

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1997-98	)	ORDINANCE NO. 98-746
BUDGET AND APPROPRIATIONS TO	)	
RECOGNIZE \$44,000 IN NEW GRANT	)	Introduced by Executive Officer
REVENUES, RECLASSIFY CERTAIN	)	Mike Burton
EXPENDITURES, TRANSFER FUNDS FROM	)	
THE REGIONAL PARKS FUND	)	
CONTINGENCY TO VARIOUS LINE ITEMS	)	
WITHIN THE FUND AND DECLARING AN	)	
EMERGENCY	)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1997-98 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

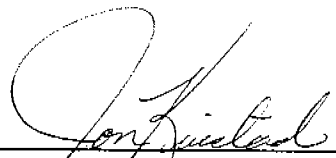
WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of recognizing \$44,000 in new grant funds and related expenditures in the Regional Parks Fund; reclassifying \$13,469 from materials & services to debt service in the Regional Parks Fund, transferring \$17,525 from personal services to interfund transfers in the Regional Parks Fund, transferring \$16,591 from the Regional Parks Fund contingency to various line items within the Fund, and transferring \$1,962 from capital outlay to materials & services in the Regional Parks Fund.

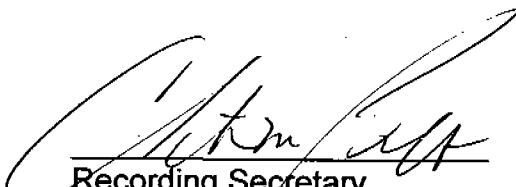
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.


ADOPTED by the Metro Council this 11<sup>th</sup> day of June, 1998.

  
\_\_\_\_\_  
Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

  
\_\_\_\_\_  
Recording Secretary

  
\_\_\_\_\_  
Daniel B. Cooper, General Counsel

**Exhibit A  
Ordinance No. 98-746**

**Regional Parks Fund**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Resources</b>							
<i>Resources</i>							
<b><u>REGIONAL PARKS &amp; GREENSPACES</u></b>							
BEBAL	Beginning Fund Balance		\$2,055,212		\$0		\$2,055,212
GRANTS	Grants						
4100	Federal Grants - Direct		821,516		0		821,516
4110	State Grants - Direct		524,520		40,000		564,520
4120	Local Grants - Direct		15,000		4,000		19,000
<b>TOTAL RESOURCES</b>			<b>\$10,134,438</b>		<b>\$44,000</b>		<b>\$10,178,438</b>

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**Regional Parks Fund**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Regional Parks &amp; Greenspaces Department</b>							
<i>Debt Service</i>							
<i>LOAN</i>	<i>Loan Payments</i>						
5610	Loan Payments-Principal		0		6,152		6,152
5615	Loan Payments-Interest		0		7,317		7,317
<b>Total Debt Service</b>			<b>\$0</b>		<b>\$13,469</b>		<b>\$13,469</b>
<i>Capital Outlay</i>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5700	Land (non-CIP)		650,000		0		650,000
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		472,529		0		472,529
5740	Equipment & Vehicles (non-CIP)		42,249		0		42,249
5750	Office Furn & Equip (non-CIP)		36,962		(1,962)		35,000
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5705	Land (CIP)		0		0		0
5715	Improve-Oth thn Bldg (CIP)		1,165,525		0		1,165,525
5725	Buildings & Related (CIP)		42,500		0		42,500
5745	Equipment & Vehicles (CIP)		0		0		0
5755	Office Furniture & Equip (CIP)		0		0		0
<b>Total Capital Outlay</b>			<b>\$2,409,765</b>		<b>(\$1,962)</b>		<b>\$2,407,803</b>
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services Fund		419,649		0		419,649
	* to Risk Mgmt Fund (liability)		18,903		0		18,903
	* to Risk Mgmt Fund (Worker Comp)		11,159		0		11,159
	* to Building Mgmt Fund		119,244		0		119,244
5820	Transfer for Direct Costs						
	* to Support Services Fund		2,000		17,525		19,525
	* to Planning Fund		16,000		0		16,000
	* to Open Spaces Fund		10,000		0		10,000
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Regional Parks Trust Fund		0		8,342		8,342
<b>Total Interfund Transfers</b>			<b>\$596,955</b>		<b>\$25,867</b>		<b>\$622,822</b>
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		191,621		(16,591)		175,030
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		1,972,142		0		1,972,142
<b>Total Contingency and Ending Balance</b>			<b>\$2,163,763</b>		<b>(\$16,591)</b>		<b>\$2,147,172</b>
<b>TOTAL REQUIREMENTS</b>		<b>33.25</b>	<b>\$9,152,995</b>	<b>0.00</b>	<b>\$44,000</b>	<b>33.25</b>	<b>\$9,196,995</b>

