

BEFORE THE METRO COUNCIL

AMENDING THE FY 2007-08 BUDGET AND) ORDINANCE NO. 08-1188
APPROPRIATIONS SCHEDULE FOR THE)
OREGON ZOO BY TRANSFERRING) Introduced by Michael Jordan, Chief
APPROPRIATIONS FROM CONTINGENCY AND) Operating Officer, with the concurrence of
RECOGNIZING A DONATION FROM IKEA AND) Council President David Bragdon
DECLARING AN EMERGENCY)

WHEREAS, the Metro Council has reviewed and considered the need to change appropriations within the FY 2007-08 Budget; and

WHEREAS, Oregon Budget Law ORS 294.326 allows for the expenditure in the year of receipt of grants, gifts, bequests, and other devices received by a municipal corporation in trust for a specific purpose; and

WHEREAS, the need for the change of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

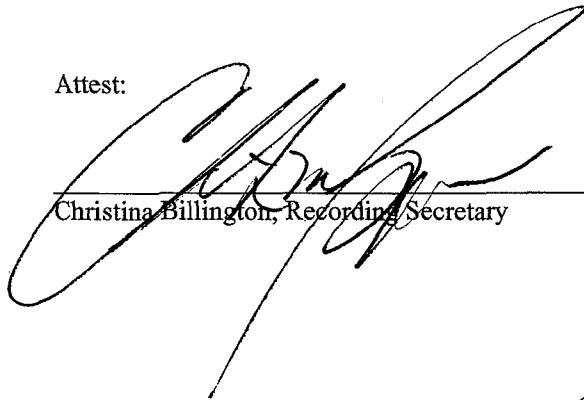
1. That the FY 2007-08 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of establishing appropriation for zoo operating expenditures and recognizing a donation.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 26th day of June 2008.



David Bragdon, Council President

Attest:

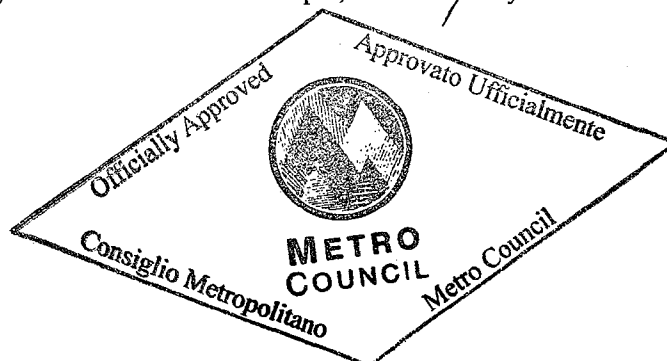


Christina Billington, Recording Secretary

Approved as to Form:



Daniel B. Cooper, Metro Attorney



**Exhibit A
Ordinance No. 08-1188**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Resources							
Resources							
<i>BEGBAL</i>	<i>Beginning Fund Balance</i>						
3500	Beginning Fund Balance						
	* Prior year ending balance		12,436,438			0	12,436,438
	* Project Carryover		2,097,336			0	2,097,336
	* Tourism Opportunity & Comp. Account		784,911			0	784,911
	* Recovery Rate Stabilization Reserve		1,742,751			0	1,742,751
	* Reserve for Future Debt Service		2,024,706			0	2,024,706
	* Tibbets Flower Account		491			0	491
	* Prior year PERS Reserve		5,592,114			0	5,592,114
<i>EXCISE</i>	<i>Excise Tax</i>						
4050	Excise Taxes		14,677,197			0	14,677,197
4055	Construction Excise Tax		3,000,000			0	3,000,000
<i>RPTAX</i>	<i>Real Property Taxes</i>						
4010	Real Property Taxes-Current Yr		9,971,141			0	9,971,141
4015	Real Property Taxes-Prior Yrs		299,134			0	299,134
<i>GRANTS</i>	<i>Grants</i>						
4100	Federal Grants - Direct		4,719,047			0	4,719,047
4105	Federal Grants - Indirect		4,987,165			0	4,987,165
4110	State Grants - Direct		1,441,475			0	1,441,475
4115	State Grants - Indirect		170,400			0	170,400
4120	Local Grants - Direct		8,919,420			0	8,919,420
<i>LGSHRE</i>	<i>Local Gov't Share Revenues</i>						
4135	Marine Board Fuel Tax		123,843			0	123,843
4139	Other Local Govt Shared Rev.		396,130			0	396,130
<i>GVCNTB</i>	<i>Contributions from Governments</i>						
4145	Government Contributions		245,157			0	245,157
<i>LICPER</i>	<i>Licenses and Permits</i>						
4150	Contractor's Business License		405,000			0	405,000
<i>CHGSVC</i>	<i>Charges for Service</i>						
4160	Boat Ramp Use Permits		500			0	500
4165	Boat Launch Fees		155,000			0	155,000
4180	Contract & Professional Service		444,060			0	444,060
4200	UGB Fees		50,000			0	50,000
4230	Product Sales		307,600			0	307,600
4280	Grave Openings		155,000			0	155,000
4285	Grave Sales		120,000			0	120,000
4500	Admission Fees		6,711,235			0	6,711,235
4501	Conservation Surcharge		136,500			0	136,500
4510	Rentals		763,933			0	763,933
4550	Food Service Revenue		4,487,674			0	4,487,674
4560	Retail Sales		1,927,541			0	1,927,541
4580	Utility Services		2,000			0	2,000
4610	Contract Revenue		864,191			0	864,191
4620	Parking Fees		629,186			0	629,186
4630	Tuition and Lectures		833,613			0	833,613
4635	Exhibit Shows		604,512			0	604,512
4640	Railroad Rides		586,047			0	586,047
4645	Reimbursed Services		232,558			0	232,558
4650	Miscellaneous Charges for Service		24,700			0	24,700
4760	Sponsorships		17,000			0	17,000

