



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Agenda

Meeting: **METRO COUNCIL**
Date: **July 12, 1990**
Day: **Thursday**
Time: **5:30 p.m.**
Place: **Council Chamber**

*** * REVISED AGENDA * ***
PLEASE NOTE ADDITION OF ITEM NO. 7.8
RESOLUTION NO. 90-1292 REFERRED FROM THE
COUNCIL ZOO COMMITTEE

Approx.
Time*

Presented By

- 5:30 p.m. **CALL TO ORDER/ROLL CALL**
1. **INTRODUCTIONS**
 - 1.1 **Metro Council Representative for District 1**
 2. **CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS**
 3. **EXECUTIVE OFFICER COMMUNICATIONS**
 4. **SPECIAL ORDERS OF BUSINESS**
 - 4.1 **Resolution No. 90-1299, For the Purpose of Expressing Appreciation to Mike Ragsdale for Services Rendered to the Council of the Metropolitan Service District (Action Requested: Motion to Adopt the Resolution)** Collier
 5. **ORDINANCES, FIRST READING**
 - 5.1 **Ordinance No. 90-357, For the Purpose of Establishing a Code of Ethics and Conduct for the Council of the Metropolitan Service District (Referred to Intergovernmental Relations Committee)**
 6. **ORDINANCES, SECOND READINGS**

REFERRED FROM THE FINANCE AND ZOO COMMITTEES

 - 6.1 **Ordinance No. 90-354, Amending Metro Code Section 4.01.060 to Allow for Increased Fees on Special Admission Days (PUBLIC HEARING) (Action Requested: Motion to Adopt the Ordinance)** Van Bergen/
Gardner

* All times listed on this agenda are approximate. Items may not be considered in the exact order listed.

6. ORDINANCES, SECOND READINGS

REFERRED FROM THE INTERGOVERNMENTAL RELATIONS COMMITTEE

6:05 (10 min.)	6.2 Ordinance No. 90-322A , Amending Metro Code Chapter 2.01 Relating to an Appointment to Fill a Vacancy on the Council (Action Requested: Motion to Adopt the Ordinance)	Knowles
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REFERRED FROM THE SOLID WASTE COMMITTEE

6:15 (10 min.)	6.3 Ordinance No. 90-352 , For the Purpose of Repealing Ordinance No. 85-194 Restricting the Use of the St. Johns Landfill; Authorizing Limited Use of Metro Facilities for Disposal of Non- District Solid Waste; and Repeal of Non- District Solid Waste; and Repeal of Section 5.02.055 of the Metro Code Relation to "Out of State Surcharges" (Action Requested: Motion to Adopt the Ordinance)	Hansen
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7. RESOLUTIONS

REFERRED FROM THE CONVENTION & VISITOR FACILITIES COMMITTEE

6:25 (20 min.)	7.1 Resolution No. 90-1284 , For the Purpose of Establishing a Public Policy Advisory Committee for Regional Convention, Trade Performing Arts and Spectator Facilities (Action Requested: Motion to Adopt the Resolution)	Knowles
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REFERRED FROM FINANCE COMMITTEE

6:45 (10 min.)	7.2 Resolution No. 90-1291 , Rescinding Prior Resolutions Regarding Council Budget Committee Citizen Appointments and Supporting Development of New Guidelines (Action Requested: Motion to Adopt the Resolution)	Van Bergen
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7. RESOLUTIONS

REFERRED FROM THE ZOO COMMITTEE

7:40 (10 min.)	7.8 Resolution No. 90-1292, Adopting the Metro Washington Park Zoo Strategic Plan "Visions and Values" as Principles for Metro and for the FY90-91 Zoo Master Plan Update (Action Requested: Motion to Adopt the Resolution)	Gardner
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8. COUNCILOR COMMUNICATIONS & COMMITTEE REPORTS

7:50 (15 min.)	8.1 Water Resources Management Work Plan (No Action Required)	McFarland
8:05 (15 min.)	8.2 Finance Committee Report on the Committee's Review of the "Procedures Report Regarding the Exposition Recreation Commission of the City of Portland" (Action Requested: Motion to Approve the Report)	Van Bergen

8:20 **ADJOURN**

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7. RESOLUTIONS

REFERRED FROM FINANCE COMMITTEE

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| 6:55
(10 min.) | 7.3 Resolution No. 90-1295, Adopting the Fiscal Year 1990-91 Pay Plan for Non-Represented Employees, Awarding a Cost of Living Adjustment for Designated Non-Represented Employees, Creating New Classification and Assigning New Pay Ranges to Certain Classifications
(Action Requested: Motion to Adopt the Resolution) | Van Bergen |
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REFERRED FROM INTERGOVERNMENTAL RELATIONS COMMITTEE

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| 7:05
(5 min.) | 7.4 Resolution No. 90-1189A, Adopting the Joint Policy Advisory Committee on Transportation (JPACT) Bylaws (Action Requested. Motion to Adopt the Resolution) | Devlin |
| 7:10
(5 min.) | 7.5 Resolution No. 90-1272A, Supporting Joint Efforts with the Intergovernmental Resource Center to Research the Establishment of Extended Area Service (Toll-Free Telephone Service) Within the Portland Vancouver Metropolitan Area (Action Requested: Motion to Adopt the Resolution) | Bauer |
| 7:15
(15 min.) | 7.6 Resolution No. 90-1293, Establishing a Process For Pursuing the Merger of Tri-Met with the Metropolitan Service District (Action Requested: Motion to Adopt the Resolution) | McFarland |

NON-REFERRED RESOLUTIONS

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| 7:30
(10 min.) | 7.7 Resolution No. 90-1274, For the Purpose of Reorganizing Council Standing Committee Membership and Making Appointments for the Remainder of 1990 (Action Requested: Motion to Adopt the Resolution) | Collier |
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- 3. EXECUTIVE OFFICER COMMUNICATIONS**
- 4. SPECIAL ORDERS OF BUSINESS**

5:40
(10 min.) **4.1 Resolution No. 90-1299, For the Purpose of** **Collier**
Expressing Appreciation to Mike Ragsdale
for Services Rendered to the Council of
the Metropolitan Service District
(Action Requested: Motion to Adopt the
Resolution)

