

MINUTES OF THE METRO COUNCIL MEETING

Thursday, October 12, 2006
Metro Council Chamber

Councilors Present: David Bragdon (Council President), Susan McLain, Robert Liberty, Rex Burkholder, Rod Park, Brian Newman

Councilors Absent: Carl Hosticka (excused)

Council President Bragdon convened the Regular Council Meeting at 2:01 p.m.

1. INTRODUCTIONS

There were none.

2. CITIZEN COMMUNICATIONS

Charles Ormsby, Birdshill CPO, P.O. Box 2072 Lake Oswego, Oregon said this had to do with the Lake Oswego to Portland Transit and Trails Alternative Analysis Study (LOPTTAAS) project. He was highly concerned about what was happening with the committee. He said Birdshill Neighborhood Association had been excluded from providing input for this project. In the last two or three weeks he understood Multnomah County was not contributing anything to the project. Clackamas County was contributing \$30,000. He was concerned that they only had one seat on the committee. Councilor Liberty asked clarifying questions. Mr. Ormsby responded to his questions. He talked about Stafford Road on the east side of Macadam and the dangerous access. Councilor Newman said he hadn't heard that the Clackamas County Commission wanted more seats on the committee. He noted that Clackamas County had not recognized their neighborhood association. Mr. Ormsby said he had requested recognition for the past two years and was yet to be recognized. He felt there was favoritism towards other entities and not towards Birdshill. He made some recommendations that the Council might wish to consider.

3. HUMAN RESOURCES/PAYROLL INTERNAL CONTROLS CAN BE IMPROVED

Alexis Dow, Metro Auditor, introduced Karen Rasmussen of the Rasmussen Group. She spoke to the mission of the auditor's office, which included reviewing internal controls. She said Metro had undertaken business process improvement efforts. As a result of this effort Metro placed Payroll under Human Resources. Ms. Rasmussen provided a power presentation on the project (a copy of which is included in the meeting record). She spoke to goals of the project concerning a review of the internal controls. They did find there were some internal controls in place at the management level. They were looking for checks and balances. She said there were things that could be added to protect the controls and protect the assets. She spoke to best practices including reliable information, operational effectiveness and efficiency. She reviewed their recommendations including: an exception monitoring reviews of payroll data, eliminate ability of payroll personnel to change pay rates, and define use of change and correction functions. She urged using an audit trail. She then spoke to performance measures to provide information to management and remind managers to monitor budget-to-actual expenses. She said this was a key control across the organization. Ms. Dow said management's response to the audit was favorable. Councilor Burkholder said he was looking at the list about payroll risk and control analysis and that they were out of scope. Ms. Rasmussen responded to his comment. Michael Jordan, Chief

Operating Officer (COO), said management used these guidelines to set controls. Management staff worked closely with Ms. Rasmussen on this audit. They were also putting some interim steps in place.

4. CONSENT AGENDA

4.1 Consideration of minutes of the September 28, 2006 Regular Council Meeting.

Motion:	Councilor Burkholder moved to adopt the meeting minutes of the September 28, 2006 Regular Metro Council.
Vote:	Councilors Burkholder, McLain, Liberty, Park, Newman, and Council President Bragdon voted in support of the motion. The vote was 6 aye, the motion passed.

5. RESOLUTIONS

5.1 **Resolution No. 06-3729**, Recognizing a Public/Private System of Waste Transfer Station in the Metro Area, to Continue Public Ownership of Metro's Transfer Stations, and Directing the Chief Operating Officer to Explore Opportunities to Improve the Regional Solid Waste Disposal System.

Motion:	Councilor Park moved to adopt Resolution No. 06-3729.
Seconded:	Councilor McLain seconded the motion

Councilor Park talked about the history of the solid waste system with the closing of St. Johns Landfill and the need to have a new landfill as well as two publicly owned transfer stations and one privately owned transfer station. He said the landscape had changed in the system. He appreciated the participation of the industry in the re-examination of the system. He said on September 21 the resolution was introduced. Staff gave a presentation and overview of the study and the recommendations. Two people offered comments (both in favor). The work plan (exhibit B), laid out the next steps. The next two actions were:

- 1) Converting DSP findings into RSWMP policies, and
- 2) initiating the procurement for a new waste transport contract

Staff had released a Request for Proposal (RFP) for assistance in developing the waste transport RFP. The initial RFP was to obtain a consultant with expertise on multi-modal waste transport from Portland to Columbia Ridge, for assistance in developing the RFP, particularly evaluation criteria; and for assistance in evaluation. Release of the full transport RFP should be spring of 2007.

Other aspects of the work plan will be coming back to Council as policy options were developed for their consideration; and some of those activities may require local government assistance or have local government impacts. Metro Policy Advisory Committee (MPAC) may be called upon for comment, discussion, and recommendations.

