

BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 2001-02)	ORDINANCE NO. 01-926
BUDGET AND APPROPRIATIONS)	
SCHEDULE FOR THE PURPOSE OF)	
TRANSFERRING \$43,500 FROM THE)	Introduced by Mike Burton,
PLANNING FUND CONTINGENCY TO)	Executive Officer
OPERATING EXPENSES TO AUGMENT THE)	
REGIONAL GOAL 5/FISH AND WILDLIFE)	
HABITAT PROTECTION PROGRAM; AND)	
DECLARING AN EMERGENCY)	

WHEREAS, The Metro Council has reviewed and considered the need to transfer appropriations within the FY 2001-02 Budget; and

WHEREAS, The need for the transfer of appropriation has been justified; and

WHEREAS, Adequate funds exist for other identified needs; now, therefore,

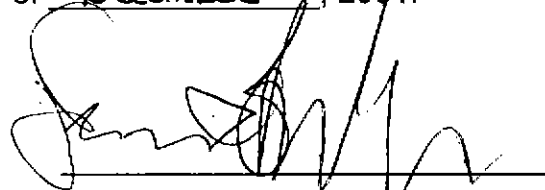
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2001-02 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring \$43,500 from the Planning Fund Contingency to Operating Expenses to augment the Regional Goal 5/Fish and Wildlife Habitat Protection Program.

2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 6th day of December, 2001.

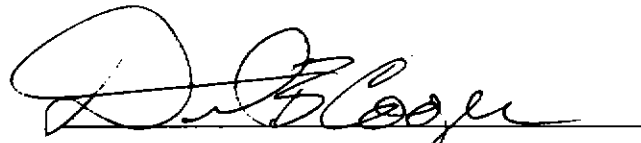



David Bragdon, Presiding Officer

ATTEST:

Approved as to Form:


Recording Secretary


Daniel B. Cooper, General Counsel

**Exhibit A
Ordinance No.01-926**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
Planning Department (Growth Management)							
<i>Resources</i>							
GROWTH MANAGEMENT							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
	* Prior year ending balance		221,726		0		221,726
	* Prior year adjustment		0		0		0
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		0		0		0
4105	Federal Grants - Indirect		219,821		0		219,821
4110	State Grants - Direct		186,000		0		186,000
4115	State Grants - Indirect		0		0		0
4120	Local Grants - Direct		37,500		0		37,500
4125	Local Grants - Indirect		0		0		0
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4139	Other Local Govt Shared Rev.		0		0		0
4140	Local Government Service Fee		0		0		0
<i>GVCNTB</i>	<i>Gov't Contributions</i>						
4145	Government Contributions		0		0		0
<i>CHGSVC</i>	<i>Charges for Service</i>						
4180	Contract & Professional Service		651,300		0		651,300
4200	UGB Fees		29,600		0		29,600
4210	Documents and Publications		0		0		0
4220	Conferences and Workshops		0		0		0
4230	Product Sales		0		0		0
4610	Contract Revenue		0		0		0
4645	Reimbursed Services		0		0		0
4650	Miscellaneous Charges for Svc		0		0		0
4670	Charges for Services		15,302		0		15,302
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		0		0		0
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		0		0		0
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4820	Program Income		0		0		0
4890	Miscellaneous Revenue		49,536		0		49,536
<i>DBTREV</i>	<i>Bond and Loan Proceeds</i>						
4910	State Bond Bank Proceeds		0		0		0
4925	Cap Lease Obligation Proceeds		0		0		0
<i>INTSRV</i>	<i>Internal Service Transfers</i>						

Planning Department (Growth Management)

4980	Transfer for Direct Costs						
	* from General Fund	0		0		0	
	* from Regional Parks	16,535		0		16,535	
	* from Open Spaces	42,298		0		42,298	
	* from Smith & Bybee Lakes	500		0		500	
	* from SW Revenue Fund	404,230		0		404,230	
<i>EQTREV</i>	<i>Fund Equity Transfers</i>						
4970	Transfer of Resources						
	* from General Fund	2,400,315		0		2,400,315	
TOTAL RESOURCES		\$4,274,663		\$0		\$4,274,663	

