



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Agenda

Meeting: COUNCIL MEETING
Date: June 23, 1988
Day: Thursday
Time: 5:30 p.m.
Place: Council Chamber

REVISED AGENDA
Item Nos. 8.6, 8.7
and 8.8 have been
added to this
agenda

Approx.
Time*

Presented By

5:30

CALL TO ORDER
ROLL CALL

1. INTRODUCTIONS
2. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS
3. EXECUTIVE OFFICER COMMUNICATIONS
4. COUNCILOR COMMUNICATIONS

4.1 Consideration of Resolution No. 88-946, for the Purpose of Appointing Citizens to Assist Council in Filling the Vacancy in the District 8 Council Position (Action Requested: Adoption of Resolution)

Barker

6:00
(5 min.)

6. CONSENT AGENDA
(Action Requested: Approval of the Items Listed Below)

6.1 Minutes of May 26, 1988

6.2 Consideration of Resolution No. 88-941, for the Purpose of Accepting the May 17, 1988, Primary Election Abstract of Votes of the Metropolitan Service District

Carlson

6.3 Consideration of Resolution No. 88-898, for the Purpose of Adopting the Order of Business for Regular Council Meetings (Referred from the Internal Affairs Committee)

Ragsdale

6.4 Consideration of Resolution No. 88-874, for the Purpose of Adopting Procedures for Introducing Ordinance and Resolutions (Referred from the Internal Affairs Committee)

Ragsdale

* All times listed on this agenda are approximate. Items may not be considered in the exact order listed.

(continued)

Approx.
Time*

Presented By

7. ORDINANCES, SECOND READINGS

- 6:05 (15 min.) 7.1 Consideration of Ordinance No. 88-247, for the Purpose of Adopting the Annual Budget for FY 1988-89, Making Appropriations, Levying Ad Valorem Taxes, Creating a Metropolitan Exposition-Recreation Fund and a Convention Center Debt Service Reserve Fund, and Eliminating the Convention, Trade and Spectator Facilities Fund (Public Hearing)
(Referred from the Finance Committee)
(Action Requested: Adoption of the Ordinance) Collier
- 6:20 (5 min.) 7.2 Consideration of Ordinance No. 88-252, for the Purpose of Amending Chapter 2.04 of the Metro Code Relating to the Disadvantaged Business Program
(Referred from the Internal Affairs Committee)
(Action Requested: Adoption of the Ordinance) Knowles

8. RESOLUTIONS

REFERRED FROM THE FINANCE COMMITTEE

- 6:25 (5 min.) 8.1 Consideration of Resolution No. 88-939, for the Purpose of Amending Resolution No. 88-744, Revising the FY 1987-88 Budget and Appropriations Schedule for Zoo and Solid Waste Operations (Public Hearing)
(Action Requested: Adoption of the Resolution) Collier

REFERRED FROM THE INTERNAL AFFAIRS COMMITTEE

- 6:30 (15 min.) 8.2 Consideration of Resolution No. 88-894A, for the Purpose of Adopting the Pay and Classification Plans for the Metropolitan Service District
(Action Requested: Adoption of the Resolution) Collier

REFERRED FROM THE PLANNING & DEVELOPMENT COMMITTEE

- 6:45 (5 min.) 8.3 Consideration of Resolution No. 88-934, for the Purpose of Recommending a Merger of the Boundary Commission with the Metropolitan Service District Providing that the Commission Hires and Directs Staff and that there be Limited Appeals of Commission Decisions to the Metro Council
(Action Requested: Adoption of the Resolution) Knowles

* All times listed on this agenda are approximate. Items may not be considered in the exact order listed.

(continued)



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: June 27, 1988

To: Metro Councilors
Executive Officer
Interested Staff

From: Paulette Allen, Clerk

Regarding: COUNCIL ACTIONS OF JUNE 23, 1988

Agenda Item

Action Taken

- 4.1 Consideration of Resolution No. 88-946, for the Purpose of Appointing Citizens to Assist Council in Filling the Vacancy in the District 8 Council Position
Adopted (DeJardin/Knowles; 8-0 vote)
6. Consent Agenda
- 6.1 Minutes of May 26, 1988
Approved (Kirkpatrick/DeJardin; 8-0 vote)
- 6.2 Consideration of Resolution No. 88-941, for the Purpose of Accepting the May 17, 1988, Primary Election Abstract of Votes of the Metropolitan Service District
- 6.4 Consideration of Resolution No. 88-874, for the Purpose of Adopting Procedures for Introducing Ordinances and Resolutions
- 6.3 Consideration of Resolution No. 88-898, for the Purpose of Adopting the Order of Business for Regular Council Meetings
Removed from Consent Agenda at the request of Councilor Van Bergen. Adopted (Van Bergen/DeJardin; 7-0 vote). Presiding Officer indicated that Councilor Van Bergen's concerns regarding the Councilor Communications agenda item will be addressed through changes in the printed agenda.
- 7.1 Consideration of Ordinance No. 88-247, for the Purpose of Adopting the Annual Budget for FY 1988-89, Making Appropriations, Levying Ad Valorem Taxes, Creating a Metropolitan-Exposition REcreation Fund, and Eliminating the Convention, Trade and Spectator Facilities Fund
Adopted (Collier/DeJardin; 7-0 vote)

Agenda Item

Action Taken

- 7.2 Consideration of Ordinance No. 88-252, for the Purpose of Amending Chapter 2.04 of the Metro Code Relating to the Disadvantaged Business Program
Motion passed to defer to July 7, 1988, Council meeting (Knowles/Kirkpatrick; 8-0 vote).
- 8.1 Consideration of Resolution No. 88-939, for the Purpose of Amending Resolution No. 88-744, Revising the FY 1987-88 Budget and Appropriations Schedule for Zoo and Solid Waste Operations
Adopted (Collier/DeJardin; 7-0 vote).
- 8.2 Consideration of Resolution No. 88-894A, for the Purpose of Adopting the Pay and Classification Plans for the Metropolitan Service District
Adopted (Collier/Kirkpatrick; 7-0 vote). Presiding Officer Ragsdale served notice of possible reconsideration of Resolution No. 88-894A at the next regular meeting.
- 8.3 Consideration of Resolution No. 88-934, for the Purpose of Recommending a Merger of the Boundary Commission with the Metropolitan Service District Providing that the Commission Hires and Directs Staff and That There be Limited Appeals of Commission Decisions to the Metro Council
Adopted (Knowles/Kirkpatrick; 5-3 vote).
- 8.4 Consideration of Resolution No. 88-943, for the Purpose of Supporting Statutory Changes to Remove Impediments to the Merger of Tri-Met with the District
Adopted (Knowles/Kirkpatrick; 7-1 vote).
- 8.5 Consideration of Resolution No. 88-947, for the Purpose of Authorizing Bids for the Oregon Convention Center Bid Package No. 3, General Contract
Adopted (Hansen/DeJardin; 7-0 vote).
- 8.6 Consideration of Resolution No. 88-949, for the Purpose of Developing a Contract with ODS Health Plan, Kaiser Permanente, Standard Life Insurance Company, and the Public Employees Retirement System (PERS)
Motion passed to refer matter back to Council Internal Affairs Committee (Hansen/DeJardin; 7-1 vote).
- 8.7 Consideration of Resolution No. 88-942, for the Purpose of Authorizing Execution of a Memorandum of Understanding (MOU) with Riedel Environmental Technologies, Inc., for a Mass Composting Facility
Adopted (Hansen/Kirkpatrick; 7-0 vote).
- 8.8 Consideration of Resolution No. 88-951, for the Purpose of Authorizing a Contract Amendment with Dames and Moore for Convention Center Site Environmental Work
Adopted (Hansen/Kirkpatrick; 7-0 vote).



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Agenda

COUNCIL MEETING

Date:

Day: Thursday

Time: 5:30 p.m.

Place: Council Chamber

CONSENT AGENDA

The following business items have been reviewed by the Presiding Officer of the Council. These items meet with the Consent Agenda Criteria established by the Rules and Procedures of the Council. The Council is requested to approve the recommendations presented on these items.

- 6.1 Minutes of May 26, 1988
- 6.2 Consideration of Resolution No. 88-874, for the Purpose of Adopting Procedures for Introducing Ordinance and Resolutions
- 6.3 Consideration of Resolution No. 88-898, for the Purpose of Adopting the Order of Business for Regular Council Meetings
- 6.4 Consideration of Resolution No. 88-941, for the Purpose of Accepting the May 17, 1988, Primary Election Abstract of Votes of the Metropolitan Service District

Donald E. Carlson
Council Administrator

amn
9742C/D3-1
06/15/88

STAFF REPORT

Agenda Item No. 4.1
Meeting Date June 23, 1988

CONSIDERATION OF RESOLUTION NO. 88-946, FOR THE
PURPOSE OF APPOINTING CITIZENS TO ASSIST COUNCIL
IN FILLING THE VACANCY IN THE DISTRICT 8 COUNCIL
POSITION.

Date: June 20, 1988

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

Effective June 6, 1988, a vacancy exists in the District 8 Council position due to the resignation of Mike Bonner.

Council policy (see Resolution No. 83-385 attached) requires that when a vacancy exists on the Council, the Presiding Officer shall appoint, with the Council's confirmation, a committee of eight citizens who reside in the District in which the vacancy exists. The committee will be asked to review and evaluate candidates for appointment and advise the Council on the relative qualifications of each candidate.

The chairpersons of the Neighborhood Associations in District 8 were contacted and asked to recommend citizens in their neighborhood for appointment to the committee. Their recommendations and the recommendations of Metro's Executive Officer are included in the attached list. A total of 21 individuals were recommended. Three of the individuals do not reside in District 8 and are not eligible for appointment.

In an effort to have a broad, balanced representation on the Committee, location within the District, experience and sex makeup of the group was considered.

The Presiding Officer would like to appoint the following eight individuals: Sally Anderson works for the Multnomah County Sheriff's Office; John DiLorenzo Jr. is an attorney with Moshofsk, DiLorenzo & Dietz; Linn Dingler is a residential energy consultant and President of Schools for the City; John Frewing is a former member of the Tri-Met Board and Metro Council; Sally McCracken is an activist; Steven Schell is an attorney and chaired the City/County Services Task Force; Catherine Sohm is Past President and current member of the Sellwood-Moreland Neighborhood Association; and Kelly Wellington is Chair of the Richmond Neighborhood Association.

RB/drb
9767C/545
06/22/88

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING) RESOLUTION NO. 88-946
CITIZENS TO ASSIST COUNCIL IN)
FILLING THE VACANCY IN THE) Introduced by Mike Ragsdale,
DISTRICT 8 COUNCIL POSITION) Presiding Officer

WHEREAS, A vacancy exists in the District 8 Council position, effective June 6, 1988, due to the resignation of Mike Bonner; and

WHEREAS, The Council of the Metropolitan Service District is charged with filling vacancies on the Council by appointment; and

WHEREAS, Resolution No. 83-385, adopted January 12, 1983, requires that, upon existence of a vacancy on the Council, the Presiding Officer shall appoint, with the Council's confirmation, a committee of eight citizens who reside in the district in which the vacancy exists, which committee will be asked to review and evaluate candidates for appointment and advise the Council on the relative qualifications of each candidate; now, therefore,

BE IT RESOLVED,

That the following residents of District 8 are hereby appointed to a Citizens' Committee to review and evaluate District 8 candidates for appointment and advise the Council on the relative qualifications of each candidate: Sally Anderson, John DiLorenzo Jr., Lynn Dingler, John Frewing, Sally McCracken, Steven Schell, Catherine Sohm and Kelly Wellington.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING)	RESOLUTION NO. 83-385
CITIZEN COMMITTEES TO ASSIST)	
IN APPOINTMENTS TO COUNCIL)	Introduced by
VACANCIES)	Councilor Kelley

WHEREAS, the Council is charged with filling vacancies on the Council by appointment; and

WHEREAS, the Council believes that citizens from each district in which a vacancy exists should assist in the appointment process, now, therefore,

BE IT RESOLVED,

That, upon the existence of a vacancy on the Council, the Presiding Officer shall appoint, with the Council's confirmation, a committee of eight citizens who reside in the district in which the vacancy exists, which committee will be asked to review and evaluate candidates for appointment and advise the Council on the relative qualifications of each candidate.

ADOPTED by the Council of the Metropolitan Service District this 12th day of January, 1983.



Presiding Officer

CITIZENS RECOMMENDED FOR
DISTRICT 8 CITIZENS COMMITTEE

Sally Anderson
#16 Oregon Yacht Club
Portland, OR 97202

Clyde Brummel
2160 S.E. Lambert
Portland, OR 97202

Jim Carr
7416 S.E. 30th
Portland, OR 97202

Pat Dannen
6709 S.E. Reed College Place
Portland, OR 97202

John DiLorenzo, Jr.
600 S.E. Marion St.
Portland, OR 97202

Lynn Dingler
6824 S.E. 32nd Ave.
Portland, OR 97202

Kurt Engelstad
Portland, OR

John Frewing
7932 S.E. Reed College Place
Portland, OR 97202

David Fuks
6202 S.E. 21st Ave.
Portland, OR 97202

John Kohl
2825 S.E. 41st Ave.
Portland, OR 97202

Oliver Larson
7725 S.E. 19th Ave.
Portland, OR 97202

Sally McCracken
6215 Reed College Place
Portland, OR 97202

Mike Oecherman
3048 S.E. Alder Ct.
Portland, OR 97214

Dee Padrow
6710 34th Ave.
Portland, OR 97214

Steve Rudman
36 N.E. Fargo
Portland, OR 97212

Steven Schell
6305 S.E. 29th
Portland, OR 97202

Catherine Sohm
7212 S.E. 17th
Portland, OR 97202

Beverly Stein
1625 S.E. 44th
Portland, OR 97215

Carol Stone
5330 S.E. Taylor
Portland, OR 97215

Kelly Wellington
3812 S.E. Clinton
Portland, OR 97202

Linda Williams
2527 S.E. 17th
Portland, OR 97202

Agenda Item No. 6.1

Meeting Date June 23, 1988

MINUTES OF THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

May 26, 1988
Regular Meeting

Councilors Present: Mike Ragsdale (Chair), Larry Cooper, Tom DeJardin, Gary Hansen, Sharron Kelley, David Knowles, George Van Bergen and Richard Waker

Councilors Absent: Mike Bonner, Tanya Collier, Jim Gardner and Corky Kirkpatrick

Chair Ragsdale called the meeting to order at 5:40 p.m.

1. INTRODUCTIONS

None.

2. WRITTEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Councilor Van Bergen submitted for the record a letter from the Eagle Creek Grange regarding Metro's recent ban on waste disposed by citizens at the Clackamas Transfer & Recycling Center (CTRC) as a result of the city of Oregon City's limit on the amount of waste that could be disposed at the facility.

3. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Estle Harlan, 2202 Lake Road, Milwaukie, Oregon 97222, representing the solid waste disposal industry and the Tri-County Council, distributed written comments concerning the recent Clackamas County Circuit Court decision that Metro comply with the 700 ton per day limit to waste entering CTRC imposed by the city of Oregon City. Ms. Harlan asked Metro not to make hasty decisions regarding how to comply with the limit. Rather, she suggested the agency take the time to assure that the system was properly managed. The solid waste industry was working on alternatives to assist Metro in developing rational answers, she said.

4. EXECUTIVE OFFICER COMMUNICATIONS

Rena Cusma, Executive Officer, reported she would soon announce her appointments to the Metropolitan Boundary Commission.

5. COUNCILOR COMMUNICATIONS

None.

6. CONSENT AGENDA

Motion: Councilor DeJardin moved, seconded by Councilor Cooper, to approve the Consent Agenda.

Vote: A vote on the motion resulted in all eight Councilors present voting aye.

The motion carried and the following items were approved.

- 6.1 Minutes of April 14 and 28, 1988; and
- 6.2 Resolution No. 88-914, Authorizing Federal Funds for Seven Section 16(b)(2) Transportation Projects and Amending the Transportation Improvement Program

7. ORDINANCES

7.1 Consideration of Ordinance No. 88-249, Amending Chapter 2.04, Metro Contract Procedure of the Metro Code, in Order to Clarify the Division of Powers Between the Council and the Executive Officer and Making Other Changes (First Reading)

The Clerk read the ordinance a first time by title only. Presiding Officer Ragsdale announced he was referring the ordinance to the Council Internal Affairs Committee for a public hearing and recommendation. The Committee would meet on June 9 to consider the ordinance.

7.2 Consideration of Ordinance No. 88-250, Adding Chapter 5.04 to the Metro Code to Provide for a One Percent for Recycling Program (First Reading)

The Clerk read the ordinance a first time by title only. Presiding Officer Ragsdale announced he was referring the ordinance to the Council Solid Waste Committee for a public hearing and recommendation. The Committee would meet May 31 to consider the ordinance.

7.3 Consideration of Ordinance No. 88-252, Amending Metro Code Chapter 2.04 Relating to the Disadvantaged Business Program (First Reading)

The Clerk read the ordinance a first time by title only. Presiding Officer Ragsdale announced he was referring the ordinance to the Council Internal Affairs Committee for a public hearing and recommendation. The Committee would meet June 9 to consider the ordinance.

7.4 Consideration of Ordinance No. 88-253, Setting Policy on Complying with Conditional Use Requirements for the Use of the Clackamas Transfer & Recycling Center (CTRC) (First Reading)

The Clerk read the ordinance a first time by title only. Presiding Officer Ragsdale announced he was referring the ordinance to the Council Solid Waste Committee for a public hearing and recommendation. The Committee would meet May 31 to consider the ordinance.

Councilor Van Bergen was concerned the matter could be delayed in the Solid Waste Committee. Presiding Officer Ragsdale explained the Council's rules provided for the Council, by a majority vote, to remove any item from a committee if the item was not forwarded out of committee in a timely manner.

8. RESOLUTIONS

8.1 Consideration of Resolution No. 88-921, for the Purpose of Approving Contracts with Unisys, Moore Governmental Systems, Inc., and Intercomputer Communications Corp. for Acquiring Computer Hardware and Software

The Presiding Officer explained the resolution had not been reviewed by a Council Committee but budget amendments relating to the item had been reviewed by the Council Finance Committee. A Council subcommittee had also reviewed the proposed computer purchases and recommended the Council proceed with procurement of the system in accordance with the adopted Data Processing Plan.

Councilor Van Bergen summarized the subcommittee's recommendation and explained that after a thorough review, the committee concurred with staff's recommendation.

In response to Councilor Waker's questions, Ray Phelps, Finance & Administration Director, said the obsolete computer equipment would be sold. No additional personnel would be required to operate the equipment. The new equipment was capable of handling Convention Center Project and Metropolitan Exposition-Recreation Commission needs, he said.

Motion: Councilor Van Bergen moved, seconded by Councilor DeJardin, to adopt Resolution No. 88-921.

Vote: A vote on the motion resulted in all eight Councilors present voting aye.

The motion carried and the resolution was unanimously adopted.

8.2 Consideration of Resolution No. 88-920, for the Purpose of Entering into a Contract with Guthrie Slusarenko & Associates for the Purpose of Designing and Managing the Construction of the Africa Exhibit, Phase III

Councilor Kelley, Chair of the Zoo Committee, reported the Zoo Committee had unanimously recommended the Council adopt the resolution. However, due to the need to negotiate minor changes to the contract documents, the resolution was pulled from the May 12 Council agenda. Negotiations were complete and she recommended the Council award the \$532,623 contract to Guthrie Slusarenko & Associates. Councilor Kelley suggested that for all future contracts, the exact contract sum be clearly indicated on contract documents.

Motion: Councilor Kelley moved to adopt Resolution No. 88-920. Councilor Waker seconded the motion.

Vote: A vote on the motion resulted in all eight Councilors present voting aye.

The motion carried and the resolution was unanimously adopted.

8.3 Consideration of Resolution No. 88-894A, for the Purpose of Amending the Classification and Pay Plans for the Metropolitan Service District

Presiding Officer Ragsdale, Chair of the Council Internal Affairs Committee, requested Ray Phelps review the key issues concerning the proposed amendments to the Plans and the revisions to the Plans recommended by the Committee. Mr. Phelps then reviewed the written Committee report contained in the agenda materials.

In response to Councilor Van Bergen's question, Mr. Phelps explained the Metro Employees' Association recommended maintaining a cost of living adjustment (COLA) program along with a merit salary adjustment program. The resolution included provisions for a merit only system.

Councilor Waker, a member of the Internal Affairs Committee, explained the Committee was recommending two merit programs. One program would be similar to the current COLA program but it would be granted only if the employee performed work on a satisfactory basis. The supervisor would conduct a simple pass/fail performance review before that merit increase would be awarded at the beginning of each fiscal year. The second merit raise would be awarded on the employee's anniversary date based on a more detailed evaluation of the employee's performance.

Councilor Knowles did not support the Committee's recommendation. He thought it best to award COLA based on the Consumer Price Index and not on performance. He was concerned about possible employee dissatisfaction.

First Motion to Amend: Councilor Knowles moved, seconded by Councilor Van Bergen, to amend Attachment D, "Implementation Strategy," to indicate that the pass/fail merit/COLA plan would be deleted and that a COLA would be granted to employees with a specific amount to be established each fiscal year.

The Council briefly discussed the amendment.

Vote on the First Motion to Amend: A vote on the motion resulted in:

Ayes: Councilors Knowles and Van Bergen

Nays: Councilors Cooper, DeJardin, Hansen, Kelley, Ragsdale and Waker

Absent: Councilors Bonner, Collier, Gardner and Kirkpatrick

The motion failed to carry.

Second Motion to Amend: Councilor Knowles moved, seconded by Van Bergen, to amend the first paragraph of section (c), Attachment D, "Implementation Strategy," by deleting all provisions for a pass/fail merit program.

Vote on the Second Motion to Amend: A vote resulted in:

Ayes: Councilors Cooper, DeJardin, Kelley, Knowles, Van Bergen and Waker

Nays: Councilors Hansen and Ragsdale

Absent: Councilors Bonner, Collier, Gardner and Kirkpatrick

The motion carried.

Third Motion to Amend: Councilor Knowles moved to amend his second motion by adding the provision that COLA increases be retroactive to the beginning of the fiscal year (July 1). Councilor Van Bergen seconded the motion for discussion purposes.

Councilor Knowles explained the third amendment would provide a more equitable situation for all employees. Councilor Waker, however, thought it awkward that some employees would receive up to 11 months of retroactive pay. Mr. Phelps pointed out that the provisions of paragraph (d) of the "Implementation Strategy" would address Councilor Knowles' concern.

Withdrawal of the Third Motion to Amend: Councilors Knowles and Van Bergen withdrew the motion.

Motion to Refer the Resolution to Committee: Councilor Waker moved, seconded by Councilor DeJardin, to refer the resolution back to the Internal Affairs Committee for review of implementation strategy issues.

Presiding Officer Ragsdale supported the motion because Councilor Collier, a strong advocate of the program recommended by the Committee, was not present at this meeting to comment on Councilor Knowles' proposed amendments.

Vote on the Motion: A vote on the motion to refer the matter back to the Committee resulted in all eight Councilors present voting aye.

The motion carried unanimously.

9. COMMITTEE REPORTS

9.1 Council Convention Center Committee Report: Status of the Rose City Plating Property

Neil Saling, Construction Project Manager and Interim Convention Center Director, discussed the status of a portion of land on the new convention center site formerly occupied by the Rose City Plating Company. Because of toxins produced as a result of the plating process, on-site tests had been conducted to determine the level and extent of possible soil contamination. The specific area of contamination had been identified and toxic materials isolated. As a result of air monitoring tests, the situation posed no threat to people driving by the site, he explained. Staff would soon receive instructions from the Department of Environmental Quality regarding cleanup procedures. Mr. Saling said about \$40,000 had been spent to date on the project.

9.2 Other Committee Reports

Council Committee Chairs announced upcoming meetings.

Metro Council
May 26, 1988
Page 7

The Presiding Officer adjourned the meeting at 7:00 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

amn/9658C/313-2/06/09/88

STAFF REPORT

Agenda Item No. 6.2

Meeting Date June 23, 1988

CONSIDERATION OF RESOLUTION NO. 88-941, FOR THE
PURPOSE OF ACCEPTING THE MAY 17, 1988, PRIMARY
ELECTION ABSTRACT OF VOTES OF THE METROPOLITAN
SERVICE DISTRICT

Date: June 13, 1988

Presented by: Donald E. Carlson

FACTUAL BACKGROUND AND ANALYSIS

A Primary election was held on May 17, 1988, for District 2, 3, 4, 5, 9 and 10 Council positions. ORS Chapter 255.295 requires the Council to determine the result of the election upon receipt of the abstract of votes from the Multnomah County Director of Elections (the election official for the entire Metropolitan Service District). The abstract of votes from Clackamas, Multnomah and Washington Counties for the Primary election were received by the Metro Council Clerk on June 9, 1988.

By adopting Resolution No. 88-941, the Council will determine that the District is in receipt of the election abstract of votes (see Exhibit A to the resolution) and that the voters have taken the specific actions identified in the "Be it Resolved" paragraphs of the resolution.

amn

9713C/545-1

06/13/88

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE (ACCEPTING THE)	RESOLUTION NO. 88-941
MAY 17, 1988, PRIMARY ELECTION)	
ABSTRACT OF VOTES OF THE)	Introduced by Mike Ragsdale
METROPOLITAN SERVICE DISTRICT)	Presiding Officer

WHEREAS, A Primary election was held in the Metropolitan Service District May 17, 1988; and

WHEREAS, The positions of Metro Councilors representing Districts 2, 3, 4, 5, 9 and 10 appeared on the Primary election ballot; and

WHEREAS, ORS ch. 255.295 requires that Metro shall determine the result of the election upon receipt of the abstract of votes; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District has received the abstract of votes of the May 17, 1988, Primary election attached hereto as Exhibit A.

2. That the voters of District 2 have elected Larry Bauer to the position of Metro Councilor.

3. That the voters of District 3 have elected Jim Gardner to the position of Metro Councilor.

4. That the voters of District 4 have elected Richard Devlin to the position of Metro Councilor.

5. That the voters of District 5 have elected Tom DeJardin to the position of Metro Councilor.

6. That the voters of District 9 have elected Tanya Collier to the position of Metro Councilor.

7. That Roger Buchanan and David Little received sufficient votes to be selected as candidates for District 10 Metro Councilor on the November 1988 General election ballot.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

amn
9713C/545-2
06/13/88

VICKI K. ERVIN
Director of Elections



1040 S.E. Morrison St.
Portland, Oregon 97214-2495
(503) 248-3720

Exhibit A
Resolution No. 88-941

STATE OF OREGON)
) SS
COUNTY OF MULTNOMAH)

THIS IS TO CERTIFY that the abstract of votes attached hereto correctly summarizes the tally of votes cast at the Primary Election held in Multnomah County, Oregon, on May 17, 1988.

WITNESS MY HAND and SEAL this 31st day of May, 1988.

Vicki K. Ervin

Vicki K. Ervin
Director of Elections
Multnomah County, Oregon

MULTNOMAH COUNTY PRIMARY ELECTION, MAY 17, 1988
METRO SERVICE DISTRICT COUNCILOR,
3RD AND 9TH DISTRICT

62

NON-PARTISAN

	REGISTRATION	BALLOTS CAST	TURNOUT	METRO SERVICE DIST COUNCILOR, 3RD DIST	NP	OVER-VOTES	JIM GARDNER	TYLER MARSHALL	METRO SERVICE DIST COUNCILOR, 9TH DIST	NP	OVER-VOTES	TANYA COLLIER	BOB PALMER	BOB STENNETT
PCT 0102	105	61	58.0	25	0	0	27	9						
PCT 0122	3	1	33.3	1	0	0	0	0						
PCT 0140	0	0	0.0	0	0	0	0	0						
PCT 0151	14	7	50.0	3	0	0	4	0						
PCT 0152	0	0	0.0	0	0	0	0	0						
PCT 0156	62	33	53.2	15	0	0	11	7						
PCT 0167	5	4	80.0	4	0	0	0	0						
PCT 0171	100	46	46.0	14	0	0	27	5						
PCT 1019	828	496	59.9	175	0	0	230	91						
PCT 1045	296	188	63.5	60	1	1	97	30						
PCT 1101	504	309	61.3	130	0	0	138	40						
PCT 1117	411	210	51.0	103	0	0	76	31						
PCT 1133	349	162	46.4	54	0	0	85	19						
PCT 1143	573	347	60.5	146	0	0	116	85						
PCT 1155	725	364	50.2	123	0	0	174	63						
PCT 1156	780	471	60.3	181	0	0	192	93						
PCT 1158	546	345	63.1	133	0	0	137	75						
PCT 1160	681	363	53.3	148	0	0	132	81						
PCT 1162	421	230	54.6	87	0	0	108	32						
PCT 1163	238	126	52.9	36	0	0	68	22						
PCT 1164	412	268	65.0	94	0	0	121	92						
PCT 1165	556	334	60.0	131	0	0	138	65						
PCT 1170	407	245	60.1	104	0	0	92	49						
PCT 1171	396	239	60.3	83	0	0	112	43						
PCT 1172	649	403	62.0	162	2	2	162	76						
PCT 1173	784	331	47.7	221	1	1	216	92						
PCT 1177	596	248	41.6	100	0	0	96	51						
PCT 1179	381	193	50.6	70	0	0	87	35						
PCT 1182	605	303	50.0	105	0	0	139	58						
PCT 1183	284	125	44.0	59	1	1	47	17						
PCT 1184	364	226	62.0	92	0	0	79	33						
PCT 1186	882	539	61.1	212	0	0	209	116						
PCT 1189	928	572	61.6	234	0	0	234	102						
PCT 1195	798	362	47.8	145	0	0	186	51						
PCT 1200	619	376	60.7	143	0	0	170	62						
PCT 1205	767	431	56.1	164	0	0	195	72						
PCT 1206	938	547	58.3	212	1	1	253	78						
PCT 1207	809	444	54.8	178	0	0	202	64						
PCT 1210	479	288	60.1	122	0	0	114	32						
PCT 1211	547	366	66.9	137	0	0	182	46						
PCT 1213	640	344	53.7	130	0	0	130	77						
PCT 1215	772	465	60.2	165	0	0	217	82						
PCT 1216	649	376	57.9	135	0	0	178	62						
PCT 1220	594	302	50.8	119	0	0	137	43						
PCT 1222	563	348	61.8	123	1	1	167	55						
PCT 1223	627	386	61.5	150	0	0	170	63						
PCT 1224	820	493	60.1	167	0	0	236	89						
PCT 1225	852	465	54.5	181	0	0	211	72						
PCT 1226	749	417	55.6	157	1	1	186	71						
PCT 1229	893	560	62.7	231	0	0	251	75						
PCT 1230	1128	632	56.0	206	0	0	312	113						
PCT 1232	1037	624	60.1	237	1	1	318	67						
PCT 1233	957	633	66.1	248	0	0	290	94						
PCT 1236	886	527	59.4	203	0	0	250	74						
PCT 1237	663	392	59.1	139	1	1	188	62						
PCT 1238	1028	517	50.2	178	0	0	253	84						
PCT 1240	628	391	62.2	136	0	0	188	66						
PCT 1243	529	322	60.8	112	0	0	147	61						
PCT 1244	760	402	52.8	121	0	0	216	64						
PCT 1245	618	341	55.1	106	0	0	185	49						
PCT 1246	813	484	59.5	160	1	1	217	106						
PCT 1248	769	451	58.6	167	0	0	222	61						
PCT 1250	670	373	55.6	143	0	0	175	54						
PCT 1251	828	474	57.2	166	1	1	234	73						
PCT 1252	432	260	60.1	79	0	0	142	39						
PCT 1313	575	334	58.0	134	2	2	151	47						
PCT 1315	1108	652	58.8	227	0	0	298	127						
PCT 1320	372	200	53.7	86	1	1	86	24						
PCT 1321	87	30	34.4	16	0	0	8	4						
PCT 1400	1195	436	36.4	183	0	0	164	88						
PCT 1507	374	199	53.2	75	0	0	85	39						
PCT 1512	469	225	47.9	84	1	1	112	27						

62	MULTNOMAH COUNTY PRIMARY ELECTION, MAY 17, 1988													
	METRO SERVICE DISTRICT COUNCILOR.						3RD AND 9TH DISTRICT			NON-PARTISAN				
	REGISTRATION	BALLOTS CAST	TURNOUT		NP METRO SERVICE DIST COUNCILOR, 3RD DIST BLANK	OVER-VOTES	JIM GARDNER	TYLER MARSHALL		NP METRO SERVICE DIST COUNCILOR, 9TH DIST BLANK	OVER-VOTES	TANYA COLLIER	BOB PALMER	BOB STENNETT
PCT 1515	511	249	48.7		96	0	111	41						
PCT 1533	513	342	66.6		128	1	143	86						
PCT 1546	473	339	71.6		143	2	123	71						
PCT 3223	462	217	46.9							69	0	74	53	19
PCT 3228	957	507	52.9							151	0	180	123	52
PCT 3233	764	434	56.8							150	0	159	73	49
PCT 3234	677	366	54.0							130	1	150	72	30
PCT 3237	629	324	51.5							102	0	110	84	28
PCT 3240	962	551	57.2							156	0	174	149	47
PCT 3245	648	336	51.8							107	0	131	78	20
PCT 3248	601	331	55.0							93	0	135	83	18
PCT 3284	844	527	62.4							195	0	213	75	43
PCT 3286	1117	693	62.0							237	0	299	105	50
PCT 3290	756	474	62.6							168	1	179	94	32
PCT 3292	755	472	62.5							166	0	174	77	31
PCT 3326	42	7	16.6							1	0	2	2	1
PCT 4009	379	206	54.3							82	0	82	29	10
PCT 4030	425	284	66.8							96	0	112	57	18
PCT 4033	1014	540	53.2							220	1	208	61	47
PCT 4038	783	462	59.0							177	0	178	70	35
PCT 4041	914	526	57.5							201	0	195	85	41
PCT 4080	612	370	60.4							117	0	143	79	31
PCT 4085	976	570	58.4							186	1	213	122	45
PCT 4092	1047	565	53.9							164	0	225	129	44
PCT 4106	494	274	55.4							101	0	113	38	22
PCT 4107	772	434	56.2							164	0	154	80	30
PCT 4111	896	507	56.5							173	1	212	89	29
PCT 4114	851	499	58.6							182	2	185	100	28
PCT 4117	863	474	54.9							148	0	169	104	48
PCT 4118	954	560	58.7							185	0	242	104	28
PCT 4125	1064	605	56.8							185	1	270	114	34
PCT 4128	746	401	53.7							122	1	180	62	34
PCT 4130	761	369	48.4							118	1	131	81	37
PCT 4131	701	431	61.4							122	1	176	95	32
PCT 4132	754	457	60.6							151	1	188	81	34
PCT 4143	809	504	62.2							164	0	203	92	43
PCT 4144	615	313	50.8							113	1	137	41	19
PCT 4152	657	370	56.3							111	0	135	71	32
PCT 4155	519	287	55.2							83	1	93	81	26
PCT 4156	443	231	52.1							57	1	102	51	19
PCT 4158	766	387	50.5							116	2	153	88	27
PCT 4160	782	453	57.9							126	1	168	100	57
PCT 4162	636	349	54.8							134	0	115	73	24
PCT 4176	730	384	52.6							103	0	147	81	50
PCT 4178	563	264	46.8							75	0	118	54	15
PCT 4188	707	348	49.2							96	0	136	76	35
PCT 4190	946	569	60.1							164	1	222	116	63
PCT 4191	249	124	49.7							34	0	55	26	7
PCT 4196	1234	625	50.6							116	0	227	121	59
PCT 4208	633	300	47.3							70	0	110	76	22
PCT 4211	895	417	46.5							123	0	150	70	44
PCT 4216	1138	494	43.4							133	1	203	107	45
PCT 4218	1142	550	48.1							169	0	203	120	52
PCT 4319	1276	793	62.1							225	0	333	165	66
PCT 4320	74	37	49.3							12	0	19	5	1
PCT 4321	688	305	44.3							83	1	109	67	41
PCT 4328	191	81	42.4							34	0	29	12	4
PCT 5545	858	370	43.1							105	0	153	85	26
PCT 5556	122	0	0.0							0	0	0	0	0
PCT 5558	28	11	39.2							3	0	7	1	0
PCT 5584	13	5	38.5							1	0	1	1	0
ABSENTEE TOTALS	84378	3149	3.7		338	3	794	295		478	1	551	334	147
GRAND TOTALS	84378	50219	59.5		9875	22	11955	4504		7547	22	9297	4802	1975

