

A G E N D A

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METRO

Agenda

MEETING: METRO COUNCIL REGULAR MEETING
DATE: June 25, 1998
DAY: Thursday
TIME: 2:00 PM
PLACE: Council Chamber

<u>Approx. Time*</u>		<u>Presenter</u>
2:00 PM	CALL TO ORDER AND ROLL CALL	
(5 min.)	1. INTRODUCTIONS	
(5 min.)	2. CITIZEN COMMUNICATIONS	
(5 min.)	3. EXECUTIVE OFFICER COMMUNICATIONS	
(5 min.)	4. AUDITOR COMMUNICATIONS	
(5 min.)	5. MPAC COMMUNICATIONS	
	6. CONSENT AGENDA	
2:25 PM (5 min.)	6.1 Consideration of Minutes for the June 18, 1998 Metro Council Regular Meeting.	
	7. ORDINANCES - SECOND READING	
2:30 PM (5 min.)	7.1 Ordinance No. 98-724A , For the Purpose of Adopting the Annual Budget for Fiscal Year 1998-99, Making Appropriations, Creating Funds, Levying Ad Valorem Taxes, Authorizing Interfund Loans and Declaring an Emergency. (FINAL ACTION)	McCaig
2:35 PM (5 min.)	7.2 Ordinance No. 98-738A , For the Purpose of Adopting Ethical Requirements for Metro Officials and for Lobbyists.	McLain

- | | | | |
|----------------------|-----------|--|------------|
| 2:40 PM
(5 min.) | 7.3 | Ordinance No. 98-739 , An Ordinance Amending the FY 1997-98 MERC Budget and Appropriations Schedule for the purpose of adopting the FY 1997-98 Supplemental Budget and Declaring an Emergency. | McFarland |
| 2:45 PM
(5 min.) | 7.4 | Ordinance No. 98-744 , For the Purpose of Adding to Designated Urban Reserve Areas for the Portland Metropolitan Area Urban Growth Boundary; Amending RUGGO Ordinance No. 95-625A; and Declaring an Emergency. | Morissette |
| 2:50 PM
(5 min.) | 7.5 | Ordinance No. 98-759 , An Ordinance Amending the FY 1997-98 Budget and Appropriations Schedule by transferring \$8,000 from Materials and Services to Personal Services within the Office of the Auditor to Complete a Cash Receipts Audit; and declaring an emergency. | McCaig |
| 2:55 PM
(5 min.) | 7.6 | Ordinance No. 98-764 , For the Purpose of Granting a Yard Debris Processing License to C.L. Dannar Nursery to Operate a Yard Debris Processing Facility, and Declaring an Emergency. | McFarland |
| | 8. | RESOLUTIONS | |
| 3:00 PM
(5 min.) | 8.1 | Resolution No. 98-2662 , For the Purpose of Declaring a vacancy in the Office of Metro Councilor for Council District No. 6. | Washington |
| 3:05 PM
(5 min.) | 8.2 | Resolution No. 98-2665 , For the Purpose of Adopting a Classification and Compensation Plan for Metro Non-Represented Employees. | McCaig |
| 3:10 PM
(5 min.) | 8.3 | Resolution No. 98-2666 , For the Purpose of Rededicating the 1990 Metro Tax base to the Oregon Zoo. | McFarland |
| 3:15 PM
(10 min.) | 9. | COUNCILOR COMMUNICATION | |

ADJOURN

CABLE VIEWERS: Council Meetings, the second and fourth Thursdays of the month are shown on City Net 30 (Paragon and TCI Cablevision) the first Sunday after the meeting at 8:30 p.m. The entire meeting is also shown again on the second Monday after the meeting at 2:00 p.m. on City Net 30. The meeting is also shown on Channel 11 (Community Access Network) the first Monday after the meeting at 4:00 p.m. The first and third Thursdays of the month are shown on Channel 11 the Friday after the meeting at 2:00 p.m. and the first Sunday and Wednesday after the meeting on Channels 21 & 30 at 7:00 p.m.

PUBLIC HEARINGS: Public Hearings are held on all Ordinances second read and on Resolutions upon request of the public. All times listed on the agenda are approximate; items may not be considered in the exact order. For questions about the agenda, call Clerk of the Council, Chris Billington, 797-1542. For assistance per the American Disabilities Act (ADA), dial TDD 797-1804 or 797-1540 (Council Office).

Consideration of the June 18, 1998 Metro Council Regular meeting minutes.

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

MINUTES OF THE METRO COUNCIL MEETING

June 18, 1998

Council Chamber

Councilors Present: Jon Kvistad (Presiding Officer) Ruth McFarland, Ed Washington, Lisa Naito, Don Morissette, Patricia McCaig

Councilors Absent: Susan McLain (phoned in for a portion of the vote)

Presiding Officer Kvistad convened the Regular Council Meeting at 2:06 p.m.

1. INTRODUCTIONS

None.

2. CITIZEN COMMUNICATION

None.

3. EXECUTIVE OFFICER COMMUNICATIONS

None.

4. AUDITOR COMMUNICATIONS

None.

5. MPAC COMMUNICATION

None.

6. CONSENT AGENDA

6.1 Consideration meeting minutes of the June 11, 1998 Regular Council Meeting.

Motion: Councilor McFarland moved to adopt the meeting minutes of June 11, 1998 Regular Council Meeting.

Seconded: Councilor Morissette seconded the motion.

Vote: The vote was 6 aye/ 0 nay/ 0 abstain. The motion passed with Councilor McLain not voting by phone.

6.2 Ordinance No. 98-741 was removed from this agenda by the Presiding Officer and will be placed on the July 2, 1998 Regular Council agenda.

8.4 Resolution No. 98-2664, For the Purpose of Confirming the Appointment of Judy Rice to the Metropolitan Exposition Recreation Commission.

This resolution was considered at the beginning of the meeting to accommodate Ms. Rice's presence at the meeting.

Motion: Councilor Naito moved to adopt Resolution No. 98-2664.

Seconded: Councilor McCaig seconded the motion.

Discussion: Councilor Naito told of Ms. Rice's experience.

Councilor McFarland commented that Ms. Rice would be a great asset to the Commission.

Vote: The vote was 6 aye/ 0 nay/ 0 abstain. The motion passed unanimously of those present. Councilor McLain chose not to vote by phone.

7. ORDINANCES - SECOND READING

7.1 Ordinance No. 98-730C, For the Purpose of Amending Ordinance Nos. 96-647C and No. 97-715B, to amend Title 3 of the Urban Growth Management Functional Plan, and amend the Regional Framework Plan, appendix A, and adopt the Title 3 Model Ordinance and Water Quality and Flood Management Maps.

Motion: Councilor Naito moved to adopt Ordinance No. 98-730C.

Seconded: Councilor McLain seconded the motion.

Councilor Naito said, "It is my privilege to bring forward for your consideration and adoption Ordinance No. 98 730C – The Stream and Floodplain Protection Plan. The plan's goal is to restrict development in floodplains to avoid the damage that results from floods, such as happened in 1996. The other main feature of Title 3 is to protect our rivers, streams, springs and wetlands – to protect them from erosion and development and to enhance water quality for future generations.

Metro will again be a national leader in protecting the environment and the livability of our region by adopting this ordinance. There are some cities that have adopted some of the features of stream protection but Title 3 sets a national precedent because:

- Urban Similar procedures adopted elsewhere are rural or forest provisions
- Regional 24 cities and 3 counties – recognize that streams don't recognize man-made distinctions such as city limits.

Local jurisdictions will have 18 months to change their zoning and comprehensive plans to achieve compliance with Title 3, and the Metro Council has strengthened citizen opportunities to participate with cities and counties, as they comply with Title 3.

Background

The vision for this water protection ordinance stems from Council action taken in 1996 – some of the Councilors here today deserve the credit for planting the seed of this ordinance. After the

1996 floods, citizens were greatly concerned about flood related damage and the resulting costs to our community. Many citizens of the region support Metro's vision for a limited UGB expansion and some greater density in certain areas, but only if livability in the community is maintained – to maintain livability, we must protect our water – rivers streams – from development.

Much work and public involvement has taken place to bring you this final product today.

Extensive work by Metro advisory groups:

- Water Resource Policy Advisory Committee released preliminary drafts last year
- Review and work by our local government advisory committee MPAC, composed of elected officials who will ultimately make this work on the ground
- Review by MTAC, the Metro Technical Advisory Committee which includes local planning directors – again to make sure this plan is workable at the local level.

There were four workshops in communities throughout the region by our Metro staff to inform and to write comment and participation in Title 3. The full Council has had 3 public hearings this year and Growth Management Committee had public testimony on 4 occasions.

We have worked to address some of the concerns raised by citizens and industry representatives, while staying true to the goals set out by the Council in 1996. The process has been inclusive, and maybe longer than some would have wanted, but I believe the result is a better product.

Key Points in Title 3

Protected Water Features

- Title 3 wetlands - wetlands of metropolitan concern
- Rivers, streams
- Springs
- Natural lakes

Flood Management

- Limit development in the floodplain
- Development, excavation and fill must maintain a increase flood storage capacity and not increase the level of flooding area
- Balanced cut and fill – soil if an area is filled with soil, it must be balanced with soil removal to maintain storage capacity
- on contained areas of hazardous material are prohibited in Flood Management areas

Water Quality Performance Standards were established to protect water quality and provide a vegetated corridor to separate protected water features such as streams and wetlands from development. The development benefits of this are to maintain water quality by protecting water features from erosion and pollutants, to maintain or reduce stream temperatures and to stabilize slopes.

We adopt a table specifying the width of the vegetated corridor, which depends on the slope. The minimum width of the vegetated corridor or buffer zone is 50 feet - on primary water features (streams, wetlands, lakes), and on steep slopes, it increases to 200 feet.

- Intermittent streams, secondary water features, there is a lesser requirement.
- Prohibit development that will have a significant negative impact on a water quality reserve area
- May allow:
 - no practicable alternative

- development limited to the least impact
- must be mitigation to ensure the function of the water quality resource are restored.

Another main point of Title 3 is flood management. Development was limited in the flood plain, we adopt a policy of balanced cut and fill, if soil in one area was removed it must be balanced with like amount to maintain the ultimate storage capacity of that area. We also prohibit uncontained areas of hazardous material in the flood management areas. We recognize that bodies of water, wetlands change over time but that predictability was needed for the integrity of the land use system so in adopting the maps we have set out ways to make sure that local governments could apply either by adopting code language to protect the water features or to adopt a field verified map, a process was specified for this to occur. We also made sure that if there were map errors, amendments must be started within 90 days at the local level, there must be public hearings prior to adopting a map to ensure that the public was involved. We also require that the maps were updated with periodic review at the local government level.

We have enhanced notice for implementation of Title 3 at the local level by requiring a public hearing and notice to be mailed to effected land owners where there will be changes in the local government statutes.

In conclusion, by creating the Model Ordinances and adopting the Metro maps of Title 3, we complete an important element of the Urban Growth Management Functional Plan and the Regional Framework Plan. We join with local governments and citizens in continuing to bring to life a unique vision for our community.”

She thanked the staff and the public for their participation in the process.

Councilor McLain said, “when we passed the Regional Urban Growth Goals and Objections in December 1995, a commitment was made by this Council and its regional partners to manage watersheds to protect, restore, and ensure the integrity of streams, wetlands, and floodplains, and their multiple biological, physical, and social values. The vote today is another step in the accomplishment of that goal. Title 3 will provide a strong but flexible structure that will allow communities around the region to continue the goal of protection of water resources in a variety of ways.

The Model Ordinance and Title 3 Maps gives our partners additional tools for this significant work. Metro will continue on the *next steps* of providing standards for conserving, protecting and enhancing fish and wildlife habitat. Stormwater management and nonpoint pollution reductions must also be addressed.

I would like to thank our advisory groups for all of their assistance and their analyses of this document. The Water Resource Policy Advisory Committee (WRPAC), Metro Technical Advisory Committee (MTAC) and Metro Policy Advisory Committee (MPAC) discussions and review improved the product and created a good foundation for the next chapter of watershed planning and protection.

I would like to thank Metro staff, especially Rosemary Furfey, Ken Helm, and Larry Shaw. Their work has been professional and extensive.

The strength of this decision is that we know it is an important step, but only one of the first steps. We must continue to expand our knowledge and tools for water protection and water quality issues. Finally, public participation has been extensive and essential in this process. We must continue to encourage involvement and input from all sectors of the community in this effort to maintain and improve livable qualities in all areas.

A vote *yes* on Title 3 is a vote for a better community and higher standards for water quality and flood management and mitigation. It is my pleasure to reaffirm this crucial commitment to our wetlands.”

She noted that there had been a lot of work done for this very important document to protect watersheds. She said she would vote in support of the ordinance.

Presiding Officer Kvistad opened a public hearing on Ordinance No. 98-730C.

James Peterson was called but did not appear.

Marc Liverman, National Marine Fisheries Service, Portland Branch, 525 NE Oregon St. Portland OR 97232 said he was one of the individuals interested in salmon issues. He noted formal written comments he had previously submitted to Council (a copy of which may be found in the permanent record for Title 3). He spoke in support of Title 3 as a necessary building block for the long term survival of salmon in the Metro region. He was concerned that Title 3 needed to be more explicit about retaining not only the riparian vegetation but also the course woody debris that was produced when riparian vegetation decayed, especially in the smaller streams. He urged Metro to help jurisdictions in any way possible to reduce the time necessary for compliance with Title 3 because the salmon habitat in the Metro region were severely degraded and delays would make it worse.

Mike Houck, Audobon Society of Portland and the Natural Resource Group for the Coalition of a Livable Future, 5151 NW Cornell Rd Portland OR 97210 supported Title 3. He repeated his appreciation of the hard work, particularly Councilors McLain and Naito. He acknowledged staff's hard work that had been put into the product, Rosemary Furfey, Susan Payne, Larry Shaw, Elaine Wilkerson, Ken Helm. He said a room had been reserved for Monday evening at the Lucky Lab on SE 9th & Hawthorne for a celebration of the passage of Title 3 and invited interested parties to attend.

Doug Bollam, PO Box 1944, Lake Oswego, OR 97035, said he had been before Council for almost half a decade on this matter and believed the end result was a good one. He said there were still some things that needed to be addressed but he knew that would come once the field data started coming in. He acknowledged Council and staff's hard work on the issues involved in drafting the document..

Presiding Officer Kvistad closed the public hearing.

Councilor Morissette said he did not want his no vote today to reflect the idea that he did not think protecting streams was important. He reiterated that his concerns still centered on the 50' setback and people's property rights. He said he believed that the activities were overly restrictive and inflexible. He said although it was important to protect the environment, it was also important to consider the economic ramifications.

Councilor Washington thanked everyone who was involved in the process. He felt it was a very good document.

Presiding Officer Kvistad congratulated Councilors Naito and McLain. He said this decision had been difficult for him because of private property rights and takings. He said preserving the environment within the urban area was very important to him also and he would be voting in favor of this ordinance.

Councilor Naito noted that Dan Cooper had several memos to be submitted into the record.

Dan Cooper, Legal Counsel, noted the two memos. The first explained some typographical corrections to some erroneous cross references would be done before it was published and the second memo clarified that word changes to Section 5 of Title 3 were not substantive but grammatical corrections. He said the amendments to Title 3 were based on Goals 6 and 7 and not on Goal 5.

Councilor Naito commented on some points Mr. Liverman had submitted in his letter. She noted that the definition of "debris" specified man made objects and not vegetation. She also noted that it was to be considered minimum requirements for the region. She closed by relating some disturbing facts as to why Title 3 was needed. She said there were 213 miles of streams and rivers in the Metro region which did not meet water quality standards. She mentioned the 390 miles of streams that had been lost to development in the past and the recent flood damage. She urged an aye vote.

Vote: The vote was 6 aye/ 1 nay/ 0 abstain. The motion passed with Councilor Morissette voting no and Councilor McLain voting by phone.

8. RESOLUTIONS

8.1 **Resolution No. 98-2658**, For the Purpose of Authorizing the Executive Officer to Execute an Intergovernmental Agreement with the Oregon Parks and Recreation Department for Management of Property in the Sandy River Gorge Target Area.

Motion: Councilor Naito moved to adopt Resolution No. 98-2658.

Seconded: Councilor McFarland seconded the motion.

Discussion: Councilor Naito reviewed the Resolution. She said the resolution would transfer management responsibilities of the property to the Oregon Parks and Recreation Department. She urged support of the resolution.

Vote: The vote was 5 aye/ 0 nay/ 0 abstain. The motion passed with Councilors McLain and Washington being absent from the vote.

Councilor Morissette declared a potential conflict to the next resolution. He said he would step out. He said he did not have a problem with the rest of the agenda and it had been good working with Councilor Naito.

8.2 Resolution No. 98-2659, For the Purpose of Authorizing the Executive Officer to Execute an Intergovernmental Agreement with the Tualatin Hills Park and Recreation District for the Management of Property in the Cooper Mountain Target Area.

Motion: Councilor McCaig moved to adopt Resolution No. 98-2659.

Seconded: Councilor McFarland seconded the motion.

Discussion: Councilor McCaig said this was an intergovernmental agreement to transfer the authority for management of property to the Tualatin Hills Park and Recreation District.

Vote: The vote was 4 aye/ 0 nay/ 0 abstain. The motion passed with Councilors McLain, Washington and Morissette absent from the vote.

8.3 Resolution No. 98-2660, For the Purpose of Authorizing the Executive Officer to Execute an Intergovernmental Agreement with the City of Portland for the Management of Property in the East Buttes Boring Lava Domes Target Area.

Motion: Councilor McFarland moved to adopt Resolution No. 98-2660.

Seconded: Councilor McCaig seconded the motion.

Discussion: Councilor McFarland reviewed the resolution. She said it would provide better access to a portion of the Springwater Trail and urged support.

Vote: The vote was 4 aye/ 0 nay/ 0 abstain. The motion passed with Councilors McLain, Washington and Morissette absent from the vote.

9. COUNCILOR COMMUNICATION

Councilor Naito thanked the council for the pleasure of serving with them on the Metro Council. She resigned as Chair of Growth Management and thanked her colleagues.

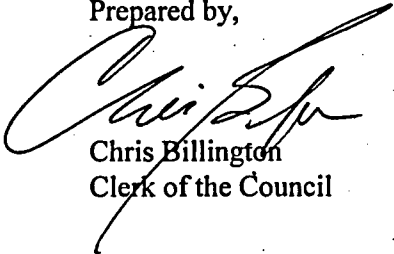
Presiding Officer Kvistad congratulated Councilor Naito on her election and many weeks of Metro service. He said he knew she would be a good addition to the County Commission.

Councilor McFarland said they had enjoyed having her on the Council. She congratulated Councilor Naito on her new position and wished her good luck.

Presiding Officer Kvistad appointed himself as Chair of the Growth Management Committee due to the vacancy left by Councilor Naito.

10. ADJOURN

There being no further business to come before the Metro Council, Presiding Officer Kvistad adjourned the meeting at 2:55 p.m.



Chris Billington
Clerk of the Council

Document Number	Document Date	Document Title	TO/FROM	RES/ORD
061898c-01	6/18/98	Councilor McLain Title 3 remarks for the record	TO: Metro Council FROM: Susan McLain	Ord No. 98-730c
061898c-02	6/18/98	Findings and Conclusions - Ordinance No. 98-730c Amendments to Title 3	TO: Metro Council FROM: Larry Shaw	Ord No 98-730C
061898c-03	6/17/98	Memo on Section 5 of Title 3	TO: Metro Council FROM: Dan Cooper General Counsel	Ord No 98-730C
061898c-04	6/17/98	Memo on errata for Ordinance No. 98-730C	TO: Dan Cooper General Counsel FROM: Ken Helm Assistant Counsel	Ord No 98-730C

Agenda Item Number 7.1

**Ordinance No. 98-724A, For the Purpose of Adopting the Annual Budget for Fiscal Year 1998-99,
Making Appropriations, Creating Funds, Levying Ad Valorem Taxes, Authorizing Interfund Loans and
Declaring an Emergency.**

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING THE)
ANNUAL BUDGET FOR FISCAL YEAR)
1998-99, MAKING APPROPRIATIONS,)
CREATING FUNDS, LEVYING AD)
VALOREM TAXES, AUTHORIZING)
INTERFUND LOANS, AND DECLARING)
AN EMERGENCY)

ORDINANCE NO. 98-724-A

Introduced by
Mike Burton, Executive Officer

WHEREAS, the Multnomah County Tax Supervising and Conservation Commission held its public hearing on the annual Metro budget for the fiscal year beginning July 1, 1998, and ending June 30, 1999; and

WHEREAS, recommendations from the Multnomah County Tax Supervising and Conservation Commission have been received by Metro (attached as Exhibit A and made a part of the Ordinance) and considered; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The "Fiscal Year 1998-99 Metro Budget," in the total amount of FOUR HUNDRED NINE MILLION, TWO HUNDRED THOUSAND, ONE HUNDRED TWENTY-SIX (\$409,200,126) DOLLARS, attached hereto as Exhibit B, and the Schedule of Appropriations, attached hereto as Exhibit C, are hereby adopted.

2. The Metro Council does hereby levy ad valorem taxes, as provided in the budget adopted by Section 1 of this Ordinance, at the rate of \$0.0968 per thousand dollars of assessed value for Zoo operations and in the amount of NINETEEN MILLION TWO HUNDRED SIXTY-SEVEN THOUSAND THREE HUNDRED TWENTY-FIVE (\$19,267,325) DOLLARS for general obligation bond debt, said taxes to be levied upon taxable properties within the Metro District for the fiscal year 1998-99. The following allocation and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution constitute the above aggregate levy.

SUMMARY OF AD VALOREM TAX LEVY

	Subject to the General Government <u>Limitation</u>	Excluded from the <u>Limitation</u>
Zoo Tax Base	\$0.0968/\$1,000	
General Obligation Bond Levy		\$19,267,325

3. The Washington Park Parking Lot Fund is hereby created for the purpose of operating the parking lot at the Metro Washington Park Zoo. The sources of revenue for this fund shall be fees and other revenues attributable to the operations of the facility. In the event of the future elimination of this fund, remaining balances will be transferred to any successor fund or funds responsible for the operation of this facility, or as the Metro Council shall direct.

4. An interfund loan not to exceed THREE HUNDRED THOUSAND DOLLARS (\$300,000) is hereby authorized from the Zoo Operating Fund to the Washington Park Parking Lot Fund. The loan is anticipated to provide necessary cash flow for debt service payments on the Oregon Economic Development Department loan issued to fund parking lot renovation. The loan will be repaid in fiscal year 1999-2000 from the parking lot proceeds. Simple interest shall be paid on the loan amount from the date of draw based on Metro's monthly pooled investment yield as calculated by the Department of Administrative Services.

5. The MERC Renewal and Replacement Fund is hereby renamed the MERC Pooled Capital Fund. The purpose of the fund will be expanded to include non-general obligation bond funded capital projects as well as renewal and replacement needs for all MERC-operated facilities.

6. In accordance with Section 2.02.125 of the Metro Code, the Metro Council hereby authorizes personnel positions and expenditures in accordance with the Annual Budget adopted by Section 1 of this Ordinance, and hereby appropriates funds for the fiscal year beginning July 1, 1998, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit C.

7. Pursuant to Metro Code 2.04.026(b) the Council designated the contracts which have significant impact on Metro for FY 1998-99 and their designations as shown in Exhibit D, attached hereto.

8. The Executive Officer shall make the filings as required by ORS 294.555 and ORS 310.060, or as requested by the Assessor's Office of Clackamas, Multnomah, and Washington Counties.

9. This Ordinance being necessary for the health, safety, or welfare of the Metro area, for the reason that the new fiscal year begins July 1, 1998, and Oregon Budget Law requires the adoption of a budget prior to the beginning of the fiscal year, an emergency is declared to exist and the Ordinance takes effect upon passage.

ADOPTED by the Metro Council on this _____ day of June, 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

KR:rs

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FINANCE COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 98-2599, APPROVING THE FISCAL YEAR 1998-99 BUDGET AND TRANSMITTING THE APPROVED BUDGET TO THE TAX SUPERVISING AND CONSERVATION COMMISSION

Date: April 22, 1998

Presented by: Councilor McCaig

Committee Recommendation: At its April 15 meeting, the Committee considered Resolution No. 98-2599 and voted 6-1 to send the resolution to the Council with a do pass recommendation. Voting in favor: Councilors McFarland, McLain, Morissette, Naito, Washington, and Chair McCaig. Councilor Kvistad voted no.

Background

State law requires that Metro submit its budget for review and comment by the Tax Supervising and Conservation Commission (TSCC). This staff report includes a summary of amendments to the proposed budget adopted by the Finance Committee, a listing of issues referred to substantive committees for further consideration, technical budget amendments approved by the committee and a line item summary of the budget that includes these changes.

Committee Issues/Discussion: Between February 19 and April 15 the Council Finance met on a weekly basis (nine total meetings) to consider the proposed budget submitted by the Executive Officer. Public hearings were held at three meetings with testimony focusing on the need to increase Metro's funding for the arts. Additional public hearings will be held on April 23, May 28 and June 25. The TSCC hearing on the Metro budget will be June 11 at 12:30.

The approved budget totals \$409.2 million. This is a \$20 million increase from the original proposed budget that resulted from the adoption of the technical budget amendments. These amendments included:

- * a \$10 million increase in the beginning fund balances from programs and projects carried over in the next fiscal year, including \$8 million in local share open spaces bond funds.
- * \$6.2 million in additional grant funding, including \$5 million in engineering funds for South/North light rail
- * \$2 million potentially from the city of Portland to fund a portion of the Convention Center expansion, if approved by the voters

Specific line item amendments approved by the Council reduced the budget by \$158,938.

The approved budget includes 672 FTE, up from 656.89 in the current budget. The increase includes ten additional zoo staff for the Oregon project and four additional MERC staff

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 98-724 ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 1998-99, MAKING APPROPRIATIONS, CREATING FUNDS, LEVYING AD VALOREM TAXES, AUTHORIZING INTERFUND LOANS, AND DECLARING AN EMERGENCY

Date: February 12, 1998

Presented by: Mike Burton
Executive Officer

FACTUAL BACKGROUND AND ANALYSIS

I am forwarding to the Council for consideration and approval my proposed budget for Fiscal Year 1998-99.

Council action, through Ordinance No. 98-724, is the next step in the process for the adoption of Metro's operating financial plan for the forthcoming fiscal year. Final action by the Council to adopt this plan must be completed by June 30, 1998.

Oregon Revised Statutes 294.635, Oregon Budget Law, requires that Metro prepare and submit Metro's approved budget to the Tax Supervising and Conservation Commission by May 15, 1998. The Commission will conduct a hearing during June 1998 for the purpose of receiving information from the public regarding the Council's approved budget. Following the hearing, the Commission will certify the budget to the Council for adoption and may provide recommendations to the Council regarding any aspect of the budget.

Once the budget plan for Fiscal Year 1998-99 is adopted by the Council, the number of funds and their total dollar amount and the maximum tax levy cannot be amended without review and certification by the Tax Supervising and Conservation Commission. Adjustments, if any, by the Council to increase the level of expenditures in a fund are limited to no more than 10 percent of the total value of any fund's appropriations in the period between Council approval and adoption.

Exhibits B and C of the Ordinance will be available at the public hearing on February 19, 1998.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council conduct a public hearing on Ordinance No. 98-724. The Executive Officer recommends that the Council schedule consideration of the proposed budget and necessary actions to meet the key dates as set out in Oregon Budget Law described above.

KR:rs

I:\Budget\FY98-99\BudOrd\98-724SR.Doc

Agenda Item Number 7.2

Ordinance No. 98-738A, For the Purpose of Adopting Ethical Requirements for Metro Officials and for Lobbyists.

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING)
ETHICAL REQUIREMENTS FOR METRO)
OFFICIALS AND FOR LOBBYISTS)

ORDINANCE No. 98-738A
Introduced by Councilors McLain,
McFarland and Naito

The Metro Council ordains as follows:

SECTION 1.

Chapter 2.17, Code of Ethics and Requirements for Lobbyists, is added to and made a part of Metro Code Title II, to be numbered, titled, and to read as follows:

Chapter 2.17

Code of Ethics and Requirements for Lobbyists

Code Section 2.17.010 Purpose and Policy

(a) The Metro Council hereby declares that the purpose of this Chapter is to ensure that Metro serves the public and informs the public fully concerning its decision making. In accordance with such purposes, this Chapter establishes a Code of Ethics for Metro and requirements for lobbyists appearing before Metro.

(b) In adopting this Chapter, the Metro Council intends:

(1) to be consistent with and to add to current public policy established by the Oregon Legislative Assembly;

(2) to require Metro officials and Metro employees to operate under high ethical standards;

(3) to require Metro officials and Metro employees to treat their offices and positions as a public trust whose powers and resources are to be used for the benefit of the public and not for any personal benefit; and

(4) to require individuals and entities appearing before Metro to identify themselves and the interests they represent.

(c) This chapter shall not be construed to permit any activity that is otherwise prohibited by any other statute, rule, ordinance or other law.

Code Section 2.17.020 Definitions.

For the purposes of this Chapter, unless the context requires otherwise, the following terms shall have the meaning indicated:

(a) "Business" means any corporation, partnership, proprietorship, firm, enterprise, franchise, association, organization, self-employed individual and any other legal entity operated for economic gain.

(b) "Business with which the Metro official is associated" means any business of which the person or the person's relative is a director, officer, owner or employee, or agent or any corporation in which the person or the person's relative owns or has owned stock worth \$1,000 or more at any point in the preceding calendar year, but excluding any income-producing not-for-profit corporation that is tax exempt under Section 501(c) of the Internal Revenue Code with which a public official is associated in a nonremunerative capacity.

(c) "Consideration" includes a gift, payment, distribution, loan, advance or deposit of money or anything of value, and includes a contract, promise or agreement, whether or not legally enforceable.

(d) "Department director" means any person employed by Metro in a position on a permanent basis which is subject to appointment by the executive officer and confirmation by the Metro council.

(e) "Doing business" means entering into a direct contractual relationship with a business with which the Metro official is associated.

(f) "Elected official" means any person elected or appointed as a member of the Metro council, the executive officer, or the auditor.

(g) "Ethics" means positive principles of conduct, some of which are also enforced by federal, state or other local law.

(h) "Exercise of official authority" means: Metro elected officials and the General Counsel have authority to exercise official responsibility over any Metro matter. Appointed commissioners have authority over any matter over which the relevant commission has jurisdiction. Department directors have authority over any matter related to the department they administer. Metro employees have authority over matters as assigned to them by their supervisors.

(i) "Gift" means "Gift" as defined in ORS 244.020(8).

(j) "Legislative action" means introduction, sponsorship, testimony, debate, voting or any other official action on any ordinance, resolution, amendment, nomination,

appointment or report, or any matter which may be the subject of action by the Metro Council or any committee thereof.

(k) "Legislative or administrative interest" means an economic interest other than the receipt of wages or salary from Metro, distinct from that of the general public, in one or more ordinances, resolutions, regulations, proposals or other matters subject to the action or vote of a Metro official or Metro employee.

(l) "Lobbying" means influencing, or attempting to influence, legislative action through oral or written communication with Metro officials, solicitation of others to influence or attempt to influence legislative action or attempting to obtain the good will of Metro Councilors.

(m) "Lobbyist" means: (a) Any individual who agrees to provide personal services for money or any other consideration for the purpose of lobbying; and (b) Any employee of a business, not-for-profit corporation, association, organization or other group, who engages in lobbying.

(n) "Metro" means all of Metro including any department or branch of Metro including any Metro commission.

(o) "Metro commissioner" means any person appointed to a position on a commission created pursuant to an ordinance adopted by the Metro council whose appointment is subject to confirmation by the Metro council.

(p) "Metro employee" means any person other than a Metro official who receives wages or salary from Metro.

(q) "Metro facilities" means meeting rooms, meeting areas or other Metro property generally available to the public.

(r) "Metro official" means any department director, elected official or Metro commissioner.

(s) "Person" means any individual, business, association, corporation, organization or other group.

(t) "Public agency" means any governmental body, including but not limited to the Federal Government, the State of Oregon, any other state of the United States of America, or any public agency or municipal corporation thereof.

(u) "Public official" means any member or member-elect of any public agency and any member of the staff or an employee thereof.

(v) "Relative" means relative as defined in ORS 244.020(16).

(w) "Whistleblowing" means disclosing information pursuant to the protective provision of The Oregon Whistleblower Law (ORS 659.505 through 659.545). In addition, whistleblowing shall include disclosing information regarding the violation of any provision of the Metro Charter or Metro Code.

Code Section 2.17.030 Giving and Receiving Gifts Prohibited.

(a) All Metro officials, Metro employees and persons with a legislative or administrative interest shall comply strictly with the following requirements:

(1) No Metro official or Metro employee shall solicit or receive, whether directly or indirectly, a gift from any source who could reasonably be known to have a legislative or administrative interest in Metro over which the Metro official or Metro employee exercises any official authority.

(2) No person shall offer any gift to any Metro official or Metro employee if the person has a legislative or administrative interest in Metro over which the Metro official or Metro employee exercises any official authority.

Code Section 2.17.040 Whistleblowing.

(a) The Council specifically recognizes the provisions of The Oregon Whistleblowing Law (ORS 659.505 through ORS 659.545). The Council directs the Executive Officer, pursuant to ORS 659.540(b), to establish for Metro the specific regulations and procedures to implement the Oregon Whistleblowing Law.

(b) Metro officials shall recognize whistle-blowing as appropriate. However, this provision shall not preclude taking disciplinary action against any Metro employee when it is appropriate to do so for independent reasons.

Code Section 2.17.050 Financial Reporting Requirements.

(a) Elected officials shall comply with the reporting requirements established by ORS 244.060, including the filing of a Statement of Economic Interest on an annual basis as required by state law. A copy of the Statement of Economic Interest shall be filed with the council clerk at the time of filing with the appropriate state agency. The Statement shall also include a report of all meals and entertainment at events sponsored by non-profit, tax exempt organizations received from any person having a legislative or administrative interest in Metro.

(b) All department directors and Metro commissioners shall file annually with the council clerk a Statement of Economic Interest which is substantially consistent with that required by ORS 244.060. The Statement shall include a report of all meals and entertainment at events sponsored by non-profit, tax exempt organizations received from any person having a legislative or administrative interest in Metro.

Code Section 2.17.060 Restrictions on Meals and Entertainment.

(a) No Metro official shall solicit or receive meals or entertainment from any person who has a legislative or administrative interest in Metro if the Metro official exercises any authority over the legislative or administrative interest of the person.

(b) Except as provided in subsections (c) and (d) of this section, no person who has a legislative or administrative interest in Metro shall furnish to a Metro official any meal or entertainment if the Metro official exercises any authority over the legislative or administrative interest of the person.

(c) However, Metro officials may eat meals that are furnished at any public meeting, and, subject to the reporting requirements of Section 2.17.050, may receive meals and entertainment at events sponsored by non-profit, tax exempt organizations.

(d) This section does not prohibit receipt of food specifically authorized by Section 2.17.070.

Code Section 2.17.070 Reimbursement for Attendance at Events

Metro officials may not accept food, lodging and travel from any person with a legislative or administrative interest in Metro when participating in an event which bears a relationship to the Metro officials' office when appearing in their official capacities unless the cost of the food, lodging, or travel would have been eligible for payment as a Metro expense and the incurrence of the expense with Metro funds has been approved prior to the event by the appropriate authority.

Code Section 2.17.080 Abuse of Public Office.

(a) No Metro official or Metro employee shall use Metro furnished offices, equipment, or Metro facilities for personal gain or to avoid the occurrence of personal expense.

(b) Metro officials and Metro employees shall not remove Metro equipment from Metro facilities or enter or remain at their place of work at other than normal work hours except when performing official duties.

Code Section 2.17.090 Prohibition Against Doing Business With Certain Former Metro Officials

(a) Except as provided for in subsections (b) and (c), Metro may not do business with any Metro official while the official is in office or within one year after the Metro official ceases to be a Metro official. Any contract entered into in violation of this provision is void.

(b) Upon the request of the executive officer or a Metro commission, the council may waive the effect of the prohibition contained in subsection (a) upon making written findings that:

(1) It is in the best interests of Metro to do business with the Metro official.

(2) The Metro official took no action while in office that directly related to the preparation of the terms and conditions in the contract documents that may give an appearance of impropriety or favoritism.

(3) Other factors exist which are explicitly found by the council to benefit Metro that outweigh the policy considerations of ensuring that no appearance of favoritism exists in the award of Metro contracts.

(c) This section applies only to Metro officials who first take office or are re-elected or re-appointed to an office after September 7, 1995. This section does not apply to Metro Commissioners who do business with Metro if the Metro Commissioner did not have authority to exercise official responsibility in the matter.

Code Section 2.17.100 Council Employees.

(a) In addition to the requirements of this Chapter, all employees of the Metro Council shall comply strictly with the following requirements:

(1) In the event that the financial interest of any employee of the Metro Council is specifically affected by a resolution or ordinance before the Council, that individual shall provide written notice of such interest affected to the Presiding Officer of the Council. A copy of the notice should be placed on file with the Office of General Counsel.

(2) Employees of the Metro Council shall avoid the appearance of bias or favoritism and shall respect cultural differences.

Code Section 2.17.110 Registration of Lobbyists.

(a) Within three working days after exceeding the limit of time specified in Code Section 2.17.120 (a)(5), each lobbyist shall register with the Executive Officer by filing with the Executive Officer a statement containing the following information:

(1) The name and address of the lobbyist.

(2) The name and address of each person or agency by whom the lobbyist is employed or in whose interest the lobbyist appears or works, a description of the trade, business, profession or area of endeavor of that person or agency, and a designation by each such person or agency that the lobbyist is officially authorized to lobby for that person or agency.

(3) The name of any member of the Metro Council who is in any way employed by the lobbyist employer designated in paragraph (b) of this subsection or who is employed by the lobbyist or whether the lobbyist and member are associated with the same business. Ownership of stock in a publicly traded corporation in which a member of the Metro Council also owns stock is not a relationship which need be stated.

(4) The general subject or subjects of the legislative interest of the lobbyist.

(b) The designation of official authorization to lobby shall be signed by an officer of each such corporation, association, organization or other group or by each individual by whom the lobbyist is employed or in whose interest the lobbyist appears or works.

(c) A lobbyist must revise the statements required by subsection (a) of this section, if any of the information contained therein changes within 30 days of the change.

(d) A lobbyist registration expires two years after the date of filing or refiling and must be renewed by application accompanied by the fees described in Code Section 2.17.130.

Code Section 2.17.120 Exemptions to lobbyist registration requirements

(a) The requirements of Code Section 2.17.110 through Code Section 2.17.130 do not apply to the following:

(1) News media or their employees or agents, who in the ordinary course of business publish or broadcast news items, editorials or other comments or paid advertisements which directly or indirectly urge legislative action if such persons engage in no other activities in connection with such legislative action.

(2) Any Metro official or Metro employee acting in an official capacity.

(3) Public officials acting in their official capacity as a member or employee of a public agency.

(4) Any individual who receives no additional consideration for lobbying and who limits lobbying activities solely to formal appearances to give testimony before Metro Council or any of its committees, and who, if the individual testifies, registers an appearance in the records of the Council or its committees.

(5) Any person who spends not more than 10 hours during any calendar quarter lobbying, excluding travel time.

Code Section 2.17.130 Registration Fees.

(a) The Executive Officer shall impose and collect a lobbyist registration fee of \$50 for each person described in Section 2.17.110 (a) and registered with the Executive Officer.

(b) All Fees received by the Executive Officer under this section are nonrefundable and shall be paid into the Metro General Fund to the credit of the Executive Officer and used for the administration and enforcement of this Chapter.

Code Section 2.17.140 Verification of Reports, Registrations and Statements.

(a) Each report, registration or statement required by this Chapter shall contain or be verified by a written declaration that it is made under the penalties of false swearing.

(b) No person shall willfully make and subscribe any document which contains or is verified by a written declaration for false swearing which the person does not believe to be true and correct to every matter.

Code Section 2.17.150 Public Nature of Reports, Registrations and Statements.

All information submitted to the Executive Officer or Council Clerk in any report, registration or statement required by this Chapter is a public record.

Code Section 2.17.160 Sanctions for Violations.

Notwithstanding any other provision of the Metro Code, a person who violates any provision of this Chapter or fails to file any report, registration or statement or to furnish any

information required by this Chapter shall be subject to a civil penalty in an amount not greater than \$500.

SECTION 2

Metro Code Sections 2.02.240 and 2.04.032 are repealed.

ADOPTED by the Metro Council this ____ day of _____ 1998.

Jon Kvistad, Presiding Officer

APPROVED AS TO FORM:

Daniel B. Cooper, General Counsel

GOVERNMENTAL AFFAIRS COMMITTEE REPORT
CONSIDERATION OF ORDINANCE NO. 98-738, FOR THE PURPOSE OF ADOPTING
ETHICAL REQUIREMENTS FOR METRO OFFICIALS AND FOR LOBBYISTS

Date: June 2, 1998

Presented by: Councilor McLain

Committee Action:

At its June 1, 1998, meeting, the Governmental Affairs Committee voted to recommend to the full council adoption of Ordinance No. 98-2663. Councilors McLain, Naito and McFarland voted in favor.

Committee Discussion:

The Committee initially moved to substitute Ordinance No. 98-738A for the original ordinance. The Committee then added several technical and substantive amendments, consistent with their discussion of the ordinance last meeting and with the advice of General Counsel. The following is a summary of Ordinance No. 98-738A, as amended.

Ordinance 98-738A

GIFTS

The gift restriction section has changed significantly. In a complex formula for Metro councilors, MERC commissioners and department directors, the "A" version uses the state law definition of gift that defines certain things as non-gifts, then prohibits the acceptance of gifts, meals or entertainment, with specific exceptions. Metro employees may not accept gifts, as state law defines them.

Under state law, gift is defined as follows:

"Gift" is something of economic value given to a public official or the public official's relative without valuable consideration of equivalent value, including forgiveness of indebtedness, which is not extended to others who are not public officials or the relatives of public officials on the same terms and conditions; and something of economic value given to a public official or the public official's relative for valuable consideration less than that required from others who are not public officials.

However, gift does not mean:

- (a) campaign contributions;
- (b) gifts from family members;
- (c) the giving or receiving of food, lodging and travel when participating in an event which bears a relationship to the public official's office and when appearing in an official capacity, subject to state reporting requirements;
- (d) the giving or receiving of food or beverage if the food or beverage is consumed by the public official or the public official's relatives in the presence of the purchaser or provider; or
- (e) the giving or receiving of entertainment if the entertainment is experienced by the public official or the public official's relatives in the presence of the purchaser or provider thereof and the value of the entertainment does not exceed \$100 per person on a single occasion and is not greater than \$250 in a year.

Using this definition combined with the other provisions of the ordinance, Ordinance 98-738A allows the following for Metro elected officials, MERC commissioners and Metro department directors:

- receipt of campaign contributions
- receipt of gifts from family members
- receipt of meals at public meetings
- receipt of meals and entertainment at events sponsored by non-profit groups (payment for the meals and entertainment may come from anyone, including for-profit entities with legislative/administrative interest, but such payment must be reported on the Metro official's annual Statement of Economic Interest)
- receipt of food, lodging and travel when participating in the event as a Metro official, as long as it would have been otherwise eligible for payment as a Metro expense and was approved as such prior to the event
- receipt of anything, except meals or entertainment, that is given to others who are not public officials on the same terms or conditions (i.e. handouts at a meeting, etc.)

Ordinance 98-738A prohibits the following for Metro elected officials, department directors and MERC commissioners:

- receiving of gifts, meals or entertainment from anyone who has a legislative or administrative interest in something over which the Metro official exercises authority, except as provided above

"Legislative or administrative interest" is defined as an economic interest other than the receipt of wages or salary from metro, distinct from that of the general public, in an ordinance, resolution, regulation, proposal or other matter subject to the action or vote of the Metro official or Metro employee.

"Relatives" include spouses and children, brothers, sisters or parents of the public official or official's spouse.

Similarly, persons with a legislative or administrative interest in Metro are prohibited from furnishing gifts, meals or entertainment, except as provided above.

WHISTLEBLOWING

Ordinance 98-738A recognizes the state whistleblowing law and directs the Executive Officer to establish specific regulations and procedures to implement that law.

ABUSE OF OFFICE

Metro officials and employees are prohibited from using Metro offices, equipment or facilities for personal gain or to avoid the occurrence of personal expense. Metro officials and employees are also prohibited from removing Metro equipment from Metro facilities and from using their offices after hours for other than official reasons.

FINANCIAL INTEREST DISCLOSURE

The section on conflict of interest disclosure for Metro Council employees was amended to delete any reference to personal interest. As amended, Metro Council employees who have a financial interest in legislation before the Council, must disclose that interest to the Presiding Officer and give written notice to the Office of General Counsel.

LOBBYIST REGISTRATION

To eliminate the possibility that volunteers would be inadvertently included, "lobbyist" is now defined to mean:

- (a) any individual who agrees to provide personal services for money or any other consideration for the purpose of lobbying; and
- (b) any employee of a business, not-for-profit corporation, association, organization or other group, who engages in lobbying.

In the lobbyist registration section, the requirement for annual expense statements by lobbyists and their employers was deleted. Because gift-giving by lobbyists is essentially eliminated, the need for expense statements no longer exists.

Registration fee requirements were changed so that anyone who is required to register must pay the \$50 fee. Lobbyist registration requirements do not apply to:

- (1) news media, as specified;
- (2) any Metro official acting in an official capacity;
- (3) public officials acting in their official capacity;
- (4) any individual who receives no additional consideration for lobbying and who limits lobbying activities solely to formal appearances to give testimony before Metro Council or any of its committees, and who if the individual testifies, registers an appearance in the records of the Council or its committees; or
- (5) any person who spends not more than 10 hours during any calendar quarter lobbying, excluding travel time.

PROHIBITION AGAINST DOING BUSINESS WITH CERTAIN FORMER METRO OFFICIALS

This language was originally included as a housekeeping measure, but the committee made a few amendments. Unless the Council makes specific findings, the amended language prohibits doing business with any Metro official while the official is in office or within one year after the official leaves Metro, regardless of whether the official exercised official authority in the matter. Councilor Naito requested this amendment to delete this subject matter loophole. This section does not apply to MERC commissioners doing business with Metro who did not have authority to exercise official responsibility in the matter. This exception was made to avoid discouraging businesspersons from serving on MERC.

VIOLATIONS

Violations of any provision in this chapter are subject to a fine of up to \$500. Ordinance No. 98-738A deletes the Council as the body that determines whether there has been a violation and the amount of the fine.

Agenda Item Number 7.3

Ordinance No. 98-739, An Ordinance amending the FY 1997-98 MERC Budget and Appropriations Schedule for the purpose of adopting the FY 1997-98 Supplemental Budget and declaring an emergency.

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY) ORDINANCE NO. 98-739
1997-98 MERC BUDGET AND)
APPROPRIATIONS SCHEDULE FOR)
THE PURPOSE OF ADOPTING THE) Introduced by Councilor
FY 1997-98 SUPPLEMENTAL BUDGET,) Ruth McFarland
AND DECLARING AN EMERGENCY)

WHEREAS, Conditions exist which had not been ascertained at the time of the preparation of the FY 1997-98 budget, and a change in financial planning is required; and

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission held its public hearing on the Supplemental Budget of Metro for the fiscal year beginning July 1, 1997, and ending on June 30, 1998; and

WHEREAS, Recommendations from the Tax Supervising and Conservation Commission have been received and acted upon, as reflected in the Supplemental Budget and Schedule of Appropriations; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations are hereby amended as shown in the column titled "Revision" of Exhibits A and B to this Ordinance.

This Ordinance being necessary for the immediate preservation of the public health, safety and welfare, in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 1998.

