

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY)	ORDINANCE NO. 98-739
1997-98 MERC BUDGET AND)	
APPROPRIATIONS SCHEDULE FOR)	
THE PURPOSE OF ADOPTING THE)	Introduced by Councilor
FY 1997-98 SUPPLEMENTAL BUDGET,)	Ruth McFarland
AND DECLARING AN EMERGENCY)	

WHEREAS, Conditions exist which had not been ascertained at the time of the preparation of the FY 1997-98 budget, and a change in financial planning is required; and

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission held its public hearing on the Supplemental Budget of Metro for the fiscal year beginning July 1, 1997, and ending on June 30, 1998; and

WHEREAS, Recommendations from the Tax Supervising and Conservation Commission have been received and acted upon, as reflected in the Supplemental Budget and Schedule of Appropriations; now, therefore,

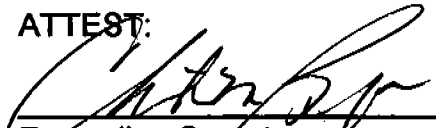
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance.

This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 25th day of June, 1998.

ATTEST:


Recording Secretary


Jon Kyistad, Presiding Officer

APPROVED AS TO FORM


Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 98-739
FY1997-1998 Supplemental Budget

Convention Center Project Capital Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$120,000		\$27,481		\$147,481
INTRST	Interest Earnings						
4700	Interest on Investments		3,300				\$3,300
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		0				\$0
TOTAL RESOURCES			\$123,300		\$27,481		\$150,781
Total Personal Services			\$0				\$0
<u>Materials & Services</u>							
SVCS	Services						
5240	Contracted Professional Svcs		0				0
IGEXP	Intergov't Expenditures						
5310	Taxes (Non-Payroll)		123,300		(3,487)		\$119,813
Total Materials & Services			\$123,300		(\$3,487)		\$119,813
<u>Capital Outlay</u>							
CAPNON	Capital Outlay (Non-CIP Projects)						
5720	Buildings & Related (non-CIP)		0		30,968		\$30,968
5740	Equipment & Vehicles (non-CIP)		0				0
5770	Leasehold Improve (non-CIP)		0				0
Total Capital Outlay			\$0		\$30,968		\$30,968
Total Interfund Transfers			\$0				\$0
Total Contingency and Ending Balance			\$0				\$0
TOTAL REQUIREMENTS			\$123,300		\$27,481		\$150,781

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Coliseum Fund

ACCT	DESCRIPTION	FY 1997-98 <u>Current</u>		FY 1997-98 <u>Revision</u>		FY 1997-98 <u>Proposed</u>	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$45,000		\$15		\$45,015
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
TOTAL RESOURCES			\$45,000	\$15	\$45,015		
<u>Materials & Services</u>							
SVCS	Services						
5270	Insurance		0		0		0
Total Materials & Services			\$0	\$0	\$0		
<u>Interfund Transfers</u>							
EQTCHG	Fund Equity Transfers						
5810	Transfer of Resources						
	* to Spectator Facilities Fund		0		0		0
	* to MERC Operating Fund		45,000		15		\$45,015
Total Interfund Transfers			\$45,000	\$15	\$45,015		
<u>Contingency and Ending Balance</u>							
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0	\$0	\$0		
TOTAL REQUIREMENTS			\$45,000	\$15	\$45,015		

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget

Oregon Convention Center Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$4,347,212		\$1,307,559		\$5,654,771
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4560	Retail Sales		0		0		0
4570	Merchandising		0		0		0
4580	Utility Services		0		0		0
4590	Commissions		0		0		0
4620	Parking Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		0		0		0
TOTAL RESOURCES			\$4,347,212		\$1,307,559		\$5,654,771
Total Personal Services		0.00	\$0	0.00	\$0	0.00	\$0
Total Materials & Services			\$0		\$0		\$0
Total Debt Service			\$0		\$0		\$0
Total Capital Outlay			\$0		\$0		\$0
<u>Interfund Transfers</u>							
INTCHG	Internal Service Transfers						
5800	Transfer for Indirect Costs						
	* to Support Services		0		0		0
	* to Risk Mgmt (liability)		0		0		0
	* to Risk Mgmt (Worker Comp)		0		0		0
5820	Transfer for Direct Costs						
	* to Support Services		0		0		0
	* to MERC Administration		0		0		0
EQTCHG	Fund Equity Transfers						
5810	Transfer of Resources						
	* to OCC Renewal & Replacement		0		0		0
	* to Expo Center		0		0		0
5830	Residual Equity Transfer-Out						
	* to MERC Operating		4,347,212		1,307,559		5,654,771
Total Interfund Transfers			\$4,347,212		\$1,307,559		\$5,654,771
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$4,347,212	0.00	\$1,307,559	0.00	\$5,654,771
			\$0		\$0		\$0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 <u>Adopted</u>		FY 1997-98 <u>Revision</u>		FY 1997-98 <u>Revised</u>	
		FTE	Amount	FTE	Amount	FTE	Amount
<i><u>Resources</u></i>							
<i><u>Civic Stadium</u></i>							
BEGBAL	Beginning Fund Balance		\$1,226,628		(\$33,679)		\$1,192,949
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4570	Merchandising		0		0		0
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
DBTREV	Bond and Loan Proceeds						
4920	Loan Proceeds		0		0		0
4925	Cap Lease Obligation Proceeds		0		0		0
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from Coliseum Operating Fund		0		0		0
<i><u>Portland Center for the Performing Arts</u></i>							
BEGBAL	Beginning Fund Balance		\$2,541,654		\$92,165		\$2,633,819
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4570	Merchandising		0		0		0
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
DBTREV	Bond and Loan Proceeds						
4920	Loan Proceeds		0		0		0
4925	Cap Lease Obligation Proceeds		0		0		0
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources						
	* from General Fund		0		0		0
TOTAL RESOURCES			\$3,768,282		\$58,486		\$3,826,768
			\$0		\$0		\$0

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium Operations							
Total Personal Services		0.00	\$0	0.00	\$0	0.00	\$0
Total Materials & Services			\$0		\$0		\$0
Total Debt Service			\$0		\$0		\$0
Total Capital Outlay			\$0		\$0		\$0
<u>Interfund Transfers</u>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	* to Support Services Fund		0		0		0
	* to Risk Mgmt Fund-Liability		0		0		0
	* to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	* to MERC Admin Fund		0		0		0
	* to Support Services Fund		0		0		0
<i>EQTCHG Fund Equity Transfers</i>							
5830	Residual Equity Transfer						
	* to MERC Operating Fund		1,226,628		(33,679)		1,192,949
Total Interfund Transfers			\$1,226,628		(\$33,679)		\$1,192,949
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$1,226,628	0.00	(\$33,679)	0.00	\$1,192,949

