



# METRO

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Agenda

Meeting: Council Meeting

Date: December 11, 1986

Day: Thursday

Time: 5:30 p.m.

Place: Council Chamber

Approx.  
Time\*

Presented By

5:30 CALL TO ORDER  
ROLL CALL

1. Introductions
2. Councilor Communications
3. Executive Officer Communications
4. Written Communications to Council on Non-Agenda Items
5. Citizen Communications to Council on Non-Agenda Items

6:00 6. CONSIDERATION OF MINUTES of November 13, 1986  
(Action Requested: Approval of Minutes)

7. ORDINANCES

6:05 7.1 Consideration of Ordinance No. 86-213, for the Barker  
(5 min.) Purpose of Amending Metro Code Section 2.04.030  
To Require Council Approval of Contracts with  
Another Government Agency (First Reading and  
Public Hearing) (Action Requested: Motion for Adoption)

6:10 7.2 Consideration of Ordinance No. 86-214, for the McConaghy  
(20 min.) Purpose of Establishing Solid Waste Disposal  
Charges, Regional Transfer Charges and User Fees;  
Amending Metro Code Sections 5.01.150, 5.02.020,  
5.02.025, 5.02.045, 5.02.050, 5.02.060 and 5.02.070;  
and Establishing Metro Code Section 5.02.075 for  
Collection of a Certification Non-Compliance Fee  
(First Reading and Public Hearing)  
(Action Requested: Motion for Adoption)

\* All times listed on this agenda are approximate. Items may not be considered in the exact order listed.

(continued)

Approx.  
Time

Presented By

8. RESOLUTIONS

6:30 (10 min.)	8.1 <u>Consideration of Resolution No. 86-680, for the Purpose of Amending Resolution No. 86-659, Revising Appropriations, Creating a Convention Center Project Capital Fund and Convention Center Project Management Fund, and Authorizing an Interfund Loan (Public Hearing)</u> (Action Requested: Adoption of Resolution)	Sims
6:40 (10 min.)	8.2 <u>Consideration of Resolution No. 86-711, for the Purpose of Amending Resolution No. 86-659 Revising the IRC Budget and Appropriations, and Authorizing a New Position (Analyst 3) and Contractual Agreements</u> (Action Requested: Adoption of Resolution)	Sims
6:50 (10 min.)	8.3 <u>Consideration of Resolution No. 86-708, for the Purpose of Initiating Consideration of a Locational Adjustment Near Sherwood and Waiving Assignment to a Hearings Officer</u> (Action Requested: Adoption of Resolution)	Hinckley
7:00 (5 min.)	8.4 <u>Consideration of Resolution No. 86-709, for the Purpose of Extending the Date Set in Resolution No. 86-650 by Which the Council will Amend the Urban Growth Boundary for Contested Case No. 85-7 (Kaiser)</u> (Action Requested: Adoption of Resolution)	Hinckley

9. OTHER BUSINESS

7:05** (20 min.)	9.1 Discussion and <u>Public Hearing</u> Regarding the Zoo Tax Levy Ballot Measure (Draft Title) (No Action Requested)	Carlson
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7:25 10. COMMITTEE REPORTS

7:30 ADJOURN

\*\* Discussion of Item 9.1 will commence promptly at 7:05. Any business preceeding the item not finished before 7:05 will be delayed until after consideration of Item 9.1.



Agenda Item No. 6

Meeting Date December 11, 1986

MINUTES OF THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

Regular Meeting  
November 13, 1986

Councilors Present: Tanya Collier, Larry Cooper, Tom DeJardin,  
Jim Gardner, Gary Hansen, Marge Kafoury,\*  
Sharron Kelley, Corky Kirkpatrick, David  
Knowles,\* Mike Ragsdale, George Van Bergen  
and Richard Waker

Councilors Absent: John Frewing

Also Present: Rick Gustafson, Executive Officer

Staff Present: Don Carlson, Eleanore Baxendale, Dan Durig,  
Don Cox, Vickie Rocker, Sonnie Russill,  
Janet Schaeffer, Tuck Wilson, Rich  
McConaghy, Dennis Mulvihill, Dennis O'Neil,  
Steve Rapp, Norm Wietting, Ray Barker and  
Estelle O'Connor

Presiding Officer Waker called the meeting to order at 5:30 p.m.

1. INTRODUCTIONS

None.

2. COUNCILOR COMMUNICATIONS

2.1 Declaration of Vacancy for District 11 Council Position

The Presiding Officer noted he had received a letter of resignation from Councilor Kafoury. She had accepted a position with the City of Portland as legislative liaison which created a conflict of interest in continuing to serve as a Metro Councilor.

Motion: Councilor Kelley moved, seconded by Councilor Gardner, a vacancy be declared for the District 11 Council position effective November 13, 1986.

Vote: A vote on the motion resulted in:

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\* The District 11 Council position was filled by Marge Kafoury until the motion carried to declare a vacancy for that position (see pages 1 and 2). The vacant position was then filled by David Knowles (see pages 2 and 3).

Ayes: Councilors Collier, Cooper, Gardner, Kafoury, Kelley, Kirkpatrick, Ragsdale, Van Bergen and Waker

Absent: Councilors DeJardin, Frewing and Hansen

The motion carried and a vacancy was declared.

2.3 Consideration of Resolution No. 86-699, for the Purpose of Expressing Appreciation to Marge Kafoury for Services Rendered to the Metro Area

Presiding Officer Waker introduced and read the Resolution, noting the extensive contributions former Councilor Kafoury had made to the region during her tenure as a Metro Councilor.

Motion: Councilor Waker moved the Council adopt Resolution No. 86-699 and Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Collier, Cooper, Gardner, Kelley, Kirkpatrick, Ragsdale, Van Bergen and Waker

Absent: Councilors DeJardin, Frewing and Hansen

Vacant: Council Position 11

The motion carried and the Resolution in honor of former Councilor Kafoury was adopted. The Presiding Officer then presented a plaque of appreciation of the former Councilor.

2.2 Consideration of Resolution No. 86-698, for the Purpose of Appointing David Knowles to the Vacant District 11 Council Position

Ray Barker, Council Assistant, explained it was being recommended that David Knowles be appointed to the vacant Council position effective November 13, 1986. Mr. Knowles had been elected by the majority of the voters from District 11 to serve as Councilor effective January 1, 1987, and was therefore an appropriate choice to serve during the interim period.

Motion: Councilor DeJardin moved the Resolution be adopted and Councilor Cooper seconded the motion.

Vote: A vote on the motion resulted in:



Ayes: Councilors Collier, Cooper, DeJardin, Gardner,  
Kelley, Ragsdale, Van Bergen and Waker

Absent: Councilors Frewing, Hansen and Kirkpatrick

Vacant: Councilor Position 11

Presiding Officer Waker administered the oath of office to Mr. Knowles and the Councilor was seated with the Council.

### 3. EXECUTIVE OFFICER COMMUNICATIONS

#### 3.1 Presentation of the FY 1985-86 Audit Report

Don Cox, Manager of Accounting, introduced Joe Hoffman and Roger Rowe of the Peat, Marwick, Mitchell & Co. audit team. Mr. Rowe explained the audit of Metro's FY 1985-86 financial status was very positive; no complications had been noted in the report to management. He reviewed highlights of the written report and Mr. Cox explained the Management Committee would be discussing the audit in more detail at their meeting of November 20. All Councilors were invited to attend that meeting.

Convention, Trade and Spectator Facilities Project. Executive Officer Gustafson discussed the importance of the passage of Metro's Convention Center Project bond measure on the General ballot. He was especially encouraged the measure had done well in Clackamas County and saw this as a good sign of regional cooperation in solving economic problems.

Presiding Officer Waker said he would bring back a proposal to the Council for establishing a Convention, Trade and Spectator Facilities Task Force. The incoming Executive Officer, he noted, had agreed such a task force was necessary.

Transition of Executive Officers. Executive Officer Gustafson reported he had appointed Donald Carlson, Deputy Executive Officer, to work with Rena Cusma, Executive Officer-Elect, for a smooth transition.

Presiding Officer Waker said Ms. Cusma had submitted a request for the Council to establish a \$5,000 fund for the transition period. After brief discussion on the matter, the Presiding Officer said he would request the Executive Officer-Elect submit a budget for the request to the Council for consideration on November 20, 1986.

### 4. WRITTEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

None.



5. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Thomas Wright of Association of Professional Business, 1410 N.W. Johnson, Portland, 97209, addressed the Council regarding the Disadvantaged Business Enterprise (DBE) Program Goals adopted by the Council at their October 23, 1986, Council meeting. By adopting Resolution No. 86-697, the Council adopted a Women-Owned Business Enterprise (WBE) goal of 10 percent and a Minority-Owned Business Enterprise (MBE) goal of 5 percent for personal services contracts. Mr. Wright suggested the MBE goal be raised to 10 percent which he said would be more in line with goals adopted by other agencies. Mr. Wright said a higher MBE goal could be reached if Metro worked harder to achieve minority business participation for professional type contracts.

Presiding Officer Waker explained the goals established by the Council were not limits. Rather, they reflected amounts the Council wanted to achieve. When those goals were achieved, staff would continue to solicit participation from minority and women-owned businesses, he said.

Mr. Wright said his agency could work with Metro's staff to direct them to firms qualified for specific Metro projects.

In response to Councilor's question about additional efforts the Council could take to increase MBE participation, Mr. Wright suggested the Council require MBE participation on contracted projects. He explained once MBE participation was a requirement, majority-owned firms actively sought out his agency to assist in finding minority subcontractors.

The Presiding Officer explained that Metro's current "good faith" program required contractors to make every possible effort to locate MBE or WBE subcontractors and if they could not be located, to explain why not. Mr. Wright said it had been demonstrated "best effort" programs did not work well. He cited the city of Seattle's program as one which had substantially increased DBE participation by requiring participation on contracted projects.

Councilor Hansen noted Metro's record of minority participation on labor and materials contracts was excellent because the agency had stringent standards for its "good faith" program. He suggested the same rigid requirements be imposed for personal services contracts. The Councilor said Council rules would not allow for reconsideration of Resolution No. 86-697 at this meeting, or he would so move (a motion for reconsideration must be entertained during the same meeting it was considered). He suggested, however, staff return to the Council to advise whether the MBE goals for personal services contracts needed to be re-evaluated.



Presiding Officer Waker said he and Councilor Hansen would meet with Ed Stuhr, Grants/Contracts Specialist, to determine whether MBE goals for personal services contracts needed to be re-evaluated. They would make a recommendation to the Council at a later date. He said staff would inform Mr. White of the date that presentation would be made to the Council.

6. CONSIDERATION OF MINUTES

Motion: Councilor Hansen moved the minutes of October 9, 1986, be approved. Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Collier, Cooper, DeJardin, Gardner, Hansen, Kelley, Kirkpatrick, Ragsdale, Van Bergen and Waker

Absent: Councilors Frewing

Abstain: Councilor Knowles

The motion carried and the minutes were approved.

7. ORDINANCES

7.1 Consideration of Ordinance No. 86-211, for the Purpose of Modifying and Continuing a Temporary Reduction in Disposal Rates for Source Separated Yard Debris at the St. Johns Landfill (First Reading and Public Hearing)

The Clerk read the Ordinance a first time by title only.

Rich McConaghy, Solid Waste Analyst, reviewed highlights of staff's report as printed in the agenda packet. The Council had previously adopted Ordinance No. 86-210 which established disposal rates for source separated yard debris at the St. Johns Landfill. Those rates were adopted on a temporary basis (from October 6 through December 31, 1986) in the expectation that new 1987 disposal rates would be effective on January 1, 1987. The analysis of the 1987 rates had been delayed so that new rates were not expected to take effect until April 1, 1987. The purpose of Ordinance No. 86-211 was to extend the St. Johns yard debris rates until 1987 rates could be implemented so that yard debris disposed in the landfill would continue to be minimized during that interim period.

A discussion followed about the current status of the yard debris stockpiled at the Landfill. Norm Wietting, Solid Waste Operations



Manager, acknowledged it would take staff at least six months to process the estimated 50,000 yards of debris stockpiled. He also explained staff had distributed ads identifying other processors of yard debris so that Metro's program would not have negative effects on private processors.

Responding to Councilor Gardner's question, Mr. Wietting said the yard debris diverted represented about one percent of all waste disposed in the landfill.

Motion: Councilor Gardner moved for adoption of Ordinance No. 86-211 and Councilor Kirkpatrick seconded the motion.

Presiding Officer Waker opened the public hearing on the ordinance. There being no testimony, he closed the hearing and announced the second reading of the Ordinance would occur at the Council meeting of November 20, 1986.

7.2 Consideration of Ordinance No. 86-212, for the Purpose of Amending Metro Code Section 5.02.050 to Allow for the Exemption of Solid Waste from the Metro Regional Transfer Charge when it is Delivered to Marion County Solid Waste Facilities by Commercial Haulers (First Reading and Public Hearing)

The Clerk read the Ordinance by title only for a first time.

Rich McConaghy, Solid Waste Analyst, reviewed staff's report. On September 23, 1986, the Council approved an agreement with Marion County to allow for the delivery of a portion of the region's waste to the Brooks mass burn facility. The purpose for exempting directly hauled waste from the Metro regional transfer charge was to provide an incentive for commercial haulers to use the Marion County facility rather than Clackamas Transfer & Recycling Center. This, he explained, would serve to reduce flows at CTRC (as required by Oregon City) and at the St. Johns Landfill.

Councilor Kelley said she had visited with Marion County officials the previous day. Some of the officials expressed dissatisfaction that Metro haulers would, under the new agreement, pay less for waste disposal than would Marion County haulers. The Councilor said she was concerned about Metro's relationship with the County and thought it better for the County's Board of Commissioners to approve all arrangements before Metro's Council adopted the Ordinance.

Doug Drennen, Engineering/Analysis Manager, said he was involved in all negotiations with Marion County. He said the County requested Metro provide them with additional waste which would result in more revenue for their mass burn facility and therefore, cost savings to



the County's users. The three-year agreement with Marion County was designed to provide waste to the facility until such a time Marion County haulers could provide sufficient tonnages to run the facility, he explained.

Motion: Councilor DeJardin moved to adopt Ordinance No. 86-212 and Councilor Van Bergen seconded the motion.

Presiding Officer Waker opened the public hearing on the ordinance. There being no testimony, he closed the public hearing and announced the second reading of the Ordinance would occur at the Council meeting of November 20, 1986.

## 8. CONTRACTS

### 8.1 Consideration of a Contract with EMCON Associates for Services Connected with St. Johns Landfill Inspection and Remaining Capacity Calculation

Dennis O'Neil, Solid Waste Analyst, reviewed staff's report. He explained the three-year, \$100,925 contract would provide for third party inspections of the St. Johns Landfill as required by Metro's contractual agreement with the City of Portland. Three bids were received for the service and EMCON's bid was the lowest. The proposed contractor had an established reputation in the field of landfill inspection, Mr. O'Neil said.

In response to the Presiding Officer's question, Mr. O'Neil reported one bid had been received from a minority-owned contractor but EMCON had submitted a lower bid and was therefore being recommended for the contract award.

Councilor Kelley requested the consultant provide cost estimates for repairing the landfill's entrance bridge, explaining the information would be useful when discussions resumed regarding Solid Waste Operation Budget carryover amounts. Mr. O'Neil said the estimate could be prepared.

Councilor Hansen asked if the contract would lend itself to subcontracting had 10 percent of the contract had been set aside for minority-owned contractors. Mr. O'Neil responded that some parts of the contract could have been subcontracted. He was uncertain, however, whether a minority-owned engineering firm existed with specific landfill inspection experience.

Motion: Councilor DeJardin moved the contract with EMCON Associates be approved and Councilor Gardner seconded the motion.

Councilor Van Bergen expressed concern that the \$100,925 contract amount was not the same as the \$89,295 total bid initially submitted. Presiding Officer Waker explained bidders had been requested to submit a base bid and to itemize estimates for additional work elements should they be required. All bidders had submitted estimates for the additional elements and bids had been evaluated to include the estimates for additional elements.

Councilor Van Bergen said he would have preferred staff establish the work elements before the project was bid and include those elements in the base bid request. Mr. O'Neil explained some of the additional requirements had been submitted to him after the initial request for bids was issued. It was only after the bids were submitted that staff could determine whether it could provide funding for those additional work elements. Norm Wietting, Operations Manager, explained that cost estimates had been compared with other firms and EMCON's prices were the lowest.

Vote: A vote on the motion resulted in:

Ayes: Councilors Collier, Cooper, DeJardin, Gardner, Hansen, Kelley, Kirkpatrick, Knowles, Ragsdale, Van Bergen and Waker

Absent: Councilor Frewing

The motion carried and the contract was approved.

Councilor Ragsdale commended staff for preparing a succinct staff report which had helped him analyze the issues and to make an informed decision.

#### 9. ALASKA TUNDRA LITIGATION SETTLEMENT

Eleanore Baxendale, General Counsel, reviewed her confidential memo to the Council dated November 6, 1986, in which a settlement proposal and draft agreement had been explained. Since the memo's distribution, she had learned funds were available in SIC's bankruptcy claim and Metro could recover 25 to 23 percent on the dollar. She had not received any information on the status of Allied Fidelity's claim, however.

After a brief discussion, the Council agreed it understood the issues outlined in the confidential memo and there was no need to conduct an executive session on this matter.

Motion: Councilor Van Bergen moved to settle the litigation regarding the Zoo's Alaska Tundra Exhibit as recommended in Counsel's confidential memo dated November 6, 1986. Councilor DeJardin seconded the motion.



Metro Council  
November 13, 1986  
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Vote: A vote on the motion resulted in:

Ayes: Councilors Collier, Cooper, DeJardin, Gardner,  
Hansen, Kelley, Kirkpatrick, Knowles, Ragsdale,  
Van Bergen and Waker

Absent: Councilor Frewing

The motion carried.

Presiding Officer Waker asked if Councilor Knowles had abstained from voting. The Councilor responded that he had read Counsel's memo, understood the issues, and had voted in support of the motion.

Councilor Hansen requested the Council be appraised of future developments in this case. Ms. Baxendale said she would report to the Council via the quarterly report on litigation matters.

Councilor Kelley requested Counsel prepare a summary of the Alaska Tundra litigation matter including the final settlement amount and the total of all expenses incurred.

There being no further business, Presiding Officer Waker adjourned the meeting at 6:50 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council

amn  
6574C/313-2  
12/03/86



STAFF REPORT

Agenda Item No. 7.1

Meeting Date Dec. 11, 1986

CONSIDERATION OF ORDINANCE NO. 86-213 FOR THE  
PURPOSE OF AMENDING METRO CODE SECTION 2.04.030  
TO REQUIRE COUNCIL APPROVAL OF CONTRACTS WITH  
ANOTHER GOVERNMENT AGENCY

Date: November 19, 1986

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

Proposed Action

Adopt Ordinance which will require Metro Council or Council Management Committee approval of contracts with another government agency with a contract price of greater than \$10,000.

Background

Metro Code Section 2.04.030(c)(4) currently exempts contracts of more than \$10,000 with another government agency from approval of the Council or Council Management Committee. The Executive Officer can execute contracts with another government agency, with a contract price of any amount.

In the past, the Executive Officer has made the Council aware of proposed contracts with other government agencies, although he was not required to do so. It has been suggested, however, that it would be in the best interest of the Metropolitan Service District to require Council or Council Management Committee approval of contracts with other government agencies where the contract prices are over \$10,000.

During 1986 three contracts were executed with other government agencies with contract prices of more than \$10,000. Two were related to the Convention Center Project, and the third was related to light rail planning.

The only proposed change to the existing Code is the removal of the exempt status of contracts with other government agencies from Council or Council Management Committee approval. Contracts which merely pass through funds from a state or federal agency would continue to be exempt from the provisions of Section 2.04.030(c)(4).

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 86-213.

RB/gl  
6592C/485-2  
11/26/86

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING ) ORDINANCE NO. 86-213  
METRO CODE SECTION 2.04.030 TO )  
REQUIRE COUNCIL APPROVAL OF )  
CONTRACTS WITH ANOTHER GOVERNMENT )  
AGENCY )

WHEREAS, Metropolitan Service District (Metro) Code  
Section 2.04.030(c)(4) exempts contracts with another government  
agency from Council or Council Management Committee approval prior  
to execution; and

WHEREAS, The Council of the Metropolitan Service District  
finds it is in the best interest of the District that contracts with  
another government agency, with a contract price of greater than  
\$10,000, be approved by the Council or the Council Management  
Committee prior to execution; now, therefore

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. Metro Code Section 2.04.030(c) is amended to read:

2.04.030 Rules and Procedures Governing All Contracts:

\*\*\*\*\*

(c) Approval of Contracts of more than \$10,000:

(1) Except as provided in subsection (4) of this section,  
all initial contracts, individual amendments, or purchase  
orders, with a contract price of more than \$50,000 shall  
be approved by the Council prior to execution.

(2) Except as provided in subsection (4) of this section,  
all initial contracts, including purchase orders, with a  
contract price of greater than \$10,000 but \$50,000 or less  
shall be approved by the Council Management Committee  
prior to execution.