MULTNOMAH COUNTY WRITE-IN VOTES
METRO COUNCILOR - 3RD DISTRICT
PRIMARY ELECTION MAY 17, 1988

<u>Name</u>	<u>Prec</u>	<u>Votes Cast</u>
MISC.	1133	1
MISC.	1156	3
MISC.	1179	1
MISC.	1186	1
MISC.	1213	1
MISC.	1215	1
MISC.	1222	1
MISC.	1223	1
MISC.	1226	1
MISC.	1238	1
MISC.	1243	1
MISC.	1248	1
MISC.	1250	1
MISC.	1320	1
MISC.	1400	1
MISC.	AV 14	2
MISC.	AV 15	1
		<hr/>
TOTAL		20

MULTNOMAH COUNTY WRITE-IN VOTES
METRO COUNCILOR - 9TH DISTRICT
PRIMARY ELECTION MAY 17, 1988

<u>Name</u>	<u>Prec</u>	<u>Votes Cast</u>
MISC.	3234	2
MISC.	3240	1
MISC.	3286	1
MISC.	3292	3
MISC.	4009	1
MISC.	4131	1
MISC.	4155	2
MISC.	4176	1
MISC.	4211	1
MISC.	4216	1
MISC.	4319	1
TOTAL		<hr/> 15

MULTNOMAH COUNTY WRITE-IN VOTES
METRO COUNCILOR - 10TH DISTRICT
PRIMARY ELECTION MAY 17, 1988

<u>Name</u>	<u>Prec</u>	<u>Votes Cast</u>
MISC.	3185	1
MISC.	3306	2
MISC.	3307	1
MISC.	3320	2
MISC.	3322	1
MISC.	3325	1
MISC.	3327	1
MISC.	3331	1
MISC.	5073	1
MISC.	5507	1
MISC.	5590	1
MISC.	5596	1
MISC.	AV 30	1
TOTAL		<hr/> 15

MAY_PRIMARY

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 2

- 1 LAWRENCE BAUER
- 2 GLEN KOMUNTZIS
- 3 LEWIS E SCOTT
- 4 Overvotes
- 5 Undervotes

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 3

- 6 JIM GARDNER

7 TYLER MARSHALL

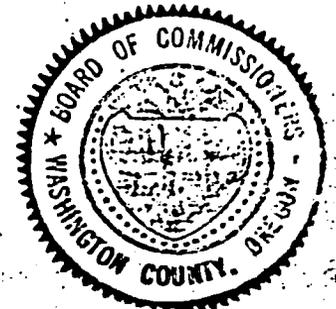
- 8 Overvotes
- 9 Undervotes

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 4

- 10 MAC CROCKER
- 11 RICHARD DEVLIN
- 12 Overvotes
- 13 Undervotes

	1	2	3	4	5
0054 0054 BETHEL CON	130	30	97	5	204
0055 0055 GREENWAY S	145	29	96	12	216
0056 0056 CHEHALEN S					
0057 0057 1ST UNITED	27	8	25	1	41
0058 0058 MCKAY SCHO	169	26	89	3	284
0059 0059 ALMA PK S	96	31	73	2	178
0060 0060 CE MASON B	57	8	31	1	77
0061 0061 HITEON SCH	127	17	68	7	220
0062 0062 GARDEN HOM	92	21	64	2	161
0063 0063 MONTCLAIR	163	22	102	5	278
0064 0064 RALEIGH HI	187	35	110	4	278
0065 0065 VALLEY CON	105	18	61	9	205
0066 0066 RALEIGH PK	62	13	36	4	124
0067 0067 VALLEY COM	119	24	91	8	200
0068 0068 ST MATTHEW	94	23	57	1	161
0069 0069 W SYLVAN B					
0070 0070 RIDGEMOOD					
0071 0071 ST BARTHOL	31	8	27	1	43
0072 0072 ST BARTHOL	117	23	78	0	201
0073 0073 W WALKER B					
0074 0074 CEDAR PK J					
0075 0075 HIGHLAND P					
0076 0076 ST ANDREWS	99	17	60	4	126
0077 0077 CEDAR HILL	150	45	120	5	293
0078 0078 BARNES SCH	143	31	74	10	191
0079 0079 MEADOW PK	84	17	55	5	114
0080 0080 PRINCE OF	58	12	52	6	81
0081 0081 PRINCE OF	168	40	86	5	298
0082 0082 CEDAR HILL					
0083 0083 CEDAR HILL					
0084 0084 W TUALATIN					
0085 0085 W TUALATIN					
0086 0086 ST ANDREWS	141	24	76	5	152
0087 0087 ST ANDREWS					
0088 0088 CEDAR PK J	132	17	80	7	212
0089 0089 CEDAR PK J					
0090 0090 W SYLVAN S					
0091 0091 RALEIGH PK	170	28	87	7	323
0092 0092 MONTCLAIR	69	18	55	4	159
0093 0093 WHITFORD J	56	27	43	3	135
0094 0094 WHITFORD J	56	8	29	2	129
0095 0095 ALOHA PK S	90	20	51	1	131
0096 0096 MCKAY SCHO	70	14	52	1	123
0097 0097 GARDEN HOM	30	13	22	2	74
0098 0098 WHITFORD J	39	7	32	3	108
0099 0099 ST MARY VA	31	3	17	2	37
0100 0100 HITEON ELE					
0101 0101 GREENWAY S	72	15	55	0	118

6	7	8	9	10	11	12	13
				119	210	5	343
0	0	0	0				
245	93	0	150				
228	73	6	150				
166	46	11	102				
105	37	0	83				
				83	135	2	233
256	94	10	234				
218	58	1	138				
226	88	1	266				
238	57	10	130				
62	27	1	50				
				8	19	0	38
				30	52	2	102
				16	35	2	46
				20	43	2	69
				18	20	1	46



CERTIFIED TO BE A TRUE
CORRECT COPY OF THE ORIGINAL
Date 5-27-88
DONALD W. MASON, DIRECTOR
OF ASSESSMENT AND TAXATION
BY [Signature] DEPUTY
CLERK

MAY_PRIMARY

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 2

- 1 LAWRENCE BAUER
- 2 GLEN COMUNTZIS
- 3 LEWIS E SCOTT
- 4 Overvotes
- 5 Undervotes

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 3

- 6 JIM GARDNER

- 7 TYLER MARSHALL
- 8 Overvotes
- 9 Undervotes

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 4

- 10 MAC CROCKER
- 11 RICHARD DEVLIN
- 12 Overvotes
- 13 Undervotes

	1	2	3	4	5	6	7	8	9	10	11	12	13
0156 0156 MEADOW PK	78	13	38	6	60					62	165	4	211
0161 0161 HITEON ELE	136	27	67	4	261					4	6	0	10
0163 0163 HAZELDALE	134	24	71	2	149					6	18	2	23
0180 0180 SUMMERFIEL										25	25	2	33
0182 0182 M WOODWARD										7	33	0	25
0183 0183 TUAL COMM										0	0	0	0
0184 0184 HOPKINS SC										0	2	0	1
0185 0185 PIPERS RUN										21	51	0	73
0186 0186 PIPERS RUN										28	76	7	47
0187 0187 PIPERS RUN													
0188 0188 COOPER MTN										8	8	1	2
0189 0189 TUALATIN E										35	50	9	76
0190 0190 GARDEN HOM	16	3	24	0	34					15	38	2	27
0191 0191 MAISON ARM										61	85	21	87
0192 0192 MAISON ARM										92	263	7	244
0193 0193 M WOODWARD													
0194 0194 TIGARD COM													
0195 0195 USA DURHAM													
0197 0197 MONTCLAIR	9	3	8	0	44								
0198 0198 RIDGEWOOD						178	65	3	137				
0199 0199 PRINCE OF	19	11	15	0	38								
0208 0208 GARDEN HOM	1	2	2	0	2								
0209 0209 GARDEN HOM	1	0	1	0	1								
0211 0211 WASH CO LI	48	23	51	3	89								
0214 0214 MTN VIEW B										63	120	4	152
0215 0215 CF TIGARD										67	106	20	137
0216 0216 1ST UNITED	72	8	52	2	114								
0217 0217 METZGER EL										39	50	0	58
0218 0218 M WOODWARD										1	5	0	10
0220 0220 WHITFORD J	0	0	0	0	0					2	5	0	12
TOTAL	8,117	1,215	3,783	217	9,758	1,722	638	43	1,440	3,070	5,930	205	8,927

MAY_PRIMARY

PORTLAND MAYOR - FULL TERM

- 1 LLOYD ANDERSON
- 2 BARRY BLOOM
- 3 J E (BUD) CLARK
- 4 JIM DAVIS
- 5 WILLIAM J DOERING
- 6 ANDREW O EGGLESTON
- 7 ROBERT FORTHAN
- 8 JEFFREY LIDDICOAT

- 9 AL SALAZAR
- 10 RON STILL
- 11 CLIFF WALKER
- 12 Overvotes
- 13 Undervotes

METROPOLITAN SERVICE DIST - COUNCILOR - ZONE 5

- 14 THOMAS W DE JARDIN
- 15 Overvotes
- 16 Undervotes

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
0001 0001 TUALATIN E																
0018 0018 EDWARD BYR														70	0	62
0029 0029 EDWARD BYR														322	0	199
0039 0039 TUALATIN E														59	0	74
0086 0086 W TUALATIN	0	0	2	0	0	0	0	0	0	0	0	0	0			
0184 0184 HOPKINS SC																
0190 0190 GARDEN HOM	7	2	33	7	0	0	0	0	0	0	0	0	0	4	0	3
0191 0191 MAISON ARM	2	0	8	1	0	0	0	0	0	23	0	0	5			
0197 0197 MONTCLAIR	7	1	35	5	0	0	1	0	0	7	0	1	2			
0207 0207 TUALATIN E																
0208 0208 GARDEN HOM	1	0	2	0	0	1	0	0	0	11	1	1	2			
0209 0209 GARDEN HOM	0	0	1	1	0	0	0	0	0	2	0	0	1	1	0	0
0213 0213 EDWARD BYR																
TOTAL	17	3	81	14	0	1	1	0	0	44	1	2	8	167	0	89
														976	0	683

SUMMARY OF VOTES CAST
5/24/88

CLACKAMAS COUNTY, OREGON
PRIMARY ELECTION
MAY 17, 1988

ISSUE 44

14142

JOHN F. KAUFFMAN, COUNTY CLERK

* I CERTIFY THAT THE VOTES RECORDED ON THIS ABSTRACT CORRECTLY * BY: *John F. Kauffman* *
* SUMMARIZE THE RESULT OF VOTES CAST AT THE ELECTION INDICATED. * * DATE OF ABSTRACT : *

* MAY 27 1988 *

METRO SERVICE DISTRICT
COUNCILOR ZONE *

CANDIDATE KEYS:

CAND-01 = CROCKER MAC
CAND-02 = DEVLIN RICHARD
CAND-97 = QVERVOTES
CAND-98 = UNDERVOTES
CAND-99 = TOTAL VOTES

POLL PRE	CAND-01	CAND-02	CAND-97	CAND-98	CAND-99
090	0	0	0	0	0
151	102	198	14	287	601
152	55	131	5	202	393
153	82	130	7	213	432
155	82	213	16	356	667
158	95	168	13	274	550
159	102	184	12	261	559
160	66	113	8	192	379
162	88	168	9	271	536
163	74	201	11	278	564
164	79	157	9	192	437
165	58	119	7	179	363
166	80	170	10	231	491
167	61	126	12	176	375
251	0	3	0	1	4
300	102	158	4	278	542
301	40	120	5	156	321
303	37	61	3	81	182
304	65	154	6	186	411
312	13	28	5	39	85
313	60	96	3	159	318
TOTALS	1,341	2,698	159	4,012	8,210

SUMMARY OF VOTES CAST
5/24/88
14:42

CLACKAMAS COUNTY, OREGON
PRIMARY ELECTION
MAY 17, 1988

ISSUE 45

JOHN F. KAUFFMAN, COUNTY CLERK

I CERTIFY THAT THE VOTES RECORDED ON THIS ABSTRACT CORRECTLY BY :
SUMMARIZE THE RESULT OF VOTES CAST AT THE ELECTION INDICATED.

DATE OF ABSTRACT :
MAY 27 1988

John F. Kauffman

METRO SERVICE DISTRICT
COUNCILOR ZONE 5

CANDIDATE KEYS:

CAND-01 = DEJARDIN THOMAS W
CAND-97 = OVERVOTES
CAND-98 = UNDERVOTES
CAND-99 = TOTAL VOTES

POLL PRE CAND-01 CAND-97 CAND-98 CAND-99

801	270	0	231	501
802	269	0	216	485
805	266	0	220	486
806	404	0	310	714
807	411	0	317	728
808	157	0	132	289
831	201	0	229	430
833	307	0	280	587
834	317	0	238	555
837	98	0	68	166
838	175	0	145	320
839	170	0	139	309
130	217	0	142	359
131	258	0	173	431
132	167	0	129	296
133	206	0	125	331
134	183	0	117	300
135	218	0	183	401
136	338	0	179	517
138	243	0	148	391
139	253	0	152	405
140	92	0	51	143
201	187	0	106	293
202	205	0	210	415
203	501	0	293	794
252	66	0	43	109
326	175	0	139	314
327	270	0	185	455
507	236	0	227	463
525	321	0	239	560
526	320	0	312	632
530	154	0	133	287
531	296	0	279	575
532	290	0	229	519
533	317	0	283	600
549	120	0	127	247
550	320	0	216	536
551	322	0	283	605
552	280	0	279	559
555	258	0	189	447
560	108	0	150	258
561	108	0	117	225
563	83	0	71	154

METRO SERVICE DIST #5

MISCELLANEOUS WRITE-INS 2

566	108	0	92	200
568	22	0	30	52
569	29	0	23	52
587	35	0	29	64

TOTALS	10,408	0	8,298	18,706
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Checked out of system
 at 5:00 PM 11/88
 For Service, JH



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 6.3

Meeting Date June 23, 1988

Date: June 16, 1988
To: Metro Council
From: Councilor Mike Ragsdale
Chair, Council Internal Affairs Committee
Regarding: COMMITTEE REPORT ON JUNE 23, 1988, COUNCIL MEETING
AGENDA ITEMS

Item 6.3, Consideration of Resolution No. 88-898, for
the Purpose of Establishing an Order of Business for
Regular Council Meetings

This matter was considered at the May 26, 1988, meeting of the Council Internal Affairs Committee. Committee members in attendance were Councilors Ragsdale, Hansen, Cooper, Kelley, Knowles and Waker. Councilor Collier was excused.

Resolution No. 88-898 was recommended for approval by the Council by a unanimous vote of the Committee. This resolution is a result of adoption of Ordinance No. 88-241A which amended the Metro Code pertaining to Council organization and procedure. Section 2.01.130(a) provides that "the general order of business for the Council shall be prescribed by resolution." In working on the ordinance it was discovered that the Council's "general order of business" has not been updated since 1980. The "general order of business" described in Resolution No. 88-898 reflects the current mode of operation at Council meetings.

amn
9743C/D3-1

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING) RESOLUTION NO. 88-898
THE ORDER OF BUSINESS FOR)
REGULAR COUNCIL MEETINGS) Introduced by Mike Ragsdale,
) Presiding Officer

WHEREAS, Ordinance No. 88-241, Section 2.01.130, provides that the general order of business for the Council of the Metropolitan Service District shall be prescribed by Resolution; and

WHEREAS, The Council Internal Affairs Committee has recommended adoption of the following order of business for regular Council meetings; now, therefore,

BE IT RESOLVED,

That the following are prescribed as general order of business for the Council:

Call to Order
Introductions
Citizen Communications to Council on Non-Agenda Items
Executive Officer Communications
Councilor Communications
Consent Agenda
Ordinances
 First Readings and Referrals
 Second Readings
Orders
Resolutions
Other Business
Committee Reports
Adjourn

ADOPTED by the Council of the Metropolitan Service District
this 9th day of _____, 1988.

Mike Ragsdale, Presiding Officer

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 88-898, FOR THE
PURPOSE OF ESTABLISHING THE ORDER OF BUSINESS FOR
REGULAR COUNCIL MEETINGS

Date: May 17, 1988

Presented by: Mike Ragsdale

FACTUAL BACKGROUND AND ANALYSIS

On March 24, 1988, the Council adopted Ordinance No. 88-241A which amended the Metro Code pertaining to Council organization and procedure. Section 2.01.130(a) of the Code provides that "the general order of business for the Council shall be prescribed by resolution."

The Council previously adopted Ordinance No. 80-173 in July of 1980 to establish the general order of business for Council meetings (see Exhibit A). That resolution reflects a meeting structure that is now obsolete. The Presiding Officer recommends adoption of Resolution No. 88-898 which reflects the current meeting structure.

amn
9310C/540-2
05/17/88

EXHIBIT A

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING) RESOLUTION NO. 80-173
THE ORDER OF BUSINESS FOR REGU-)
LAR COUNCIL MEETINGS) Introduced by the Council
) Coordinating Committee

WHEREAS, Ordinance No. 80-87 provides that the general order of business for the Council shall be prescribed by Resolution; and

WHEREAS, the Council Coordinating Committee has recommended adoption of the following order of business for regular Council meetings; now therefore,

BE IT RESOLVED, that the following are prescribed as general orders of business for the Council:

Long Agenda (Normally to be used at the second meeting in the month)

Call to Order
Introductions
Written Communications to Council
Citizen Communications to Council on Non-Agenda Items
Consent Agenda
Ordinances:
 First Readings/Public Hearings
 Second Readings
Resolutions
Motions
Other Business
Reports
General Discussion
Adjourn

Short Agenda (Normally to be used at the first meeting in the month)

Call to Order
Citizen Communications to Council on Non-Agenda Items
Consent Agenda

Ordinances
Resolutions
General Discussion
Adjourn

ADOPTED by the Council of the Metropolitan Service District
this 24th day of July, 1980.



Presiding Officer



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 6.4

Date: June 17, 1988

Meeting Date June 23, 1988

To: Metro Councilors

From: Marie Nelson, Clerk of the Council

Regarding: RESOLUTION NO. 88-874
Adopting Procedures for Introducing
and Considering Ordinances and
Resolutions

The Internal Affairs Committee will be on June 16 to consider this resolution. The committee's report and recommendation will be forwarded to the Council in advance of the June 23 Council meeting.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 6.4

Meeting Date June 23, 1988

Date: June 20, 1988

To: Metro Council

From: Mike Ragsdale, Chair *MR*
Internal Affairs Committee

Regarding: COMMITTEE REPORT ON JUNE 23, 1988 COUNCIL MEETING AGENDA
ITEM NO. 6.4: RESOLUTION NO. 88-874, FOR THE PURPOSE OF
ADOPTING PROCEDURES FOR INTRODUCING AND CONSIDERING
ORDINANCES AND RESOLUTIONS

The Internal Affairs Committee considered Resolution No. 88-874 at its meetings on May 26, June 9 and June 16, 1988. At the June 16, 1988 meeting, the Committee unanimously approved a motion to recommend that the Council adopt Resolution No. 88-874. Committee members in attendance were Councilors Collier, Cooper, Hansen, Kelley, Knowles, Waker and Ragsdale.

Resolution No. 88-874 sets forth procedures for introducing and considering ordinances (see Exhibit A) and resolutions (see Exhibit B). The need for such a resolution stems from Council adoption of Ordinance No. 88-241A on March 24, 1988. That ordinance revised the Metro Code pertaining to Council organization and procedure. Sections 2.01.070(c) and 2.01.080(d) of the amended Metro Code require the Council to adopt such procedures by resolution.

The procedures set forth in Exhibits A (for ordinances) and B (for resolutions) are consistent with the provisions of the Metro Code as amended by Ordinance No. 88-241A. The procedures a) indicate how ordinances and resolutions may be introduced; b) provide filing requirements and deadlines; c) provide procedures for placing ordinances and resolutions on committee and Council agendas and list under what circumstances ordinances and resolutions will be considered directly by the Council; d) provide procedures for removing ordinances and resolutions from a committee; e) provides a requirement for a committee report on each ordinance and resolution referred from a committee to the Council; and f) provides a procedure for a minority report to be prepared and considered by the Council prior to consideration of a committee report on an ordinance or resolution.

DEC:gpwb
620.IAC

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING) RESOLUTION NO. 88-874
PROCEDURES FOR INTRODUCING AND)
CONSIDERING ORDINANCES AND) Introduced by Mike Ragsdale,
RESOLUTIONS) Presiding Officer

WHEREAS, The Council of the Metropolitan Service District has reorganized itself into seven standing committees by adopting Resolution No. 88-840; and

WHEREAS, The Council through adoption of Ordinance No. 88-241 requires that with limited exceptions all matters brought to the Council for a decision shall be in the form of either an ordinance or resolution; and

WHEREAS, Ordinance No. 88-241 requires the Council to set procedures for introducing and considering ordinances and resolutions; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District adopts the procedures for introducing and considering ordinances as described in Exhibit A attached hereto.

2. That the Council adopts the procedures for introducing and considering resolutions as described in Exhibit B attached hereto.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

EXHIBIT A

ORDINANCE PROCEDURE

- A. An ordinance may be introduced by the Council, a Councilor or Councilors, a Council Committee, or the Executive Officer. Each ordinance shall designate the person or persons or committee introducing the ordinance.
- B. The Council Clerk shall assign numbers and approve titles for all proposed ordinances. An ordinance shall be filed with the Council Clerk not later than ten (10) days prior to the next regular Council meeting for which it will be considered for first reading.
- C. An ordinance timely filed with the Clerk in proper form shall be placed on the next available regular Council agenda for first reading and referral by the Presiding Officer to a committee of the Council. The Clerk shall notify Councilors and the Executive Officer on a weekly basis of the referral status of ordinances. The following matters shall be considered and acted upon by the Council as a whole:
 - 1. Any emergency ordinance placed on [the] a Council agenda [for any emergency meeting of the Council] as provided in Section [2.01.050] 2.01.070(1) of the Metro Code; or
 - 2. Any ordinance proposed for Council action as a result of a contested case proceeding as provided in Chapter 2.05 of the Metro Code.
- D. An ordinance referred to a committee shall be scheduled for public hearing and committee consideration at the discretion of the Chair of the committee. The Council by a majority vote or the Presiding Officer may remove any ordinance from a committee for reassignment by the Presiding Officer or consideration by the Council. Consideration of such removal shall take place under the "Councilor Communication" agenda item at Council meetings.
- E. An ordinance receiving a favorable committee recommendation or referred to the Council without a recommendation shall be placed on a Council agenda at the discretion of the Presiding Officer for second reading and Council consideration. There shall be a committee report for each ordinance sent to the Council. The report shall state the committee's recommendation and a record of the vote and any other pertinent information of use to the Council.

- F. A minority report on any ordinance recommended by the committee may be submitted for Council consideration at the same Council meeting that the committee report is considered. Any committee member present at the committee meeting at which an ordinance was considered and voting against the prevailing side may serve notice at that committee meeting of his or her intent to file a minority report for Council consideration. Upon such notice and in order for the minority report to be considered by the Council the Councilor who had served notice shall prepare a written minority report which shall be submitted to the Clerk of the Council prior to the Council meeting at which the ordinance is scheduled for a second reading [a minority report shall be prepared and transmitted to the Council]. The Council shall [consider,] discuss and consider [act upon] the minority report first. [If the minority report is not adopted, the Council will then consider, discuss and act upon the main committee report.]

amn
9554C/540
05/18/88

EXHIBIT B

RESOLUTION PROCEDURE

- A. A resolution may be introduced by the Council, a Councilor or Councilors, a Council Committee or the Executive Officer. Each resolution shall designate the person or persons or committee introducing the resolution.
- B. The Council Clerk shall assign number and approve titles for all proposed resolutions. A resolution shall be filed with the Council Clerk prior to referral to an appropriate Council committee. A proposed resolution shall be filed with the Council Clerk at least eight (8) days prior to consideration of the matter by a committee of the Council. A resolution introduced and recommended by a Committee shall be filed with the Council Clerk and shall be placed on a [the] Council agenda at the discretion of the Presiding Officer.
- C. A resolution timely filed with the Clerk in proper form shall be referred to a committee by the Presiding Officer except for resolutions introduced and recommended by a Committee. The Clerk shall notify Councilors and Executive Officer on a weekly basis of the referral and status of resolutions. [The Clerk shall notify Councilors and the Executive Officer on a weekly basis of the referral status of resolutions.] The following matters shall be considered and acted upon by the Council as a whole:
1. Any resolution placed on the agenda for any emergency meeting of the Council as provided in Section 2.01.050 of the Metro Code;
 2. Any resolution proposed for Council action as a result of a contested case proceeding as provided in Chapter 2.05 of the Metro Code; or
 3. Any action of the Metropolitan Exposition-Recreation Commission placed on the Council agenda as provided by Section 6.01.080 of the Metro Code.
- D. A resolution referred to a committee shall be scheduled for public hearing and committee consideration at the discretion of the Chair of a committee. The Council by a majority vote or the Presiding Officer may remove any resolution from a committee for re-referral by the Presiding Officer or consideration by the Council. Consideration of such removal shall take place under the "Councilor Communication" agenda item at Council meetings.

- E. A resolution receiving a favorable committee recommendation shall be placed on the next available Council agenda. There shall be a committee report for each resolution sent to the Council. The report shall state the committee's recommendation and a record of the vote and any other pertinent information of use to the Council.
- F. A minority report on any resolution recommended by the committee may be submitted for Council consideration at the same Council meeting that the committee report is considered. Any committee member present at the committee meeting at which a resolution was considered and voting against the prevailing side may serve notice at that committee meeting of his or her intent to file a minority report for Council consideration. Upon such notice and in order for the minority report to be considered by the Council the Councilor who had served notice shall prepare a written minority report which shall be submitted to the Clerk of the Council prior to the Council meeting at which the resolution is scheduled for a consideration [a minority report shall be prepared and transmitted to the Council]. The Council shall [consider,] discuss and consider [act upon] the minority report first. [If the minority report is not adopted, the Council will then consider, discuss and act upon the main committee report.]

amn
9554C/540
06/02/88

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 88-874, FOR THE
PURPOSE OF ADOPTING PROCEDURES FOR INTRODUCING
AND CONSIDERING ORDINANCES AND RESOLUTIONS

Date: May 17, 1988

Presented by: Mike Ragsdale

FACTUAL BACKGROUND AND ANALYSIS

On March 24, 1988, the Council adopted Ordinance No. 88-241A which amended Metro Code Chapter 2.01 pertaining to Council organization and procedure. Sections 2.01.070(c) and 2.01.080(d) of the amended Code require the Council to adopt a resolution which would establish procedures for introducing and considering ordinances and resolutions. Resolution No. 88-874 establishes procedures for introducing and considering resolutions and ordinances. The recommended procedures are consistent with the Council's legislative committee system and new Council procedures.

amn
9554C/540-2
05/18/88

NOTE: Exhibits A and B to the resolution reflect all the amendments proposed at the May 26 Internal Affairs Committee meeting.



METRO

Memorandum

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Agenda Item No. 7.1

Date: June 22, 1988

Meeting Date June 23, 1988

To: Metro Council

From: Tanya Collier, ^{T.C.} Chair
Council Finance Committee

Regarding: COMMITTEE REPORT ON JUNE 23, 1988 COUNCIL MEETING AGENDA
ITEM 7.1: ORDINANCE NO. 88-247, FOR THE PURPOSE OF
ADOPTING THE FY 1988-89 BUDGET, MAKING APPROPRIATIONS AND
LEVYING TAXES

The Finance Committee met on June 16, 1988 to consider this ordinance. The Committee unanimously recommends that the Council adopt Ordinance No. 88-247. Committee members in attendance at the June 16 meeting were Councilors Gardner, Hansen, Knowles, Van Bergen and Collier.

Ordinance No. 88-247 does the following:

1. It adopts the FY 1988-89 budget of the Metropolitan Service District. The adopted budget will be attached to the ordinance as Exhibit B.
2. It appropriates money for expenditure by the various organizational units and for the various purposes as shown in Exhibit C which is the Schedule of Appropriations.
3. It levies ad valorem taxes in the amount of \$11,725,086 as shown in the Notice of Levy designated as Exhibit D (the Zoo portion is \$5,500,000, and the Convention Center portion is 6,225,0-86).
4. It authorizes additional personnel as required by the Metro Code Section 2.02.125.
5. It creates the Metropolitan Exposition-Recreation Commission Fund for the purpose of marketing and operating the Convention Center.
6. It eliminates the CTS Fund because its purposes have been accomplished.
7. It authorizes the Executive Officer to make required filings of budget and tax levy materials with the Clackamas, Multnomah and Washington County assessors.
8. It contains the recommendations of the TSCC and District response regarding the FY 1988-89 budget as shown in Exhibit A. It should

be noted that the response letter is being prepared and will be distributed at the Council meeting.

The Finance Committee proposes the following changes in the ordinance as proposed by the Executive Officer or as approved by the Council when it approved the budget on May 5, 1988 for submittal to the TSCC:

1. In the ordinance Section 5 is deleted because the budget as approved by the Council does not contain a Debt Service Reserve Fund. Money proposed to be budgeted in this new fund remains in the Convention Center Project Capital Fund as part of the Unappropriated Balance.
2. In the budget (Exhibit B) several changes are proposed as follows:
 - a. The Solid Waste Operating Fund major programs are rebudgeted to reflect the department's desired organizational structure (see Attachment 1: Sims staff report dated June 6, 1988 attached hereto). These changes do not increase the total fund costs.
 - b. The total solid Waste Operating Fund is increased by \$150,000 for payment to the City of Oregon City for the CTRC mitigation fee (see Attachment 1).
 - c. Several changes in the Rehabilitation and Enhancement Fund are proposed because of carry over of unexpended projects in the current fiscal year (see Attachment 1).
 - d. Several changes in the Planning Fund affecting the Transportation Department and the Research and Development Department are proposed due to carry over of unexpended funds for projects which will be completed in the next fiscal year (see Attachment 1).
3. In the Schedule of Appropriations (Exhibit C), the changes are proposed to incorporate the budget as approved by the Council on May 5, 1988 and as proposed in section 2 above. It should be noted that the Committee recommends appropriating money for the Zoo Operating Fund on a division basis and the Solid Waste Operating Fund on a major program basis. Such level of appropriations is consistent with current year practices.

Finally, the Committee considered an amendment to the ordinance which would include a Schedule of Contract Appropriations. Such schedule is needed to fully implement changes in the Metro contract procedures proposed in Ordinance No. 88-249. Because the schedule was not prepared in time for the committee meeting, the Committee chose not to amend the ordinance at this time. Such an amendment will be considered

FINANCE COMMITTEE REPORT
June 22, 1988
Page 3

by the Committee in the near future and forwarded to the Council for consideration.

DEC:gpwb
FINANCE.622

attachments

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE)
ANNUAL BUDGET FOR FISCAL YEAR)
1988-89, MAKING APPROPRIATIONS,)
LEVYING AD VALOREM TAXES,)
CREATING A METROPOLITAN EXPOSITION-)
RECREATION FUND [AND A CONVENTION)
CENTER DEBT SERVICE RESERVE FUND,])
AND ELIMINATING THE CONVENTION,)
TRADE AND SPECTATOR FACILITIES)
FUND)

ORDINANCE NO. 88-247

Introduced by Rena Cusma,
Executive Officer

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission held its public hearing on the annual budget of the Metropolitan Service District for the fiscal year beginning July 1, 1988, and ending June 30, 1989; and

WHEREAS, Recommendations from the Multnomah County Tax Supervising and Conservation Commission have been received by the Metropolitan Service District (attached as Exhibit A and made a part of this Ordinance) and considered; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

1. The "Fiscal Year 1988-89 Budget of the Metropolitan Service District," as attached hereto as Exhibit "B," and the schedule of appropriations, attached hereto as Exhibit "C," are hereby adopted.
2. The Council of the Metropolitan Service District does hereby levy ad valorem taxes, as provided in the budget adopted by Section 1 of this Ordinance, for a total amount of ELEVEN MILLION SEVEN HUNDRED TWENTY-FIVE THOUSAND AND EIGHTY-SIX (\$11,725,086) DOLLARS to be levied upon taxable properties within the Metropolitan Service District as of 1:00 a.m., January 1, 1988.

FIVE MILLION FIVE HUNDRED THOUSAND (\$5,500,000) DOLLARS shall be for the Zoo Operations and Capital Funds, said amount authorized in a three-year serial levy outside the 6 percent conditional limit, said levy approved by the voters of the Metropolitan Service District at a special election held March 31, 1987.

SIX MILLION TWO HUNDRED TWENTY-FIVE THOUSAND AND EIGHTY-SIX (\$6,225,086) DOLLARS shall be for the Convention Center Project Debt Service Fund said levy needed to repay a portion of the proceeds of General Obligation bonds as approved by the voters of the Metropolitan Service District at a general election held November 4, 1986.

3. In accordance with Section 2.02.125 of the Metropolitan Service District Code, the Council of the Metropolitan Service District hereby authorizes personnel positions and expenditures in accordance with the Annual Budget adopted by Section 1 of this Ordinance, and hereby appropriates funds for the fiscal year beginning July 1, 1988, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit "C."

4. That the Metropolitan Exposition-Recreation Commission fund is hereby created. The purpose of this fund is to budget for support of the Metropolitan Exposition-Recreation Commission, convention center marketing, and convention center operations.

[5. That the Convention Center Debt Service Reserve fund is hereby created. The purpose of this fund is to hold interest earned on the Convention Center General Obligation bonds for future debt service payments. All resources shall be managed in accordance with terms of said bonds.]

[6.] 5. That the Convention, Trade and Spectator Facilities Fund is hereby eliminated as its purpose has been accomplished and all resources have been expended.

[7.] 6. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor

- 1.1 An original and one copy of the Notice of Levy marked Exhibit "D," attached hereto and made a part of this Ordinance.
- 1.2 Two copies of the budget document adopted by Section 2 of this Ordinance.
- 1.3 A copy of the Notice of Publication required by ORS 294.421.
- 1.4 Two copies of this Ordinance.