ATTEST:

Recording Secretary

Jon Kvistad, Presiding Officer

APPROVED AS TO FORM

Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 98-739
FY1997-1998 Supplemental Budget

Convention Center Project Capital Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
BEBAL	Beginning Fund Balance		\$120,000		\$27,481		\$147,481
INTRST	Interest Earnings						
4700	Interest on Investments		3,300				\$3,300
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		0				\$0
TOTAL RESOURCES			\$123,300		\$27,481		\$150,781
Total Personal Services			\$0				\$0
<u>Materials & Services</u>							
SVCS	Services						
5240	Contracted Professional Svcs		0				0
IGEXP	Intergov't Expenditures						
5310	Taxes (Non-Payroll)		123,300		(3,487)		\$119,813
Total Materials & Services			\$123,300		(\$3,487)		\$119,813
<u>Capital Outlay</u>							
CAPNON	Capital Outlay (Non-CIP Projects)						
5720	Buildings & Related (non-CIP)		0		30,968		\$30,968
5740	Equipment & Vehicles (non-CIP)		0				0
5770	Leasehold Improve (non-CIP)		0				0
Total Capital Outlay			\$0		\$30,968		\$30,968
Total Interfund Transfers			\$0				\$0
Total Contingency and Ending Balance			\$0				\$0
TOTAL REQUIREMENTS			\$123,300		\$27,481		\$150,781

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Coliseum Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$45,000		\$15		\$45,015
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
TOTAL RESOURCES			\$45,000		\$15		\$45,015
<u>Materials & Services</u>							
SVCS	Services						
5270	Insurance		0		0		0
Total Materials & Services			\$0		\$0		\$0
<u>Interfund Transfers</u>							
EQTCHG	Fund Equity Transfers						
5810	Transfer of Resources						
	• to Spectator Facilities Fund		0		0		0
	• to MERC Operating Fund		45,000		15		\$45,015
Total Interfund Transfers			\$45,000		\$15		\$45,015
<u>Contingency and Ending Balance</u>							
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS			\$45,000		\$15		\$45,015

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget

Oregon Convention Center Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<i>Resources</i>							
BEGBAL	Beginning Fund Balance		\$4,347,212		\$1,307,559		\$5,654,771
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4560	Retail Sales		0		0		0
4570	Merchandising		0		0		0
4580	Utility Services		0		0		0
4590	Commissions		0		0		0
4620	Parking Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		0		0		0
TOTAL RESOURCES			\$4,347,212		\$1,307,559		\$5,654,771
Total Personal Services		0.00	\$0	0.00	\$0	0.00	\$0
Total Materials & Services			\$0		\$0		\$0
Total Debt Service			\$0		\$0		\$0
Total Capital Outlay			\$0		\$0		\$0
<i>Interfund Transfers</i>							
INTCHG	Internal Service Transfers						
5800	Transfer for Indirect Costs						
	• to Support Services		0		0		0
	• to Risk Mgmt (liability)		0		0		0
	• to Risk Mgmt (Worker Comp)		0		0		0
5820	Transfer for Direct Costs						
	• to Support Services		0		0		0
	• to MERC Administration		0		0		0
EQTCHG	Fund Equity Transfers						
5810	Transfer of Resources						
	• to OCC Renewal & Replacement		0		0		0
	• to Expo Center		0		0		0
5830	Residual Equity Transfer-Out						
	• to MERC Operating		4,347,212		1,307,559		5,654,771
Total Interfund Transfers			\$4,347,212		\$1,307,559		\$5,654,771
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$4,347,212	0.00	\$1,307,559	0.00	\$5,654,771
			\$0		\$0		\$0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Adopted		FY 1997-98 Revision		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
<u>Resources</u>							
<u>Civic Stadium</u>							
BEGBAL	Beginning Fund Balance		\$1,226,628		(\$33,679)		\$1,192,949
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4570	Merchandising		0		0		0
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
DBTREV	Bond and Loan Proceeds						
4920	Loan Proceeds		0		0		0
4925	Cap Lease Obligation Proceeds		0		0		0
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources * from Coliseum Operating Fund		0		0		0
<u>Portland Center for the Performing Arts</u>							
BEGBAL	Beginning Fund Balance		\$2,541,654		\$92,165		\$2,633,819
LGSBRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		0		0		0
4550	Food Service Revenue		0		0		0
4570	Merchandising		0		0		0
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		0		0		0
DBTREV	Bond and Loan Proceeds						
4920	Loan Proceeds		0		0		0
4925	Cap Lease Obligation Proceeds		0		0		0
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources * from General Fund		0		0		0
TOTAL RESOURCES			\$3,768,282		\$58,486		\$3,826,768
			\$0		\$0		\$0

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium Operations							
	Total Personal Services	0.00	\$0	0.00	\$0	0.00	\$0
	Total Materials & Services		\$0		\$0		\$0
	Total Debt Service		\$0		\$0		\$0
	Total Capital Outlay		\$0		\$0		\$0
<u>Interfund Transfers</u>							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	• to Support Services Fund		0		0		0
	• to Risk Mgmt Fund-Liability		0		0		0
	• to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	• to MERC Admin Fund		0		0		0
	• to Support Services Fund		0		0		0
<i>EQTCHG Fund Equity Transfers</i>							
5830	Residual Equity Transfer						
	• to MERC Operating Fund		1,226,628		(33,679)		1,192,949
	Total Interfund Transfers		\$1,226,628		(\$33,679)		\$1,192,949
	Total Contingency and Ending Balance		\$0		\$0		\$0
	TOTAL REQUIREMENTS	0.00	\$1,226,628	0.00	(\$33,679)	0.00	\$1,192,949

Exhibit A
Ordinance 98-739
FY 1997-1998 Supplemental Budget
Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revised		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Performing Arts Center Operations							
	Total Personal Services	0.00	\$0	0.00	\$0	0.00	\$0
	Total Materials & Services		\$0		\$0		\$0
	Total Debt Service		\$0		\$0		\$0
	Total Capital Outlay		\$0		\$0		\$0
Interfund Transfers							
<i>INTCHG Internal Service Transfers</i>							
5800	Transfer for Indirect Costs						
	• to Support Services Fund		0		0		0
	• to Risk Mgmt Fund-Liability		0		0		0
	• to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	• to MERC Admin Fund		0		0		0
	• to Support Services Fund		0		0		0
<i>EQTCHG Fund Equity Transfers</i>							
5830	Residual Equity Transfer-Out						
	• to MERC Operating Fund		2,541,654		92,165		2,633,819
	Total Interfund Transfers		\$2,541,654		\$92,165		\$2,633,819
Contingency and Ending Balance							
<i>CONT Contingency</i>							
5999	Contingency		0		0		0
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		0		0		0
	Total Contingency and Ending Balance		\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$2,541,654	0.00	\$92,165	0.00	\$2,633,819

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

Spectator Facilities Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
<i>Interfund Transfers</i>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	• to Support Services Fund		0		0		0
	• to Risk Mgmt Fund-Liability		0		0		0
	• to Risk Mgmt Fund-Worker Comp		0		0		0
5820	Transfer for Direct Costs						
	• to MERC Admin Fund		0		0		0
	• to Support Services Fund		0		0		0
<i>EQTCHG</i>	<i>Fund Equity Transfers</i>						
5830	Residual Equity Transfer-Out						
	• to MERC Operating Fund		3,768,282		58,486		3,826,768
Total Interfund Transfers			\$3,768,282		\$58,486		\$3,826,768
<i>Contingency and Ending Balance</i>							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		0		0		0
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		0		0		0
Total Contingency and Ending Balance			\$0		\$0		\$0
TOTAL REQUIREMENTS		0.00	\$3,768,282	0.00	\$58,486	0.00	\$3,826,768
					\$0		\$0

Exhibit A
Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Resources							
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		5,341,475		0		5,341,475
CHGSVC	Charges for Service						
4180	Contract & Professional Service		600,000		0		600,000
4500	Admission Fees		1,332,550		0		1,332,550
4510	Rentals		3,917,738		0		3,917,738
4550	Food Service Revenue		8,730,036		0		8,730,036
4560	Retail Sales		102,900		0		102,900
4570	Merchandising		124,551		0		124,551
4580	Utility Services		1,095,109		0		1,095,109
4590	Commissions		303,527		0		303,527
4600	Administrative Fees		130,000		0		130,000
4620	Parking Fees		1,583,762		0		1,583,762
4645	Reimbursed Services		1,578,699		275,000		1,853,699
4650	Miscellaneous Charges for Svc		146,458		0		146,458
INTRST	Interest Earnings						
4700	Interest on Investments		528,708		0		528,708
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		25,000		0		25,000
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		401,143		0		401,143
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from other funds		9,141,937		1,366,060		10,507,997
TOTAL RESOURCES			\$35,083,593		\$1,641,060		\$36,724,653

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedul	1.00	36,265	0.00	0	1.00	36,265
	Assistant Fiscal Operations Director	1.00	49,006	0.00	0	1.00	49,006
	Assistant Security Supervisor	1.00	29,763	0.00	0	1.00	29,763
	Assistant Ticket Services Manager	1.00	40,022	0.00	0	1.00	40,022
	Asst. Event Svcs Mgr. or Senior House M	1.00	40,022	0.00	0	1.00	40,022
	Asst. Operations Mgr. (Asst. Tech Svcs.	3.00	138,253	0.00	0	3.00	138,253
	Audio/Visual Coordinator	1.00	44,173	0.00	0	1.00	44,173
	Audio/Visual Technician	2.00	76,265	0.00	0	2.00	76,265
	Booking and Sales Manager	0.00	0	0.00	0	0.00	0
	Building Maintenance Supervisor	3.00	106,203	0.00	0	3.00	106,203
	Computer Systems Administrator	1.00	52,389	0.00	0	1.00	52,389
	Construction/Capital Projects Manager	1.00	61,233	0.00	0	1.00	61,233
	Development Project Manager	1.00	63,980	0.00	0	1.00	63,980
	Director of MERC Fiscal Operations	1.00	60,626	0.00	0	1.00	60,626
	Event Coordinator II	4.00	144,447	0.00	0	4.00	144,447
	Event Services Manager	2.00	92,784	0.00	0	2.00	92,784
	Executive Secretary	1.00	41,954	0.00	0	1.00	41,954
	Expo Manager	1.00	57,770	0.00	0	1.00	57,770
	General Manager	1.00	93,766	0.00	0	1.00	93,766
	Multi-Media/Marketing Manager	1.00	47,512	0.00	0	1.00	47,512
	OCC Director	1.00	87,577	0.00	0	1.00	87,577

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Ordinance No. 98-739
FY 1997-1998 Supplemental Budget

MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
	Operations Accounting Coordinator	1.00	32,810	0.00	0	1.00	32,810
	Operations Manager I	0.00	0	0.00	0	0.00	0
	Operations Manager II	4.00	213,277	0.00	0	4.00	213,277
	PCPA Director	1.00	76,602	0.00	0	1.00	76,602
	Purchasing and System Supervisor	1.00	39,999	0.00	0	1.00	39,999
	Sales Department Manager	1.00	55,008	0.00	0	1.00	55,008
	Sales Manager	3.00	129,686	0.00	0	3.00	129,686
	Security Services Coordinator	1.00	36,266	0.00	0	1.00	36,266
	Senior Event Coordinator	2.00	80,044	0.00	0	2.00	80,044
	Senior Set-up Supervisor	1.00	43,009	0.00	0	1.00	43,009
	Set-up Supervisor	5.00	187,039	0.00	0	5.00	187,039
	Stadium Manager	1.00	61,074	0.00	0	1.00	61,074
	Stage Supervisor	1.00	37,171	0.00	0	1.00	37,171
	Telephone System Coordinator	1.00	44,085	0.00	0	1.00	44,085
	Ticket Services Manager I	1.00	44,196	0.00	0	1.00	44,196
	Ticket Services Manager II	1.00	46,392	0.00	0	1.00	46,392
	Ticket Services Supervisor	5.00	181,678	0.00	0	5.00	181,678
	Volunteer Coordinator	1.00	34,442	0.00	0	1.00	34,442
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	2.00	58,501	0.00	0	2.00	58,501
	Administrative Assistant	1.00	32,795	0.00	0	1.00	32,795
	Administrative Secretary	5.00	152,025	0.00	0	5.00	152,025
	Booking Coordinator	2.00	72,530	0.00	0	2.00	72,530
	Capital Projects Assistant	1.00	32,016	0.00	0	1.00	32,016
	Electrician	2.00	95,445	0.00	0	2.00	95,445
	Facility Security Agent	7.00	186,225	0.00	0	7.00	186,225
	Facility Security Agent Supervisor	3.00	81,036	0.00	0	3.00	81,036
	Graphic Designer	1.00	29,764	0.00	0	1.00	29,764
	Lead Electrician	1.00	50,067	0.00	0	1.00	50,067
	Lead Engineer	1.00	45,335	0.00	0	1.00	45,335
	Multi-Media Assistant	1.00	28,314	0.00	0	1.00	28,314
	Office Clerk	1.00	22,956	0.00	0	1.00	22,956
	Operating Engineer	7.75	335,519	0.00	0	7.75	335,519
	Operations Lead	0.00	0	0.00	0	0.00	0
	Operations Lead II	2.00	59,308	0.00	0	2.00	59,308
	Receptionist	3.00	78,330	0.00	0	3.00	78,330
	Secretary	5.00	134,935	0.00	0	5.00	134,935
	Stagedoor Security	1.00	23,821	0.00	0	1.00	23,821
	Stagehands	0.00	0	0.00	0	0.00	0
	Ticket Sellers	2.00	51,024	0.00	0	2.00	51,024
	Utility Lead	10.00	294,190	0.00	0	10.00	294,190
	Utility Maintenance	2.00	59,831	0.00	0	2.00	59,831
	Utility Maintenance Lead	1.00	31,098	0.00	0	1.00	31,098
	Utility Maintenance Specialist	4.00	122,918	0.00	0	4.00	122,918
	Utility Technician	1.00	39,636	0.00	0	1.00	39,636
	Utility Worker I	12.00	287,239	0.00	0	12.00	287,239
	Utility Worker II	15.00	395,502	0.00	0	15.00	395,502
	Utility-Grounds	2.00	55,228	0.00	0	2.00	55,228
5030	Temporary Employees	0.00	8,602	0.00	0	0.00	8,602
5043	Part-Time, Non-Reimbursed Labor	0.00	605,475	0.00	98,000	0.00	703,475
5045	Part-Time, Reimbursed Labor	0.00	1,496,908	0.00	275,000	0.00	1,771,908
5080	Overtime	0.00	118,569	0.00	0	0.00	118,569
FRINGE	Fringe Benefits						
5100	Fringe Benefits	0.00	2,439,701	0.00	94,165	0.00	2,439,701
Total Personal Services		155.75	\$10,231,631	0.00	\$467,165	155.75	\$10,604,631

Materials & Services

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Ordinance No. 98-739
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MERC Operating Fund

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Total Materials & Services			\$13,968,752		\$0		\$13,968,752
Debt Service							
Total Debt Service			\$719,058		\$0		\$719,058
Capital Outlay							
Total Capital Outlay			\$2,207,596		\$0		\$2,207,596
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
CONT	Contingency						
5999	Contingency		1,121,263		(100,000)		1,021,263
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		6,835,293		1,273,895		8,109,188
Total Contingency and Ending Balance			\$7,956,556		\$1,173,895		\$9,130,451
TOTAL REQUIREMENTS		155.75	\$35,083,593	0.00	\$1,641,060	155.75	\$36,724,653
			\$0		\$0		\$0

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MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
<u>Resources</u>							
BGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSBRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		4,141,475		0		4,141,475
CHGSVC	Charges for Service						0
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		5,000		0		5,000
4510	Rentals		1,632,004		0		1,632,004
4550	Food Service Revenue		5,183,308		0		5,183,308
4560	Retail Sales		102,900		0		102,900
4570	Merchandising		25,351		0		25,351
4580	Utility Services		990,409		0		990,409
4590	Commissions		41,927		0		41,927
4600	Administrative Fees		0		0		0
4620	Parking Fees		696,553		0		696,553
4645	Reimbursed Services		271,751		0		271,751
4650	Miscellaneous Charges for Svc		34,458		0		34,458
INTRST	Interest Earnings						0
4700	Interest on Investments		250,000		0		250,000
DONAT	Contributions from Private Sources						0
4750	Donations and Bequests		0		0		0
MISCRV	Miscellaneous Revenue						0
4890	Miscellaneous Revenue		73,993		0		73,993
EQTREV	Fund Equity Transfers						0
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer						0
	* from OCC Operating Fund		4,347,212		1,307,559		5,654,771
TOTAL RESOURCES			\$17,796,341		\$1,307,559		\$19,103,900

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	0.20	7,253	0	0.20	7,253	
	Assistant Fiscal Operations Director		0	0		0	
	Assistant Security Supervisor	0.75	22,323	0	0.75	22,323	
	Assistant Ticket Services Manager		0	0		0	
	Asst. Event Svcs Mgr. or Senior House Mgr.		0	0		0	
	Asst. Operations Mgr. (Asst. Tech Svcs.)	1.00	46,392	0	1.00	46,392	
	Audio/Visual Coordinator	1.00	44,173	0	1.00	44,173	
	Audio/Visual Technician	2.00	76,265	0	2.00	76,265	
	Booking and Sales Manager		0	0		0	
	Building Maintenance Supervisor	1.00	33,673	0	1.00	33,673	
	Computer Systems Administrator	0.00	0	0	0.00	0	
	Construction/Capital Projects Manager	0.50	30,620	0	0.50	30,620	
	Development Project Manager	0.90	57,581	0	0.90	57,581	
	Director of MERC Fiscal Operations		0	0		0	
	Event Coordinator II	3.00	104,425	0	3.00	104,425	
	Event Services Manager	1.00	46,392	0	1.00	46,392	
	Executive Secretary		0	0		0	
	Expo Manager		0	0		0	
	General Manager		0	0		0	
	Multi-Media/Marketing Manager	1.00	47,512	0	1.00	47,512	

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**MERC Operating Fund
Information Only**

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
	OCC Director	1.00	87,577	0	0	1.00	87,577
	Operations Accounting Coordinator		0	0	0		0
	Operations Manager I		0	0	0		0
	Operations Manager II	1.00	56,430	0	0	1.00	56,430
	PCPA Director		0	0	0		0
	Purchasing and System Supervisor		0	0	0		0
	Sales Department Manager	1.00	55,008	0	0	1.00	55,008
	Sales Manager	2.00	83,294	0	0	2.00	83,294
	Security Services Coordinator	0.75	27,199	0	0	0.75	27,199
	Senior Event Coordinator	1.00	40,022	0	0	1.00	40,022
	Senior Set-up Supervisor	1.00	43,009	0	0	1.00	43,009
	Set-up Supervisor	4.00	153,365	0	0	4.00	153,365
	Stadium Manager		0	0	0		0
	Stage Supervisor		0	0	0		0
	Telephone System Coordinator	1.00	44,085	0	0	1.00	44,085
	Ticket Services Manager I	0.45	19,888	0	0	0.45	19,888
	Ticket Services Manager II		0	0	0		0
	Ticket Services Supervisor	0.45	15,548	0	0	0.45	15,548
	Volunteer Coordinator		0	0	0		0
5015	Reg Empl-Full Time-Non-Exempt						0
	Accounting Technician	0.60	15,791	0	0	0.60	15,791
	Administrative Assistant	1.00	32,795	0	0	1.00	32,795
	Administrative Secretary	2.00	65,590	0	0	2.00	65,590
	Booking Coordinator	1.00	36,265	0	0	1.00	36,265
	Capital Projects Assistant	0.50	16,005	0	0	0.50	16,005
	Electrician	2.00	95,445	0	0	2.00	95,445
	Facility Security Agent	5.00	135,507	0	0	5.00	135,507
	Facility Security Agent Supervisor	3.00	81,036	0	0	3.00	81,036
	Graphic Designer	1.00	29,764	0	0	1.00	29,764
	Lead Electrician	1.00	50,067	0	0	1.00	50,067
	Lead Engineer	1.00	45,335	0	0	1.00	45,335
	Multi-Media Assistant	1.00	28,314	0	0	1.00	28,314
	Office Clerk	0.20	4,656	0	0	0.20	4,656
	Operating Engineer	4.00	172,911	0	0	4.00	172,911
	Operations Lead		0	0	0		0
	Operations Lead II		0	0	0		0
	Receptionist	1.00	24,426	0	0	1.00	24,426
	Secretary	3.00	80,944	0	0	3.00	80,944
	Stagedoor Security		0	0	0		0
	Stagehands		0	0	0		0
	Ticket Sellers		0	0	0		0
	Utility Lead	7.00	203,085	0	0	7.00	203,085
	Utility Maintenance	2.00	59,831	0	0	2.00	59,831
	Utility Maintenance Lead	1.00	31,098	0	0	1.00	31,098
	Utility Maintenance Specialist		0	0	0		0
	Utility Technician	1.00	39,636	0	0	1.00	39,636
	Utility Worker I	12.00	287,239	0	0	12.00	287,239
	Utility Worker II	13.00	342,769	0	0	13.00	342,769
	Utility-Grounds	2.00	55,228	0	0	2.00	55,228
5030	Temporary Employees		0	0	0		0
5043	Part-Time, Non-Reimbursed Labor		113,769	0	0		113,769
5045	Part-Time, Reimbursed Labor		255,201	0	0		255,201
5080	Overtime		45,705	0	0		45,705
FRINGE	Fringe Benefits						0

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MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Oregon Convention Center							
5100	Fringe Benefits		1,141,376		0		1,141,376
Total Personal Services		91.30	\$4,631,822	0.00	\$0	91.30	\$4,631,822
Materials & Services							
Total Materials & Services			\$8,017,891		\$0		\$8,017,891
Debt Service							
Total Debt Service			\$2,450		\$0		\$2,450
Capital Outlay							
Total Capital Outlay			\$675,421		\$0		\$675,421
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
CONT	Contingency						
5999	Contingency		511,668		0		511,668
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance		3,502,544		1,307,559		4,810,103
Total Contingency and Ending Balance			\$4,014,212		\$1,307,559		\$5,321,771
TOTAL REQUIREMENTS		91.30	\$17,341,796	0.00	\$1,307,559	91.30	\$18,649,355

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MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		300,000		0		300,000
4500	Admission Fees		187,550		0		187,550
4510	Rentals		280,100		0		280,100
4550	Food Service Revenue		1,160,588		0		1,160,588
4560	Retail Sales		0		0		0
4570	Merchandising		14,200		0		14,200
4580	Utility Services		0		0		0
4590	Commissions		51,600		0		51,600
4600	Administrative Fees		20,000		0		20,000
4620	Parking Fees		0		0		0
4645	Reimbursed Services		127,674		0		127,674
4650	Miscellaneous Charges for Svc		112,000		0		112,000
INTRST	Interest Earnings						
4700	Interest on Investments		50,104		0		50,104
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		25,000		0		25,000
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		74,500		0		74,500
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from Spectator Facilities Fund/Coliseum		1,271,628		(33,679)		1,237,949
TOTAL RESOURCES			\$3,674,944		(\$33,679)		\$3,641,265

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedul	0.15	5,440		0	0.15	5,440
	Assistant Fiscal Operations Director		0		0		0
	Assistant Security Supervisor	0.10	2,976		0	0.10	2,976
	Assistant Ticket Services Manager		0		0		0
	Asst. Event Svcs Mgr. or Senior House Mgr.		0		0		0
	Asst. Operations Mgr. (Asst. Tech Svcs.	1.00	45,469		0	1.00	45,469
	Audio/Visual Coordinator		0		0		0
	Audio/Visual Technician		0		0		0
	Booking and Sales Manager		0		0		0
	Building Maintenance Supervisor	1.00	36,265		0	1.00	36,265
	Computer Systems Administrator		0		0		0
	Construction/Capital Projects Manager	0.10	6,124		0	0.10	6,124
	Development Project Manager		0		0		0
	Director of MERC Fiscal Operations		0		0		0
	Event Coordinator II		0		0		0
	Event Services Manager		0		0		0
	Executive Secretary		0		0		0
	Expo Manager		0		0		0

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator		0		0		0
	Operations Manager I		0		0		0
	Operations Manager II	1.00	46,392	0	0	1.00	46,392
	PCPA Director		0		0		0
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager		0		0		0
	Security Services Coordinator	0.10	3,627	0	0	0.10	3,627
	Senior Event Coordinator	1.00	40,022	0	0	1.00	40,022
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor		0		0		0
	Stadium Manager	1.00	61,074	0	0	1.00	61,074
	Stage Supervisor		0		0		0
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I	0.45	19,888	0	0	0.45	19,888
	Ticket Services Manager II		0		0		0
	Ticket Services Supervisor	0.45	15,548	0	0	0.45	15,548
	Volunteer Coordinator		0		0		0
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	0.20	5,263	0	0	0.20	5,263
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	28,336	0	0	1.00	28,336
	Booking Coordinator	0.00	0	0	0	0.00	0
	Capital Projects Assistant	0.10	3,203	0	0	0.10	3,203
	Electrician		0		0		0
	Facility Security Agent		0		0		0
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.15	3,489	0	0	0.15	3,489
	Operating Engineer		0		0		0
	Operations Lead		0		0		0
	Operations Lead II	2.00	59,308	0	0	2.00	59,308
	Receptionist		0		0		0
	Secretary		0		0		0
	Stagdoor Security		0		0		0
	Staghands		0		0		0
	Ticket Sellers		0		0		0
	Utility Lead		0		0		0
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist		0		0		0
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II		0		0		0
	Utility-Grounds		0		0		0
5030	Temporary Employees		0		0		0
5043	Part-Time, Non-Reimbursed Labor		52,626		0		52,626

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Civic Stadium							
5045	Part-Time, Reimbursed Labor		155,613		0		155,613
5080	Overtime		3,190		0		3,190
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		169,842		0		169,842
Total Personal Services		9.80	\$763,695	0.00	\$0	9.80	\$763,695
Materials & Services							
Total Materials & Services			\$1,566,653		\$0		\$1,566,653
Debt Service							
Total Debt Service			\$18,200		\$0		\$18,200
Capital Outlay							
Total Capital Outlay			\$429,125		\$0		\$429,125
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		150,000		0		150,000
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		663,783		(33,679)		630,104
Total Contingency and Ending Balance			\$813,783		(\$33,679)		\$780,104
TOTAL REQUIREMENTS		9.80	\$3,591,456	0.00	(\$33,679)	9.80	\$3,557,777

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Portland Center for the Performing Arts							
Resources							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSBRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		1,200,000		0		1,200,000
CHGSVC	Charges for Service						
4180	Contract & Professional Service		300,000		0		300,000
4500	Admission Fees		1,140,000		0		1,140,000
4510	Rentals		1,060,000		0		1,060,000
4550	Food Service Revenue		951,000		0		951,000
4560	Retail Sales		0		0		0
4570	Merchandising		85,000		0		85,000
4580	Utility Services		0		0		0
4590	Commissions		210,000		0		210,000
4600	Administrative Fees		110,000		0		110,000
4620	Parking Fees		0		0		0
4645	Reimbursed Services		1,156,274		275,000		1,431,274
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		175,000		0		175,000
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		240,000		0		240,000
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from Spectator Facilities Fund		2,541,654		92,165		2,633,819
TOTAL RESOURCES			\$9,168,928		\$367,165		\$9,536,093

Expenditures

Personal Services

SALWGE Salaries & Wages

3010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	0.60	21,759	0	0.60	21,759	
	Assistant Fiscal Operations Director		0	0		0	
	Assistant Security Supervisor	0.05	1,488	0	0.05	1,488	
	Assistant Ticket Services Manager	1.00	40,022	0	1.00	40,022	
	Asst. Event Svcs Mgr. or Senior House M	1.00	40,022	0	1.00	40,022	
	Asst. Operations Mgr. (Asst. Tech Svcs)	1.00	46,392	0	1.00	46,392	
	Audio/Visual Coordinator		0	0		0	
	Audio/Visual Technician		0	0		0	
	Booking and Sales Manager		0	0		0	
	Building Maintenance Supervisor	1.00	36,265	0	1.00	36,265	
	Computer Systems Administrator		0	0		0	
	Construction/Capital Projects Manager	0.30	18,360	0	0.30	18,360	
	Development Project Manager		0	0		0	
	Director of MERC Fiscal Operations		0	0		0	
	Event Coordinator II		0	0		0	
	Event Services Manager	1.00	46,392	0	1.00	46,392	
	Executive Secretary		0	0		0	
	Expo Manager		0	0		0	

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Portland Center for the Performing Arts							
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator	1.00	32,810		0	1.00	32,810
	Operations Manager I		0		0		0
	Operations Manager II	1.00	56,749		0	1.00	56,749
	PCPA Director	1.00	76,602		0	1.00	76,602
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager	1.00	46,392		0	1.00	46,392
	Security Services Coordinator	0.05	1,813		0	0.05	1,813
	Senior Event Coordinator		0		0		0
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor	1.00	33,674		0	1.00	33,674
	Stadium Manager		0		0		0
	Stage Supervisor	1.00	37,171		0	1.00	37,171
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I		0		0		0
	Ticket Services Manager II	1.00	46,392		0	1.00	46,392
	Ticket Services Supervisor	4.00	147,127		0	4.00	147,127
	Volunteer Coordinator	1.00	34,442		0	1.00	34,442
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	1.00	32,180		0	1.00	32,180
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	29,763		0	1.00	29,763
	Booking Coordinator	1.00	36,265		0	1.00	36,265
	Capital Projects Assistant	0.30	9,602		0	0.30	9,602
	Electrician		0		0		0
	Facility Security Agent	1.00	26,271		0	1.00	26,271
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.60	13,642		0	0.60	13,642
	Operating Engineer	3.00	130,188		0	3.00	130,188
	Operations Lead		0		0		0
	Operations Lead II		0		0		0
	Receptionist	1.00	26,952		0	1.00	26,952
	Secretary	2.00	53,991		0	2.00	53,991
	Stagedoor Security	1.00	23,821		0	1.00	23,821
	Stagehands		0		0		0
	Ticket Sellers	2.00	51,024		0	2.00	51,024
	Utility Lead	3.00	91,105		0	3.00	91,105
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist		0		0		0
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II		0		0		0
	Utility-Grounds		0		0		0
5030	Temporary Employees		0		0		0
5043	Part-Time, Non-Reimbursed Labor		400,147		98,000		498,147

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MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98		FY 1997-98		FY 1997-98	
		FTE	Amount	FTE	Amount	FTE	Amount
Portland Center for the Performing Arts							
5045	Part-Time, Reimbursed Labor		1,007,477		275,000		1,282,477
5080	Overtime		60,247		0		60,247
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		807,191		94,165		901,356
Total Personal Services		34.90	\$3,563,738	0.00	\$467,165	34.90	\$4,030,903
Materials & Services							
Total Materials & Services			\$2,301,273		\$0		\$2,301,273
Debt Service							
Total Debt Service			\$80,879		\$0		\$80,879
Capital Outlay							
Total Capital Outlay			\$875,000		\$0		\$875,000
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
<i>CONT</i>	<i>Contingency</i>						
5999	Contingency		318,867		(100,000)		218,867
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance		1,713,772				1,713,772
Total Contingency and Ending Balance			\$2,032,639		(\$100,000)		\$1,932,639
TOTAL REQUIREMENTS		34.90	\$8,853,529	0.00	\$367,165	34.90	\$9,220,694

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Expo Center							
<u>Resources</u>							
BEGBAL	Beginning Fund Balance		\$0		\$0		\$0
LGSHRE	Local Gov't Share Revenues						
4130	Hotel/Motel Tax		0		0		0
CHGSVC	Charges for Service						
4180	Contract & Professional Service		0		0		0
4500	Admission Fees		0		0		0
4510	Rentals		945,634		0		945,634
4550	Food Service Revenue		1,435,140		0		1,435,140
4560	Retail Sales		0		0		0
4570	Merchandising		0		0		0
4580	Utility Services		104,700		0		104,700
4590	Commissions		0		0		0
4600	Administrative Fees		0		0		0
4620	Parking Fees		887,209		0		887,209
4645	Reimbursed Services		23,000		0		23,000
4650	Miscellaneous Charges for Svc		0		0		0
INTRST	Interest Earnings						
4700	Interest on Investments		42,979		0		42,979
DONAT	Contributions from Private Sources						
4750	Donations and Bequests		0		0		0
MISCRV	Miscellaneous Revenue						
4890	Miscellaneous Revenue		12,650		0		12,650
EQTREV	Fund Equity Transfers						
4970	Transfer of Resources		0		0		0
4985	Residual Equity Transfer * from Regional Parks & Expo		981,443		0		981,443
TOTAL RESOURCES			\$4,432,755		\$0		\$4,432,755

Expenditures

Personal Services

SALWGE Salaries & Wages

5010	Reg Employees-Full Time-Exempt						
	Admissions Staffing Mgr (Admin Schedules)	0.05	1,813	0	0.05	1,813	
	Assistant Fiscal Operations Director		0	0		0	
	Assistant Security Supervisor	0.10	2,976	0	0.10	2,976	
	Assistant Ticket Services Manager		0	0		0	
	Asst. Event Svcs Mgr. or Senior House Mgr.		0	0		0	
	Asst. Operations Mgr. (Asst. Tech Svcs. Mgr.)		0	0		0	
	Audio/Visual Coordinator		0	0		0	
	Audio/Visual Technician		0	0		0	
	Booking and Sales Manager		0	0		0	
	Building Maintenance Supervisor		0	0		0	
	Computer Systems Administrator		0	0		0	
	Construction/Capital Projects Manager	0.10	6,129	0	0.10	6,129	
	Development Project Manager		0	0		0	
	Director of MERC Fiscal Operations	0.00	0	0	0.00	0	
	Event Coordinator II	1.00	40,022	0	1.00	40,022	
	Event Services Manager		0	0		0	
	Executive Secretary		0	0		0	
	Expo Manager	1.00	57,770	0	1.00	57,770	

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MERC Operating Fund
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ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
	Expo Center						
	General Manager		0		0		0
	Multi-Media/Marketing Manager		0		0		0
	OCC Director		0		0		0
	Operations Accounting Coordinator		0		0		0
	Operations Manager I		0		0		0
	Operations Manager II	1.00	53,706		0	1.00	53,706
	PCPA Director		0		0		0
	Purchasing and System Supervisor		0		0		0
	Sales Department Manager		0		0		0
	Sales Manager		0		0		0
	Security Services Coordinator	0.10	3,627		0	0.10	3,627
	Senior Event Coordinator		0		0		0
	Senior Set-up Supervisor		0		0		0
	Set-up Supervisor		0		0		0
	Stadium Manager		0		0		0
	Stage Supervisor		0		0		0
	Telephone System Coordinator		0		0		0
	Ticket Services Manager I	0.10	4,420		0	0.10	4,420
	Ticket Services Manager II		0		0		0
	Ticket Services Supervisor	0.10	3,455		0	0.10	3,455
	Volunteer Coordinator		0		0		0
5015	Reg Empl-Full Time-Non-Exempt						
	Accounting Technician	0.20	5,267		0	0.20	5,267
	Administrative Assistant		0		0		0
	Administrative Secretary	1.00	28,336		0	1.00	28,336
	Booking Coordinator		0		0		0
	Capital Projects Assistant	0.10	3,206		0	0.10	3,206
	Electrician		0		0		0
	Facility Security Agent	1.00	24,447		0	1.00	24,447
	Facility Security Agent Supervisor		0		0		0
	Graphic Designer		0		0		0
	Lead Electrician		0		0		0
	Lead Engineer		0		0		0
	Multi-Media Assistant		0		0		0
	Office Clerk	0.05	1,169		0	0.05	1,169
	Operating Engineer	0.75	32,420		0	0.75	32,420
	Operations Lead		0		0		0
	Operations Lead II		0		0		0
	Receptionist		0		0		0
	Secretary		0		0		0
	Stagedoor Security		0		0		0
	Stagehands		0		0		0
	Ticket Sellers		0		0		0
	Utility Lead		0		0		0
	Utility Maintenance		0		0		0
	Utility Maintenance Lead		0		0		0
	Utility Maintenance Specialist	4.00	122,918		0	4.00	122,918
	Utility Technician		0		0		0
	Utility Worker I		0		0		0
	Utility Worker II	2.00	52,733		0	2.00	52,733
	Utility-Grounds		0		0		0
5030	Temporary Employees		8,602		0		8,602
5043	Part-Time, Non-Reimbursed Labor		23,097		0		23,097

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MERC Operating Fund
Information Only

ACCT	DESCRIPTION	FY 1997-98 Current		FY 1997-98 Revision		FY 1997-98 Proposed	
		FTE	Amount	FTE	Amount	FTE	Amount
Expo Center							
5045	Part-Time, Reimbursed Labor		78,617		0		78,617
5080	Overtime		7,998		0		7,998
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		189,639		0		189,639
Total Personal Services		12.65	\$752,367	0.00	\$0	12.65	\$752,367
Materials & Services							
Total Materials & Services			\$1,784,045		\$0		\$1,784,045
Debt Service							
Total Debt Service			\$617,529		\$0		\$617,529
Capital Outlay							
Total Capital Outlay			\$144,000		\$0		\$144,000
Interfund Transfers							
Total Interfund Transfers			\$0		\$0		\$0
Contingency and Ending Balance							
<i>CONT Contingency</i>							
5999	Contingency		105,408		0		105,408
<i>UNAPP Unappropriated Fund Balance</i>							
5990	Unappropriated Fund Balance		955,194		0		955,194
Total Contingency and Ending Balance			\$1,060,602		\$0		\$1,060,602
TOTAL REQUIREMENTS		12.65	\$4,358,543	0.00	\$0	12.65	\$4,358,543

Exhibit B
Ordinance No. 98-739
Schedule of Appropriations

	FY 1997-1998 Current Appropriations	Revision	FY 1997-1998 Proposed Appropriations
CONVENTION CENTER PROJECT CAPITAL FUND			
Personal Services	0	0	0
Materials and Services	123,300	(3,487)	119,813
Capital Outlay	0	30,968	30,968
Interfund Transfers	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$123,300	\$27,481	\$150,781
MERC OPERATING FUND			
Operating Expenses (Personal Services & Materials and Services)	24,200,383	467,165	24,667,548
Capital Outlay	2,207,596	0	2,207,596
Debt Service	719,058	0	719,058
Subtotal	27,127,037	467,165	27,594,202
Interfund Transfers	0	0	0
Contingency	1,121,263	(100,000)	1,021,263
Subtotal	1,121,263	(100,000)	1,021,263
Unappropriated Ending Fund Balance	6,835,293	1,273,895	8,109,188
Total Fund Requirements	\$35,083,593	\$1,641,060	\$36,724,653
OREGON CONVENTION CENTER OPERATING FUND			
Personal Services	0	0	0
Materials and Services	0	0	0
Capital Outlay	0	0	0
Interfund Transfers	4,347,212	1,307,559	5,654,771
Contingency	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$4,347,212	\$1,307,559	\$5,654,771
SPECTATOR FACILITIES OPERATING FUND			
Personal Services	0	0	0
Materials and Services	0	0	0
Capital Outlay	0	0	0
Interfund Transfers	3,768,282	58,486	3,826,768
Contingency	0	0	0
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$3,768,282	\$58,486	\$3,826,768
COLISEUM OPERATING FUND			
Materials and Services	0	0	0
Interfund Transfers	45,000	15	45,015
Unappropriated Ending Fund Balance	0	0	0
Total Fund Requirements	\$45,000	\$15	\$45,015

All Other Appropriations Remain As Previously Adopted

I HEREBY CERTIFY THAT THE FOREGOING IS
 A COMPLETE AND EXACT COPY OF THE
 ORIGINAL THEREOF.
 EXECUTIVE SECRETARY,
 METROPOLITAN E.R. COMMISSION

METROPOLITAN EXPOSITION-RECREATION COMMISSION

RESOLUTION 98-14

Authorizing a Supplemental Budget amendment to FY 1997-98 Adopted Budgets for the following funds:

- Convention Center Project Capital Fund
- OCC Operating Fund
- Spectator Facilities Fund
- Coliseum Operating Fund
- MERC Operating Fund

The Metropolitan Exposition-Recreation Commission finds:

1. The estimated Ending Fund Balances at June 30, 1997 used to establish the Transfer of Resources from the FY 1996-97 Operating Funds to the MERC Operating Fund in FY 1997-98 were understated leaving balances in the former funds which need to be transferred.
2. The Convention Center Project Capital Fund's Beginning Fund Balance in FY 1997-98 was understated which prevents fully expending the fund in FY 1997-98.
3. The PCPA's Reimbursed Labor Revenue and Personal Services were under budgeted due to contract negotiations that were not concluded until July 1997 and revisions in costs to implement a program to clean their facilities with an in-house labor versus Temporary Labor.

Be It Therefore Resolved that the Metropolitan Exposition-Recreation Commission hereby approves and submits to the Metro Council under the Metro code provisions applicable to FY 1997-98 the following supplemental budget amendments:

Convention Center Project Capital Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 123,300	\$ 27,481	\$ 150,481
Total Material & Services	\$ 123,300	\$(3,487)	\$ 119,813
Total Capital Outlay	\$ -0-	\$ 30,968	\$ 30,968
Total Requirements	\$ 123,300	\$ 27,481	\$ 150,781

OCC Operating Fund

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 4,347,212	\$ 1,307,559	\$ 5,654,771
Total Requirements	\$ 4,347,212	\$ 1,307,559	\$ 5,654,771

Spectator Facilities Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Civic Stadium - Resources	\$ 1,226,628	\$(33,679)	\$ 1,192,949
PCPA - Resources	\$ 2,541,654	\$ 92,165	\$ 2,633,819
Total Resources	\$ 3,768,282	\$ 58,486	\$ 3,826,768
Civic Stadium - Requirements	\$ 1,226,628	\$(33,679)	\$ 1,192,949
PCPA - Requirements	\$ 2,541,654	\$ 92,165	\$ 2,633,819
Total Requirements	\$ 3,768,282	\$ 58,486	\$ 3,826,768

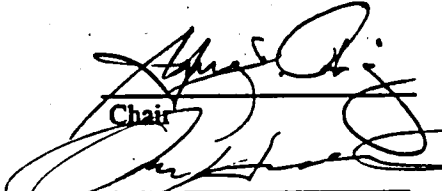

Coliseum Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 45,000	\$ 15	\$ 45,015
Total Requirements	\$ 45,000	\$ 15	\$ 45,015

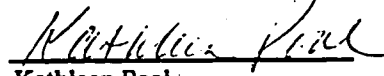
MERC Operating Fund-

	Adopted Budget	Amendment	Revised Budget
Total Resources	\$ 35,083,593	\$ 1,641,060	\$ 36,724,653
Total Personal Services	\$ 10,231,631	\$ 467,165	\$ 10,698,796
Total Material & Services	\$ 13,968,752	\$ -0-	\$ 13,968,752
Total Debt Service	\$ 719,058	\$ -0-	\$ 719,058
Total Capital Outlay	\$ 2,207,596	\$ -0-	\$ 2,207,596
Total Contingency	\$ 1,121,263	\$ (100,000)	\$ 1,021,263
Total Unappropriated Balance	\$ 6,835,293	\$ 1,273,895	\$ 8,109,188
Total Requirements	\$ 35,083,593	\$ 1,641,060	\$ 36,724,653

Passed by the Commission on March 11, 1998.


Chair

Secretary-Treasurer

Approved as to Form:
Daniel B. Cooper, General Counsel

By: 
Kathleen Pool
Senior Assistant Counsel

MERC STAFF REPORT

Agenda Item/Issue: Approval of Supplemental Budget amendment for Fiscal Year 1997-98.

Resolution No. 98-14

Date: March 6, 1998

Presented by: Norman Kraft

Background and Analysis: A supplemental budget amendment is required for the following:

- The Convention Center Project Capital Fund was expected to incur greater expenditures in FY 1996-97 than what actually occurred resulting in a larger Ending Fund Balance at June 30, 1997. The Beginning Fund Balance for FY 1997-98 did not anticipate that possibility thereby under budgeted the fund by \$27,481. In addition there is a recognized savings this fiscal year in budgeted Material & Services in the amount of \$3,487. The combined adjustment for the two amounts would generate \$30,968 that could be applied to capital improvement projects in the Convention Center.
- The creation of the new MERC Operating Fund in FY 1997-98 required the balances of the old operating funds to be transferred to the new fund in FY 1997-98. The budgeted transfer of expenditures and revenues underestimated the actual Ending Fund Balances at June 30, 1997. The supplemental budget eliminates the remaining funds of \$1,366,060 in the old operating funds in this fiscal year and allows these funds to be closed out.
- The supplemental budget includes two adjustments to Personal Services at the PCPA. The first is the result of the Stage Hand Contract which was still being negotiated when the FY 1997-98 budget was adopted and the second is due to the decision to use in-house labor for facility clean up after events. In the past outside temporary labor was used for this purpose. The adopted budget for FY 1997-98 anticipated this transition but actual costs have risen higher than the original forecast. The total impact of these two adjustments should require an additional \$617,165 but has been reduced to \$467,165. This budget amendment consists of the \$92,165 increase in Beginning Fund Balance, \$275,000 increase in Reimbursed Labor Revenue and a transfer of \$100,000 from Contingency. The additional savings of \$150,000 is the result of the cancellation of a mega Broadway show, other lower staffing requirements to date plus savings from vacancies and delayed hiring. This budget amendment has no net impact on the budgeted FY 1997-98 Ending Fund Balance.

Fiscal Impact:

MERC Operating Fund -

While the amendment assumes an increase in expenditures of \$367,165, this amount is offset by additional resources. The Supplemental Budget adjustment results in an increase in budgeted Ending Fund Balance for FY 1997-98.

OCC Project Capital Fund -

The Supplemental Budget amendment includes a net increase in budgeted expenditures of \$27,481 which is offset by an increase in Beginning Fund Balance.

The detail of the Supplemental Budget amendment is attached as Exhibit A.

Recommendation : Staff recommends that the Commission approve a supplemental budget amendment for FY 1997-98 as reflected in Resolution 98-14.

EXHIBIT A
SUPPLEMENTAL BUDGET
FY 1997-98

Fund Description	Acct. #	Description	Adopted Budget	Amendment	Revised Budget
Convention Center Project Capital					
	BEGBAL	Beg. Fund Balance	120,000	27,481	147,481
	4700	Interest	3,300	0	3,300
		Total Resources	123,300	27,481	150,781
	5310	Taxes non-payroll	123,000	(3,487)	119,513
		Total M & S	123,000	(3,487)	119,513
	5725	Buildings & Related	0	30,968	30,968
		Total Capital Outlay	0	30,968	30,968
		Total Requirements	123,000	27,481	150,481
OCC Operating					
	BEGBAL	Beg. Fund Balance	4,347,212	1,307,559	5,654,771
		Total Resources	4,347,212	1,307,559	5,654,771
	5830	Transfer out - Equity	4,347,212	1,307,559	5,654,771
		Total Requirements	4,347,212	1,307,559	5,654,771
Coliseum Operating					
	BEGBAL	Beg. Fund Balance	45,000	15	45,015
		Total Resources	45,000	15	45,015
	5830	Transfer out - Equity	45,000	15	45,015
		Total Requirements	45,000	15	45,015
Spectator Facilities Operating					
Stadium	BEGBAL	Beg. Fund Balance	1,226,628	(33,679)	1,192,949
PCPA	BEGBAL	Beg. Fund Balance	2,541,654	92,165	2,633,819
		Total Resources	3,768,282	58,486	3,826,768
Stadium	5830	Transfer out - Equity	1,226,628	(33,679)	1,192,949
PCPA	5830	Transfer out - Equity	2,541,654	92,165	2,633,819
		Total Requirements	3,768,282	58,486	3,826,768
MERC Operating					
	4645	Reimbursed Services	1,578,699	275,000	1,853,699
	4895	Equity Transfers In	9,141,937	1,366,060	10,507,997
		All other Resources	24,362,957	0	24,362,957
		Total Resources	35,083,593	1,366,060	36,724,653
	5043	Part-Time, Non-Reimbursed	605,475	98,000	703,475
	5045	Part-Time, Reimbursed	1,496,908	369,165	1,866,073
		All Other Personal Services	8,129,248	0	8,129,248
		Total Personal Services	10,231,631	467,165	10,698,796
		Total Material & Services	13,968,752	0	13,968,752
		Total Debt Service	719,058	0	719,058
		Total Capital Outlay	2,207,596	0	2,207,596
		Contingency	1,121,263	(100,000)	1,021,263
		Unappropriated Balance	6,835,293	1,273,895	8,109,188
		Total Conting./Uappro. Bal	7,956,556	1,173,895	9,130,451
		Total Requirements	35,083,593	1,641,060	36,724,653

EXHIBIT A
SUPPLEMENTAL BUDGET
FY 1997-98

Fund Description	Acct. #	Description	Adopted Budget	Amendment	Revised Budget
Information Only: PCPA					
		Total Resources	8,853,529	367,165	9,220,694
		Personal Services	3,563,738	467,165	4,030,903
		Materials & Services	2,301,273	0	2,301,273
		Debt Services	80,879	0	80,879
		Capital Outlay	875,000	0	875,000
		Contengency/Unappropriated	2,032,639	(100,000)	1,932,639
		Total Requirements	8,853,529	367,165	9,220,694

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 98-739 AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE PURPOSE OF ADOPTING THE FY 1997-98 SUPPLEMENTAL BUDGET, AND DECLARING AN EMERGENCY

Date: March 24, 1998

Presented by: Mark Williams
Norman Kraft

FACTUAL BACKGROUND AND ANALYSIS

A supplemental budget is necessary due to unforeseen circumstances that require changes in our financial planning. These Council actions are presented toward adopting a supplemental budget for FY 1997-98. Ordinance No. 98-739 revises the FY 97-98 budget and appropriations schedule to recognize additional revenue of \$27,481 for Oregon Convention Center Project Capital Fund, \$15 for Coliseum Fund, \$1,307,559 for Oregon Convention Center Operating Fund, \$58,486 for Spectator Facilities Operating Fund and \$1,641,060 for MERC Operating Fund.

This Ordinance is presented at this time but is not intended to be adopted until after the Tax Supervising and Conservation Commission (TSCC) conducts a public hearing. TSCC review is required under Oregon Budget Law because total appropriations are being increased by more than ten percent of the value of the fund's adopted expenditures. Specific changes to the budget under this proposal are explained below.

Closure of Former Operating Funds

In FY 1997-98, the Council created the MERC Operating Fund to account for all revenues and expenditures of the facilities under MERC Management. The former operating funds are to be closed out and the fund balances transferred to the new MERC Operating Fund. In the Oregon Convention Center Operating Fund, the Spectator Facilities Operating Fund and the Coliseum Operating Fund, the actual fund balances are higher than what is budgeted. In order to close out the funds and be in compliance with Oregon Budget Law, it is necessary to recognize the additional fund balance and provide sufficient appropriation authority to make the necessary residual equity transfers to the MERC Operating Fund.

The action increases beginning fund balances and interfund transfer appropriation authority in the following funds. The increased transferred

resources are also recognized in the MERC Operating Fund, however the vast majority is placed in unappropriated ending fund balance.

