valley including priority areas for development, preservation and protection.
- Seek guidance for the analysis of the alternative uses of land that shapes our region by a steering committee of regional leaders and policy makers.

**“Investing in Our Communities”: Identify values and needs for urban areas** (July 2006)

- Identify employment and housing land need characteristics to support forecasted economic and demographic trends.
- Confirm the role of centers, corridors and employment areas in meeting the needs of communities and identify factors affecting success (e.g., infrastructure needs, jobs/housing balance, price of housing, fiscal equity, available land supply).
- Identify areas that are “ripe” for redevelopment (development opportunity sites) and begin developing possible implementation strategies for redevelopment.
- Identify new sources of capital to fund investments in centers through the TOD/Centers Program.

**Attachment 1**  
**Ordinance 06-1111**

- Determine what strategic public investments are needed to spark development in centers, corridors and employment areas.
- Continue educational efforts to support development in centers including tours and brownbags through the Get Centered! Program.
- Coordinate with Regional Transportation Plan update.
- Work with counties and neighboring communities to integrate their visions with developing urban areas.
- Prepare elements of a draft concept level map identifying long-term vision for the northern Willamette Valley including priority areas for development, preservation and protection.

**Endorse Draft Regional Vision and Implementation Strategies** (December 2006)

- Evaluate conflicting and compatible elements of the long-term draft concept level plan, identify policy choices and seek regional comment.
- Prepare draft concept level map and supporting documents identifying long-term vision for the northern Willamette Valley including priority areas for development, preservation and protection that reflects a strategy to meet the region's economic and demographic trends and that incorporates shared visions for the future in neighboring cities and counties, including Clark County.
- Engage stakeholders in evaluation of issues, opportunities and critical choices associated with growth, development and resource protection.
- Develop regional agreement on draft concept level map and implementation strategies including policy direction for Regional Transportation Plan (RTP), legislative agenda, redevelopment priorities, and tools to support the agricultural industry, natural resource preservation and the regional economy.

**Implement Regional Vision and Strategies** (2007 - 2008)

- Pursue legislative agenda.
- Prepare 20-year Urban Growth Report (December 2007).
- Pursue measures to increase capacity within existing UGB including local and regional commitments to target investments in centers, corridors and employment areas.
- Integrate "*New Look*" with RTP update.
- Develop focused investment strategies and new tools to finance necessary planning, infrastructure, affordable housing, green infrastructure and development needs and integrate with strategies to support the regional parks, trails and greenspaces system.
- Work with stakeholders to prioritize urban and rural reserve study areas for inclusion in January 2008 Urban Growth Boundary analysis and decision.
- Adopt and implement improved Urban Growth Boundary and urbanization process.
- Solicit participation in demonstration projects from local partners to foster redevelopment in centers, corridors and employment areas.
- Amend Regional Framework Plan and Urban Growth Management Functional Plan and the 2040 Concept Map and other policies as needed.