2.. Clackamas and Washington County Assessor and Clerk

- 2.1 A copy of the Notice of Levy marked Exhibit "D."
- 2.2 A copy of the budget document adopted by Section 2 of this Ordinance.
- 2.3 A copy of this Ordinance.
- 2.4 A copy of the Notice of Publication required by ORS 294.421.

ADOPTED by the Council of the Metropolitan Service District

this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

DEC/gl
9780C/545
06/21/88

RECEIVED JUN 20 1988

EXHIBIT A

ORDINANCE NO. 88-247

TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204-1950

1120 S.W. Fifth Avenue

503/248-3054

June 17, 1988

Board of Directors
Metropolitan Service District
2000 S.W. First
Portland, Oregon 97201

Dear Board Members:

The Tax Supervising and Conservation Commission, following discussion at public meetings on June 9 and 17, 1988, completed review and consideration of the district's 1988-89 budget. This review was undertaken pursuant to ORS 294.605-705 to confirm compliance with applicable laws and to determine the adequacy of the estimates necessary to support efficient and economical administration of district affairs.

The 1988-89 budget, filed May 16, 1988, is hereby certified with the recommendations and objections as noted.

Budget estimates and the tax levy certified herewith are:

Budget Estimates:

General Fund	\$ 4,006,780
Unappropriated Balance	(85,161)
Zoo Operating Fund	11,594,776
Unappropriated Balance	(1,146,350)
Solid Waste Operating Fund	30,006,660
Unappropriated Balance	(1,243,329)
Planning Fund	2,877,219
Metro Expo-Rec. Commission Fund	3,266,870
Unappropriated Balance	(1,027,185)
Building Management Fund	600,976
Insurance Fund	1,509,390
Unappropriated Balance	(855,750)

Budget Estimates - Cont.:		
Zoo Capital Fund	6,677,348	
Unappropriated Balance	(2,468,676)	
Solid Waste Capital Fund	15,284,556	
Unappropriated Balance	(9,169,502)	
Convention Center Project Capital Fd.	63,070,680	
Unappropriated Balance	(23,938,337)	
Convention Center Project Mgmt. Fund	1,162,040	
Unappropriated Balance	(136,114)	
St. Johns Reserve Fund	12,849,978	
Unappropriated Balance	(12,849,978)	
St. Johns Rehab. & Enhancement Fund	1,553,203	
Unappropriated Balance	(1,489,203)	
Solid Waste Debt Service Fund	3,216,633	
Unappropriated Balance	(1,266,357)	
Bonded Debt Fund	5,780,578	
Unappropriated Balance	<u>(24,750)</u>	
Total Budget Estimates		\$163,457,687
Total Unappropriated Balance		(55,700,692)

Tax Levy:

Zoo Operating Fund - Serial Levy		
Outside Tax Base	\$ 5,500,000	
Bonded Debt Fund - Not Subject to		
Limit	<u>6,225,086</u>	
Total Tax Levy		\$ 11,725,086

1. We recommend that lease purchases, also referred to as capital leases, be budgeted in accordance with NCGA Statement No. 5, July 1, 1983, and that the indebtedness schedule identify all lease obligations.
2. The Financial Summary, LB-2, omits the Solid Waste Capital Fund for 1987-88. We recommend that future Financial Summaries be inclusive of all district funds.
3. The Metro Expo-Rec. Commission (MERC) budget includes personnel and report costs also budgeted in the City of Portland Expo-Rec. Commission budget. These estimates were prepared in anticipation of an agreement between Metro and the City for the transfer of city Expo-Rec. functions and property to Metro. Information developed by the Commission indicates that work on the agreement has not commenced and that its completion will be at an indefinite future time. We recommend that the duplicated positions be eliminated, that MERC contract for needed services and that adjustments to the Metro budget be withheld until the terms of the agreement are known.

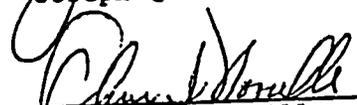
4. We note with concern the dramatic 30% increase in personal service expense for general administration. In the absence of ordinary revenue constraints we recommend that the Board exercise increased supervision of all operating costs.

Yours very truly,

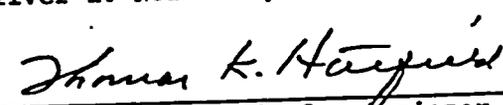
TAX SUPERVISING & CONSERVATION COMMISSION



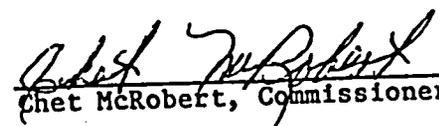
Joseph A. Labadie, Chair



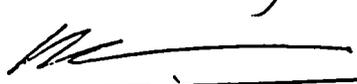
Oliver I. Norville, Commissioner



Thomas K. Hatfield, Commissioner



Chet McRobert, Commissioner



Richard A. Rocci, Commissioner

EXHIBIT
ORDINANCE NO. 88-247

HISTORICAL DATA ACTUAL \$		S.W. OPER. FUND									
FY 1985-86	FY 1986-87	FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
		FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-XX		30-XX									
-SW Revenue		Resources									
2,951,873	3,479,155	1,351,000	4300		Fund Balance-Beginning	2,800,000		2,800,000		2,800,000	
756	615	300	5020		Documents and Publications	0		0		0	
3,412	2,488	2,500	5320		Concessions, Non-Food	2,410		2,410		2,410	
2,875	6,475	86,500	5480		Special Waste Fee	79,000		79,000		79,000	
5,606,518	5,009,840	7,837,500	5500		Disposal Fees-Commercial	15,458,860		15,458,860		15,458,860	
819,243	852,797	1,246,900	5505		Disposal Fees-Public	1,097,920		1,097,920		1,097,920	
1,595,457	2,106,249	2,946,800	5510		User Fees-Commercial	4,071,575		4,071,575		4,071,575	
162,307	166,143	352,800	5515		User Fees-Public	295,400		295,400		295,400	
1,847,489	1,924,158	2,470,750	5520		Regional Transfer Chg.-Commercial	4,463,925		4,463,925		4,463,925	
447,893	469,207	980,000	5525		Regional Transfer Chg.-Public	369,600		369,600		369,600	
655,769	773,909	687,000	5530		Convenience Chg.-Commercial	804,000		804,000		804,000	
97,147	113,326	103,600	5535		Convenience Chg.-Public	108,800		108,800		108,800	
151,137	318,581	275,000	5540		Rehab. & Enhance. Fee-Commercial	97,250		97,250		97,250	
12,510	23,978	22,200	5545		Rehab. & Enhance. Fee-Public	5,640		5,640		5,640	
0	0	0	5560		Oregon City Mitigation Fee-Commercial	0		0		134,000	
0	0	0	5565		Oregon City Mitigation Fee-Public	0		0		16,000	
303,114	906,947	550,000	5550		State Landfill Siting Fee-Commercial	194,500		194,500		194,500	
25,015	47,947	44,400	5555		State Landfill Siting Fee-Public	11,280		11,280		11,280	
1,200	2,175	1,500	5580		Franchise Fees	1,500		1,500		1,500	
15,579	19,827	12,000	5590		Salvage Revenue	0		0		0	
181,661	131,836	75,000	5600		Interest on Investments	123,000		123,000		123,000	
9,597	19,183	12,000	5610		Finance Charges	22,000		22,000		22,000	
16,247	2,679	90,000	5670		Miscellaneous Income	0		0		0	
0	0	0	5831		Transfer from Reserve Fund	0		0		0	
0	0	0	5834		Transfer from Capital Fund	0		0		0	
0	0	560,000	5850		Transfer from Conven. Center Mgmt	0		0		0	
14,906,799	16,377,515	19,707,750			Total Resources	30,006,660		30,006,660		30,156,660	

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-01 ADMINISTRATION TOTAL											
Personal Services											
18,583	48,495	0.40	26,409	6010	Dir. of Solid Waste Planning	1.00	64,707	1.00	64,707	1.00	64,707
548	634	0.09	4,398	6020	Operations Manager		0		0		0
3,350	3,292	0.23	9,674	6030	Engineering Manager		0		0		0
0	0	0.02	632	6035	Facilities Superintendent		0		0		0
1,169	3,123	0.10	3,017	6050	Sr. Engineer Planner		0		0		0
0	0	0.22	4,538	6053	Assoc. Engineer Planner		0		0		0
9,403	10,475	1.75	21,846	6058	Administrative Secretary	1.00	17,377	1.00	17,377	1.00	17,377
0	0		0	6060	Secretary	1.00	16,517	1.00	16,517	1.00	16,517
1,895	14,684	0.60	20,485	6070	Senior Analyst		0		0		0
0	0	0.25	6,513	6072	Sr. Solid Waste Planner		0	1.00	34,130		0
10,555	15,883	1.40	34,419	6073	Assoc. Solid Waste Planner		0	1.00	26,300		0
1,667	353		0	6100	Asst. Solid Waste Planner		0		0		0
0	0		0	6080	Sr. Management Analyst	1.00	32,690	1.00	32,690	1.00	32,690
219	0		0		Public Info Specialist		0		0		0
14,905	13,999	0.59	13,455	6180	Administrative Assistant	1.00	22,203	1.00	22,203	1.00	22,203
0	0	0.10	4,005	6190	Waste Reduction Manager		0		0		0
9,464	7,578	0.82	7,815	6200	Office Assistant	3.50	48,722	2.50	36,674	2.50	36,674
0	22,658		0	6300	Temporary		0		0		0
0	135		0	6500	Overtime		1,200		1,200		1,200
26,039	45,942		48,734	6700	Fringe		63,059		78,057		58,952
97,797	187,251	6.57	205,940		Total Personal Services	8.50	266,475	9.50	329,855	7.50	250,320
Materials & Services											
2,696	2,196		1,500	7100	Travel		13,656		8,540		8,540
2,123	2,109		2,150	7110	Meetings & Conferences		2,760		2,610		2,610
195	2,036		1,850	7120	Training & Tuition		1,875		1,875		1,875
1,242	4,381		4,900	7130	Dues & Subscriptions		5,013		5,013		5,013
563	2,083		1,650	7140	Ads & Legal Notices		1,250		1,250		1,550
0	638		350	7150	Printing		500		500		800
0	18		0	7230	Telephone		300		300		300
44	93		0	7300	Postage		600		600		600
2,603	105		3,400	7330	Maintenance & Repair-Equipment		550		550		550
4,373	5,031		4,450	7410	Supplies- Office		5,200		5,200		5,200
17	77		450	7450	Supplies-Other		470		470		470

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
2,278	7,288		85,420	7500	Misc. Professional Services		23,200		0		0
0	0		0	7510	Payments to Other Agencies		5,000		0		0
1,723	3,277		6,000	7520	Data Processing		0		0		0
91	15		0	7900	Miscellaneous		0		0		0
17,948	29,347		112,120		Total Materials & Services		60,374		26,908		27,508
					Capital Outlay						
12,636	21,205		40,000	8570	Office Furniture & Equipment		20,990		5,615		5,615
12,636	21,205		40,000		Total Capital Outlay		20,990		5,615		5,615
128,381	237,803	6.57	358,060		TOTAL EXPENDITURES	8.50	347,839	9.50	362,378		283,443

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-02 OPERATIONS											
Personal Services											
18,281	8,348	0.14	9,243	6010	Dir. of Solid Waste Planning		0		0		0
41,220	30,280	0.71	34,695	6020	Operations Manager	1.00	47,193	1.00	47,193	1.00	47,193
17,028	18,987	0.36	15,143	6030	Engineering Manager		0		0		0
30,817	29,419	0.91	28,793	6035	Facilities Superintendent	1.00	33,911	1.00	33,911	1.00	33,911
7,605	16,573	0.30	9,048	6050	Sr. Engineer Planner	1.00	31,144		0	0.25	7,786
0	0	0.27	5,571	6053	Assoc. Engineer Planner	0.25	7,167		0		0
3,481	4,172	0.40	6,768	6058	Administrative Secretary		0		0		0
24,620	39,617	0.85	29,020	6070	Senior Analyst		0		0		0
843	0	0.50	13,029	6072	Sr. Solid Waste Planner	1.00	34,134		0	1.00	34,130
34,368	36,817	0.60	14,750	6073	Assoc. Solid Waste Planner	3.75	107,718		0	3.00	82,690
9,701	2,972		0	6100	Asst. Solid Waste Planner		0		0		0
1,571	0		0		Public Info Specialist		0		0		0
139,628	144,356	9.00	139,596	6160	Scalehouse Clerk	9.50	156,941	9.50	156,941	9.50	156,941
3,197	914	0.09	2,054	6180	Administrative Assistant		0		0		0
1,446	2,417	0.25	3,480	6200	Office Assistant		0		0		0
2,253	39,086	2.00	41,354	6210	Site Supervisor	2.00	46,470	2.00	46,470	2.00	46,470
11,474	0		0		Community Relations		0		0		0
331	18,765	0.70	10,858	6300	Temporary		0		0		0
11,479	12,680		12,408	6500	Overtime		13,572		13,572		13,572
121,546	117,762		116,502	6700	Fringe		148,257		88,200		127,199
480,889	523,165	17.08	492,312		Total Personal Services	19.50	626,507	13.50	386,287	17.75	549,892
Materials & Services											
3,999	4,704		3,700	7100	Travel		8,150		6,000		6,000
3,468	1,406		3,000	7110	Meetings & Conferences		4,150		3,500		3,500
626	3,710		2,250	7120	Training & Tuition		11,250		9,000		9,000
607	768		1,150	7130	Dues & Subscriptions		2,257		2,000		2,000
2,816	4,228		10,950	7140	Ads & Legal Notices		8,285		8,000		9,250
1,128	8,968		14,400	7150	Printing		7,075		7,000		41,800
0	181		75	7160	Typesetting		0		0		3,300
80	761		6,000	7200	Utilities - Electrical		6,700		6,700		6,700
1,794	1,243		38,600	7210	Utilities - Water		4,000		4,000		4,000
0	31,202		60,000	7220	Utilities - Other		24,000		24,000		24,000
8,048	9,793		24,000	7230	Telephone		18,280		18,280		18,280

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	6		0	7250	Fuels		0		0		0
1,333	1,405		0	7300	Postage		1,400		1,400		95,100
2,193	7,941		25,000	7310	Maintenance & Repair-Buildings		34,200		34,000		34,000
0	0		0	7315	Maintenance & Repair-Grounds		43,500		43,500		43,500
0	0		0	7320	Maintenance & Repair-Vehicles		3,300		3,000		3,000
17,226	14,401		18,900	7330	Maintenance & Repair-Equipment		12,250		12,000		12,000
146	899		1,450	7360	Equipment Rental		4,010		4,000		4,000
6,942	0		6,000	7400	Merchandise for Resale-Non Food		1,800		1,800		1,800
4,465	2,206		4,000	7410	Supplies- Office		7,645		5,200		5,200
0	33		0	7420	Supplies-Medical		0		0		0
0	0		0	7430	Supplies-Custodial		1,100		1,000		1,000
0	317		2,300	7440	Supplies-Graphics		1,000		1,000		4,450
3,094	4,473		7,050	7450	Supplies-Other		4,850		4,800		4,800
5,064,005	4,865,227		9,030,880	7500	Misc. Professional Services		434,880		281,100		284,100
0	0		0	7505	Operations Contract		6,395,000		6,395,000		6,395,000
102,795	532,460		538,800	7510	Payments to Other Agencies		1,574,910		1,574,000		1,724,000
3,719	4,505		4,500	7520	Data Processing		12,000		12,000		12,000
360,384	290,224		420,000	7750	Lease Payment-Building		20,840		20,800		20,800
0	69		5,640	7770	Lease Pay.-Furniture & Equip.		11,000		11,000		11,000
3,203	3,023		2,000	7900	Miscellaneous		0		0		0
5,592,071	5,794,153		10,230,645		Total Materials & Services		8,657,832		8,494,080		8,783,590
Capital Outlay											
0	0		0	8500	Land		25,000		0		0
0	1,710		23,000	8510	Buildings, Exhibits, Enclosure		729,000		704,000		704,000
0	0		31,000	8530	Improvements		0		0		0
46,318	61,878		34,000	8550	Equipment & Vehicles		136,600		136,000		136,000
84,340	4,268		4,800	8570	Office Furniture & Equipment		10,200		10,000		10,000
0	5,630		0	8600	Leasehold Improvements		0		0		0
130,658	73,486		92,800		Total Capital Outlay		900,800		850,000		850,000
6,203,618	6,390,804	17.08	10,815,757		TOTAL EXPENDITURES	19.50	10,185,139	13.50	9,730,367	17.75	10,183,482

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-03 SYSTEM PLANNING & ENG TOTAL											
Personal Services											
9,536	2,337	0.39	25,749	6010	Dir. of Solid Waste Planning		0		0		0
3,121	2,172	0.20	9,773	6020	Operations Manager		0		0		0
10,998	4,247	0.39	16,406	6030	Engineering Manager	1.00	46,245	1.00	46,245	1.00	46,245
0	0	0.05	1,583	6035	Facilities Superintendent		0		0		0
1,215	2,601	1.50	45,240	6050	Sr. Engineer Planner	2.00	62,288	2.00	62,288	1.75	54,502
0	0	0.41	8,458	6053	Assoc. Engineer Planner	1.00	28,669	1.00	28,669	1.00	28,669
830	1,083	0.53	8,965	6058	Aministrative Secretary		0		0		0
2,482	13,543	2.33	79,547	6070	Senior Analyst		0		0		0
0	0	2.25	58,627	6072	Sr. Solid Waste Planner	3.00	102,401	3.00	102,401	2.00	68,268
37,187	20,089	1.10	27,042	6073	Assoc. Solid Waste Planner	6.25	176,217	3.00	84,585	1.50	48,231
4,302	1,506		0	6100	Asst. Solid Waste Planner		0		0		0
4,259	0		0	6110	Program Coordinator		0		0		0
5,977	0		0		Public Info Specialist		0		0		0
913	0		0	6155	Program Assistant 2		0		0		0
1,298	200	0.19	4,332	6180	Administrative Assistant		0		0		0
21,795	8,359	0.25	10,009	6190	Waste Reduction Manager		0		0		0
905	260	0.37	5,152	6200	Office Assistant		0		0		0
2,131	0		0		SW Coordinator		0		0		0
0	3,203		0	6300	Temporary	1.00	24,414		0		0
33,622	17,190		93,274	6700	Fringe		136,472		100,499		76,234
140,571	76,790	9.96	394,157		Total Personal Services	14.25	576,706	10.00	424,687	7.25	322,149
Materials & Services											
1,019	343		7,800	7100	Travel		10,975		8,325		8,325
1,870	369		10,950	7110	Meetings & Conferences		6,500		2,900		3,100
0	125		800	7120	Training & Tuition		4,225		3,150		3,150
489	212		840	7130	Dues & Subscriptions		3,775		3,700		3,700
7,281	0		14,315	7140	Ads & Legal Notices		1,315		1,300		36,540
1,050	35		11,600	7150	Printing		5,950		5,900		46,450
0	0		200	7160	Typesetting		120		120		4,470
0	0		1,000	7230	Telephone		0		0		0
14	69		1,000	7300	Postage		1,950		1,950		7,250
0	0		450	7330	Maintenance & Repair-Equipment		120		120		120
0	0		0	7360	Equipment Rental		0		0		1,250

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
352	0		200	7410	Supplies- Office		700		700		700
0	0		400	7440	Supplies-Graphics		200		200		8,700
20	15		150	7450	Supplies-Other		675		675		675
17,638	63,360		625,600	7500	Misc. Professional Services		1,436,000		751,000		753,500
874,110	974,247		590,000	7510	Payments to Other Agencies		1,060,000		700,000		700,000
0	0		2,500	7770	Lease Pay.-Furniture & Equip.		0		0		0
45	651		0	7900	Miscellaneous		0		0		0
903,888	1,039,426		1,267,805		Total Materials & Services		2,532,505		1,480,040		1,577,930
					Capital Outlay						
0	0		0	8550	Equipment & Vehicles		850		850		850
0	0		1,400	8570	Office Furniture & Equipment		0		0		0
0	0		1,400		Total Capital Outlay		850		850		850
1,044,459	1,116,216	9.96	1,663,362		TOTAL EXPENDITURES	14.25	3,110,061	10.00	1,905,577	7.25	1,900,929

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-04 WASTE REDUCTION TOTAL											
Personal Services											
7,218	10,384	0.07	4,622	6010	Dir. of Solid Waste Planning		0		0		0
108	679		0	6020	Operations Manager		0		0		0
4,925	11,065	0.02	841	6030	Engineering Manager		0		0		0
727	0	0.02	632	6035	Facilities Superintendent		0		0		0
230	20,949	0.10	3,017	6050	Sr. Engineer Planner		0		0		0
0	0	0.10	2,063	6053	Assoc. Engineer Planner	0.75	21,502		0		0
1,004	4,785	0.32	5,413	6058	Administrative Secretary		0		0		0
0	8,739	0.22	7,511	6070	Senior Analyst		0		0		0
185	0	2.00	52,114	6072	Sr. Solid Waste Planner	1.00	42,965	1.00	42,965	1.00	42,965
13,027	77,224	1.90	46,711	6073	Assoc. Solid Waste Planner	3.00	84,558	2.00	56,372	2.50	70,469
13,408	15,094	1.00	19,680	6100	Asst. Solid Waste Planner		0		0		0
11,494	18,594		0	6110	Program Coordinator		0		0		0
10,707	0		0		Public Info Specialist		0		0		0
0	0		0	6115	Assoc. Public Affairs Spec.		0	1.00	26,800	1.00	26,800
14,417	8,048	1.00	16,188	6155	Program Assistant 2		0		0		0
0	0		0	6158	Program Assistant 1		0	2.00	31,874	2.00	31,874
602	1,473	0.13	2,963	6180	Administrative Assistant		0		0		0
9,880	32,030	0.65	26,026	6190	Waste Reduction Manager	0.00	0		0		0
8,156	14,119	1.06	14,759	6200	Office Assistant		0		0		0
69	7,055	0.02	310	6300	Temporary	1.25	13,500		0		0
0	242		156	6500	Overtime		0		0		0
29,749	67,855		62,932	6700	Fringe		50,382		48,983		53,354
125,906	298,335	8.61	265,938		Total Personal Services	6.00	212,907	6.00	206,994	6.50	225,462
Materials & Services											
2,622	6,387		3,350	7100	Travel		2,650		4,500		4,500
2,653	5,098		5,150	7110	Meetings & Conferences		3,335		5,700		5,500
0	784		2,165	7120	Training & Tuition		1,000		3,200		3,200
852	2,724		2,530	7130	Dues & Subscriptions		800		2,350		2,350
10,383	11,141		20,500	7140	Ads & Legal Notices		800		58,800		22,000
3,541	8,894		12,250	7150	Printing		0		104,000		28,350
233	2,078		4,250	7160	Typesetting		0		11,400		3,750
797	1,246		1,750	7230	Telephone		0		0		0
220	3,644		0	7300	Postage		0		99,000		0

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	8		1,000	7330	Maintenance & Repair-Equipment		0		2,000		2,000
0	308		1,000	7360	Equipment Rental		650		3,650		2,400
0	0		0	7400	Merchandise for Resale-Non Food		520		520		520
124	1,243		1,775	7410	Supplies- Office		0		2,000		2,000
0	1,037		5,050	7440	Supplies-Graphics		0		19,000		7,050
126	505		2,275	7450	Supplies-Other		800		2,075		2,075
168,996	595,915		273,460	7500	Misc. Professional Services		469,840		625,240		619,740
0	0		0	7510	Payments to Other Agencies		0		1,000		1,000
573	0		5,000	7520	Data Processing		0		0		0
448	3,953		650	7900	Miscellaneous		0		0		0
191,568	644,965		342,155		Total Materials & Services		480,395		944,435		706,435
					Capital Outlay						
4,349	11,412		4,600	8570	Office Furniture & Equipment		0		3,500		3,500
4,349	11,412		4,600		Total Capital Outlay		0		3,500		3,500
321,823	954,712	8.61	612,693		TOTAL EXPENDITURES	6.00	693,302	6.00	1,154,929	6.50	935,397

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
30-XX											
S.W. TOTAL											
Personal Services											
53,618	69,564	1.00	66,023	6010	Dir. of Solid Waste Planning	1.00	64,707	1.00	64,707	1.00	64,707
44,997	33,765	1.00	48,866	6020	Operations Manager	1.00	47,193	1.00	47,193	1.00	47,193
36,301	37,591	1.00	42,064	6030	Engineering Manager	1.00	46,245	1.00	46,245	1.00	46,245
31,544	29,419	1.00	31,640	6035	Facilities Superintendent	1.00	33,911	1.00	33,911	1.00	33,911
10,219	43,246	2.00	60,322	6050	Sr. Engineer Planner	3.00	93,432	2.00	62,288	2.00	62,288
0	0	1.00	20,630	6053	Assoc. Engineer Planner	2.00	57,338	1.00	28,669	1.00	28,669
14,718	20,515	3.00	42,992	6058	Administrative Secretary	1.00	17,377	1.00	17,377	1.00	17,377
0	0	0.00	0	6060	Secretary	1.00	16,517	1.00	16,517	1.00	16,517
28,997	76,583	4.00	136,563	6070	Senior Analyst	0.00	0	0.00	0	0.00	0
1,028	0	5.00	130,283	6072	Sr. Solid Waste Planner	5.00	179,500	5.00	179,496	4.00	145,363
95,137	150,013	5.00	122,922	6073	Assoc. Solid Waste Planner	13.00	368,493	6.00	167,257	7.00	201,390
29,078	19,925	1.00	19,680	6100	Asst. Solid Waste Planner	0.00	0	0.00	0	0.00	0
0	0	0.00	0	6080	Sr. Management Analyst	1.00	32,690	1.00	32,690	1.00	32,690
15,753	18,594	0.00	0	6110	Program Coordinator	0.00	0	0.00	0	0.00	0
18,474	0	0.00	0		Public Info Specialist	0.00	0	0.00	0	0.00	0
0	0	0.00	0	6115	Assoc. Public Affairs Spec.	0.00	0	1.00	26,800	1.00	26,800
15,330	8,048	1.00	16,188	6155	Program Assistant 2	0.00	0	0.00	0	0.00	0
0	0	0.00	0	6158	Program Assistant 1	0.00	0	2.00	31,874	2.00	31,874
139,628	144,356	9.00	139,596	6160	Scalehouse Clerk	9.50	156,941	9.50	156,941	9.50	156,941
20,002	16,586	1.00	22,804	6180	Administrative Assistant	1.00	22,203	1.00	22,203	1.00	22,203
31,675	40,389	1.00	40,040	6190	Waste Reduction Manager	0.00	0	0.00	0	0.00	0
19,971	24,374	2.50	31,206	6200	Office Assistant	3.50	48,722	2.50	36,674	2.50	36,674
2,253	39,086	2.00	41,354	6210	Site Supervisor	2.00	46,470	2.00	46,470	2.00	46,470
11,474	0	0.00	0		Community Relations	0.00	0	0.00	0	0.00	0
2,131	0	0.00	0		SW Coordinator	0.00	0	0.00	0	0.00	0
400	51,681	0.72	11,168	6300	Temporary	2.25	37,914	0.00	0	0.00	0
11,479	13,057	0.00	12,564	6500	Overtime	0.00	14,772	0.00	14,772	0.00	14,772
210,956	248,749	0.00	321,442	6700	Fringe	0.00	398,170	0.00	315,739	0.00	315,739
845,163	1,085,541	42.22	1,358,347		Total Personal Services	48.25	1,682,595	39.00	1,347,823	39.00	1,347,823
Materials & Services											
10,336	13,630		16,350	7100	Travel		35,431		27,365		27,365
10,114	8,982		21,250	7110	Meetings & Conferences		16,745		14,710		14,710

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
821	6,655		7,065	7120	Training & Tuition		18,350		17,225		17,225
3,190	8,085		9,420	7130	Dues & Subscriptions		11,845		13,063		13,063
21,043	17,452		47,415	7140	Ads & Legal Notices		11,650		69,350		69,350
5,719	18,535		38,600	7150	Printing		13,525		117,400		117,400
233	2,259		4,525	7160	Typesetting		120		11,520		11,520
80	761		6,000	7200	Utilities - Electrical		6,700		6,700		6,700
1,794	1,243		38,600	7210	Utilities - Water		4,000		4,000		4,000
0	31,202		60,000	7220	Utilities - Other		24,000		24,000		24,000
8,845	11,057		26,750	7230	Telephone		18,580		18,580		18,580
0	6		0	7250	Fuels		0		0		0
1,611	5,211		1,000	7300	Postage		3,950		102,950		102,950
2,193	7,941		25,000	7310	Maintenance & Repair-Buildings		34,200		34,000		34,000
0	0		0	7315	Maintenance & Repair-Grounds		43,500		43,500		43,500
0	0		0	7320	Maintenance & Repair-Vehicles		3,300		3,000		3,000
19,829	14,514		23,750	7330	Maintenance & Repair-Equipment		12,920		14,670		14,670
146	1,207		2,450	7360	Equipment Rental		4,660		7,650		7,650
6,942	0		6,000	7400	Merchandise for Resale-Non Food		2,320		2,320		2,320
9,314	8,480		10,425	7410	Supplies- Office		13,545		13,100		13,100
0	33		0	7420	Supplies-Medical		0		0		0
0	0		0	7430	Supplies-Custodial		1,100		1,000		1,000
0	1,354		7,750	7440	Supplies-Graphics		1,200		20,200		20,200
3,257	5,070		9,925	7450	Supplies-Other		6,795		8,020		8,020
5,252,917	5,531,790		10,015,360	7500	Misc. Professional Services		2,363,920		1,657,340		1,657,340
0	0		0	7505	Operations Contract		6,395,000		6,395,000		6,395,000
976,905	1,506,707		1,128,800	7510	Payments to Other Agencies		2,639,910		2,275,000		2,425,000
6,015	7,782		15,500	7520	Data Processing		12,000		12,000		12,000
360,384	290,224		420,000	7750	Lease Payment-Building		20,840		20,800		20,800
0	69		8,140	7770	Lease Pay.-Furniture & Equip.		11,000		11,000		11,000
3,787	7,642		2,650	7900	Miscellaneous		0		0		0
6,705,475	7,507,891		11,952,725		Total Materials & Services		11,731,106		10,945,463		11,095,463
Capital Outlay											
0	0		0	8500	Land		25,000		0		0
0	1,710		23,000	8510	Buildings, Exhibits, Enclosure		729,000		704,000		704,000
0	0		31,000	8530	Improvements		0		0		0
46,318	61,878		34,000	8550	Equipment & Vehicles		137,450		136,850		136,850
101,325	36,885		50,800	8570	Office Furniture & Equipment		31,190		19,115		19,115

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	5,630	0	0	8600	Leasehold Improvements		0		0		0
147,643	106,103		138,800		Total Capital Outlay		922,640		859,965		859,965

S.W. OPER. FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
Transfers, Contingency, Unappropriated Balance											
645,292	733,547	1,116,363	9100	9100	Transfer to General Fund	2,207,807	1,296,939	1,296,939	1,296,939		
284,398	165,531	74,923	9130	9130	Transfer to Building Mgmt Fund	79,767	67,103	67,103	67,103		
54,185	58,346	364,878	9150	9150	Transfer to Insurance Fund	559,684	559,684	559,684	559,684		
851,950	881,436	916,261	9320	9320	Transfer to Solid Waste Debt	683,919	683,919	683,919	683,919		
218,000	958,758	968,749	9330	9330	Transfer to Solid Waste Cap.	902,250	902,250	902,250	902,250		
536,445	374,042	227,993	9340	9340	Transfer to St. Johns Reserve	7,257,734	10,429,010	10,429,010	10,429,010		
763,193	676,286	0	9350	9350	Transfer to St Johns Final In.	0	0	0	0		
40,000	2,349	0	9370	9370	Transfer to Methane Fund	0	0	0	0		
0	420,390	0	9500	9500	Transfer to Conv. Center Mgmt.	0	0	0	0		
329,464	342,559	277,216	9680	9680	Transfer to Rehab & Enhance.	392,500	392,500	392,500	392,500		
6,436	10,752	7,500	9400	9400	Transfer to Planning	188,351	489,625	489,625	489,625		
0	0	905,579	9700	9700	Contingency	2,298,307	789,050	789,050	789,050		
3,479,155	3,053,984	1,398,416			Unappropriated Fund Balance	1,100,000	1,243,329	1,243,329	1,243,329		
7,208,518	7,677,980	6,257,878			Total Trans., Contin., Unappr. Fund Bal	15,670,319	16,853,409	16,853,409	16,853,409		
14,906,799	16,377,515	42.22 19,707,750			TOTAL EXPENDITURES	48.25 30,006,660	39.00 30,006,660	39.00 30,006,660	39.00 30,156,660		

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
40-XX Revenue											
19,455	34,942		261,427	4300	Fund Balance-Beginning		127,911		127,911		138,919
0	0		625,488	5010	Dues Assessment		631,218		631,218		631,218
3,697	2,849		3,000	5020	Documents & Publications		3,500		3,500		3,500
10,755	25		5,301	5030	UGB Fees		6,000		6,000		6,000
2,560	20		2,000	5040	Conference Workshops		2,000		2,000		2,000
				5035	Business License Fees		100,000		100,000		100,000
					DLCD Grant (UGB)		12,500		12,500		12,500
489,405	434,045			5100	UNTA/EPA		0		0		0
					-----		0		0		0
					FY89 Sec 8 UNTA		224,000		224,000		224,000
					FY89 103(e)(4) UNTA		150,000		150,000		150,000
					FY89 Sec 9-Pass thru from Tri-Met		150,000		150,000		150,000
			300,000		FY 88 Sec 8-Pub/Priv (OR-08-0054)		80,000		80,000		150,000
			73,588		FY88 (e)(4)		25,000		25,000		25,000
			76,000		FY87 (e)(4)		40,000		40,000		40,000
			50,000		FY86 (e)(4)		0		0		0
			210,041		FY88 Sec 8		0		0		0
			15,000		FY87 Sec 8		0		0		0
			97,990		FY88 Sec 9-Pass thru from Tri-Met		0		0		0
			30,000		FY87 Sec 9-Pass thru from Tri-Met		0		0		0
			21,275		FY85 (e)(4) OR299010-Passthru		25,000		25,000		25,000
			23,817		Phase I-Alt Analy. OR299008-Passthru		20,000		20,000		20,000
					-----		0		0		0
219,607	413,242			5110	ODOT		0		0		0
					----		0		0		0
					FY89 P1/ODOT		235,000		235,000		235,000
					FY89 ODOT Supplemental		135,000		135,000		135,000
			87,500		FY88 Supplemental		0		0		0
			0		FY87 FHWA (e)(4)		75,000		75,000		75,000
					FHWA/ODOT		0		0		0
					-----		0		0		0
			249,856		FY88 PL		0		0		0
			44,356		FY86 PL		0		0		0
			10,000		State Parks Department		0		0		0
					----		0		0		0
					-----		0		0		0