Exhibit A
Ordinance No. 08-1188

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Resources							
<i>INTRST</i>	<i>Interest Earnings</i>						
4700	Interest on Investments		842,690		0		842,690
<i>DONAT</i>	<i>Contributions from Private Sources</i>						
4750	Donations and Bequests		1,142,969		40,666		1,183,635
<i>INCGRV</i>	<i>Internal Charges for Service</i>						
4670	Charges for Service		58,100		0		58,100
<i>MISCRV</i>	<i>Miscellaneous Revenue</i>						
4170	Fines and Forfeits		20,000		0		20,000
4820	Program Income		38,513		0		38,513
4890	Miscellaneous Revenue		88,911		0		88,911
4891	Reimbursements		1,358,898		0		1,358,898
<i>INDTRV</i>	<i>Interfund Reimbursements</i>						
4975	Transfer for Indirect Costs						
	* from MERC Operating Fund		1,693,465		0		1,693,465
	* from Natural Areas Fund		766,350		0		766,350
	* from Solid Waste Revenue Fund		3,444,419		0		3,444,419
<i>INTSRV</i>	<i>Internal Service Transfers</i>						
4980	Transfer for Direct Costs						
	* from Natural Areas Fund		135,925		0		135,925
	* from Metro Capital Fund		29,750		0		29,750
	* from Smith & Bybee Lakes Fund		21,700		0		21,700
	* from Solid Waste Revenue Fund		714,646		0		714,646
TOTAL RESOURCES			\$103,443,042		\$40,666		\$103,483,708