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Ordinance No. 98-746**

**Regional Parks Fund**

ACCT	DESCRIPTION	FY 1997-98		REVISION		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Regional Parks &amp; Greenspaces Department</b>							
<u>Debt Service</u>							
<i>LOAN</i>	<i>Loan Payments</i>						
5610	Loan Payments-Principal		0		6,152		6,152
5615	Loan Payments-Interest		0		7,317		7,317
<b>Total Debt Service</b>			<b>\$0</b>		<b>\$13,469</b>		<b>\$13,469</b>
<u>Capital Outlay</u>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5700	Land (non-CIP)		650,000		0		650,000
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		472,529		0		472,529
5740	Equipment & Vehicles (non-CIP)		42,249		0		42,249
5750	Office Furn & Equip (non-CIP)		36,962		(1,962)		35,000
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5705	Land (CIP)		0		0		0
5715	Improve-Oth thn Bldg (CIP)		1,165,525		0		1,165,525
5725	Buildings & Related (CIP)		42,500		0		42,500
5745	Equipment & Vehicles (CIP)		0		0		0
5755	Office Furniture & Equip (CIP)		0		0		0
<b>Total Capital Outlay</b>			<b>\$2,409,765</b>		<b>(\$1,962)</b>		<b>\$2,407,803</b>
<u>Interfund Transfers</u>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services Fund		419,649		0		419,649
	* to Risk Mgmt Fund (liability)		18,903		0		18,903
	* to Risk Mgmt Fund (Worker Comp)		11,159		0		11,159
	* to Building Mgmt Fund		119,244		0		119,244
5820	Transfer for Direct Costs						
	* to Support Services Fund		2,000		17,525		19,525
	* to Planning Fund		16,000		0		16,000
	* to Open Spaces Fund		10,000		0		10,000
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Regional Parks Trust Fund		0		8,342		8,342
<b>Total Interfund Transfers</b>			<b>\$596,955</b>		<b>\$25,867</b>		<b>\$622,822</b>
<u>Contingency and Ending Balance</u>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		191,621		(16,591)		175,030
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		1,972,142		0		1,972,142
<b>Total Contingency and Ending Balance</b>			<b>\$2,163,763</b>		<b>(\$16,591)</b>		<b>\$2,147,172</b>
<b>TOTAL REQUIREMENTS</b>		<b>33.25</b>	<b>\$9,152,995</b>	<b>0.00</b>	<b>\$44,000</b>	<b>33.25</b>	<b>\$9,196,995</b>