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
57,923	99,990			5120	Tri-Met		0		0		0
					-----		0		0		0
					FY89 Tri-Met Sec 8/(e)(4)/Sec 9 match		25,000		25,000		25,000
					FY89 Westside from Tri-Met		35,000		35,000		35,000
			7,500		FY88 Sec 8/(e)(4) Match		0		0		0
			17,854		Westside PE		0		0		0
			5,000		Clackamas County		0		0		0
			7,500		Multnomah County		0		0		0
31,243	27,110		2,500	5130	Contract Services		0		0		0
20,876	22,406		24,000	5140	Professional Services		48,671		48,671		48,671
0	1,491		20,000	5600	Interest		12,000		12,000		12,000
1,566	1,003		70,000	5670	Miscellaneous		0		174,085		174,085
658,785	654,554		21,953	5810	Transfer from General Fund		50,709		50,709		50,709
6,436	10,752		7,500	5830	Transfer from S.W. Operating		188,351		489,625		489,625
50,000	0		0	5866	Transfer from CTS Fund		0		0		0
1,572,308	1,702,429		2,370,446		Total Resources		2,401,860		2,877,219		2,958,227

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
PLAN TOTAL											
0	0	0.21	11,366	6020	Director of Planning & Develop	1.00	46,257	1.00	46,257	1.00	46,257
0	0	0.92	47,396	6030	Manager of Development Service	0.00	0	0.00	0	0.00	0
50,774	47,065	0.08	4,133	6010	IRC Administrator	0.00	0	0.00	0	0.00	0
49,022	51,507	1.00	53,616	6020	Transportation Director	1.00	55,259	1.00	55,259	1.00	55,259
43,556	46,646	1.00	48,649	6030	Technical Manager	1.00	50,158	1.00	50,158	1.00	50,158
34,817	38,769	1.00	20,277	6058	Administrative Secretary	1.00	20,898	1.00	20,898	1.00	20,898
0	0	0.00	0	6060	Secretary	0.00	0	1.00	15,669	1.00	15,669
0	0	0.00	0	6033	Regional Planning Supervisor	2.00	69,755	2.00	69,755	2.00	69,755
0	0	0.00	0	6030	Trans. Planning Manager	1.00	39,310	1.00	39,310	1.00	39,310
0	0	0.00	0	6035	Trans. Planning Supervisor	1.00	39,310	1.00	39,310	1.00	39,310
149,437	110,497	3.84	140,505	6070	Senior Analyst	0.00	0	0.00	0	0.00	0
0	0	0.00	0	6075	Senior Regional Planner	5.00	161,311	4.00	133,692	4.00	133,692
0	0	0.00	0	6072	Senior Solid Waste Planner	0.00	0	1.00	34,134	1.00	34,134
127,161	137,838	5.50	171,350	6082	Senior Trans. Planner	4.00	122,847	4.00	122,847	4.00	122,847
0	0	0.00	0	6080	Senior Management Analyst	1.00	33,842	1.00	33,842	1.00	33,842
74,743	119,470	7.00	181,707	6090	Assoc. Trans. Planner	3.00	80,700	3.00	80,700	3.00	80,700
0	0	0.00	0	6095	Assoc. Regional Planner	1.00	29,175	1.00	29,175	1.00	29,175
0	0	0.00	0	6073	Assoc. Solid Waste Planner	0.00	0	2.00	58,305	2.00	58,305
37,574	40,976	1.00	29,475	6100	Asst. Trans. Planner	3.00	72,925	3.00	72,925	3.00	72,925
0	0	0.00	0	6110	Engineer 3	0.00	0	0.00	0	0.00	0
0	0	0.00	0	6120	Engineer 2	0.00	0	0.00	0	0.00	0
12,946	833	0.00	0	6130	Planning Technician	1.00	17,285	1.00	17,285	1.00	17,285
23,617	24,910	2.00	47,299	6180	Administrative Assistant	2.00	50,159	2.00	50,159	2.00	50,159
0	0	0.00	0		System Analyst	0.00	0	0.00	0	0.00	0
0	0	0.00	0		Public Involve. Coord.	0.00	0	0.00	0	0.00	0
0	0	0.00	0		Public Info. Coord.	0.00	0	0.00	0	0.00	0
0	0	0.00	0		Criminal Justice Dir.	0.00	0	0.00	0	0.00	0
22,904	30,013	1.50	9,957	6300	Temporary	1.00	17,504	1.00	17,504	1.00	17,504
0	0	0.00	0	6560	Merit	0.00	0	0.00	0	0.00	0
150,726	173,204	0.00	234,403	6700	Fringe	0.00	277,399	0.00	302,351	0.00	302,351
777,277	821,728	25.05	1,000,133		Total Personal Services	29.00	1,184,094	32.00	1,289,535	32.00	1,289,535
Materials & Services											
3,875	1,908		16,500	7100	Travel		9,600		12,250		12,250

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
3,460	2,201		4,000	7110	Meetings & Conferences		4,200		7,800		7,800
258	90		4,500	7120	Training & Tuition		4,600		5,675		5,675
1,543	1,397		1,500	7130	Dues & Subscriptions		2,000		2,620		2,620
777	664		2,000	7140	Ads & Legal Notices		1,950		1,950		1,950
1,330	2,941		20,500	7150	Printing		10,250		10,250		10,250
0	216		500	7230	Telephone		0		0		0
953	990		2,000	7300	Postage		500		500		500
0	275		0	7360	Equipment Rental		0		0		0
2,583	1,545		15,750	7410	Supplies- Office		8,150		8,150		8,150
4,992	5,069		56,302	7440	Supplies-Graphics		26,950		26,950		29,950
11,431	5,702		248,504	7500	Misc. Professional Services		196,200		196,200		266,200
0	0		93,817	7510	Payments to Other Agencies		30,000		30,000		30,000
3,691	9,708		15,625	7520	Data Processing		15,995		15,995		15,995
1,950	0		1,500	7540	Audit Services		6,500		6,500		6,500
6	0		0	7900	Miscellaneous		0		0		0
36,849	32,706		482,998		Total Materials & Services		316,895		324,840		397,840
					Capital Outlay						
0	39,878		0	8550	Vehicles & Equipment		0		0		0
1,822	23,541		23,710	8570	Office Furniture & Equipment		37,500		102,500		110,508
1,822	63,419		23,710		Total Capital Outlay		37,500		102,500		110,508

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
<u>Transfers, Contingency, Unappropriated Balan</u>											
428,323	451,005		641,756	9100	Transfer to General Fund		699,279		675,810		675,810
261,752	141,741		76,971	9130	Transfer to Building Mgmt Fund		70,161		59,023		59,023
31,344	29,647		10,211	9150	Transfer to Insurance Fund		7,494		7,494		7,494
0	0		94,286	9700	Contingency		86,437		418,017		418,017
34,941	162,183		40,381		Unappropriated Fund Balance		0		0		0
756,360	784,576		863,605		Total Trans., Contingency, Un. B		863,371		1,160,344		1,160,344
1,572,308	1,702,429	25.05	2,370,446		TOTAL EXPENDITURES	29.00	2,401,860	32.00	2,877,219	32.00	2,958,227

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
40-10 PLAN & DEV											
Personal Services											
0	0	0.21	11,366	6020	Director of Planning & Develop	1.00	46,257	1.00	46,257	1.00	46,257
0	0	0.92	47,396	6030	Manager of Development Service		0		0		0
50,774	42,670	0.08	4,133	6010	IRC Administrator		0		0		0
3,985	3,508		0	6020	Transportation Director		0		0		0
3,068	0		0	6030	Technical Manager		0		0		0
14,964	17,616		0	6058	Administrative Secretary		0		0		0
0	0		0	6060	Secretary		0	1.00	15,669	1.00	15,669
0	0		0	6033	Regional Planning Supervisor	1.00	30,445	1.00	30,445	1.00	30,445
0	0		0	6030	Trans. Planning Manager		0		0		0
0	0		0	6035	Trans. Planning Supervisor		0		0		0
26,430	0	0.84	26,106	6070	Senior Analyst		0		0		0
0	0		0	6075	Senior Regional Planner	4.00	129,223	3.00	101,604	3.00	101,604
0	0		0	6072	Senior Solid Waste Planner		0	1.00	34,134	1.00	34,134
48,342	46,481	1.50	48,314	6082	Senior Trans. Planner		0		0		0
0	0		0	6080	Senior Management Analyst		0		0		0
0	2,419		0	6090	Assoc. Trans. Planner		0		0		0
0	0		0	6095	Assoc. Regional Planner		0		0		0
0	0		0	6073	Assoc. Solid Waste Planner		0	2.00	58,305	2.00	58,305
0	0		0	6100	Asst. Trans. Planner		0		0		0
0	0		0	6110	Engineer 3		0		0		0
0	0		0	6120	Engineer 2		0		0		0
0	0		0	6130	Planning Technician		0		0		0
0	0	1.00	21,539	6180	Administrative Assistant	1.00	23,599	1.00	23,599	1.00	23,599
0	0		0		System Analyst		0		0		0
0	0		0		Public Involve. Coord.		0		0		0
0	0		0		Public Info. Coord.		0		0		0
0	0		0		Criminal Justice Dir.		0		0		0
333	22,917		0	6300	Temporary		800		800		800
0	0		0	6560	Merit		0		0		0
31,105	32,091		48,361	6700	Fringe		71,232		96,184		96,184
179,001	167,702	4.55	207,215		Total Personal Services	7.00	301,556	10.00	406,997	10.00	406,997
Materials & Services											
977	1,198		2,000	7100	Travel		2,100		4,750		4,750

Planning Fund

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
3,040	1,931		2,000	7110	Meetings & Conferences		2,200		5,800		5,800
258	90		1,000	7120	Training & Tuition		1,100		2,175		2,175
1,543	1,397		500	7130	Dues & Subscriptions		1,000		1,620		1,620
777	611		1,250	7140	Ads & Legal Notices		750		750		750
1,067	1,978		0	7150	Printing		2,350		2,350		2,350
0	0		0	7230	Telephone		0		0		0
939	440		1,000	7300	Postage		0		0		0
0	0		0	7360	Equipment Rental		0		0		0
2,583	1,545		750	7410	Supplies- Office		1,650		1,650		1,650
0	0		0	7440	Supplies-Graphics		0		0		0
4,992	5,069		56,302	7500	Misc. Professional Services		23,500		23,500		26,500
0	5,000		0	7510	Payments to Other Agencies		80,000		80,000		80,000
0	0		0	7520	Data Processing		0		0		0
0	0		0	7540	Audit Services		0		0		0
0	0		0	7900	Miscellaneous		0		0		0
16,176	19,259		64,802		Total Materials & Services		114,650		122,595		125,595
					Capital Outlay						
0	0		0	8550	Vehicles & Equipment		0		0		0
0	1,000		0	8570	Office Furniture & Equipment		2,300		67,300		67,300
0	1,000		0		Total Capital Outlay		2,300		67,300		67,300
195,177	187,961	4.55	272,017		TOTAL EXPENDITURES	7.00	418,506	10.00	596,892	10.00	599,892

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
TRANS											
Personal Services											
0	0		0	6020	Director of Planning & Develop	0.00	0		0		0
0	0		0	6030	Manager of Development Service	0.00	0		0		0
0	4,395		0	6010	IRC Administrator	0.00	0		0		0
45,037	47,999	1.00	53,616	6020	Transportation Director	1.00	55,259	1.00	55,259	1.00	55,259
40,488	46,646	1.00	48,649	6030	Technical Manager	1.00	50,158	1.00	50,158	1.00	50,158
19,853	21,153	1.00	20,277	6058	Administrative Secretary	1.00	20,898	1.00	20,898	1.00	20,898
0	0		0	6060	Secretary		0		0		0
0	0		0	6033	Regional Planning Supervisor	1.00	39,310	1.00	39,310	1.00	39,310
0	0		0	6030	Trans. Planning Manager	1.00	39,310	1.00	39,310	1.00	39,310
0	0		0	6035	Trans. Planning Supervisor	1.00	39,310	1.00	39,310	1.00	39,310
123,007	110,497	3.00	114,399	6070	Senior Analyst	0.00	0		0		0
0	0		0	6075	Senior Regional Planner	1.00	32,088	1.00	32,088	1.00	32,088
0	0		0	6072	Senior Solid Waste Planner		0		0		0
78,819	91,357	4.00	123,036	6082	Senior Trans. Planner	4.00	122,847	4.00	122,847	4.00	122,847
0	0		0	6080	Senior Management Analyst	1.00	33,842	1.00	33,842	1.00	33,842
74,743	117,051	7.00	181,707	6090	Assoc. Trans. Planner	3.00	80,700	3.00	80,700	3.00	80,700
0	0		0	6095	Assoc. Regional Planner	1.00	29,175	1.00	29,175	1.00	29,175
0	0		0	6073	Assoc. Solid Waste Planner		0		0		0
37,574	40,976	1.00	29,475	6100	Asst. Trans. Planner	3.00	72,925	3.00	72,925	3.00	72,925
0	0		0	6110	Engineer 3	0.00	0		0		0
0	0		0	6120	Engineer 2	0.00	0		0		0
12,946	833		0	6130	Planning Technician	1.00	17,285	1.00	17,285	1.00	17,285
23,617	24,910	1.00	25,760	6180	Administrative Assistant	1.00	26,560	1.00	26,560	1.00	26,560
0	0		0		System Analyst	0.00	0		0		0
0	0		0		Public Involve. Coord.	0.00	0		0		0
0	0		0		Public Info. Coord.	0.00	0		0		0
0	0		0		Criminal Justice Dir.	0.00	0		0		0
22,571	7,096	1.50	9,957	6300	Temporary	1.00	16,704	1.00	16,704	1.00	16,704
0	0		0	6560	Merit	0.00	0		0		0
119,621	141,113		186,042	6700	Fringe	0.00	206,167		206,167		206,167
598,276	654,026	20.50	792,918		Total Personal Services	22.00	882,538	22.00	882,538	22.00	882,538
Materials & Services											
2,898	710		14,500	7100	Travel		7,500		7,500		7,500
420	270		2,000	7110	Meetings & Conferences		2,000		2,000		2,000

PLANNING FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
0	0		3,500	7120	Training & Tuition		3,500		3,500		3,500
0	0		1,000	7130	Dues & Subscriptions		1,000		1,000		1,000
0	53		750	7140	Ads & Legal Notices		1,200		1,200		1,200
263	963		20,500	7150	Printing		7,900		7,900		7,900
0	216		500	7230	Telephone		0		0		0
14	550		1,000	7300	Postage		500		500		500
0	275		0	7360	Equipment Rental		0		0		0
0	0		15,000	7410	Supplies- Office		6,500		6,500		6,500
0	0		0	7440	Supplies-Graphics		3,450		3,450		3,450
11,431	702		248,504	7500	Misc. Professional Services		116,200		116,200		186,200
0	0		93,817	7510	Payments to Other Agencies		30,000		30,000		30,000
3,691	9,708		15,625	7520	Data Processing		15,995		15,995		15,995
1,950	0		1,500	7540	Audit Services		6,500		6,500		6,500
6	0		0	7900	Miscellaneous		0		0		0
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
20,673	13,447		418,196		Total Materials & Services		202,245		202,245		272,245
Capital Outlay											
<hr/>											
0	39,878		0	8550	Vehicles & Equipment		0		0		0
1,822	22,541		23,710	8570	Office Furniture & Equipment		35,200		35,200		43,208
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
1,822	62,419		23,710		Total Capital Outlay		35,200		35,200		43,208
<hr/>		<hr/>		<hr/>		<hr/>		<hr/>		<hr/>	
620,771	729,892	20.50	1,234,824		TOTAL EXPENDITURES	22.00	1,119,983	22.00	1,119,983	22.00	1,197,991

ST. JOHN'S REHABILITATION & ENHANCEMENT FUND

HISTORICAL DATA ACTUAL \$		FY 1987-88 ADOPTED BUDGET		FISCAL YEAR 1988-89		PROPOSED		APPROVED		RECOMMENDED REVISION	
FY 1985-86	FY 1986-87	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT	FTE	AMOUNT	FTE	AMOUNT
68-XX Rehab. & Enhan.											
Resources											
0	333,768	700,000	4300		Beginning Fund Balance		1,096,086		1,096,086		1,096,086
13,634	31,796	40,000	5600		Interest on Investments		64,617		64,617		64,617
329,464	342,559	277,216	5830		Transfer from Solid Waste Operating		392,500		392,500		392,500
343,098	708,123	1,017,216			Total Resources		1,553,203		1,553,203		1,553,203
Requirements											
9,330	0	40,000	7500		Contractual Services		54,400		54,400		68,400
0	0	0	9700		Contingency		9,600		9,600		2,000
333,768	708,123	977,216			Unappropriated Balance		1,489,203		1,489,203		1,482,803
343,098	708,123	1,017,216			Total Requirements		1,553,203		1,553,203		1,553,203

EXHIBIT C
ORDINANCE NO. 88-247
SCHEDULE OF APPROPRIATIONS FY 1988-89

Adopted
Appropriations

GENERAL FUND

Council	
Personal Services	\$ 274,510
Materials & Services	87,110
Capital Outlay	3,000

Subtotal	\$ 364,620
General Counsel	
Personal Services	\$ 220,620
Materials & Services	9,660
Capital Outlay	6,426

Subtotal	236,706
Executive Management	
Personal Services	\$ 325,278
Materials & Services	51,383
Capital Outlay	4,980

Subtotal	\$ 381,641
Finance & Administration	
Personal Services	\$ 1,101,813
Materials & Services	784,928
Capital Outlay	25,520

Subtotal	\$ 1,912,261
Public Affairs	
Personal Services	\$ 416,762
Materials & Services	89,675
Capital Outlay	2,000

Subtotal	\$ 508,437
General Expense	
Contingency	\$ 217,409
Transfers	300,545

Subtotal	\$ 517,954
Unappropriated Balance	\$ 85,161
Total General Fund Requirements	\$ 4,006,780

EXHIBIT C
ORDINANCE NO. 88-247
SCHEDULE OF APPROPRIATIONS FY 1988-89

Adopted
Appropriations

BUILDING MANAGEMENT FUND

Personal Services	\$ 57,517
Materials & Services	475,652
Capital Outlay	17,807
Contingency	50,000

Total Building Management Fund Requirements	\$ 600,976

INSURANCE FUND

Materials & Services	\$ 267,640
Contingency	386,000
Unappropriated Balance	855,750

Total Insurance Fund Requirements	\$ 1,509,390

REHABILITATION & ENHANCEMENT FUND

Materials & Services	\$ 68,400
Contingency	2,000
Unappropriated Balance	1,482,803

Total Rehab. & Enhancement Fund Requirements	\$ 1,553,203

ZOO OPERATING FUND

Administration	
Personal Services	\$ 357,363
Materials & Services	154,892
Capital Outlay	13,224

Subtotal	\$ 525,479
Animal Management	
Personal Services	\$ 1,274,209
Materials & Services	363,675
Capital Outlay	22,550

Subtotal	\$ 1,660,434

EXHIBIT C
 ORDINANCE NO. 88-247
 SCHEDULE OF APPROPRIATIONS FY 1988-89

	Adopted Appropriations
Facilities Management	
Personal Services	\$ 1,035,505
Materials & Services	1,018,771
Capital Outlay	391,160
Subtotal	\$ 2,445,436
Education Services	
Personal Services	\$ 454,691
Materials & Services	107,711
Capital Outlay	15,430
Subtotal	\$ 577,832
Marketing	
Personal Services	\$ 128,591
Materials & Services	164,729
Capital Outlay	5,313
Subtotal	\$ 298,633
Visitor Services	
Personal Services	\$ 845,332
Materials & Services	715,689
Capital Outlay	34,100
Subtotal	\$ 1,595,121
General Expenses	
Contingency	\$ 361,296
Transfers	2,984,195
Subtotal	\$ 3,345,491
Unappropriated Balance	\$ 1,146,350
Total Zoo Operating Fund Requirements	\$ 11,594,776
 <u>ZOO CAPITAL FUND</u>	
Personal Services	\$ 55,528
Capital Outlay	3,679,762
Contingency	473,382
Unappropriated Balance	2,468,676
Total Zoo Capital Fund Requirements	\$ 6,677,348

EXHIBIT C
ORDINANCE NO. 88-247
SCHEDULE OF APPROPRIATIONS FY 1988-89

Adopted
Appropriations

SOLID WASTE OPERATING FUND

Administration	
Personal Services	\$ 250,320
Materials & Services	27,508
Capital Outlay	5,615

Subtotal	\$ 283,443
Operations	
Personal Services	\$ 549,892
Materials & Services	8,783,590
Capital Outlay	850,000

Subtotal	\$ 10,183,482
System Planning & Engineering	
Personal Services	\$ 322,149
Materials & Services	1,577,930
Capital Outlay	850

Subtotal	\$ 1,900,929
Waste Reduction	
Personal Services	\$ 225,462
Materials & Services	706,435
Capital Outlay	3,500

Subtotal	\$ 935,397
General Expense	
Contingency	\$ 789,050
Transfers	14,821,030

Subtotal	\$ 15,610,080
Unappropriated Balance	\$ 1,243,329
Total Solid Waste Operating Fund Requirements	\$ 30,156,660

EXHIBIT C
 ORDINANCE NO. 88-247
 SCHEDULE OF APPROPRIATIONS FY 1988-89

Adopted
Appropriations

SOLID WASTE CAPITAL FUND

Materials & Services	\$ 497,000
Capital Outlay	3,001,340
Transfers	2,532,714
Contingency	84,000
Unappropriated Balance	9,169,502

Total Solid Waste Capital Fund Requirements	\$ 15,284,556

SOLID WASTE DEBT SERVICE FUND

Debt Service	\$ 1,950,276
Unappropriated Balance	1,266,357

Total Solid Waste Debt Service Fund Requirements	\$ 3,216,633

ST. JOHNS RESERVE FUND

Unappropriated Balance	\$ 12,849,978

Total St. Johns Reserve Fund Requirements	\$ 12,849,978

PLANNING FUND

Transportation Department	
Personal Services	\$ 882,538
Materials & Services	272,245
Capital Outlay	43,208

Subtotal	\$ 1,197,991
Research & Development Department	
Personal Services	\$ 406,997
Materials & Services	125,595
Capital Outlay	67,300

Subtotal	\$ 599,892
General Expenses	
Contingency	\$ 418,017
Transfers	742,327

Subtotal	\$ 1,160,344

EXHIBIT C
 ORDINANCE NO. 88-247
 SCHEDULE OF APPROPRIATIONS FY 1988-89

	<u>Adopted Appropriations</u>
Unappropriated Balance	\$ 0
Total Planning Fund Requirements	\$ 2,958,227
<u>CONVENTION CENTER PROJECT MANAGEMENT FUND</u>	
Personal Services	\$ 75,150
Materials & Services	74,000
Transfers	676,776
Contingency	200,000
Unappropriated Balance	136,114
Total Convention Center Project Management Fund Requirements	\$ 1,162,040
<u>CONVENTION CENTER PROJECT CAPITAL FUND</u>	
Personal Services	\$ 239,624
Materials & Services	49,220
Capital Outlay	34,567,960
Transfers	609,793
Contingency	3,665,746
Unappropriated Balance	23,938,337
Total Convention Center Project Capital Fund Requirements	\$ 63,070,680
<u>CONVENTION CENTER PROJECT DEBT SERVICE FUND</u>	
Debt Service	\$ 5,755,828
Unappropriated Balance	24,750
Total Convention Center Project Debt Service Fund Requirements	\$ 5,780,578

EXHIBIT C
ORDINANCE NO. 88-247
SCHEDULE OF APPROPRIATIONS FY 1988-89

Adopted
Appropriations

METROPOLITAN EXPOSITION-RECREATION COMMISSION FUND

Personal Services	\$ 444,480
Materials & Services	1,322,927
Capital Outlay	0
Transfers	183,756
Contingency	288,522
Unappropriated Balance	1,027,185
	<hr/>
Total Metropolitan Exposition-Recreation Commission Fund	\$ 3,266,870
 TOTAL APPROPRIATIONS	 \$163,688,695

EXHIBIT D

FORM LB-50

NOTICE OF PROPERTY TAX LEVY

1988-89

To assessor of Clackamas, Multnomah, Washington County

- File no later than JULY 15.
Be sure to read the instructions in the 1988-89 Property Tax Levy Certification and Publication Forms and Instructions booklet.

On [blank], 19 [blank], the Council Clackamas Metropolitan Service District, Multnomah County, Oregon, levied a tax as follows:
Contact Person: Rena Cusma, Executive Officer, Title, 221-1646, Daytime Telephone, May 16, 1988, Date

Is an additional 1988-89 levy request being submitted for voter approval? [] NO [] YES (Type of Levy)
If "YES," you must certify and submit your bonded debt levy and budget to the assessor by July 15.

PART I: TOTAL PROPERTY TAX LEVY

Table with 6 rows and 2 columns. Row 1: Levy within the tax base (cannot exceed box 11, Part II) ... 0. 0. Row 2: One-year levies (Itemize these levies in Part V on back of form) ... 2. 0. Row 3: Continuing levies (millage and fixed)(Itemize in Part V on back of form) ... 3. 0. Row 4: Serial levies (Itemize in Part V on back of form) ... 4. 5,500,000. Row 5: Amount levied for payment of bonded indebtedness ... 5. 6,225,086. Row 6: TOTAL AMOUNT to be raised by taxation. (Add boxes 1 through 5) ... 6. 11,725,086.

PART II: TAX BASE WORKSHEET (If an annexation occurred in the preceding fiscal year, complete Part IV first)

7. VOTED TAX BASE, if any. [blank] Date of Voter Approval [blank] Amount Voter Approved [blank]

8. CONSTITUTIONAL LIMITATION - Tax base portion of preceding three levies actually levied.

Table with 3 columns and 2 rows. Columns: Actual Amount Levied, Fiscal Year. Rows: 8a., 8b., 8c.

9. Largest of 8a, 8b or 8c [blank] multiplied by 1.06 = [blank]

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

10. Annexation increase (from Part IV, box 7, on back of form) [blank]
11. Adjusted tax base (largest of box 9b plus box 10; or box 7 plus box 10 if box 7 has never been levied in full) [blank]

PART III: LIMITATIONS PER OREGON REVISED STATUTES (See the ORS Chapter under which the municipal corporation was formed. Does NOT apply to Bond Limitations. Does NOT apply to ALL municipal corporations.)

12. True cash value of municipal corporation from most recent tax roll [blank]
13. Statutory limitation of municipal corporation per ORS Formation Chapter [blank] of TCV
14. Total dollar amount authorized by statutory limit (box 12 multiplied by box 13) [blank]
15. Total amount of box 6 levied within statutory limitation [blank]

PART IV: ANNEXATION WORKSHEET

1.	Area	Effective Date of Annexation	1987 Assessed Value of Area Annexed
	A		
	B		
	C		
	D		

If more than four annexations, attach sheet showing the above information for each annexation.

- 2. Total for 1987 assessed value of annexed areas (sum of A thru D) 2.
- 3. Tax base levied by annexing entity for fiscal year 1987-88 3.
- 4. Assessed value of annexing entity on January 1, 1987 4.
- 5. Tax base rate of annexing entity. (Divide box 3 by box 4) 5. _____
- 6. Annexation Increase. (Multiply box 2 by box 5) 6.
- 7. **TOTAL ANNEXATION INCREASE.** (Multiply box 6 by 1.06.)
Enter this amount in box 10, Part II, on front of form 7.

PART V: SCHEDULE OF ALL SPECIAL LEVIES - Enter all special levies on this schedule. If there are more than four levies, attach a sheet showing the information for each.

Type of levy (one-year, serial or continuing)	Purpose (operating, capital con- struction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters	Amount of tax levied this year as a result of voter approval
3 year serial	mixed	3/31/87	87 - 88	89 - 90	5,500,000	5,500,000
TOTAL OF ALL SPECIAL LEVIES - The total of this schedule should equal the total of boxes 2, 3 and 4, Part 1						5,500,000
Enter value used to compute millage levies or tax rate serial levies						

File with your assessor no later than July 15.

STAFF REPORT

CONSIDERATION OF PROPOSED REVISIONS TO ORDINANCE
NO. 88-247 ADOPTING THE FY 1988-89 BUDGET APPRO-
PRIATIONS SCHEDULE

Date: June 6, 1988

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached proposal includes final recommended changes to the approved FY 1988-89 Budget prior to adoption. Four revisions are described below.

Solid Waste Operating Fund

The Budget Committee's recommendations for major revisions to the proposed budget were incorporated in the Approved Budget. The resulting budget program structure does not reflect the planned department management structure. Amendments to Personal Services are proposed to realign programs to reflect the management structure. This will simplify accounting requirements and establish clearer management accountability. This is accomplished through a transfer of appropriations.

<u>Operating Fund</u>	<u>Council Approved</u>	<u>Proposal</u>	<u>Net Change</u>
Personal Services			
Administration	9.5 \$ 329,855	7.5 \$ 250,320	(2.0) (\$ 79,535)
Operations	13.5 386,287	17.75 549,892	4.25 (163,605)
System Planning and Engineering	10.0 424,687	7.25 322,149	(2.75) (102,538)
Waste Reduction	6.0 206,994	6.5 225,462	.50 18,468
TOTAL	39.0 \$1,347,823	39.0 \$1,347,823	0.0 \$ 0

The above Table reflects management restructuring of personnel according to approved work plans with no bottom line changes.

In addition, similar revisions to Materials & Services expenses are needed to properly reflect program costs related to Public Affairs. When certain costs were moved from the General Fund to Solid Waste in the Approved Budget, they were all placed under the Solid Waste Reduction Program. The table below reflects the correct budget plan for Public Affairs costs with no bottom line changes. The table also includes an appropriation increase of \$150,000 for payments to other agencies

(Oregon City) for a mitigation fee for Clackamas Transfer & Recycling Center (CTRC). Budget assumptions are 50¢ per ton at 300,000 tons in FY 1988-89.

<u>Operating Fund</u>	<u>Council Approved</u>	<u>Proposal</u>	<u>Net Change</u>
Materials & Services			
Administration	\$ 26,908	\$ 27,508	\$ 600
Operations	8,494,080	8,783,590	289,510*
System Planning and Engineering	1,480,040	1,579,930	97,890
Waste Reduction	<u>944,435</u>	<u>706,435</u>	<u>(238,000)</u>
TOTAL	\$10,945,463	\$11,095,463	\$150,000

*Includes \$150,000 mitigation fee

Rehabilitation & Enhancement Fund

Four contracts will not be fully expended in FY 1987-88 as planned. An increase in appropriation of \$6,400 and transfer from Contingency of \$7,600 are proposed to allow for the completion of the contracts in FY 1988-89. Contingency must be reduced rather than increasing the total appropriation because budget law limits changes in the approved budget to 10 percent of expenditures.

Current information indicates the fund's projected beginning fund balance may be slightly overestimated. Therefore, it is proposed that the unappropriated balance be reduced by \$6,400 to cover the carryover expense.

Planning Fund - Transportation

Two increases to transportation expenses for FY 1988-89 are needed. The technical assistance expansion PCs will not be purchased in FY 1988-87 as budgeted. Therefore, funds will be carried over as beginning fund balance; increasing that total by \$8,008 to \$135,919. A corresponding capital outlay increase of \$8,008 is proposed.

The Public/Private Task Force on Transit study has not expended funds as quickly as had been anticipated. Carryover grant funds are proposed to be increased from \$80,000 to \$150,000. The related \$70,000 increase is proposed under Materials & Services, Professional Services.

Planning Fund - Planning & Development

Payments to the contractor on the Parks Study will be \$3,000 more than budgeted in FY 1988-89. Since the funding has already been received, it will carryover as increased fund balance which will cover the expense. The total Parks Study costs are unchanged.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that Ordinance No. 88-247 be amended prior to adoption to include the revised versions of Exhibits A and B attached.

JS/sm
9659C/545
06/07/88



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 7.2

Meeting Date June 23, 1988.

Date: June 21, 1988

To: Metro Council

From: Mike Ragsdale, Chair *MR*
Council Internal Affairs Committee

Regarding: COMMITTEE REPORT ON JUNE 23, 1988 COUNCIL MEETING AGENDA
ITEM 7.2:

ORDINANCE NO. 88-252, FOR THE PURPOSE OF AMENDING CODE
SECTION 2.04 RELATING TO THE DISADVANTAGED BUSINESS PROGRAM

The Internal Affairs Committee considered Ordinance No. 88-252 at meetings held on June 9 and June 16, 1988. The Committee unanimously recommends approval of Ordinance No. 88-252 by the Council. Committee members voting on the motion to recommend approval were Councilors Collier, Cooper, Hansen, Kelley, Knowles, Waker and Ragsdale.

This ordinance provides changes to the current DBE/WBE Program which was substantially amended in October 1987 through adoption of Ordinance No. 87-231. Since that time, changes in federal policy, specifically modifications to 49 CFR 23 which set forth the U.S. Department of Transportation (U.S. DOT) minority program necessitate changes in the Metro program. A major policy change provided for in this ordinance is the enabling of minority participation in a "joint venture" prime contractor to be counted toward meeting the contract goals. Under the current program, the goals can be met only through minority "subcontracting" or through the "good faith" efforts.

At the June 16, 1988 Committee meeting, seven people testified on this proposed ordinance. Little if any testimony was addressed specifically to the proposed code amendments in Ordinance No. 88-252, but rather addressed other proposed changes. For example, a letter was received from the Governor's Advocate for Minority/Women Business (see letter attached from Lina Garcia Seabold dated June 16, 1988) which requests existing code language be deleted.

As a result of the testimony, the Presiding Officer established a three-person Council task force to address the issues identified at the public hearing for possible future Council consideration. Members of the task force include Councilors Knowles (Chair), Collier and Kelley.

DEC:gpwb
IACDBE.1

For purposes of USDOT assisted contracts, the term Disadvantaged Business Enterprise shall be deemed to include Women-Owned Business Enterprises.

(g) EXECUTIVE DEPARTMENT -- means the State of Oregon's Executive Department.

(h) JOINT VENTURE -- is defined as an association of two or more businesses to carry out a single business enterprise for profit for which purpose they combine their property, capital, efforts, skills and knowledge. In a joint venture between a DBE/WBE and non-DBE/WBE, the DBE/WBE must be responsible for a clearly defined portion of the work to be performed and must share in the ownership, control, management responsibilities, risks and profits of the joint venture. A joint venture of a DBE/WBE and a non-DBE/WBE must receive Metro approval prior to contract award to be counted toward any DBE/WBE contract goals.

(i) LABOR AND MATERIALS CONTRACT -- is a contract including a combination of service and provision of materials other than construction contracts. Examples may include plumbing repair, computer maintenance or electrical repair, etc.

(j) LESSEE -- means a business or person that leases, or is negotiating to lease, property from a recipient or the Department on the recipient's or Department's facility for the purpose of operating a transportation-related activity or for the provision of goods or services to the facility or to the public on the facility.

(k) OREGON DEPARTMENT OF TRANSPORTATION OR "ODOT" -- means the State of Oregon's Department of Transportation.

(l) PERSONAL SERVICES CONTRACT -- means a contract for services of a personal or professional nature.

(m) PROCUREMENT CONTRACT -- means a contract for the purchase or sale of supplies, materials, equipment, furnishings or other goods not associated with a construction or other contract.

(n) RECIPIENT -- means any entity, public or private, to whom USDOT financial assistance is extended, directly or through another recipient for any program.

(o) SMALL BUSINESS CONCERN -- means a small business as defined pursuant to section 3 of the Small Business Act and relevant regulations promulgated pursuant thereto.