Oregon Convention Center Operating Fund	\$1,307,559
Spectator Facilities Operating Fund	\$ 58,486
Coliseum Operating Fund	\$ 15

Spend Out of the Convention Center Project Capital Fund

The FY 1997-98 budget assumed that all that would remain in the Convention Center Project Capital Fund budget was sufficient beginning Fund Balance to pay the final federal arbitrage rebate payment. However, several projects were slightly delayed at the end of the FY 1996-97 resulting in a higher fund balance carryover into FY 1997-98. In addition, the federal arbitrage rebate payment was slightly lower than budgeted. This action requests the recognition of the additional \$27,481 in beginning fund balance and a like amount in capital outlay. It also moves \$3,487 from materials and services to capital outlay, for a total capital outlay appropriation of \$30,968. If approved, this action would allow MRC to completely spend-out the Convention Center Project Capital Fund in FY 1997-98, thereby leaving a "clean" fund to receive the Convention Center Completion bond proceeds if approved by the voters in November, 1998.

Portland Center for the Performing Arts Labor Costs

During the preparation of the FY 1997-98 budget, MERC was still in negotiations with IATSE on the Stagehand agreement. The final Stagehand agreement was different than anticipated in the budget and in addition, a policy change in how cleaning services are provided have resulted in increased labor costs of \$467,165. The increased costs are proposed to be funded with the recognition of \$275,000 in additional revenue for reimbursed labor services, \$100,000 transferred from MERC Operating Fund Contingency, and \$92,165 from the increased residual fund transfers from the former operating funds

SUMMARY OF BUDGET IMPACT

Specific line item changes and appropriation modifications are provided in Exhibits A and B to the Ordinance. The following is a summary of the changes requested in the Supplemental Budget for FY 1997-98:

Convention Center Project Capital Fund

Resources:

• Beginning Fund Balance	\$ 27,481
TOTAL RESOURCES	\$ 27,481

Requirements:

• Materials and Services	\$ (3,487)
• Capital Outlay (Non-CIP)	\$ 30,968
TOTAL REQUIREMENTS	\$ 27,481

Coliseum Fund

Resources:

• Beginning Fund Balance	\$ 15
TOTAL RESOURCES	\$ 15

Requirements:

• Residual Equity Transfer	\$ 15
TOTAL REQUIREMENTS	\$ 15

Oregon Convention Center Operating Fund

Resources:

• Beginning Fund Balance	\$ 1,307,559
TOTAL RESOURCES	\$ 1,307,559

Requirements:

• Residual Equity Transfer	\$ 1,307,559
TOTAL REQUIREMENTS	\$ 1,307,559

Spectator Facilities Operating Fund

Resources:

• Beginning Fund Balance	\$ 58,486
TOTAL RESOURCES	\$ 58,486

Requirements:

• Residual Equity Transfer	\$ 58,486
TOTAL REQUIREMENTS	\$ 58,486

MERC Operating Fund

Resources:

• CHGSVC (Reimb. Srvs-Labor)	\$ 275,000
• Residual Equity Transfer	\$ 1,366,060
TOTAL RESOURCES	\$ 1,641,060

Requirements:

• Personal Services	\$ 467,165
• Contingency	\$ (100,000)
• Unappropriated Fund Balance	\$ 1,273,895
TOTAL REQUIREMENTS	\$ 1,641,060

Agenda Item Number 7.4

Ordinance No. 98-744, For the Purpose of Adding to Designated Urban Reserve Areas for the Portland Metropolitan Area Urban Growth Boundary; Amending RUGGO Ordinance No. 95-625A; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADDING TO) ORDINANCE NO 98-744
DESIGNATED URBAN RESERVE AREAS FOR)
THE PORTLAND METROPOLITAN AREA) Introduced by Executive Officer
URBAN GROWTH BOUNDARY; TO PROVIDE) Mike Burton
FOR A STATE PRISON; AMENDING RUGGO)
ORDINANCE NO. 95-625A; AND DECLARING AN)
EMERGENCY)

WHEREAS, ORS 197.298(1)(a) requires that land designated as urban reserve land by Metro shall be the first priority land for inclusion in the Metro Urban Growth Boundary; and

WHEREAS, the Land Conservation and Development Commission's (LCDC's) Urban Reserve Area Rule at OAR 660-21-020 requires Metro to designate the location of urban reserve areas for the Portland Metropolitan area within two miles of the regional Urban Growth Boundary; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-020, requires that urban reserve areas designated by Metro shall be shown on all applicable comprehensive plan and zoning maps; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(1), requires that urban reserve areas shall include at least a 10 to 30 year supply of developable land beyond the 20 year supply in the Urban Growth Boundary; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(2), requires that Metro study lands adjacent to the Urban Growth Boundary for suitability as urban reserve areas; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(3), requires that land found suitable for an urban reserve area must be included according to the Rule's priorities and that first priority lands are those lands identified in comprehensive plans as exception areas

plus those resource lands completely surrounded by exception areas which are not high value crop areas; and

WHEREAS, Resolution No. 95-2244 established urban reserve study areas as the subject of Metro's continued study for possible designation as urban reserve areas consistent with LCDC's Urban Reserve Area Rule; and

WHEREAS, urban reserve study areas are shown on the 2040 Growth Concept Map in Ordinance No. 95-625A adopting the Regional Urban Growth Goals and Objectives (RUGGO) which was acknowledged by LCDC Compliance Order 96-ACK-010 on December 9, 1996; and

WHEREAS, Metro adopted Ordinance No. 97-655E on March 6, 1997, designating approximately 18,600 acres as urban reserve areas; and

WHEREAS, the "special need" land use of a state prison in the Metro region had not been considered at that time; and

WHEREAS, an area of "exception," non-farm lands adjacent to north Wilsonville to Day Road was included in designated urban reserves; and

WHEREAS, the siting process for state prisons has now resulted in a proposed prison site on approximately 40 acres of that currently designated urban reserve area and about 60 additional acres of "exception," non-farm lands north of Day Road; and

WHEREAS, Metro has encouraged the location of the proposed state prison at this site as an alternative to land at Dammasch Hospital inside the UGB and adjacent urban reserves in Resolution No. 98-2633A; and

WHEREAS, notice of adoption of this proposed addition to urban reserve areas and the proposed postacknowledgment amendments to the acknowledged RUGGO ordinance have been given consistent with ORS 197.610(1); now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

Section 1. The area indicated on the map attached as Exhibit "A," and incorporated herein, is hereby designated as an additional urban reserve area for the Metro Urban Growth Boundary for the purpose of compliance with the Urban Reserve Area Rule at OAR 660-21-020 and for the purpose of identifying lands of first priority for inclusion in the Metro Urban Growth Boundary as required by ORS 197.298.

Section 2. The urban reserve area on Exhibit "A" shall be shown on all applicable county comprehensive plan and zoning maps as required by the Urban Reserve Area Rule at OAR 660-21-020.

Section 3. Ordinance No. 95-625A is hereby amended to add the urban reserve area indicated in Exhibit "A" to the 2040 Growth Concept Map as a designated urban reserve area.

Section 4. The findings of fact in Exhibit "B", attached and incorporated herein, explain how the additional urban reserve area designated in Section 1 of this Ordinance complies with the Urban Reserve Area Rule and the acknowledged Regional Urban Growth Goals and Objectives.

Section 5. The designation of this additional urban reserve area to be available for amendments to the Metro Urban Growth Boundary is necessary to preserve the health, safety or welfare of the Metro region; therefore, an emergency is hereby declared to exist, and this Ordinance shall take effect upon passage.

Section 6. The provisions of this ordinance are separate and severable. The invalidity of any clause, sentence, paragraph, section, subsection, or portion of this ordinance or the invalidity of the application thereof to any city, county, person or circumstance shall not affect

the validity of the remaining provisions of this ordinance or its application to other cities,
counties, persons or circumstances.

ADOPTED by the Metro Council this _____ day of _____, 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

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April 3, 1998

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADDING TO) ORDINANCE NO 98-744A
DESIGNATED URBAN RESERVE AREAS FOR)
THE PORTLAND METROPOLITAN AREA) Introduced by Executive Officer
URBAN GROWTH BOUNDARY; TO PROVIDE) Mike Burton
FOR A STATE PRISON; AMENDING RUGGO)
ORDINANCE NO. 95-625A; AND DECLARING AN)
EMERGENCY)

WHEREAS, ORS 197.298(1)(a) requires that land designated as urban reserve land by Metro shall be the first priority land for inclusion in the Metro Urban Growth Boundary; and

WHEREAS, the Land Conservation and Development Commission's (LCDC's) Urban Reserve Area Rule at OAR 660-21-020 requires Metro to designate the location of urban reserve areas for the Portland Metropolitan area within two miles of the regional Urban Growth Boundary; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-020, requires that urban reserve areas designated by Metro shall be shown on all applicable comprehensive plan and zoning maps; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(1), requires that urban reserve areas shall include at least a 10 to 30 year supply of developable land beyond the 20 year supply in the Urban Growth Boundary; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(2), requires that Metro study lands adjacent to the Urban Growth Boundary for suitability as urban reserve areas; and

WHEREAS, LCDC's Urban Reserve Area Rule, at OAR 660-21-030(3), requires that land found suitable for an urban reserve area must be included according to the Rule's priorities and that first priority lands are those lands identified in comprehensive plans as exception areas

plus those resource lands completely surrounded by exception areas which are not high value crop areas; and

WHEREAS, Resolution No. 95-2244 established urban reserve study areas as the subject of Metro's continued study for possible designation as urban reserve areas consistent with LCDC's Urban Reserve Area Rule; and

WHEREAS, urban reserve study areas are shown on the 2040 Growth Concept Map in Ordinance No. 95-625A adopting the Regional Urban Growth Goals and Objectives (RUGGO) which was acknowledged by LCDC Compliance Order 96-ACK-010 on December 9, 1996; and

WHEREAS, Metro adopted Ordinance No. 97-655E on March 6, 1997, designating approximately 18,600 acres as urban reserve areas; and

WHEREAS, the "special need" land use of a state prison in the Metro region had not been considered at that time; and

WHEREAS, an area of "exception," non-farm lands adjacent to north Wilsonville to Day Road was included in designated urban reserves; and

WHEREAS, the siting process for state prisons has now resulted in a proposed prison site on approximately 40 acres of that currently designated urban reserve area and about 72 additional acres of "exception," non-farm lands north of Day Road; and

WHEREAS, Metro has encouraged the location of the proposed state prison at this site as an alternative to land at Dammasch Hospital inside the UGB and adjacent urban reserves in Resolution No. 98-2633A; and

WHEREAS, notice of adoption of this proposed addition to urban reserve areas and the proposed postacknowledgment amendments to the acknowledged RUGGO ordinance have been given consistent with ORS 197.610(1); now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

Section 1. The area indicated on the map attached as Exhibit "A," and incorporated herein, is hereby designated as an additional urban reserve area for the Metro Urban Growth Boundary for the purpose of compliance with the Urban Reserve Area Rule at OAR 660-21-020 and for the purpose of identifying lands of first priority for inclusion in the Metro Urban Growth Boundary as required by ORS 197.298.

Section 2. The urban reserve area on Exhibit "A" shall be shown on all applicable county comprehensive plan and zoning maps as required by the Urban Reserve Area Rule at OAR 660-21-020.

Section 3. Ordinance No. 95-625A is hereby amended to add the urban reserve area indicated in Exhibit "A" to the 2040 Growth Concept Map as a designated urban reserve area.

Section 4. The findings of fact in Exhibit "B", attached and incorporated herein, explain how the additional urban reserve area designated in Section 1 of this Ordinance complies with the Urban Reserve Area Rule and the acknowledged Regional Urban Growth Goals and Objectives.

Section 5. The designation of this additional urban reserve area to be available for amendments to the Metro Urban Growth Boundary is necessary to preserve the health, safety or welfare of the Metro region; therefore, an emergency is hereby declared to exist, and this Ordinance shall take effect upon passage.

Section 6. The provisions of this ordinance are separate and severable. The invalidity of any clause, sentence, paragraph, section, subsection, or portion of this ordinance or the invalidity of the application thereof to any city, county, person or circumstance shall not affect

the validity of the remaining provisions of this ordinance or its application to other cities, counties, persons or circumstances.

Section 7. The amendment to the urban reserve areas adopted by this ordinance is conditioned upon the siting of a women's prison and prisoner intake center by the Oregon Department of Corrections within the boundaries of designated Urban Reserve Area 42 as amended. The additional land added to the Urban Reserve Area 42 by this ordinance shall not be included inside the Metro Urban Growth Boundary unless a final determination is made by the Oregon Department of Corrections to site a women's prison and prison intake center on the property. If the Oregon Department of Corrections commences construction of a women's prison and prison intake center at the Dammasch property location the amendment to the urban reserve areas adopted by this ordinance shall be repealed.

Section 8. Consistent with RUGGO Goal 11 Objective 22.3.3, Clay Street, the northern boundary of the amended Urban Reserve Area No. 42, is established as the permanent northern-most boundary for the City of Wilsonville.

ADOPTED by the Metro Council this _____ day of _____, 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

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June 12, 1998



METRO

DATE: June 2, 1998

TO: Mike Burton, Executive Officer
Metro Council

FROM: *LS*
Larry Shaw, Senior Assistant Counsel
Office of General Counsel

SUBJECT: Prison Supersiting Effect on Metro Urban Reserve Amendment

Dammasch Supersited On Urban Reserves

The Corrections Facility Siting Act of 1989 provides an expedited process for siting prison facilities. ORS 421.611-.630. The Department of Corrections adopted siting criteria. OAR 291-073-0010 to -0040. In order E-97-06 on January 7, 1997, the Governor initiated the siting process for a women's prison/intake center in the tri-county area. The Correction Facilities Siting Authority selected the Dammasch site on May 5, 1997 with numerous conditions that include consultation with land use planning agencies about the impact of the siting (I.D.), and maintaining a connection between open spaces (#504),

ORS 421.628(1) states that the Siting Authority decision "shall bind the state and all counties, cities and political subdivisions in this state as to the approval of the sites and the construction and operation of the proposed corrections facilities. (All governments) shall issue the appropriate permits, licenses and certificates . . . as necessary for construction and operation of the facilities . . ." This means that the correction facility may be built regardless of whether the site is outside the urban growth boundary or displaces housing planned for urban reserve areas.

Metro Coordination Role - ORS 195.025(1)

Metro's land use responsibilities include "coordinating all planning activities affecting land uses within (the district) . . . to assure . . . integrated comprehensive plan(s) for the entire area of (the district)." Therefore, the displacement of housing capacity in a mixed use area for the Dammasch site portion of Urban Reserve #41 and the City of Wilsonville's desire to site the facility on Urban Reserve #42 are appropriate issues for the Metro Council to consider.

Review of Urban Reserves #41 and #42

Metro's urban reserve decision of March 6, 1997 was based on a region wide analysis comparing future urban suitability with the general information available at that time. Metro planning will be affected by the supersiting of a correction facility in either urban reserve area subsequent to that original designation. Examining the net effect of the events and more specific information gathered since the original urban reserve decision is appropriate to Metro Council consideration of the City of Wilsonville's request for the Metro Council to amend its urban reserve decision. This examination must include Metro Council application of its policy on separation of communities to the total circumstances of such an amendment to Urban Reserve #42.

Application of LCDC's Urban Reserve Rule and Metro's adopted policies, including the separation of communities policy, are significantly affected by the prison supersiting authority. The purpose of Goal 2 alternatives analysis in urban reserve designations are one example. The location of the prison is determined by the state siting process, regardless of LCDC's Rule and Metro policies. Therefore, the siting decision prevents Metro consideration of alternative sites for the prison in this land use decision.

Conclusion

Metro has a responsibility to coordinate land uses in response to new developments, such as state siting of a prison on lands planned for future urban uses. Metro Council consideration of amendments to urban reserves to address and mitigate the effect of a prison siting on designated urban reserves is consistent with such coordination. The application of LCDC and Metro policies to an urban reserve amendment is significantly affected by the state prison siting authority to override any conflicting policy or rule.

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M E M O R A N D U M

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
 TEL: 503 797 1700 | FAX: 503 797 1794



METRO

Date: June 1, 1998
 To: Mary Weber, Senior Program Supervisor
 From: Kim White, Associate Transportation Planner *Kim*
 Subject: Transportation Implications of Urban Reserve Sites #41 and #42

DKS and Associates prepared a traffic analysis of Urban Reserve (UR) site #41 and UR #42 as a prison use for the City of Wilsonville. This memo summarizes my findings with regard to the potential transportation implications of siting a prison on each site.

In general, prison/industrial uses generate fewer trips per acre than residential uses. However, despite the fact that traffic generation rates for prison/industrial uses are lower than traffic generation rates for residential uses, the transportation impacts and mitigation measures identified in both prison site traffic analyses are relatively similar.

My evaluation considered each site as a prison and non-prison use and the overall impact of those uses on the City of Wilsonville and implementation of the 2040 Growth Concept. Specific issues to consider relate to timing with regard to when the urban reserve land is developed, whether the Dammasch site is developed as industrial uses or as residential uses and the city's jobs/housing imbalance.

With regard to the timing issue, the land in UR #42 (North Wilsonville Alternate Site) will likely be used for industrial uses when the land is brought into the UGB, whether a prison is sited there or not. This is assumed because of how the land has been used in the past as well as the existing industrial uses that currently surround UR #42. Similar transportation improvements will need to be made under both scenarios because of the similar industrial land use that is likely to occur in each scenario.

If UR #42 is brought into the UGB as part of the prison site, the transportation impacts will be immediate. Specific transportation improvements will need to be made to address intersection failures identified in the traffic analysis of the site as a prison use.

The more important issue to consider seems to be whether UR #41 (including the Dammasch site) is developed as residential uses or prison/industrial uses. The transportation impacts of these two land uses are different in terms of their affect on the existing transportation system. A prison at the Dammasch site will result in fewer trips than if the Dammasch site is developed with residential uses. However, traffic analysis of both scenarios has shown that Wilsonville Road will exceed current LOS standards at several intersections. Therefore, regardless of how UR #41 is developed, traffic congestion on Wilsonville Road will need to be addressed.

Metro's policy is to support town centers. Clustering residential, mixed-use development close to town centers (such as at the Dammasch site) supports that policy. In addition, the Regional Transportation Plan update has identified a list of transportation improvements aimed at addressing traffic congestion on Wilsonville Road by providing alternate east-west and north-south travel routes that better connect the town center with surrounding neighborhoods on both sides of I-5. Metro supports including these improvements in the region's 20-year plan for transportation, regardless if the Dammasch site is developed as a prison use or as residential uses.



METRO

Attachment 3

TO: Larry Shaw, Office of General Counsel

FROM: Carol Krigger, Growth Management Services

DATE: June 2, 1998

Subject: *Urban Reserves #41 and #42*

This memo is in response to your request for information regarding Urban Reserves #41 and #42 and the proposed amendment to site #42 in the Wilsonville area. The first part of the memo provides general information about these adopted Urban Reserves and their estimated capacity for households and jobs. It also examines the proposed amendment to Site #42 to include approximately 72 acres. The second part of this memo lays out displacement in terms of capacity gain or loss with siting of a prison in two alternative locations within Urban Reserves #41 and #42 (with amendment).

Adopted Urban Reserves

Each urban reserve study area was rated according to how well it met specific criteria outlined in Factors 3 through 7 of the Urban Reserve Rule. Urban Reserve #41 encompasses an area of approximately 423 acres (including the Dammasch site), of which 279 acres are identified as first tier. The site received an urban suitability rating of 33 points in the Urban Reserve Study Area (URSA) analysis performed. This score was the overall minimum qualifying rating for the 18,600 acres of urban reserves chosen by the Metro Council. Exclusive Farm Use (EFU) zoning within and in proximity to the site contributed in large part to the low urban suitability rating. A total of only 8 points were received for Factors 6 and 7 of the Urban Reserve Rule, which relate to retention of agricultural land and compatibility with nearby agricultural activities. The entire site contains approximately 285 acres of land zoned EFU. Site #41 received average scores for Factor 3 (orderly and economic provision for public facilities and services) and Factor 5 (environmental, energy, economic and social consequences).

According to the initial analysis performed on urban reserve study areas, Site #41 could accommodate an estimated 2,560 households and 985 jobs. First-tier lands could accommodate a proportion (66 percent) of the total households and jobs estimated for Site #41 - approximately 1,690 households and 650 jobs. First-tier land in Site #41 is part of the proposed Dammasch Area Master Plan developed for the city of Wilsonville, which also includes land inside the urban growth boundary, and is estimated to accommodate 2,300 households and 550 jobs. About 1,130 of the 2,300 households are planned in the first-tier portion of Site #41; the remainder is planned for inside the urban growth boundary. The Dammasch Master Plan is a site-specific plan, whereas the Urban Reserve Study Area Analysis was a general estimate. The difference between Metro's initial higher capacity estimate and the master plan estimate on first-tier lands (1,130 compared to 1,690) is due to this fact.

Site #42 received a high urban suitability rating - 64.5 points - in the URSA analysis performed, almost twice the minimum qualifying rating (33) for the 18,600 acres of urban reserves designated by the Metro Council in March 1997. This rating was received for a couple of reasons. First, the site, which consists of approximately 250 acres, is relatively flat with few environmental constraints. Because of this, a total of 16 points was received for Factor 4 (maximum efficiency of land uses within and on the fringe of the existing urban area). Second, a total of 32 points was received for Factors 6 and 7, which relate to retention of agricultural land and compatibility with nearby agricultural activities. Site #42 is zoned for rural residential use (AF5 - Agriculture Farm/Forest 5) and industrial uses (MAE - Land Intensive Industrial; RI - Rural Industrial). There is no exclusive farm use zoning designation within Site #42. The urban reserve is mostly surrounded by industrial and rural residential zoning, except for one area in the southwestern portion of the urban reserve. Site #42 received average scores for Factor 3 (orderly and economic provision for public facilities and services) and Factor 5 (environmental, energy, economic and social consequences). The estimated household and job capacity for Site #42 is 1,770 households and 670 jobs.

The area under consideration for inclusion in Urban Reserve #42 (approximately 72 acres) is similar to the land area inside the urban reserve. The zoning consists of Rural Residential and Industrial designations. The land is also relatively flat with few environmental constraints, making it efficient for urban development. Similarly zoned lands also surround the area; there is no EFU zoning. It is unlikely that the scoring outcome would have been significantly different had this area been part of Site #42 in the initial analysis. Based on methodology used in to determine capacity in the URSA analysis¹, the 72-acre proposed amendment could accommodate 480 households and 190 jobs.

Displacement Analysis

As mentioned earlier, first-tier land, as well as land inside the urban growth boundary west of Wilsonville, is included in the City's proposed Dammasch Area Master Plan. The master plan proposes to locate a Town Center on state-owned land inside the boundary, which the State has approved for a prison site. The city of Wilsonville has requested that the State consider an alternative site located just north and adjacent to Urban Reserve #42. This site is approximately 115 acres and includes a part of Site #42 - approximately 43 acres - and the 72-acre parcel described above.

The prison is intended to house 1,600 people and provide approximately 500 jobs. For the purpose of this analysis, the 1,600 prison population is converted to equivalent households for comparison purposes with the state-proposed prison site (Dammasch) and the Wilsonville-proposed alternative prison site. The equivalent units for this exercise would be about 650 households.²

The table on the next page summarizes the estimated household and job capacity for the alternative sites and shows the net gain or loss in terms of housing units and jobs if a prison is sited at either of the locations described above.

¹ Applying discounts for environmental constraints (2%); efficiency factor (10%) and gross-to-net reduction (25% for future streets, parks and other public facilities) estimated buildable land is about 48 acres. Capacity is based on 10 households and 4 jobs per net acre.

² Households are calculated by dividing the expected prison population (1,600) by the regional average number of persons per household (2.52)

Mix-use Development – Dammasch Master Plan	Households	Jobs
Capacity Estimates: <i>Dammasch Area Transportation-Efficient Land Use Plan</i> <i>(January, 1997) – West of Wilsonville</i> <ul style="list-style-type: none"> • Inside UGB • First-tier Urban Reserve #41 (279 acres) 	1,170 <u>1,130</u> 2,300	550 <u>650*</u> 1,200
Prison located at Dammasch Site Capacity Estimate:	650	500
Net gain or (loss) in capacity:	(1,650)	(700)*

*This is a general estimate of job capacity from the Urban Reserve Study Areas Analysis.

Northwest Wilsonville Site	Households	Jobs
Approximately 115-acre site northwest of Wilsonville <ul style="list-style-type: none"> • Portion of Urban Reserve #42 (43.4 acres) included in alternative prison site • 72-acres site proposed to be added to Urban Reserve #42 	310* <u>480</u> 790	120* <u>190</u> 310
Prison located at NW Wilsonville Site Capacity Estimate:	650	500
Net gain or (loss) in capacity:	(140)	190

*Proportion of total capacity (17%) estimated for Site #42 from the Urban Reserve Study Area Analysis.

If you need additional information, please let me know.



METRO

Attachment 4

Date: June 1, 1998

To: Mary Weber, Senior Program Supervisor
Community Development Section
Growth Management Services Department

From: Dick Bolen, Manager *db*
Data Resource Center

Re: *Population Estimates of Group Quarters in the Metro Region and the 2015/2020 Metro Regional Forecast*

Who belongs in Group Quarters?

The Census Bureau definition of persons in group quarters includes persons living in:

1. Institutional Group Quarters: classified as inmates or patients (e.g., prisons and other correctional institutions – for adults and juveniles, nursing homes and hospitals for chronically ill, physically handicapped, drug rehabilitation and mental institutions).
2. Noninstitutional Group Quarters: includes rooming houses, group homes, religious quarters, college dormitories, military quarters, farm and other workers dormitories, emergency shelters for the homeless, runaways and abused persons, dormitories for nurses and interns in general and military hospitals.

The 1990 Census

Counties	Population	In Households	In Group Quarters	Percent in Group Quarters
Multnomah	583,887	570,508	13,379	2.29%
Clackamas	278,850	276,280	2,570	0.92%
Washington	311,554	308,071	3,483	1.12%
Tri-County	1,174,291	1,154,859	19,432	1.65%

Forecast Assumptions and Methodology

The Census categorizes people as either in households (family or non-family) or in group quarters. Based on the 1990 Census, less than 2 percent of the persons living in the Metro area belong in group quarters.

The Metro Regional Forecast does not distinguish future population in terms of persons in group quarters. The forecast of population assumes that all persons living in the region reside in households. At the time, this assumption did not seem to be a very harsh assertion given the fact that over 98 percent of the region's total population belonged outside of institutions or group quarters.

Furthermore, TAZ allocations also ignore or subsume the group quarter element of the population in the allocation of persons in households and dwelling units.

Forecasting total population is not an easy matter, but when you try to forecast an even smaller segment of total population such as persons in group quarters, this problem is even more difficult. As we are faced today, prison sitings and sitings of other institutional homes is a highly subjective matter not often determined by macroeconomic forces. Where they eventually get located are often beyond statistical modeling or econometric predictions.

On a regional scale, not explicitly enumerating future persons in group quarters does not change the accuracy of the forecast. However, in terms of allocating population to TAZ's this can make a significant difference. Persons in group quarters are normally unevenly distributed across the region and, therefore, some TAZ's will have a much higher proportion of persons in group quarters.

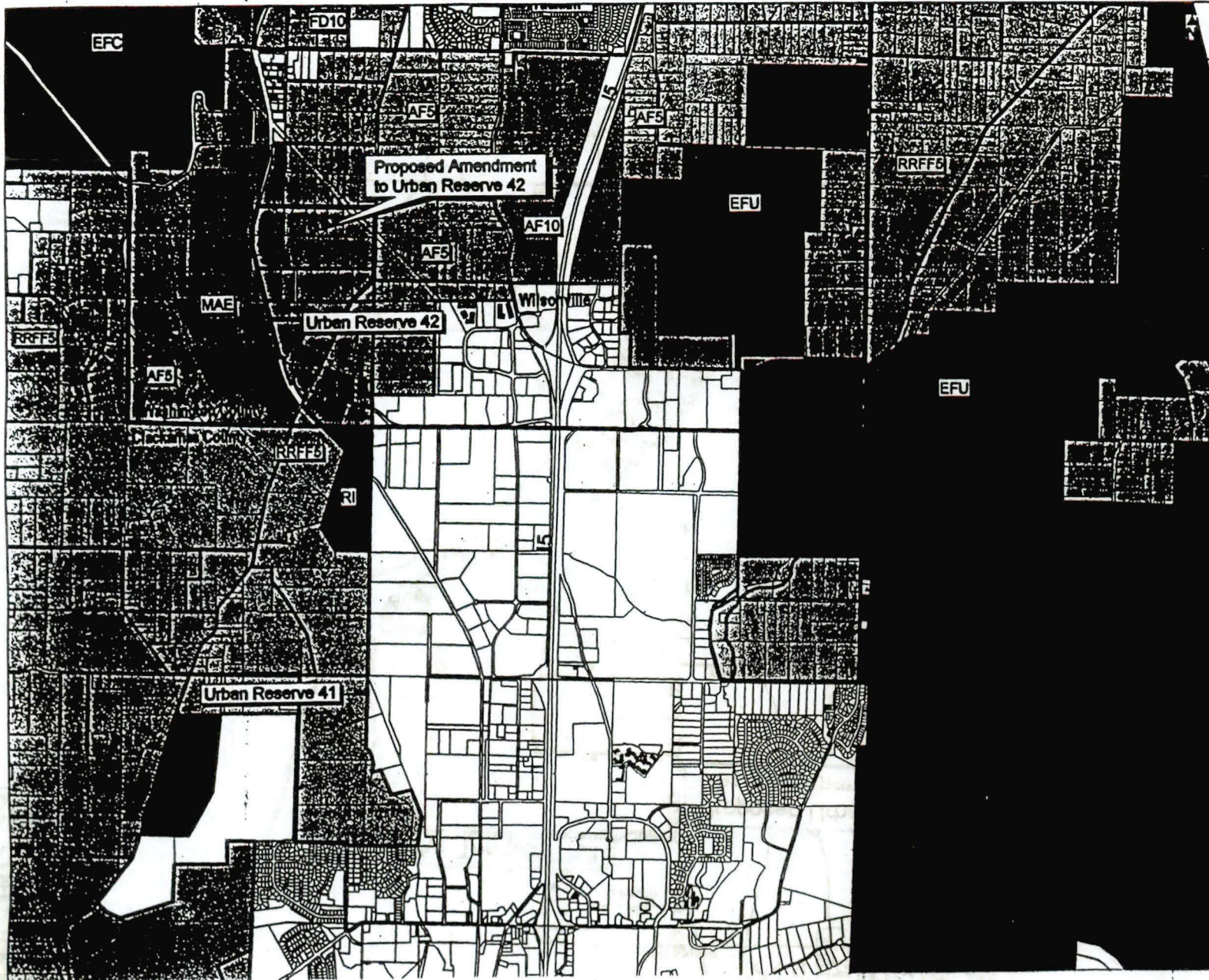
Technical Resolution

The dilemma appears to be how do we make an ex-post adjustment to the regional forecast and growth allocation to which the ex-ante forecast made no explicit distinction between persons in households and persons in group quarters. The problem is unexpectedly a prison (or group quarter institution) is to be located where the forecast allocated households. The simple solution is to convert each inmate(s) into a household and each prison cell into an equivalent dwelling unit in order to satisfy Title 1 and Table One requirements of the Functional Plan.

This problem can be handled (at least) in one of three ways by converting the expected number of inmates (and prison cells) into households or dwelling units based on:

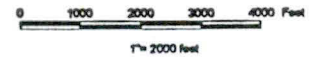
1. The 1990 or current estimate of average household size in the region,
2. The 1990 average household size in the City of Wilsonville or
3. A household size equal to one.

My recommendation is to choose either option 1 or 2.







Urban Reserve #42 and County Land Use Districts

- Urban Growth Boundary
- First Tier
- Other Reserves
- Alternative Site Area
- County Lines
- (AF10) Agriculture Farm/Forest 10 Acres
- (AF20) Agriculture Farm/Forest 20 Acres
- (AF5) Agriculture Farm/Forest 5 Acres
- (EFC) Exclusive Forest Conservation
- (EFU) Exclusive Farm Use
- (FU10) Future Urban 10 Acres
- (I) Industrial
- (MAE) Land Extensive Industrial
- (PI) Rural Industrial
- (RRFF5) Rural Residential/Farm Forest 5 Acres



Proposed Wilsonville

Urban Reserve
Amendment

-  More Purchased Open Space
-  URBAN RESERVE # 42
-  URBAN RESERVE AMENDMENT
-  Urban Growth Boundary



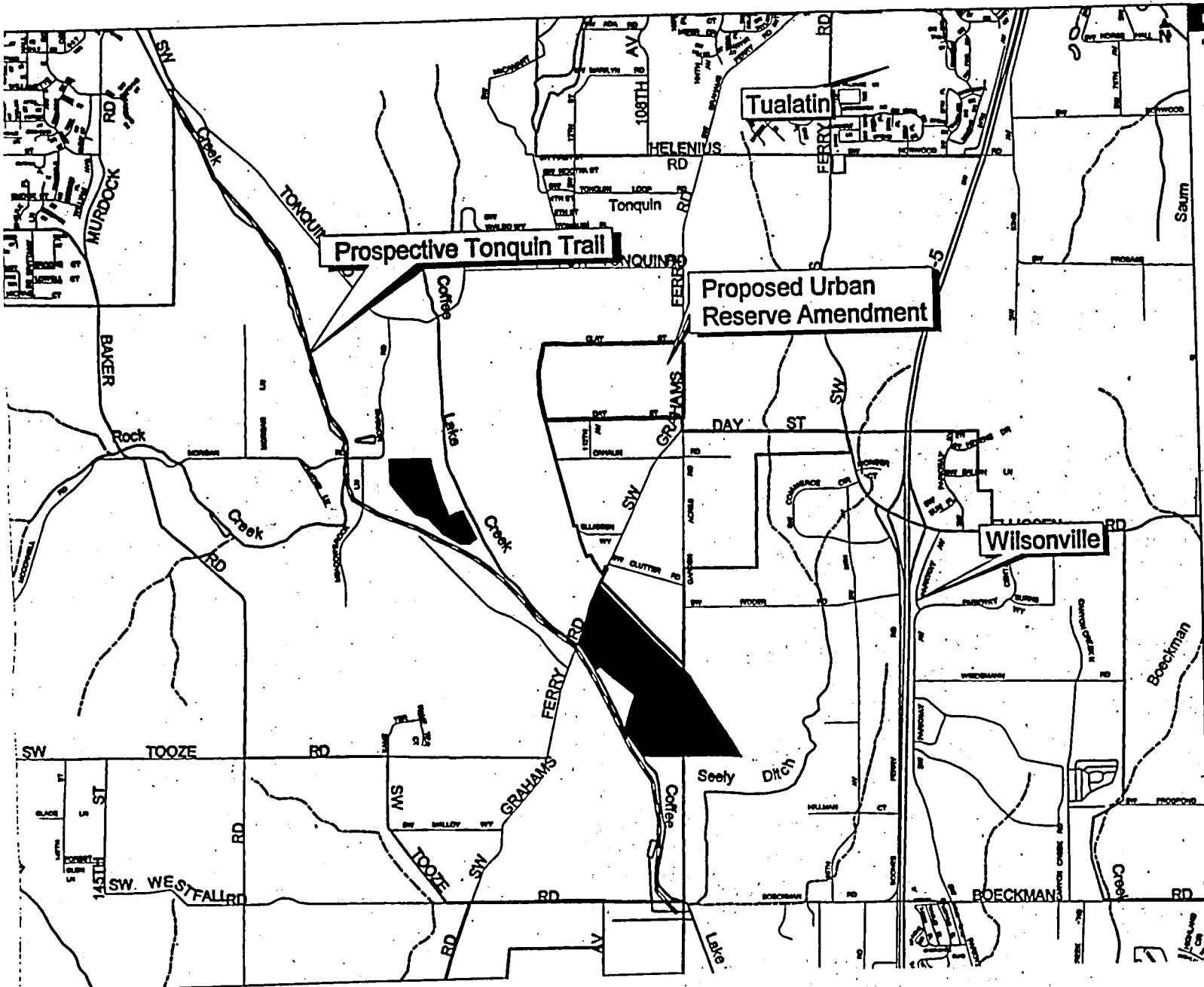
1" = 1000 Feet

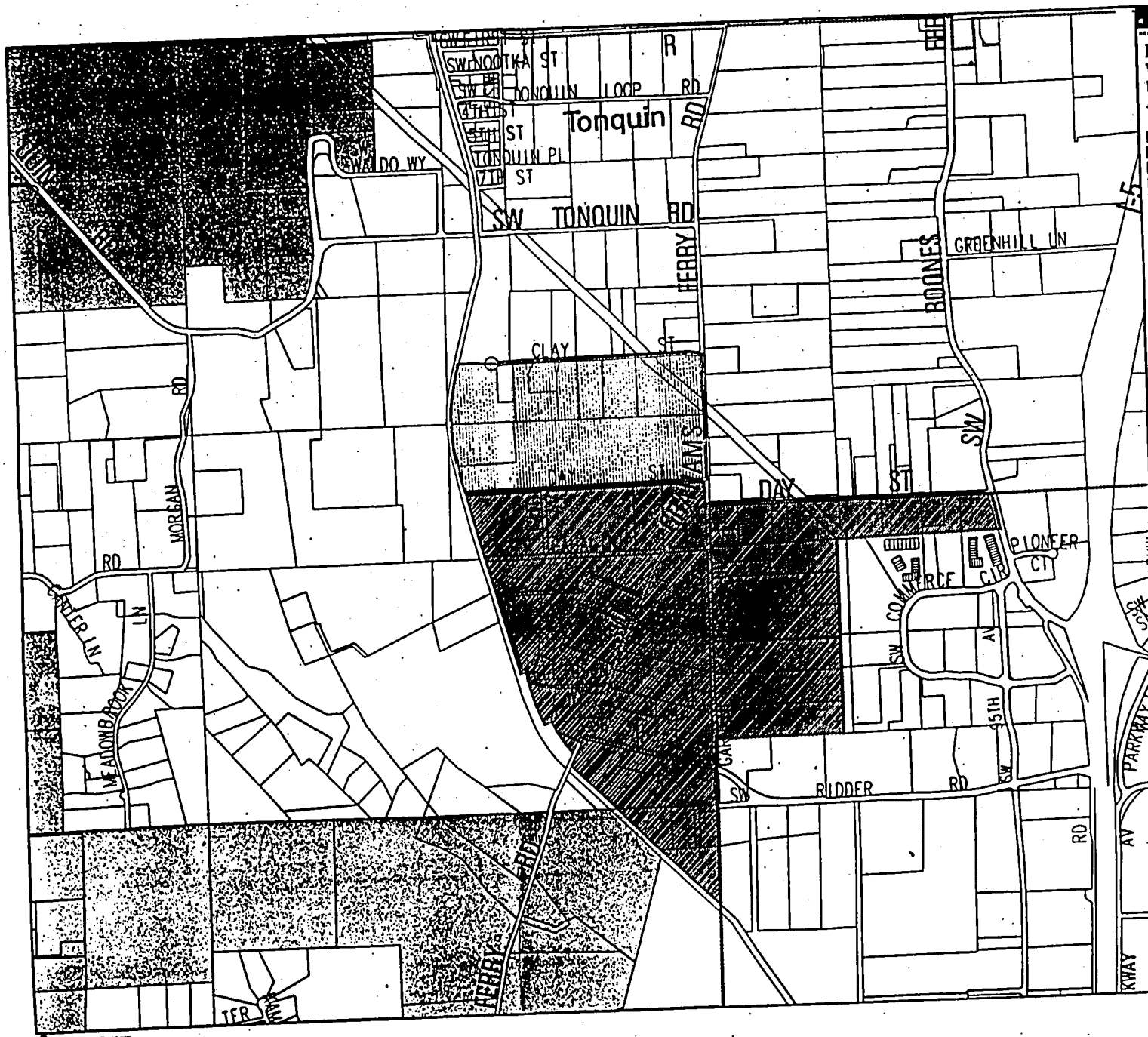


METRO

800 NE Grand Ave.
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 803 787-1742 FAX 803 787-1908
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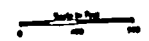
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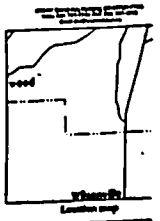


PROVISIONAL LAND INFORMATION BY
**Proposed
Wilsonville
Urban Reserve
Amendment**

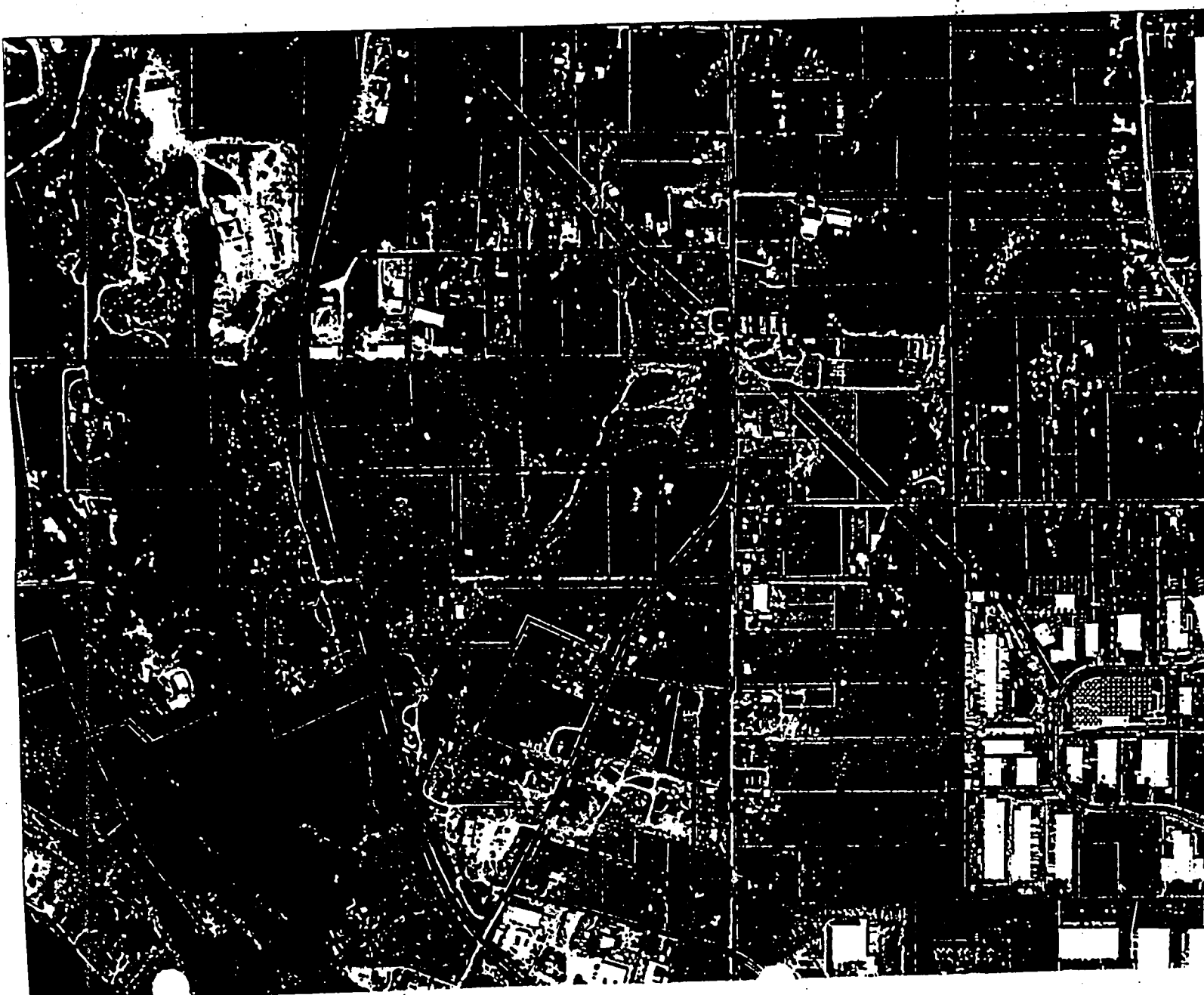
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- Proposed Urban Reserve
- Proposed Urban Reserve
- Proposed Urban Reserve
- Proposed Urban Reserve



PROPOSED URBAN RESERVE AMENDMENT



Wilsonville
Location map




R L I S
REGIONAL LAND INFORMATION SYSTEM

Proposed Amendment

Wilsonville Urban Reserves

- URBAN RESERVE AMENDMENT
- URBAN RESERVE # 42
- Urban Growth Boundary

0 400 800 1200 Feet
1" = 800 Feet



METRO
600 NE Grand Ave.
Portland, OR 97226-3738
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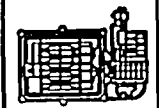
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OREGON
DEPARTMENT
OF CORRECTIONS

Site 1
WOMEN'S PRISON
& INTAKE CENTER
COMPLEX



DLR Group
288 East
Broadway & Third St.
Portland, OR 97232
Phone: 503-227-1100
Fax: 503-227-1101



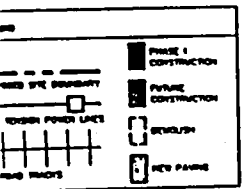
KEY PLAN

NO.	DESCRIPTION	DATE

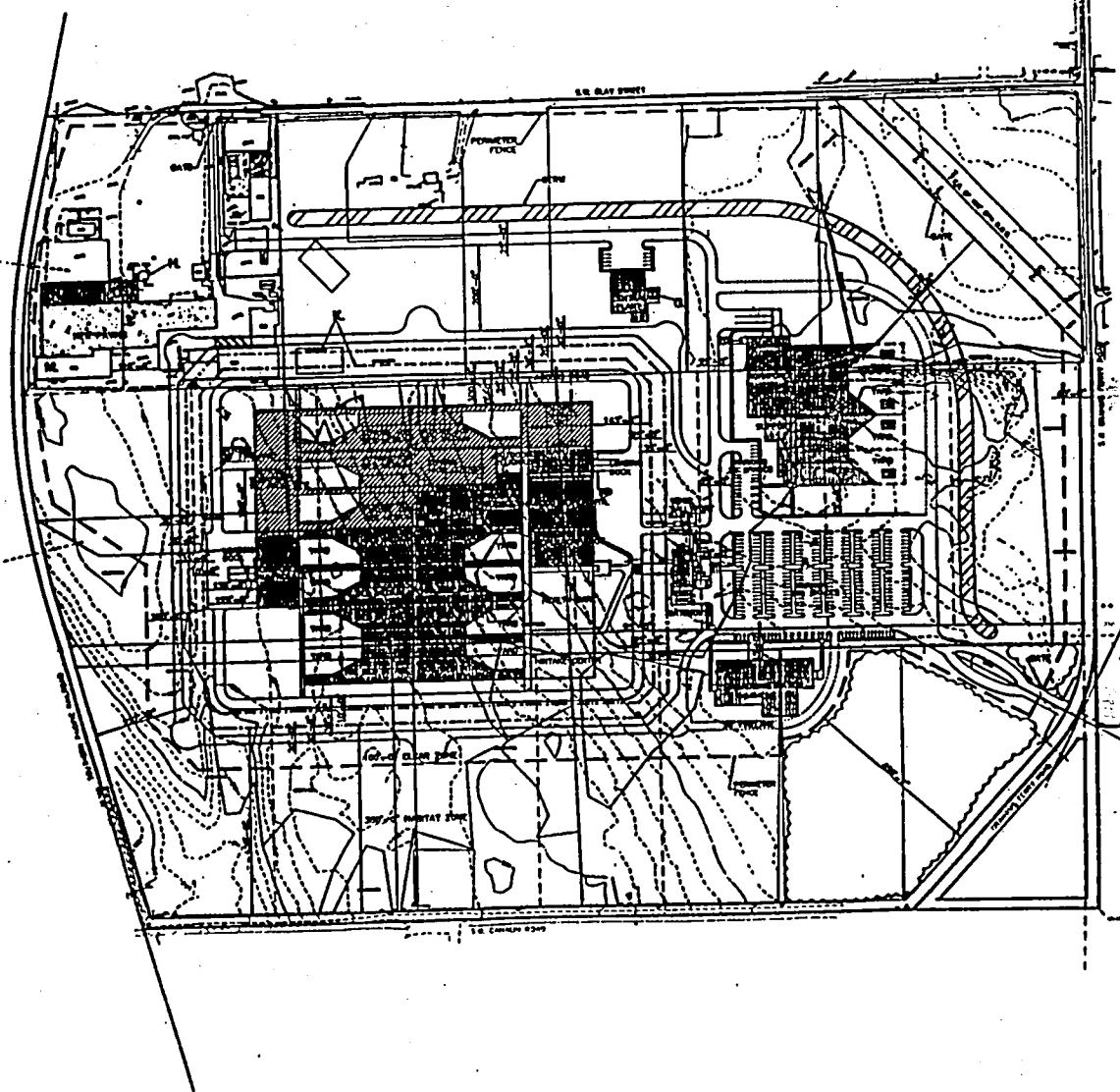
DATE PLOTTED: 12/20/88
DATE REVISED: 02/89
DRAWN BY: [Signature]

PRELIMINARY
SYNOPSIS

NET SITE ADDRESS
TOTAL 177 ACRES



- PHASE I CONSTRUCTION
- PHASE II CONSTRUCTION
- EXISTING CONSTRUCTION
- REVULSION
- NEW PAVING
- ROAD TRACKS
- USE DESCRIPTION
- SITE USES
 - ADMINISTRATION BUILDING
 - DAYTOWNE
 - CONTROL PLANT
 - WAREHOUSE
 - HOT SPICES
 - COOKING KITCHEN
 - WATER HOUSE
 - SEWER HOUSE
 - WOMEN SECURITY PRISON (INCLUDING SCREENS & POOL)
 - COURTNEY HALLWAY BATHS
 - WOMEN SHOWER BATHS
 - WOMEN CORE AREA, FENCE & VEHICULAR SALLYPORT
 - FENCE AND VEHIC. SALLYPORT
 - WOMEN SECURITY PRISON (INCLUDING SHOWER ROOMS, WARDING ROOMS/CELL AREA, WARDING COMPLEX GROUP)
 - WARDEN'S OFFICE
 - GENERAL STORAGE WAREHOUSE
 - FOOD AND GENERAL STORAGE WAREHOUSE
 - FACILITIES WAREHOUSE BUILDING
 - RECORDS MANAGEMENT OFFICE BUILDING



GROWTH MANAGEMENT COMMITTEE REPORT

CONSIDERATION OF ORDINANCE 98-744, FOR THE PURPOSE OF ADDING TO DESIGNATED URBAN RESERVE AREAS FOR THE PORTLAND METROPOLITAN AREA URBAN GROWTH BOUNDARY; TO PROVIDE FOR A STATE PRISON; AMENDING RUGGO ORDINANCE NO.N 95-625A; AND DECLARING AN EMERGENCY

Date: June 17, 1998

Presented by: Councilor Morissette

Committee Action: At its June 16, 1998 meeting, the Growth Management Committee unanimously voted to recommend Ordinance No. 98-744 to Council for adoption. Voting in favor: Councilors Naito, McCaig and Morissette.