Adoption of the resolution called for a hybrid public/private system of transfer stations, and directing staff to look at methods to improve that system to better meet the Council's Solid Waste values and the public interest.

Councilor Newman talked about the Metro South Transfer Station and asked about the scoping recommendation. Councilor Park explained the recommendation. Councilor Newman asked if the City of Oregon City had been informed. Councilor Park responded that he had talked with Mayor Norris. Councilor McLain said she agreed with Councilor Newman that this was an issue that needed much more work. There was more work for both the Council and the Solid Waste and Recycling Department. She explained what she understood about the scoping recommendation. She talked about the flood plain in the area and the issues that surrounded siting a facility. Councilor Liberty asked about a rail at the site. Council President Bragdon said there was access to rail but there were logistical issues. He said there was an RFP being developed on the transport side of this issue. Councilor Newman added that the facility was broadly embraced. It was available and convenient to use. He urged acting as collaboratively as possible. Councilor Burkholder talked about the findings by the consultant on the collection side. We spend a lot of time and energy working on 15% of the system. He concurred with working collaboratively.

Council President Bragdon thanked Councilor Park for his efforts in working on this issue. Councilor Park thanked the staff that led the effort as well as industry's participation. He said it was good to come back to visit this again and make sure that the assumptions were still true.

Vote:

Councilors Park, Burkholder, Newman, McLain, Liberty, and Council President Bragdon voted in support of the motion. The vote was 6 aye, the motion passed.
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8. CHIEF OPERATING OFFICER COMMUNICATION

Michael Jordan, COO, had nothing to report.

Councilor Burkholder asked about Ponzi Vineyards fire that occurred. He said it sounded like a severe fire. He asked about our role. Councilor McLain said that facility was outside of our boundary but it was important to work with our partners. Mr. Jordan said he had not read the letter but would investigate the issue and report back to the Council.

9. COUNCILOR COMMUNICATION

Councilor McLain said as Councilors they were talking to citizens about the Bond Measure. There was an elections office, which provided information about the measure.

Councilor Liberty reported on the MPAC meeting yesterday. He spoke to his briefing on the Golf Learning Center and urban renewal and tax increment financing.

Councilor Burkholder briefed the Council about the Oregon Metropolitan Planning Organization Consortium (OMPOC) summit in Bend. They talked about the challenges that face the State concerning transportation. He acknowledged Pat Emmerson, Matthew Hampton and Tom Kloster, Planning Department, for their work on the summit. It was very well organized. He provided information about next steps. He said the group was unanimous in saying that there was work to be done because of growth, government structures and a loss of land that was really valued, farm land. They hoped to do more outreach to help solve these problems. He added that Jim Chrisinger would be speaking on government fiscal responsibility tomorrow at noon, in the Metro chamber.

Councilor Newman provided the Joint Policy Advisory Committee on Transportation (JPACT) update from this morning. Today was the narrowing decision on the Metropolitan Transportation Improvement Program (MTIP) list. There were two recommendations in front of the group, the staff recommendation and the Transportation Policy Alternative Committee (TPAC) recommendation. The TPAC recommendation prevailed with one change, adding Boones Ferry Boulevard project. Councilor Liberty asked what were the votes and the recommendations that came forward for discussion. Councilor Newman said there were a few TPAC members that sat on JPACT as well a few jurisdictions that had projects on the list. Councilor Liberty asked if the Portland projects were discussed. Councilor Newman said they were not discussed.

Councilor Park commented that the discussion was that we had not provided adequate guidelines as to the timing for providing infrastructure. He felt that the Council needed further discussion. Councilor Burkholder said this list would be going out for public comment beginning at midnight tonight. There was a public process through December 1, 2006.

Councilor McLain asked about the JPACT vote on the MTIP first cut list. She noted it was a preliminary vote and that Council had opportunity to weigh in on, with a regional perspective.

Councilor Park reminded the public that the Salmon Festival was occurring this weekend at Oxbow Park on the Sandy River.

**6. EXECUTIVE SESSION HELD PURSUANT TO ORS 192.660(1)(e).
DELIBERATIONS WITH PERSONS DESIGNATED TO NEGOTIATE
REAL PROPERTY TRANSACTIONS.**

Time Began: 3:00 pm

Time Ended: 3:30 pm

Members Present: Joel Morton, Jim Desmond, Marv Fjordbeck, Paul Garrahan

10. ADJOURN

There being no further business to come before the Metro Council, Council President Bragdon adjourned the meeting at 3:30 p.m.

Prepared by


Chris Billington
Clerk of the Council

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF
OCTOBER 12, 2006**

Item	Topic	Doc. Date	Document Description	Doc. Number
3.0	Power Point	10/12/06	To: Metro Council From: Karen Rasmussen, Rasmussen Group Re: PowerPoint on Human Resources/ Payroll Internal Controls Can Be Improved	101206c-01