(p) SOCIALLY AND ECONOMICALLY DISADVANTAGED INDIVIDUALS OR DISADVANTAGED INDIVIDUALS -- means those individuals who are citizens of the United States (or lawfully admitted permanent residents) and who are Black Americans, Hispanic Americans, Native Americans, Asian-Pacific Americans or Asian-Indian Americans and any other minorities or individuals found to be disadvantaged by the Small Business Administration pursuant to section 8(a) of the Small

Business Act. Certifying recipients shall make a rebuttable presumption that individuals in the following groups are socially and economically disadvantaged. Certifying recipients also may determine, on a case-by-case basis, that individuals who are not a member of one of the following groups are socially and economically disadvantaged:

- (1) "Black Americans," which includes persons having origins in any of the Black racial groups of Africa;
- (2) "Hispanic Americans," which includes persons of Mexican, Puerto Rican, Cuban, Central or South American, or other Portuguese-American, Spanish culture or origin, regardless of race;
- (3) "Native Americans," which includes persons who are American Indians, Eskimos, Aleuts, or Native Hawaiians;
- (4) "Asian-Pacific Americans," which includes persons whose origins are from Japan, China, Taiwan, Korea, Vietnam, Laos, Cambodia, the Philippines, Samoa, Guam, the U.S. Trust Territories of the Pacific, and the Northern Marianas; and
- (5) "Asian-Indian Americans," which includes persons whose origins are from India, Pakistan, and Bangladesh.

(g) USDOT ASSISTED CONTRACT -- means any contract or modification of a contract between Metro and a contractor which is paid for in whole or in part with USDOT financial assistance.

(r) USDOT FINANCIAL ASSISTANCE -- means financial aid provided by USDOT or the United States Railroad Association to a recipient, but does not include a direct contract. The financial aid may be provided directly in the form of actual money, or indirectly in the form of guarantees authorized by statute as financial assistance services of Federal personnel, title or other interest in real or personal property transferred for less than fair market value, or any other arrangement through which the recipient benefits financially, including licenses for the construction or operation of a Deep Water Port.

(s) WOMEN-OWNED BUSINESS ENTERPRISE or WBE -- means a small business concern, as defined pursuant to section 3 of the Small Business Act and implementing regulations which is owned and controlled by one or more women and which is certified by an authorized agency. "Owned and controlled" means a business which is at least 51 percent owned by one or more women or, in the case of a publicly owned business, at least 51 percent of the stock of which is owned by one or more women, and whose management and daily business operations are controlled by one or more women.

For purpose of USDOT assisted contracts, the term Disadvantaged Business Enterprise shall be deemed to include Women-Owned Business Enterprises.

(Ordinance No. 165, Sec. 3; amended by Ordinance No. 84-181, Sec. 2; all previous Ordinances repealed by Ordinance No. 87-216, Sec. 1; amended by Ordinance No. 87-231, Sec. 1)

2.04.140 Certification of Disadvantaged Business Eligibility:

(a) To participate in the Program as a DBE or WBE, contractors, subcontractors and joint ventures must have been certified by an authorized certifying agency as described in subsection (b) of this section.

(b) Metro will not perform certification or recertification of businesses or consider challenges to socially and economically disadvantaged status. Rather Metro will rely upon the certification and recertification processes of ODOT and will utilize ODOT's certification list until December 31, 1987, and, thereafter, the Executive Department's list in determining whether a prospective contractor or subcontractor is certified as a DBE or WBE. A prospective contractor or subcontractor must be certified as a DBE or WBE by one of the above agencies, as applicable, and appear on the respective certification list of said agency, prior to the [award of a contract] pertinent bid opening or proposal submission date to be considered by Metro to be an eligible DBE or WBE and be counted toward meeting goals. Metro will adhere to the Recertification Rulings resulting from 105(f) or state law, as applicable.

(c) Prospective contractors or subcontractors which have been denied certification by one of the above agencies may appeal such denial to the certifying agency pursuant to applicable law. However, such appeal shall not cause a delay in any contract award by Metro. Decertification procedures for USDOT-assisted contractor or potential contractors will comply with the requirements of Appendix A "Section by Section Analysis" of the July 21, 1983, Federal Register, Vol. 45, No. 130, p. 45287, and will be administered by the agency which granted certification.

(d) Challenges to certification or to any presumption of social or economic disadvantage with regard to the USDOT-assisted portion of this Program, as provided for in 49 CFR 23.69, shall conform to and be processed under the procedures prescribed by each agency indicated in paragraph (b) of this section. That challenge procedure provides that:

"(1) Any third party may challenge the socially and economically disadvantaged status of any individual (except an individual who has a current 8(a) certification from the Small Business Administration) presumed to be socially and economically disadvantaged if that individual is an owner of a firm certified by or seeking certification from the certifying agency as a disadvantaged business. The challenge shall be made in writing to the recipient.

"(2) With its letter, the challenging party shall include all information available to it relevant to a determination

of whether the challenged party is in fact socially and economically disadvantaged.

"(3) The recipient shall determine, on the basis of the information provided by the challenging party, whether there is reason to believe that the challenged party is in fact not socially and economically disadvantaged.

" (i) If the recipient determines that there is not reason to believe that the challenged party is not socially and economically disadvantaged, the recipient shall so inform the challenging party in writing. This terminates the proceeding.

"(ii) If the recipient determines that there is reason to believe that the challenged party is not socially and economically disadvantaged, the recipient shall begin a proceeding as provided in paragraphs (b), (4), (5) and (6) of this paragraph.

"(4) The recipient shall notify the challenged party in writing that his or her status as a socially and economically disadvantaged individual has been challenged. The notice shall identify the challenging party and summarize the grounds for the challenge. The notice shall also require the challenged party to provide to the recipient, within a reasonable time, information sufficient to permit the recipient to evaluate his or her status as a socially and economically disadvantaged individual.

"(5) The recipient shall evaluate the information available to it and make a proposed determination of the social and economic disadvantage of the challenged party. The recipient shall notify both parties of this proposed determination in writing, setting forth the reasons for its proposal. The recipient shall provide an opportunity to the parties for an informal hearing, at which they can respond to this proposed determination in writing and in person.

"(6) Following the informal hearing, the recipient shall make a final determination. The recipient shall inform the parties in writing of the final determination, setting forth the reasons for its decision.

"(7) In making the determinations called for in paragraphs (b)(3)(5) and (6) of this paragraph, the recipient shall use the standards set forth in Appendix C of this subpart.

"(8) During the pendency of a challenge under this section, the presumption that the challenged party is a socially and economically disadvantaged individual shall remain in effect." 49 CFR 23.69.

(Ordinance No. 83-165, Sec. 9; amended by Ordinance No. 84-181, Sec. 5; all previous Ordinances repealed by Ordinance No. 87-216, Sec. 1; amended by Ordinance No. 87-231, Sec. 1)

2.04.145 Annual R disadvantaged Business Goals:

(a) The Metro Council shall, by resolution each June, establish annual DBE goals[,] and for locally-funded contracts, separate WBE goals[,] for the ensuing fiscal year. Such annual goals shall be established separately for construction contracts, labor and materials contracts, personal services contracts, procurement contracts, and USDOT assisted contracts regardless of type.

(b) Annual goals will be established taking into consideration the following factors:

- (1) projection of the number and types of contracts to be awarded by Metro;
- (2) projection of the number, expertise and types of DBEs and WBEs likely to be available to compete for the contracts;
- (3) past results of Metro's efforts under the Program; and
- (4) for USDOT-assisted contract goals, existing goals of other local USDOT recipients and their experience in meeting these goals.
- (5) for locally-funded contract goals, existing goals of other Portland metropolitan area contracting agencies, and their experience in meeting these goals.

(c) Annual goals for USDOT-assisted contracts must be approved by the United States Department of Transportation. 49 CFR §23.45(g)(3).

(d) Metro will publish notice that the USDOT-assisted contract goals are available for inspection when they are submitted to USDOT or other federal agencies. They will be made available for 30 days following publication of notice. Public comment will be accepted for 45 days following publication of the notice. (Ordinance No. 83-165, Sec. 10)

(e) Metro will publish notice regarding proposed locally-funded contract goals not later than ten (10) days prior to adoption of the goals.

(Ordinance No. 83-165, Sec. 10; amended by Ordinance No. 86-197, Sec. 1; all previous Ordinances repealed by Ordinance No. 87-216; amended by Ordinance No. 87-231, Sec. 1)

2.04.150 Contract Goals:

(a) The annual goals established for construction contracts shall apply as individual contract goals for construction contracts over \$50,000 [and shall be met pursuant to the following subsections].

(b) [Contract goals for construction contracts over \$50,000 may be complied with by prime contractors only by subcontracting a percentage of the contract work, equal to or exceeding the contract goal, to one or more DBE or WBE subcontractors or by a showing of good faith efforts to comply pursuant to Section 2.04.160 of this chapter.]

(b) [(c)] The Liaison Officer may set a contract goal for any contract other than construction contracts over \$25,000. The setting of such contract goal shall be made in writing prior to the solicitation of bids for such contract. Contract goals for contracts other than construction contracts over \$50,000 shall be set at the discretion of the Liaison Officer and shall not be tied, necessarily, to the annual goal for such contract type. [Contract goals for such contracts may be complied with pursuant to Section 2.04.175(a)(2) or Section 2.04.160 of this chapter.]

(c) [(d)] Even though no DBE/WBE goals are established at the time that bid/proposal documents are drafted, the Liaison Officer may direct the inclusion of a clause in any RFP or bid documents for any contract described in this section which requires that the prime contractor, prior to entering into any subcontracts, make good faith efforts, as that term is defined in Section 2.04.160, to achieve DBE/WBE participation in the same goal amount as the current annual goal for that contract type.

(d) Contract goals may be complied with pursuant to Section 2.04.160 and/or 2.04.175. The extent to which DBE/WBE participation will be counted toward contract goals is governed by the latter section.

(Ordinance No. 83-165, Sec. 11; repealed by Ordinance No. 87-216, Sec. 1, amended by Ordinance No. 87-231, Sec. 1)

2.04.160 Determination of Good Faith Efforts:

(a) Bidders or Proposers on USDOT-assisted contracts to which DBE[/WBE] goals apply must, to be eligible for contract award, comply with the applicable contract goal or show that good faith efforts have been made to comply with the goal. Good faith efforts should include at least the following standards established in the amendment to 49 CFR §23.45(h), Appendix A, dated Monday, April 27, 1981. A showing of good faith efforts must include written evidence of at least the following:

(1) Attendance at any presolicitation or prebid meetings that were scheduled by Metro to inform disadvantaged and

women business enterprises of contracting and subcontracting or material supply opportunities available on the project;

(2) Advertisement in trade association, general circulation, minority and trade-oriented, women-focus publications, if any and through a minority-owned newspaper or minority-owned trade publication concerning the subcontracting or material supply opportunities at least 10 days before bids or proposals are due.

(3) Written notification to a reasonable number but no less than five (5) DBE[/WBE] firms that their interest in the contract is solicited. Such efforts should include the segmenting of work to be subcontracted to the extent consistent with the size and capability of DBE[/WBE] firms in order to provide reasonable subcontracting opportunities. Each bidder should send solicitation letters inviting quotes or proposals from DBE[/WBE] firms, segmenting portions of the work and specifically describing, as accurately as possible, the portions of the work for which quotes or proposals are solicited from DBE[/WBE] firms and encouraging inquiries for further details. Letters that are general and do not describe specifically the portions of work for which quotes or proposals are desired are discouraged, as such letters generally do not bring responses. It is expected that such letters will be sent in a timely manner so as to allow DBE[/WBE] sufficient opportunity to develop quotes or proposals for the work described.

(4) Evidence of follow-up to initial solicitations of interest, including the following:

- A. the names, addresses, telephone numbers of all DBE[/WBE] contacted;
- B. a description of the information provided to DBE[/WBE] firms regarding the plans and specifications for portions of the work to be performed; and
- C. a statement of the reasons for non-utilization of DBE[/WBE] firms, if needed to meet the goal.

(5) Negotiation in good faith with DBE[/WBE] firms. The bidder shall not, without justifiable reason, reject as unsatisfactory bids prepared by any DBE[/WBE] firms;

(6) Where applicable, the bidder must provide advice and assistance to interested DBE[/WBE] firms in obtaining bonding, lines of credit or insurance required by Metro or the bidder;

(7) Overall, the bidder's efforts to obtain DBE[/WBE] participation must be reasonably expected to produce a level of participation sufficient to meet Metro's goals; and

(8) The bidder must use the services of minority community organizations, minority contractor groups, local, state and federal minority business assistance offices and other organizations identified by the Executive Department's Advocate for Minority and Women Business that provide assistance in the recruitment and placement of DBEs and WBEs.

(b) Bidders or proposers on locally-funded contracts to which DBE/WBE goals apply shall achieve the applicable contract goal or demonstrate that they have made good faith efforts to achieve the goals. Good faith efforts shall include written documentation of at least the following actions by bidders:

(1) Attendance at any presolicitation or prebid meetings that were scheduled by Metro to inform DBEs and WBEs of contracting and subcontracting or material supply opportunities available on the project;

Documentation required: Signature of representative of bidder or proposer on prebid meeting attendance sheet.

(2) Identifying and selecting specific economically feasible units of the project to be performed by DBEs or WBEs to increase the likelihood of participation by such enterprises;

Minimum documentation required: At least the documentation required under subsection (4) below.

(3) Advertising in, at a minimum, a newspaper of general circulation, and trade association, minority and trade-oriented, women-focused publications, if any, concerning the subcontracting or material supply opportunities on the project at least ten (10) days before bids or proposals are due;

Documentation required: copies of ads published.

(4) Providing written notice soliciting sub-bids/proposals to not less than five (5) DBEs or WBEs for each subcontracting or material supply work item selected pursuant to (2) above not less than ten (10) days before bids/proposals are due.

If there are less than five certified DBEs/WBEs listed for that work or supply specialty then the

solicitation must be mailed to at least the number of DBEs/WBEs listed for that specialty. The solicitation shall include a description of the work for which subcontract bids/proposals are requested and complete information on bid/proposal deadlines along with details regarding where project specifications may be reviewed.

Documentation required: Copies of all solicitation letters sent to DBE/WBE along with a written statement from the bidder/proposer that all of the letters were sent by regular or certified mail not less than 10 days before bids/proposals were due.

(5) Making, not later than five days before bids/proposals are due, follow-up phone calls to all DBEs/WBEs who have not responded to the solicitation letters to determine if they would be submitting bids and/or to encourage them to do so.

Minimum documentation required: Log showing a) dates and times of follow-up calls along with names of individuals contacted and individuals placing the calls; and b) results attained from each DBE/WBE to whom a solicitation letter was sent (e.g., bid submitted, declined, no response). In instances where DBE/WBE bids were rejected, the dollar amount of the bid rejected from the DBE/WBE must be indicated along with the reason for rejection and the dollar amount of the bid which was accepted for that subcontract or material supply item.

(6) Using the services of minority community organizations, minority contractor groups, local, state and federal minority business assistance offices and other organizations identified by the Executive Department's Advocate for Minority and Women Business that provide assistance in the recruitment and placement of DBEs and WBEs; where applicable, advising and assisting DBEs and WBEs in obtaining lines of credit or insurance required by Metro or the bidder/proposer; and, otherwise, making efforts to encourage participation by DBEs and WBEs which could reasonably be expected to produce a level of participation sufficient to meet the goals.

Minimum documentation required: Letter from bidder/proposer indicating all special efforts made to facilitate attainment of contract goals, the dates such actions were taken and results realized.

(7) Notwithstanding any other provision of this section, bidders and proposers on locally-funded contracts to which

DBE/WBE goals apply need not accept the bid of a DBE or WBE on any particular subcontract or material supply item if the bidder/proposer demonstrates that none of the DBEs or WBES submitting bids were the lowest responsible, responsive and qualified bidders/proposers on that particular subcontract item and that the subcontract item was awarded to the lowest responsible, responsive bidder/proposer.

Metro reserves the right to require additional written documentation of good faith efforts and bidders and proposers shall comply with all such requirements by Metro. It shall be a rebuttable presumption that a bidder or proposer has made a good faith effort to comply with the contract goals if the bidder has performed and submits written documentation of all of the above actions. It shall be a rebuttable presumption that the bidder has not made a good faith effort if the bidder has not performed or has not submitted documentation of all of the above actions.

(Ordinance No. 83-165, Sec. 13; amended by Ordinance No. 84-181, Sec. 6 and Ordinance No. 86-197, Sec. 1; all previous Ordinances repealed by Ordinance No. 87-216, Sec. 1; amended by Ordinance No. 87-231, Sec. 1)

2.04.175 Counting Disadvantaged Business Participation Toward Meeting Goals:

(a) DBE/WBE participation shall be counted toward meeting the goals on each contract as follows:

(1) Subject to the limitations indicated in paragraphs (2) through (8) below, the total dollar value of a prime contract or subcontract to be performed by DBEs or WBES is counted toward the applicable goal for contract award purposes as well as annual goal compliance purposes.

(2) The total dollar value of a contract to a disadvantaged business owned and controlled by both disadvantaged males and non-disadvantaged females is counted toward the goals for disadvantaged businesses and women, respectively, in proportion to the percentage of ownership and control of each group in the business.

The total dollar value of a contract with a disadvantaged business owned and controlled by disadvantaged women is counted toward either the disadvantaged business goal or the goal for women, but not to both. Metro shall choose the goal to which the contract value is applied.

(3) Metro shall count toward its goals a portion of the total dollar value of a contract with an eligible joint venture equal to the percentage of the ownership and control of the disadvantaged or female business partner in the joint venture.

(4) Metro shall count toward its goals only expenditures to DBEs and WBEs that perform a commercially useful function in the work of a contract. A DBE or WBE is considered to perform a commercially useful function when it is responsible for execution of a distinct element of the work of a contract and carrying out its responsibilities by actually performing, managing and supervising the work involved. To determine whether a DBE or WBE is performing a commercially useful function, Metro shall evaluate the amount of work subcontracted, industry practices and other relevant factors.

(5) Consistent with normal industry practices, a DBE or WBE may enter into subcontracts. If a DBE or WBE contractor subcontracts a significantly greater portion of the work of the contract than would be expected on the basis of normal industry practices, the DBE or WBE shall be presumed not to be performing a commercially useful function. The DBE or WBE may present evidence to Metro to rebut this presumption. Metro's decision on the rebuttal of this presumption is subject to review by USDOT for USDOT-assisted contracts.

(6) A DBE or WBE which provides both labor and materials may count toward its disadvantaged business goals expenditures for materials and supplies obtained from other than DBE or WBE suppliers and manufacturers, provided that the DBE or WBE contractor assumes the actual and contractual responsibility for the provision of the materials and supplies.

(7) Metro shall count its entire expenditure to a DBE or WBE manufacturer (i.e., a supplier that produces goods from raw materials or substantially alters them before resale).

(8) Metro shall count against the goals [20] 60 percent of its expenditures to DBE or WBE suppliers that are not manufacturers, provided that the DBE or WBE supplier performs a commercially useful function in the supply process.

(9) When USDOT funds are passed-through by Metro to other agencies, any contracts made with those funds and any DBE [or WBE] participation in those contracts shall only be counted toward Metro's goals. Likewise, any USDOT funds passed-through to Metro from other agencies and then used for contracting shall count only toward that agency's goals. Project managers responsible for administration of pass-through agreements shall include the following language in those agreements:

"(a) Policy. It is the policy of the Department of Transportation that minority business

enterprises as defined in 49 CFR Part 23 shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with federal funds under this agreement. Consequently, the MBE requirements of 49 CFR Part 23 apply to this agreement.

"(b) MBE Obligation. The recipient or its contractor agrees to ensure that minority business enterprises as defined in 49 CFR Part 23 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with federal funds provided under this agreement. In this regard, all recipients or contractors shall take all necessary and reasonable steps in accordance with 49 CFR Part 23 to ensure that minority business enterprises have the maximum opportunity to compete for and perform contracts. Recipients and their contractors shall not discriminate on the basis of race, color, national origin or sex in the award and performance of USDOT-assisted contracts."

(b) DBE or WBE participation shall be counted toward meeting annual goals as follows:

(1) Except as otherwise provided below, the total dollar value of any contract which is to be performed by a DBE or WBE is counted toward meeting annual goals.

(2) The provisions of paragraphs (a)(2) through (a)(8) of this section, pertaining to contract goals, shall apply equally to annual goals.

(Ordinance No. 83-165, Sec. 16; amended by Ordinance No. 84-181, Sec. 8; and Ordinance No. 86-197, Sec. 1; all previous Ordinances repealed by Ordinance No. 87-216, Sec. 1; amended by Ordinance No. 87-231, Sec. 1)

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 198__.

Mike Ragsdale, Presiding Officer

ATTEST:

Clerk of the Council

YS/g1/9579C
05/23/88

NEIL GOLDSCHMIDT
GOVERNOR



rec'd
6/16/88

OFFICE OF THE GOVERNOR
STATE CAPITOL
SALEM, OREGON 97310-1347

June 16, 1988

Mike Ragsdale
METRO Council
2000 SW First Avenue
Portland, OR 97201-5398

Dear Mr. Ragsdale:

Since I am unable to attend tonight's meeting, I would appreciate you taking the time to publicly read the following comments.

I am concerned about your current policy as it relates to minority/women businesses in the construction industry. I am further concerned that if not addressed soon, that the upcoming Convention Center project will have little, if any, participation of minority and women-owned firms. These concerns have been shared with METRO staff at numerous meetings and the recommended changes have yet to occur. The section in question is 2.04.160 (b)(7) which speaks to the "low-bid" issue:

"Notwithstanding any other provision of this section, bidders and proposers on locally-funded contracts to which DBE/WBE goals apply need not accept the bid of a DBE or WBE on any particular subcontract or material supply item if the bidder/proposer demonstrates that none of the DBEs or WBEs submitting bids were the lowest responsible, responsive, and qualified bidders/ proposers on that particular subcontract item and that the subcontract item was awarded to the lowest responsible, responsive bidder/proposer."

There is no question that the participation of minority and women owned businesses in the construction field is by far the lowest of any major industry both nationally and locally. And historically, minority owned businesses have not been afforded consideration as subcontractors due to the low bid excuse used by many prime contractors. The record is clear that prime contractors do not always select the lowest subcontract bid but rather, consider other factors such as previous business

June 16, 1988
Page 2

relationships, quality of work, etc. So, leaving the ordinance as it stands right now would only perpetuate the very practices that have kept minority businesses out for years. This goes against the very essence of why the MBE Program came about in the first place.

The State of Oregon statutes (ORS 200.045) require that prime contractors "negotiate in good faith" with MBEs and WBEs in attempting to meet a goal. State agencies look at how MBE/WBE bids were rejected by primes, and whether their bids were higher than normal industry practices and if they were, in a mentoring role, did the prime explain where their bids were higher and how they could be done differently next time. ORS 200.045 does not consider a "low bid" as a justifiable reason for rejection.

As a public contracting agency, METRO is bound to apply the criteria in ORS Chapter 200 to those contracts which are locally funded. I strongly recommend that you consider deleting this section in its entirety and instead adopt the good faith efforts standard as required in ORS 200.045.

I plan to attend the METRO Council meeting on Thursday, June 23, 1988, and would be happy to respond to any questions at such time.

Sincerely,



Lina Garcia Seabold
Advocate for Minority/Women Business

Staff Report

Consideration of Ordinance No. 88-252 For The
Purpose Of Amending The Disadvantaged Business Program

Date: May 23, 1987

Presented By: Raymond Phelps
Neil Saling

FACTUAL BACKGROUND AND ANALYSIS

Since the adoption of the present Metro DBE/WBE Program in October 1987, changes in Federal Policy and identification of inconsistencies have occurred which necessitate further changes. Specifically, these changes address the most recent modifications to 49 CFR 23 which outlines the U.S. Department of Transportation (U.S. DOT) minority program and the Metro Policy on the participation of DBE/WBE firms as part of joint ventures.

The changes must be made before the Invitation for Bids for the Oregon Convention Center general contract scheduled for mid June, 1988.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that Ordinance No. 88-252 be approved.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.1

Meeting Date June 23, 1988

DATE: June 21, 1988
TO: Metro Council
FROM: Tanya Collier, Chair
Finance Committee

REGARDING: COMMITTEE REPORT ON COUNCIL MEETING JUNE 23, 1988, AGENDA
ITEM 8.1: RESOLUTION NO. 88-939 FOR THE PURPOSE OF
REVISING THE FY 1987-88 BUDGET AND APPROPRIATIONS SCHEDULE

The Committee met on June 16, 1988, to consider this resolution. The Committee unanimously recommends adoption of Resolution No. 88-939 by the Council. Committee members in attendance were: Councilors Collier, Gardner, Hansen, Knowles and Van Bergen.

Resolution No. 88-939 revises the current year budget and schedule of appropriations for the Zoo Operating Fund and the Solid Waste Operating Fund.

The changes proposed for the Zoo Operating Fund are to increase the appropriations for Personal Services in the Visitor Services Division by \$95,338 and to decrease the appropriations in the Visitor Services Materials and Services and Capital Outlay categories by \$28,000 and \$12,000 respectively, the Personal Services category in the Administration Division by \$20,000 and the Contingency category by \$35,338. The reason for the transfers are to pay for increase Visitor Services personnel costs incurred mainly due to increases in attendance over projections.

The changes proposed in the Solid Waste Operating Fund are to increase the appropriation for Materials and Services in the System Planning program by \$11,000 and decrease the appropriation for Materials and Services in the St. Johns Landfill program by the same amount. The transfer of funds will be used to cover consulting costs for the Solid Waste Management Plan. The money is from unexpended funds in the St. John's Yard Debris contract.

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BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING) RESOLUTION NO. 88-939
RESOLUTION NO. 87-744, REVISING)
THE FY 1987-88 BUDGET & APPRO-) Introduced by Rena Cusma,
PRIATIONS SCHEDULE FOR ZOO AND) Executive Officer
SOLID WASTE OPERATIONS)

WHEREAS, The Council of the Metropolitan Service District has reviewed and considered various needs to modify the FY 1987-88 Budget; and

WHEREAS, The need for a modified budget plan has been justified; and

WHEREAS, Adequate funds exists for identified needs; now, therefore,

BE IT RESOLVED,

That Resolution No. 87-744, Exhibit B, FY 1987-88 Budget, and Exhibit C, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Resolution.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

JS/gl
9661C/545
06/06/88

EXHIBIT A

Resolution No. 88-939

	Current Budget	Proposed Revision	Revised Budget
ZOO OPERATING FUND			
Administration			
Personal Services			
Director	\$ 56,443	\$(10,000)	\$ 46,443
Fringe	65,917	(10,000)	55,917
All Other Accounts	<u>155,111</u>	<u>0</u>	<u>155,111</u>
Total Personal Services	\$277,471	\$(20,000)	\$257,471
Materials & Services			
Capital Outlay	<u>\$152,009</u>	\$ 0	\$152,009
	27,599	<u>0</u>	<u>27,599</u>
Total Division	\$457,079	\$(20,000)	\$437,079
Visitor Services			
Personal Services			
Staff Assistant	\$ 25,200	\$10,000	\$ 35,200
Typist/Receptionist	59,077	4,000	63,077
Clerk/Bookkeeper	38,033	3,000	41,033
Vis. Svcs. Wkr. 1	211,575	55,502	267,077
Vis. Svcs. Wkr. 2	31,716	10,000	41,716
Fringe	144,018	12,836	156,854
All Other Accounts	<u>260,766</u>	<u>0</u>	<u>260,766</u>
Total Personal Services	\$770,385	\$95,338	\$865,723
Materials & Services			
Msde. for Resale-Food	\$341,226	\$(5,000)	\$336,226
Supplies - Paper	50,000	(5,000)	45,000
Contract Services	39,680	(6,000)	33,680
Miscellaneous	24,000	(12,000)	12,000
All Other Accounts	<u>266,300</u>	<u>0</u>	<u>266,300</u>
Total Materials & Services	\$721,206	\$(28,000)	\$693,206
Capital Outlay			
Office Furn. & Equip.	<u>\$28,720</u>	<u>\$(12,000)</u>	<u>\$16,720</u>
Total Capital Outlay	\$28,720	\$(12,000)	\$16,720
Total Visitor Services	\$1,520,311	\$55,338	\$1,575,649
Division			

	Current Budget	Proposed Revision	Revised Budget
General Expenses			
Contingency	\$ 153,164	\$(35,338)	\$ 117,826
All Other Accounts	<u>3,095,364</u>	<u>0</u>	<u>3,095,364</u>
Total General Expenses	\$3,248,528	\$(35,338)	\$3,213,190

There are no other budget changes to the Zoo Operating Fund.

Solid Waste Operating Fund

St. Johns Landfill			
Personal Services	\$ 259,022	\$ 0	\$ 259,022
Materials & Services			
Contractual Services	417,000	(11,000)	406,000
All Other M & S Accounts	<u>7,151,480</u>	<u>0</u>	<u>7,151,480</u>
Total Materials & Services	<u>\$7,568,480</u>	<u>\$(11,000)</u>	<u>\$7,557,480</u>
Capital Outlay	<u>54,000</u>	<u>0</u>	<u>54,000</u>
Total Program	\$7,881,502	\$(11,000)	\$7,870,502
System Planning			
Personal Services	\$173,494	\$ 0	\$173,494
Materials & Services			
Contractual Services	35,000	11,000	46,000
All Other M & S Accounts	<u>93,275</u>	<u>0</u>	<u>93,275</u>
Total Materials & Services	<u>\$128,275</u>	<u>\$11,000</u>	<u>\$139,275</u>
Total Program	\$301,769	\$11,000	\$312,769

There are no other budget changes to the Solid Waste Operating Fund.

9661C/545

RESOLUTION NO. 88-939
EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION -----	REVISION -----	PROPOSED APPROPRIATION -----
GENERAL FUND -----			
Council			
Personal Services	\$ 201,514	\$	\$ 201,514
Materials & Services	71,620		71,620
Capital Outlay	5,160		5,160
Subtotal	\$ 278,294	\$ 0	\$ 278,294
General Counsel			
Personal Services	\$ 68,457	\$	\$ 68,457
Materials & Services	0		0
Capital Outlay	0		0
Subtotal	68,457	0	68,457
Executive Management			
Personal Services	\$ 288,715	\$	\$ 288,715
Materials & Services	78,587		78,587
Capital Outlay	3,000		3,000
Subtotal	\$ 370,302	\$ 0	\$ 370,302
Finance & Administration			
Personal Services	\$ 876,965	\$	\$ 876,965
Materials & Services	569,320		569,320
Capital Outlay	35,106		35,106
Subtotal	\$ 1,481,391	\$ 0	\$ 1,481,391
Public Affairs			
Personal Services	\$ 376,573	\$	\$ 376,573
Materials & Services	53,716		53,716
Capital Outlay	16,650		16,650
Subtotal	\$ 446,939	\$ 0	\$ 446,939
General Expense			
Contingency	\$ 143,756	\$	\$ 143,756
Transfers	272,901		272,901
Subtotal	\$ 416,657	\$ 0	\$ 416,657
Unappropriated Balance	\$ 53,667	\$	\$ 53,667
Total General Fund Requirements	\$ 3,115,707	\$ 0	\$ 3,115,707

RESOLUTION NO. 88-939
EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
BUILDING MANAGEMENT FUND			

Personal Services	\$ 47,572	\$	\$ 47,572
Materials & Services	444,500		444,500
Capital Outlay	121,042		121,042
Contingency	0		0
	-----	-----	-----
Total Building Management Fund Requirements	\$ 613,114	\$ 0	\$ 613,114
INSURANCE FUND			

Materials & Services	\$ 313,413	\$	\$ 313,413
Contingency	569,947		569,947
	-----	-----	-----
Total Insurance Fund Requirements	\$ 883,360	\$ 0	\$ 883,360
REHABILITATION & ENHANCEMENT FUND			

Materials & Services	\$ 40,000	\$	\$ 40,000
Unappropriated Balance	977,216		977,216
	-----	-----	-----
Total Rehab. & Enhancement Fund Requirements	\$ 1,017,216	\$ 0	\$ 1,017,216
ZOO OPERATING FUND			

Administration			
Personal Services	\$ 277,471	\$ (20,000)	\$ 257,471
Materials & Services	152,009		152,009
Capital Outlay	27,599		27,599
	-----	-----	-----
Subtotal	\$ 457,079	\$ (20,000)	\$ 437,079
Animal Management			
Personal Services	\$ 1,209,183	\$	\$ 1,209,183
Materials & Services	214,900		214,900
Capital Outlay	14,300		14,300
	-----	-----	-----
Subtotal	\$ 1,438,383	\$ 0	\$ 1,438,383

RESOLUTION NO. 88-939
EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
Facilities Management			
Personal Services	\$ 978,228	\$	\$ 978,228
Materials & Services	898,737		898,737
Capital Outlay	381,156		381,156
Subtotal	\$ 2,258,121	\$ 0	\$ 2,258,121
Education Services			
Personal Services	\$ 430,697	\$	\$ 430,697
Materials & Services	93,347		93,347
Capital Outlay	11,400		11,400
Subtotal	\$ 535,444	\$ 0	\$ 535,444
Marketing			
Personal Services	\$ 106,752	\$	\$ 106,752
Materials & Services	145,955		145,955
Capital Outlay	6,750		6,750
Subtotal	\$ 259,457	\$ 0	\$ 259,457
Visitor Services			
Personal Services	\$ 770,385	\$ 95,338	\$ 865,723
Materials & Services	721,206	(28,000)	693,206
Capital Outlay	28,720	(12,000)	16,720
Subtotal	\$ 1,520,311	\$ 55,338	\$ 1,575,649
General Expenses			
Contingency	\$ 153,164	\$ (35,338)	\$ 117,826
Transfers	3,095,364		3,095,364
Subtotal	\$ 3,248,528	\$ (35,338)	\$ 3,213,190
Unappropriated Balance	\$ 820,197	\$	\$ 820,197
Total Zoo Operating Fund Requirements	\$ 10,537,520	\$ 0	\$ 10,537,520
 ZOO CAPITAL FUND			
Personal Services	\$ 53,439	\$	\$ 53,439
Capital Outlay	6,895,292		6,895,292
Contingency	156,364		156,364
Unappropriated Balance	2,783,350		2,783,350
Total Zoo Capital Fund Requirements	\$ 9,888,445	\$ 0	\$ 9,888,445

RESOLUTION NO. 88-939
EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
SOLID WASTE OPERATING FUND			

Administration			
Personal Services	\$ 290,750	\$	\$ 290,750
Materials & Services	112,120		112,120
Capital Outlay	55,000		55,000
	-----	-----	-----
Subtotal	\$ 457,870	\$ 0	\$ 457,870
St. Johns Landfill			
Personal Services	\$ 259,022	\$	\$ 259,022
Materials & Services	7,568,480	(11,000)	7,557,480
Capital Outlay	54,000		54,000
	-----	-----	-----
Subtotal	\$ 7,881,502	\$ (11,000)	\$ 7,870,502
CTRC			
Personal Services	\$ 149,332	\$	\$ 149,332
Materials & Services	2,642,490		2,642,490
Capital Outlay	18,800		18,800
	-----	-----	-----
Subtotal	\$ 2,810,622	\$ 0	\$ 2,810,622
WTRC			
Personal Services	\$ 3,138	\$	\$ 3,138
Materials & Services	19,675		19,675
Capital Outlay	5,000		5,000
	-----	-----	-----
Subtotal	\$ 27,813	\$ 0	\$ 27,813
Facilities Development			
Personal Services	\$ 266,873	\$	\$ 266,873
Materials & Services	1,139,530		1,139,530
Capital Outlay	1,400		1,400
	-----	-----	-----
Subtotal	\$ 1,407,803	\$ 0	\$ 1,407,803
Waste Reduction			
Personal Services	\$ 215,738	\$	\$ 215,738
Materials & Services	342,155		342,155
Capital Outlay	4,600		4,600
	-----	-----	-----
Subtotal	\$ 562,493	\$ 0	\$ 562,493

RESOLUTION NO. 88-939
EXHIBIT B

SCHEDULE OF APPROPRIATIONS

	CURRENT APPROPRIATION	REVISION	PROPOSED APPROPRIATION
	-----	-----	-----
System Planning			
Personal Services	\$ 173,494	\$	\$ 173,494
Materials & Services	128,275	11,000	139,275
Capital Outlay	0		0
Subtotal	\$ 301,769	\$ 11,000	\$ 312,769
General Expense			
Contingency	\$ 905,579	\$	\$ 905,579
Transfers	3,953,883		3,953,883
Subtotal	\$ 4,859,462	\$ 0	\$ 4,859,462
Unappropriated Balance	\$ 1,398,416	\$	\$ 1,398,416
Total Solid Waste Operating Fund Requirements	\$ 19,707,750	\$ 0	\$ 19,707,750
SOLID WASTE CAPITAL FUND			

Materials & Services	\$ 260,000	\$	\$ 260,000
Capital Outlay	3,546,000		3,546,000
Transfers	1,225,000		1,225,000
Contingency	345,000		345,000
Unappropriated Balance	6,912,749		6,912,749
Total Solid Waste Capital Fund Requirements	\$ 12,288,749	\$ 0	\$ 12,288,749
SOLID WASTE DEBT SERVICE FUND			

Debt Service	\$ 1,471,261	\$	\$ 1,471,261
Unappropriated Balance	670,000		670,000
Total Solid Waste Debt Service Fund Requirements	\$ 2,141,261	\$ 0	\$ 2,141,261
ST. JOHNS RESERVE FUND			

Unappropriated Balance	\$ 1,876,761	\$	\$ 1,876,761
Total St. Johns Reserve Fund Requirements	\$ 1,876,761	\$ 0	\$ 1,876,761

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 88-939 AMENDING
RESOLUTION NO. 87-744, REVISING THE FY 1987-88
BUDGET AND APPROPRIATIONS SCHEDULE FOR ZOO AND
SOLID WASTE PERSONAL SERVICES

Date: June 6, 1988

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

The attached resolution proposes final budget and appropriations amendments to the Solid Waste Operating Fund and Zoo Operating Fund. The details of the recommended changes are described below.