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revised		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Performing Arts Center Operations							
	Total Personal Services	0.00	\$0	0.00	\$0	0.00	\$0
	Total Materials & Services		\$0		\$0		\$0
	Total Debt Service		\$0		\$0		\$0
	Total Capital Outlay		\$0		\$0		\$0
<u>Interfund Transfers</u>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	* to Support Services Fund		0		0		0
	* to Risk Mgmt Fund-Liability		0		0		0
	* to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	* to MERC Admin Fund		0		0		0
	* to Support Services Fund		0		0		0
<i>EQTCHG Fund Equity Transfers</i>							
5830	Residual Equity Transfer-Out						
	* to MERC Operating Fund		2,541,654		92,165		2,633,819
	Total Interfund Transfers		\$2,541,654		\$92,165		\$2,633,819
<u>Contingency and Ending Balance</u>							
<i>CONT Contingency</i>							
5999	Contingency		0		0		0
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		0		0		0
	Total Contingency and Ending Balance		\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$2,541,654	0.00	\$92,165	0.00	\$2,633,819

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Interfund Transfers</u>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	* to Support Services Fund		0		0		0
	* to Risk Mgmt Fund-Liability		0		0		0
	* to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	* to MERC Admin Fund		0		0		0
	* to Support Services Fund		0		0		0
<i>EQTCHG Fund Equity Transfers</i>							
5830	Residual Equity Transfer-Out						
	* to MERC Operating Fund		3,768,282		58,486		3,826,768
Total Interfund Transfers			\$3,768,282		\$58,486		\$3,826,768
<u>Contingency and Ending Balance</u>							
<i>CONT Contingency</i>							
5999	Contingency		0		0		0
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$3,768,282	0.00	\$58,486	0.00	\$3,826,768
					\$0	\$0	

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Resources							
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		5,341,475		0		5,341,475
CHGSVC	Charges for Service						
4180	Contract & Professional Service		600,000		0		600,000
4500	Admission Fees		1,332,550		0		1,332,550
4510	Rentals		3,917,738		0		3,917,738
4550	Food Service Revenue		8,730,036		0		8,730,036
4560	Retail Sales		102,900		0		102,900
4570	Merchandising		124,551		0		124,551
4580	Utility Services		1,095,109		0		1,095,109
4590	Commissions		303,527		0		303,527
4600	Administrative Fees		130,000		0		130,000
4620	Parking Fees		1,583,762		0		1,583,762
4645	Reimbursed Services		1,578,699		275,000		1,853,699
4650	Miscellaneous Charges for Svc		146,458		0		146,458
INTRST	Interest Earnings						
4700	Interest on Investments		528,708		0		528,708
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		25,000		0		25,000
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		401,143		0		401,143
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer						
	* from other funds		9,141,937		1,366,060		10,507,997
TOTAL RESOURCES			\$35,083,593		\$1,641,060		\$36,724,653

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	1.00	36,265	0.00	0	1.00	36,265
	Assistant Fiscal Operations Director	1.00	49,006	0.00	0	1.00	49,006
	Assistant Security Supervisor	1.00	29,763	0.00	0	1.00	29,763
	Assistant Ticket Services Manager	1.00	40,022	0.00	0	1.00	40,022
	Asst. Event Svcs Mgr. or Senior House M	1.00	40,022	0.00	0	1.00	40,022
	Asst. Operations Mgr. (Asst. Tech Svcs.)	3.00	138,253	0.00	0	3.00	138,253
	Audio/Visual Coordinator	1.00	44,173	0.00	0	1.00	44,173
	Audio/Visual Technician	2.00	76,265	0.00	0	2.00	76,265
	Booking and Sales Manager	0.00	0	0.00	0	0.00	0
	Building Maintenance Supervisor	3.00	106,203	0.00	0	3.00	106,203
	Computer Systems Administrator	1.00	52,389	0.00	0	1.00	52,389
	Construction/Capital Projects Manager	1.00	61,233	0.00	0	1.00	61,233
	Development Project Manager	1.00	63,980	0.00	0	1.00	63,980
	Director of MERC Fiscal Operations	1.00	60,626	0.00	0	1.00	60,626
	Event Coordinator II	4.00	144,447	0.00	0	4.00	144,447
	Event Services Manager	2.00	92,784	0.00	0	2.00	92,784
	Executive Secretary	1.00	41,954	0.00	0	1.00	41,954
	Expo Manager	1.00	57,770	0.00	0	1.00	57,770
	General Manager	1.00	93,766	0.00	0	1.00	93,766
	Multi-Media/Marketing Manager	1.00	47,512	0.00	0	1.00	47,512
	OCC Director	1.00	87,577	0.00	0	1.00	87,577

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
	Operations Accounting Coordinator	1.00	32,810	0.00	0	1.00	32,810
	Operations Manager I	0.00	0	0.00	0	0.00	0
	Operations Manager II	4.00	213,277	0.00	0	4.00	213,277
	PCPA Director	1.00	76,602	0.00	0	1.00	76,602
	Purchasing and System Supervisor	1.00	39,999	0.00	0	1.00	39,999
	Sales Department Manager	1.00	55,008	0.00	0	1.00	55,008
	Sales Manager	3.00	129,686	0.00	0	3.00	129,686
	Security Services Coordinator	1.00	36,266	0.00	0	1.00	36,266
	Senior Event Coordinator	2.00	80,044	0.00	0	2.00	80,044
	Senior Set-up Supervisor	1.00	43,009	0.00	0	1.00	43,009
	Set-up Supervisor	5.00	187,039	0.00	0	5.00	187,039
	Stadium Manager	1.00	61,074	0.00	0	1.00	61,074
	Stage Supervisor	1.00	37,171	0.00	0	1.00	37,171
	Telephone System Coordinator	1.00	44,085	0.00	0	1.00	44,085
	Ticket Services Manager I	1.00	44,196	0.00	0	1.00	44,196
	Ticket Services Manager II	1.00	46,392	0.00	0	1.00	46,392
	Ticket Services Supervisor	5.00	181,678	0.00	0	5.00	181,678
	Volunteer Coordinator	1.00	34,442	0.00	0	1.00	34,442
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	2.00	58,501	0.00	0	2.00	58,501
	Administrative Assistant	1.00	32,795	0.00	0	1.00	32,795
	Administrative Secretary	5.00	152,025	0.00	0	5.00	152,025
	Booking Coordinator	2.00	72,530	0.00	0	2.00	72,530
	Capital Projects Assistant	1.00	32,016	0.00	0	1.00	32,016
	Electrician	2.00	95,445	0.00	0	2.00	95,445
	Facility Security Agent	7.00	186,225	0.00	0	7.00	186,225
	Facility Security Agent Supervisor	3.00	81,036	0.00	0	3.00	81,036
	Graphic Designer	1.00	29,764	0.00	0	1.00	29,764
	Lead Electrician	1.00	50,067	0.00	0	1.00	50,067
	Lead Engineer	1.00	45,335	0.00	0	1.00	45,335
	Multi-Media Assistant	1.00	28,314	0.00	0	1.00	28,314
	Office Clerk	1.00	22,956	0.00	0	1.00	22,956
	Operating Engineer	7.75	335,519	0.00	0	7.75	335,519
	Operations Lead	0.00	0	0.00	0	0.00	0
	Operations Lead II	2.00	59,308	0.00	0	2.00	59,308
	Receptionist	3.00	78,330	0.00	0	3.00	78,330
	Secretary	5.00	134,935	0.00	0	5.00	134,935
	Stagedoor Security	1.00	23,821	0.00	0	1.00	23,821
	Stagehands	0.00	0	0.00	0	0.00	0
	Ticket Sellers	2.00	51,024	0.00	0	2.00	51,024
	Utility Lead	10.00	294,190	0.00	0	10.00	294,190
	Utility Maintenance	2.00	59,831	0.00	0	2.00	59,831
	Utility Maintenance Lead	1.00	31,098	0.00	0	1.00	31,098
	Utility Maintenance Specialist	4.00	122,918	0.00	0	4.00	122,918
	Utility Technician	1.00	39,636	0.00	0	1.00	39,636
	Utility Worker I	12.00	287,239	0.00	0	12.00	287,239
	Utility Worker II	15.00	395,502	0.00	0	15.00	395,502
	Utility-Grounds	2.00	55,228	0.00	0	2.00	55,228
5030	Temporary Employees	0.00	8,602	0.00	0	0.00	8,602
5043	Part-Time, Non-Reimbursed Labor	0.00	605,475	0.00	98,000	0.00	703,475
5045	Part-Time, Reimbursed Labor	0.00	1,496,908	0.00	275,000	0.00	1,771,908
5080	Overtime	0.00	118,569	0.00	0	0.00	118,569
	<i>FRINGE Fringe Benefits</i>						
5100	Fringe Benefits	0.00	2,439,701	0.00	94,165	0.00	2,439,701
	Total Personal Services	155.75	\$10,231,631	0.00	\$467,165	155.75	\$10,604,631