5. ORDINANCES, FIRST READING

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(5 min.) **5.1 Ordinance No. 90-357, For the Purpose of Establishing a**
Code of Ethics and Conduct for the Council of the
Metropolitan Service District (Referred to
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REFERRED FROM THE FINANCE AND ZOO COMMITTEES

5:55
(10 min.) **6.1 Ordinance No. 90-354, Amending Metro Code** **Van Bergen/**
Section 4.01.060 to Allow for Increased Fees **Gardner**
on Special Admission Days (PUBLIC
HEARING) (Action Requested: Motion to
Adopt the Ordinance)

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Metro Council
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Agenda Item No. 4.1
Meeting Date: July 12, 1990

Resolution No. 90-1299

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF EXPRESSING)	RESOLUTION NO. 90-1299
APPRECIATION TO MIKE RAGSDALE FOR)	
SERVICES RENDERED TO THE COUNCIL OF)	Introduced by Councilor
THE METROPOLITAN SERVICE DISTRICT)	Tanya Collier, Presiding
)	Officer

WHEREAS, Mike Ragsdale served as the appointed Council representative for District 1 of the Metropolitan Service District from October 9, 1986 through December 31, 1986 and was duly elected to the same position and served from January 1, 1987 through July 1, 1990; and

WHEREAS, As of July 1, 1990, Mike Ragsdale officially resigned from the Council to pursue professional opportunities; and

WHEREAS, Councilor Ragsdale has served as a distinguished member of the Metro Council, providing dedicated service and exemplary leadership to the Council as the Presiding Officer from January, 1988 through December, 1989 and to Council Standing Committees past and present -- Convention Center, Intergovernmental Relations, Internal Affairs, Legislative Planning, Planning & Development, Solid Waste, Zoo; and

WHEREAS, In addition to notably fulfilling Council Committee assignments, Councilor Ragsdale also provided outstanding service and guidance to Convention Center Ad Hoc Committees, the Joint Policy Advisory Committee on Transportation (JPACT), and the Water Resources Policy Alternatives Committee (WRPAC); and

WHEREAS, Councilor Ragsdale demonstrated exceptional vision and support for enhancing the Council organization, policy-making focus, and overall legislative efficiency and effectiveness by establishing the Standing Committee structure in 1988; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District expresses its appreciation to Mike Ragsdale for his outstanding service, dedication and commitment to the Council and the District.

2. That the Council wishes Mike continued success in all of his endeavors and good fortune in his future.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

Agenda Item No. 5.1
Meeting Date: July 12, 1990

Ordinance No. 90-357

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING)	ORDINANCE NO. 90-357
A CODE OF ETHICS AND CONDUCT FOR)	
THE COUNCIL OF THE METROPOLITAN)	Introduced by
SERVICE DISTRICT)	Councilor DeJardin

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. The Council finds:

(a) Holding office as a member of the Metro Council is a public trust and great honor.

(b) The electors of the District hold the ultimate power and authority through exercise of their power to elect, re-elect, retain, or recall members of the Council to judge the conduct and fitness to serve of each of the Council.

(c) Serving as an officer of the Council, or as an officer or member of a Committee of the Council, is a position of trust and receiving payment of per diem and expenses is a privilege and not a right.

(d) Oregon Law provides little or no sanction for Council members who violate their oath of office, abuse the powers of their office, or violate the public trust until such time as the electors exercise their inherent powers.

(e) It is appropriate to establish a Code of Ethics and Conduct, and appropriate sanctions, to govern the conduct of members of the Metro Council who by taking an oath of office agree to accept the public trust by serving as a member of the Council.

Section 2. A new Chapter 2.11 is hereby added to the Metro Code to provide as follows:

Chapter 2.11 Council Code of Ethics and Conduct

2.11.010 Purpose:

The purpose of this Chapter is to establish a Code of Ethics and Conduct for members of the Metro Council. The Code should be clear and easily understood. The Code should reflect the values established by state law and respect the rights of members of the Council to represent their constituents. The intent of the Code is to recognize that unlawful conduct or violation of Council rules by Council members should and must have appropriate sanctions. The Council needs to have a means to establish and regulate its own behavior and to protect the orderly conduct of its business, and provide for the integrity of the Council as a whole against the willful conduct of a member, while respecting and preserving the right of the electors of the District to elect, re-elect, or recall members of the Council pursuant to the laws and constitutions of the State of Oregon and the United States.

2.11.020 Code of Ethics and Conduct:

Commission of any of the following acts by a member of the Metro Council is hereby determined to be a violation of this Code:

(a) Conviction of or final determination that the member has violated any provision of Metro Code Section 2.02.280.

(b) Conviction of or a final determination that the member has violated any provision of ORS chapter 244.

(c) Conviction of or a final determination that the member has violated any provision of ORS chapter 260.

(d) Conviction of any felony as defined by federal or Oregon law.

(e) Conviction of any other crime pertaining to the office of Metro Councilor.

(f) The unlawful destruction of any public record.

(g) The repeated and willful violation of the Council's Rules of Procedure during Council or Council Committee meetings.

(h) Divulging without the consent of the Council the content of confidential documents exempt from disclosure under the Oregon Public Records Act, or disclosing without the consent of the Council the content of a duly authorized Executive Session held pursuant to the Oregon Public Meetings law.

2.11.030 Sanctions:

When the Council determines pursuant to procedures provided for herein that a member of the Council has violated the Council's Code of Ethics and Conduct, the Council may in its discretion impose any or all of the following sanctions:

(a) Removal of the member from service on any assignment as a representative of the District on any body or as a delegate of the Council to any organization or meeting where selection of such a representative or delegate is reserved to the

Council or its Presiding Officer for a specific period of time as designated by the Council but not to exceed the remainder of the current term in office of the offending member.

(b) Removal of the member from service on any standing committee of the Council for a specific period of time as designated by the Council, but not to exceed the remainder of the current term in office of the offending member.

(c) Disqualification of the member from the privilege of receiving per diem payments for attendance at meetings for a specific period of time as designated by the Council, but not to exceed the remainder of the current term in office of the offending member.

(d) Publically reprimand a member and state the particular grounds for finding the member failed to comply with the Council's Code of Ethics and Conduct.

(e) Disqualification of the member from the privilege of being reimbursed for expenses for meals, travel, or otherwise for a specific period of time as designated by the Council, but not to exceed the remainder of the current term in office of the offending member.

