



METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND OR. 97201, 503/221-1646

A G E N D A

REGULAR COUNCIL MEETING

Date: June 4, 1981
Day: Thursday
Time: 5:30 PM - Council Dinner & Informal Discussion
7:30 PM - Formal Meeting
Place: Council Chamber

ROLL CALL

CALL TO ORDER

1. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS
2. CONSENT AGENDA
 - 2.1 A-95 Review
3. ORDINANCES
 - 3.1 PUBLIC HEARING on Ordinance No. 81-109, For the Purpose of Adopting the Annual Budget of the Metropolitan Service District for Fiscal Year 1982, Making Appropriations From Funds of the District in Accordance with Said Annual Budget, and Levying Ad Valorem Taxes (First Reading) (7:35)*
 - 3.2 PUBLIC HEARING on Ordinance No. 81-110, For the Purpose of Amending Ordinance No. 80-97, Adding Supplemental Appropriations to FY 1981 Budget (First Reading) (8:05)
4. GENERAL DISCUSSION (8:35)

ADJOURN

*Times listed are approximate.



METRO

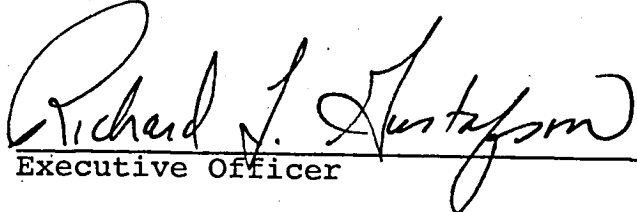
METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND OR. 97201, 503/221-1646

A G E N D A

Date: June 4, 1981
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C O N S E N T A G E N D A

The following business items have been reviewed by the staff and an officer of the Council. In my opinion, these items meet the Consent List Criteria established by the Rules and Procedures of the Council. The Council is requested to approve the recommendations presented on these items.


Executive Officer

2.1 A-95 Review

DIRECTLY RELATED A-95 PROJECT APPLICATIONS UNDER REVIEW

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>1. <u>Project Title:</u> Kirkland Union Manor, Phase II (#8105-3)</p> <p><u>Applicant:</u> State of Oregon, Housing Division</p> <p><u>Summary:</u> A multi-unit rental housing development for the elderly with 95 efficiency and 55 one-bedroom apartments. The development, sponsored by the Union Labor Retirement Association, will consist of one, eight-storey building to be newly constructed at 86th and Powell. Although there is some concern about the number of efficiency units and building design, the project is consistent with Portland's Housing Assistance Plan (HAP) and Metro's Areawide Housing Opportunity Plan (AHOP).</p> <p><u>Staff Recommendation:</u> Favorable Action.</p>	<p>\$ 725,000 (HUD Section 8)</p>	<p>\$4,722,384 (loan)</p>		<p>\$1,180,596 (owner's equity)</p>	<p>\$6,627,980</p>

5/28/81

Agenda Item 3.1

A G E N D A M A N A G E M E N T S U M M A R Y

TO: Metro Council
FROM: Executive Officer
SUBJECT: Adopting the FY 1982 Budget

I. RECOMMENDATIONS:

- A. ACTION REQUESTED: First reading of Ordinance No. 81-109 adopting the FY 1982 Metro budget.
- B. POLICY IMPACT: The Metro budget is a key document setting the policy direction for the organization for the next fiscal year. The policy alternatives have been reviewed by the Council Committees and the full Council.
- C. BUDGET IMPACT: The Metro budget, adopted in accordance with State law, establishes the legal authorization to expend public funds.

II. ANALYSIS:

- A. BACKGROUND: The Metro budget has been prepared after a long series of review meetings with the Council and Council Committees stretching back to last January. In accordance with State budget law, the Metro budget has been submitted to the Tax Supervising and Conservation Commission (TSCC) for review. That Commission will hold its public hearing on June 16, 1981, and will return the budget to the Council for final adoption on June 25, 1981.
- B. ALTERNATIVES CONSIDERED: Policy and program alternatives have been previously discussed with the Council.
- C. CONCLUSION: Conduct first reading of Ordinance No. 81-109 adopting the FY 82 Metro budget.