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**Regional Parks Fund  
For Information Only**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Regional Parks Administration</b>							
<i>Personal Services</i>							
	<b>Total Personal Services</b>	<b>4.75</b>	<b>\$253,757</b>	<b>0.00</b>	<b>\$0</b>	<b>4.75</b>	<b>\$253,757</b>
<i>Materials &amp; Services</i>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		4,475		1,962		6,437
5205	Operating Supplies		0		0		0
5210	Subscriptions and Dues		578		0		578
5215	Maintenance & Repairs Supplies		0		0		0
5220	Food		0		0		0
5225	Retail		0		0		0
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		0		0		0
5251	Utility Services		1,000		0		1,000
5255	Cleaning Services		0		0		0
5260	Maintenance & Repair Services		0		0		0
5265	Rentals		0		0		0
5280	Other Purchased Services		0		0		0
5290	Operations Contracts		0		0		0
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		6,400		0		6,400
5310	Taxes (Non-Payroll)		0		0		0
5320	Government Assessments		0		0		0
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		0		0		0
5455	Training and Conference Fees		2,020		0		2,020
5490	Miscellaneous Expenditures		300		0		300
	<b>Total Materials &amp; Services</b>		<b>\$14,773</b>		<b>\$1,962</b>		<b>\$16,735</b>
<i>Capital Outlay</i>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5700	Land (non-CIP)		0		0		0
5710	Improve-Oth thn Bldg (non-CIP)		0		0		0
5720	Buildings & Related (non-CIP)		0		0		0
5740	Equipment & Vehicles (non-CIP)		0		0		0
5750	Office Furn & Equip (non-CIP)		1,962		(1,962)		0
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5705	Land (CIP)		0		0		0
5715	Improve-Oth thn Bldg (CIP)		0		0		0
5725	Buildings & Related (CIP)		0		0		0
5745	Equipment & Vehicles (CIP)		0		0		0
5755	Office Furniture & Equip (CIP)		0		0		0
	<b>Total Capital Outlay</b>		<b>\$1,962</b>		<b>(\$1,962)</b>		<b>\$0</b>
<b>TOTAL REQUIREMENTS</b>		<b>4.75</b>	<b>\$1,095,493</b>	<b>0.00</b>	<b>\$0</b>	<b>4.75</b>	<b>\$1,095,493</b>

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ACCT	DESCRIPTION	FY 1997-98		REVISION		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Regional Parks (Operations &amp; Maintenance Division)</b>							
<b>Total Personal Services</b>		<b>19.00</b>	<b>\$1,288,042</b>	<b>0.00</b>	<b>\$0</b>	<b>19.00</b>	<b>\$1,288,042</b>
<i>Materials &amp; Services</i>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		3,150		0		3,150
5205	Operating Supplies		33,914		0		33,914
5215	Maintenance & Repairs Supplies		54,295		0		54,295
5225	Retail		5,200		0		5,200
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		343,704		0		343,704
5251	Utility Services		72,458		0		72,458
5260	Maintenance & Repair Services		30,413		52,249		82,662
5265	Rentals		21,675		0		21,675
5280	Other Purchased Services		11,250		0		11,250
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		230,000		(13,469)		216,531
5310	Taxes (Non-Payroll)		85,500		0		85,500
5320	Government Assessments		21,000		0		21,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5450	Travel		1,000		0		1,000
5455	Training and Conference Fees		4,928		0		4,928
5490	Miscellaneous Expenditures		780		0		780
<b>Total Materials &amp; Services</b>			<b>\$919,267</b>		<b>\$38,780</b>		<b>\$958,047</b>
<i>Debt Service</i>							
<i>LOAN</i>	<i>Loan Payments</i>						
5610	Loan Payments-Principal		0		6,152		6,152
5615	Loan Payments-Interest		0		7,317		7,317
<b>Total Debt Service</b>			<b>\$0</b>		<b>\$13,469</b>		<b>\$13,469</b>
<b>Total Capital Outlay</b>			<b>\$165,003</b>		<b>\$0</b>		<b>\$165,003</b>
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services Fund		260,721		0		260,721
	* to Risk Mgmt Fund (liability)		11,538		0		11,538
	* to Risk Mgmt Fund (Worker Comp)		6,811		0		6,811
	* to Building Mgmt Fund		68,220		0		68,220
5820	Transfer for Direct Costs						
	* to Support Services Fund		880		0		880
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to Regional Parks Trust Fund		0		8,342		8,342
<b>Total Interfund Transfers</b>			<b>\$348,170</b>		<b>\$8,342</b>		<b>\$356,512</b>
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		104,944		(16,591)		88,353
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		83,561		0		83,561
<b>Total Contingency and Ending Balance</b>			<b>\$188,505</b>		<b>(\$16,591)</b>		<b>\$171,914</b>
<b>TOTAL REQUIREMENTS</b>		<b>19.00</b>	<b>\$2,908,987</b>	<b>0.00</b>	<b>\$44,000</b>	<b>19.00</b>	<b>\$2,952,987</b>