(e) Recommend to the electors of the subdistrict from which the Councilor has been elected that the Councilor be subjected to the recall procedures authorized by law.

2.11.040 Procedures:

(a) Complaints: The Presiding Officer of the Council shall investigate allegations that a Council member has violated the

Council's Code of Ethics and Conduct. If the Presiding Officer determines that any allegation merits further action, the Presiding Officer shall appoint a committee consisting of the Presiding Officer and four other Council members, other than the member whom is the subject of the allegation. If the allegations concern the Presiding Officer, then the Deputy Presiding Officer shall conduct any investigation, appoint the committee, and serve thereon.

(b) Hearing: The Committee so appointed shall hear the matter. The hearing shall be conducted informally. The Committee shall hear all witnesses and consider such information that shall be presented to it. The Council member who is the subject of the allegations may present testimony, witnesses, and introduce evidence. The hearing shall be public.

(c) Recommendations: The Committee shall recommend to the Council what, if any, sanctions shall be imposed by the Council and the basis for such sanctions.

(d) Sanctions: Upon receipt of the Committee's recommendation the Council shall decide whether to adopt the Committee's recommendation, return the matter to the Committee for further hearing, or reject the recommendation and take such action as the Council shall determine is appropriate consistent with this Chapter.

2.11.050 Impact on Council Organization:

Nothing contained in this Chapter shall be construed to limit or effect the power of the Council and Presiding Officer to

create or abolish committees, elect, or remove officers or committee members, or take any other action allowed pursuant to Chapter 2.01 of this Code.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____ 1990.

Tanya Collier, Presiding Officer

ATTEST:

Clerk of the Council

DBC/gl

1020

Agenda Item No. 6.1
Meeting Date: July 12, 1990

Ordinance No. 90-354

ZOO COMMITTEE REPORT

ORDINANCE NO. 90-354, AMENDING METRO CODE SECTION 4.01.060 TO ALLOW FOR INCREASED FEES ON SPECIAL ADMISSION DAYS

Date: June 26, 1990

Presented by: Councilor McFarland

COMMITTEE RECOMMENDATION: At the June 21, 1990 Zoo Committee meeting, Councilors DeJardin, Gardner, Knowles and myself voted three to one (Gardner dissenting) to recommend Council adopt Ordinance No. 90-354. Councilor Ragsdale was excused.

COMMITTEE DISCUSSION/ISSUES: Ordinance No. 90-354 would authorize the Executive Officer to set prices for Zoo special events in order to increase earned revenue. Zoo management prepared the ordinance in response to this Summer's concert series which will offer two types of events: regular concert series performances for \$5 per adult and premium concert productions at \$12 per adult advanced purchase or \$15 at the door. Prior to this year, the Zoo's summer concert series was free with the regular Zoo admission price.

Zoo staff noted the flexible pricing policy proposed under Ordinance No. 90-354 is essential for the Zoo to pursue increased enterprise revenues, consistent with its charge per the Council's 50/50 revenue policy (50 percent of operating revenue to be earned through Zoo enterprise activities).

The Committee discussed Council staff's proposed amendments (see June 14 memo, Attachment 1 hereto) which would have set rates for the regular concert series and left premium priced events open to the Executive Officer's discretion up to a maximum of \$20. Concerts over \$20 would require Council approval. Council staff noted the amendments' purpose was to provide public accountability for the concert admission prices and to involve the Council in pricing of higher-priced premium concert events. Zoo staff emphasized they needed the latitude to respond to artists and event opportunities quickly. If prices are set in the Code, it would require an ordinance to change them -- a very lengthy process.

The Committee discussed the Zoo's charge to keep regular Zoo services as low-priced as possible; to increase revenues through optional services provided during non-regular hours (such as the concerts); and to provide enrichment activities in an entrepreneurial spirit. Councilor Gardner stated agreement with the premium priced concerts as primarily entrepreneurial ventures, but disagreed with the regular concerts being primarily a revenue generating effort. Based on the regular concerts for the last 11 years being free with Zoo admission, he felt the public saw them as part of regular Zoo services, for which a set rate should be adopted.

It was noted the Council can maintain an oversight role of special event pricing by having the Zoo report regularly on event development and pricing plans.

jpmsix b:\90354.cr

FINANCE COMMITTEE

ORDINANCE NO. 90-354, AMENDING METRO CODE SECTION 4.01.060 TO
ALLOW FOR INCREASED FEES ON SPECIAL ADMISSION DAYS

Date: June 27, 1990

Presented By: Councilor Van Bergen

COMMITTEE RECOMMENDATION: At the June 21, 1990 Finance Committee meeting, all Councilors were present -- Collier, Devlin, Gardner, Wyers and myself -- and voted unanimously to recommend Council adopt Ordinance No. 90-354.

COMMITTEE DISCUSSION/ISSUES: Ordinance No. 90-354 was considered by the Zoo Committee, prior to Finance Committee review, and Councilor Gardner, Zoo Committee Chair, noted it was recommended for Council adoption by a 3 to 1 vote. Councilor Gardner was the dissenting vote and he explained his desire to incorporate a regular concert rate schedule into the ordinance, leaving premium concert pricing to Executive Officer approval.

The Committee discussed the Zoo summer concerts revenue raising intent and Councilor Gardner noted after 11 years of having free regular concerts, he believed the public viewed the regular series as a part of basic Zoo services. As a "regular" Zoo service, he felt the Council had a responsibility to keep the regular concert prices as low as possible. Councilor Gardner moved an amendment to incorporate a regular concert series fee scale in the ordinance, but the motion was defeated 3 to 2 (Van Bergen, Wyers, Collier opposing; Gardner and McFarland supporting).