Committee Issues/Discussion: Following an extensive hearing, in which both sides presented their opinions regarding the expansion of Urban Reserve 42, Councilor Morissette moved that the committee approve the ordinance and recommend approval by the full council. Councilor McCaig seconded the motion.

The issues that were important to the Committee were: (1) what was the best land use decision, (2) what decision would affect the fewest families with children and (3) what was the Council's role in making this decision prior to the Governor determination of whether the alternative prison site was viable. These issues were addressed at the public hearing by both sides.

Councilor Morissette stated that he regretted the difficulty the citizens of Wilsonville were experiencing over the prison siting, but that his overriding concern was placing a prison near children and schools. He supported the alternative site because it would put the prison farther away from children and families.

Councilor McCaig stated that, although this was a difficult decision, it was the responsibility of the Council to look seriously at Urban Reserve 42 as an alternative site. She said she is comfortable moving ahead with the ordinance because it moves the region ahead and gives the governor a choice to make.

Councilor Naito said this ordinance makes the best land use sense and it is the Council's role to evaluate what is best for the region. She said she believes the linkage of schools and jail sites is inappropriate.

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 98-744, FOR THE PURPOSE OF ADDING TO DESIGNATED URBAN RESERVE AREAS FOR THE PORTLAND METROPOLITAN AREA URBAN GROWTH BOUNDARY; TO PROVIDE FOR A STATE PRISON; AMENDING RUGGO ORDINANCE NO. 95-625A; AND DECLARING AN EMERGENCY.

Date: June 2, 1998

Prepared by: Mary Weber, Growth Management

Proposed Action

Ordinance No. 98-744 would amend Metro's designation of urban reserve areas to add approximately 72 acres to adopted Urban Reserve No. 42 in compliance with the Urban Reserve Area Rule at OAR 660-21-020 for the purpose of accommodating a special land need, a women's prison and intake center, to be sited by a State agency.

Factual Background and Analysis

The Executive Officer proposes an amendment to Urban Reserve No. 42 to address and mitigate siting of a women's prison and intake center in the north Wilsonville area rather than the current approved Dammasch State Hospital site in Urban Reserve No. 41. The Executive Officer recommends that Metro Council approve the addition of approximately 72 acres to Urban Reserve No. 42 consistent with the State's preliminary siting plan (see Map No. 5, attached). Metro has no authority in making the prison siting decision or the decision criteria. The State will make the final decision on the location of the prison.

Metro urban reserves are affected by the prison siting decision because Urban Reserves No. 39, No. 41 and No. 42 were designated as urban reserves to be developed to meet regional job and housing needs. The City of Wilsonville adopted the Dammasch Area Transportation Efficient Land Use Plan (Dammasch Plan) for Urban Reserve No. 41 in January 1997. The Dammasch Plan is a mixed-use urban village that includes housing, commercial and retail services, civic uses, neighborhood parks and an elementary school. The City's plan is an efficient use of the Dammasch State Hospital site for housing and it is consistent with the region's growth management strategies. If the women's prison and intake center were located at the Dammasch State Hospital site, the housing and jobs planned for this area, both inside of the current Urban Growth Boundary (UGB), and in the first tier portion of Urban Reserve No. 41, would be displaced. On March 19, 1998, Metro Council unanimously passed Resolution No. 98-2623A supporting the Governor in evaluating an alternative prison site near Day Road, Urban Reserve No. 42, in the north Wilsonville area.

The site to be added to Metro's urban reserves is located in the northern Wilsonville area. The site is bounded on the north by Clay Street, on the east by Grahams Ferry Road, by the Burlington Northern Railroad on the west and is contiguous on the south to Urban Reserve No. 42. It consists of approximately 72 acres. More than two-thirds of the area is exception land and is zoned as agriculture farm/forest (5-acre minimum lot size) under Washington County's Comprehensive Plan. The remainder of the site is zoned land extensive industrial (see attached Map No. 1).

Four types of analyses were used in the Metro's 1997 designation of urban reserves (Ordinance No. 96-655E):

1. Utility feasibility study examine the relative cost of urban water, sewer and stormwater facilities;
2. Road network analysis look at the current network of local and regional roads and compare it to future needs;
3. Traffic congestion analysis consider likely improvements to the road system and then rate the resulting road system and its congestion for each site; and
4. School analysis determine the distance to existing public schools and vacant school-owned land.

The analysis that follows supplements the analysis done for Ordinance No. 96-655E when the Metro Council adopted urban reserves on March 6, 1997. The Land Conservation and Development Commission's (LCDC) Urban Reserve Area Rule, at OAR 660-21-030(1), requires that designated urban reserve areas include at least a 10- to 30-year supply of developable land beyond the 20-year supply in the UGB. The special land need for a women's prison and intake center was not specifically considered either in the analysis or in the adoption of the urban reserves. In addition, the special need land use, of a correctional facility, will be sited under state law regardless of LCDC's Urban Reserve Area Rule and Metro's 1997 designated Urban Reserve Areas (see Attachment No. 1).

The Oregon Department of Corrections (ODOC) siting process initially selected the Dammasch State Hospital site in southwest Wilsonville for a women's prison and intake center. The City of Wilsonville proposed an alternative to the Dammasch State Hospital site for evaluation. The alternative site, located north of Dammasch, covers approximately 112 acres including approximately 40 acres of land in the northern part of Urban Reserve No. 42 and approximately 72 acres of contiguous land to the north of the urban reserve. These events occurred after Metro's designation of urban reserve areas.

Consistent with Metro's urban reserve and land use coordination responsibilities, the impact of this prison siting, by the State, on Metro's urban reserves and growth management strategies must be considered. Metro's coordination of land uses in response to the changes since its designation of urban reserves begins with this amendment of Urban Reserve No. 42 to add 72 acres to provide for a women's prison and intake center. This report assesses this proposed amendment. Subsequent reports will address the UGB amendments for Urban Reserves No. 41 and No. 42.

The proposed amendment to Urban Reserve No. 42 assumes that a women's prison and intake center will be sited at this location consistent with the preliminary site layout, engineering and condition studies in the record. Approval of this proposed urban reserve amendment is to be conditioned on the prison siting at this location. If the prison is not sited in Urban Reserve No. 42, as amended, this amendment would be automatically revoked by the terms of the adopting ordinance. An additional condition of approval, as outlined on page 9 of this report, is that Clay Street becomes the permanent northern most boundary of Wilsonville.

Applicable criteria for the proposed action include State and regional regulations and objectives. The primary applicable criteria are in LCDC's Urban Reserve Area Rule.

State Requirements

OAR 660-021-0030, states that inclusion of land within an urban reserve area shall be based upon Factors 3 through 7 of Goal 14 of the Oregon Statewide Planning Goals & Guidelines and the criteria for exceptions in Goal 2 of the State Goals and ORS 197.732. A discussion and analysis of those factors follows.

Goal 14 - Factor 3 - Orderly and economic provision for public facilities and services.

Two related analyses were used to address Factor 3 in the original designation of urban reserves in Ordinance No. 96-655E. The "Efficiency" analysis rated relative suitability, based on the area within each urban reserve area, which was relatively free of development limitations. The second analysis that was applied was a series of discount rates based on steep slopes, landlocked parcels, small lot limitations and environmentally constrained land which was removed.

The site analysis conducted by ODOC provided much more specificity as to how development could occur and services could be provided to the amended Urban Reserve No. 42 area. The ODOC has noted that electricity can be provided to the north Wilsonville site, Urban Reserve No. 42, as proposed to be amended, by Enron/PGE with natural gas backup. The City of Wilsonville or other municipal/public utility will provide sanitary sewer and storm drainage water. Preliminary engineering studies for the alternative prison site indicate the following for the area, as proposed to be amended:

- Sanitary sewer can be provided – most likely at the intersection of Cahalin Street and the railroad tracks.
- Water service for domestic use and fire protection can be provided, with some improvements, in the short-term. However, long-term water service will require continued discussion between stakeholders. The issue of long-term water service has equal impact on both the Dammasch State Hospital site and the alternative site area, giving neither an advantage as far as this issue is concerned.
- Storm sewer for this site will require improvements – notably the addition of on-site detention with a new outlet draining west. Off-site storm drainage, preferably running from the north to the southwest toward Coffee Lake, may also be necessary.
- Street improvements will be required at two intersections: Day Road crossing Boones Ferry Road and Day Road crossing Grahams Ferry Road (including realignment of Garden Acres Road).

A site visit indicates that the land in Urban Reserve No. 42 will likely be used primarily for industrial uses when the land is brought into the UGB, whether a prison is sited there or not. This is assumed because of how the land in the urban reserve area has been used in the past as well as the existing industrial uses that currently surround the urban reserve (see Map No. 4, attached). Similar transportation improvements will need to be made whether the area develops with a prison use or industrial uses because of the similar trip generation and fewer trips per acre than residential uses (see Attachment No. 2).

Therefore, development of a women's prison and intake center in Urban Reserve No. 42, as proposed to be amended, would facilitate additional and needed industrial development by bringing infrastructure to the surrounding area.

Goal 14 - Factor 4 - Maximum efficiency of land uses within and on the fringe of the existing urban area.

Attachment No. 2 summarizes the ratings for Urban Reserve No. 42 in Metro's 1997 designation decision. Since the site is relatively flat with few environmental constraints, it received a very high score for Factor 4. The 72-acre area proposed for addition to Urban Reserve No. 42 is similar to the rest of the adopted urban reserve and the high scoring area received with the additional acreage would not have been significantly different.

In comparison, the growth management implications of siting the women's prison and intake center on the Dammasch State Hospital site would displace the use of the site for a mixed use center and development of the women's prison at the north Wilsonville alternative site.

Significant land use planning has been completed for the development of the Dammasch State Hospital site as a mixed-use center. The planning area includes both the hospital site, which is currently in the UGB and, tier one, Urban Reserve No. 41. The mixed-use center would realize the principles of efficient urban growth, including residential and employment development patterns capable of encouraging pedestrian, bicycle and transit use. Implementation of the Dammasch Plan would help the City of Wilsonville to meet its employment and dwelling unit target capacities required in the Metro Urban Growth Management Functional Plan (Functional Plan). If the site were instead developed as a women's prison and intake center, the 2,300 dwelling units and 1,200 jobs from the Dammasch Plan would be displaced. The prison and surrounding development would produce an estimated 650 dwelling unit equivalents (see Attachment No. 3) and 500 jobs, a net loss of potentially 1,650 dwelling units and 700 jobs (see Attachment No. 2).

It is unlikely that the mixed-use center could be moved to Urban Reserve No. 42 due to existing and surrounding uses. The elements of efficient land use and mixed-use development are more easily accommodated in the Dammasch State Hospital area. In addition to the planning work already done, the two sites provide very different opportunities. The Dammasch State Hospital site is more accessible to schools and other residential uses. Currently, there are 237 dwelling units within one-quarter mile of the Dammasch State Hospital site.

The north Wilsonville site, Urban Reserve No. 42, as proposed to be amended, currently contains about 60 residential properties within one-quarter mile. The north Wilsonville site is largely rural industrial in character with a number of separate ownerships. With or without a prison, it is unlikely to support densities or a mix of uses comparable to the mixed-use center planned for the Dammasch State Hospital area. Current land uses adjacent to Urban Reserve No. 42, include gravel-mining operations, peat moss processing and waste wood processing. The utility and road extensions, as part of siting the women's prison and intake center in this area would facilitate necessary infrastructure for additional industrial development consistent with these surrounding uses.

Finally, it should be noted that Metro established Urban Reserve No. 39 south of Urban Reserve No. 41, at the request of the City of Wilsonville and the West Linn-Wilsonville School District. District voters have approved a bond to finance construction of a public school at this site. The Oregon Division of State Lands, the current owner of the property, has requested a waiver of Metro's Location Adjustment (UGB amendment) filing application deadline in order to prepare an amendment application for the possible construction of a primary school on the site.

The addition of a school in Urban Reserve No. 39, in conjunction with a mixed-use center in the Dammasch State Hospital area, would promote the goal of efficient land use providing complimentary uses in close proximity. By contrast, the north Wilsonville alternative site and Urban Reserve No. 42 fall into the Sherwood School District; no additional school sites have been proposed for this area.

Goal 14 - Factor 5 – Environmental, energy, economic and social consequences.

Three analyses were used for Factor 5, in Ordinance No. 96-655E. First, an "Environmental Constraints" analysis identified steep slopes, floodplains, floodprone soils, wetlands and riparian corridors. Slopes over 25 percent, 100-year floodplain (not currently developed or committed), NRCR floodprone soils (not committed), National Wetlands Inventories wetlands and mapped riparian corridors were considered. The percentage of environmentally constrained land was calculated. These percentages were converted to ratings of 1 to 10 with low percentages of environmentally constrained lands receiving a higher rating of suitability for future urbanization.

The second and third analyses, Energy and Social Consequences were evaluated by an "Access to Centers" approach; distances along public rights-of-way to the central city, regional centers and town centers identified in the 2040 Growth Concept. Raw scores were developed for accessibility within 12 miles of the central City, 6 miles of a regional center and 3 miles to a town center. These raw scores were converted to a 1 to 10 rating with greater access given a higher rating.

The urban suitability ratings in Metro's Urban Reserve Study Areas analysis (URSA Analysis II), described above, addressed this factor. Urban Reserve No. 42 and Urban Reserve No. 41 both received an average rating for environmental, energy, economic and social consequences. The rating for Urban Reserve No. 42, however, was one point higher, indicating that it contains less resource land than Urban Reserve No. 41. The area proposed to be added to Urban Reserve No. 42 is similar to the land currently in the urban reserve (see Attachment No. 2).

The area in the proposed amendment to Urban Reserve No. 42 neither contains nor abuts any resource land. It is not located within a 100-year floodplain, and it does not contain any National Wetlands Inventory (NWI) wetlands.

Goal 14 - Factors 6 and 7 - Agricultural Land.

Two agricultural land factors were analyzed, without subfactors, for Ordinance No. 96-655E. Retention of agricultural land was addressed by rating each study area for exception land, agricultural soils, land uses, including parcelization and access to irrigation. Agricultural compatibility was analyzed for areas where farming is the most dominant activity. An error discovered in the computation on this factor was corrected in the URSA reanalysis as explained in the staff memo in the record.

The "Agricultural Retention" analysis was done on the basis of raw scores for the kinds of lands in the study area. Exception lands received varying points based on parcel size. Farm and forest lands (resource lands) received varying points based on parcel size. Additional points were given for class I-IV soils, available irrigation and for prime or unique agricultural lands. The raw scores were converted to ratings of 1 to 10 with study areas containing less agricultural land receiving a higher rating for future urbanization.

As noted above, the north Wilsonville site, Urban Reserve No. 42, contain no prime agricultural land (see Map No. 3, attached). Urban Reserve No. 42 received a high suitability rating (a score of 9 out of 10) in Metro's URSA analysis for Factor 6, indicating its strong potential to accommodate new development without encroaching upon agricultural land. The area proposed to be added is similar to the Urban Reserve No. 42. Including it in the initial analysis would likely not have affected the overall score.

While some agricultural activities are present within and around Urban Reserve No. 42 and its proposed amendment, this area has been designated in Washington County's Comprehensive Plan as exception land, consisting of rural industrial and rural agriculture/forest uses (5-acre minimum lot size). Land uses near the proposed amendment currently include gravel-mining operations, peat moss processing and waste wood processing (see Map No. 4, attached).

In addition, the north Wilsonville alternative prison site in Urban Reserve No. 42 and its proposed amendment is isolated from other rural Washington County properties to the west by the Burlington Northern Railroad line, and immediately west of the railroad by extensive quarry operations and the Coffee Lake wetlands, which was recently purchased by Metro for openspace. This makes development activities within the area less likely to have significant impacts on surrounding uses, agriculture or non-agriculture related.

For Goal 2:

- *The land need identified cannot be reasonably accommodated within the current UGB;*

The State OAR 291-073-0010 through OAR 291-073-0040 establishes the criteria to be used in the nomination of sites for the construction and operation of Oregon correctional facilities. The criteria include locational and site factors, infrastructure requirements and access needs. This State supersiting process prevents Metro consideration of an alternative site to meet the prison land need within the current UGB (see Attachment No. 1).

Given the supersited women's prison and intake center, the best opportunity for the City of Wilsonville to develop a mixed use center, and consequently, meet its regional housing and employment targets in the Functional Plan is to fully implement the Dammasch Plan. Due to its current rural industrial character and remoteness, a mixed-use center is unlikely to take hold in the vicinity of Urban Reserve No. 42. It is reasonable, therefore, to make an addition to Urban Reserve No. 42 to accommodate a women's prison and intake center, if sited there by the State, and take advantage of the likely industrial uses that will develop from the added infrastructure in this area.

- *The proposed uses are compatible with other adjacent uses or will be so rendered through measures designed to reduce adverse impacts;*

The City of Wilsonville's draft urban reserve concept plan for the North Wilsonville Industrial Area and ODOC's site plans show that plans for the proposed women's prison and intake center site include buffering from surrounding properties through the construction of walls and berms as well as the use of dense landscaping.

In addition, the proposed north Wilsonville alternative prison site in Urban Reserve No. 42 and its proposed amendment, is isolated from other rural Washington County properties to the west by

the Burlington Northern Railroad line, and immediately west of the railroad by extensive quarry operations and the Coffee Lake wetlands, recently purchased by Metro. This makes development activities within the urban reserve area less likely to have significant impacts on surrounding uses, agriculture or non-agriculture related.

In addition, mitigation of the impact of this supersited prison on the adjacent Rural Reserves and separation of the communities of Wilsonville and Tualatin can be enhanced by an approval condition making Clay Street the permanent northernmost boundary for the City of Wilsonville.

The long-term environmental, economic, social and energy consequences resulting from the use at the proposed site with measures designed to reduce adverse impacts are not significantly more adverse than would typically result from the same proposal being located in other areas than the proposed site and requiring an exception.

The State's supersiting process prevents Metro consideration of this criterion to locate the supersited prison site at an alternative site (see Attachment No. 1).

Regional Requirements

Consistency with Regional Urban Growth Goals and Objectives and the Functional Plan

In addition to State requirements governing urban reserves, Metro has adopted policies and regulations that guide its decisions on growth management issues. These documents include the Regional Urban Growth Goals and Objectives (RUGGO's) and the Functional Plan.

RUGGO's

The RUGGO's were developed to provide a policy framework for guiding Metro's regional planning program, principally functional plans and management of the region's UGB. Several RUGGO's objectives apply to the proposed ordinance. These objectives are listed below with the reasons demonstrating how the proposal is consistent with these objectives.

- *Goal II, Objective 15: Natural Areas, Parks, Fish and Wildlife Habitat – sufficient openspace protected and managed for access to passive and active recreation; and an openspace system for enhancing wildlife and plant populations.*

Sufficient open space and recreational opportunities exist and are planned for in the adjacent areas to the proposed 72-acre urban reserve addition to meet Objective 15. Metro has targeted the Tonquin Geologic Area immediately west and south of Urban Reserve No. 42 for purchase of about 277 acres as part of its master plan for regional greenspaces. The Tonquin Trail, a Metro proposed regional trail, is a proposal to connect the Tualatin Valley National Wildlife Refuge to the north with Coffee Lake to the south. About 113 acres of land within the Coffee Lake Creek wetland area has been purchased under Metro's openspace acquisition program (see Map No. 2, attached).

- **Goal I, Objective 16: Protection of Agricultural and Forest Land – the protection of these lands from urbanization.**

Washington County designates all of the land proposed for addition to Urban Reserve No. 42 as exception land. The nearest exclusive farm or forest land is approximately one-third mile to the northwest of the site. The proposed addition will not reduce or adversely impact this agricultural land (see Map No. 3, attached).

- **Goal II.2.ii: Built Environment – the provision of infrastructure concurrent with the pace of urban growth and which supports the 2040 Growth Concept.**

In providing infrastructure to an expanded Urban Reserve No. 42 site, for a women's prison, this subgoal will be met in two ways. First, the public services and facilities needed to serve the women's prison and intake center, a special land need, will also serve the surrounding industrial land in a timely manner. Second, the use of Urban Reserve No. 42 as a prison will enable Urban Reserve No. 41 to be used for a planned mixed-use center. This center will provide for much needed housing in the Wilsonville area.

- **Goal II.2.iv: Built Environment - the coordination of public investment with local comprehensive and regional functional plans.**

Assuming that Urban Reserve No. 42 is expanded and a prison located there, public investment could be leveraged to facilitate the efficient development of an industrial area that is identified in Wilsonville's proposed concept plan and is consistent with regional objectives (see Goal II, Objective 18.vi).

- **Goal II, Objective 18.vi: Public Services and Facilities - shape and direct growth to meet local and regional objectives.**

The proposed addition would facilitate the siting of a women's prison and intake center, which is considered a special land need for the region. The provision of public facilities and services to the site would enable the surrounding industrial area to be better utilized and served in a more efficient manner, than without the prison siting. The City of Wilsonville is in the process of developing a concept plan, as required in Metro code to develop Urban Reserve No. 42 as an industrial area.

- **Goal II, Objective 19.3.3: Transportation – develop a regional system that includes balancing alternative forms of transportation, protecting freight movement throughout the region, supporting a balance of jobs and housing, encouraging bicycle and pedestrian movement through the location and design of land uses.**

Expanding Urban Reserve No. 42 to accommodate the women's prison and intake center and facilitate industrial development in this area would help to accomplish these objectives. The urban reserve area would be planned with a more efficient transportation system to both accommodate pedestrians and bicycles as well as protect freight movement. The siting of a prison would be in a compatible industrial area. Urban Reserve No. 41 would be developed according to the Dammasch Plan. This plan includes a balanced transportation system through encouraging alternate modes, placement of jobs and housing adjacent to each other, and promoting bicycling and pedestrian movement.

- **Goal II, Objective 22: Urban/Rural Transition – inclusion of land within an urban reserve area shall generally be based upon the location factors of Goal 14. Lands adjacent to the UGB shall be studied for suitability for inclusion within urban reserves as measured by Factors 3 through 7 of Goal 14 and by the requirements of OAR 660-04-010.**

Compliance with this objective is specifically addressed in the analysis of Goal 14 and Goal 2 at the beginning of this report.

- **Goal II, Objective 22.3.3: Separation of Communities**

As the maps of the surrounding area indicate, the separation of the Cities of Wilsonville and Sherwood is accomplished by the rural industrial uses and Coffee Lake wetlands openspace.

The separation of the Cities of Wilsonville and Tualatin would be impacted by the supersiting of the prison at Urban Reserve No. 42. As indicated above, the design of the prison site includes buffers and berms on that property. There have been some developments that aid the separation of these cities. However, to mitigate the negative impact of the supersiting of this special need land use on this RUGGO's Objective, a condition could be added to this urban reserve amendment making Clay Street the permanent northern most boundary of City of Wilsonville.

Functional Plan

Applicability of the proposed North Wilsonville Industrial Area Concept Plan and Dammasch Plan to the Functional Plan.

- **Title 1: Requirements for Housing and Employment Accommodation**

The adopted Dammasch Plan conceives the Dammasch State Hospital area as a mixed-use center, though it is not a 2040 Growth Concept mixed-use area. Metro has flexibility in its plan to accommodate mixed-use areas as defined at the local level. This area is planned for housing, commercial/retail services, civic uses, neighborhood parks and an elementary school. Residential development of the area locates higher density housing within one-quarter mile of the village center, with lower density housing providing the appropriate transition to rural land uses. The average housing density is 10.2 units per net developable acre. As a large portion of the Dammasch Plan area is outside of the UGB, in Urban Reserve No. 41, the Dammasch Plan also addresses and meets the requirements of the Functional Plan and the Metro Code chapter 3.01.012(e) for urban reserve planning.

The total Dammasch area is planned for a capacity of approximately 2,300 housing units, 1,170 of which are likely to be accommodated on land currently within the UGB. Development capacity on the remaining area (for privately-owned and State-owned land outside of the UGB) may reach an additional 1,130 dwelling units. The proposed development on land outside of the UGB, however, meets dwelling unit and employment targets established specifically for urban reserve areas, not for current Functional Plan targets.

Metro staff have conducted preliminary dwelling unit and jobs capacity estimates for the Dammasch Plan area as part of the City of Wilsonville's request for assistance in evaluating their zoning code/comprehensive plan with respect to Functional Plan requirements. Metro's capacity analysis for the City of Wilsonville modeled the Dammasch Plan area under two scenarios: 1) as a correctional facility, and 2) as a mixed-use center.

Metro's preliminary estimates indicate that even accounting for land that does not get credited towards the City's target capacity (being outside of the UGB), the City of Wilsonville comes significantly closer to meeting its Functional Plan capacity targets when the Dammasch State Hospital area is planned as a mixed-use center than when it is planned for a women's prison and intake center. Specifically, Metro's estimates found that the City would achieve approximately 200 dwelling units in excess of its target if the Dammasch State Hospital area were to become a planned mixed-use center. By contrast, the City would come approximately 300 dwelling units short of its Functional Plan dwelling unit target if the Dammasch State Hospital area was developed as a women's prison.

While the two estimates for jobs capacity under the mixed-use center option and the women's prison option for the Dammasch State Hospital area did not show a great discrepancy, Metro staff found that the City would come slightly closer to achieving its jobs target capacity with full implementation of the Dammasch Plan than with a women's prison on the site.

Additional employment growth in the north Wilsonville area will likely need other development (such as the women's prison) to set the infrastructure (see Fregonese Calthorpe & Associates, *Urban Reserve Area Status Report*, 1997, p. 23). While this employment growth is not likely to help the City accommodate a large portion of its employment targets as per Title 1 of the Functional Plan, it will provide an employment resource for the region. In addition, a women's prison and intake center at the north Wilsonville alternative site area would allow the City of Wilsonville to proceed with plans for implementation of a mixed use center at the Dammasch State Hospital area. This would help the City to accommodate its share of the regional growth targets as per the Functional Plan.

- ***Title 2: Regional Parking Policy***

To encourage more efficient land use and to reduce per capita VMT, Title 2 of the Functional Plan has set minimum and maximum parking requirements for all cities and counties. This element would apply to all land in the UGB. While the Dammasch Plan does not address parking requirements specifically, this plan does address the elements of mixed use planning and transit oriented development that contribute to achieving the above objectives.

The City of Wilsonville has noted that as industrial sites develop in Urban Reserve No. 42, a requirement to examine blended parking options will be implemented; this is also likely to increase the land use efficiency for employment uses in and around Urban Reserve No. 42.

The requirements of Title 2 apply to both the Dammasch State Hospital area and to the north Wilsonville area and do not create an apparent advantage or disadvantage for either site under either scenario.

- ***Title 3: Water Quality and Flood Management Conservation***

There are no water quality areas within the proposed addition to Urban Reserve No. 42, or within the entire north Wilsonville alternative prison site.

The City of Wilsonville has acknowledged the existence of water quality areas in the eastern part of Urban Reserve No. 42 and will apply the applicable Title 3 requirements when Metro Council adopts them.

There are also water quality areas in the Dammasch State Hospital area, for which mitigation measures have been addressed in the Dammasch Plan.

- ***Title 4: Retail in Employment and Industrial Areas***

The City of Wilsonville has noted that industrial areas brought into the UGB (and into current city limits) will be subject to the provisions of Title 4 of the Functional Plan, limiting big box commercial uses, where applicable. Considering the proposed land uses in this vicinity, this is unlikely to be a difficult provision for the City.

- ***Title 5: Neighbor Cities and Rural Reserves***

As stated in a memo from the City of Wilsonville dated May 28, 1998, the Concept Plan for the North Wilsonville Industrial Area does not propose any changes to the rural area north of the property to be included within Urban Reserve No. 42. This encourages the continuation of a "green corridor," a separation, between Wilsonville and Tualatin which is described in the 2040 Growth Concept. Metro's purchase of 113 acres within the Coffee Lake Creek wetland area also helps to retain a separation between cities. Infrastructure planning for the area does not include plans for water or sewer service north of Clay Street, the proposed northern boundary of Urban Reserve No. 42.

- ***Title 6: Regional Accessibility***

According to a June 1, 1998, memo from Kim White, Metro staff (see Attachment No. 2), the transportation impacts and mitigation measures identified in both prison site traffic analyses (i.e., for the Dammasch State Hospital site and for the north Wilsonville alternative site and its proposed amendment) are relatively similar. Therefore, the issue of which site is more appropriate for a prison should not be driven by potential transportation impacts. As stated in a background report from the City of Wilsonville dated May 28, 1998, the City will request necessary amendments to the Regional Transportation Plan Update, and will integrate Title 6 design standard provisions in its planning for new streets and internal circulation within Urban Reserve No. 42.

- **Title 7: Affordable Housing**

The majority of Title 7 of the Functional Plan is not a requirement for local jurisdictions. The City of Wilsonville, in the background report above, has noted that it will aim to implement requirements of Title 7 through the development of housing in Urban Reserve No. 41.

Conclusion

Application of the Urban Reserve Area Rule factors at ORS 660-21-030 to the additional 72 acres contiguous to Urban Reserve No. 42, result in a similarly high suitability rating to the original rating of Urban Reserve No. 42, in Ordinance No. 96-655E. Loss of separation of the communities of Wilsonville and Tualatin by the supersited prison is mitigated by a second condition of approval that is recommended below. State supersiting of a prison on amended Urban Reserve No. 42 would allow greater consistency with RUGGO's and the Functional Plan than siting the facility on Urban Reserve No. 41 at the Dammasch State Hospital Site. This amendment is consistent with the acknowledged RUGGO's and the Functional Plan

Executive Officer's Recommendation

The Executive Officer recommends Metro Council approve Ordinance No. 98-744 amending Urban Reserve No. 42 adding an additional 72 acres to the north. Approval should be conditioned on:
1) the State of Oregon Women's Prison and Intake Center being sited in the area encompassing approximately 112 acres in the vicinity of Day Road and Grahams Ferry Road, and 2) establishment of Clay Street as the permanent northern most boundary for the City of Wilsonville.

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Ordinance No. 98-759, An Ordinance Amending the FY 1997-98 Budget and Appropriations Schedule by transferring \$8,000 from Materials and Services to Personal Services within the Office of the Auditor to Complete a Cash Receipts Audit; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 1997-98)	ORDINANCE NO. 98-759
BUDGET AND APPROPRIATIONS)	
SCHEDULE BY TRANSFERRING \$8,000)	
FROM MATERIALS AND SERVICES TO)	Introduced by Metro Auditor
PERSONAL SERVICES WITHIN THE OFFICE)	Alexis Dow, CPA
OF THE AUDITOR TO COMPLETE A CASH)	
RECEIPTS AUDIT, AND DECLARING AN)	
EMERGENCY)	

WHEREAS, Metro facilities take in considerable cash receipts each year; and

WHEREAS, The Office of the Auditor has initiated a review of Metro's management of cash receipts; and

WHEREAS, The Office of the Auditor has temporarily hired an experienced auditor to conduct the cash receipts audit; and

WHEREAS, Field work on the project is complete, and analysis, report writing and review by Metro departments is under way; and

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations with the FY 1997-98 Budget; and

WHEREAS, The need for a transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 1997-98 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$8,000 from Materials & Services to Personal Services within the Office of the Auditor to complete a cash receipts audit.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____, 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

Exhibit A
Ordinance No. 98-759
Support Services Fund

ACCT	DESCRIPTION	FY 1997-98 Adopted		REVISION		FY 1997-98 Revised	
		FTE	Amount	FTE	Amount	FTE	Amount
Office of the Auditor							
<u>Personal Services</u>							
<i>SALWGE Salaries & Wages</i>							
5000	Elected Official Salaries						
	Auditor	1.00	67,891	0		1.00	67,891
5010	Reg Employees-Full Time-Exempt						
	Senior Auditor	3.00	172,000	0		3.00	172,000
5015	Reg Empl-Full Time-Non-Exempt						
	Auditor's Administrative Assistant	1.00	32,573	0		1.00	32,573
5030	Temporary Employees		29,000		8,000		37,000
5080	Overtime		2,500		0		2,500
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits		90,653		0		90,653
Total Personal Services		5.00	\$394,617	\$8,000		5.00	\$402,617
<u>Materials & Services</u>							
<i>GOODS Goods</i>							
5201	Office Supplies		11,884		0		11,884
5205	Operating Supplies		7,838		0		7,838
5210	Subscriptions and Dues		3,428		0		3,428
<i>SYCS Services</i>							
5240	Contracted Professional Svcs		115,000		(5,000)		110,000
5251	Utility Services		1,695		0		1,695
5260	Maintenance & Repair Services		513		0		513
5280	Other Purchased Services		4,576		(3,000)		1,576
<i>IGEXP Intergov't Expenditures</i>							
5300	Payments to Other Agencies		309		0		309
<i>OTHEXP Other Expenditures</i>							
5450	Travel		9,040		0		9,040
5455	Training and Conference Fees		5,700		0		5,700
5490	Miscellaneous Expenditures		1,030		0		1,030
Total Materials & Services			\$161,013		(\$8,000)		\$153,013
<u>Capital Outlay</u>							
<i>CAPNON Capital Outlay (Non-CIP Projects)</i>							
5750	Office Furn & Equip (non-CIP)		4,006		0		4,006
Total Capital Outlay			\$4,006		\$0		\$4,006
TOTAL REQUIREMENTS		5.00	\$559,636	\$0		5.00	\$559,636

Exhibit B
Ordinance No. 98-759
Schedule of Appropriations

	<u>Current Appropriation</u>	<u>REVISION</u>	<u>Revised Appropriation</u>
SUPPORT SERVICES FUND			
Administrative Services			
Personal Services	4,367,424	0	4,367,424
Materials and Services	1,126,419	0	1,126,419
Capital Outlay	1,088,547	0	1,088,547
Debt Service	27,232	0	27,232
<u>Subtotal</u>	<u>6,609,622</u>	<u>0</u>	<u>6,609,622</u>
Office of General Counsel			
Personal Services	655,656	0	655,656
Materials and Services	41,856	0	41,856
Capital Outlay	21,644	0	21,644
<u>Subtotal</u>	<u>719,156</u>	<u>0</u>	<u>719,156</u>
Office of Public and Government Relations			
Personal Services	75,758	0	75,758
Materials and Services	60,427	0	60,427
Capital Outlay	1,750	0	1,750
<u>Subtotal</u>	<u>137,935</u>	<u>0</u>	<u>137,935</u>
Council Office of Public Outreach			
Personal Services	100,049	0	100,049
Materials and Services	31,185	0	31,185
Capital Outlay	8,033	0	8,033
<u>Subtotal</u>	<u>139,267</u>	<u>0</u>	<u>139,267</u>
Office of Citizen Involvement			
Personal Services	61,631	0	61,631
Materials and Services	22,480	0	22,480
Capital Outlay	0	0	0
<u>Subtotal</u>	<u>84,111</u>	<u>0</u>	<u>84,111</u>
Auditor's Office			
Personal Services	394,617	8,000	402,617
Materials and Services	161,013	(8,000)	153,013
Capital Outlay	4,006	0	4,006
<u>Subtotal</u>	<u>559,636</u>	<u>0</u>	<u>559,636</u>
General Expenses			
Interfund Transfers	788,762	0	788,762
Contingency	348,834	0	348,834
<u>Subtotal</u>	<u>1,137,596</u>	<u>0</u>	<u>1,137,596</u>
Unappropriated Ending Fund Balance	306,414	0	306,414
Total Fund Requirements	\$9,693,737	\$0	\$9,693,737

All Other Appropriations Remain As Previously Adopted

FINANCE COMMITTEE REPORT

CONSIDERATION OF ORDINANCE NO. 98-759, AN ORDINANCE AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$8,000 FROM MATERIALS AND SERVICES TO PERSONAL SERVICES WITHIN THE OFFICE OF THE AUDITOR TO COMPLETE A CASH RECEIPTS AUDIT, AND DECLARING AN EMERGENCY

Date: June 23, 1998 Presented by: Councilor McCaig

Committee Recommendation: At its June 18 meeting, the Committee considered Ordinance No. 98-759 and voted 5-0 to send the ordinance to the Council with a do pass recommendation. Voting in favor: Councilors McFarland,, Morissette, Naito and Washington and Chair McCaig.

Committee Issues/Discussion Alexis Dow, Metro Auditor, explained that during current fiscal year her office has initiated a cash receipts audit at Metro facilities other than Metro Regional Center. She noted she chose to hire temporary staff to perform the audit rather than contract out for the work. Therefore, payment for work would come from the temporary employee line item in personal services rather than the contracted services line item in materials and services.

As a result, the budgeted line item for temporary employees will be exhausted prior to the end of the fiscal year. The proposed ordinance would transfer \$5,000 from contracted services and \$3,000 from other purchased services within the materials and services portion of the auditor's budget to the temporary employees line item in personal services. Dow noted that the amendment does not change the overall amount of the auditor's budget, but simply recognizes the need to move a small amount from materials and services to personal services to facilitate completion of the cash receipts audit.

STAFF REPORT

CONSIDERATION OF ORDINANCE 98-759 AMENDING THE FY 1997-98 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$8,000 FROM MATERIALS & SERVICES TO PERSONAL SERVICES WITHIN THE OFFICE OF THE AUDITOR TO COMPLETE A CASH RECEIPTS AUDIT, AND DECLARING AN EMERGENCY.

Date: May 21, 1998

Presented by: Alexis Dow

FACTUAL BACKGROUND AND ANALYSIS

The Metro Auditor initiated a review of Metro's management of cash receipts earlier this year. Metro takes in considerable funds at transfer stations, the Metro Washington Park Zoo, MERC facilities, parks and other facilities. In 1997, Metro received more than \$28 million at these locations. This audit will review procedures for ensuring that Metro properly accounts for cash receipts.

The Office of the Auditor hired an experienced auditor to conduct the cash receipts audit. Field work on the project is complete, and analysis, report writing and review by Metro departments is under way.

The personal services appropriation for the Office of the Auditor will be exhausted before the audit is complete. This budget ordinance proposes to transfer funds designated for temporary contract services in materials and services to temporary services in personal services. The total budget for the Office of the Auditor will remain unchanged.

BUDGET ANALYSIS

This action reduces the materials and services budget by \$8,000 and increases the personal services budget by \$8,000. It shifts funds within the Office of the Auditor budget but has no effect on the total appropriation for the office.

AUDITOR'S RECOMMENDATION

The Metro Auditor recommends approval of Ordinance No. 98-759.

Agenda Item Number 7.6

Ordinance No. 98-764, For the Purpose of Granting a Yard Debris Processing License to C.L. Danner Nursery to Operate a Yard Debris Processing Facility; and Declaring an Emergency.

Second Reading

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF GRANTING A YARD)
DEBRIS PROCESSING FACILITY LICENSE)
TO C. L. DANNAR NURSERY TO OPERATE)
A YARD DEBRIS PROCESSING FACILITY)
AND DECLARING AN EMERGENCY.)

ORDINANCE NO. 98-764
Introduced by Mike Burton,
Executive Officer

WHEREAS, Section 5.01.030 of the Metro Code requires an owner or operator of a yard debris processing facility to be licensed by Metro; and

WHEREAS, Section 5.01.040 of the Metro Code requires yard debris processing facilities to comply with the licensing requirements in Chapter 5.01; and

WHEREAS, Metro Code Section 5.01.060(a) requires applications for a license to be filed on forms provided by the Executive Officer, and specifies that licenses are subject to approval by the Council; and

WHEREAS, C. L. Dannar Nursery has submitted a yard debris processing facility license application to operate its existing yard debris composting facility in Gresham, Oregon as specified in Metro Code Section 5.01.060(c)(2), and

WHEREAS, the Metro Code Chapter 5.01.230 to 5.01.380 sets forth provisions relating to the licensing of yard debris processing facilities; and

WHEREAS, based on information submitted by C. L. Dannar Nursery, specified in the Staff Report or otherwise submitted, the Executive Officer has found that the facility is in compliance with applicable provisions and standards in the Metro Code related to the licensing of yard debris processing facilities; and

WHEREAS, the facility is an existing operation providing necessary services to the public; and

WHEREAS, nuisance impacts from yard debris processing facilities such as odor, dust and noise can adversely affect the health, safety, and welfare of the public; and

WHEREAS, the purpose of the licensing agreement is to protect the health, safety, and welfare of Metro area residents; and

WHEREAS, The Council finds that it is necessary for the welfare of the Metro area that this ordinance take effect immediately, pursuant to Sections 37 (2) and 39 (1) of the Metro Charter; and

WHEREAS, The Executive Officer recommends that the Council grant the attached license to C. L. Dannar Nursery; now therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. The Council authorizes the Executive Officer to enter into the attached licensing agreement for a yard debris processing facility.
2. An emergency having been declared for the reasons stated above, this ordinance shall take effect immediately, pursuant to Sections 37 (2) and 39 (1) of the Metro Charter.

ADOPTED by the Metro Council this _____ day of _____ 1998.

Jon Kvistad, Presiding Officer

ATTEST:

Approved as to Form:

Recording Secretary

Daniel B. Cooper, General Counsel

EXHIBIT A

YARD DEBRIS COMPOSTING FACILITY LICENSE

issued by

METRO

600 N.E. Grand Avenue
Portland, Oregon 97232-2736
(503) 797-1700

LICENSE NUMBER: YD10-98

DATE ISSUED: (see Section 2)

AMENDMENT DATE: N/A

EXPIRATION DATE: _____

ISSUED TO: CHARLES DANNAR.

NAME OF FACILITY: C.L. DANNAR NURSERY

ADDRESS: 8102 S.E. 242 AVE

CITY, STATE, ZIP: GRESHAM, OR 97080

LEGAL DESCRIPTION: (see attached application)

NAME OF OPERATOR: C.L. DANNAR NURSERY

PERSON IN CHARGE: CHARLES DANNAR, OWNER

ADDRESS: 8102 S.E. 242 AVE.

CITY, STATE, ZIP: GRESHAM, OR 97080

TELEPHONE NUMBER: (503)667-9848

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LICENSE AGREEMENT

This License is issued by Metro, a municipal corporation organized under the Constitution of the State of Oregon and the 1992 Metro Charter ("Metro"), to C.L. Dannar Nursery ("Licensee").

In recognition of the promises made by Licensee as specified herein, Metro issues this License, subject to the following terms and conditions:

1. DEFINITIONS

The definitions in Metro Code Section 5.01.010 shall apply to this License, as well as the following definitions. Defined terms are capitalized when used.

"Composting" means the controlled biological decomposition of organic materials through microbial activity which occurs in the presence of free oxygen. Composting does not include the stockpiling of organic material.

"Facility" means the site where one or more activities that the Licensee is authorized to conduct occur.

"Hazardous Waste" has the meaning specified in ORS 466.005.

"Prohibited Wastes" has the meaning set forth in Section 5.2 of this License.

2. TERM OF LICENSE

This License is issued for a term of five years from the date signed by Metro and the Licensee, following approval by the Metro Council.

3. LOCATION OF FACILITY

The licensed Facility is located at 8102 S.E. 242 Ave. Gresham, OR 97080

4. OPERATOR AND OWNER OF FACILITY AND PROPERTY

4.1 The owner of the facility is Charles Dannar.

4.2 The owner of the property underlying the Facility are Charles L. and Mary A. Dannar. Licensee warrants that owner has consented to Licensee's use of the property as described in this License.

4.3 The operator of the Facility is C.L. Dannar Nursery. Licensee may contract with another person or entity to operate the Facility only upon ninety (90) days prior written notice to Metro and the written approval of the Executive Officer.

5. AUTHORIZED AND PROHIBITED ACTIVITIES AND WASTES

5.1 Subject to the following conditions, Licensee is authorized to operate and maintain a yard debris composting facility.

5.1.1 Licensee shall accept only yard debris, landscape waste, clean wood wastes (e.g., untreated lumber, wood pallets). No other wastes shall be accepted at the Facility unless specifically authorized in writing by Metro.

5.1.2 Licensee shall accept yard debris only for the production of compost for on-site use, at agronomic rates, in conjunction with the nursery operations.

5.1.3 Excessive stockpiling of compost that will not be used on-site for the nursery operations, within a reasonable timeframe, is not allowed.

5.2 Prohibited Wastes

5.2.1 Licensee is prohibited from receiving, processing or disposing of any solid waste not authorized in this License.

5.2.2 Licensee shall not accept Hazardous Waste. Any Hazardous Waste inadvertently received shall be handled, stored, and removed pursuant to state and federal regulations.

6. MONITORING AND REPORTING REQUIREMENTS

6.1 Licensee shall monitor facility operation and maintain accurate records of the following:

6.1.1 Amount of feedstock received and quantity of product produced at the facility.

6.1.2 Records of any special occurrences encountered during operation and methods used to resolve problems arising from these events, including details of all incidents that required implementing emergency procedures.

6.1.3 Records of any public nuisance complaints (e.g., noise, dust, vibrations, litter) received by the operator, including:

(a) The nature of the complaint;

(b) The date the complaint was received;

(c) The name, address, and telephone number of the person or persons making the complaint; and

(d) Any actions taken by the operator in response to the complaint.

6.1.4 For every odor complaint received, the licensee shall record the date, time, and nature of any action taken in response to an odor complaint, and record such

information within one business day after receiving the complaint. Records of such information shall be made available to Metro and local governments upon request.

- 6.2 Records required under this section shall be reported to Metro no later than thirty (30) days following the end of each quarter. The report shall be signed and certified as accurate by an authorized representative of Licensee.
- 6.3 The licensee shall submit to Metro pertinent duplicate copies of regulatory information submitted to the DEQ and local jurisdictions pertaining to the facility, within 30 days at the same time of submittal to DEQ and/or a local jurisdiction.

7. DESIGN AND OPERATIONAL REQUIREMENTS

- 7.1 Activities shall be conducted in accordance with the Metro approved facility design plan, operations plan and odor minimization plan submitted as part of the License Application. In addition:

- 7.1.1 To control odor and dust the Licensee shall:

- (a) Install dust control and odor systems whenever excessive dust and odor occur, or at the direction of Metro. Alternative dust and odor control measures may be established by the Licensee with Metro approval.
 - (b) Take specific measures to control odors in order to avoid or prevent any violation of this License, which measures include (but are not limited to) adherence to the contents of the odor minimization plan.

- 7.1.2 With respect to vector control, the Licensee shall manage the Facility in a manner that is not conducive to infestation of rodents or insects. If rodent or insect activity becomes apparent, Licensee shall initiate and implement additional vector control measures.

- 7.2 The Licensee shall provide an operating staff which is qualified to perform the functions required by this License and to otherwise ensure compliance with the conditions of this License.

- 7.3 The licensee shall utilize functionally aerobic composting methods for processing authorized wastes at the facility.

- 7.4 All facility activities shall be conducted consistent with applicable provisions in Metro Code Chapter 5.01: Additional Provisions Relating to the Licensing of Yard Debris Processing Facilities (Sections 5.01.230 - 5.01.380). Licensee may modify such procedures. All proposed modifications to facility plans and procedures shall be submitted to the Metro Regional Environmental Management Department for review and approval. The Executive Officer shall have 10 business days from receipt of proposed modifications to object to such modifications. If the Executive Officer does not object, such modifications shall be considered approved following the 10-day period. Licensee may implement proposed modifications to Facility plans and procedures on a conditional

basis pending Metro review and notice from Metro that such changes are not acceptable.

8. FACILITY CLOSURE

- 8.1 In the event of closure of the facility, all yard debris, composting material, end-product, and other solid wastes must be removed from the facility within 180 days following the commencement of closure.
- 8.2 Licensee shall close the facility in a manner which eliminates the release of landscape waste, landscape waste leachate, and composting constituents to the groundwater or surface waters or to the atmosphere to the extent necessary to prevent threats to human health or the environment.
- 8.3 Within 30 days of completion of closure, Licensee shall file a report with Metro verifying that closure was completed in accordance with this section.

9. ANNUAL LICENSE FEE

Licensee shall pay an annual license fee of \$300, as established under Metro Code Section 5.01.320. The fee shall be delivered to Metro within thirty (30) days of the effective date of this License and on the same date for each year thereafter. Metro reserves the right to change its license fees at any time, by action of the Metro Council, to reflect license system oversight and enforcement costs.

