

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF AMENDING THE FY) ORDINANCE NO. 06-1131
2006-07 BUDGET AND APPROPRIATIONS)
SCHEDULE TO PROVIDE FOR SEVERAL) Introduced by Mike Jordan, Chief Operating
PROJECTS AT METRO REGIONAL CENTER,) Officer, with the concurrence of Council
AMENDING THE FY 2006-07 THROUGH 2010-11) President Bragdon
CAPITAL BUDGET, AND DECLARING AN)
EMERGENCY)

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2006-07 Budget; and

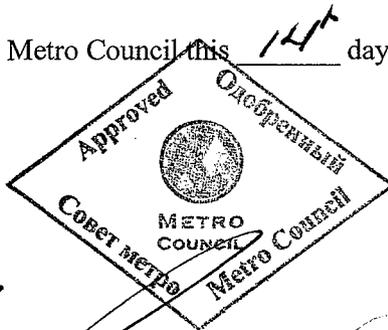
WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

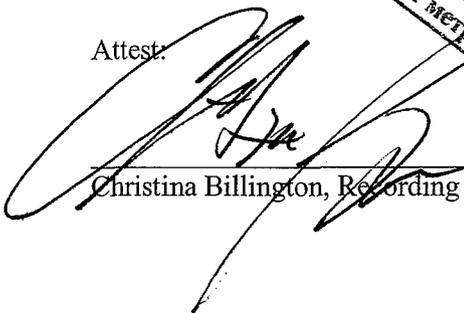
1. That the FY 2006-07 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of amending the General Fund and Solid Waste Revenue Fund to provide for several projects at Metro Regional Center.
2. That the FY 2006-07 through FY 2010-11 Capital Budget is hereby amended to include the projects shown in Exhibit C to this Ordinance.
3. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 14th day of December, 2006.

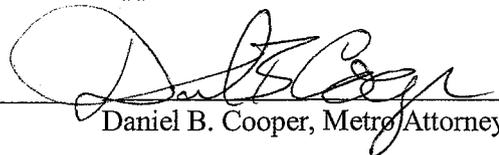



David Bragdon, Council President

Attest:


Christina Billington, Recording Secretary

Approved as to Form:


Daniel B. Cooper, Metro Attorney

**Exhibit A
Ordinance No. 06-1131**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
<i>Resources</i>							
<u>Resources</u>							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	Beginning Fund Balance						
	* Prior year ending balance		7,821,384		0		7,821,384
	* Undesignated		1,425,437		0		1,425,437
	* Cash Flow Reserve		936,668		0		936,668
	* Project Carryover		2,214,833		0		2,214,833
	* Tourism Opportunity & Comp. Account		715,658		0		715,658
	* Recovery Rate Stabilization Reserve		1,191,247		0		1,191,247
	* Reserve for Future Debt Service		1,728,371		0		1,728,371
	* Reserved for Parks (prior year per ton)		217,000		0		217,000
	* Prior year PERS Reserve		4,040,126		0		4,040,126
<i>EXCISE</i>	<i>Excise Tax</i>						
4050	Excise Taxes		14,588,507		0		14,588,507
4055	Construction Excise Tax		2,000,000		0		2,000,000
<i>RPTAX</i>	<i>Real Property Taxes</i>						
4010	Real Property Taxes-Current Yr		9,397,215		0		9,397,215
4015	Real Property Taxes-Prior Yrs		281,916		0		281,916
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		5,203,777		0		5,203,777
4105	Federal Grants - Indirect		4,987,781		0		4,987,781
4110	State Grants - Direct		1,688,308		0		1,688,308
4120	Local Grants - Direct		10,787,682		0		10,787,682
4125	Local Grants - Indirect		64,000		0		64,000
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4135	Marine Board Fuel Tax		120,822		0		120,822
4139	Other Local Govt Shared Rev.		387,225		0		387,225
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
4145	Government Contributions		165,300		0		165,300
<i>LICPER</i>	<i>Licenses and Permits</i>						
4150	Contractor's Business License		405,000		0		405,000
<i>CHGSVC</i>	<i>Charges for Service</i>						
4160	Boat Ramp Use Permits		500		0		500
4165	Boat Launch Fees		150,000		0		150,000
4180	Contract & Professional Service		209,860		0		209,860
4200	UGB Fees		50,000		0		50,000
4230	Product Sales		225,600		0		225,600
4280	Grave Openings		165,000		0		165,000
4285	Grave Sales		138,000		0		138,000
4500	Admission Fees		6,432,456		0		6,432,456
4510	Rentals		758,645		0		758,645
4550	Food Service Revenue		4,276,698		0		4,276,698
4560	Retail Sales		1,922,987		0		1,922,987
4580	Utility Services		2,142		0		2,142
4610	Contract Revenue		840,976		0		840,976
4620	Parking Fees		503,047		0		503,047
4630	Tuition and Lectures		859,875		0		859,875
4635	Exhibit Shows		460,000		0		460,000
4640	Railroad Rides		494,884		0		494,884
4645	Reimbursed Services		232,558		0		232,558
4650	Miscellaneous Charges for Service		29,753		0		29,753
4760	Sponsorships		14,000		0		14,000