It was noted the Council put pressure on the Zoo staff to raise enterprise revenues and there was confidence in the current Zoo administration to achieve that goal with sensitivity to public interests.

jpmsix
b:\90354fin.cr

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING)	ORDINANCE NO. 90-354
METRO CODE SECTION 4.01.060 TO)	
ALLOW FOR INCREASED FEES ON)	Introduced by Rena Cusma,
SPECIAL ADMISSION DAYS)	Executive Officer

WHEREAS, The Metro Washington Park Zoo has held concerts at the Zoo for eleven years; and

WHEREAS, Attendance at the concerts has begun to decline; and

WHEREAS, It is in the best interest of the Zoo to upgrade the concert series to stimulate attendance and increase earned income; and

WHEREAS, The Zoo may present other special events at increased costs; and

WHEREAS, The FY 1990-91 budget includes projected revenues and costs for these special events; now, therefore,

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 4.01.060 Admission Fees and Policies of the Metro Code is amended to read as follows:

4.01.060 Admission Fees and Policies:

(a) Regular Fees:

(1) Definitions:

- (A) An Education discount is offered to groups of five (5) or more students in a state accredited elementary, middle, junior or high school or pre-school/daycare center.

Qualifications for Education Discount include a minimum of one chaperon for every five (5) students of high school age or under; registration for a specific date at least two weeks in advance; and the purchase of curriculum materials offered by the Zoo, or submission of a copy of the lesson plan that will be used on the day of the visit.

- (B) The Group Discount is defined as any group of twenty-five (25) or more (including school groups that have not met the requirements for the Education Discount).

(2) Fee Schedule:

Adult (12 years and over)	\$3.50
Youth (3 years through 11 years)	\$2.00
Child (2 years and under)	free
Senior Citizen (65 years and over)	\$2.00
Education Groups (per student)	\$1.00
Chaperons accompanying Education Groups	\$1.00
Groups other than Education Groups	
25 or more per group	20% discount from appropriate fee listed above.

(b) Free and Reduced Admission Passes:

(1) Free and reduced admission passes may be issued by the Director in accordance with this Ordinance.

(2) A free admission pass will entitle the holder only to enter the Zoo without paying an admission fee.

(3) A reduced admission pass will entitle the holder only to enter the Zoo by paying a reduced admission fee.

(4) The reduction granted in admission, by use of a reduced admission pass (other than free admission passes), shall not exceed twenty percent.

(5) Free or reduced admission passes may be issued to the following groups or individuals and shall be administered as follows:

- (A) Metro employees shall be entitled to free admission upon presentation of a current Metro employee identification card.
- (B) Metro Councilors and the Metro Executive Officer shall be entitled to free admission.
- (C) Free admission passes in the form of volunteer identification cards may, at the Director's discretion, be issued to persons who perform volunteer work at the Zoo. Cards shall bear the name of the volunteer, shall be signed by the Director, shall be non-transferrable, and shall terminate at the end of each calendar year or upon termination of volunteer duty, whichever date occurs first. New identification cards may be issued at the beginning of each new calendar year for active Zoo volunteers.
- (D) Reduced admission passes may be issued to members of any organization approved by the Council, the main purpose of which is to support the Metro Washington Park Zoo. Such passes shall bear the name of the passholder, shall be signed by an authorized representative of the organization, shall be non-transferrable, and shall terminate not more than one year from the date of issuance.
- (E) Other free or reduced admission passes may, with the approval of the Director, be issued to other individuals who are working on educational projects or projects valuable to the Zoo. Such passes shall bear an expiration date not to exceed three months from the date of issuance, shall bear the name of the passholder, shall be signed by the Director and shall be nontransferable.

(c) Special Admission Days:

(1) Special admission days are days when the rate established by this Ordinance are reduced or eliminated for a designated group or groups. Six special admission days may be allowed, at the discretion of the Director, during each calendar year.

(2) Three additional special admission days may be allowed each year by the Director for designated groups. Any additional special admission days designated under this subsection must be approved by the Executive Officer.

(d) Special Free Hours: Admission to the Zoo shall be free for all persons from 3:00 p.m. until closing each Tuesday afternoon.

(e) Commercial Ventures: Proposed commercial or fund-raising ventures with private profit or nonprofit corporations involving admission to the Zoo must be authorized in advance by the Executive Officer. The Executive Officer may approve variances to the admission fees to facilitate such ventures.

(f) Special Events: The Zoo, or portions thereof, may be utilized for special events designed to enhance Zoo revenues during hours that the Zoo is not normally open to the public. The number, nature of, and admission fees for such events shall be subject to the approval of the Executive Officer.

ADOPTED by the Council of the Metropolitan Service
District this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

ATTEST:

Clerk of the Council

DBC/gl
1025

STAFF REPORT

CONSIDERATION OF ORDINANCE NO. 90-354 REVISING THE METRO CODE SECTION 4.01.060 TO ALLOW FOR INCREASED FEES ON SPECIAL ADMISSION DAYS

Date: May 31, 1990

Presented by: Y. Sherry Sheng

FACTUAL BACKGROUND AND ANALYSIS

For 11 years the Zoo has offered concerts that were free with Zoo admission. This next year, in an effort to increase earned revenue, we would like to raise the price of these special events. The cost would increase to \$5 for adults and \$2.50 for children and seniors for the regular series and \$15.00 for two premium concerts. The reasons for this change are as follows:

1. Because our concert format has been the same for so many years, we explored possible changes for the last two years, with an eye to keeping them "fresh" and at the forefront of the Portland concert scene. Last year we conducted several surveys to get the public's opinion on the proposed changes. In a telephone survey, singling out actual concert-goers, 91% wanted to see more national groups, even if it meant paying higher admission. For the increased fee we have substantially upgraded the programming of the regular series and two premium concerts will provide outstanding performers.
2. There may also be other special events offered after regular Zoo hours such as film festivals, for which it would be reasonable to charge a special fee.

These changes were discussed at the budget sessions and the revenues and costs associated with these changes are included in the 1990-91 budget.

Staff recommends amending that part of the Metro Code establishing zoo admission fees so that it will provide flexibility in special event fees.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Ordinance No. 90-354.

AMR.ck
admisord.

Agenda Item 6.2
Meeting Date: July 12. 1990

Ordinance No. 90-322A

INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

**ORDINANCE NO. 90-322, AMENDING METRO CODE CHAPTER 2.01
RELATING TO AN APPOINTMENT TO FILL A VACANCY ON THE COUNCIL**

Date: July 1, 1990

Presented by: Councilor Knowles

COMMITTEE RECOMMENDATION: At the June 12, 1990 Intergovernmental Relations Committee meeting, Councilors Devlin, McFarland and Ragsdale were present and voted unanimously to recommend Council adopt Ordinance No. 90-322A as amended. Councilors Bauer and Gardner were excused.