**Exhibit A  
Ordinance No. 98-746**

**Regional Parks Fund  
For Information Only**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Regional Parks (Planning &amp; Capital Development)</b>							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries &amp; Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Associate Regional Planner	4.50	201,760	0.00	(11,258)	4.50	190,502
	Manager	1.00	64,735	0.00	0	1.00	64,735
	Program Coordinator	1.00	39,776	0.00	0	1.00	39,776
	Senior Regional Planner	1.00	53,334	0.00	0	1.00	53,334
5015	Reg Empl-Full Time-Non-Exempt						
	Program Assistant 2	2.00	55,888	0.00	0	2.00	55,888
5030	Temporary Employees		6,525		0		6,525
5080	Overtime		1,000		0		1,000
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		145,120		(6,267)		138,853
<b>Total Personal Services</b>		<b>9.50</b>	<b>\$568,138</b>	<b>0.00</b>	<b>(\$17,525)</b>	<b>9.50</b>	<b>\$550,613</b>
<b>Total Materials &amp; Services</b>			<b>\$938,535</b>		<b>\$0</b>		<b>\$938,535</b>
<b>Total Capital Outlay</b>			<b>\$2,242,800</b>		<b>\$0</b>		<b>\$2,242,800</b>
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Support Services Fund		115,026		0		115,026
	* to Risk Mgmt Fund (liability)		5,091		0		5,091
	* to Risk Mgmt Fund (Worker Comp)		3,005		0		3,005
	* to Building Mgmt Fund		30,098		0		30,098
5820	Transfer for Direct Costs						
	* to Support Services Fund		880		17,525		18,405
	* to Planning Fund		16,000		0		16,000
	* to Open Spaces Fund		10,000		0		10,000
<b>Total Interfund Transfers</b>			<b>\$180,100</b>		<b>\$17,525</b>		<b>\$197,625</b>
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		74,791		0		74,791
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		1,144,151		0		1,144,151
<b>Total Contingency and Ending Balance</b>			<b>\$1,218,942</b>		<b>\$0</b>		<b>\$1,218,942</b>
<b>TOTAL REQUIREMENTS</b>		<b>9.50</b>	<b>\$5,148,515</b>	<b>0.00</b>	<b>\$0</b>	<b>9.50</b>	<b>\$5,148,515</b>