Materials & Services

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 <u>Current</u>		FY 1997-98 <u>Revision</u>		FY 1997-98 <u>Proposed</u>	
		FTE	Amount	FTE	Amount	FTE	Amount
Total Materials & Services			\$13,968,752		\$0		\$13,968,752
<i>Debt Service</i>							
Total Debt Service			\$719,058		\$0		\$719,058
<i>Capital Outlay</i>							
Total Capital Outlay			\$2,207,596		\$0		\$2,207,596
<i>Interfund Transfers</i>							
Total Interfund Transfers			\$0		\$0		\$0
<i>Contingency and Ending Balance</i>							
CONT	Contingency						
5999	Contingency		1,121,263		(100,000)		1,021,263
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		6,835,293		1,273,895		8,109,188
Total Contingency and Ending Balance			\$7,956,556		\$1,173,895		\$9,130,451
TOTAL REQUIREMENTS		155.75	\$35,083,593	0.00	\$1,641,060	155.75	\$36,724,653
			\$0		\$0		\$0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		4,141,475	0			4,141,475
CHGSVC	Charges for Service						0
4180	Contract & Professional Service		0	0			0
4500	Admission Fees		5,000	0			5,000
4510	Rentals		1,632,004	0			1,632,004
4550	Food Service Revenue		5,183,308	0			5,183,308
4560	Retail Sales		102,900	0			102,900
4570	Merchandising		25,351	0			25,351
4580	Utility Services		990,409	0			990,409
4590	Commissions		41,927	0			41,927
4600	Administrative Fees		0	0			0
4620	Parking Fees		696,553	0			696,553
4645	Reimbursed Services		271,751	0			271,751
4650	Miscellaneous Charges for Svc		34,458	0			34,458
INTRST	Interest Earnings						0
4700	Interest on Investments		250,000	0			250,000
DONAT	Contributions from Private Sources						0
4750	Donations and Bequests		0	0			0
MISCRV	Miscellaneous Revenue						0
4890	Miscellaneous Revenue		73,993	0			73,993
EQTREV	Fund Equity Transfers						0
4970	Transfer of Resources		0	0			0
4985	Residual Equity Transfer						0
	* from OCC Operating Fund		4,347,212		1,307,559		5,654,771
TOTAL RESOURCES			\$17,796,341		\$1,307,559		\$19,103,900

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	0.20	7,253	0	0.20	7,253	
	Assistant Fiscal Operations Director		0	0		0	
	Assistant Security Supervisor	0.75	22,323	0	0.75	22,323	
	Assistant Ticket Services Manager		0	0		0	
	Asst. Event Svcs Mgr. or Senior House Mgr.		0	0		0	
	Asst. Operations Mgr. (Asst. Tech Svcs.)	1.00	46,392	0	1.00	46,392	
	Audio/Visual Coordinator	1.00	44,173	0	1.00	44,173	
	Audio/Visual Technician	2.00	76,265	0	2.00	76,265	
	Booking and Sales Manager		0	0		0	
	Building Maintenance Supervisor	1.00	33,673	0	1.00	33,673	
	Computer Systems Administrator	0.00	0	0	0.00	0	
	Construction/Capital Projects Manager	0.50	30,620	0	0.50	30,620	
	Development Project Manager	0.90	57,581	0	0.90	57,581	
	Director of MERC Fiscal Operations		0	0		0	
	Event Coordinator II	3.00	104,425	0	3.00	104,425	
	Event Services Manager	1.00	46,392	0	1.00	46,392	
	Executive Secretary		0	0		0	
	Expo Manager		0	0		0	
	General Manager		0	0		0	
	Multi-Media/Marketing Manager	1.00	47,512	0	1.00	47,512	