(3) Except as provided in subsection (4) of this section,  
all contract amendments and extensions which exceed  
\$10,000 or which result in a total contract price of more  
than \$10,000 or \$50,000 shall be approved by the Council  
Management Committee prior to execution.



(4) The following types of contracts, including contract amendments and extensions to such contracts, shall be exempt from the provisions of this section (c).

(A) Contracts which merely pass through funds from a state or federal agency.

(B) Contracts under which Metro is to provide a service only and incurs no financial obligation to another party.

[(C) Contracts with another government agency.]

[(D)] (C) Initial contracts of \$10,000 or less and contract extensions and amendments which do not cause or result in a total contract price of more than \$10,000.

[(E)] (D) Grant award contracts.

[(F)] (E) Purchases of inventory and gift items for resale at the Zoo Gift Shop.

[(G)] (F) Emergency contracts.

\*\*\*\*\*

(Ordinance No. 82-130, Sec. 2(a); amended by Ordinance No. 84-175, Sec. 10; Ordinance No. 84-176, Sec. 4; Ordinance No. 84-179, Sec. 2)

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

\_\_\_\_\_  
Richard Waker, Presiding Officer

ATTEST:

\_\_\_\_\_  
Clerk of the Council

gl  
6592C/485-2  
11/26/86



STAFF REPORT

Agenda Item No. 7.2

Meeting Date Dec. 11, 1986

CONSIDERATION OF ORDINANCE NO. 86-214 FOR THE  
PURPOSE OF ESTABLISHING SOLID WASTE DISPOSAL  
RATES TO BE EFFECTIVE ON APRIL 1, 1987

Date: November 28, 1986

Presented by: Steve Rapp  
Rich McConagy

FACTUAL BACKGROUND AND ANALYSIS

The purpose of this Staff Report is to present the 1987 Rate Study and to introduce Ordinance No. 86-214 which would establish rates to be charged at Metro facilities on and after April 1, 1987. The Rate Study Executive Summary is appended to this Staff Report. The complete Rate Study document has been provided to Councilors separate from the agenda and is available to others on request. A public hearing on the recommended rates will be held at the December 11 Council meeting, and final action on the 1987 rate ordinance is scheduled for December 18. The Solid Waste Rate Review Committee is scheduled to meet on December 4 and is expected to provide its recommendation on the proposed rates at the December 11 Council meeting.

Chapters 1 through 4 of the 1987 Rate Study provide an analysis of costs and a projection of waste flows which allow for a relatively straightforward calculation of disposal rates. In addition to this, however, there are a number of policy options identified in Chapter 5 of the study which could impact these disposal rates if the policies are adopted. Rate Study Chapter 6 presents the policies and rates that staff is recommending for adoption and that have been incorporated in the drafting of Ordinance No. 86-214. The following are the key policies on which the rate recommendation is based:

Recycling Incentives

- Adoption of a differential tip fee (\$4.50 per ton) to support the certification program is recommended, however, the fee should not be implemented at this time to allow for the success of an alternative approach to certification. Section 8 of the Ordinance indicates the conditions under which the rate would be implemented.
- Modifications to the Metro Code which exempt processing centers that recover materials from having to collect Metro fees are included in Sections 1, 4 and 5 of the Ordinance.

*RFC agrees*

- Continuation of the source separated yard debris rates at St. Johns (\$2.00 per public yard and \$9.45 per commercial ton) is recommended (Section 7 of the Ordinance).

### Waste Diversion

The cost of disposing of wastes in Marion County and the cost of paying the \$1.00 per ton State Landfill Siting Fee paid to DEQ for wastes disposed at non-Metro sites are both included in the Base Rate. If either of these costs for diversion had been included in the User Fee, there would be a smaller total rate increase and greater waste flows could be expected at St. Johns.

### Fund Balance

Incorporated in the recommended rates of Ordinance Sections 2, 3, 4 and 5, is a policy to limit total rate increases to less than 18 percent over the current year and to about 50 percent of the increase anticipated over the next two years through application of the fund balance to reduce rates. Therefore, \$810,000 of the fund balance is applied to offset 1987 rates. This allows for: one, the initial implementation of a long-term financial management strategy which will help to lower future rates (through allocation of the remaining fund balance to specific financial needs) and two, the moderation of rate increases which are projected for 1988 and future years.

### Other Issues

#### Effective Date

New rates would be effective on April 1, 1987. As a consequence of not being implemented on January 1 the recommended rates are somewhat higher than would be necessary if they were applied all year. If an emergency were declared, rates could be imposed sooner (Ordinance Section 9).

#### Special Waste Fees

The special waste surcharge is increased from \$3.65 to \$4.00 per ton. Other special waste fees adopted last year remain the same so that the total disposal rate for special waste disposers will be \$20.90 per ton with a \$50.00 per trip minimum charge.

#### Tire Rates

Increases in tire disposal rates reflect increased handling costs since these rates were last set in 1984. Adjustments range from \$.25 to \$1.25 per tire depending on the type of the tire and the disposal site (Ordinance Sections 2 and 3).



### Public Minimum Charge

The two cubic yard minimum charge which has been applied to private cars is eliminated so that cars must pay the same 2.5 cubic yard minimum charge which pickups, vans and trailers are charged. This change will eliminate difficulties which gatehouse attendants have had with administering two separate minimum rates. Fewer than 5 percent of public trips have been charged the two cubic yard minimum. The opportunity for a waiver of the minimum charge remains available for all public customers who deliver at least one-half of a cubic yard of recyclables with their mixed wastes (Ordinance Sections 2 and 3).

As indicated in the Ordinance and the Rate Study document, the net effect of these policies on the recommended rates results in roughly a 17 percent increase in the St. Johns disposal rates. This will result in roughly a 15 percent increase in the CTRC disposal rates since the convenience charge is added to make for a higher total rate at that facility.

### EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 86-214.

RM/srs  
6623C/485-3  
12/03/86

## 1987 RATE STUDY

### EXECUTIVE SUMMARY

#### Introduction

The Rate Study is an annual projection of solid waste operating costs and waste flows which is needed to derive recommended disposal fees and review rate policies. The 1987 Rate Study recommends rates be adjusted, effective April 1, 1987. In addition to detailing revenues and expenses, the 1987 Rate Study is the first rate study to:

- incorporate the implementation of the Waste Reduction Program, which is a comprehensive mixture of recycling and other waste reduction measures;
- include a significant amount of diversion as well as reduction of waste to save landfill space; and
- project future rates to provide guidance for long-range financial decision-making.

The 1987 Rate Study considers two important policies. One is the consideration of financial management policies. The other is the stabilization of rate increases to avoid rate volatility in future years.

#### Background

The Waste Reduction Program, which along with waste diversion efforts, will substantially reduce the volume of waste that gets buried at landfills, especially St. Johns, and was developed in response to SB 662 of the 1985 Oregon state legislature. Waste reduction efforts under this program, and tonnage limitations of the recently signed lease agreement with the City of Portland for the operation of the landfill are intended to extend the life of the landfill. Timing of its closure is important since the successor general purpose landfill must be ready for operation by St. Johns' closure.

#### Waste Reduction

Under the Waste Reduction Program, Metro has committed to increasing recycled volumes of waste through the structuring of its rates. After identifying potential rate incentive strategies based on cost of service, staff met with members of various interest groups to review the options, and to solicit ideas on other approaches. Contacted were local government representatives, processing center operators, individuals from the hauling industry, and personnel from not-for-profit reuse centers such as Goodwill or Salvation Army. (For a list, see Table 5-1 in the Rate Study.)



Further input was obtained from Metro's Solid Waste Policy Advisory Committee and Rate Review Committee. Recommended rate incentives, all based on cost of service, are 1) differential rates to drive the certification program, explained briefly below; 2) a processing center rate strategy; and 3) special rates for source-separated yard debris at the St. Johns Landfill.

A certification program is being developed, the first year standard of which is compliance with SB 405. SB 405 requires curbside collection of recyclables be available at least once per month to residences. Serious consideration was given to various means of encouraging compliance. Establishing tip fees which are higher for haulers operating in non-certified areas than for haulers in certified areas is considered to be a primary option. A Certification Non-Compliance Fee of \$4.50 per ton would be charged to haulers operating in non-complying areas. Adoption of the fee would promote compliance with the certification program. Though the fee is proposed to be adopted, implementation is not recommended at this time, since alternative strategies are currently being developed to produce voluntary compliance with certification standards. If voluntary compliance is adequate, implementation of the differential will be unnecessary. By adopting this differential rate in the ordinance, implementation if the need exists, would be more immediate than if the rate were not adopted.

Several rate options to increase utilization of waste processing centers were evaluated, also modifying the rate ordinances to waive Metro fees at processing centers would encourage the development and operation of these facilities. A key strategy to increase waste flows to existing processing centers will be to assure the difference between the disposal rate at St. Johns and the rates at processing centers (see the Five-Year Rate Forecast in Chapter 6). The agency will continue to monitor processing center rates, which are currently free of active regulation. If the tipping fee increases at these facilities are unreasonably high, Metro may actively regulate their rates. Staff will review their operations and financial information to assess whether there are forms of assistance which may enable them to operate more efficiently and lower their rates. Reasonable performance expectations for high-grading of waste will be established with the above-mentioned information and results of the current waste composition study.

Yard debris is a major component of the waste stream which could be encouraged to be separated with reduced disposal fees for uncontaminated material. It is recommended tipping fees for source-separated yard debris be set at \$2.00 per cubic yard or \$9.45 per ton at St. Johns to encourage its removal from the waste stream. The \$2.00 rate is the same fee charged at private yard debris processing centers. The rates compare with recommendations of \$3.50 per cubic yard and \$16.90 per ton for other types of waste.

Adjustments in the Special Waste Surcharge and tire disposal rates are recommended to reflect current costs. Special waste costs are projected at \$3.65 per ton, while the costs for tires depend on the



size and if it is on the rim. There are 10 categories. Passenger tire costs are up 100 percent. Some truck tire costs are down over 25 percent. Details are in Chapters 2 and 6. Direct rate incentives to aid reuse centers are not thought to be effective. Staff is reviewing other options to expand and encourage reuse operations or make them more efficient and increase their waste reduction efforts.

### Waste Diversion

Numerous options to further reduce the waste flow at St. Johns by diverting waste to other facilities were considered. The Council has already approved a ban on out of planning area waste and a waste transfer and disposal agreement with Marion County. Transfer trucks will haul up to 40,000 tons of waste per year from CTWC to the Brooks Waste-to-Energy Facility. Additionally, staff considered banning dry drop box loads from Metro facilities. (Rate impacts of this alternative are considered in Chapter 5.)

The End Use, Landfill Siting, and Rehabilitation and Enhancement Fees are charges to generate monies for specific purposes. The End Use Fee is a new expense which adds \$.40 per ton to the base rate, and the proceeds will finance implementation of the City of Portland end use plan for the St. Johns Landfill. The Landfill Siting Fee, which is \$1.00 per ton at Metro sites, reimburses DEQ for their costs in siting a new landfill to service the region, and will expire when that agency covers all its costs of siting the successor to St. Johns. The Rehabilitation and Enhancement Fee is \$.50 per ton. The proceeds are to be used to make improvements in the St. Johns area. This \$.50 per ton will also be applied at the new regional landfill.

Metro has already implemented some rate incentives to discourage disposal at Metro facilities (and, therefore, at landfill sites per SB 662). The RTC is currently charged mainly at Metro sites for commercial haulers (all regional public waste pays the RTC), although the whole region benefits from the regional transfer system. If all regional sites were to collect the charge from all disposers, commercial rates could be \$.82 per ton lower at Metro sites, but \$2.27 per ton more elsewhere (assuming rates are adjusted January 1). The Landfill Siting Fee is collected only at Metro facilities, resulting in Metro site users subsidizing non-Metro commercial users about \$.50 per ton, and public haulers \$.06 per cubic yard for their obligation to DEQ. Although the whole region benefits from the User Fee Program, disposers at processing centers do not have to contribute to its costs. This saves disposers at processing centers \$3.20 per ton, and, therefore, encourages use of those facilities.

### Fund Balance and Rate Projection

In the next few years, several capital investments are going to be necessary in developing the solid waste disposal system. Metro's financial advisors are recommending the agency begin to establish operating, debt, capital development, capital repair/replacement,



and environmental insurance reserve accounts. Adequately funded accounts will substantially reduce the cost of borrowing and are consistent with standard capital financing practices for utility operations. With major projects such as the West Transfer and Recycling Center (WTRC) and a new landfill soon to be developed, Metro can lower its debt service payments and bolster its financial position by allocating the fund balance to reserve accounts. The current fund balance is \$3.4 million. The challenge this year is to be able to moderate rate increases while implementing a long-term financial strategy.

WTRC will be in operation in 1988 and cause a rate increase of two to three dollars per ton. The commercial rate is expected to be about \$21. Fees are expected to nearly double over the next five years, with average annual increases to be roughly \$3 per ton. A new landfill will be the biggest factor in the rate increases.

With a sufficiently funded operating reserve account, new contingency funds will not need to be generated through rates. This strategy means the fund balance pays a projected \$672,000 (\$610,000 commercial, and \$62,000 public) of costs, containing the 1987 rate increase to 18 percent. Public rates would require an additional \$138,000 from the fund balance to keep the increase to that group down to a percentage increase commensurate the commercial increase.

#### Waste Flow

The 1987 waste flow at St. Johns is assumed to be 560,750 tons. This volume is consistent with limits specified in the lease agreement with the City of Portland for operation of the landfill. The volume at St. Johns is assumed to be the same as that of the July 1, 1985, to June 30, 1986, period with certain adjustments: wastes from out of the planning area are deducted; the Marion County Waste-to-Energy Plant will receive some diverted waste; some yard debris will be removed from the waste stream; processing centers will receive more recyclables; more diversion to Killingsworth Fast Disposal will further reduce volumes; and further reduction at St. Johns will be as a result of Metro rate increases.

#### Revenue Requirements

Financial obligations in 1987 include \$6,336,000 in projected disposal costs, \$3,119,000 in transfer costs, \$2,831,000 in User Fee program costs, and \$841,000 in additional legislative requirements. The commercial cost will go up \$2.52 per ton.

1986 Commercial Fee: 14.38 per ton

Major Influences for 1987:

Marion County Diversion	1.10
Rate Adjustment Delay to April 1	1.00
Implementation of Waste Reduction Programs	1.00
Increased Waste Flow Projection Over Projection in 1986 Rate Study	(.70)
1986 Fund Balance Subsidy of Rates	.55
Subsidization of Landfill Siting Fee	.50
End Use Fee	.40
Cover Removal and Later Reseeding of Area of Landfill which has Settled More than Expected	.35
Net Effect of Other Items Such as Reduced Landfill Siting Costs and Lease Payment Savings	<u>(.33)</u>
Total Revenue Required	18.25
Fund Balance Contribution of \$610,000 to Lower Rates	<u>(1.35)</u>
Recommended 1987 Commercial Fee	16.90

One component of the total rate is the User Fee. Consistent with the projection in the fiscal year 1986-87 Budget, it is expected to increase from \$2.04 to \$3.20 per ton. No new programs which the Metro Council has not previously approved are funded by this user fee increase.

Staff recommends the fees be adjusted on April 1, 1987, and the following total rates apply:

METRO FACILITIES

<u>Commercial (\$/ton)</u>	<u>1986</u>	<u>1987</u>	
Base Rate	7.86	9.45	
incl. Landfill Siting Fee Subsidy			.50
End Use Fee			.40
Regional Transfer Charge	2.98	2.75	
User Fee	2.04	3.20	
SB 662 Fees	<u>1.50</u>	<u>1.50</u>	
Total St. Johns Landfill	14.38	16.90	
Convenience Charge	<u>3.00</u>	<u>3.00</u>	
Total CTTC	17.38	19.90	



METRO FACILITIES  
(continued)

<u>Public</u> (\$/cu. yd.)	<u>1986</u>	<u>1987</u>	
Base Rate	1.92	2.17	
incl. Landfill Siting Fee Subsidy			.06
End Use Fee			.05
Regional Transfer Charge	.68	.75	
User Fee	.22	.40	
SB 662	<u>.18</u>	<u>.18</u>	
Total St. Johns Landfill	3.00	3.50	
Convenience Charge	<u>.40</u>	<u>.40</u>	
Total CTRC	3.40	3.90	

NON-METRO FACILITY FEES

<u>Commercial</u> (\$/cu. yd.)	<u>1986</u>	<u>1987</u>
User Fee	.25	.40
RTC*	.37	.35

<u>Public</u> (\$/cu. yd.)		
User Fee	.22	.40
RTC	.68	.75

\*Collected at general purpose sites only.

The RTC is collected from all public users at Hillsboro and Killingsworth.

The rate increase is reasonable considering rates are projected to go up 40 percent over the next two years. Without using fund balance subsidies, revenue requirements indicate commercial rates should go up 27 percent, and public rates 41 percent in 1987.

Conclusions

Over the next five years the solid waste disposal rates are expected to increase substantially. The transition to a new sanitary landfill, operation of additional transfer and recycling centers, and maintaining a comprehensive waste reduction effort will require this level of increases. In the next two years, it is reasonably

certain the rate will need to be raised about 40 percent. By using a portion of the fund balance to maintain an 18 percent increase this year, while allocating the remaining amount to a capital investment strategy, long-term rate increases will be less volatile in the future.

SR/gl  
6622C/481-3  
11/28/86



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE RELATING TO SOLID	)	ORDINANCE NO. 86-214
WASTE DISPOSAL CHARGES, REGIONAL	)	
TRANSFER CHARGES AND USER FEES:	)	
AMENDING METRO CODE SECTIONS	)	
5.01.150, 5.02.020, 5.02.025,	)	
5.02.045, 5.02.050, 5.02.065 AND	)	
5.02.070; AND ESTABLISHING METRO	)	
CODE SECTION 5.02.075 FOR	)	
COLLECTION OF A CERTIFICATION	)	
NON-COMPLIANCE FEE	)	

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. Metro Code Section 5.01.150, User Fees, is amended to read as follows:

"(a) Notwithstanding Section 5.01.040(a)(2) of this chapter, the Council will set User Fees annually, and more frequently if necessary, which fees shall apply to processing facilities, transfer stations, resource recovery facilities or disposal sites which are owned, operated, or franchised by the District or which are liable for payment of User Fees pursuant to a special agreement with the District. User Fees shall not apply to wastes received at franchised processing centers that accomplish materials recovery and recycling as a primary operation.

"(b) User Fees shall be in addition to any other fee, tax or charge imposed upon a processing facility, transfer station, resource recovery facility or disposal site.

"(c) User Fees shall be separately stated upon records of the processing facility, transfer station, resource recovery facility or disposal site.

"(d) User Fees shall be paid to the District on or before the 20th day of each month following each preceding month of operation.

"(e) There is no liability for User Fees on charge accounts that are worthless and charged off as uncollectable provided that an affidavit is filed with the District stating the name and amount of each uncollectable charge account. If the fees have previously been paid a deduction may be taken from the next payment due to the District for the amount found worthless and charged off. If any such account thereafter, in whole or in part, is collected, the amount so collected shall be included in the first return filed after such collection, and the fees shall be paid with the return.

"(f) All User Fees shall be paid in the form of a remittance payable to the District. All User Fees received by the District shall be deposited in the Solid Waste Operating Fund and used only for the administration, implementation, operation and enforcement of the Solid Waste Management Plan."

Section 2. Metro Code Section 5.02.020, Disposal Charges at St. Johns Landfill, is amended to read as follows:

"(a) A commercial base disposal rate of [~~\$7.86~~] \$9.45 per ton of solid waste delivered is established for disposal at the St. Johns Landfill. A private base disposal rate of [~~\$1.92~~] \$2.17 per cubic yard is established for disposal at the St. Johns Landfill. Said rate shall be in addition to other fees, charges and surcharges established pursuant to this chapter.

"(b) The minimum charge for commercial vehicles shall be for one ton of solid waste. The minimum charge for private [~~trips~~] vehicles shall be for two and one-half cubic yards of solid waste [for pickup trucks, vans and trailers and two cubic yards for cars]. The minimum charge for private trips shall be waived for any person delivering one-half cubic yard or more of acceptable recyclable materials. Such persons shall be charged for the actual amount of waste delivered at the extra yardage rate.

