

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF OF AMENDING THE FY ) RESOLUTION NO. 01-3107  
2001-02 CAPITAL IMPROVEMENT PLAN TO )  
INCLUDE THE COUNCIL CHAMBER CAMERA ) Introduced by Councilor Rex Burkholder  
PROJECT IN THE AMOUNT OF \$158,560, AND )  
AUTHORIZING THE PRESIDING OFFICER TO )  
ENTER INTO AN AGREEMENT WITH MT. HOOD )  
CABLE REGULATORY COMMISSION TO AWARD )  
AND IMPLEMENT A \$108,100 CAPITAL GRANT. )

WHEREAS, In May 2001 Metro was awarded a \$108,100 Community Access Capital Grant from the Mt. Hood Cable Regulatory Commission for an in-house video production and live cable casting project estimated to cost \$158,560; and

WHEREAS, expenditures and revenues have been appropriated in the Fiscal Year 2001-02 budget for this project, but it has not been included in the Fiscal Year 2001-02 Capital Improvement Plan; and

WHEREAS, the award of the capital grant and implementation of the project requires Metro to enter into an agreement with the Mt. Hood Cable Regulatory Commission;

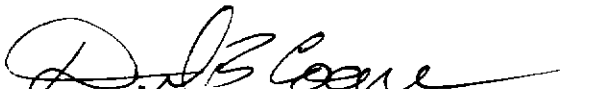
WHEREAS, the implementation of this project will have a positive public benefit and increase citizen participation in Metro's government and decision-making processes;

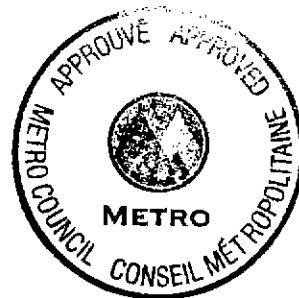
BE IT RESOLVED that the Metro Council hereby authorizes the amendment of the FY 2001-02 Capital Improvement Plan to include the "Council Chamber Camera Project" in the amount of \$158,560, and further authorizes the Presiding Officer or his designee to enter into an agreement with Mt. Hood Cable Regulatory Commission to award and implement a \$108,1000 capital grant.

ADOPTED by the Metro Council this 27th day of September, 2001.

  
David Bragdon, Presiding Officer

APPROVED AS TO FORM:

  
Daniel B. Cooper, General Counsel



## Capital Project Request

### Project Title: Council Chamber Camera Project

|   |   |                      |                |                |                  |                   |                           |                    |              |
|---|---|----------------------|----------------|----------------|------------------|-------------------|---------------------------|--------------------|--------------|
| Project Number:   | 56170   | Department/Division: | Metro Council  |                | Type of Request: | Dept. Priority: 1 | Date:                     | 8/30/01            |              |
| Type of Project:<br><input checked="" type="checkbox"/> New<br><input type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement | Source of Estimate:   |                      |                |                | Project:         |                   | Prepared By: John Donovan |                    |              |
|   | <input type="checkbox"/> Preliminary<br><input type="checkbox"/> Based on Design <input checked="" type="checkbox"/> Actual Bid Documents |                      |                |                | Start Date:      | 1-Sep             | Completion Date:          | 30-Jun             |              |
| <b>Project Estimates</b>  | <b>Prior Years</b>  | <b>2000-2001</b>     | <b>2001-02</b> | <b>2002-03</b> | <b>2003-04</b>   | <b>2004-05</b>    | <b>2005-06</b>            | <b>Beyond 2006</b> | <b>Total</b> |
| <b>Capital Cost:</b>  |   |                      |                |                |                  |                   |                           |                    |              |
| Plans & Studies   |   |                      |                |                |                  |                   |                           |                    | 0            |
| Land & Right-of-Way   |   |                      |                |                |                  |                   |                           |                    | 0            |
| Design & Engineering  |   |                      |                |                |                  |                   |                           |                    | 0            |
| Construction  |   |                      |                |                |                  |                   |                           |                    | 0            |
| Equipment/Furnishings   |   |                      | 158,560        |                |                  |                   |                           |                    | 158,560      |
| Project Contingency   |   |                      |                |                |                  |                   |                           |                    | 0            |
| 1% for Art  |   |                      |                |                |                  |                   |                           |                    | 0            |
| Other   |   |                      |                |                |                  |                   |                           |                    | 0            |
| <b>Total</b>  | \$0   | \$0                  | \$158,560      | \$0            | \$0              | \$0               | \$0                       | \$0                | \$158,560    |
| <b>Funding Source:</b>  |   |                      |                |                |                  |                   |                           |                    |              |
| Fund Balance Bldg Fund/General Fund, Gen Rev Bond Fund  |   |                      | 41,010         |                |                  |                   |                           |                    | 41,010       |
| Grants  |   |                      | 108,100        |                |                  |                   |                           |                    | 108,100      |
| G.O. Bonds  |   |                      |                |                |                  |                   |                           |                    | 0            |
| Revenue Bonds   |   |                      |                |                |                  |                   |                           |                    | 0            |
| Other   |   |                      | 9,450          |                |                  |                   |                           |                    | 9,450        |
| <b>Total</b>  | \$0   | \$0                  | \$158,560      | \$0            | \$0              | \$0               | \$0                       | \$0                | \$158,560    |