Exhibit A
Ordinance No. 06-1131

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
<i>Resources</i>							
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		692,412		0		692,412
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		1,259,990		0		1,259,990
<i>INCGRV</i>	<i>Internal Charges for Service</i>						
4670	Charges for Service		1,246,998		0		1,246,998
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		25,000		0		25,000
4890	Miscellaneous Revenue		205,008		0		205,008
<i>INFREQ</i>	<i>Special Items-Infrequent Items</i>						
4810	Sale of Fixed Assets		2,000		0		2,000
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from MERC Operating Fund		2,442,811		0		2,442,811
	* from MERC Pooled Capital Fund		76,196		0		76,196
	* from Metro Capital Fund-Zoo Projects		11,955		0		11,955
	* from Open Spaces Fund		62,443		0		62,443
	* from Risk Management Fund		37,599		0		37,599
	* from Solid Waste Revenue Fund		1,549,663		42,000		1,591,663
<i>INDTRV</i>	<i>Interfund Reimbursements</i>						
4975	Transfer for Indirect Costs						
	* from MERC Operating Fund		1,726,466		0		1,726,466
	* from Open Spaces Fund		326,520		0		326,520
	* from Solid Waste Revenue Fund		3,650,734		0		3,650,734
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from MERC Operating Fund		73,585		0		73,585
	* from Smith & Bybee Lakes Fund		20,000		0		20,000
	* from Solid Waste Revenue Fund		508,935		0		508,935
TOTAL RESOURCES			\$102,053,553	\$42,000		\$102,095,553	

Exhibit A
Ordinance No. 06-1131

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
<i>Finance & Administrative Services</i>							
Total Personal Services		60.40	\$5,335,114	0.00	\$0	60.40	\$5,335,114
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
	5201 Office Supplies		84,242		0		84,242
	5205 Operating Supplies		84,212		0		84,212
	5210 Subscriptions and Dues		11,332		0		11,332
	5214 Fuels and Lubricants		1,300		0		1,300
	5215 Maintenance & Repairs Supplies		41,226		0		41,226
<i>SVCS Services</i>							
	5240 Contracted Professional Svcs		127,804		12,500		140,304
	5250 Contracted Property Services		53,000		0		53,000
	5251 Utility Services		238,665		0		238,665
	5255 Cleaning Services		179,000		0		179,000
	5260 Maintenance & Repair Services		607,192		9,000		616,192
	5265 Rentals		49,125		0		49,125
	5280 Other Purchased Services		87,676		0		87,676
<i>IGEXP Intergov't Expenditures</i>							
	5300 Payments to Other Agencies		342,624		0		342,624
<i>INCGEX Internal Charges for Service</i>							
<i>OTHEXP Other Expenditures</i>							
	5450 Travel		39,423		0		39,423
	5455 Staff Development		62,354		0		62,354
	5490 Miscellaneous Expenditures		8,212		0		8,212
Total Materials & Services			\$2,017,387		\$21,500		\$2,038,887
<i>Capital Outlay</i>							
<i>CAPNON Capital Outlay (Non-CIP Projects)</i>							
	5750 Office Furn & Equip (non-CIP)		5,000		21,650		26,650
<i>CAPCIP Capital Outlay (CIP Projects)</i>							
	5725 Buildings & Related (CIP)		0		172,500		172,500
	5755 Office Furniture & Equip (CIP)		0		6,000		6,000
Total Capital Outlay			\$5,000		\$200,150		\$205,150
TOTAL REQUIREMENTS		60.40	\$7,357,501	0.00	\$221,650	60.40	\$7,579,151