**Exhibit A**  
**Ordinance No. 98-746**

**Regional Parks Trust Fund**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b><u>Resources</u></b>							
<b>TIBBETS FLOWER ACCOUNT</b>							
BEGBAL	Beginning Fund Balance		\$1,134		\$0		\$1,134
INTRST	Interest Earnings						
4700	Interest on Investments		62		0		62
<b>BLUE LAKE CONCERT STAGE ACCOUNT</b>							
BEGBAL	Beginning Fund Balance		\$90,101		\$0		\$90,101
INTRST	Interest Earnings						
4700	Interest on Investments		4,956		0		4,956
<b>OXBOW PARK NATURE CENTER ACCOUNT</b>							
BEGBAL	Beginning Fund Balance		\$187,137		\$0		\$187,137
CHGSVC	Charges for Service						
4650	Miscellaneous Charges for Svc		10,000		0		10,000
INTRST	Interest Earnings						
4700	Interest on Investments		10,293		0		10,293
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Regional Parks Fund		0		8,342		8,342
<b>WILLAMINA FARMER FAMILY PLOT ACCOUNT</b>							
BEGBAL	Beginning Fund Balance		\$81,631		\$0		\$81,631
INTRST	Interest Earnings						
4700	Interest on Investments		4,490		0		4,490
<b>TOTAL RESOURCES</b>			<b>\$389,804</b>		<b>\$8,342</b>		<b>\$398,146</b>
<b><u>Materials &amp; Services</u></b>							
<b>BLUE LAKE CONCERT STAGE ACCOUNT</b>							
OTHEXP	Other Expenditures						
5490	Miscellaneous Expenditures		15,000		0		15,000
<b>OXBOW PARK NATURE CENTER ACCOUNT</b>							
OTHEXP	Other Expenditures						
5490	Miscellaneous Expenditures		15,000		0		15,000
<b>Total Materials &amp; Services</b>			<b>\$30,000</b>		<b>\$0</b>		<b>\$30,000</b>
<b><u>Interfund Transfers</u></b>							
INTCHG	Internal Service Transfers						
5820	Transfer for Direct Costs						
	* to Regional Parks-Tibbets Flower		100		0		100
	* to Regional Parks-Farmer Family		3,900		0		3,900
<b>Total Interfund Transfers</b>			<b>\$4,000</b>		<b>\$0</b>		<b>\$4,000</b>
<b><u>Contingency and Ending Balance</u></b>							
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance						
	* Tibbets Flower		1,096		0		1,096
	* Blue Lake Concert Stage		80,057		0		80,057
	* Oxbow Park Nature Center		192,430		8,342		200,772
	* Willamina Farmer Family Plot		82,221		0		82,221
<b>Total Contingency and Ending Balance</b>			<b>\$355,804</b>		<b>\$8,342</b>		<b>\$364,146</b>
<b>TOTAL REQUIREMENTS</b>			<b>\$389,804</b>		<b>\$8,342</b>		<b>\$398,146</b>

**Exhibit A**  
**Ordinance No. 98-746**  
**Support Services Fund**

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Resources</b>							
<i>Resources</i>							
BGBAL	Beginning Fund Balance		\$1,363,443		\$0		\$1,363,443
CHGSVC	Charges for Service						
4150	Contractor's Business License		360,390		0		360,390
4180	Contract & Professional Service		14,546		0		14,546
INCGRV	Internal Charges for Service						
4670	Charges for Services		859,294		0		859,294
INTRST	Interest Earnings						
4700	Interest on Investments		68,477		0		68,477
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		15,000		0		15,000
INTSRV	Internal Service Transfers						
4975	Transfer for Indirect Costs						
	* from General Fund		514,499		0		514,499
	* from Zoo Operating Fund		1,126,282		0		1,126,282
	* from Planning Fund		1,665,149		0		1,665,149
	* from Open Spaces Fund		328,935		0		328,935
	* from Regional Parks Fund		419,649		0		419,649
	* from Smith & Bybee Lakes Fund		17,057		0		17,057
	* from SW Revenue Fund		2,270,455		0		2,270,455
4980	Transfer for Direct Costs						
	* from Planning Fund		25,000		0		25,000
	* from Regional Parks Fund		2,000		17,525		19,525
	* from SW Revenue Fund		103,561		0		103,561
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		200,000		0		200,000
	* from Risk Mgmt Fund		340,000		0		340,000
<b>TOTAL RESOURCES</b>			<b>\$9,693,737</b>		<b>\$17,525</b>		<b>\$9,711,262</b>

