

BEFORE THE METRO COUNCIL CONTRACT REVIEW BOARD

FOR THE PURPOSE OF APPROVING A SOLE) RESOLUTION NO. 07- 3821
SOURCE CONTRACT FOR A PERFORMANCE)
MEASUREMENT CONSULTANT) Introduced by Chief Operating Officer
Michael J. Jordan, with the concurrence of
Council President David Bragdon.

WHEREAS, pursuant to ORS 279A.060 and Metro Code 2.04.010 the Metro Council is designated as the Public Contract Review Board for the agency; and

WHEREAS, Metro Code 2.04.062 requires Council approval for contracts awarded without competitive bidding when it has been determined that the goods or services are available from only one source; and

WHEREAS, Metro's Chief Operating Officer has determined that implementing performance measurements that are aligned to the Council's strategic plan is in the best interests of Metro; and

WHEREAS, under the direction of the Chief Operating Officer, the performance measurement consultant will work with Metro Council, senior management, and other Metro staff to develop a plan for implementing program performance measurements throughout the agency; and

WHEREAS, the Metro Procurement Officer believes that the specialized knowledge, experience and expertise of Jeffrey Tryens warrants the use of a sole source contract, and that such action is in accordance with the Oregon Public Contracting Code dealing with sole source procurements (ORS 279B.075); and


WHEREAS, Mr. Tryens possesses over thirty years of public policy experience, including extensive experience developing state agency performance measurements through the Oregon Benchmarks Program. Working with public agencies throughout the world, Mr. Tryens has developed a high level of expertise that would make it impractical to compete this contract.

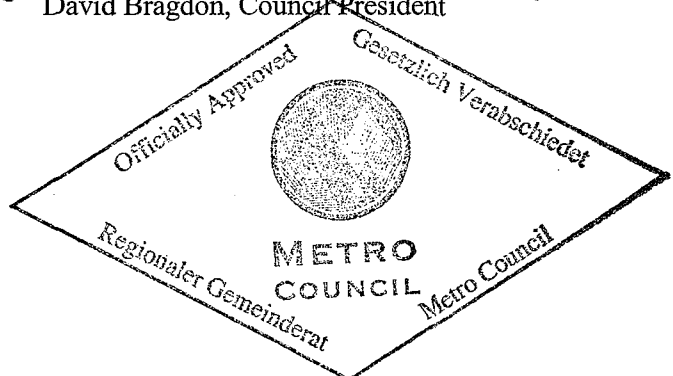
BE IT RESOLVED that the Metro Council acting as the Public Contract Review Board authorizes the Chief Operating Officer to negotiate and execute a sole source contract with Jeffrey Tryens for the purpose of developing a performance measurement program for Metro.

ADOPTED by the Metro Council Contract Review Board this 14th day of June, 2007.


David Bragdon, Council President

Approved as to Form:


Daniel B. Cooper, Metro Attorney



STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 07-3821, FOR THE PURPOSE OF APPROVING A SOLE SOURCE CONTRACT FOR A PERFORMANCE MEASUREMENT CONSULTANT

Date: June 14, 2007

Prepared by: Darin Matthews

BACKGROUND

A performance management consultant is required to implement agency-wide performance measurements that are aligned to the Council's strategic plan. Jeffrey Tryens has the required knowledge and expertise to perform this work, and Metro staff feels that he is uniquely qualified for this contract. Therefore, it is recommended that a sole source contract be awarded without a competitive RFP process.

The scope of services to be performed is included as Attachment 1, and Mr. Tryens unique qualifications are noted in Attachment 2.

ANALYSIS/INFORMATION

1. **Known Opposition** None known.
2. **Legal Antecedents** Metro Code 2.04.062, 2.04.010, ORS 279A.060, ORS 279B.075.
3. **Anticipated Effects** Procurement process will be expedited, allowing for a contract to be executed promptly and consultant can begin working with Metro staff.
4. **Budget Impacts** The cost of these services is not anticipated to exceed \$16,000, which shall be billable at the rate of \$800 per day.