Exhibit A
Ordinance No. 06-1131

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
<i>General Expenditures</i>							
Total Interfund Transfers			\$7,823,692		\$0		\$7,823,692
<i>Contingency & Unappropriated Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* General Contingency		1,784,285		(221,650)		1,562,635
	* General Reserve		5,848,983		0		5,848,983
	* Tourism Opportunity & Comp. Account		43,307		0		43,307
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Undesignated		0		42,000		42,000
	* Recovery Rate Stabilization reserve		1,982,748		0		1,982,748
	* Computer Replacement Reserve (Planning)		90,000		0		90,000
	* Tibbets Flower Account		278		0		278
	* Reserve for Future Debt Service		1,862,371		0		1,862,371
Total Contingency & Unappropriated Balance			\$11,611,972		(\$179,650)		\$11,432,322
TOTAL REQUIREMENTS		402.33	\$102,053,553	0.00	\$42,000	402.33	\$102,095,553

**Exhibit A
Ordinance No. 06-1131**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Solid Waste Revenue Fund							
<i>General Expenses</i>							
<i>Interfund Transfers</i>							
<i>INDTEX</i>	<i>Interfund Reimbursements</i>						
5800	Transfer for Indirect Costs						
	* to General Fund-Bldg		343,464		0		343,464
	* to General Fund-Support Services		3,146,709		0		3,146,709
	* to General Fund		160,561		0		160,561
	* to Risk Mgmt Fund-Liability		96,716		0		96,716
	* to Risk Mgmt Fund-Worker Comp		65,159		0		65,159
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5820	Transfer for Direct Costs						
	* to General Fund-Planning		365,224		0		365,224
	* to General Fund-Regional Parks		3,308		0		3,308
	* to General Fund-Support Services		140,403		0		140,403
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5810	Transfer of Resources						
	* to General Fund (Pension Obligation)		1,549,663		0		1,549,663
	* to General Fund (General)		0		42,000		42,000
	* to Rehab. & Enhancement Fund		438,707		0		438,707
	* to Risk Management Fund		113,955		0		113,955
5830	Residual Equity Transfer-Out						
Total Interfund Transfers			\$6,423,869		\$42,000		\$6,465,869
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency						
	* Operating Account (Operating Contingency)		3,550,000		(42,000)		3,508,000
	* Landfill Closure Account		6,436,251		0		6,436,251
	* Renewal & Replacement Account		5,963,827		0		5,963,827
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Debt Service Account (Metro Central)		1,281,031		0		1,281,031
	* General Account (Working Capital)		5,759,668		0		5,759,668
	* General Account (Rate Stabilization)		6,922,207		0		6,922,207
	* General Account (Capital Reserve)		2,136,000		0		2,136,000
	* General Account (Debt Service Accumulation)		2,393,937		0		2,393,937
Total Contingency and Ending Balance			\$34,442,921		(\$42,000)		\$34,400,921
TOTAL REQUIREMENTS		106.75	\$94,238,297	0.00	\$0	106.75	\$94,238,297

Exhibit B
Ordinance No. 06-1131
FY 2006-07 SCHEDULE OF APPROPRIATIONS

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Amended</u> <u>Appropriation</u>
GENERAL FUND			
Council Office			
Operating Expenses (PS & M&S)	1,773,595	0	1,773,595
Subtotal	1,773,595	0	1,773,595
Finance & Administrative Services			
Operating Expenses (PS & M&S)	7,352,501	21,500	7,374,001
Capital Outlay	5,000	200,150	205,150
Subtotal	7,357,501	221,650	7,579,151
Human Resources			
Operating Expenses (PS & M&S)	1,527,312	0	1,527,312
Subtotal	1,527,312	0	1,527,312
Metro Auditor			
Operating Expenses (PS & M&S)	342,280	0	342,280
Subtotal	342,280	0	342,280
Office of Metro Attorney			
Operating Expenses (PS & M&S)	1,448,414	0	1,448,414
Subtotal	1,448,414	0	1,448,414
Oregon Zoo			
Operating Expenses (PS & M&S)	22,508,631	0	22,508,631
Capital Outlay	200,000	0	200,000
Subtotal	22,708,631	0	22,708,631
Planning			
Operating Expenses (PS & M&S)	23,822,826	0	23,822,826
Debt Service	29,250	0	29,250
Subtotal	23,852,076	0	23,852,076
Public Affairs & Government Relations			
Operating Expenses (PS & M&S)	1,390,721	0	1,390,721
Subtotal	1,390,721	0	1,390,721
Regional Parks & Greenspaces			
Operating Expenses (PS & M&S)	6,914,866	0	6,914,866
Capital Outlay	100,000	0	100,000
Subtotal	7,014,866	0	7,014,866
Non-Departmental			
Operating Expenses (PS & M&S)	14,003,594	0	14,003,594
Debt Service	1,198,898	0	1,198,898
Subtotal	15,202,492	0	15,202,492