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
	OCC Director	1.00	87,577	0	0	1.00	87,577
	Operations Accounting Coordinator		0	0	0		0
	Operations Manager I		0	0	0		0
	Operations Manager II	1.00	56,430	0	0	1.00	56,430
	PCPA Director		0	0	0		0
	Purchasing and System Supervisor		0	0	0		0
	Sales Department Manager	1.00	55,008	0	0	1.00	55,008
	Sales Manager	2.00	83,294	0	0	2.00	83,294
	Security Services Coordinator	0.75	27,199	0	0	0.75	27,199
	Senior Event Coordinator	1.00	40,022	0	0	1.00	40,022
	Senior Set-up Supervisor	1.00	43,009	0	0	1.00	43,009
	Set-up Supervisor	4.00	153,365	0	0	4.00	153,365
	Stadium Manager		0	0	0		0
	Stage Supervisor		0	0	0		0
	Telephone System Coordinator	1.00	44,085	0	0	1.00	44,085
	Ticket Services Manager I	0.45	19,888	0	0	0.45	19,888
	Ticket Services Manager II		0	0	0		0
	Ticket Services Supervisor	0.45	15,548	0	0	0.45	15,548
	Volunteer Coordinator		0	0	0		0
5015	Reg Empl-Full Time-Non-Exempt						0
	Accounting Technician	0.60	15,791	0	0	0.60	15,791
	Administrative Assistant	1.00	32,795	0	0	1.00	32,795
	Administrative Secretary	2.00	65,590	0	0	2.00	65,590
	Booking Coordinator	1.00	36,265	0	0	1.00	36,265
	Capital Projects Assistant	0.50	16,005	0	0	0.50	16,005
	Electrician	2.00	95,445	0	0	2.00	95,445
	Facility Security Agent	5.00	135,507	0	0	5.00	135,507
	Facility Security Agent Supervisor	3.00	81,036	0	0	3.00	81,036
	Graphic Designer	1.00	29,764	0	0	1.00	29,764
	Lead Electrician	1.00	50,067	0	0	1.00	50,067
	Lead Engineer	1.00	45,335	0	0	1.00	45,335
	Multi-Media Assistant	1.00	28,314	0	0	1.00	28,314
	Office Clerk	0.20	4,656	0	0	0.20	4,656
	Operating Engineer	4.00	172,911	0	0	4.00	172,911
	Operations Lead		0	0	0		0
	Operations Lead II		0	0	0		0
	Receptionist	1.00	24,426	0	0	1.00	24,426
	Secretary	3.00	80,944	0	0	3.00	80,944
	Stagedoor Security		0	0	0		0
	Stagehands		0	0	0		0
	Ticket Sellers		0	0	0		0
	Utility Lead	7.00	203,085	0	0	7.00	203,085
	Utility Maintenance	2.00	59,831	0	0	2.00	59,831
	Utility Maintenance Lead	1.00	31,098	0	0	1.00	31,098
	Utility Maintenance Specialist		0	0	0		0
	Utility Technician	1.00	39,636	0	0	1.00	39,636
	Utility Worker I	12.00	287,239	0	0	12.00	287,239
	Utility Worker II	13.00	342,769	0	0	13.00	342,769
	Utility-Grounds	2.00	55,228	0	0	2.00	55,228
5030	Temporary Employees		0	0	0		0
5043	Part-Time, Non-Reimbursed Labor		113,769	0	0		113,769
5045	Part-Time, Reimbursed Labor		255,201	0	0		255,201
5080	Overtime		45,705	0	0		45,705
FRINGE	Fringe Benefits						0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98		FY 1997-98		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
5100	Fringe Benefits		1,141,376		0		1,141,376
Total Personal Services		91.30	\$4,631,822	0.00	\$0	91.30	\$4,631,822
Materials & Services							
Total Materials & Services			\$8,017,891		\$0		\$8,017,891
Debt Service							
Total Debt Service			\$2,450		\$0		\$2,450
Capital Outlay							
Total Capital Outlay			\$675,421		\$0		\$675,421
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
CONT	Contingency						
5999	Contingency		511,668		0		511,668
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		3,502,544		1,307,559		4,810,103
Total Contingency and Ending Balance			\$4,014,212		\$1,307,559		\$5,321,771
TOTAL REQUIREMENTS		91.30	\$17,341,796	0.00	\$1,307,559	91.30	\$18,649,355

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
<u>Resources</u>							
BEGRAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		300,000		0		300,000
4500	Admission Fees		187,550		0		187,550
4510	Rentals		280,100		0		280,100
4550	Food Service Revenue		1,160,588		0		1,160,588
4560	Retail Sales		0		0		0
4570	Merchandising		14,200		0		14,200
4580	Utility Services		0		0		0
4590	Commissions		51,600		0		51,600
4600	Administrative Fees		20,000		0		20,000
4620	Parking Fees		0		0		0
4645	Reimbursed Services		127,674		0		127,674
4650	Miscellaneous Charges for Svc		112,000		0		112,000
INTRST	Interest Earnings						
4700	Interest on Investments		50,104		0		50,104
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		25,000		0		25,000
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		74,500		0		74,500
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer						
	* from Spectator Facilities Fund/Coliseum		1,271,628		(33,679)		1,237,949
TOTAL RESOURCES			\$3,674,944		(\$33,679)		\$3,641,265

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedul	0.15	5,440		0	0.15	5,440
	Assistant Fiscal Operations Director		0		0		0
	Assistant Security Supervisor	0.10	2,976		0	0.10	2,976
	Assistant Ticket Services Manager		0		0		0
	Asst. Event Svcs Mgr. or Senior House Mgr.		0		0		0
	Asst. Operations Mgr. (Asst. Tech Svcs.	1.00	45,469		0	1.00	45,469
	Audio/Visual Coordinator		0		0		0
	Audio/Visual Technician		0		0		0
	Booking and Sales Manager		0		0		0
	Building Maintenance Supervisor	1.00	36,265		0	1.00	36,265
	Computer Systems Administrator		0		0		0
	Construction/Capital Projects Manager	0.10	6,124		0	0.10	6,124
	Development Project Manager		0		0		0
	Director of MERC Fiscal Operations		0		0		0
	Event Coordinator II		0		0		0
	Event Services Manager		0		0		0
	Executive Secretary		0		0		0
	Expo Manager		0		0		0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator		0		0		0
	Operations Manager I		0		0		0
	Operations Manager II	1.00	46,392	0	0	1.00	46,392
	PCPA Director		0		0		0
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager		0		0		0
	Security Services Coordinator	0.10	3,627	0	0	0.10	3,627
	Senior Event Coordinator	1.00	40,022	0	0	1.00	40,022
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor		0		0		0
	Stadium Manager	1.00	61,074	0	0	1.00	61,074
	Stage Supervisor		0		0		0
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I	0.45	19,888	0	0	0.45	19,888
	Ticket Services Manager II		0		0		0
	Ticket Services Supervisor	0.45	15,548	0	0	0.45	15,548
	Volunteer Coordinator		0		0		0
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	0.20	5,263	0	0	0.20	5,263
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	28,336	0	0	1.00	28,336
	Booking Coordinator	0.00	0	0	0	0.00	0
	Capital Projects Assistant	0.10	3,203	0	0	0.10	3,203
	Electrician		0		0		0
	Facility Security Agent		0		0		0
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.15	3,489	0	0	0.15	3,489
	Operating Engineer		0		0		0
	Operations Lead		0		0		0
	Operations Lead II	2.00	59,308	0	0	2.00	59,308
	Receptionist		0		0		0
	Secretary		0		0		0
	Stagedoor Security		0		0		0
	Stagehands		0		0		0
	Ticket Sellers		0		0		0
	Utility Lead		0		0		0
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist		0		0		0
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II		0		0		0
	Utility-Grounds		0		0		0
5030	Temporary Employees		0		0		0
5043	Part-Time, Non-Reimbursed Labor		52,626		0		52,626

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
5045	Part-Time, Reimbursed Labor		155,613	0			155,613
5080	Overtime		3,190	0			3,190
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		169,842	0			169,842
Total Personal Services		9.80	\$763,695	0.00	\$0	9.80	\$763,695
Materials & Services							
Total Materials & Services			\$1,566,653		\$0		\$1,566,653
Debt Service							
Total Debt Service			\$18,200		\$0		\$18,200
Capital Outlay							
Total Capital Outlay			\$429,125		\$0		\$429,125
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		150,000	0			150,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		663,783	(33,679)			630,104
Total Contingency and Ending Balance			\$813,783	(\$33,679)			\$780,104
TOTAL REQUIREMENTS		9.80	\$3,591,456	0.00	(\$33,679)	9.80	\$3,557,777