RECOMMENDED ACTION

Metro Council, acting as Public Contract Review Board, approves the use of a sole source contract with Jeffrey Tryens.

Resolution No. 07-3821

Attachment 1

Performance Measurement Consultant

Scope of Work

- 1) All work of the Program Performance Measurement Consultant, hereafter referred to as “Contractor”, will be coordinated through Metro’s Chief Operating Officer or his designee(s).
- 2) Metro shall pay Contractor services performed and materials delivered during the Term of this Agreement at the rate of \$800 per day for a total not to exceed amount of \$16,000.
- 3) Upon the request and direction of Metro’s Chief Operating Officer or his designee, the Contractor shall meet with appropriate Metro staff. The Consultant shall be provided with any additional information available that may assist in performing this assignment, including documentation of previous and ongoing efforts on the project that includes materials related to Budgeting, Program Budgeting, Strategic Planning, and performance measurement.
- 4) Contractor shall work with Metro Council, senior management, financial managers and other Metro staff to encourage meaningful construction of performance measures and to shift Metro culture to acceptance of performance measurement.
- 5) Contractor shall recommend for consideration changes in program definition, strategic goals and objectives and performance measures to facilitate useful program budget/performance measure structure for Metro.
- 6) Contractor shall develop a formal plan preparing Metro to implement program performance measurement agency-wide. The plan shall be subject to approval by Metro’s Chief Operating Officer or his designee. The plan shall include strategies to recommend the following:
 - a) Appropriate outcome and output performance measures;
 - b) Changes in the Council’s strategic plan to align with performance measures;
 - c) A method for quarterly performance measurement reporting;
 - d) Changes in those activities identified as “programs” to more closely align with the Council’s strategic plan and performance measures;
 - e) A timeline for implementing items a through e.
- 7) Contractor shall assist Metro on certain other matters that may come to Metro’s attention and that may benefit from the Contractor’s expertise, as may be mutually agreed to in writing by Metro and Contractor.

Resolution No. 07-3821
Attachment 2

Jeff Tryens
Executive Director, SA State Strategic Plan, Community Connection

For over thirty years, Jeff Tryens has devoted himself to shaping and implementing public policy on a wide range of social, environmental and economic issues.

For the past ten years, Jeff served as executive director of the Oregon Progress Board where he helped implement the state's twenty-year strategic vision, Oregon Shines. Since its inception, the Board has focused on developing a system of indicators, called Oregon Benchmarks, that measure the state's progress toward achieving the goals of Oregon Shines. Most recently the Board set up a system of state agency performance measures that link to Oregon Benchmarks.

The Progress Board was recognized in 2002 by Harvard University as one of 15 "Outstanding Models for Public Sector Innovation" as part of its 15th anniversary celebration of its Innovation in American Government program. Representing the Progress Board, Jeff has shared the Oregon experience with policy makers and practitioners in forums all over the United States and the world.

In September 2004, Jeff took a two-month leave from his duties as Progress Board executive director to assist the government of South Australia in implementing its new strategic planning approach. The South Australia Strategic Plan draws heavily from the Oregon experience. Jeff recently accepted a one-year appointment with the South Australian government to manage the community outreach portion of the state's strategic planning process.

Before the Oregon Progress Board, Jeff was the deputy director of the Center for Policy Alternatives in Washington, D.C. He has also worked as a journalist and a transportation planner.

Tryens has written or edited over twenty books and reports. Most recently, he wrote Using Indicators to Engage Citizens: The Oregon Progress Board Experience for the Organization for Economic Co-operation and Development's World Forum on Key Indicators. Tryens also co-authored Achieving Better Health Outcomes: The Oregon Benchmark Experience in 2002. Jeff holds degrees in civil engineering from Drexel University and Massachusetts Institute of Technology and a Masters in Public Administration from the John F. Kennedy School of Government at Harvard University. He has belonged to numerous boards and advisory committees at both the state and national level.

Jeff is the 2004 recipient of the Donald Stone Award for significant continuous contribution to the field of state and local public administration from the American Society for Public Administration, Section on Intergovernmental Administration and Management.