

A G E N D A

600 NORTHEAST GRAND AVENUE PORTLAND, OREGON 97232-2736



METRO

TEL 503-797-1540 FAX 503-797-1793

MEETING: METRO POLICY ADVISORY COMMITTEE

DATE: January 9, 2008

DAY: Wednesday, 5:00-7:00 p.m.

PLACE: Metro Council Chamber/Annex

NO	AGENDA ITEM	PRESENTER	ACTION	TIME
	CALL TO ORDER	Fuller		
1	SELF INTRODUCTIONS & COMMUNICATIONS	All		5 min.
2	CITIZEN COMMUNICATIONS FOR NON-AGENDA ITEMS			5 min.
3	CONSENT AGENDA • December 12, 2007	Fuller	Action	5 min.
4	COUNCIL UPDATE	Metro Councilor	Update	5 min.
5	JPACT UPDATE	Cotugno	Update	5 min.
6	NOMINATIONS OF OFFICERS	Fuller/Norris	Information	5 min.
7	MPAC ROLES/2008 WORK PLAN	Norris	Information	15 min.
8	ORDINANCE 07-1165, FOR THE PURPOSE OF AMENDING METRO CODE CHAPTER 3.09 (LOCAL GOVERNMENT BOUNDARY CHANGES) TO IMPLEMENT 2007 OREGON LAWS CHAPTER 173 AND UPDATE THE CHAPTER, AND DECLARING AN EMERGENCY	Benner/Bergsma	Action	20 min.
9	NEW LOOK/GREATEST PLACE RESERVES UPDATE	Harrington/ McArthur	Information/ Discussion	30 min.

UPCOMING MEETINGS:

MPAC: January 23, 2008 & February 13, 2008

MPAC Coordinating Committee, Room 270: February 13, 2008

For agenda and schedule information, call Kim Bardes at 503-797-1537. e-mail: bardes@metro.dst.or.us

MPAC normally meets the second and fourth Wednesday of the month.

To receive assistance per the Americans with Disabilities Act,

call the number above, or Metro teletype 503-797-1804.

To check on closure or cancellations during inclement weather please call 503-797-1700.

Metro Policy Advisory Committee

January 9, 2008

Item 3 – Consent Agenda Meeting Summary for December 12, 2007

METRO POLICY ADVISORY COMMITTEE MEETING RECORD

December 12, 2007 – 5:00 p.m.

Metro Regional Center, Council Chambers

Committee Members Present: Bob Austin, Nathalie Darcy, Rob Drake, Dave Fuller, Judie Hammerstad, Richard Kidd, Alice Norris, Wilda Parks, Michelle Poyourow, Sandra Ramaker, Paul Savas, Bob Sherwin

Committee Members Absent: Ken Allen, Richard Burke, Jeff Cogen, Andy Duyck, Bernie Giusto, Tom Hughes, Margaret Kirkpatrick, Charlotte Lehan, Tom Potter, Martha Schrader, Larry Smith, Erik Sten, Steve Stuart

Alternates Present: Shirley Craddick

Also Present: Bill Bash, City of Cornelius; Hal Bergsma, City of Beaverton; Carol Chesarek, Forest Park Neighborhood; Bob Clay, City of Portland; Danielle Cowan, City of Wilsonville; Brent Curtis, Washington County; Jillian Detweiler, TriMet; Markley Drake, City of Portland; Denny Egner, City of Lake Oswego; Steffeni Mendoza Gray, City of Portland; Pat Ribellia, City of Hillsboro; Jonathan Schlueter, Westside Economic Alliance; Derrick Tokos, Multnomah County

Metro Elected Officials Present: Liaisons – Kathryn Harrington, Council District 4; Robert Liberty, Council District 6 others (in audience): Council President David Bragdon

Metro Staff Present: Dan Cooper, Robin McArthur, Randy Tucker

1. SELF-INTRODUCTIONS & COMMUNICATIONS

Chair Dave Fuller, called the meeting to order at 5:05 p.m. Chair Fuller asked those present to introduce themselves.

2. CITIZEN COMMUNICATIONS FOR NON-AGENDA ITEMS

There was none.

3. CONSENT AGENDA

The meeting summary for November 28, 2007

Motion:	Mayor Norris, City of Oregon City, with a second from Wilda Parks, Clackamas County Citizen Representative, moved to adopt the consent agenda with a revision to the attendance.
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Vote:	The motion passed unanimously.
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4. COUNCIL UPDATE

Councilor Kathryn Harrington made some announcements for upcoming meetings and events and then reviewed the recent and upcoming business of the Metro Council.

Mayor Rob Drake, City of Beaverton, asked about Cornelius and their hope to bring industrial land into the boundary. He said he had heard that Metro staff had recommended not bringing that land in and he had been hopeful that land would come into the boundary.

Dan Cooper, Metro Attorney, said that the Metro Attorney's office had met with the attorneys for Cornelius to discuss the status of the application. They had indicated their intention to submit some additional information supplemental to their original application. The hearing was scheduled for the end of February instead of sometime this month as originally scheduled.

Chair Fuller thanked Councilor Harrington for her service for 2007 and her help in shaping new processes for MPAC.

5. JPACT UPDATE

Robin McArthur, Regional Planning Director, reviewed the agenda items for the next JPACT meeting scheduled for the following morning.

There was discussion regarding the JPACT project list.

6. NOMINATION OF MPAC OFFICERS

Chair Fuller said that the information pertaining to this item would be distributed to the members via email by Kim Bardes at a later date.

7. GREATEST PLACE - RESERVES

7.1 Draft LCDC Administrative Rule

Randy Tucker, Legislative Affairs Manager, reviewed the draft LCDC Administrative rules which were included in the meeting packet. He updated the members on recent developments pertaining to the rules.

There was discussion about how governmental entities relate to each other and reach agreement pertaining to designation of urban and rural reserves. Mayor Drake referred to a section that described the local governments adopting a single set of findings. He asked if they did not all agree to adopt a single set of findings what the outcome would be. Mr. Tucker said that if there was no agreement then there would be no urban and rural reserves.

Mr. Tucker outlined the next steps on this effort.

7.2 Process and Organization

Councilor Harrington explained the process and organization pertaining to the urban and rural reserves development. She talked about the "core 4" panel made up of Martha Schrader, Clackamas County; Tom Brian, Washington County; Jeff Cogen, Multnomah County; and Councilor Harrington, Metro. She said that the work would be on future agendas for MPAC as milestones were reached and completed. She reviewed and explained the Reserves Steering Committee chart included in the meeting packet.

Councilor Harrington distributed another document labeled Exhibit A, Contract Statement of Work, Metro Neighbor Community Coordination on Alternative Growth Scenarios. A copy of that document

will be included in the permanent record. She reviewed upcoming important meeting dates pertaining to work on the urban and rural reserves for the members. She also reviewed the process and the importance of partner participation.

Robin McArthur, Regional Planning Director, discussed the various forms meetings would take and the planning involved in making sure there would be citizen involvement.

8. TENTATIVE MPAC 2008 CALENDAR

Mayor Alice Norris, City of Oregon City, explained the process behind creating the agenda of meetings for MPAC. She reviewed the Draft 2008 MPAC Work Plan – Making the Greatest Place spreadsheet included in the packet, and explained how that work fed into the individual meeting agendas. She said that the MPAC Coordinating committee would continue to work on expressing why topics were before MPAC and what the outcomes should be for each topic. She said that they had discussed not just using Metro staff to inform MPAC, but also expertise of the cities, counties and their staff. She said that one thing that needed to be added to the MPAC Tentative 2008 Schedule was work pertaining to the February 2008 legislative session. She explained that the intent for next year was to again reduce the number of meetings with the hope that information would not be overlapped at various group meetings.