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Portland Center for the Performing Arts							
<u>Resources</u>							
BGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		1,200,000		0		1,200,000
CHGSVC	Charges for Service						
4180	Contract & Professional Service		300,000		0		300,000
4500	Admission Fees		1,140,000		0		1,140,000
4510	Rentals		1,060,000		0		1,060,000
4550	Food Service Revenue		951,000		0		951,000
4560	Retail Sales		0		0		0
4570	Merchandising		85,000		0		85,000
4580	Utility Services		0		0		0
4590	Commissions		210,000		0		210,000
4600	Administrative Fees		110,000		0		110,000
4620	Parking Fees		0		0		0
4645	Reimbursed Services		1,156,274		275,000		1,431,274
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		175,000		0		175,000
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		240,000		0		240,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from Spectator Facilities Fund		2,541,654		92,165		2,633,819
TOTAL RESOURCES			\$9,168,928		\$367,165		\$9,536,093

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	0.60	21,759	0	0.60	21,759	
	Assistant Fiscal Operations Director		0	0		0	
	Assistant Security Supervisor	0.05	1,488	0	0.05	1,488	
	Assistant Ticket Services Manager	1.00	40,022	0	1.00	40,022	
	Asst. Event Svcs Mgr. or Senior House M	1.00	40,022	0	1.00	40,022	
	Asst. Operations Mgr. (Asst. Tech Svcs.)	1.00	46,392	0	1.00	46,392	
	Audio/Visual Coordinator		0	0		0	
	Audio/Visual Technician		0	0		0	
	Booking and Sales Manager		0	0		0	
	Building Maintenance Supervisor	1.00	36,265	0	1.00	36,265	
	Computer Systems Administrator		0	0		0	
	Construction/Capital Projects Manager	0.30	18,360	0	0.30	18,360	
	Development Project Manager		0	0		0	
	Director of MERC Fiscal Operations		0	0		0	
	Event Coordinator II		0	0		0	
	Event Services Manager	1.00	46,392	0	1.00	46,392	
	Executive Secretary		0	0		0	
	Expo Manager		0	0		0	

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98		FY 1997-98		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
			<u>Current</u>		<u>Revision</u>		<u>Proposed</u>
Portland Center for the Performing Arts							
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator	1.00	32,810		0	1.00	32,810
	Operations Manager I		0		0		0
	Operations Manager II	1.00	56,749		0	1.00	56,749
	PCPA Director	1.00	76,602		0	1.00	76,602
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager	1.00	46,392		0	1.00	46,392
	Security Services Coordinator	0.05	1,813		0	0.05	1,813
	Senior Event Coordinator		0		0		0
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor	1.00	33,674		0	1.00	33,674
	Stadium Manager		0		0		0
	Stage Supervisor	1.00	37,171		0	1.00	37,171
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I		0		0		0
	Ticket Services Manager II	1.00	46,392		0	1.00	46,392
	Ticket Services Supervisor	4.00	147,127		0	4.00	147,127
	Volunteer Coordinator	1.00	34,442		0	1.00	34,442
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	1.00	32,180		0	1.00	32,180
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	29,763		0	1.00	29,763
	Booking Coordinator	1.00	36,265		0	1.00	36,265
	Capital Projects Assistant	0.30	9,602		0	0.30	9,602
	Electrician		0		0		0
	Facility Security Agent	1.00	26,271		0	1.00	26,271
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.60	13,642		0	0.60	13,642
	Operating Engineer	3.00	130,188		0	3.00	130,188
	Operations Lead		0		0		0
	Operations Lead II		0		0		0
	Receptionist	1.00	26,952		0	1.00	26,952
	Secretary	2.00	53,991		0	2.00	53,991
	Stagedoor Security	1.00	23,821		0	1.00	23,821
	Stagehands		0		0		0
	Ticket Sellers	2.00	51,024		0	2.00	51,024
	Utility Lead	3.00	91,105		0	3.00	91,105
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist		0		0		0
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II		0		0		0
	Utility-Grounds		0		0		0
5030	Temporary Employees		0		0		0
5043	Part-Time, Non-Reimbursed Labor		400,147		98,000		498,147

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 <u>Current</u>		FY 1997-98 <u>Revision</u>		FY 1997-98 <u>Proposed</u>	
		FTE	Amount	FTE	Amount	FTE	Amount
Portland Center for the Performing Arts							
5045	Part-Time, Reimbursed Labor		1,007,477		275,000		1,282,477
5080	Overtime		60,247		0		60,247
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		807,191		94,165		901,356
Total Personal Services		34.90	\$3,563,738	0.00	\$467,165	34.90	\$4,030,903
<i>Materials & Services</i>							
Total Materials & Services			\$2,301,273		\$0		\$2,301,273
<i>Debt Service</i>							
Total Debt Service			\$80,879		\$0		\$80,879
<i>Capital Outlay</i>							
Total Capital Outlay			\$875,000		\$0		\$875,000
<i>Interfund Transfers</i>							
Total Interfund Transfers			\$0		\$0		\$0
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		318,867		(100,000)		218,867
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		1,713,772				1,713,772
Total Contingency and Ending Balance			\$2,032,639		(\$100,000)		\$1,932,639
TOTAL REQUIREMENTS		34.90	\$8,853,529	0.00	\$367,165	34.90	\$9,220,694

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Expo Center							
<u>Resources</u>							
BGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		945,634		0		945,634
4550	Food Service Revenue		1,435,140		0		1,435,140
4560	Retail Sales		0		0		0
4570	Merchandising		0		0		0
4580	Utility Services		104,700		0		104,700
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4620	Parking Fees		887,209		0		887,209
4645	Reimbursed Services		23,000		0		23,000
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		42,979		0		42,979
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		12,650		0		12,650
EQTRV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from Regional Parks & Expo		981,443		0		981,443
TOTAL RESOURCES			\$4,432,755		\$0		\$4,432,755

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedul	0.05	1,813		0	0.05	1,813
	Assistant Fiscal Operations Director		0		0		0
	Assistant Security Supervisor	0.10	2,976		0	0.10	2,976
	Assistant Ticket Services Manager		0		0		0
	Asst. Event Svcs Mgr. or Senior House Mgr.		0		0		0
	Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)		0		0		0
	Audio/Visual Coordinator		0		0		0
	Audio/Visual Technician		0		0		0
	Booking and Sales Manager		0		0		0
	Building Maintenance Supervisor		0		0		0
	Computer Systems Administrator		0		0		0
	Construction/Capital Projects Manager	0.10	6,129		0	0.10	6,129
	Development Project Manager		0		0		0
	Director of MERC Fiscal Operations	0.00	0		0	0.00	0
	Event Coordinator II	1.00	40,022		0	1.00	40,022
	Event Services Manager		0		0		0
	Executive Secretary		0		0		0
	Expo Manager	1.00	57,770		0	1.00	57,770