Zoo Operating Fund

A transfer of appropriation from divisions that are under-expending and contingency is proposed to cover increased Personal Services expenses in the Visitor Services Division. Total attendance is projected at 920,000 which exceeds original estimates by 100,000. Correspondingly, additional revenues of nearly \$400,000 are anticipated. Security requirements have been heavier than expected due to the construction projects, concerts and other events. Also, vault room requirements are higher than projected. Total proposed transfers are \$95,338 to increase the Visitor Services personal services appropriation. Reductions by category are:

Visitor Services Materials & Services	\$28,000
Visitor Services Capital Outlays	12,000
Administration Personal Services	20,000
Contingency	<u>35,338</u>
Total Reductions Transferred to Visitor Services	\$95,338

Solid Waste Operating Fund

A transfer of appropriations from Operations (St. Johns Landfill) to System Planning is proposed to cover increased Materials & Services expenses. The transfer totaling \$11,000 is for Solid Waste Management Plan consulting expenses. Increased contract costs have previously been approved by the Council. Most of the added contract costs have been covered by savings in other System Planning contracts. The \$11,000 balance

is proposed to be paid from savings in the St. Johns yard debris operations contract. This action does not increase the total Solid Waste budget.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 88-939.

JS/sm
9661C/545
06/07/88



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.2

Meeting Date June 23, 1988

Date: June 20, 1988

To: Metro Council

From: Mike Ragsdale, Chair *MR*
Internal Affairs Committee

Regarding: COMMITTEE REPORT ON JUNE 23, 1988 COUNCIL MEETING AGENDA
ITEM 8.2: CONSIDERATION OF RESOLUTION NO. 88-894A, FOR
THE PURPOSE OF AMENDING THE CLASSIFICATION AND PAY PLANS

The Committee met on June 16, 1988 to consider Resolution No. 88-894A. Members in attendance were Councilors Collier, Cooper, Hansen, Kelley, Knowles, Waker and Ragsdale. Councilors Cooper and Kelley, however, were not present for the vote. The Committee voted unanimously to recommend Council adoption of Resolution No. 88-894A.

Resolution No. 88-894A does the following:

1. It adopts the revised Classification Plan which consists of all the classification descriptions for non-represented positions of the District. The Classification Plan is designated as Attachment A to the resolution. Since the Classification Plan is a very extensive document, it has not been reproduced in this agenda packet. The revised descriptions are on file in the Council office and the Personnel office.
2. It adopts the revised Pay Plan which is shown as Attachment C to the resolution. The Pay Plan places each classified position in an appropriate pay range based on the consultant's analysis of the duties and responsibilities for the positions.
3. It adopts an implementation plan which will serve as a guide for implementing the revised Pay and Classification system. The implementation plan is shown in Attachment D to the resolution.
4. It adopts the Position Evaluation system which will be the instrument to be used in evaluating future reclassification requests and new classification requests in order to maintain the Pay Plan on a consistent basis. The Position Evaluation system is shown in Attachment E to the resolution.

As you recall, this resolution was considered by the Council at its June 9, 1988 meeting and re-referred to the Internal Affairs Committee for additional work on the Implementation Strategy set forth in Attachment D to the resolution. The changes made by the Committee to Attachment D are as follows:

INTERNAL AFFAIRS COMMITTEE REPORT

June 20, 1988

Page 2

- . In Section 5 language is inserted to clarify that inequities in salary placements of employees as a result of the Pay and Class Plan changes will be corrected by the Executive Officer during FY 1988-89 through the use of special performance merit reviews. Information was provided to the Committee that a number of employees have been at the top of the salary ranges in positions which are under paid for the work done. This language enables the department heads to address such situations at the beginning of the fiscal year rather than wait for the employee's anniversary date which could be near the end of the fiscal year.
- . Section numbers 6. and 7. are added for editorial purposes.
- . In Subsection C. of Section 7., the original language which provides for a COLA based on a pass/fail special evaluation at the start of the fiscal year is deleted and replaced with a new subsection C. The new subsection C. provides for a COLA of 3 percent for FY 1988-889 for each employee at his/her anniversary date based on an evaluation. The employee is entitled to the COLA if work performance is satisfactorily met, and the employee may receive a merit increase for work performances that exceeds the satisfactory level if funds are included in the department budget. A matrix which provides a framework for the awarding of the total COLA/merit increase is provided as Exhibit A to Attachment D.

DEC:gpwb
IACCOLA

attachments

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING) RESOLUTION NO. 88-894A
CLASSIFICATION AND PAY PLANS FOR)
THE METROPOLITAN SERVICE DISTRICT) Introduced by the Council
) Internal Affairs Committee

WHEREAS, Ordinance No. 87-116 adopted Personnel Rules of the Metropolitan Service District which requires the establishment and maintenance of a Classification Plan and a Pay Plan; and

WHEREAS, Kenny Consulting Group was retained to assist in meeting these requirements through the conduct of job analyses, interviews, internal relationships and external salary survey data; and

WHEREAS, Said study has resulted in a proposed revision of the Classification and Pay Plans; now, therefore,

BE IT RESOLVED,

1. That pursuant to Sections 2.02.115, 2.02.120 and 2.02.130 of the Metropolitan Service District Code, the Classification Plan is amended and adopted to include the new and revised classification descriptions as shown in Attachment A.

2. That pursuant to Sections 2.02.145 and 2.02.150 the Metro Code, the Pay Plan for Non-Represented Positions shall be amended and adopted as shown in Attachment C pursuant to Sections 2.02.145 and 2.02.150.

3. That the implementation plan shall be adopted as described be adopted in Attachment D.

4. That the Position Evaluation System as described in Attachment E for maintenance of the salary program be adopted.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

EXHIBIT A
 (Attachment D)
 (Res No. 88-894A)

SALARY ADMINISTRATION

Suggested Annual Salary Adjustment

Salary Range %
 Maximum 120

110

Midpoint 100

90

Minimum 80

5-7%	3-5%	1-3%	0	0
7-9%	5-7%	3-5%	0	0
9-11%	7-9%	5-7%	0	0
11-13%	9-11%	7-9%	0	0
SUBSTANTIALLY EXCEEDED	EXCEEDED	MET	PARTIALLY MET	FAILED TO MEET

-----PERFORMANCE RATING-----

ATTACHMENT A

CLASSIFICATION PLAN

Note: Because of the volume of Attachment A, it has not been attached to the resolution.

Copies of Attachment A are available by contacting the Council Clerk or the Personnel Office.

ATTACHMENT C

PAY PLAN
SALARY RANGE SCHEDULE
(Non-Represented Positions)

Hourly Rates Based on 2,080 Hours Per Year

<u>Salary Range #</u>	<u>Classification</u>	<u>Minimum Salary</u>	<u>Mid-Point Salary</u>	<u>Maximum Salary</u>
28	Director of Solid Waste Planning Zoo Director	\$44,981 21.63	\$56,226 27.05	\$67,471 32.44
26	Director of Finance & Administration Director of Transportation Planning General Counsel	\$40,799 19.61	\$50,999 24.52	\$61,198 29.42
25	Convention Center Project Director Council Administrator Deputy Executive Officer Director of Public Affairs	\$38,856 18.68	\$48,570 23.35	\$58,284 28.02
24	Assistant Zoo Director Director of Planning & Development Manager of Financial Services	\$37,006 17.79	\$46,257 22.24	\$55,509 26.69
23	Construction Manager Engineering & Analysis Manager Government Relations Manager	\$35,244 16.94	\$44,054 21.18	\$52,865 25.42
22	Solid Waste Operations Manager Transportation Technical Manager	\$33,565 16.14	\$41,957 20.17	\$50,348 24.21
21	Curator Manager of Development Services Personnel Manager Transportation Planning Manager Zoo Facilities Manager	\$31,967 15.37	\$39,959 19.21	\$47,950 23.05
20	Chief Accountant Construction Coordinator Data Processing Administrator Educational Services Manager Public Information Supervisor Regional Planning Supervisor Solid Waste Facilities Superintendent Transportation Planning Supervisor Visitor Services Manager	\$30,445 14.64	\$38,056 18.30	\$45,667 21.86

<u>Salary Range #</u>	<u>Classification</u>	<u>Minimum Salary</u>	<u>Mid-Point Salary</u>	<u>Maximum Salary</u>
19	Senior Engineer Legal Counsel Senior Solid Waste Planner Veterinarian Zoo Development Officer Zoo Marketing Manager	\$28,995 13.94	\$36,244 17.43	\$43,492 20.91
18	Assistant Curator Maintenance Supervisor Senior Management Analyst Senior Public Affairs Specialist Senior Regional Planner Senior Transportation Planner Support Services Supervisor	\$27,614 13.28	\$34,518 16.60	\$41,421 19.91
17	Associate Solid Waste Planner Associate Engineer Data Processing Systems Analyst Food Service Supervisor Research Coordinator	\$26,299 12.64	\$32,874 15.80	\$39,449 18.97
16	Associate Management Analyst Associate Public Affairs Specialist Associate Regional Planner Associate Transportation Planner Educational Services Specialist Graphics Coordinator Senior Accountant	\$25,047 12.04	\$31,309 15.05	\$37,570 18.06
15	Assistant Engineer Assistant Solid Waste Planner Data Processing Operations Analyst Law Clerk Retail Supervisor	\$23,854 11.47	\$29,818 14.34	\$35,781 17.20
14	Assistant Management Analyst Assistant Public Affairs Specialist Assistant Transportation Planner Safety/Security Supervisor Volunteer Coordinator	\$22,718 10.92	\$28,398 13.65	\$34,077 16.38
13	Site Supervisor	\$21,636 10.40	\$27,046 13.00	\$32,455 15.60
12	Assistant Research Coordinator Graphics/Exhibit Designer Program Coordinator	\$20,606 9.91	\$25,758 12.38	\$30,909 14.86
11	Clerk of the Council Veterinary Technician	\$19,625 9.44	\$24,531 11.79	\$29,437 14.15

<u>Salary Range #</u>	<u>Classification</u>	<u>Minimum Salary</u>	<u>Mid-Point Salary</u>	<u>Maximum Salary</u>
10	Administrative Assistant Food Service Coordinator Lead Accounting Clerk Storekeeper	\$18,690 8.99	\$23,363 11.23	\$28,036 13.48
9	Lead Word Processing Operator Program Assistant 2	\$17,800 8.56	\$22,250 10.70	\$26,701 12.84
8	Administrative Secretary Payroll Clerk	\$16,953 8.15	\$21,191 10.19	\$25,429 12.23
7	Accounting Clerk 2 Building Service Worker Data Processing Librarian/Clerk Planning Technican	\$16,145 7.76	\$20,182 9.70	\$24,218 11.64
6	Reproduction Clerk Safety/Security Officer 2 Scalehouse Clerk	\$15,377 7.39	\$19,221 9.24	\$23,065 11.09
5	Graphics Technician Management Intern Program Assistant 1 Secretary Word Processing Operator	\$14,644 7.04	\$18,306 8.80	\$21,967 10.56
4	Animal Hospital Attendant Education Service Aide 2	\$13,947 6.71	\$17,434 8.38	\$20,921 10.06
3	Accounting Clerk 1 Receptionist Safety/Security Officer 1	\$13,283 6.39	\$16,604 7.98	\$19,924 9.58
1	Education Services Aide 1 Office Assistant	\$12,048 5.79	\$15,060 7.24	\$18,072 8.69

RB/KR/sm
9059C/500
04/26/88

IMPLEMENTATION STRATEGY

The Executive Officer proposes the following implementation plan for the new Pay and Classification System for non-union employees, to be effective July 1, 1988.

1. Individual employees are to change classification assignments based upon the nature of the duties performed according to the appropriate classification in the proposed classification plan (Attachment A).

2. Classifications should be placed on the schedule at the appropriate pay grade in the proposed 1988-89 Pay Plan (Attachment C). For comparison purposes the 1987-88 Pay Plan is attached as Attachment B.

3. Employees whose current salaries are below the minimum of the new salary range should have their salaries increased to the minimum.

4. Anniversary dates will not be changed.

5. Any inequities in salary placements will be corrected by ~~the~~ Executive Officer during 1988-89 through special performance merit reviews.

6. The cost of implementing items 2 and 3 above will be approximately \$67,000. This does not include any regular merit or cost of living adjustments.

added for editorial purposes
The following on-going salary administration actions are recommended:

Increases sal ranges to add greater movement
a. Increase the width of the salary ranges from top to bottom to allow more upward mobility for employees based on performance.

b. Adjust the salary ranges annually to reflect changes in the market conditions.

[c. A COLA will be awarded in FY 1988-89 on the basis of an evaluation by Department Directors. This evaluation is not a substitute for the annual evaluation which occurs on each employee's anniversary date. By no later than August 1, 1988, each non-represented regular employee shall be evaluated for his/her work performance during the prior fiscal year to determine whether it was satisfactory or not satisfactory. If

work was satisfactorily performed, the employee shall be awarded a COLA effective July 1, 1988. If work was determined to be not satisfactorily performed, a COLA will not be awarded and the employee will be placed on a corrective work program to bring work performance to a satisfactory level. If work performance is deemed to be satisfactory at the end of the corrective period, the employee shall be awarded a COLA effective on that date. If work performance is not satisfactory at the end of the corrective period, the employee shall be terminated.

On each employee's anniversary date, he/she will be evaluated to determine, among other things, the extent to which work performance exceeds a satisfactory level. If performance exceeds such satisfactory level, the employee may be awarded a merit pay increase subject to the availability of funds in the department budget. If work performance is found to be less than satisfactory, then no merit increase shall be awarded, and the corrective action as described above shall be undertaken.]

c. On each employee's anniversary date, he/she will be evaluated to determine among other things, the extent to which work performance meets or exceeds a satisfactory level. If performance meets a satisfactory level, the employee shall be awarded a cost of living adjustment (COLA) of 3 percent for fiscal year 1988-89 and for future years, an amount to be determined annually by the Council. If the employee's work performance exceeds a satisfactory level, the employee may be awarded a merit increase subject to the availability of funds in the department budget. The merit increase shall be determined based on the matrix attached as Exhibit A.

If the employee's work performance is less than satisfactory, a COLA or merit increase will not be awarded, and an employee will be placed on a corrective work program to bring work performance to a satisfactory level. If work performance is deemed to be satisfactory at the end of the corrective period, the employee shall be awarded the COLA due on the anniversary date effective on the date of the new evaluation. If work performance is not satisfactory at the end of the corrective period, the employee shall be terminated.

The employee placed on a corrective work program shall keep the same anniversary date and shall not be eligible for a merit increase until his/her next anniversary date.

An employee shall receive a pay increase (including COLA and merit) no greater than the percentage amounts shown on Exhibit A, nor less than the COLA described above. In no case shall an employee be paid at a rate higher than the maximum rate of pay for the employee's salary range.

d. To provide on-going maintenance of Metro's salary program the Executive Officer recommends that the point factor methodology used by the consultant be adopted for use in future reclassification requests and to factor new classifications. A set of evaluation charts, supporting materials and training in the evaluation method has been provided Metro by the consultant (Attachment E).

DEC:gpwb
IMPLEME.4
6/20/88

ATTACHMENT E

POSITION EVALUATION SYSTEM

Note: Because of the volume of Attachment E, it has not been attached to the resolution.

Copies of Attachment E are available by contacting the Council Clerk or the Personnel Office.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.3, 8.4

Meeting Date June 23, 1988

DATE: June 15, 1988

TO: Metro Council

FROM: David Knowles, ^{D.K.} Chairman
Planning and Development Committee

RE: COMMITTEE REPORT ON JUNE 23, 1988, COUNCIL MEETING AGENDA
ITEMS:

- * Agenda Item 8.3: Consideration of Resolution No. 88-934, for the Purpose of Recommending a Merger of the Boundary Commission with the District
- * Agenda Item 8.4: Consideration of Resolution No. 88-943, for the Purpose of Supporting Statutory Changes to Remove Impediments to the Merger of Tri-Met with the District

The Planning and Development Committee met on June 14, 1988, to consider the above items. Councilors in attendance were Knowles, Ragsdale and Waker. Councilor Collier was excused and Councilor Bonner has recently resigned his Council seat.

Item 8.3: Resolution No. 88-934

The Committee recommended approval of Resolution No. 88-934 which recommends to the Task Force on Metropolitan Regional Government that legislation be introduced in the 1989 Legislative Session to merge the Boundary Commission with the Metropolitan Service District.

The Committee held a public hearing on two resolutions dealing with the merger of the Boundary Commission with Metro. Resolution No. 88-934 provides a model for the merger in which the Boundary Commission 1) retains authority to hire and terminate its staff subject to the Personnel Rules of the District and 2) prepares its budget for inclusion in the Executive Officer's proposed budget which is submitted to the Council for review and approval. The full list of assumptions are attached to Resolution No. 88-934. Resolution No. 88-935 contained the same assumptions except that the staff services for the Commission would be provided by the Planning and Development Department the employees of which are hired and terminated by the Executive Officer.

Prior to the public hearing the Committee sent copies of the two resolutions to more than 100 governmental units in the Tri-County area and notification of the public hearing. The Committee received responses in writing from several governmental units (see attached letters and resolutions). For the most part the respondents oppose any

PLANNING AND DEVELOPMENT COMMITTEE REPORT

June 15, 1988

Page 2

merger of the Boundary Commission with Metro, but if forced to choose support the more independent Commission model as set forth in Resolution No. 88-934. One unit (the Jantzen Beach Fire District No. 1) supports Resolution No. 88-935.

Three persons appeared in person at the hearing. They were Ken Martin, Boundary Commission Executive Officer; Debbie Sagen, Assistant to the City Manager of Gresham; and John Boun, City of Portland Annexation Office. All three persons opposed the merger proposals but preferred Resolution No. 88-934 if forced to choose.

The Committee added another assumption to Resolution No. 88-934 (see No. 7) which provides for the Boundary Commission to assume responsibility for administering the Urban Growth Boundary (additions to or deletions from the Boundary) based on criteria adopted by the Metro Council.

Item 8.4: Resolution No. 88-943

The Committee unanimously recommends approval of Resolution No. 88-943 which supports changing the Oregon Revised Statutes to remove any legal impediments to the merger of Tri-Met with Metro. This issue is another one identified by the Task Force on Metropolitan Regional Government. A Task Force Subcommittee has identified several statutory problems which inhibit consideration of such a merger. Resolution No. 88-943 encourages the Task Force to identify those problem areas and draft legislation for their removal.

pa

Attachments

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF RECOMMENDING A)	RESOLUTION NO. 88-934
MERGER OF THE BOUNDARY COMMISSION)	
WITH THE METROPOLITAN SERVICE)	Introduced by the Council
DISTRICT PROVIDING THAT THE)	Planning & Development
COMMISSION HIRES AND DIRECTS)	Committee
STAFF AND THAT THERE BE LIMITED)	
APPEALS OF COMMISSION DECISIONS)	
TO THE METRO COUNCIL)	

WHEREAS, The Task Force on Metropolitan Regional Government is considering the merger of the Portland Metropolitan Area Boundary Commission with the Metropolitan Service District; and

WHEREAS, The Task Force has requested the Council of the Metropolitan Service District to make a recommendation on appropriateness and methods of such merger; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District recommends to the Task Force on Metropolitan Regional Government that legislation be introduced in the 1989 Legislative Session to merge the Boundary Commission with the Metropolitan Service District based on the assumptions described in Exhibit A.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

DEC/gl
9592C/545
06/01/88

EXHIBIT A

(Resolution No. 88-934)

1. The Boundary Commission contains 12 members appointed by the Metro Executive Officer from lists of nominees submitted by Metro Councilors.
2. The Commission annually submits its budget to the Metro Executive Officer for inclusion in the proposed Metro budget and for review and adoption by the Metro Council. A separate Boundary Commission fund is used to budget and account for revenue and expenditures.
3. The Commission current revenue sources would continue: local government assessments authorized by statute, but the level determined by the Metro Council in the annual budget process; and filing fees authorized by statute but set by the Metro Council through adoption of the budget or at any other appropriate time.
4. The Commission hires its staff which is included in the Metro Pay and Classification Plans. The Commission continues to be housed in its existing location until its lease terminates, at which time review of office location will be examined by the Metro Council and the Boundary Commission.
5. Commission decisions continue to be appealable to the Court of Appeals with the exception of proposals for the incorporation of cities, such proposals being appealable to the Metro Council prior to judicial review.
6. The Commission uses Metro central services including fiscal management, legal, contracting, personnel, auditing, etc. The Commission is subject to the appropriate provisions of the Metro Personnel and Contract Codes. The Commission currently gets and pays for these services from various state agencies. The assumption here is that the Commission would receive and pay for these services from Metro.
7. The Commission should assume current Metro responsibilities for administration of the Urban Growth Boundary (approving additions to or deletions from the Boundary) according to criteria adopted by the Metro Council.

Certified

RESOLUTION NO. 2876

A RESOLUTION OPPOSING THE MERGER
OF THE PORTLAND METROPOLITAN AREA
BOUNDARY COMMISSION WITH THE
METROPOLITAN SERVICE DISTRICT

- WHEREAS, The City of Beaverton lies within the geographical boundaries of the Metropolitan Service District and is within the jurisdiction of the Portland Metropolitan Area Boundary Commission, and
- WHEREAS, The Legislative Task Force on Metropolitan Regional Government is currently reviewing the structure, functions and financing of the Metropolitan Service District, and
- WHEREAS, The Task Force and Metro have solicited comments from local governments on a proposal to merge the Portland Metropolitan Area Boundary Commission and the Metropolitan Service District, and
- WHEREAS, It is the prevailing view of the cities of Washington County, including the City of Beaverton, as expressed in resolutions adopted earlier this year, that no expansion of Metro's activities is supported and further that a legislative review of Metro's performance should be provided after four years, and
- WHEREAS, The Council of the City of Beaverton has directed that a resolution opposing the merger of the Boundary Commission and Metro be adopted and forwarded to the Metro Council, now, therefore,

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BEAVERTON, OREGON:

That the City of Beaverton opposes resolutions introduced by the Metro Council Planning and Development Committee recommending that legislation be introduced in the 1989 Legislative Session to merge the Boundary Commission with the Metropolitan Service District.

Adopted by the Council this 13th Day of June, 1986.

Ayes: 4

Nays: 0

ATTEST:

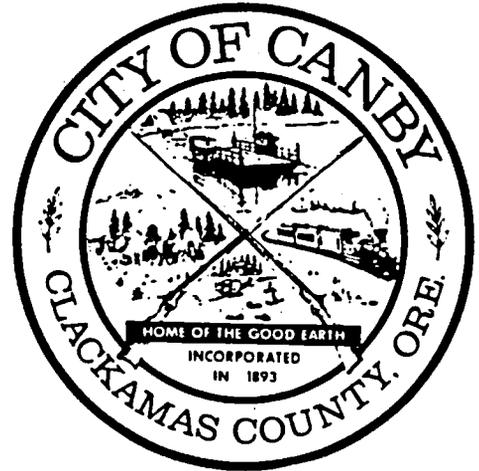
APPROVED:

Ann Johnson
ANN JOHNSON, City Recorder

Larry D. Cole
LARRY D. COLE, Mayor

June 7, 1988

Councilor David Knowles
Metropolitan Service District
2000 S.W. First Avenue
Portland, Oregon 97201-5398



Dear Mr. Knowles:

I am writing in response to your memorandum dated June 1, concerning the proposed merger of the Boundary Commission and Metro. Please consider this as written testimony for your public hearing of June 14, 1988.

The City of Canby has long opposed inclusion within the boundaries of the Metropolitan Service District. We have no desire to see that change.

While we recognize the value of the Boundary Commission in resolving disputes among service providers in more urban areas, we have argued that the outlying cities should not have been included within the area regulated by the Boundary Commission. We simply do not have the overlapping jurisdictions or competing districts that the Boundary Commission is designed to deal with. Our experience with the Boundary Commission through the years has indicated that they do a competent job with the staff and resources that are available to them.

This does not change our view that the City of Canby should not be within the area regulated by the Boundary Commission. Rather, it causes us to question whether this service will be improved in any way by having the Boundary Commission operated by Metro.

Of the two proposals under consideration by Metro we would favor the one which gives the Boundary Commission the greatest autonomy.

Our major concern is not with the details of operating either the Boundary Commission or Metro. We do not want to be regulated by either one.

Page 2
Councilor David Knowles
6-7-88

We will resist any efforts to have Canby brought into the Metropolitan Service District and we will encourage the other outlying cities of both Clackamas and Washington Counties to do the same.

Thank you for giving us this opportunity to comment.

Sincerely,



Stephan A. Lashbrook
City Administrator

SAL/mp

cc: Mayor Pulver & City Council
Senator Bob Kintigh
Representative Bob Shiprack
City of Sandy
City of Estacada
City of Molalla
City of Barlow
City of Gaston
City of Banks
City of North Plains



(503) 630-3223
475 S.E. MAIN • P.O. BOX 958 • ESTACADA, OREGON 97023

June 10, 1988

Councilor David Knowles
Metropolitan Service District
2000 S.W. First Avenue
Portland, Oregon 97201-5398

Dear Mr. Knowles:

The purpose of this letter is to express concern regarding the proposal to merge the Boundary Commission with the Metropolitan Service District.

The City of Estacada is included in the area regulated by the Boundary Commission and not in the area regulated by Metro. The community has voiced an express desire to remain out of Metro's boundaries and questions the value of inclusion in the Boundary Commission's jurisdiction.

It would appear the Council Planning and Development Committee would prepare information regarding the impact of this merger on local governments when considering whether or not a merger should transpire. The City of Estacada's concerns would best be reflected by disapproval of a merger.

Thank you for considering the City of Estacada's views.

Sincerely,

Bonnie Parker
City Manager

BP:bl



City Of Hillsboro

205 S.E. Second Ave. □ 681-6100 □ Hillsboro, Oregon 97123

June 10, 1988

Mr. David Knowles, Chairman
Planning and Development Committee
METRO Council
2000 S. W. First Avenue
Portland, Oregon 97201-5348

Dear Mr. Chairman:

Being in receipt of your memorandum regarding the June 14th hearing on proposals to merge the Boundary Commission with METRO, I have determined that I might better serve you and your committee by putting my thoughts and reasons into written testimony form.

The Boundary Commission has, from nearly its inception, performed a very critical function in the whole area of boundary adjustments and has very successfully kept this function sacred from any political influences. We have always been very strong proponents of the continuation of the Boundary Commission and certainly see no reason to change from that posture of support. We see no need to bring the Boundary Commission any closer to METRO than presently exists.

The staff of the Boundary Commission has excellent working rapport with local governments which they need, from time to time, regulate. This is rather exceptional and although we do sometimes disagree, I really value this relationship. The Commission has been generally made up of highly dedicated, wise individuals and I have seen them demonstrate skills in defusing hotly contested issues on a number of occasions. We do not think they could continue to be nearly so effective if more closely tied politically and financially to METRO.

It is our opinion that under the present governance of METRO the Boundary Commission needs be left intact to shape their own policies, decisions and do their own staffing without being subjected to possible compromise.

Of the two Resolutions you propose I guess a modified 88-934 might be the better of two bad choices, i.e. the budget of the Boundary Commission should not be discretionary to METRO

Mr. David Knowles
June 10, 1988 - Page 2

Executive; the funding of the Boundary Commission should be between the entities and the Boundary Commission, not METRO. Staffing of the Boundary Commission needs be their functions and if METRO needs be involved it should be limited to pay plan.

If METRO really needs do something in this area they could consider funds to do the needed Planning regarding Urban Growth Boundaries. The appearance at the present time is that you are only reacting to petitions and not doing any planning. Some needs be done, either by METRO or Boundary Commission, probably plans by METRO and Boundary Commission administration or maybe the reverse.

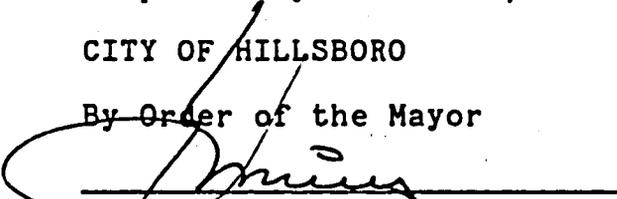
In conclusion, please allow us to implore that you do not permit the demise of the excellent performances of the Boundary Commission, their steady hand and dispassionate decisions are critically needed, now as much as ever.

Thank you for the opportunity to convey our opinion.

Respectfully submitted,

CITY OF HILLSBORO

By Order of the Mayor



E. S. Mills
City Manager

ESM/gw

cc: Mayor and City Council
Mike Ragsdale, METRO Chairperson
Don Carlson, METRO
Bonnie Hays, Washington County Board Chairperson
Senator Jeannette Hamby
Ken Martin, Executive Officer, Boundary Commission
Wink Brooks, Hillsboro Planning Director

JANTZEN BEACH FIRE DISTRICT #1
Multnomah County Oregon
2075 N. Middle Shore Street
Portland OR 97217-8224
Phone (503)285-2801

June 11, 1988

Councilor David Knowles
Chair, Council Planning & Development Committee
METRO
2000 S.W. First Avenue
Portland OR 97201

Dear Councilor Knowles:

Please accept this as written testimony at the hearing June 14, 1988, on merging the Boundary Commission with the Metropolitan Service District.

* * * * *

By unanimous board action at the Meeting June 8, 1988 the Jantzen Beach Fire District #1 (RFPD #1) Multnomah County Oregon recommends adoption of proposed resolution No. 88-935 where all of the Boundary Commission Staff works at the pleasure of METRO.

It was felt that this would make for the best overall condition!

* * * * *

Thanking you in advance
Respectfully


V. R. English Board Member
Secretary/Treasurer

CITY OF LAKE OSWEGO

CITY MANAGER'S OFFICE

June 7, 1988

The Honorable
David Knowles, Chair
Planning and Development Committee
METRO Council
2000 SW First Avenue
Portland, OR 97201-5348

Dear Councilor Knowles:

I received your memorandum regarding the June 14, 1988 public hearing on proposals to merge the Boundary Commission with the Metropolitan Service District. Unfortunately, a previous scheduling conflict precludes my attendance at the hearing, so I am submitting some of my thoughts in writing.

I believe it is very important that the Boundary Commission remain a separate, independent function and should not be a part of METRO. Over the years, the Boundary Commission, in my opinion, has demonstrated a unique ability to handle their assigned duties and responsibilities in a professional, capable and competent manner. I see no advantage to bringing this function under the METRO umbrella. The Boundary Commission staff has developed a close, impartial working relationship with local governments in an effort to solve problems. Unfortunately, we have not experienced a similar relationship with some of the existing METRO functions and would be very disappointed if a change occurred due to the Boundary Commission being included as part of METRO. I would also object to the Boundary Commission function being included as a part of METRO until the governing structure of METRO is changed. I think the Boundary Commission performs a valuable analytical, evaluative function and should not be placed in a position where political relationships have a potential for influence.

Should the Planning and Development Committee choose to adopt one of the two resolutions included in the public hearing notice, I would urge you to consider Resolution 88-934 with modifications, as follows.

1. In Section 2, I suggest including language that would inhibit the METRO Executive Officer from making changes in the Boundary Commission's budget without the concurrence of the Boundary Commission.
2. In Section 3, it should be specified that the Boundary Commission should recommend local government assessments to the METRO Council, and that copies of the budget and assessments be noticed to local governments thirty days in advance of a METRO Council hearing on assessments.
3. In Section 4, I feel that the Boundary Commission should have a role in reviewing the METRO pay and classification plans as they apply to the Boundary Commission staff positions.

Section 4 should be clarified as to who would have the final decision on an office location when the present lease terminates. I feel the Boundary Commission should be able to evaluate the fiscal ramifications of various office locations and make a decision.

4. Section 6 should be modified to enable the Commission to evaluate the costs and service levels of obtaining fiscal, managerial, legal, contractual, personnel and audit functions from METRO, or continue their present use of various state agencies, and decide which is the best alternative.

Thank you for this opportunity to express my thoughts to you on this important matter.

Very truly yours,


Peter C. Harvey
City Manager

CITY OF MOLALLA

P.O. Box 248
MOLALLA, OREGON 97038
Phone (503) 829-6855

June 7, 1989

METRO
Don Carlson, Council Administrator
2000 S.W. First Avenue
Portland, Oregon 97201-5398

RE: Comments for June 14th Public Hearing on Proposals to
MERGE the Boundary Commission with the Metropolitan
Service District

Dear Mr. Carlson:

The City of Molalla wishes to go on record that it does not want to become part of the Metropolitan Service District. City voters provided their voice back in 1978, that our City does not wish to be under Metro's umbrella.