Councilor Shirley Craddick, City of Gresham, asked if they needed to meet twice a month – she asked if they had considered reducing the meeting to once a month.

Chair Fuller said that there had been many cancellations of meetings during 2007 for that very reason and it was decided that they would not reduce the number of meetings, but they would continue to cancel meetings when the agenda appeared light.

Mayor Drake said that there had been times over the many years that he had served on MPAC when two meetings a month had not been enough and he thought that the current process dealt well with making sure that the work got done, but that their time was highly considered.

Mayor Norris said that a lot of the power of MPAC was in the quality of discussion. She thanked Mayor Fuller for his service in 2007.

There being no further business, Chair Fuller adjourned the meeting at 6:26 p.m.

Respectfully submitted,



Kim Bardes
MPAC Coordinator

ATTACHMENTS TO THE RECORD FOR DECEMBER 12, 2007

The following have been included as part of the official public record:

AGENDA ITEM	DOCUMENT DATE	DOCUMENT DESCRIPTION	DOCUMENT NO.
#7 – Process	8/23/07	Exhibit A, Contract Statement of Work Metro Neighbor Community Coordination on Alternative Growth Scenarios	121207-MPAC-01

Metro Policy Advisory Committee

January 9, 2008

Item 6 – Nomination of MPAC Officers

Kim Bardes - MPAC Nominations for Officers

From: Kim Bardes
To: MPAC members
Date: 1/2/2008 4:24 PM
Subject: MPAC Nominations for Officers

Dear MPAC members and alternates:

Mayor David Fuller and Mayor Alice Norris asked me to let you that the nominations for chair, 1st vice-chair and 2nd vice-chair are as follows:

Chair: Mayor Alice Norris, Clackamas County
1st vice-chair: Commissioner Tom Brian, Washington County
2nd vice-chair: Mayor Shane Bemis, Multnomah County

The nominations will be discussed at the MPAC meeting on January 9, 2008.

Thank you.

Kim

Kim Bardes
Executive Assistant to the Chief Operating Officer
MPAC Coordinator
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600 NE Grand Ave.
Portland, OR 97232-2736
503-797-1537
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Metro Policy Advisory Committee

January 9, 2008

Item 7 – MPAC Roles/2008 Work Plan

DRAFT
Metro Council and MPAC Roles

Focus/Issue	Past (Policy Making, Regulations, Compliance)		Present (Implementation, Collaboration, Policy Making)	
	Council Role	MPAC Role	Council Role	MPAC Role
Vision	Adopt	Advise	Engage, Inspire	Implement
Regional Framework Plan	Adopt	Advise	Changes based on implementation needs	
Functional Plan	Adopt	Advise	Inspire -- tools, incentives	Advise, implement
Reserves	Adopt	Advise	Collaborate; adopt urban reserves	Advise Council on urban reserves; provide input to Reserves Steering Committee on rural reserves
UGB	Adopt	Advise	Adopt May move toward "performance-based" system in future	Advise
Centers/Corridors	Designated centers	Advise	Engage, Inspire	Provide input; implement; advise Council & staff on best way to be of service as they implement 2040; provide leadership at local level & with other local governments; be a partner in regional solutions; adopt innovative developments
Infrastructure			<----- Collaborate ----->	
Placemaking/Investing			Engage, Inspire	Implement; advise Council & staff on best way to be of service as they implement 2040; provide leadership at local level and with other local governments; be a partner, adopt innovative developments

DRAFT Preliminary 2008 MPAC New Look Work Plan

11-1-07	2007	2008			
	4th Quarter – Oct - Dec	1 st Quarter – Jan - Mar	2 nd Quarter – Apr - June	3 rd Quarter – July - Sept	4 th Quarter – Oct - Dec
Investing Design & Development Code			Present & discuss local examples & successes & issues		
Employment & Industrial Land Tool Kit				Present & discuss local examples & successes & issues	
Emerging Communities Tool Kit					Present & discuss local examples & successes & issues Status report and discussion of Concept Plans
Regional Framework Plan & Urban Growth Management Functional Plan	Update on housing inventory & housing need analysis (Title 7)	Update on monitoring & performance of environmental conditions (Title 13 Nature in Neighborhoods)	Industrial lands (Title 4) as requested by MPAC	Discuss possible policy changes to capacity and other elements to support Investing	Discuss & give direction on how to accommodate local aspirations & capacity on regional calculations (Recommendation/action) 
Infrastructure	Update on needs analysis Participate in Regional Roundtable 	Update & discussion of possible strategies	Participate in Regional Roundtable Agree on approach to regional needs	Discuss implementation strategies	Discuss implementation strategies & regional agreement on implementation actions (Recommendation/Action) 
Performance-based Growth Management		Discussion of concept – what constitutes “performance”?	Review refined categories for performance Discuss Metro performance measures  Present & discuss proposal for how to measure performance	Discuss integration with other New Look elements & implications for Urban Growth Report and Metro’s Performance Measures Report	Discuss options for a refined decision-making framework 
Reserves	Update on LCDC Admin Rule	Review Admin Rule adopted by LCDC  Agreement on process Review issues from Regional Reserves Steering Group	Review & advise Steering Group on selection of reserve study areas & proposed evaluation process (Recommendation/action) Review issues from Regional Reserves Steering Group	Discuss preliminary identification of rural and urban reserves Review issues from Regional Reserves Steering Group	Update on reserves analysis Review issues from Regional Reserves Steering Group
Neighbor Communities		Coordination & communication of shared goals and issues for reserves and transportation			
Regional Transportation	Review & recommend federal component of 2035 RTP (Recommendation & action) 	Discuss key issues to be addressed in state component of 2035 RTP Update on High Capacity Transit plan & implications for redevelopment criteria for prioritizing Update on Metropolitan Transportation Improvement Program (MTIP) criteria	Review & discuss technical analysis findings		Review & approve state and federal components of 2035 RTP (Recommendation/Action) 

 Denotes a milestone on “Road Map” for Making the Greatest Place

Metro Policy Advisory Committee

January 9, 2008

Item 8 – Ordinance 07-1165

MPAC Worksheet

***Agenda Item Title:** Ordinance No. 07-1165, For the Purpose of Amending Metro Code Chapter 3.09 (Local Government Boundary Changes) to Implement 2007 Oregon Laws Chapter 173 and Update the Chapter, and Declaring an Emergency

Presenter: Richard Benner

Council Liaison Sponsor: Councilor Carl Hosticka

***MPAC Meeting Target Date:** November 28, 2007 (Introduction); Jan. 9, 2008 (Action)

***Amount of time needed at meeting:**

Presentation: 20 minutes

Discussion: 15 minutes

Information (laying groundwork for a later decision):

Update:

Action required?: Recommendation to Council on Jan. 9, 2008

***Purpose/Objective:** These proposed amendments intend to bring Metro's boundary change code up to date and into conformance with legislative changes and recent appellate rulings.

***Action Requested/Outcome:** Should the Council eliminate the internal (to Metro) process for appeals of changes to the boundaries of cities or special districts, as allowed by Senate Bill 615? Should the Council bring the code up to date?

Recommendation to Council on Jan. 9, 2008

Background and context: Metro Code Chapter 3.09 establishes procedures and criteria for changes to the boundaries of cities, districts and Metro, for formation of districts, and for incorporation of cities. The purpose of this chapter is to carry out the provisions of ORS 268.354. This chapter applies to formation of new cities and special districts and to all changes to the boundaries of cities and special districts, including the boundary of Metro. This chapter does not affect the region's Urban Growth Boundary (UGB) or the jurisdiction of the Metro Council to amend the UGB.