10. INSURANCE

- 10.1 Licensee shall purchase and maintain the following types of insurance, covering Licensee, its employees, and agents:
 - (a) Broad form comprehensive general liability insurance covering personal injury, property damage, and personal injury with automatic coverage for premises, operations, and product liability. The policy must be endorsed with contractual liability coverage; and
 - (b) Automobile bodily injury and property damage liability insurance.
- 10.2 Insurance coverage shall be a minimum of \$500,000 per occurrence, \$100,000 per person, and \$50,000 property damage. If coverage is written with an annual aggregate limit, the aggregate limit shall not be less than \$1,000,000.
- 10.3 Metro, its elected officials, departments, employees, and agents shall be named as **ADDITIONAL INSURED**S. Notice of any material change or policy cancellation shall be provided to Metro thirty (30) days prior to the change or cancellation.
- 10.4 Licensee, its contractors, if any, and all employers working under this License are subject employers under the Oregon Workers' Compensation Law and shall comply with ORS 656.017, which requires them to provide Workers' Compensation coverage

for all their subject workers. Licensee shall provide Metro with certification of Workers' Compensation insurance including employer's liability.

11. INDEMNIFICATION

Licensee shall indemnify and hold Metro, its agents, employees, and elected officials harmless from any and all claims, demands, damages, actions, losses and expenses, including attorney's fees, arising out of or in any way connected with licensee's performance under the license, including patent infringement and any claims or disputes involving subcontractors. Licensee shall not assume liability for any negligent or intentionally wrongful act of Metro, its officers, agents or employees.

12. COMPLIANCE WITH LAW

Licensee shall fully comply with all federal, state, regional and local laws, rules, regulations, ordinances, orders and permits pertaining in any manner to this License, including all applicable Metro Code provisions whether or not those provisions have been specifically mentioned or cited herein. All conditions imposed on the operation of the Facility by federal, state or local governments or agencies having jurisdiction over the Facility are part of this License by reference as if specifically set forth herein. Such conditions and permits include those attached as exhibits to this License, as well as any existing at the time of issuance of this License and not attached, and permits or conditions issued or modified during the term of this License.

13. METRO ACCESS TO FACILITY

Authorized representatives of Metro shall be permitted access to the premises of the Facility at all reasonable times for the purpose of making inspections and carrying out other necessary functions related to this License. Access to inspect is authorized during all business hours.

14. DISPOSAL RATES AND FEES

- 14.1 The rates charged at licensed facilities are exempt from Metro rate setting.
- 14.2 Licensee is exempted from collecting and remitting Metro fees on waste received at the Facility. Licensee is fully responsible for paying all costs associated with disposal of residual material generated at the facility, including all Metro fees and taxes. A licensee shall obtain a non-system license prior to disposal of residuals at any facility not designated by Metro.
- 14.3 Licensee shall adhere to the following conditions with regard to disposal rates charged at the facility:
 - (a) A licensee may modify rates to be charged on a continuing basis as market demands may dictate. Rate schedules should be provided to Metro on a regular basis, and shall be provided to Metro on request.

- (b) Public rates charged at the facility shall be posted on a sign near where fees are collected. Rates and disposal classifications established by a licensee shall be reasonable and nondiscriminatory.

15. GENERAL CONDITIONS

- 15.1 Licensee shall be responsible for ensuring that its contractors and agents operate in compliance with the terms and conditions of the license.
- 15.2 This License shall not vest any right or privilege in the licensee to receive specific quantities of yard debris during the term of the license.
- 15.3 The power and right to regulate, in the public interest, the exercise of the privileges granted by a license shall at all times be vested in Metro. Metro reserves the right to establish or amend rules, regulations or standards regarding matters within Metro's authority, and to enforce all such legal requirements against licensee.
- 15.4 This License may not be transferred or assigned without the prior written approval of Metro, which will not be unreasonably withheld.
- 15.5 To be effective, a waiver of any term or condition of a license must be in writing, signed by the executive officer. Waiver of a term or condition of a license shall not waive nor prejudice Metro's right otherwise to require performance of the same term or condition or any other term or condition.
- 15.6 This License shall be construed, applied, and enforced in accordance with the laws of the State of Oregon and all pertinent provisions in the Metro Code.
- 15.7 If any provision of a license is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, the validity of the remaining provisions contained in the license shall not be affected.

16. REVOCATION

Suspension, modification or revocation of this License shall be as specified herein and in the Metro Code.

17. MODIFICATION

- 17.1 At any time during the life of this License, either the Executive Officer or the Licensee may propose amendments or modifications to this License. Except as specified in the Metro Code, no amendment or modification shall be effective unless it is in writing, approved by the Metro Council, and executed by the Licensee and the Executive Officer.
- 17.2 The Executive Officer shall review the License annually, consistent with Section 6 of this License, in order to determine whether the License should be changed and whether a recommendation to that effect needs to be made to the Metro Council. While not

exclusive, the following criteria and factors may be used by the Executive Officer in making a determination whether to conduct more than one review in a given year:

- (a) Licensee's compliance history;
- (b) Changes in waste volume, waste composition, or operations at the Facility;
- (c) Changes in local, state, or federal laws or regulations that should be specifically incorporated into this License;
- (d) A significant release into the environment from the Facility;
- (e) A significant change or changes to the approved site development plan and/or conceptual design; or
- (f) Any change in ownership that Metro finds material or significant.
- (g) Community requests for mitigation of impacts to adjacent property resulting from Facility operations.

18. NOTICES

18.1 All notices required to be given to the Licensee under this License shall be delivered to:

Charles L. Dannar, Owner
C.L. Dannar Nursery
8102 S.E. 242 Ave
Gresham, OR 97080

18.2 All notices required to be given to Metro under this License shall be delivered to:

Bill Metzler, Compost Facility License Administrator
Metro Regional Environmental Management Department
600 NE Grand Avenue
Portland, OR 97232-2736

18.3 Notices shall be in writing, effective when delivered, or if mailed, effective on the second day after mailed, postage prepaid, to the address for the party stated in this License, or to such other address as a party may specify by notice to the other.

C.L. Dannar Nursery

METRO

Facility Owner or
Owner's Representative

Mike Burton, Executive Officer
Metro

Date

Date

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EXECUTIVE SUMMARY

ORDINANCE 98- 764 GRANTING A YARD DEBRIS PROCESSING FACILITY LICENSE TO C.L. DANNAR NURSERY AND DECLARING AN EMERGENCY.

PROPOSED ACTION

- Grants a yard debris processing facility license to C.L. Dannar Nursery to operate its **existing** yard debris composting facility located in Gresham, Oregon.

WHY NECESSARY

- Metro Code Section 5.01.030 requires an owner or operator of a yard debris processing facility to be licensed by Metro.
- The terms of the license will be to protect public health, safety, and welfare. The declaration of an emergency is pursuant to the Metro Charter and is required for the license agreement to take effect immediately.

DESCRIPTION

- The 30-acre site is zoned EFU (Exclusive Farm Use District), with a portion of the property (ten acres) allocated for a yard debris composting operation and the remaining 20 acres for a landscape nursery farm.
- The facility accepts loads of yard debris from commercial and residential sources. The facility is open to the public.
- The facility accepts approximately 5,000 cubic yards of yard debris per year for processing.

ISSUES/CONCERNS

- The site is zoned Exclusive Farm Use (EFU), and located in unincorporated Multnomah County.
- The facility is an approved use, provided that the compost is used on-site for the nursery operations.
- The license agreement contains two special conditions consistent with the land use approval for this type of composting operation in an EFU zone.
- These conditions will prevent the operation from accepting yard debris in quantities inconsistent with the allowed use, and prevent the excessive stockpiling of compost that cannot be used for the nursery operations.

BUDGET/FINANCIAL IMPACTS

- There will be a slight increase in revenues from the annual license fee of \$300 per year paid by the licensee. Current staffing levels are expected to be adequate to handle any technical assistance or enforcement requirements that might arise from licensing this facility.

REGIONAL ENVIRONMENTAL MANAGEMENT COMMITTEE REPORT

CONSIDERATION OF ORDINANCE NO. 98-764, FOR THE PURPOSE OF GRANTING A YARD DEBRIS PROCESSING FACILITY LICENSE TO C.L. DANNER NURSERY TO OPERATE A YARD DEBRIS COMPOSTING FACILITY AND DECLARING AN EMERGENCY

Date: June 23, 1998

Presented by: Councilor McFarland

Committee Recommendation: At its June 16 meeting, the Committee considered Ordinance No. 98-764 and voted 2-0 to send the ordinance to the Council with a do pass recommendation. Voting in favor: Councilor McFarland and Chair Morissette. Councilor Washington was absent.

Background

At the request of the region's local governments Metro has developed and is in the process of implementing a licensing program for yard debris facilities. The purpose of the program is to provide a uniform set of regional regulatory standards that must be met by a facilities. These standards include facility design, operations and odor minimization.

Committee Issues/Discussion: Bruce Warner, Regional Environmental Management Director, presented the staff report. Warner noted that the license applicant, Danner Nursery, has been in operation for several years. The facility is located in Gresham. It currently processes about 5,000 cubic yards of yard debris annually and accepts material from both commercial and general public customers. The nursery covers about 30 total acres including the composting operation of about 10 acres. The compost is generated for on-site use only. The facility has all of the necessary operating permits from other governments

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 98-764 FOR THE PURPOSE OF GRANTING A YARD DEBRIS PROCESSING FACILITY LICENSE TO C.L. DANNAR NURSERY TO OPERATE A YARD DEBRIS PROCESSING FACILITY AND DECLARING AN EMERGENCY.

May 19, 1998

Presented by: Bruce Warner
Bill Metzler

INTRODUCTION

The purpose of this report is to provide the information necessary for the Metro Council to act on the recommendation that C.L. Dannar Nursery be awarded a license to operate a yard debris composting facility located in Gresham, Oregon. The license agreement is attached to Ordinance No. 98-764 as Exhibit A.

This report is divided into four main parts as follows: a) a description of the facility and other relevant applicant information; b) list of submittals; c) staff analysis of the application and whether the facility meets the standards as specified in Metro Code in order to be awarded a license; and d) staff's recommendations and any specific conditions to be contained in the license agreement.

The purpose of the licensing program is to ensure that yard debris processing facilities are designed and operated in a manner that minimizes nuisance impacts on surrounding communities and businesses.

Key Findings and Recommendations Include:

- Yard debris processing facilities are licensed by the Metro Council if they submit the required plans and show compliance with applicable provisions in Metro Code Chapter 5.01 Additional Provisions Relating to the Licensing of Yard Debris Processing Facilities and Yard Debris Reload Facilities (Sections 5.01.230 - 5.01.380).
- Staff has reviewed all required submittals and has determined that C.L. Dannar Nursery meets the requirements of the Metro Code related to licensing yard debris processing facilities.
- The license agreement contains conditions consistent with Multnomah County Planning Department allowances for this type of composting operation. The conditions are related to composting operations in an Exclusive Farm Use (EFU) zone. According to the Multnomah County Planning Department, this operation is allowed in an EFU zone as a farm use, as long as the yard debris accepted is composted and used only on-site for the nursery operations. If the facility owner wants to pursue larger scale composting for commercial production, Multnomah County will require the applicant to apply for a conditional use permit.
- The declaration of an emergency is pursuant to Section 37 (2) and 39 (1) of the Metro Charter. It is necessary for the welfare of the Metro region that this agreement be effective immediately. The facility is an existing operation providing necessary services to the public.

FACILITY AND APPLICANT INFORMATION

Location:

- Facility address: 8102 SE 242 Ave. Gresham, OR 97080
- The facility lies in Section 23, Township 1S, Range 3 East, Multnomah County, Oregon

Zoning and Permitting:

- The site is zoned Exclusive Farm Use (EFU), and located in unincorporated Multnomah County. The facility is inside the Metro Boundary, but outside the Metro Urban Growth Boundary.
- According to the Multnomah County Planning Department, this operation is allowed in an EFU zone as a farm use, as long as the yard debris accepted is composted and used only on-site for the nursery operations. If the facility owner wants to pursue larger scale composting for commercial production, Multnomah County will require the applicant to apply for a conditional use permit.
- The soils at the site are currently classified as "III(e)" and are not considered "high-value farmland" and, therefore, the statutory siting restrictions for certain composting facilities on EFU high-value farmland are not an issue with this operation.

General Facility Description:

- This facility covers approximately thirty acres used for a privately owned nursery business. Ten acres are utilized for the composting operation. The incoming compostables are grass clippings, leaves, sod, and small diameter limbs. The facility accepts approximately 5,000 cubic yards of yard debris per year for processing.

Completeness and Sufficiency of Application

Applicants for yard debris processing facility licenses are required to complete the application form and provide additional information as requested. The license application form and other material required to process the license were submitted and has been determined to be complete and adequate.

Applicant Qualifications

C.L. Dannar Nursery is a locally owned and operated facility and has been composting at the current location for over two years. Mr. Dannar has been practicing composting for over fifteen years as an organic farmer.

II. LIST OF SUBMITTALS / STAFF REPORT ATTACHMENTS

Attachment 1 - Site Map/Aerial Photograph (1997 RLIS)

Attachment 2 - Application for a Yard Debris Processing Facility License

III. ANALYSIS OF LICENSE APPLICATION

A license will be granted if the Metro Council finds that the applicant complies with Metro Code Chapter 5.01 - *Solid Waste Facility Regulation* and the specific standards set forth in Additional Provisions Relating to the Licensing of Yard Debris Processing Facilities and Yard Debris Reload Facilities (Sections 5.01.230 - 5.01.380).

Staff have reviewed the license application and other supporting documentation, and have found that the facility meets all applicable Metro Code requirements and is eligible for a yard debris processing facility license, with conditions related to the composting of yard debris for on-site use on EFU zoned land. The following table summarizes staff's analysis:

Key Metro Code Licensing Provisions	Acceptable	Unacceptable	See details in analysis below
5.01.260 General Yard Debris Facility Design Requirements & Design Plans	X		1
5.01.270 General Operating Requirements for Yard Debris Facilities	X		2
5.01.280 Yard Debris Processing Operations Plan	X		2
5.01.290 Yard Debris Facility Odor Minimization Plans	X		3

In addition, staff offers the following details regarding the application, which are contained in three main parts:

- FACILITY DESIGN** (corresponds to Metro Code Section 5.01.260 - General Yard Debris Facility Design Requirements & Design Plan).

The facility design requirements are intended to ensure that the facility is designed and constructed in a safe and suitable manner that can support the type of processing and the quantity of material that the applicant is proposing to process.

Staff has found that this facility is designed and constructed in a manner suitable for maintenance and processing operations, visual inspection of piling areas, and fire fighting operations. The facility meets the requirements for effective barriers to unauthorized entry, all-weather access roads, and has sufficient processing and storage capacity to handle incoming volumes of yard debris.

General Description

An all-weather asphalt road provides access to the facility. This facility will process vegetation such as grass clippings, sod, leaves and small-diameter limbs into compost and mulch. The only entrance to the facility is secured with a locked gate. The facility has signs at the entrance, directing traffic flow and providing other business information.

The facility uses the windrow composting method with dimensions of 100'(length) x 12'(height) x 12'(width) and accepts approximately 5,000 cubic yards of yard debris per year. The processing time from receipt to finished product is approximately 365 days. The estimated capacity in cubic yards of the

facility storage area for incoming materials is 500 cubic yards. The estimated capacity for finished product storage is 10,000 cubic yards.

Storm water run-off is routed through a series of roads and swales on the east, south, and north property lines and drain into a large pond on the northern property line.

Comments:

- The applicant's completed license application and submittals constitute the Design Plan, and meet all applicable Metro Code requirements for Section 5.01.260 - General Yard Debris Facility Design Requirements & Design Plans.

2. **OPERATIONAL PLAN** (corresponds to Metro Code Section 5.01.270 - General Operating Requirements for Yard Debris Facilities and Section 5.01.280 - Yard Debris Processing Operations Plan).

The purpose of the operational plan requirements is to ensure that the facility minimizes nuisance impacts on surrounding communities and businesses, while protecting public health and safety.

Staff have found that this facility is operated in a manner that meets Metro Code operational requirements and that the operating plan submitted as part of the license application, sufficiently addresses process management and monitoring procedures for yard debris composting facilities. The composting operation accepts yard debris for the productions of soil amendment products for on-site use at the nursery operations.

General Description

Incoming loads are visually inspected at the receiving area and estimated cubic yardage of the load is used to assess the unloading fee by facility staff. Most loads are covered with a tarp and drivers of vehicles of uncovered loads are verbally instructed that loads should be covered prior to transport on a public road. All incoming loads are visually inspected for non-compostables, and loads not in compliance are rejected. Any non-compostable material delivered to the facility is identified by staff and deposited in a container for disposal.

Incoming material is stockpiled in windrows upon delivery to site. The incoming yard trimmings are not ground up before placed into the windrow. To monitor and adjust pile temperature, a thermometer probe is inserted at various locations of the windrow and results are documented. If oxygen or moisture is required, the windrows are turned via a track-loader with a bucket, and water added as needed. Finished compost is then screened with the larger woody material being separated out and incorporated into a new windrow.

- Noise: All equipment meets DBA noise requirements. In addition, site topography provides both a visual and sound buffer for noise abatement.
- Vector control: Vectors are controlled by rapidly processing (within 1 day) the incoming materials. Active compost piles and finished product rarely attract or harbor vectors.
- Dust control: All roads are watered down to control dust. In addition, compostable materials are watered down during processing to control dust.
- Litter: The facility grounds are maintained on a regular basis.

- **Fire protection:** Fire inspections are done on a daily basis. A fire trailer is on standby with all equipment needed to fight a fire. Excavator and bulldozer operators are trained to respond to any potential fire problem. All incoming yard debris is processed on a regular basis to keep the pile size manageable. Monitoring of pile temperature, oxygen, and moisture levels are performed on a regular basis.

Comments:

- The applicant's completed license application and submittals constitutes the Operations Plan, and meets all applicable Metro Code requirements for Section 5.01.270 - General Operating Requirements for Yard Debris Facilities and Section 5.01.280 - General Yard Debris Facility Design Requirements & Design Plans.

3. ODOR MINIMIZATION PLAN (corresponds to Metro Code Section 5.01.290 - Yard Debris Facility Odor Minimization Plan).

The Odor Minimization Plan requirement is designed to ensure that the facility is operated in a manner that minimizes and mitigates odor impacts on surrounding communities and businesses.

Staff has found that this facility is operated in a manner that meets the applicable Metro Code requirements and has submitted an odor minimization plan as part of the license application. The odor minimization plan sufficiently addresses all processing, odor management and monitoring procedures for this type of operation.

General Description

Since deliveries of accumulated grass clippings from landscape companies can be a primary source of odor, loads of bad-smelling grass clippings are immediately processed. Grass clippings are blended with drier, woody yard trimmings (carbon source). The yard debris is not ground prior to incorporating it into a windrow in order to promote air space in the pile.

Odor complaints: Complaints are documented and investigated by facility staff. Wind speed and direction are noted. Odor control procedures are implemented to include material mixing, and changing the time of day the material is turned.

Comments:

- The applicant's completed license application and submittals constitutes the Odor Minimization Plan, and meets all applicable Metro Code requirements for Section 5.01.290 - Yard Debris Facility Odor Minimization Plans.

IV. CONCLUSIONS

Staff has reviewed all required submittals, and has determined that the C.L. Dannar Nursery meets the requirements of the Metro Code related to licensing yard debris processing facilities. In addition, staff has discussed the land use status and approval of this facility with the Multnomah County Planning Department. The facility is an approved use, provided that the compost is used on-site for the nursery operations. Staff recommends including two special conditions in the license agreement. The conditions will provide consistency with the Multnomah County land use approval for this composting operation pertaining to its location in an EFU zone without a high-value farmland designation.

Special Conditions

In order to maintain consistency with the Multnomah County Planning Department provisions for composting in EFU zoned land, the License Agreement (Section 5 - Authorized and Prohibited Activities and Wastes) contains the following conditions:

- Licensee shall accept yard debris for the production of compost for only on-site use, at agronomic rates, in conjunction with the nursery operations.
- Excessive stockpiling of compost that will not be used on-site for the nursery operations, within a reasonable timeframe, are not allowed.

These conditions will prevent the operation from accepting yard debris in quantities inconsistent with the allowed use, and prevent the excessive stockpiling of compost that cannot be used for the nursery operations.

V. BUDGET IMPACTS

There will be a slight increase in revenues from the annual license fee paid by the licensee of \$300 per year. Current staffing levels are expected to be adequate to handle any technical assistance or enforcement requirements that might arise from licensing this facility.

VI. STAFF RECOMMENDATION

Based upon the preceding analysis, it is the opinion of staff that C.L. Dannar Nursery should be granted a yard debris processing facility license in accordance with the provisions of the license agreement attached to Ordinance No. 98-764 as Exhibit A.







VII. EXECUTIVE OFFICER'S RECOMMENDATION

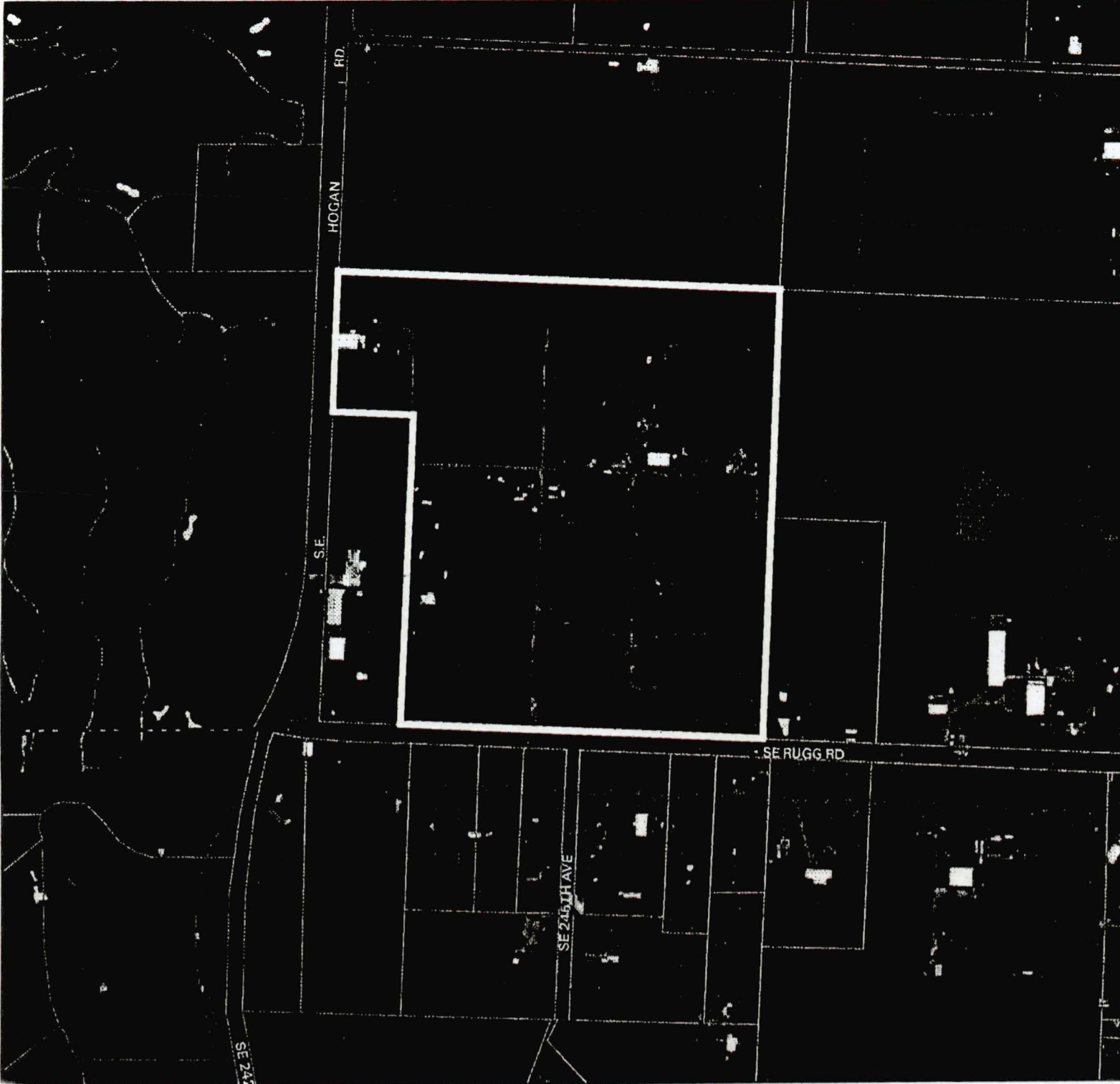
The Executive Officer recommends adoption of Ordinance No. 98- 764

BM:ghc
s:\share\dept\vegs\ydl\dannar\staffrep\staffrep\98731.stf

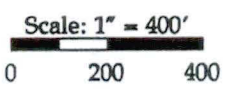
C L Danner Nursery

1997 Aerial Photos

-  Metro Boundary
-  Urban Growth Boundary
-  Parks and Open Space
-  Taxlots
-  County Line
-  Subject Property (white boundaries)



Attachment 1



METRO

600 NE Grand Ave.
Portland, OR 97232-2736
Voice 503 797-1742
FAX 503 797-1909
Email drc@metrodot.or.us

MAIL THIS APPLICATION TO:

DATE RECEIVED BY METRO:

Metro
Attn.: Bill Metzler
Regional Environmental Management
600 N.E. Grand Avenue
Portland, OR 97232-2736

RECEIVED

MAR 18 1999

LICENSE APPLICATION FORM METRO REGIONAL ENVIRONMENTAL MANAGEMENT
YARD DEBRIS PROCESSING FACILITY

Check all that apply:

- Yard Debris Composting X
- Other (specify) _____

Note: This form should not be used for yard debris reload facilities. A separate form for reload facilities is available from Metro.

Date of Application: _____

PART 1

1. NAME OF FACILITY: C. L. DANNAR NURSERY

Facility Address: 8102 S.E. 242 AVE.

GRESHAM, OR 97080

2. PROSPECTIVE LICENSEE

Public Agency: _____ Private: V

Name of Licensee: CHARLES L. DANNAR

Mailing Address: 8102 S.E. 242 AVE.

GRESHAM, OR 97080

Phone Number: (503) 667-9848

3. OWNER(S) OF PROPERTY

Name: CHARLES L. + MARY A. DANNAR

Mailing Address: 8102 S.E. 242 AVE
GRESHAM, OR 97080

Phone Number: (503) 667-9848

4. SUBCONTRACTOR(S)

Name, address and function of any prospective licensee's facility operation subcontractors:

NONE

5. SITE LEGAL DESCRIPTION

(Include tax lot(s) descriptions, Section, Township and Range):

#1300-15, 3E, SEC. 23

SECTION 23 TOWNSHIP 15 RANGE 3E

6. ZONING

Present Land Use Zone: EFU

Restrictions: _____

7. Is a conditional use permit necessary for the facility?

Yes _____ No X

If required, has the permit been obtained?

Yes _____ No X

8. PUBLIC HEARING(S)

Date(s) and nature of Public Hearing(s) held or to be held, if any:

NONE

9. PERMITS ISSUED OR APPLIED FOR

List name and number of all permits (i.e., DEQ Solid Waste Disposal Permit, Conditional Use Permit, National Pollution Discharge Elimination System Permit, Etc.), plus name, address, and contact person at the agency responsible for issuing the permit(s).

Permit(s) Applied for:

NONE

Permit(s) Received:

NONE

10. ESTIMATED QUANTITY OF YARD DEBRIS TO BE ACCEPTED

Annually: 5,000 cubic yards

Daily: _____ cubic yards

Annually: _____ tons (optional)

Daily: _____ tons (optional)

11. PUBLIC/COMMERCIAL OPERATIONS

Will the facility be open to the public?

Yes X No _____

Will the facility be open to commercial solid waste collectors?

Yes X No _____

12. OPERATING HOURS AND TRAFFIC VOLUME

OPERATING HOURS	PUBLIC	COMMERCIAL
Hours Per Day	8-5 PM	8-5 PM
Days Per Week (CLOSED SUN. AM.)	6 1/2	?
Estimated Vehicles Per Day	10	1

13. Does the owner/operator of this facility own, operate, maintain, have a proprietary interest in, or is the owner financially associated with or subcontracting the operation of the facility to any individual, partnership or corporation involved in the business of collecting residential, commercial, industrial or demolition refuse within the boundary of Metro?

Yes _____ No X

14. Will the facility be open to solid waste collection companies who collect outside the boundary of Metro?

Yes _____ No ?

PART 2

GENERAL FACILITY DESIGN PLAN

1. Describe how stormwater is managed at the facility.

POND CATCH BASIN

a. Is precipitation run-on diverted around the processing area?

Yes X No _____

Describe ROAD + DITCH FLOW DIVERTS 85%
PRECIPITATION

b. Is run-off from the facility controlled?

Yes X No _____

Describe POND FLOW

2. Describe any barriers that the facility has (or will have) to prevent unauthorized entry and dumping (fencing, gates, locks).

TOTAL FENCED - GATE AND SECURITY GUARD.

3. Are there all weather access roads to the site?

Yes X No _____

4. Does (or will) the facility have scales?

Yes _____ No X

5. Does the facility have signs (at entrance, directing traffic flow, public information) ?

Yes X No _____

Please describe the location(s) and type of sign(s):

1. MAIL BOX ADDRESS

2. (SIGN) NAME 2' LETTERS END OF BARN

3. A-FRAME 2' FT. SIGN

4. SIGN FOR PRICING + DUMP LOCATION MARKERS

6. What is the estimated capacity (cubic yards) of the facility storage area(s) for incoming yard debris waiting to be processed?

500 YDS.

7. What is the estimated capacity (cubic yards) for finished product storage?

10,000 YDS.

8. Please describe how you handle, store and remove hazardous or other non-permitted or non-compostable wastes delivered to the facility.

1. MATERIAL RECEIVED, INSPECTED AS RECEIVED,

ROLLED + SORTED, PILED + RE-PILED AS

NECESSARY.

PART 3

GENERAL OPERATING PLAN

1. Describe your methods of measuring and keeping records of incoming yard debris.

VISUAL INSPECTION & DETERMINATION AS
TO CLASS & QUANTITY.

2. How often are the facility grounds cleaned of litter?

WEEKLY

3. Describe how you encourage delivery of yard debris in covered loads.

SUGGEST TO PUBLIC, NEED THEREOF WITH
SIGN

4. Describe how you control the types of materials you receive, and methods for removing, recovering and disposing of non-compostables.

VISUAL INSPECTION, AGREEMENT WITH PARTIES
DELIVERY THAT NON-COMPOSTABLES HAVE A CHARGE-
BACK &/OR UP CHARGE FEE & REQUIREMENT FOR
MATERIAL TO BE REMOVED.

5. Where do you dispose of non-compostable wastes?

6. Please give a general description of the steps you take to process yard debris (from delivery to end-product).

7. What is the maximum length of time required to process each day's receipt of:

- a. Yard debris ? 24-48 hrs
- b. Grass clippings ? 24-48 hrs.

8. How long does it typically take to process yard debris at your facility (from receipt to finished product)?

1 yr.

a. How long do you cure the finished product?

6 mo.'s

9. If applicable, what are the dimensions of the windrows or piles that are typically constructed at your facility (length, width, height)?

100' x 12' x 12'

10. How do you manage the windrows or piles? What kind of equipment do you use?

BY TURNING PROCESS WITH KOMATSU
TRACKHOE, I DO NOT RUN ANY EQUIPMENT
ONTO THE PILES.

11. Describe how you control the following:

a. Noise (from machinery and equipment):

TREE BARRIERS + MUFFLERS ON MACHINERY

b. Vectors (insects, birds, rodents):

GEESE, DUCKS, CHICKEN, CATTLE, LLAMAS, GOATS,
CONSTANT TURNING OF PILES, RODENT BAIT.

c. Dust:

IRRIGATION AS NECESSARY

d. Litter:

SORTING + ELIMINATION OF SAME

12. Describe the fire prevention, protection and control measures used at the facility.

SPRINKLERS + WATER AVAILABLE ALL AREAS.

13. Does (or will) the facility have legible sign(s) at public entrances including:

Name of facility?	Yes <u>X</u>	No <u> </u>
Name of the operator?	Yes <u>X</u>	No <u> </u>
Hours of operation?	Yes <u>X</u>	No <u> </u>
List of materials that will and will not be accepted?	Yes <u>X</u>	No <u> </u>
Schedule of charges?	Yes <u>X</u>	No <u> </u>
Phone number in case of emergency?	Yes <u>X</u>	No <u> </u>

14. Describe your methods for monitoring and adjusting the following (during processing):

a. Temperature:

THERMOMETER'S & WATER INJECTION AS NECESSARY,
CONSTANT TURNING.

b. Oxygen levels:

VISUAL & TURNING

c. Moisture levels:

VISUAL & WATER APPLICATION

15. In general, what are your plans (existing or proposed) for marketing the finished product?

FARM USE - PRODUCT NEEDED FOR 10 ACRES OF
GREEN HOUSES.

PART 4

ODOR MINIMIZATION PLAN

1. Generally describe how you handle loads of bad smelling yard debris and grass clippings?

MOVEMENT + AERATION, PLUS FIBER ADDED WITH AIR.
THIS SITE, SPECIFIC LOCATION IS NOT BOTHERED BY HIGH
WINDS, IN GENERAL THERE IS AN AIR-FOIL LIFT
CREATED BY THE SANDY RIVER FORCE WHICH LIETS ALL
HIGH WINDS DIRECTLY ALOFT TO DILUTE RAISE ODORS
OUT OF THE AREA.

2. Describe your procedures for receiving, recording and remedying odor complaints or odor problems at the facility.

NEVER HAD ANY

3. Describe your methods for minimizing and controlling odors at the facility.

CURTAIN OF TREES GROWING, CHANNEL AIR FLOW
UP + OUT OF AREA + DISPERSED BY AIR DILUTION

4. Describe your procedures for avoiding delay in processing yard debris during all weather conditions.

ALL WEATHER EQUIPMENT

5. Prior to turning or moving composted material, describe how the following factors are considered:

a. Time of day:

HAVE NOT NEEDED TO CONSIDER, NEVER HAD PROBLEMS.

b. Wind direction:

NO PROBLEMS (SEE ITEM #1 - PART #4)

c. Percent moisture:

TALLER WINDROWS IN WINTER, SHORTER WINDROWS IN SUMMER

d. Estimated odor potential:

NONE, OR VERY MINIMAL

s:\share\metz\yrdebris\license\app.for\license.app

LICENSE APPLICANT

I hereby certify that the information contained in this application is true and correct to the best of my knowledge. I agree to notify Metro within 10 days of any change in the information submitted as a part of this application.

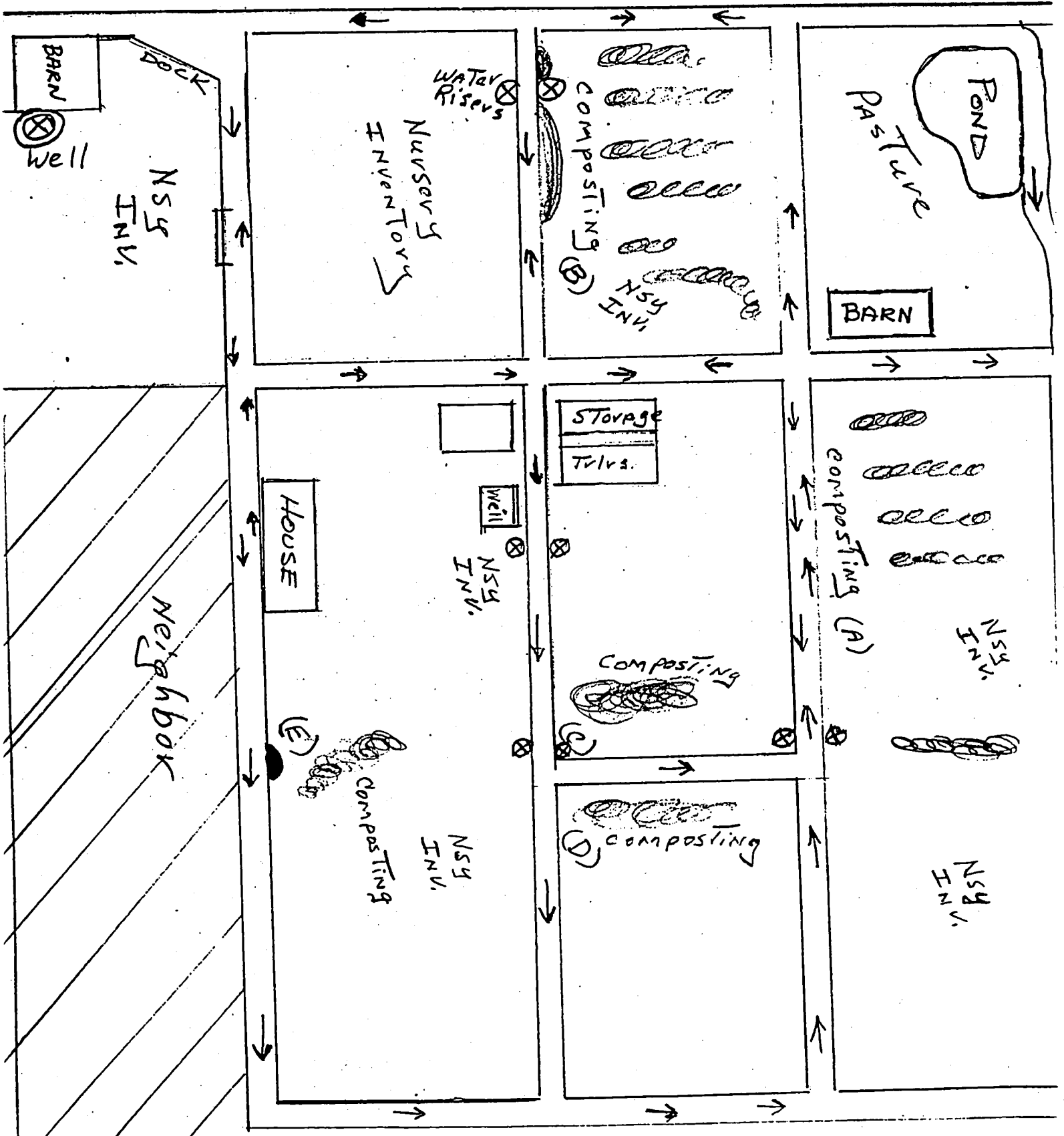
Signature and title of person completing this application:

SIGNATURE *Charles J. ...* TITLE OWNER

DATE 3-6-98 PHONE (503) 667-9848

e:\share\metro\yardbris\license\app_for_process.app

U. L. BARNETT
8102 S. E. 242nd Ave
Gresham, Oregon 97030
Phone (503) 667-8048



Agenda Item Number 8.1

Resolution No. 98-2662, Declaring a vacancy for Metro Council District Seat #6.

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF DECLARING A) RESOLUTION NO 98-2662
VACANCY IN THE OFFICE OF METRO)
COUNCILOR FOR COUNCIL DISTRICT NO. 6) Introduced by Presiding Officer,
) Jon Kvistad

WHEREAS, Lisa Naito was elected to Office of Metro Councilor for Council District No. 6 November 5, 1996, for a four year term commencing on January 6, 1997 ; and

WHEREAS, Lisa Naito was elected to the elective office of Commissioner for Multnomah County at the election held on May 19, 1998; and

WHEREAS, Lisa Naito has tendered her resignation as Metro Councilor for Council District No. 6 to the Clerk of the Council effective June 22, 1998;

WHEREAS, Metro Code Section 9.01.050 provides that a vacancy in office shall be filled by the making of an appointment by a majority of the remaining members of the Council for a term ending when a successor is elected and qualified; and

WHEREAS, Metro Code Section 9.01.060 provides for the procedures to be followed by the Council in making Council appointments, now, therefore;

BE IT RESOLVED:

1. That the Metro Council declares that a vacancy exists in the office of Metro Councilor for Council District No. 6 as of June 22, 1998 ; and
2. That Presiding Officer shall commence the appointment process for filing the vacancy as provided in Metro Code Section 9.01.050.

3. That a special election shall be held at the regularly scheduled general election on November 3, 1998 to elect a successor who shall serve the remainder of the term of office.

ADOPTED by the Metro Council this ____ day of _____ 1998.

Jon Kvistad, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel



METRO

June 4, 1998

Presiding Officer Jon Kvistad
Metro Council
600 NE Grand Avenue
Portland, Oregon 97232

Dear Jon,

I have been elected to serve as a Multnomah County Commissioner.

I hereby resign my seat on the Metro Council effective June 22, 1998, at 5:00 P.M. or at which time my election is certified, whichever is later.

Sincerely,

Lisa Naito

LN:jas

Agenda Item Number 8.2

**Resolution No. 98-2665, For the Purpose of Adopting a Classification and Compensation Plan for Metro
Non-Represented Employees.**

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING)	RESOLUTION 98-2665
A CLASSIFICATION AND COMPENSATION)	
PLAN FOR METRO NON-REPRESENTED)	Introduced by Mike Burton
EMPLOYEES)	Executive Officer

WHEREAS, Metro Code 2.02.055(e) requires the Metro Council approve implementation of classification and compensation study recommendations; and

WHEREAS, at the request of the Executive Officer, a classification and compensation study for Metro non-represented positions has been completed; and

WHEREAS, the consulting firm PC Northwest, Inc., selected through a request for proposal process, has made recommendations for a new classification and compensation plan structure; and

WHEREAS, sufficient funds exist in department budgets for FY 1998-99 to implement the compensation plan; now, therefore,

BE IT RESOLVED,

That the recommended non-represented employee classification and compensation plans be adopted effective July 1, 1998.

ADOPTED by the Metro Council this ____ day of _____, 1998.

Jon Kvistad, Presiding Officer

FINANCE COMMITTEE REPORT

CONSIDERATION OF RESOLUTION NO. 98-2665, FOR THE PURPOSE OF ADOPTING A CLASSIFICATION AND COMPENSATION PLAN FOR METRO NON-REPRESENTED EMPLOYEES

Date: June 23, 1998 Presented by: Councilor McCaig

Committee Recommendation: At its June 18 meeting, the Committee considered Resolution No. 98-2665 and voted 5-0 to send the ordinance to the Council with a do pass recommendation. Voting in favor: Councilors McFarland,, Morissette, Naito and Washington and Chair McCaig.

Committee Issues/Discussion Judy Gregory, Human Resources Director, presented the staff report. She explained that the purpose of the proposed resolution is to implement the results of the recently completed classification and compensation study for Metro non-represented employees. She noted that it had been several years since such a study had been performed for such employees. The study included the gathering of information from employees and supervisors on the nature of the affected positions. A sampling of employees were also interviewed concerning their positions. Comparable compensation data also was gathered from several other public jurisdictions.

Gregory indicated that the study found that most employees were being paid within the pay range of their appropriate job classification. In those cases in which the pay was below the range, implementation of the plan would place the employee at the entry pay level for their new job classification. The net fiscal impact to implement the study would be \$135,991. Gregory explained that this amount could be absorbed within the adopted budget because the actual cost of living increases for FY 98-99 will be only 1.1% versus the budgeted amount of 3%.

Several councilors raised questions about how Council employees would be addressed under the plan. Gregory indicated that the Presiding Officer had requested that Council employee job classification and compensation be examined separately, but using the same data gathering and analysis methods. She noted that the results had been provided to the Presiding Officer and that it was her understanding that he intends to introduce a separate implementation resolution dealing with Council employees.

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 98-2665 ADOPTING A CLASSIFICATION AND COMPENSATION PLAN FOR METRO NON-REPRESENTED EMPLOYEES

Date: May 28, 1998

Presented By: Judy Gregory,
Human Resource
Director

BACKGROUND

The Executive Officer proposed an agency-wide classification/compensation study for non-represented employees to assess classifications and evaluate compensation. The study was conducted by the consulting firm, PC Northwest, Inc. as the successful respondent to a request for proposal (RFP). Metro Code 2.02.055(e) requires Council's approval to implement the recommendations of the study.

As organizations grow and change over time, classification and pay plans become outdated as the jobs in an organization shift to meet the new needs. The industry standard is to review classification and pay systems every three to five years. Metro last reviewed its non-represented classification and pay system in FY 1991-92.

After PC Northwest, Inc. was selected as the consultant, the Executive Officer and Department Directors met to discuss Metro's compensation philosophy. The group agreed that an appropriate philosophy to ensure Metro's ability to recruit and retain employees should be to "neither lead nor lag" the market.

THE PROCESS

All Metro non-represented employees completed an extensive job information questionnaire which detailed specific job duties and responsibilities, supervisory or lead work responsibilities, internal and external contacts as well as the purpose of the contacts, etc. The consultant and the Human Resource Director met with groups of employees to discuss the process and explain the questionnaire. Completed questionnaires were reviewed by supervisors before being submitted to the consultant. The consultant reviewed all of the questionnaires and selected about 25 % of the non-represented employees for face-to-face interviews. New classification specifications were drafted based on the information in the questionnaires as well as the interviews. Individual positions were then allocated on a preliminary basis to the new classifications. Metro Department Directors reviewed the preliminary allocations and suggested

changes. Twenty-five (25) classifications were then selected as benchmarks to be used in a salary survey. The consultant conducted a salary survey for comparable data from the following jurisdictions: Clackamas County, City of Portland, Greater Vancouver B.C. Regional District, Multnomah County, Port of Portland, Puget Sound Regional Council, Tri-Met, and Washington County. Two national Zoo studies were also used due to the lack of Zoo facilities in the other surveyed jurisdictions. The consultant adjusted the data to reflect the differences between the Portland area market and the markets in other geographical areas and to account for the exchange rate between Canadian dollars and United States dollars. This data was used to develop a salary structure and to recommend salary range assignments for the benchmark classifications. Where no data was available for a classification, a salary range assignment was recommended based on internal alignment with the benchmark positions. Department Directors again reviewed the data before the consultant made final recommendations.

IMPLEMENTATION

Metro Code 2.02.060(d) & (e) states that when a classification/compensation study is implemented, those employees whose current rate of pay is **below** the entry rate of the new salary range shall be placed at the entry rate of the new range effective on the implementation date. Those employees whose current rate of pay is **above** the maximum rate of the new salary range shall be red-circled (frozen) until the new salary range exceeds their current rate of pay. Employees whose current rate of pay is **within** the new salary range shall remain at their current rate of pay until their regular anniversary date.

The recommended classification and compensation plans are attached.

FISCAL IMPACT

The Financial Planning staff conducted a thorough analysis of the impact of the study. The analysis considered FY 1998-99 budgeted funds, pay range changes, and cost-of-living adjustments. The cost to implement the recommendations is \$135,991. Non-represented cost-of-living adjustments were budgeted at 3.0% and the actual cost-of-living increase was 1.1% using the Consumers Price Index-W calculated from March to March. Therefore, sufficient funds are budgeted within each department to implement the recommendations.

EXECUTIVE OFFICER'S RECOMMENDATION

Approve Resolution No. 98-2665 to adopt a classification and compensation plan for Metro non-represented employees effective July 1, 1998.

METRO
Recommended Pay Grade Assignments
5/8/98

STAFF REPORT
 RESOLUTION 98 - 2665
 ATTACHMENT A

<u>Classification Title</u>	<u>Pay grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Vacant	1	19,662	23,594	27,526
*Administrative Assistant I	2	20,645	24,774	28,903
Vacant	3	21,677	26,013	30,348
Administrative Assistant II	4	22,761	27,313	31,865
*Animal Hospital Attendant	5	23,899	28,679	33,458
*Administrative Assistant III *Archive Technician	6	25,094	30,113	35,131
Vacant	7	26,349	31,619	36,888
Administrative Assistant IV *Research Coordinator I	8	27,666	33,199	38,732
Service Supervisor I	9	29,049	34,859	40,669
Administrative Assistant V Event Coordinator Food Service Coordinator	10	30,502	36,602	42,702
*Paralegal Research Coordinator II	11	32,027	38,432	44,837
*Program Analyst I	12	33,628	40,354	47,079
Vacant	13	35,310	42,372	49,433
Program Analyst II Service Supervisor II	14	37,075	44,490	51,905

* Data based grade recommendation

METRO
Recommended Pay Grade Assignments
5/8/98

ATTACHMENT A

<u>Classification Title</u>	<u>Pay grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Vacant	15	38,929	46,715	54,500
Program Analyst III *Program Supervisor I Research Coordinator III *Service Supervisor III *Veterinarian I	16	40,875	49,050	57,225
Vacant	17	42,919	51,503	60,087
*Program Analyst IV *Program Supervisor II *Legal Council I Veterinarian II	18	45,065	54,078	63,091
Vacant	19	47,318	56,782	66,245
*Manager I	20	49,684	59,621	69,558
Vacant	21	52,168	62,602	73,036
*Manager II	22	54,777	65,732	76,687
Vacant	23	57,516	69,019	80,522
*Program Director I *Legal Counsel II	24	60,391	72,470	84,548
Vacant	25	62,807	75,368	87,930
Director I Program Director II	26	65,319	78,383	91,447
Vacant	27	67,932	81,518	95,105
*Director II *General Counsel	28	70,649	84,779	98,909

* Data based grade recommendation

Agenda Item Number 8.3

Resolution No. 98-2666, For the Purpose of Rededicating the 1990 Metro Tax base to the Oregon Zoo.