By statute our City is subject to the Boundary Commission. However, Molalla is not subject by statute to Metro. Any assumption of or merger with the Boundary Commission by Metro is not to be interpreted as an expansion of the Metropolitan Service District into Molalla. If Metro is ever expanded to include Molalla, or any other outlying City, it should only be by a majority vote of the electors of the City.

The City of Molalla therefore goes on record opposing the proposed merger of the Boundary Commission with the Metropolitan Service District.

Sincerely,



Cleo P. Roberts
Mayor

cc: Cities of Canby
Sandy
Estacada



CITY OF
PORTLAND, OREGON
OFFICE OF THE MAYOR

Office of
J.E. Bud Clark, Mayor
1220 S.W. 5th
Portland, Oregon 97204
(503) 248-4120

June 10, 1988

David Knowles
Chair, Planning and Development Committee
Metro
2000 SW First Avenue
Portland, Or 97201

Subject: June 14, 1988 Public Hearing on Proposals to Merge the Boundary Commission with Metropolitan Service District

Ladies and Gentlemen:

Thank you for providing us the opportunity to comment on the subject proposal. Because copies of the notice and resolution were received only 8 days prior to the hearing, City Council has not had the occasion to review this matter and take a position. However, a preliminary review by staff has raised a number of concerns.

The purpose of the Boundary Commission was to separate from the political arena the consideration of local government incorporations, consolidations, mergers, and annexations and also to establish a State appeals process free from local political influence. Subsuming such an agency under a Regional government whose Executive also has appointment authority for Boundary Commissioners may create conflicts of interest. Metro itself has, from time to time, been required to come before the Boundary Commission for certain boundary change requests. Such an organizational relationship may represent an inappropriate commingling of responsibilities.

On a more practical level, we are concerned about increased administrative costs to the City. The City of Portland will pay \$214,000 in per capita assessments to Metro this year, which is subject to Metro's overhead charges. Portland will pay \$41,981 (.10 cents per capita) to the Boundary Commission in service charges this year. The City also pays a filing fee each time an annexation proposal is filed with the Boundary Commission. Under either resolution the Boundary Commission's budget would also be subject to Metro's general government overhead assessment.

Our third area of general concern relates to Metro's existing authority under ORS 268.320(3) to assume the responsibilities of the Boundary Commission by resolution, subject to voter approval. Should the Task Force accept the recommendation of Metro and if a legislative change is enacted during the 1989 session, the intent of the existing statutory provision would be circumvented. The electors in the metropolitan area would therefore, be denied the opportunity to vote as contemplated in ORS 268.320(3).

If the Boundary Commission loses its autonomy and neutrality in deciding local boundary questions, it appears that the original legislative intent to separate these powers is also lost. An alternative which provides for collocation but not commingling would preserve that intent and should be explored.

Thank you for your serious consideration of these concerns.

Sincerely,


J. E. Bud Clark
Mayor



CLACKAMAS COUNTY

Rural Fire District No. 54

Robert Carnahan
Fire Chief

June 9, 1988

David Knowles, Councilor
Council Planning and Development Committee
METRO
2000 S. W. First Avenue
Portland, Oregon 97201-5398

Dear Mr. Knowles,

This District is in receipt of your memo dated June 1, 1988 regarding the public hearing on certain proposals to merge the Portland Metropolitan Area Local Government Boundary Commission with the Metropolitan Service District. The memo states that a Public Hearing will be held on June 14th at which time the views of the public is being solicited "on the merger".

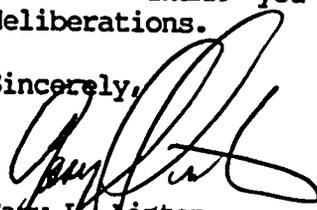
It seems an inappropriate presumption that a merger of the Portland Metropolitan Area Local Government Boundary Commission with METRO would find support among the many local governments under its jurisdiction.

The significance of your actions and any forthcoming recommendation to the next legislative assembly seems to be minimized by the extremely short notice given to the local governments for the above mentioned Hearing.

This District does not support either of the Resolutions, 88-934 or 88-935, and recommends that prior to action by your panel that a thorough review of the legislative testimony given during the 1987 legislative session on this issue be conducted. In connection to that review, an effort should be made to survey your constituents including the local governments affected by any future legislative action.

Thank you for your consideration of this District in your deliberations.

Sincerely,


Gary K. Linton,
Chairman of the Board

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF SUPPORTING)	RESOLUTION NO. 88-943
STATUTORY CHANGES TO REMOVE)	
IMPEDIMENTS TO THE MERGER OF)	Introduced by the
TRI-MET WITH THE DISTRICT)	Planning and Development
)	Committee

WHEREAS, A merger of Tri-County Metropolitan Transit District (Tri-Met) with the Metropolitan Service District (Metro) has been authorized since the enactment of Chapters 267 and 268 of Oregon Revised Statutes by the 1969 Legislative Assembly; and

WHEREAS, The Task Force on Metropolitan Regional Government has identified several statutory impediments to the merger of Tri-Met with Metro; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District supports changing the Oregon Revised Statutes to remove any legal impediments to the merger of Tri-Met with Metro.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

DEC/amn
9735C/545-1
06/14/88



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.5

Meeting Date June 23, 1988

Date: June 22, 1988

To: Metro Council

From: David Knowles, Vice Chair
Convention Center Committee

Regarding: COMMITTEE REPORT ON JUNE 23 COUNCIL MEETING AGENDA
ITEM 8.7: CONSIDERATION OF RESOLUTION NO. 88-947
FOR THE PURPOSE OF AUTHORIZING BIDS FOR THE OREGON
CONVENTION CENTER BID PACKAGE NO. 3, GENERAL
CONTRACT

The Convention Center committee met on June 21 to consider Resolution No. 88-947. Committee members present were Councilors Hansen and Knowles. Councilors Waker, Gardner, and Cooper were out of town, and Council Van Bergen was not present for the vote. Members present voted unanimously to approve Resolution No. 88-947.

Resolution No. 88-947 authorizes the District to solicit bids for Bid Package No. 3, the general contract.

In consideration of this resolution, the Committee reviewed the final estimates for construction prepared by ZGF and Turner Construction. The estimates are within budget. A summary of cost estimates reviewed by the Committee is attached.

In addition, the Committee reviewed the alternates to be included in the bids, which will allow an additional level of cost control. The list of alternates is also attached.

**OREGON CONVENTION CENTER
100% CONSTRUCTION DOCUMENT ESTIMATE
6/17/88**

		<u>Turner</u>	<u>ZGF</u>	
DIVISION 2	SITWORK	\$ 935,000	\$ 1,094,000	
DIVISION 3	CONCRETE	4,149,000	3,966,000	
DIVISION 4	MASONRY	830,000	1,078,000	
DIVISION 5	METALS	1,279,000	984,000	
DIVISION 6	WOOD AND PLASTICS	725,000	694,000	
DIVISION 7	THERMAL AND MOISTURE PROTECTION	4,725,000	4,692,000	
DIVISION 8	DOORS AND WINDOWS	1,759,000	1,500,000	
DIVISION 9	FINISHES	4,803,000	4,884,000	
DIVISION 10	SPECIALTIES	2,237,000	2,237,000	
DIVISION 11	EQUIPMENT	2,378,000	2,309,000	
DIVISION 14	CONVEYING SYSTEMS	608,000	612,000	
DIVISION 15	MECHANICAL	10,381,300	10,196,600	
DIVISION 16	ELECTRICAL	<u>6,418,890</u>	<u>6,509,000</u>	
DIRECT COST	TOTAL	41,228,000	40,756,600	
GENERAL CONDITIONS AND FEE FIXED		<u>4,900,000</u>	<u>4,900,000</u>	
SUBTOTAL	(BID PACKAGE #3)	46,128,000	45,656,600	
BID PACKAGE #2		971,900	971,900	
BID PACKAGE #1		<u>5,349,140</u>	<u>5,349,140</u>	<u>Average</u>
100% CONSTRUCTION DOCUMENT ESTIMATE		\$52,449,230	\$51,977,640	52,213,435
60% CONSTRUCTION DOCUMENT ESTIMATE		\$52,746,400	\$51,331,600	52,039,000
30% CONSTRUCTION DOCUMENTS ESTIMATE		\$52,942,000	\$52,028,000	52,485,000

ALTERNATE NO. 1: DELETE CONTRACTOR PROVIDED INSURANCE

1. Delete contractor provided insurance for ____, ____, ____, ____ as per paragraph 11.03 of the General Conditions.
2. Metro will provide insurance coverage with a Coordinated Insurance Program (C.I.P.) as detailed in paragraph 11.04 of the General Conditions.

ALTERNATE NO. 2: DELETE GLAZED TOWERS

1. Delete glazed towers
 - A. Price for deleting steel structure is included in Alternate No. 2 of Bid Package #1 and should not be included in this alternate.
 - B. Delete tower glazing system, tower lighting, tower access stairs (interior and exterior) and window washing equipment.
 - C. Delete AH-27 and AH-28 and related duct work, chilled water piping and electrical connections.
2. In place of glazed towers provide the following
 - A. Flat roof structure consisting of steel transfer trusses, long span joists, steel beams and roof deck. Cost of this structure is included in Alternate No. 2 of Bid Package #1 and should not be included in this alternate.
 - B. Provide metal grid ceiling at elevation 125'-6". This ceiling will be an extension of the metal grid ceiling in the Lobby and Pre-Function spaces.
 - a. Detailing will be similar to Lobby and Pre-function spaces.
 - b. Provide black acoustical insulation attached to underside of roof deck above metal grid ceiling as per detail _____.
 - C. Provide lighting as follows:
 - a. 200 Type _____ light fixtures arranged in approximate 10'x10' pattern as shown in other lobby and prefunction areas.
 - b. Panels and circuits allocated for deleted tower lighting shall be used for these additional fixtures.
 - D. Extend fire sprinkler system to this area to provide code required coverage.
 - E. Provide four 6" diameter roof drains and four 4" diameter roof over flow drains (two per tower area). Connect to nearest roof drain piping system with 6" diameter piping.
 - F. Extend exhibit hall roof system over new flat roof area.
 - G. Construct vertical brick, miscellaneous iron support system and metal stud wall approximately 10'-0" southwest of grid 34 to transition between roof of exhibit hall and roof over ballroom similar to detail _____.

ALTERNATE 3: DELETE ENTRANCE CANOPIES

Delete entrance canopies at the Holladay and Union Street Lobbies as detailed on Sheet A-___ and S-___.

ALTERNATE 4: ADD BUS SHELTERS

1. Add bus shelters along Holladay and Union Streets. Shelters are detailed on Sheet A-___ and S-___. Quote unit price for one forty-eight foot shelter. If this alternate is exercised, multiple shelters may be added to the project at the quoted unit price.
2. This alternate or portions thereof may be exercised at any time up to ___. Price quoted shall be effective until that time.

ALTERNATE 5: ADD ESCALATORS

- A. Add escalators from the Union and Holladay Lobbies to the Ballroom Lobby. Two escalators at each Lobby for a total of four escalators.
- B. Revise grand stair to accommodate escalators per details on sheet A-___.

ALTERNATE 6: DELETE ACCOUSTICAL WALL PANELS IN MEETING ROOMS

1. Delete acoustical wall panels AWP-___ (see specification section 09521) in all Meeting Rooms on the Main Level.
2. Provide acoustical wall carpet in place of acoustical panels per specification section 095___.

ALTERNATE 7: ADD PORTABLE KITCHEN EQUIPMENT

Add kitchen equipment items identified in Food Service Specification Section 11400 as "Alternate 6".

ALTERNATE 8: ADD COMPUTERIZED SOUND CONTROL EQUIPMENT

1. Change A/V equipment in central control room to computerized equipment as specified in Section 11130 paragraph 2.2F.
2. This alternate is a performance based specification. Within 60 days of acceptance of this alternate submit design drawings, equipment and software descriptions of proposed system for review and approval. Modification of submitted design may be required and shall be made at no additional cost to the Owner.

ALTERNATE 9: DELETE MODULAR SOUND CONTROL SYSTEM

1. Delete the modular sound control system specified in Section 11130.
2. Provide non-modular components performing the same functions described in the specification and drawings.
3. This alternate is a performance based specification. Within 60 days of acceptance of this alternate submit design drawings and equipment descriptions of proposed system for review and approval. Modifications of submitted design may be required and shall be made at no additional cost to the Owner.

ALTERNATE 10: ADD OPERABLE PARTITIONS

1. Operable partitions in Exhibit Halls, Ballroom and Meeting Rooms are not included in the Base Bid. Operable partition between Exhibit Halls A and A-1 shall be priced separately as Alternate 11.
2. Include doors to panel storage rooms and gypsum board and metal stud closure between top of track support partition and floor of roof structure.
3. Provide operable partitions as specified and detailed.

Alternate 10A: Provide operable partitions manufactured by Modernfold.

Alternate 10B: Provide operable partitions manufactured by IAC.

ALTERNATE 11: ADD OPERABLE ACOUSTICAL PARTITIONS BETWEEN EXHIBIT HALLS A AND A-1

1. Include gypsum board and metal stud closure between top of track support partition and roof above.
2. Include door at panel storage room.
3. This alternate or portions thereof may be accepted at any time up to ____.
Prices quoted shall be effective until that time.

Alternate 11A: Provide operable partition manufactured by Modernfold

Alternate 11B: Provide operable partition manufactured by IAC

ALTERNATE 12: ADD SURFACE HARDENER AS SPECIFIED AND DETAILED IN EXHIBIT HALLS, EXHIBIT HALL CORRIDORS AND TRUCK LOADING AREA

1. Surface hardener is not included in the Base Bid.

Alternate 12A: Provide surface floor hardener as manufactured by Master Builders.

Alternate 12B: Provide surface hardener as manufactured by Euclid.

STAFF REPORT

CONSIDERATION OF RESOLUTION #88-947 AUTHORIZING SOLICITATION OF BIDS FOR THE OREGON CONVENTION CENTER BID PACKAGE NO. 3, GENERAL CONTRACT

Date: June 16, 1988

Presented by: Larry Cooper

BACKGROUND AND FACTUAL ANALYSIS

On April 28, 1988, the Council authorized the District to enter into a contract for Structural Steel, Bid Package No. 1 with Canron Western via Resolution No. 88-908 and to enter into a contract for Site Preparation, Bid Package No. 2, with Dewitt Construction via Resolution No. 88-909 for the Oregon Convention Center.

The next step in contracting for the Center's construction is Bid Package No. 3, the General Contract. The proposed schedule for this bid package begins with Council authorization of soliciting bids (per attached resolution) and continues as per the attached schedule.

The work entailed in Bid Package No. 3 is the construction of the building itself and the surrounding site work including the landscaped plaza and the parking facilities.

Contract documents will be available for review in the Convention Center Project Office. The documents include the following items:

- Requirements that the Contractor be an affirmative action, equal opportunity employer;
- Requirements of the Districts DBE/WBE policy and contracting procedures;
- Inclusion of bid alternates, reviewed and approved by the Advisory Committee on Design & Construction, which have been consistently maintained in the two preceding construction contracts. The list of alternates was developed to facilitate maximum budget control by allowing selection of additive and deductive alternates.

- One of the alternates requires Contractors to bid for both a conventional, Contractor supplied insurance program and a Coordinated Insurance Program (CIP) or "Wrap- up" option. Upon receipt and review of the bids, including the erection portion of the Structural Steel contract, the District will determine which of the Insurance options will be employed.

The General Contract package has been independently estimated by both Turner Construction and ZGF. The reconciled estimates, added to the costs of Bid Packages No. 1 & 2, are within the District's construction budget figure of \$52,000,000.

This resolution will be considered by the Council Convention Center Committee at their June 21, 1988 meeting.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 88-947.

SCHEDULE

General Contract, Bid Package No. 3

General Contract Bid Period Begins	July 11, 1988
Pre-Bid Conference	July 26, 1988
General Contract Bids opened	August 23, 1988
ACDC Meeting - Status Report	August 26, 1988
Cooper Committee Meeting	September 6, 1988 (Tentative)
Metro Council Conditionally Awards General Contract	September 8, 1988
Notice to Proceed	September 22, 1988

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING)
SOLICITATION OF BIDS FOR THE) RESOLUTION NO.88-947
OREGON CONVENTION CENTER)
BID PACKAGE 3: GENERAL CONTRACT)

WHEREAS, The Council has reviewed and approved the design of the Oregon Convention Center at the conclusion of the design development phase; and

WHEREAS, Construction contracts have been awarded for steel fabrication and erection (Bid Package #1), and initial site work (Bid Package #2); and

WHEREAS, Bid documents have been prepared for the Bid Package #3, General Contract; and

WHEREAS, It is necessary for the project's construction schedule to advance this package to the public bidding phase; now, therefore,

BE IT RESOLVED:

1. That the Council of the Metropolitan Service District authorizes the District to solicit bids for Oregon Convention Center, Bid Package 3: General Contract.

ADOPTED by the Council of the Metropolitan Service District this ___ day of _____, 1987.

Mike Ragsdale, Presiding Officer



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.6

Meeting Date June 23, 1988

Date: June 21, 1988

To: Metro Council

From: Councilor George Van Bergen, Chair
Council Task Force on Medical/Dental and Retirement Plans

G.V.B.

Regarding: TASK FORCE RECOMMENDATION ON COUNCIL AGENDA ITEM 8.6:
RESOLUTION NO. 88-949, FOR THE PURPOSE OF DEVELOPING
CONTRACTS FOR HEALTH, LIFE INSURANCE AND RETIREMENT
BENEFITS

The Task Force on Medical/Dental and Retirement Systems was created by the Presiding Officer on June 2, 1988 to review possible changes in the District's medical/dental plans and retirement system and make a recommendation to the Council regarding the provision of these benefits. Councilors on the Task Force were Collier, Gardner and Van Bergen.

The Task Force met on June 6 and June 16 to discuss proposed changes in the benefits. On June 6, representatives of Mercer Meidinger Hansen (Metro's consultants) provided information and a recommendation on medical, dental, vision, life insurance and long term disability coverage. As indicated in Exhibit A, attached, the recommendation is to select a proposal from ODS and Standard Insurance. The Task Force also met with a representative of PERS to discuss the options and impacts of joining the Public Employees Retirement System. Exhibit B (memo from Randy Boose dated May 26, 1988) provides an analysis and recommendation on changing to PERS.

The Task Force included representatives of the Employees Association in the two meetings and asked for information from the employees regarding these changes. Attached as Exhibit C is a memo from the EA Chairperson, Joan Saroka, regarding these proposed changes.

Finally, the Task Force received a recommendation from the Executive Officer to contract with the ODS Health Plan, Kaiser Permanente and Standard Insurance for health and life insurance benefits and with PERS for retirement benefits. Attached as Exhibit D is the staff report from the Department of Finance and Administration which provides reasons for the recommendations including the assurance that the changes can be accommodated within the approved FY 1988-89 budget.

Based on this information, the Task Force recommends that the Council adopt Resolution No. 88-949 which resolves the following:

1. that the Council authorizes the District to develop contracts with

Council Task Force on Medical/Dental and Retirement Plans
June 21, 1988
Page 2

ODS Health Plan, Kaiser Permanente, and Standard Life Insurance Company for approval;

2. that the contracts will be in effect from August 1, 1988 through June 30, 1989;
3. that Metro will enter into an agreement with the PERS system effective January 1, 1989.

DEC:gpwb
IACPERS.1

attachments

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF DEVELOPING A) RESOLUTION NO. 88-949
CONTRACT WITH ODS HEALTH PLAN,)
KAISER PERMANENTE, STANDARD LIFE) Introduced by
INSURANCE COMPANY AND THE PUBLIC) Councilor Van Bergen
EMPLOYEES RETIREMENT SYSTEM (PERS))

WHEREAS, The Metropolitan Service District Code Section 2.02.015 provides that all changes in employee benefits be approved by the Council of the Metropolitan Service District; and

WHEREAS, The Personnel Division had Metro's benefits broker initiate a Request for Proposal to obtain rates on various benefit options; and

WHEREAS, ODS Health Plan, Kaiser Permanente and Standard Life Insurance Company have been designated as the preferred carriers; and

WHEREAS, The Public Employees Retirement System is designated as the preferred retirement plan; and

WHEREAS, A special Council Task Force Committee has approved the above recommendations; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District authorizes the District to develop contracts with ODS Health Plan, Kaiser Permanente and Standard Life Insurance Company for approval.

2. That the contracts will be in effect from August 1, 1988, through June 30, 1989.

3. That the Metropolitan Service District will enter into an agreement with the Public Employees Retirement System to convert to the Public Employees Retirement System effective January 1, 1989.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

RB/drb
9768C/545
06/20/88

WILLIAM M.
MERCER MEIDINGER HANSEN
INCORPORATED

To: Randall L. Boose, Personnel Officer
Kathy Bartlett, Personnel Analyst

From: Jean M. Poling, Administrative Assistant

Date: May 25, 1988

Re: METROPOLITAN SERVICE DISTRICT
RFP Analysis

The following report will summarize carrier response to the Request For Proposals for Medical, Dental, Vision, Life, Dependent Life, LTD, and Supplemental Life coverage for Metropolitan Service District. To facilitate our analysis of carrier response, we have prepared a number of exhibits which compare financial, rate, claims service, and administrative issues between carriers.

In preparing our financial illustrations, we have taken care to exhibit total costs on an equal basis for all questions. Total costs have been annualized to reflect the cost of coverage for a 12-month plan year. Furthermore, each carrier response is exhibited using the same number of employees to compute annual premium and carrier charges. Throughout the report, total annual costs are illustrated based on the duplication of current benefit levels with the exception of the modified plan response. In the case of the PPO optional coverage, the two carriers have based their quote on their own provider network.

- **Rate and Financial Comparisons**

- Medical/Dental/Vision

- The result of carrier rate response to Metro's current Health and Life benefits represents a savings of 10% to 18.5% depending upon varying carrier combinations.

- Carrier response to the modified plan represents savings to Metro of 11.5% to 29.9% over current plan costs.

- Only two carriers responded with PPO overlay options. The PPO option with current plan benefit levels results in savings of 5.5% to 14%.

- The PPO option with the modified plan benefit levels represents a savings of from 16% to 27% over current plan costs.

- Life and Disability Coverages

- Standard Insurance offered a two-year rate guarantee for the Life and LTD coverages. Other carriers who did not respond with extended guarantees on their rates will retain their quoted rates for the first plan year.

May 25, 1988

Page 2

- Experience Rating Approach

Due to the size of the group, ODS has not experience rated the Medical portion of the contract, but rather treated it as fully pooled giving no credibility to the size of the group. However, Blue Cross Blue Shield has given 60% credibility for Medical experience rating.

ODS will completely experience rate the Dental portion while Blue Cross Blue Shield developed a 80% credibility rating for the Dental coverage. Neither carrier will refund any Medical plan surpluses nor will they carry forward Medical plan deficits. With regard to Dental coverage, ODS will carry forward Dental losses.

Great-West Life was the sole carrier to require that Life coverage be purchased in conjunction with Health coverage. Should Metro choose to purchase Life coverage from an alternative carrier, Great-West Life will add 3.5% to the quoted Health rates. All remaining carriers responded with stand-alone plans for the Life and Health coverages.

- Claim Service and Administrative Issues

Carriers were requested to duplicate current plan benefits. The only areas where benefits were to be changed was in the modified plan quotes.

All carriers have local claims offices and similar claims turnaround time.

Although each carrier states that they pay claims at the 90th percentile, each carrier's version of UCR for selected procedures varies widely.

Only one carrier indicates a charge for Medical conversion at \$500.

When evaluating the carrier's PPO proposals it is important to note that the overall number of doctors and hospitals is less significant than the number who are accessible to your employees. In that respect, Blue Cross Blue Shield offers the widest access and Great-West Life the least. Both of these carriers are continually attempting to upgrade their provider list. It is likely that Great-West Life will have more doctors in the near future.

- Recommendation

With respect to cost savings, the ODS Health quote for the current plan of benefits is the most attractive. The added advantage of retaining current plan benefits should be appealing to Metro's employees. In the past, ODS has also displayed their flexibility working with their clients.

Both Mutual Benefit and Standard Insurance developed competitive Life and LTD rates. Standard Insurance is suggested due to their local accessibility as they are domiciled in Oregon.

RATE COMPARISON - MODIFIED PLAN

REVISED 6/3/88

MODIFIED PLAN	GW	ODS/MBL	BCSSO	ODS/SINDRD
MEDICAL/VISION				
SINGLE	87.34	102.99	97.90	102.99
TWO-PARTY	193.21	195.69	195.85	195.69
FAMILY	286.67	257.49	271.45	257.49
COMPOSITE	186.37	196.03	189.15	196.03
ANNUAL COST				
STEP RATE	\$213,541	\$205,042	\$210,195	\$205,042
COMPOSITE	\$194,570	\$204,655	\$197,473	\$204,655
DENTAL				
SINGLE	21.47	24.32	19.20	24.32
TWO-PARTY	46.26	43.77	38.35	43.77
FAMILY	71.89	65.66	53.20	65.66
COMPOSITE	47.24	47.86	37.05	47.86
ANNUAL COST				
STEP RATE	\$88,851	\$84,803	\$69,636	\$84,803
COMPOSITE	\$86,733	\$87,871	\$68,024	\$87,871
BASIC LIFE				
EE/1000	0.22	0.18	0.19	0.17
AD&D	0.05	0.03	0.05	0.03
DEPENDENT	0.65	0.47	0.40	0.46
ANNUAL COST	\$16,636	\$12,898	\$14,582	\$12,298
LTD				
% OF PAYROLL	0.60	0.47	1.20	0.47
ANNUAL COST	\$25,586	\$20,042	\$51,172	\$20,042
TOTAL				
STEP RATE	\$344,613	\$322,785	\$345,586	\$322,185
COMPOSITE	\$323,525	\$325,467	\$331,251	\$324,867

**METRO**2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: May 26, 1988

To: Ray Phelps, Director of Finance & Administration

From: Randy Boose, Personnel Manager
Kathy Bartlett, Benefits Administrator

Regarding: PERS

This memo will outline outstanding questions regarding the implementation of PERS.

OUTLINE OF CURRENT PLAN

Western Retirement Savings Plan -- 6 percent employer contribution begins with the first paycheck.

This plan is 100 percent vested immediately, has an average administrative cost of \$1,500 per quarter. This plan also has an optional salary deferral to a 401K option and a voluntary non-deduct plan (after tax contribution).

Principal Financial (Bankers) -- 5 percent employer contribution begins the first of the month following date of hire. This plan uses a vesting schedule, outlined below. Administrative costs average approximately \$550.00 per month.

- 40 percent after two years
- 60 percent after three years
- 80 percent after four years
- 100 percent after five years

Both of these plans are qualified under 401(a) of the IRS Code.

PROPOSED BY PERS

Base employer rate of 8.71 percent provided by Mark Johnson, Actuary at Milliman & Robertson.

Integration of funds -- deposited to employer account -- starts at 1.64 percent and is reduced by .08 percent for every \$100,000 integrated.

Sick leave conversion -- approximate cost given by Bob Andrews is .79 percent.

Memorandum
May 26, 1988
Page 2

To buy vesting with .10 percent

To buy prior service for vesting -- determined by each employee's date of hire will add .10 percent to the base employer rate.

Buying prior services will vest employees with five + years of service, and give them prior service credits.

Vesting allows employees to leave funds in the system until retirement even if they are no longer working for a PERS eligible employer.

Prior service serves two purposes: 1) is used to meet the 30 years needed to retire with full benefits at age 55; and 2) will help satisfy the 10 years needed to qualify for ordinary disability.

INTEGRATION OF FUNDS

PERS does accept funds from other retirement programs as long as they are a qualified plan under section 401(a) of the tax code. Metro's base rate would increase to 10.35 percent (8.71 percent + 1.64 percent) to fully fund the account. The 10.35 percent would be reduced by .08 percent for each \$100,000 deposited to the employer account.

INTEGRATING FUNDS

Western Retirement:

Metro could integrate funds because it is a qualified plan.

However, problems with outstanding loans limit this option because: 1) loans would have to be paid in full prior to integration; or 2) we could integrate account balance but employees with loans would have their loans reported as income to the IRS, charged a 10 percent excise tax, plus pay state and federal.

Would not be able to integrate employee salary deferral money QVEC, or voluntary non-deduct (do not recommend).

Principal Financial:

Integration of funds is defined as a plan termination by Principal Financial which would vest each employee 100 percent immediately. If we were to integrate, each employee must sign an authorization to integrate their funds. If we did this, employees would not be apt to put their funds into an employee account so we would not reduce our employer contribution rate.

FREEZING

Western Retirement:

We can freeze current program. Amend contract to discontinue employer contributions, allow employee to salary defer to 401K -- employees' loans against the plan would still have to be repaid.

Principal Financial:

We can amend plan to freeze current assets. All accounts become 100 percent vested. Funds would not be available until termination, retirement or death. Metro would continue to pay approximately \$550 per month in administrative cost.

PLAN TERMINATION: OR ROLLOVER TO IRA

Western Retirement:

We could terminate plan, disperse all funds or allow employees to roll monies into IRAs.

Problems: Withdrawal of funds could cause tax consequences to employees. There would be a 10 percent excise tax, plus payment of state and federal withholding on salary deferral, and state, federal and FICA on the employer contribution (6 percent). Outstanding loans would be reported as income if not repaid in full.

If employees roll their money into IRAs (they would have 60 days to do so), they would not have tax consequences and they would assume the cost of plan administration. (May have option to roll into IRA with Western Retirement or to IRA of own choosing -- still investigating.)

Principal Financial:

Through this option employees' accounts would become 100 percent vested immediately. Upon withdrawal of funds employees are charged a 10 percent excise tax, plus payment of state, federal and FICA withholding.

Rollover -- employees could rollover funds to IRA either with Principal Financial, an outside carrier, or could integrate with their Western Retirement account. (I would recommend this option.)

RECAP OF INTEGRATION

Pros: Consolidates employer's funds to one account. Provides higher account balance for calculating retirement benefits, death benefits or disability benefits. Relieves Metro's administrative cost with the other two plans, approximately \$15,000 per year.

Cons: PERS requires two-thirds employee vote for integration. The current plan would require employees to sign authorization to integrate funds.

Leaves employer account unfunded in the event of death, disability or retirement which could mean increased employer contributions upon future plan evaluations by PERS. And does not reduce the employer contribution of 10.35 percent (8.71 percent + 1.64 percent) (1.64 percent is to offset the unfunded employer liability).

Employees with outstanding loans with Western Retirement would be charged a 10 percent excise tax and have to pay state and federal taxes because of reporting unpaid loans as withdrawals to the IRS.

RECOMMENDATION

Based on these facts, I do not recommend integration of funds:

I recommend going with the .10 percent to buy prior service for vesting purposes, based upon employees date of hire.

Terminate the Principal Financial plan (5 percent), allow employees to either withdraw their fund -- pay penalties; roll money to IRA with Principal or another qualified IRA, or to Western Retirement to consolidate funds.

Amend the Western Retirement plan to cease the 6 percent employer contribution, freeze current funds, and allow employees to salary defer money into the 401K plan. Add investment vehicles to the 401K, and eliminate the loan provision.

SICK LEAVE CONVERSION

Sick leave conversion benefit will cost us approximately .79 percent in addition to our 8.71 percent + .10 percent for a total of 9.60 percent.

This figure would not be decreased initially if we put a cap on this sick leave bank it would only be recognized as a savings some time in the future.

Because of language in our Collective Bargaining Contract Section 14.8 and 14.9, which extends sick leave conversion privileges to both the PERS retirement plan and the private pension plans, we may have to provide this as part of our program initially, based upon an interpretation by Bob Andrews, but he was going to investigate further and let us know.

PERS BENEFITS DEFINED

Vesting: Allows employees to leave funds in the system even if they are no longer working for a PERS eligible employer.

Prior Service Credits as it pertains to the .10 percent factor: By using each employee's date of hire this will determine the number of years to be applied to prior service. This figure will be used to offset the 30 years needed to receive full benefits at age 55. If an employee does not have 30 years in the system and they retire at age 55, their retirement benefits are reduce by 8 percent for each year under age 58, for a total of 24 percent, otherwise employees can retire at age 58 with full benefits without 30 years of service.

Credible Service: Credible service is used in determining eligibility for ordinary disability benefits, 10 years are required and is also used in the calculations of retirement benefits. Without integrating funds everyone's credible service period would begin the date Metro implements PERS.

Death Benefits: Death benefits are paid as a lump sum annuity or monthly payment for life. 100 percent of the employees account balance plus an amount equal to that from the employee's account. Must be employed by participating employer at time of death, or on an official leave of absence at the time of death, or as a result of injury sustained while at work, or employee dies within 120 days after termination of employment.

Disability: Two types: 1) Duty disability -- sustained as a result of injury while at work; 2) Ordinary disability injury or illness sustained of the job -- must have 10 years "credible service" otherwise no benefits are available. If employee qualifies, benefits are the same monthly benefit as if the employee had worked until age 60.

Disability coordination of benefit: Duty disability -- Workers' Compensation pays primary, PERS is secondary.

Memorandum
May 26, 1988
Page 6

Ordinary disability -- Coordinate with our private carrier and Social Security. If permanent and total, PERS and Social Security pay before our private plan, therefore, could reduce Metro's long-term disability premiums slightly.

KB/sm
9597C/500

Date: June 16, 1988

To: Benefits Package Task Force
Internal Affairs Committee
Rena Cusma, Executive Officer

From: Joan Saroka, Employee Association Chairperson

RE: Proposed changes in employee benefits package

As the EA chairperson I met with a group of employees downtown and then a group of employees at the Zoo. Each meeting was attended by approximately 15 people.

Downtown Meeting - 2 motions were made:

1. At a meeting of the Employee's Association, those present stated that due to the lack of information and the lack of time to consider changes in health care and retirement, the process as a whole is unacceptable. We request a six month delay for adequate employee review and consideration during which time we oppose any benefit changes.
2. At a meeting of the Employee's Association, those present support the Pay and Classification Study in concept, but expressed their concerns about:
 - a. People who have attained their maximum incentive rate for some time.
 - b. Size of the merit pool to make appropriate adjustments
 - c. Administration of the cost of living increase.
 - d. Equitable adjustments for people with late anniversary dates.

And, those present would like a more formalized process to work with the Council to find solutions.

Zoo Meeting

The Zoo employees did not make formal motions but they did have a consensus on the following:

1. They felt the process did not give them enough time to study the issues.
2. They would like more time but understand the critical timeline in view of the medical benefits decision and strongly recommend selecting the

consultants recommendation of ODS rather than the lowest bidder, Blue Cross.

3. They feel they have not been kept up to speed on the Pay/Class implementation issue. They recommend following the consultants recommendation for implementation. They realize there are inequities but are willing to live with them as long as the Pay/Class is indeed implemented. They feel the employees should be made officially aware of changes made from the original recommendations.

4. In view of the administration's recommendation for a January 1, 1989 date for joining PERS, they felt this decision was not absolutely critical and they would have the opportunity to look at this a bit longer.

5. They feel a greater amount of lead time on proposals that effect the employee's, to the extent that the medical and retirement benefits do, is necessary and conducive to good employee/employer relations.

