

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING) RESOLUTION NO. 80-187
A REPORTING RELATIONSHIP BETWEEN)
COUNCIL APPOINTED TASK FORCES AND) Introduced by the Council
COUNCIL SUBSTANTIVE COMMITTEES) Coordinating Committee

WHEREAS, The Council finds a need for a procedure that will better define the Council's expectations of Council appointed task forces; and

WHEREAS, There is a need for effective Councilor participation in the development of plans and policies by Council appointed task forces; and

WHEREAS, There is a need for a formal procedure for task force reporting and liaison with the Council and Council substantive committees; now, therefore,

BE IT RESOLVED,

1. The charges or mission statements of a Council appointed task force will be formally approved by the Council at a regular business session.
2. All task force reports will be sent to the Council as a whole for information. The Chair will assign the report to the appropriate substantive committee.
3. Any public hearings on task force reports will be held by the Council substantive committee or the Council.
4. Council substantive committees shall proceed in a timely manner in considering task force reports. Substantive committees shall have full latitude to alter the task force report,

but shall not unreasonably delay or fail to report the task force report to the Council.

ADOPTED by the Council of the Metropolitan Service District
this 25th day of September, 1980.



Presiding Officer

DK:MH:bb
379B/81

A G E N D A M A N A G E M E N T S U M M O N A R Y B Y T H E M E T R O C O U N C I L

THIS 25th DAY OF September 1988

TO: Metro Council
FROM: Council Coordinating Committee Cynthia M. Wickman
SUBJECT: Reporting Relationship of Council Created Task Forces COUNCIL OF THE METRO COUNCIL

I. RECOMMENDATION

A. ACTION REQUESTED: Adoption of attached Resolution No. 80-187, which establishes a reporting relationship between Council appointed task forces and Council substantive committees. The recommendation consists of the following:

- 1) The charges or mission statements of a Council appointed task force will be formally approved by the Council at a regular business meeting.
- 2) Reports of the task forces will be sent to the Council as a whole for information. The Chair will then assign the task force report to the appropriate substantive Council committee for review and comment.
- 3) Any public hearings on the task force recommendation will be held by the Council substantive committee or the Council acting as a committee of the whole.
- 4) Substantive committees will not bury or veto through "pigeon-holing" the task force report. While the substantive committee has full latitude to alter the task force recommendation, the possibility for holding a task force report captive or not reporting it out will not be condoned.

B. POLICY IMPACT: The action requested allows the continuation of the task force concept whereby Councilors can participate in the development of specific plans or policies that will benefit Metro. The action also structures a formal procedural relationship between the Council and its substantive committees. The proposal allows for initiative and a certain latitude of action for the task force, reserving, however, the right and authority to conduct public hearings on the task force product and make final policy determinations on the task force recommendation to the Council and Council substantive committees.

C. BUDGET IMPACT: This recommendation has no direct budget impact on the Metro approved budget.

II. ANALYSIS

- A. **BACKGROUND:** There has recently been some question as to the formal procedure that should be followed by Council appointed task forces as to reporting methods, the conduct of public hearings on finished task force recommendations, and methods of liaison with the Council for substantive Council committees. The Coordinating Committee discussed this matter at their regular meeting on September 15, 1980, and recommended the process which is included in the Recommendation section of this Summary.

- B. **ALTERNATIVES CONSIDERED:** The alternative considered was a direct relationship between the task force and the Council without review and comment from substantive committees. However, this alternative was rejected by the Coordinating Committee.

- C. **CONCLUSION:** It is recommended that the Council formally authorize a relationship between Council appointed task forces and substantive committees as outlined in the Recommendation section.