**Exhibit A
Ordinance No. 08-1188**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo Department							
<i>Personal Services</i>							
SALWGE	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Assistant	2.00	90,586	-	0	2.00	90,586
	Associate Public Affairs Specialist	1.00	60,651	-	0	1.00	60,651
	Director II	1.00	126,414	-	0	1.00	126,414
	Education Coordinator II	1.00	41,109	-	0	1.00	41,109
	Events Coordinator	1.00	54,479	-	0	1.00	54,479
	Graphics/Exhibit Designer	1.00	55,033	-	0	1.00	55,033
	Management Technician	2.00	95,259	-	0	2.00	95,259
	Manager I	4.00	305,064	-	0	4.00	305,064
	Manager II	1.00	82,610	-	0	1.00	82,610
	Program Analyst II	2.00	109,202	-	0	2.00	109,202
	Program Analyst III	3.00	185,422	-	0	3.00	185,422
	Program Director II	2.00	219,263	-	0	2.00	219,263
	Program Supervisor II	3.00	245,908	-	0	3.00	245,908
	Project Coordinator	1.00	67,162	-	0	1.00	67,162
	Research Coordinator II	1.00	59,640	-	0	1.00	59,640
	Service Supervisor I	2.00	94,730	-	0	2.00	94,730
	Service Supervisor II	10.00	512,242	-	0	10.00	512,242
	Service Supervisor III	5.00	316,118	-	0	5.00	316,118
	Service Supervisor IV	1.00	68,104	-	0	1.00	68,104
	Veterinarian I	1.00	66,990	-	0	1.00	66,990
	Veterinarian II	1.00	85,069	-	0	1.00	85,069
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Assistant III	1.00	45,076	-	0	1.00	45,076
	Administrative Secretary	3.00	119,476	-	0	3.00	119,476
	Animal Keeper	30.00	1,334,851	-	0	30.00	1,334,851
	Custodian	6.00	235,944	-	0	6.00	235,944
	Education Coordinator I	2.00	82,184	-	0	2.00	82,184
	Exhibits Lead	1.00	58,798	-	0	1.00	58,798
	Exhibits Technician II	1.00	47,899	-	0	1.00	47,899
	Gardener 1	7.00	299,775	-	0	7.00	299,775
	Maintenance Electrician	1.00	66,565	-	0	1.00	66,565
	Maintenance Lead	1.00	58,798	-	0	1.00	58,798
	Maintenance Technician	2.00	112,584	-	0	2.00	112,584
	Maintenance Worker 2	10.00	450,008	-	0	10.00	450,008
	Nutrition Technician	1.00	42,825	-	0	1.00	42,825
	Program Assistant 1	2.00	66,294	-	0	2.00	66,294
	Receptionist	0.50	15,733	-	0	0.50	15,733
	Security Officer I	4.00	123,212	-	0	4.00	123,212
	Senior Animal Keeper	6.00	291,528	-	0	6.00	291,528
	Senior Gardener	1.00	51,072	-	0	1.00	51,072
	Storekeeper	1.00	45,289	-	0	1.00	45,289
	Typist/Receptionist-Lead	1.00	33,700	-	0	1.00	33,700
	Veterinary Technician	2.00	88,990	-	0	2.00	88,990
	Volunteer Coordinator I	2.00	104,902	-	0	2.00	104,902
5020	Reg Emp-Part Time-Exempt						
	Assistant Public Affairs Specialist	0.63	28,534	-	0	0.63	28,534
	Graphics/Exhibit Designer	0.50	27,516	-	0	0.50	27,516
	Video/Photography Technician	0.50	24,983	-	0	0.50	24,983

**Exhibit A
Ordinance No. 08-1188**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo Department							
5025	Reg Employees-Part Time-Non-Exempt						
	Administrative Secretary	0.85	28,787	-	0	0.85	28,787
	Animal Keeper-PT	1.50	66,744	-	0	1.50	66,744
	Clerk/Bookkeeper	0.75	25,620	-	0	0.75	25,620
	Food Service/Retail Specialist	3.90	146,163	-	0	3.90	146,163
	Lead Cash Office Clerk	0.85	30,473	-	0	0.85	30,473
	Maintenance Worker 2-PT	1.75	83,823	-	0	1.75	83,823
	Nutrition Technician I	0.50	21,412	-	0	0.50	21,412
	Nutrition Technician II	0.50	22,248	-	0	0.50	22,248
	Office Assistant	0.70	20,506	-	0	0.70	20,506
	Program Assistant 1	1.58	54,958	-	0	1.58	54,958
	Program Assistant 2	0.75	32,401	-	0	0.75	32,401
	Public Relations Support Specialist	-	0	-	0	-	0
	Receptionist	0.50	16,140	-	0	0.50	16,140
	Security Officer I	0.50	12,685	-	0	0.50	12,685
	Typist/Receptionist Reg.(Part Time)	0.85	27,296	-	0	0.85	27,296
	Veterinary Technician	0.50	22,248	-	0	0.50	22,248
	Visitor Service Worker 3-reg	0.85	24,900	-	0	0.85	24,900
5030	Temporary Employees		1,206,235		219,000		1,425,235
5040	Seasonal Employees		1,280,000		46,500		1,326,500
5080	Overtime		295,636		12,000		307,636
5089	Salary Adjustments						
	Merit Adjustment Pool (non-represented)		38,645		0		38,645
	Step Increases (AFSCME)		39,519		0		39,519
	COLA (represented employees)		145,729		0		145,729
	Other Adjustments (non-represented)		38,645		0		38,645
	Other Adjustments (AFSCME)		6,587		0		6,587
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		3,308,322		22,500		3,330,822
5190	PERS Bond Recovery		316,419		0		316,419
Total Personal Services		149.96	\$14,109,732	0.00	\$300,000	149.96	\$14,409,732