Metro's principal statute – ORS Chapter 268 – gave this responsibility to Metro at the time the Legislature abolished the Portland Metropolitan Area Local Government Boundary Commission. Changes to the statutes on boundary changes and rulings from administrative and judicial tribunals have made Chapter 3.09 out of date. For example, the 2007 Legislature amended Metro's statute to eliminate the requirement that Metro provide an internal (to Metro) process for appeals of local government boundary changes (Senate Bill 615). The amendments proposed by the ordinance would eliminate this appeals process from the chapter, with the result that such appeals would go directly to LUBA.

The ordinance makes many minor changes to the chapter in order to bring it up to date and more user-friendly.

What has changed since MPAC last considered this issue/item? Enactment of 2007 Oregon Laws chapter 173, eliminating requirement that Metro provide an internal process to appeal boundary changes. LUBA rulings in several boundary changes cases.

What is the timeline for further consideration of this agenda item: Following recommendation by MPAC, the Council will consider the ordinance at a public hearing scheduled for January 17, 2008. MTAC will consider this ordinance at their Dec. 5, 2007 and Jan. 2, 2008 meetings and will make a recommendation to MPAC for the Jan. 9, 2008 MPAC meeting.

What packet material do you plan to include: Packet will include the ordinance, Exhibit A (the amendments to the code), the staff report, and a section-by-section explanation of the amendments.

January 4, 2008

TO: MPAC
FROM: Richard Benner, Senior Attorney
SUBJECT: Ordinance No. 07-1165: Proposed Amendments to Metro's Boundary Change Code

Since these proposed amendments to Metro's boundary change code (Chapter 3.09) were introduced at MPAC on December 12, MTAC discussed the amendments at its December 19 meeting. MTAC endorsed the package for an MPAC recommendation to the Metro Council. But MTAC identified several additional issues for possible amendments for your consideration, described in the attached items.

The team of boundary change practitioners who have been advising Metro on this package of amendments for many months - Chris Gilmore and Dan Olsen, Washington County Counsel's Office; Ken Martin, consultant and former director of Boundary Commission; Mike Judd, Clackamas County Counsel; Eileen Eakins, attorney for small cities; Bill Scheiderich, Beaverton City Attorney; Pat Ribellia, Hillsboro Planning Director - and I worked on these additional issues since December 19. I drafted the attached recommendations based upon the past several weeks of work by the team. But members of the team were not unanimous on how to deal with the issues.

Please review the attachments. I will be happy to respond to your questions about the issues and the recommendations, as will Hal Bergsma from the team (other team members may be present).

This matter is scheduled for hearing and possible action by the Metro Council on January 17.

Attachments

MPAC
January 9, 2008

Proposed Amendment 1: Service Districts Subject to Code

The definition of "district" in the Metro code determines what kinds of service districts are subject to the Metro boundary change code. A number of districts currently subject to the code have little or nothing to do with management of growth in the region. In fact, these districts do not report their boundary changes to Metro and Metro does not track them. MTAC suggests that MPAC recommend to the Metro Council those districts which should be removed from the definition.

Issue: Should districts whose activities do not affect growth management in the region be subject Metro's boundary change code, noting that these districts would remain subject to state statutes?

Recommendation: Revise the definition of "district" to remove those kinds of service districts whose activities and boundaries have little or no influence on land use or growth management of the region.

Effect or Revision: The proposed revision would remove the following districts from the definition (note: changes to the boundaries of these districts would remain subject to relevant state statutes):

- *People's utility*
- *Cemetery maintenance*
- *Health*
- *Vector control*
- *Rural fire protection*
- *Irrigation*
- *Drainage*
- *Weather modification*
- *Geothermal heating*
- *9-1-1 communications*
- *Translator*
- *Heritage*

The types of districts that would remain subject to the code are listed in the proposed revision in **bold underline**, below:

3.09.020 Definitions

As used in this chapter, unless the context requires otherwise:

(e) "District" means **[a district defined by ORS 198.710 or any district subject to Metro boundary procedure act under state law] any of the following districts:**

(1) A county road district organized under ORS 371.055 to 371.110;

(2) A county service district organized under ORS chapter 451, excluding districts established to provide agricultural educational extension services, emergency communications services, human services, cemetery maintenance services, animal control services, hospital and ambulance services, road maintenance services, vector control services and diking and flood control services;

(3) The Port of Portland created by ORS 778.010;

(4) A domestic water supply district organized under ORS chapter 264;

(5) A park and recreation district organized under ORS chapter 266;

(6) A mass transit district organized under ORS 267.010 to 267.390;

(7) A special road district organized under ORS 371.305 to 371.385;

(8) A road assessment district organized under ORS 371.405 to 371.535;

(9) A highway lighting district organized under ORS chapter 372;

(10) A sanitary district organized under ORS 450.005 to 450.245;

(11) A sanitary authority, water authority or joint water and sanitary authority organized under ORS 450.600 to 450.989;

(12) A water improvement district organized under ORS chapter 552;

(13) A water control district organized under ORS chapter 553;

(14) A port organized under ORS 777.005 to 777.725 and 777.915 to 777.953;

(15) A transportation district organized under ORS 267.510 to 267.650;

(16) A library district organized under ORS 357.216 to 357.286.

MPAC

January 9, 2008

Proposed Amendment 2: Water Service

The boundary change code currently prohibits extension of sewer or water services to territory outside the UGB. Some districts that provide water service include territory both within and outside the UGB. MTAC recommends that these districts be allowed to extend water service to their territories outside the UGB so long as the uses to be served comply with county comprehensive plans.

Issue: Should districts that serve territory both within and outside the UGB be able to extend water service to territory outside the UGB so long as uses to be served comply with county comprehensive plans?

Recommendation: Revise the amendments to allow extension of water service outside the UGB under the specified circumstances. See language in **bold underline**, below.

Effect of Revision: Water districts that include territory both within and outside the UGB would be able to extend service from within the UGB to uses outside the UGB.

3.09.045 Expedited Decisions

(a) The governing body of a city or Metro may use the process set forth in this section for minor boundary changes for which the petition is accompanied by the written consents of one hundred percent of property owners and at least fifty percent of the electors, if any, within the affected territory. No public hearing is required.

(b) The expedited process must provide for a minimum of 20 days' notice prior to the date set for decision to all necessary parties and other persons entitled to notice by the laws of the city or Metro. The notice shall state that the petition is subject to the expedited process unless a necessary party gives written notice of its objection to the boundary change.

(c) At least seven days prior to the date of decision the city or Metro shall make available to the public a report that includes the following information:

- (1) The extent to which urban services are available to serve the affected territory, including any extra-territorial extensions of service;
- (2) Whether the proposed boundary change will result in the withdrawal of the affected territory from the legal boundary of any necessary party; and

(3) The proposed effective date of the boundary change.

(d) To approve a boundary change through an expedited process, the city shall:

- (1) Find that the change is consistent with expressly applicable provisions in:
 - (A) Any applicable urban service agreement adopted pursuant to ORS 195.065;
 - (B) Any applicable annexation plan adopted pursuant to ORS 195.205;
 - (C) Any applicable cooperative planning agreement adopted pursuant to ORS 195.020(2) between the affected entity and a necessary party;
 - (D) Any applicable public facility plan adopted pursuant to a statewide planning goal on public facilities and services; and
 - (E) Any applicable comprehensive plan; and
- (2) Consider whether the boundary change would:
 - (A) Promote the timely, orderly and economic provision of public facilities and services;
 - (B) Affect the quality and quantity of urban services; and
 - (C) Eliminate or avoid unnecessary duplication of facilities or services.

(e) A city may not annex territory that lies outside the UGB, except it may annex a lot or parcel that lies partially within and outside the UGB. A city may not extend water or sewer services from inside a UGB to territory that lies outside the UGB. A district may annex territory outside the UGB if the district already includes territory outside the UGB. However, such a district may extend water service to proposed development on land outside the UGB only if the development is authorized by acknowledged provisions of the county's comprehensive plan and land use regulations.