Personal Services

<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Director II	0.42	45,796	0.00	0	0.42	45,796
	Manager I	1.34	102,363	0.00	0	1.34	102,363
	Manager II	2.00	162,692	0.00	0	2.00	162,692
	Program Director I		0	0.00	0		0
	Program Director III		0	0.00	0		0
	Program Supervisor II	3.85	266,760	0.00	0	3.85	266,760
	Administrative Assistant	0.03	1,206	0.00	0	0.03	1,206
	Assoc Public Affairs Specialist		0	0.00	0		0
	Assoc. Management Analyst	0.05	2,690	0.00	0	0.05	2,690
	Assoc. Regional Planner	10.88	562,290	0.00	0	10.88	562,290
	Assoc. Trans. Planner		0	0.00	0		0
	Asst. Regional Planner	4.00	166,835	0.00	0	4.00	166,835
	Asst. Trans. Planner		0	0.00	0		0
	Asst. Public Affairs Specialist		0		0		0
	Principal Regional Planner	1.75	108,163	0.00	0	1.75	108,163
	Principal Transportation Planner		0	0.00	0		0
	Program Analyst IV	1.00	64,379	0.00	0	1.00	64,379
	Senior Management Analyst		0	0.00	0		0
	Senior Regional Planner	4.75	291,443	0.00	0	4.75	291,443
	Senior Trans. Planner	0.22	12,079	0.00	0	0.22	12,079
	Executive Analyst		0		0		0
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Secretary	1.00	36,466	0.00	0	1.00	36,466
	Program Assistant II	0.55	20,043	0.00	0	0.55	20,043
	Secretary		0	0.00	0		0
5020	Reg Employees-Part Time-Exempt						
	Asst. Regional Planner	0.40	15,177	0.00	0	0.40	15,177
5030	Temporary Employees		0		15,000		15,000
5080	Overtime		0		0		0
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits		655,080		0		655,080

Planning Department (Growth Management)

Total Personal Services		32.24	\$2,513,462	0.00	\$15,000	32.24	\$2,528,462
<u>Materials & Services</u>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		38,500		24,000		62,500
5205	Operating Supplies		14,000		0		14,000
5210	Subscriptions and Dues		10,001		0		10,001
5219	Purchasing Card Expenditures		0		0		0
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		415,000		0		415,000
5251	Utility Services		0		0		0
5260	Maintenance & Repair Services		62,000		0		62,000
5265	Rentals		0		0		0
5280	Other Purchased Services		209,400		4,500		213,900
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		126,000		0		126,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5440	Program Purchases		0		0		0
5450	Travel		0		0		0
5455	Staff Development		0		0		0
5490	Miscellaneous Expenditures		0		0		0
Total Materials & Services			\$874,901		\$28,500		\$903,401
<u>Debt Service</u>							
<i>CAPLSE</i>	<i>Capital Lease Payments</i>						
5600	Capital Lease Pmts-Principal		41,270		0		41,270
5605	Capital Lease Pmts-Interest		6,183		0		6,183
<i>LOAN</i>	<i>Loan Payments</i>						
5610	Loan Payments-Principal		0		0		0
5615	Loan Payments-Interest		0		0		0
Total Debt Service			\$47,453		\$0		\$47,453
<u>Capital Outlay</u>							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
5750	Office Furn & Equip (non-CIP)		0		0		0
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
5745	Equipment & Vehicles (CIP)		0		0		0
5755	Office Furniture & Equip (CIP)		0		0		0
Total Capital Outlay			\$0		\$0		\$0
TOTAL REQUIREMENTS		32.24	\$3,435,816	0.00	\$43,500	32.24	\$3,479,316
<u>Interfund Transfers</u>							
<i>INTCHG</i>	<i>Internal Service Transfers</i>						
5800	Transfer for Indirect Costs						
	* to Building Management Fund		218,215		0		218,215
	* to Support Services Fund		672,795		0		672,795

Planning Department (Growth Management)

	* to Risk Mgmt Fund-Liability	5,020	0	5,020
	* to Risk Mgmt Fund-Worker Comp	7,427	0	7,427
5820	Transfer for Direct Costs			
	* to Support Services Fund	0	0	0
Total Interfund Transfers		\$903,457	\$0	\$903,457
<i>Contingency and Ending Balance</i>				
<i>CONT</i>	<i>Contingency</i>			
5999	Contingency	147,202	(43,500)	103,702
<i>UNAPP</i>	<i>Unappropriated Fund Balance</i>			
5990	Unappropriated Fund Balance	0	0	0
Total Contingency and Ending Balance		\$147,202	(\$43,500)	\$103,702
TOTAL REQUIREMENTS		32.24	\$4,486,475	0.00
			\$0	32.24
				\$4,486,475
		(\$211,812)	\$0	(\$211,812)