**Metro Council Meeting
Thursday, June 25, 1998
Council Chamber**

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF)
REDEDICATING THE 1990 METRO)
TAX BASE TO THE OREGON ZOO)
)

RESOLUTION NO. 98-2666

Introduced by J. Ruth McFarland, Councilor
and
Mike Burton, Executive Officer

WHEREAS, in 1990 voters of the Metro region authorized a tax base dedicated to the operations of the Oregon Zoo (formerly the Metro Washington Park Zoo), and

WHEREAS, in 1997 voters of the State of Oregon adopted Measure 50, amending the Oregon constitution to substantially revise the Oregon property tax system, and

WHEREAS, Measure 50 converted the 1990 tax base into a permanent tax rate of 9.68 cents per thousand dollars of assessed valuation, and

WHEREAS, Measure 50 may have inadvertently removed voter-approved restrictions on the use of the 1990 tax base, and

WHEREAS, Metro wishes to abide by the dedication of the 1990 tax base originally approved by voters and to remove any uncertainty over the possible use of this tax base,

NOW, THEREFORE, BE IT RESOLVED:

Section 1. Metro's permanent operating property tax rate of 9.68 cents per thousand dollars of assessed valuation is dedicated to the support of operations and capital needs of the Oregon Zoo.

Section 2. Revenues from the application of Metro's operating tax rate shall be deposited in the Zoo Operating Fund for the use of the Oregon Zoo and may not be used for any purpose unrelated to Zoo activities.

Section 3. The policy set forth in Resolution 84-444 that at least 50% of the Zoo's operating revenues must come from non-property tax sources is hereby reaffirmed.

ADOPTED by the Metro Council this ____ day of _____, 1998.

Jon Kvistad, Presiding Officer

Approved as to Form:

Daniel B. Cooper, General Counsel

\\Budget\FY98-99\Misc\ZooLevy.Doc

Resolution No. 98-2666

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 98-2666 FOR THE PURPOSE OF REDEDICATING THE 1990 METRO TAX BASE TO THE OREGON ZOO

Date: June 1, 1998

Presented by: Jennifer Sims,
Chief Financial Officer

FACTUAL BACKGROUND AND ANALYSIS

Last year's Measure 50 created substantial changes to Oregon's property tax system. Some of these changes were known before the election, and some of them are only now becoming known.

Metro received a letter from the Multnomah County Tax Supervising and Conservation Commission (TSCC) informing us that, in their opinion, Measure 50 has removed the dedication of Metro's property tax base to the Zoo. The basis for this opinion is that Measure 50 theoretically abolished all previous tax bases and tax rates and created new, permanent rates for all taxing jurisdictions. TSCC has received an informal opinion from the state Attorney General on this matter, but that opinion clearly states that this outcome is not certain and that it would be best to obtain a declaratory ruling from the courts.

The TSCC opinion is surprising and, if it were upheld, it would raise serious concerns about future funding of the Zoo. This opinion is counter to the will of the voters as expressed in the 1990 vote authorizing the Zoo tax base. Rather than going to the time and expense of seeking a declaratory ruling from the courts, however, the Metro Council can adopt the Resolution No. 98-2666 reaffirming the will of the voters and dedicating the Zoo tax base to the Zoo.

FISCAL IMPACT

The Zoo is budgeted to receive \$6.5 million from property taxes in FY 1998-99. This resolution confirms existing practice, so there is no fiscal impact at this time. Without this resolution, a future Council could decide to divert property taxes from the Zoo which could have a major impact on the operation of the Zoo, depending upon the amount of taxes used for other purposes.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 98-2666.

MB:CP:rs
Attachment

\\Budget\FY98-99\Misc\ZooLevy.Doc

Staff Report
Resolution No. 98-2666

The following list contains all known, existing or anticipated contracts for FY 1998-99. This list has been prepared in accordance with Metro Code Section 2.04.026. The contracts are shown by department and/or division. All contracts have been classified into one or more of the following types:

PS - Personal Services, PUB - Public Contract, PROC - Procurement, CONST - Construction, IGA - Intergovernmental Agreement, REV - Revenue, LM - Labor and Materials, LEASE/PURCH - Lease/Purchase

Explanation of Council Designation as follows:

- S/I (S/I) -Bid or request for proposal documents require Council approval if multi-year
- N/A -Contract is exempt or not subject to Metro Code sections 2.04.026
- Existing -Contract already exists and/or bid documents have already received appropriate review according to Metro Code

**Administrative Services
Department**

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
<i>Accounting Services Division</i>							
	920391	Bank of America Checking Account/Cash Management Services	PS	2/1/98-2/1/01	40,000	13,000	Existing
<i>Financial Planning Division</i>							
	904803	Clancy, Gardiner & Pierce, LLC Financial Advisory Services	PS	1/29/96-6/30/99	275,500	119,000	Existing
	904895	Arbitrage Compliance Specialists, Inc. Arbitrage/Rebate Management Services	PS	3/15/96-3/31/99	30,000	11,000	Existing
	New	To Be Determined Arbitrage/Rebate Management Services	PS	4/1/99-3/31/02	TBD	TBD	SI
<i>Information Management Services Division</i>							
	905059	PeopleSoft Inc Licensing Fees for Financial System and Maintenance	PS	6/13/1996-6/30/00	653,900	151,000	Existing
	New	Verio NW Internet Service	PS	7/1/98-6/30/99	25,800	25,800	
<i>Office Services Division</i>							
	CRO 69078	Automated Office Systems/IKON Maintenance/Repair: Canon Copiers	LM	1/17/96-12/31/99	72,700	27,545	Existing
	904520	Corporate Express Metro Office Supplies	LM	9/15/95-9/14/98	N/A	N/A	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905054	Eastman Kodak Maintenance/Repair: Kodak 300	LM	7/1/96-6/30/99	124,268	41,323	Existing
	905128	City of Portland Archive Record Services	IGA	7/1/96-6/30/99	12,000	4,500	Existing
	905581	Pitney Bowes Postage Machine Rental	LM	4/1/97-3/31/00	8,000	8,000	Existing
	905596	City of Portland Intercity delivery of mail	IGA	7/1/97-6/30/98	2,000	2,000	Existing
	905592	Rose City Moving & Storage Archive Records Storage	LM	4/1/97-6/30/99	6,000	2,500	Existing
	920538	City of Portland Intercity Delivery of Mail	IGA	7/1/98-6/30/99	2,000	2,000	Existing
New	To Be Determined	Metro Travel Agency	PS	7/1/98-6/30/01	N/A	N/A	
New	To be Determined	Metro Office Supplies	LM	9/15/98-9/14/01	N/A	N/A	
New	To Be Determined	Preventative Maintenance/Repair on Kodak 2085	LM	7/1/98-6/30/99	28,000	28,000	
New	Ikon Office Systems	Maintenance and Repair Services on MRC copiers	LM	7/1/98-6/30/99	30,100	30,100	
New	To Be Determined	Color Copier for Print Shop	PROC	7/1/98-6/30/99	38,277	38,277	
New	To Be Determined	Paper for Print Shop 4-5 Times per Year	PROC	7/1/98-6/30/99	65,840	65,840	
<i>Creative Services Division</i>							
	904840	American Mailwell Print Metro Stationery/Envelopes	LM	2/12/96-1/31/99	38,560	14,000	Existing
	New	To Be Determined Print Metro Stationery/Envelopes	LM	2/1/99-1/31/02	42,000	13,900	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
<i>Risk and Contract Management</i>							
	904745	JBL & K Agent of Record: Liability Ins	PS	1/1/96-12/31/98	105,000	N/A	Existing
	904882	Willis Corroon Agent of Record: Employee Health/Welfare Program	PS	1/1/96-12/31/98	120,000	20,000	Existing
	920175	Cape Employee Counseling Assistance Program	PS	11/1/97-10/31/00	36,000	12,000	Existing
	920280	Vanguard Group Administration and Recordkeeping for 401(k) Savings Plan	PS	4/1/98-12/31/002	75,000	25,000	Existing
	New	To Be Determined Liability and Auto Claims Adjusting	PS	7/1/98-6/30/01	50,000	15,000	
	New	To Be Determined Actuarial Analysis of Liability, Property and Workers'	PS	7/1/98-6/30/01	25,000	10,000	
	New	To Be Determined Agent of Record for Employee Benefits	PS	1/1/99-12/31/02	N/A	N/A	
	New	To Be Determined Agent of Record: Liability Insurance	PS	1/1/99-12/31/02	N/A	N/A	
<i>Property Services Division</i>							
	903857	Joyful Noise Child Care Center Child Care Services: MetroKids	PS	11/1/94-10/31/99	N/A	N/A	Existing
	904428	Tri-Met Tri-Met/Oregon Zoo Parking Lot Design and Construction Agreement	IGA	10/21/94-12/31/98	2,106,968	300,200	Existing
	904619	Ashforth Pacific, Inc. Parking Management Services/Metro Grand & Irving Parking Structure	LM	11/1/95-10/31/98	107,600	21,088	Existing
	904734	Sound Elevator Elevator Maintenance: Dover Elevator	LM	1/1/96-12/31/98	26,604	4,758	Existing
	905100	State of Oregon Administrative Services Motor Pool Fleet Lease and Maintenance of Metro Fleet/MRC	IGA	7/01/98-6/30/99	83,700	41,850	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905126	Teleco Telephone Co. Telecommunications system	LM	7/1/96-6/30/99	31,959	10,653	Existing
	905523	Portland Habilitation Center Cleaning Services/MRC	LM	7/1/96-2/28/99	261,043	88,300	Existing
	920002	Tri-Met Passport Program	IGA	9/1/97-8/31/98	29,100	0	Existing
	New	Tri-Met Passport Program	IGA	9/1/98-8/31/99	35,000	35,000	
	New	To Be Determined Parking Management Services/Metro Grand & Irving Parking Structure	LM	11/1/98-10/31/01	150,000	50,000	SI
	New	To Be Determined Security Personnel/MRC	LM	7/1/98-6/30/01	101,525	36,154	Existing
	New	To Be Determined Cleaning Services/MRC	LM	3/1/99-2/28/02	TBD	TBD	
	New	To Be Determined Elevator Maintenance: Dover Elevator	LM	1/1/99-12/31/01	TBD	TBD	
Office of the Auditor	920514	Deloitte & Touche External Financial Audit Services	PS	5/1/98-4/30/01	261,000	65,400	Existing
	New	To Be Determined Implementation Review of InfoLink	PS	5/1/98-12/31/98	82,000	82,000	
Office of General Counsel	904812	Stoel Rives Bond Counsel/Legal Services	PS	1/1/96-12/31/98	60,000	20,000	Existing
	904811	Preston, Gates, Ellis Bond Counsel/Legal Services	PS	1/1/96-12/31/98	60,000	20,000	Existing
Growth Management Services	903698	Spangle & Associates Natural Hazards Program (DOGAMI/FEMA Funded)	PS	3/1/94-6/30/99	51,250	45,384	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904926	EPA Clackamas River Watershed Project	REV	9/28/95-9/30/98	187,000	43,585	Existing
	905444	DOGAMI/FEMA Program Assessment	IGA REV	7/1/97-6/30/99	75,000	68,000	Existing
	905532	Robert Olson & Associates Hazard Mitgation Planning	PS	6/1/97-10/31/98	59,960	40,000	Existing
	905650	USGS Eathquake Hazard Planning	IGA REV	6/1/97-12/31/98	31,415	25,000	Existing
	905870	City of Portland GIS Computer Services	IGA	7/1/97-6/30/99	30,000	30,000	Existing
	905897	DOGAMI/FEMA Earthquake Mitigation Planning	REV	10/1/97-6/30/99	560,000	249,000	Existing
	920076	Wetlands Conservancy Clackamas River Watershed Project (EPA Funded)	PS	7/1/97-9/30/98	20,487	15,000	Existing
	920087	City of Portland BOEC GIS Services Provided to the Bureau of Emergency Communication	REV	7/1/97-6/30/99	30,000	20,000	Existing
	920101	Geonorth, Inc. Call-Tracking System for Recycling Information	PS	5/1/97-6/30/99	90,000	61,500	Existing
	920202	Cascade Architecture & Engineering Supply Supplies for Plotter Room in DRC	LM	7/1/98-6/30/99	40,000	20,000	Existing
	920221	S Brooks & Associates, Inc. DRC Temporary Services	PS	12/1/97-6/30/99	50,000	50,000	Existing
	920328	City of Forest Grove Forest Grove Town Center	IGA	2/2/98-6/30/98	10,000	10,000	Existing
	920494	Hewlett Packard Maintenance Agreement	PS	6/1/98-5/31/99	34,553	34,553	Existing
	920501	J. Richard Forester Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existitng

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920502	Howard W. Carsman Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existing
	920505	Barry Adamson Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existing
	920506	Mark J. Greenfield Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existing
	920507	Larry Epstein Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existing
	920508	Pamela J. Beery Hearings Officer	PS	7/1/98-6/30/02	5,000 case 50,000 total	50,000	Existing
	920555	Washington County Fire Management Database Maintenance	IGA	7/1/98-6/30/99	40,000	40,000	Existing
	920565	Pacific Rim Resources Conduct Urban Reserve Productivity Analysis	PS	5/1/98-6/30/99	173,000	141,500	Existing
	920607	PSU Disaster Debris Modeling	IGA	6/1/98-9/30/98	10,000	10,000	Existing
New	To Be Determined	Printing Newsletters	PS	7/1/98-6/30/99	37,500	37,500	
New	To Be Determined	Collection of Building Development Records	PS	7/1/98-6/30/99	50,000	50,000	
New	To Be Determined	Annual Collection of Aerial Photography to Update Database	PS	7/1/98-6/30/99	34,000	34,000	
New	To Be Determined	Consultant to Design Data Warehouse	PS	7/1/98-6/30/99	41,826	41,826	
New	To Be Determined	Contract Labor in DRC to Assist With Revenue Producing Contracts	PS	7/1/98-6/30/99	100,000	100,000	
New	To Be Determined	Goal 5 Analysis	PS	7/1/98-6/30/99	42,000	42,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	WEFA, Inc. Annual Software License and Maintenance Agreement	LM	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Hearings Officers for UGB Locational Adjustment Cases	PS	5/1/98-6/30/99	5,000 case 50,000 total	50,000	
	New	To Be Determined Implementation of RFP and RNHMP Policies Related to Natural Hazards (DOGAMI/FEMA Funded)	PS	5/1/98-6/30/99	65,000	65,000	SI
	New	To Be Determined Earthquake Planning Scenarios, Incorporating Disaster Management Support Functions (DOGAMI/FEMA Funded)	PS	5/1/98-6/30/99	80,000	80,000	SI
	New	To Be Determined Earthquake Mitigation and Preparedness Workshops (DOGAMI/FEMA Funded)	PS	5/1/98-6/30/99	45,000	45,000	
	New	Various Jurisdictions Intergovernmental Data Services Agreements	IGA REV	7/1/98-6/30/99	176,228	176,228	
	New	Hewlett-Packard Software and Hardware Support Agreement for HP Workstations and Printers	LM	6/1/98-5/31/99	35,000	35,000	
	New	Various Jurisdictions Technical Assistance to Local Governments	IGA	7/1/98-6/30/99	200,000	200,000	
	New	Washington County Consolidated Communications Agency GIS Services Provided to WCCA	IGA	7/1/98-6/30/99	40,000	40,000	

Oregon Zoo

Administration

903749	Ankrom-Moisan Oregon Project and Entrance	PS	6/1/94-6/30/99	4,172,684	TBD	Existing
920450	Laidlaw Transit, Inc. Shuttle Bus Services	PUB	4/1/98-3/31/99	32,000	2,400	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920837	Premier Security Co Security Staff for Concerts, Parking Lot Monitoring	PUB	6/1/98-5/31/99	24,000	22,000	Existing
	New	To Be Determined Security Staff for Concerts, Parking Lot Monitoring	PUB	6/1/98-5/31/00	25,000	2,000	
	New	To Be Determined Shuttle Bus Services	PUB	4/1/99-3/31/00	34,000	8,500	
<i>Capital</i>							
	920405	Peter Helzer Oregon Phase II Exhibit Fabrication	PS	3/6/98-9/30/98	30,500	30,500	Existing
	920406	Lon Brusselback Oregon Phase II Art	PS	3/6/98-9/30/98	27,000	27,000	Existing
	920422	Brian Borrello Oregon Phase II Art	PS	3/15/98-9/30/98	20,000	20,000	Existing
	920443	PPI Oregon Phase II Exhibit Fabrication	PUB	3/31/98-9/30/98	244,400	200,400	Existing
	New	To Be Determined Steller Cove Exhibit Fabrication	PUB	10/1/98-10/1/00	250,000	125,000	SI
	New	To Be Determined Bear Crossing Exhibit Fabrication	PUB	10/1/98-10/1/00	200,000	100,000	SI
	New	To Be Determined Oregon Exhibit Phase V Wy'east Trail/Eagle Canyon Fabrication	PUB	1/1/99-1/1/01	325,000	150,000	SI
	New	Wayne Chabre Gate for Oregon Exhibit Phase II	PUB	7/1/98-9/1/98	30,000	30,000	
	New	To Be Determined (Various) Oregon Phases III-V	PSA	9/1/98-1/1/01	120,000	50,000	SI
<i>Animal Management</i>							
	904497	Ward Rugh Inc Timothy Hay	PROC	9/1/95-8/31/98	115,430	35,870	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Timothy Hay	PROC	9/1/98-8/31/99	40,000	33,333	
<i>Facilities Management</i>	903375	Watt Welding Supply, Inc. Welding Tanks and Supplies	PROC	9/1/97-8/31/98	14,900	3,000	Existing
	905488	Chemcoa Water Treatment Chemicals	PUB	2/1/97-1/31/00	25,000	11,000	Existing
	New	To Be Determined Custodial Supplies	PUB	7/1/98-6/30/01	150,000	45,000	
	New	Metropolitan Disposal Refuse Hauling	PUB	7/1/98-4/30/01	150,000	45,000	
	New	To Be Determined (Multi-Contracts) Roof Repairs/Polar Bears, Primate, Quarantine	PUB	7/1/98-6/30/99	96,000	96,000	
	New	To Be Determined Paint Africafe	PUB	7/1/98-6/30/99	35,000	35,000	
	New	To Be Determined Install New Glass/Penguin Exhibit	PUB	7/1/98-6/30/99	28,600	28,600	
	New	To Be Determined Renovate Polar Bears Exhibit Design	PUB	7/1/98-6/30/99	28,600	28,600	
	New	To Be Determined Paint Primates Exterior	PUB	7/1/98-6/30/99	24,310	24,310	
	New	To Be Determined Primates Resurfacing	PUB	7/1/98-6/30/99	35,000	35,000	
	New	To Be Determined Resurface Center for Species Survival Walls/Floors	PUB	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Re-roof Cascades Building	PUB	7/1/98-6/30/99	75,000	75,000	SI
	New	To Be Determined Elephant Building Floor Enrichments and Health Improvements	PUB	7/1/98-6/60/99	50,000	50,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Re-roof Penguinarium	PUB	7/1/98-6/30/99	75,000	75,000	SI
	New	To Be Determined Swamp Building Mechanical Upgrade/Interior Refurbish	PUB	7/1/98-6/30/99	58,000	58,000	SI
	New	To Be Determined Zoo Rain Station Remodel	PUB	7/1/98-6/30/99	130,000	130,000	SI
	New	To Be Determined Information Booth Kiosk/School Lunch Lockers	PUB	7/1/98-6/30/99	25,000	25,000	
<i>Marketing</i>							
	920194	The Hallock Agency Ad Campaigns and Promotional Materials for Major Events, Spring Break and Summer Theme	PS	11/1/97-10/31/00	497,300	180,000	Existing
	920402	Showman Summer Concert Series	PS	2/23/98-9/30/00	849,284	269,835	Existing
	New	To Be Determined ZooLights Festival 1998	PS	11/1/98-1/31/99	34,000	34,000	
<i>Visitor Services</i>							
	904852	Portland Bottling Co. Soda Pop	PROC	2/9/96-2/8/01	146,000	30,000	Existing
	904855	Paramount Graphics Zoo Maps	PROC	2/16/98-2/15/99	20,400	3,950	Existing
	905001	Valley Wine Wine for Zoo Summer Concert Series	PROC	6/1/96-8/21/98	57,000	18,000	Existing
	905009	Columbia Distributing Beer for Zoo Summer Concert Series	PROC	6/1/96-8/21/98	60,000	15,000	Existing
	905404	Paramount Pest Control Pest Control	LM	12/2/96-12/1/98	14,400	4,200	Existing
	905482	Metropolitan Steam Cleaning Hood Cleaning at Food Outlets	LM	1/21/97-1/22/99	6,120	3,060	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905485	IPEDEX (Western Resourcenet) Plain Paper Products	PROC	1/27/97-1/26/99	30,088	17,550	Existing
	905486	Food Services of America Plain Paper Products	PROC	1/27/97-1/26/99	25,680	12,840	Existing
	905572	American Convenience Foods Animal Fries	PROC	3/12/97-3/11/99	50,000	11,500	Existing
	905586	Food Services of America Dairy Products	PROC	3/17/97-3/16/99	39,400	14,775	Existing
	905634	United States Bakery Bakery Products	PROC	4/9/97-4/8/99	36,000	13,500	Existing
	905839	Rocky Mountain Cookies Frozen Ready-To-Bake Cookies	PROC	7/18/97-7/17/98	6,000	500	Existing
	920083	Allann Brothers Coffee Coffee and Espresso	PROC	10/1/97-9/30/02	65,000	13,000	Existing
	920393	Paramount Graphics Zoo Maps	PROC	3/9/98-2/28/99	7,250	3,950	Existing
	920453	Cab-Tech Custom Built Fixtures for New Retail Store	PROC	4/1/98-8/15/98	46,950	32,865	Existing
	920539	Sysco Food Services Beef Patties for Food Services	PROC	5/15/98-5/14/99	20,400	16,400	Existing
	920540	Food Services of America Bottled Fruit Beverages for Food Services	PROC	5/15/98-5/14/00	10,200	5,000	Existing
	New	To Be Determined Animal Fries	PROC	3/12/99-3/11/01	50,000	6,250	
	New	To Be Determined Dairy Products	PROC	3/17/99-3/16/01	39,400	4,925	
	New	To Be Determined Soda Pop	PROC	2/9/99-2/08/01	50,000	10,420	
	New	To Be Determined Bakery Products	PROC	4/9/99-4/8/01	36,000	4,500	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Plain Paper Products	PROC	1/27/99-1/26/01	40,000	20,000	
	New	To Be Determined Assorted Merchandise for Resale	PROC	7/1/98-6/30/99	400,000	400,000	
	New	To Be Determined Housekeeping/Janitorial Services	PROC	7/1/98-6/30/00	100,000	50,000	
	New	To Be Determined Pizza	PROC	7/1/98-6/30/00	24,000	12,000	
	New	To Be Determined Bulk Ice Cream	PROC	5/1/98-4/30/00	26,800	13,400	
	New	To Be Determined Retail/Admissions/Food POS/Inventory System Including Management/Reporting Software/Hardware	PROC	7/1/98-6/30/99	150,000	150,000	
	New	To Be Determined Beef Patties	PROC	7/1/98-6/30/00	42,600	21,300	
	New	To Be Determined Beer and Remote Beer System	PROC	7/1/98-6/30/01	97,000	39,000	
	New	To Be Determined Banquet Chairs	PROC	7/1/98-9/15/98	50,000	50,000	
	New	To Be Determined Custom Printed Paper	PROC	9/1/98-8/31/99	50,000	50,000	
	New	To Be Determined Rental Linen for Catered Events	PROC	7/1/98-6/30/99	30,000	30,000	
	<i>Design Services</i>						
	920084	PPI Elephant Program Interpretives	PSA	9/30/97-6/30/01	50,000	25,000	Existing
	920086	PPI Primate Interpretives	PS	9/30/97-6/30/01	50,000	25,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Wayfinding System Installation	PUB	6/28/98-3/1/99	50,000	50,000	
	New	To Be Determined Crossroads Tent	PUB	10/1/98-3/1/99	25,000	25,000	
	New	To Be Determined Africa Rainforest Interpretive Refurbishment	PUB	4/1/98-2/1/99	25,000	25,000	
	New	To Be Determined Africa Plains Interpretives	PUB	2/1/99-6/30/99	45,000	45,000	

Regional Environmental Management

Office of Director - Operating Account

	New	To Be Determined Customer Surveys	PS	7/1/98-6/30/99	35,000	35,000	
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Business & Regulatory Affairs - Operating Account

	New	Multnomah County Sheriff Solid Waste Enforcement	IGA	7/1/98-6/30/99	334,255	334,255	
	New	To Be Determined Consulting Services for Franchise Code Update	PS	7/1/98-6/30/99	30,000	30,000	

Business & Regulatory Affairs - Rehabilitation & Enhancement

	901195	City of Forest Grove Host Fees	IGA	1/1/89-1/1/00	385,000	48,148	Existing
	905725	City of Oregon City Host Fees	IGA	1/1/96-12/31/00	962,233	194,205	Existing
	New	To Be Determined North Portland Enhancement Committee	PS	7/1/98-6/30/99	90,000	90,000	
	New	To Be Determined Metro Central Community Enhancement Account	PS	1/1/99-12/31/99	349,637	199,637	

Environmental Services - Operating Account

	900607	Oregon Waste Systems Disposal of Solid Waste	PUB	4/11/88-12/31/09	533,421,619	17,587,940	Existing
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Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	900848	Specialty Transfer Services, Inc. (formerly Jack Gray Transport, Inc.) Transport of Solid Waste	PUB	3/1/89-12/31/00	287,179,591	10,590,701	Existing
	900848	Specialty Transfer Services, Inc. (formerly Jack Gray Transport, Inc.) Change Order: Parking Facility Rental	PUB	3/1/94-12/31/00	36,500	6,000	Existing
	901368	Marion County Disposal of Solid Waste	IGA	2/22/90-12/31/00	3,110,000	24,476	Existing
	903970	Oregon Dept. of Human Resources Radioactive Material Investigations, Training and Disposal	IGA	7/17/97-6/30/99	20,000	10,000	Existing
	904695	Specialty Transport Services, Inc. (formerly Jack Gray Transport) Office Space Rental	PUB REV	1/15/96-1/14/00	17,325	N/A	Existing
	904876	US West Communications Monthly Service for Computer Telephone Lines	PUB	2/96-2/99	9,303	2,724	Existing
	905119	Layfield Plastics Plastic Drum Liners/Sheeting	PUB	7/1/96-9/30/98	42,455	4,000	Existing
	905130	Oregon DEQ Reimbursement Hazardous Waste Collection	IGA REV	7/1/97-6/30/99	150,000	50,000	Existing
	905190	IKON Office Systems Maintenance and Repair Services for Copy Machines at Metro South and Metro Central	PUB	8/1/96-7/31/98	7,200	300	Existing
	905194	The Mallory Company Personal Protective Equipment for Hazardous Waste Technicians	PUB	8/1/96-7/31/98	267,716	12,000	Existing
	905583	Information Services, Inc. Weight System Software at Metro South and Metro Central	PS	7/1/97-6/30/99	40,000	12,000	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905643	Weigh-Tronix Maintenance and Repair of Vehicle Scales at Metro South and Metro Central	PUB	5/2/97-4/30/99	34,000	17,000	Existing
	905672	Oregon Armored Armored Car Service for Scalehouses at Metro South and Metro Central	PUB	7/1/97-6/30/99	26,160	13,500	Existing
	905687	Multnomah County Litter collection for roadside around Metro Central	IGA	7/1/97-6/30/99	52,416	26,208	Existing
	905690	Browning-Ferris Industries Operation of Metro South and Metro Central	PUB	10/1/97-9/30/02	23,161,165	5,981,301	Existing
	905712	HVAC, Inc. HVAC Maintenance for Metro South and Metro Central	PUB	8/1/97-7/31/99	22,000	12,250	Existing
	905775	Phillips Environmental, Inc. Disposal of Hazardous Material from Metro South and Metro Central	PUB	7/1/97-6/30/99	1,144,580	513,747	Existing
	905837	Advanced Environmental Technical Services Disposal of Hazardous Material from Metro South and Metro Central	PUB	7/15/97-6/30/99	359,040	159,293	Existing
	905855	Romic Environmental Technologies Corp. Disposal of Hazardous Material from Metro South and Metro Central	PUB	8/18/97-6/30/99	75,680	34,630	Existing
	920017	CB Equipment Co. Forklift Maintenance at H2W Facilities	PUB	9/15/97-8/31/98	2,450	250	Existing
	920053	Schlabach Metal Fabrications Metal Fabrication and Welding for H2W Facilities	PUB	10/1/97-9/30/98	9,800	2,500	Existing
	920078	St. Vincent de Paul Pick-up and Recycling of Propane Cylinders from H2W facilities	PUB	10/1/97-9/30/99	10,000	5,000	Existing
	920196	Multnomah County Landscaping Services for Metro South	IGA	10/10/97-6/30/99	24,336	20,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920368	Annas Consultants, Inc. Preventive Maintenance and Emergency Repairs for Breathing Air System	PUB	3/1/98-2/29/00	12,000	9,000	Existing
	920404	City of Oregon City Emergency response services	IGA	3/10/98-12/31/02	60,000	10,000	Existing
	920430	Metro Overhead Door Overhead-Door Maintenance and Emergency Response	PUB	4/1/98-3/31/00	9,500	3,600	Existing
	920511	Salvation Army Thrift Credit Program	PUB	7/1/98-6/30/99	65,407	65,407	Existing
	920512	St. Vincent de Paul Thrift Credit Program	PUB	7/1/98-6/30/99	49,136	49,136	Existing
	920513	Goodwill Industries Thrift Credit Program	PUB	7/1/98-6/30/99	238,378	238,378	Existing
	920527	Clackamas County Litter Collection from Roadsides at Metro South	IGA	7/1/98-6/30/00	88,000	29,276	Existing
New		To Be Determined Steel Drums for Bulking and Disposal of Materials	PUB	7/1/98-6/30/00	254,660	127,330	
New		To Be Determined Absorbent	PUB	7/1/98-6/30/00	62,000	30,400	
New		To Be Determined Plastic Drum Liners and Sheeting	PUB	7/1/98-6/30/00	70,000	30,290	
New		To Be Determined Personal Protective Equipment for Hazardous Waste Technicians	PUB	8/1/98-7/31/00	280,000	139,178	
New		Mt. Hood Community College Internship Program	IGA	7/1/98-6/30/99	63,000	63,000	
New		To Be Determined Temporary Laborers re Processing Latex Paint	PS	7/1/98-6/30/99	106,000	106,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Equipment for H2W Collection Events	PUB	7/1/98-6/30/99	54,700	54,700	
	New	To Be Determined Compactor Maintenance	PUB	7/1/98-6/30/99	100,000	100,000	
	New	To Be Determined Plastic Bags, Buckets and Duct Tape	PUB	7/1/98-6/30/99	41,740	41,740	
	New	To Be Determined Health and Safety Consulting Services	PS	7/1/98-6/30/00	40,000	20,000	
	New	To Be Determined Medical Surveillance for Health & Safety	PS	7/1/98-6/30/00	40,000	20,000	
	New	To Be Determined Diesel Fuel for Specialty Transport Services	PUB	7/1/98-6/30/99	1,277,867	1,277,867	
	New	To Be Determined Radio Frequency Tags	PO	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined (Multiple Contracts) Maintenance and Repair of Transfer Station	PUB	7/1/98-6/30/99	75,000	75,000	
	New	To Be Determined Replace Two Pickup Trucks	PO	7/1/98-6/30/99	40,000	40,000	
	New	To Be Determined Equipment for New Latex Paint Processing Facility	PO	7/1/98-6/30/99	64,691	64,691	
<i>Environmental Services Division - General Account</i>							
	New	To Be Determined Design/Construction Services for Cabinetry Construction at Scalehouse	PUB	7/1/98-6/30/99	25,000	25,000	
<i>Engineering & Analysis - Operating Account</i>							
	903074	David Smith & Associates Photogrammetric Services, Aerial Photography, Topographic Mapping	PS	1/1/94-6/30/99	73,132	22,000	Existing
	903103	City of Portland Lease of Parcel "A" St. Johns Landfill	PS	5/1/93-TBD	32,259	7,230	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904083	Clancy, Gardiner & Pierce Financial Consulting Services	PUB	1/29/96-6/30/99	10,000	10,000	Existing
	904812	Stoel Rives Bond Counsel Services	PS	7/1/96-6/30/99	10,000	10,000	Existing
	905386	GE Modular Lease Construction Trailer - SJLF	PS	12/1/94-11/30/98	15,000	5,000	Existing
	920281	Oregon DEQ Regional Waste Characterization Study	IGA	12/22/97-6/30/99	123,234	100,000	Existing
	920284	Hauck Manufacturing Co Servicing/Training on Hauck Blowers and Anti-Surge Devices	PS	12/22/97-12/31/98	6,000	1,500	Existing
	920534	North Creek Analytical Laboratory Services	PS	5/1/98-4/1/01	383,000	165,000	Existing
	920582	PBS Environmental Temporary Help: St. Johns-Bybee	PS	5/13/98-11/12/98	27,984	27,984	Existing
New		To Be Determined Consulting Engineer for Assistance with Technical Issues	PS	7/1/98-6/30/99	50,000	50,000	
New		To Be Determined Exam of Site-Specific Needs of Transfer Stations	PS	7/1/98-6/30/99	40,000	40,000	
New		To Be Determined Identifying Appropriate Equipment/Areas in Transfer Stations to Recover Organics	PS	7/1/98-6/30/99	30,000	30,000	
New		To Be Determined Regional Database Applications	PS	7/1/98-6/30/99	50,000	50,000	
New		To Be Determined Solid Waste Measurement Programs	PS	7/1/98-6/30/99	25,000	25,000	
New		To Be Determined Engineering Technical Assistance	PS	7/1/98-6/30/99	35,000	35,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Troubleshooting for Gas Collection System	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Programming EMIS Database	PS	7/1/98-6/30/99	30,000	30,000	
	New	To Be Determined Temporary Employees for Gas/Water Sampling/Agricultural Activities	PS	7/1/98-6/30/99	27,000	27,000	
<i>Engineering & Analysis - General Account</i>							
	920197	URS Greiner, Inc. Design Services for Latex Paint Recycling Building: MSS	PS	11/7/97-12/31/98	125,000	20,000	Existing
	920532	G. Solis Construction Latex Paint Recycling Building Metro South	CONST	5/1/98-6/30/99	643,980	520,000	Existing
	New	To Be Determined Relocation of Transport Contractor's Parking Lot Metro South	PS	7/1/98-6/30/99	65,000	65,000	
	New	To Be Determined Video Surveillance System Metro South/Metro Central	PUB	7/1/98-6/30/99	60,000	60,000	SI
	New	To Be Determined Realignment Study of Hwy 213 Intersection/Metro South	PS	7/1/98-6/30/99	130,000	130,000	
	New	To Be Determined Structural Modifications Metro Central	PS	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Expansion at Metro Central	PS	7/1/99-6/30/99	30,000	30,000	
	New	To be Determined Relocate Parking Lot for Transport Contractor Metro South	CONST	7/1/98-6/30/99	439,000	439,000	SI
	New	To Be Determined Sewer Improvements Metro South	CONST	7/1/98-6/30/99	144,000	144,000	SI

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Extend Commercial Tipping at Metro South	CONST	7/1/98-6/30/99	305,000	305,000	SI
	New	To Be Determined Expand H2W facility Metro Central	CONST	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Gas Collection System at KFD Landfill	PUB	7/1/98-6/30/99	600,000	600,000	SI
	New	To Be Determined Maintenance of Infrastructure/Solving Erosion and Settlement Problems: St. Johns	PUB	7/1/98-6/30/99	95,000	95,000	SI
	New	To Be Determined Compactor Roof Extension Metro South	PS	7/1/98-6/30/99	60,000	60,000	SI
<i>Engineering & Analysis - Renewal & Replacement Account</i>							
	920530	SSI Shredding Systems Replace Compactors: Metro South	PUB	4/24/98-10/24/99	1,495,910	1,500,000	Existing
	New	To Be Determined Unanticipated Extraordinary Repair/Replacement of Capital Assets: St. Johns Landfill	PUB	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Unanticipated Extraordinary Repair/Replacement of Capital Assets: Metro South	PUB	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Unanticipated Extraordinary Repair/Replacement of Capital Assets: Metro South H2W	PUB	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Unanticipated Extraordinary Repair/Replacement of Capital Assets: Metro Central	PUB	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Unanticipated Extraordinary Repair/Replacement of Capital Assets: Metro Central H2W	PUB	7/1/98-6/30/99	50,000	50,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Relocate Truck Wash	CONST	7/1/98-6/30/99	110,000	110,000	SI
	New	To Be Determined Engineering Assistance/Replacement of Compactors	PS	7/1/98-6/30/99	30,000	30,000	
<i>Engineering & Analysis - Landfill Closure Account</i>							
	902525	Jensen Drilling Groundwater Monitoring Well Improvements	PUB	7/1/92-9/30/98	347,625	89,000	Existing
	904902	Oregon DEQ Site Response Program	IGA	3/15/96-Open	50,000	25,000	Existing
	905373	City of Portland Plant/Maintain Native Vegetation on Perimeter Dike	IGA	11/1/96-12/31/00	77,740	45,000	Existing
	905975	Mark Wilson Pilot Studies to Establish Native Vegetation St. Johns Landfill	PS	7/1/97-6/30/02	55,000	20,000	Existing
	New	Portland State University Groundwater Modeling Studies	IGA	7/1/98-6/30/99	40,000	40,000	
	New	To Be Determined Closure Plan to Comply With Smith & Bybee Lakes Management Plan	PS	7/1/98-6/30/99	42,400	42,400	
	New	To Be Determined Baseline Assessment of Environmental Risk	PS	7/1/98-6/30/99	140,800	140,800	
	New	To Be Determined Environmental Improvements	PS	7/1/98-6/30/99	30,000	30,000	
	New	To Be Determined Maintenance Building on Parcel "A" St. Johns Landfill	CONST	7/1/98-6/30/99	476,000	476,000	SI
	New	To Be Determined Construction Related to Structural/Environmental Improvements	CONST	7/1/98-6/30/99	426,000	426,000	SI

Waste Reduction & Outreach - Operating Account

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920237	Neek Engineering Testing of Yard Debris Compost	PS	7/1/97-6/30/99	20,570	18,700	Existing
	New	To Be Determined Education Campaign/Residential Waste Prevention	PS	7/1/98-6/30/99	50,000	50,000	
	New	Oregon State University Master Recyclers Program	IGA	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Earth Wise Purchasing Program	PS	7/1/98-6/30/99	30,000	30,000	
	New	To Be Determined Professional Services re Recommended Commercial Practices of RSWMP	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Waste Generator Study	PS	7/1/98-6/30/99	100,000	100,000	
	New	To Be Determined Professional Services/Materials for Home Composting Demonstration	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Implementation of Practices Recommended by RSWMP	PS	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Organics Phase II: Processing Capacity Enhancement	PUB	7/1/98-6/30/99	200,000	200,000	
	New	To Be Determined Food Waste Delivery Options: Local Government Assistance	PS	7/1/98-6/30/99	25,000	25,000	
	New	AK Media/NW Earth Day Billboard Contest	PUB	7/1/98-6/30/99	58,320	58,320	
	New	To Be Determined Regional Business Waste Prevention Campaign	PS	7/1/98-6/30/99	51,500	51,500	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Retail District Recycled Products Campaign	PS	7/1/98-6/30/99	50,000	50,000	
	New	Stop Oregon Litter & Vandalism Clean-up Events at Chronic Illegal Dumpsites	PS	7/1/98-6/30/99	40,000	40,000	
	New	EnviroCorps Adults and At-Risk Youths in Conservation Natural Resource Management	IGA	7/1/98-6/30/99	35,000	35,000	
	New	To Be Determined Green Thumb Demonstration Sites	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Neighborhood Clean-up Matching Grant for Local Governments	IGA	7/1/98-6/30/99	75,000	75,000	
	New	To Be Determined Local Government Annual Waste Reduction Program Implementation	IGA	7/1/98-6/30/99	784,000	784,000	

Regional Parks and Greenspaces

Operations and Maintenance Division

903764	BLM Lease 280 Acres: Oxbow	IGA LEASE	5/21/82-5/22/07	N/A	N/A	Existing
903766	Glisan Street Recreation, Inc. Landscape Maintenance: Glendoveer	LM	7/1/98-6/30/99	132,949	25,000	Existing
903767	Glisan Street Recreation, Inc. Lease of Buildings: Glendoveer	LEASE REV	7/17/79-12/31/02	N/A	12,000	Existing
903768	Glisan Street Recreation Glendoveer Management	PS REV	7/17/76-12/31/02	N/A	820,000	Existing
903772	Sester Farms Upkeep of Fence Line: Oxbow	PS	11/1/90-10/31/00	5,064	0	Existing
903775	City of Portland Glendoveer Sewer Assessment	IGA	6/30/93-6/30/13	290,000	13,022	Existing
904032	US West New Vector Group Installation/Operation of Cellular Antenna	LEASE REV	1/23/95-1/23/15	N/A	18,876	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904172	Bird of Prey Rescue NE Office/Clinic Space: Howell Territorial Park	LEASE	1/31/95-2/1/00	1	0	Existing
	904226	Oregon Historical Society Bybee/Howell Services	PS	7/1/98-6/30/99	72,100	20,600	Existing
	904285	Foster's Food Service Food Concession: Blue Lake	PS REV	5/1/98-4/30/99	N/A	5,084	Existing
	904286	River Trails Raft Rentals Boat Rental Concession: Blue Lake	PS REV	5/1/98-4/30/99	N/A	14,485	Existing
	904744	Frank & Carolyn Page Rental House	LEASE REV	11/30/98-12/1/99	N/A	3,900	Existing
	904928	Multnomah County RV Registration Fees/Marine Fuel Tax	LEASE REV	3/21/96-N/A	N/A	120,000	Existing
	905075	Multnomah County Sheriff/Port of Portland Emergency Rescue Boat Moorage	IGA	6/30/96-7/1/06	N/A	N/A	Existing
	905178	Cascade Phillips Company Portable Toilet Rental/Service	PUB	7/1/98-6/30/99	20,000	10,000	Existing
	905241	AT&T Wireless Services Installation/Operation Cellular Antenna	REV LEASE	8/15/96-8/15/01	N/A	9,165	Existing
	905250	City of Portland 800 mhz Radio Service: Oxbow	IGA	7/1/96-N/A	910	910	Existing
	905346	USDA Stream Bank Restoration: Oxbow	IGA REV	10/15/96-6/30/99	N/A	12,938	Existing
	905394	Oregon Wilbert Vault Co. Grave Opening/Closing Services	PUB	12/1/97-11/30/00	228,000	78,040	Existing
	905545	Tiffany Food Service Bookings etc.: Blue Lake Park Lake House	PS REV	1/1/98-12/31/98	N/A	29,174	Existing
	905546	Oregon Department of Corrections Inmate Work Crews-Litter/Debris Pick Up	IGA	7/1/98-6/30/99	9,000	23,400	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905597	City of Fairview Sewage Treatment: Blue Lake	IGA	2/2/97-N/A	7,000	15,000	Existing
	905823	US Coast Guard Navigational Aids: Government Island	IGA REV	10/1/97-9/30/07	N/A	315	Existing
	905834	Oregon State Marine Board Upgrades: Sauvie Island Boat Ramp	IGA REV	7/1/97-6/30/99	N/A	88,440	Existing
	905835	State Marine Board Design/Engineering Phase 1 Implementation of Master Plan: Gleason Boat Ramp	IGA REV	7/1/97-6/30/99	N/A	95,000	Existing
	920026	Oregon Dept. of Fish & Wildlife Phase 1 Implementation of Master Plan	IGA REV	9/1/97-9/30/98	N/A	40,000	Existing
	920121	Oregon Dept. of Fish & Wildlife Lease 6 acres: Sauvie Island Boat Ramp	IGA LEASE	10/9/97-10/10/17	N/A	N/A	Existing
	920204	Harbor Security Weekend Security: Willamette Cove	PS	12/1/97-6/30/99	2,400	1,200	Existing
	920210	Jay Hoffman Agricultural Use	REV LEASE	12/1/97-11/30/98	6,400	6,400	Existing
	920295	Adam Gailiunas & Kristin Russell House Rental	REV LEASE	1/1/98-N/A	N/A	7,800	
	920297	Alan & Kim Brooksby House Rental	REV LEASE	6/1/97-N/A	N/A	15,000	Existing
	920298	Kurt Werner House Rental: Hooten Property	REV LEASE	1/1/98-N/A	N/A	4,200	Existing
	920302	City of Portland Building Use: Whitaker Ponds	IGA LEASE	1/1/97-12/31/98	N/A	N/A	Existing
	920307	Kerslake Farms Agricultural Use	REV LEASE	1/1/97-12/31/98	N/A	650	Existing
	920324	Michael & Samatha Marcussen House Rental	REV LEASE	2/1/98-N/A	N/A	22,800	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920346	Kevin & Janet Frailey-Rickert House Rental	REV LEASE	2/26/1998-N/A	N/A	10,200	Existing
	New	Port of Portland Manage Property on Columbia River	IGA REV	7/1/98-6/30/99	N/A	20,000	
	New	To Be Determined East/Westside Fire Road Repairs: Oxbow	PUB	6/1/98-10/1/98	57,306	57,306	
	New	To Be Determined Repair Asphalt Pathways: Blue Lake	PUB	7/1/98-6/30/99	25,065	25,065	
<i>Smith and Bybee Lakes Trust Fund</i>							
	905373	City of Portland Restoration Work	IGA	12/31/96-12/31/00	46,740	6,998	Existing
	New	To Be Determined Habitat Restoration and Enhancement - Smith & Bybee Lakes	PS	7/1/98-6/30/99	37,000	37,000	
	New	To Be Determined Biological Monitoring of Flora and Fauna - Smith & Bybee Lakes	PS	7/1/98-6/30/99	30,000	30,000	
	New	To Be Determined Construction of Boat Launch, Inner Trail Improvements - Smith & Bybee Lakes	PUB	7/1/98-6/30/99	25,000	25,000	
<i>Open Spaces Acquisition</i>							
	904588	Clackamas County Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	1,876,235	1,684,075	Existing
	904589	NCPRD Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	1,043,025	758,885	Existing
	904590	City of Gladstone Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	156,857	93,394	Existing
	904591	City of Happy Valley Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	35,305	35,305	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904593	City of Milwaukie Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	349,020	327,569	Existing
	904594	City of Oregon City Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	268,322	248,322	Existing
	904596	City of West Linn Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	333,385	333,385	Existing
	904597	City of Wilsonville Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	218,222	86,357	Existing
	904598	Multnomah County Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	3,401,545	2,929,561	Existing
	904599	City of Portland Local Share Acquisition and Parks Improvements	IGA	12/13/95-12/31/99	7,480,868	4,015,621	Existing
	904600	City of Gresham Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	1,164,474	418,890	Existing
	904601	City of Troutdale Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	257,327	226,243	Existing
	904602	City of Farview Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	169,109	164,498	Existing
	904604	Washington County Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	949,049	161,355	Existing
	904605	THPRD Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	2,315,771	718,560	Existing
	904606	City of Beaverton Local Share Acquisition and Parks Improvements	IGA	2/1/96-12/31/99	1,372,654	346,109	Existing
	904607	City of Cornelius Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	147,186	27,129	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904609	City of Forest Grove Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	321,226	321,226	Existing
	904610	City of Hillsboro Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	989,745	346,619	Existing
	904611	City of Sherwood Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	103,705	103,705	Existing
	904612	City of Tigard Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	757,954	632,954	Existing
	904613	City of Tualatin Local Share Acquisition and Parks Improvements	IGA	9/1/95-12/31/99	388,528	323,678	Existing
	904625	The Healy Company Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	60,000	19,750	Existing
	904626	RD Anderson & Associates Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	60,000	20,000	Existing
	904627	Barclay's Appraisal Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	30,000	3,500	Existing
	904628	Columbia Consulting Group Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	30,000	10,000	Existing
	904629	Moscato, Ofner & Henningsen, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	150,000	49,541	Existing
	904630	Zell & Associates Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	270,000	100,000	Existing
	904631	Palmer, Groth & Pietka, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	70,000	7,200	Existing
	904632	David Evans & Associates, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	45,000	10,000	Existing
	904633	Stuntzner Engineering & Forestry Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	40,000	21,742	Existing