MPAC
January 9, 2008

Withdrawal of Territory

Issue: Should the Metro code cover withdrawals or leave the matter to state law?

The Metro code covers withdrawals of territory from cities and districts as well as annexations of territory and formation of cities and districts. The cities of Beaverton and Portland are in the process of withdrawing and annexing territory between them to implement an agreement of ten years ago. In the past few weeks, the cities have brought to our attention several inconsistencies between the code and relevant state statutes that have complicated the withdrawals. Removing withdrawals from the code would eliminate the inconsistencies. But removal would also make it more difficult for Metro to perform one of its essential boundary functions: keeping track of changes to the boundaries of cities and districts.

Recommendation: No change to the proposed amendments in Ordinance No. 07-1165 at this time. The experts on boundary changes that have been advising Metro on these amendments are not of a single mind on the question whether withdrawals of territory should be subject to the Metro code. Given the late emergence of this issue, the team has not been able to devote sufficient time to find a consensus on a solution to the inconsistencies between the code and state statute. Neither has MTAC had time to consider the issue. It seems clear that more time is needed to ensure that important interests are protected and any revisions to the law do not have unintended consequences.

Metro Policy Advisory Committee

January 9, 2008

Item 9 – New Look/Greatest Place Reserves Update

Reserves Steering Committee 2008 Meeting Schedule

2nd Wed. of each month, except January, March and June

22 people, including 14 jurisdictions, 7 nongovernmental representatives and a facilitator

All meetings at Metro, 600 NE Grand Avenue, Portland, OR 97232

*Mon., Jan. 28	9:30 – 12 noon	Metro Council Chamber
Wed., Feb. 13	9-11 a.m.	Metro Council Chamber
*Fri., March 14	9-11 a.m.	Metro Council Chamber
Wed., April 9	9-11 a.m.	Metro Council Chamber
Wed., May 14	9-11 a.m.	Metro Council Chamber
*Mon., June 9	9-11 a.m.	Metro Council Chamber
Wed., July 9	9-11 a.m.	Metro Council Chamber
Wed., Aug. 13	9-11 a.m.	Metro Council Chamber
Wed., Sept. 10	9-11 a.m.	Metro Council Chamber
Wed., Oct. 8	9-11 a.m.	Metro Council Chamber
Wed., Nov. 12	9-11 a.m.	Metro Council Chamber
Wed., Dec. 10	9-11 a.m.	Metro Council Chamber

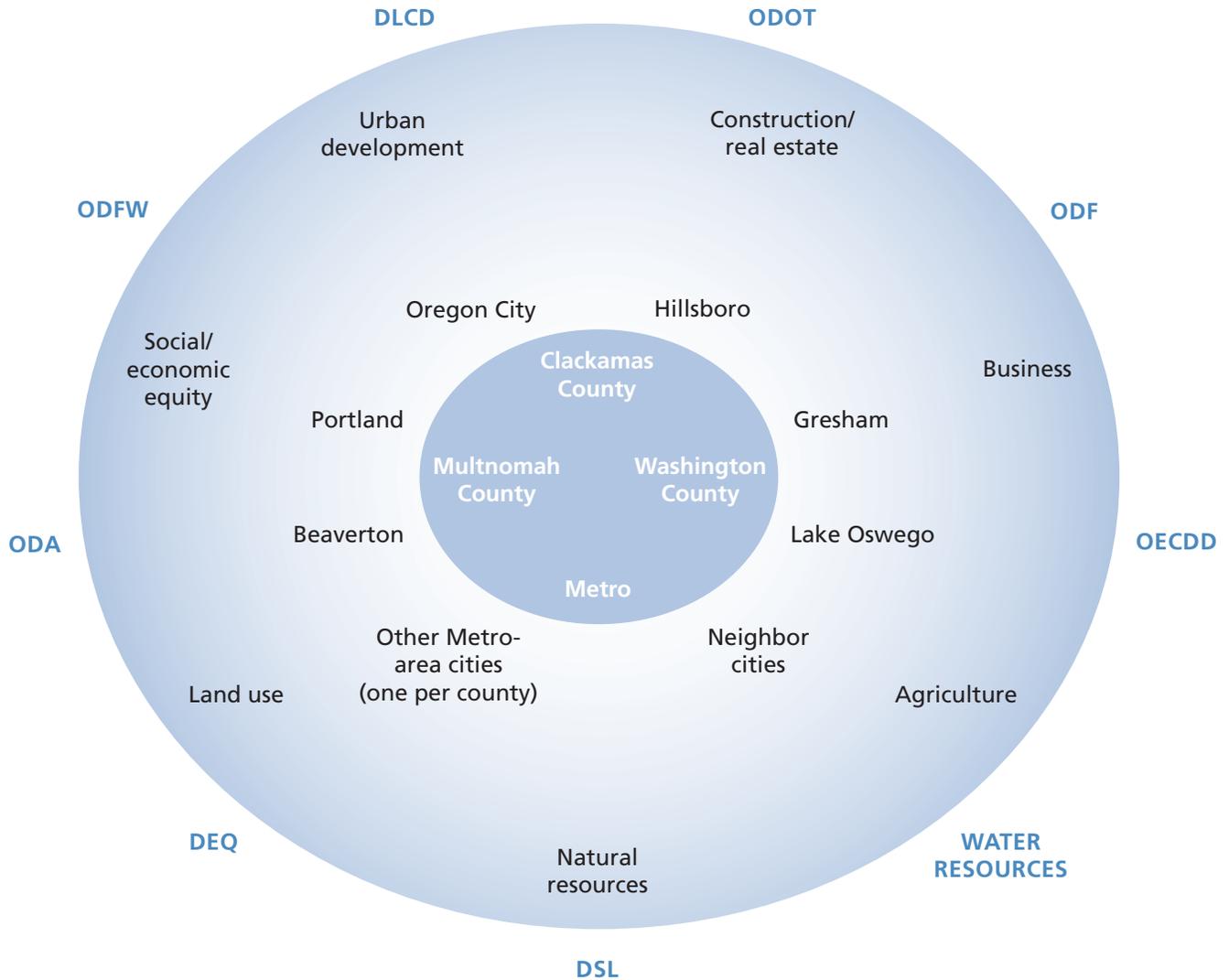
*Different day and time

This schedule avoids conflicts with:

- LCDC rule making hearing Jan. 23-25 in Beaverton
- National Association of Counties (NACO) annual conference March 1-5 and travel Feb. 29
- Metro JPACT trip to Washington, DC, March 4-6
- National League of Cities annual conference in Washington, DC, March 7-12
- Spring break March 24-28
- League of Oregon Cities annual conference Oct. 2-4 at the Salem Conference Center
- Association of Oregon Counties (AOC) annual conference the week of Nov. 17-21 in Eugene
- RSC members' city council, county bd. of commissioners and Metro Council meetings
- AOC Legislative Committee meetings in Salem, 2nd Mondays, except June and Nov.
- MTAC, 1st and 3rd Wednesday mornings

For more information, contact Robin McArthur at 503-797-1714 or mcarthurr@metro.dst.or.us.