Materials & Services

<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		114,240		0		114,240
5205	Operating Supplies		1,266,594		0		1,266,594
5210	Subscriptions and Dues		45,515		0		45,515
5214	Fuels and Lubricants		65,000		25,500		90,500
5215	Maintenance & Repairs Supplies		341,050		66,000		407,050
5220	Food		1,102,160		208,500		1,310,660
<i>SVCS</i>	<i>Services</i>						
5245	Marketing		5,000		0		5,000
5240	Contracted Professional Svcs		1,027,994		150,000		1,177,994
5251	Utility Services		2,227,230		0		2,227,230
5255	Cleaning Services		37,600		0		37,600
5260	Maintenance & Repair Services		151,625		0		151,625
5265	Rentals		161,570		0		161,570
5280	Other Purchased Services		875,186		0		875,186
5290	Operations Contracts		1,860,000		0		1,860,000
<i>CAPMNT</i>	<i>Capital Maintenance</i>						

Exhibit A
Ordinance No. 08-1188

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Oregon Zoo Department							
	5262 Capital Maintenance - Non-CIP		333,300		0		333,300
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		55,540		0		55,540
	5315 Grants to Other Governments		10,000		0		10,000
<i>OTHEXP</i>	<i>Other Expenditures</i>						
	5445 Grants		396,500		0		396,500
	5450 Travel		86,395		0		86,395
	5455 Staff Development		41,905		0		41,905
	5490 Miscellaneous Expenditures		35,680		0		35,680
	Total Materials & Services		\$10,240,084		\$450,000		\$10,690,084
Capital Outlay							
<i>CAPNON</i>	<i>Capital Outlay (Non-CIP Projects)</i>						
	5710 Improve-Oth thn Bldg (non-CIP)		80,000		0		80,000
	5740 Equipment & Vehicles (non-CIP)		52,869		0		52,869
	5750 Office Furn & Equip (non-CIP)		10,000		40,666		50,666
<i>CAPCIP</i>	<i>Capital Outlay (CIP Projects)</i>						
	5725 Buildings & Related (CIP)		50,000		0		50,000
	Total Capital Outlay		\$241,369		\$40,666		\$282,035
TOTAL REQUIREMENTS		149.96	\$24,591,185	0.00	\$790,666	149.96	\$25,381,851

**Exhibit A
Ordinance No. 08-1188**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
General Expenses							
Total Interfund Transfers			\$11,653,221		\$0		\$11,653,221
<i>Contingency & Unappropriated Balance</i>							
CONT	<i>Contingency</i>						
5999	Contingency						
	* Contingency		3,165,415		(750,000)		2,415,415
	* Opportunity Account		3,135		0		3,135
	* Reserved for Future Planning Needs		1,445,000		0		1,445,000
	* Reserved for Future Election Costs		290,000		0		290,000
	* Reserved for Nature in Neighborhood Grants		250,000		0		250,000
	* Reserved for Reg. Afford. Housing Revolving Fund		1,000,000		0		1,000,000
	* Reserved for Metro Regional Center Remodel		300,000		0		300,000
	* Recovery Rate Stabilization reserve		916,588		0		916,588
	* PERS Reserve		13,058		0		13,058
UNAPP	<i>Unappropriated Fund Balance</i>						
5990	Unappropriated Fund Balance						
	* Stabilization Reserve		2,000,000		0		2,000,000
	* Reserve for Future Natural Areas Operations		764,453		0		764,453
	* Tourism Opportunity & Comp. Account		96,655		0		96,655
	* PERS Reserve		2,796,056		0		2,796,056
	* Computer Replacement Reserve (Planning)		90,000		0		90,000
	* Tibbets Flower Account		352		0		352
	* Reserve for Future Debt Service		2,151,706		0		2,151,706
Total Contingency & Unappropriated Balance			\$15,282,418		(\$750,000)		\$14,532,418
TOTAL REQUIREMENTS		413.90	\$103,443,042	0.00	\$40,666	413.90	\$103,483,708

Exhibit B
Ordinance 08-1188
Schedule of Appropriations

GENERAL FUND	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
Council Office	1,921,351	0	1,921,351
Finance & Administrative Services	8,236,508	0	8,236,508
Human Resources	1,637,004	0	1,637,004
Metro Auditor	527,283	0	527,283
Office of Metro Attorney	1,866,238	0	1,866,238
Oregon Zoo	24,591,185	790,666	25,381,851
Planning	21,896,249	0	21,896,249
Public Affairs & Government Relations	1,914,960	0	1,914,960
Regional Parks & Greenspaces	6,850,082	0	6,850,082
Special Appropriations	5,189,882	0	5,189,882
Non-Departmental			
Debt Service	1,876,661	0	1,876,661
Interfund Transfers	11,653,221	0	11,653,221
Contingency	7,383,196	(750,000)	6,633,196
Unappropriated Balance	7,899,222	0	7,899,222
Total Fund Requirements	\$103,443,042	\$40,666	\$103,483,708