COMMITTEE DISCUSSION/ISSUES: Ordinance No. 90-322 was developed to codify the Council's process for appointing a subdistrict representative to fill a Council vacancy. Prior Council practice has been described by resolution, but never formally incorporated into the Metro Code by ordinance. At the May 22 IGR Committee meeting, I worked with the Committee to review the ordinance section by section and amend language both specifically and conceptually. Council staff revised the ordinance -- the specific changes are summarized in the staff memo hereto, Attachment A -- and reviewed the changes with the Committee June 12.

No additional issues or changes were recommended and the Committee agreed the ordinance met the initial intent to clarify the appointment process and improve citizen participation, by having public hearings on potential appointees in the subdistrict where the vacancy occurs.

jpmsix
b:90322A.CR



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

ATTACHMENT A

Date: June 5, 1990

To: Intergovernmental Relations Committee

From: Jessica *JPM* Marlitt, Council Analyst

Regarding: ORDINANCE NO. 90-322A -- REVISIONS TO ORDINANCE NO. 90-322 PER MAY 22, 1990 COMMITTEE WORKSESSION

The June 12 Committee agenda includes Ordinance No. 90-322A, revised by Council staff per the Committee's worksession of May 22, 1990. As you may recall, the Committee reviewed the ordinance section by section and made motions to specifically amend language as well as motions to conceptually amend certain sections. For reference on the motions to amend, please find attached partial minutes from the May 22, 1990 meeting. All of the ordinance revisions are summarized below. If you have any questions, please contact me at the Council Office, ext. 138.

Summary of Ordinance No. 90-322A Revisions

1. Section 1. No changes
2. Section 2.
 - (a) Language from the Oregon State Constitution was incorporated to clarify a vacancy on the Metro Council will be filled by an appointment process when the vacancy occurs more than 20 days prior to the next general election date.
 - (b)(1) Criteria for notification of the appointment process through written media were broadened to ensure widespread notification within the sub-district.
 - (b)(2) The words "and other recognized groups" were added to ensure notification of the appointment process to neighborhood groups was not limited to those specifically listed.
 - (b)(3) No changes
 - (b)(4) Section deleted
 - (b)(5) Re-numbered as (4) and amended to remove applicant interviews by the Council subcommittee. Instead, it was agreed the subcommittee would conduct a public hearing in the sub-district of the vacancy to receive citizen comments about applicants and report testimony received back to the Council.

Ord. 90-322A Memo
June 5, 1990
Page 2

(b)(6) Re-numbered as (5) with reference to the Advisory committee removed.

(c) Removed the second sentence requiring Councilors, when nominating an applicant, to state for the record the reasons the applicant is qualified to hold the office of Metro Councilor. Removed the reference to (7) as the Council majority. Added language, per State Constitution, to indicate the majority of the Council voting on the appointment relates to "votes by the remaining members of the Council". Made syntax corrections to the last sentence to clarify the Council voting procedures for two finalists for an appointment.

jpmfive
b:\90322A.MEM

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING METRO)	ORDINANCE NO. 90-322A
CODE CHAPTER 2.01 RELATING TO AN)	
APPOINTMENT TO FILL A VACANCY ON)	Introduced by
THE COUNCIL)	Councilor Knowles

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

Section 1. The Metro Council finds that the procedures to fill vacancies on the Council by appointment need to be set forth in the Metro Code to provide a clear and consistent process for such Council appointments.

Section 2. A new Section 2.01.170, Procedures for Appointing a Person to Fill a Vacancy on the Metro Council is hereby added to the Metro Code to read as follows:

2.01.170 Procedures for Appointing a Person to Fill a Vacancy on the Metro Council:

(a) Whenever a vacancy occurs on the Council [~~prior to~~] more than twenty (20) days [before] prior to the next general election day, the Council shall commence a process to fill the vacancy by appointment by a majority vote of the remaining members of the Metro Council.

(b) The appointment process shall include the following:

- 1) Notification of the appointment process in a newspaper of general circulation in the District, [and] in [a] local newspapers which serve[s] the Council sub-district, and other journals, publications and circulars deemed appropriate at least three weeks prior to the appointment.
- 2) Notification of the appointment process to official neighborhood organizations, cities, [and] civic groups, and other recognized groups with territory within the vacant

Council sub-district at least three weeks prior to the appointment.

- 3) Distribution of a Council appointment application to interested citizens at least two weeks prior to the appointment.

~~[4]--Appointment-by-the-Presiding-Officer-of-an Advisory-committee-of-citizens-who-reside-or do-business-within-the-vacant-Council-sub-district-to-advise-the-Council-on-the appointment-of-a-person-to-the-vacant position.--The-Advisory-committee-shall consist-of-at-least-seven-persons.]~~

- [5]4) Conduct of [interviews] a public hearing in the vacant district before a subcommittee of the Council appointed by the Presiding Officer. The subcommittee shall report all testimony received to the full Council.

- [6]5) Conduct of interviews with applicants for the vacant position before the Council. ~~[and Advisory-Committee--Following-the-interviews the-Council-shall-meet-with-the-Advisory committee-to-discuss-the-applicants.]~~

(c) The Council shall in a public meeting appoint the person to fill the vacancy from a list of applicants who have been nominated and seconded by Councilors. ~~[In-nominating-an applicant,-members-of-the-Council-shall-state-for-the-record the-reasons-the-applicant-is-qualified-to-hold-the-Office-of Metro-Councilor.]~~ Voting for the person shall be by a written signed ballot. The Clerk of the Council shall announce the results of each ballot following the vote and shall record the result of each Councilor's ballot. Any applicant who receives a majority of the votes by the remaining members of the Council ~~[vote-(7)]~~ shall be elected to the vacant position. If no applicant receives a majority vote of the Council on the first ballot, the Council shall

continue to vote on the two applicants who receive the most votes [~~shall-continue-to-vote~~] until an applicant receives a majority vote of the Council.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

ATTEST:

Clerk of the Council

jpmfive
b:\90322A.ORD

COUNCIL INTERGOVERNMENTAL RELATIONS COMMITTEE

May 22, 1990

Page 2

Council should assess that issue more closely and noted Metro would not be the last entity in the Northwest to impose a similar ban. Councilor Bauer noted as Co-Chair of the Bi-State Committee, he would raise phosphate ban issues with that committee June 22 for discussion purposes. Councilor Devlin noted certain pesticides were banned on a national level because of their detrimental effects on the manufacture as a whole, while their manufacture and distribution was still allowed outside the United States. Representative Cease said Metro should make a policy statement on effects on the District and outlying areas.

