

EXECUTIVE ORDER #90

EFFECTIVE DATE: May 25, 2007

SUBJECT: Community Clean-up Program

The purpose of this Executive Order is to set forth procedures and establish criteria for Metro's Community Cleanup program, including administrative procedures for the disposal fee waivers, administered by Metro's Solid Waste and Recycling Department.

I. GENERAL

- A) Metro contributes to the livability of the region by supporting community cleanups and events that enhance the appearance, livability and safety of neighborhoods; deter incidents of illegal dumping; provide the opportunity to recycle; and provide opportunities to educate citizens about waste prevention, reuse and recycling.
- B) In support of these goals, Metro administers a disposal fee waiver program for solid waste collected at cleanups sponsored by neighborhood associations, local governments and eligible non-profit organizations.
- C) Provision is made in Metro Code 5.02.075 for exemption from disposal fees for waste generated in the Metro region.
- D) Any qualified agency or group within the Metro region may apply for disposal vouchers. Approval is contingent upon the applicant meeting specific criteria, including a commitment to source-separate waste and provide recycling of materials collected at the event.

II. ELIGIBILITY FOR DISPOSAL VOUCHERS

- a) Qualified agencies are neighborhood associations, local governments and non-profit organizations. (Metro Code 5.07.030(a), (b), (d) and (j).
- b) Systems and opportunities for reuse and recycling must be an integral part of any cleanup activity or community event requesting disposal vouchers.
- c) The per-agency limit for vouchers is \$5,000.
- d) Events receiving disposal vouchers must provide benefit to the population at large (within the qualifying organization's service area), and cannot solely benefit one organization or that organization's membership.
- e) Qualified activities shall include the following: neighborhood coalition and neighborhood association cleanup events; natural resource-area cleanups; home rehabilitation for low-income citizens; cleanup of private property when a voucher is requested by a local government or non-profit in order to address an economic hardship of the resident; and community events that provide the opportunity for recycling education and outreach to large numbers of people.
- f) Disallowed waste includes the following: hazardous waste; waste not acceptable at a regional transfer station; commercially generated waste, including construction and demolition waste.

III. PROCEDURES AND RESPONSIBILITIES

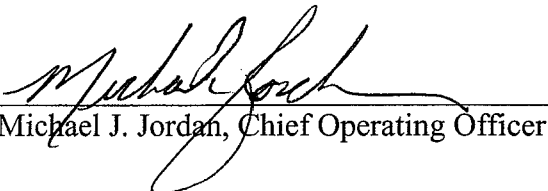
Disposal voucher applicants

- a. Apply for vouchers at least 14 days in advance of the event date; send proof of non-profit status, if not already on record at Metro.
- b. Recognize Metro in all publicity about the clean up event, including on-site at the event.
- c. Provide recycling, reuse and waste-prevention opportunities and information at the event.
- d. Use the vouchers by the expiration date, and return to Metro any unused vouchers no later than 30 days after the last event.
- e. Send Metro an annual report that summarizes the amount and types of waste collected and recycled at the events, samples of event publicity and the number of people served. The report is due to Metro by March 1 for cleanups held July through February, and no later than July 15 for cleanups held March through June.

Metro Solid Waste and Recycling Department

- a) Review each disposal voucher request for adherence to criteria; track vouchers used by applicants to ensure adherence to \$5,000/agency cap.
- b) Provide recycling and reuse information and assistance to cleanup coordinators (printed and web site information, referrals, consultation).
- c) Publicize the Community Cleanup Program and Disposal Fee Waivers throughout the Metro region, with special emphasis on Metro Council districts that historically have applied for fewer vouchers.
- d) Compile a year-end report for review by the Metro COO and Metro Council. The report will include amount of material recycled/disposed, vouchers by applicant, samples of Metro's outreach, an overview of program participants' publicity of the program, and an analysis of voucher expenditures relative to the adopted budget and by Metro Council district.
- e) At such times as Metro reviews the community cleanup program or considers making any changes to it, the Solid Waste and Recycling Department will ensure that all program participants are notified.

IT IS SO ORDERED this 25th day of May 2007.


Michael J. Jordan, Chief Operating Officer