Exhibit B
Ordinance No. 06-1131
FY 2006-07 SCHEDULE OF APPROPRIATIONS

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Amended</u> <u>Appropriation</u>
General Expenses			
Interfund Transfers	7,823,692	0	7,823,692
Contingency	7,676,575	(221,650)	7,454,925
Subtotal	<u>15,500,267</u>	<u>(221,650)</u>	<u>15,278,617</u>
Unappropriated Balance	3,935,397	42,000	3,977,397
Total Fund Requirements	\$102,053,553	\$42,000	\$102,095,553
SOLID WASTE REVENUE FUND			
Operating Account			
Operating Expenses (PS & M&S)	\$47,685,894	\$0	\$47,685,894
Subtotal	<u>47,685,894</u>	<u>0</u>	<u>47,685,894</u>
Debt Service Account			
Debt Service	2,348,013	0	2,348,013
Subtotal	<u>2,348,013</u>	<u>0</u>	<u>2,348,013</u>
Landfill Closure Account			
Materials & Services	318,600	0	318,600
Capital Outlay	545,000	0	545,000
Subtotal	<u>863,600</u>	<u>0</u>	<u>863,600</u>
Renewal and Replacement Account			
Capital Outlay	1,264,000	0	1,264,000
Subtotal	<u>1,264,000</u>	<u>0</u>	<u>1,264,000</u>
General Account			
Capital Outlay	1,210,000	0	1,210,000
Subtotal	<u>1,210,000</u>	<u>0</u>	<u>1,210,000</u>
General Expenses			
Interfund Transfers	6,423,869	42,000	6,465,869
Contingency	15,950,078	(42,000)	15,908,078
Subtotal	<u>22,373,947</u>	<u>0</u>	<u>22,373,947</u>
Unappropriated Balance	18,492,843	0	18,492,843
Total Fund Requirements	\$94,238,297	\$0	\$94,238,297
TOTAL BUDGET	\$315,992,234	\$42,000	\$316,034,234

All other appropriations remain as previously adopted

EXHIBIT C
Ordinance No. 06-1131

Capital Project Request - Project Detail

Project Title: **Fund:**

Project Status: **Funding Status:** **FY First Authorized:** **Department:**

Project Number: **Active:** **Dept. Priority:** **Facility:** **Division:**

Source Of Estimate: **Source:** **Start Date:** **Date:** **Cost Type:**

Type of Project: **Request Type:** **Completion Date:** **Prepared By:**

Project Estimates	Actual	Budget/Est	Prior						
Capital Cost:	Expend	2005-2006	Years	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	Total
Plans and Studies	\$0	\$0	\$0	\$12,500	\$0	\$0	\$0	\$0	\$12,500
Construction	\$0	\$0	\$0	\$172,500	\$0	\$0	\$0	\$0	\$172,500
Equipment/Furnishings	\$0	\$0	\$0	\$6,000	\$0	\$0	\$0	\$0	\$6,000
Capital Maintenance	\$0	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0	\$9,000
Total:	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Funding Source:

Other - Transfer	\$0	\$0	\$0	\$42,000	\$0	\$0	\$0	\$0	\$42,000
Other	\$0	\$0	\$0	\$158,000	\$0	\$0	\$0	\$0	\$158,000
Total:	\$0	\$0	\$0	\$200,000	\$0	\$0	\$0	\$0	\$200,000

Annual Operating Budget Impact:

Project Description / Justification: _____ **Estimated Useful Life (yrs):** **First Full Fiscal Year of Operation:**

Remodel of Metro Regional Center reconfiguring space plans to improve efficiency and public accessibility to Metro programs. The remodel involves Finance & Administrative Services, Human Resources, Metro Auditor, Planning and Solid Waste and Recycling.