2. Ordinance No. 90-322, Amending Metro Code Chapter 2.01 Relating to an Appointment to Fill a Vacancy on the Council (Public Hearing)

Chair Ragsdale opened the public hearing.

Councilor Knowles said the ordinance was intended to formalize procedures to fill Council vacancies. He said language related to the process was not codified and was in resolution form only. He said the process to fill a vacancy should provide for a more focussed evaluation of candidates than done in the past. He said a Council subcommittee could serve that purpose in addition to the existing citizens advisory committee. He said also the citizens advisory committee could, which was not explicitly stated in the ordinance, formally state its recommendations in writing in advance of Council consideration. He said the ordinance for would require Councilors to announce which candidate they voted.

Councilor McFarland noted Section 2(c) language on applicants was incorrectly written and should be clarified. She noted when the Committee considered the ordinance earlier, she asked that language on the advisory committee membership ensure that no one served on that committee who was directly concerned with the finances or the control of the Metropolitan Service District. She said such language was crucial. Councilor Bauer asked if that precluded anyone serving on the advisory committee who was employed or an elected official of one of the local governments. Councilor McFarland said she referred to members of the State Legislature because they voted on Metro funding issues.

Councilor Devlin raised eight issues: 1) With regard to Section 2(a), he asked for more information on requirements on when a vacancy was automatically referred to an election and when it would be an appointment process; 2) With regard to Section 2(b)(1), he noted a number of subdistricts had local newspapers within Council districts, but did not necessarily have overlapping circulation and that language needed clarification; 3) On 2.01.170(b)(4), he said the issue of whether the advisory committee should include citizens doing business in the district with the vacancy and residents, or residents only. He noted Councilor Gardner felt advisory committee members who did business, but did not reside, within their district was inappropriate and he said

COUNCIL INTERGOVERNMENTAL RELATIONS COMMITTEE

May 22, 1990

Page 3

seven members on the citizens committee were too many and five would be a sufficient number; if more citizens were needed, the Presiding Officer could appoint them; 4) the ordinance recommended a Council subcommittee without a defined role and it could be inappropriate for it to eliminate candidates so the subcommittee should be eliminated with the citizens advisory committee and Council having full review; 5) He noted Chair Ragsdale's previous objections to the requirement a Councilor must state why he voted for a particular candidate; 6) He said the Council majority should be clarified. He noted after 1992 there would be 13 Metro Councilors. He said a vacancy now meant a majority of six because there would be 11 Councilors voting to fill the vacancy and said the definition of majority should be changed; 7) problems with language such as the one Councilor McFarland noted earlier in the meeting; and 8) the ordinance should potentially be an item for Metro's Legislative agenda for the next session because the Council had already expressed it would like the opportunity to refer vacancies to elections beyond what statutory language currently allowed.

Councilor Knowles suggested the Committee review and amend the ordinance section by section at this meeting as needed.

Chair Ragsdale opened the public hearing. No one present appeared to testify and the public hearing was closed.

The Committee discussed the ordinance section by section.

The Committee agreed Section 1 was acceptable.

Councilor Devlin said dates in Section 2(a) should be clarified. He asked if statutory language applied to the primaries or general elections since Councilors were elected. Chair Ragsdale asked for specific statutory language.

Councilor Devlin said Section 2(b)(1) should state "newspaper(s)" instead of "newspaper." Councilor McFarland said language was limited to neighborhood organizations, cities and civic groups. Councilor McFarland recommended language related to notification of the appointment process should include those groups, but not be limited to them.

Chair Ragsdale said Councilor McFarland could make a conceptual motion.

First Motion to Amend: Councilor McFarland moved to amend Section 2(1) as stated above.

Chair Ragsdale instructed Jessica Marlitt, Council Analyst, to integrate recommended language where appropriate.

Vote on First Motion to Amend: All four Councilors present voted aye. The vote was unanimous and the motion passed.

Chair Ragsdale noted staff would re-draft the ordinance per Committee amendments and requests and the Committee would consider the ordinance again for recommendation to the full Council at its next regularly scheduled meeting.

The Committee agreed Section 2(b)(3) was acceptable.

Second Motion to Amend: Councilor McFarland moved to amend Section 2(b)(4) by deletion of the language "or do business" and add language "since they are in a position to directly affect the way the Metro Service District is funded, members of the state legislature cannot serve on the advisory committee."

The Committee discussed the motion to amend. Councilor Bauer questioned whether there should be an advisory committee at all. He said the Council had final authority. Councilor McFarland said the advisory committee could provide the top five candidates, but preferred elimination of such a committee. Councilor Devlin said the majority of the Council believed advisory committees were necessary. He said the ordinance was clear that the advisory committee would meet with the Council to advise the Council, but would not vote. Chair Ragsdale said when he served as Presiding Officer, the advisory committee process was formalized and said he believed that to be a mistake. Councilor Knowles said citizen input should be recognized, but did not believe previous advisory committees had been balanced. He said it would make more sense to let district citizens know they were welcome to appear and testify on a candidate's behalf. Chair Ragsdale noted public hearings were required in the Council district.

Withdrawal of Second Motion to Amend: Councilor McFarland withdrew her motion.

Third Motion to Amend: Councilor McFarland moved to delete Section 2(b)(4).

Councilor McFarland said she made the motion to amend with the expectation the advisory committee issues would be addressed elsewhere in the ordinance.

Vote on Third Motion to Amend: All four Councilors present voted aye. The vote was unanimous and the motion passed.

Fourth Motion to Amend: Councilor Devlin moved to amend Section 2(b)(5) to require the subcommittee conduct a public hearing in the vacant district and report back to the full Council. He moved to

amend Section 2(b)(6) to state the Council conduct interviews with individual candidates.

Vote on Fourth Motion to Amend: All four Councilors voted aye. The vote was unanimous and the motion passed.