**Exhibit A**  
**Ordinance No. 98-746**

**Support Services Fund**

ACCT	DESCRIPTION	FY 1997-98		REVISION		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
<b>Resources</b>							
<i>Resources</i>							
BEGBAL	Beginning Fund Balance		\$1,363,443		\$0		\$1,363,443
CHGSVC	Charges for Service						
4150	Contractor's Business License		360,390		0		360,390
4180	Contract & Professional Service		14,546		0		14,546
INCGRV	Internal Charges for Service						
4670	Charges for Services		859,294		0		859,294
INTRST	Interest Earnings						
4700	Interest on Investments		68,477		0		68,477
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		15,000		0		15,000
INTSRV	Internal Service Transfers						
4975	Transfer for Indirect Costs						
	* from General Fund		514,499		0		514,499
	* from Zoo Operating Fund		1,126,282		0		1,126,282
	* from Planning Fund		1,665,149		0		1,665,149
	* from Open Spaces Fund		328,935		0		328,935
	* from Regional Parks Fund		419,649		0		419,649
	* from Smith & Bybee Lakes Fund		17,057		0		17,057
	* from SW Revenue Fund		2,270,455		0		2,270,455
4980	Transfer for Direct Costs						
	* from Planning Fund		25,000		0		25,000
	* from Regional Parks Fund		2,000		17,525		19,525
	* from SW Revenue Fund		103,561		0		103,561
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		200,000		0		200,000
	* from Risk Mgmt Fund		340,000		0		340,000
<b>TOTAL RESOURCES</b>			<b>\$9,693,737</b>		<b>\$17,525</b>		<b>\$9,711,262</b>

**Exhibit B**  
**Ordinance No. 98-746**  
**Schedule of Appropriations**

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Proposed</u> <u>Appropriation</u>
<b>SUPPORT SERVICES FUND</b>			
Administrative Services			
Personal Services	4,382,424	0	4,382,424
Materials and Services	1,126,419	0	1,126,419
Capital Outlay	1,088,547	0	1,088,547
Debt Service	27,232	0	27,232
<u>Subtotal</u>	<u>6,624,622</u>	<u>0</u>	<u>6,624,622</u>
Office of General Counsel			
Personal Services	655,656	0	655,656
Materials and Services	41,856	0	41,856
Capital Outlay	21,644	0	21,644
<u>Subtotal</u>	<u>719,156</u>	<u>0</u>	<u>719,156</u>
Office of Public and Government Relations			
Personal Services	75,758	0	75,758
Materials and Services	60,427	0	60,427
Capital Outlay	1,750	0	1,750
<u>Subtotal</u>	<u>137,935</u>	<u>0</u>	<u>137,935</u>
Council Office of Public Outreach			
Personal Services	100,049	0	100,049
Materials and Services	31,185	0	31,185
Capital Outlay	8,033	0	8,033
<u>Subtotal</u>	<u>139,267</u>	<u>0</u>	<u>139,267</u>
Office of Citizen Involvement			
Personal Services	61,631	0	61,631
Materials and Services	22,480	0	22,480
Capital Outlay	0	0	0
<u>Subtotal</u>	<u>84,111</u>	<u>0</u>	<u>84,111</u>
Auditor's Office			
Personal Services	394,617	0	394,617
Materials and Services	141,413	0	141,413
Capital Outlay	8,606	0	8,606
<u>Subtotal</u>	<u>544,636</u>	<u>0</u>	<u>544,636</u>
General Expenses			
Interfund Transfers	788,762	0	788,762
Contingency	348,834	0	348,834
<u>Subtotal</u>	<u>1,137,596</u>	<u>0</u>	<u>1,137,596</u>
Unappropriated Ending Fund Balance	306,414	17,525	323,939
<b>Total Fund Requirements</b>	<b>\$9,693,737</b>	<b>\$17,525</b>	<b>\$9,711,262</b>