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Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904634	Real Property Consultants, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	95,000	35,000	Existing
	904636	Forest Resource Management, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	60,000	20,000	Existing
	904638	Day Appraisal Company, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	60,000	15,000	Existing
	904639	Arvidson & Associates Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	60,000	28,700	Existing
	904640	Right-of-Way Associates, Inc. Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	45,000	15,000	Existing
	904641	Hannna, McEldowney & Associates Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	45,000	10,000	Existing
	904643	William D. Eadie, MAI Appraiser Services for Due Diligence	PS	1/5/96-12/31/98	30,000	25,750	Existing
	904649	Kohler, Meyers, O'Halloran, Inc. Negotiator Services	PS	1/5/96-12/31/98	15,000	9,466	Existing
	904650	Right-of-Way Associates, Inc. Negotiator Services	PS	1/5/96-12/31/98	30,000	24,812	Existing
	904651	David Evans & Associates, Inc. Negotiator Services	PS	1/5/96-12/31/98	15,000	8,256	Existing
	904653	Dames & Moore Biologist Services	PS	1/5/96-12/31/98	25,000	25,000	Existing
	904657	Fishman Environmental Biologist Services	PS	1/5/96-12/31/98	25,000	18,666	Existing
	904658	Adolfson Associates, Inc. Biologist Services	PS	1/5/96-12/31/98	25,000	10,000	Existing
	904669	Hahn & Associates Environmental Auditor Services	PS	1/5/96-12/31/00	205,000	205,000	Existing
	904670	PBS Environmental Environmental Auditor Services	PS	1/5/96-12/31/00	55,000	55,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904671	EMCON Environmental Auditor Services	PS	1/5/96-12/31/00	115,000	115,000	Existing
	904672	AGI Technologies Environmental Auditor Services	PS	1/5/96-12/31/00	55,000	55,000	Existing
	904673	Dames & Moore Environmental Auditor Services	PS	1/5/96-12/31/00	165,000	165,000	Existing
	904674	DeMinimis, Inc. Environmental Auditor Services	PS	1/5/96-12/31/00	155,000	155,000	Existing
	904761	David Evans & Associates, Inc. Landscape Architect/Planner	PS	2/20/96-12/31/98	10,000	5,000	Existing
	904762	Mike Faha and Associates Landscape Architect/Planner	PS	2/20/96-12/31/98	20,000	2,119	Existing
	904763	Adolfson Associates, Inc. Landscape Architect/Planner	PS	2/20/96-12/31/98	40,000	18,994	Existing
	904764	W & H Pacific Civil Engineering Services	PS	2/28/96-12/31/98	20,000	9,800	Existing
	904765	Otak, Incorporated Civil Engineering Services	PS	2/28/96-12/31/98	30,000	21,060	Existing
	904766	David Evans & Associates, Inc. Civil Engineering Services	PS	2/20/96-12/31/98	30,000	22,329	Existing
	904767	Symonds Consulting Engineers, Inc. Civil Engineering Services	PS	3/28/96-12/31/98	30,000	18,016	Existing
	904768	Compass Corporation Civil Engineering Services	PS	2/20/96-12/31/98	30,000	30,000	Existing
	904769	David Evans & Associates, Inc. Construction Manager	PS	2/21/96-12/31/98	10,000	10,000	Existing
	904770	McKeever/Morris, Inc. Construction Manager	PS	2/20/96-12/31/98	10,000	10,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904771	Kleinfelder, Inc. Construction Manager	PS	3/7/96-12/31/98	10,000	10,000	Existing
	904772	W & H Pacific Surveyor Services for Due Diligence	PS	2/28/96-12/31/98	25,000	20,258	Existing
	904773	Stuntzner Engineering & Forestry Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	50,000	50,000	Existing
	904774	David Evans & Associates, Inc. Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	50,000	23,140	Existing
	904775	Otak, Incorporated Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	50,000	22,060	Existing
	904776	Compass Corporation Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	25,000	25,000	Existing
	904777	Olson Engineering, Inc. Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	25,000	25,000	Existing
	904779	Westlake Consultants, Inc. Surveyor Services for Due Diligence	PS	3/22/96-12/31/98	25,000	25,000	Existing
	904780	W.B. Wells & Associates Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	50,000	40,700	Existing
	904781	Kurahashi & Associates Surveyor Services	PS	2/28/97-12/31/98	25,000	5,096	Existing
	904782	Alpha Engineering, Inc. Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	25,000	25,000	Existing
	904783	Thomas/Wright, Inc. Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	25,000	17,493	Existing
	904784	ASCG, Inc. Surveyor Services for Due Diligence	PS	2/21/96-12/31/98	25,000	25,000	Existing
	904901	Transamerica MetroScan Real Estate Information Service	PS	3/1/96-3/31/01	4,285	1,395	Existing

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Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904969	David Evans & Associates Landscape Architect/Planners Services - Peninsula Crossing Trail	PS	12/16/96-12/31/98	256,839	37,179	Existing
	905133	Johnson's Residential Inspection Home Inspection Services	PS	7/1/96-6/30/99	5,000	850	Existing
	905588	City of Portland Peninsula Crossing Trail	IGA	12/11/96-01/01/99	88,200	5,150	Existing
	905648	Tom Duyck Agricultural Lease on Gales Creek	REV LEASE	5/19/97-12/31/99	4,200	N/A	Existing
	905675	City of Hillsboro Rock Creek Properties Management	IGA	5/21/97-5/21/07	0	0	Existing
	905705	Symonds Consulting Construction Manager Services	PS	7/28/97-12/31/98	10,000	10,000	Existing
	905728	Sam Gotter Agricultural Lease Tualatin River Stahlke Property	REV LEASE	5/1/97-4/30/99	0	N/A	Existing
	905729	Cheryl Saarinen Agricultural Lease Tualatin River White/Talbert Property	REV LEASE	5/1/97-12/31/99	0	N/A	Existing
	905730	Jay Hoffman Agricultural Lease Tualatin River Morand Property	REV LEASE	4/1/97-3/31/99	10,000	N/A	Existing
	905731	Michael D. Anderson Agricultural Lease Gales Creek AMT Property	REV LEASE	4/15/97-12/15/99	2,776	N/A	Existing
	905711	Michael D. Anderson Vegetation Management	PS	4/30/97-12/31/98	4,000	860	Existing
	905791	City of Portland Parks Featherston Property Management	IGA	8/11/97-8/11/07	0	0	Existing
	905792	City of Portland Parks Walters Property Management	IGA	8/11/97-8/11/07	0	0	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905873	Loverna Wilson Botanist Survey Services	PS	8/8/97-12/31/98	9,500	5,641	Existing
	920079	City of Portland Springwater Corridor Trail Design and Construction	IGA	9/22/97-12/31/98	250,000	250,000	Existing
	920080	City of Portland Transfer of CMAQ Funds for OMSI to Springwater Trail Construction	IGA	9/22/97-12/31/00	833,975	833,975	Existing
	920081	ODOT and City of Portland CMAQ Funds	IGA REV	9/22/97-12/31/00	584,000	N/A	Existing
	920177	City of Portland Fanno Creek Edwards Property Management	IGA	10/16/97-10/16/07	0	0	Existing
	920178	City of Portland Fanno Creek Kenny/Taylor Woods Properties Management	IGA	10/16/97-10/16/07	0	0	Existing
	920188	Regional Arts & Culture Council Peninsula Crossing Public Art	IGA	10/30/97-06/30/99	34,000	3,400	Existing
	920210	Jay Hoffman Agricultural Lease Tualatin River Stahlke Property	REV LEASE	12/1/97-11/30/99	6,400	N/A	Existing
	920211	North Clackamas Parks & Recreation Mt. Talbert, Chia Properties Management	IGA	11/19/97-11/19/07	0	0	Existing
	920239	Envirocorps - ESD 112 Open Space Vegetation Management	PS	12/8/97-6/30/99	10,000	10,000	Existing
	920292	City of Portland Tryon Creek Properties Management	IGA	1/5/98-1/5/08	0	0	Existing
	920293	City of Portland Forest Park Properties Management	IGA	1/5/98-1/5/08	0	0	Existing
	920294	City of Portland Rocky Butte, Schultz Property Management	IGA	1/5/98-1/5/08	0	0	Existing

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Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920307	Kerslak Farms Agricultural Lease Sandy River Spencer Property	REV LEASE	1/1/98-12/31/99	650	N/A	Existing
	920350	Azuri Construction, Inc. Fence Construction, Vegetation Management	PS	2/20/98-6/30/99	5,320	10,000	Existing
	920448	Trexler and Associates Tree Planting and Maintenance	PS	3/1/1998-3/1/2063	0	0	Existing
	920456	Wesley and Linda Van Dyke Agricultural Lease Gales Creek Epler Property	REV LEASE	12/28/97-12/31/99	10,000	N/A	Existing
	920461	Arvidson & Associates Appraisal Services	PS	5/1/98-4/30/01	50,000	20,000	Existing
	920462	Stuntzner Engineering & Forestry Forestry Services	PS	5/1/98-4/30/01	50,000	25,000	Existing
	920463	John R. Wooden & Associates Appraisal Services	PS	5/1/98-4/30/01	50,000	25,000	Existing
	920464	Real Property Consultants, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	25,000	Existing
	920465	Valuation Solutions NW Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920466	Day Appraisal Co Appraisal Services	PS	5/1/98-4/30/01	50,000	12,000	Existing
	920467	Curtis Slocom, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	50,000	Existing
	920468	Real Estate Services Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920469	Christine Fisher & Co. Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920470	Real Estate Analysis Northwest Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920471	Healy Company Appraisal Services	PS	5/1/98-4/30/01	50,000	35,000	Existing
	920472	Forest Resource Management, Inc. Forestry Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920473	Williams Associates Appraisal Services	PS	5/1/98-4/30/01	50,000	25,000	Existing
	920474	Northwest Forestry Service Forestry Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920475	Dean Potter & Associates, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920476	RP Herman & Associates Appraisal Services	PS	5/1/98-4/30/01	50,000	35,000	Existing
	920477	Kocher & Associates, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	25,000	Existing
	920478	Moscato, Ofner & Henningsen, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	50,000	Existing
	920479	Palmer, Groth, Pietka, Inc. Appraisal Services	PS	5/1/98-4/30/01	50,000	50,000	Existing
	920480	C. Spencer Powell & Associates Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	920481	Sechet Forestry Forestry Appraisal Services	PS	5/1/98-4/30/01	50,000	15,000	Existing
	New	To Be Determined Environmental Consultant Services	PS	9/1/98-8/31/01	50,000	50,000	
	New	To Be Determined Peninsula Crossing Trail North Portland Road Section Construction	PUB	9/1/98-6/30/99	350,000	350,000	SI
	New	To Be Determined Peninsula Crossing Trail North Portland Road Section Design and Engineering	PS	9/1/98-06/30/99	25,000	25,000	

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined House/Building Repair	PS	7/1/98-6/30/99	40,000	40,000	
	New	To Be Determined Reforestation Services	PS	7/1/98-6/30/99	30,000	30,000	
	New	Natural Wetlands Program Wetlands Restoration	GRANT	7/1/98-6/30/99	142,000	N/A	
	New	North American Wetlands Conservation Act Wetlands Restoration	GRANT	7/1/98-6/30/99	120,000	N/A	
	New	Northwest Power Planning Council Wetlands Restoration	GRANT	7/1/98-6/30/99	95,000	N/A	
	New	Ducks Unlimited Wetlands Restoration	PS	7/1/98-6/30/99	200,000	200,000	
<i>Planning and Capital Development</i>							
	901743	US Fish and Wildlife Service Restoration/Education Grants/Outreach	IGA	10/1/96-9/30/03	2,094,500	N/A	Existing
	903916	Mt. Hood National Forest Salmon Festival Sponsorship	IGA	7/1/94-9/30/99	4,650	N/A	Existing
	904245	Lake Oswego Land Trust Restoration, Education Grant	PS	6/1/95-7/15/98	7,000	7,000	Existing
	904710	Alice Ott Middle School Restoration, Education Grant	IGA	1/1/96-7/1/99	3,283	3,283	Existing
	904716	David Douglas High School Restoration, Education Grant	IGA	1/1/96-7/31/98	3,500	1,013	Existing
	904723	Sunnyside Elementary School Restoration, Education Grant	IGA	1/1/96-6/30/99	3,108	3,108	Existing
	904864	Showman, Inc. Blue Lake Concert Series	PS	2/1/96-3/14/99	30,000	30,000	Existing
	905185	Port of Portland Government Island Recreational Feasibility Study	IGA	5/1/97-12/31/98	6,465	6,465	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905289	PGE Easement	PS	9/12/96-7/31/98	49,500	N/A	Existing
	905407	The Nature Conservancy Restoration, Education Grant	PS	1/1/97-6/15/99	14,000	14,000	Existing
	905409	City of Gresham Parks Restoration, Education Grant	IGA	1/1/97-6/15/99	6,500	6,500	Existing
	905410	City of Portland Parks Restoration, Education Grant	IGA	1/1/97-6/15/99	7,300	7,300	Existing
	905411	Portland Public Schools-Environmental Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	8,270	8,270	Existing
	905412	North Clackamas Parks Recreation District Restoration, Education Grant	IGA	1/1/97-6/15/99	7,343	7,343	Existing
	905415	Tualatin River Watershed Council Restoration, Education Grant	IGA	1/1/97-6/15/99	9,400	2,535	Existing
	905416	Tualatin Hills Park & Recreation Area Restoration, Education Grant	IGA	1/1/97-11/1/98	8,700	8,700	Existing
	905417	Vancouver School District Restoration, Education Grant	IGA	1/1/97-6/15/99	1,895	1,895	Existing
	905419	Oregon Trout Restoration, Education Grant	PS	1/1/97-6/15/99	3,000	3,000	Existing
	905420	Northeast Community Development Corp. Restoration, Education Grant	PS	1/1/97-6/15/99	2,000	2,000	Existing
	905421	Headwaters to Ocean Restoration, Education Grant	PS	1/1/97-6/15/99	2,000	446	Existing
	905422	Portland Public Schools-Binnsmead Elementary (Beggars Tick) Restoration, Education Grant	IGA	1/1/97-6/15/99	4,200	4,200	Existing
	905423	Portland Public Schools-Binnsmead Elementary (Forest Project) Restoration, Education Grant	IGA	1/1/97-6/15/99	4,390	4,390	Existing

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Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905424	Portland Public Schools-Gregory Heights Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	1,855	1,855	Existing
	905425	Portland Public Schools-George Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	2,000	2,000	Existing
	905426	Portland Public Schools-West Sylvan Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	2,886	2,886	Existing
	905428	Kraxberger Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	2,390	1,356	Existing
	905429	John Innskeep Environmental Learning Center Restoration, Education Grant	PS	1/1/97-6/15/99	5,960	5,960	Existing
	905430	Tualatin Hills Park and Recreation District Restoration, Education Grant	IGA	1/1/98-6/15/99	2,500	2,500	Existing
	905432	Northwest Regional Education Service Dist. Restoration, Education Grant	IGA	1/1/97-6/15/99	4,500	4,500	Existing
	905434	Lenox Elementary School Restoration, Education Grant	IGA	1/1/97-6/15/99	3,745	3,745	Existing
	905435	Jemtegaard Middle School Restoration, Education Grant	IGA	1/1/97-6/15/99	1,700	1,700	Existing
	905436	Naturescaping, Inc. Restoration, Education Grant	IGA	1/1/97-6/15/99	4,000	4,000	Existing
	905494	BRG Graphics Rails to Trails Brochure	PS	7/1/98-6/30/99	4,000	4,000	Existing
	905578	KXL Music by Blue Lake	PS	7/1/98-6/30/99	N/A	N/A	Existing
	905783	O'Callahan's Restaurant Food Service: Music by Blue Lake	PS	7/1/97-6/30/99	2,400	Revenue	Existing
	905833	PGE Grants Program	PS	7/1/96-12/31/01	20,000	Revenue	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	905846	Angela Ortiz Restoration, Education Grant	PS	9/1/96-6/30/99	2,500	1,895	Existing
	905871	US Fish and Wildlife Restoration, Education Grants Program	IGA	7/1/98-9/30/99	232,600	Revenue	Existing
	920042	USDA Forest Service Salmon Festival Sponsorship	IGA	4/1/94-9/30/02	6,000	Revenue	Existing
	920250	THP&RD Restoration, Education Grant	IGA	1/1/98-6/1/99	6,650	6,650	Existing
	920251	City of Hillsboro/Jackson Bottom Restoration, Education Grant	IGA	1/1/98-6/1/99	4,775	4,775	Existing
	920252	Portland Public Schools-Portsmouth Restoration, Education Grant	IGA	1/1/98-6/1/99	3,075	3,075	Existing
	920253	Central Catholic High School Restoration, Education Grant	IGA	1/1/98-6/1/99	1,140	1,140	Existing
	920254	Portland Public Schools-Ainsworth Elementary Restoration, Education Grant	IGA	1/1/98-6/1/99	2,150	2,150	Existing
	920255	National Wildlife Federation Restoration, Education Grant	IGA	1/1/98-6/1/99	6,405	6,405	Existing
	920256	Lake Oswego Junior High Restoration, Education Grant	IGA	1/1/98-6/1/99	5,750	5,750	Existing
	920257	OSU Extension/4-H Restoration, Education Grant	IGA	1/1/98-6/1/99	7,935	7,935	Existing
	920258	Deer Creek Elementary Restoration, Education Grant	IGA	1/1/98-6/1/99	6,700	6,700	Existing
	920259	Portland Public Schools-Oakley Green Middle School Restoration, Education Grant	IGA	1/1/98-6/1/99	1,420	1,420	Existing
	920260	Portland Public Schools-Kelly Elementary Restoration, Education Grant	IGA	1/1/98-6/1/99	2,200	2,200	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920261	Cascade Geographic Society Restoration, Education Grant	IGA	1/1/98-6/1/99	2,300	2,300	Existing
	920262	Northeast Community Development Corp Restoration, Education Grant	IGA	1/1/98-6/1/99	5,500	5,500	Existing
	920263	Rex Putnam High School Restoration, Education Grants	IGA	1/1/98-6/1/99	4,000	4,000	Existing
	920264	Fans of Fanno Restoration, Education Grant	PS	1/1/98-6/1/99	12,000	12,000	Existing
	920265	Vancouver Clark Parks Restoration, Education Grant	IGA	1/1/98-6/1/99	10,000	10,000	Existing
	920266	City of Happy Valley Restoration, Education Grant	IGA	1/1/98-6/1/99	4,500	4,500	Existing
	920267	City of Hillsboro Restoration, Education Grant	IGA	1/1/98-6/1/99	12,840	12,840	Existing
	920268	City of West Linn Restoration, Education Grant	IGA	1/1/98-6/1/99	5,752	5,752	Existing
	920269	Levi Anderson School Restoration, Education Grant	IGA	1/1/98-6/1/99	3,340	3,340	Existing
	920270	City of Troutdale/Glenn Otto Park Restoration, Education Grant	IGA	1/1/98-6/1/99	12,000	12,000	Existing
	920271	City of Troutdale/Strawberry Meadow Restoration, Education Grant	IGA	1/1/98-6/1/99	9,660	9,660	Existing
	920277	Larry Epstein PC Legal Services: Land Use Permits	PS	4/1/97-6/30/99	25,000	24,178	Existing
	920486	Air Touch Cellular "Music by Blue Lake" Sponsorship	REV	6/1/98-6/31/99	N/A	N/A	Existing
	920488	Ticor Title Insurance Research Portland Traction Co	PS	4/10/98-10/30/98	2,500	2,500	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920498	Gene Cavenaile, dba Starshine Sound "Especially for Kids" Engineering	PS	5/15/98-9/1/98	1,975	1,975	Existing
	920518	City of Tualatin Manage Property	IGA	4/21/98-5/14/2028	800,000	800,000	Existing
	920519	City of Cornelius Manage Property	IGA REV	4/21/98-5/14/2028	N/A	N/A	Existing
	920523	City of Gresham Manage Property	IGA	4/30/98-4/30/2028	200,000	200,000	Existing
	920535	EPA Wetland Monitoring	REV	1/15/98-1/15/99	12,870	12,870	Existing
	920547	Henton & Company Glendoveer Financial Audit	PS	5/5/98-6/30/99	3,200	3,200	Existing
	920572	Western Oregon University "Especially for Kids" Program	IGA	7/1/98-7/29/98	500	500	Existing
	920573	OMSI "Especially for Kids" Program	PS	7/1/98-8/12/98	330	330	Existing
	920574	Miracle Theater "Especially for Kids" Program	PS	7/1/98-8/5/98	500	500	Existing
	920575	Tom Kubisiak, dba T&O Railroad "Especially for Kids" Program	PS	7/1/98-7/22/98	300	300	Existing
	920576	OMSI "Especially for Kids" Program	PS	7/1/98-7/15/98	379	379	Existing
	920577	Sara Hollway, dba WOW Theater "Especially for Kids" Program	PS	7/1/98-7/8/98	150	150	Existing
	920591	North Portland Enhancement Committee Turtle Monitoring	PS	5/27/98-6/30/99	15,125	15,125	Existing
	920604	Open Spaces Resources Negotiation Services	PS	5/22/98-6/30/99	1,500	1,500	Existing
	920608	Cascade Phillips Co. Portable Toilet Service for 5 Parks	PUB	7/1/98-6/30/99	10,000	10,000	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920609	Oregon Woods Clearing Brush	PUB	6/1/98-7/30/98	18,960	18,960	Existing
	920613	Bridge Port Brewing Co. "Music by Blue Lake" Sponsorship	REV	6/1/98-5/31/99	2,500	2,500	Existing
	GRT0398PK	State of Oregon Parks & Recreation Oxbow Infrastructure Improvements	IGA	4/24/98-12/31/99	245,300	245,300	Existing
	New	State Parks Foundation Grant to Assist With Trail Construction	REV	9/1/98-6/30/99	20,000	N/A	
	New	City of Portland OMSI To Springwater Corridor Trail Construction	IGA	8/1/98-6/30/00	983,000	N/A	
	New	To Be Determined Greenspaces Restoration Grants - Round 8	IGA	7/1/98-6/30/99	100,000	100,000	
	New	To Be Determined Greenspaces Education Grants - Round 7	IGA	7/1/98-6/30/99	60,000	60,000	
	New	To Be Determined Parks Inventory Technical Assistance	PS	7/1/98-6/30/00	25,000	25,000	
	New	To Be Determined Natural Areas Inventory Data Questionnaire	PS	7/1/98-6/30/00	25,000	25,000	
	New	To Be Determined Research on Regional System Legislative/Finance Protection Strategies	PS	7/1/98-6/30/00	30,000	30,000	
	New	To Be Determined Additional Natural Areas Inventory Technical Assistance	PS	7/1/98-6/30/00	50,000	50,000	
	New	OPR Oxbow Park Design, Construction & Engineering	IGA REV	5/1/98-12/31/99	245,300	245,300	
	New	To Be Determined Design & Engineering Services (Oxbow & Howell)	PS	7/1/98-12/31/99	1,000,000	296,360	SI

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	To Be Determined Construction Services (Oxbow & Howell)	CONST	7/1/98-7/31/03	9,800,000	1,421,640	SI
	New	To Be Determined Blue Lake East Wetland Design, Engineering and Construction	CONST	7/1/98-6/30/03	205,000	205,000	SI
	New	ODFW/BPA Burlington Bottom Access Improvements Construction	IGA	7/1/98-6/30/99	200,000	35,000	
	New	City of Portland Springwater Corridor Construction	IGA	5/1/97-6/30/99	250,000	250,000	
	New	To Be Determined Multnomah County Local Share Land Acquisition and Stabilization	LEASE PURCH	7/1/95-6/30/99	900,000	352,161	
	New	To Be Determined Ancient Forest Capital Improvements Design, Engineering, Construction	CONST	7/1/98-6/30/03	151,000	151,000	SI
	New	To Be Determined Blue Lake Master Plan Phase II	PS	7/1/98-6/30/99	75,000	63,180	SI
	New	To Be Determined M. James Gleason Boat Ramp Design, Engineering	PS	7/1/98-6/30/99	235,000	235,000	
	New	To Be Determined Sauvie Island Boat Ramp Construction Upgrades	CONST	7/1/98-6/30/99	132,440	132,440	SI
Transportation	904644	ODOT Congestion Pricing Grant (now called Traffic Relief Options (TRO))	IGA REV	1/96-12/98	1,032,000	159,236	Existing
	904833	Port of Portland Local Participation in TRO Congestion Pricing Pilot Project	IGA	3/13/96-12/31/98	30,000	5,500	Existing
	904834	Washington County Local Participation in TRO Congestion Pricing Pilot Project	IGA	3/20/96-12/31/98	24,000	7,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904835	Clackamas County Local Participation in TRO Congestion Pricing Pilot Project	IGA	3/28/96-12/31/98	24,000	6,000	Existing
	904836	Multnomah County Local Participation in TRO Congestion Pricing Pilot Project	IGA	4/24/96-12/31/98	24,000	8,500	Existing
	904837	DEQ Local Participation in TRO Congestion Pricing Pilot Project	IGA	5/15/96-12/31/98	24,000	8,000	Existing
	904838	Tri-Met Local Participation in TRO Congestion Pricing Pilot Project	IGA	3/5/96-12/31/98	24,000	6,500	Existing
	904839	City of Portland Local Participation in TRO Congestion Pricing Pilot Project	IGA	3/8/96-12/31/98	24,000	4,500	Existing
	905048	ECO Northwest Technical Services Regarding TRO Congestion Pricing Pilot Project	PS	6/18/96-12/31/98	320,000	20,000	Existing
	905049	Cogan Owens Cogan Public Involvement Program Regarding TRO Congestion Pricing Pilot Project	PS	6/18/96-12/31/98	356,000	40,000	Existing
	905237	Port of Portland Commodity Flow Model	IGA	7/1/98-6/30/99	25,000	25,000	Existing
	905665	USDOT Transportation Analysis and Simulation System (TRANSIMS)	IGA REV	7/1/97-6/30/99	600,000	150,000	Existing
	905665	USDOT Transportation Analysis and Simulation System (TRANSIMS)	IGA REV	7/1/97-6/30/01	1,000,000	660,000	Existing
	905689	ICF Kaiser Commodity Flow Model	PS	5/30/97-12/31/98	304,500	150,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920088	ODOT General Planning Funds for Transportation Projects	IGA	7/1/97-6/30/00	201,104	50,000	Existing
	920489	Mark Bradley & Associates Model Modification for TRANSIMS	PS	4/8/98-1/31/00	140,000	90,000	Existing
	New	ODOT-PL/STP/Supplemental General Planning Funds for Transportation Projects	IGA REV	7/1/98-6/30/99	2,021,590	2,021,590	
	New	ODOT/Sec 5303 General Planning Funds for Transportation Projects	IGA REV	7/1/98-6/30/01	198,194	198,194	
	New	Tri-Met General Planning Funds for Transportation Projects	IGA REV	7/1/97-6/30/99	225,000	225,000	
	New	To Be Determined Distribution of Bike Maps	PS REV	7/1/98-6/30/01	30,000	10,000	
	New	To Be Determined Temporary Staff to Carry Out TRANSIMS Project	PS	7/1/98-12/31/99	150,000	150,000	
	New	To be Determined Speed Survey	PS	7/1/98-6/30/99	80,000	80,000	SI
	New	To Be Determined Development of School Education Program	PS	7/1/98-6/30/99	50,000	50,000	
	New	To Be Determined Commercial Transportation Study	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined Highway 217 MIS	PS	7/1/98-6/30/99	25,000	25,000	
	New	To Be Determined I-5 North Travel Survey	PS	7/1/98-6/30/99	100,000	100,000	SI

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	New	MuSE Technologies Inc. Computer Code Development to Read and Dynamically Display Various TRANSIMS Databases	PS	4/98-3/99	200,000	150,000	
	New	John Bowman and Associates TRANSIMS Technical Work Support Services	PS	7/1/98-6/30/99	30,000	30,000	Existing
	New	To Be Determined Bike Map Printing	PS	7/1/98-9/30/98	30,000	30,000	
<i>High Capacity Transit</i>							
	903678	Tri-Met South/North Transit Corridor DEIS/FEIS/PE	IGA	1/97-6/99	15,591,459	5,591,459	Existing
	903678	Tri-Met South/Nor AA/DEIS/FEIS/PE	REV	1/94-6/99	4,100,000	980,455	Existing
	903679	City of Portland South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	541,500	156,250	Existing
	903680	ODOT South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	570,040	140,000	Existing
	903681	Multnomah County South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	33,449	7,500	Existing
	903682	City of Milwaukie South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	151,642	50,000	Existing
	903683	Clackamas County South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	224,196	65,000	Existing
	903684	City of Oregon City South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	57,403	12,000	Existing
	903685	City of Gladstone South/North Transit Corridor DEIS/FEIS/PE	IGA	1/94-6/99	17,361	4,000	Existing
	904021	Parametrix Inc South/North Transit Corridor DEIS-Environmental Services	PS	1/96-6/99	3,000,000	1,000,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	904099	The Larkin Group Inc South/North Transit Corridor DEIS-Technical, Financial Assistance, Coordination	PS	10/95-9/99	720,230	200,000	Existing
	904957	FTA Federal Grant-South/North Transit Corridor DEIS/FEIS/PE	REV	4/96-6/99	19,019,832	7,843,640	Existing
	905196	Stoel Rives LLP South/North Transit Corridor DEIS-Legal Assistance	PS	8/96-6/99	40,000	10,000	Existing
	905765	Portland State University Intern Services for MILT	PS	7/1/97-12/31/98	51,920	35,000	Existing
New		To Be Determined Station Area Planning Support for South/North Transit Corridor FEIS	PS	7/1/98-6/30/99	150,000	100,000	SI
New		To Be Determined Public Involvement Assistance for South/North Transit Corridor FEIS	PS	7/1/98-6/30/99	50,000	40,000	
New		To Be Determined Financial Analysis Services for South/North Transit Corridor FEIS	PS	7/1/98-6/30/99	50,000	30,000	
New		Clackamas County Local Contribution for South/North FEIS/PE	REV	7/1/98-6/30/99	2,000,000	980,455	
<i>Transit Oriented Development</i>							
	905772	FTA Federal Grants Dedicated to Transit-Oriented Development Land Acquisition and Associated Environmental Analysis	REV	7/97-6/99	2,999,000	1,974,060	Existing
	920123	Bogle & Gates PLLC Legal Services	PS	11/5/97-6/30/00	15,000	15,000	Existing
	920124	Browning & Shono Planning & Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing

Exhibit D

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920125	Chicago Title Insurance Company of Oregon Escrow Services	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920126	Christine Fisher Appraisal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920127	Cultural Resources Management Technical Studies	PS	11/5/97-6/30/00	15,000	15,000	Existing
	920128	Curtis, Slocum & Jordan, Inc. Appraisal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920129	Dames & Moore Environmental, A&E, Technical Services	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920130	David Evans & Associates Development, Environmental, Technical Studies	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920131	Degenkolb Engineers A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920132	Fletcher Farr Ayotte Planning and Urban Design, A&E Services	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920133	Geopotential Subsurface Locating Environmental Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920134	GGLO Architects Planning and Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920135	Golder Associates, Inc. Environmental Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920136	Gregory Jones Joint Development Development and Technical Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920137	Hennebery Eddy Planning and Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920138	Hobson Johnson & Associates Market Analysis and Technical Studies	PS	11/5/97-6/30/00	25,000	25,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920139	John Kelly Technical Studies and Public Process	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920140	KCM Planning and Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920141	Kittelson & Associates Technical Studies	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920142	Kristine Hartley, MAI Appraisal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920143	Leland Consulting Development Services, Market Analysis and Technical Studies	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920144	Lennertz & Coyle Planning and Urban Design, A&E Services and Technical Studies	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920145	Margaret Weil Public Process Facilitation	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920146	Mark Greenfield Legal Services and Technical Studies	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920147	Mersereau & Shannon LLP Legal Services	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920148	Moscato, Ofner & Henningsen, Inc. Appraisal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920149	O'Donnell Ramis Crew Corrigan Legal and Development Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920150	OTAK Planning & Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920151	Pacific West Appraisal Services Appraisal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920152	Palmer, Groth & Pietka Appraisal Services	PS	11/5/97-6/30/00	10,000	10,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920153	PALSA Environmental Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920154	PBS Environmental Environmental Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920155	Pittman & Hames Development Services	PS	11/5/97-6/30/00	15,000	15,000	Existing
	920156	Portland Community Design Planning and Urban Design, Public Process	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920157	RP Herman & Associates Appraisal Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920158	Rod Stevens Development Services and Market Analysis	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920159	Schwabe Williamson & Wyatt PC Legal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920160	Sienna Architecture Planning and Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920161	Spencer & Kupper Development Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920162	Steven Siegel Environmental, Development Services and Technical Studies	PS	11/5/97-6/30/00	25,000	25,000	Existing
	920163	Stockton & Associates, Inc. Environmental Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920164	Stoel Rives LLP Legal Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920165	Sylvia McFarland Appraisal and Market Analysis	PS	11/5/97-6/30/00	15,000	15,000	Existing
	920166	Tarlow, Jordan & Schrader Legal Services and Public Process Facilitation	PS	11/5/97-6/30/00	10,000	10,000	Existing

Dept.	Contract #	Vendor/Description	Type	Duration	Total Amount of Contract	FY 98-99 Amount	Council Designation
	920167	Urban Design Collaborative Planning & Urban Design	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920168	Urbs Works Planning & Urban Design, A&E Services	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920169	Vallaster & Corl Architects, AIA Planning & Urban Design, A&E Services	PS	11/5/97-6/30/00	20,000	20,000	Existing
	920170	Walker-Macy Technical Studies	PS	11/5/97-6/30/00	10,000	10,000	Existing
	920171	Zimmerman Associates Market Analysis	PS	11/5/97-6/30/00	15,000	15,000	Existing
	920187	ECO Northwest Technical Studies	PS	11/5/97-6/30/00	10,000	10,000	Existing
	New	State of Oregon Loan to Leverage Activities of the TOD Program	REV (LOAN)	TBD	1,794,600	1,794,600	
	New	To Be Determined Development/Purchase Agreements for TOD Land Acquisitions	PROC	7/1/98-6/30/99	3,861,000	3,861,000	SI

Exhibit C
FY 1998-99 SCHEDULE OF APPROPRIATIONS

	Adopted Appropriations	Total Budget
BUILDING MANAGEMENT FUND		
Personal Services	\$223,115	\$223,115
Materials & Services	573,280	573,280
Capital Outlay	22,500	22,500
Interfund Transfers	1,715,368	1,715,368
Contingency	72,755	72,755
Unappropriated Balance	0	1,080,099
Total Fund Requirements	\$2,607,018	\$3,687,117
CONVENTION CENTER PROJECT CAPITAL FUND		
Capital Outlay	\$2,000,000	\$2,000,000
Total Fund Requirements	\$2,000,000	\$2,000,000
GENERAL FUND		
Council Office		
Operating Expenses (PS & M&S)	\$1,093,924	\$1,093,924
Capital Outlay	10,000	10,000
Subtotal	1,103,924	1,103,924
Office of the Executive Officer		
Operating Expenses (PS & M&S)	694,566	694,566
Capital Outlay	5,200	5,200
Subtotal	699,766	699,766
Special Appropriations		
Materials & Services	255,000	255,000
Subtotal	255,000	255,000
General Expenses		
Interfund Transfers	7,343,929	7,343,929
Contingency	470,901	470,901
Subtotal	7,814,830	7,814,830
Unappropriated Balance	0	200,000
Total Fund Requirements	\$9,873,520	\$10,073,520
GENERAL OBLIGATION BOND DEBT SERVICE FUND		
Debt Service	\$19,082,272	\$19,082,272
Unappropriated Balance	0	11,545,014
Total Fund Requirements	\$19,082,272	\$30,627,286
GENERAL REVENUE BOND FUND		
Construction Account		
Capital Outlay	\$26,375	\$26,375
Subtotal	26,375	26,375
Project Account		
Capital Outlay	300,200	300,200
Subtotal	300,200	300,200

Exhibit C
FY 1998-99 SCHEDULE OF APPROPRIATIONS

	Adopted Appropriations	Total Budget
Debt Service Account		
Debt Service	2,350,723	2,350,723
Subtotal	2,350,723	2,350,723
General Expenses		
Contingency	584,565	584,565
Subtotal	584,565	584,565
Unappropriated Balance	0	1,889,020
Total Fund Requirements	\$3,261,863	\$5,150,883
MERC OPERATING FUND		
Operating Expenses (Personal Services & Materials and Services)	\$26,392,664	\$26,392,664
Debt Service	732,114	732,114
Capital Outlay	2,311,992	2,311,992
Contingency	1,010,709	1,010,709
Unappropriated Balance	0	7,982,236
Total Fund Requirements	\$30,447,479	\$38,429,715
MERC POOLED CAPITAL FUND		
Interfund Transfers	\$512,000	\$512,000
Unappropriated Balance	0	5,658,336
Total Fund Requirements	\$512,000	\$6,170,336
OPEN SPACES FUND		
Personal Services	\$1,259,956	\$1,259,956
Materials & Services	16,312,432	16,312,432
Capital Outlay	22,636,256	22,636,256
Interfund Transfers	3,254,683	3,254,683
Contingency	36,000,000	36,000,000
Unappropriated Balance	0	14,864,149
Total Fund Requirements	\$79,463,327	\$94,327,476
PLANNING FUND		
Transportation Planning		
Personal Services	\$3,914,573	\$3,914,573
Materials & Services	9,450,140	9,450,140
Debt Service	2,123,500	2,123,500
Capital Outlay	3,930,775	3,930,775
Subtotal	19,418,988	19,418,988
Growth Management Services		
Personal Services	2,515,946	2,515,946
Materials & Services	1,770,099	1,770,099
Debt Service	96,007	96,007
Capital Outlay	54,164	54,164
Subtotal	4,436,216	4,436,216

Exhibit C
FY 1998-99 SCHEDULE OF APPROPRIATIONS

	Adopted Appropriations	Total Budget
General Expenses		
Interfund Transfers	2,282,136	2,282,136
Contingency	368,122	368,122
Subtotal	2,650,258	2,650,258
Total Fund Requirements	\$26,505,462	\$26,505,462
REGIONAL PARKS FUND		
Personal Services	\$2,367,588	\$2,367,588
Materials & Services	1,736,290	1,736,290
Debt Service	98,872	98,872
Capital Outlay	3,539,336	3,539,336
Interfund Transfers	694,099	694,099
Contingency	157,887	157,887
Unappropriated Balance	0	2,294,329
Total Fund Requirements	\$8,594,072	\$10,888,401
REGIONAL PARKS TRUST FUND		
Materials & Services	\$30,000	\$30,000
Interfund Transfers	4,000	4,000
Unappropriated Balance	0	380,125
Total Fund Requirements	\$34,000	\$414,125
REHABILITATION & ENHANCEMENT FUND		
Materials & Services	\$685,890	\$685,890
Interfund Transfers	38,342	38,342
Contingency	300,000	300,000
Unappropriated Balance	0	1,747,634
Total Fund Requirements	\$1,024,232	\$2,771,866
RISK MANAGEMENT FUND		
Personal Services	\$251,383	\$251,383
Materials & Services	5,098,560	5,098,560
Capital Outlay	15,099	15,099
Interfund Transfers	440,000	440,000
Contingency	200,000	200,000
Unappropriated Balance	0	6,163,968
Total Fund Requirements	\$6,005,042	\$12,169,010
SMITH AND BYBEE LAKES TRUST FUND		
Personal Services	\$91,454	\$91,454
Materials & Services	176,646	176,646
Capital Outlay	20,000	20,000
Interfund Transfers	36,661	36,661
Contingency	35,265	35,265
Unappropriated Balance	0	3,552,177
Total Fund Requirements	\$360,026	\$3,912,203

Exhibit C
FY 1998-99 SCHEDULE OF APPROPRIATIONS

	Adopted Appropriations	Total Budget
SOLID WASTE REVENUE FUND		
Operating Account		
Personal Services	\$6,400,009	\$6,400,009
Materials & Services	44,612,964	44,612,964
Subtotal	51,012,973	51,012,973
Debt Service Account		
Debt Service	2,671,058	2,671,058
Subtotal	2,671,058	2,671,058
Landfill Closure Account		
Materials & Services	268,200	268,200
Capital Outlay	1,076,500	1,076,500
Subtotal	1,344,700	1,344,700
Renewal and Replacement Account		
Capital Outlay	1,997,000	1,997,000
Subtotal	1,997,000	1,997,000
General Account		
Capital Outlay	2,859,836	2,859,836
Subtotal	2,859,836	2,859,836
Master Project Account		
Debt Service	350,000	350,000
Subtotal	350,000	350,000
General Expenses		
Interfund Transfers	3,725,845	3,725,845
Contingency	14,447,729	14,447,729
Subtotal	18,173,574	18,173,574
Unappropriated Balance	0	28,608,601
Total Fund Requirements	\$78,409,141	\$107,017,742
SUPPORT SERVICES FUND		
Administrative Services/Human Resources		
Personal Services	\$4,395,358	\$4,395,358
Materials & Services	1,289,406	1,289,406
Debt Services	128,979	128,979
Capital Outlay	412,779	412,779
Subtotal	6,226,522	6,226,522
Office of General Counsel		
Operating Expenses (PS & M&S)	755,526	755,526
Subtotal	755,526	755,526
Office of Citizen Involvement		
Operating Expenses (PS & M&S)	67,320	67,320
Subtotal	67,320	67,320

Exhibit C
FY 1998-99 SCHEDULE OF APPROPRIATIONS

	Adopted Appropriations	Total Budget
Office of the Auditor		
Operating Expenses (PS & M&S)	617,578	617,578
Subtotal	617,578	617,578
General Expenses		
Interfund Transfers	1,099,398	1,099,398
Contingency	357,448	357,448
Subtotal	1,456,846	1,456,846
Unappropriated Balance	0	358,003
Total Fund Requirements	\$9,123,792	\$9,481,795
WASHINGTON PARK PARKING LOT FUND		
Materials & Services	\$262,037	\$262,037
Interfund Transfers	569,972	569,972
Contingency	105,870	105,870
Total Fund Requirements	\$937,879	\$937,879
ZOO CAPITAL FUND		
Personal Services	\$99,354	\$99,354
Capital Outlay	13,570,700	13,570,700
Contingency	5,000,000	5,000,000
Unappropriated Balance	0	855,395
Total Fund Requirements	\$18,670,054	\$19,525,449
ZOO OPERATING FUND		
Personal Services	\$9,085,648	\$9,085,648
Materials & Services	5,290,735	5,290,735
Capital Outlay	879,736	879,736
Interfund Transfers	3,696,704	3,696,704
Contingency	662,510	662,510
Unappropriated Balance	0	7,589,783
Total Fund Requirements	\$19,615,333	\$27,205,116
TOTAL BUDGET	\$316,526,512	\$411,295,381

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METRO

Date: June 24, 1998
To: Metro Council
From: Jennifer Sims, Chief Financial Officer
Re: RESPONSE TO TSCC CERTIFICATION LETTER

Metro is in receipt of a letter dated June 11, 1998, from the Tax Supervising and Conservation Commission reporting the results of the Commission's review of Metro's approved budget. This review was conducted pursuant to ORS 294.605-605. The law provides, in part, that the Commission must review Metro's approved budget prior to the date Metro adopts its budget.

The Commission has certified Metro's approved budget for the fiscal year 1998-99, and has made one objection and two recommendations regarding said budget. Metro responses to the Commission's objection and recommendations are as follows:

Objection:

- Equity transfers from Risk Management Fund to Support Service and General Revenue Bond Funds** – *The budget includes two transfers out of the Risk Management Fund, one for \$340,000 to the Support Services Fund and the other in the amount of \$100,000 to the General Revenue Bond Fund. Our understanding is that the amounts represent excess fund reserves that are being used for other purposes – \$340,000 to “buy down” support service charges and \$100,000 to fund a renewal and replacement reserve for the Metro Regional Center.*

Response:

We clearly have a disagreement on this issue. We have relied on an opinion of our legal counsel on this issue, so we feel that our treatment is legal and appropriate. We feel that our handling of this issue is up-front and aboveboard. We could have accomplished the same thing by adjusting risk management charges which would create offsetting adjustments in our cost allocation plan. We prefer and have chosen the more direct approach.

We could back out this transfer as the TSCC has requested, but because its reversal will require offsetting adjustments in our cost allocation plan and our support services contract with MERC, to do so will require changes in every operating fund and will have an impact on our excise tax allocations. We do not feel that revising the budget for this issue is warranted at this time. We will reevaluate or reconsider the way we handle this matter next year.

The \$100,000 transfer from the Risk Management Fund to the General Revenue Bond Fund is to fund a renewal and replacement reserve for the Metro Regional Center. Metro received a one-time rebate on health insurance costs; since this was a one-time revenue it was decided that this "windfall" be used to fund a much needed reserve for the facility.

Recommendations:

1. *Permanent Rate Authority Restrictions* – Metro continues to budget its estimated permanent rate property tax revenue as if dedicated for use at the Washington Park Zoo. As you're aware, Measure 50 established new permanent tax rate limits in FY 1997-98. We've been advised that taxes generated within this new permanent tax rate limit are likely not subject to the limitations of the former ad valorem property tax authorizations. Attached for reference is a letter received from the Commission's legal counsel. We recommend that you continue to analyze whether Metro's permanent rate authority remains restricted. If unrestricted, the estimated revenues should be budgeted in the general fund.

Response:

We recognize the ambiguity over the status of the Zoo tax base created by Measure 50, but we feel that the direction provided by the voters when they approved this tax base in 1990 was clear and unequivocal. By comparison, this result of Measure 50 (if the Attorney General's informal opinion is correct) is not. This aspect was not identified nor discussed before the election. Voters had no idea that this was a possible outcome. As a result, we feel that it is important to abide by the clear statement of the voters in 1990. We have introduced and will be adopting a resolution rededicating the Zoo tax base to the Zoo and we will continue to manage it in that manner.

2. *Interfund Borrowing Restrictions* – We note that the approved budget includes a \$300,000 loan from the Zoo Operating Fund to the Washington Park Parking Lot Fund. Another \$2m is also being transferred out of the operating fund to the Zoo Capital Fund, though our understanding is that this transfer represents a

contribution and is not repayable. Local budget law allows for interfund borrowings. However, advances must be repaid no later than the fiscal year following the year in which they were made. The borrowings must also be authorized by specific resolution.

Response:

The budget for the Washington Park Parking Lot Fund was built on the basis of a pro forma which has had extensive review and discussion by Metro's finance staff, Zoo staff, Metro's financial advisor, City of Portland staff, and World Forestry Center staff. Without actual operating experience at the lot, it is the best we can do at this point. The pro forma shows a deficit in FY 1998-99 (due in part to the fact that parking charges will not start until after the high season is complete) and in FY 1999-00. The loan from the Zoo Operating Fund was built in to cover this initial deficit. The FY 1998-99 loan will be repaid in FY 1999-00, but a new loan will need to be made in that year. That loan will be repaid with interest from parking lot revenue in FY 2000-01. There is a chance that a third round of loans could be required in FY 2000-01, but from that point on, the parking lot should be self-sufficient. The loan set up in the budget has been structured to comply with Local Budget Law. The loan is authorized in the ordinance adopting the FY 1998-99 budget.

The traditional source of funding for the Zoo Capital Fund (prior to the issuance of the Oregon Project general obligation bonds) was fund transfers from the Zoo Operating Fund. The transfer of the \$2 million is in that tradition. Without transfers from the Zoo Operating Fund or the issuance of bonds there would be no funding for the Zoo capital needs.

JS:KTR:rs
Attachment



TAX SUPERVISING & CONSERVATION COMMISSION
MULTNOMAH COUNTY, OREGON

Commissioners
Richard Anderson
Anthony Jankans
Nancy Conrath
Charles Rosenthal
Ann Sherman

421 S.W. Fifth Avenue, Room 724
Portland, Oregon 97204-2189

Telephone: (503) 248-3054 Facsimile: (503) 248-3053
E Mail: TSCC@aol.com Web Site: www.multnomah.lib.or.us/tsc/

June 11, 1998

Councilors

Metro

600 NE Grand Avenue
Portland, Oregon 97232

Dear Council Members:

The Tax Supervising and Conservation Commission met on June 11, 1998 to review, discuss and conduct a public hearing on the Metro 1998-99 Annual Budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The 1998-99 budget, filed April 30, 1998, is hereby certified by majority vote of members of the Commission with the following objection and recommendations. Aside from the exceptions noted, estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with the law.

Objection:

1. Equity Transfers from Risk Management Fund to Support Service and General Revenue Bond Funds

-The budget includes two transfers out of the risk management fund, one for \$340,000 to the support service fund and the other in the amount of \$100,000 to the general revenue bond fund. Our understanding is that the amounts represent excess fund reserves that are being used for other purposes - \$340,000 to "buy down" support service charges and \$100,000 to fund a renewal and replacement reserve for the Metro Regional Center.

We note first that paying for non-risk management expenses is not one of the purposes for which the risk management fund is authorized. The resolution establishing the fund appears to limit expenditures to "insurance premiums, liability claims, insurance deductibles, property damage payments, administration, adjustment and other related costs." Second, an internal service fund of this nature must be operated to avoid any element of profit or loss. See ORS 294.470 (5). Last, since payments were made to the risk management fund from various dedicated funds, each of the contributing funds has a proportionate interest in excess funds and are entitled to a proportionate refund. Otherwise, internal service funds become a mechanism with which to subsidize certain funds with revenues dedicated for other purposes.

The budgeted equity transfers from the risk management fund should be reversed out. Future fund expenditures should be limited to the purpose for which the fund was established / revenue was raised.

Recommendations:

1. Permanent Rate Authority Restrictions

Metro continues to budget its estimated permanent rate property tax revenue as if dedicated for use at the Washington Park Zoo. As you're aware, Measure 50 established new permanent tax rate limits in 97/98. We've been advised that taxes generated within this new permanent tax rate limit are likely not subject to the limitations of the former ad valorem property tax authorizations. Attached for reference is a letter received from the commission's legal counsel. We recommend that you continue to analyze whether Metro's permanent rate authority remains restricted. If unrestricted, the estimated revenues should be budgeted in the general fund.

2. Interfund Borrowing Restrictions

We note that the approved budget includes a \$300,000 loan from the zoo operating fund to the Washington Park parking lot fund. Another \$2m is also being transferred out of the operating fund to the zoo capital fund, though our understanding is that this transfer represents a contribution and is not repayable. Local budget law allows for interfund borrowings. However, advances must be repaid no later than the fiscal year following the year in which they were made. The borrowings must also be authorized by specific resolution. Attached is a copy of ORS 294.460 and a page from the local budgeting manual for reference.