|  |                                       |               |     |
|--|---------------------------------------|---------------|-----|
| <p><b>Project Description/Justification:</b></p> <p>Metro has applied for and received a grant from the Mt. Hood Cable Regulatory Commission to install four robotically controlled, pan and tilt cameras and associated audio equipment, switches, and wiring in the council chamber for in house video production and live cablecasting. The chamber was originally designed to accommodate this capability, but the money has not been available to do it. This project will improve communication between Metro and the public and facilitate more effective citizen involvement in Metro's decision-making processes. The project will make all the Metro Council meetings readily available to all the Community Access Network (CAN). The matching funds for the Grant are consulting services from Portland Cable Access, Tualatin Valley Cable Access and Multnomah Television as well as Metro Staff both Council and ASD staff time. An addition \$21,000 is available from the fund balance of the General Revenue Bond Fund. These funds had been originally designated for this purpose at the time of the building remodel and never spent.</p> | <b>Annual Operating Budget Impact</b> |               |     |
|  | Annual Revenues:                      |               | \$0 |
|  | Annual Expenditures:                  |               |     |
|  | Personal Services Costs               |               |     |
|  | Materials & Services Costs            | 1,000         |     |
|  | Capital Outlay Costs                  |               |     |
|  | Other Costs                           |               |     |
| Sub-total, Expenditures:   | 1,000                                 |               |     |
| Net Operating Impact:  | \$1,000                               |               |     |
| Estimated Useful Life (years)  | 7                                     |               |     |
| First Full Fiscal Year of Operation:   | 2003                                  |               |     |
| Fund(s):   |                                       | 010, 413, 513 |     |

## STAFF REPORT

IN CONSIDERATION OF RESOLUTION NO. 01-3107, FOR THE PURPOSE OF AMENDING THE FY 2001-02 CAPITAL IMPROVEMENT PLAN TO INCLUDE THE COUNCIL CHAMBER CAMERA PROJECT IN THE AMOUNT OF \$158,560, AND AUTHORIZING THE PRESIDING OFFICER TO ENTER INTO AN AGREEMENT WITH MT. HOOD CABLE REGULATORY COMMISSION TO AWARD AND IMPLEMENT A \$108,100 CAPITAL GRANT.

Date: September 27, 2001

Prepared by: Peggy Coats

### BACKGROUND

In May 2001, Metro was awarded a Community Access Capital Grant from the Mt. Hood Cable Regulatory Commission in the amount of \$108,100 to equip the Council Chamber for in-house video production and live cable casting. Because the grant came in after the formulation and approval of Metro's 2001-02 Capital Improvement Plan (CIP), the project is not included in the CIP. The recognition of the receipt of the grant, and the transfer and/or appropriation of funds required to complete the \$158,560 project were included in the adopted budget for Fiscal Year 2001-02, as follows:

| <u>Revenues/Sources of Funding</u>                      |           |
|---|-----------|
| Grant   | \$108,100 |
| Transfer from General Fund to General Revenue Bond Fund | \$ 7,000  |
| General Revenue Bond Fund                               | \$ 21,000 |
| Building Management Fund (staff time)                   | \$ 4,650  |
| Public Outreach/Council Budget (staff time & supplies)  | \$ 8,360  |
| In-kind contribution, professional services             | \$ 9,450  |
| Total Revenues  | \$158,560 |
| <br>  |           |
| <u>Expenditures/Uses of Funding</u>                     |           |
| Equipment   | \$136,100 |
| In-kind contribution, professional services             | \$ 9,450  |
| Staff time and supplies                                 | \$ 13,010 |
| Total Expenditures                                      | \$158,560 |

In-kind technical contributions for system design, development, implementation, and in-house training will be provided by Multnomah County Television, Tualatin Valley Cable Access and Portland Community Access.

The proposed resolution approves the inclusion of the project in the CIP, and authorizes the Presiding Officer or his designee to enter into a contractual agreement with Mt. Hood Cable Regulatory Commission for the award and implementation of the capital grant.

### ANALYSIS/INFORMATION

1. **Known Opposition** – None.
2. **Legal Antecedents** – None.
3. **Anticipated Effects** – This project would facilitate public involvement by increasing public access to Metro's decision-making process through more timely and predictable cablecasts of council proceedings to a wider geographic area, and through opportunities to participate interactively by phone, fax, or email, during live cablecasts.
4. **Budget Impacts** – The total cost of the project is \$158,560, with \$117,550 deriving from the grant and in-kind contributions, and \$41,010 constituting Metro's matching share.

**RECOMMENDED ACTION** – That Council adopt Resolution 01-3107, For the Purpose of Amending the FY 2001-02 Capital Improvement Plan to include the Chamber Camera Project in the Amount of \$158,560, and Authorizing the Presiding Officer to Enter into an Agreement with Mt. Hood Cable Regulatory Commission to Award and Implement a \$108,100 Capital Grant.