CS/gl
3282B/236

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE)	ORDINANCE NO. 81-109
ANNUAL BUDGET OF THE METROPOLITAN)	
SERVICE DISTRICT FOR FISCAL YEAR)	Introduced by the Council
1982 MAKING APPROPRIATIONS FROM)	Coordinating Committee
FUNDS OF THE DISTRICT IN ACCORD-)	
ANCE WITH SAID ANNUAL BUDGET AND)	
LEVYING AD VALOREM TAXES)	

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

SECTION 1. The Council of the Metropolitan Service District (Metro) finds that the Multnomah County Tax Supervising and Conservation Commission held its public hearing June 16, 1981, on the annual budget of Metro for the fiscal year beginning July 1, 1981, and ending June 30, 1982.

SECTION 2. Recommendations from the Tax Supervising and Conservation Commission have been received by Metro and have been acted upon, as reflected in the Budget and in the Schedule of Appropriations.

SECTION 3. The "FY 1982 Budget of the Metropolitan Service District" as attached hereto as Exhibit A to this ordinance and amended by the Council, is hereby adopted.

SECTION 4. The Council of the Metropolitan Service District does hereby levy ad valorem taxes for the Zoo fund as provided in the budget adopted by Section 2 of this Ordinance in the amount of five million dollars (\$5,000,000), said levy being a three-year serial levy outside the six percent constitutional limit approved by district voters on May 20, 1980, said that these taxes be, and hereby are, levied and assessed on those taxable properties within the taxing district.

SECTION 5. The Council hereby authorizes expenditures and positions in accordance with the annual budget adopted by Section 2 of this Ordinance, and hereby appropriates funds for the fiscal year beginning July 1, 1981, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit A, attached hereto and by reference made a part of this Ordinance.

SECTION 6. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor
 - 1.1 An original and one copy of the Notice of Levy marked Exhibit B, attached hereto and made a part of this Ordinance.
 - 1.2 Two copies of the budget document adopted by Section 2 of this Ordinance.
 - 1.3 A copy of the Notice of Publication provided for by ORS 294.421.
2. Clackamas and Washington County Assessor and Clerk
 - 2.1 A copy of the Notice of Levy, marked Exhibit B.
 - 2.2 A copy of the budget document adopted by Section 2 of this Ordinance.

ADOPTED by the Council of the Metropolitan Service District
this 25th day of June, 1981.

Presiding Officer

ATTEST:

Clerk of the Council

CS:gl/3273B/236A

Ord. No. 81-109
Page 2 of 2

METROPOLITAN SERVICE DISTRICT

BUDGET FY 1982
SCHEDULE OF APPROPRIATIONSGeneral Fund

Personnel Services	\$ 1,945,840
Materials and Services	1,599,076
Capital Outlay	5,400
Contingency	381,376
Unappropriated Balance	100,000
Total General Fund	\$ 4,031,692

Zoo Operating Fund

Personnel Services	\$ 2,118,615
Materials and Services	1,399,597
Capital Outlay	277,290
Transfers	628,894
Contingency	968,043
Unappropriated Balance	500,000
Total Zoo Operating Fund	\$ 5,892,439

Zoo Capital Fund

Capital Projects	\$ 2,831,116
Contingency	138,000
Total Zoo Capital Fund	2,969,116

Solid Waste Operations Fund

Personnel Services	\$ 612,047
Materials and Services	5,083,326
Capital Outlay	14,500
Transfers to Other Funds	1,074,720
Contingency	285,362
Unappropriated Balance	150,000
Total Solid Waste Operations	\$ 7,219,955

Solid Waste Debt Service Fund

Debt Service	\$ 720,734
Total Solid Waste Debt Service Fund	\$ 720,734

Solid Waste Capital Improvement Fund

Capital Projects	\$13,571,000
Transfers	1,351,685
Contingency	737,315
Total Solid Waste Capital Improvement Fund	\$15,660,000

Criminal Justice Assistance Fund

Materials and Services	\$ 1,100,000
Transfers	27,958
Total Criminal Justice Assistance Fund	<u>\$ 1,127,958</u>

TOTAL ALL FUNDS

\$37,621,894

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3275B/236A

NOTICE OF PROPERTY TAX LEVY

To the Assessor of Multnomah, Clackamas & Washington County

INFORMATION AND INSTRUCTIONS ON REVERSE SIDE

Part I: TOTAL PROPERTY TAX LEVY

On June 25, 19 81, the Council of Metropolitan Service District, Washington County, Oregon, levied a tax as follows:

Table with 3 columns: Description, FUNDED PARTIALLY BY STATE OF OREGON, FUNDED TOTALLY BY LOCAL TAXPAYERS. Rows include Levy within the tax base, Special levies (partially and totally funded), Bonded indebtedness, and Total amount to be raised.