Exhibit B
Ordinance No. 01-926
FY 2001-02 SCHEDULE OF APPROPRIATIONS

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Amended</u> <u>Appropriation</u>
PLANNING FUND			
Operating Expenses (PS & M&S)	\$18,476,941	\$43,500	\$18,520,441
Debt Service	47,453	0	47,453
Capital Outlay	106,200	0	106,200
Interfund Transfers	2,308,337	0	2,308,337
Contingency	447,025	(43,500)	403,525
Total Fund Requirements	\$21,385,956	\$0	\$21,385,956

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

CONSIDERATION OF ORDINANCE 01-926 FOR THE PURPOSE OF AMENDING THE FY 2001-02 BUDGET AND APPROPRIATIONS SCHEDULE TRANSFERRING \$43,500 FROM THE PLANNING FUND CONTINGENCY TO OPERATING EXPENSES TO AUGMENT THE REGIONAL GOAL 5/FISH AND WILDLIFE HABITAT PROTECTION PROGRAM; AND DECLARING AN EMERGENCY

October 24, 2001

Presented by: Andy Cotugno

Description

The purpose of this request is to amend the Planning Department budget, specifically, the regional fish and wildlife habitat program within the Long Range Planning division in order to:

- provide outreach materials and notification to property owners and other interested parties, and
- augment geographic information system (GIS) data capabilities, using temporary help

Existing Law

ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.

Background

State Goal 5 establishes a carefully prepared set of information in a specific order. In December 1999, Metro prepared the Streamside CPR report, which provided all of the required elements. In February 2000 individual notification was mailed to about 44,000 property owners, as well as other interested parties. Five open houses were held to provide detailed information and to take comments. Meetings with Metro advisory committees and other interested local governments, agencies and organizations were also coordinated.

The result of this effort was several consistent recommendations including the need to clarify the program's vision, to take a step-by-step approach, to tailor the mapping to further recognize location specific characteristics and to bolster the scientific foundation.

Since that time, a Vision Statement was written, reviewed and in October 2000 the Metro Policy Advisory Committee unanimously recommended the approval of the document. In November 2000, the Metro Council accepted the document. Further, the science review included in the Streamside CPR report was substantially enhanced and a compilation of native species within the region completed. This work was submitted to the state's Independent Multidisciplinary Science Team for independent review. A preliminary response by the Team was very favorable and a final written response is expected in the very near future. Based on this enhanced scientific review, a revised set of criteria were developed to identify riparian corridor and wildlife habitat areas and these criteria were applied to maps of the region.

Local governments have recommended that because Metro now has a substantially different approach to mapping possible Goal 5 resources, notification of property owners should be done again. Based on the geography of the new Goal 5 resource features (which of these features might be significant resources consistent with Goal 5 and of these which are regional resources have yet to be determined by the Metro Council), there are again about 44,000 property owners to be notified.

Metro Council decision about the Goal 5 program will have implications for other Metro programs, including the periodic review of Metro's urban growth boundary and the whole 2040 Re-engagement, Let's Talk program. By providing a mailer that informs the public about both Goal 5 and other programs, Metro can both be responsive to the needs of the public for pertinent and timely information and use this opportunity for multiple purposes.

Budget Impact

The Planning Department is proposing an amendment be made for printing, postage, mail house costs. These costs are estimated to be approximately \$28,500.

In addition, to accomplish this work, the Goal 5 program has substantial need for mapping and electronic data base analysis display. It is, therefore, proposed that temporary help for a period of 3 months be hired to help maintain a timely schedule. Work anticipated to be accomplished includes data cleaning. This would allow mapping of resource sites on a sixth field watershed basis; comparison of local government Goal 5 maps with Metro maps and assistance with the ESEE (economic, social, environmental and energy) analysis. The estimated cost for the temporary staff is approximately \$15,000.

The Goal 5 program is an excise tax funded program. However, in lieu of requesting additional excise tax from the General Fund, the department has identified unanticipated beginning fund balance that will be used to fund this contingency request. This action requests the transfer of \$43,500 in expenditure appropriation from the Planning Fund contingency to personal services and materials & services to augment the Regional Goal 5/Fish & Wildlife Habitat Protection Program.

Outstanding Questions

None at this time.

Executive Officer's Recommendation

The Executive Officer recommends adoption of Ordinance 01-926.

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