Employee Association Chairperson comments:

Very few employees had time to attend the meetings and there was very short notice on both. I have received calls from 11 employees saying they support the PERS program and aren't thrilled with the change in medical benefits but realize the need to do so in view of the medical benefit marketplace.

I have recieved 1 written notice and one call in opposition to the changes in medical and retirement benefits.

As you can see by the turn out at the meetings, the majority of employees have not come forth to favor or oppose the changes.

cc: Ray Phelps
Randy Boose

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 88-949 FOR THE PURPOSE OF DEVELOPING A CONTRACT WITH ODS HEALTH PLAN, KAISER PERMANENTE, STANDARD LIFE INSURANCE COMPANY AND THE PUBLIC EMPLOYEES RETIREMENT SYSTEM (PERS)

Date: June 20, 1988

Presented by: Ray Phelps
Randy Boose

FACTUAL BACKGROUND AND ANALYSIS

Metro provides a fringe benefit package to regular employees working a minimum of 20 hours per week in addition to wages and salaries. These are listed and described briefly in Attachment A. As an employer, Metro must provide Social Security, Workers' Compensation and unemployment benefits. The organization has elected to provide a health plan (including medical, dental, vision, and prescription coverage) as well as life insurance, disability plan and retirement plans. The benefits are administered by the Personnel Division under applicable federal and state laws and carrier contracts. Except as described below, all contracts are ongoing and do not require renewal. Because of projected future renewal increases, we are proposing the following changes for approval.

NON-UNION PLANS

Medical Plans:

ODS Health Plan: METRO's broker, Mercer-Meidinger-Hansen, Inc., requested proposals for METRO's coverage on our current level of health benefits and coverage at a modified level. Of 13 invitations, we received four responses; three responses for our current plan and modified plan, one response on a preferred provider plan only, and nine carriers declined to respond. Three responses were received from Great-West Life, ODS Health Plan and Blue Cross/Blue Shield. These bidders provided options for rate reductions.

Based on reference checks, consultation with our broker, employee comments, and the coverage offered, ODS Health Plan was determined the best bidder. Cost containment features were added to the modified plan which will be beneficial for the control of future rate increases. The modified plan will include the following cost containment features: \$100 calendar year deductible, \$300 family maximum; and a 80/20 co-insurance.

Kaiser Permanente: Metro also offers a health plan with this health maintenance organization. While looking at cost containment features for our indemnity plan, we also looked at features for modifying the Kaiser plan. They are to increase the office visit co-pay from \$2.00 to \$5.00, and the prescription drug benefit from \$1.00 to \$3.00.

Dental Insurance:

ODS Health Plan: Metro offers a dental plan in addition to medical. This benefit also was included in an RFP.

The modified plan encompasses a \$50 calendar year deductible, \$150 family maximum for restorative and major work only. Preventative treatment has a waived deductible and is paid at 100 percent. Restorative treatment is paid at 80 percent, and major work (dentures) are paid at 50 percent. We retained the current level orthodontia package.

The medical and dental plans came as a combined package from ODS.

Life and Disability Plans

Standard Insurance Company: Metro provides a life insurance benefit at one and one-half times an employee's annual salary to a maximum of \$50,000 with an accidental death and dismemberment rider. This plan is currently provided with the current medical plan, Great-West Life. Because the proposed medical carrier does not offer a life insurance package, we have combined it with our disability plan.

Through the bid process, we asked for a proposal for a modified disability benefit. The modified plan reduced the waiting period from 90 calendar days to 30 calendar days and reduces the monthly benefit from 66-2/3 percent to 60 percent.

Standard Insurance Company responded with the most competitive bid for a combined life and disability package. In addition, their rate reduced our cost by 17.5 percent. This rate is guaranteed, in writing, for two years.

Retirement Benefits

PERS: Metro currently provides a retirement benefit for all regular full-time and part-time employees (represented and non-represented) who work at least 20 hours per week. See Attachment A for details of the plan.

We are proposing a change to the PERS program effective January 1, 1989. The proposed retirement program will have a contribution of 15.6 percent of salary. Six percent of the salary is employee-owned contributions paid by the employer. The additional 9.60 percent is employer contributions only available upon retirement. This proposed plan will vest current employees with five or more years of service.

The additional cost for implementing PERS January 1, 1989, will be offset by a reduction in cost for the modified health plan, therefore, we are proposing these changes as a complete package and are not requesting a change in the adopted FY 1988-89 budget.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 88-949.

RB/drb
9768C/545
06/20/88

ATTACHMENT A

METROPOLITAN SERVICE DISTRICT
RECAP OF BENEFITS FOR NON-UNION EMPLOYEES

July 1987

1. Health Coverage*

Metro offers complete medical insurance for the entire family. There is a choice of two plans: Great-West Life and Kaiser Permanente. Both provide comprehensive coverage including vision and prescription drugs. Currently premiums are fully paid by Metro for employees and dependents. With Kaiser you may select a primary care physician only at a Kaiser facility.

2. Dental Coverage*

Metro offers complete, fully paid dental coverage through Great-West Life for your entire family: there is a \$50 lifetime deductible per family member -- after the deductible is met, coverage is paid at 100 percent of usual and customary for routine treatment, and 50 percent for major treatment up to an annual maximum of \$1,000 per family member.

Orthodontic benefits are available for dependent children between the ages of 6-18 years. Benefit is 50 percent up to \$1,000 lifetime maximum.

3. Life Insurance, Accidental Death and Dismemberment*

Fully paid life insurance of 1-1/2 times your annual salary; accidental death and dismemberment (AD & D) is paid at 1-1/2 times an employee's annual salary, or a fraction thereof.

Long-Term Disability

Long-term disability benefits provide 66-2/3 percent of salary up to insured salary of \$4,500 per month after satisfying a waiting period of three consecutive months. Premiums are fully paid by Metro.

4. Optional Insurance

Optional life insurance, cancer insurance and auto/home owners insurance is available for employees and spouses at reasonable rates paid by the employee through after tax payroll deduction.

* Eligibility Rules: Employees are eligible for Health & Welfare benefits the first day of the month following the first 30 days of service. Example: Hire date of January 15; the first 30 days of employment is February 15; the first day of the month after that is March 1. Date of eligibility for coverage is March 1.

5. Retirement

Metro's retirement benefit is 11 percent of your salary. The plan is in two parts -- one of which Metro contributes an amount equal to 5 percent of an employee's salary through Principal Life. The vesting schedule for Metro's contribution is as follows:

After 2 years of employment	40%
After 3 years of employment	60%
After 4 years of employment	80%
After 5 years of employment	100%

The second part of the plan is a 401K Plan through Western Retirement Trust to which Metro contributes an amount equal to 6 percent of an employee's salary on behalf of the employee. The employee is 100 percent vested in this program at all times. With the 401K, an employee may elect to contribute pre-tax dollars in addition to the 6 percent. Employees may contribute up to 14 percent of annual salary not exceed \$7,313.

6. Sick Leave, Vacation, Holidays

Sick leave accumulates at the rate of approximately four hours per pay period (13 days per year). May be used for yourself or immediate family members residing in your home -- illness or injury as outlined in the Personnel Rules.

Vacation leave is earned according to the following schedule:

Date of hire to	3 years	=	10 days
	4 to 9 years	=	15 days
	10 + years	=	20 days

Maximum Accrual: 200 hours.

Metro observes nine regular holidays, plus two floating holidays of the employee's choice.

Holidays observed:

New Year's Day	Martin Luther King Day
Washington's Birthday	Memorial Day
Independence Day	Labor Day
Veteran's Day	Thanksgiving Day
Christmas Day	

Floating Holidays are available at the start of each fiscal year July 1, but may not be carried over -- use it or lose it!

7. Education Benefits

Tuition is reimbursed for courses beneficial to Metro and the employee subject to budgetary constraints. Typically, only tuition is reimbursable.

8. Savings Account/Loan Automatic Payroll Deductions

City of Portland Employees Credit Union, 3010 S.E. Belmont,
Portland, OR 97214, Phone: 234-9851

\$25.00 minimum deposit in share account (savings)
 .50 filing fee

\$25.50

CV/sm
6416C/492



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.7

Date: June 22, 1988

Meeting Date June 23, 1988

To: Metro Council

From: Councilor Gary Hansen, Chair
Council Solid Waste Committee

Regarding: COUNCIL SOLID WASTE COMMITTEE REPORT ON JUNE 23, 1988
COUNCIL MEETING AGENDA ITEM

Agenda Item 8.7 Consideration of Resolution No. 88-942, for the Purpose of Authorizing Execution of a Memorandum of Understanding with Riedel Environmental Technologies, Inc. for a Mass Composting Facility

Committee Recommendation

The solid Waste Committee recommends Council adoption of Resolution No. 88-942.

Discussion

A public hearing was held on Resolution No. 88-942. No one testified.

The Committee asked Mr. Gary Newbore, vice-president of Riedel Environmental Technologies, Inc. why the price of the project had gone up. Mr. Newbore said it was due to a mistake in the original estimate; the use of different processing drums and that we now have a firm price without a bid.

The Committee asked if the project would cost more then 20 percent over a landfill-based disposal system. The answer is no. The Committee asked when Metro would be "locked into" the project. General Counsel stated it would be at the point where definitive service and construction agreements are approved by the Council.

Councilor Kirkpatrick asked if the following criteria would be met by the project per Ordinance No. 86-201:

1. Project will demonstrate compliance with all applicable environmental protection regulations.
2. Project will minimize the financial risk to the public in terms of project funding and general management.
3. Marginal costs per ton will maximize amount of waste processed relative to the total project cost.

SOLID WASTE COMMITTEE REPORT

June 22, 1988

Page 2

4. Project will maximize flexibility by minimizing capital costs and limiting construction time.
5. Over the financial life-cycle project will minimize increases in disposal system costs compared to a land-based system.
6. Proposal will demonstrate the financial strength and corporate commitment to resource recovery by the vendor.
7. Project technology, cost and location will gain regional public acceptability.

The Solid Waste staff and Mr. Newbore of Riedel stated that the proposed project meets all of the above criteria.

The Committee voted 4-0 to recommend Council adoption of Resolution No. 88-942. Voting aye: DeJardin, Hansen, Kelley and Kirkpatrick. This action taken June 21, 1988.

RB:gpwb
SWCRPT.622

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING) RESOLUTION NO. 88-942
EXECUTION OF A MEMORANDUM OF)
UNDERSTANDING WITH RIEDEL) Introduced by
ENVIRONMENTAL TECHNOLOGIES, INC.) Rena Cusma
FOR A MASS COMPOSTING FACILITY)

WHEREAS, The Metropolitan Service District (Metro) has determined, as part of its Solid Waste Reduction Program adopted in Resolution No. 85-611, that up to 48 percent of the municipal solid waste in the Portland tri-county area could be allocated to alternative technology; and

WHEREAS, the two-part Request for Qualifications and Request for Proposal solicitation and selection process yielded mass composting as a feasible technology, and Riedel Environmental Technologies, Inc. (RET) as the systems contractor with which to negotiate a Memorandum of Understanding (MOU) for a mass composting facility; and

WHEREAS, RET submitted additional information Metro had requested, on April 15, 1988, and negotiation of the Memorandum of Understanding was completed on May 25, 1988; and

WHEREAS, RET has guaranteed their facility will process 185,000 tons per year of municipal solid waste, to produce at least 55% (101,750 tons) compost, and no more than 35% (64,750 tons) residue, with the remaining tonnage to be recovered materials, revenues from which will be shared with Metro to lower the tip fee Metro will pay; and

WHEREAS, RET provided a firm facility price not subject to further adjustment for reason other than Metro initiated changes and escalation according to the Chemical Plant Index, which is \$18,000,000 exclusive of site cost of \$1,250,000; and

WHEREAS, Metro may choose to own the site and purchase the site directly from RET; and

WHEREAS, the tip fee achieved through the Memorandum of Understanding negotiations is \$41.20 for the first year of operation, in 1988 dollars, and is 1.7% less than the landfill based system cost represented by Metro's contract with Oregon Waste Systems for services of an out-of-region landfill; and

WHEREAS, RET has secured markets, all of which are outside the three county area, for 100% of the first year's compost production; and

WHEREAS, RET has agreed to make its Killingsworth Fast Disposal Landfill site available for contract years one (1) through five (5) to store up to 100,000 tons of compost, should markets not accept the compost, and to provide property to accommodate storage of the compost in later years if needed; and

WHEREAS, RET has a letter of interest from several banks who may provide a "letter of credit" to enable the project to achieve at least a AA rating for the issuance of private activity bonds, and to act as the "deep pocket" in the transaction; and

WHEREAS, RET has secured a conditional use permit for an 18+ acre site located on Columbia Boulevard to be used as a mass composting facility; and

WHEREAS, RET has negotiated with Metro a business agreement that includes a 15% equity contribution from RET (or 10% if the project does not receive transitioned tax status), and risk allocation where the cost of Metro-caused change and/or uncontrollable circumstances are borne by Metro, and RET-caused changes are borne by RET; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District authorizes the Executive Officer to execute the Memorandum of Understanding, in a form substantially similar to Exhibit A attached to the original hereof, and hereby incorporated by reference, with RET and to commence negotiation of the long term service contract with RET using the Metro negotiating team already established.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1988.

Mike Ragsdale, Presiding Officer

STAFF REPORT

CONSIDERATION OF APPROVAL OF THE MEMORANDUM OF
UNDERSTANDING WITH RIEDEL ENVIRONMENTAL TECHNOLOGIES, INC.
TO DESIGN, CONSTRUCT, OWN, AND OPERATE A MUNICIPAL
SOLID WASTE COMPOST FACILITY

Date: June 2, 1988

Presented by: Rich Owings
Debbie Gorham

FACTUAL BACKGROUND AND ANALYSIS

On September 22, 1987 the Council approved by Resolution No. 87-809 that negotiations continue with Riedel Environmental Technologies, Inc. (RET) to negotiate a Memorandum of Understanding (MOU) for a mass composting facility. The facility was to process 160,000 tons per year of solid waste and to be located at 5437 N.E. Columbia Boulevard in Portland, Oregon. This authorization followed a lengthy process of proposer qualification and evaluation that was summarized in the Resource Recovery Project Final Evaluation Report dated June 19, 1987.

Negotiations took place between Metro and RET from October 1987 until early January 1988 at which point official negotiations were suspended due to the need for RET to develop greater specificity in the areas of 1) facility price, 2) financing, and 3) markets and storage for compost. RET was given until April 15, 1988 to provide the supplementary information in satisfactory form. RET provided the additional information by April 15 in a form sufficient to justify resuming formal negotiations to finalize the MOU. From January through May 25, 1988, negotiations took place on MOU language, risk allocation and technical specifications.

Negotiations concluded on May 25, 1988. RET guarantees a waste throughput of 185,000 tons per year (delivered direct haul) with a facility price of \$18,000,000 and an annual operation and maintenance fee of \$2,800,000. (If the project is not transitioned, the operation and maintenance fee will be reduced to \$2,750,000.) This results in a first year tip fee of \$41.20/ton in 1988 dollars and a system cost of \$43.61/ton (levelized cost). This is 1.7% less than the landfill-based system cost, which is \$44.61/ton.

Revenue from the sale of materials will be shared between Metro and RET. Metro will receive credit for the first five percent of materials revenues, and for years 1-6 excess materials revenue over the five percent will be shared two-thirds Metro and one-third RET. During years 7-11 and 12-20 the excess materials revenue will be shared 55/45 and 50/50 respectively.

Revenue from the sale of compost will be shared two-thirds Metro, one-third RET, years 1-6. During years 7-11 and 12-20 the revenues will be shared 55/45 and 50/50 respectively. RET also guarantees a minimum compost production of 101,750 tons (55%) and a maximum residue of 64,750 tons (35%).

The cost analysis assumes no compost revenue the first five years and \$3/ton, escalated, during years 15-20. Revenue from the sale of recovered materials is assumed to be \$25/ton.

RET will provide an equity contribution of 15 percent of the facility price if it is transitioned for tax purposes. If non-transitioned the estimated equity contribution is ten percent.

Incremental operation and maintenance costs will be \$17.39/ton for tonnage in excess of 185,000 tons per year.

Risk is divided into three categories; 1) Metro cause, 2) RET cause, and 3) uncontrollable circumstance. In a manner similar to the Combustion Engineering MOU on the RDF facility, Metro assumes risk for Metro cause and for uncontrollable circumstance and RET assumes the risk for RET cause and for reasons other than uncontrollable circumstance. There are however, areas of shared risk for uncontrollable circumstance for recovered materials and compost revenues when performance levels are not reached or where a reduction in recovered materials occurs. Loss of tax benefits is an RET risk except as to the equity formula described above.

The project will be financed with the sale of private activity bonds issued by Metro. Credit support for RET will be provided by a Letter of Credit (LOC). The LOC bank is expected to be Barclay's Bank of London, England, a bank familiar with the DANO process and compost facility financing. A letter of intent would be issued by Barclay's after execution of the MOU.

Metro will receive an option to purchase the facility site for \$1,250,000 with lease back to RET for 20 years at a nominal price. Should Metro elect not to purchase the site, then fair market lease payment must be negotiated to compensate RET for use of their site.

On the critical issue of compost marketing RET has agreed to market its compost in a manner not to disturb the existing markets for other compost products in the Portland Metropolitan area. At present RET has commitments to distribute the entire first year production of compost in a geographic area beyond a 45-mile radius from the City of Portland.

Transportation costs to deliver the compost to market are included in the operation and maintenance fee, and are subject to cost verification. The sum of \$416,250 escalated as of April 15, 1988, is the negotiated allowance for transporting the compost. If less is required, then two-thirds credit will accrue to Metro; if more, RET will absorb.

RET has agreed to provide storage for any compost they are unable to distribute. During all contract years, space will be available on the site to store 32,000 tons. In addition, RET has agreed to make its Killingsworth Fast Disposal Landfill site available for contract years 1-5 to store up to 100,000 tons. During years 6-10, in addition to the space provided for storage of compost on the site, RET has agreed to provide property, acceptable to Metro, that will:

- a. Accommodate the storage of 100,000 tons of compost if the 100,00 ton storage requirement has not been exceeded during the first five years of the service agreement.
- b. Accommodate the storage of 200,000 tons of compost if the storage requirement during the first five years will not have exceeded 200,000 tons at any one time.
- c. Provide for the storage of 500,000 tons of compost if RET will have needed to store more than 200,000 tons at any time during the first five years of the service agreement.

For contract years 10-20, RET will provide an alternative storage site which can accommodate the maximum number of tons which they will have needed to store at any time during the first ten years of the service agreement.

Once the MOU is executed, Metro must execute consultant agreements to complete final long-term service agreements with RET as well as financing documents. It is estimated that final RET agreements can be completed by November 1988, and the financing completed before spring of 1989. With an 18-month construction period, the facility could then be in operation by late-1990.

A copy of the MOU document will be made available on June 3, 1988.

Executive Officer's Recommendation

The Executive Officer recommends:

- a. approval of the Memorandum of Understanding between Metro and RET.
- b. staff preparation of consultant contracts for negotiation of long-term service agreements and financing documents.
- c. completion of Compost Market Study.
- d. staff report to Council on:
 - 1) results of Compost Market Study
 - 2) long-term service agreements
 - 3) final project finance structure

prior to execution of contracts and financing project.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Agenda Item No. 8.8

Meeting Date June 23, 1988

Date: June 22, 1988
To: Metro Council
From: David Knowles, ^{D.K.} Vice Chair
Convention Center Committee

Regarding: COMMITTEE REPORT ON JUNE 23 COUNCIL MEETING AGENDA
ITEM 8.8: CONSIDERATION OF RESOLUTION NO. 88-951
FOR THE PURPOSE OF AUTHORIZING A CONTRACT AMENDMENT
WITH DAMES & MOORE FOR CONVENTION CENTER SITE
ENVIRONMENTAL WORK

The Convention Center committee met on June 21 to consider Resolution No. 88-951. Committee members present were Councilors Hansen and Knowles. Councilors Waker, Gardner, and Cooper were out of town, and Council Van Bergen was not present for the vote. Members present voted unanimously to approve the contract amendment.

Resolution No. 88-951 does the following:

1. As follow-up to the investigation and analysis, and initial clean-up of the former site of Rose City Plating Company, the resolution authorizes another \$120,000 in services for the following:

a. Risk Assessment (\$14,000): Dames and Moore will prepare an analysis of the risks associated with contamination on the site, and define the level of clean-up required in order to avoid harmful effects to the environment, human health and safety. This method of analysis is accepted by DEQ as a reasonable means for defining the most cost-effective clean-up standard.

b. Debris Sampling and Disposal (\$25,000): In the initial work, demolition debris (concrete floor, roof timbers, walls) from the Rose City plating site was cleared from the convention center building site, and stored in temporary

debris storage areas. The debris must now be sampled and classified as to disposal (i.e. whether it is hazardous or not). This contract amount includes the cost for both analysis and disposal.

c. Ground Water Analysis (\$50,000): In the initial work, three wells were installed to investigate whether Rose City contaminants had reached ground water. This analysis indicated that minimal levels of cyanide, probably from the former Rose City site, were found in the ground water. Further, the analysis found amounts of the dry cleaning solvent PCE in the wells. Results were ambiguous as to whether or not the source from this latter contamination was from the convention center site. DEQ has requested that Metro ensure that construction of the convention center will not cover a possible source of this PCE contamination. A phased approach to investigate this problem is recommended by Dames & Moore and project staff, the first phase of which is covered under this contract amendment. Work will involve installation of additional wells along the perimeter of the site to determine if the source is off of the convention center site. Should results indicate that the source is off the site, no additional work will be required.

d. On-Going Management/DEQ Interface (\$15,000): Between now and completion of clean-up, a number of meetings and negotiations involving Dames & Moore will be required.

e. Additional Site Clean-up/Maintenance (\$16,000): In the first phase of work, Dames & Moore was requested to complete a number of tasks not in the original estimate. For example, the removal of demolition debris, removal and treatment of sump contents, and site activities to minimize the potential for spreading suspected contaminants. The cost of these measures were underestimated in the Phase I request.

Council previously authorized \$233,000 to meet initial Dames & Moore costs. With this amendment, contract value would rise to \$353,000. The contract is for time and materials only.

It should be noted that this contract amendment does not include the future costs of clean-up. Those costs will be determined as an outcome of the work described above. A schedule for completion of the work, and estimated costs, as discussed with the Committee, is attached for your information.

In order to meet the schedule attached, authorization is necessary from Council at the June 23, 1988 meeting. Specific contract language and scope will be available at the meeting.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING)
A CONTRACT AMENDMENT WITH) RESOLUTION NO. 88-951
DAMES & MOORE FOR CONVENTION)
CENTER SITE ENVIRONMENTAL WORK)

WHEREAS, The District has entered into a contract with Dames & Moore for convention center site environmental analysis, approved by the Council on April 28, 1988; and

WHEREAS, The investigation of the former site of the Rose City Plating Company on the convention center site indicates additional analysis and remediation will be necessary; and

WHEREAS, It is necessary for the project's construction schedule to complete this work in the most expeditious manner possible; and

WHEREAS, This work is a continuing activity for Dames & Moore; and

WHEREAS, The Council Convention Center Committee recommends adoption of this resolution; now, therefore,

BE IT RESOLVED:

1. That the Council of the Metropolitan Service District authorizes a contract amendment with Dames & Moore to provide additional convention center site environmental analysis, in an amount not to exceed \$120,000, as provided for in the amendment contained in Exhibit A.

ADOPTED by the Council of the Metropolitan Service District this ___ day of _____, 1987.

Mike Ragsdale, Presiding Officer

PROPOSED APPROACH -- ROSE CITY SOILS

\$233,000 (Contracted)	1. Final "Site Characterization"	June 22
	To Metro	June 24
	To DEQ	
	2. Refined Schedule/Proposed Remediation Approach to Rose City	June 22
	To Metro	June 24
	To DEQ	
	3. Follow-up meeting with Hansen (Rena and/or Walsh)	approx July 1
	4. Rose City Risk Assessment/Draft Remedial Design	June 24
	To Metro	June 27
	To DEQ	
	5. Meet with DEQ/Comments	July 1
	6. Final Risk Assessment/Remedial Design/Draft Agreement with DEQ	July 6
	7. 30-day Review Period Begins (notices published)	July 6
	8. Begin Bid Period for Remediation Contractor	July 7
	9. Public Meeting	approx July 20
	10. Close Review Period	August 8
	11. Response to Comments/final Remediation Plan	August 12
Meet with DEQ	August 19	
Final Plan Completed		
12. Sign Agreement with DEQ	August 20	
13. Establish Contract with Remediation contractor	August 22	
14. Remediation Begins	August 23	
15. Remediation Complete	August 26	
NEW: \$70,000 (Amend No. 1)	16. Verification Sampling Results	September 2
REMEDATION: \$100-500,000 (additional)	17. Construction Work Begins (grading, pile driving) on Rose City site	September 6

PROPOSED APPROACH -- GROUND WATER

↓ \$50,000	1. Submit Work Plan to DEQ -- phased approach to sampling	June 22
	To Metro	June 24
	To DEQ	
	2. Meet with DEQ / Response to work plan	July 1
	3. Start Field Work/DEQ File Search	July 5
	4. End of Phase.1 Field Work	July 15
	5. Phase 1 Results Reported	July 22
	To Metro	July 25
	To DEQ	



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

EXHIBIT A

7.1

ORD. NO. 88-247

DATE: June 23, 1988
TO: Metro Council
FROM: Rena Cusma, Executive Officer *R. Cusma*
REGARDING: RESPONSE TO TSCC RECOMMENDATIONS
FY 1988-89 BUDGET

Metro is in receipt of a letter from the Tax Supervising and Conservation Commission summarizing the results of the Commission's review of the District's approved budget. This review was performed under the provisions of Oregon Revised Statutes 294.605 through 294.705. The law provides in part that the Commission must review the District's approved budget prior to the date the District adopts its budget.

The Commission has certified the District's approved budget estimates and tax levy for Fiscal Year 1988-89. In addition, the Commission made four recommendations in its letter regarding the District's approved budget. I would like to respond to each of these recommendations.

1. "We recommend that lease purchases, also referred to as capital leases, be budgeted in accordance with NCGA Statement No. 5, July 1, 1983, and that the indebtedness schedule identify all lease obligations."

Response: The National Council on Governmental Accounting (NCGA) Statement No. 5 requires capital lease transactions to be reported in the District's financial statements as loan transactions (such as general obligation bonds). The total value of the loan (lease) and the total cost of the asset purchase are reported in the first year. In addition, first year lease payments are reported.

This approach is in accordance with Metro's financial reporting methods and is followed in our annual financial statements.

NCGA Statement No. 5 applies to financial reporting but does not address budget presentation. In the past, Metro has only budgeted actual lease payments. Following Statement No. 5 is not consistent with past budget practices and will inflate revenues and expenditures due to the double counting. Technically, Metro never receives the "loan revenue" in a lease transaction and the recognition of it on a budget basis has questionable value. Peat, Marwick, Main & Company, Metro's auditors, have reviewed this matter and find that our current practice is acceptable.

MEMORANDUM

June 23, 1988

Page 2

In our opinion, budgeting in accordance with NCGA Statement No. 5 is not required by Oregon Budget Law and will be a change in our budgeting practices. We will, however, reexamine this option during our budget process for our Fiscal Year 1989-90 and completely assess the benefits of the recommendation.

2. "The Financial Summary, LB-2, omits the Solid Waste Capital Fund for 1987-88. We recommend that future Financial Summaries be inclusive of all district funds."

Response: The financial summary, LB-2, submitted to the TSCC on May 16, 1988 is complete and includes the Solid Waste Capital Fund for 1987-88.

3. "The Metro Expo-Rec. Commission (MERC) budget includes personnel and report costs also budgeted in the City of Portland Expo-Rec. Commission budget. These estimates were prepared in anticipation of an agreement between Metro and the City for the transfer of city Expo-Rec. functions and property to Metro. Information developed by the Commission indicates that work on the agreement has not commenced and that its completion will be at an indefinite future time. We recommend that the duplicated positions be eliminated, that MERC contract for needed services and that adjustments to the Metro budget be withheld until the terms of the agreement are known."

Response: Metro Exposition-Recreation Commission budget for Fiscal Year 1988-89 reflects the eight positions that Metro needs to successfully market and operate the Oregon Convention Center. At this point in the project, a little more than two years from opening, both the marketing and operations components are critical.

As the TSCC noted, seven positions relating to the marketing and operations of the Oregon Convention Center are similarly provided in the City of Portland's Exposition-Recreation Commission budget. Four of these seven positions are totally dedicated to the marketing of the Oregon Convention Center. Those positions are appropriately reflected in Metro's budget, as Metro is the responsible agency for marketing the center.

Timing of convention marketing requires an all-out effort now, as most conventions book their locations three to five years in advance of the event date. Also, to ensure that the center's design is detailed in a manner responsive to operating requirements and the need of its users, the center's marketing team and facility director must participate full time in design and construction decisions from this point on in the project.

The remaining three positions similarly provided in the City of Portland's Expositions-Recreation Commission budget serve overall management roles for the City's current facilities, which are City responsibilities in and of themselves. It would not seem possible to contract for positions which the City presumably needs for its facilities.

The final position included in the MERC fund budget is dedicated to implementing plans and programs assigned to Metro's Exposition-Recreation Commission, including the potential consolidation of regional convention, trade and spectator facilities. This responsibility and position clearly belongs within the Metro budget.

With respect to the recommendation of the Tax Supervising and Conservation Commission that Metro contract for services, the Commission apparently misunderstands the role of these positions in Metro's budget. Like other public facilities, the Oregon Convention Center, managed by Metro, requires the commitment of its own full-time marketing and operations staff, which is why these positions are included in Metro's budget.

The FY 1988-89 budget reflects Metro's commitment to producing and operating a first-class convention center for the entire region and moving forward recommendations of the Master Plan for Convention, Trade, and Spectator Facilities. A cooperative relationship with the City's Exposition-Recreation Commission will be continued, but does not substitute for Metro's requirement for staff dedicated to convention center marketing and operations.

4. "We note with concern the dramatic 30% increase in personal service expense for general administration. In the absence of ordinary revenue contracts we recommend that the Board (sic) exercise increased supervision of all operating costs."

Response: Personal Services costs reflect specific management needs and identified priorities. The Council and Executive Officer will continue to prudently manage Metro's budget.

Metro's expenses for "general administration" have increased in proportion to the increase in the organization's responsibilities and operations. In fact, the General Fund, as a percentage of our total budget, is the lowest percentage since Metro started operation in January, 1979.

MEMORANDUM
June 22, 1988
Page 4

For Fiscal Year 1989-90, General Fund costs will be only 2.5% of the total budget.

In a survey of central service costs of area local governments, Metro was found to have proportionally lower costs than all governments contacted.

JS/srs



WASHINGTON
COUNTY,
OREGON

June 22, 1988

Mike Ragsdale
Presiding Officer
Metropolitan Service District
2000 SW First Avenue
Portland, OR 97201

RE: METRO COUNCIL - JUNE 23, 1988 MEETING AGENDA ITEMS 8.3 AND 8.4

Dear Mr. Ragsdale:

I wish to provide you, and the Metro Council, a Washington County perspective on two agenda items that you will be hearing at your June 23, 1988 meeting. The first item is (8.3) ... "for the Purpose of Recommending a Merger of the Boundary Commission with the Metropolitan Service District". The Second item is (8.4) ... "for the Purpose of Supporting Strategy Changes to Remove Impediments to the Merger of Tri-Met with the District".

As you know, the Task Force on Metropolitan Regional Government is addressing issues concerning regional government in the Portland Metropolitan area. Washington County, as well as other local governments, have worked with the task force and its process. In fact, the task force has sponsored a forum/worksession within Washington County on June 22nd. It is our understanding the task force will ultimately develop recommendations on the future of regional government and Metro sometime in late Summer. Until this process is completed, we feel it is premature for the Metro Council to consider and act on the Resolutions referenced above.

Washington County is a participant and user of Metro, Boundary Commission and Tri-Met services. As such, we have a strong interest in statutory, governance, or major operating changes that occur in these agencies. Only upon completing the task forces' work and developing consensus among local governments on how to effectuate any needed changes, can we consider a unified approach on regional government issues. Therefore, I feel it is premature to act on Resolutions #88-934 and #88-943 at this time.

Sincerely,

Bonnie Hays
Chairman

c: Board of Commissioners
Rena Cusma, Executive Officer, Metro

Board of County Commissioners
Hillsboro, Oregon 97124



CLACKAMAS COUNTY

Board of Commissioners

ED LINDQUIST
CHAIRMAN

DALE HARLAN
COMMISSIONER

DARLENE HOOLEY
COMMISSIONER

MICHAEL F. SWANSON
CHIEF EXECUTIVE OFFICER

June 20, 1988

David Knowles
Councilor and Chair,
Council Planning and Development Committee
Metropolitan Service District
2000 S. W. First Avenue
Portland, OR 97201-5398

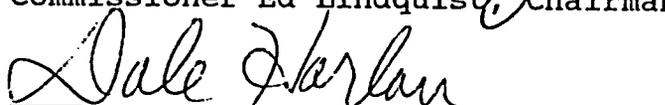
Re: Your June 1, 1988 memo regarding the proposals to merge
Boundary Commission with the Metropolitan Service District.

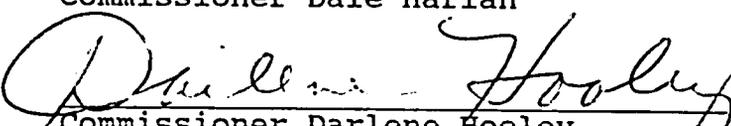
Dear Councilor Knowles:

We are in receipt of your proposals evidenced by Metro Resolutions No. 88-934 and No. 88-935. While we do not at this time opine as to your proposals, we do have a concern which we wish to advance. A number of Clackamas County communities are within the jurisdiction of the Boundary Commission but outside of Metro's boundaries (e.g. Canby). Our concern would be that Metro might utilize the absorption of the Boundary Commission as a first step toward the extension of Metro's jurisdiction. These cities do not necessarily look forward to such a final result and want any such plans - should they in fact exist - to be openly dealt with. We also request that any such intentions be openly communicated to such affected cities far in advance of any action.

Sincerely,


Commissioner Ed Lindquist, Chairman


Commissioner Dale Harlan


Commissioner Darlene Hooley

cc: Mayor William Pulver, Mayor of Canby
Stephan Lashbrook, Canby Administrator
Clackamas County Legislative Delegation

8.7 & 8.6



OREGON AFSCME

2325 E. BURNSIDE, PORTLAND, OREGON 97214 (503) 239-9030

June 22, 1988

Mr. Mike Ragsdale
Presiding Officer
Metro Council
2000 S.W. 1st
Portland, OR 97201

Dear Mr. Ragsdale:

I am writing to inform you that on June 22, 1988, the American Federation of State, County and Municipal Employees filed a petition with the Employment Relations Board to represent certain Metropolitan Service District employees.

As you may be aware, Oregon statutes, as they have been interpreted, prohibit changes in conditions of employment after a petition for representation has been filed. This letter is to inform you, and other Council members, of our actions on behalf of Metro employees and of our expectations.

If you have questions regarding this action please feel free to call us.

Sincerely,

Michael Cannarella
Organizer
AFSCME Council 75

MC:ap