"(c) The following disposal charges shall be collected by the Metropolitan Service District from all persons disposing of solid waste at the St. Johns Landfill:"



[ CURRENT ST. JOHNS RATE SCHEDULE ]

ST. JOHNS LANDFILL

Vehicle Category	Base Rate		Metro User Fee		Regional Transfer Charge		Rehabilitation and Enhancement Fee		State Landfill Siting Fee		Total Rate	
	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy
<u>COMMERCIAL</u>												
Compacted	\$7.86	\$2.31	\$2.04	\$.60	\$2.98	\$.88	\$.50	\$.15	\$1.00	\$.30	\$14.38	\$4.24
Uncompacted	7.86	.99	2.04	.25	2.98	.37	.50	.06	1.00	.12	14.38	1.79

	Base Rate		Metro User Fee		Regional Transfer Charge		Rehabilitation and Enhancement Fee		State Landfill Siting Fee		Total Rate	
	Per Trip		Per Trip		Per Trip						Per Trip	
<u>PRIVATE</u>												
Cars <sup>1</sup>	\$3.84		\$0.44		\$1.36		\$.12		\$.24		\$6.00	
Station Wagons <sup>1</sup>	3.84		0.44		1.36		.12		.24		6.00	
Vans <sup>2</sup>	4.80		0.55		1.70		.15		.30		7.50	
Pickups <sup>2</sup>	4.80		0.55		1.70		.15		.30		7.50	
Trailers <sup>2</sup>	4.80		0.55		1.70		.15		.30		7.50	
Extra Yards	1.92		0.22		.68		.06		.12		3.00	

	Base Rate	Metro Fee	Regional Transfer Charge	Total Rate
<u>TIRES<sup>3</sup></u>				
Passenger (up to 10 ply)	\$0.25			\$0.25
Passenger Tire (on rim)	1.00			1.00
Tire Tubes	0.25			0.25
Truck Tires	2.75			2.75
(20" diameter to 48" diameter on greater than 10 ply)				
Small Solids	2.75			2.75
Truck Tire (on rim)	7.75			7.75
Dual	7.75			7.75
Tractor	7.75			7.75
Grader	7.75			7.75
Duplex	7.75			7.75
Large Solids	7.75			7.75

<sup>1</sup>Based on a minimum load of two cubic yards.

<sup>2</sup>Based on a minimum load of two and one-half cubic yards.

<sup>3</sup>Cost per tire is listed.

RM/srs  
6623C/485-2  
12/01/86

REPLACEMENT ST. JOHNS RATE SCHEDULE

ST. JOHNS LANDFILL

Vehicle Category	Fee Component	Tonnage Rate \$/ton	Compacted Rate \$/cy	Uncompacted Rate \$/cy
<u>Commercial</u>				
	Base Rate	\$ 9.45	\$2.79	\$1.18
	Metro User Fee	3.20	.95	.40
	Regional Transfer Charge	2.75	.80	.35
	Rehabilitation and Enhancement Fee	.50	.15	.06
	State Landfill Siting Fee	<u>1.00</u>	<u>.30</u>	<u>.12</u>
	Total Rate	\$16.90	\$4.99	\$2.11

Vehicle Category	Fee Component	Trip Rate \$/2.5 cy	Extra Yards \$/cy
<u>Private</u>			
	Base Rate	\$5.43	\$2.17
	Metro User Fee	1.00	.40
	Regional Transfer Charge	1.87	.75
	Rehabilitation and Enhancement Fee	.15	.06
	State Landfill Siting Fee	<u>.30</u>	<u>.12</u>
	Total Rate	\$8.75	\$3.50

<u>Type of Tire</u>	<u>Disposal Rate Per Unit</u>
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Tires

Passenger (up to 10 ply)	\$ .50
Passenger (on rim)	2.00
Truck (20"-48")	2.00
Truck (on rim)	8.00
Small Solids	2.75
Dual (off rim)	9.00
Tractor (off rim)	9.00
Grader (off rim)	9.00
Duplex (off rim)	9.00
Large Solids (off rim)	9.00

RM/srs  
6623C/485-2  
12/01/86



Section 3. Metro Code Section 5.02.025, Disposal Charges

at Clackamas Transfer & Recycling Center, is amended to read as follows:

"(a) A commercial base disposal rate of [~~\$7.86~~] \$9.45 per ton of solid waste delivered is established for solid waste disposal at the Clackamas Transfer & Recycling Center. A private base disposal rate of [~~\$1.92~~] \$2.17 per cubic yard is established at the Clackamas Transfer & Recycling Center.

"(b) A convenience charge of \$3.00 per commercial ton and \$.40 per private cubic yard of solid waste delivered is established to be added to the base disposal rate at the Clackamas Transfer & Recycling Center.

"(c) The base disposal rate and convenience charge established by this section shall be in addition to other fees, charges and surcharges established pursuant to this chapter.

"(d) The minimum charge for commercial vehicles shall be for one ton of solid waste. The minimum charge for private [~~trips~~] vehicles shall be for two and one-half cubic yards of solid waste [for pickup trucks, vans and trailers and two cubic yards for cars]. The minimum charge for private trips shall be waived for any person delivering one-half cubic yard or more of acceptable recyclable materials. Such persons shall be charged for the actual amount of waste delivered at the extra yardage rate.

"(e) The following disposal charges shall be collected by the Metropolitan Service District from all persons disposing of solid waste at the Clackamas Transfer & Recycling Center:"

[ CURRENT CTRC RATE SCHEDULE ]

CTRC

Vehicle Category	Base Rate		Metro User Fee		Regional Transfer Charge		Convenience Charge		Rehabilitation and Enhancement Fee		State Landfill Siting Fee	
	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy	\$/ton	\$/cy
<u>COMMERCIAL</u>												
Compacted	\$7.86	\$2.31	\$2.04	\$.60	\$2.98	\$0.88	\$3.00	\$0.88	\$.50	\$.15	\$1.00	\$.30
Uncompacted	7.86	.99	2.04	.25	2.98	0.37	3.00	0.37	.50	.06	1.00	.12

	Base Rate		Metro User Fee		Regional Transfer Charge		Convenience Charge		Rehabilitation and Enhancement Fee		State Landfill Siting Fee		Total Rate Per Trip
	Per Trip		Per Trip		Per Trip		Per Trip						
<u>PRIVATE</u>													
Cars <sup>1</sup>	\$3.84		\$0.44		\$1.36		\$0.80		\$.12		\$.24		\$6.80
Station Wagons <sup>1</sup>	3.84		0.44		1.36		0.80		.12		.24		6.80
Vans <sup>2</sup>	4.80		0.55		1.70		1.00		.15		.30		8.50
Pickups <sup>2</sup>	4.80		0.55		1.70		1.00		.15		.30		8.50
Trailers <sup>2</sup>	4.80		0.55		1.70		1.00		.15		.30		8.50
Extra Yards	1.92		0.22		.68		0.40		.06		.12		3.40

	Base Rate	Metro Fee	Regional Transfer Charge	Total Rate
<u>TIRES<sup>3</sup></u>				
Passenger (up to 10 ply)	\$0.50			\$0.50
Passenger Tire (on rim)	1.25			1.25
Tire Tubes	0.25			0.25
Truck Tires	3.75			3.75
(20" diameter to 48" diameter on greater than 10 ply)				
Small Solids	3.75			3.75
Truck Tire (on rim)	8.75			8.75
Dual	8.75			8.75
Tractor	8.75			8.75
Grader	8.75			8.75
Duplex	8.75			8.75
Large Solids	8.75			8.75

Vehicle Category	Total Rate	
	\$/ton	\$/cy
<u>COMMERCIAL</u>		
Compacted	\$17.38	\$5.12
Uncompacted	17.38	2.16

<sup>1</sup>Based on a minimum load of two cubic yards.

<sup>2</sup>Based on a minimum load of two and one-half cubic yards.

<sup>3</sup>Cost per tire is listed.

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6623C/485-2  
12/01/86



REPLACEMENT CTRC RATE SCHEDULE

CTRC

Vehicle Category	Fee Component	Tonnage Rate \$/ton	Compacted Rate \$/cy	Uncompacted Rate \$/cy
<u>Commercial</u>				
	Base Rate	\$ 9.45	\$2.79	\$1.18
	Metro User Fee	3.20	.95	.40
	Regional Transfer Charge	2.75	.80	.35
	Rehabilitation and Enhancement Fee	.50	.15	.06
	State Landfill Siting Fee	1.00	.30	.12
	Convenience Charge	3.00	.88	.37
	Total Rate	\$19.90	\$5.87	\$2.48

Vehicle Category	Fee Component	Trip Rate \$/2.5 cy	Extra Yards \$/cy
<u>Private</u>			
	Base Rate	\$5.43	\$2.17
	Metro User Fee	1.00	.40
	Regional Transfer Charge	1.87	.75
	Rehabilitation and Enhancement Fee	.15	.06
	State Landfill Siting Fee	.30	.12
	Convenience Charge	1.00	.40
	Total Rate	\$9.75	\$3.90

<u>Type of Tire</u>	<u>Disposal Rate Per Unit</u>
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Tires

Passenger (up to 10 ply)	\$ .50
Passenger (on rim)	2.00
Truck (20"-48")	2.00
Truck (on rim)	8.00
Small Solids	2.75
Dual (off rim)	9.00
Tractor (off rim)	9.00
Grader (off rim)	9.00
Duplex (off rim)	9.00
Large Solids (off rim)	9.00

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6623C/485-2  
12/01/86

Section 4. Metro Code Section 5.02.045, User Fees, is amended to read as follows:

"The following user fees are established and shall be collected and paid to Metro by the operators of solid waste disposal facilities, whether within or without the boundaries of Metro, for the disposal of solid waste generated, originating, collected or disposed within Metro boundaries in accordance with Metro Code Section 5.01.150:

"(a) For noncompacted commercial solid waste, [~~\$.25~~] \$.40 per cubic yard delivered, or [~~\$2.04~~] \$3.20 per ton delivered.

"(b) For compacted commercial solid waste, [~~\$.60~~] \$.95 per cubic yard delivered; or [~~\$2.04~~] \$3.20 per ton delivered.

"(c) For all material delivered in private cars, station wagons, vans, single and two-wheel trailers, trucks with rated capacities of less than one (1) ton, [~~\$.22~~] \$.40 per cubic yard with a minimum charge of [~~\$.44~~] \$.80 per load when disposal rates are based on a two cubic yard minimum or [~~\$.55~~] \$1.00 per load when rates are based on a two and one-half cubic yard minimum.

"(d) User fees for solid waste delivered in units of less than a whole cubic yard shall be determined and collected on a basis proportional to the fractional yardage delivered.

"(e) Inert material, including but not limited to earth, sand, stone, crushed stone, crushed concrete, broken asphaltic concrete and wood chips used at a landfill for cover, diking, road base or other internal use and for which disposal charges have been waived pursuant to Section 5.02.030 of this chapter shall be exempt from the above user fees.

"(f) User fees shall not apply to wastes received at franchised processing centers that accomplish materials recovery and recycling as a primary operation."

Section 5. Metro Code Section 5.02.050, Regional Transfer Charge, is amended to read as follows:

"(a) There is hereby established a regional transfer charge which shall be a charge to the operators of solid waste disposal facilities for services rendered by Metro in administering and operating solid waste transfer facilities owned, operated or franchised by Metro. Such charge shall be collected and paid in the form of an add-on to user fees established by Section 5.02.045 of this chapter.

"(b) The following regional transfer charges shall be collected and paid to Metro by the operators of solid waste disposal facilities, whether within or without the boundaries of Metro, for



the disposal of solid waste generated, originating, collected or disposed within Metro boundaries:

"(1) For noncompacted commercial solid waste, [\$.37] \$.35 per cubic yard delivered; [\$2.98] \$2.75 per ton delivered.

"(2) For compacted commercial solid waste, [\$.88] \$.80 per cubic yard delivered; [\$2.98] \$2.75 per ton delivered.

"(3) For all material delivered in private cars, station wagons, vans, single and two wheel trailers, trucks with rated capacities of less than one (1) ton, [\$.68] \$.75 per cubic yard with a minimum charge of [\$1.36] \$1.50 per load when disposal rates are based on a two cubic yard minimum or [\$1.70] \$1.87 per load when rates are based on a two and one-half cubic yard minimum."

"(c) Regional transfer charges shall not be collected on wastes disposed at limited use landfills by commercial disposers. The purpose of this exemption is to encourage the disposal of non-food wastes at limited use sites and thus prolong the capacity of general purpose landfills."

"(d) The Solid Waste Director is hereby authorized to exempt those wastes which are disposed at transfer stations or other solid waste facilities not operated by Metro from the collection of Regional Transfer Charges if the following conditions are met:

- i The RTC exemption benefits the entire waste management system and is needed to provide economic incentives for diverting wastes away from a Metro facility; and
- ii The RTC exemption is for a reasonable time not to exceed the completion of construction of the West Transfer & Recycling Center; and
- iii The RTC exemption will apply only to the quantity of waste which does not adversely affect the finances of the entire waste management system; and
- iv The facility agrees to accept the entire quantity of waste from the region that it can legally and operationally accept; and
- v The facility continues to collect other Metro fees as required; and
- vi The RTC exemption is granted to a facility through a written agreement.

"(e) Regional Transfer Charges shall not apply to wastes received at franchised processing centers that accomplish materials recovery and recycling as a primary operation."

Section 6. Metro Code Section 5.02.065, Special Waste Surcharge and Special Waste Permit Application Fees, is amended to read as follows:

"(a) There are hereby established a Special Waste Surcharge and a Special Waste Permit Application Fee which shall be collected on all special wastes disposed at the St. Johns Landfill and on all Special Waste Permit Applications. Said Surcharge and fee shall be in addition to any other charge or fee established by this chapter. The purpose of the surcharge and permit application fee is to require disposers of special waste to pay the cost of those services which are provided at the St. Johns Landfill and by the Metro Solid Waste Department to manage special wastes. The said surcharge and fee shall be applied to all special wastes as defined in Metro Code Section 5.02.015.

"(b) The amount of the Special Waste Surcharge collected at the St. Johns Landfill shall be [~~\$3.65~~] \$4.00 per ton of special waste delivered.

"(c) The minimum charge collected through all fees for each special waste disposal trip shall be \$50.00.

"(d) The amount of the Special Waste Permit Application Fee shall be \$25.00. This fee shall be collected at the time Special Waste Permit Applications are received for processing."

"(e) Lab or testing costs which are incurred by Metro for evaluation of a particular waste may be charged to the disposer of that waste."

"(f) The fees listed in this section shall not be collected from any person who obtains a special waste permit to dispose of waste containing asbestos or other special waste which is removed from a dwelling or apartment building of three or fewer units owned or rented by that person and not disposed of by a commercial hauler or asbestos remover. The purpose of this exemption is to encourage such persons to separate Special Waste from the residential waste stream so that it is disposed of properly."

Section 7. Metro Code, Section 5.02.070, Source Separated Yard Debris Disposal Charge is amended to read as follows:

"(a) There is hereby established a reduced disposal fee for Source Separated Yard Debris which shall be collected on all source separated yard debris disposed at the St. Johns Landfill by



either commercial or private disposers. [This charge shall be in effect only until the date that rates for 1987 are implemented.] Said disposal charge is in lieu of other Base Disposal charges, User Fees, Regional Transfer Charges, Rehabilitation and Enhancement Fees [and] , State Landfill Siting Fees and Certification Non-Compliance Fees which may be required by Sections 5.02.020, 5.02.025, 5.02.041, 5.02.045, 5.02.046 [and] , 5.02.050 and 5.02.075 of this chapter. These other fees shall not be collected on waste which is accepted as source separated yard debris, under the definition of 5.02.015(d). The purpose of the Source Separated Yard Debris Charge is to encourage greater source separation of yard debris so that material is diverted from land disposal at St. Johns and is made available for reuse.

"(b) The amount of the Source Separated Yard Debris charge to be collected at the St. Johns Landfill shall be [\$7.86] \$9.45 per ton for source separated yard debris delivered by commercial disposers and \$2.00 per cubic yard for source separated yard debris delivered by private disposers. [These amounts are provisional and shall not continue after 1987 rates are implemented, without specific authorization by the Council.]

"(c) The minimum charge for commercial vehicles delivering source separated yard debris shall be for one ton. The minimum charge for private vehicles delivering source separated yard debris shall be for two and one-half cubic yards [for pickup trucks, vans and trailers and for two cubic yards for cars]. The minimum charge for the delivery of a single Christmas tree as source separated yard debris shall be \$.50.

Section 8. Metro Code, Section 5.02.075, is established to read as follows:

"5.02.075 Certification Non-Compliance Fee

"(a) There is hereby established a Certification Non-Compliance Fee. The purpose of this fee is to pay for the cost of implementing remedial programs to bring non-certified areas or jurisdictions in compliance with current certification standards, and to support other programs which are directed at accomplishing the recycling goals of the certification program. This fee shall be collected on all waste generated in non-certified areas and delivered to Metro facilities by specifically identified commercial disposers and shall be in addition to other fees collected. The Certification Non-Compliance Fee shall not be implemented and applied until after the following conditions have been met:

- " i. The Metro Council has adopted a Waste Reduction Certification Program which provides criteria and a process for designating local areas or jurisdictions and/or commercial waste disposers

as either certified or non-certified for the purpose of collecting this fee; and

" ii. The Metro Council has made the determination that a local jurisdiction is not in compliance and that implementation of the fee is needed to achieve the purposes stated above; and

"iii. Thirty (30) days have elapsed since the preceding two conditions have been met.

"(b) The amount of the Certification Non-Compliance Fee shall be \$4.50 per ton of waste received from a non-certified area.

Section 9. The Council finds that, in order to assure sufficient revenue to operate disposal facilities and programs for 1987, it is necessary that the rates and amendments established herein be effective on April 1, 1987.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

\_\_\_\_\_  
Richard Waker, Presiding Officer

Attest:

\_\_\_\_\_  
Clerk of the Council

RM/srs  
6623C/485-3  
12/03/86



STAFF REPORT

Agenda Item No. 8.1

Meeting Date Dec. 11, 1986

CONSIDERATION OF RESOLUTION NO. 86-680 AMENDING  
RESOLUTION NO. 86-659 CREATING TWO NEW CONVENTION  
CENTER PROJECT FUNDS AND AUTHORIZING AN INTERFUND  
LOAN

---

Date: November 19, 1986

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

On September 11, 1986, the Council of the Metropolitan Service District adopted Resolution No. 86-681 transmitting the FY 1986-87 Supplemental Budget to the Tax Supervising & Conservation Commission (TSCC). The TSCC conducted a public hearing on the approved budget on November 10, 1986. The budget has been certified for adoption with several recommendations. A memo responding to these recommendations is attached. In addition, proposed revisions to Resolution No. 86-680 are attached. A new column titled "New Proposal 11/20/86" indicates changes to the exhibits.

This item was presented to the Council on November 20, 1986. It was referred to the Council Convention Center Committee.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 86-680 including revisions recommended by the TSCC.

JS/gl  
6582C/485-2  
11/28/86



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

Date: November 19, 1986  
To: Metro Council  
From: Donald E. Carlson, Deputy Executive Officer  
Regarding: RESPONSE TO TSCC LETTER OF NOVEMBER 13, 1986

In the attached letter certifying Metro's FY 1986-87 Supplemental Budget, the TSCC has made several recommendations.

Responding to these recommendations, the supplement budget shall be amended as follows:

1. - The impetus for the interfund loan is explained.
  - A repayment date has been added.
  - The interest will be paid on the loan and the rate to be paid is specified.
  - Bond sale revenue will be used to repay the debt.
2. - To address TSCC concerns regarding unrelated activities, the existing CTS fund will be maintained but revised to include only the spectator facility study and other planning work funded by participating local governments.
  - A new Convention Center Management Fund is created funded by Multnomah County hotel/motel tax for the purposes allowed in the Intergovernmental Agreement with Multnomah County dated June 24, 1986.
  - The Capital Fund is redesignated the Convention Center Capital Fund revenue sources are identified and expenditures for debt service are authorized.
  - Capital Fund closure policy has been revised to direct any surplus to debt service.
3. Funds have been retitled to delete the term "spectator" where inappropriate.



Memorandum  
November 19, 1986  
Page 2

4. - Funding for the spectator facility study is retained in the existing CTS fund where the current fund balance is also recognized.
  - Resources and requirements for the fund are balanced.
5. The Council will establish priorities and set policy direction on use of the convention center's various funding sources when those sources are secured. The terms and conditions for receipt of these funds must be known before the Council can, for example, consider disposition of unused balances.

DEC/JS/srs  
6587C/D4

SUMMARY OF CHANGES TO FUNDS  
PER TSCC RECOMMENDATIONS

	<u>Current Budget</u>	<u>Previous Proposed Budget</u>	<u>New Proposal 11/20/86</u>
CTS Fund	\$400,000	\$1,854,244	\$ 63,312
Convention Center Project Management Fund	-0-	-0-	\$1,804,719
Convntion Center Project Capital Fund	-0-	\$ 760,000	\$ 760,000

JS/srs  
6594C/D4-1  
11/20/86



# **TAX SUPERVISING & CONSERVATION COMMISSION**

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204-1950

1120 S.W. Fifth Avenue

503/248-3054

November 13, 1986

Board of Directors  
Metropolitan Service District  
2000 S.W. First  
Portland, Oregon 97201

Dear Board Members:

The Tax Supervising and Conservation Commission has reviewed, given careful consideration to and on November 10, 1986 conducted a public hearing on a proposed supplemental budget for 1986-87. The budget is certified with the following objections and recommendations as reviewed at the hearing.

1. The Board's Resolution authorizing the interfund loan between the Solid Waste Fund and the CTS Management Fund must state the need for the loan and provide for its repayment. ORS 294.460. It is our understanding that this loan is needed to provide the CTS Management Fund with temporary funding pending receipt of hotel/motel tax collections from Multnomah County. A repayment date must be provided, being not later than June 30, 1988, and repayment must be from the CTS Management Fund without restriction as to revenue source. The Resolution also must state directly, and not merely imply, whether or not interest is to be paid on the loan and the rate. Notwithstanding a statement in the proposed authorizing Resolution, we can find nothing in this proposal that that would allow use of bond sale revenue to repay the debt.
2. We recommend that the Board authorize creation of those Funds necessary to financially administer and account for construction and operation of the Convention and Trade Show Center. The requirements of OAR 150-294.352 (1) need to be observed and activities unrelated to the CTS project should be excluded. An

2. Continued:

authorizing resolution needs to state the specific purposes for which money can be used and the revenue sources for the fund. Disposition of the surplus, if any, at time of fund closure also should be stated.