The Committee discussed Section 2(b)(6). Chair Ragsdale said the Committee reached consensus reference to the advisory committee would be eliminated from that section.

Fifth Motion to Amend: Councilor Devlin moved to amend Section 2(c) by deleting the second sentence: "In nominating an applicant, members of the Council shall state for the record the reasons an applicant is qualified to hold the Office of Metro Councilor."

Vote on Fifth Motion to Amend: All four Councilors present voted aye. The vote was unanimous and the motion passed.

Sixth Motion to Amend: Councilor Devlin moved to amend Section 2(c) by deleting "(7)".

Councilor Devlin said in the case of a vacancy, a majority of the Council would be six (6).

Vote on Sixth Motion to Amend: All four Councilors present voted aye. The vote was unanimous and the motion passed.

The Committee discussed Section 2(a). Councilor Knowles read from the State Constitution: "When any vacancy occurs in any elected office of the state or of any district, county or precinct thereof, the vacancy shall be filled in the next general election provided if such vacancy occurs more than 20 days prior to such general election."

Seventh Motion to Amend: Councilor McFarland moved to amend Section 2(a) conceptually according to State constitutional requirements.

Vote on Seventh Motion to Amend: All four Councilors present voted aye. The vote was unanimous and the motion passed.

Chair Ragsdale directed the ordinance return for Committee consideration again to review the final draft.

Councilor Devlin recommended a legislative tickler file for Metro legislative issues.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503.221-1646

Memorandum

Date: May 22, 1990

To: Intergovernmental Relations Committee

From: Jessica P. Marlitt, Council Analyst

Regarding: ORDINANCE NO. 90-322 AND ISSUES RELATED TO FILLING COUNCIL VACANCIES

Ordinance No. 90-322 before the Committee this evening proposes an interim process for filling Metro Council vacancies while the State works to amend current statute requirements. Outlined below is a summary of Council actions to address vacancies and issues related to Ordinance No. 90-322.

COUNCIL ACTIONS TO DATE TO ADDRESS VACANCIES

The Metro Code does not provide any formal guidelines for filling Council vacancies. One ordinance was drafted in 1980 (Ordinance No. 80-83) but was not introduced.

The current Council process stems from adoption of Resolution No. 83-385 in January, 1983, "For the Purpose of Authorizing Citizen Committees to Assist in Appointments to Council Vacancies". Six other resolutions have been adopted specifically to appoint individuals to fill Council vacancies.

Resolution No. 83-385 provides for the following:

- o Presiding Officer appoints and Council confirms 8 citizens to serve on vacancy advisory committee;
- o Citizens serving on advisory committee must reside in the district in which the vacancy exists;
- o The citizens advisory committee reviews and evaluates applicants for appointment and advises the Council on the relative qualifications of each applicant.

Resolution No. 83-385 does not address the following:

- o Qualifications of or limitations on advisory committee citizen appointments (i.e. elected officials serving on the committee);
- o Criteria for evaluating vacancy applicants;
- o Council use of citizen committee evaluations.

ISSUES RELATED TO ORDINANCE NO. 90-322

1. Should a formal evaluation process be established to provide standard criteria and procedures for evaluating candidates to fill the Council vacancy?
Such a process could result in a more "objective" selection process and enhance the credibility of Council appointments.

2. Should citizens "who do business" in the district with the Council vacancy be able to serve on the advisory committee? Would this set a precedent for other Metro advisory committees? What are the benefits and drawbacks of this group of citizens participation on the advisory committee?
3. To achieve greater Council "accountability" for the appointment process, a roll call vote could be required. Other procedures might include:
 - o the development of standard applicant evaluation criteria, as noted in number 1 above;
 - o having citizen advisory committee recommendations prepared in writing and incorporated into the Council deliberations in a formal fashion;
 - o convening the citizens advisory committee separately, as suggested in Ordinance No. 90-322, and having them forward their top 3-5 choices to the Council, from which the Council makes a final selection.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: May 16, 1990

To: Intergovernmental Relations Committee

From: Jessica *JM* Marlitt, Council Analyst

Regarding: MAY 22, 1990 MEETING, AGENDA ITEM NO. 2 -- ORDINANCE NO. 90-322, AMENDING METRO CODE CHAPTER 2.01 RELATING TO AN APPOINTMENT TO FILL A VACANCY ON THE COUNCIL

The Intergovernmental Relations (IGR) Committee considered Ordinance No. 90-322 on January 23 and February 13, but deferred final consideration to allow Councilors time to review and potentially develop amended language for certain issues:

- o criteria for citizens to be appointed to the advisory committee;
- o the role of the citizen advisory committee vs. the designated Council subcommittee for the appointment; and
- o the requirement for Councilors, in nominating an applicant at the time of the Council vote, to state for the record the reasons the applicant is qualified to hold the office of Metro Councilor.

For the May 22, 1990 IGR meeting, Council staff will have a review of any prior Metro actions on the appointment process and a summary of policy issues related to Ordinance No. 90-322. In the meantime, if you have any questions or would like additional information, please contact me at the Council Office, ext. 138.

jpmfour
b:\90322.mem



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

DATE: November 1, 1989
TO: Metro Council
FROM: Councilor David Knowles *DK*
RE: Proposed Ordinance No. 89-322, Relating to the
Procedure to Fill a Council Vacancy

Attached is a proposed ordinance dealing with the Council's procedure to appoint a person to fill a vacancy on the Council. My purpose in introducing this ordinance is to provide a clear and consistent process for completing such tasks. I'm aware that there may be legislative actions to require such vacancies to be filled through an election process. I support the idea that vacancies should be filled by an election of the voters as long as it does not cause an unnecessary expense to the District tax payers. This proposed ordinance is not a substitute for any potential legislative proposal dealing with filling Council vacancies.

The ordinance codifies the appointment process which has evolved over the past several years with several exceptions. It does the following:

1. Requires notification of the appointment in two newspapers; 1) one of general circulation, and 2) one of local circulation in the Council sub-district.
2. Requires notification of the appointment to various groups within the Council sub-district.
3. Requires distribution of an application form to interested citizens.
4. Requires appointment of an advisory committee by the Presiding Officer to advise the Council on the appointment.
5. Requires the holding of applicant interviews before a sub-committee of the Council and before the advisory committee and the Council as a whole. Following the interviews, a meeting will be held with the advisory committee to discuss the applicant.
6. Requires the Council to appoint the person from a list of applicants who have been nominated and seconded by Councilors at the public meeting. Requires the Clerk to

announce the results of each ballot as well as announce each Councilors ballot. Provides that if no one receives a majority of votes on the first ballot, the top two vote getters will be on a second ballot and additional ballots will be conducted until a person obtains a majority vote of the Council.