Part II: TAX BASE WORKSHEET

7. VOTED TAX BASE, IF ANY—On a majority of the voters approved a tax base in the amount of 7

8. CONSTITUTIONAL LIMITATION

Tax Base Portion of Preceding Three Levies

8a, 8b, 8c boxes for tax base portions

19 -19

19 -19

19 -19

9. Largest of 8a, 8b and 8c: 9a multiplied by 1.06 = 9b

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

10. Assessed Value of area annexed on 19 (attach list of annexation dates and valuations) 10

11. Tax Base Rate per \$1,000 Assessed Value of annexing entity 11

12. Annexation Increase: (Line 10 times Line 11) = 12a multiplied by 1.06 = 12b

ADJUSTED TAX BASE

13. Largest of (Line 9b plus Line 12b) or (Line 7 plus Line 12b) 13

Part III: LIMITATIONS PER OREGON REVISED STATUTES (Does Not Apply To All Municipal Corporations)

14. The TOTAL amount of Line 6 levied within the statutory limitation 14

15. The TOTAL amount of Line 6 levied outside the statutory limitation 15

Date: , 19

(Signature of Authorized Official)

Title: Presiding Officer Bus. Phone: 221-1646

PART IV: SCHEDULE OF SPECIAL LEVIES

FORM LB-60 AND SAMPLE BALLOTS FOR LEVY ELECTIONS APPROVED IN CALENDAR YEARS 1980 AND 1981 FOR THE 1981-82 FISCAL YEAR MUST BE ATTACHED TO THIS FORM.

Purpose of Levy	Date voters approved ballot measure authorizing tax levy	Are taxes within adjusted levy from Line 13, Form LB-60? (Yes or No)	CONTINUING LEVY (see note below this schedule.)	First Year Levied	Final Year To Be Levied	Continuing Tax Authorized Each Year	Total tax levy authorized by voters in ballot measure	Amount of tax levied this year as a result of voter approval
One-year Special Levy Outside Tax Base								
ZOO Serial Levy	May 20, 1980			FY 82	FY 84	\$5,000,000	\$15,000	\$ 5,000

TOTAL SPECIAL LEVIES: (This amount should equal total of Lines 2 and 3 Part I of this form)

NOTE: If approved prior to July 21, 1953 enter as mills. If approved September 13, 1967 to January 1, 1972 enter tax rate. Enter estimated true cash value used to determine rate:

GENERAL INSTRUCTIONS

The Notice of Property Tax Levy is used to certify the property tax levy of your district to the county assessor.

The Notice is to be completed after the public hearing(s) has been held, the proper ordinance or resolution enacted, the appropriations made and the property tax levy determined. The Notice and other required documents are to be submitted on or before July 15. Should circumstances exist that prevent these items from being filed by July 15, AN EXTENSION OF TIME MUST BE REQUESTED FROM THE COUNTY ASSESSOR.

The Notice of Property Tax Levy, a true and complete copy of the adopted budget document, the resolution or ordinance adopting and appropriating the budget, Form LB-60 (Levy Computation Worksheet), sample ballots of any levy elections approved for the ensuing fiscal year, and either a newspaper clipping; or, if posted or mailed, a copy of the financial summary (from Publication Packet) are to be distributed as follows:

- (1) One copy to the county clerk.
- (2) Two copies to the assessor of each county in which the district is located.
- (3) If a joint district, two copies to the assessor of the primary county and one copy to the assessor of each joint county.
- (4) One copy to the county treasurer if the district's bonded indebtedness is paid by that office. School districts are also required to send one copy to the ESD Superintendent, and one copy to the Oregon Department of Education, School Finance Section, Salem, OR 97310.

SPECIFIC INSTRUCTIONS

PART I—Enter the date, name of governing body, name of municipal corporation, and county in the appropriate spaces.

Line 1—Enter the portion of the tax levy that is within your tax base as computed in Part II.

Line 2—Enter the total of those special levies for operating purposes (one year, serial, millage, or fixed) that were approved by the voters within the maximum amount determined on Form LB-60, Part III, Line 13. These special levies should be itemized in Part IV of this form.