Our review of this supplemental proposal disclosed several conflicts and conceptual deficiencies. The purpose of the Convention, Trade and Spectator Fund, authorized by Resolution 86-624, is to account for the activities of a special study. Changing the name of a fund does not change its purpose. The proposed budget plan is not consistent with the authorized purpose of this fund. The budget plan requires a fund that permits administration of the inter-governmental agreement with Multnomah County.

The authorizing resolution for the CTS Capital Fund omits identification of revenue sources and does not allow use of money for debt service. Further, it directs the transfer of surplus balances to the CTS Management Fund upon closure. These actions are totally contrary with the Board's previously stated intentions to use some bond sale proceeds for debt service and not to use bond sale proceeds for operating expense.

3. The term "Spectator" as used in the name of the CTS Management Fund and CTS Capital Fund is inappropriate, misleading and should be deleted. The agreement with Multnomah County limits use of hotel/motel tax money to a defined Convention and Trade Show Center as does the recently approved bond authorization. As explained at the hearing, the term "spectator" is intended to include facilities other than the Convention and Trade Show Center.
4. The Spectator Facility study identifies revenue of \$49,525 and expenditures of \$50,000. This imbalance must be adjusted. The budget plan does not account for the \$8,787 fund balance on June 30, 1986 remaining from the spectator facility study effort during 1985-86, nor does it recognize the agency receivables mentioned at the hearing. These matters need clarification. It is our view that this activity should be accounted for in a fund other than the CTS Management or Capital Funds which should have an exclusive relationship to the Convention and Trade Show Center.
5. We recommend that the Board establish a priority for use of funds derived from bond sale proceeds, the grant from the state Legislature and proceeds from the special assessment program. Policy direction is necessary to allow accountability for each revenue source and possible disposition of unused balances.



Board of Directors  
Metropolitan Service District

November 13, 1986  
Page 3

This certification, made pursuant to ORS 294.645, is based on the following additional budget estimates as shown in the supplemental budget.

Convention, Trade & Spectator	
Facilities Management fund	\$ 1,454,244
Convention, Trade & Spectator Capital Fund	760,000
General Fund	34,836

Please file a copy of the resolution adopting this budget, making appropriations and reciting the response called for in ORS 294.435 (2).

Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION



G. J. Gutjahr  
Administrative Officer

GJG:pj

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING	)	RESOLUTION NO. 86-680
RESOLUTION NO. <u>86-659</u> , REVISING	)	
APPROPRIATIONS, CREATING A	)	Introduced by the
CONVENTION [, TRADE AND SPECTATOR	)	Executive Officer
FACILITIES (CTS)] <u>CENTER PROJECT</u>	)	
<u>CAPITAL FUND AND CONVENTION CENTER</u>	)	
<u>PROJECT MANAGEMENT FUND, AND</u>	)	
<u>AUTHORIZING AN INTERFUND LOAN</u>	)	

WHEREAS, Various conditions exist which had not been ascertained at the time of the preparation of the FY [1985-86] 1986-87 Budget and a change in financial planning is required; and

WHEREAS, Funding sources for the Convention and Trade Show Center project will not be available until FY 1987-88 and a loan will be needed in the current fiscal year; and

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission (TSCC) held its public hearing November 10, 1986, on the Supplemental Budget of the Metropolitan Service District (Metro) for the fiscal year beginning July 1, 1986, and ending June 30, 1987, received and acted upon, as reflected in the Budget and in the Schedule of Appropriations; and

WHEREAS, Recommendations from the TSCC have been received and acted upon, as reflected in the Budget and in the Schedule of Appropriations; now, therefore,

BE IT RESOLVED,

1. That Resolution No. 86-659, Exhibit A FY 1986-87 Budget, and Exhibit B Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Resolution.



2. [That the Convention, Trade and Spectator Facilities Fund created by Resolution No. 86-624 is hereby renamed the Convention, Trade and Spectator Facilities Management Fund.] That the Convention Center Project Management Fund is hereby created. The purpose of this fund is to receive, expend and account for hotel/motel tax proceeds from Multnomah County. Expenditures shall be in accordance with the terms of the Intergovernmental Agreement between the Metropolitan Service District and Multnomah County dated June 24, 1986.

3. That Convention[, Trade and Spectator Facilities] Center Project Capital Fund is hereby created for the construction of [CTS facilities,] the convention center including construction management, architectural/engineering [fees] expenditures, land acquisition, transfers to a debt service fund for debt payments, and related studies and costs deemed appropriate by the Council. Sources of revenue for this fund include Management Fund transfers, bond sale proceeds, state grants and proceeds from a City of Portland local improvement district. In the case of elimination of this fund, the balance shall be utilized to reduce debt through a transfer[red] to [the Convention, Trade and Spectator Facilities Management Fund] a convention center debt service fund scheduled to be established in FY 1987-88.

4. An interfund loan from the Solid Waste Operating Fund to the Convention[, Trade and Spectator Facilities] Center Project Management Fund is hereby authorized in accordance with ORS 294.460(1). The loan is needed because anticipated revenue (hotel/motel tax collections from Multnomah County) is not available at this

time. The loan will be used to [prepare for] fund activities pre-  
ceeding the construction of a convention [and Trade Show] center.  
The loan and interest at the daily rate earned will be repaid [with  
bond proceeds, if approved, or with Intergovernmental Revenue --  
Hotel/Motel Tax] from the Convention Center Project Management Fund  
no later than June 30, 1988.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

\_\_\_\_\_  
Richard Waker, Presiding Officer

JS/srs  
6582C/485-6  
11/19/86



CORRECTION TO AGENDA ITEM 8.1, EXHIBIT A  
CONVENTION, TRADE AND SPECTATOR FACILITIES  
FUND

	<u>Current Budget</u>	<u>Previous Proposed Budget</u>	<u>New Proposal 11/20/86</u>
<u>Resources</u>			
Beginning Fund Balance	\$ 0	\$ 0	\$ 8,787
Intergovernmental Transfer -- Hotel/Motel Tax	350,000	1,216,000	0
Transfer from Solid Waste Operating Fund	0	588,719	0
Contract Services <sup>1</sup>	<u>50,000</u>	<u>49,525</u>	<u>54,525</u>
Total Resources	\$400,000	\$1,854,244	\$63,312

<sup>1</sup> Entities contracting with Metro to conduct a Spectator Facilities study.

Portland Exposition-Recreation Commission	\$ 4,443
City of Portland	11,848
GPCVA	652
Washington County	5,924
PDC	11,848
Port of Portland	2,962
Multnomah County	7,405
Clackamas County	9,443
Total Contract Services	<u>\$54,525</u>

6585C/227-1  
11/19/86

EXHIBIT A  
CONVENTION, TRADE AND SPECTATOR FACILITIES  
FUND

	<u>Current Budget</u>	<u>Previous Proposed Budget</u>	<u>New Proposal 11/20/86</u>
<u>Resources</u>			
Beginning Fund Balance	\$ 0	\$ 0	\$ 8,787
Intergovernmental Transfer -- Hotel/Motel Tax	350,000	1,216,000	0
Transfer from Solid Waste Operating Fund	0	588,719	0
Contract Services <sup>1</sup>	<u>50,000</u>	<u>(475)</u>	<u>54,525</u>
Total Resources	\$400,000	\$1,854,244	\$63,312

<sup>1</sup> Entities contracting with Metro to conduct a Spectator Facilities study.

Portland Exposition-Recreation Commission	\$ 4,443
City of Portland	11,848
GPCVA	652
Washington County	5,924
PDC	11,848
Port of Portland	2,962
Multnomah County	7,405
Clackamas County	<u>9,443</u>
Total Contract Services	\$54,525

6585C/227-1  
11/19/86



CONVENTION, TRADE AND SPECTATOR FACILITIES FUND  
(continued)

	<u>Current Budget</u>	<u>FTE</u>	<u>Proposed Budget</u>	<u>FTE</u>	<u>New Proposal 11/20/86</u>
<u>Requirements</u>					
Personal Services					
CTS Director	\$ 28,350	.5	\$ 56,700	1.0	0
Technical Manager	19,530	.5	39,060	1.0	0
Senior Analyst	17,372	.5	33,666	1.0	0
Management Analyst	13,944	.5	27,888	1.0	0
Administrative Assistant	12,480	.5	24,960	1.0	0
Fringe	<u>30,968</u>		<u>44,116</u>		<u>0</u>
Total Personal Services	\$122,644	2.5	\$ 226,390	5.0	0
Materials & Services					
Travel	7,000		15,000		\$ 0
Meetings & Conferences	1,500		1,500		0
Dues & Subscriptions	0		750		0
Ads & Legal Notices	1,200		1,500		0
Printing	3,000		2,300		0
Postage	2,000		400		0
Equipment Rental	7,000		8,460		0
Supplies, Office	1,500		2,500		0
Contract Services	200,000		237,500		63,312
Payments to other Agencies	0		243,000		0
Miscellaneous	<u>3,000</u>		<u>0</u>		<u>0</u>
Total Materials & Services	\$226,200		\$ 512,910		\$63,312
Capital Outlay					
Equipment & Vehicles	0		10,000		0
Office Furniture & Equipment	<u>0</u>		<u>15,000</u>		<u>0</u>
Total Capital Outlay	\$ 0		\$ 25,000		0
Transfers					
To Convention Center Capital Fund	0		760,000		0
To General Fund	0		56,205		0
To Building Management Fund	0		12,731		0
To Insurance Fund	<u>0</u>		<u>4,896</u>		<u>0</u>
Total Transfers	\$ 0		\$1,833,832		0
Contingency	51,156		\$256,112		0
TOTAL FUND	\$400,000		\$1,854,244		\$63,312

6585C/227-3  
11/28/86

# CONVENTION CENTER PROJECT MANAGEMENT FUND

<u>Requirements</u>	<u>Current Budget</u>	<u>Previous Proposed Budget</u>	<u>New Proposal 11/20/86</u>
Intergovernmental Transfer -- Hotel/Motel Tax	0	0	\$1,216,000
Transfer from Solid Waste Operating Fund	<u>0</u>	<u>0</u>	<u>588,719</u>
TOTAL RESOURCES	0	0	\$1,804,719

JS/srs  
6585C/227-5  
11/19/86



CONVENTION CENTER PROJECT  
MANAGEMENT FUND  
(continued)

	<u>Current Budget</u>	<u>Previous Proposed Budget</u>	<u>New Proposed 11/20/86 Budget</u>	<u>FTE</u>
<u>Requirements</u>				
Personal Services				
CTS Director	0	0	\$ 56,700	1.0
Technical Manager	0	0	39,060	1.0
Senior Analyst	0	0	33,666	1.0
Management Analyst	0	0	27,888	1.0
Administrative Assistant	0	0	24,960	1.0
Fringe	<u>0</u>	<u>0</u>	<u>44,116</u>	<u>1.0</u>
Total Personal Services	\$0	0	\$ 226,390	5.0
Materials & Services				
Travel	0	0	\$ 15,000	
Meetings & Conferences	0	0	1,500	
Dues & Subscriptions	0	0	750	
Ads & Legal Notices	0	0	1,500	
Printing	0	0	2,300	
Postage	0	0	400	
Equipment Rental	0	0	8,460	
Supplies, Office	0	0	2,500	
Contract Services	0	0	187,500	
Payments to other Agencies	0	0	243,000	
Miscellaneous	<u>0</u>	<u>0</u>	<u>0</u>	
Total Materials & Services	0	0	\$ 462,910	
Capital Outlay				
Equipment & Vehicles	0	0	10,000	
Office Furniture & Equipment	<u>0</u>	<u>0</u>	<u>15,000</u>	
Total Capital Outlay	0	0	\$ 25,000	
Transfers				
To Conv. Ctr. Capital Fund	0	0	760,000	
To General Fund	0	0	56,205	
To Building Management Fund	0	0	12,731	
To Insurance Fund	<u>0</u>	<u>0</u>	<u>4,896</u>	
Total Transfers	0	0	\$ 833,832	
Contingency	0	0	\$ 256,587	
TOTAL FUND	0	0	\$1,804,719	

CONVENTION CENTER PROJECT  
CAPITAL FUND

<u>Resources</u>	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
Transfer from Convention Center Management Fund	\$ <u>0</u>	<u>\$760,000</u>	<u>\$760,000</u>
Total Resources	\$0	\$760,000	\$760,000
<u>Requirements</u>			
Capital Outlay			
Engineering Services	0	480,000	480,000
Construction Management	<u>0</u>	<u>250,000</u>	<u>250,000</u>
Total Capital Outlay	\$0	\$730,000	\$730,000
Contingency	<u>0</u>	<u>30,000</u>	<u>30,000</u>
TOTAL FUND	\$0	\$760,000	\$760,000

6585C/227-4  
11/28/86



# GENERAL FUND

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
<u>Resources</u>			
Transfer from Zoo			
Operating	\$ 497,274	(8,229)	\$ 489,045
Transfer from Solid Waste			
Operating	835,120	(10,626)	824,494
Transfer from IRC	553,931	(2,514)	551,417
Transfer from Conv. Ctr. Mgmt.	0	56,205	56,205
All Other Accounts	<u>1,008,965</u>	<u>0</u>	<u>1,008,965</u>
Total Resources	\$2,895,290	\$ 34,836	\$2,930,126

Corresponding expenditure revisions in Executive Management,  
Accounting and Public Affairs.

6116C/471-11  
11/28/86

GENERAL FUND  
ACCOUNTING

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
Personal Services	\$223,244	\$ 0	\$223,244
Materials & Services			
Contractual Services	3,000	5,000	8,000
All Other Accounts	<u>29,661</u>	<u>0</u>	<u>29,661</u>
Total Materials & Services	\$32,661	\$5,000	\$ 37,661
TOTAL DIVISION	\$255,905	\$5,000	\$260,905

6116C/471-10  
08/22/86



# EXECUTIVE MANAGEMENT

	<u>Current Budget</u>	<u>FTE</u>	<u>Revision</u>	<u>Proposed Budget</u>	<u>FTE</u>
Personal Services					
Temporary	\$22,182	2.07	\$8,580	\$30,762	2.44
Fringe Benefits	78,537		820	79,357	
All Other Accounts	<u>245,066</u>	<u>6.5</u>	<u>0</u>	<u>245,066</u>	<u>6.5</u>
	\$345,785	8.57	\$9,400	\$355,185	8.94

No other changes in this department.

6116C/471  
08/18/86

GENERAL FUND  
PUBLIC AFFAIRS

	<u>Current Budget</u>	<u>FTE</u>	<u>Revision</u>	<u>Proposed Budget</u>	<u>FTE</u>
Personal Services					
Public Infor. Specialist 2	\$ 44,794	1.85	\$15,600	\$ 60,394	2.6
Fringe Benefits	69,545		4,836	74,381	
All Other Accounts	<u>180,830</u>	<u>      </u>	<u>      0</u>	<u>180,830</u>	<u>      </u>
Total Personal Services	\$295,169	1.85	\$20,436	\$315,605	2.6

No other changes in this department.

6116C/471-16  
08/22/86



IRC FUND  
TRANSFERS, CONTINGENCY, UNAPPROPRIATED BALANCE

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
Transfers, Contingency Unappropriated Balance			
Transfer to General Fund	\$553,931	(2,514)	\$551,417
Transfer to Building Fund	203,438	(5,093)	198,345
Transfer to Insurance Fund	33,821	(784)	33,037
Contingency	8,333	8,391	16,724
Unappropriated Balance	<u>16,750</u>	<u>0</u>	<u>16,750</u>
TOTAL	\$816,273	\$ 0	\$816,273

No other changes in this fund.

6116C/471-12  
08/22/86

ZOO OPERATING FUND  
TRANSFERS, CONTINGENCY, UNAPPROPRIATED BALANCE

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
Transfers, Contingency, Unappropriated Balance			
Transfer to General Fund	\$ 497,274	(8,229)	\$ 489,045
Transfer to Building Fund	93,581	(2,342)	91,239
Transfer to Insurance Fund	256,764	(3,363)	253,401
Contingency	428,883	13,934	442,817
All Other Accounts	<u>2,848,011</u>	<u>0</u>	<u>2,848,011</u>
TOTAL	\$4,124,513	\$ 0	\$4,124,513

No other changes in this fund.

6116C/471-14  
08/22/86

SOLID WASTE OPERATING FUND  
TRANSFERS, CONTINGENCY, UNAPPROPRIATED BALANCE

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
Transfers, Contingency, Unappropriated Balance			
Transfer to General Fund	\$ 835,120	(10,626)	\$ 824,494
Transfer to Building Fund	237,783	(5,296)	232,487
Transfer to Insurance Fund	65,769	(749)	65,020
Transfer to Conv. Ctr. Mgmt.	0	588,719	588,719
Contingency	2,671,533	(572,048)	2,099,485
All Other Accounts	<u>2,576,973</u>	<u>0</u>	<u>2,576,973</u>
 TOTAL	 \$6,387,178	 \$ 0	 \$6,387,178

No other changes in this fund.

6116C/471-15  
11/28/86



# INSURANCE FUND

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
<u>Resources</u>			
Transfer from Zoo			
Operating	\$256,764	(3,363)	\$253,401
Transfer from Solid Waste			
Operating	\$65,769	(749)	65,020
Transfer from IRC	\$33,821	(784)	33,037
Transfer from Conv. Ctr. Mgmt.	0	4,896	4,896
All Other Accounts	<u>\$20,850</u>	<u>0</u>	<u>20,850</u>
Total Resources	\$377,204	\$ 0	\$377,204

No other changes in this fund.

6116C/471-23  
11/28/86

# BUILDING MANAGEMENT FUND

	<u>Current Budget</u>	<u>Revision</u>	<u>Proposed Budget</u>
<u>Resources</u>			
Transfer from Zoo			
Operating	\$ 93,581	(2,342)	\$ 91,239
Transfer from Solid Waste			
Operating	237,783	(5,296)	232,487
Transfer from IRC	203,438	(5,093)	198,345
Transfer from Conv. Ctr. Mgmt.	0	12,731	12,731
All Other Accounts	<u>236,716</u>	<u>0</u>	<u>236,716</u>
Total Resources	\$771,518	\$ 0	\$771,518

No other changes in this fund.