**Exhibit B**  
**Ordinance No. 98-746**  
**Schedule of Appropriations**

	<u>Current Appropriation</u>	<u>Revision</u>	<u>Proposed Appropriation</u>
<b>REGIONAL PARKS FUND</b>			
Regional Parks and Greenspaces			
Personal Services	2,109,937	(17,525)	2,092,412
Materials and Services	1,872,575	40,742	1,913,317
Debt Service	0	13,469	13,469
Capital Outlay	2,409,765	(1,962)	2,407,803
Subtotal	<u>6,392,277</u>	<u>34,724</u>	<u>6,427,001</u>
General Expenses			
Interfund Transfers	1,578,398	25,867	1,604,265
Contingency	191,621	(16,591)	175,030
Subtotal	<u>1,770,019</u>	<u>9,276</u>	<u>1,779,295</u>
Unappropriated Ending Fund Balance	1,972,142	0	1,972,142
<b>Total Fund Requirements</b>	<b><u>\$10,134,438</u></b>	<b><u>\$44,000</u></b>	<b><u>\$10,178,438</u></b>
<b>REGIONAL PARKS TRUST FUND</b>			
Materials and Services	30,000	0	30,000
Interfund Transfers	4,000	0	4,000
Unappropriated Ending Fund Balance	355,804	8,342	364,146
<b>Total Fund Requirements</b>	<b><u>\$389,804</u></b>	<b><u>\$8,342</u></b>	<b><u>\$398,146</u></b>

**All Other Appropriations Remain As Previously Adopted**

## STAFF REPORT

CONSIDERATION OF ORDINANCE 98-746 AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE TO RECOGNIZE \$44,000 IN NEW GRANT REVENUES, RECLASSIFY CERTAIN EXPENDITURES, TRANSFER FUNDS FROM THE REGIONAL PARKS FUND CONTINGENCY TO VARIOUS LINE ITEMS WITHIN THE FUND, AND DECLARING AN EMERGENCY.

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Date: March 13, 1998

Presented by: Charles Ciecko  
Dan Kromer

### FACTUAL BACKGROUND

This ordinance requests changes to the Regional Parks Fund for four reasons. Each action will be explained separately below.

#### *M James Gleason Dredging - Operations & Maintenance Division*

In July, 1997, it was brought to Regional Parks and Greenspaces staff's attention that an extremely high amount of sand was accumulating within the boat launch basin due to shoaling from flooding earlier in the year. During low tide it was becoming very difficult for large water craft to launch from this facility.

Staff contacted the Oregon State Marine Board for technical assistance in determining the extent of shoaling and the amount of dredging required within the basin to achieve an acceptable depth. Oregon State Marine Board staff determined that sand has also accumulated at a high level underneath the Multnomah County River Patrol's four boat houses, the Port of Portland boat house and the boat ramp's down river boarding floats.

At a meeting between interested parties, the Oregon State Marine Board recommended that approximately 7,000 cubic yards of materials be dredged from around these areas. The State Marine Board developed the technical drawings and specifications for the dredging project and submitted them to Metro. The Regional Parks Department will be responsible for the request for bids and contract administration for the project.

Funding for the project will come from each of the parties benefiting from the dredging. The estimated project cost is \$52,249. A grant request for \$40,000 has been submitted and approved by the Oregon State Marine Board. The Port of Portland and Multnomah County will each contribute \$2,000 and Metro's share will be \$8,249. The grant from the Oregon State Marine Board and the contributions from the Portland of Portland and Multnomah County can be recognized as a resource to the Department's FY 1997-98 budget under Oregon Budget Law, however, Metro's share of \$8,249 needs to be funded from the Department's Contingency.

This action requests the recognition of \$44,000 in grant funds, the transfer of \$8,249 from contingency and the increase in materials and services of \$52,249.

**Regional Parks Fund**

*Resources:*

4110	State Grants	\$40,000
4120	Local Grants	4,000
<hr/>		
	Total Resources	\$44,000

*Requirements:*

5260	Maintenance & Repairs	\$52,249
5999	Contingency	(8,249)
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	Total Requirements	\$44,000

*Capital Development Supervision - Planning & Capital Development Division*

As part of the consolidation agreement between Metro and Multnomah County, Metro's Regional Parks Department assumed responsibility for the Multnomah County Local Share proceeds received under the Open Spaces, Parks and Streams bond measure. These funds were identified to provide capital improvements at facilities now owned and managed by Metro. The budget includes a full time staff member whose responsibilities were to manage the capital improvements funded by the local share proceeds (.50 FTE budgeted in the Regional Parks Fund) as well as to provide stabilization assistance for the properties purchased under the Open Spaces regional share (.50 FTE budgeted in the Open Spaces Fund). Since the development of the initial Open Spaces work plan in FY 1995-96, it has become apparent to the department that the stabilization program is more complicated and time-consuming than originally anticipated. As a result, this employee has been spending more of his time on stabilization and has been unable to provide management of the local share capital improvement projects.