Reserves Steering Committee



- Four votes (Metro and counties); all decisions unanimous
- All other steering committee members serve in non-voting advisory positions
- All members need to be authorized to represent their entity
- Decisions that require governing body approval are tentative (e.g., IGAs)
- Committee has authority to make all other decisions
- Charge is limited to creating IGA on urban and rural reserves
- Independent chair or facilitator

Metro Policy Advisory Committee

January 9, 2008

Informational Item: Neighboring Communities Project

Kim Bardes - Fwd: January 12, 2008 Urban and Rural Reserves Meeting

From: Paulette Copperstone
To: Carl Hosticka; Carlotta Collette; David Bragdon; jeff.cogen@co.multnomah.or.us; Kathryn Harrington; marthasch@co.clackamas.or.us; Rex Burkholder; Robert Liberty; Rod Park; tom_brian@co.washington.or.us
Date: 12/18/2007 10:41 AM
Subject: Fwd: January 12, 2008 Urban and Rural Reserves Meeting
CC: brent_curtis@co.washington.or.us; Christina Deffebach; Chuck Beasley; Doug McClain; drendahowatt@co.clackamas.or.us; Emma Stocker; Kathryn Sofich; Lake McTighe; Linnea Nelson; maggied@co.clackamas.or.us; Noreen_Lee@co.washington.or.us; Paulette Copperstone; Robin McArthur; Sherry Oeser; warren.fish@co.multnomah.or.us
Attachments: Invitation letter 12-11-07.doc; neighbors.xls

Please note, this e-mail message was sent Friday, December 14 to neighboring counties and cities and the letter to same was mailed Monday, December 17, 2007. Comments or questions, please contact Sherry Oeser at 503-797-1721 or oesers@metro.dst.or.us. Thank you.

>>> Paulette Copperstone 12/14/2007 4:11 PM >>>

You are invited to join your neighbors in a meeting of elected officials from Clackamas, Columbia, Marion, Multnomah, Yamhill and Washington Counties to discuss efforts to designate urban and rural reserves – areas appropriate for urban development and areas to protect for their agricultural, forestry, or natural resource value – as this region continues to grow.

When: Saturday, Jan. 12, 2008
10 a.m. to 12 noon

Where: Metro Regional Center
600 NE Grand Ave., Portland

RSVP: Paulette Copperstone, copperstonep@metro.dst.or.us
(503) 797-1562 by Jan. 7, 2008

Attached is a letter with more information and a list with contact information.



December 13, 2007

Dear Colleague:

On behalf of the Reserves Steering Committee, I want to invite you to a special meeting that will take place on Saturday, January 12, 2008 from 10 a.m. to 12 noon at the Metro Regional Center, 600 NE Grand Ave., Portland. We want to discuss our efforts to designate urban and rural reserves during the next two years, how this effort may affect your community, how you can be involved, and how your community's concerns and values can be addressed.

What we do in the Portland metropolitan region affects you, and what you do in your community affects the metropolitan region. We are connected by transportation and economic networks and development patterns – people and freight moving in and out of our communities to go to and from work, home, school and recreational activities and to deliver products.

Our regional goals call for coordinating with neighboring communities and for maintaining a separation between each neighboring community and the metropolitan area. To meet those goals, we need a better understanding of your goals and plans. I hope you will participate in this meeting to share those plans with us as well as your thoughts on how we can work together to ensure the health of all of our communities.

As part of our on-going reserves work, we are establishing a Reserves Steering Committee composed of Metro, Clackamas, Multnomah, and Washington Counties, cities within the Metro boundary, stakeholders representing business, agriculture, development, real estate, and natural resources as well as state agencies. We would like a representative from neighbor communities to serve on this Steering Committee. We hope you will select a representative to serve on this committee before or at the January 12 meeting. To assist you in making this selection, we are including contact information for everyone from the neighboring communities receiving this letter.

During 2006, Metro, Clackamas, Multnomah and Washington Counties, and the state departments of Agriculture and Land Conservation and Development worked together on a project aimed at balancing regional agricultural needs and protecting natural resources with the creation of great urban communities. I will mail you under separate cover three documents from that project that will help in thinking about the work we have ahead of us.

I hope you will join us on January 12. If you are unable to attend, please ask another elected official in your jurisdiction or a staff member to attend. RSVP to Paulette Copperstone, copperstonep@metro.dst.or.us or at (503) 797-1562 by Monday, January 7.

Sincerely,
Kathryn Harrington
Councilor
Metro

On behalf of the Reserves Steering Committee

Tom Brian
Chair
Washington County Board

Jeff Cogen
Commissioner
Multnomah County Board

Martha Schrader
Chair
Clackamas County Board

EXHIBIT A

Contract Statement of Work

Metro Neighbor Community Coordination on Alternative Growth Scenarios

This statement of work has three main sections:

- **General Conditions:** project cooperation, key personnel, definitions
- **Project Description:** project background, transportation relationship, project objectives, project management structure, agency/public involvement
- **Project Approach:** work plan, deliverables, schedule, budget

GENERAL CONDITIONS

PROJECT COOPERATION

This statement of work describes the responsibilities of all entities involved in this cooperative project. In this contract the Contractor shall only be responsible for those deliverables assigned to the Contractor. All work assigned to other entities are not bound by this contract, but shall be bound by separate Intergovernmental Agreements which contain the same statement of work found in this contract. The references to all parties in this statement of work other than the Contractor are merely for informational purposes and are in no way binding, nor are they parties to this contract. Any tasks or deliverables assigned to a sub-contractor shall be construed as being the responsibility of the Contractor.

Any Contractor tasks or deliverables which are contingent upon receiving information, resources, assistance, or cooperation in any way from another entity as described in this statement of work shall be subject to the following guidelines:

- A At the first sign of non-cooperation, the Contractor shall provide written notice (email acceptable) to Agency Contract Administrator of any deliverables that may be delayed due to lack of cooperation by other entities referenced in the statement of work.
- B Agency Contract Administrator shall contact the non-cooperative entity/s to discuss the matter and attempt to correct the problem and/or expedite items determined to be delaying the Contractor/project.

If Contractor has followed the notification process described in item 1, and delinquency of any deliverable is found to be a result of the failure of other referenced entities to provide information, resources, assistance, or cooperation, as described in the statement of work, the Contractor will not be found in breach of contract. The Agency Contract Administrator will negotiate with Contractor in the best interest of the State, and may amend the delivery schedule to allow for delinquencies beyond the control of the Contractor.

KEY PERSONNEL

Contractor acknowledges and agrees that Agency selected Contractor, and is entering into this Contract, because of the special qualifications of Contractor's key people. In particular, Agency through this Contract is engaging the expertise, experience, judgment, and personal attention of ("Key Personnel"). Contractor's Key Personnel shall not delegate performance of the management powers and responsibilities he/she is required to provide under this Contract to another (other) Contractor employee(s) without first obtaining the written consent (email acceptable) of Agency. Further, Contractor shall not re-assign or transfer a Key Person to other duties or positions such that a Key Person is no longer available to provide Agency with his/her expertise, experience, judgment, and personal attention, without first obtaining Agency's prior written consent to such re-assignment or

transfer. In the event Contractor requests that Agency approve a re-assignment or transfer of a Key Person, Agency shall have the right to interview, review the qualifications of, and approve or disapprove the proposed replacement(s) for the a Key Person. Any approved substitute or replacement for a Key Person shall be deemed a Key Person under this contract.

DEFINITIONS

Table 1 defines common terms and abbreviations to be used during the Project.