6116C/471-13  
11/28/86

## EXHIBIT B

SCHEDULE OF APPROPRIATIONS

<u>GENERAL FUND</u>	<u>Adopted Appropriation FY 1986-87</u>	<u>Previous Proposed Appropriation</u>	<u>New Proposal 11/20/86</u>
Council			
Personal Services	\$ 75,646	\$ 75,646	\$ 75,646
Materials & Services	59,020	59,020	59,020
Capital Outlay	0	0	0
Subtotal	<u>\$ 134,666</u>	<u>\$ 134,666</u>	<u>\$ 134,666</u>
Executive Management			
Personal Services	\$ 345,785	\$ 355,185	\$ 355,185
Materials & Services	102,017	102,017	102,017
Capital Outlay	2,442	2,442	2,442
Subtotal	<u>\$ 450,244</u>	<u>\$ 459,644</u>	<u>\$ 459,644</u>
Finance & Administration			
Personal Services	\$ 666,677	\$ 666,677	\$ 666,677
Materials & Services	401,079	406,079	406,079
Capital Outlay	9,200	9,200	9,200
Subtotal	<u>\$1,076,956</u>	<u>\$1,081,956</u>	<u>\$1,081,956</u>
Public Affairs			
Personal Services	\$ 295,169	\$ 315,605	\$ 315,605
Materials & Services	48,181	48,181	48,181
Capital Outlay	3,409	3,409	3,409
Subtotal	<u>\$ 346,758</u>	<u>\$ 367,194</u>	<u>\$ 367,194</u>
General Expense			
Contingency	\$ 62,503	\$ 62,503	\$ 62,503
Transfers	760,828	760,828	760,828
Subtotal	<u>\$ 823,331</u>	<u>\$ 823,331</u>	<u>\$ 823,331</u>
Unappropriated Balance	\$ 63,334	\$ 63,334	\$ 63,334
Total General Fund Requirements	\$2,895,290	\$2,930,126	\$2,930,126
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>			
Personal Services	\$ 914,523	\$ 914,523	\$ 914,523
Materials & Services	102,854	102,854	102,854
Capital Outlay	1,000	1,000	1,000
Transfers	791,190	782,799	782,799
Contingency	8,333	16,724	16,724
Unappropriated Balance	<u>16,750</u>	<u>16,750</u>	<u>16,750</u>
Total Intergovernmental Resource Center Fund Requirements	\$1,834,650	\$1,834,650	\$1,834,650



	Adopted Appropriation FY 1986-87	Previous Proposed Appropriation	New Proposal 11/20/86
<u>BUILDING MANAGEMENT FUND</u>			
Personal Services	\$ 28,356	\$ 28,356	\$ 28,356
Materials & Services	487,962	487,962	487,962
Capital Outlay	181,026	181,026	181,026
Contingency	<u>74,174</u>	<u>74,174</u>	<u>74,174</u>
Total Building Management Fund Requirements	\$ 771,518	\$ 771,518	\$ 771,518
<u>ZOO OPERATING FUND</u>			
Personal Services	\$ 3,444,553	\$ 3,444,553	\$ 3,444,553
Materials & Services	2,078,321	2,078,321	2,078,321
Capital Outlay	422,182	422,182	422,182
Transfers	3,164,539	3,150,605	3,150,605
Contingency	428,883	442,817	442,817
Unappropriated Balance	<u>531,091</u>	<u>531,091</u>	<u>531,091</u>
Total Zoo Operating Fund Requirements	\$10,069,569	\$10,069,569	\$10,069,569
<u>ZOO CAPITAL FUND</u>			
Personal Services	\$ 48,581	\$ 48,581	\$ 48,581
Capital Projects	5,962,820	5,962,820	5,962,820
Contingency	270,236	270,236	270,236
Unappropriated Balance	<u>2,583,760</u>	<u>2,583,760</u>	<u>2,583,760</u>
Total Zoo Capital Fund Requirements	\$ 8,865,397	\$ 8,865,397	\$ 8,865,397
<u>SOLID WASTE OPERATING FUND</u>			
Personal Services	\$ 1,113,807	\$ 1,113,807	\$ 1,113,807
Materials & Services	7,679,320	7,679,320	7,679,320
Capital Outlay	88,800	88,800	88,800
Transfers	3,652,312	4,224,360	4,224,360
Contingency	2,671,533	2,099,485	2,099,485
Unappropriated Balance	<u>63,333</u>	<u>63,333</u>	<u>63,333</u>
Total Solid Waste Operating Fund Requirements	\$15,269,105	\$15,269,105	\$15,269,105
<u>SOLID WASTE CAPITAL FUND</u>			
Capital Projects	<u>\$ 6,080,000</u>	<u>\$ 6,080,000</u>	<u>\$ 6,080,000</u>
Total Solid Waste Capital Fund Requirements	\$ 6,080,000	\$ 6,080,000	\$ 6,080,000

	<u>Adopted Appropriation FY 1986-87</u>	<u>Previous Proposed Appropriation</u>	<u>New Proposal 11/20/86</u>
<u>SOLID WASTE DEBT SERVICE FUND</u>			
Materials & Services	<u>\$1,207,100</u>	<u>\$1,207,100</u>	<u>\$1,207,100</u>
Total Solid Waste Debt Service Fund Requirements	\$1,207,100	\$1,207,100	\$1,207,100
<u>ST. JOHNS RESERVE FUND</u>			
Unappropriated Balance	<u>\$1,550,700</u>	<u>\$1,550,700</u>	<u>\$1,550,700</u>
Total St. Johns Reserve Fund Requirements	\$1,550,700	\$1,550,700	\$1,550,700
<u>ST. JOHNS FINAL IMPROVEMENTS FUND</u>			
Capital Projects	\$ 805,000	\$ 805,000	\$ 805,000
Contingency	85,000	85,000	85,000
Unappropriated Balance	<u>1,534,500</u>	<u>1,534,500</u>	<u>1,534,500</u>
Total St. Johns Final Improvement Fund Requirements	\$2,424,500	\$2,424,500	\$2,424,500
<u>ST. JOHNS METHANE RECOVERY FUND</u>			
Personal Services	\$ 7,295	\$ 7,295	\$ 7,295
Materials & Services	13,400	13,400	13,400
Unappropriated Balance	<u>16,305</u>	<u>16,305</u>	<u>16,305</u>
Total St. Johns Methane Recovery Fund Requirements	\$ 37,000	\$ 37,000	\$ 37,000
<u>CONVENTION, TRADE, SPECTATOR FACILITIES FUND</u>			
Personal Services	\$ 122,644	\$ 226,390	\$ 0
Materials & Services	226,200	512,910	63,312
Capital Outlay	0	25,000	0
Transfers	0	833,832	0
Contingency	<u>51,156</u>	<u>256,112</u>	<u>0</u>
Total Convention, Trade, Spectator Facilities Fund Requirements	\$ 400,000	\$1,854,244	\$ 63,312
<u>SEWER ASSISTANCE FUND</u>			
Materials & Services	<u>\$ 856,689</u>	<u>\$ 856,689</u>	<u>\$ 856,689</u>
Total Sewer Assistance Fund Requirements	\$ 856,689	\$ 856,689	\$ 856,689



	<u>Adopted Appropriation FY 1986-87</u>	<u>Previous Proposed Appropriation</u>	<u>New Proposal 11/20/86</u>
<u>INSURANCE FUND</u>			
Materials & Services	\$317,204	\$317,204	\$ 317,204
Contingency	<u>60,000</u>	<u>60,000</u>	<u>60,000</u>
Total Insurance Fund Requirements	\$377,204	\$377,204	\$ 377,204
<u>REHABILITATION &amp; ENHANCEMENT FUND</u>			
Materials & Services	\$472,185	\$472,185	\$ 472,185
Contingency	<u>160,655</u>	<u>160,655</u>	<u>160,655</u>
Total Rehabilitation & Enhancement Fund	\$632,840	\$632,840	\$ 632,840
<u>TRANSPORTATION TECHNICAL ASSISTANCE FUND</u>			
Materials & Services	<u>\$ 48,067</u>	<u>\$ 48,067</u>	\$ 48,067
Total Transportation Technical Assistance Fund Requirements	\$ 48,067	\$ 48,067	\$ 48,067
<u>CONVENTION CENTER PROJECT CAPITAL FUND</u>			
Capital Outlay	\$ 0	\$730,000	\$ 730,000
Contingency	<u>0</u>	<u>30,000</u>	<u>30,000</u>
Total Convention Center Capital Fund Requirements	\$ 0	\$760,000	\$ 760,000
<u>CONVENTION CENTER PROJECT MANAGEMENT FUND</u>			
Personal Services	0	0	\$ 226,390
Materials & Services	0	0	462,910
Capital Outlay	0	0	25,000
Transfers	0	0	833,832
Contingency	<u>0</u>	<u>0</u>	<u>256,587</u>
Total Convention Center Project Management Fund Requirements	0	0	\$1,804,719

JS/srs  
6585C/227-1  
11/19/86



STAFF REPORT

Agenda Item No. 8.2

Meeting Date Dec. 11, 1986

CONSIDERATION OF RESOLUTION NO. 86-711 FOR THE  
PURPOSE OF AMENDING THE IRC BUDGET AND APPRO-  
PRIATIONS, AUTHORIZING CONTRACTUAL AGREEMENTS,  
AND A NEW POSITION

---

Date: November 20, 1986

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Proposed Action

Adopt the attached resolution which increases the IRC budget by \$222,480 and authorizes proceeding with the following actions:

1. Execute an intergovernmental agreement with the Oregon Department of Transportation to receive \$222,480 of state funds to be used for expanded computer and technical services to Multnomah, Clackamas and Washington counties.
2. Enter into a contractual agreement with MASSCOMP for the purchase of upgraded computer capacity.
3. Establish a new Analyst 3 position in IRC to provide technical assistance for the counties.

Budget and Appropriations

Resolution No. 86-700 authorized \$222,480 of Federal-Aid Urban funds to be released to ODOT in exchange for state funds to support the technical assistance expansion.

The additional revenue will increase the IRC budget by the following amounts:

Personnel	\$ 16,568
Materials & Services	2,100
Capital	79,100
Transfer to General Fund	6570
Unappropriated Balance	<u>118,142</u>
	\$222,480

Attachment A provides a detailed budget for this effort including an explanation of the intended use of the unappropriated balance which will be carried over.

Attachment B itemizes purchase order and other contract expenditures needed to carry out the program. The resolution includes authorization to enter into an intergovernmental agreement with ODOT to receive funds for expanded computer and technical services to area counties. It also authorizes an agreement with MASSCOMP to upgrade Metro's existing MASSCOMP computer. This is a sole source contract as MASSCOMP is the only vendor which sells the necessary equipment for expanding this system. Normally the Council Management Committee would act on this contract. However, a major price increase will occur on December 19, 1986, so timely Council action is needed to secure the current price.

A new Analyst 3 position is needed to work with the jurisdictions to meet their requirements within the technical assistance program. The position is funded for two years through this revenue source. After that time, continuation of the position will depend on funding availability.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 86-711.

JS/srs  
6584C/485-4  
12/02/86

# ATTACHMENT A

## TECHNICAL ASSISTANCE COMPUTER BUDGET DETAIL

Personnel	
Analyst (\$12.16) at .5	\$ 12,646
Fringe at 31 percent	3,922
	<u>\$ 16,568</u>
Materials & Services	
3 Phone Lines (dedicated) installation	\$ 2,100
Capital	
MASSCOMP Upgrade	\$ 39,300
INRO License	6,500
Pixel Upgrade	7,500
Three Remote Terminals	25,800
	<u>\$ 79,100</u>
Transfer to General Fund	
Computer Maintenance	\$ 6,570
TOTAL EXPENDITURES (FY 1986-87)	\$104,338

Unappropriated Balance (for use in FY 1987-88 and FY 1988-89)

Transfer to General Fund for Computer Operations	
Central Computer Maintenance	\$ 6,750
Remote Terminal Maintenance	6,480
Telephone	6,480
Data Processing Staff Support	15,000
	<u>\$ 34,710</u>
IRC Personnel	\$ 83,432
TOTAL UNAPPROPRIATED BALANCE	<u>\$118,142</u>

TOTAL EXPENDITURES AND UNAPPROPRIATED BALANCE	<u><u>\$222,480</u></u>
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JS/gl  
6584C/485-3  
11/28/86



ATTACHMENT B

PROPOSED CONTRACTS AND PURCHASE ORDERS

Revenue

Agreement with ODOT for receipt and expenditure of funds	\$222,480 <sup>a</sup>
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Expenditures

• MASSCOMP Upgrade - Purchase Order	\$ 39,300 <sup>a</sup>
• INRO License - Purchase Order	6,500
• Pixel Upgrade - Purchase Order	7,500
• Terminal, Printers and Communications - Purchase Order	25,800 <sup>b</sup>
• Pixel Maintenance Agreement Amendment at six months	250
• MASSCOMP Maintenance Agreement Amendment at six months	2,000
• Installation of Dedicated Phone Lines - Purchase Order	2,100
• Terminal, Printer and Modem Maintenance Agreement at six months	2,160

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<sup>a</sup>Council authorization is requested in Resolution No. 86-711.

<sup>b</sup>To be selected on bid basis, pending approval of Council  
Management Committee.

JS/gl  
6584C/485-3  
11/28/86



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

To: Jennifer Sims, Director of Management Services  
From: Randy <sup>RB</sup>Boose, Personnel Officer  
Re: Position Classification for New IRC Position

I had a meeting with Andy Cotugno to discuss the level placement of the position that he is proposing to add to the IRC personal services budget. This position will be responsible for the traffic forecasting project, which provides technical assistance to local jurisdictions. The position will have direct contact with the local jurisdictions and will manage two FTE personnel and the required computer time to support the project.

IRC has received additional funding that will double the budget for this project. The project is now large enough to require a full-time person to oversee it. Dick Walker has been in charge of this project as part of his duties as a Senior Analyst. This project does not require a Senior Analyst classification. The project management responsibilities of this position are consistent with an Analyst 3 position. It is also consistent with other similar positions within the IRC department. In fact this position will provide promotional opportunities for several people in the IRC department. Based on my review I recommend that this position be classified as an Analyst 3.

RB/rb  
cc Andy Cotugno  
File  
11/24/86

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING	)	RESOLUTION NO. 86-711
RESOLUTION NO. 86-659 REVISING THE	)	
IRC BUDGET AND APPROPRIATIONS, AND	)	Introduced by the
AUTHORIZING A NEW POSITION AND	)	Executive Officer
CONTRACTUAL AGREEMENTS	)	

WHEREAS, The Council of the Metropolitan Service District adopted Resolution No. 86-700 authorizing FAU funds be released to ODOT in exchange for state funds to expand Metro's technical services to Clackamas, Washington and Multnomah counties;

WHEREAS, Additional staff are needed to implement this program and provide technical assistance to the counties; and

WHEREAS, Council approval is required to enter into certain contractual agreements;

WHEREAS, ORS 294.326(2) allows for the receipt and expenditure of grants for specific purposes without adopting a supplemental budget; now, therefore,

BE IT RESOLVED,

1. That Resolution No. 86-659, Exhibit A, FY 1986-87 Budget and Exhibit B, Schedule of Appropriations, are hereby amended as shown in Exhibits A and B to this Resolution.

2. That a new position of Analyst 3, salary level 10 (\$25,293 to \$31,616) is hereby authorized.

3. That the Council hereby authorizes the Executive Officer to execute an intergovernmental agreement with the ODOT to receive \$222,480 of state funds for expanded computer and technical services to Clackamas, Multnomah and Washington counties.



4. That the Council hereby authorizes the Executive Officer to execute a contractual agreement with MASSCOMP for \$39,300 to upgrade Metro's MASSCOMP computer.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

Richard Waker, Presiding Officer

JS/gl  
6584C/485-2  
11/28/86

## EXHIBIT A

IRC FUND	Current Budget	Revised Per Res. No. 86-680 Proposed 11/20/86	Proposed Res. No. 86-711
<u>Resources</u>			
FY 1987 ODOT	\$ 0	\$ 0	\$ 222,480
All Other Accounts	1,834,650	1,834,650	1,834,650
Total Resources	<u>\$1,834,650</u>	<u>\$1,834,650</u>	<u>\$2,057,130</u>
<u>Requirements</u>			
Personal Services			
Analyst 3	\$159,461	\$159,461	\$172,107
Fringe	214,430	214,430	218,352
All Other Accounts	540,632	540,632	540,632
Total Personal Services	<u>\$914,523</u>	<u>\$914,523</u>	<u>\$931,091</u>
Materials & Services			
Telephone	\$ 0	\$ 0	\$ 2,100
All Other Accounts	102,854	102,854	102,854
Total Materials & Services	<u>\$102,854</u>	<u>\$102,854</u>	<u>\$104,954</u>
Capital Outlay			
Office Furniture & Equipment	\$1,000	\$1,000	\$80,100
Total Capital Outlay	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$80,100</u>
Transfers			
To General Fund	\$553,931	\$551,417	\$557,987
To Building Management Fund	203,438	198,345	198,345
To Insurance Fund	33,821	33,037	33,037
Total Transfers	<u>\$791,190</u>	<u>\$782,799</u>	<u>\$789,369</u>
Contingency	\$8,333	\$16,724	\$16,724
Unappropriated Balance	\$16,750	\$16,750	\$134,892
TOTAL IRC FUND	<u>\$1,834,650</u>	<u>\$1,834,650</u>	<u>\$2,057,130</u>

EXHIBIT A  
(continued)

GENERAL FUND	Current Budget	Revised Per Res. No. 86-680 Proposed 11/20/86	Proposed Res. No. 86-711
<u>Resources</u>			
Transfer from IRC	\$ 553,931	\$ 551,417	\$ 557,987
Transfer from Zoo	497,274	489,045	489,045
Transfer from Solid Waste	835,120	824,494	824,494
Transfer from Convention Center Management	0	56,205	56,205
All Other Accounts	1,008,965	1,008,965	1,008,965
Total Resources	<u>\$2,895,290</u>	<u>\$2,930,126</u>	<u>\$2,936,696</u>
<u>Requirements</u>			
Finance & Administration			
Data Processing			
Materials & Services			
Telephone	\$ 2,500	\$ 2,500	\$ 4,660
Maintenance & Repair -			
Equipment	37,550	37,550	41,960
All Other Accounts	78,700	78,700	78,700
Total Requirements	\$118,750	\$118,750	\$125,320
ALL OTHER DEPTS. & ACCOUNTS	\$2,776,540	\$2,881,376	\$2,811,376
TOTAL GENERAL FUND	<u>\$2,895,290</u>	<u>\$2,930,126</u>	<u>\$2,936,696</u>

JS/gl  
6584C/485-2  
11/28/86



## EXHIBIT B

## SCHEDULE OF APPROPRIATIONS

IRC FUND	Current Budget	Revised Per Res. No. 86-680 Proposed 11/20/86	Proposed Res. No. 86-711
Personal Services	\$ 914,523	\$ 914,523	\$ 931,091
Materials & Services	102,854	102,854	104,954
Capital Outlay	1,000	1,000	80,100
Transfers	791,190	782,799	789,369
Contingency	8,333	16,724	16,724
Unappropriated Balance	<u>16,750</u>	<u>16,750</u>	<u>134,892</u>
TOTAL FUND	\$1,834,650	\$1,834,650	\$2,057,130

## GENERAL FUND

## Finance &amp; Administration

Personal Services	\$ 666,677	\$ 666,677	\$ 666,677
Materials & Services	401,079	406,079	412,649
Capital Outlay	<u>9,200</u>	<u>9,200</u>	<u>9,200</u>
Subtotal	\$1,076,956	\$1,081,956	\$1,088,526

No Other Changes to the General Fund in Resolution No. 86-711.

No Changes to Other Funds in Resolution No. 86-711.

JS/gl  
6584C/485-2  
11/28/86

STAFF REPORT

Agenda Item No. 8.3

Meeting Date Dec. 11, 1986

CONSIDERATION OF RESOLUTION NO. 86-708, FOR THE  
PURPOSE OF INITIATING CONSIDERATION OF A  
LOCATIONAL ADJUSTMENT NEAR SHERWOOD AND WAIVING  
ASSIGNMENT TO A HEARINGS OFFICER

Date: November 14, 1986

Presented by: Jill Hinckley

FACTUAL BACKGROUND AND ANALYSIS

Four years ago, the Council of the Metropolitan Service District (Metro) approved a locational adjustment of the Urban Growth Boundary (UGB) north of Edy Road in Sherwood. The current property owner is seeking a further, very minor adjustment to correct a surveying error undetected at the time of the original adjustment: the lot line, and the UGB which is coterminous with that line, have been discovered to bisect a garage on the property, rather than to skirt it.

The adjustment now sought would add only a few thousand feet to the urban area. The property owner believes that Metro's regular adjustment procedures, which would involve up to \$1,500 in Hearings Officer costs, is excessively costly and cumbersome for so small and simple a proposed adjustment. The property owner's representative, Spencer Vail, contacted the Councilor for that district, Councilor Kirkpatrick, for advice and assistance. Councilor Kirkpatrick has suggested that to keep costs down, a Hearings Officer might be dispensed with and the matter heard directly by the Council. A resolution authorizing this approach is attached.

Provided the rights of parties are not adversely affected, it is a matter of Council discretion whether it chooses to waive its procedural requirements. The waiver at issue does not appear to jeopardize the rights of any party.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution No. 86-708.

JH/gl  
6556C/485-3  
11/25/86

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF	)	RESOLUTION NO. 86-708
INITIATING CONSIDERATION OF A	)	
LOCATIONAL ADJUSTMENT NEAR	)	Introduced by
SHERWOOD AND WAIVING ASSIGNMENT	)	Councilor Kirkpatrick
TO A HEARINGS OFFICER	)	

WHEREAS, On December 2, 1982, the Council of the Metropolitan Service District (Metro) adopted Ordinance No. 82-145, amending the Urban Growth Boundary (UGB) in Washington County near Sherwood for Contested Case No. 81-8 (Cerreghino); and

WHEREAS, The UGB as amended by Ordinance No. 82-145 followed the northern lot line of a certain Tax Lot 101, as requested by the applicant and

WHEREAS, West Coast Auto Salvage, the current owner of the property now asserts that a land survey has revealed that a garage on the property straddles the northern lot line of Tax Lot 101; and

WHEREAS, West Coast Auto Salvage seeks an adjustment to add less than 3,000 square feet in order to include the entire garage within UGB; and

WHEREAS, The area requested for addition is too small to be saleable or buildable on its own; and

WHEREAS, The normal petition process would be unreasonably costly and time consuming for so small an adjustment; and

WHEREAS, Metro Code Section 3.01.020 (c) authorizes the Council to "initiate consideration of a locational adjustment without petition or filing fee"; and

WHEREAS, Filing fees are used to cover the costs of the Hearings Officer required by Metro Code Section 3.01.060 (a), as



well as the costs of public notice; and

WHEREAS, Most of the pertinent information was reviewed and assembled by a Hearings Officer for Contested Case No. 81-8; and

WHEREAS, The additional information pertinent to a decision to add less than 3,000 square feet is likely to be neither extensive nor complex; and

WHEREAS, The property owner, by letter dated November 3, 1986, from representative Spencer Vail, has indicated willingness to receive a hearing before the Metro Council rather than before a Hearings Officer, and to pay the costs for public notice of such a hearing; now, therefore,

BE IT RESOLVED,

1. That the Council hereby initiates consideration of the requested locational adjustment as shown in Exhibit A, consistent with the provisions of Metro Code Section 3.01.020 (c).

2. That the Executive Officer shall schedule a hearing before the Council at a regularly scheduled Council meeting, following receipt from the property owner of a completed petition form and a \$200 deposit to cover cost of public notice.