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Expo Center							
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator		0		0		0
	Operations Manager I		0		0		0
	Operations Manager II	1.00	53,706	0	0	1.00	53,706
	PCPA Director		0		0		0
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager		0		0		0
	Security Services Coordinator	0.10	3,627	0	0	0.10	3,627
	Senior Event Coordinator		0		0		0
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor		0		0		0
	Stadium Manager		0		0		0
	Stage Supervisor		0		0		0
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I	0.10	4,420	0	0	0.10	4,420
	Ticket Services Manager II		0		0		0
	Ticket Services Supervisor	0.10	3,455	0	0	0.10	3,455
	Volunteer Coordinator		0		0		0
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	0.20	5,267	0	0	0.20	5,267
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	28,336	0	0	1.00	28,336
	Booking Coordinator		0		0		0
	Capital Projects Assistant	0.10	3,206	0	0	0.10	3,206
	Electrician		0		0		0
	Facility Security Agent	1.00	24,447	0	0	1.00	24,447
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.05	1,169	0	0	0.05	1,169
	Operating Engineer	0.75	32,420	0	0	0.75	32,420
	Operations Lead		0		0		0
	Operations Lead II		0		0		0
	Receptionist		0		0		0
	Secretary		0		0		0
	Stagedoor Security		0		0		0
	Stagehands		0		0		0
	Ticket Sellers		0		0		0
	Utility Lead		0		0		0
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist	4.00	122,918	0	0	4.00	122,918
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II	2.00	52,733	0	0	2.00	52,733
	Utility-Grounds		0		0		0
5030	Temporary Employees		8,602		0		8,602
5043	Part-Time, Non-Reimbursed Labor		23,097		0		23,097

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Expo Center							
5045	Part-Time, Reimbursed Labor		78,617		0		78,617
5080	Overtime		7,998		0		7,998
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		189,639		0		189,639
Total Personal Services		12.65	\$752,367	0.00	\$0	12.65	\$752,367
Materials & Services							
Total Materials & Services			\$1,784,045		\$0		\$1,784,045
Debt Service							
Total Debt Service			\$617,529		\$0		\$617,529
Capital Outlay							
Total Capital Outlay			\$144,000		\$0		\$144,000
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		105,408		0		105,408
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		955,194		0		955,194
Total Contingency and Ending Balance			\$1,060,602		\$0		\$1,060,602
TOTAL REQUIREMENTS		12.65	\$4,358,543	0.00	\$0	12.65	\$4,358,543

Exhibit B
Ordinance No. 98-739
Schedule of Appropriations

	FY 1997-1998 Current Appropriations	Revision	FY 1997-1998 Proposed Appropriations
CONVENTION CENTER PROJECT CAPITAL FUND			
Personal Services	0	0	0
Materials and Services	123,300	(3,487)	119,813
Capital Outlay	0	30,968	30,968
Interfund Transfers	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$123,300	\$27,481	\$150,781
MERC OPERATING FUND			
Operating Expenses (Personal Services & Materials and Services)	24,200,383	467,165	24,667,548
Capital Outlay	2,207,596	0	2,207,596
Debt Service	719,058	0	719,058
Subtotal	27,127,037	467,165	27,594,202
Interfund Transfers	0	0	0
Contingency	1,121,263	(100,000)	1,021,263
Subtotal	1,121,263	(100,000)	1,021,263
Unappropriated Ending Fund Balance	6,835,293	1,273,895	8,109,188
Total Fund Requirements	\$35,083,593	\$1,641,060	\$36,724,653
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	0	0	0
Materials and Services	0	0	0
Capital Outlay	0	0	0
Interfund Transfers	4,347,212	1,307,559	5,654,771
Contingency	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$4,347,212	\$1,307,559	\$5,654,771
SPECTATOR FACILITIES OPERATING FUND			
Personal Services	0	0	0
Materials and Services	0	0	0
Capital Outlay	0	0	0
Interfund Transfers	3,768,282	58,486	3,826,768
Contingency	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$3,768,282	\$58,486	\$3,826,768
COLISEUM OPERATING FUND			
Materials and Services	0	0	0
Interfund Transfers	45,000	15	45,015
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$45,000	\$15	\$45,015

All Other Appropriations Remain As Previously Adopted

I HEREBY CERTIFY THAT THE FOREGOING IS
 A COMPLETE AND EXACT COPY OF THE
 ORIGINAL THEREOF.
 EXECUTIVE SECRETARY,
 METROPOLITAN EXPOSITION-RECREATION COMMISSION

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION 98-14

Authorizing a Supplemental Budget amendment to FY 1997-98 Adopted Budgets for the following funds:

- Convention Center Project Capital Fund
- OCC Operating Fund
- Spectator Facilities Fund
- Coliseum Operating Fund
- MERC Operating Fund

The Metropolitan Exposition-Recreation Commission finds:

1. The estimated Ending Fund Balances at June 30, 1997 used to establish the Transfer of Resources from the FY 1996-97 Operating Funds to the MERC Operating Fund in FY 1997-98 were understated leaving balances in the former funds which need to be transferred.
2. The Convention Center Project Capital Fund's Beginning Fund Balance in FY 1997-98 was understated which prevents fully expending the fund in FY 1997-98.
3. The PCPA's Reimbursed Labor Revenue and Personal Services were under budgeted due to contract negotiations that were not concluded until July 1997 and revisions in costs to implement a program to clean their facilities with an in-house labor versus Temporary Labor.

Be It Therefore Resolved that the Metropolitan Exposition-Recreation Commission hereby approves and submits to the Metro Council under the Metro code provisions applicable to FY 1997-98 the following supplemental budget amendments:

Convention Center Project Capital Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 123,300	\$ 27,481	\$ 150,481
Total Material & Services	\$ 123,300	\$(3,487)	\$ 119,813
Total Capital Outlay	\$ -0-	\$ 30,968	\$ 30,968
Total Requirements	\$ 123,300	\$ 27,481	\$ 150,781

OCC Operating Fund

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 4,347,212	\$ 1,307,559	\$ 5,654,771
Total Requirements	\$ 4,347,212	\$ 1,307,559	\$ 5,654,771

Spectator Facilities Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Civic Stadium - Resources	\$ 1,226,628	\$(33,679)	\$ 1,192,949
PCPA - Resources	\$ 2,541,654	\$ 92,165	\$ 2,633,819
Total Resources	\$ 3,768,282	\$ 58,486	\$ 3,826,768
Civic Stadium - Requirements	\$ 1,226,628	\$(33,679)	\$ 1,192,949
PCPA - Requirements	\$ 2,541,654	\$ 92,165	\$ 2,633,819
Total Requirements	\$ 3,768,282	\$ 58,486	\$ 3,826,768

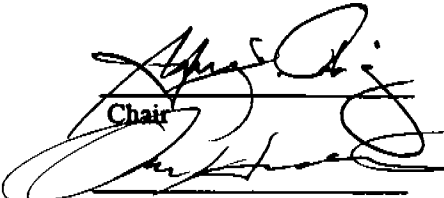

Coliseum Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 45,000	\$ 15	\$ 45,015
Total Requirements	\$ 45,000	\$ 15	\$ 45,015


MERC Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 35,083,593	\$ 1,641,060	\$ 36,724,653
Total Personal Services	\$ 10,231,631	\$ 467,165	\$ 10,698,796
Total Material & Services	\$ 13,968,752	\$ -0-	\$ 13,968,752
Total Debt Service	\$ 719,058	\$ -0-	\$ 719,058
Total Capital Outlay	\$ 2,207,596	\$ -0-	\$ 2,207,596
Total Contingency	\$ 1,121,263	\$ (100,000)	\$ 1,021,263
Total Unappropriated Balance	\$ 6,835,293	\$ 1,273,895	\$ 8,109,188
Total Requirements	\$ 35,083,593	\$ 1,641,060	\$ 36,724,653

Passed by the Commission on March 11, 1998.