Table 1 Definition of Terms

Term	Definition
2040 Growth Concept	Metro's long-term land use and transportation plan to accommodate estimated 2040 population within the Urban Growth Boundary
DRC	Metro's Data Resource Center
Metro	Regional government agency for the Greater Portland area
MetroScope	MetroScope is a simulation model developed by Metro staff for testing planning policies in the urban land market. It utilizes extensive data describing attributes of the region's land and economic growth potential including: land value, buildable vacant land, redevelopment land, environmental conditions, development trends and forecasts of population and employment growth.
Neighbor Communities	Neighbor Cities (expanded here to include counties) are an identified component of the 2040 Growth Concept Plan. The growth of neighbor cities and counties both influences and is influenced by growth policies and transportation investments in the Metro area. For the terms of this contract, Neighbor Communities include: Aurora, Banks, Boring, Canby, Carlton, Dundee, Estacada, Gaston, Hubbard, Molalla, Newberg, North Plains, McMinnville, Sandy, Scappoose, St. Helens, Woodburn, Yamhill, Columbia County, Marion County, and Yamhill County.
New Look at Regional Choices	The Metro Council's collaborative effort to find new, creative ways to absorb the arrival of one million new residents in this region in the next 25 years, while preserving the values of our long-term vision.
ODOT	Oregon Department of Transportation
OHP	Oregon Highway Plan
Regional Center	An area of mixed residential and commercial use. It is a high-density center well served by the transportation system with compact development in a walkable environment and offers efficient access to goods and services. Generally it is served by existing or planned light rail service with excellent access to the regional highway transportation system.
RTP	Regional Transportation Plan
TGM	Transportation and Growth Management Program
Town Center	An area of mixed residential and commercial use. It is a high-density center well served by transit with compact development in a walkable environment and offers efficient access to goods and services. Generally it serves the residents within a 2 to 3 mile radius.
UGR	Urban Growth Report

PROJECT DESCRIPTION

PROJECT BACKGROUND

Metro and regional leaders have identified the need for a different approach to selecting areas for urban expansion and for bringing these areas into the urban growth boundary. As a result, the Metro Council launched the New Look at Regional Choices work program to re-examine the way we carry out the region's long-range plan, the 2040 Growth Concept. One component of this work program, the Shape of the Region focused on balancing regional agricultural land needs with the protection of natural resources and the creation of great communities. As a result of this research and a successful regional legislative agenda that resulted in the passage of Senate Bill 1011 and House Bill 2051, the region is poised to embark on a collaborative process to frame a more thoughtful regional approach to how we plan for growth through the designation of linked urban and rural reserves. In order for a complete discussion to occur on the future urban and rural form for the greater region, other jurisdictions that are not normally involved in Metro region activities must be engaged.

The Metro 2040 Growth Concept was adopted as the long-term growth management vision of the Portland metropolitan region. It provides a strong policy statement to guide how the Portland metropolitan region intends to manage long-term population growth and to address the many issues associated with that growth. The primary objective of this policy direction, one that was heard over and over from the citizens of the region, is to preserve our access to nature while working to build better communities. The 2040 Growth Concept contains a number of elements directed at meeting this goal including: encourage more efficient use of lands in cities; protect natural areas, parks, streams and farmland; and promote a transportation system that includes all types of travel.

The 2040 Growth Concept also calls for coordination with neighboring communities to achieve a balance between jobs and housing and maintain a separation between each neighboring community and the metropolitan area. Coordination has not occurred as envisioned. Meanwhile significant population growth in neighboring communities means more people are living outside the region and commuting in for work. This situation puts pressure both on neighboring communities and on communities within Metro's urban growth boundary. Traffic along every roadway connecting neighboring communities to the metropolitan area has increased dramatically, more development pressure is affecting the land separating these communities from the metropolitan area and the quieter way of life and lower property values in these communities are attracting still more people.

Since the adoption of the 2040 Growth Concept the region's population has increased by 200,000 residents. This new growth brings jobs and opportunities, but also a number of challenges. New forecasts show that within the next 25 years, about a million more people will live in the five-county Portland metropolitan area.

It is imperative that the Portland region partners with our neighbors to ensure that future population growth is done in a way that benefits the greater region, which includes jurisdictions within and outside Metro's jurisdictional boundary. It is important to recognize that the Portland metropolitan area is part of a greater area comprised of communities in the Willamette Valley that form one economic and social unit and that if we work together we can help ensure the health of all of our communities. Citizens must feel good about their communities and celebrate the uniqueness of each community as well as advance the ability of each community to work together for the good of the greater region.

This coordination with Neighbor Communities is a key element of the Metro Council's New Look at Regional Choices work program. This work will also allow the neighboring communities to connect with the current update of the Regional Transportation Plan that is being closely coordinated with the land use elements of the New Look work program.

TRANSPORTATION RELATIONSHIP

Critical to any discussion about transportation is agreement on where and how to grow. A safe, reliable and efficient transportation system is vital to the economy of the greater Portland metropolitan region. Likewise, ensuring that people have a range of options for getting where they need to go is essential to support vibrant communities.

The region has aggressively implemented state policy calling for reduced reliance on any single mode of transportation. In practice this has meant complementing the region's roads and highways with a comprehensive public transit network, taking seriously the needs of pedestrians and bicyclists and integrating land use and transportation planning. Providing for future transportation needs will be made more difficult by several key challenges that have important implications for the region's ability to achieve its economic and community goals. As the region expands to accommodate the expected one million new residents, major new transportation investments will be necessary to serve both developed and developing areas. Increasing congestion will harm the region's ability to maintain and grow business, as projected growth in freight and general traffic cannot be accommodated on the current system. Finally, state and local funding for roads and transit is failing to keep pace with current needs, to say nothing of the growth expected in the coming decades.

In an average week the Portland area gains over 500 new residents. Metro's most recent population projections show about a million more people living in the metropolitan area by 2030, which represents substantially faster growth than had previously been expected. How this growth is accommodated may substantially affect the region's enviable quality of life through housing prices, economic opportunities, development in neighboring communities and traffic congestion. A key component of this work will be to highlight five criteria to analyze the consequences of different growth scenarios: housing price, vehicle miles traveled, density, population allocation, and infrastructure cost. For instance, increasing the amount of growth neighboring communities accommodate could negatively impact state highway routes such as Highway 99W or Highway 26 through increased commuting traffic, ultimately affecting freight movement. Emphasizing possible long-range impacts such as vehicle miles traveled will help inform decisions regarding future transportation funding priorities.

Having officials and citizens of the greater Portland metropolitan region aware of the issues related to accommodating future growth expectations will allow for a more collaborative discussion on the benefits and tradeoffs of different growth scenarios, resulting in better informed transportation and land use decisions for the northern Willamette Valley.

PROJECT OBJECTIVES

The objectives of the project are threefold.

- A greater understanding of implications for accommodating future growth and the need for collaboration
- A document that portrays the impacts of alternative growth scenarios on transportation and land uses
- An agreement or memorandum outlining a structure to coordinate on land use and transportation issues in the future

First it is essential that the elected officials and citizens of a much larger area than typically is defined as the Portland metropolitan area be engaged in the discussion of accommodating expected population and employment forecasts. This will allow for a more collaborative and inclusive decision making process for future transportation and land use decisions.

The second outcome is the creation of a document that highlights the potential impacts and resulting implications for the neighbor communities, based on various scenarios for accommodating the expected population and employment projections for the greater region. The document will be used to educate and inform the residents of the neighbor communities (and others) and possibly provide direction for how they envision their community should grow in the future.

The third outcome is an agreement or memorandum between officials at Metro, the tri-county area and neighboring counties and cities to continue to work collaboratively on future growth management decisions, resulting in the groundwork for identification and approval of urban and rural reserves and a vision for the greater metropolitan area.

PROJECT MANAGEMENT STRUCTURE

Tim O'Brien, Metro Senior Regional Planner is the project manager for this project. Chris Deffebach, Metro Long Range Planning Manager will provide project guidance. Tim will coordinate work from the following Metro departments that will also provide services for this project: Data Resource Center, Regional Transportation Planning, Transportation Research and Modeling Services and Public Affairs and Government Relations.

AGENCY/PUBLIC INVOLVEMENT

There is no specific public involvement strategy for the project. The neighbor Community Working Group (NCWG) meetings will be public meetings and will be notified accordingly.

PROJECT APPROACH

WORK PLAN

1. 1 Task 1: Project start-up

Objective:

Initiate the Neighbor Community Coordination on Alternative Growth Scenarios TGM project.