3. That the requirement of Metro Code Section 3.01.060 (a) that the case be assigned to a Hearings Officer is hereby waived.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

---

Richard Waker, Presiding Officer

JH/gl  
6556C/485-2  
11/20/86

STAFF REPORT

Agenda Item No. 8.4

Meeting Date Dec. 11, 1986

CONSIDERATION OF RESOLUTION NO. 86-709 FOR THE  
PURPOSE OF EXTENDING THE DATE SET IN RESOLUTION  
NO. 86-650 BY WHICH THE COUNCIL WILL AMEND THE  
URBAN GROWTH BOUNDARY FOR CONTESTED CASE NO. 85-7  
(KAISER)

---

Date: December 1, 1986

Presented by: Jill Hinckley

FACTUAL BACKGROUND AND ANALYSIS

On June 26, 1986, the Council of the Metropolitan Service District (Metro) adopted Resolution No. 86-650, approving the petition by Kaiser Development Company for an amendment of the Urban Growth Boundary (UGB) to add approximately 450 acres in the Sunset Corridor. Because the property was outside the Metro district boundaries, the Council lacked jurisdiction to actually amend the UGB at that time. Therefore, pursuant to its rules for such situations (Ordinance No. 85-189, Section 2, paragraph 3.01.070(c)(1)), Resolution No. 86-650 expressed the Council's intent to amend the UGB as petitioned once the property was annexed to Metro provided the annexation occurred within six months. This six-month deadline is intended to ensure that the findings of fact adopted by the resolution are still sufficiently current to be relied upon when the Council adopts the ordinance that actually amends the UGB.

The property owners in this case elected to seek Metro annexation in conjunction with annexation to the city of Hillsboro. Action on their request by the Portland Metropolitan Area Local Government Boundary Commission was scheduled for December 11, 1986, about two weeks before the December 26 deadline.

In November, however, the Court of Appeals ruled unconstitutional the "triple majority" annexation method under which the petitioners had filed. As a result, petitioners are no longer able to annex to Metro by the date established by Resolution No. 86-650. Because the delay was unforeseen and unavoidable, staff recommends that the deadline be extended to allow petitioners an opportunity to revise their annexation petition as needed. A March 30, 1987, deadline allows for Boundary Commission action at its January 15 meeting, followed by a 45-day remonstrance period for the action to become effective, and several weeks for Metro notification. No person's rights are adversely affected by this waiver of the Code deadline.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution  
No. 86-709.

JH/srs  
6603C/485-2  
12/01/86



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF EXTENDING THE	)	RESOLUTION NO. 86-709
DATE SET IN RESOLUTION NO. 86-650	)	
BY WHICH THE COUNCIL WILL AMEND	)	Introduced by the
THE URBAN GROWTH BOUNDARY FOR	)	Executive Officer
CONTESTED CASE NO. 85-7 (KAISER)	)	

WHEREAS, Ordinance No. 85-189, Section 2, paragraph 3.01.070(c)(1), provides that when the Council of the Metropolitan Service District acts to approve petitions for major amendment of the Urban Growth Boundary that affect land outside Metro boundaries, "such action shall be by resolution expressing intent to amend the UGB if and when the affected property is annexed to the District within six months of the date of adoption of the Resolution"; and

WHEREAS, On June 26, 1986, the Council adopted Resolution No. 86-650 adopting the Hearings Officer's Report in Contested Case No. 85-7 (Kaiser), furthering annexation of the affected property to Metro, and expressing Council intent to amend the UGB; and

WHEREAS, Resolution No. 86-650 approved a "triple majority" petition to annex the affected property to Metro; and

WHEREAS, Resolution No. 86-650 expressed the Council's intent to amend the UGB to include the affected property if, within six months of the date the resolution was adopted, Metro received notice that the Metro annexation had been approved; and

WHEREAS, The property owners submitted a "triple majority" petition to the Portland Metropolitan Area Local Government Boundary Commission for annexation to the city of Hillsboro and, automatically with that action, to Metro; and

WHEREAS, Action by the Boundary Commission on this petition was scheduled for December 1986; and

WHEREAS, In November 1986 the Court of Appeals ruled the "triple majority" annexation method unconstitutional; and

WHEREAS, Only the triple majority method allows for an annexation to become effective on the date of Boundary Commission approval, rather than after a 45-day remonstrance period; and

WHEREAS, As a result of the Court of Appeals' decision and thus for reasons entirely unforeseeable and beyond the petitioners' control, the petitioners are no longer able to annex to Metro within six months of the date Resolution No. 86-650 was adopted; and

WHEREAS, An extension of three months is not inconsistent with the purpose of the six-month deadline and will not adversely affect the rights of any person; now, therefore,

BE IT RESOLVED,

That based upon the findings adopted as Exhibit "B" of Resolution No. 86-650, the Council of the Metropolitan Service District expresses its intent to adopt an ordinance amending the UGB as shown on Exhibit "A" of Resolution No. 86-650 within thirty (30) days of receiving notification that the property has been annexed to the Metropolitan Service District, provided such notification is received by March 30, 1987.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

---

Richard Waker, Presiding Officer

JH/gl  
6603C/485-2  
12/01/86



STAFF REPORT

Agenda Item No. 9.1

Meeting Date Dec. 11, 1986

CONSIDERATION OF RESOLUTION NO. 86-714 FOR THE  
PURPOSE OF SUBMITTING METROPOLITAN SERVICE  
DISTRICT ZOO SERIAL LEVY

---

Date: December 8, 1986

Presented by: Donald E. Carlson  
A. McKay Rich

FACTUAL BACKGROUND AND ANALYSIS

Policy Framework

Adoption of Resolution No. 86-714 is a significant step towards financial stability for Metro in general and the Zoo in particular. The Metro Council has adopted financial principles and policies for guidance in making financial decisions such as recommended by Resolution No. 86-714. The financial principles and policies stated in Resolution No. 84-444 relating to the Zoo are as follows:

"To assist in the achievement of the broad goal of providing financial stability for Metro, the following general principles are adopted:

1. Each functional area shall have identified sources of revenue;
2. Each functional area shall prepare a five-year financial plan; and
3. Any new functions assumed by Metro shall have a source of funding.

To aid decision-making in each of the functional areas, the following policies are adopted:

Zoo Operations

1. The Zoo shall rely on the property tax for a portion of its revenues.
2. Approximately 50 percent non-tax revenues shall be maintained for funding Zoo operations.
3. The Council shall annually review admission fees to assist in meeting Objective 2 above.
4. The Council shall develop a policy of maintaining a proper balance between funds used for animal and non-animal capital improvements and the use of private versus public funds.



5. As indicated in the adopted Master Plan, the priority for capital investments shall be the completion of the Zoo's development and the replacement of non-standard exhibits.
6. It shall be the policy of the Council to provide special benefits to residents of the region who pay taxes to help support the Zoo."

#### Resolution Analysis

Resolution No. 86-714 has two major purposes: 1) it submits to the voters the type and amount of the proposed tax levy, and 2) it defines the Ballot Title for the proposed levy.

In regard to the first purpose, the Resolution, if adopted, submits a three-year serial levy to the voters at the March 31, 1987, election. The levy request is for \$5,500,000 per year for a total of \$16,500,000. The resolution establishes the use of the revenue to defray both operating expenses and capital expenses at the Zoo. For the three years an estimated average of \$3,725,000 each year will be used for operating purposes and \$1,775,000 each year for capital expenses. Justification for the amount of the proposed levy is found in the "Updated Five-Year Financial Projections for Washington Park Zoo" dated November 21, 1986. Three key pieces of information which show the revenue and expenditure needs for operating and improving the Zoo during the next five years are: Table I -- Operating Fund Requirements; Table II -- Operating Fund Resources; and Table III -- Capital Improvement Fund Requirements and Resources.

In regard to the second purpose, the resolution defines the Ballot Title for the measure which must meet certain statutory requirements as to form and content. ORS 310.390 requires the Ballot Title to consist of: a "caption" by which the measure is commonly referred (not more than 10 words); a "question" which states the purpose of the measure and is phrased so an affirmative response to the question corresponds to an affirmative vote on the measure (not more than 20 words); and, a concise and impartial "explanation" which gives the purpose and reasons for the measure. The "explanation" must be plainly worded and avoid as much as possible the use of technical terms and should not advocate a yes or no vote on the question (not more than 150 words).

#### Tax Levy Schedule

As indicated in Resolution No. 86-714, the date of the levy election is March 31, 1987. Prior to that date the Resolution directs filing of the Ballot Title with the Director of the Multnomah County Records and Elections by no later than February 4, 1987, with the Multnomah County Tax Supervising and Conservation Commission (TSCC) by no later than the same date. The schedule for Council consideration and adoption of this resolution is as follows:

Date

Purpose

December 11, 1986

Presentation and public hearing on  
Resolution No. 86-714.

December 18, 1986

Consideration and adoption of  
Resolution No. 86-714.

ZOO PLANNING COMMITTEE RECOMMENDATION

The Zoo Planning Committee unanimously recommends adoption of  
Resolution No. 86-714.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Resolution  
No. 86-714.

DEC/gl  
6664C/485-2  
12/08/86



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF SUBMITTING  
METROPOLITAN SERVICE DISTRICT  
ZOO SERIAL LEVY

) RESOLUTION NO. 86-714  
)  
) Introduced by the  
) Zoo Planning Committee  
) and the Executive Officer

WHEREAS, ORS 268.310(5) authorizes the Metropolitan Service District to "Acquire, construct, alter, maintain, administer and operate metropolitan zoo facilities.";

WHEREAS, ORS 268.315 provides that "For the purpose of performing the functions set forth in subsection (5) of ORS 268.310, the District, when authorized at any properly called election held for such purpose, shall have the power to levy an ad valorem tax on all taxable property within its boundaries not to exceed in any one year one-half of 1 percent (.005) of the true cash value of all taxable property within the boundaries of such District, computed in accordance with ORS 308.207.";

WHEREAS, The current three-year Zoo serial levy which provides funds for Zoo operations and capital improvements expires on June 30, 1987;

WHEREAS, The Zoo, with unique educational and recreational offerings, is utilized by and benefits District residents;

WHEREAS, The Zoo is the largest paid attraction for visitors throughout the state of Oregon and provides economic benefits to the Northwest and metropolitan region;

WHEREAS, A regional funding base is necessary to provide for continued adequate care, maintenance and development of the Zoo's animal collection, programs and physical facilities;



WHEREAS, During fiscal years 1988 through 1990 revenues of \$5,500,000 each year totaling \$16,500,000 for the three-year period will be needed to fund Zoo operating and capital expenses. For the three years staff estimates needing an average of \$3,725,000 each year for operating expenses and \$1,775,000 each year for capital expenses; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District approves submission of a mixed three-year operating and capital serial levy to be effective on July 1, 1987, to the voters of the District on March 31, 1987, the revenues of which will be used for the purposes permitted under ORS 268.310(5) and to pay the costs of holding the election.

2. That the ballot title for this measure is approved as shown on Exhibit A attached hereto.

3. That the Executive Officer is instructed to file this Resolution with the District Elections Officer and the Tax Supervising and Conservation Commission no later than February 4, 1987.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1986.

\_\_\_\_\_  
Richard Waker, Presiding Officer

DEC/gl  
6645C/485-2  
12/08/86

EXHIBIT A

1987 ZOO SERIAL LEVY  
BALLOT TITLE

CAPTION:  
(10 words)

SERIAL LEVY DEDICATED TO THE ZOO.

QUESTION:  
(20 words)

SHALL THE METROPOLITAN SERVICE DISTRICT LEVY  
\$5,500,000 EACH YEAR FOR THREE YEARS FOR THE  
WASHINGTON PARK ZOO?

EXPLANATION:  
(150 words)

THIS MEASURE ALLOWS THE DISTRICT TO LEVY  
\$5,500,000 EACH YEAR FOR THREE YEARS STARTING  
JULY 1, 1987. THE TOTAL LEVY IS \$16,500,000.  
IN 1980 AND 1984 VOTERS APPROVED LEVIES OF  
\$5,000,000 PER YEAR. THE LATTER WILL EXPIRE  
JUNE 30, 1987. THE NEW LEVY WILL PROVIDE FUNDS  
EACH YEAR FOR ZOO OPERATIONS AND CAPITAL  
IMPROVEMENTS. OVER THE THREE YEARS AN ESTIMATED  
AVERAGE OF \$3,725,000 PER YEAR WILL ENABLE THE  
ZOO TO CONTINUE THE CURRENT OPERATIONS. OVER  
THE THREE YEARS AN ESTIMATED AVERAGE OF  
\$1,775,000 PER YEAR WILL BE USED FOR CAPITAL  
PURPOSES. THIS INCLUDES COMPLETION OF PHASE III  
OF THE AFRICA BUSH EXHIBIT, RENOVATION OF THE  
EAST BEAR EXHIBIT AND TO IMPROVE AND EQUIP ZOO  
FACILITIES. THE LEVY IS OUTSIDE THE SIX PERCENT  
LIMITATION SPECIFIED IN THE OREGON CONSTITUTION.

6605C/467-2  
12/08/86



## MEMORANDUM

**To:** Metro Council **Date:** Nov. 21, 1986

**From:** A.M. Rich, Assistant Zoo Director  
Donald E. Carlson, Deputy Executive Officer

**Re:** Updated Five Year Financial Projections for Washington Park Zoo

As the Council is aware, significant operational and capital improvements have been made at the Zoo since it became an operating division of Metro in 1976. Capital improvements include:

1. Improvements at Entryway
2. New Elephant Yard and Crush
3. Primate House Remodel
4. New Quarantine Facilities
5. Lemur Exhibit
6. Cascade Stream and Pond
7. New Maintenance Facilities
8. Penguinarium Remodel
9. Swigert Fountain
10. Bandstand
11. Alaska Tundra Exhibit
12. Gift Shop Remodel
13. West Bear Grotto Remodel
14. Elephant Museum

These improvements, new special events and promotions, and exceptional weather brought attendance to a 21 year high of 814,548 in fiscal year 1984-85. We anticipate attendance for 1986-87 to reach at least 850,000.

To keep the Zoo obtaining approximately 50 percent of its operating requirements from non-tax sources, the Council adjusted admission fees on June 1, 1981 and again on February 1, 1985. Current fees are \$2.50 for 12 years through 64 years, and \$1.25 for youth 3 through 11 years. Children under 3 are admitted free and senior citizens pay the same as youth. All people are admitted free after 3:00 p.m. on Tuesday afternoons. Additionally, there are free days for special groups, such as handicapped, children and seniors.

In May 1984, the voters of the District approved a \$5 million per year serial levy with approximately \$3 million per year for operations and \$2 million for capital improvements. That levy began July 1, 1984 and expires June 30, 1987. Projects to be built with the capital improvements portion of the levy, transfers from operating revenues and funds carried over from the previous levy are: West Bear Grotto Remodel, Africa Bush Phases I and II, and the Education/Administration Center. An additional project, the Elephant Museum, is being funded by private donations.



These additional facilities and increases in operations have helped the Zoo work toward these goals:

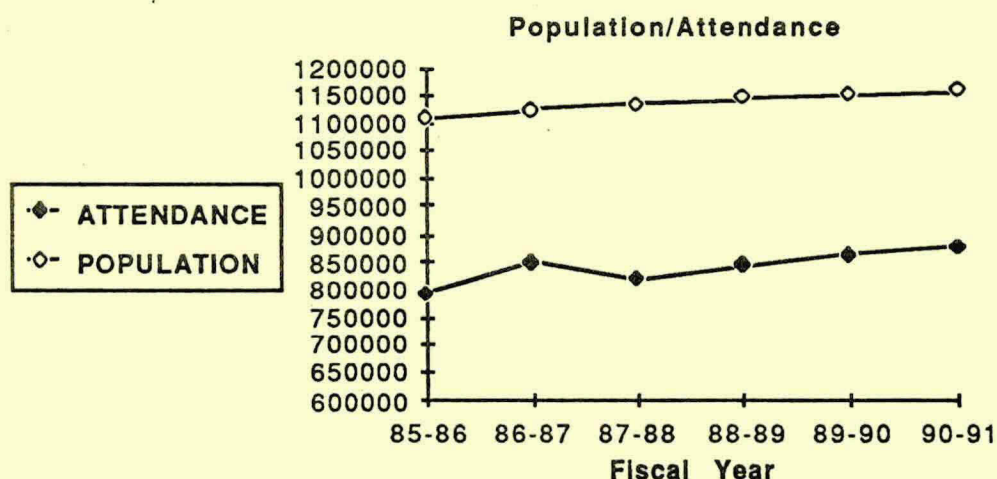
1. Providing a unique, educational and recreational opportunity through which the public can see and experience wildlife in a naturalistic setting.
2. Contributing to the perpetuation of animals in the wild by a) learning more about captive and wild animals, and b) educating the public regarding conservation.
3. Serving as a metropolitan cultural institution to enhance the quality of life in the metropolitan community.

### MAJOR ASSUMPTIONS

Adoption of a tax measure requires a budget forecast to determine future expenditures and needed revenue. In order to achieve a reasonable forecast, a number of assumptions must be made concerning external factors as well as Metro's budgetary and fiscal policies. Discussed below are major assumptions which are used in developing projections and the mix of projected non-tax and property tax revenues.

#### A. Attendance

Attendance records have been studied by both Metro and Hobson and Associates. Because a high correlation was found between historical population trends in Multnomah, Washington and Clackamas Counties and Zoo attendance, population projections for these jurisdictions have been used to forecast Zoo attendance. Actual paid and full attendance may be a function of many factors: weather, regional and local tourism promotions, new exhibits, animal births, special events (such as Zoo concerts), and the cost of other forms of recreation. Predicting future changes in these factors, however, is very difficult. Given these considerations, the forecasting approach selected was a necessarily simplistic one which focuses on the single factor of regional population/attendance historical trends. The projections are shown in the graph below:



Full attendance figures are derived from paid attendance projections assuming a constant 80 percent/20 percent split between paid and non-paid attendance. The figure shows full attendance increasing from 794,578 in 1985-86 to 880,000 in 1990-91. It should be noted that variables such as those listed earlier could significantly affect these forecasts plus or minus. It is our judgement, supported by studies done by Hobson and Associates, that the forecasts are prudent for projection purposes.

B. Admission Fees

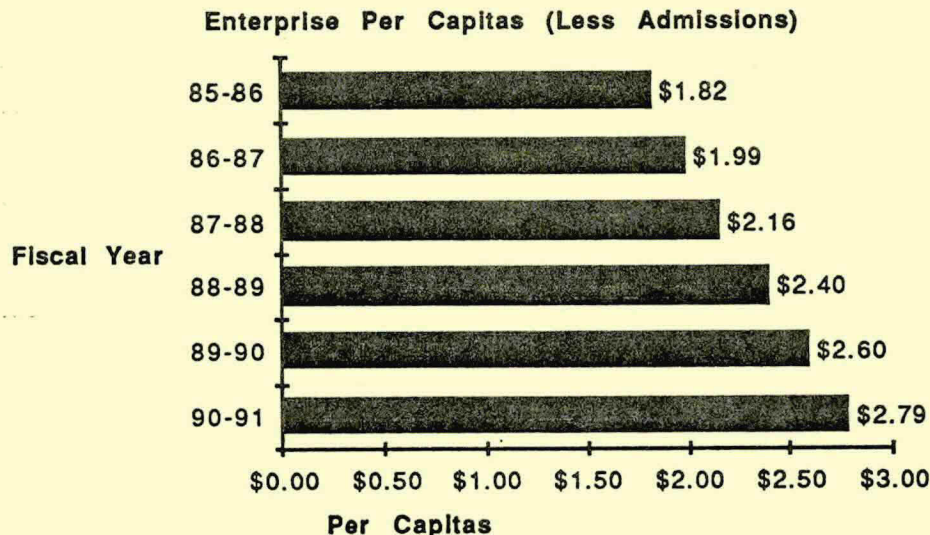
Admission revenue forecasts are based on the following preliminary schedule of fee increases:

<u>Effective Date</u>	<u>Adult</u>	<u>Youth/Seniors</u>
Current Fee	\$2.50	\$1.25
January 1, 1988	\$3.00	\$1.50
January 1, 1990	\$3.50	\$1.75

It is assumed that adult and youth/senior admissions will remain at the historical 2:1 ratio.

C. Per Capita Enterprise Revenue Excluding Admissions

Per capita revenues for food, gifts, railroad and other services are expected to rise as a result of increased attendance and longer stays in the Zoo because of more things to do and see. Per capita revenues are projected to rise as shown on the following graph..



D. Inflation

Based on a review of local and national economic trends, an inflation factor of 4 percent has been built into projections for expenditures and major enterprise revenues, excluding admissions.

E. Personal Services

Forecasts for personnel are based on current staffing levels plus new positions that will be required for additional programming. New exhibits, increased food services, more pathways and landscaping will require additional personnel in Animal Management, Visitor Services and Buildings and Grounds. Higher attendance levels and new programs will require new personnel in Educational Services as well.



It is anticipated that new facilities, coupled with more varied services and events and longer stays in the Zoo will aid in achieving the enterprise revenues necessary to meet the Council's policy of meeting 50% of operating costs from non-tax sources.

F. Materials and Services

While certain material and service costs such as merchandise for resale are directly related to Zoo attendance, other costs like those for utilities and those associated with an expanding animal collection are not that related to attendance. For the last several years material and service costs have increased an average of 8.8% per year. It is assumed this rate will continue.