EXHIBIT C
Ordinance No. 06-1131

Capital Project Request - Project Detail

Project Title:	Copier Replacement			Fund:	Support Services Fund		
Project Status:	Incomplete	Funding Status:	Funded	FY First Authorized:	2005-06	Department:	Finance
Project Number:	65110	Active:	<input checked="" type="checkbox"/>	Dept. Priority:	0	Facility:	
Source Of Estimate	Preliminary	Source:		Start Date:	1/06	Date:	1/1/2006
Cost Type:							
Type of Project:	New	Request Type	Initial	Completion Date:	6/11	Prepared By:	Kathy Rutkowski

Project Estimates	Actual	Budget/Est	Prior						
Capital Cost:	Expend	2005-2006	Years	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011	Total
Equipment/Furnishings	\$0	\$138,000	\$138,000	\$37,043	\$39,000	\$34,000	\$47,000	\$34,000	\$329,043
Total:	\$0	\$138,000	\$138,000	\$37,043	\$39,000	\$34,000	\$47,000	\$34,000	\$329,043

Funding Source:									
Other - Cost Allocation Plan	\$0	\$18,000	\$18,000	\$0	\$0	\$0	\$0	\$0	\$18,000
Fund Balance - Renewal and Replacement	\$0	\$120,000	\$120,000	\$37,043	\$39,000	\$34,000	\$47,000	\$34,000	\$311,043
Total:	\$0	\$138,000	\$138,000	\$37,043	\$39,000	\$34,000	\$47,000	\$34,000	\$329,043

Annual Operating Budget Impact:									
Annual Expenditures									
Materials and Services				(\$27,300)	(\$27,300)	(\$27,300)	(\$27,300)	(\$27,300)	(\$136,500)
Renewal and Replacement				\$20,900	\$20,900	\$20,900	\$20,900	\$20,900	\$104,500
Subtotal, Expenditures:				(\$6,400)	(\$6,400)	(\$6,400)	(\$6,400)	(\$6,400)	(\$32,000)
Net Operating Contribution (Cost):				\$6,400	\$6,400	\$6,400	\$6,400	\$6,400	\$32,000

Project Description / Justification:	Estimated Useful Life (yrs):	0	First Full Fiscal Year of Operation:	NA
---	-------------------------------------	---	---	----

The estimated budget for this project is \$138,000, funded \$18,000 from department allocations through the cost allocation plan and \$120,000 from Metro Regional Center renewal & replacement reserves. The actual total cost is \$135,600. The anticipated savings per year is \$27,300 resulting in a payback period for the project of approximately five years. The estimated useful life of the equipment is between six and seven years providing a 30 percent overall return on investment and about a 4.6 percent annual return. This calculation does not include expected reductions in maintenance efforts that had been provided by Information Technology staff on the eliminated copiers as that savings will be deployed to other needed tasks.

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 06-1131 FOR THE PURPOSE OF AMENDING THE FY 2006-07 BUDGET AND APPROPRIATIONS SCHEDULE TO PROVIDE FOR SEVERAL PROJECTS AT METRO REGIONAL CENTER, AMENDING THE FY 2006-07 THROUGH 2010-11 CAPITAL BUDGET, AND DECLARING AN EMERGENCY

Date: November 6, 2006

Presented by: Margo Norton

BACKGROUND

This action provides for several projects all related to Metro Regional Center.

Council Chamber Portable Sound System

In the spring of 2006 following budget deliberations, the Metro Council and Chief Operating Officer recommended the agency purchase a wireless microphone system that could be used for reinforcement and recording of round-table and work session discussions held in the Metro Council chamber. The council chamber is a room holding 100 people with a curved dais at one end for councilors. There is an annex room holding an additional 50 people behind a moveable wall at the back of the room. Informal council work sessions are held in the middle of the room around a large square arrangement of tables holding 6 to 25 people, with audience members of up to 50 sitting in chairs around the square table in the middle. This configuration makes it difficult for both meeting participants at the table and the audience to hear what is being said, and the current microphone set up is not adequate.

The wireless microphones and associated equipment connect to the existing sound system so that proceedings can be heard in the chamber/annex as well as in agency offices throughout the building and can be recorded through the console at the clerk's desk. The system will be easy for staff to set up and operate, providing quality sound throughout room. This microphone system will be compatible and integrate seamlessly with the existing system.

Improvement of the sound system for both formal and informal council sessions supports the goal of increasing public access and transparency in all Metro decision making

Total project cost: \$21,650

Metro Regional Center Office Reconfigurations

In the next two months, several Metro departments will be exchanging spaces at Metro Regional Center. Over the years, we have placed employees according to available space throughout the building, not necessarily according to a functional master plan. Some departments have outgrown their space and new programs have been added.