All Other Appropriations Remain as Previously Adopted

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 08-1188, AMENDING THE FY 2007-08 BUDGET AND APPROPRIATIONS SCHEDULE FOR THE OREGON ZOO BY TRANSFERRING APPROPRIATIONS FROM CONTINGENCY AND RECOGNIZING A DONATION FROM IKEA AND DECLARING AN EMERGENCY

Date: May 14, 2008

Prepared by: Craig M. Stroud

BACKGROUND

This action requests amended appropriation authority for the Oregon Zoo for two purposes:

- 1) To increase spending authority resulting from increased activity.
- 2) To recognize a donation from IKEA.

Increased Activity - \$750,000

The zoo continues to experience record-breaking attendance and strong guest spending. Attendance through May 18th is at 1.24 million guests, 57,000 ahead of the fiscal year forecast and on pace with last year's record of 1.5 million.

Financial analysis of operations through April 2008 results in a June 30, 2008, operating expenditure forecast that is uncomfortably close to budget limitations. Two zoo enterprise activities are driving increased costs, but both will provide substantially positive rates of return. The temporary dinosaur exhibit opened in early May and has accommodated 18,000 guests through May 18th. The zoo is participating with other regional cultural attractions to bring the City of Portland the "Year of the Dinosaur." Given the buzz and energy created by this campaign, zoo management expects the exhibit to drive total fiscal year attendance beyond last year's record of 1.5 million.

In addition, the artist fees for the zoo's summer concert series are above budget. Budgeting for the series requires assumptions about the number of concerts in a fiscal year and variable artist fees. In the current fiscal year, the zoo hosted more premium concerts in July and August 2007 than forecast and will take advantage of an opportunity to host an additional premium concert in June 2008. The zoo realizes positive financial return on the expenditures.

The increased activity requires increased spending for additional temporary guest services staffing (personal services) and more frequent maintenance and repairs in the high use guest areas (materials and services). Further, most wholesale food and operating supplies prices are experiencing greater inflation than anticipated, impacting the zoo's operating expenditures. The zoo recently implemented strategic increases in food pricing to offset the higher costs.

To ensure the zoo has adequate operating appropriation to support guest operations through the end of FY 2007-08, we are requesting the transfer of \$750,000 from General Fund contingency to zoo operations for personal services and materials and services. A similar amendment was required last year as a result of increased attendance. The transfer of contingency provides the legal spending authority and will be managed to the corresponding revenues. Any revenue in excess of actual expenditures will revert to FY 2008-09 operating fund beginning balance.

\$750,000

Recognizing Donation From IKEA - \$40,666

The Oregon Zoo received a generous in-kind donation from IKEA, which refurbished outdated and worn zoo classrooms 1 and 2 using IKEA equipment and furnishings. The installation was completed in April 2008, and the renovated space is both functionally improved and aesthetically pleasing. We are required to recognize the value of this gift as a resource and an expense for budgetary and accounting purposes.

\$ 40,666

TOTAL

\$790,666

<i>Operating Fund – Oregon Zoo</i>	
<i>Resources</i>	
Contingency	\$750,000
Donations and Bequests	\$ 40,666
<i>Expenditures</i>	
Personal Services	\$300,000
Materials and Services	\$450,000
Office Furniture and Equipment (non-CIP)	\$ 40,666

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction. ORS 294.326(3) provides an exemption to Oregon Budget Law allowing for the expenditure in the year of receipt of grants, gifts and bequests received by a municipal corporation in trust for a specific purpose.
- 3. Anticipated Effects:** This action provides the zoo operating appropriation for staff and supplies. This increase is needed to ensure guests receive a zoo experience that meets their expectations as we move from the FY 2007-08 to FY 2008-09 budgets. This ordinance will also allow the department to recognize the IKEA donation dedicated to the purposes described in this report.
- 4. Budget Impacts:** This action increases the personal services and materials and services operating appropriations in the zoo operating fund, and decreases the contingency appropriation in the General Fund by \$750,000 in the FY 2007-08 budget. These funds will be used to support revenue-generating activities, and we expect a positive rate of return for every dollar spent in these operating areas. Unused funds will revert to beginning fund balance in the FY 2008-09 budget year. This action also requests the recognition of \$40,666 in private contributions revenue and increases appropriation authority in the General Fund Expenditures by the same amount.

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.