Subtasks:

1.1.a Metro shall:

- Establish a Neighbor Community Working Group (NCWG) composed of elected officials from cities and counties outside the Metro jurisdictional boundary as well as elected officials from Metro and Washington and Clackamas counties.
- Draft proposed meeting schedule
- Prepare Notebook for NCWG members and Contractor containing regional policies and information on Neighbor Communities, 2040 Growth Concept Map, New Look at Regional Choices, MetroScope and other pertinent resources.
- Solicit population and employment projections for each city in order to update the neighbor community expectation component in MetroScope to more accurately reflect the visions of the neighbor communities

1.1.b Working with Metro and ODOT the Contractor shall refine the meeting schedule and the engagement process to be used at the NCWG meetings.

Schedule: Completed within one month of notice to proceed.

Metro Deliverables:

1.1.A. Establishment of NCWG including:

- Membership rosters;
- Proposed schedule of meetings circulated electronically to NCWG members; and
- Final TAC meeting schedule following review from members.
- Updated population and employment projections for each participating jurisdiction

- 1.1.B. Notebook for Contractor and NCWG members containing regional policies and information on Neighbor Communities, 2040 Growth Concept Map, New Look at Regional Choices, MetroScope and other pertinent resources.

Contractor Deliverables:

- 1.1.A. Refined meeting schedule and documented engagement process.

1. 2 Task 2: Finalize MetroScope Alternative Growth Scenarios

Objective:

Finalize the MetroScope alternative growth scenarios that the NCWG will evaluate and discuss impacts to their respective communities in Task 1.5.

Subtasks:

1.2.a Metro shall: Finalize 2-3 alternative growth scenarios, utilizing the updated population and employment projections, showing differing levels of impact on the neighboring communities related to housing cost, type, population growth and the associated impact to transportation routes connecting those communities to the greater Portland region.

1.2.b Metro and Contractor shall meet to review the MetroScope documents and prepare for first NCWG meeting.

Schedule:

Completed within four months of notice to proceed.

Metro Deliverables:

- 1.2.A Finalization of results from MetroScope alternative growth scenarios.
- 1.2.B Meet with Contractor to prepare for first NCWG meeting

Contractor Deliverables:

- 1.2.A Meet with Metro staff to review MetroScope documents and prepare for first NCWG meeting.

1. 3 Task 3: First NCWG Meeting

Objective:

Convene the NCWG to convey intent of project, expected outcomes and schedule, a briefing on MetroScope and begin discussions on impacts of future growth and community values.

Subtasks:

1.3.a Metro shall convene and participate in first NCWG meeting and provide project expectations/outcomes, schedule and briefing on MetroScope

1.3.b The Contractor and Metro shall meet to prepare for the first NCWG meeting.

1.3.c The Contractor shall facilitate the NCWG meeting and provide a summary of the discussion.

Schedule:

Completed within three months of notice to proceed.

Metro Deliverables:

- 1.3.A Convene and participate in first NCWG meeting, provide project expectations/outcomes, schedule and briefing on MetroScope

Contractor Deliverables:

- 1.3.A Facilitate discussion on growth, community values and how MetroScope can reflect different growth impacts for the neighbor communities
- 1.3.B Provide summary points from meeting to help shape scenario discussion

1. 4 Task 4: Prepare for evaluation of growth scenarios

Objective:

Analyze and incorporate points of discussion from first meeting into the process for the NCWG to evaluate the findings from the MetroScope alternative growth scenarios

Subtasks:

1.4.a Metro shall:

- Meet with the Contractor to review the summary of the first NCWG meeting and prepare for presentation of the MetroScope alternative growth scenarios to NCWG.
- Distribute MetroScope alternative growth scenarios to NCWG two weeks prior to NCWG meeting.

Schedule:

Completed within four months of notice to proceed.

Metro Deliverables:

- 1.4.A Meet with Contractor to review results from first NCWG meeting and prepare for second NCWG meeting.
- 1.4.B Distribute MetroScope alternative growth scenarios to NCWG two weeks prior to next NCWG meeting.

Contractor Deliverables:

- 1.4.A Meet with Metro to review summary and prepare for next NCWG meeting

1.5 Task 5: Second NCWG meeting to review MetroScope alternative growth scenarios

Objective:

A thorough review and understanding, by the NCWG, of the implications to their respective jurisdictions of each of the alternative growth scenarios as it relates to housing cost, type, population growth, commuting patterns and other transportation impacts.

Subtasks:

1.5.a Metro shall attend and participate in the NCWG meeting.

1.5.b The Contractor shall facilitate a discussion on the implications of the alternative growth scenarios, focusing on:

- Population impacts to the neighboring communities
- Housing prices
- Transportation impacts related to commute patterns and freight movement.

1.5.c The Contractor shall develop a summary document of the outcomes of the discussion on the alternative growth scenarios to be distributed to the participants and lay the groundwork for a memorandum of understanding for the continued involvement of the NCWG members in the Portland region's management of future growth expectations

Schedule:

Completed within five months of notice to proceed.

Metro Deliverables:

- 1.5.A Attendance and participation in NCWG meeting

Contractor Deliverables:

- 1.5.A Facilitation of discussion on alternative growth scenarios
- 1.5.B Summary of outcomes of discussion for distribution to participants
- 1.5.C Draft memorandum of understanding for continued involvement of NCWG participants

1.6 Task 6: Impacts of alternative growth scenarios document

Objective:

Creation of a document that highlights the potential impacts and resulting implications for the neighbor communities to be used as an educational piece as well as a stimulus to possibly provide direction for community visioning.

Subtasks:

1.6.a Metro shall:

- Provide input and review document

- Print document
- Update the neighbor community assumptions in the scenarios with the new information provided by the participants

1.6.b The Contractor, with input from Metro and ODOT shall create a document (as a supplement to the updated scenarios document) that highlights the potential impacts and resulting implications for the neighbor communities

Schedule:

To be completed seven months of notice to proceed

Metro Deliverables:

- 1.6.A Input and review of supplemental document
- 1.6.B Update alternative growth scenarios document with new information
- 1.6.C Printing of supplemental document

Contractor Deliverables:

- 1.6.A Document that that highlights the potential impacts and resulting implications for the neighbor communities to be used as an educational piece as well as a stimulus to possibly provide direction for community visioning

1.7 Task 7: Memorandum of Understanding

Objective:

Successful implementation of a memorandum of understanding that outlines the continued involvement of the NCWG members in the Portland region's management of future growth expectations

Subtasks:

- 1.7.a Metro shall review and comment on the memorandum of understanding.
- 1.7.b Metro shall distribute the memorandum of understanding to NCWG members
- 1.7.c The Contractor shall prepare a memorandum of understanding to be signed by the participants for providing a structure for continued discussions at the elected level between the Portland region and the neighboring communities.

Schedule:

To be completed eight months of notice to proceed

Metro Deliverables:

- 1.7.A Review and comment on the memorandum of understanding
- 1.7.B Distribution of the memorandum of understanding prior to final NCWG meeting

Contractor Deliverables:

- 1.7.A Preparation of the memorandum of understanding

1.8 Task 8: Final NCWG Meeting

Objective:

Distribute final documents and provide and through the memorandums lay the groundwork for a continued dialogue at the elected level between the Portland region and the neighboring communities.