Chair

Secretary-Treasurer

Approved as to Form:
Daniel B. Cooper, General Counsel

By: 
Kathleen Pool
Senior Assistant Counsel

MERC STAFF REPORT

Agenda Item/Issue: Approval of Supplemental Budget amendment for Fiscal Year 1997-98.

Resolution No. 98-14

Date: March 6, 1998

Presented by: Norman Kraft

Background and Analysis: A supplemental budget amendment is required for the following:

- The Convention Center Project Capital Fund was expected to incur greater expenditures in FY 1996-97 than what actually occurred resulting in a larger Ending Fund Balance at June 30, 1997. The Beginning Fund Balance for FY 1997-98 did not anticipate that possibility thereby under budgeted the fund by \$27,481. In addition there is a recognized savings this fiscal year in budgeted Material & Services in the amount of \$3,487. The combined adjustment for the two amounts would generate \$30,968 that could be applied to capital improvement projects in the Convention Center.
- The creation of the new MERC Operating Fund in FY 1997-98 required the balances of the old operating funds to be transferred to the new fund in FY 1997-98. The budgeted transfer of expenditures and revenues underestimated the actual Ending Fund Balances at June 30, 1997. The supplemental budget eliminates the remaining funds of \$1,366,060 in the old operating funds in this fiscal year and allows these funds to be closed out.
- The supplemental budget includes two adjustments to Personal Services at the PCPA. The first is the result of the Stage Hand Contract which was still being negotiated when the FY 1997-98 budget was adopted and the second is due to the decision to use in-house labor for facility clean up after events. In the past outside temporary labor was used for this purpose. The adopted budget for FY 1997-98 anticipated this transition but actual costs have risen higher than the original forecast. The total impact of these two adjustments should require an additional \$617,165 but has been reduced to \$467,165. This budget amendment consists of the \$92,165 increase in Beginning Fund Balance, \$275,000 increase in Reimbursed Labor Revenue and a transfer of \$100,000 from Contingency. The additional savings of \$150,000 is the result of the cancellation of a mega Broadway show, other lower staffing requirements to date plus savings from vacancies and delayed hiring. This budget amendment has no net impact on the budgeted FY 1997-98 Ending Fund Balance.

Fiscal Impact:

MERC Operating Fund -

While the amendment assumes an increase in expenditures of \$367,165, this amount is offset by additional resources. The Supplemental Budget adjustment results in an increase in budgeted Ending Fund Balance for FY 1997-98.

OCC Project Capital Fund -

The Supplemental Budget amendment includes a net increase in budgeted expenditures of \$27,481 which is offset by an increase in Beginning Fund Balance.

The detail of the Supplemental Budget amendment is attached as Exhibit A.

Recommendation : Staff recommends that the Commission approve a supplemental budget amendment for FY 1997-98 as reflected in Resolution 98-14.

EXHIBIT A
SUPPLEMENTAL BUDGET
FY 1997-98

Fund Description	Acct. #	Description	Adopted Budget	Amendment	Revised Budget
Convention Center Project Capital					
	BEGBAL	Beg. Fund Balance	120,000	27,481	147,481
	4700	Interest	3,300	0	3,300
		Total Resources	<u>123,300</u>	<u>27,481</u>	<u>150,781</u>
	5310	Taxes non-payroll	123,000	(3,487)	119,513
		Total M & S	<u>123,000</u>	<u>(3,487)</u>	<u>119,513</u>
	5725	Buildings & Related	0	30,968	30,968
		Total Capital Outlay	<u>0</u>	<u>30,968</u>	<u>30,968</u>
		Total Requirements	<u>123,000</u>	<u>27,481</u>	<u>150,481</u>
OCC Operating					
	BEGBAL	Beg. Fund Balance	4,347,212	1,307,559	5,654,771
		Total Resources	<u>4,347,212</u>	<u>1,307,559</u>	<u>5,654,771</u>
	5830	Transfer out - Equity	4,347,212	1,307,559	5,654,771
		Total Requirements	<u>4,347,212</u>	<u>1,307,559</u>	<u>5,654,771</u>
Coliseum Operating					
	BEGBAL	Beg. Fund Balance	45,000	15	45,015
		Total Resources	<u>45,000</u>	<u>15</u>	<u>45,015</u>
	5830	Transfer out - Equity	45,000	15	45,015
		Total Requirements	<u>45,000</u>	<u>15</u>	<u>45,015</u>
Spectator Facilities Operating					
Stadium	BEGBAL	Beg. Fund Balance	1,226,628	(33,679)	1,192,949
PCPA	BEGBAL	Beg. Fund Balance	2,541,654	92,165	2,633,819
		Total Resources	<u>3,768,282</u>	<u>58,486</u>	<u>3,826,768</u>
Stadium	5830	Transfer out - Equity	1,226,628	(33,679)	1,192,949
PCPA	5830	Transfer out - Equity	2,541,654	92,165	2,633,819
		Total Requirements	<u>3,768,282</u>	<u>58,486</u>	<u>3,826,768</u>
MERC Operating					
	4645	Reimbursed Services	1,578,699	275,000	1,853,699
	4895	Equity Transfers In	9,141,937	1,366,060	10,507,997
		All other Resources	24,362,957	0	24,362,957
		Total Resources	<u>35,083,593</u>	<u>1,366,060</u>	<u>36,724,653</u>
	5043	Part-Time, Non-Reimbursed	605,475	98,000	703,475
	5045	Part-Time, Reimbursed	1,496,908	369,165	1,866,073
		All Other Personal Services	8,129,248	0	8,129,248
		Total Personal Services	<u>10,231,631</u>	<u>467,165</u>	<u>10,698,796</u>
		Total Material & Services	13,968,752	0	13,968,752
		Total Debt Service	719,058	0	719,058
		Total Capital Outlay	2,207,596	0	2,207,596
		Contingency	1,121,263	(100,000)	1,021,263
		Unappropriated Balance	6,835,293	1,273,895	8,109,188
		Total Conting./Uappro. Bal	<u>7,956,556</u>	<u>1,173,895</u>	<u>9,130,451</u>
		Total Requirements	<u>35,083,593</u>	<u>1,641,060</u>	<u>36,724,653</u>

EXHIBIT A
 SUPPLEMENTAL BUDGET
 FY 1997-98

Fund Description	Acct. #	Description	Adopted Budget	Amendment	Revised Budget
Information Only: PCPA					
		Total Resources	8,853,529	367,165	9,220,694
		Personal Services	3,563,738	467,165	4,030,903
		Materials & Services	2,301,273	0	2,301,273
		Debt Services	80,879	0	80,879
		Capital Outlay	875,000	0	875,000
		Contengency/Unappropriated	2,032,639	(100,000)	1,932,639
		Total Requirements	8,853,529	367,165	9,220,694

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 98-739 AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF ADOPTING THE FY 1997-98 SUPPLEMENTAL BUDGET, AND DECLARING AN EMERGENCY

Date: March 24, 1998

Presented by: Mark Williams
Norman Kraft

FACTUAL BACKGROUND AND ANALYSIS

A supplemental budget is necessary due to unforeseen circumstances that require changes in our financial planning. These Council actions are presented toward adopting a supplemental budget for FY 1997-98. Ordinance No. 98-739 revises the FY 97-98 budget and appropriations schedule to recognize additional revenue of \$27,481 for Oregon Convention Center Project Capital Fund, \$15 for Coliseum Fund, \$1,307,559 for Oregon Convention Center Operating Fund, \$58,486 for Spectator Facilities Operating Fund and \$1,641,060 for MERC Operating Fund.

