

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING)	RESOLUTION NO. 81-272
GUIDELINES FOR ESTABLISHING WASTE)	
REDUCTION PROGRAMS AT FRANCHISED)	Introduced by the Regional
SOLID WASTE FACILITIES REGULATED)	Services Committee
BY METRO)	

WHEREAS, Section 13(11) of the Disposal Franchise Ordinance requires that franchisees implement a program based on District guidelines and approved by the Director for reducing the amount of solid waste entering disposal sites, processing facilities or transfer stations; and

WHEREAS, The Council has adopted a waste reduction plan for reducing the amount of solid waste entering solid waste facilities; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District hereby adopts the attached DISPOSAL FACILITY RECYCLING GUIDELINES.

ADOPTED by the Council of the Metropolitan Service District this 3rd day of September, 1981.



Presiding Officer

TA/srb
3298B/236
08/20/81

DISPOSAL FACILITY RECYCLING GUIDELINES

Statement of Intent

The Metropolitan Service District (Metro) requires all disposal facility franchisees to provide waste reduction/recycling services for waste generators on site. An attempt shall be made to capture and reclaim from residential, commercial and industrial waste such materials as paper, glass, metals, wood, compostable material, tires and reusable building materials which can be reused or recycled. This is in compliance to the Metro Council approved Waste Reduction Plan, adopted January 8, 1981.

Franchise Agreement Program Elements

Each franchisee and franchise applicant who accepts or proposes to accept solid waste from the general public and from commercial haulers other than the franchisee shall address the necessary components of any effective and efficient recycling program. These include:

1. site preparation
2. operational plan
3. materials preparation
4. equipment usage/storage capacity
5. hauling/marketing
6. data compilation/bookkeeping/reporting
7. maintenance and control
8. public promotion and education program

1. Site Preparation

- a. The recycling facility shall be fenced if a possibility exists for vandalism or as a barrier to the rest of the facility.
- b. Signs shall be provided identifying the recycling services available at the entrance of the disposal site, directing the way to the recycling area, and indicating the appropriate placement of items.
- c. Space and facilities shall be provided for both public and commercial drop off of source separated materials.
- d. Access for commercial vehicles to the drop off area shall be separate from the public.
- e. Processing areas for materials such as yard debris which require a disposal fee, shall be located in available and conveniently accessible space beyond the gatehouse.

2. Operational Plan

Metro shall offer assistance in the start-up and operational plan development.

Source Separated Prepared Materials

- a. The recycling facility shall be open only during operating hours of the disposal facility.
- b. The operation of the recycling facility shall be supervised during all operating hours of the disposal facility.
- c. There shall be either no disposal fee or a reduced fee collected for residents who drop off recyclable source separated material unless additional processing is required, i.e., composting, chipping, grinding, etc. of yard debris.
- d. The recycling facility shall be available for inspection during all hours of operation, and shall be subject to compliance with all Metro ordinances, state laws and any applicable permits, licences and franchises.
- e. The operator of the recycling facility shall comply with all State and local requirements for operation, i.e., code requirements and permit specifications.

Mixed Waste, Yard Debris, Salvage, Chipping, etc.

- a. Salvaging operations which reclaim materials from mixed wastes shall be located in areas at the discretion of the operator.
- b. Disposal fees are required for mixed waste including yard debris, tires, white goods and building materials requiring further processing.

3. Materials Preparation

- a. Only source separated, prepared materials shall be accepted by the recycling facility for possible further processing to be sold either on or off-site.
- b. The operator of the facility shall distribute information to customers detailing customer preparation requirements for source separated materials.

4. Equipment Usage/Storage Capacity

- a. The facility shall have suitable containers such as 20 to 50 cubic yard roll-off containers, 50 gallon barrels, etc., located on paving or pad (with convenient access by

steps or platforms) to contain materials.

- b. The facility shall provide for convenient unloading of certain materials which may require utilization of truck and trailer dump mechanisms and adequate maneuvering space shall be provided for rail-truck placement of drop boxes.
- c. Adequate on-site storage of materials shall be provided until a sufficient volume is obtained for marketing purposes.
- d. The necessary equipment required for the full operation of the facility shall be acquired.

5. Marketing

The operator shall arrange for shipment of materials to an appropriate secondary materials market.

6. Data Compilation/Bookkeeping/Reporting

- a. The tonnage and revenue of collected and marketed materials shall be tabulated monthly in an itemized report to Metro, including materials, volumes, market value and gross income. These reports shall be confidential; however, total tonnage and costs amounts shall be available to the public.
- b. An annual report of operational costs and material volumes and sales related to the recycling program and facility shall be provided to Metro.

7. Maintenance and Control

- a. The site and equipment shall be well maintained at all times.
- b. A sufficient quantity of containers shall be available at all times. Each type of source separated material shall be stored in a designated container and shall not exceed the capacity of that container.
- c. The operator shall attempt to keep the site free of litter at all times.
- d. The facility shall operate in conformance with all applicable noise control ordinances and regulations.
- e. The facility and equipment shall be secured so as to discourage vandalism.

8. Public Promotion and Education Program

- a. A promotion and education program for on site recycling services shall be implemented.

- b. The operator shall distribute educational and promotional recycling materials at the recycling area and gatehouse.
- c. Metro shall offer the operator technical and financial assistance in developing promotional materials and services for the program.

JE:gl
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A G E N D A M A N A G E M E N T S U M M A R Y

Res
81-272

TO: Metro Council
FROM: Regional Services Committee
SUBJECT: Adopting Guidelines for Establishing Waste Reduction Programs at Franchised Solid Waste Facilities Regulated by Metro

I. RECOMMENDATIONS:

- A. ACTION REQUESTED: Adopt the attached Resolution which establishes Disposal Facility Recycling Guidelines pursuant to Section 13(11) of the Disposal Franchise Ordinance.
- B. POLICY IMPACT: The Disposal Facility Recycling Guidelines delineate the criteria franchisees must follow in developing waste reduction programs required by the Disposal Franchise Ordinance. These guidelines are consistent with the Waste Reduction Plan adopted by the Council on January 8, 1981.
- C. BUDGET IMPACT: Funds have been budgeted for recycling and waste reduction promotion in Fiscal Year 1982.

II. ANALYSIS:

- A. BACKGROUND: On March 30, 1981, the Solid Waste Policy Alternatives Committee (SWPAC) reviewed the initial draft of the Disposal Facility Recycling Guidelines. After some minor wording changes SWPAC recommended approval of the attached guidelines on April 27, 1981. The Regional Services Committee approved the Resolution and guidelines on July 7, 1981.
- B. ALTERNATIVES CONSIDERED: The alternative of not providing Disposal Facility Recycling Guidelines was determined to be unacceptable since the absence of criteria would make it difficult for franchisees to develop a Waste Reduction Program which would be acceptable to the District.
- C. CONCLUSION: Adoption of the attached Resolution is recommended to establish guidelines for the establishment of Waste Reduction Programs at franchise facilities.

TA/srb
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