Subtasks:

- 1.8.a Preparation and attendance at final NCWG meeting

Schedule:

To be completed nine months of notice to proceed

Metro Deliverables:

1.8.A Distribution of final documents

Contractor Deliverables:

1.8.A Facilitation of final meeting

DELIVERABLE

<p>Task 1.1 Project Start-up</p> <p>A Establishment of NCWG</p> <p>B Refined Meeting Schedule</p> <p>C Notebook for Contractor and NCWG members</p>
<p>Task 1.2 Finalize MetroScope Alternative Growth Scenarios</p> <p>A Finalization of results from MetroScope</p> <p>B Preparation for first NCWG meeting and review MetroScope</p>
<p>Task 1.3 First NCWG Meeting</p> <p>A Convene and participate in first NCWG meeting, provide project expectations/outcomes, schedule and briefing on MetroScope.</p> <p>B Facilitate discussion on growth, community values and how MetroScope can reflect different growth impacts for the neighbor communities.</p> <p>C Provide summary points from meeting to help shape scenario discussion.</p>
<p>Task 1.4 Prepare for evaluation of growth scenarios</p> <p>A Review results from first NCWG meeting and prepare for second NCWG meeting</p> <p>B Distribute MetroScope alternative growth scenarios to NCWG two weeks prior to next NCWG meeting.</p>
<p>Task 1.5 Second NCWG meeting to review MetroScope alternative growth scenarios</p> <p>A Second NCWG meeting – Preparation and attendance.</p> <p>B Facilitation of discussion on alternative growth scenarios.</p> <p>C Summary of outcomes of discussion for distribution to participants.</p> <p>D Draft memorandum of understanding for continued involvement of NCWG participants</p>

<p>Task 1.6 Impacts of alternative growth scenarios document</p> <p>A Document that that highlights the potential impacts and resulting implications for the neighbor communities to be used as an educational piece as well as a stimulus to possibly provide direction for community visioning (supplement to the alternatives growth scenarios document)</p> <p>B Update alternative growth scenarios document with new information</p> <p>C Input and review of supplemental document</p>
<p>Task 1.7 Memorandums of Understanding</p> <p>A A memorandum of understanding(s) to be signed by the participants that provides a structure for continued discussions at the elected level between the Portland region and the neighboring communities.</p> <p>B Distribution of the memorandum of understanding prior to final NCWG meeting</p>
<p>Task 1.8 Final NCWG Meeting</p> <p>A Final NCWG meeting – Preparation, attendance and facilitation.</p> <p>B Distribution of final documents to all participants</p>

SCHEDULE

Tasks	2008									
	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct
1.1 Start-up										
1.2 MetroScope scenarios										
1.3 First NCWG meeting										
1.4 Prepare for growth scenarios										
1.5 Second NCWG meeting										
1.6 Impact document										
1.7 MOU										
1.8 Final NCWG meeting										

BUDGET

Estimated project budget

	TGM Grant Amount	Metro Match Amount	Total
Metro: Labor		\$35,000	\$35,000
Metro: Direct Expenses	\$7,500	0	\$7,500
Contractor	\$42,500	0	\$42,500
<u>TOTAL</u>	<u>\$50,000</u>	<u>\$35,000</u>	<u>\$85,000</u>

Neighboring City Mayors

Sundeen	Don	MAYOR	CITY OF DUNDEE	503-537-9597	donsundeer@comcast.net
Strutz	Jennifer	Mayor	City of Aurora	503-678-1283	mayor@ci.aurora.or.us
Branstitre	Teri	Mayor	City of Banks	503-324-5112	mayor@cityofbanks.org
Thompson	Melody	Mayor	City of Canby	503 266-4021	melodyt@canby.com
Oriet	Kathie	Mayor	City of Carlton	503 852 7575	oriet@comcast.net
Austin	Bob	Mayor	City of Estacada	503-630-8270	mayor@cityofestacada.org
Lorenz	Rick	Mayor	City of Gaston	503 985-3340	gaston.city@comcast.net
McCain	Tom	Mayor	City of Hubbard	503-981-9633	vlnogle@cityofhubbard.org
Gormley	Edward	Mayor	City of McMinnville	503-434-7405	ed@gormleyplumbing.com
Clarke	Mike	Mayor	City of Molalla	503 829-6855	city@molalla.net
Andrews	Bob	Mayor	City of Newberg	503-538-9421	bob.andrews@ci.newberg.or.
Olson	Cheri	Mayor	City of North Plains	503 647-5555	cheri@northplains.org
Malone	Linda	Mayor	City of Sandy	503-668-5533	quiltmayor@yahoo.com
Burge	Scott	Mayor	City of Scappoose	503-543-7146	mayor@ci.scappoose.or.us
Peterson	Randy	Mayor	City of St Helens	503-397-6272	randyp@ci.st-helens.or.us
Figley	Kathy	Mayor	City of Woodburn	503-982-5222	kathryn.figley@ci.woodburn.o
Murphy	Randy	Mayor	City of Yamhill	503-662-3511	recorder@cityofyamhill.com

Neighboring County Commissioners

Corsiglia	Joe	Commissioner	Columbia County	503-397-4322	corsigj@co.columbia.or.us
Bernhard	Rita	Commissioner	Columbia County	503-397-4322	bernhar@co.columbia.or.us
Hyde	Tony	Commissioner	Columbia County	503-397-4322	hydet@co.columbia.or.us
Carlson	Janet	Chair	Marion County	503-588-5212	jcarlson@co.marion.or.us
Milne	Patti	Commissioner	Marion County	503-588-5212	pmilne@co.marion.or.us
Brentano	Sam	Commissioner	Marion County	503-588-5212	sabrentano@co.marion.or.us
George	Kathy	Chair	Yamhill County	503-434-7501	georgek@co.yamhill.or.us
Lewis	Leslie	Commissioner	Yamhill County	503-434-7501	lewisl@co.yamhill.or.us
Stern	Mary	Commissioner	Yamhill County	503-434-7501	sternm@co.yamhill.or.us

Neighboring City Managers/Administrators

BELL	MARGARET	CITY RECORDER	CITY OF GASTON	503-985-3340	gaston.city@comcast.net
WODARCZAK	SANDI	CITY RECORDER	CITY OF YAMHILL	503-662-3511	recorder@cityofyamhill.com
Boyce	Laurie	City Recorder	City of Aurora	503-678-1283	citycouncil@ci.aurora.or.us
Hough	Jim	City Manager	City of Banks	503-324-5112	citymanager@cityofbanks.org
Adcock	Mark	City Administrator	City of Canby	503-266-4021	adcockm@ci.canby.or.us
Weaver	Steve	City Manager	City of Carlton	503 852-7575	sweaver@ci.carlton.or.us
Daykin	Rob	City Administrator	City of Dundee	503-538-1958	dundeerob@comcast.net
Ealy	Randy	City Manager	City of Estacada	503 630-8286	ealyr@cityofestacada.org

Nogle	Vickie	City Recorder	City of Hubbard	503-981-9633	vlnogle@cityofhubbard.org
Lorenzen	Rose	City Administrator	City of McMinnville	503-434-7405	lorenzr@ci.mcminnville.or.us
Atkins	John	City Manager	City of Molalla	503-829-6855	atkins@molalla.net
Tardiff	Robert	City Manager Pro Tem	City of Newberg	503-537-1207	robert.tardiff@ci.newberg.or.us
Otterman	Don	City Manager	City of North Plains	503-647-5555	don@northplains.org
Lazenby	Scott	CITY MANAGER	City of Sandy	503-668-5533	slazenby@ci.sandy.or.us
Hanken	Jon	City Manager	City of Scappoose	503-543-7146	jonhanken@ci.scappoose.or.us
Little	Brian	City Administrator	City of St Helens	503 397-6272	brianl@ci.st-helens.or.us
Brown	John	City Administrator	City of Woodburn	503 982-5228	john.brown@ci.woodburn.or.us

Neighboring County Planning Directors

Dugdale	Todd	Director	Columbia County	503-397-1501	dugdalt@co.columbia.or.us
Anderson	Sterling	Planning Director	Marion County	503-588-5038	smanderson@co.marion.or.us
Brandt	Mike	Planning Director	Yamhill County	503-434-7516	brandtm@co.yamhill.or.us