

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING AN) RESOLUTION NO. 80-198
AGENT OF RECORD FOR CASUALTY AND)
LIABILITY INSURANCE) Introduced by the Council
) Coordinating Committee

WHEREAS, The Metro Council deems it appropriate to appoint
an Agent of Record for casualty and liability insurance; and

WHEREAS, Proposals were requested for these services and
advertised in both a local newspaper and the insurance industry
journal; and

WHEREAS, The proposal from the Fred S. James Company best
met Metro's insurance needs; now, therefore,

BE IT RESOLVED,

1. That the Fred S. James Company be appointed Metro's
Agent of Record for a term beginning January 1, 1981, and ending
June 30, 1984.

ADOPTED by the Council of the Metropolitan Service District
this 4th day of December, 1980.



Presiding Officer

CS:bb
989B/135

Resolution No. 80-198

A G E N D A M A N A G E M E N T S U M M A R Y

TO: Council
FROM: Coordinating Committee
SUBJECT: Appointing an Agent of Record for Casualty and Liability Insurance

I. RECOMMENDATIONS:

- A. **ACTION REQUESTED:** Approve the attached Resolution No. 80-198 appointing the Fred S. James Company as Metro's Agent of Record for casualty and liability insurance for a term beginning January 1, 1981, and expiring June 30, 1984.
- B. **POLICY IMPACT:** Metro's insurance coverage supports all activities and has no direct impact on programs. Insurance coverage is consistent with the programs and loss projection contained in the Five Year Operational Plan.
- C. **BUDGET IMPACT:** Brokerage fees are paid as a commission on premium costs which are covered in the FY 1981 budget.

II. ANALYSIS:

- A. **BACKGROUND:** Oregon state law permits local governments to appoint a single agent of record to act as the broker for all casualty and liability coverage for a three-year period. The selection of an agent must be made after requesting proposals through both local newspapers and in the generally circulated industry publication in the area. These procedures have been followed.

The Fred S. James Company was the agent of record for both the Columbia Region Association of Governments (CRAG) and the prior Metropolitan Service District (MSD), and was carried over to represent Metro. This company's appointment as Agent of Record expired on June 30, 1980. Due to pressures from budget preparation and work on the tax base proposal, the Director of Management Services was unable to begin the selection process for the Agent of Record before the end of the fiscal year. The Fred S. James Company appointment was extended for six months. The two and one-half year appointment would place the term of appointment in sequence with the fiscal year and the anniversary date for policy renewals.

- B. **ALTERNATIVES CONSIDERED:** After advertising in the Daily Journal of Commerce and Insurance Week, proposals were received from two companies, Fred S. James Company and Nasburg and Company of Coos Bay, Oregon. The Fred S. James Company is recommended because of experience of the

company and the agents in the insurance industry in general and public clients in particular and outstanding service from the company in the past. Staff does not think that Nasburg and Company could adequately represent Metro from Coos Bay.

- C. CONCLUSION: Appoint the Fred S. James Company Metro's Agent of Record from January 1, 1981, to June 30, 1984.

CS:bb
988B/135