

MINUTES OF THE COUNCIL REGIONAL FACILITIES AND METRO OPERATIONS COMMITTEE

Thursday, September 27, 2001

Council Annex

Members Present: Councilor Rex Burkholder (Chair), Councilor Carl Hosticka, Councilor Rod Park

Chair Burkholder called the meeting to order at 10:09 a.m.

1. Consideration of the Minutes

The minutes of the September 13, 2001, Regional Facilities and Metro Operations Committee meeting were moved by Councilor Hosticka and approved without revision by Councilors Burkholder and Hosticka. Councilor Park joined the meeting at 10:15 a.m.

Chair Burkholder began by submitting into the record a letter from Pete Sandrock, Chief Operating Officer, dated September 24, 2001, re: Reported number of grievances; correction to. The letter which is attached to and incorporated as a permanent record of this meeting acknowledged a mistake in the Zoo grievance calculations reported by the Human Resources Department at the last Regional Facilities and Metro Operations Committee meeting of September 13, 2001. The corrected number was 9, not 31 as earlier reported.

2. Information Technology Dialogue/Worksession

Those present: David Biedermann, Joe Gross, Casey Short, John Miller, Cheri Yasami and Pete Sandrock.

Chair Burkholder asked the individuals present to introduce themselves, then explained that the purpose of this department presentation was for the committee members to become familiar with individual Metro departments. An outline had been provided to prompt thoughts and ideas regarding policy issues and challenges which the Council should be made aware of.

David Biedermann, IT Director, introduced John Miller, IT System Architect, responsible for designing and operating the network, and Joe Gross, Desktop Support Supervisor, responsible for the customers who use the network. Rachel Coe, Enterprise Applications Supervisor, and Jeff Booth, Department Applications Supervisor, were unable to attend. **Mr. Biedermann** presented a Power Point overview of the department, which is attached to and incorporated as a permanent record of this meeting.

Some highlights of his presentation were:

- ❑ A technology replacement program to streamline the method by which computers are purchased will be presented in the budget for FY 2002-03
- ❑ Distribution of:
 - ❑ listing of agency-wide software applications currently in use at Metro; and
 - ❑ listing by Metro department of workstations (both documents are attached and incorporated as a permanent record of this meeting)

- ❑ Security measures are in place and upgraded frequently to provide the best protection possible. Outside and inside security measures are being researched. The balance between security and user accessibility is constantly being sought
- ❑ The matching of individual need and computer capability is now being developed
- ❑ The IT Steering Committee's recommendations are about to be released to the Chief Operating Officer

Casey Short, ASD and Vice Chair of the IT Steering Committee, distributed a Comment paper from the IT Steering Committee which is attached to and incorporated as a permanent record of this meeting. He provided a brief overview of the committee.

3. Councilor Communications

None.

The meeting was adjourned at 11:15 a.m.

Respectfully submitted,

Patricia Mannhalter
Council Assistant

Attachments to the record for the meeting of
September 27, 2001

Document Date	Document Description	Document No.
September 24, 2001	Letter to Chair Burkholder from Pete Sandrock re: Reported Number of Grievances; Correction to	092701.01
	Power Point presentation given by David Biedermann	092701.02
April 5, 2001	Metro Software Application Listing	092701.03
September 27, 2001	Metro Work Stations listing by Department	092701.04
September 27, 2001	IT Steering Committee Comments on IT Department Operations	092701.05