Line 3—Enter the total of tax levies approved by the voters in excess of the amount shown on Form LB-60, Part III, Line 13. These special levies should also be itemized in Part IV of this form.

Line 4—Enter the portion of the tax levy necessary for the payment of Bonded Indebtedness.

Line 5—Sub-total the tax levy depending on whether it is partially financed by the state or totally financed by local taxpayers. (Add line 1 and 2, enter in 5a; add line 3 and 4, enter in 5b.)

Line 6—The total tax levy must be equal to or less than the amount published in the newspaper. If the total tax levy is greater than the amount published, the municipal corporation must republish the entire budget survey with revisions and hold another public hearing.

PART II—Enter the appropriate information concerning the approved tax base, if any.

Line 7—Enter the most recent voter approved tax base and date of voter approval.

Line 8—Enter the tax base portion only of the preceding three levies and indicate the year of the levy.

Line 9—Enter the largest of the tax base portion shown in 8 and multiply by 1.06.

Line 10—If the municipal corporation has annexed adjoining property during the last fiscal year ending June 30, enter the date of annexation and the assessed value of the annexed property during the last fiscal year. If more than one annexation, please attach an additional schedule listing separately the date of annexation and true cash value of the annexed property during the last fiscal year.

Line 11—Enter last year's tax base rate per \$1,000 of assessed value for the annexing entity.

Line 12—Multiply line 10 and 11 and enter in 12a. Multiply 12a by 1.06 and enter in 12b.

Line 13—Determine the adjusted tax base by entering the largest amount of (Line 9b plus 12b) or (Line 7 plus 12b).

EXAMPLE FOR PART II

Assessed value of annexing entity—last year.....	\$400 Million
Tax Base of annexing entity—last year.....	\$2 Million
Tax Base rate (2,000,000 ÷ 400,000,000 = .005).....	\$5 per \$1,000
Assessed value of annexed area—last year.....	\$100 Million
Annexation increase (100,000,000 x .005 x 1.06).....	\$530,000

PART III—All municipal corporations are subject to a 6% levy limitation imposed by the Oregon Constitution, and some are further limited by statutory provisions. For those districts that are subject to statutory limitations such as hospital districts, road districts, vector control districts, etc., complete items 14 and 15 by inserting the dollar amount the district can levy within the statutory limitation and any amounts which were authorized to be approved outside the statutory authorization. The percentage limitation imposed by the statute and the true cash valuation of the taxing unit from the most recent tax roll are used in computing this limitation. Refer to publications by the Department of Revenue or contact your county assessor to determine your statutory limitation.

PART IV—Enter all special levies on the schedule. This includes one year special, dollar serial, tax rate serial, millage, capital construction and mixed serial levies. Do NOT enter levies for bonded indebtedness or tax base levies. The total of this schedule should equal the total of line 2 and 3 in Part I of this form.

NOTE: If you require assistance in completing this form, please contact your county assessor or the Department of Revenue, Local Budget Unit, Salem. (Phone 378-3749 or use the toll-free WATS number 1-800-452-7813, extension 83749 and we will return your

A G E N D A M A N A G E M E N T S U M M A R Y

TO: Metro Council
FROM: Executive Officer
SUBJECT: Adding Supplemental Appropriations to Fiscal Year 1981 Budget

I. RECOMMENDATIONS:

- A. ACTION REQUESTED: Hold the first reading of Ordinance No. 81-110 adopting the FY 81 supplemental budget.
- B. POLICY IMPACT: The supplemental budget will make the changes needed in the adopted FY 81 budget to implement Zoo construction projects previously approved by the Council and pay the debt service on a loan assumed as part of the transfer of the St. Johns Landfill from the City of Portland.
- C. BUDGET IMPACT: The supplemental budget will make the changes needed in the legal appropriations adopted by the Council to authorize expenditures for previously approved Zoo construction projects and the St. Johns Landfill.

II. ANALYSIS:

- A. BACKGROUND: State budget law establishes procedures for appropriating funds during the course of the fiscal year which were not anticipated when the budget was adopted. These procedures involve the following steps:
 - 1. The TSCC will schedule public hearings to be held at the same time as the FY 82 budget on June 16.
 - 2. The Council will adopt the supplemental budget by Ordinance on June 25.