The Regional Parks Department negotiated with the Administrative Services Department for the services of the Construction Manager to manage the local share capital projects. These services will be paid through a direct transfer from the Regional Parks Fund to the Support Services Fund. This action requests the transfer of budget authority from personal services in the Regional Parks Fund to interfund transfers to allow the department to pay the Support Services Fund for the services of the Construction Manager.

**Regional Parks Fund**

*Requirements:*

5820	Transfer of Direct Costs to Support Services	\$17,525
5010	Regular Employee Salary	(11,258)
5100	Fringe Benefits	(6,267)
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	Total Requirements	\$0

**Support Services Fund**

*Resources:*

4980	Transfer of Direct Costs from Regional Parks	\$17,525
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*Requirements:*

5990	Unappropriated Balance	\$17,525
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*Recoding of Salmon Bake Proceeds - Planning & Capital Development Division*

Each year the Salmon Festival is held at Oxbow Park. One of the activities of the festival is the Salmon Bake. Proceeds from the Salmon Bake are given to the Oxbow Park Nature Center Account in the Regional Parks Trust Fund. This policy began when the facilities were with Multnomah County and has been continued at Metro. In FY 1996-97, the proceeds from the Salmon Bake were mistakenly coded to the Regional Parks Operating Fund and not the Regional Parks Trust Fund. Because this error was identified after the financial audit was completed for FY 1996-97 it was not possible to correct the miscoding in the same fiscal year, and the revenue is included in the beginning fund balance for the Regional Parks Operating Fund for FY 1997-98. To correct this error, the department is requesting the transfer of \$8,342 from the Operating Fund to the Regional Parks Trust Fund. This action only requests the authority to transfer to revenues from one fund to another fund; it does not request expenditure authority of those funds.

**Regional Parks Fund**

*Requirements:*

5810	Transfer of Resources to Parks Trust Fund	\$8,342
5999	Contingency	(8,342)
Total Requirements		\$0

**Regional Parks Trust Fund**

*Resources:*

4970	Transfer of Resources from Regional Parks Fund	\$8,342
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*Requirements:*

5990	Unappropriated Balance	8,342
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*Reclassifying of Sewer Assessment Payment to Debt Service - Operations & Maintenance Division*

In 1993, sewer improvements were made at Blue Lake Park. Multnomah County funded the sewer improvements through a 20 year repayment schedule to the City of Portland. Since being transferred to Metro, these payments have been made by the Regional Parks Department and have been classified as a materials and services expenses. It



has recently been determined that this payment is more properly classified as a long term loan obligation of the agency and should be budgeted as a debt service payment. This action requests the reclassification of the budgeted appropriation authority from materials & services to debt service .

**Regional Parks Fund**

*Requirements:*

5300	Payments to Other Agencies	(\$13,469)
5610	Loan Payments - Principal	6,152
5615	Loan Payments - Interest	7,317
<hr/>		
Total Requirements		\$0

*Computer Upgrade - Administration Division*

A computer was budgeted in the Administration Division of Regional Parks in case of any hardware failures in the department. All the computers have held up but the department needs to upgrade software to the latest versions in order to remain compatible with the rest of the agency and PeopleSoft applications that are currently being implemented. Therefore the request is as follows:

**Regional Parks Fund**

*Requirements:*

5750	Purchases - Office Furniture and Equipemnt	(\$1,962)
5201	Computer Software	1,962

**EXECUTIVE OFFICER'S RECOMMENDATION**

The Executive Officer recommends adoption of Ordinance No. 98-746.