G. Capital Outlay

Capital Outlay is projected to increase from 441,854 in 1986-87 to 494,324 in 1990-91. The Zoo plans to carry out a continuing facility improvements program during these years to upgrade utility systems, replace roofs, and replace equipment, etc.

H. Policy Assumptions

The following policy assumptions are incorporated in the Zoo budget forecast for the next five fiscal years.

- I. That property taxes collected will fund approximately fifty percent of operation and maintenance costs (personal services, materials and services, capital outlay, and transfers to the Insurance, Building and General Funds). Conversely, that non-property tax revenues - principally enterprise revenues - will fund the other approximately fifty percent of these same costs and that the Council will annually review admission fees to meet this objective. The table below shows the non-tax revenues as a percent of operations and maintenance as found in the projections.

<u>Projections</u>	<u>86-87</u>	<u>87-88</u>	<u>88-89</u>	<u>89-90</u>	<u>90-91</u>
Operations & Maint. Costs, incl. Insurance, Building and General Fund Transfers	\$7,122,203	\$7,478,795	\$8,019,759	\$8,493,089	\$8,888,942
Non-tax Revenue	\$3,470,878	\$3,577,520	\$4,024,035	\$4,441,762	\$4,853,433
	49%	48%	50%	52%	55%



2. That the Zoo's budget will provide for an unappropriated balance each year sufficient to balance the budget for the following year and assure cash flow from July 1 to tax collection time in November and that the budget will also provide a contingency line item equal to 3% of projected operating costs including the transfers. While the contingency is listed, it is assumed not to be spent and is included in the following year's fund balance.
3. That revenue in excess of operating needs will be transferred to the Capital Improvement Fund to assist with the implementation of the Zoo Master Plan.
4. That the Council will approve for implementation a sequence of projects found in the Zoo Master Plan and a method of funding them.

### FIVE YEAR OPERATING NEEDS

The five year needs for operating the Zoo are shown in Tables I and II (pages 8 through 10). Table I provides a summary of the expenditure requirements for the Zoo's six operating divisions: Administration, Animal Management, Buildings and Grounds, Education, Public Relations, and Visitor Services plus the various transfers. Table II summarizes the resources needed for these expenditures.

#### Expenditures:

Personal Services - As indicated in Table I, Personal Services is the largest category of expenditure for operating the Zoo, constituting an average 51% of the four principal expenditure categories. It is projected that Personal Services will increase at an average rate of approximately 5.5% per year through FY 1990-91. This increase is attributable to inflation and projected increases in the number of positions in Animal Management, Buildings and Grounds, Visitor Services and Educational Services.

The opening of Africa Bush in 1988-89 will require an additional keeper. This is because the Africa Bush exhibit will house more species of animals in a more complex facility than presently is true of the paddocks area.

In Buildings and Grounds there will be a need for an additional four FTE positions. These positions will help keep up with additional service demands created by increased attendance, more special events, and new facilities which will be more complex and labor intensive for maintenance and upkeep. These facilities include the major capital projects that are scheduled from 1987-88 through 1990-91 (Education/Administrative Center, Africa Bush I, II and III, and the East Bear Grotto).

Visitor Services and Educational Services will also be impacted. Visitor Services will need to expand its workforce as the Africafe and picnic areas come on line to serve more visitors and the Education/Administration Center will allow the Educational Services Division to increase its programs. Increased revenues from these sources are anticipated to more than offset operating costs.

Materials and Services - Materials and Services expenditures are the second largest item in operating the Zoo. This category constitutes an average of 31% of the operating budget and is projected to increase at an average rate of about 8% per year through 1990-91. This is attributable primarily to projected inflation plus increases for utility costs for new facilities and merchandise for resale to an increasing number of visitors.



Capital Outlay - The increase in capital outlay provides for necessary facility and equipment maintenance scheduled for this period. Capital outlay is only 6% of the Zoo's operating budget.

Transfers to the Insurance, General, and Building Funds - The Insurance Fund transfer pays that coverage for direct Zoo services such as liability insurance and the Zoo's proportionate share of other insurance requirements. The General Fund transfer is mainly for the purchase of services from the District's support service divisions. Included in support services are budget, accounting, personnel, data and word processing and printing. This transfer is based on a cost allocation policy and projected to increase according to the anticipated inflation rate of 4% annually. Actual future costs could vary plus or minus if the policy is modified. The Building Fund includes a proportionate share of the Metro office complex.

#### Revenue:

Table II (page 10) shows projected operating revenues and capital improvement transfers for the Zoo from FY 1986-87 to FY 1990-91. It is anticipated that the Zoo's enterprise revenues (admissions, food and concession sales, railroad fees, etc.) will increase from \$3,227,750 in 1986-87 to \$4,684,390 in 1990-91. Although part of this increase will come as a result of the number of Zoo visitors increasing and staying in the Zoo longer, it will be necessary for the Zoo to adjust the prices charged for its services, including admission fees. The Council should review admission fees annually and it should be noted that admission revenue projections are based on increases in fees on January 1, 1988 and 1990. Patrons will be receiving considerably more value for their fees as projects noted earlier are completed.

The tax figures shown in Table II are the amounts required to balance the projected budgets.

#### ZOO MASTER PLAN IMPLEMENTATION

To serve as a guide in making decisions for future capital improvements at the Zoo, the Council adopted a Zoo Master Plan in December 1983. That plan established several high priority projects that have been built or are in the process of being bid. The remaining projects are being reviewed and possibly modified. Schedules will be established when the Council approves an updated plan late next spring. Meanwhile, staff has recommended two major projects for funding under the next three years combined operations and capital improvements serial levy. These are Phase III of Africa Bush and the remodel of the East Bear Grotto.

Major projects to be built during the next four years include:

Africa Bush Phases I and II, to be financed with funds carried forward from the current year capital budget. This project will include, in addition to the animal exhibits, a new main food facility and improvements to the current concert lawn area.

Africa Bush III, which will include an upgraded electrical service for the lower side of the Zoo and exhibit space for such animals as lions, baboons, rock hyrax, gerbils, badgers, and spotted hyena, to be financed with new levy funds.

Completion of the Education/Administration Center, which will be financed with funds carried forward in the current budget.

Remodel of the East Bear Grotto to complement the work done on the West Bear Grotto. This project will primarily house bears such as spectacle or sloth bears, but might also include other species. This project is to be funded from the new levy.

As indicated above, a significant part of the projected capital improvement expenditures will be financed with funds carried forward in the Capital Improvements Fund. The projected Capital Fund balance at the end of this fiscal year is \$6,286,309 as indicated in Table III (page 11). Also shown are the projected revenues and expenditures for this fund for the years 1986-87 to 1990-91. The projection assumes no new levy for capital improvements for 1990-91. Decisions for that year and those following will be made after the Master Plan is updated.



TABLE I: OPERATING FUND REQUIREMENTS - FY 86-87 - 90-91

Levy Years					
PROJECTED ATTENDANCE	850,000	820,000	845,000	865,000	880,000
	86-87	87-88	88-89	89-90	90-91
	Revised Budget Estimate	Projected	Projected	Projected	Projected
OPERATING DIVISIONS					
Administration					
Personal Svcs.	\$241,605	\$258,113	\$274,792	\$289,948	\$305,050
Materials & Svcs.	\$240,735	\$145,408	\$151,440	\$225,215	\$164,266
Capital Outlay	\$20,000	\$15,600	\$16,224	\$16,873	\$17,548
Sub-Total	\$502,340	\$419,121	\$442,456	\$532,036	\$486,864
Animal Management					
Personal Svcs.	\$1,176,532	\$1,218,795	\$1,298,809	\$1,359,770	\$1,418,987
Materials & Svcs.	\$218,100	\$217,776	\$238,817	\$256,919	\$267,196
Capital Outlay	\$17,800	\$14,352	\$19,252	\$17,773	\$18,484
Sub-Total	\$1,412,432	\$1,450,923	\$1,556,878	\$1,634,462	\$1,704,667
Buildings & Grounds					
Personal Svcs.	\$909,823	\$973,931	\$1,056,150	\$1,113,053	\$1,170,284
Materials & Svcs.	\$834,452	\$929,963	\$1,021,777	\$1,067,997	\$1,160,003
Capital Outlay	\$354,575	\$374,764	\$389,755	\$405,345	\$421,559
Sub-Total	\$2,098,850	\$2,278,658	\$2,467,682	\$2,586,395	\$2,751,846
Educational Services					
Personal Svcs.	\$372,403	\$437,844	\$463,078	\$488,648	\$513,665
Materials & Svcs.	\$79,094	\$96,720	\$102,833	\$106,946	\$111,809
Capital Outlay	\$4,725	\$5,200	\$5,408	\$5,624	\$5,849
Sub-Total	\$456,222	\$539,764	\$571,319	\$601,218	\$631,323
Public Relations					
Personal Svcs.	\$100,488	\$106,230	\$111,790	\$117,679	\$123,558
Materials & Svcs.	\$135,540	\$140,962	\$146,600	\$152,464	\$158,563
Capital Outlay	\$22,000	\$5,200	\$2,704	\$3,037	\$2,808
Sub-Total	\$258,028	\$252,392	\$261,094	\$273,180	\$284,929



TABLE I: OPERATING FUND REQUIREMENTS (CONT.) - FY 86-87 - 90-91

## Levy Years

Visitor Services					
Personal Svcs.	\$714,105	\$757,769	\$788,080	\$819,603	\$852,387
Materials & Svcs.	\$602,410	\$651,695	\$738,616	\$818,370	\$898,353
Capital Outlay	\$22,754	\$29,120	\$43,264	\$26,997	\$28,077
Sub-Total	\$1,339,269	\$1,438,584	\$1,569,960	\$1,664,970	\$1,778,817
Total All Divisions	\$6,067,141	\$6,379,442	\$6,869,389	\$7,292,261	\$7,638,446
OPERATING TRANSFERS	FY 86-87	FY 87-88	FY 88-89	FY 89-90	FY 90-91
Building Fund	\$93,581	\$97,324	\$101,217	\$105,266	\$109,477
General Fund	\$497,274	\$517,165	\$537,852	\$559,366	\$581,740
Insurance	\$256,764	\$267,035	\$277,716	\$288,825	\$300,378
Sub-Total	\$6,914,760	\$7,260,966	\$7,786,174	\$8,245,718	\$8,630,041
CONTINGENCY	\$207,443	\$217,829	\$233,585	\$247,371	\$258,901
Sub-Total	\$7,122,203	\$7,478,795 <sup>a</sup>	\$8,019,759	\$8,493,089	\$8,888,942
UNAPPROPRIATED BALANCE	\$916,048	\$820,197	\$830,894	\$819,685	\$600,000
TRANSFER TO CAPITAL FUND	\$2,316,920	\$1,902,019	\$1,716,408	\$1,698,467	\$178,883
Total Expenditures	\$10,355,171	\$10,201,011	\$10,567,061	\$11,011,241	\$9,667,825
SUMMARY:					
Personal Services	\$3,514,956	\$3,752,682 <sup>b</sup>	\$3,992,699 <sup>c</sup>	\$4,188,701	\$4,383,931
Materials & Services	\$2,110,331	\$2,182,524	\$2,400,083	\$2,627,911	\$2,760,190
Capital Outlay	\$441,854	\$444,236	\$476,607	\$475,649	\$494,325
Transfer to Building Fund	\$93,581	\$97,324	\$101,217	\$105,266	\$109,477
Transfer to Support Svcs.	\$497,274	\$517,165	\$537,852	\$559,366	\$581,740
Transfer to Insurance	\$256,764	\$267,035	\$277,716	\$288,825	\$300,378
TOTAL OPERATING EXPENSE	\$6,914,760	\$7,260,966	\$7,786,174	\$8,245,718	\$8,630,041
a - Expenditures are projected on the basis of changes in programs and 4% inflation beginning in 1987-88.					
b - Includes additional education/graphics staff and maintenance workers.					
c - Includes additional animal keeper and maintenance workers.					
d - Includes election cost.					



TABLE II: OPERATING FUND RESOURCES - FY 86-87 - 90-91

Levy Years					
PROJECTED ATTENDANCE	850,000	820,000	845,000	865,000	880,000
	86-87	87-88	88-89	89-90	90-91
REVENUE PROJECTIONS	Rev. Budget Est.	Projected	Projected	Projected	Projected
Fund Balance	\$1,732,343	\$1,123,491 <sup>b</sup>	\$1,038,026	\$1,064,479	\$1,067,056
Taxes Current	\$4,691,950	\$5,005,000	\$5,005,000	\$5,005,000	\$3,247,336 <sup>c</sup>
Taxes Prior Year	\$460,000	\$495,000	\$500,000	\$500,000	\$500,000
ENTERPRISE REVENUES					
Admissions	\$1,419,500	\$1,506,340 <sup>a</sup>	\$1,693,380	\$1,877,915 <sup>a</sup>	\$2,057,440
Food Service/Vending	\$1,062,500	\$1,100,112	\$1,279,533	\$1,410,861	\$1,544,213
Gift Shop	\$340,000	\$375,232	\$429,557	\$486,504	\$545,622
Railroad	\$272,000	\$281,424	\$301,604	\$330,823	\$350,022
Rentals	\$17,000	\$16,400	\$16,900	\$17,300	\$17,600
Sale of Animals	\$10,000	\$15,000	\$10,000	\$10,000	\$15,000
Education Fees	\$58,850	\$68,750	\$78,000	\$86,250	\$96,000
Miscellaneous	\$47,900	\$52,000	\$54,080	\$56,243	\$58,493
SUB-TOTAL ENT. REV.	\$3,227,750	\$3,415,258	\$3,863,054	\$4,275,896	\$4,684,390
Interest Income	\$127,628	\$84,262	\$77,852	\$79,836	\$80,029
Zoo Parents	\$32,500	\$33,800	\$37,856	\$39,370	\$40,945
Donations	\$54,000	\$15,200	\$16,273	\$17,660	\$19,069
Grants	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
Sale of Equipment	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000
SUB-TOTAL	\$243,128	\$162,262	\$160,981	\$165,866	\$169,043
TOTAL REVENUE	\$10,355,171	\$10,201,011	\$10,567,061	\$11,011,241	\$9,667,825
a - Assumes Fee Increase on January 1, 1988 and January 1, 1990.					
b - Includes previous year unappropriated balance plus contingency.					
c - Assumes no levy for capital improvements.					



TABLE III: CAPITAL IMPROVEMENT FUND REQUIREMENTS AND RESOURCES - FY 86-87 - 90-91

## Levy Years

	86-87	87-88	88-89	89-90	90-91
EXPENDITURES					
Alaska Tundra	\$80,000	\$30,000			
Elephant Museum	\$284,246				
Electrical Upgrade				\$500,000	
Misc. Impr. & Exhibit Dev.	\$30,000	\$115,000	\$115,000	\$115,000	\$115,000
Africa Bush I and II	\$1,500,000	\$5,130,790	\$1,070,000		
Education/Admin. Center	\$500,000	\$376,136			
West Bear Grotto	\$100,000				
Update Master Plan	\$100,000				
Africa Bush III		\$280,000	\$1,700,000	\$1,759,550	\$50,000
East Bear Grotto			\$100,000	\$600,000	\$700,000
Construction Manager	\$47,166	\$49,525	\$52,001	\$54,601	\$57,331
TOTAL	\$2,641,412	\$5,981,451	\$3,037,001	\$3,029,151	\$922,331
Unappropriated Balance	\$6,286,309	\$2,783,350	\$1,746,508	\$621,812	
TOTAL EXPENDITURES	\$8,927,721	\$8,764,801	\$4,783,509	\$3,650,963	\$922,331
REVENUES					
Beginning Fund Balance	\$5,878,498	\$6,286,309	\$2,783,350	\$1,746,508	\$621,812
Donations/Bequests	\$225,000	\$75,000	\$75,000	\$75,000	\$75,000
Interest	\$462,303	\$471,473	\$208,751	\$130,988	\$46,636
Transfer - Operating Fund	\$2,316,920	\$1,902,019	\$1,716,408	\$1,698,467	\$178,883
Other	\$45,000	\$30,000			
TOTAL REVENUES	\$8,927,721	\$8,764,801	\$4,783,509	\$3,650,963	\$922,331





**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

*agenda item 2*  
*12/11/86*

Date: December 12, 1986

To: Department Heads

From: Richard Waker, Presiding Officer

Regarding: Transition Statement

I have been authorized by the Executive Officer-elect Rena Cusma to make the following statement which I read at the Metro Council meeting on December 11:

"In lieu of the procedure suggested by the Executive Officer-Elect (immediate resignation of designated employees) she has agreed to work with the Council Transition Committee (Waker, Gardner, Kirkpatrick and Ragsdale) on a different approach. The initial meeting of the Executive Officer-Elect and Committee is scheduled for Monday, December 15, 1986 at 10:00 a.m.

The Executive Officer-Elect has requested the ability to start meetings with the affected employees now rather than after she assumes office. I concur and the existing Executive Officer concurs.

The Executive Officer-Elect has requested that the Council support her suggestion for placement services for potentially departing employees."

Affected Metro employees, therefore are not required to make any declarations regarding resignation by Friday, December 12, 1986 as previously requested by the Executive Officer-Elect.

DW:RB:tj

Agenda Item 3  
12/11/86

STATUS REPORT

REQUESTS FOR PROPOSALS & BIDS IN PROGRESS

October 23, 1986

Department	Work to be Done	RFP/Bid Issued	Proposals/ Bids Due	Scheduled For Action*
CTS	Arena Feasibility Study	09/02/86	10/03/86	M - 12/11/86
CTS	Architect Engineering Service for the Convention Center	10/24/86	11/25/86	C - 01/22/87
Solid Waste Waste Reduction	Mass Burn & RDF, Construction and Operation of Waste Energy Facility	10/08/86	01/08/87	To be Scheduled
Solid Waste Waste Reduction	Construction and Operation of Compost Facility	11/08/86	01/08/87	To be Scheduled
Solid Waste St. Johns CTRC	Leasing and Installation of Camera Security System at Gatehouses	08/28/86	09/15/86	To be Scheduled
Zoo	Construction of Traveling Exhibit	12/04/86	12/18/86	To be Scheduled
Zoo	Construction of Education/ Administration Center	12/22/86	01/23/87	To be Scheduled
Zoo	Construction of Africa Bush Phases I & II	12/22/86	02/06/87	To be Scheduled

\*C = Council

M = Management Committee

ES/srs  
6374C/451  
12/11/86





**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Executive Officer Report

*agenda item 3*

December 11, 1986

## CHRISTMAS TREE RECYCLING

Our Christmas tree recycling message along with the Recycling Information Center's phone number, will appear on 400,000 Fred Meyer grocery sacks and 10,000 flyers. 5,000 of the flyers were distributed at the Festival of the Trees. The other 5,000 will be distributed at the Clackamas Transfer & Recycling Center and St. Johns Landfill and Recycling Center.

In October, letters were sent to local, civic and school groups, community centers and neighborhood associations informing them of the benefits of Christmas tree recycling. Many of these groups will be providing either a drop-off location or pick up service for Christmas trees. The RIC will have a complete list of these groups to refer to the public.

Many happy returns, give your Christmas tree back to nature...recycle it!!

## FRONT STREET WEEKLY

Front Street Weekly focuses on "Politics of Trash." On November 25 and December 1 Channel 10's Front Street Weekly aired a 30-minute program, "The Politics of Trash." Solid Waste Director Dan Durig and Metro Councilor Gary Hansen participated in a panel discussion on the program along with Representative Mike Burton and two citizens from the Wildwood and Bacona Road areas. The program focused on landfill siting and other aspects of the solid waste system and video footage on St. Johns and CTRC were featured. A videotape of the program is available for loan by contacting the Solid Waste Department.

## RECYCLING MAKES GOOD SCENTS!

In early October, the RIC staff investigated the production of a thank you card for recyclers. It was felt that those who are practicing waste reduction habits should be thanked and encouraged to continue their recycling efforts. The Great Northwestern Greeting Seeds Company of Redland was approached for cost estimates for such a card. The employees of the company liked the idea so well that they allocated monies from their own Mr. Green Thumbs Fund for the total



cost of the project. The cards were delivered to Metro facilities on the eve of Thanksgiving.

"Recycling Makes Good Scents!"

HOUSEHOLD HAZARDOUS WASTE  
COLLECTION DAYS

A successful Household Hazardous Waste Collection pilot program was held November 15 and 16. 453 families participated in the event. Pegasus Waste Management, Inc. was awarded an \$18,740 contract to manifest, package and transport the collected waste. This bid was based upon transport of 30 barrels but due to the popularity of the program, significantly more barrels were collected.

WASTE REDUCTION PROGRAM

Metro is preparing a report to DEQ on our progress in implementing the Waste Reduction Program. This report will be presented at the December 18 Council meeting. DEQ is required by law (SB 662) to submit the approved Waste Reduction Program to the Legislature in February. Prior to that, Metro's progress report will be presented to the EQC on January 18.

LITTER CONTROL BECOMES FAMOUS

Our litter control program is becoming famous. The California Waste Management Board hopes to implement our double charge for uncovered loads and our tarp program at all California solid waste disposal facilities. Florida has also inquired as to our program.