Budget estimates and levy amounts certified are as follows:

General Fund	\$10,073,520
Unappropriated Balance	(200,000)
Risk Management Fund	12,169,010
Unappropriated Balance	(6,163,968)

Budget Estimates - Continued:

Support Services Fund	9,500,905
Unappropriated Balance	(358,003)
Building Management Fund	3,687,117
Unappropriated Balance	(1,080,099)
Solid Waste Revenue Fund	107,017,742
Unappropriated Balance	(28,608,601)
General Revenue Bond Fund	5,150,883
Unappropriated Balance	(1,889,020)
General Obligation Bond Debt Service Fund	30,627,286
Unappropriated Balance	(11,545,014)
Zoo Operating Fund	27,072,145
Unappropriated Balance	(7,589,783)
Planning Fund	26,303,612
MERC Operating Fund	36,977,356
Unappropriated Fund	(6,881,909)
Regional Parks and Expo Fund	10,771,216
Unappropriated Balance	(2,294,329)
Zoo Capital Fund	19,315,449
Unappropriated Balance	(855,395)
Open Spaces Fund	94,327,476
Unappropriated Balance	(14,864,149)
Convention Center Project Capital Fund	2,000,000
MERC Pooled Capital Fund	6,170,336
Unappropriated Balance	(5,658,336)
Regional Parks Trust Fund	414,125
Unappropriated Balance	(380,125)
Rehabilitation & Enhancement Fund	2,771,866
Unappropriated Balance	(1,747,634)
Washington Park Parking Lot Fund	937,879
Smith & Bybee Lakes Fund	3,912,203
Unappropriated Balance	(3,552,177)
Total Budget Estimates	\$ 409,200,126
Total Unappropriated Balances	(93,668,542)

Tax Levy:


Zoo Operating - Permanent Rate	\$ 0.0968
Debt Service - Not Subject to Limit	\$ 19,267,325

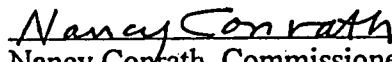
Please file a copy of the adopted budget and supporting documentation within 15 days of adoption. This filing should include a copy of the budget, a copy of each LB form, proof of publication and the adopting resolutions. Responses to Commission objections and recommendations should be included in either the adopting resolution, or within an accompanying letter.

Finally, thanks to staff for their efforts and assistance. Metro's budget is really well done. It's extremely thorough and well organized.

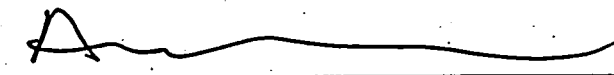
Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION


Richard Anderson, Commissioner


Nancy Conrath, Commissioner

Anthony Jankans, Commissioner


Ann Sherman, Commissioner



DAVID SCHUMAN
DEPUTY ATTORNEY GENERAL

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TDD: (503) 378-5938
Telephone: (503) 378-6060

DEPARTMENT OF JUSTICE
GENERAL COUNSEL DIVISION

March 13, 1998

Courtney Wilton
Administrative Officer
Tax Supervising & Conservation Commission of Multnomah County
421 S.W. Fifth Avenue, Room 724
Portland, Oregon 97204-2189

Re: School District #1 - Budgeting for Gap Bond Property Taxes
Metro - Permanent Rate Restrictions
DOJ File No. 181-001-GT0450-97

Dear Courtney:

This letter confirms my responses to the questions raised in your November 17, 1997, letter regarding the subjects identified above. For purposes of this advice, I rely on facts cited in your letter relating to the history of the Portland School District bonds that were issued to fund the unfunded liability of its employee pension plan when that plan merged with the Public Employees' Retirement System and relating to the Metropolitan Service District's election approving a tax base to operate the zoo. Your questions are repeated below, followed by my answers and explanations.

1. *Is Portland Schools required to continue to account for property tax collections used to service its pension bonds within its general fund?*

Based on the facts represented, I conclude that it is no longer legally necessary for the school district to account for these property taxes within its general fund. They may be credited to a special fund.

Ordinarily, whether revenues are to be credited to the general fund or to a special fund is purely an accounting question. However, various statutes and rules affect local government accounting. The purpose of the General Fund is "[t]o account for all financial resources except those required to be accounted for in another fund." OAR 150-294.352(1)(2)(a); *see also* ORS 294.495 (relating to Department of Revenue authority to adopt local budget law rules and regulations). As the Local Budgeting Manual (rev. 12-95) notes, at page 17, the general fund "is the general operating fund for the local government."

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However, several statutes that authorize local governments to levy taxes or to provide special services require or authorize separate, "special" funds to be created. *Id.* Examples of special funds are: the Bond Proceeds Fund (ORS 287.070), Debt Service Fund (ORS 287.006), various "reserve" funds (ORS 294.525) and various "internal service" funds (ORS 294.470). A "special revenue fund" is a fund properly authorized and used to finance particular activities from the receipts of specific taxes and other revenues. ORS 294.311(35); *see also* OAR 150-294.352(1)(2)(b).

When its employee pension plan merged with that of the Public Employees' Retirement System, ORS 238.685 authorized the school district to fund its unfunded liability for prior service costs, with (among others) the proceeds of one or more series of general obligation bonds. An election was not required. ORS 238.685(2). However, to the extent that the principal and interest on the bonds were payable from a levy within the school district's tax base for operating purposes, the statute required the district to divide its levy into two portions, "both within its tax base." ORS 238.685(2)(a). One portion of the levy was to be the amount equal to pay the bond principal and interest for that year and, moreover, "the proceeds of such portion [were] not to be used for other purposes." The other portion, by inference, was to be for general operating purposes.

In 1984, the school district issued Limited Tax General Obligation Bonds in the sum of \$114 million to purchase an annuity to cover the unfunded pension liability. The district covered the related debt service costs through a tax base increase it had received previously. The ballot title of that measure did not tie the tax base increase directly to the bond debt. Because the taxes used to pay these bonds were not legally dedicated to such purposes, but rather from its tax base, the school district properly credited these property tax revenues, which were used in part to service the general obligation debt, to its general fund.

Under the new Article XI, section 11, of the Oregon Constitution (Measure 50), after they are subjected to a statewide seventeen percent reduction in ad valorem property taxes, *see* section 11(3)(a), existing local government tax bases and levy authorities are converted into permanent ad valorem property tax rates limits. *See* Section 11(3)(b). However, the local taxing district levy is not subject to this reduction and permanent rate limitation to the extent that revenues from the levy are used to repay bond or other debt incurred before December 5, 1996, bonds used to refund such obligations, or "[l]ocal government pension and disability plan obligations that commit ad valorem property taxes and to ad valorem property taxes imposed to fulfill those obligations." Section 11(5).

In order to implement the exception for those obligations recognized by Article XI, section 11(5), legislation requires that ad valorem property taxes that are subject to the permanent rate limit be distinguished and calculated separately from taxes for other types of

Courtney Wilton
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obligations. The legislation does this, in part, by identifying as "operating taxes" those ad valorem property taxes that are subject to the permanent rate limit under section 11, Article XI of the Oregon Constitution. ORS 310.055; *see also* ORS 310.202(6) ("operating taxes" defined), (8) ("permanent rate limit on operating taxes" defined). Operating taxes do not include, among others, "taxes used to repay taxing district bond or pension and disability plan obligations described in section 11(5), Article XI of the Constitution." ORS 310.055(2)(a)(B). Collectively, the latter obligations are labeled "qualified taxing district obligations." *See* ORS 310.202(7). For purposes of certifying Measure 50 taxes to the assessor, some but not all of these "qualified taxing district obligations" are categorized as "gap bonds." "Gap bonds" are those bond and refunding bond obligations described in section 11(5)(A), (B) and (C) and ORS 310.202 (7)(a), (b) and (c). *See* Department of Revenue publication 1997-98 INSTRUCTIONS FOR FORM M-50 -- CERTIFICATION TO ASSESSOR CATEGORIZATION OF LEVY UNDER SECTION 11, ARTICLE XI, at 3. In other words, "gap bonds" do not include local government pension and disability plan obligations that commit ad valorem property taxes and the ad valorem property taxes imposed to fulfill those obligations, unless the local government charter commits the tax revenues to such purpose. *See*, Articles XI, section 11(5)(c)(A). The district has no charter; hence, the bond obligations are not "local government pension and plan obligations that commit ad valorem property taxes."¹

We turn at this point to the accounting treatment of those ad valorem property taxes that the Portland School District is using to repay its 1984 Limited Tax General Obligation Bonds. Even though these taxes are not legally dedicated to the repayment of the bonds, the district is obviously making special use of the revenues, separate and apart from general operating purposes. This alone might justify crediting these tax revenues to an internal service fund under ORS 294.470, if not a special reserve fund under ORS 294.525. However, there are additional reasons for special accounting treatment of these revenues. As noted above, legislation implementing Measure 50 requires that these moneys be segregated and separately calculated as "qualified taxing district obligations." Finally, under ORS 327.013(10), ad valorem property taxes of a school district that are used to pay bonds issued to finance an unfunded obligation for prior service costs under a contract of integration pursuant to ORS 238.685(2)(a) are not "local revenues" for purposes of the State School Fund distribution formula. Hence, these taxes do not offset funds distributed by the state to the district from State School Fund moneys. *See* ORS 327.008(2). The implicit premise of this treatment of ORS 238.685(2)(a) costs is that these moneys are not available to the school district for general operating purposes. Thus, for several reasons it is acceptable and perhaps desirable from an accounting standpoint to treat these tax revenues as separate and distinct from general fund revenues, notwithstanding the fact that they may have been properly credited to the general fund in the past.

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2. *Does Metro's permanent rate authority continue to be restricted for use at the Washington Park Zoo?*

Although this question has yet to be addressed by the appellate courts, I conclude that the answer should be "no." Measure 50 establishes a new permanent tax rate limit that is in derogation of the former tax bases and levy authorities (including serial levies) of local government taxing districts, under the now repealed Article XI, section 11 of the Oregon Constitution. Taxes generated within this new permanent tax rate limit are not subject to the limitations of the former ad valorem property tax authorizations. However, given the lack of court guidance on this issue, I recommend that declaratory relief be first obtained from courts before governments proceed with this assumption.

Unquestionably, the tax base of the Metropolitan Service District at issue was originally approved as "Dedicated To Operating The Zoo." True, the title itself declared, consistent with ORS 268.500(5), that "[i]f the district reduces or ceases to provide a function or activity for which the tax base has been allocated, then the council may use that portion of the tax base for any lawful purpose of the district." *See also* ORS 310.390(4). However, these restrictions would allow the district council to use the tax proceeds for other purposes only to the extent that Metro reduced or ceased to provide a function or activity at the Zoo.²

Nevertheless, the foregoing restrictions are vestiges to the tax base and special levy authorities of former Article XI, section 11, which Measure 50 repealed, *see* 1997 Ballot Measure 50, paragraph 1, and ORS 310.390 and 310.395, which the implementing legislation respectively repealed and amended, *see* Oregon Laws 1997, chapter 541, sections 268, 315. In lieu of the tax base and special levy authorities of former Article XI, section 11, Measure 50 creates a new ad valorem property tax authorization. After reducing assessed values of property, *see* section 11(1), and subjecting local taxing district ad valorem taxes to a seventeen percent reduction statewide, *see* section 11(3)(a), the new Article XI of the Oregon Constitution creates a new taxing authority as follows:

For the tax year beginning July 1, 1997, the ad valorem property taxes that were reduced under paragraph (a) of this subsection shall be imposed on the assessed value of property in a local taxing district as provided by law, and the rate of the ad valorem property taxes imposed under this paragraph shall be the local taxing district's permanent limit on the rate of ad valorem taxes imposed by the district for tax years beginning after July 1, 1997, except as provided in subsection (5) of this section.

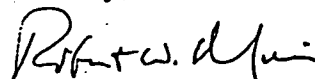
Section 11(3)(b).

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These new tax rate limits are calculated in terms of the amounts of taxes that the local taxing district levied on property within the district³ under their previous authorities. However, neither the new constitutional property tax provision, nor the legislation implementing it, appear to condition the new tax authorization on the special purposes or limited periods of time for which tax levy authority was granted under prior Article XI, section 11. Thus, Metro's authority to impose taxes within its permanent rate limit on operating taxes, under ORS 310.055, is not limited to the purpose (*i.e.*, zoo operation) for which its prior tax base was approved.

Given the significance of the foregoing conclusion, you may wish to request an Attorney General's opinion. In any case, it may be prudent for local governments to obtain approving court rulings before making expenditures from Measure 50 operating tax revenues for purposes other than those for which the original tax base, or for purposes other than or periods of time beyond which a special levy was approved by the voters.

Sincerely,



Robert W. Muir
Attorney-in-Charge
Tax and Finance Section

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c: William H. Aldrich, Assessment and Taxation Section
Property Tax Division, Department of Revenue

1. Because the Portland School District did not legally "commit" ad valorem property taxes to "repay" its pension and disability obligation it properly classified the amount within its tax base used to service its pension bond debt service as relating to "gap bonds," rather than as a "qualifying pension and disability plan levy," in its M-50 Certification to the Assessor.
2. I have not examined or considered whether the district's charter limits how these property taxes are to be used.
3. I understand that some local taxing districts split their tax base levies, under prior Article XI, section 11, imposing part over the entire district for some purposes and imposing another part over only part of the district for other purposes. Because the Measure 50 permanent rate limits are established with respect to the taxes previously imposed on properties, local taxing districts that accordingly previously split their taxing authority could have multiple permanent rate limits.

MUNICIPAL FINANCIAL ADMINISTRATION

basis, using either the cash basis, the modified accrual basis or the accrual basis of accounting.

(2) The selection of the basis of accounting is left to the discretion of each municipal corporation. Any change in the basis of accounting shall be clearly set forth in the budget message for the year in which the change is contemplated and the reasons for the change and its effect on the operations of the municipal corporation shall be explained. Once a new basis of accounting is adopted, it shall be followed in the year for which the budget was prepared and each succeeding year thereafter until changed in a subsequent budget. Such change must be published as provided in ORS 294.416 (3). [1963 c.576 §28; 1977 c.305 §3; 1997 c.308 §23]

294.450 Transfers of appropriations within fund or from one fund to another. Subject to the provisions contained in the charter of any city or county or in any law relating to municipal corporations:

(1) Except as provided in subsection (2) of this section, transfers of appropriations may be made within a given fund when authorized by official resolution or ordinance of the governing body. The resolution or ordinance shall state the need for the transfer, the purpose for the authorized expenditure and the amount of appropriation transferred.

(2) Transfers of general operating contingency appropriations which in aggregate during a fiscal year exceed 15 percent of the total appropriations of the fund may be made only after adoption of a supplemental budget prepared for that purpose. All other transfers of general operating contingencies are subject to subsection (1) of this section.

(3) Transfers of appropriations or of appropriations and a like amount of budget resources may be made from the general fund of the municipal corporation to any other fund when authorized by an official resolution or ordinance of the governing body. The resolution or ordinance shall state the need for the transfer, the purpose for the authorized expenditures embodied in the appropriation and the amount of appropriation transferred.

(4) It shall be unlawful to transfer appropriations from any special revenue fund to the general fund or any other special revenue fund.

(5) The transfers referred to in this section apply to transfers which occur after the budget has been approved and which are made during the year for which the appropriations are made. Nothing in this section shall prohibit or regulate lawful transfers which have been budgeted in accordance

with the local budget law. [1963 c.576 §27; 1975 c.569 §1; 1979 c.310 §6; 1997 c.308 §24]

294.455 Authorization to expend or borrow moneys after destruction of property or natural disaster; authorization by chief executive officer to protect public health or safety. If property has been involuntarily converted or destroyed during the current fiscal year or if, as a result of civil disturbance, fire, flood, earthquake or other calamity or natural disaster, it is necessary for a municipal corporation to expend funds, receive grants or borrow moneys that were not included in the budget for the current fiscal year, authorization of all matters necessary in order for the municipal corporation to receive those grants or borrow those moneys may be made by ordinance or resolution of the governing body, and appropriations for the estimated expenditures out of any source of available funds, including but not limited to unappropriated fund balances, shall be made by resolution or ordinance in the same manner as provided in ORS 294.450 (1), or by supplemental budget as provided by ORS 294.480 (3) and (4). When prompt action is necessary to protect the public health or safety following the involuntary conversion or destruction of property or the occurrence of a calamity or natural disaster and if it is not practical to convene a meeting of the governing body of the municipal corporation, the chief executive officer of the municipal corporation may, by written order, authorize the immediate expenditure of funds from any available source to redress the situation that threatens the public health or safety. [1963 c.576 §27a; 1965 c.451 §10; 1991 c.573 §2; 1997 c.308 §25]

294.460 Loans from one fund to another; commingling cash balances of funds. (1) It shall be lawful to loan money from any fund to any other fund of the municipal corporation whenever the loan is authorized by official resolution or ordinance of the governing body, except loans shall not be made from funds created for the purpose of retiring indebtedness unless otherwise provided by the charter of any city or county or in any statute relating to municipal corporations. The resolution or ordinance shall state the need for the loan and provide that the money so loaned shall be returned to the fund from which it was borrowed by the end of the ensuing year. The payment of any loans not repaid in the year in which the loan is made shall be budgeted as a requirement in the ensuing year.

(2) It shall be lawful to commingle cash balances of funds so long as all such fund moneys are segregated in the budget and accounting records. [1963 c.576 §27b, 27c; 1979 c.571 §7]

The appropriation authority of \$2,000 for the newly created appropriation category is then transferred by resolution to the Utility Fund. A transfer of appropriation is a decrease of one existing appropriation (General Fund), and a corresponding increase of another existing appropriation (Utility Fund).

Steps 1 and 2 can be combined and shown as one transaction in the transfer resolution.

Receipt of Appropriations in Utility Fund

	Adjusted	Changes	Final
Personal Services	\$112,730	-0-	\$112,730
Materials & Services (increased)	118,700	\$1,500	120,200
Capital Outlay (increased)	3,462	500	3,962
Total	\$234,892	\$2,000	\$236,892
Utility Fund Resources			
Transfer from GF (new)	-0-	\$2,000	\$2,000

The Utility Fund is increased in appropriations and resources so the additional expenditures can be made.

Total Appropriations After Transfers

General Fund	\$219,476
Utility Fund	236,892
	<u>\$456,368</u>

Borrowing and Interfund Loans

Interfund Loans

Local Budget Law allows a local government to loan money from one fund to another. ORS 294.460 allows local governments to borrow internally, provided such a loan is authorized by an official resolution or ordinance. The resolution or ordinance must state the need for the loan. If interest is to be charged, this fact should also be stated in the resolution or ordinance. This action must provide that the loan will be repaid to the fund from which it was borrowed by the end of the fiscal year, or be budgeted for repayment in the coming fiscal year.

If the loan will be repaid in the current fiscal year, no other action by the governing body is necessary to repay the loan. The current budget is not adjusted to show the loan transaction. The local government's accounting records will show the loan and repayment.

If the loan will be repaid in the coming fiscal year, the loan repayment must be budgeted and separate appropriations established for the repayment. Do not show the loan amount as a deficit resource (OAR 150-294.361(1)(B)). This is not an acceptable budgeting practice.

The only exception to making this type of loan is in the case of a fund established for bonded indebtedness (Debt Service Fund). Money can not be borrowed from this type of fund unless provided by the charter of a city or county, or in a statute relating to a local government (OF 774-V; 8-1-67).

Short-Term Notes

Local governments are permitted to secure short-term notes or issue warrants to meet current expenses, or to retire bonds or warrants and their interest, whenever provided for in an adopted budget (ORS 287.442). Loan amounts are limited to 80 percent of the property taxes not yet received by the local government. The loan may also include up to 80 percent of the full amount of any other budgeted or unpledged revenues the governing body will receive during the fiscal year. Before any formal action is taken by the governing body, ORS 287.435 to 287.442 should be studied for more information.

If the governing body obligates a local government beyond 12 months, the indebtedness could be considered an addition to the outstanding debt. Debts are generally restricted by the Oregon Constitution, statute, or charter. Any indebtedness (including bonds and notes) is governed by the general indebtedness limitations of the charter or statutes.

Interest payments must be budgeted when a local government expects short-term borrowing (ORS 294.443). The loan and repayment schedule may be reported in narrative form or as a footnote to the budget. The narrative or footnote must indicate that the principal and payments are liabilities of the fund from which they are made. The principal and repayment need not be included as a budgeted resource or expense.

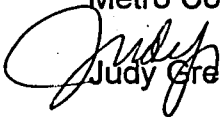
Local Budget Law has no statutory limitations for any local government to enter into an installment contract. Local Budget Law does not authorize any local government to obligate itself to pay money over a



METRO

June 18, 1998

TO: Metro Council

FROM:  Judy Gregory, Human Resource Director

SUBJECT: Resolution 98-2665-A

Attached is the amended resolution on adopting a classification and compensation plan for Metro non-represented employees. The amendment is to add a classification titled Program Director III at salary range 27, paying \$67,932 - \$95,105. This addition is highlighted on the second page of the document titled, "METRO Recommended Pay Grade Assignments".

FISCAL IMPACT

None

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 98-2665-A ADOPTING A CLASSIFICATION AND COMPENSATION PLAN FOR METRO NON-REPRESENTED EMPLOYEES

Date: May 28, 1998

Presented By: Judy Gregory,
Human Resource
Director

BACKGROUND

The Executive Officer proposed an agency-wide classification/compensation study for non-represented employees to assess classifications and evaluate compensation. The study was conducted by the consulting firm, PC Northwest, Inc. as the successful respondent to a request for proposal (RFP). Metro Code 2.02.055(e) requires Council's approval to implement the recommendations of the study.

As organizations grow and change over time, classification and pay plans become outdated as the jobs in an organization shift to meet the new needs. The industry standard is to review classification and pay systems every three to five years. Metro last reviewed its non-represented classification and pay system in FY 1991-92.

After PC Northwest, Inc. was selected as the consultant, the Executive Officer and Department Directors met to discuss Metro's compensation philosophy. The group agreed that an appropriate philosophy to ensure Metro's ability to recruit and retain employees should be to "neither lead nor lag" the market.

THE PROCESS

All Metro non-represented employees completed an extensive job information questionnaire which detailed specific job duties and responsibilities, supervisory or lead work responsibilities, internal and external contacts as well as the purpose of the contacts, etc. The consultant and the Human Resource Director met with groups of employees to discuss the process and explain the questionnaire. Completed questionnaires were reviewed by supervisors before being submitted to the consultant. The consultant reviewed all of the questionnaires and selected about 25 % of the non-represented employees for face-to-face interviews. New classification specifications were drafted based on the information in the questionnaires as well as the interviews. Individual positions were then allocated on a preliminary basis to the new classifications. Metro Department Directors reviewed the preliminary allocations and suggested

changes. Twenty-five (25) classifications were then selected as benchmarks to be used in a salary survey. The consultant conducted a salary survey for comparable data from the following jurisdictions: Clackamas County, City of Portland, Greater Vancouver B.C. Regional District, Multnomah County, Port of Portland, Puget Sound Regional Council, Tri-Met, and Washington County. Two national Zoo studies were also used due to the lack of Zoo facilities in the other surveyed jurisdictions. The consultant adjusted the data to reflect the differences between the Portland area market and the markets in other geographical areas and to account for the exchange rate between Canadian dollars and United States dollars. This data was used to develop a salary structure and to recommend salary range assignments for the benchmark classifications. Where no data was available for a classification, a salary range assignment was recommended based on internal alignment with the benchmark positions. Department Directors again reviewed the data before the consultant made final recommendations.

IMPLEMENTATION

Metro Code 2.02.060(d) & (e) states that when a classification/compensation study is implemented, those employees whose current rate of pay is **below** the entry rate of the new salary range shall be placed at the entry rate of the new range effective on the implementation date. Those employees whose current rate of pay is **above** the maximum rate of the new salary range shall be red-circled (frozen) until the new salary range exceeds their current rate of pay. Employees whose current rate of pay is **within** the new salary range shall remain at their current rate of pay until their regular anniversary date.

The recommended classification and compensation plans are attached.
(Attachment A)

FISCAL IMPACT

The Financial Planning staff conducted a thorough analysis of the impact of the study. The analysis considered FY 1998-99 budgeted funds, pay range changes, and cost-of-living adjustments. The cost to implement the recommendations is \$135,991. Non-represented cost-of-living adjustments were budgeted at 3.0% and the actual cost-of-living increase was 1.1% using the Consumers Price Index-W calculated from March to March. Therefore, sufficient funds are budgeted within each department to implement the recommendations.

EXECUTIVE OFFICER'S RECOMMENDATION

Approve Resolution No. 98-2665-A to adopt a classification and compensation plan for Metro non-represented employees effective July 1, 1998.

METRO
Recommended Pay Grade Assignments
5/8/98

<u>Classification Title</u>	<u>Pay grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Vacant	1	19,662	23,594	27,526
*Administrative Assistant I	2	20,645	24,774	28,903
Vacant	3	21,677	26,013	30,348
Administrative Assistant II	4	22,761	27,313	31,865
*Animal Hospital Attendant	5	23,899	28,679	33,458
*Administrative Assistant III	6	25,094	30,113	35,131
*Archive Technician				
Vacant	7	26,349	31,619	36,888
Administrative Assistant IV	8	27,666	33,199	38,732
*Research Coordinator I				
Service Supervisor I	9	29,049	34,859	40,669
Administrative Assistant V	10	30,502	36,602	42,702
Event Coordinator				
Food Service Coordinator				
*Paralegal	11	32,027	38,432	44,837
Research Coordinator II				
*Program Analyst I	12	33,628	40,354	47,079
Vacant	13	35,310	42,372	49,433
Program Analyst II	14	37,075	44,490	51,905
Service Supervisor II				

* Data based grade recommendation

METRO
Recommended Pay Grade Assignments
5/8/98

<u>Classification Title</u>	<u>Pay grade</u>	<u>Minimum</u>	<u>Midpoint</u>	<u>Maximum</u>
Vacant	15	38,929	46,715	54,500
Program Analyst III *Program Supervisor I Research Coordinator III *Service Supervisor III *Veterinarian I	16	40,875	49,050	57,225
Vacant	17	42,919	51,503	60,087
*Program Analyst IV *Program Supervisor II *Legal Council I Veterinarian II	18	45,065	54,078	63,091
Vacant	19	47,318	56,782	66,245
*Manager I	20	49,684	59,621	69,558
Vacant	21	52,168	62,602	73,036
*Manager II	22	54,777	65,732	76,687
Vacant	23	57,516	69,019	80,522
*Program Director I *Legal Counsel II	24	60,391	72,470	84,548
Vacant	25	62,807	75,368	87,930
Director I Program Director II	26	65,319	78,383	91,447
<u>Program Director III</u>	27	67,932	81,518	95,105
*Director II *General Counsel	28	70,649	84,779	98,909

* Data based grade recommendation

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF ADOPTING) RESOLUTION 98-2665-A
A CLASSIFICATION AND COMPENSATION)
PLAN FOR METRO NON-REPRESENTED) Introduced by Mike Burton
EMPLOYEES) Executive Officer

WHEREAS, Metro Code 2.02.055(e) requires the Metro Council approve implementation of classification and compensation study recommendations; and

WHEREAS, at the request of the Executive Officer, a classification and compensation study for Metro non-represented positions has been completed; and

WHEREAS, the consulting firm PC Northwest, Inc., selected through a request for proposal process, has made recommendations for a new classification and compensation plan structure; and

WHEREAS, sufficient funds exist in department budgets for FY 1998-99 to implement the compensation plan; now, therefore,

BE IT RESOLVED,

That the recommended non-represented employee classification and compensation plans be adopted effective July 1, 1998.

ADOPTED by the Metro Council this ____ day of _____, 1998.

Jon Kvistad, Presiding Officer



Commissioners

Richard Anderson
Anthony Jankans
Nancy Conrath
Charles Rosenthal
Ann Sherman

TAX SUPERVISING & CONSERVATION COMMISSION
MULTNOMAH COUNTY, OREGON

421 S.W. Fifth Avenue, Room 724
Portland, Oregon 97204-2189

Telephone: (503) 248-3054 Facsimile: (503) 248-3053
E Mail: TSCC@aol.com Web Site: www.multnomah.lib.or.us/tsccl

June 11, 1998

Councilors
Metro
600 NE Grand Avenue
Portland, Oregon 97232

Dear Board Members:

The Tax Supervising and Conservation Commission met on June 11, 1998, to review, discuss and conduct a public hearing on the Metro 1997-98 Supplemental Budget. This hearing was conducted pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of estimates necessary to support the efficient and economical administration of the district.

The 1997-98 supplemental budget, filed April 30, 1998, is hereby certified by majority vote of members of the Commission with no objections or recommendations. Estimates were judged to be reasonable for the purpose shown and the document was found to be in substantial compliance with the law.


Supplemental budget estimate amounts certified are as follows:

Fund	Adopted 1997-98	Supplemental Request	Revised 97-98 Budget
Convention Center Project			
Capital Fund	\$ 123,300	\$ 27,481	\$ 150,781
Coliseum Fund	45,000	15	45,015
Oregon Convention Center			
Operating Fund	4,347,212	1,307,559	5,654,771
Spectator Facilities Operating			
Fund	3,768,282	58,486	3,826,768
MERC Operating Fund	35,083,593	1,641,060	36,724,653
Unappropriated Balance	<u>(6,835,293)</u>	<u>(1,273,895)</u>	<u>(8,109,188)</u>
Total Supplemental Budget	\$ 43,367,387	\$ 3,034,601	\$ 46,401,988
Total Unappropriated Balance	(6,835,293)	(1,273,895)	(8,109,188)


Please file a copy of the adopted budget and supporting documentation within 15 days of adoption.

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION




Richard Anderson, Commissioner



Nancy Conrath, Commissioner

Anthony Jankans, Commissioner



Ann Sherman, Commissioner



CITY OF TUALATIN

PO BOX 369
TUALATIN, OREGON 97062-0369
(503) 692-2000
TDD 692-0574

June 25, 1998

Honorable Jon Kvistad and Metro Council Members
600 NE Grand Ave.
Portland, OR 97232-2736

FAX 797-1793

RE: Urban Reserve Area 42 Amendment—Day Road Prison Site

Dear Mr. Kvistad and Council Members:

Thank you for the opportunity to comment on this important issue. The City of Tualatin opposes expansion of Urban Reserve Area 42 to the north to SW Clay Street and including it in the UGB. The following are our concerns.

1. The proposed ordinance has an emergency clause. The emergency clause is not justified. There is inadequate information to support an emergency clause. No public health, safety or welfare needs have been identified to explain why the emergency clause is included. The proof that an emergency clause is not needed, is that no harm will be done if the emergency clause is deleted.
2. Urban Reserve Area 42 is a Tier 2 Urban Reserve Area. The amendment addresses a Tier 2 urban reserve before Tier 1 urban reserves are addressed. It is premature to address this Tier 2 Area now given the Day Road site has not been selected as a prison site. An expansion of Area 42 need not be addressed until the Day Road site has been selected through the supersiting process. If the Day Road site is selected, there will be sufficient time to expand Area 42. Expanding Area 42 now is premature and creates problems such as the unprecedented action of including a provision that attempts to automatically revoke the decision if the Day Road site is not selected.
3. The proposed condition that the expansion will be automatically revoked if the prison is not sited at Day Road is problematic.
 - a. If Day Road receives further consideration after June 25, there will be delays and appeals which will take years. Then, if the prison is not sited at Day Road, it is not clear how the decision will be automatically undone. After several years of being in Urban Reserve Area 42, the 72 acre expansion area will have changed in perception, conditions and ownership. The world will not be the same then as it is now and efforts to retain the 72 acres in Area 42 will be strong; too strong for a future Metro Council to remove it. There are no other known examples in the Metro area or elsewhere in the State of Urban Reserve Areas being initially designated or expanded with automatic revocation provisions included. There are no known examples in the

Metro area or elsewhere in the State of Urban Growth Boundaries being initially designated or expanded with automatic revocation provisions included.

b. The proposal assumes the prison site will extend all the way north to SW Clay Street. The area to be added to Area 42 has about 10 properties. About 8 of the approximately 10 properties front on SW Clay Street. If one or more of the about 8 owners is not a willing seller and if that results in the prison site not including one or more of the approximately 8 properties, those properties will not be part of the prison and the proposed decision will not automatically withdraw them from Area 42. We strongly recommend the decision to extend Area 42 and add it to the UGB not be made until after a supersiting decision has been made. It is not possible to control exactly how many lots will be used for the prison and the proposed decision does not account for a situation as described above.

4. The proposed condition prohibiting any further northerly expansion is unenforceable. The current Metro Council cannot bind a future Council to a specific decision or policy. If the condition is retained, it will violate the State's Urban Reserve Administrative Rule because it prohibits a future Metro Council from designating, in the future, land that may be an appropriate Urban Reserve Area.

5. The City of Wilsonville has prepared a Concept Plan and it says (p. 3, last line), "As a starting point this Concept Plan is intended to meet the requirements of Metro Code Chapter 3.01.005(c)(3-5) and to comply with Chapter 3.01.012(e)." The first reference is to designating Urban Reserves and the second is to bringing Urban Reserves into the UGB. It appears the Concept Plan is intended to do double duty, but it does not adequately justify expanding Urban Reserve Area 42 nor does it justify adding the area to the UGB.

a. For example, to designate an urban reserve Factors 3-7 of Statewide Planning Goal 14 (Urbanization) must be addressed. The Concept Plan does not adequately address Factors 3-7. The reason to enlarge Area 42 is to accommodate a prison, but no prison has been sited there yet, so there is no justification to expand Area 42.

b. Another example is, to place an urban reserve into the UGB, Section 3.01.012(e) requires a Master Plan be prepared, but the Concept Plan does not meet the 13 requirements for a Master Plan. The reason to add an expanded Area 42 to the UGB is to accommodate a prison, but no prison has been sited there yet, so there is no justification to add an expanded Area 42 to the UGB.

c. It is not clear the City of Wilsonville has authority to prepare such a plan, and if it does, it is not clear that the Plan has any affect. The City of Wilsonville and Washington County have not amended their planning coordination agreement to allow the City of Wilsonville to plan for areas outside the existing Urban Growth Boundary. Absent an agreement between the City of Wilsonville and Washington County the Concept Plan has no legal status.

Letter to Metro Council—Prison URA

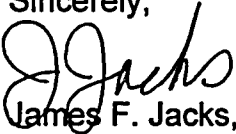
June 25, 1998

Page 3

6. A decision now, to expand Urban Reserve Area 42 will invite appeals. It will necessitate an unnecessary commitment of staff time and expense to an issue that has been prematurely decided. The City of Tualatin opposes expanding Urban Reserve Area 42 and including it in the UGB. Any such decisions should await a final superseding decision.

If you have questions, please call me at 692-2000 X510.

Sincerely,



James F. Jacks, AICP
Planning Director

c: Stephan Lashbrook, Planning Director, City of Wilsonville (fax)


file: Regional Agencies, Metro, 2040, URA 42 Amendment

wdocs\Prison\URA42 Met C Cmts 6-25-98

**METRO**

Date: June 18, 1998

To: Patricia McCaig, Chair, Council Finance and Budget Committee

From: Mike Burton, Executive Officer 

Re: SUBSTANTIVE ADJUSTMENTS TO THE FY 1998-99 APPROVED BUDGET

Since the approval of the FY 1998-99 budget, several substantive adjustments to various funds have been identified. Substantive changes are ones that result in appropriation changes for specific purposes not previously approved by the Council. These substantive adjustments are explained individually along with the fiscal impact of each of the changes.

Human Resources Support for MERC

During FY 1997-98 Metro's Human Resource Department has provided human resource services to MERC by having an analyst providing services only to MERC and having this person housed in MERC offices but reporting to Metro's Human Resource Director. This same arrangement was planned to continue in FY 1998-99 and the position was budgeted as an expenditure to be offset by contract revenue from MERC. A review of the situation by Metro and MERC has resulted in changes to this arrangement. During FY 1998-99 there will be a shift of this function from Metro to MERC. The resulting changes are:

- A. The budgeted position that was formerly dedicated to MERC in the Human Resource Department will be eliminated.
- B. The employee currently filling the position described in A. will be transferred to a vacant budgeted position in the Human Resource Department.
- C. The contract between Metro's Administrative Services Department and MERC will be amended by reducing the amount paid to Metro for human resource assistance.
- D. MERC will increase its staff and hire a Human Resources Analyst directly.

Substantive Adjustments to the FY 1998-99 Approved Budget
June 18, 1998

The resulting changes in each fund are outlined below:

Support Services Fund

Resources

4670	Charges for Service		(\$69,110)
Total Resources			(\$69,110)

Requirements

5010	Reg. Employees, Full-time - Exempt Senior Administrative Services Analyst	(1.0 FTE)	(\$44,922)
5100	Fringe Benefits		(24,188)
Total Requirements			(\$69,110)

MERC Operating Fund

Requirements

5010	Reg. Employees, Full-time - Exempt Human Resource Manager	(1.0 FTE)	\$46,304
5100	Fringe Benefits		22,806
Total Personal Services			\$69,110
5290	Misc. Professional Services		(\$69,110)
Total Materials and Services			(\$69,110)
Total New Requirements			\$0

MERC (Oregon Convention Center and Expo Center)

In FY 1997-98, the Expo Center and the Oregon Convention Center (OCC) shared one position for an Event Coordinator II. However, since the FY 1998-99 budget was approved, both facilities have concluded that they each need a full-time Event Coordinator due to the number of events they have scheduled. This will require the addition of one FTE Event Coordinator II to MERC in the amount of \$39,270 in salary and \$12,762 in fringe benefits.

MERC Operating Fund

Requirements

5010	Reg. Employees, Full-time - Exempt Event Coordinator II	(1.0 FTE)	\$39,270
5100	Fringe Benefits		12,762
5990	Unappropriated Ending Fund Balance		(52,032)
Total New Requirements			\$0

MERC (Civic Stadium)

A recent engineering analysis of the box seats at Civic Stadium revealed that they are becoming unsound and need to be replaced. MERC plans to accomplish this work after the coming football season. This project was not anticipated in the CIP, so this technical adjustment also amends the FY 1998-03 CIP to add this project.

Substantive Adjustments to the FY 1998-99 Approved Budget
 June 18, 1998

MERC Operating Fund

Requirements		
5715	Capital Outlay - CIP	\$300,000
5990	Unappropriated Ending Fund Balance	(300,000)
Total New Requirements		\$0

Regional Parks Fund (Regional Parks and Greenspaces Department)

1. The Regional Parks and Greenspaces Department, Operations and Maintenance Division, has identified a debt service savings of over \$50,000 in interest payments by using fund balances for early payoff of the sewer assessment contract with the City of Portland for Glendoveer Golf Course. The increase in Fund Balance is from increased revenues from Glendoveer this current fiscal year. Total payoff balance will be approximately \$98,872.

Regional Parks Fund

Resources		
3500	Beginning Fund Balance	\$85,850
Total New Resources		\$85,850
Requirements		
5610	Loan Payments - Principal	\$89,194
5615	Loan Payments - Interest	(3,344)
Total New Requirements		\$85,850

2. Increase fund balance in Regional Parks Department, Administration Division, to fund restoration planning for the Willamette Basin.

Regional Parks Fund

Resources		
3500	Beginning Fund Balance	\$5,000
Total New Resources		\$5,000
Requirements		
5300	Payments to other Agencies	\$5,000
Total New Requirements		\$5,000

FP:rs

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- cc: Presiding Officer Kvistad
 Councilor McFarland
 Councilor McLain
 Councilor Morissette
 Councilor Naito
 Councilor Washington



METRO

Date: June 18, 1998

To: Patricia McCaig, Chair, Council Finance and Budget Committee

From: Mike Burton, Executive Officer *MBurton*

Re: TECHNICAL ADJUSTMENTS TO THE FY 1998-99 APPROVED BUDGET

Since the approval of the FY 1998-99 budget, a number of technical adjustments to various funds have been identified. Technical adjustments consist of uncompleted projects carried forward from FY 1997-98, amendments to grant funded projects already included in the proposed budget, and corrections of technical errors. The technical adjustments are explained by fund along with the fiscal impact of each of the changes.

MERC Operating Fund (MERC)	\$1,452,359
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MERC has identified two technical adjustments to the FY 1998-99 budget. The carry overs are:

<i>Beginning Fund Balance</i>	\$1,452,359
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MERC forecast its FY 1998-99 beginning fund balance in January 1998 when it first submitted its budget request. Since that time MERC has determined that operations costs are less than expected and revenues are higher. MERC is requesting an increase of \$1,452,359 in its beginning fund balance in recognition of these changes.

<i>Expo Parking Lot Project</i>	\$100,000
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MERC requested an amendment of the FY 1997-98 budget to allow sealing of the Expo parking Lot. This project is planned to continue into FY 1998-99. MERC has appropriation in its FY 1998-99 for this project, but it is in the wrong line item (non CIP capital outlay rather than CIP capital outlay). This request corrects the line items.

Technical Adjustments to the FY 1998-99 Approved Budget
June 18, 1998

Resources

BEGBAL	Beginning Fund Balance	\$1,452,359
Total New Resources		\$1,452,359

Requirements

5710	Capital Outlay - Non-CIP	(\$100,000)
5715	Capital Outlay - CIP	100,000
5990	Unappropriated Ending Fund Balance	1,452,359
Total New Requirements		\$1,452,359

Planning Fund (Growth Management Services) \$201,850

The Growth Management Services Department has identified several projects that will not be completed by the end of FY 1997-98 as originally thought. These projects need to be carried over into FY 1998-99. In addition, there is one project that the department thought would be carried over into FY 1998-99 at a higher level than now appears. The FY 1998-99 appropriation for this project should therefore be reduced. The projects to be carried over or adjusted are:

	<u>\$ Amount</u>	<u>Funding Source</u>
<i>Recycling Information Center Call Tracking System</i>	\$45,100	Fund Balance

The Data Resource Center (DRC) has been providing technical assistance to the Recycling Information Center (RIC). A consultant is developing a new call tracking system for RIC under the direction of the Data Resource Center. This work will not be completed until next fiscal year, and so the department is requesting a \$45,100 carry over.

<i>Electronic Storefront Map Maker</i>	\$19,500	Fund Balance
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A consultant is developing a map making application which will allow DRC customers to order custom maps and data sets over the Internet. This work will be completed IN FY 1998-99.

<i>Hazard Mitigation Planning</i>	\$39,150	Federal Grant
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A consultant has been helping with local government coordination and is developing hazard mitigation action plans. This work is supported by a grant from FEMA through the Oregon Department of Geology and Mineral Industries (DOGAMI). This work will carry over into FY 1998-99.

Technical Adjustments to the FY 1998-99 Approved Budget
June 18, 1998

Guide to Using Earthquake Maps \$25,000 Federal Grant

Metro is developing a guide to using earthquake maps in the planning process. Work on the guide and a related workshop will occur in FY 1998-99. This effort is funded by the US Geologic Services. Funds need to be carried over into FY 1998-99.

PSU Disaster Debris \$18,000 Fund Balance

Growth Management is working with PSU to develop a disaster debris prediction model for the Regional Environmental Services Department (REM). REM is paying for this work via a fund transfer to Growth Management Services. These funds need to be carried over into FY 1998-99 to complete this project.

UGB Amendment \$23,000 Fund Balance

Metro has received several applications for amendments to the Urban Growth Boundary. Applicants pay a deposit at the time of application, but much of the necessary work to process these applications will not occur until FY 1998-99. These funds need to be carried over to support work on these applications.

Clackamas Watershed Project (\$3,400) Federal Grant

The Approved Budget includes a carry over of \$15,000 to analyze the sub-basins in the urban portions of the Clackamas River Watershed. Work is proceeding faster than anticipated, and so the FY 1998-99 carry over needs to be reduced by \$3,400.

Technical Assistance for Regional Parks System Plan \$51,500 Fund Balance and Contingency

The FY 1997-98 budget includes funding for technical assistance by the Data Resource Center to the Regional Parks and Greenspaces Department for the System Plan and implementation of the Regional Framework Plan. Activities related to this program, such as satellite imagery and parks inventory, will not be completed this year. Funding for the program will be provided from a carry over of \$35,500 in the Growth Management Services budget and the movement of \$16,000 from the Growth Management Services contingency. The contingency requested to be moved is funded by a transfer from the Regional Parks and Greenspaces Department which has already been approved by the Council.

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Resources

BEGBAL	Beginning Fund Balance	\$141,100
4100	Federal Grants	60,750
Total New Resources		\$201,850

Requirements

5240	Miscellaneous Professional Services	\$217,850
5999	Contingency	(16,000)
Total New Requirements		\$201,850

Planning Fund (Transportation Department) \$0

The Transportation Department received a new position in the FY 1998-99 budget. The position was originally proposed at the Senior Transportation Planner level but further review has indicated the correct classification level is Associate Transportation Planner. This request moves the FTE and budget salary to the correct classification. Because the salary budgeted for the position falls within both classification ranges, the budget has not been modified.

Requirements

5010	Regular Employees, Full-time Exempt		
	Senior Transportation Planner	(1.00 FTE)	(\$47,379)
	Associate Transportation Planner	1.00 FTE	47,379
Total New Requirements			\$0

Regional Parks Fund (Regional Parks and Greenspaces Department) \$26,335

The Regional Parks Department, Planning and Capital Development Division, has identified two grant awards that will require carry over and re-appropriation in FY 1998-99. In Outreach and Education, funds are needed to carry over to complete a project for the graphic design and production of parks brochures and procurement of a Recreational Feasibility Study from the Port of Portland. A list of the requested carryovers is as follows:

	<u>\$ Amount</u>	<u>Funding Source</u>
Grants		
EPA Grant to assist Regional Framework Plan implementation	\$2,870	Federal Grants
Fish and Wildlife funds for restoration and education - updating of project materials.	10,000	Federal Grants

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Other

Graphic design and production of brochures	7,000	Fund Balance
Port of Portland - Recreational. Feasibility Study	6,465	Fund Balance

Total Carry Forward	\$ 26,335
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These requests will require the following adjustments to the Planning & Capital Development Division of the Regional Parks Fund.

Resources

BEGBAL	Beginning Fund Balance	\$13,465
4100	Federal Grants	12,870
Total New Resources		\$26,335

Requirements (Planning & Capital Development)

5030	Temporary Employees (Intern)	\$10,000
5205	Operating Supplies	270
5240	Contracted Professional Service	11,765
5280	Printing Services	3,500
5450	Travel	200
5490	Miscellaneous Expenditures	600
Total New Requirements		\$26,335

Support Services Fund (Office of the Auditor) \$50,000

- As discussed during the Auditor's presentation to the Finance Committee, the Auditor is in the process of reviewing the implementation of the InfoLink system. The Auditor has solicited proposals through the RFP process but the review of the system will not be complete during FY 1997-98. Therefore, \$50,000 needs to be carried forward for this project. The funding source for this increase is beginning fund balance
- In addition, the benchmarking consulting work that is part of the Auditor's workplan will not be completed in FY 1997-98 and will require rebudgeting in FY 1998-99. This results in an increase of \$5,500 in travel expenditures for staff to attend a workshop and \$4,500 in contracted professional services for consultant services. This increase is funded by a reduction in contingency.

These two technical adjustments result in the changes reflected below:

Resources

3500	Beginning Fund Balance	\$50,000
Total New Resources		\$50,000

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Requirements		
5240	Contracted Professional Services	\$54,500
5450	Travel	5,500
5999	Contingency	(10,000)
Total New Requirements		\$50,000

Zoo Capital Fund (Oregon Zoo) \$210,000

The Elephant Backyard Project at the Zoo will require carry over and re-appropriation in FY 1998-99. Although the project has begun, weather conditions are such that it cannot be completed during FY 1997-98. This project is funded by the beginning fund balance.

This technical adjustment results in the changes reflected below:

Resources		
BEGBAL	Beginning Fund Balance	\$210,000
Total New Resources		\$210,000

Requirements		
5745	Buildings and Related (CIP)	\$210,000
Total New Requirements		\$210,000

Zoo Operating Fund (Oregon Zoo) \$132,971

1. The Zoo has identified a project – improvements to Train Operations – that will require carry over and re-appropriation in FY 1998-99. Although the project has begun, weather conditions are such that it cannot be completed during FY 1997-98. This project is funded by the beginning fund balance.

Project	\$ Amount
Train Operations	91,000
TOTAL CARRY FORWARD	\$91,000

2. As discussed during the Zoo's presentation to the Finance Committee, the committee that is overseeing the operations of the Washington Park parking lot has decided to hire Zoo security staff to provide security for the parking lot. This

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requires an increase of 1.5 Security Officer 1 position. The expenditure will be offset by contract revenue received from the parking lot for this service.

<u>Position</u>	<u>\$ Increase</u>
Security Officer 1 (1.5 FTE)	\$30,975
Fringe Benefits	10,996
TOTAL INCREASE IN PERSONAL SERVICES	\$41,971

These two technical adjustments result in the changes reflected below:

Resources

BEGBAL	Beginning Fund Balance	\$91,000
4610	Contract Revenue	41,971
Total New Resources		\$132,971

Requirements

5015	Reg. Employees, Full-time, Non-exempt Security Officer 1	(1.5 FTE)	\$30,975
5100	Fringe Benefits		10,996
5745	Buildings and Related (CIP)		91,000
Total New Requirements			\$132,971

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cc: Presiding Officer Kvistad
 Councilor McFarland
 Councilor McLain
 Councilor Morissette
 Councilor Naito
 Councilor Washington



METRO

COUNCIL STATEMENT OF ETHICS AND VALUES

**THE UNDERSIGNED METRO COUNCILORS AGREE TO THE
FOLLOWING STATEMENT OF ETHICS AND VALUES:**

Metro officials, in an effort to maintain the public's trust, adhere to local, state and federal law, including the Metro Code.

Metro officials recognize the value of the public investment in Metro and use Metro resources and facilities for the benefit of the public.

Metro officials are accountable to the electorate and ensure that citizens have regular, frequent and fair opportunities to express their views to Metro officials.

Metro officials avoid bias or favoritism, deal fairly with all persons and respect racial and cultural differences as part of decision-making.

SIGNED THIS 25TH DAY OF JUNE, NINETEEN HUNDRED AND NINETY-EIGHT: