



Agenda

COUNCIL MEETING

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201 503 221-1646
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: January 23, 1986

Day: Thursday

Time: 5:30 p.m.

Place: University of Portland
Buckley Hall, Room 209
5000 North Willamette Boulevard
Portland, Oregon

Approx.
Time*

Presented By

5:30

CALL TO ORDER
ROLL CALL

1. Introductions
2. Councilor Communications
3. Executive Officer Communications
4. Written Communications to Council on Non-Agenda Items
5. Citizen Communications to Council on Non-Agenda Items

6:00

6. Consideration of Resolution No. 86-620, for the Purpose of Establishing the North Portland Rehabilitation and Enhancement Advisory Committee

Barker/
Rocker

6:15

7. CONSENT AGENDA

7.1 Approval of Minutes of December 19, 1985

7.2 Consideration of Resolution No. 86-625, for the Purpose of Confirming the Appointment of Citizens of the Community to Meet with the Council Management Committee to Review Investment Matters (Management Committee Recommendation)

Cox

* All times listed on this agenda are approximate. Items may not be considered in the exact order indicated.

(continued)

Approx.
Time

Presented By

8. ORDINANCES

- | | | |
|------|--|--------------------------------|
| 6:20 | 8.1 <u>Consideration of Ordinance No. 86-195, for the Purpose of Submitting Metropolitan Service District Tax Base Measure (First Reading and Public Hearing)</u> | Kirkpatrick Carlson Rich |
| 6:40 | 8.2 <u>Consideration of Ordinance No. 86-196, Adopting a Final Order in Contested Case No. 85-2: (Tualatin Hills) and Amending the Metro Urban Growth Boundary in Washington County as Petitioned (First Reading and Public Hearing)</u> | Hinckley |

9. RESOLUTIONS

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|------|---|------|
| 7:00 | 9.1 <u>Consideration of Resolution No. 86-623, for the Purpose of Approving the FY 1985-86 Supplemental Budget and Transmitting the Approved Budget to the Tax Supervising and Conservation Commission</u> | Sims |
| | 9.2 <u>Consideration of Resolution No. 86-624, for the Purpose of Amending Resolution No. 85-562, Revising Appropriations and Creating a Rehabilitation and Enhancement Fund, an Insurance Fund, and a Convention, Trade and Spectator Facilities (CTS) Fund (Public Hearing)</u> | Sims |

NOTE: Items 9.1 and 9.2 will be considered together

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|------|---|-----------|
| 7:20 | 9.3 <u>Consideration of Resolution No. 86-622, for the Purpose of Appointing Citizen Members to the Metropolitan Service District's Budget Committee</u> | Barker |
| 7:30 | 9.4 <u>Consideration of Resolution No. 86-626, for the Purpose of Authorizing the Negotiated Acquisition or the Commencement of Condemnation to Acquire Certain Property in Accordance with the Approved Solid Waste Management Plan for the Purpose of Constructing the Washington Transfer & Recycling Center</u> | Baxendale |

7:45 10. COMMITTEE REPORTS

7:50 ADJOURN

CONSIDERATION OF RESOLUTION NO. 86-620 FOR THE
PURPOSE OF ESTABLISHING THE NORTH PORTLAND
REHABILITATION AND ENHANCEMENT ADVISORY COMMITTEE

Date: January 9, 1986

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

A task force consisting of Metro Councilors Bonner, Gardner, Hansen and Waker met in October and November to discuss the creation of an advisory committee that would make recommendations to the Metro Council regarding policies and the administration of a rehabilitation and enhancement program for the North Portland area.

SB 662 requires Metro to apportion a certain amount of the monies collected for solid waste disposal at the St. Johns Landfill for rehabilitation and enhancement of the area in and around the landfill. The Council Task Force drafted a resolution that would start the effort to meet the requirements of SB 662.

The Task Force was assisted by representatives of the North Portland Citizens' Committee, State Representative Mike Burton, and Portland City Commissioner Dick Bogle. They reviewed and support the resolution drafted by the Council Task Force.

Adoption of Resolution No. 86-620 would create an advisory committee to make recommendations to the Metro Council regarding the rehabilitation and enhancement program for the North Portland area.

The committee's charge would include:

- a. To specify the boundaries of the area to be rehabilitated and enhanced;
- b. To develop criteria for determining how funds will be used; and
- c. To prepare recommendations regarding continuing public involvement (a committee to recommend projects for funding, etc.)

Metro would provide administrative services to the committee.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 86-620.

RB/gl/4554C/435-2
01/09/86

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING) RESOLUTION NO. 86-620
THE NORTH PORTLAND REHABILITATION)
AND ENHANCEMENT ADVISORY COMMITTEE) Introduced by Councilors
Bonner, Gardner, Hansen & Waker

WHEREAS, The 1985 Oregon State Legislature passed SB 662 which requires the Metropolitan Service District (Metro) to apportion an amount of the charges collected for solid waste disposal at the St. Johns Landfill and use the monies obtained for rehabilitation and enhancement of the area in and around the landfill; and

WHEREAS, SB 662 does not specify the boundaries of the area to be rehabilitated or enhanced, the type of rehabilitation or enhancement, how the funds will be administered and other important considerations; and

WHEREAS, The Council of the Metropolitan Service District is seeking recommendations regarding the administration of the rehabilitation and enhancement program for the North Portland area; now, therefore,

BE IT RESOLVED,

1. That the Metro Council hereby establishes an advisory committee to be known as the North Portland Rehabilitation and Enhancement Advisory Committee.

2. That the purpose of the Committee shall be to make recommendations to the Metro Council regarding policies and the administration of the rehabilitation and enhancement program for the North Portland area, to include the following:

- a. specify the boundaries of the area to be rehabilitated and enhanced;

- b. criteria for determining how funds will be used for rehabilitation and enhancement; and
- c. continuing public involvement (a committee to recommend projects for funding, etc.)

The Committee shall complete their recommendations within six months of the date of Council appointment.

3. That the composition of the Committee include individuals from Metro, the City of Portland, the State Legislature and North Portland as follows:

- | | |
|--|----------|
| a. Metro Councilor, District No. 12 | 1 |
| b. Public Works Commissioner, City of Portland | 1 |
| c. State Senator, District No. 8 | 1 |
| d. State Representative, District No. 17 | 1 |
| e. Citizens of North Portland | <u>3</u> |
| | 7 |

The chairperson shall be the Metro Councilor representing Metro District No. 12. The Metro Council shall appoint the three (3) North Portland citizens from a list provided by the North Portland Citizens' Committee. Each member shall have one (1) vote and the chair may vote on and discuss any matter coming before the Committee.

4. That Metro shall provide administrative services to the Committee including help in selecting and contracting for needed technical assistance.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1986.

Richard Waker, Presiding Officer

Agenda Item No. 7.1

Meeting Date Jan. 23, 1986

MINUTES OF THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

Informal Work Session
December 19, 1985

Councilors Present: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Oleson, Van Bergen and Waker

Councilors Absent: Councilors Myers and Bonner

Also Present: Rick Gustafson, Executive Officer

Staff Present: Eleanore Baxendale, Dennis Mulvihill, Dan Durig, Doug Drennen, Patrick Minor, Norm Wietting, Chuck Geyer, Wayne Rifer, Jan Schaeffer, Ray Barker

Deputy Presiding Officer Waker called the special meeting to order at 5:10 p.m. and announced the purpose of the work session was to consider final suggestions for changes to the Solid Waste Reduction Program, Work Plan, and Framework Plan.

Councilor Kelley circulated proposed amendments to p. 14 of the Framework Plan relating to the certification program. Any reference to "certification for local government programs" would be changed to read "collection services," she explained. She said the proposed language would make the Framework Plan consistent with the Resolution.

Councilor Gardner suggested the second sentence of policy 7 of Resolution No. 85-611 be changed to read: "Based upon the responses to the RFQ, and before issuing a request for proposals by July 31, 1986, Metro will, [by July 31, 1986]...." After discussion about the intent of the original language, it was determined not to amend the language. Staff assured the Council that the bidding process for alternative technology would be carried out as quickly as possible.

Motion: Councilor DeJardin moved to endorse the Framework Plan as amended. Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Oleson, Van Bergen and Waker

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Absent: Councilors Myers and Bonner

The motion carried.

Motion: Councilor DeJardin moved to endorse the Framework Plan as amended. Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Oleson, Van Bergen and Waker

Absent: Councilors Myers and Bonner

The motion carried.

Deputy Presiding Officer Waker adjourned the special session at 5:25 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

amn
4990C/313-2
01/15/86

MINUTES OF THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

December 19, 1985

Councilors Present: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, Waker and Bonner

Councilors Absent: Councilors Myers and Oleson

Also Present: Rick Gustafson, Executive Officer

Staff Present: Eleanore Baxendale, Dennis Mulvihill, Dan Durig, Doug Drennen, Patrick Minor, Norm Wietting, Chuck Geyer, Wayne Rifer, Jan Schaeffer, Ray Barker, Vickie Rocker, Gene Leo and Peg Henwood

Presiding Officer Bonner called to meeting to order at 5:30 p.m.

1. INTRODUCTIONS

None.

2. COUNCILOR COMMUNICATIONS

None.

3. EXECUTIVE OFFICER COMMUNICATIONS

None.

4. WRITTEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

None.

5. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

None.

6. CONSENT AGENDA

Motion: Councilor Kirkpatrick moved to adopt the Consent Agenda and Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, Waker and Bonner

Absent: Councilor Myers and Oleson

The motion carried and the following resolutions were adopted:

- 6.1 Resolution No. 85-609, Authorizing the Transfer of Section 3 "Trade" Funds to the Oregon City Transit Station and Amending the Transportation Improvement Program Accordingly
- 6.2 Resolution No. 85-610, Endorsing the Revised Ozone Control Strategy for the Portland-Vancouver Interstate Air Quality Maintenance Area (AQMA)
7. CONSIDERATION OF RESOLUITON NO. 85-611, for the Purpose of Adopting Solid Waste Reduction Policies

Motion: A motion to adopt the Resolution was made by Councilors Waker and Gardner at the meeting of December 5, 1985.

Motion to Amend: Councilor Waker moved, seconded by Councilor DeJardin, to amend the main motion by incorporating all amendments embodied in Resolution No. 85-611A plus the following changes: 1) amending the fifth "WHEREAS" to read: "WHEREAS, The policies described below will..."; 2) amending policy 1 to read: "...c) the acceptable cost for recovery [in compliance with state law]..."; 3) amending policy 6 to read: "b)...accepted at [the landfill] disposal facilities which do not process waste recovery of those materials if more appropriate disposal options are available..."; and 4) amending policy 10 to read: "...The [draft] program and time frame submitted to the Council are consistent with these policies."

The Executive Officer explained the document entitled Resolution No. 85-611A included all amendments made by the Council at their work session on December 12.

Vote on Motion to Amend: The vote resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, Waker and Bonner

Absent: Councilors Myers and Oleson

The motion carried.

Before the vote was taken to adopt the Resolution, Deputy Presiding Officer Waker, Chairman of the Solid Waste Reduction Task Force,

explained the Task Force had worked hard to develop a comprehensive Waste Reduction Program which reflected a variety of Council interests. Implementing the program, he said, would require more hard work of the Council. He thanked Councilors and staff for their efforts.

Councilor Hansen said the Waste Reduction Program was not just a six-month project and explained the process actually started three years ago. He said although it represented compromise solutions, all Councilors would need to work to accomplish its objectives.

Vote on the main motion, as amended: The vote resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, and Waker

Abstain: Councilor Bonner

Absent: Councilors Myers and Oleson

The motion carried and Resolution No. 85-611A was adopted as amended.

8. ORDERS

8.1 Consideration of Order No. 85-5, in the Matter of Contested Case No. 84-2, a Petition for an Urban Growth Boundary Locational Adjustment by Portland General Electric et al

Motion: Councilor DeJardin moved to consider the Order at the meeting of January 9, 1986. Councilor Kafoury seconded the motion.

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, Waker and Bonner

Absent: Councilors Myers and Oleson

The motion carried and the matter was postponed until January 9.

9. ORDINANCES

9.1 Consideration of Ordinance No. 85-193, Adopting a Final Order and Amending the Metro Urban Growth Boundary for Contested Case No. 85-4: Foster Property (Second Reading)

The Clerk read the Ordinance a second time by title only.

Motion: A motion to adopt the Ordinance was made by Councilors Kelley and DeJardin on November 26, 1985.

Jill Hinckley reported staff recommended accepting the Hearings Officer's Report and adopting the Ordinance.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kelley, Van Bergen and Waker

Nays: Councilors Kafoury and Bonner

Absent: Councilors Myers and Oleson

The motion carried and Ordinance No. 85-163 was adopted.

9.2 Consideration of Ordinance No. 85-194, for the Purpose of Restricting the Use of the St. Johns Landfill to Waste Generated in Clackamas, Multnomah and Washington Counties (Second Reading)

The Clerk read the Ordinance a second time by title only.

Motion: A motion to adopt the Ordinance was made by Councilors Kirkpatrick and Kelley at the meeting of September 12, 1985.

Motion to Amend: Councilor Hansen proposed the Section 2 of the Ordinance be amended to read: "[That] Effective January 1, 1986, solid waste generated outside of the Planning Area shall not be accepted at the St. Johns Landfill or Clackamas Transfer & Recycling Center for disposal. However, until June 1, 1986, Metro will accept waste from outside the Planning Area if (a) waste was delivered to the St. Johns Landfill or Clackamas Transfer & Recycling Center during the period of December 1, 1984, to December 1, 1985, and (b) there is no solid waste disposal facility in the county in which the waste was generated. Such waste will be accepted only in the quantity delivered between December 1, 1984, and December 1, 1985, on a monthly basis. Councilor Kelley seconded the motion.

Councilor Hansen explained this amendment was a reasonable response to the concerns raised by those testifying at the public hearing on the Ordinance.

At Councilor Kirkpatrick's request, Dan Durig responded to Councilor Hansen's proposed amendment. He explained that as a result of negotiations with Columbia and Yamhill County representatives, staff had received a letter dated December 19, 1985, from the city of Washugal stating Yamhill County would work with the City to receive waste at their landfill starting approximately March 1, 1986. Between January 1 and March 1, Columbia County haulers could dispose of waste at Cowlitz County Landfill, Lackner Landfill in Clark County. Therefore, Mr. Durig did not think the proposed amendment was necessary. He stated an amendment would weaken the Ordinance. Also, he pointed out that just as Columbia County would find disposal alternatives more expensive, Metro would find that alternatives to landfill disposal would be more expensive as alternative technologies were developed.

In response to Councilor Kelley's question, Norm Wietting reported that about 3,000 tons of waste generated in Columbia County were currently being disposed at the St. Johns Landfill per day. Over a six-month period at this volume, the life of St. Johns would be extended one and one-half days, he said.

Councilor Hansen questioned the logic of inconveniencing Columbia County when the result would be extended the life of St. Johns only one and one-half days or less.

Mr. Durig again explained that to amend the proposed Ordinance would weaken it and that Columbia County had been presented with reasonable alternatives for their disposal problems.

In response to Councilor Gardner's question, Eleanore Baxendale explained the proposed amendment was constitutional, but it would be simpler if the Ordinance were not amended.

Vote on the Motion to Amend: A vote on the motion resulted in:

Ayes: Councilors Gardner, Hansen, Kelley and Bonner

Nays: Councilors Cooper, DeJardin, Kirkpatrick, Kafoury, Van Bergen and Waker

Absent: Councilors Myers and Oleson

The motion to amend the Ordinance failed.

Vote on the Main Motion: A vote on the main motion resulted in:

Ayes: Councilors DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen, Waker and Bonner

Abstain: Councilor Cooper

Absent: Councilors Myers and Oleson

The motion carried and the Ordinance was adopted.

10. CONTRACTS

10.1 Consideration of a Golden Monkey Loan Agreement Between the Metropolitan Service District and the City of Seattle for an Animal Exhibit

Gene Leo briefly reviewed terms of the contract and announced the exhibit would be opening in Seattle on February 8, after which the Chinese delegation would be visiting Portland. Mr. Leo invited Councilors to participate in these events.

Regarding Item 6(d) of the contract, Councilor Van Bergen expressed concern that soliciting money could cause embarrassment for Metro, especially if the vendors were selected for future contracts. Mr. Leo explained this contract provision referred to the hospitality industry's provision of goods and services to the Chinese delegates. Councilor Van Bergen continued to object to the contract provision.

Councilor Kafoury asked how the project would be financed. Mr. Leo replied \$56,000 was included for the project in the FY 1985-86 budget and mid-year transfers. Forty thousand dollars would be budgeted next fiscal year. Forty to fifty thousand dollars would be donated by corporations who would serve as co-sponsors to the project. Regarding expected revenues, Mr. Leo said it was difficult to project specific amounts. However, he explained the San Diego Zoo had experienced a 9.1 percent attendance increase after the same exhibit was installed. If the Washington Park Zoo experienced the same percentage increase, about \$150,000 additional revenues would be taken in, he reported.

Motion: Councilor DeJardin moved the contract be approved and Councilor Kirkpatrick seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen and Bonner

Absent: Councilors Myers, Oleson and Waker

The motion carried and the contract was approved.

11. RESOLUTIONS

11.1 Consideration of Resolution No. 85-613, for the Purpose of Appointing Solid Waste Industry Members to the Solid Waste Policy Advisory Committee (SWPAC)

The Presiding Officer suggested consideration of this matter be postponed to the next regular Council meeting in order to give Councilors time to review staff's recommendations.

Motion: Councilor Gardner moved to postpone consideration of the Resolution until the meeting of January 9, 1986. Councilor Van Bergen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen and Bonner

Absent: Councilors Myers, Oleson and Waker

The motion carried and consideration of the item was postponed.

12. DISCUSSION OF ELECTION OF 1986 COUNCIL OFFICERS

In response to Presiding Officer Bonner's question, no one indicated the intent to nominate Councilors other than Waker and Gardner for the offices of Presiding Officer and Deputy Presiding Officer respectively.

Presiding Officer Bonner declared a recess at 6:20 p.m. and announced the Council would reconvene at 7:00 p.m. for the purpose of conducting a public hearing on the proposed Tigard site for the Washington County Transfer & Recycling Center. Deputy Presiding Officer Waker chaired the remainder of the meeting in Presiding Officer Bonner's absence.

13. CONSIDERATION OF RESOLUTION NO. 85-614, for the Purpose of Designating an Additional Site for the Washington Transfer & Recycling Center (Hunziker Street between 72nd & Hall, Tigard)

Deputy Presiding Officer Waker reported that at the public hearing on two Beaverton area sites previously considered by the Council on September 12, 1985, it was announced that Metro would conduct additional public hearings if other sites were considered for the Washington Transfer & Recycling Center (WTRC). He reported that since that September 12 meeting, the Tigard site and the Champion Wood Products site had been brought forward for consideration. The hearing for the Champion site would occur on January 9, he said, and

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the Council would then decide which site should be selected for the transfer facility on January 16. The Deputy Presiding Officer then reviewed rules for the public hearing on the Tigard site.

Doug Drennen reviewed information about the proposed site as contained in the meeting agenda materials. He first reviewed the site's basic characteristics as illustrated in an aerial photograph. He explained four members of the WTRC Advisory Group voted to rank the site with those meriting further consideration by the Council. Four other members, however, did not think the site merited further consideration mainly because of the site's close location to the Clackamas Transfer & Recycling Center (CTRC).

Mr. Drennen then reported staff had employed Wilsey & Ham to conduct a traffic impact study on the Tigard site. The consultant's study determined the current level of traffic in the area would not be impacted if the transfer facility were built at this site. He further stated the nearby interchange met the minimum traffic safety guidelines established by the State Department of Transportation.

Gary LaHaie then presented the Advisory Group's recommendation. He said the Group did not agree on whether the Tigard site deserved further consideration and as such, decided the Council should hear public testimony and make that decision. The Advisory Group also concluded no new sites should be considered after the public hearing on the Champion site occurred. In conclusion, Mr. LaHaie said staff had notified the affected public far more than the law required and the selection process had been extremely open. He noted that as a result of the public notification process, additional sites were brought to staff's attention for consideration.

Deputy Presiding Officer Waker then opened the public hearing and limited testimony to three minutes per person. He also announced that Councilor Oleson left the meeting early due to illness.

Geraldine Ball, 11515 S.W. 91st, Tigard, NPO #4 Chairperson, testified NPO #4 was opposed to the site because of concerns about traffic. She said residents were very concerned about the safety of Phil Lewis school students who had to walk across Hunziker Street before and after school, during lunch and during vacation time. She asked the Council to consider the children's safety when making their decision.

Robert Pierce, 14010 S.W. High Tor Drive, Tigard, President of the Tigard Chamber of Commerce, explained the Chamber was supportive of a transfer station but did not support the Tigard location on Hunziker Street because the site was incompatible with nearby residences, small business, the planned revitalization of the downtown area and the Phil Lewis School. The Chamber also had major concerns

about potential traffic problems if WTRC were sited at that location. Further, he said the site was a long distance from the projected center of waste which was in conflict with Metro's stated siting objectives. In conclusion, Mr. Pierce said the Tigard site seemed the least desirable of all those considered and urged the Council not to recommend it for the transfer facility.

Matt Takahashi, 7610 S.W. Cherry, Tigard, a student at Phil Lewis School, testified he and his brother walked to school. He said that the road near his school was already busy with traffic. If the transfer station were built in Tigard, the additional 600 trucks per day would cause much noise when windows were open in the school building. The trucks would also create safety hazards on Hunziker Street because some of those blocks had no sidewalks for the children. Mr. Takahashi said the site was not a good place to add more traffic.

Craig Hopkins, 7430 S.W. Varns, Tigard, Chairperson, CPO #5 and member of the Tigard Civic Center Advisory Committee. Mr. Hopkins testified the membership of CPO #5 unanimously opposed the Tigard site because it did not meet Metro's criteria of compatibility, closeness to the center of waste and traffic impacts. He did not agree with Gary LaHaie's earlier statement about good public notification. Rather, Mr. Hopkins said staff's notification did not encompass a large enough area. Several neighborhoods adjacent to the site, he said, had not been served with notice of Metro's proposal. In conclusion, he requested the Council consider a more reasonable site for the WTRC.

David Sudtell, 7219 S.W. Cedar Lane, Portland, explained that as previously announced, his property at the west edge of Hillsboro was still available for use as a transfer facility site. He then read a letter from the city of Hillsboro Planning Department stating that the zoning for the site was compatible with that of a transfer facility such as Metro proposed. Mr. Sudtell furnished the Clerk with a copy of the letter to be entered into the meeting record.

Betty Nitsos, 8465 S.W. Hinziker, Tigard. At the request of Ms. Nitsos, the Deputy Presiding Officer read her statement. She testified she was opposed to siting a transfer station on the Tigard site due to severe traffic problems the additional trucks would create. She also testified neighboring property values would decrease and odor problems would result, as had occurred with the CTRC in Oregon City.

Councilor Van Bergen reported it had been documented CTRC did not create bad odors. Rossman's Landfill was the cause of the odor, he said.

Sharon Takahashi, 7610 S.W. Cherry, Tigard, complained about the bad timing of the public hearing. She testified two WTRC Advisory Group members living in her neighborhood had testified against the Tigard site. She reported the "B" intersection rating was not accurate considering the probable use of that intersection by WTRC transfer trucks. She challenged a transfer truck to maneuver the intersection at noon when traffic was heaviest. She also reported a neighborhood resident, Larry Schmidt, owner of Schmidt's Sanitary Service, told her if Metro sited a station in Tigard, it would not be providing a true regional service. A Tigard site, he had said, would duplicate about one-third of the service currently provided by CTRC.

Deputy Presiding Officer Waker said he also regretted the hearing was scheduled a week from Christmas, but adherence to a tight hearing schedule was necessary because siting of WTRC was several months behind schedule.

Greg Edwards, 7545 S.W. Cherry Street, Tigard, said he violently opposed the Tigard site for WTRC. He did not agree with Metro's traffic study and challenged anyone to drive through the area during rush hours.

Ray Pirkl, 7745 S.W. Varns, Tigard, said he did not object to a site in Tigard, but he did object to the one now proposed. Mr. Pirkl objected to the Hunziker site because it was too close to CTRC, it would be too near residences and incompatible businesses, it was incompatible with the nearby civic center, traffic problems were severe and the WTRC Advisory Committee was divided about the site's suitability.

Larry Hibbard, 13137 S.W. Pacific Highway, Tigard, Assistant Superintendent, Tigard School District, submitted a letter to the Council expressing the District's opinions and concerns regarding the proposed site. He testified the site would create additional traffic and pose a hazard to students who walked to the Phil Lewis School. The school's buses would also be forced to compete with transfer trucks, compounding existing traffic problems. He also said the increased traffic would create more noise for the school students.

In response to Deputy Presiding Officer Waker's question, Mr. Hibbard said although the Phil Lewis School was not in an ideal location, there were no plans to move the facility.

Garry Ott, 9055 S.W. Edgewood, Tigard, Acting Chairperson of CPO #1, reported the membership of COP #1 unanimously opposed a transfer station at the Hunziker site. Reasons for this opposition, he said, included difficult access to the site, traffic impacts, incompatibility to surrounding residences and business and the Advisory

Group's low ranking of the site. He requested the Council delete the site from further consideration.

Paul Phillips, 15075 S.W. Dawn Court, Tigard, State Representative, questioned why the Council would consider the Tigard site after the divided vote of the WTRC Advisory Group. Representative Phillips said he had outlined his specific concerns in a letter to Metro's Executive Officer. He said most of his concerns centered around the effects the facility would have on an already bad traffic situation combined with the hazards posed to pedestrian school children. Finally, Mr. Phillips testified the site was too near the CTRC to be efficient. He urged the Council to do what was right and consider another location for the WTRC.

Ted Mast, Vice President, Applegate Natural Foods, 7805 S.W. Hunziker, said he was worried about the potential for vermin problems if the transfer station were located at the Hunziker site. He said about 90,000 square feet of grocery wholesale business was located in the area. He also thought the increased traffic created by the transfer station would cause serious problems for the area.

Councilor DeJardin pointed out the grocery wholesale business could be analogous to the transfer station. Both industries involved trucks coming into and going out of the area and both could be said to attract rodents. However, he said rodents would not pose a problem at the transfer station because no garbage would remain in the transfer station overnight.

In response to Councilor Kelley's question, Mr. Mast said the public did not object to Applegate Natural Foods and Albertson's locating in their current location. He said he doubted the public knew of the potential traffic that would be generated as a result of those food distribution businesses.

Donald Moen, 11395 S.W. Ironwood Loop, Tigard, stated that although he was the president of the Tigard Planning Commission, he was not testifying in that capacity. He worked for Cohen Manufacturing in Tigard and, as such, was concerned about the possible traffic impacts of the transfer station. He encouraged the Council to list to NPO representatives because their comments were objective and informative. Mr. Moen said the proposed Tigard site was incompatible with adjacent residences and businesses, and the probable impact on traffic would be severe.

Councilor Kelley asked Mr. Moen what he thought the planning goals were for the Tigard site. Mr. Moen said the area in question was a difficult one. Zones had been established by evolution, he said, rather than by careful planning. He saw the site being developed

for compatible industrial use. The transfer station, he said, would be subject to a conditional use permit process. In response to Councilor Van Bergen's question, Mr. Moen responded a transfer station would be permitted under the current conditional use process.

Thomas Sullivan, 12105 S.W. 72nd, Tigard, Chairman, Tigard Transportation and Advisory Committee, submitted a letter to the Council outlining his testimony. In addition to the letter, Mr. Sullivan said he was concerned about much traffic converging from diverse locations into one area. He also pointed out when the Dartmouth extension was completed, Dartmouth and 72nd and Hunziker would be the easiest way for traffic from I-5 North to get to Portland.

Tom Brian, 7630 S.W. Fir, Tigard, said he was concerned about the process by which the WTRC Advisory Group evaluated the Tigard site and the proposed site's proximity to the Oregon City area. He questioned why the site, which had received an overall rating of 54.5 points, had been forwarded to the Council for further consideration. The original cutoff point for forwarding sites to the Council had been 55 points, he said. He also questioned why Metro would want to site any transfer station in a city's downtown area.

Presiding Officer Waker read a letter into the record from Start Right Inc. Day Care & Pre School, 8485 S.W. Hunziker Street, Tigard, signed by Geoff Levear, Secretary. Mr. Levear objected to the proposed Tigard site because the process being used to select WTRC sites was not the "best possible process," the criteria established for site selection was not the most practical and the Hunziker site possessed severe limitations.

Councilor Kirkpatrick read a letter into the record from the Palmer G. Lewis Company, Inc., 525 "C" Street N.W., Auburn, Washington, to Peg Henwood. The letter noted that although there were some similarities between CTRC and the proposed WTRC, the major dissimilarity was the site proposed for WTRC was not compatible with existing surroundings. The potential for creating severe traffic problems in the Tigard area was also a problem as well as the proposed site's proximity to CTRC.

There was no additional public testimony.

Deputy Presiding Officer announced the Executive Officer had recommended the Council adopt Resolution No. 85-614 which would designate an additional site for the WTRC. He explained that even if the Council did not adopt Resolution No. 85-614 and the Tigard site were not added to the list of site to be considered, a public hearing was scheduled for January 9 regarding whether the Champion site in Beaverton should be designated for additional consideration. Subject to Council confirmation, a special meeting would be held

January 16 to determine which of the proposed sites should be considered for acquisition. He said the Council was not deciding at this meeting whether the site should be further considered.

An unidentified woman asked whether Councilors would visit all sites under consideration before any final determination was made. Deputy Presiding Officer responded the Council would visit the sites. She also asked when staff's traffic studies of the Hunziker area had been conducted. Doug Drennen replied a hand count was performed December 4 between the hours of 6:30 a.m. through 9:00 a.m., 10:30 a.m. through 2:00 p.m., and 3:00 p.m. through 6:00 p.m. The count occurred at the intersection of 72nd and Highway 217 and Hunziker, he said. Finally, the woman asked why Dave Sudtell's property wasn't considered. Mr. LaHaie of the WTRC Advisory Group responded the Sudtell property was about 12 to 15 miles from the center of garbage distribution. The Group had determined that any site more than seven miles away from the center of waste generation would not be considered.

Councilor Van Bergen said he was familiar with the Tigard site. He did not expect a perfect site would be located which would not raise concerns from neighbors or surrounding businesses. He also thought that because of zoning problems with the Tigard site, the City would have problems with continued industrial development in the area. However, Councilor Van Bergen explained the problem he had with the site was that it was not the most appropriate because it didn't meet with centralized collection location criteria. He said he would reject the site because if condemnation of a site were necessary, it would serve Metro's interests to select the best possible site. Councilor Van Bergen further stated he had objected to staff's placing earnest money on the Tigard property and had voted against that contract at the Council Management Committee level.

Motion: Councilor DeJardin moved the Council adopt Resolution No. 84-614. The motion died for a lack of a second.

Councilor DeJardin challenged Tigard to solve their traffic problems, saying Metro should not be penalized or accused of creating and adding to problems that already existed. He appreciated the factual public testimony and said he was swayed by it. He took offense, however, to the argument that the site was too close to Oregon City.

Motion: Councilor Kirkpatrick moved the site located on Hunziker Street between 72nd and Hall in Tigard be removed from any further consideration. Councilor Van Bergen seconded the motion.

Councilor Kirkpatrick said the Tigard site did not meet the test of the center of garbage. She also hoped that those at the hearing who spoke so well against the Tigard site would help Metro find a suitable site.

Vote: A vote on the motion resulted in:

Ayes: Cooper, DeJardin, Gardner, Hansen, Kirkpatrick, Kafoury, Kelley, Van Bergen and Waker

Absent: Councilors Myers, Oleson and Bonner

The motion carried.

Motion: Councilor Kafoury moved that consideration of all additional sites, after the public hearing on the Champion site, be closed. Councilor Gardner seconded the motion.

In response to Council discussion about the motion, the Executive Officer said the action, if adopted, would remain in effect until the Council changed its mind.

Vote: A vote on the motion resulted in:

Ayes: Cooper, DeJardin, Gardner, Kirkpatrick, Kafoury, Kelley, Van Bergen and Waker

Nay: Councilor Hansen

Absent: Councilors Myers, Oleson and Bonner

The motion carried.

There being no further business, Deputy Presiding Officer Waker adjourned the meeting at 8:35 p.m.

Respectfully submitted,



A. Marie Nelson
Clerk of the Council

CONSIDERATION OF RESOLUTION NO. 86-625, FOR THE
PURPOSE OF CONFIRMING APPOINTMENT OF CITIZENS OF
THE COMMUNITY TO MEET WITH THE COUNCIL MANAGEMENT
COMMITTEE TO REVIEW INVESTMENT MATTERS

Date: January 13, 1985

Presented By: Don Cox

FACTUAL BACKGROUND AND ANALYSIS

On January 27, 1983, the Council set the terms of service for citizens appointed to the Investment Committee at three years. On that same date, the Council appointed Susan McGrath and Rebecca Marshall to terms of one and three years respectively.

On July 5, 1984, the Council directed that the committees of the Council be reorganized and established the Council Management Committee. The duty of the Committee, in part, is to "meet with three citizens of the community who are expert in fiscal and investment matters, appointed by the Presiding Officer and Chairperson of the Council Management Committee, subject to Council approval, for the purpose of reviewing existing investment practices of Metro and making policy recommendations thereon from time to time to the Council."

The terms of Susan McGrath and Rebecca Marshall have expired. Susan McGrath and Rebecca Marshall have provided valuable services to the Committee. The aforementioned citizens were contacted by phone to ascertain their willingness to serve as citizen advisory members for another term at which time they both consented to serve.

The recommended appointees are shown in Resolution No. 86-625.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends the Council adopt Resolution No. 86-625.

MANAGEMENT COMMITTEE'S RECOMMENDATION

The Council will be advised of the Management Committee's recommendation at the January 23 Council meeting.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF CONFIRMING)
APPOINTMENT OF CITIZENS OF THE)
COMMUNITY TO MEET WITH THE)
COUNCIL MANAGEMENT COMMITTEE TO)
REVIEW INVESTMENT MATTERS)

RESOLUTION No. 86-625

Introduced By the
Presiding Officer and the
Management Committee
Chairperson

WHEREAS, The Council of the Metropolitan Service District (Metro) adopted Resolution No. 84-482 on August 9, 1984, which empowered the Council Management Committee in conjunction with three citizens expert in fiscal and investment matters, to review existing investment practices and make policy recommendations to the Council from time to time; and

WHEREAS, It is the responsibility of the Presiding Officer and Chairperson of the Council Management Committee to appoint citizens of the community to meet with the Committee to review investment matters; and

WHEREAS, The terms of service of two citizen members have expired; and

WHEREAS, The Presiding Officer and Chairperson of the Council Management Committee have determined that Susan McGrath and Rebecca Marshall have provided valuable service and are willing to serve; how, therefore,

BE IT RESOLVED,

That the Council hereby confirms the appointment of Susan McGrath to a three year term beginning January 1, 1986, and Rebecca Marshall to a three year term beginning January 1, 1986.

ADOPTED by the Council of the Metropolitan Service

District this _____ day of _____, 1986.

Richard Waker, Presiding Officer

DC:amn

CONSIDERATION OF ORDINANCE NO. 86-195 FOR THE
PURPOSE OF SUBMITTING METROPOLITAN SERVICE
DISTRICT TAX BASE MEASURE

Date: January 15, 1984

Presented by: Councilor Kirkpatrick
Don Carlson
Kay Rich

FACTUAL BACKGROUND AND ANALYSIS

Policy Framework

Consideration and adoption of Ordinance No. 86-195 is a significant step towards financial stability for the Metropolitan Service District in general and the Zoo in particular. The Council and Executive Officer have been discussing Metro's financial future for the past two years. Part of this discussion has led to the promulgation of Long-Range Financial Policies. Financial principles and policies adopted by the Council of January 26, 1984, (Resolution No. 84-444) are in part as follows:

"To assist in the achievement of the broad goal of providing financial stability for Metro, the following general principles are adopted:

1. Each functional area shall have identified sources of revenue;
2. Each functional area shall prepare a five-year financial plan; and
3. Any new functions assumed by Metro shall have a source of funding.

To aid decision-making in each of the functional areas, the following policies are adopted:

Zoo Operations

1. The Zoo shall rely on the property tax for a portion of its revenues.
2. Approximately 50 percent non-tax revenues shall be maintained for funding Zoo operations.
3. The Council shall annually review admission fees to assist in meeting Objective 2 above.
4. The Council shall develop a policy of maintaining a proper balance between funds used for animal and non-animal capital improvements and the use of private versus public funds.

5. As indicated in the adopted Master Plan, the priority for capital investments shall be the completion of the Zoo's development and the replacement of non-standard exhibits.
6. It shall be the policy of the Council to provide special benefits to residents of the region who pay taxes to help support the Zoo.

General Government/Mandated Services

1. General government and mandated services shall have an external source of revenue to cover their direct costs and to pay their share of support services.
2. When specific funds are identified for general government and mandated services, interfund transfers shall no longer be used to support these activities.
3. The support services functions of the General fund shall be totally financed from all Operating funds on the basis of actual use."

To implement these policies, the Council adopted Resolution No. 86-617 on January 9, 1986, to submit a tax base measure to the voters for both Zoo operations and mandated policy and administrative costs of the Council and Executive Officer.

Ordinance Analysis

Ordinance No. 86-195 has two major purposes: 1) it submits to the voters the type and amount of the proposed tax measure, and 2) it defines the Ballot Title for the proposed tax measure.

In regard to the first purpose, the Ordinance, if adopted, submits a tax base measure to the voters at the May 20, 1986, Primary election. The tax base request is for \$4,375,000 per year. The ordinance establishes the use of the revenue to defray 1) approximately one-half of the Zoo's operating expenses, and 2) policy, administrative, and other related costs deemed necessary by the Council and Executive Officer to carry out the purposes of the District. The tax base will provide \$3,400,000 for Zoo operating purposes, and \$975,000 for policy and administrative and related costs of the Council and Executive Officer. Justification for the amount of the proposed tax base is found in the attached memoranda: "Updated Five-Year Projections for the Washington Park Zoo, 1985-86 through 1990-91" and "Revenue and Expenditure Projections for Proposed General Government Fund for FY 1987-88 through FY 1990-91."

In regard to the second purpose, the Ordinance defines the Ballot Title for the measure which must meet certain statutory requirements as to form and content. ORS 310.390 requires the Ballot Title to consist of: a "caption" by which the measure is commonly referred (not more than 10 words); a "question" which states the purpose of the measure and is phrased so an affirmative response to the question corresponds to an affirmative vote on the measure (not more than 20 words); and a concise and impartial "explanation" which gives the purpose and reasons for the measure.

The "explanation" must be plainly worded and avoid as much as possible the use of technical terms and should not advocate a yes or no vote on the question (not more than 150 words).

As indicated in the Ordinance, the date of the levy election is May 20, 1986. The Ordinance directs filing of the Ballot Title with the Director of the Multnomah County Records and Elections by no later than February 14, 1986, and filing of the Ordinance with the Secretary of State by no later than March 11, 1986.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 86-195.

DEC:amn
5007C/445-3
01/17/86

Attachments

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF SUBMITTING)
METROPOLITAN SERVICE DISTRICT)
TAX BASE MEASURE)
ORDINANCE NO. 86-195)
Introduced by Councilors)
Kirkpatrick and Waker)

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. Short Title

This ordinance shall be known as the "Metropolitan Service District Tax Base Ordinance" and may be so cited and pleaded and shall be referred to herein as "this ordinance."

Section 2. Definitions

A. "Council" means the Council of the Metropolitan Service District.

B. "District" means the Metropolitan Service District and all of the land and territory included within the boundaries of the District.

C. "Zoo" means the Washington Park Zoo of Portland, Oregon, operated by the District under ORS 268.310(5).

D. "Required Regional Policy Activity" means any policy or administrative activity of the Council or Executive Officer necessary to carry out the purposes of the Metropolitan Service District Act, chapter 268 ORS.

Section 3. Findings

A. ORS 268.310(5) permits the District to "acquire, construct, alter, maintain, administer and operate metropolitan zoo facilities."

B. ORS 268.315 provides that "For the purpose of performing the functions set forth in subsection (5) of ORS 268.310, the

District, when authorized at any properly called election held for such purpose, shall have the power to levy an ad valorem tax on all taxable property within its boundaries not to exceed in any one year one-half of one percent (.005) of the true cash value of all taxable property within the boundaries of such district, computed in accordance with ORS 308.207."

C. The Zoo currently receives approximately 50 percent of its operating costs from serial levies that will expire at the end of FY 1987.

D. The Zoo, with unique educational and recreational offerings, is utilized by and benefits District residents.

E. A regional funding base is necessary to provide for part of the continued adequate care, maintenance and development of the Zoo's animal collection, programs and physical facilities.

F. ORS 268.015 declares the purpose of the Metropolitan Service District Act is "to provide for the consolidation of...regional governments and to establish an elected governing body and thereby...increase the accountability and responsiveness of regional government officials to the citizenry through the election process."

G. ORS 268.030 enables the District to be multi-purpose in nature, providing the metropolitan aspect of a variety of public services not adequately available through existing governmental agencies.

H. ORS 268.150 establishes the governing body of the District as a Council of 12 members elected from subdistricts. The Council is responsible for adopting policies necessary for carrying out the District's purpose.

I. ORS 268.180 requires that District business be administered and District rules and ordinances be enforced by an elected Executive Officer.

J. ORS 268.380 to 268.390 requires that the District review and coordinate local land use plans, adopt and maintain an urban growth boundary, and perform certain regional planning functions and activities.

K. ORS 268.500 provides that "A district may levy annually an ad valorem tax on all taxable property within its boundaries not to exceed in any one year one-half percent (.005) of the true cash value of all taxable property within the boundaries of such district, computed in accordance with ORS 308.207."

L. A regional funding base is necessary to provide for required regional policy activities and related costs of the District Council and Executive Officer to carry out the purpose of the metropolitan service district Act.

Section 4. Purpose

The purposes of this ordinance are:

A. To provide for part of the maintenance and operation of the Zoo, and to provide for required regional policy activities and related costs of the District.

B. To approve submission of a a tax base to be effective on July 1, 1987, to the voters on May 20, 1986.

Section 5. Submission of Tax Base

The Council approves and hereby directs that a tax base of \$4,375,000 be submitted to the voters on May 20, 1986. The Council further approves and hereby directs that the tax base submitted to

the voters be allocated \$3,400,000 for Zoo operations and \$975,000 for required regional policy activities and related costs. If approved by the voters, this tax base shall be effective July 1, 1987.

Section 6. Ballot Title

A. The Ballot Title for the tax base described in Section 5 of this ordinance shall be as follows:

CAPTION: ESTABLISHES TAX BASE FOR ZOO AND REQUIRED REGIONAL
(10 words) POLICY ACTIVITIES.

QUESTION: SHALL THE METROPOLITAN SERVICE DISTRICT HAVE
(20 words) A \$4,375,000 TAX BASE STARTING FISCAL YEAR 1987-88
FOR ZOO AND REQUIRED POLICY ACTIVITIES?

EXPLANATION: THIS MEASURE GIVES METRO A \$4,375,000 TAX BASE. METRO
(147 words) DOES NOT HAVE A TAX BASE NOW. THE TAX BASE WILL
START JULY 1, 1987, WHEN THE CURRENT ZOO SERIAL LEVY
ENDS. THE TAX BASE PROVIDES \$3,400,000 FOR HALF OF
ZOO OPERATING COSTS. THESE FUNDS ALONG WITH GATE
RECEIPTS AND SALES INCOME WILL ALLOW THE ZOO TO KEEP
ITS CURRENT LEVEL OF SERVICE AND OPERATE NEW
EXHIBITS. FUTURE ZOO BUILDING WILL BE PAID FOR BY
SERIAL LEVIES, BONDS OR PRIVATE GIFTS. THE REST OF
THE TAX BASE (\$975,000) WILL FUND THE COSTS OF
METRO'S ELECTED COUNCIL AND EXECUTIVE IN CARRYING OUT
DUTIES REQUIRED BY LAW. THESE INCLUDE MAKING AND
IMPLEMENTING POLICY FOR THE ZOO, SOLID WASTE
DISPOSAL, TRANSPORTATION PLANNING, URBAN GROWTH
BOUNDARY MANAGEMENT AND OTHER REGIONAL SERVICES
ALLOWED BY LAW. SUCH FUNDING WOULD END TRANSFERS OF
MONEY FROM THE ZOO AND OTHER METRO SERVICES TO PAY
THOSE COSTS.

B. The above Ballot Title shall be filed with the Director of Records and Elections of Multnomah County not later than February 14, 1986.

Section 7. Submission of Proposal to Secretary of State

This ordinance shall be filed with the Secretary of State no

TO: Metro Council

Date: January 10, 1986

From: A. M. Rich, Assistant Zoo Director *AMR*
Don Carlson, Deputy Executive Officer *DC*

Re: Updated Five Year Projections for Washington
Park Zoo 1985-86 - 1990-91

As the Council is aware, significant operational and capital improvements have been made at the Zoo since it became an operating division of Metro in 1976. Capital improvements include:

1. New Elephant Yard and Crush
2. Primate House Remodel
3. New Quarantine Facilities
4. Lemur Exhibit
5. New Maintenance Facilities
6. Penquinarium Remodel
7. Alaska Tundra Exhibit

These improvements, new special events and promotions, and exceptional weather brought attendance to a 21 year high of 814,548 in fiscal year 1984-85.

To keep the Zoo obtaining approximately 50 percent of its operating requirements from non-tax sources, the Council adjusted admission fees on June 1, 1981 and again on February 1, 1985. Current fees are \$2.50 for 12 years through 64 years, and \$1.25 for youth 3 through 11 years. Children under 3 are admitted free and senior citizens pay the same as youth. All people are admitted free after 3:00 p.m. on Tuesday afternoons. Additionally, there are free days for special groups, such as handicapped, children, and seniors.

In May 1984, the voters of the District approved a \$5 million per year serial levy with \$3 million per year for operations and \$2 million for capital improvements. That levy began July 1, 1984 and expires June 30, 1987. Projects to be built with the capital improvements portion of that levy and funds carried over from the previous levy are: West Bear Grotto Remodel, Africa Bush Phases I and II, and the Education/Interpretive Center. An additional project, the Elephant Museum, will be funded by private donations.

These additional facilities and increases in operations have helped the Zoo work toward these goals:

1. Providing a unique, educational and recreational opportunity through which the public can see and experience wildlife in a naturalistic setting.

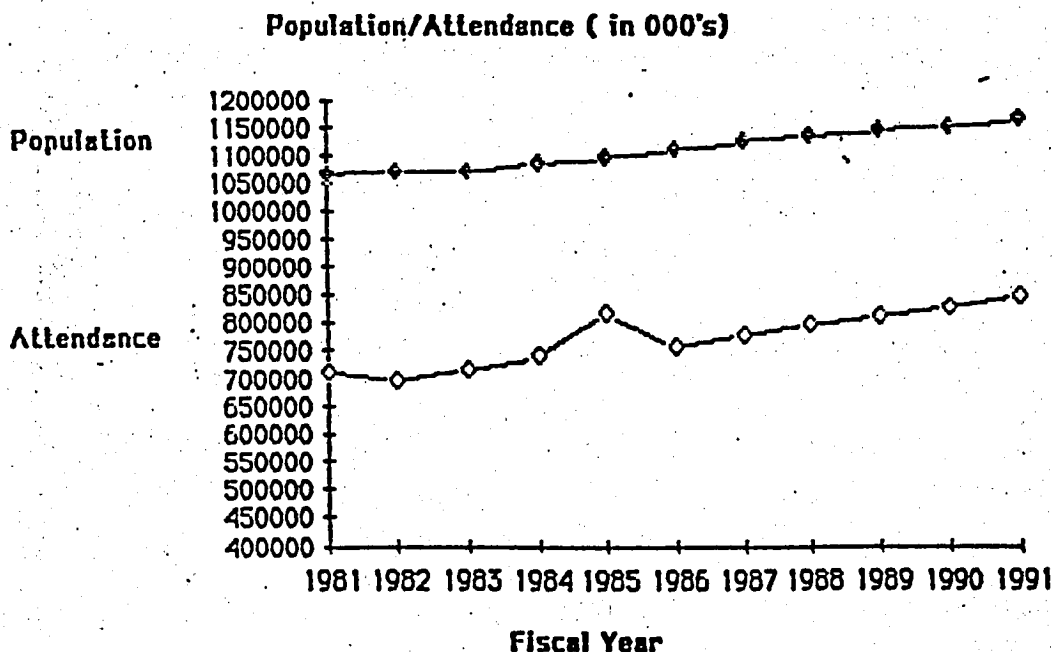
2. Contributing to the perpetuation of animals in the wild by a) learning more about captive and wild animals; b) educating the public regarding conservation.
3. Serving as a metropolitan cultural institution to enhance the quality of life in the metropolitan community.

MAJOR ASSUMPTIONS

Adoption of a tax measure requires a budget forecast to determine future expenditures and needed revenue. In order to achieve a reasonable forecast, a number of assumptions must be made concerning external factors as well as Metro's budgetary and fiscal policies. Discussed below are major assumptions which are used in developing projections and the mix of projected non-tax and property tax revenues.

A. Attendance

Attendance records have been studied by both Metro and Leland & Hobson. Because a high correlation was found between historical population trends in Multnomah, Washington and Clackamas Counties and Zoo attendance, population projections for these jurisdictions have been used to forecast Zoo attendance. Actual paid and full attendance may be a function of many factors: weather, regional and local tourism promotions, new exhibits, animal births, special events (such as Zoo concerts), and the cost of other forms of recreation. Predicting future changes in these factors, however, is very difficult. Given these considerations, the forecasting approach selected was a necessarily simplistic one which focuses on the single factor of regional population/attendance historical trends and projections are shown in the graph below.



Full attendance figures are derived from paid attendance projections assuming a constant 80 percent/20 percent split between paid and non-paid attendance. The figure shows full attendance increasing from 712,766 in 1980-81 to 840,000 in 1990-91. It should be noted that variables such as those listed earlier could significantly affect these forecasts plus or minus. It is our judgement, supported by studies done by Leland & Hobson, that the forecasts are prudent for projection purposes.

B. Admission Fees

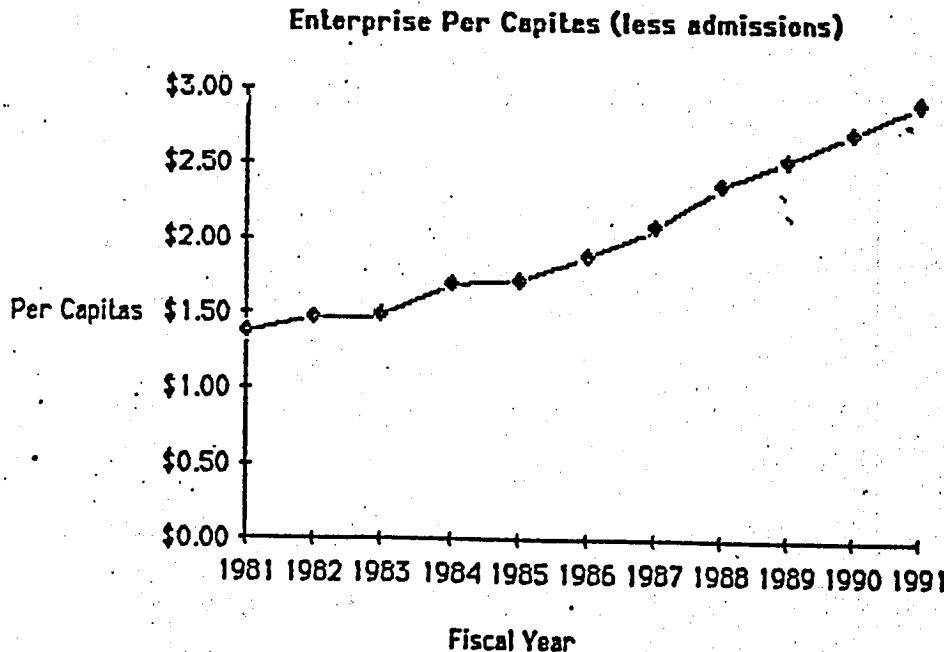
Admission revenue forecasts are based on the following preliminary schedule of fee increases:

| <u>Effective Date</u> | <u>Adult</u> | <u>Youth/Seniors</u> |
|-----------------------|--------------|----------------------|
| Current Fee | \$2.50 | \$1.25 |
| January 1, 1987 | \$3.00 | \$1.50 |
| January 1, 1989 | \$3.50 | \$1.75 |
| January 1, 1991 | \$4.00 | \$2.00 |

It is assumed that adult and youth/senior admissions will remain at the historical 2:1 ratio.

C. Per Capita Enterprise Revenue Excluding Admissions

Per capita revenues for food, gifts, railroad and other services are expected to rise as a result of increased attendance and longer stays in the Zoo because of more things to do and see. The temporary closures of the Bearwalk and gift shop for expansion and renovation may adversely impact per capita revenue in the short run. However, long term per capita revenues are projected to rise as shown.



D. Inflation

Based on a review of local and national economic trends, an inflation factor of 5 percent has been built into projections for expenditures and enterprise revenues, excluding admissions.

E. Personal Services

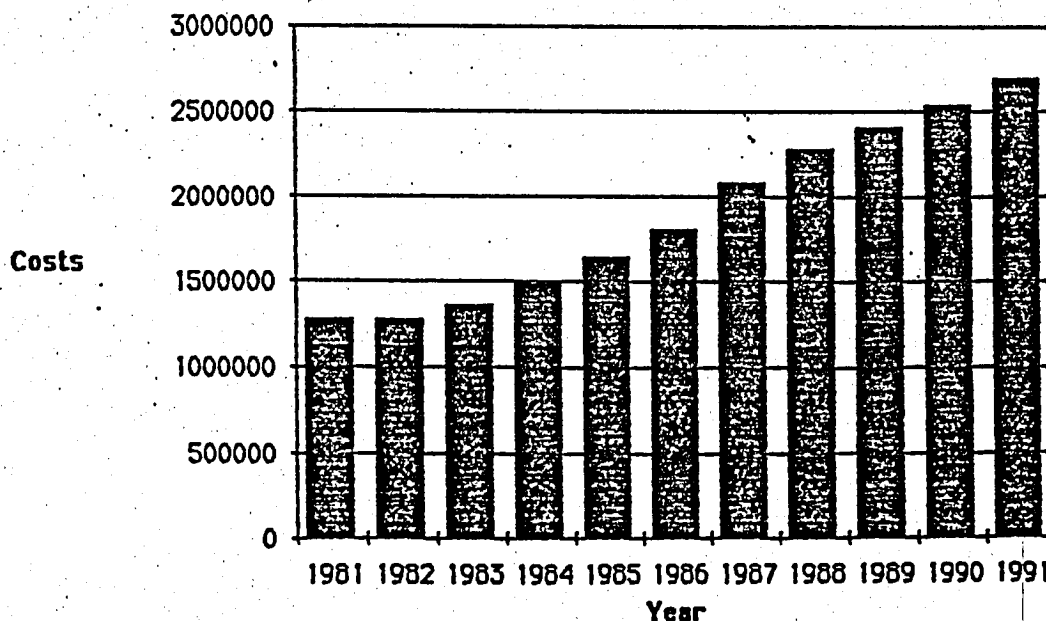
Forecasts for personnel are based on current staffing levels plus new positions that will be required for additional programming. This year, an important staffing change has been the expansion of the development office. Under the direct supervision of the Zoo Director, the full time development officer and half-time development analyst will be responsible for fund raising, grants, and continued donation programs such as Zoo Parents and Plant Parenthood. Other Zoo developments will affect staffing needs as well. New exhibits, increased food services, more pathways and landscaping will require additional personnel in Animal Management, Visitor Services and Buildings & Grounds. Higher attendance levels and new programs will require new personnel in Educational Services as well.

It is anticipated that new facilities, coupled with more varied services and events and longer stays in the Zoo will aid in achieving the enterprise revenues necessary to meet the Council's policy of meeting 50% of operating costs from non-tax sources.

F. Materials & Services

While certain material and service costs are directly related to Zoo attendance, such as merchandise for resale, others like utilities and those associated with an expanding animal collection, may increase costs rapidly than attendance. If for some reason attendance declines, enterprise revenues directly related with visitor services will also decrease, as will associated costs. The graph on this page shows actual and projected materials and services costs from 1981 to 1991.

ZOO MATERIALS & SERVICES



G. Capital Outlay

Capital Outlay is projected to increase from \$417,419 in 1985-86 to \$507,491 in 1990-91. With the increased capability for facility maintenance and contract management, the Zoo plans to carry out the proposed facility maintenance improvements contained in Exhibit A.

H. Policy Assumptions

The following policy assumptions are incorporated in the Zoo budget forecast for the next five fiscal years.

1. That property taxes collected will fund approximately fifty percent of operation and maintenance costs (personal services, materials and services, capital outlay, and transfers to the Insurance, Building and Support Services Funds). Conversely, that non-property tax revenues - principally enterprise revenues - will fund the other approximately fifty percent of these same costs and that the Council will annually review admission fees to meet this objective. The table below shows the non-tax revenues as a percent of operations and maintenance as found in the projections.

| <u>Projections</u> | <u>85-86</u> | <u>86-87</u> | <u>87-88</u> | <u>88-89</u> | <u>89-90</u> | <u>90-91</u> |
|--|--------------|--------------|--------------|--------------|--------------|--------------|
| Operations & Maint. Costs, incl. Insurance, Support Services and Building Fund Transfers | \$6,297,123 | \$6,881,680 | \$7,224,980 | \$7,621,364 | \$8,041,647 | \$8,512,023 |
| *Non-Tax Revenue | \$3,058,142 | \$3,352,430 | \$3,755,269 | \$4,089,444 | \$4,464,325 | \$4,874,450 |
| | 49% | 49% | 52% | 54% | 56% | 57% |

2. That the Zoo's budget will provide for an unappropriated balance each year sufficient to assure cash flow from July 1 to tax collection time in November and that the budget will also provide a contingency line item equal to 3% of projected operating costs including the transfers. While the contingency is listed, it is assumed not to be spent and is included in the following year's fund balance.
3. That revenue in excess of operating needs will be transferred to the Capital Improvement Fund to assist with the implementation of the Zoo Master Plan.
4. That the Council will approve for implementation a sequence of Priority II projects found in the Zoo Master Plan and a method for funding them.

5. That the Council will allocate \$3.4 million of the tax base, established for 1987-88, and its six percent growth to the Zoo.

FIVE YEAR OPERATING NEEDS

The five year needs for operating the Zoo are shown in Tables I and II. Table I provides a summary of the expenditure requirements for the Zoo's six operating divisions: Administration, Animal Management, Buildings and Grounds, Educational Services, Public Relations, and Visitor Services. Table II summarizes the resources needed for operating the Zoo. Detailed information on requirements and resources is provided in Exhibits B and C respectively.

Expenditures

Personal Services - As indicated in Table I, Personal Services is the largest category of expenditure for operating the Zoo constituting an average 52% of the four principal expenditure categories. It is projected that Personal Services will increase at an average rate of approximately 7% per year through FY 1990-91. This increase is attributable to inflation and projected increases in the number of positions in Animal Management, Buildings and Grounds, Visitors Services and Education.

While the West Bear Grotto exhibit will not require new keeper positions when it opens in 1986, the opening of Africa Bush in 1987-88 will require an additional keeper. In 1989-90, with the completion of the final phase of Africa Bush, another keeper position will be required. This is because the Africa Bush exhibit will house more species of animals in a more complex facility than presently is true of the paddocks area.

In Buildings and Grounds there will be a need for at least an additional five positions. These positions will help keep up with additional service demands created by increased attendance, more special events, and new facilities which will be more complex and labor intensive for maintenance and upkeep. These will include the major capital projects that are scheduled from 1986-87 through 1990-91 (Elephant Museum, West Bear Grotto, Education/Interpretive Center, Africa Bush I, II, and III).

Visitor Services and Education will also be impacted. Visitor Services will need to expand its workforce as the Africafe and picnic area come on line to serve more visitors and the Education/Interpretive Center will allow the Education Division to schedule more classes and increase its graphics operation. Increased revenues from these sources are anticipated to more than offset costs.

Materials and Services - Materials and Services expenditures are the second largest item in operating the Zoo. This category constitutes an average of 30% of the operating budget and is projected to increase at an average rate of about 8% per year through 1990-91. This is attributable primarily to projected inflation plus increases for utility costs for new facilities and merchandise for resale to an increasing number of visitors.

Capital Outlay - Capital Outlay is projected to increase from \$417,419 in FY 1985-86 to \$507,491 in 1990-91. The increase reflects the necessary facility maintenance scheduled in Exhibit A. However, capital outlay is only 6% of the Zoo's operating budget.

Transfers to the Insurance, Support Service, and Building Funds - The Insurance Fund Transfer pays that coverage for direct Zoo services such as liability insurance for the railroad and its proportionate share of other insurance requirements. The support service transfer is for the purchase of services from the District's support service divisions. Included in support services are budget, accounting, personnel, data and word processing and printing. This transfer is based on a cost allocation plan which distributes central service costs to the direct service departments. These costs are based on the present allocation policy and projected to increase according to anticipated inflation at a rate of 5% annually. Actual future costs could vary plus or minus if the policy is modified. (If general government functions do not obtain their own source of funding, the transfer will increase by approximately \$200,000 beginning in 1987-88.) This category also includes a proportionate cost of the building housing these functions.

Revenue

Table II shows projected operating revenue for the Zoo from FY 1985-86 to FY 1990-91. It is anticipated that the Zoo's enterprise revenues (admissions, food and concession sales, railroad fees, etc.) will increase from \$2,758,750 in 1985-86 to \$4,684,250 in 1990-91 to support the expenditures projected in Table I. Although part of this increase will come as a result of the number of Zoo visitors increasing and staying in the Zoo longer, it will be necessary for the Zoo to adjust the prices charged for its services, including admission fees. The Council should review admission fees annually and it should be noted that admission revenue projections are based on increases in fees on January 1, 1987, 1989, and 1991. Patrons will be receiving considerably more value for their fees as projects noted earlier are completed.

The tax figures shown in Table II are the amounts required to balance the projected budgets.

TABLE 1
ZOO OPERATING FUND REQUIREMENTS
SUMMARY

| CATEGORY | FY 85/86 | FY 86/87 a | FY 87/88 a | FY 88/89 a | FY 89/90 a | FY 90-91 a |
|---|------------------|------------------|------------------|------------------|------------------|------------------|
| Personal Services | 3,227,067 | 3,535,317 | 3,799,523 | 4,007,481 | 4,232,544 | 4,477,591 |
| Materials & Services | 1,804,292 | 2,088,856 | 2,270,954 | 2,396,545 | 2,533,765 | 2,695,488 |
| Capital Outlay | 417,419 | 432,120 | 438,392 | 460,310 | 483,324 | 507,491 |
| Trans. to Bldg. Fund | 126,023 | 56,166 | 31,223 | 36,440 | 33,034 | 34,524 |
| TX to Sup. Svs. Fund b | 488,054 | 512,457 | 411,566 | 432,144 | 453,751 | 476,439 |
| Trans. to Insurance | 234,268 | 256,764 | 273,323 | 288,444 | 305,229 | 320,490 |
| SUB-TOTAL O & M | 6,297,123 | 6,881,680 | 7,224,980 | 7,621,364 | 8,041,647 | 8,512,023 |
| Contingency | 188,914 | 206,450 | 216,749 | 228,641 | 241,249 | 255,361 |
| Ending Unappropriated Balance Unreserved | 1,062,047 | 531,261 | 383,251 | 371,359 | 358,751 | 344,639 |
| Tr. to Capital Fund | 438,883 | 0 | 0 | 0 | 167,513 | 330,892 |
| TOTAL REQUIREMENTS | 7,986,967 | 7,619,391 | 7,824,980 | 8,221,364 | 8,809,160 | 9,442,915 |

a. Assumes an inflation rate of 5% annually
for 1985-86 to 1990-91.

b. For fiscal years 1985-86 and 1986-87, includes general fund transfer.

TABLE II
ZOO OPERATING FUND RESOURCES
SUMMARY

| CATEGORY | FY 85/86 | FY 86/87 | FY 87/88 | FY 88/89 | FY 89/90 | FY 90-91 |
|--------------------------|------------------|------------------------|------------------|------------------------|------------------|------------------------|
| Begin Fund Bal. Unres. b | 1,912,825 | 1,250,961 | 737,711 | 600,000 | 600,000 | 600,000 |
| Enterprise Revenue | 2,758,750 | 3,128,450 ^a | 3,569,424 | 3,909,749 ^a | 4,280,825 | 4,684,250 ^a |
| Property Taxes | 3,016,000 | 3,016,000 | 3,332,000 | 3,531,920 | 3,743,835 | 3,968,465 |
| All Others | 299,392 | 223,980 | 185,845 | 179,695 | 184,500 | 190,200 |
| Total Resources | 7,986,967 | 7,619,391 | 7,824,980 | 8,221,364 | 8,809,160 | 9,442,915 |

a. Assumes fee increase on January 1, 1987, 1989, 1991.

b. Assumes fund balance equals previous year's unappropriated balance plus the contingency.

| ZOO CAPITAL REPLACEMENT PROGRAM PROJECTION | | | | | | PAGE 2 | |
|--|-------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| BUILDINGS AND GROUNDS | | | | | | | |
| ACC. # | ITEM | 85-86 ESTIMATED | 86-87 PROJECTED | 87-88 PROJECTED | 88-89 PROJECTED | 89-90 PROJECTED | 90-91 PROJECTED |
| 8500 | ***IMPROVEMENTS*** | | | | | | |
| | PERIMETER FENCE | \$10,000 | \$20,000 | \$10,000 | | \$25,000 | \$20,000 |
| | WATER SYSTEM | \$30,000 | \$20,000 | \$20,000 | \$30,000 | | \$30,000 |
| | GAS SYSTEM | \$10,000 | \$10,000 | \$10,000 | | \$20,000 | |
| | ELECTRICAL SYSTEM | \$15,000 | \$20,000 | \$10,000 | \$50,000 | \$20,749 | \$50,000 |
| | EXTERIOR LIGHTING | \$17,000 | \$10,000 | \$2,918 | | \$25,000 | |
| | OUTDOOR FURNITURE | \$5,000 | \$11,350 | \$3,000 | \$5,000 | \$5,000 | \$11,000 |
| | ROADS | | | \$25,000 | \$15,731 | | |
| | OTHER | | | \$15,000 | | \$10,000 | |
| | 8500 TOTAL | \$87,000 | \$91,350 | \$95,918 | \$100,731 | \$105,749 | \$111,000 |
| 8550 | ***EQUIPMENT & VEHICLES*** | | | | | | |
| | VEHICLE REPLACEMENT | \$59,500 | \$48,800 | \$50,000 | \$60,000 | \$65,000 | \$67,000 |
| | EQUIPMENT | \$5,000 | \$15,000 | \$17,000 | \$10,000 | \$9,000 | \$10,000 |
| | TOOLS | \$1,000 | \$4,975 | \$5,214 | \$5,824 | \$5,616 | \$6,000 |
| | 8550 TOTAL | \$65,500 | \$68,775 | \$72,214 | \$75,824 | \$79,616 | \$83,000 |
| 8570 | ***OFFICE FURNITURE/EQUIP.*** | | | | | | |
| | OFFICE FURNITURE/EQUIP. | \$4,000 | \$4,150 | \$5,000 | \$4,500 | \$5,000 | \$5,200 |
| | OUTDOOR FURNITURE | \$2,000 | \$2,150 | \$1,615 | \$2,446 | \$2,293 | \$2,300 |
| | 8570 TOTAL | \$6,000 | \$6,300 | \$6,615 | \$6,946 | \$7,293 | \$7,500 |

| ZOO CAPITAL REPLACEMENT PROGRAM PROJECTION: | | | | | | | PAGE 1 |
|---|-------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| BUILDINGS AND GROUNDS | | | | | | | |
| ACC. # | ITEM | 85-86 ESTIMATED | 86-87 PROJECTED | 87-88 PROJECTED | 88-89 PROJECTED | 89-90 PROJECTED | 90-91 PROJECTED |
| 8510 | ***BUILDINGS*** | | | | | | |
| | ADMINISTRATION | \$3,000 | \$35,000 | \$5,000 | | | \$10,000 |
| | ALASKA TUNDRA | | | | \$20,000 | | \$10,000 |
| | BANDSHELL | | \$10,000 | \$5,000 | | \$25,000 | |
| | CASCADE STREAM & POND | | | | \$15,000 | | \$20,000 |
| | CHILDREN'S ZOO | | \$15,000 | | | | \$10,000 |
| | COMMISSARY | \$70,000 | | \$44,000 | | \$50,000 | |
| | CONCESSION KIOSKS | | \$5,000 | | \$10,000 | \$10,000 | |
| | EAST BEAR GROTTOS | | | \$5,000 | | \$25,000 | |
| | EDUCATION OFFICES | \$6,000 | \$2,000 | | | | |
| | ELEPHANT HOUSE | \$43,000 | \$5,000 | \$35,000 | \$21,000 | | \$40,000 |
| | FELINE HOUSE | | \$33,000 | \$20,000 | | | \$20,000 |
| | HOOF STOCK SHELTERS | | | | | | |
| | MAINTENANCE COMPLEX | \$15,000 | | \$5,000 | \$24,000 | | |
| | MEETING CENTER | \$6,000 | | | \$15,000 | | |
| | NURSERY | | | | \$10,000 | | |
| | PENGUINARIUM | | | | \$20,000 | | \$10,000 |
| | PRIMATE HOUSE | | | \$22,000 | | \$23,541 | |
| | QUARANTINE | | | \$25,478 | | \$10,000 | |
| | RAILROAD ROUNDHOUSE | | \$15,000 | | | | \$13,000 |
| | RESEARCH CENTER | | \$23,000 | | | | \$20,000 |
| | SNOW SHED | | | | \$24,801 | | |
| | TIGER TERRACE | \$8,000 | \$15,550 | | | | \$15,000 |
| | WASHINGTON PARK STATION | | | | \$15,000 | \$40,000 | |
| | WEST BEAR GROTTOS | | | | | | \$25,000 |
| | 8510 TOTAL: | \$151,000 | \$158,550 | \$166,478 | \$174,801 | \$183,541 | \$193,000 |

Exhibit B page 2 of 3

| | | | | | | |
|----------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Visitor Services | | | | | | |
| Personal Svcs. | 595,590 | 646,404 | 721,838 | 756,138 | 791,164 | 830,723 |
| Materials & Svcs. | 482,989 | 573,948 | 630,846 | 673,464 | 721,383 | 775,452 |
| Capital Outlay | 25,480 | 26,754 | 28,092 | 29,496 | 30,971 | 32,520 |
| Sub-Total | 1,104,059 | 1,247,106 | 1,380,776 | 1,459,098 | 1,543,518 | 1,638,695 |
| Total All Divisions | 5,448,778 | 6,056,293 | 6,508,868 | 6,864,336 | 7,249,633 | 7,680,570 |
| Transfers to: | | | | | | |
| | FY 85-86 | FY 86-87 | FY 87-88 | FY 88-89 | FY 89-90 | FY 90-91 |
| Building Fund | 126,023 | 56,166 | 31,223 | 36,440 | 33,034 | 34,524 |
| Support Services Fund | 488,054 | 512,457 | 411,566 | 432,144 | 453,751 | 476,439 |
| Insurance | 234,268 | 256,764 | 273,323 | 288,444 | 305,229 | 320,490 |
| Sub-Total | 6,297,123 | 6,881,680 | 7,224,980 | 7,621,364 | 8,041,647 | 8,512,023 |
| Contingency | 188,914 | 206,450 | 216,749 | 228,641 | 241,249 | 255,361 |
| Sub-Total | 6,486,037 | 7,088,130 | 7,441,729 | 7,850,005 | 8,282,896 | 8,767,384 |
| Unappropriated Balance | 1,062,047 | 531,261 | 383,251 | 371,359 | 358,751 | 344,639 |
| Transfer to Capital Fund | 438,883 | 0 | 0 | 0 | 167,513 | 330,892 |
| Total Expenditures | 7,986,967 | 7,619,391 | 7,824,980 | 8,221,364 | 8,809,160 | 9,442,915 |
| SUMMARY: | | | | | | |
| Personal Services | 3,227,067 | 3,535,317 | 3,799,523 | 4,007,481 | 4,232,544 | 4,477,591 |
| Materials & Services | 1,804,292 | 2,088,856 | 2,270,954 | 2,396,545 | 2,533,765 | 2,695,488 |
| Capital Outlay | 417,419 | 432,120 | 438,392 | 460,310 | 483,324 | 507,491 |
| Transfer to Building Fund | 126,023 | 56,166 | 31,223 | 36,440 | 33,034 | 34,524 |
| Transfer to Support Svcs. | 488,054 | 512,457 | 411,566 | 432,144 | 453,751 | 476,439 |
| Transfer to Insurance | 234,268 | 256,764 | 273,323 | 288,444 | 305,229 | 320,490 |

JANUARY 15, 1985

EXHIBIT B

ZOO OPERATING FUND

DETAILED EXPENDITURE PROJECTIONS

| Attendance | 754,000 | 775,000 | 795,000 | 810,000 | 825,000 | 840,000 |
|--------------------------------|-----------|-----------|-------------|------------|------------|------------|
| | 85-86 | 86-87 | 87-88 | 88-89 | 89-90 | 90-91 |
| | PROJECTED | PROJECTED | PROJECTED | PROJECTED | PROJECTED | PROJECTED |
| Administration | | | | | | |
| Personal Svcs. | 237,495 | 257,501 | 273,324 | 288,423 | 302,617 | 317,748 |
| Materials & Svcs. | 248,800 | 250,735 | 221,272 | 232,336 | 243,953 | 256,151 |
| Capital Outlay: | 5,139 | 20,000 | 5,666 | 5,949 | 6,246 | 6,558 |
| Sub-Total: | 491,434 | 528,236 | 500,262 | 526,708 | 552,816 | 580,457 |
| Animal Management | | | | | | |
| Personal Svcs. | 1,125,498 | 1,195,568 | 1,278,293 a | 1,329,203 | 1,416,228a | 1,487,039 |
| Materials & Svcs. | 217,700 | 228,585 | 240,014 | 252,015 | 264,616 | 277,847 |
| Capital Outlay: | 18,800 | 19,740 | 20,727 | 21,763 | 22,851 | 23,994 |
| Sub-Total: | 1,361,998 | 1,443,893 | 1,539,034 | 1,602,981 | 1,703,695 | 1,788,880 |
| Buildings & Grounds | | | | | | |
| Personal Svcs. | 814,365 | 941,371b | 1,005,193 | 1,084,827c | 1,147,375 | 1,238,164d |
| Materials & Svcs. | 665,150 | 834,452 | 965,629 | 1,012,878 | 1,064,668 | 1,134,936 |
| Capital Outlay: | 341,500 | 358,575 | 376,504 | 395,329 | 415,095 | 435,850 |
| Sub-Total: | 1,821,015 | 2,134,398 | 2,347,326 | 2,493,034 | 2,627,138 | 2,808,950 |
| Educational Services | | | | | | |
| Personal Svcs. | 358,728 | 391,128e | 413,393 | 437,112f | 458,910 | 481,855 |
| Materials & Svcs. | 73,423 | 79,094 | 85,049 | 91,301 | 97,866 | 102,759 |
| Capital Outlay: | 4,500 | 4,725 | 4,961 | 5,209 | 5,469 | 5,742 |
| Sub-Total: | 436,651 | 474,947 | 503,403 | 533,622 | 562,245 | 590,356 |
| Public Information | | | | | | |
| Personal Svcs. | 95,391 | 103,345 | 107,481 | 111,779 | 116,250 | 122,062 |
| Materials & Svcs. | 116,230 | 122,042 | 128,144 | 134,551 | 141,279 | 148,343 |
| Capital Outlay: | 22,000 | 2,326 | 2,442 | 2,564 | 2,692 | 2,827 |
| Sub-Total: | 233,621 | 227,713 | 238,067 | 248,894 | 260,221 | 273,232 |

| | | | | | | |
|-------------|-----------|-----------|-----------|-----------|-----------|-----------|
| Sub-Total | 6,297,123 | 6,881,680 | 7,224,980 | 7,621,364 | 8,041,647 | 8,512,023 |
| Contingency | 188,914 | 206,450 | 216,749 | 228,641 | 241,249 | 255,361 |
| Total | 6,486,037 | 7,088,130 | 7,441,729 | 7,850,005 | 8,282,896 | 8,767,384 |

- a. Adds 1 FTE animal keeper
- b. Adds 2 Maintenance workers and 1 Gardner.
- c. Adds 1 FTE Gardner
- d. Adds 1 Maintenance worker.
- e. Adds .5 FTE Graphic Designer
- f. Adds .5 FTE Regis/Scheduler

EXHIBIT C

| ZOO REVENUE PROJECTIONS | | | | | | |
|---|-----------|------------------------|-----------|------------------------|-----------|------------------------|
| Attendance | 754,000 | 775,000 | 795,000 | 810,000 | 825,000 | 840,000 |
| Fiscal Year | 85-86 | 86-87 | 87-88 | 88-89 | 89-90 | 90-91 |
| | Projected | Projected | Projected | Projected | Projected | Projected |
| Fund Balance | 1,912,825 | 1,250,961 | 737,711 | 600,000 | 600,000 | 600,000 |
| Taxes | 3,016,000 | 3,016,000 | 3,332,000 | 3,531,920 | 3,743,835 | 3,968,465 |
| ENTERPRISE REVENUES | | | | | | |
| Admissions | 1,260,700 | 1,426,000 ^a | 1,596,400 | 1,758,510 ^a | 1,928,850 | 2,104,200 ^a |
| Food Service/Vending | 860,000 | 971,800 | 1,146,724 | 1,249,929 | 1,377,750 | 1,537,200 |
| Gift Shop | 319,300 | 395,300 | 461,100 | 526,500 | 577,500 | 617,400 |
| Railroad | 241,300 | 248,000 | 262,400 | 267,300 | 280,500 | 294,000 |
| Rentals | 15,100 | 15,500 | 15,900 | 16,200 | 16,500 | 16,800 |
| Sale of Animals | 15,000 | 10,000 | 15,000 | 10,000 | 10,000 | 15,000 |
| Education Fees | 44,850 | 58,850 | 68,750 | 78,000 | 86,250 | 96,000 |
| Miscellaneous | 2,500 | 3,000 | 3,150 | 3,310 | 3,475 | 3,650 |
| SUB-TOTAL ENT. REV. | 2,758,750 | 3,128,450 | 3,569,424 | 3,909,749 | 4,280,825 | 4,684,250 |
| Interest Income | 158,764 | 103,830 | 61,230 | 49,800 | 49,800 | 49,800 |
| Donations | 45,000 | 47,250 | 49,615 | 52,095 | 54,700 | 57,400 |
| Grants from Gov. | 50,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| Miscellaneous | 45,628 | 47,900 | 50,000 | 52,800 | 55,000 | 58,000 |
| SUB-TOTAL | 299,392 | 223,980 | 185,845 | 179,695 | 184,500 | 190,200 |
| TOTAL REVENUE | 7,986,967 | 7,619,391 | 7,824,980 | 8,221,364 | 8,809,160 | 9,442,915 |
| a. Assumes Fee Increase on January 1, 1987 and January 1989 & January 1991. | | | | | | |



Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201 503 221-1646
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: January 17, 1986

To: Metro Council
Rick Gustafson, Executive Officer

From: Donald E. Carlson, ^{DE} Deputy Executive Officer

Regarding: Revenue and Expenditure Projections for Proposed
General Government Fund for FY 1987-88 through
FY 1990-91

This memo is a revision of information provided to the Executive Officer and Council by memo dated July 11, 1985. As indicated in that memo the General Government Fund would be created by splitting the current General Fund into two separate funds -- General Government and Support Services.

The proposed definitions of the two funds are as follows:

- General Government Fund - Included are those general government activities and costs which are required of Metro by statute such as the cost for the Council (ORS 268.150), Executive Officer (ORS 268.180), Urban Growth Boundary and coordination services (ORS 268.380 to 268.390), Boundary Commission dues (ORS 199.457) and elections.
- Support Services Fund - Included are those central service activities provided to the various departments of Metro which can be allocated or charged to the receiving departments on the basis of use or benefit. Examples are legal, accounting, budget, personnel, data processing and public affairs services.

This structural change was included in the Council adopted financial policies (Resolution No. 84-444) with the specific definitions provided to the Council in the memo dated May 30, 1984.

The major assumptions in making the projections included in this memo are as follows:

- Timing - The structural change would be effective when a new revenue source is obtained. If property tax revenue is sought it is assumed the levy would commence with FY 1987-88 (at the end of the current Zoo serial levy).
- Base Budget Data - The base date used in these projections is the proposed supplemental budget for FY 1985-86.
- Inflation and COLA Factors - A 5 percent annual inflation factor was utilized for the Personal Services and Materials and Services projections except for those items which would reasonably be estimated to be constant. A 4 percent COLA adjustment for Personal Services was utilized for the FY 1986-87 projections along with the final 2 percent Pay Plan "catch up" adjustment. The fringe rate for FY 1986-87 and beyond was projected at 32 percent which is a 1 percent increase over FY 1985-86.

PROPOSED GENERAL GOVERNMENT FUND

Expenditures

Table 1 provides expenditure projections for the proposed General Government Fund. Included in Personal Services are 2.0 FTE for the Council and 5.0 FTE for Executive Management (includes the entire Deputy Executive Officer position). The General Counsel position is not included in this fund but is included in the Support Services Fund. The Materials and Services categories are basically the same for FY 1985-86 and FY 1986-87. For FY 1987-88, and beyond, this category for the Council is increased substantially because of money added to cover election expenses (\$50,000). The Executive Management Materials and Services category includes the Boundary Commission dues (\$7,500), and voluntary NARC dues (\$7,500). For several years these expenditures have been included in the Finance and Administration Department budget (in proposed Support Services Fund) but for this purpose are defined as costs of General Government. The Capital Outlay items are for possible furniture replacement in FY 1987-88.

Three transfers to other funds are included to recognize the adopted Council policy that the proposed General Government Fund shall pay its proportionate share of central administrative costs. These central service costs are proposed to be budgeted in the following funds -- Support Services, Building Management, and Insurance. A description of each of these funds is as follows:

- Support Services Fund - Exhibit A-1 provides expenditure projections for the proposed Support Services Fund. Personal Services for this fund total 27.6 FTE. Included are all current (FY 1985-86) Finance and Administration, and Public Affairs positions as well as the General Counsel position in Executive Management.

Materials and Services projections are similar to those currently budgeted except that election costs, Boundary Commission dues, and NARC dues have been deleted and included in the General Government Fund estimates for FY 1987-88 and beyond.

Capital Outlay amounts are projected for possible furniture replacements. An amount for contingency has been shown at approximately 3 percent of the total fund. This fund should be managed to have very little, if any, carry-over each year since it is an internal operating fund with no outside source of revenue.

Exhibit A-2 shows a potential allocation of these Support Services costs to the various operating funds for FY 1987-88. The FY 1985-86 cost allocation plan database was utilized for the projected allocation. The allocation percentages (14.5 for General Government, 22.1 for IRC, 35.7 for Solid Waste, and 27.7 for the Zoo) were used to allocate Support Services costs for FY 1987-88 through FY 1990-91.

Building Management Fund - Exhibit B-1 provides expenditure projections for the Building Management Fund. The purpose of this fund is to budget and account for all costs associated with operating Metro's office quarters. Information included here is from a December 9, 1985, memo titled "Revised Building Management Fund Budget for FY 1985-86 and 11-Year Projections." Personal Services include approximately .5 FTE of the Support Services Supervisor (Building Manager) and .5 FTE for a Maintenance Aide. The major costs of the building are in Materials and Services including the building lease and utility costs.

Exhibit B-2 shows the formula for allocation of Building Fund costs to the various operating funds. The formula is based on actual square footage used by each operating department. The proposed Support Services Fund department space (pooled space) is allocated on the basis of the Support Services Fund allocation.

Insurance Fund - Exhibit C provides revenue and expenditure projections for the proposed Insurance Fund. The purpose of this fund is to budget and account for Metro insurance expenses including premiums, commissions, deductibles, related studies and costs deemed appropriate by the Council. Revenues to the fund shall be transfers from the operating funds on the basis of a cost allocation plan. The contingency category is proposed to be built up over the five-year period as a "reserve" to cover a large deductible amount (\$100,000 per occurrence) for agency liability insurance.

The transfer to the Intergovernmental Resource Center Fund (IRC) reflects the projected General Government Fund costs for Urban Growth Boundary management and regional service coordination functions. Exhibit D provides the detailed projected costs for FY 1987-88. The projections for FY 1988-89 through FY 1990-91 were increased 5 percent annually.

The Unappropriated Balance includes sufficient funds to cover the General Government's proportionate share of a potential building lease penalty payment. A provision of our Master Lease Agreement requires the District to pay a penalty if Metro defaults on the Agreement. Based on the Building Management Fund Cost Allocation Plan the General Government Fund's share of this liability is as follows:

FY 1987-88, \$43,510;
FY 1988-89, \$28,625;
FY 1989-90, \$17,175; and
FY 1990-91, \$5,725.

Revenue

Table 2 provides revenue projections for the proposed General Government Fund. Projections are for the FY 1987-88 through FY 1990-91 period only since that is the anticipated start of this proposed new fund. The principal revenue sources are a beginning fund balance (consisting of the prior year contingency and Unappropriated Balance) and property taxes. The property tax estimates reflect the amount of revenue needed to balance the budget for that year. To obtain the amount needed for the initial year (1987-88) requires a tax levy of \$975,000. Based on past experience with Zoo levies, current year tax proceeds are projected at approximately 90 percent of the levy. A \$975,000 levy in 1987-88 would produce approximately \$877,500. Assuming that the 6 percent increase is taken each year and a portion of prior year taxes are collected. A \$975,000 base amount would produce approximately \$104,000 more than the four year total tax needs shown in Table 2. This estimated amount is only 2.7 percent of the total four year projected need. Given the difficulties of looking into the future, a proposed \$975,000 base amount appears to be reasonable.

DEC/amn
4927C/406-5
01/20/86

TABLE 1

PROPOSED GENERAL GOVERNMENT FUND
SUMMARY EXPENDITURE PROJECTIONS
FY 1987-88 TO FY 1990-91

| Expenditures | Current | Projected | Proposed New General Government Fund | | | |
|---|---|----------------------------|--------------------------------------|------------------|------------------|------------------|
| | Budgeted General Fund 1985-86a | General Fund 1986-87 | Projected Expenditures | | | |
| | | | 1987-88 | 1988-89 | 1989-90 | 1990-91 |
| Council | | | | | | |
| Personal Services | 70,247 | 75,031 | 78,783 | 82,722 | 86,858 | 91,200 |
| Materials & Services | 58,420 | 61,320 | 114,386 | 117,605 | 120,985 | 124,535 |
| Capital Outlay | 0 | 0 | 3,500 | 0 | 0 | 0 |
| Subtotal | 128,667 | 136,351 | 196,669 | 200,327 | 207,843 | 215,735 |
| Executive Management | | | | | | |
| Personal Services ^b | 224,585 | 249,396 | 261,866 | 274,960 | 288,707 | 303,142 |
| Materials & Services | 21,830 | 33,900 | 50,595 | 53,375 | 56,245 | 59,205 |
| Capital Outlay | 0 | 0 | 5,000 | 0 | 0 | 0 |
| Subtotal | 246,415 | 283,296 | 317,461 | 328,335 | 344,952 | 362,347 |
| Transfers/Contingency and Unappropriated Balance | | | | | | |
| Transfer to Building Fund | - | - | 57,662 | 67,297 | 61,007 | 63,758 |
| Transfer to Insurance Fund | - | - | 19,290 | 20,051 | 20,846 | 21,673 |
| Transfer to Support Services Fund | - | - | 215,528 | 223,028 | 233,592 | 244,687 |
| Transfer to IRC Fund ^c | - | - | 147,990 | 155,390 | 163,160 | 171,318 |
| Contingency | - | - | 75,000 | 75,000 | 75,000 | 75,000 |
| Unappropriated Balance | - | - | 43,510 | 28,625 | 17,175 | 5,725 |
| Subtotal | - | - | 558,980 | 569,391 | 570,780 | 582,161 |
| Total Expenditures | | | 1,073,110 | 1,098,053 | 1,123,575 | 1,160,243 |

a Based on proposed mid-year budget adjustments.

b Includes all current positions except General Counsel which is included in proposed Support Service Fund (see Exhibit A-1).

c Projected amount for Urban Growth Boundary and Regional Service Coordination functions. Detailed costs for these functions as currently budgeted in the IRC Fund.

TABLE 2

PROPOSED GENERAL GOVERNMENT FUND
SUMMARY REVENUE PROJECTIONS
FY 1987-88 TO FY 1990-91

| Revenue | 1987-88 | 1988-89 | 1989-90 | 1990-91 |
|-------------------|----------------|----------------|------------------|------------------|
| Beginning Balance | 180,000 | 118,510 | 103,625 | 92,175 |
| Interest | 16,000 | 13,000 | 10,000 | 10,000 |
| Taxes | <u>877,110</u> | <u>966,543</u> | <u>1,009,950</u> | <u>1,058,068</u> |
| TOTAL REVENUE | 1,073,110 | 1,098,053 | 1,123,575 | 1,160,243 |

DEC/srs
4927C/406-4
01/13/86

EXHIBIT A-1

PROPOSED SUPPORT SERVICES FUND
SUMMARY EXPENDITURE PROJECTIONS

FY 1987-88 TO FY 1990-91

| Department | Current | Projected | Proposed New Support Services Fund | | | |
|---|---|----------------------------|------------------------------------|-----------|-----------|-----------|
| | Budgeted General Fund 1985-86 ^b | General Fund 1986-87 | 1987-88 | 1988-89 | 1989-90 | 1990-91 |
| <u>Executive Management</u> | | | | | | |
| Personal Services ^a | 61,322 | 65,498 | 68,772 | 72,210 | 75,820 | 79,611 |
| Materials & Services | 4,415 | 4,635 | 4,867 | 5,110 | 5,365 | 5,633 |
| Capital Outlay | 0 | 0 | 1,000 | 0 | 0 | 0 |
| Subtotal | 65,737 | 70,133 | 74,639 | 77,320 | 81,185 | 85,244 |
| <u>Finance & Administration:</u> | | | | | | |
| <u>Accounting</u> | | | | | | |
| Personal Services | 220,816 | 235,010 | 252,760 | 259,098 | 272,053 | 285,656 |
| Materials & Services | 30,503 | 32,075 | 33,679 | 35,363 | 37,131 | 38,988 |
| Capital Outlay | 0 | 0 | 3,000 | 0 | 0 | 0 |
| Subtotal | 251,319 | 267,085 | 289,439 | 294,461 | 309,184 | 324,644 |
| <u>Management Services</u> | | | | | | |
| Personal Services | 265,093 | 296,438 | 311,260 | 326,823 | 343,164 | 360,322 |
| Materials & Services | 240,165 | 254,000 | 219,450 | 230,422 | 241,943 | 254,040 |
| Capital Outlay | 0 | 0 | 3,000 | 0 | 0 | 0 |
| Subtotal | 505,258 | 550,438 | 533,710 | 557,245 | 585,107 | 614,362 |
| <u>Data Processing</u> | | | | | | |
| Personal Services | 120,088 | 128,270 | 134,684 | 141,418 | 148,489 | 155,913 |
| Materials & Services | 73,460 | 108,500 | 111,925 | 115,521 | 119,297 | 123,262 |
| Capital Outlay | 4,450 | 0 | 2,000 | 0 | 0 | 0 |
| Subtotal ^c | 197,998 | 236,770 | 248,609 | 256,939 | 267,786 | 279,175 |
| <u>Public Affairs</u> | | | | | | |
| Personal Services | 250,487 | 267,458 | 280,830 | 294,872 | 309,616 | 325,097 |
| Materials & Services | 44,990 | 47,200 | 49,560 | 52,038 | 54,640 | 57,372 |
| Capital Outlay | 9,350 | 0 | 4,000 | 0 | 0 | 0 |
| Subtotal | 304,827 | 314,658 | 334,390 | 346,910 | 364,256 | 382,469 |
| <u>Contingency</u> | | | | | | |
| Subtotal | | | 50,000 | 50,000 | 50,000 | 50,000 |
| | | | 50,000 | 50,000 | 50,000 | 50,000 |
| Total Support Services Fund | | | 1,530,787 | 1,582,875 | 1,657,518 | 1,735,894 |
| Total Allocable Costs (See Footnote c) | | | 1,487,757 | 1,538,125 | 1,610,978 | 1,687,494 |

^a Includes General Counsel position providing legal services to organization.

^b Based on proposed mid-year budget adjustments.

^c Includes direct costs primarily charged to grants in IRC for Pixel computer operating costs. The following estimated amounts are not included as allocable costs in the annual cost allocation plan (See Exhibit C for 1986-87 estimated allocation plan): 1985-86 - \$39,033; 1986-87 - \$41,375; 1987-88 - \$43,030; 1988-89 - \$44,750; and 1989-90 - \$46,540; and 1990-91 - \$48,400.

EXHIBIT A-2

ESTIMATED ALLOCATION OF SUPPORT SERVICES FUND COSTS
FY 1987-88

| Support Service Fund Functions | Total Amount | Operating Fund Allocations | | | |
|-----------------------------------|-----------------------------|----------------------------|-----------------------------|------------------------|------------------------|
| | | General Government | IRC | Solid Waste | Zoo |
| Legal Services | 74,639 (100%) | 18,660 (25.0%) | 18,660 (25.0%) | 18,660 (25.0%) | 18,659 (25.0%) |
| Accounting | 289,439 (100%) | 6,947 (2.4%) | 29,523 (10.2%) | 143,851 (49.7%) | 109,118 (37.7%) |
| Management Services | 533,710 (100%) | 75,253 (14.1%) | 153,708 (28.8%) | 149,439 (28.0%) | 155,310 (29.1%) |
| Data Processing | 205,579 ^a (100%) | 25,492 (12.4%) | 18,913 ^a (9.2%) | 91,688 (44.6%) | 69,486 (33.8%) |
| Public Affairs | <u>334,390 (100%)</u> | <u>81,926 (24.5%)</u> | <u>97,641 (29.2%)</u> | <u>109,680 (32.8%)</u> | <u>45,143 (13.5%)</u> |
| Subtotal | 1,437,757 (100%) | 208,278 (14.5%) | 318,445 (22.1%) | 513,318 (35.7%) | 397,716 (27.7%) |
| Contingency | <u>50,000 (100%)</u> | <u>7,250 (14.5%)</u> | <u>11,050 (22.1%)</u> | <u>17,850 (35.7%)</u> | <u>13,850 (27.7%)</u> |
| TOTAL | 1,487,757 | 215,528 (14.5%) | 329,495 (22.1%) | 531,168 (35.7%) | 411,566 (27.7%) |

^aDoes not include \$43,030 estimated as direct charge to grants for Pixel operating costs. Total estimated Data Processing costs is \$247,325 (see Table 2) and IRC total estimated share of Data Processing costs for 1987-88 is \$61,825.

DEC/srs
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EXHIBIT B-1

BUILDING MANAGEMENT FUND PROJECTIONS

FY 1985-86 TO FY 1992-93

| Category | Current 1985-86 Budget | Proposed 1985-86 | 1986-87 | 1987-88 | 1988-89 | 1989-90 | 1990-91 | 1991-92 | 1992-93 |
|----------------------------------|------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Resources | | | | | | | | | |
| Leases | 121,250 | 40,450 | 191,881 | 245,069 ^e | 248,600 | 252,200 | 297,500 | 302,750 | 308,805 |
| Parking | 43,316 | 38,875 | 44,100 | 46,300 | 48,615 | 51,045 | 53,600 | 56,280 | 59,100 |
| Miscellaneous | 0 | 15,855 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Transfers | | | | | | | | | |
| General | 226,320 | 33,820 | 452,952 ^a | 251,799 ^a | 293,873 ^a | 266,406 ^a | 278,418 ^a | 288,788 ^a | 296,198 ^a |
| Zoo | 79,452 | 126,023 | | | | | | | |
| Solid Waste | 196,031 | 298,954 | | | | | | | |
| IRC | 173,153 | 275,150 | | | | | | | |
| Total | 839,522 | 829,127 | 688,933 | 543,168 | 591,088 | 569,651 | 629,518 | 647,818 | 664,103 |
| Requirements | | | | | | | | | |
| Personal Services | | | | | | | | | |
| Support Services Supervisor | 15,650 | 20,866 | 15,954 | 11,167 | | | | | |
| Maintenance Aide | 3,353 | 3,353 | 3,418 | 3,589 | | | | | |
| Secretary | 0 | 4,059 | 0 | - | | | | | |
| Merit | 760 | 848 | 775 | 590 | | | | | |
| Fringe | 6,126 | 9,029 | 6,245 | 4,758 | | | | | |
| Subtotal | 25,889 | 38,155 | 26,392 | 20,104 | 21,109 | 22,165 | 23,273 | 24,437 | 25,659 |
| Materials & Services | | | | | | | | | |
| Taxes | 21,429 | 33,000 | 40,407 | 42,427 | 44,549 | 46,776 | 49,583 | 52,558 | 55,711 |
| Electricity | 57,600 | 66,000 | 69,300 | 72,765 | 76,403 | 80,223 | | | |
| Gas | 25,900 | 44,400 | 46,620 | 48,951 | 51,399 | 53,968 | 143,428 | 150,599 | 158,129 |
| Water | 1,350 | 1,980 | 2,079 | 2,182 | 2,292 | 2,407 | | | |
| Telephone | 10,000 | 10,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Maintenance & Repair | 15,500 | 20,050 | 21,052 | 22,105 | 23,210 | 24,371 | 25,590 | 26,869 | 28,212 |
| Contractual Services | 114,200 | 88,150 | 77,345 | 48,846 | 51,288 | 53,853 | 56,456 | 59,373 | 62,342 |
| Insurance | 5,900 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Lease - Building | 341,188 | 356,392 | 234,388 | 234,388 | 234,388 | 234,388 | 234,388 | 282,117 | 282,117 |
| Advertising | 0 | 1,000 | 300 | 300 | 300 | 300 | 500 | 500 | 500 |
| Supplies | 0 | 1,000 | 1,050 | 1,100 | 1,150 | 1,200 | 1,300 | 1,365 | 1,433 |
| Subtotal Materials & Services | 593,067 | 621,972 | 492,541 | 473,064 | 484,979 | 497,486 | 511,245 | 573,381 | 588,444 |
| Capital Outlay | | | | | | | | | |
| Leasehold Improvements - Metro | 146,320 | 0 | 25,000 ^b | 0 | 35,000 ^c | 0 | 45,000 ^d | 0 | 0 |
| Leasehold Improvements - Tenants | 0 | 119,000 | 70,000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Subtotal | 146,320 | 119,000 | 95,000 | 0 | 35,000 | 0 | 0 | 0 | 0 |
| Contingency | 74,246 | 50,000 | 75,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| Total Requirements | 839,522 | 829,127 | 688,933 | 543,168 | 591,088 | 569,651 | 629,518 | 647,818 | 664,103 |

^aAnnual transfer amounts for each fund will be based on the cost allocation plan.

^bTo complete minor deferred items

^cTo complete carpeting.

^dTo paint the building and do modest touch-ups (e.g., paint, carpet patching).

^eAssumes all remaining space is leased and income producing by FY 1987-88. If Metro growth occurs lease income would be reduced as would broker fees.

EXHIBIT B-2

PROPOSED ALLOCATION OF BUILDING MANAGEMENT FUND COSTS^a
 FY 1987-88

| <u>Function</u> | <u>Specific Footage</u> | <u>Pooled Footage</u> | <u>Footage</u> | <u>Percentage (Cost Allocation)</u> |
|--------------------|-------------------------|-----------------------|----------------|-------------------------------------|
| Solid Waste | 4,104 | 3,828 | 7,932 | 33.0% |
| IRC | 5,252 | 2,370 | 7,622 | 31.7% |
| General Government | 3,960 | 1,555 | 5,515 | 22.9% |
| Zoo | <u>0</u> | <u>2,971</u> | <u>2,971</u> | <u>12.4%</u> |
| Total | 13,316 | 10,724 | 24,040 | 100.0% |

Support Services (Pooled Costs)

Square Feet

| | |
|---------------------|---------------|
| Accounting | 1,080 |
| Management Services | 2,700 |
| Public Affairs | 2,349 |
| Data Processing | 621 |
| General Use | |
| Shower | 72 |
| Lunch Room | 972 |
| Reception | 432 |
| Elevator Lobbies | 1,620 |
| Storage | 716 |
| Coffee Space | 162 |
| Total | <u>10,724</u> |

^aAllocation based on FY 1985-86 building use figures. Pooled costs allocated on basis of Support Services Fund cost allocation percentages (see Exhibit A-2):

| | |
|--------------------|--------------|
| Solid Waste | 35.7% |
| IRC | 22.1% |
| General Government | 14.5% |
| Zoo | <u>27.7%</u> |
| | 100.0% |

DEC/srs
 4927C/406-3
 01/07/86

EXHIBIT C

INSURANCE FUND, FIVE-YEAR PROJECTION
WITH GENERAL GOVERNMENT FUND

| | 85-86 | 86-87 | 87-88 | 88-89 | 89-90 | 90-91 |
|-------------------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|------------------------|
| Resources | | | | | | |
| Beginning Fund Balance ^d | \$ 0 | \$ 13,350 | \$ 45,000 | \$ 75,000 | \$105,000 | \$135,000 |
| Transfer From: | | | | | | |
| IRC Fund | 31,344 | 33,821 | 19,999 | 20,473 | 21,267 | 21,959 |
| SW Fund | 54,185 | 65,769 | 62,826 | 65,433 | 67,493 | 69,474 |
| Zoo Fund | 234,268 | 256,764 | 273,323 | 288,444 | 305,229 | 320,018 |
| General Government | 0 | 0 | 19,290 | 20,051 | 20,846 | 21,570 |
| Interest | 1,350 | 4,500 | 7,500 | 10,500 | 13,500 | 16,500 |
| Total | \$321,147 | \$377,204 | \$427,938 | \$479,901 | \$533,335 | \$584,521 |
| Requirements | | | | | | |
| Insurance | \$283,797 ^a | \$314,204 ^b | \$334,788 ^c | \$356,593 ^c | \$379,862 ^c | \$400,874 ^c |
| Contractual Services | 6,000 | 3,000 ^e | 3,150 | 3,308 | 3,473 | 3,647 |
| Contingency (Reserves) | 31,350 | 60,000 | 90,000 | 120,000 | 150,000 | 180,000 |
| Total | \$321,147 | \$377,204 | \$427,938 | \$479,901 | \$533,335 | \$584,521 |

^a Actual was \$290,300, Budget reflects \$6,503 credit.

^b 86-87 has \$270,000 premium not including property. This amount is inflated at 5 percent each year. 85-86 property is \$33,149. Adding Bear Grottos and WTRC increases it by 27 percent to \$44,204 including 5 percent inflation (\$28.5M value).

^c Assumes \$3M Zoo improvements per year through 90-91.
87-88 = \$283,500 base plus \$51,288 property (\$31.5M value).
88-89 = \$297,625 base plus \$58,968 (\$34.5M value).
89-90 = \$312,559 base plus \$312,559 base + \$67,303 (\$37.5M value) premium paid includes broker commission.
90-91 = \$328,187 base plus \$72,687 (\$40.5M value).

^d Assumes average annual claims paid of \$15,000.

^e Assumes five claims paid with \$400 average adjuster costs plus \$1,000 for adjuster on no pays. 5 percent inflation.

4800C/427-2
01/17/86

EXHIBIT D

PROJECTED BUDGET FOR URBAN GROWTH BOUNDARY
AND
REGIONAL SERVICE COORDINATION SERVICES

| Category | FTE | Current Budgeted 1985-86 | Projected 1986-87 | Projected 1987-88 |
|---------------------------------|------|--------------------------------|----------------------|----------------------|
| <u>Personal Services</u> | | | | |
| IRC Administrator | .25 | 11,762 | 12,468 | 13,091 |
| Senior Analyst | .50 | 15,798 | 16,745 | 17,415 |
| Analyst 3 | 1.00 | 26,291 | 27,868 | 28,983 |
| Secretary | .50 | 8,008 | 8,488 | 8,828 |
| Subtotal | 2.25 | 61,859 | 65,569 | 68,317 |
| Merit @ 4 % | | - | - | 2,733 |
| Fringe @ 32% | | - | - | 22,736 |
| Subtotal | | - | - | 93,786 |
| Overhead @ 45% | | - | - | 42,204 |
| Total Personal Services | | - | - | 135,990 |
| <u>Materials & Services</u> | | | | |
| Travel | | - | - | 400 |
| Meetings & Conferences | | - | - | 600 |
| Ads & Legal Notices | | - | - | 1,000 |
| Contractual Services | | - | - | 10,000 |
| Total Materials & Services | | | | 12,000 |
| TOTAL FUNCTION | | | | 147,990 |

DEC/srs
4927C/406-3
01/13/86

8.2



Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201-5287 503 221-1646
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: January 21, 1986

To: Don Carlson

From: Jill Hinckley
Land Use Coordinator

Regarding: Postponement of Council Consideration of
Contested Case 85-2 *← agenda item 8.2*

After the agenda for the Council January 23 meeting was printed, we received an exception to the Hearings Officer's Report on Contested Case 85-2, which was included in that agenda. In order to minimize the amount of last-minute materials being presented to the Council, we have set consideration of this matter over until the next Council meeting (February 13th).

JH:gpw

*cc: Dick Walker
Metro Council*

STAFF REPORT

Agenda Item No. 8.2

Meeting Date Jan. 23, 1986

CONSIDERATION OF ORDINANCE NO. 86-196, ADOPTING
A FINAL ORDER IN CONTESTED CASE NO. 85-2 (TUALATIN
HILLS) AND AMENDING THE METRO URBAN GROWTH
BOUNDARY IN WASHINGTON COUNTY AS PETITIONED

Date: January 6, 1986

Presented by: Jill Hinckley

FACTUAL BACKGROUND AND ANALYSIS

The Tualatin Hills Church has petitioned the Metropolitan Service District (Metro) for a locational adjustment of the Urban Growth Boundary (UGB) to add approximately two acres at the southeast corner of Norwood and Boones Ferry Roads in Washington County, as shown on Exhibit A. The church is located on the property. A fire hydrant is needed to provide adequate fire protection. The city of Tualatin will provide water to the site only after annexation and will only annex land that is within the UGB. Both Washington County and the city of Tualatin support petition approval.

Metro Hearings Officer Beth Mason conducted a hearing on the petition on October 21, 1985. Only the petitioners participated. A property owner who had not claimed the certified hearings notice requested, and was granted, an opportunity to comment after the hearing was closed. His letter in opposition to the petition was received on November 22, 1985.

The Hearings Officer found that the petition satisfies all applicable Metro standards and recommends that it be approved. Her report is attached as Exhibit B. No exceptions to her report were filed.

EXECUTIVE OFFICER'S RECOMMENDATION

Staff has reviewed the Hearings Officer's Report and is satisfied that it includes findings that adequately address all applicable standards. Accordingly, the Executive Officer recommends that the Council accept the Hearings Officer's Report and adopt Ordinance No. 86-196.

JH/srs
4965C/445-2
01/10/86

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

AN ORDINANCE ADOPTING A FINAL ORDER) ORDINANCE NO. 86-196
AND AMENDING THE METRO URBAN GROWTH)
BOUNDARY FOR CONTESTED CASE NO. 85-2:)
TUALATIN HILLS CHURCH)

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. The Council of the Metropolitan Service District hereby accepts and adopts as the Final Order in Contested Case No. 85-2 the Hearings Officer's Report and Recommendations in Exhibit B of this Ordinance, which is incorporated by this reference.

Section 2. The District Urban Growth Boundary, as adopted by Ordinance No. 79-77, is hereby amended as shown in Exhibit A of this Ordinance, which is incorporated by this reference.

Section 3. Parties to Contested Case No. 85-2 may appeal this Ordinance under Metro Code Section 2.05.050 and ORS ch. 197.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1986.

Richard Waker, Presiding Officer

ATTEST:

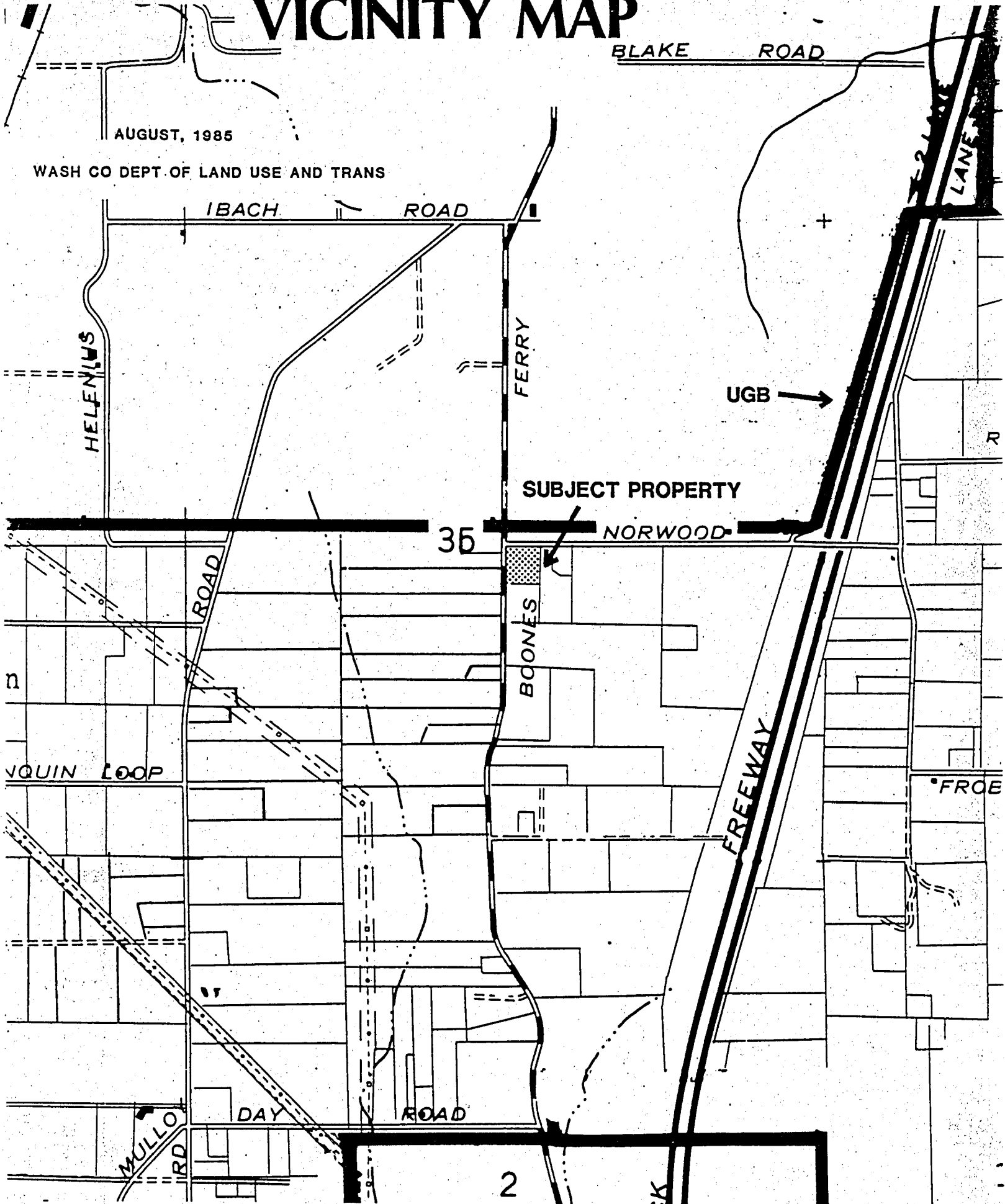
Clerk of the Council

JH/srs
4965C/445-2
01/10/86

VICINITY MAP

AUGUST, 1985

WASH CO DEPT. OF LAND USE AND TRANS



METROPOLITAN SERVICE DISTRICT

1
2
3 IN THE MATTER OF A PETITION)
FOR AN URBAN GROWTH BOUNDARY)
4 LOCATIONAL ADJUSTMENT BY) HEARINGS OFFICER'S FINDINGS
TUALATIN HILLS CHRISTIAN CHURCH,) OF FACT AND PROPOSED ORDER
5 INC.; CONTESTED CASE NO. 85-2)

6 This recommendation is submitted to the Council of the
7 Metropolitan Service District as a result of a petition for loca-
8 tional adjustment to add to the Urban Growth Boundary approximately
9 1.80 acres located at the southeast corner of the intersection of
10 SW Norwood and Boones Ferry Roads, adjacent to the City of Tualatin
11 Planning Area. A map of the proposed change is attached as
12 "Attachment B".

13 A hearing was held upon the completed petition on
14 October 21, 1985, before Hearings Officer Beth Mason; testifying
15 were Jill Hinckley, Metro staff, Richard Ligon, attorney for the
16 applicant, Minister Loren Doty, representing the applicant. In
17 addition, written remarks were received as follows, and were
18 entered as exhibits into the record:

- 19 Exhibit 1. Petition
- 20 Exhibit 2. 7-9-85 Letter from Richard Ligon
- 21 Exhibit 3. Comment from Service Provider -
Sherwood School District
- 22 Exhibit 4. Comment from Service Provider -
Tualatin Rural Fire District
- 23 Exhibit 5. Comment from Service Provider -
City of Tualatin
- 24 Exhibit 6. 7-8-85 Letter from City of Tualatin
- 25 Exhibit 7. 8-1-85 Letter from City of Tualatin
- 26 Exhibit 8. 8-28-85 Letter from Washington County
with attachments
- Exhibit 9. Section maps of vicinity (4)
- Exhibit 10. 10-16-85 Memo from Jill Hinckley
- Exhibit 11. Mailing list with return cards and copy of
Notice

- 1 Exhibit 12. Pictures of site and surrounding area
2 marked A-M
3 Exhibit 13. 7-12-85 Letter from City of Tualatin
4 Exhibit 14. 10-16-85 Letter from Chet Hill Insurance Inc.

5 At the close of the hearing on October 21, 1985, the
6 hearings officer kept the record open to receive additional testimony
7 from the City of Tualatin regarding whether the property could be
8 served in an emergency situation by a fire hydrant located within
9 the Urban Growth Boundary, when the subject property was not within
10 the Boundary. In a subsequent telephone conversation with Janet
11 Young, planning director for the City of Tualatin, the hearings
12 officer was advised that it is the policy of the City that even
13 in an emergency situation, property outside of the Urban Growth
14 Boundary, and outside of the City's service area, would not be
15 entitled to service.

16 In addition, the record was re-opened at the request
17 of Mr. William Moore, a resident in the area, who did not claim
18 his notice of the hearing and who wanted an opportunity to comment
19 on the application. Mr. Moore's letter was received by the hearings
20 officer on November 22, 1985. The applicant was given an opportunity
21 for rebuttal, but declined to comment on Mr. Moore's letter; that
22 letter was marked and received into the file as:

23 Exhibit 15. 11-19-85 Letter from William G. Moore

24 FINDINGS OF FACT

25 Tualatin Hills Christian Church, Inc., applied for a
26 locational adjustment to the Metropolitan Urban Growth Boundary,
for property located at the southeast intersection of SW Norwood

1 and Boones Ferry roads, property more specifically described as
2 Tax Lot 109, 2S1-35D, Washington County, State of Oregon, property
3 approximately 1.80 acres in size. The property is presently improved
4 with a church building; there is no farming on the property. The
5 property is presently served by a septic tank, with adequate capacity
6 for the next few years, and is within 2500 feet of the nearest sewer
7 trunk line. Additional sewer trunks are planned for the area,
8 adjacent to the subject property on Norwood and Boones Ferry roads.
9 Water is provided to the subject property by private well, and the
10 nearest water main which could serve the property is in the "C"
11 level system presently about 1250 feet east of the church. The
12 church cannot connect to the water line in Norwood Road adjacent to
13 its site because that line is part of the City's "B" level system
14 and is designed to serve properties at an elevation lower than that
15 of the church.

16 There are no natural hazards identified in the area by
17 the comprehensive plan, nor are there any natural or historic
18 resources in the area. The three service providers who commented
19 on the application, Sherwood School District, Tualatin Rural Fire
20 District and City of Tualatin, all recommended approval of the
21 adjustment. The City of Tualatin pointed out several hurdles
22 which the church must overcome prior to water service being
23 available to the site, including annexation and the cost of running
24 the line from the source, but with those warnings to the applicant,
25 did not object to the application for adjustment.

26 / / / / /

1 Storm Drainage. There are no major storm
2 drainage facilities currently serving the
3 site. Since the site is developed, no
4 additional facilities are needed at this
5 time.

6 No new major storm drainage facilities are
7 required by the site. No change in efficiency
8 would result.

9 Transportation. The property is located
10 at the corner of Norwood Road and Boones
11 Ferry Road, both designated as arterials.
12 The City of Tualatin indicates that the
13 existing facilities are adequate to serve
14 the site.

15 Since the existing roads are adequate to
16 serve the site, no change in efficiency would
17 result.

18 Fire Protection. The property is within the
19 boundaries of and is currently served by the
20 Tualatin Rural Fire Protection District.
21 Church officials have stated in their application
22 that the fire district has requested that they
23 obtain city water in order to improve fire
24 protection for the site.

25 The site is currently served by the Tualatin
26 Rural Fire Protection District. If the site
27 were ultimately connected to city water, a
28 net improvement in efficiency would result.

29 Schools. Since the site is developed with a
30 non-residential use, school facilities are
31 not required.

32 Since the site is developed with a non-residential
33 use, no change in efficiency would result.

34 (2) Maximum Efficiency of Land Uses. Consideration
35 shall include existing development densities on
36 the area included within the amendment, and
37 whether the amendment would facilitate needed
38 development on adjacent existing urban land.

39 The adjustment is not needed in order to enable existing urban land
40 to develop.

41 (3) Environmental, Energy, Economic and Social
42 Consequences. Any impact on regional transit
43 corridor development must be positive in any
44 limitations imposed by the presence of hazard
45 or resource lands must be addressed.

46 / / /

1 See page 3, ll. 16-18; also, no identifiable impact on other factors.

2 (4) Retention of Agricultural Land. When a
3 petition includes land with class I through
4 IV soils that is not irrevocably committed
5 to non farm use, the petition shall not be
6 approved unless it is factually demonstrated
7 that:

- 8 - Retention of the agricultural land
9 would preclude urbanization of an
10 adjacent area already inside the
11 urban growth boundary, or
- 12 - Retention of the agricultural land
13 would prevent the efficient and
14 economical provision of urban services
15 to an adjacent area inside the UGB.

16 The property is irrevocably committed to non farm use as it is occupied
17 by an existing church building; the property is designated AF-10. This
18 standard does not apply.

19 (5) Compatibility Proposed Urban Uses With
20 Nearby Agricultural Activities. When a proposed
21 adjustment would allow an urban use in proximately
22 to existing agricultural activities, the
23 justification in terms of factors (1) through (4)
24 of this subsection must clearly outweigh the
25 adverse impact of any incompatibility.

26 The property is located within the large exception area with no large-
27 scale agricultural activities in the vicinity.

28 Metro Code §3.01.040(d) (1) not applicable.

29 Metro Code §3.01.040(d) (2) requires as follows:

30 For all other additions, the proposed UGB must
31 be superior to the UGB as presently located
32 based on a consideration of the factors in
33 subsection (a).

34 The minor addition must include all similarly
35 situated contiguous land which could also be
36 appropriately included within the UGB as an
37 addition based on the factors in subsection (a).

38 Other land contiguous to the subject property is not in need of

1 improved water service for fire protection, as there are no contiguous
2 public uses, and no need to include any additional land for this
3 particular public use. Therefore, there is no similarly situated
4 contiguous land which could also be appropriately included within the
5 UGB as part of this adjustment.

6 Metro Code §3.01.040(d) (3) provides as follows:

7 Additions shall not add more than 50 acres of
8 land to the UGB and generally should not add
9 more than 10 acres of vacant land to the UGB.
10 Except as provided in subsection (4) of this
11 subsection, the larger the proposed addition,
the greater the differences shall be between
the suitability of the proposed UGB and suitability
of the existing UGB, based upon consideration
of the factors of subsection (a) of this section.

12 This 1.80 acre site is currently developed with a church building and
13 there is no vacant land on the site available for other uses.

14 Metro Code §3.01.040(d) (4) is not applicable.

15 CONCLUSIONS

16 Based upon the above findings of fact, the Hearings
17 Officer concludes as follows:

18 (1) The proposed urban growth boundary would be superior
19 to the urban growth boundary as presently located.

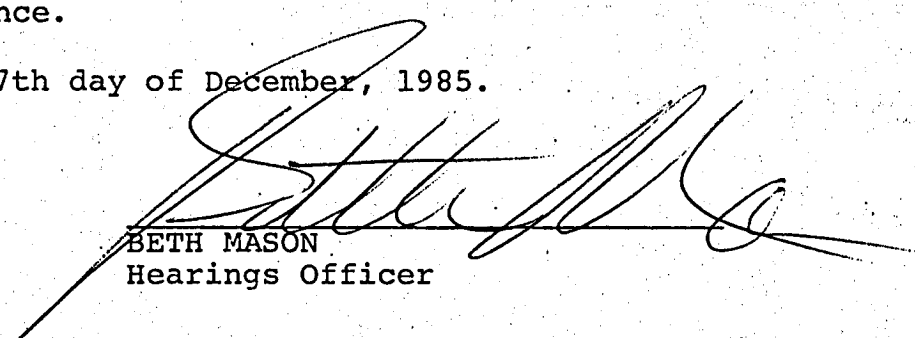
20 (2) The inclusion of the subject property in the proposed
21 amendment is appropriate because it is consistent with the applicable
22 code divisions, and there is no other similarly situated property
23 which can appropriately be added.

24 RECOMMENDATIONS

25 Based upon the above findings of fact and conclusions,
26 the Hearings Officer recommends approval of the petition for the

1 urban growth boundary locational adjustment to include Tax Lot 109
2 as requested by petitioners and as recommended by the City of Tualatin
3 and Washington County. In addition, the Hearings Officer recommends
4 adoption by the Metro Council of the proposed order submitted herewith
5 or an appropriate ordinance.

6 Dated this 17th day of December, 1985.

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8 
9 BETH MASON
Hearings Officer

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STAFF REPORT

Agenda Item No. 9.1, 9.2

Meeting Date Jan. 23, 1986

CONSIDERATION OF RESOLUTION NOS. 86-623 AND 86-624
APPROVING A SUPPLEMENTAL BUDGET, CREATING THREE NEW
FUNDS, AND AMENDING RESOLUTION NO. 85-562

Date: January 24, 1986

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Two resolutions are presented toward adopting a Supplemental Budget. First, Resolution No. 86-624 amends the Appropriations Schedule and creates three new funds. This is presented for consideration at this time, but is not intended for adoption until after the Tax Supervising and Conservation Commission (TSCC) reviews the proposal. Second, Resolution No. 86-623 approves transmittal of the Supplemental Budget to the TSCC. A Supplemental Budget is necessary due to unforeseen circumstances that require changes in our financial planning. TSCC review is required under Oregon Budget Law because new funds are being created and, in some cases, the total fund appropriations are increased. Specific reasons are detailed in the Executive Officer's Budget Message along with a list of budget changes.

Additional explanation of the proposed budget changes follow:

General Fund

Verbal commitments totaling \$22,800 have been made by three entities to provide funding for a Regional Parks Study. An additional \$10,000 is anticipated. It is proposed that the study be conducted by temporary help at the Analyst 2 level under the direction of the Deputy Executive Officer. The proposed Supplemental Budget includes \$8,250 for the study in this fiscal year. A work plan will be submitted prior to commencing the study.

Building Management Fund

Considerable effort has gone into preparing the revised Building Management Fund budget. The new figures are more accurate because they are based on six months experience managing the building. Also actual figures are available for sublease income and improvements costs.

This fund does not include any insurance costs. The costs have been calculated, charged to the operating funds and are to be paid directly to the new insurance fund to avoid double

transfers. Building-related insurance costs are \$10,092.

Solid Waste Operating Fund

There are three major types of budget changes in this fund related to SB 662 requirements. These are:

1. An enhanced Waste Reduction Program effort (\$147,200).
2. Elimination of the Landfill Siting program and transfer of responsibility to DEQ. \$861,000 from disposal fees will be disbursed to DEQ on a monthly basis for siting work. The Debt Service Fund loan has been reduced by \$20,000 as have planned expenditures for principal and interest for landfill siting engineering work.
3. Funds will be set aside at the rate of 50¢ per ton for rehabilitation and enhancement of the area around the landfill. This is estimated at \$322,000 for FY 1985-86. Since the legislation does not specify how or where the monies shall be spent, some work remains to detail the implementation of SB 662.

The currently adopted budget assumes WTRC operations begin in May 1986. No change is proposed in the budget regarding WTRC schedule at this time.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends the Council adopt Resolution No. 86-623 approving the proposed FY 1985-86 Supplemental Budget and forwarding the approved budget to the TSCC for public hearing and review.

JS/gl
4761C/435-6
01/14/86

EXECUTIVE OFFICER'S BUDGET MESSAGE

I am pleased to forward to the Metro Council the proposed FY 1985-86 Supplemental Budget. A supplemental budget is necessary due to the following circumstances:

1. A dramatic change in the insurance market greatly impacted Metro's premium costs and level of deductibles. The magnitude of the change requires a change in financial planning including the proposed creation of a new fund (ORS 294.480(a)).
2. Metro has been an active participant in the Regional Committee on Convention, Trade, and Spectator Facilities in progress for the last few months. It was anticipated in the budget process that Metro would serve as a funding coordinator for technical studies paid for by Committee members. While this has all come to fruition, the CTS Committee wants the resources managed so as to provide a separate accounting of cash balances, interest earned and expenditures made. This is best accomplished by creating a new fund. The need to create a new fund is a pressing necessity not foreseen when the budget was prepared (ORS 294.480(b)).
3. Senate Bill 662 was put into law after the budget was adopted. This requires Metro to provide monies for the rehabilitation and enhancement of the area in and around the landfill where user charges have been collected. The provisions of this legislation could not have been ascertained when the budget was prepared and a change in financial planning is required (ORS 294.480(c)).
4. It is necessary to increase appropriations for the General Fund to pay for increased costs in Metro's share of improvements at the new location and for a new regional parks study program (ORS 294.480(a)).
5. It is necessary to increase appropriations for the Zoo Operating Fund for unanticipated insurance costs. It is also needed to allow pursuit of a Golden Monkey exchange with China which became a possibility after the budget was adopted (ORS 294.480(a)).

All other budget and appropriation changes are proposed to be accomplished under ORS 294.450.

The proposed budget document displays the current budget (including all revisions authorized to date), proposed revisions and the resulting proposed budget. Only line items with proposed changes are shown in detail. Those accounts with no changes are shown in the aggregate as "All Other Accounts." The Appropriations Schedule is in a similar format with the revisions, if any shown by category.

No changes are proposed in the following funds: Sewer Assistance, Transportation Technical Assistance, Criminal Justice Assistance, St. Johns Methane Recovery, and St. Johns Final Improvements.

Several new financial management policies are proposed in conjunction with the budget changes. These are detailed in the attachments to Resolution No. 86-624. These policies relate to the management of the three proposed new funds, the Building Management Fund and the General Fund.

The following major budget changes are proposed:

General Fund

Resources

1. Recognize the actual beginning fund balance which is needed for insurance and building costs. \$24,520
2. Revise various revenues to reflect actual income and revised transfers. \$(8,474)
3. Increase contract services for funds to be received from local governments and the state for regional parks study (\$32,800) plus other minor contracts revenue increases (\$3,700). \$36,500

Requirements

4. Reduce Executive Management contractual services, will not be spent this year. \$(10,000)
5. Add .35 FTE Analyst 2 (temporary) for work on regional parks study. \$8,250
6. Reduce Finance & Administration due to delayed hiring of Personnel Officer and Senior Accountant. Also, .25 FTE Secretary will be rebudgeted in the Building Management Fund. \$(21,266)
7. Delete Finance & Administration, Management Services, Materials & Services for insurance. All insurance costs will be budgeted in a new fund. \$(30,227)
8. Add Metro Building improvement costs under Capital Outlay, Finance & Administration. \$264,000
9. Reduce Contingency to cover additional building costs. \$(89,052)

- | | |
|--|------------|
| 10. Reduce the General Fund transfer to the Building Fund and instead pay for Metro's building improvements costs in the General Fund. Increase the transfer to the IRC to cover part of IRC's share of building costs. Rebudget \$10,000 previously authorized for CTS work from IRC to new CTS fund. | \$(69,159) |
| Net Change in Fund | \$52,546 |

IRC Fund

Resources

- | | |
|---|-------------|
| 1. Increase the transfer from the General Fund for insurance and building operations. | \$113,341 |
| 2. Contract Service Revenues originally budgeted in IRC to be deleted and rebudgeted in the new CTS Fund. | \$(300,000) |

Requirements

- | | |
|---|-------------|
| 3. Reduce Materials & Services due to under-expenditures. | \$(10,000) |
| 4. Increase transfers out for insurance (+31,344) and building operations (+101,997). | \$133,341 |
| 5. Delete Materials & Services contractual services to be rebudgeted in the new CTS Fund. | \$(310,000) |
| Net Change in Fund | \$(186,659) |

Building Management Fund

Resources

- | | |
|---|------------|
| 1. Reduce enterprise revenue to reflect revised projections. Increase transfers from Zoo, Solid Waste and IRC for additional operating costs. Reduce the transfer from the General Fund and rebudget Metro improvement costs in the General Fund. | \$(10,395) |
|---|------------|

Requirements

- | | |
|--|----------|
| 2. Increase Personal Services to provide for tenant construction management and secretarial support. | \$12,266 |
| 3. Increase Materials & Services for revised operating costs. | \$28,905 |

| | |
|--|------------|
| 4. Decrease Capital Outlay to provide only for tenant improvement costs. Metro improvement costs are proposed to be budgeted in the General Fund | \$(27,320) |
| 5. Reduce Contingency to cover costs. | \$(24,246) |
| Net Change in Fund | \$(10,395) |

Zoo Operating Fund

Resources

| | |
|---|-----------|
| 1. Recognize a portion of the unbudgeted beginning fund balance needed primarily for additional insurance costs and the Golden Monkey exchange project. | \$166,391 |
|---|-----------|

Requirements

| | |
|---|-------------|
| 2. Increase Visitor Services Personal Services for underbudgeted seasonal workers. | \$27,139 |
| 3. Reduce Administration Materials & Services for insurance. All insurance costs are budgeted in a new fund. | \$(100,000) |
| 4. Increase Administration Materials & Services for the Golden Monkey exchange project. | \$56,000 |
| 5. Increase transfers to the General Fund for COLA (\$3,209) to the Building Management Fund for additional operating costs (\$46,571) and to the new Insurance Fund for related costs (\$234,268). | \$284,048 |
| 6. Reduce Contingency to cover the above costs but retaining \$100,000 for future needs. | \$(100,796) |
| Net Change in Fund | \$166,391 |

Zoo Capital Fund

| | |
|---|-------------|
| 1. Increase the West Bear Project to reflect actual costs. | \$100,761 |
| 2. Reduce Africa Bush due to less expenditures this year. | \$(333,261) |
| 3. Increase the Gift Shop remodel to reflect necessary change orders. | \$37,500 |
| 4. Reduce miscellaneous improvements as they appear unneeded. | \$(25,000) |

| | |
|---|-----------|
| 5. Add a new project to upgrade the electrical capacity. This project has been approved by the Council. | \$220,000 |
| Net Change in Fund | -0- |

Solid Waste Operating Fund

| | |
|--|---------------|
| 1. Delete all but \$2,300 of original Landfill Siting program Materials & Service per SB 662. | \$(109,200) |
| 2. Add \$1.00 per ton landfill siting fee. | \$861,000 |
| 3. Reduce St. Johns Materials & Services by amount of \$1.00 per ton to be paid from Landfill Siting program. | \$(611,000) |
| 4. Per SB 662 increase the Waste Reduction program (\$62,200) and the System Plan (\$15,000). | \$77,200 |
| 5. Increase capital outlay for the yard debris program. | \$70,000 |
| 6. Revise transfers out as follows: | |
| a. Increase to General Fund for COLA (+14,116) but reduce for insurance to be budgeted in new fund (-13,299). | \$817 |
| b. Increase to Capital Fund for added CTRC improvements. | \$118,000 |
| c. Increase to Reserve fund per audit. | \$145,000 |
| d. Decrease to Debt Service for Wildwood debt not incurred. | \$(20,000) |
| e. Establish transfer to Rehabilitation and Enhancement Fund as required by SB 662 -- subsidy from St. Johns Disposal. | \$322,000 |
| f. Increase to Building Management Fund for additional costs. | \$102,923 |
| g. Establish transfer to new Insurance Fund for related costs. | \$54,185 |
| 7. Reduce contingency to cover all changes described above. | (\$1,010,925) |
| Net Change in Fund | -0- |

Solid Waste Capital Fund

| | |
|---------------------------------------|-------------|
| 1. Add CTRC improvements. | \$118,000 |
| 2. Delete Wildwood engineering costs. | \$(430,000) |
| Net Change in Fund | \$(312,000) |

Solid Waste Debt Service

| | |
|-------------------------------------|------------|
| Decrease costs related to Wildwood. | \$(20,000) |
| Net Change in Fund | \$(20,000) |

St. Johns Reserve Fund

| | |
|---|-----------|
| Increase transfer in from the operating fund per audit. All funds go into unappropriated balance. | \$145,000 |
| Net Change in Fund | \$145,000 |

Rehabilitation and Enhancement Fund

| | |
|---|-----------|
| Create a new fund for fees to be collected in accordance with SB 662. | \$333,270 |
|---|-----------|

Convention, Trade, and Spectator Facilities (CTS) Fund

| | |
|---|-----------|
| This new fund is needed to account for the CTS Pool of Common Resources which Metro is managing and to satisfy project participants regarding separate accounting of funds. | \$400,000 |
|---|-----------|

Insurance Fund

| | |
|--|-----------|
| This new fund is proposed as a cost center for all insurance related expenses. This change is recommended due to the drastic increases in premiums and the deductibles (self-insured retentions) now required. | \$321,147 |
|--|-----------|

JS/srs
4944C/227-3
01/14/86

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPROVING THE) RESOLUTION NO. 86-623
FY 1985-86 SUPPLEMENTAL BUDGET)
AND TRANSMITTING THE APPROVED) Introduced by the
BUDGET TO THE TAX SUPERVISING AND) Executive Officer
CONSERVATION COMMISSION)

WHEREAS, The Council convened as Budget Committee has reviewed the Proposed Supplemental Budget and held a public hearing on the proposed Budget on January 23, 1986, and considered overall issues affecting the FY 1985-86 Supplemental Budget; and

WHEREAS, Pursuant to Oregon Budget Law, the Council convened as Budget Committee must approve the FY 1985-86 Supplemental Budget and said approved budget must be transmitted to the Tax Supervising and Conservation Commission (TSCC) for public hearing and review; now, therefore,

BE IT RESOLVED,

1. That the Proposed FY 1985-86 Supplemental Budget as amended by the Council convened as Budget Committee, which is on file at the Metro offices, is hereby approved.

2. That the Executive Officer is hereby directed to submit the Approved FY 1985-86 Supplemental Budget to the TSCC for public hearing and review.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1986.

Richard Waker, Presiding Officer

JS/srs/4761C/435-4
01/14/86

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING) RESOLUTION NO. 86-624
RESOLUTION NO. 85-562, REVISING)
APPROPRIATIONS AND CREATING A) Introduced by the
REHABILITATION AND ENHANCEMENT) Executive Officer
FUND, AN INSURANCE FUND, AND A)
CONVENTION, TRADE, AND SPECTATOR)
FACILITIES (CTS) FUND)

WHEREAS, Various conditions exist which had not been ascertained at the time of the preparation of the FY 1985-86 budget and a change in financial planning is required; and

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission (TSCC) held its public hearing _____, 1986, on the Supplemental Budget of the Metropolitan Service District (Metro) for the fiscal year beginning July 1, 1985, and ending June 30, 1986, received and acted upon, as reflected in the budget and in the Schedule of Appropriations; and

WHEREAS, Recommendations from the TSCC have been received and acted upon, as reflected in the budget and in the Schedule of Appropriations; now, therefore,

BE IT RESOLVED,

1. That Resolution No. 85-562, Exhibit "A" FY 1985-86 Budget and Exhibit B Schedule of Appropriations are hereby amended as shown in Exhibits A and B to this Resolution.

2. That an Insurance Fund is hereby created for agency insurance expenses including premiums, deductibles, commissions, related studies and costs deemed appropriate by the Council. Revenues shall be interest and transfers from operating funds in accordance with the Cost Allocation Plan. In the case of elimination

of this fund, the balance shall be returned to the operating funds in proportion to amounts paid minus claims paid.

3. That a Convention, Trade, and Spectator Facilities (CTS) Fund is hereby created to fund the study of CTS opportunities in conjunction with other public bodies. Revenues shall be contributions from participating agencies and interest. In the case of elimination of this fund, the balance shall be returned to the participants in proportion to the amount originally paid.

4. That a Rehabilitation and Enhancement Fund is hereby created to fund rehabilitation and enhancement of the area in and around the landfill from which service or user fee charges have been collected.

5. The financial management policies specified in Exhibit C are hereby established.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1986.

Richard C. Waker
Presiding Officer

JS/srs
4761C/435-4
01/14/86

EXHIBIT A
 FY 1985-86 Supplemental Budget

GENERAL FUND REVENUE

| | Current Budget | Revision | Proposed Budget |
|---------------------------|-------------------|---------------|--------------------|
| <u>Resources</u> | | | |
| Fund Balance-Beginning | 505,000 | 24,520 | 529,520 |
| Contract Services | 2,200 | 36,500 | 38,700 |
| Interest on Investments | 108,000 | (13,000) | 95,000 |
| Miscellaneous | 1,500 | 500 | 2,000 |
| Transfer from Zoo | | | |
| Operating Fund | 484,815 | 3,209 | 488,024 |
| Transfer from Solid Waste | | | |
| Operating Fund | 644,475 | 817 | 645,292 |
| All Other Accounts | <u>1,265,518</u> | <u>0</u> | <u>1,265,518</u> |
| Total Resources | <u>3,011,508</u> | <u>52,546</u> | <u>3,064,054</u> |

JS/srs
 4754C/227-1
 01/14/86

GENERAL FUND

COUNCIL

| | <u>Current Budget</u> | <u>Revision</u> | <u>Proposed Budget</u> |
|----------------------|---------------------------|-----------------|----------------------------|
| Personal Services | 70,247 | 0 | 70,247 |
| Materials & Services | <u>58,420</u> | <u>0</u> | <u>58,420</u> |
| Total | 128,667 | 0 | 128,667 |

JS/srs
4754C/227-2
01/14/86

GENERAL FUND
EXECUTIVE MANAGEMENT

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|-----------------|--------------------|
| Personal Services | | | |
| Temporary | 0 | 7,500 | 7,500 |
| Fringe | 57,507 | 750 | 58,257 |
| All Other Accounts | <u>197,106</u> | 0 | <u>197,106</u> |
| | <u>254,613</u> | <u>8,250</u> | <u>262,863</u> |
| Materials & Services | | | |
| Contractual Services | 20,000 | (10,000) | 10,000 |
| All Other Accounts | <u>16,245</u> | 0 | <u>16,245</u> |
| Total | <u>36,245</u> | <u>(10,000)</u> | <u>26,245</u> |
| Capital Outlay | <u>0</u> | <u>0</u> | <u>0</u> |
| Total Department | 290,858 | (1,750) | 289,108 |

JS/srs
4754C/227-3
01/14/86

GENERAL FUND

FINANCE & ADMINISTRATION
Accounting

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|----------------|--------------------|
| Personal Services | | | |
| Senior Accountant | 56,330 | (4,636) | 51,694 |
| Accounting Clerk 1 | 14,390 | (2,000) | 12,390 |
| Merit | 6,748 | (264) | 6,484 |
| Fringe | 54,384 | (2,100) | 52,284 |
| All Other Accounts | 97,964 | 0 | 97,964 |
| Total | <u>229,816</u> | <u>(9,000)</u> | <u>220,816</u> |
| Materials & Services | 30,503 | 0 | 30,503 |
| Total Division | 260,319 | (9,000) | 251,319 |

JS/srs
4754C/227-4
01/14/86

GENERAL FUND

FINANCE & ADMINISTRATION
Management Services

| | Current Budget | Revision | Proposed Budget |
|---------------------------------|-------------------|-----------------|--------------------|
| Personal Services | | | |
| Secretary | 19,192 | (3,838) | 15,354 |
| Personnel Officer | 32,328 | (4,760) | 27,568 |
| Merit | 8,144 | (359) | 7,785 |
| Fringe | 65,586 | (3,309) | 62,277 |
| All Other Accounts | <u>152,109</u> | <u>0</u> | <u>152,109</u> |
| Subtotal | <u>277,359</u> | <u>(12,266)</u> | <u>265,093</u> |
| Materials & Services | | | |
| Insurance | 30,227 | (30,227) | 0 |
| All Other Accounts | <u>240,165</u> | <u>0</u> | <u>240,165</u> |
| Subtotal | <u>270,392</u> | <u>(30,227)</u> | <u>240,165</u> |
| Capital Outlay | | | |
| Leasehold Improvements | 0 | 264,000 | 264,000 |
| Subtotal | <u>0</u> | <u>264,000</u> | <u>264,000</u> |
| Total Division | 547,751 | 221,507 | 769,258 |

JS/srs
4754C/227-5
01/14/86

GENERAL FUND

FINANCE & ADMINISTRATION
Data Processing

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|----------|--------------------|
| Personal Services | 120,088 | 0 | 120,088 |
| Materials & Services | 73,460 | 0 | 73,460 |
| Capital Outlay | <u>4,450</u> | <u>0</u> | <u>4,450</u> |
| Total | 197,998 | 0 | 197,998 |

JS/srs
4754C/227-6
01/14/86

GENERAL FUND
PUBLIC AFFAIRS

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|----------|--------------------|
| Personal Services | 250,487 | 0 | 250,487 |
| Materials & Services | 44,990 | 0 | 44,990 |
| Capital Outlay | <u>9,350</u> | <u>0</u> | <u>9,350</u> |
| Total | 304,827 | 0 | 304,827 |

JS/srs
4754C/227-7
01/14/86

GENERAL FUND

TRANSFERS & CONTINGENCY

| | Current Budget | Revision | Proposed Budget |
|--|-------------------|------------------|--------------------|
| Transfer to Building Management Fund | 226,320 | (192,500) | 33,820 |
| Transfer to Intergovernmental Resource Fund | 811,248 | 113,341 | 924,589 |
| Transfer to CTS Fund | 0 | 10,000 | 10,000 |
| Contingency | 163,719 | (89,052) | 74,667 |
| Total | <u>1,201,287</u> | <u>(158,211)</u> | <u>1,043,076</u> |
| Unappropriated Fund Balance | <u>79,801</u> | <u>0</u> | <u>79,801</u> |
| Total General Fund | 3,011,508 | 52,546 | 3,064,054 |

JS/srs
4754C/227-8
01/14/86

BUILDING MANAGEMENT FUND

| Description | Current Budget | Revision | Revised Budget |
|------------------------------------|-------------------|-----------------|-------------------|
| <u>Resources</u> | | | |
| Rental & Lease Income | 121,250 | (80,800) | 40,450 |
| Parking Fees | 43,316 | (4,441) | 38,875 |
| Miscellaneous | 0 | 15,855 | 15,855 |
| Transfer from General Fund | 226,320 | (192,500) | 33,820 |
| Transfer from Zoo Operating | 79,452 | 46,571 | 126,023 |
| Transfer from SW Operating | 196,031 | 102,923 | 298,954 |
| Transfer from IRC | <u>173,153</u> | <u>101,997</u> | <u>275,150</u> |
| Total Resources | 839,522 | (10,395) | 829,127 |
| <u>Personal Services</u> | | | |
| Secretary | 0 | 4,059 | 4,059 |
| Support Servs. Sup. | 15,650 | 5,216 | 20,866 |
| Maintenance Aide | 3,353 | 0 | 3,353 |
| Merit | 760 | 88 | 848 |
| Fringe | <u>6,126</u> | <u>2,903</u> | <u>9,029</u> |
| Total Personal Services | 25,889 | 12,266 | 38,155 |
| <u>Materials & Services</u> | | | |
| Advertising | 0 | 1,000 | 1,000 |
| Supplies | 0 | 1,000 | 1,000 |
| Real Property Taxes | 21,429 | 11,571 | 33,000 |
| Utilities - Electric | 57,600 | 8,400 | 66,000 |
| Utilities - Water | 1,350 | 630 | 1,980 |
| Utilities - Gas | 25,900 | 18,500 | 44,400 |
| Telephone | 10,000 | 0 | 10,000 |
| Maintenance & Repair-Building | 15,500 | 4,550 | 20,050 |
| Contractual Services | 114,200 | (26,050) | 88,150 |
| Insurance | 5,900 | (5,900) | 0 |
| Lease - Building | <u>341,188</u> | <u>15,204</u> | <u>356,392</u> |
| Total Materials & Services | 593,067 | 28,905 | 621,972 |
| <u>Capital Outlay</u> | | | |
| Leasehold Improvements | 146,320 | (27,320) | 119,000 |
| Total Capital Outlay | 146,320 | (27,320) | 119,000 |
| <u>Transfers & Contingency</u> | | | |
| Contingency | 74,246 | (24,246) | 50,000 |
| Total Transfers & Contingency | <u>74,246</u> | <u>(24,246)</u> | <u>50,000</u> |
| Total Fund | 839,522 | (10,395) | 829,127 |

JS/srs
4754C/227-9
01/14/86

INTERGOVERNMENTAL RESOURCE CENTER

| | Current Budget | Revision | Proposed Budget |
|-------------------------------|-------------------|------------------|--------------------|
| <u>Resources</u> | | | |
| Contract Services | 437,760 | (300,000) | 137,760 |
| Transfer from General Fund | 811,248 | 113,341 | 924,589 |
| All Other Accounts | <u>1,115,263</u> | <u>0</u> | <u>1,115,263</u> |
| Total | <u>2,364,271</u> | <u>(186,659)</u> | <u>2,177,612</u> |
| <u>Requirements</u> | | | |
| Personal Services | 910,360 | 0 | 910,360 |
| Materials & Services | | | |
| Contractual Services | 514,300 | (320,000) | 194,300 |
| All Other Accounts | <u>57,500</u> | <u>0</u> | <u>57,500</u> |
| Subtotal | <u>571,800</u> | <u>(320,000)</u> | <u>251,800</u> |
| Capital Outlay | 3,800 | 0 | 3,800 |
| Transfers | | | |
| to Building Mgmt. Fund | 173,153 | 101,997 | 275,150 |
| to Insurance Fund | 0 | 31,344 | 31,344 |
| All Other Accounts | <u>654,107</u> | <u>0</u> | <u>654,107</u> |
| Subtotal | <u>827,260</u> | <u>133,341</u> | <u>960,601</u> |
| Contingency | <u>51,051</u> | <u>0</u> | <u>51,051</u> |
| Total | <u>2,364,271</u> | <u>(186,659)</u> | <u>2,177,612</u> |

JS/srs
4754C/227-10
01/14/86

ZOO OPERATING

| | Current Budget | Revision | Proposed Budget |
|---------------------------------|-------------------|-----------|--------------------|
| <u>Resources</u> | | | |
| Beginning Fund Balance | 1,670,348 | 166,391 | 1,836,739 |
| All Other Accounts | 7,983,477 | 0 | 7,983,477 |
| Total | 9,653,825 | 166,391 | 9,820,216 |
| <u>Requirements</u> | | | |
| <u>Administrative</u> | | | |
| Personal Services | 237,495 | 0 | 237,495 |
| <u>Materials & Services</u> | | | |
| Travel | 8,000 | 6,000 | 14,000 |
| Meetings & Conferences | 4,800 | 3,000 | 7,800 |
| Printing | 7,900 | 10,000 | 17,900 |
| Telephone | 43,200 | (7,000) | 36,200 |
| Postage | 11,000 | 5,000 | 16,000 |
| Office Supplies | 11,600 | 20,000 | 31,600 |
| Contractual Services | 26,800 | 15,000 | 41,800 |
| Insurance | 100,000 | (100,000) | 0 |
| Miscellaneous | 3,400 | 4,000 | 7,400 |
| All Other Accounts | 76,100 | 0 | 76,100 |
| Subtotal | 292,800 | (44,000) | 248,800 |
| Capital Outlay | 5,139 | 0 | 5,139 |
| Total | 535,434 | (44,000) | 491,434 |
| <u>Animal Management</u> | | | |
| Personal Services | 1,125,498 | 0 | 1,125,498 |
| Materials & Services | 217,700 | 0 | 217,700 |
| Capital Outlay | 18,800 | 0 | 18,800 |
| Total | 1,361,998 | 0 | 1,361,998 |
| <u>Buildings & Grounds</u> | | | |
| Personal Services | 814,365 | 0 | 814,365 |
| Materials & Services | 665,150 | 0 | 665,150 |
| Capital Outlay | 341,500 | 0 | 341,500 |
| Total | 1,821,015 | 0 | 1,821,015 |
| <u>Educational Services</u> | | | |
| Personal Services | 358,728 | 0 | 358,728 |
| Materials & Services | 73,423 | 0 | 73,423 |
| Capital Outlay | 4,500 | 0 | 4,500 |
| Total | 436,651 | 0 | 436,651 |
| <u>Public Information</u> | | | |
| Personal Services | 95,391 | 0 | 95,391 |
| Materials & Services | 116,230 | 0 | 116,230 |
| Capital Outlay | 22,000 | 0 | 22,000 |
| Total | 233,621 | 0 | 233,621 |

ZOO OPERATING
(continued)

| | Current Budget | Revision | Proposed Budget |
|-------------------------------|-------------------|----------------|--------------------|
| <u>Visitor Services</u> | | | |
| <u>Personal Services</u> | | | |
| Visitor Services Workers-Food | 155,196 | 25,000 | 180,196 |
| Fringe | 97,126 | 2,139 | 99,265 |
| All Other Accounts | 316,129 | 0 | 316,129 |
| Subtotal | <u>568,451</u> | <u>27,139</u> | <u>595,590</u> |
| Materials & Services | 482,989 | 0 | 482,989 |
| Capital Outlay | 25,480 | 0 | 25,480 |
| Total | <u>1,076,920</u> | <u>27,139</u> | <u>1,104,059</u> |
| | | | |
| <u>Transfers</u> | | | |
| To General Fund | 484,815 | 3,209 | 488,024 |
| To Building Fund | 79,452 | 46,571 | 126,023 |
| To Insurance Fund | 0 | 234,268 | 234,268 |
| To Zoo Capital | 2,448,123 | 0 | 2,448,123 |
| Total | <u>3,012,390</u> | <u>284,048</u> | <u>3,296,438</u> |
| | | | |
| Contingency | 200,796 | (100,796) | 100,000 |
| Unappropriated Balance | 975,000 | 0 | 975,000 |
| Total Zoo Operating | <u>9,653,825</u> | <u>166,391</u> | <u>9,820,216</u> |

JS/srs
4754C/227-11/12
01/14/86

ZOO CAPITAL

| | Current Budget | Revision | Proposed Budget |
|---------------------|-------------------|-----------|--------------------|
| <u>Resources</u> | 8,695,602 | 0 | 8,695,602 |
| <u>Requirements</u> | | | |
| West Bear | 2,232,221 | 100,761 | 2,332,982 |
| Africa Bush 1 & 2 | 2,300,000 | (333,261) | 1,966,739 |
| Gift Shop | 100,000 | 37,500 | 137,500 |
| Misc. Improvements | 210,000 | (25,000) | 185,000 |
| Electrical Upgrade | 0 | 220,000 | 220,000 |
| All Other Accounts | <u>3,853,381</u> | <u>0</u> | <u>3,853,381</u> |
| Total | 8,695,602 | 0 | 8,695,602 |

JS/srs
4754C/227-13
01/14/86

SOLID WASTE OPERATING FUND

RESOURCES

| | Current Budget | Revision | Proposed Budget |
|----------------------------|-------------------|-----------|--------------------|
| Disposal Fees - Commercial | 5,835,600 | (861,000) | 4,974,600 |
| Disposal Fees - DEQ | 0 | 861,000 | 861,000 |
| All Other Accounts | 8,137,420 | 0 | 8,137,420 |
| | <u>13,973,020</u> | <u>0</u> | <u>13,973,020</u> |

JS/srs
4754C/227-14
01/14/86

SOLID WASTE OPERATING FUND

| | Current Budget | Revision | Proposed Budget |
|-------------------------------------|-------------------|----------------|--------------------|
| Personal Services | 924,643 | 0 | 924,643 |
| Materials & Services | | | |
| Payment to Other Agencies | 793,500 | 218,000 | 1,011,500 |
| Contractual Services | 6,320,125 | 2,200 | 6,322,325 |
| Printing | 44,700 | (1,000) | 43,700 |
| Postage | 9,250 | (1,000) | 8,250 |
| Maintenance & Repairs - Equip. | 23,750 | (200) | 23,550 |
| All Other Accounts | 626,155 | 0 | 626,155 |
| Subtotal Materials & Services | <u>7,817,480</u> | <u>218,000</u> | <u>8,035,480</u> |
| Capital Outlay | | | |
| Equipment & Vehicles | 44,000 | 70,000 | 114,000 |
| All Other Accounts | 128,890 | 0 | 128,890 |
| Subtotal Capital Outlay | <u>172,890</u> | <u>70,000</u> | <u>242,890</u> |
| Transfers | | | |
| To General Fund | 644,475 | 817 | 645,292 |
| To Building Management Fund | 196,031 | 102,923 | 298,954 |
| To Debt Service Fund | 1,321,950 | (20,000) | 1,301,950 |
| To Insurance Fund | 0 | 54,185 | 54,185 |
| To SW Capital Fund | 100,000 | 118,000 | 218,000 |
| To SW Reserve Fund | 333,000 | 145,000 | 478,000 |
| To Rehab. & Enhancement Fund | 0 | 322,000 | 322,000 |
| All Other Accounts | 650,000 | 0 | 650,000 |
| Subtotal Transfers | <u>3,245,456</u> | <u>722,925</u> | <u>3,968,381</u> |
| Contingency | 1,749,218 | (1,010,925) | 738,293 |
| Unappropriated Balance | 63,333 | 0 | 63,333 |
| Total Solid Waste Operating Fund | 13,973,020 | 0 | 13,973,020 |

JS/srs
4754C/227-15
01/14/86

SOLID WASTE OPERATING FUND
MANAGEMENT & ADMINISTRATION
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|------------------------|-------------------|---------------|--------------------|
| Personal Services | 88,979 | 0 | 88,979 |
| Materials & Services | 36,160 | 0 | 36,160 |
| Capital Outlay | 17,090 | 0 | 17,090 |
| Transfers | | | |
| To General Fund | 322,475 | 457 | 322,932 |
| To Building Fund | 96,031 | 57,636 | 153,667 |
| To Debt Service | 363,004 | 0 | 363,004 |
| To IRC | 5,000 | 0 | 5,000 |
| To Insurance | 0 | 30,332 | 30,332 |
| Subtotal Transfers | <u>786,510</u> | <u>88,425</u> | <u>874,935</u> |
| Contingency | 220,142 | (174,185) | 45,957 |
| Unappropriated Balance | <u>63,333</u> | <u>0</u> | <u>63,333</u> |
| Total Program | 1,212,214 | (85,760) | 1,126,454 |

JS/srs
4754C/227-16
01/14/86

ST. JOHNS LANDFILL
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|---------------------------------|-------------------|------------------|--------------------|
| Personal Services | 253,860 | 0 | 253,860 |
| Materials & Services | | | |
| Payment to Other Agencies | 759,900 | (611,000) | 148,900 |
| All Other Accounts | <u>4,546,925</u> | <u>0</u> | <u>4,546,925</u> |
| Subtotal Materials & Services | 5,306,825 | (611,000) | 4,695,825 |
| Capital Outlay | | | |
| Equipment & Vehicles | 12,000 | 70,000 | 82,000 |
| All Other Accounts | <u>34,000</u> | <u>0</u> | <u>34,000</u> |
| Subtotal Capital Outlay | 46,000 | 70,000 | 116,000 |
| Transfers | | | |
| To General Fund | 161,000 | 188 | 161,188 |
| To Building Fund | 50,000 | 23,673 | 73,673 |
| To Reserve Fund | 333,000 | 145,000 | 478,000 |
| To Insurance | 0 | 12,639 | 12,639 |
| To Rehabilitation & Enhancement | 0 | 322,000 | 322,000 |
| All Other Accounts | <u>852,873</u> | <u>0</u> | <u>852,873</u> |
| Subtotal Transfers | 1,396,873 | 503,500 | 1,900,373 |
| Contingency | <u>912,982</u> | <u>(685,740)</u> | <u>227,242</u> |
| Total Program | 7,916,540 | (723,240) | 7,193,300 |

JS/srs
4754C/227-17
01/14/86

CLACKAMAS TRANSFER & RECYCLING CENTER
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|------------------|--------------------|
| Personal Services | 130,875 | 0 | 130,875 |
| Materials & Services | 1,831,650 | 0 | 1,831,650 |
| Capital Outlay | 41,800 | 0 | 41,800 |
| Transfers | | | |
| To General Fund | 97,000 | 172 | 97,172 |
| To Building Fund | 30,000 | 21,614 | 51,614 |
| To SW Debt Service | 281,073 | 0 | 281,073 |
| To SW Capital | 100,000 | 118,000 | 218,000 |
| To Insurance | 0 | 11,214 | 11,214 |
| Subtotal Transfers | <u>508,073</u> | <u>151,000</u> | <u>659,073</u> |
| Contingency | <u>272,052</u> | <u>(151,000)</u> | <u>121,052</u> |
| Total Program | 2,784,450 | 0 | 2,784,450 |

JS/srs
4754C/227-18
01/14/86

WASHINGTON TRANSFER & RECYCLING CENTER
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|----------------------|-------------------|----------|--------------------|
| Personal Services | 121,358 | 0 | 121,358 |
| Materials & Services | 266,250 | 0 | 266,250 |
| Capital Outlay | 64,000 | 0 | 64,000 |
| Transfers | 534,000 | 0 | 534,000 |
| Contingency | <u>344,042</u> | <u>0</u> | <u>344,042</u> |
| Total Program | 1,329,650 | 0 | 1,329,650 |

JS/srs
4754C/227-19
01/14/86

WASTE REDUCTION
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|-------------------------------|-------------------|----------|--------------------|
| Personal Services | 146,003 | 0 | 146,003 |
| Materials & Services | | | |
| Contractual Services | 187,625 | 62,200 | 249,825 |
| All Other Accounts | <u>39,920</u> | <u>0</u> | <u>39,920</u> |
| Subtotal Materials & Services | 227,545 | 62,200 | 289,745 |
| Capital Outlay | <u>4,000</u> | <u>0</u> | <u>4,000</u> |
| Total Program | 377,548 | 62,200 | 439,748 |

JS/srs
4754C/227-20
01/14/86

SYSTEM PLANNING
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|--|-----------------------|----------------------|-----------------------|
| Personal Services | | | |
| Solid Waste Director | 6,707 | 1,258 | 7,965 |
| Operations Manager | 2,241 | 1,354 | 3,595 |
| Engineering Manager | 16,817 | 0 | 16,817 |
| Solid Waste Coordinator | 0 | 6,448 | 6,448 |
| Solid Waste Engineer | 1,977 | 1,412 | 3,389 |
| Analyst 1 | 1,894 | 0 | 1,894 |
| Community Relations | 7,828 | 7,828 | 15,656 |
| Program Coordinator | 757 | 0 | 757 |
| Public Information Specialist | 3,288 | 2,190 | 5,478 |
| Analyst 2 | 36,162 | 6,576 | 42,738 |
| Secretary | 3,244 | 973 | 4,217 |
| Administrative Assistant | 597 | 797 | 1,394 |
| Waste Reduction Manager | 9,936 | 0 | 9,936 |
| Office Assistant | 1,168 | 0 | 1,168 |
| Merit | 3,705 | 1,153 | 4,858 |
| Fringe | <u>29,860</u> | <u>9,297</u> | <u>39,157</u> |
| Subtotal Personal Services | <u>126,181</u> | <u>39,286</u> | <u>165,467</u> |
| Materials & Services | | | |
| Contractual Services | 26,500 | 15,000 | 41,500 |
| All Other Accounts | <u>11,050</u> | <u>0</u> | <u>11,050</u> |
| Subtotal Materials & Services | <u>37,550</u> | <u>15,000</u> | <u>52,550</u> |
| Total Program | 163,731 | 54,286 | 218,017 |

JS/srs
4754C/227-21
01/14/86

LANDFILL SITING
(For Information Only)

| | Current Budget | Revision | Proposed Budget |
|---------------------------------|-------------------|----------------|--------------------|
| Personal Services | | | |
| Solid Waste Director | 3,913 | (1,258) | 2,655 |
| Operations Manager | 5,387 | (1,353) | 4,034 |
| Engineering Manager | 1,147 | (1) | 1,146 |
| Senior Analyst | 11,538 | (6,448) | 5,090 |
| Solid Waste Engineer | 1,412 | (1,412) | 0 |
| Community Relations | 7,828 | (7,828) | 0 |
| Public Information Specialist | 2,192 | (2,192) | 0 |
| Analyst 2 | 6,575 | (6,575) | 0 |
| Secretary | 1,135 | (973) | 162 |
| Administrative Assistant | 995 | (796) | 199 |
| Merit | 1,685 | (1,153) | 532 |
| Fringe | <u>13,580</u> | <u>(9,297)</u> | <u>4,283</u> |
| Subtotal Personal Services | 57,387 | (39,286) | 18,101 |
| Materials & Services | | | |
| Contractual Services | 75,000 | (75,000) | 0 |
| Printing | 1,000 | (1,000) | 0 |
| Postage | 1,000 | (1,000) | 0 |
| Maintenance & Repair | 200 | (200) | 0 |
| Payments To Other Agencies | 32,000 | 829,000 | 861,000 |
| All Other Accounts | <u>2,300</u> | <u>0</u> | <u>2,300</u> |
| Subtotal Materials & Services | 111,500 | 751,800 | 863,300 |
| Transfer to Debt Service | 20,000 | (20,000) | 0 |
| Total Program | 188,887 | 692,514 | 881,401 |

JS/srs
4754C/227-22
01/14/86

SOLID WASTE CAPITAL FUND

| | Current Budget | Revision | Proposed Budget |
|----------------------------|-------------------|------------------|--------------------|
| <u>Resources</u> | | | |
| DEQ Loan Proceeds | 5,730,000 | (430,000) | 5,300,000 |
| Transfer from SW Operating | 100,000 | 118,000 | 218,000 |
| All Other Accounts | 165,000 | 0 | 165,000 |
| Total | <u>5,995,000</u> | <u>(312,000)</u> | <u>5,683,000</u> |
| <u>Capital Projects</u> | | | |
| <u>CTRC</u> | | | |
| Buildings | 67,000 | 83,000 | 150,000 |
| Improvements | 45,000 | 35,000 | 80,000 |
| <u>Landfill Siting</u> | | | |
| Engineering Services | 430,000 | (430,000) | 0 |
| All Other Accounts | 5,453,000 | 0 | 5,453,000 |
| Total | <u>5,995,000</u> | <u>(312,000)</u> | <u>5,683,000</u> |

JS/srs
4754C/227-23
01/14/86

SOLID WASTE DEBT SERVICE FUND

| | Current Budget | Revision | Proposed Budget |
|----------------------------|-------------------|-----------------|--------------------|
| <u>Resources</u> | | | |
| Transfer from SW Operating | 1,321,950 | (20,000) | 1,301,950 |
| Total | <u>1,321,950</u> | <u>(20,000)</u> | <u>1,301,950</u> |
| <u>Requirements</u> | | | |
| DEQ Loan Wash. Co. | | | |
| Transfer Station and | | | |
| Landfill Siting | 470,000 | (20,000) | 450,000 |
| All Other Accounts | 851,950 | 0 | 851,950 |
| | <u>1,321,950</u> | <u>(20,000)</u> | <u>1,301,950</u> |

JS/srs
4754C/227-24
01/14/86

ST. JOHNS RESERVE FUND

| | Current Budget | Revision | Proposed Budget |
|-----------------------------|-------------------|----------|--------------------|
| <u>Resources</u> | | | |
| Transfer from SW Oper. Fund | 333,000 | 145,000 | 478,000 |
| All Other Accounts | 624,700 | 0 | 624,700 |
| Total | 957,700 | 145,000 | 1,102,700 |
| <u>Requirements</u> | | | |
| Unappropriated Balance | 957,700 | 145,000 | 1,102,700 |
| Total | 957,700 | 145,000 | 1,102,700 |

JS/srs
4754C/227-25
01/14/86

REHABILITATION AND ENHANCEMENT FUND

| | Current Budget | Revision | Proposed Budget |
|-----------------------------|-------------------|----------------|--------------------|
| <u>Resources</u> | | | |
| Transfer from SW Oper. Fund | 0 | 322,000 | 322,000 |
| Interest | 0 | <u>11,270</u> | <u>11,270</u> |
| Total | 0 | 333,270 | 333,270 |
| <u>Requirements</u> | | | |
| Payment to Other Agencies | 0 | <u>333,270</u> | <u>333,270</u> |
| Total | 0 | 333,270 | 333,270 |

JS/srs
4754C/227-26
01/14/86

CONVENTION, TRADE, AND SPECTATOR FACILITY FUND

| | Current Budget | Revision | Proposed Budget |
|---|-------------------|----------------|--------------------|
| <u>Resources</u> | | | |
| Contract Services | | | |
| Portland Development Commission | 0 | 40,000 | 40,000 |
| City of Portland | 0 | 40,000 | 40,000 |
| Multnomah County | 0 | 25,000 | 25,000 |
| Clackamas County | 0 | 20,000 | 20,000 |
| Port of Portland | 0 | 10,000 | 10,000 |
| Greater Portland Visitors and Convention Association, Inc. | 0 | 2,200 | 2,200 |
| Portland Exposition - Recreation Commission | 0 | 15,000 | 15,000 |
| Washington County | 0 | 20,000 | 20,000 |
| State of Oregon - Economic Development Department | 0 | 100,000 | 100,000 |
| Other | 0 | 97,800 | 97,800 |
| Interest | 0 | 20,000 | 20,000 |
| Transfer from General Fund | 0 | 10,000 | 10,000 |
| Total | <u>0</u> | <u>400,000</u> | <u>400,000</u> |
| <u>Requirements</u> | | | |
| Contractual Services | 0 | 302,200 | 302,200 |
| Contingency | 0 | 97,800 | 97,800 |
| Total | <u>0</u> | <u>400,000</u> | <u>400,000</u> |

JS/srs
4754C/227-27
01/14/86

INSURANCE FUND

| | Current Budget | Revision | Proposed Budget |
|------------------------------|-------------------|----------|--------------------|
| <u>Resources</u> | | | |
| Transfer from: | | | |
| IRC Fund | 0 | 31,344 | 31,344 |
| Solid Waste Fund | 0 | 54,185 | 54,185 |
| Zoo Fund | 0 | 234,268 | 234,268 |
| Interest | 0 | 1,350 | 1,350 |
| Total | 0 | 321,147 | 321,147 |
| <u>Requirements</u> | | | |
| Insurance | 0 | 283,797 | 283,797 |
| Contractual Services | 0 | 6,000 | 6,000 |
| Contingency (claims reserve) | 0 | 31,350 | 31,350 |
| Total | 0 | 321,147 | 321,147 |

JS/srs
4754C/227-28
01/14/86

EXHIBIT B

SCHEDULE OF APPROPRIATIONS

| | <u>Current Appropriation</u> | <u>Revision</u> | <u>Revised Appropriation</u> |
|--|----------------------------------|--------------------|----------------------------------|
| <u>GENERAL FUND</u> | | | |
| Council | | | |
| Personal Services | \$ 70,247 | -0- | \$ 70,247 |
| Materials & Services | 58,420 | -0- | 58,420 |
| Capital Outlay | -0- | -0- | -0- |
| Subtotal | <u>\$128,667</u> | <u>-0-</u> | <u>\$128,667</u> |
| Executive Management | | | |
| Personal Services | \$254,613 | 8,250 | \$262,863 |
| Materials & Services | 36,245 | (10,000) | 26,245 |
| Capital Outlay | -0- | -0- | -0- |
| Subtotal | <u>\$290,858</u> | <u>(1,750)</u> | <u>\$289,108</u> |
| Finance & Administration | | | |
| Personal Services | \$ 627,263 | (21,266) | \$605,997 |
| Materials & Services | 374,355 | (30,227) | 344,128 |
| Capital Outlay | 4,450 | 264,000 | 268,450 |
| Subtotal | <u>\$1,006,068</u> | <u>212,507</u> | <u>\$1,218,575</u> |
| Public Affairs | | | |
| Personal Services | \$250,487 | -0- | \$250,487 |
| Materials & Services | 44,990 | -0- | 44,990 |
| Capital Outlay | 9,350 | -0- | 9,350 |
| Subtotal | <u>\$304,827</u> | <u>-0-</u> | <u>\$304,827</u> |
| General Expense | | | |
| Contingency | \$ 163,719 | (89,052) | \$ 74,667 |
| Transfers | 1,037,568 | (69,159) | 968,409 |
| Subtotal | <u>\$1,201,287</u> | <u>\$(158,211)</u> | <u>\$1,043,076</u> |
| Unappropriated Balance | \$79,801 | -0- | \$79,801 |
| Total General Fund Requirements | \$3,011,508 | \$52,546 | \$3,064,054 |
| <u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u> | | | |
| Personal Services | \$ 910,360 | \$ -0- | \$ 910,360 |
| Materials & Services | 571,800 | (320,000) | 251,800 |
| Capital Outlay | 3,800 | -0- | 3,800 |
| Transfers | 827,260 | 133,341 | 960,601 |
| Contingency | 51,051 | -0- | 51,051 |
| Total Intergovernmental Resource Center Fund Requirements | \$2,364,271 | (\$186,659) | \$2,177,612 |

| | <u>Current Appropriation</u> | <u>Revision</u> | <u>Revised Appropriation</u> |
|--|----------------------------------|-----------------|----------------------------------|
| <u>BUILDING MANAGEMENT FUND</u> | | | |
| Personal Services | \$ 25,889 | \$ 12,266 | \$ 38,155 |
| Materials & Services | 593,067 | 28,905 | 621,972 |
| Capital Outlay | 146,320 | (27,320) | 119,000 |
| Contingency | <u>74,246</u> | <u>(24,246)</u> | <u>50,000</u> |
| Total Building Management Fund Requirements | \$839,522 | \$ (10,395) | \$829,127 |
| <u>TRANSPORTATION TECHNICAL ASSISTANCE FUND</u> | | | |
| Materials & Services | <u>\$86,817</u> | -0- | <u>\$86,817</u> |
| Total Transportation Technical Assistance Fund Requirements | \$86,817 | -0- | \$86,817 |
| <u>CRIMINAL JUSTICE ASSISTANCE FUND</u> | | | |
| Materials & Services | <u>\$3,500</u> | -0- | <u>\$3,500</u> |
| Total Criminal Justice Assistance Fund Requirements | \$3,500 | -0- | \$3,500 |
| <u>SEWER ASSISTANCE FUND</u> | | | |
| Materials & Services | <u>\$1,445,665</u> | -0- | <u>\$1,445,665</u> |
| Total Sewer Assistance Fund Requirements | \$1,445,665 | -0- | \$1,445,665 |
| <u>ZOO OPERATING FUND</u> | | | |
| Personal Services | \$3,199,928 | \$ 27,139 | \$3,227,067 |
| Materials & Services | 1,848,292 | (44,000) | 1,804,292 |
| Capital Outlay | 417,419 | -0- | 417,419 |
| Transfers | 3,012,390 | 284,048 | 3,296,438 |
| Contingency | 200,796 | (100,796) | 100,000 |
| Unappropriated Balance | <u>975,000</u> | <u>-0-</u> | <u>975,000</u> |
| Total Zoo Operating Fund Requirements | \$9,653,825 | \$166,391 | \$9,820,216 |
| <u>ZOO CAPITAL FUND</u> | | | |
| Capital Projects | \$5,872,221 | -0- | \$5,872,221 |
| Unappropriated Balance | <u>2,823,381</u> | <u>-0-</u> | <u>2,823,381</u> |
| Total Zoo Capital Fund Requirements | \$8,695,602 | -0- | \$8,695,602 |

| | <u>Current Appropriation</u> | <u>Revision</u> | <u>Revised Appropriation</u> |
|---|----------------------------------|------------------|----------------------------------|
| <u>INSURANCE FUND</u> | | | |
| Materials & Services | -0- | \$289,797 | \$289,797 |
| Contingency | -0- | 31,350 | 31,350 |
| Total Insurance Fund Requirements | -0- | <u>\$321,147</u> | <u>\$321,147</u> |
| <u>SOLID WASTE OPERATING FUND</u> | | | |
| Personal Services | \$ 924,643 | -0- | \$ 924,643 |
| Materials & Services | 7,817,480 | 218,000 | 8,035,480 |
| Capital Outlay | 172,890 | 70,000 | 242,890 |
| Transfers | 3,245,456 | 722,925 | 3,968,381 |
| Contingency | 1,749,218 | (1,010,925) | 738,293 |
| Unappropriated Balance | <u>63,333</u> | <u>-0-</u> | <u>63,333</u> |
| Total Solid Waste Operating Fund Requirements | \$13,973,020 | -0- | \$13,973,020 |
| <u>SOLID WASTE CAPITAL FUND</u> | | | |
| Capital Projects | \$5,892,000 | (312,000) | \$5,580,000 |
| Transfers | <u>103,000</u> | <u>-0-</u> | <u>103,000</u> |
| Total Solid Waste Capital Fund Requirements | \$5,995,000 | (312,000) | \$5,683,000 |
| <u>SOLID WASTE DEBT SERVICE FUND</u> | | | |
| Materials & Services | <u>\$1,321,950</u> | <u>(20,000)</u> | <u>\$1,301,950</u> |
| Total Solid Waste Debt Service Fund Requirements | \$1,321,950 | (20,000) | \$1,301,950 |
| <u>ST. JOHNS RESERVE FUND</u> | | | |
| Unappropriated Balance | <u>\$957,700</u> | <u>\$145,000</u> | <u>\$1,102,700</u> |
| Total St. Johns Reserve Fund Requirements | \$957,700 | \$145,000 | \$1,102,700 |
| <u>ST. JOHNS FINAL IMPROVEMENTS FUND</u> | | | |
| Capital Projects | \$ 535,000 | -0- | \$ 535,000 |
| Contingency | 150,000 | -0- | 150,000 |
| Unappropriated Balance | <u>759,000</u> | <u>-0-</u> | <u>759,000</u> |
| Total St. Johns Final Improvement Fund Requirements | \$1,444,000 | -0- | \$1,444,000 |

| | <u>Current Appropriation</u> | <u>Revision</u> | <u>Revised Appropriation</u> |
|---|----------------------------------|-----------------|----------------------------------|
| <u>ST. JOHNS METHANE RECOVERY FUND</u> | | | |
| Personal Services | \$ 29,503 | -0- | \$ 29,503 |
| Materials & Services | 46,024 | -0- | 46,024 |
| Contingency | <u>60,473</u> | <u>-0-</u> | <u>60,473</u> |
| Total St. Johns Methane Recovery Fund Requirements | \$136,000 | -0- | \$136,000 |
| <u>REHABILITATION & ENHANCEMENT FUND</u> | | | |
| Materials & Services | <u>-0-</u> | <u>333,270</u> | <u>\$333,270</u> |
| Total Rehabilitation & Enhancement Fund Requirements | -0- | 333,270 | \$333,270 |
| <u>CONVENTION TRADE, AND SPECTATOR FACILITY FUND</u> | | | |
| Materials & Services | -0- | \$302,200 | \$302,200 |
| Contingency | <u>-0-</u> | <u>97,800</u> | <u>97,800</u> |
| Total Convention Center, Trade and Spectator Facility Fund Requirements | -0- | \$400,000 | \$400,000 |

JS/srs
4666C/227-2/5
01/09/86

EXHIBIT C

FINANCIAL MANAGEMENT

Insurance Fund

1. The Insurance Fund is established to account for and manage insurance costs on a centralized basis.
2. Resources shall be transfers from operating funds based on the Cost Allocation Plan, interest and fund balance. Interest earned on reserves and beginning fund balance shall be used to offset transfers.
3. Requirements shall include premiums, commissions, insurance related studies, claims process fees and deductibles.
4. Metro will maintain deductibles (self-insured retentions) for some coverages as part of a risk management and cost savings strategy. In FY 1985-86 the deductible amounts will be funded in accordance with the Cost Allocation Plan at an amount equal to or greater than the value of the highest annual claims paid (currently \$30,310 for FY 1980-81). In subsequent years, the claims reserve shall be funded at that level plus any beginning fund balance amount. The goal shall be to have a \$150,000 insurance reserve by FY 1989-90.
5. The basis of accounting for this fund shall be modified accrual.

CTS Fund

1. Revenues to this fund shall be invested in accordance with Metro investment policies and practices. Interest earned shall be used for CTS related work. If work is completed or discontinued before all funds are expended, the balance including interest shall be returned to participants in proportion to the amount originally paid.
2. The basis of accounting for this fund shall be modified accrual.

Rehabilitation and Enhancement Fund

1. The Metro Council shall determine where and how expenditures will be made from this fund in accordance with SB 662 and Resolution No. 86-620.
2. The basis of accounting for this fund shall be modified accrual.

Building Management Fund

1. Front end costs for tenant leasehold improvements occurring in FY 1985-86 will be paid by the Building Management Fund and covered by transfers and lease income.

2. All operating costs will be allocated to operating funds (including General Government when created) based on square footage utilized and pooled costs as shown in the Cost Allocation Plan.
3. Tenant improvements costs will be allocated to operating funds on the same basis as operating costs. Subsequent lease income will reduce transfers needed from these funds.
4. Enterprise revenue (lease and parking income) will be a direct offset to operating costs and will be utilized prior to Operating Fund transfers each month. In FY 1985-86 a General Fund transfer will be utilized only as needed to cover transfers from Contingency.
5. Expansions or remodelling required for specific departments will be paid by the benefitting department in the year the work is completed. The extent and nature of improvements will be compatible with and at the same standard as other Metro space.
6. Through management of the Building Management Fund a zero budget fund balance will be maintained to minimize interest earnings.

JS/srs
4666C/227-32/33
01/09/86

CONSIDERATION OF RESOLUTION NO. 86-622 FOR THE
PURPOSE OF APPOINTING CITIZENS TO THE METROPOLITAN
SERVICE DISTRICT'S BUDGET COMMITTEE

Date: January 9, 1986

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

As part of the budget review process, the Council will appoint seven citizens to the Budget Committee (five new appointments and two reappointments). Councilors and citizens will have equal voting rights in shaping the FY 1986-87 budget and making recommendations to the full Metro Council.

On January 16 the Council Management Committee reviewed the resumes of 10 citizen nominees. Seven candidates were selected from the list of nominees submitted by Metro Councilors, the Executive Officer and from individuals responding to Metro's news releases (see attached list).

In an effort to have broad, balanced representation on the Committee the experience, location, ethnic and sex makeup of the group was considered.

The Management Committee recommended the following citizens for appointment: Trudy Bothum, Michael Burns, Becky Charles, Dan O'Leary, Robert Phillips, Norman Rose and Alice Schlenker.

In addition, the Management Committee recommended that a citizen from East Multnomah County be appointed as an alternate member of the Committee. There were no applicants from that area. An attempt will be made to have a candidate by the January 23 Council meeting.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends appointment of the citizens selected by the Council Management Committee.

RB/srs
4887C/445-2
01/21/86

APPLICANTS for BUDGET COMMITTEE

| | <u>Name & Address</u> | <u>Metro District</u> | <u>Nominated By</u> |
|-----|---|-----------------------|--|
| 1. | Trudy Bothum 2115 S.W. Leewood Drive Aloha | 1 | Responded to one of Metro's news releases |
| 2. | Michael Burns 13455 S.W. Brittany Drive Tigard | 4 | " |
| 3. | Becky Charles 625 S.W. Meadow Drive Beaverton | 2 | " |
| 4. | Dave Heinzl 6225 S.W. 190th Avenue Aloha | 2 | " |
| 5. | Henry Kane 12077 S.W. Camden Lane Beaverton | 2 | " |
| 6. | Dan O'Leary 3320 S.W. Underwood Drive Portland | 3 | Councilor Oleson |
| 7. | Robert Phillips 4106 N.E. 15th Portland | 11 | Executive Officer |
| 8. | Norman Rose 2855 N.W. 153rd Avenue Beaverton | 1 | Executive Officer |
| 9. | Roger Ross 6845 S.W. Ventura Drive Tigard | 4 | Responded to one of Metro's news releases |
| 10. | Alice Schlenker 257 Iron Mountain Blvd. Lake Oswego | 4 | Councilor Kirkpatrick |

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING) RESOLUTION NO. 86-622
CITIZENS TO THE METROPOLITAN)
SERVICE DISTRICT'S BUDGET) Introduced by the
COMMITTEE) Presiding Officer

WHEREAS, Citizens of the Portland region have served on the Metropolitan Service District's Budget Committee during the budget review process for fiscal years 1983-84, 1984-85 and 1985-86; and

WHEREAS, Citizen members of the Budget Committee have provided a valuable service in helping shape previous budgets and in making recommendations to the Council of the Metropolitan Service District; and

WHEREAS, The Council desires to increase the number of citizens from the Portland metropolitan area serving on the Budget Committee from five to seven; now, therefore,

BE IT RESOLVED,

That the following seven individuals are hereby appointed to serve on the Budget Committee during the budget review process for FY 1986-87: Trudy Bothum, Michael Burns, Becky Charles, Dan O'Leary, Robert Phillips, Norman Rose and Alice Schlenker.

RB/srs

4887C/445-2

01/21/86

APPLICANTS for BUDGET COMMITTEE

9.3

| | <u>Name & Address</u> | <u>Metro District</u> | <u>Nominated By</u> |
|-----|---|-----------------------|--|
| 1. | Trudy Bothum 2115 S.W. Leewood Drive Aloha | 1 | Responded to one of Metro's news releases |
| 2. | Michael Burns 13455 S.W. Brittany Drive Tigard | 4 | " |
| 3. | Becky Charles 625 S.W. Meadow Drive Beaverton | 2 | " |
| 4. | Dave Heinzl 6225 S.W. 190th Avenue Aloha | 2 | " |
| 5. | Henry Kane 12077 S.W. Camden Lane Beaverton | 2 | " |
| 6. | Dan O'Leary 3320 S.W. Underwood Drive Portland | 3 | Councilor Oleson |
| 7. | Robert Phillips 4106 N.E. 15th Portland | 11 | Executive Officer |
| 8. | Norman Rose 2855 N.W. 153rd Avenue Beaverton | 1 | Executive Officer |
| 9. | Roger Ross 6845 S.W. Ventura Drive Tigard | 4 | Responded to one of Metro's news releases |
| 10. | Alice Schlenker 257 Iron Mountain Blvd. Lake Oswego | 4 | Councilor Kirkpatrick |

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF APPOINTING) RESOLUTION NO. 86-622
CITIZENS TO THE METROPOLITAN)
SERVICE DISTRICT'S BUDGET) Introduced by the
COMMITTEE) Presiding Officer

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WHEREAS, The Council desires to increase the number of citizens from the Portland metropolitan area serving on the Budget Committee from five to seven; now, therefore,

BE IT RESOLVED,

That the following seven individuals are hereby appointed to serve on the Budget Committee during the budget review process for FY 1986-87: Trudy Bothum, Michael Burns, Becky Charles, Dan O'Leary, Robert Phillips, Norman Rose and Alice Schlenker.

RB/srs

4887C/445-2

01/21/86

Resumes for

BUDGET COMMITTEE CANDIDATES

January 5, 1986

Ray Barker
Metropolitan Service District
527 S.W. Hall
Portland, OR 97201

Dear Ray:

Thank you so much for returning my call last Friday regarding my interest in becoming involved in Metro's budget committee.

I am a concerned citizen with "great" aspirations to be involved in City Council work sometime in the future. However for now I'm interested in learning the various processes needed to make public decisions. I feel I will bring experience to the budget committee with my background of 10 years in the banking field and 5 years community service work. My banking experience includes branch management and financial counseling. I am currently the immediate past president of Altrusa International, a professional women's organization and past district governor of Toastmaster's International. For further details I've enclosed my resume for your review. I am currently a home-manager active in my community and looking forward to new opportunities that will allow me to use my managing and financial skills.

Thank you for your consideration in this matter. I look forward to hearing from you soon.

Sincerely,



Trudy B. Bothum
2115 S.W. Leewood Dr.
Aloha, OR 97006
503-649-7147

RESUME'

~~TRUDY B. FORTSON~~
^{BOTHUM}
2115 S.W. Leewood Drive, Aloha, OR 97006
(503) 649-7147

OBJECTIVE: An opportunity to use management and leadership skills within the scope of Personnel Administration in a financial institution, with future goals of career advancement and personal growth.

RELEVANT WORK EXPERIENCE:
Managerial positions and other professional activities within the banking industry have provided me with an excellent exposure to many aspects of Personnel Administration. These include full responsibility for staff management; the ability to work within corporate guidelines and objectives; a working knowledge of corporate Pension & Profit Sharing plans; and four years teaching experience as an instructor for Portland Community College teaching bank related courses. Coordinated Affirmative Action Program with Personnel and Senior Management.

EMPLOYMENT HISTORY:

6/82 to 1/84 Far West Federal Bank, Portland, OR
TITLE: Sr. Financial Counselor
Contact maturing certificate owners to retain balances. Process involved coordinating, mailing & telemarketing efforts. Provided financial counseling in all area's of the banks investment services.

1/79 to 6/82 Far West Federal Savings, Portland, OR
TITLE: Branch Manager
Managed branch staff which included training, time management, motivation, hiring, staff evaluations, etc., to insure that corporate objectives were met. Handled applications for home improvement and home equity loans.

2/80 to 2/84 Portland Community College, Portland, OR
TITLE: Instructor
Taught bank related courses to Savings & Loan employees through IFE program. Courses included Introduction to Savings Association Business, Teller Operations and Savings Accounts.

6/75 to 9/78 American Savings & Loan, San Jose, CA
TITLES: Branch Manager, Internal Auditor, Operations Officer, Teller

EDUCATION:

Two years accumulated college credits towards a business degree
Completed 42 hour course for Oregon Life Insurance License
Currently completing program through Portland State University for certification in Personnel Administration. To be completed in June, 1985.

Resume'
Trudy B. Fortson

Additional Courses/Seminars:

Human Relations in Business
Supervisory Management
Savings & Loan Business
Marketing
Time Management
Savings Administration

OUTSIDE AFFILIATIONS:

Altrusa Club of Beaverton, OR - A professional service organization
Positions Held: Treasurer (2 years), and President for 84-85

Institute for Managerial & Professional Women

Toastmaster's International
Positions Held: District Govenor

REFERENCES AVAILABLE UPON REQUEST

13455 SW Brittany Drive
Tigard, Oregon 97223
January 7, 1986

Mr. Ray Barker
METRO
527 SW Hall
Portland, Oregon 97201

Dear Mr. Barker:

As per our conversation of yesterday I have chosen to apply for a position on METRO's 1986 Budget Committee and enclose a copy of my resume for your and the Board's review.

As I mentioned to you I have previously served, though some time ago, on the Beaverton School District's Budget Committee. Additionally, I have had extensive experience in the field of finance. I believe my skills would be of value to METRO.

I look forward to hearing from you and trust in your favorable consideration of my application.

Sincerely,

Michael H. Burns

Michael H. Burns

enclosure

Name: Michael H. Burns
Address: 13455 SW Brittany Drive, Tigard, Oregon 97223
Telephone: (503) 643-6086 Message and Evenings

EDUCATION: Bachelor of Science degree from Oregon College of Education (now Western Oregon State College) in Economics and Business Administration, with a History minor.

Participant in Oregon Bankers Association seminar for the use of personal computers for loan analysis.

Participant in Robert Morris Associates (Oregon Chapter) seminar for the handling of problem credits.

Completion of Evaluating Business Ventures, a business analysis program offered by U. S. Bank.

WORK
EXPERIENCE:

1985 to Present: Federal Deposit Insurance Corporation. I am serving as a Commercial Account Officer in the Major Asset Department of the Division of Liquidation. In this position I am responsible for coordinating the action taken on assets acquired from defunct banks, and assist in the closing of banks as required by state or Federal authorities. This position requires detailed financial analysis of credits and involved communication with outside and FDIC legal counsel, along with the actual debtors. Additionally, I serve as an alternate member of the Portland Credit Review Committee.

1983 to 1985: Lewis and Clark State Bank. I served as Vice President/Credit Administrator for the Bank. In this capacity I was responsible for the entire loan portfolio of the Bank, totaling approximately \$24 million. This responsibility was discharged via the review of loans in excess of the credit limits of junior officers, analysis and coordination of action for problem credits (sometimes with outside counsel), coordination of loan participations, assisting in the planning of Bank goals and programs, assisting in loan development, and general credit analysis, to name some areas.

Lewis and Clark Bank serves the SE Portland, Lake Oswego, and Lake Grove markets and is geared to the needs of the professional-affluent. As part of its management team, I assisted in returning Lewis and Clark Bank to a profitable footing after several disappointing years and helped to reestablish a base for quality loan growth.

1981 to 1983: National Bank of Alaska. I served as the Assistant Manager of the Kenai Branch after having previously served in the same capacity at the Kodiak Branch.

National Bank of Alaska is the largest commercial bank in the State of Alaska; Kenai is the state's oil refinery center. The Kenai Branch is an active commercial loan center for the bank; loan balances, excluding credits later booked in other profit centers, were in the low eight-figure range.

My duties included the origination and processing of all types of credits with an emphasis on commercial loans. I was involved with both long and short term real estate credits, provided support to the branch real estate and consumer loan officers, made customer calls, assisted in the preparation of the branch budget, administered employee reviews, assisted other branches in the preparation of Small Business Administration packages, and supervised flooring inspections, to cover some areas.

My duties in Kodiak were similiar but with a greater emphasis on fishing related credits. While in Kodiak I conducted two American Institute of Banking seminars; Introduction to Banking and Beginning Investments.

1975 to 1981: United States National Bank of Oregon. I began as a participant and later graduate of the bank's Work/College Scholarship Program. I last served as a Commercial Loan Officer at the Oregon City Branch and as Documentation Officer for the Oregon City Unit Market Group. I also served at Center and Lancaster Branch (Salem) as a Loan Officer/Satellite Branch Supervisor.

INTERESTS:

Sailing
Gardening

Numismatics
Model Railroading

**COMMUNITY
INVOLVEMENT:**

Past Member, Kodiak, Alaska Chamber of
Commerce.

Past Member, Kenai, Alaska Chamber of Commerce.

Past Member, Kodiak Historical Society.

Former Member, Beaverton (Oregon) School
District #48J Budget Committee.

Former Page to State Senator Victor Atiyeh.

Ex-advisor to Explorer Post #781, Portland,
Oregon (sponsored by 1st National Bank
of Oregon).

January 7, 1986

Metropolitan Service District
527 S.W. Hall
Portland, Oregon 97201

Attn: Mr. Ray Barker

I wish to submit my name for consideration of an appointment to the Metro Budget Committee.

I am presently serving on the Wolf Creek Highway Water District Budget Committee. This last June (1985) I was re-appointed to serve a three year term as well as Budget Committee Secretary.

As a homemaker, my time is relatively free to spend as much time as needed to fulfill my obligations to any committees I might serve on.

I have found citizen involvement in my community a rewarding experience over the years through Jaycee projects, Elks programs and the Water District Budget Committee.

If you need further information, please feel free to contact me. Thank you for your consideration.

Sincerely yours,

Becky S. Charles
625 S.W. Meadow Drive
Beaverton, Oregon 97006
646-6707

RESUME

NAME: Paul D. Heinzl (Dave) PHONE: 642-5112

ADDRESS: 6225 S. W. 190th Avenue — Aloha, Oregon 97007

EMPLOYMENT HISTORY:

- Self-Employed From: May 1983
To: Present
- Bingham-Willamette Company From: July 1981
To: April 1983
Title: Mfg. Engineer/Mfg. Planning
2800 N. W. Front Avenue
Portland, Oregon 97210

JOB DESCRIPTION: Price material and labor. Verify bill of material and schedule work order release. Determine planning for fabrication, assembly, Q.A., packaging and shipping. Coordinate pump requirements with Sales and Engineering Departments.

- Self-Employed From: July 1980
To: July 1981

Building-rework contracts: electrical, telephone and general modification.

- Tube-Lok Company From: January 1980
To: July 1980
Title: Chief Estimator
1645 S. E. 17th Avenue
Portland, Oregon

JOB DESCRIPTION: Develop learning curve applications and bid forms and procedures. Review labor standards, capital equipment and facilities requirements.

- Hughes Helicopters From: September 1978
To: July 1979
Title: Member of Technical Staff III
Centinela & Teale Street
Culver City, CA

JOB DESCRIPTION: Department Administrator. Set up configuration control and cost control. Coordinator computer input and represent Department at all levels of management for computer support. Set up and control test equipment requirements.

- Bingham-Willamette Company From: November 1973
To: September 1978
Title: Mfg. Engineer/Mfg. Planning
2800 N. W. Front Avenue
Portland, Oregon 97210

JOB DESCRIPTION: (Same as #2 above for period July 1981—April 1983.)

- GAF
Progress, Oregon

From: February 1972
To: November 1973
Title: Sen. Scheduler

JOB DESCRIPTION: Machine load 50 injection mold machines, three shifts a day, seven days a week. Schedule and coordinate material and mold support based on sales forecasts.

- Raytheon Company M.S.C.
4347 Raytheon Drive
Oxnard, CA

From: August 1968
To: September 1971
Title: Senior Cost Analyst (Mfg.)/
Cost Estimating

JOB DESCRIPTION: Develop process sheet, historical information, etc. for manufacturing direct labor, methods, tooling and inspection support. The application of learning curve techniques and subsequent pricing for production rates. Make/buy analysis and estimate at complete type activity. Represent Manufacturing at management reviews. Set up production line and tooling for electronic assembly.

- North American Rockwell Corporation
Downey, CA
Space, Rocketdyne & Autonetics Div.

From: March 1960
To: August 1968
Title: Manufacturing Change Analyst
Senior Scheduler Leadman

JOB DESCRIPTION: Included the following:

Project Coordination. Coordinate manufacturing of assigned command/service modules. Handle parts and tooling problems, support schedules; perform project analysis; represent Manufacturing at all levels of management.

Manufacturing Cost Analysis. Develop and coordinate manufacturing costs for quote on proposals. Develop, implement and maintain man hours control function for manufacturing fabrication and support departments. Coordinate proposal effort. Provide analysis between budgeted and actual expenditures in compliance with established plan for budget control. Develop monthly departmental labor loads.

Project Administration. Perform change control on the improved Minuteman Program. Develop master schedules and plans. Evaluate all engineering changes with Manufacturing and Material. Have personal contact with all levels of management.

Scheduling/Planning. The loading for MRP production control of CPC's, IC's, CR's and systems. Responsible for the activities of production control, completion reports on "net for us" actuals versus scheduling requirements. Supervision of fifteen men and women in the Scheduler-Sr./Planning Clerk classifications.

Fabrication and Test Department. Design and produce visual assembly aids. Supervise functional test rework group replacing defective components.

REFERENCES FURNISHED UPON REQUEST.

HENRY KANE
ATTORNEY AT LAW
12275 S.W. 2ND
P. O. BOX 518
BEAVERTON, OREGON 97075

AREA CODE 503
TELEPHONE 646-0566

December 29, 1985

Mr. Ray Barker
Council Assistant
Metropolitan Service District
527 S.W. Hall Street
Portland, OR 97201

Dear Mr. Barker:

Pursuant to the article published in the December 28, 1985 Hillsboro Argus titled "Metro seeks budget helpers," the undersigned resident of Metro volunteers to serve on the Metro budget committee.

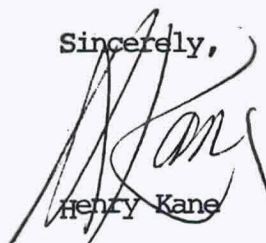
My background includes the following: I was a candidate for the original Metro board of directors, have a "minor" in business administration from the University of Oregon, and as indicated by the letterhead, am a member of the Oregon State Bar.

I have extensive background in public and administrative law, including service as executive secretary to Oregon legislative interim committees on public welfare and small business, respectively, consultant on welfare to the Legislative Fiscal Committee, and six years (1963-69) as an Oregon Assistant Attorney General.

Since the mid-1970s I have served as City Attorney for the City of Banks and in that capacity have detailed knowledge of ORS Chapter 294, county and municipal financial administration, and related statutes governing budgets and public expenditures.

My long-time interest in the success of Metro prompts this application, and I think I can make a contribution.

Sincerely,



Henry Kane

P.S. Some years ago a number of my suggestions were incorporated into the Metro statute, e.g., authorization for regional library services

R E S U M E

DANIEL E. O'LEARY

EDUCATION:

| | | |
|------|----------|---|
| 1955 | Graduate | Gonzaga Preparatory High School Spokane, Washington |
| 1959 | Graduate | Gonzaga University Spokane, Washington |
| 1963 | Graduate | Northwestern College of Law at Lewis & Clark Portland, Oregon |

PROFESSION:

Lawyer

MEMBERSHIPS:

| | |
|-----------------|---|
| 1963 to present | Oregon State Bar Association |
| | (1) Member of the Oregon State Bar Board of Governors (1977-1980) |
| | (2) Vice president of the Oregon State Bar Association (1979-1980) |
| 1963 to present | American Bar Association |
| 1979 to present | American College of Trial Lawyers |

APPOINTMENTS:

| | |
|-----------|---|
| 1974-1975 | Attorney General's Advisory Commission on Public Contracting |
| 1976-1977 | Law Improvement Committee, Oregon State Legislature |
| 1980-1984 | Commission on Judicial Fitness |
| | (1) Vice chairman (1984) |

RESUME

(For: Metropolitan Service District 1984-85 Budget Committee)

Robert E. Phillips
4106 N.E. 15th
Portland, OR 97211

Home Phone: (503) 287-2951
Work Phone: (503) ~~378-6868~~
248-3511 Ext. 2916

EDUCATION:

Master of Social Work
Portland State University, 1975
Bachelor of Science
Oregon State University, 1973
Division of Continuing Education, 1976-78
Budgeting Systems, 1976
Management by Objectives, 1977

PROFESSIONAL CERTIFICATES:

Certified for Leadership Training in Community Development
Block Grant and Department of Energy Programs: conducted by the
National Citizen Participation Council, Inc., April 21, 1979.

BUDGET EXPERIENCE:

Portland Police Budget Advisory Committee
1974-79, 1982-85 Vice-Chairperson
Portland Human Resources Budget
Advisory Committee
1979-80 Vice-Chairperson
Portland Youth Service Centers Budget
Advisory Committee
1980-81 Chairperson
Multnomah County Mental Health Budget and Program
Advisory Board
1983-84

CITIZEN INVOLVEMENT:

Chairperson, Greater N.E. Police Precinct Council
Second Vice-President, Portland Branch N.A.A.C.P.

EMPLOYMENT:

Deputy Director, Governor's Affirmative Action Office

Norman C. Rose
2855 NW 153rd Avenue
Beaverton, OR 97006

Home phone: 645-1858
Bus. phone: 229-3514

Having been a member of the school board of the Beaverton School District for 13 years and, thus, automatically having been a member of the budget committee for this same period of time, I am well acquainted with the budgeting process and terminology associated with the budgets of local government agencies. The last Beaverton School District budget was for \$70 million plus, a reasonably good size budget.

It is recognized that the budget committee is not a policy making committee, but rather has the function of providing an informed, arms-length review of the expenses and revenues. This review is to help ensure that the budget is reasonable for carrying out the council's policies. I would bring to the budget committee a supportive point of view, would not expect to be a rubber stamp but to be rational in my positions, and would devote the time needed to understand the budget and its implications. I have a good feel for numbers, pay attention to details, can identify and define problems, and can recognize viable solutions - characteristics which should be of value to a budget committee member.

In the year in which Mr. Gustafson was elected to his present position, I ran for for a position on the council of the MSD. Obviously, I was not successful. Of possible interest was that my position then was to support the MSD not to dismantle it - a position I still hold.

At present I am a professor of chemistry and an assistant dean at Portland State University. We have lived in the Beaverton area for 18 years. I have been active as a volunteer in youth and church activities.

6845 SW Ventura Dr
Tigard, OR 97223

January 12, 1986

Mr Ray Barker
Metropolitan Service District
527 SW Hall St.
Portland OR, 97201

Dear Mr Barker,


To follow-up on our recent telephone conversation I am herewith submitting an application for a position on the Budget Committee of the Metropolitan Service District as recently announced in the Oregonian. Attached is a resume of my qualifications.

My interest in serving the Metropolitan Service District is to learn more about this agency, how it serves the people of the tri-county area of Oregon, and to continue its service to these people.

To aid the Council in making committee appointments and to avoid any conflict in scheduling of future meetings my prior meeting commitments are as follows: all Thursdays from January 16 through February 20 and the third Thursday of each month thereafter; January 22, January 27 through 30, March 27 and 28, and April 18.

If there are any questions about this application please call me at 221-3762 or write to me at the above address.

Sincerely,



Roger L Ross

RESUME
as of January 1986

Roger L. Ross
6845 SW Ventura Drive
Portland, OR 97223

Home Phone: (503) 245 6842
Business: (503) 221 3762
FTS 423 3762

Personal Data

Birthdate: January 28, 1936
Birthplace: Knierim, Iowa
Wife: Carol

Height: 5'10"
Weight: 200
Children: Leslie, 23
David, 21
Paul, 19

Community Service

Elected Commissioner, Metzger Water District, 1977 to date; Commission chairman, 1981 to 1984; Also as Secretary and Treasurer
Appointed to Unified Sewerage Agency Advisory Committee, March 1985 to date
Elected Chairman of USAAC June 1985-date
Bible Study Fellowship Discussion Leader, 1976-80
Church (1965-80): served as congregation Vice President, chairman of the Board of Elders, Deacons, and chairman of both the Finance Committee and Stewardship Committee
Conduct both group leadership and retirement planning seminars for service organizations, 1978 to present.

Military

No military experience

Education

FORMAL:

| Institution | Location | Years | Major |
|---------------------------|------------------|---------|-------------------------|
| University of Puget Sound | Tacoma, WA | 1954-56 | Physics |
| U of Washington | Seattle, WA | 1956-59 | Meteorology |
| U of Miami | Coral Gables, FL | 1964 | Radar Meteorology |
| U of Washington | Seattle, WA | 1973-74 | Adv. Hydrology, Ecology |
| Portland State U | Portland, OR | 1981-83 | Public Administration |

INFORMAL:

| | | | |
|---------------|----------------|------|---|
| IBM Train Ctr | Seattle, WA | 1962 | FORTTRAN Programming |
| NPD | Portland, OR | 1963 | Snow Hdrology |
| USAE BERH | Washington, DC | 1967 | Hydro Engr w/ Reser Planning |
| HEC | Cincinnati, OH | 1971 | Water Quality in Rivers and Reservoirs |
| OPM | Seattle, WA | 1975 | Basic Management |
| OPM | Portland, OR | 1979 | Self Esteem & Productivity |
| OPM | Portland, OR | 1979 | Management of Time |
| OPM | Portland, OR | 1980 | Generating People Power |
| OPM | Portland, OR | 1980 | Understanding and Managing Human Behavior |
| OPM | Portland, OR | 1982 | Superv. & Group Performance |

DEGREES:

B.S. in Meteorology and Climatology, 1959, University of Washington
Masters of Public Administration (MPA), Dec 1983, Portland State Univ.

MEMBERSHIPS, AWARDS, AND ACCOMPLISHMENTS

American Meteorological Society (AMS), Professional Member, 1960-date
Oregon Chapter, AMS, 1977 to date; Offices held: Councilor 1979, Treasurer
1980, Vice President 1981, President 1982 and 1986
American Geophysical Union, Member, 1965-date
Western Snow Conference, Member, 1972-date

Commendation, USAE CERC, Washington, DC, 1961
Suggestion Award, USAE Seattle, 1971
Special Act Award, USAE Portland, 1983
Superior Performance Award, USAE Portland, 1984

Authored Technical Article, ASCE, Boston, MA, 1968, Hydrology Conference
Authored Technical Article, AGU, Tucson, AZ, 1978, Hydrologic Network
Design Conference

WORK EXPERIENCES

1961-1968 As a Meteorologist for the US Army, Corps of Engineers (USAE)
in the Seattle District: prepare and review the meteorological portions
of reports and design memos, make storm studies, make water temperature
studies of Corps reservoirs and develop and use a mathematical model of
water temperatures in a stratified reservoir.

1968-1974 The following duties were added to those already described
above. Plan and design an automatic hydromet data telemetry system for
the Seattle District projects and coordinate their development with
other agencies. Write reservoir regulation manuals for large
multipurpose federal and nonfederal dams and reservoirs. Determine a
method of defining frequency curves for tidal data. Issue operating
instructions to project personnel for the regulation of multipurpose
dams in both snowmelt and rain flood regions, and coordinate project
operation with both federal and nonfederal agencies as well as
downstream users.

1974-1975 The following duties were added to those described above.
Review water quality programs and make recommendations to Section Chief
on their implementation. Review technical aspects of complex computer
ecological models and make recommendations for their improvement, manage
water quality studies in saltwater intrusion, dissolved gas saturation,
and river and reservoir ecology.

1975-1981 As a GS-12 meteorologist for the Corps of Engineers in the North
Pacific Division Office in Portland: manage the Division's hydromet data
automation program, including planning, budgeting, funding, interagency
coordination, specification writing and review; represent the Division
office on interagency committees and task forces to coordinate various
projects and to obtain their cooperation.

1981-date. As a GS-13 Meteorologist for the North Pacific Division office.
Work assignments include supervising the work of 1-3 junior engineers
and technicians in performing hydrometeorological studies, developing
runoff forecast procedures, and evaluating hydrologic computer models.
Consult with other agencies, districts, and OCE on special technical and
administrative studies and problems. Oversee the development of the
branch budget and its four sections, plan the expenditure rates,
evaluate the monthly cost trends, and advise both Branch and Division
management of excessive expenditures. In the absence of the Section
Chief serve as Acting Section Chief (GS-14).

JANUARY 13, 1986

CORKY KIRKPATRICK
METRO COUNSELOR
METRO
527 SW HALL
PORTLAND, OR 97201

DEAR CORKY:

ENCLOSED IS THE RESUME YOU REQUESTED. IT WAS DEVELOPED FOR A SPECIAL PURPOSE SO HOPE IT CONTAINS ADEQUATE INFORMATION FOR YOU.

CURRENTLY, I AM A MEMBER OF THE PORTLAND CITY CLUB, AMERICAN MARKETING ASSOCIATION, PORTLAND CHAPTER, LAKE OSWEGO CHAMBER OF COMMERCE, BOONES FERRY COMMERCIAL CLUB AND PORTLAND PROFESSIONAL CHAPTER OF WOMEN IN COMMUNICATIONS. THIS ASSOCIATION INFORMATION IS NOT PROVIDED. AND I SERVE ON THE CLACKAMAS COUNTY DOME FOUNDATION, AND CHAIR THE PUBLIC INFORMATION COMMITTEE.

I APPRECIATE YOU THINKING OF ME WITH REGARD TO THE METRO BUDGET COMMITTEE. I'LL AWAIT THE BOARDS DECISION, AND DO APPRECIATE CONSIDERATION.

KIND REGARDS,



ALICE SCHLENKER

ALICE L. SCHLENKER
257 Iron Mt. Blvd.
Lake Oswego, OR 97034
503/636-1413

OBJECTIVE: Public Relations position on the corporate level utilizing my experience in public broadcasting, the political arena, special projects coordinating, and marketing.

BACKGROUND SUMMARY: Experienced professional public relations manager with a strong background in community relations, writing and speaking, promotional activities, media relations, and general public relations for non-profit organizations and institutions.

SPECIAL: Coordinated all departments and activities relating to Good Samaritan Hospital & Medical Center School of Nursing Education Closure (program, activities, publications, slide program, video program, food, promotion). June 1985.

EXPERIENCE OVERVIEW:

I have managed community relations programs and projects since 1970 involving detailed planning and implementation and each public relations effort resulted in a more positive, informed public perception.

MEDIA & MEDIA RELATIONS

- Public television producer for six years producing magazine format and investigative programming. On-air talent, script writing, research, directing.
- Leadership conference management for community wide programs on disabled persons and substance abuse in Lake Oswego for the Lake Oswego Review.
- Launched statewide needs assessment study for Washington Educational Network utilizing several media techniques to gain public input and to promote as part of a statewide marketing plan the goals and objectives of public television broadcasting.
- Coordinated Good Samaritan School of Nursing Education Closure activities with Corporate Communication Department.

PROMOTIONAL ACTIVITIES

- Past President, Portland Chapter Women in Communications, Inc., and several other organizations--served as president and developed promotional programs for marketing efforts which have included:

PROMOTIONAL ACTIVITIES CONTINUED--

recent "Briefing Breakfast" for Clackamas County Dome Foundation as part of an overall promotional package i.e. developing press releases and researching information, placing articles in various publications, developing schedule for speaking engagements, television and radio interviews, and news coverage.

WRITING/EDITING

Oversaw the publication of a monthly newsletter for a non-profit organization. This included redesigning the publication to meet a higher professional criteria.

Have written television documentaries, weekly programs, and Good Samaritan School of Nursing Closure video-tape script.

Served as press aide for Congressional candidate writing speeches, brochure and position papers.

I currently write public service announcements, ads, prepare press kits, articles, fact sheets, brochures as needed for client. In addition, I can develop and write public relation plans to meet organizations marketing objectives.

HEALTH CARE EXPERIENCE

Experienced first hand Good Samaritan's committment to treatment and care of the patient, and developed excellent working relationship with numerous departments to fulfill expectation of the administration.

Interviewed numerous people about health care issues as part of my regularly scheduled segment on television programs for several years.

EDUCATION: B.A. Degree, Mass Communications, Marylhurst College, 1975

Have taken numerous professional development classes in writing, strategic planning, and marketing.

GOVERNMENT: ELECTED LAKE OSWEGO CITY COUNCILOR - 1982-1984

Alice Schlenker

Page 3

EMPLOYMENT HISTORY: PUBLIC AFFAIRS DIRECTOR, KSPS-TV, Spokane, Washington, 1970-1976

PROJECT DIRECTOR, Washington Educational Network, 1978-1979

PRESS AIDE, Lynn Engdahl for Congress, 1979-1980

LEADERSHIP CONFERENCE DIRECTOR, Lake Oswego Review, 1981-1982

ADMINISTRATOR, American Marketing Association, 1982-1984

COORDINATOR, SPECIAL EVENTS, Good Samaritan Hospital and Medical Center, February - July, 1985.
(School of Nursing Education Closure)

CAMPAIGN MANAGER, CLACKAMAS COUNTY, BALLOT MEASURE #1, REDISTRIBUTION HOTEL-MOTEL TAX, PASSED BY VOTERS, NOVEMBER 5, 1985

REFERENCES: MEL WEXLER
Corporate Director of Marketing
Good Samaritan Hospital & Medical Center
1015 N.W. 22 nd Ave.
Portland, OR 97210
503/229-8453

MARILYN SMITH
Corporate Communications Director
(same address)
503/229-7711

PATRICIA HUFF
Good Samaritan & Linfield College School of Nursing
Education
(same address)
503/229-7187

MARK P. O'DONNELL
Attorney
1727 N.W. Hoyt Street
Portland, OR 97209
503/222-4402

PETER HARVEY
City Manager
P.O. Box 369
Lake Oswego, OR 97034
503/636-3601

STAFF REPORT

Agenda Item No. 9.4

Meeting Date Jan. 23, 1986

CONSIDERATION OF RESOLUTION NO. 86-626 FOR THE PURPOSE OF AUTHORIZING THE NEGOTIATED ACQUISITION OR THE COMMENCEMENT OF CONDEMNATION TO ACQUIRE CERTAIN PROPERTY IN ACCORDANCE WITH THE APPROVED SOLID WASTE MANAGEMENT PLAN FOR THE PURPOSE OF CONSTRUCTING THE WASHINGTON TRANSFER & RECYCLING CENTER

Date: January 15, 1986

Presented by: Eleanore S. Baxendale

FACTUAL BACKGROUND AND ANALYSIS

The attached Resolution is a sample resolution to acquire property for WTRC through condemnation. The resolution will be finalized to reflect the Council's decision of January 16, 1986, and will include a summary of the Council's reasons for selecting the designated site.

The process described in the Resolution is the process prescribed by statute. The Council must declare the necessity of acquiring this site for this purpose. After adoption of the resolution, Metro must make a written offer to acquire the property. If that offer is rejected, the condemnation suit is filed asking the Court to transfer the property to Metro upon payment of just compensation to the owner (fair market value plus damages, if any). If the owner contests the compensation, the jury will decide this issue.

Once the condemnation suit is filed with the Court, Metro can file a Motion for Immediate Possession, pay Metro's estimate of the fair market value through the Court to the owner, and obtain the right to commence the development process.

ESB/gl
4151C/445-2
01/15/86

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

| | | |
|----------------------------------|---|-----------------------|
| FOR THE PURPOSE OF AUTHORIZING |) | RESOLUTION NO. 86-626 |
| THE NEGOTIATED ACQUISITION OR |) | |
| THE COMMENCEMENT OF CONDEMNATION |) | Introduced by the |
| TO ACQUIRE CERTAIN PROPERTY IN |) | Executive Officer |
| ACCORDANCE WITH THE APPROVED |) | |
| SOLID WASTE MANAGEMENT PLAN FOR |) | |
| THE PURPOSE OF CONSTRUCTING THE |) | |
| WASHINGTON TRANSFER & RECYCLING |) | |
| CENTER |) | |

WHEREAS, By virtue of the laws of the state of Oregon, the Metropolitan Service District (Metro) is authorized and empowered to acquire by purchase or by the exercise of eminent domain real property or any interest therein for the purpose of providing a metropolitan aspect of a public service; and

WHEREAS, ORS chapter 268 gives Metro the responsibility for solid waste disposal in the Portland metropolitan area; and

WHEREAS, Metro has adopted by Resolution No. 84-506 a Solid Waste Management Plan for solid waste transfer centers, including one such center to be located in Washington County as part of the solid waste disposal system, and this is a metropolitan aspect of a public service; and

WHEREAS, For the reasons described in Exhibit A (attached hereto and incorporated herein) Metro finds it necessary to acquire in fee the property known as _____, and more particularly described in Exhibit B (attached hereto and incorporated herein), for the purpose of constructing the Washington Transfer & Recycling Center (WTRC); and

WHEREAS, Metro has been negotiating with the property owner for acquisition of such fee at a price based on estimates of the fair market value for the fee; and

WHEREAS, Metro finds that if a satisfactory agreement cannot be reached as to a just compensation for the property, condemnation suit should be instituted to acquire the property for the purposes of constructing WTRC; and

WHEREAS, Immediate possession of the property is necessary to obtain development permits and commence construction on schedule and in conjunction with commitments made to jurisdictions regulating other Metro transfer stations; now, therefore,

BE IT RESOLVED,

1. That the Metropolitan Service District does hereby find and declare that it is necessary and required for the purpose of providing a metropolitan aspect of public service by constructing WTRC to acquire the property described in Exhibit B, which property will be utilized for such public purpose within ten (10) years from the date of acquisition.

2. That the Metropolitan Service District hereby directs Metro Counsel to make a written offer on behalf of Metro to the owner or party having an ownership interest to purchase all right, title and interest in the property and to pay the fair market value. The offer to purchase shall comply with all legal formalities as determined by the Metro Counsel and shall remain open for at least twenty (20) days.

3. That should any owner or party having an ownership interest fail to accept the amount offered by the Metro Counsel, Metro and its attorneys are hereby authorized to attempt to agree with the owners and other persons in interest in the real property as to the compensation to be paid for the appropriation of the property. In the event that no satisfactory agreement can be reached promptly, then the attorneys for Metro are directed and

authorized to commence and prosecute to final determination such proceedings as may be necessary to acquire the real property and interest therein. Metro Counsel may file an action in eminent domain at any time after the expiration of the twenty-day (20) letter offer.

4. That upon the filing or trial of any suit or action instituted to acquire the real property or any interests therein, the attorneys acting for and on behalf of Metro are authorized to make such stipulation, agreement or admission as in their judgment may be for the best interest of Metro.

5. That Metro authorizes Counsel, in accordance with all applicable laws and regulations, to take appropriate steps to acquire immediate possession of such property.

6. That there is hereby authorized the creation of a fund in the amount estimated to be the just compensation for such property which shall, upon obtaining possession of the property, be deposited with the Clerk of the Court wherein the action was commenced for the use of the defendants of the action.

7. That upon the final determination of any such proceedings, the deposit of funds and payment of judgment conveying title to the property to Metro is hereby authorized.

8. That this Resolution is effective immediately upon its adoption.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1986.

Richard Waker, Presiding Officer