ARCHITECTURAL/ENGINEERING  
TEAM SELECTION

From a field of 11 teams submitting proposals, four have been invited to interview on December 16. A recommendation is expected to follow shortly thereafter. The selection process is being guided by the Advisory Committee on Design and Construction a nine-member group including Presiding Officer Richard Waker.

PORTLAND DEVELOPMENT  
COMMISSION SITE ACQUISITION

PDC, under contract to Metro, is proceeding with efforts to acquire property on the convention center site. Several options to allow purchase after July 1 are currently in negotiation.

LOCAL IMPROVEMENT DISTRICT

Shiels & Obletz, under contract to Metro, will present three options for local improvement district boundaries to staff and project advisors on December 23. The City of Portland will initiate the LID in April 1987 for completion by July.

WORKSHOPS

On December 4 the IRC sponsored a workshop and roundtable discussion on the status of foundation giving in Oregon. Approximately 75 persons from



local governments and the private sector attended the session. The speakers included representatives of the Oregon Community Foundation, Fred Meyer Charitable Trust, Tektronix, Mentor Graphics and Burnside Projects.

#### TRANSIT AND ROADS FINANCE

The interim Legislative Transportation Committee met to consider the recommendations of these two studies. They voted to introduce the transit recommendations dealing with a cigarette tax for special needs transportation and establishment of a capital match program. In addition, they voted to introduce two years of the recommended six-year highway program providing for an increase in the gas tax, weight-mile tax, vehicle registration and titling fees, and distribution through a 50-30-20 state-county-city split and an urban arterial program.

#### SOUTHWEST CORRIDOR STUDY

Presentations of the conclusions of this study were given to the Tualatin Town Hall, Tigard City Council and Hillsboro Chamber Economic Development Committee.

#### IRC BUDGET

The budget process has been initiated with notification to local governments requesting nominations to the Advisory Committee. The first meeting will be held in mid-January.

#### SOUTHERN PACIFIC RIGHT-OF-WAY

An option for the property has been negotiated. Intergovernmental agreements are being negotiated to establish a pool of resources. The Council will consider a resolution for Metro's participation at tonight's meeting. I have recommended approval of the resolution and expenditure.

#### CRIMINAL JUSTICE BLOCK GRANTS

Over the past three weeks, a subcommittee of the Regional Adult Corrections Task Force reviewed applications from local agencies for Criminal Justice Block grant funds. Councilor Van Bergen chaired the subcommittee which established priorities for these applications. They were forwarded to the State Department of Justice.

#### ANNUAL REPORT

5,000 copies of the Annual Report will be printed and mailed by the end of December. This year's report will feature aerial photos of the region.

#### 1987-88 BUDGET

Seven citizen members of the budget advisory committee met December 3 for a general orientation and familiarization of Metro. Each department made presentations and a tour is scheduled for them to view our facilities. The next meeting will be early March for the actual work on the budget.

ZOO ATTENDANCE

Attendance continues strong at the Zoo. Fiscal year to November 20 total attendance up 27 percent compared to last year; total earned revenue is up 30.1 percent.

PORTLAND DEVELOPMENT  
COMMISSION (PDC)

PDC has approved intergovernmental agreement for feasibility study of an aquatic facility.

GIANT PANDA EXHIBIT

Signs continue to be good for potential Giant Panda temporary exhibit. Current activities include testing, fund-raising potential and developing logistical plans for the exhibit in 1988 or 1989.

ELEPHANT MUSEUM CELEBRATIONS

HOPE YOU WILL JOIN US FOR THE FESTIVITIES TO CELEBRATE THE OPENING OF THE LILAH CALLEN HOLDEN ELEPHANT MUSEUM ON DECEMBER 19 AT 6:30 P.M. AND THE PUBLIC OPENING AT THE ZOO ON DECMEBER 20 AT 9:30 A.M.

srs  
6682C/D2-1  
12/11/86





Reply to: 2202 SE Lake Road  
Milwaukie, OR 97222 (654-9533)

agenda item 7.2  
12/11/86

MEMBER  
**NSWMA**  
National Solid Wastes  
Management Association

OREGON SANITARY SERVICE INSTITUTE

December 11, 1986

TO METRO COUNCIL:

Re: Agenda Item 7.2, Ordinance No. 86-214 Establishing Solid Waste Disposal Charges, Regional Transfer Charges and User Fees.

This testimony is given on behalf of the Tri-County Council:

I.

Attached is my letter of December 4, 1986 to the Rate Review Committee. To summarize that letter:

1. The time frame is too short for adequate review of the proposed rates. (We concur with the Rate Review Committee's recommendation for a four week time period on future rate reviews.)

2. We have serious concerns with the cost-effectiveness of programs that add millions of dollars to the budget and extend the life of the landfill by only a few days.

II.

In addition, we would make the following recommendations:

1. Adoption of a differential tip fee (\$4.50 per ton) be delayed until legal research has been completed on the authority of Metro to implement the certification program. The solid waste industry has been meeting with Metro staff to develop standards for the certification programs and to enter into a commitment to those standards in lieu of the imposition of the differential fee (penalty). However, this process has been done under duress because it is industry's position that Metro does not have certification authority. Metro was given statutory authority to plan and develop programs and regulate disposal - not manage or regulate collection programs. In dealing with the City of Portland on their recycling program, the City has expressed to us that they dispute Metro's authority to certify the City's recycling collection program.

Industry has been involved in developing the standards because if programs were going to be imposed, we wanted involvement in the development process. Primarily, we have dealt with Wayne Rifer, Metro Analyst, and we commend him for his dedication to Metro's Waste Reduction Program principles, while still recognizing the "real world" facing the solid waste industry, given the unregulated situation in Portland. The report he has made to the Council on the certification program has been presented to the Tri-County Council and we concur with his report to date. We are in the process of developing cost figures on various programs, and future concurrence will be subject to mutual understanding on those figures. But underlying implementation of all programs is resolution of the issue on Metro's authority to certify collection programs.

2. We concur with the recommendation of the Rate Review Committee that Council needs to identify longterm needs, justify those needs, and develop a timetable to support those needs where appropriate when allocating the fund balance now and in the future. In the absence of specific, pre-identified



Reply to: 2202 SE Lake Road  
Milwaukie, OR 97222 (654-9533)

MEMBER  
**NSWMA**  
National Solid Wastes  
Management Association

OREGON SANITARY SERVICE INSTITUTE

December 4, 1986

TO: CITIZEN RATE REVIEW COMMITTEE  
Metropolitan Service District (Metro)

This is written on behalf of the Tri-County Council. The Council is comprised of representatives from the six solid waste collectors' associations in the Metro Region: Clackamas County Refuse Disposal Association, Multnomah County Refuse Disposal Association, Portland Area Sanitary Service Operators (PASSO), Oregon Sanitary Service Institute (OSSI), Teamsters Local 281, and Washington County Refuse Disposal Association.

On December 3, 1986 the Tri-County Council met with Metro Staff Analysts, Rich McConaghy and Steve Rapp. We appreciate the time they took to explain the proposed 1987 Rate Study and the rationale behind the proposed increase in disposal fees of \$2.52 a ton effective April 1, 1987. We would comment as follows:

1. The time frame is too short to be able to adequately study the documents. Most Tri-County Council members received the documents on December 3 and we were asked to make comments by December 4. The statute calls for 65 working days to elapse between the time new rates are approved and the date of implementation. If the increased disposal rates are not to be implemented until April 1, 1987, there would seem to be no need for the Council to pass on this matter on December 18. The solid waste industry needs more time to study a proposal that will impact us by over \$1.3 million a year.  
( $\$2.52 \text{ increase} \times 554,750 \text{ tons} = \$1,397,970$ )

2. We have concerns over the cost-effectiveness of two programs included in the 1987 rate study:

(a) We question that the cost of transporting waste to Marion County are dollars well spent. The cost of the Marion County diversion is \$1.10/ton. If that is multiplied times the 554,750 commercial tons, the cost is \$610,225 a year. For a three-year diversion, the total cost is \$1,830,675. Metro has stated this cost-outlay will save approximately 2 months of life at the landfill. We have no indication that the tonnage lid the City of Portland put on waste disposed of at St. Johns was anything but an arbitrary figure. Before more dollars are spent on diversion, negotiations should be pursued with the City to expand the landfill life by two months.

(b) Page 39. (Table 4-1) of the 1987 Rate Study indicates the cost of the Waste Reduction Program has grown from \$321,824 in 1986 to \$1,376,000 in 1987. There has been a 200.22% increase in personal services and a 420.46% increase in materials and services. That translates to a cost of \$1.00 per ton in user fees. The Consultant hired by both Metro and the City of Portland to develop figures for the respective recycling programs, stated that if the City of Portland reached a 20% participation level in recycling (present level is under 10%), that would extend the life of St. John's landfill by two days.




December 4, 1986

The solid waste industry is committed to recycling. We recognized long ago that recycling was not profitable; however, we also believe that programs need to be evaluated as to their cost-effectiveness. A program that costs almost \$1.4 million a year to extend the life of the landfill for a few days does not seem to meet the cost-effective criteria. A diversion program that costs approximately another \$1.8 million to extend the life of the landfill for two months does not seem to meet the cost-effective criteria.

Policies have been adopted that need to be evaluated, and we would respectfully suggest that such an evaluation cannot be made in the time frame proposed by Metro. When we have more time to review the 1987 Rate Study, we will undoubtedly have additional comments for your consideration.

Respectfully submitted,



ESTLE HARLAN, Consultant

Copy: TRI-COUNTY COUNCIL  
OSSI



# Goodwill Industries Of Oregon

item 7.2  
12/11/86

A Nationally Accredited Rehabilitation Facility Featuring Evaluation, Training, Extended Employment And Placement

December 11, 1986

Richard Waker  
Presiding Officer  
Metropolitan Service District Council  
2000 SW First  
Portland, Oregon 97201-5398

Dear Mr. Waker:

Goodwill Industries of Oregon, as well as other non-profit organizations, is facing a trash crisis! We have been working with the Solid Waste Policy Advisory Committee to receive relief from this increasing problem.

Goodwill Industries, St. Vincent de Paul, and other similar organizations are aggressive recyclers. Materials that are not resalable are sorted and bundled for recycling. Last year Goodwill collected and processed 20.5 million pounds of materials. Nearly 12 percent of the total materials collected, or 4.7 million pounds, was trash and had to be taken to the landfill at Goodwill's expense.

Without Goodwill's reprocessing and recycling efforts, more than 15 million additional pounds of materials would in all likelihood be shipped to local landfills rather than being recycled.

Not only have our tipping fees increased by 65 percent during the last two years, but the cost of hauling has also increased significantly. The cost of hauling and dumping trash for Goodwill alone is projected to be \$180,000 in 1986.

Goodwill Industries is a fully accredited, non-profit rehabilitation agency. We currently train and employ more than 300 people with physical, mental, and emotional disabilities. Our primary source of revenue is derived through the processing and sale of reusable materials donated by the public. Every dollar Goodwill spends on the cost of trash disposal is a dollar which is not available to provide desperately needed services to disabled men and women in this community.



Michael M. Miller  
*President*

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Donna Zajonc

We are appreciative of the support which has been provided by many members of the Metro staff and the Solid Waste Policy Advisory Committee. Your further support of our position is essential.

Sincerely,

GOODWILL INDUSTRIES OF OREGON

Michael M. Miller  
President





STORES and WORKSHOP DIVISION

# Society of St. Vincent de Paul

2740 S.E. Powell Boulevard

Portland, Oregon 97202  
December 10, 1986

Phone 503-234-0594

*Item 7.2  
12/11/86*

Mr. Richard Waker  
Presiding Officer  
Metro Council  
2000 S. W. 1st Ave.  
Portland, Oregon 97201

Dear Mr. Waker:

On behalf of the over 1,000 members and volunteers of the Society of St. Vincent de Paul in the Metropolitan area, we are pleased to express our desire to continue working with Metro in accomplishing its goal of waste reduction through re-use and re-cycling.

In the current year, our organization diverted over two thousand tons of materials from the landfill system through re-use and re-cycling. In addition, St. Vincent de Paul invested over \$87,000 in equipment, which enabled us to salvage over 5,000 mattresses in the past twelve months.

While we remain committed to make every effort to re-use and re-cycle donated materials, our tipping fees for unusable materials are still costing approximately \$3,000 per month.

We believe the proposed rate increase for April 1, 1987 will further jeopardize the Society's Community Service Program. Based upon our experience, a rate increase will result in an increased flow of unusable materials through illegal dumping.

Please be assured of our desire to continue to work in cooperation with Metro Council in the development of alternative programs, which will encourage organizations such as our own to participate in our mutually shared goal of serving the community.

Sincerely yours,

*Elizabeth Haglund*  
Elizabeth Haglund  
President

cc: Richard Cheek  
Steve Rapp  
Don Seep



**METRO**

2000 S.W. First Avenue  
Portland, OR 97201-5398  
503/221-1646

# Memorandum

*Item 7.2 12/11/86*

Date: December 11, 1986

To: Executive Officer  
Metro Council

From: Solid Waste Rate Review Committee

Regarding: Recommendations on 1987 Metro Disposal Rates

The Rate Review Committee held meetings on December 4 and 10 to consider issues related to adoption of Metro disposal fees for 1987. Committee members have devoted a great deal of time, both individually and jointly, in examining the information presented in the Rate Study.

The recommendations agreed to, as a result of the Committee's review and discussion, include the following:

1. The Committee recommends that the waste flow projections and cost figures presented in the rate study be accepted as reasonable.

In relation to the review of cost figures, the committee has a concern that expenditure projections not be set so high and that waste flow projections not be set so low as to generate too great an increase in fund balance at the end of the year. In FY '86 the fund balance increased by about \$527,000 in a time when the budget and the rates had projected that the fund balance would actually decrease. The committee believes that staff has provided adequate explanation on the affect of increased waste flows, cost savings and unspent contingency in contributing to this result. However, the Committee suggests that future rate analyses provide a comparison of how actual cost and waste flows relate to budget and rate projections. The Committee members would also like to be kept informed of policy actions throughout the year which are expected to result in significant changes in the costs or waste flow components of the annual rate analysis.

2. The Committee has reviewed the background and recommendation on the \$4.50 per ton Certification Non-compliance Fee which would be adopted but not implemented. The committee does not wish to make a recommendation on this differential rate for two reasons:

- Insufficient data has been presented to determine whether the amount of \$4.50 per ton is appropriate on either a cost or an incentive basis.

- The rationale for and nature of this fee is primarily political and the justification for its adoption cannot be based on purely technical factors. The effect of this fee is essentially to create a penalty, and the committee believes that this should be set through a political process rather than a rate process.

3. The Committee has reviewed the discussion and recommendation dealing with the fund balance and recommends providing a rate offset from this available resource to result in commercial rates which are no more than 16.2% above the current commercial disposal rate at St. Johns. This suggests a St. Johns total commercial rate of \$16.70 per ton rather than the \$16.90 per ton recommended by staff. Percentage increases to the total St. Johns public rate should be comparable to this. This recommendation is based on two considerations.

- As detailed in the memo from Government Finance Associates, the Committee believes that it would be prudent to retain the major portion of the fund balance so that it can be allocated to the sorts of long-term needs which have been identified (Operating reserve, debt reserve, capital repair and replacement reserve and self-insurance for environmental impairment).
- The Committee encourages the Council to identify its long-term financial needs, provide justification of those needs and to establish time tables (where appropriate) for supporting those needs when allocating the fund balance now and in the future. In the absence of specific needs, the Council is encouraged to use the fund balance to affect a rate offset.
- Taking the above two comments into account, the Committee recognizes an important need for smoothing or moderating rate increases over time. The Committee's recommendation on what the rate ought to be (\$16.70/ton) is based on providing for a consistent annual increase over the next six years. Staff's recommendation is based on smoothing over only the next two years. Even though there may be less confidence in the rates projected for 1992 than those for 1988, it is reasonable to use the more distant estimate for smoothing rates, particularly since it yields a slightly lower annual increase and since rates have been conservatively estimated in the past. Through this estimation of what the rate ought to be, the appropriate amount of the fund balance rate offset can be derived.

4. The Committee recognizes the complexity of the policies considered in the 1987 rate analysis and notes that between the announcement of the proposed rates and their anticipated



adoption, only a short amount of time has been allowed for review of the proposed rates, by affected parties. In the future, a minimum of four weeks should pass between the date the Rate Study is available and the first consideration of the rate ordinance by the Council. The Rate Review Committee should meet to consider its recommendation no less than two weeks into this period.

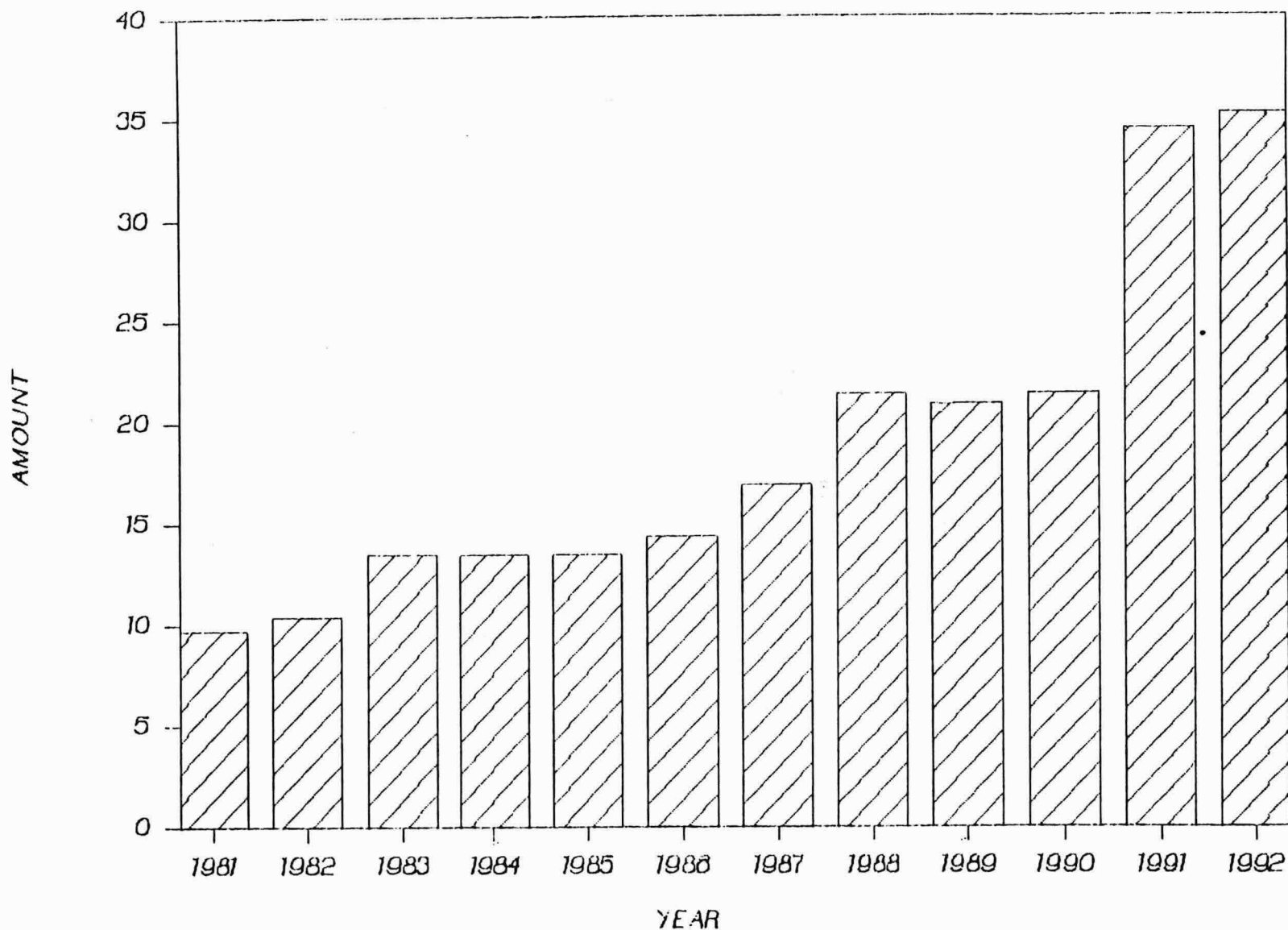
5. The Committee supports the recommendations of staff in the following areas: Code modifications to provide processing center recycling incentives, source-separated yard debris rates, rate allocations of diversion costs, April 1 effective date, special waste fees, tire rates and the public minimum charge. Related to these areas, the Committee observes that the costs of diverting waste to Marion County and paying the DEQ fee for non-Metro sites will create greater diversion if paid through the base rate, as recommended, rather than through the user fee. The Committee's recommended St. Johns base rate of \$16.70 per ton (Recommendation 3) assumes an April 1 effective date. If rates were to be implemented on January 1, the total rate increase could be about \$1.00 per ton less, however, the Committee suggests that this would not allow adequate lead time for customers to adjust to the increase.

The committee appreciates the participation of SWPAC members and interested individuals in the meetings which were held.

RM:shc

# Historic & Projected Disposal Rates\*

\$/ton



\*Projected costs in 1988 through 1992 do not necessarily reflect disposal rates. The graph represents figures which do not spread out costs such as preparation of a new landfill over several years. The projections are estimates, and are a combination of commercial and public rates.