The supplemental budget will appropriate the \$546,480 increase in actual Zoo fund balance over the \$2,010,227 anticipated in the FY 81 budget. Most of the fund balance increase is caused by the savings incurred in last year's budget by delays in Zoo capital projects. Increased appropriations will be needed to cover the primate project which will be completed this year. In order to maintain consistency in the financial records, the total amount of the fund balance is recommended for appropriation and is divided between capital projects and contingency.

Although there have been increases in other funds as reported in the first quarter review, increased appropriations are not required to cover current year expenditures.

Additional adjustments to the FY 81 budget which do not require TSCC approval will be submitted to the Council Coordinating Committee in June. These adjustments include first, transfers between major expense categories, such as contingency, materials and services or capital outlays, to cover expenditure; second, changes previously discussed with the Council and changes in grant appropriations.

Also included is the debt service on a \$60,870 loan from the Department of Environmental Quality for the St. Johns Landfill. This loan was part of the debt assumed from the city of Portland with the transfer of the landfill.

The supplemental budget includes the following items:

1.	Zoo Fund		
	Revenues		
	Increase in Zoo fund balance		\$546,480
	Expenditures		
	Capital Projects		
	Primate project		446,480
	Contingency		<u>100,000</u>
	Total		\$546,480

The appropriation for the primate project will increase from \$1,569,507 to \$2,015,987.

2.	Solid Waste Funds		
	a. Solid Waste Operations		
	Increase Transfer to the Solid Waste Debt Service fund (Transfer from Contingency)		\$1,535
	b. Solid Waste Operations		
	Revenues		
	Increase Transfer from Solid Waste operating fund		\$1,535
	Expenditures		
	Increase Debt Service requirements		\$1,535

- B. ALTERNATIVES CONSIDERED: The supplemental budget implements decisions on the Zoo budget which have previously been made by the Council.
- C. CONCLUSION: Hold public hearing and first reading of Ordinance adopting the FY 81 supplemental budget.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING)	ORDINANCE NO. 81-110
ORDINANCE NO. 80-97, ADDING)	
SUPPLEMENTAL APPROPRIATIONS)	Introduced by the Council
TO FY 1981 BUDGET)	Coordinating Committee

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 5 of Ordinance No. 80-97 is hereby amended for the fiscal year beginning July 1, 1980, as shown in the Revised Schedule of Appropriations, Exhibit A, attached hereto and by reference made a part of this Ordinance.

ADOPTED by the Council of the Metropolitan Service District
this 25th day of June, 1981.

Presiding Officer

ATTEST:

Clerk of the Council

CS:gl
3302B/236

EXHIBIT A

Metropolitan Service District

FY 81 Supplemental Budget

	Adopted Budget	Supplemental Budget	Revised Budget
<hr/> <hr/> <p style="text-align: center;">Zoo Fund</p>			
Resources			
Fund Balance	\$2,010,277	\$546,480	\$2,556,757
Property Taxes	2,085,000		2,085,000
Federal Taxes	30,100		30,100
Interest Income	200,000		200,000
Enterprise Revenues	1,635,755		1,635,755
Donations	120,000		120,000
City of Portland	450,000		450,000
Total	<u>\$6,531,132</u>	<u>\$546,480</u>	<u>\$7,077,612</u>
Requirements			
Personnel Services	\$1,807,731		\$1,807,731
Materials & Services	1,311,245		1,311,245
Capital Outlay	216,124		216,124
Capital Projects	2,177,507	446,480	2,623,987
Transfers	275,610		275,610
Contingency	642,915	100,000	742,915
Unappropriated Balance	100,000		\$ 100,000
Total	<u>\$6,531,132</u>	<u>\$546,480</u>	<u>\$7,077,612</u>
 <p style="text-align: center;">Solid Waste Operating Fund</p>			
Requirements			
Personnel Services	601,237		601,237
Materials and Services	5,078,180		5,078,180
Capital Outlay	17,110		17,110
Transfers	1,125,893	1,535	1,127,428
Contingency	469,460	(1,535)	467,925
Total	<u>7,291,880</u>	<u>0</u>	<u>7,291,880</u>
 <p style="text-align: center;">Solid Waste Debt Service Fund</p>			
Resources			
Transfer from Solid Waste Operating Fund	387,615	1,535	389,150
Loan Repayment	10,448		10,448
	<u>398,063</u>	<u>1,535</u>	<u>399,598</u>
Requirements			
Debt Service	398,063	1,535	399,598