This Ordinance is presented at this time but is not intended to be adopted until after the Tax Supervising and Conservation Commission (TSCC) conducts a public hearing. TSCC review is required under Oregon Budget Law because total appropriations are being increased by more than ten percent of the value of the fund's adopted expenditures. Specific changes to the budget under this proposal are explained below.

Closure of Former Operating Funds

In FY 1997-98, the Council created the MERC Operating Fund to account for all revenues and expenditures of the facilities under MERC Management. The former operating funds are to be closed out and the fund balances transferred to the new MERC Operating Fund. In the Oregon Convention Center Operating Fund, the Spectator Facilities Operating Fund and the Coliseum Operating Fund, the actual fund balances are higher than what is budgeted. In order to close out the funds and be in compliance with Oregon Budget Law, it is necessary to recognize the additional fund balance and provide sufficient appropriation authority to make the necessary residual equity transfers to the MERC Operating Fund.

The action increases beginning fund balances and interfund transfer appropriation authority in the following funds. The increased transferred

resources are also recognized in the MERC Operating Fund, however the vast majority is placed in unappropriated ending fund balance.

Oregon Convention Center Operating Fund	\$1,307,559
Spectator Facilities Operating Fund	\$ 58,486
Coliseum Operating Fund	\$ 15

Spend Out of the Convention Center Project Capital Fund

The FY 1997-98 budget assumed that all that would remain in the Convention Center Project Capital Fund budget was sufficient beginning Fund Balance to pay the final federal arbitrage rebate payment. However, several projects were slightly delayed at the end of the FY 1996-97 resulting in a higher fund balance carryover into FY 1997-98. In addition, the federal arbitrage rebate payment was slightly lower than budgeted. This action requests the recognition of the additional \$27,481 in beginning fund balance and a like amount in capital outlay. It also moves \$3,487 from materials and services to capital outlay, for a total capital outlay appropriation of \$30,968. If approved, this action would allow MRC to completely spend-out the Convention Center Project Capital Fund in FY 1997-98, thereby leaving a "clean" fund to receive the Convention Center Completion bond proceeds if approved by the voters in November, 1998.

Portland Center for the Performing Arts Labor Costs

During the preparation of the FY 1997-98 budget, MERC was still in negotiations with IATSE on the Stagehand agreement. The final Stagehand agreement was different than anticipated in the budget and in addition, a policy change in how cleaning services are provided have resulted in increased labor costs of \$467,165. The increased costs are proposed to be funded with the recognition of \$275,000 in additional revenue for reimbursed labor services, \$100,000 transferred from MERC Operating Fund Contingency, and \$92,165 from the increased residual fund transfers from the former operating funds

SUMMARY OF BUDGET IMPACT

Specific line item changes and appropriation modifications are provided in Exhibits A and B to the Ordinance. The following is a summary of the changes requested in the Supplemental Budget for FY 1997-98:

Convention Center Project Capital Fund

Resources:

• Beginning Fund Balance	\$ 27,481
TOTAL RESOURCES	\$ 27,481

Requirements:

• Materials and Services	\$ (3,487)
• Capital Outlay (Non-CIP)	<u>\$ 30,968</u>
TOTAL REQUIREMENTS	\$ 27,481

Coliseum Fund

Resources:

• Beginning Fund Balance	<u>\$ 15</u>
TOTAL RESOURCES	\$ 15

Requirements:

• Residual Equity Transfer	<u>\$ 15</u>
TOTAL REQUIREMENTS	\$ 15

Oregon Convention Center Operating Fund

Resources:

• Beginning Fund Balance	<u>\$ 1,307,559</u>
TOTAL RESOURCES	\$ 1,307,559

Requirements:

• Residual Equity Transfer	<u>\$ 1,307,559</u>
TOTAL REQUIREMENTS	\$ 1,307,559

Spectator Facilities Operating Fund

Resources:

• Beginning Fund Balance	<u>\$ 58,486</u>
TOTAL RESOURCES	\$ 58,486

Requirements:

• Residual Equity Transfer	<u>\$ 58,486</u>
TOTAL REQUIREMENTS	\$ 58,486

MERC Operating Fund

Resources:

• CHGSVC (Reimb. Srvs-Labor)	\$ 275,000
• Residual Equity Transfer	<u>\$ 1,366,060</u>
TOTAL RESOURCES	\$ 1,641,060

Requirements:

• Personal Services	\$ 467,165
• Contingency	\$ (100,000)
• Unappropriated Fund Balance	<u>\$ 1,273,895</u>
TOTAL REQUIREMENTS	\$ 1,641,060



Commissioners

Richard Anderson
Anthony Jankans
Nancy Conrath
Charles Rosenthal
Ann Sherman

TAX SUPERVISING & CONSERVATION COMMISSION
MULTNOMAH COUNTY, OREGON

421 S.W. Fifth Avenue, Room 724
Portland, Oregon 97204-2189

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June 11, 1998

Councilors
Metro
600 NE Grand Avenue
Portland, Oregon 97232

Dear Board Members:

The Tax Supervising and Conservation Commission met on June 11, 1998, to review, discuss and conduct a public hearing on the Metro 1997-98 Supplemental Budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The 1997-98 supplemental budget, filed April 30, 1998, is hereby certified by majority vote of members of the Commission with no objections or recommendations. Estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with the law.


Supplemental budget estimate amounts certified are as follows:

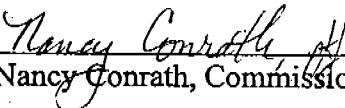
Fund	Adopted 1997-98	Supplemental Request	Revised 97-98 Budget
Convention Center Project			
Capital Fund	\$ 123,300	\$ 27,481	\$ 150,781
Coliseum Fund	45,000	15	45,015
Oregon Convention Center			
Operating Fund	4,347,212	1,307,559	5,654,771
Spectator Facilities Operating			
Fund	3,768,282	58,486	3,826,768
MERC Operating Fund	35,083,593	1,641,060	36,724,653
Unappropriated Balance	<u>(6,835,293)</u>	<u>(1,273,895)</u>	<u>(8,109,188)</u>
Total Supplemental Budget	\$ 43,367,387	\$ 3,034,601	\$ 46,401,988
Total Unappropriated Balance	(6,835,293)	(1,273,895)	(8,109,188)

Please file a copy of the adopted budget and supporting documentation within 15 days of adoption.


Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION


Richard Anderson, Commissioner


Nancy Conrath, Commissioner

Anthony Jankans, Commissioner


Ann Sherman, Commissioner