We currently have an opportunity to reconfigure our space plans to improve efficiency and public accessibility to Metro programs. We plan to accomplish the physical reorganization in a fiscally sustainable manner, reusing office equipment and materials as much as possible, and minimizing the impact on Metro employees.

Our goal is to achieve a better use of our physical space that will allow everyone to do their jobs and serve the public efficiently and comfortably. The changes will include the following:

- The computer training room is temporarily located in room 501 and may be eventually relocated in either what is now the Pioneer Cemeteries' office on the first floor or in an alternate area on the first floor.
- Human Resources, currently in two locations, will be brought together in a single location on the fourth floor. This will provide greater security for the Payroll function, centralize all personnel records, and allow more efficient use of support staff.
- By swapping the Human Resources programs with the Procurement, Risk Management and Building Services divisions, the Finance and Administrative Services Department will all be located on the second floor. Some limited sound wall construction, in lieu of private offices, is the least costly method.
- The Metro Auditor's office and Pioneer Cemeteries' office will be relocated to the reconfigured Human Resources office on the second floor.
- Room 375, which for some time has been reserved exclusively for New Look activities, will be available to reserve for general meetings.
- The Planning Department will infill existing space to accommodate additional Corridors and TOD staff and relocate one staff person from Public Affairs.
- Solid Waste will construct two additional offices within its existing space and reconfigure some cubes to optimize office space to provide both a quieter work environment for some staff and a more confidential workspace for those who manage staff and sensitive issues.

Required Budget Adjustments for Reconfiguration

Because of the different types of expenditures (Materials and Services costs related to design services; furniture and capital equipment costs; and capital construction costs which relate to the MRC building structure itself as a fixed asset), the implementing budget transactions appear complex. Solid Waste and Planning will pay for work done in their assigned space, although the capital construction expenditures must be made from the Metro Regional Center budget. The Central Services costs (Human Resources, FAS, Auditor) will be paid from contingency as a transfer to the Metro Regional Center budget. These costs will not be apportioned to other departments through the cost allocation plan.

Total estimated project cost: \$175,000

Central Services	\$108,000
Solid Waste	\$42,000
Planning	\$25,000

Initial Remodeling for Natural Areas Program (Metro Attorney)

Although staffing and work plans for the entire Natural Areas Program have not yet been finalized, the initial remodeling requirements for the Office of the Metro Attorney are known.

- Two interior offices within the existing space will be constructed.
- Additional cubical space will be reconfigured.
- Ingress and egress door modifications will be needed.

Required Budget Adjustments for Natural Areas Remodeling

This budget adjustment is also complex. The remodeling affects the building structure and must be budgeted within the building Fund. The General Fund contingency will provide the immediate source of funds in a transfer from the General Fund to the Metro Regional Center budget. These costs will be recovered over time as “rent”, payable through the cost allocation plan as a charge to the Natural Areas fund. The recovery period will not be known until the second phase, any remodeling, building or reconfiguration needed for the Parks portion of the Natural Areas work plan is determined. This will require a subsequent budget amendment at which time we will develop the complete cost recovery plan.

Total estimated project cost: \$25,000

Capital Improvement Plan Amendment

As capital projects not included at the time of budget adoption, the Metro Regional Center remodeling and Natural Areas remodeling require an amendment to the Capital Budget, which is provided for in the ordinance. At the same time a small CIP change related to equipment is included to correct a previous omission of normal printer replacement.

ANALYSIS/INFORMATION

1. **Known Opposition:** There is no known opposition to this resolution.
2. **Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
3. **Anticipated Effects:** This action will provide the appropriation necessary to purchase the portable sound system for the Metro Regional Center Council Chamber and accomplish several minor remodel projects at Metro Regional Center. It also amends the five-year Capital Budget to include the remodel projects at Metro Regional Center and the ongoing replacement of printers/copiers.
4. **Budget Impacts:** This ordinance transfers \$221,650 from the General Fund Contingency to fund the several projects discussed in the staff report. The Solid Waste & Recycling Department will reimburse the General Fund \$42,000 for its share of the remodel costs. The Natural Areas bonds will reimburse the General Fund for a portion of the costs over time. All the projects are considered one-time in nature. Ongoing maintenance costs associated with the portable sound system will, in future years, be folded into the Property Services budget of the Finance & Administrative Services Budget.

RECOMMENDED ACTION

The Chief Operating Officer recommends approval of Ordinance 06-1131.