

BEFORE THE METRO COUNCIL

FOR THE PURPOSE OF CONFIRMING)
LYDIA NEILL TO THE METRO 401(k))
EMPLOYEE SALARY SAVINGS PLAN)
ADVISORY COMMITTEE)

RESOLUTION NO. 02-3145
Introduced by
Mike Burton,
Executive Officer

WHEREAS, Metro established an Employee Salary Savings Plan and Trust originally effective July 1, 1981; and

WHEREAS, the Metro Council adopted Resolution No. 92-1596 on March 26, 1992, authorizing the Executive Officer to appoint a five-person Advisory Committee to give instructions to the trustee with respect to all matters concerning the Plan; and

WHEREAS, the Metro Council adopted Resolution No. 96-2382 on September 12, 1996, making initial appointments to the 401(k) Advisory Committee; and subsequent appointments to the Committee through Resolutions No. 99-2784 adopted by the Council on May 20, 1999, and Resolution No. 00-2964 adopted by the Council on June 29, 2000;

WHEREAS, terms of two Committee members have expired and require new appointments;

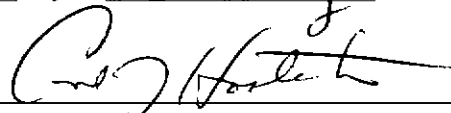
WHEREAS, the 401(k) Advisory Committee Nominating Committee on behalf of the Executive Officer has requested that interested applicants submit their names for consideration; the applicant's requests were reviewed and only one individual applicant applied for the Committee leaving a second position vacant, now, therefore,

BE IT RESOLVED,

That the Council confirms the following member of the Metro 401(k) Employee Salary Savings Plan Advisory Committee appointed by the Executive Officer:

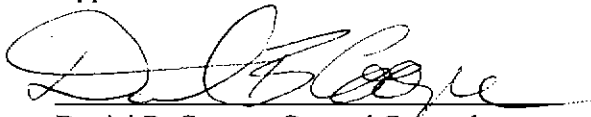
Lydia Neill: Term of Office: March 2001 - March 5, 2003

ADOPTED by the Metro Council this 31st day of January, 2001.



Carl Hosticka, Presiding Officer

Approved as to Form:


Daniel B. Cooper, General Counsel



STAFF REPORT

IN CONSIDERATION OF RESOLUTION 02-3145, FOR THE PURPOSE OF CONFIRMING LYDIA NEILL TO THE METRO 401(K) EMPLOYEE SALARY SAVINGS PLAN ADVISORY COMMITTEE

Date: January 10, 2002

Presented by: Mike Burton, Executive Officer

PROPOSED ACTION

Confirm Lydia Neill to the Metro 401(k) Employee Salary Savings Plan Advisory Committee.

EXISTING LAW

Conforms with requirements established in Resolution No. 94-1985 regarding appointments to the Metro Employee Salary Savings Advisory Committee and conforms with requirements of the 401(k) Advisory Committee Mission, Goals, By-laws and Operating Procedures.

BACKGROUND AND ANALYSIS

Metro established an Employee Salary Savings Plan and Trust, which was originally effective on July 1, 1981. The Metro Council adopted Resolution No. 92-1956 on March 26, 1992, authorizing the Executive Officer to appoint a five-member advisory committee to give instructions to the trustee with respect to all matters concerning the Plan.

Resolution No. 96-2382 was presented to and adopted by the Metro Council on September 12, 1996, making initial appointments of Kathie Brodie, Administrative Secretary, Oregon Zoo; Bruce Burnett, Box Office Manager, Civic Stadium & Oregon Convention Center; Andy Cotugno, Director, Transportation Department and Gerry Uba, Emergency Planning Supervisor, Growth Management. Committee appointments expired on March 5, 1998 for Kathie Brodie and Gerry Uba.

Resolution No. 99-2784 was presented and adopted by the Metro Council on May 20, 1999, and Lydia Neill, Growth Management and Barbara Edwardson, Open Spaces, were appointed to the Committee.

Committee appointments expired on March 5, 2000, for Andy Cotugno, Bruce Burnett and Howard Hansen. Resolution No. 00-2964 was presented to and adopted by the Metro Council on June 29, 2000 to appoint Matthew Rotchford, Oregon Convention Center, Events Department; Steve Erickson, Planning Department and Marilyn Matteson, Planning Department to the Committee.

The Committee appointment for Lydia Neill, Planning Department, expired on March 5, 2001. Barbara Edwardson left employment with Metro. Therefore, in accordance with the 401(k) Advisory Committee Mission, Goals, By-laws and Operating Procedures, a nominating committee was formed and applicants were asked to submit a letter of interest to the Committee. After solicitation of two requests for nominations to the committee, Lydia Neill was the only applicant. The Committee recommended that Ms. Neill be appointed to fill one of the vacancies

on the Committee and the recommendation was forwarded to the Executive Officer who has approved the nomination, with a term of office expiring on March 5, 2003.

The Committee further recommends that the remaining position remain vacant at this time.

FISCAL IMPACT: None

EXECUTIVE OFFICER RECOMMENDATION: The Executive Officer recommends Council confirmation of the employee appointee to the Metro 401(k) Employee Salary Savings Plan Advisory Committee.