The major differences between the past appointment process and this proposed process are:

1. Authorizes that the advisory committee be appointed by the Presiding Officer rather than the Council and that to be a member of the advisory committee a person may "do business" in the sub-district rather than reside in the sub-district.
2. Requires an interview of applicants by a Council sub-committee in addition to the interview before the advisory committee and Council.
3. Requires a nominating and seconding process by Councilors and an explanation of the merits of the applicant prior to being eligible to be on a ballot. Requires the vote of each Councilor to be announced by the Clerk after each ballot when the results are announced.

In summary, this proposed ordinance is not proposed to substitute for a discussion of the need to fill vacancies by a vote of the people. However, until such a requirement becomes law, we need to make our process more formal and consistent.

DK:DEC:ab
A:\89-322.MEM

Agenda Item No. 6.3
Meeting Date: July 12, 1990

Ordinance No. 90-352

SOLID WASTE COMMITTEE REPORT

ORDINANCE NO. 90-352, FOR THE PURPOSE OF REPEALING ORDINANCE NO. 85-194 RESTRICTING THE USE OF THE ST. JOHNS LANDFILL; AUTHORIZING LIMITED USE OF METRO FACILITIES FOR DISPOSAL OF NON-DISTRICT SOLID WASTE; AND REPEAL OF NON-DISTRICT SOLID WASTE; AND REPEAL OF SECTION 5.02.055 OF THE METRO CODE RELATING TO "OUT OF STATE SURCHARGES"

Date: June 6, 1990

Presented by: Councilor
Gary Hansen

Committee Recommendation: The Solid Waste Committee voted 4 to 0 to recommend Council adoption of Ordinance No. 90-353. Voting: Councilors Hansen, Bauer, Buchanan and DeJardin. Absent: Councilor Wyers. This action was taken June 5, 1990.

Committee Discussion/Issues: Bob Martin, Solid Waste Director, presented the staff report. Ordinance No. 90-352 would repeal Ordinance No. 85-194 which restricted the use of St. Johns Landfill to solid waste generated within the District. In addition, it will authorize limited use of Metro facilities for disposal of non-District solid waste and will repeal Section 5.02.055 of the Metro Code regarding "Out of State Surcharges."

In 1985, the St. Johns Landfill was expected to reach capacity before a new landfill would become available. Ordinance 85-194 was passed to preserve the capacity of the St. Johns Landfill.

Today Metro has a contract for disposal services in Gilliam County. Also, the Metro East Station will open to coincide with the closure of the St. Johns Landfill. Because of the change in circumstances, there is no longer a need to impose a complete ban on out-of-District waste coming into Metro facilities if a determination can be made that there is available capacity.

In addition to capacity, there should be no adverse impact on Metro rate payers and no reduced standards of acceptability for disposal.

The Solid Waste Committee held a public hearing on June 5, 1990, but no public testimony was received.

The City of Washougal, Washington, has made a request of Metro for use of the St. Johns Landfill and Metro facilities for a period of "9 to 12" months for disposal of about 400-500 tons of solid waste per month. This is intended to take place during an interim period while construction of a new transfer station and recycling center is underway in Washougal.

The Solid Waste Committee asked if Senate Bill 866 regarding disposal of out-of-state solid waste would apply. Mr. Martin said it would not apply.

SOLID WASTE COMMITTEE REPORT
Ordinance No. 90-352
June 6, 1990
Page Two

The Committee amended the ordinance to require that any requests for out-of-district solid waste disposal exceeding 1,000 tons per month be referred to Council for approval.

The Committee wants the Bi-State Committee to review Ordinance No. 90-352 prior to Council consideration and made their recommendation for Council adoption of the ordinance subject to Bi-State Committee review.

NOTE: The Bi-State Policy Advisory Committee considered Ordinance No. 90-352 on June 22, 1990. The Committee took no formal action to endorse or oppose the Ordinance.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF REPEALING)	ORDINANCE NO. 90-352
METRO ORDINANCE NO. 85-194)	
RESTRICTING THE USE OF THE ST.)	Introduced by Rena Cusma,
JOHNS LANDFILL; AUTHORIZING)	Executive Officer
LIMITED USE OF METRO FACILITIES)	
FOR DISPOSAL OF NON-DISTRICT)	
SOLID WASTE; AND REPEAL OF)	
SECTION 5.02.055 OF THE METRO)	
CODE RELATING TO "OUT OF STATE")	
SURCHARGES)	

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT HEREBY ORDAINS:

SECTION 1.

1. Ordinance No. 85-194 is hereby repealed.

SECTION 2.

1. Solid Waste generated outside of the District shall not be accepted at the St. Johns Landfill, Metro South Station, Metro East Station or Metro-Riedel Compost Facility for disposal unless a special permit to do so is issued by the Metro Executive Officer. Any permit issued shall specify the circumstances justifying such exception. Any permit issued shall be subject to:
 - (a) Available landfill or facility capacity considering the capacity needs for disposal of Solid Waste generated within the District;
 - (b) No adverse impact upon District rate payers;
 - (c) Any Solid Waste authorized to be disposed under this ordinance shall be subject to the same standards and conditions pertaining to "Acceptable Waste" deliveries to the above

named facilities.

(d) Any additional conditions as specified by the Executive Officer which may be necessary for the safe, efficient or cost effective operation of Metro facilities.

2. Any special permit issued under Paragraph 1 shall expire in a period of time not to exceed 12 months from date of issuance unless a longer period of time is authorized by the Metro Council. Any renewals or extensions of a permit resulting in a cumulative permit period exceeding 12 months shall require the approval of the Metro Council.
3. Any special permit issued by the Executive Officer may be revoked upon thirty (30) days notice to the permit holder.
4. Any permit for a monthly tonnage in excess of one thousand tons (1,000) per month must be referred to Council prior to the approval.

SECTION 3.

1. Section 5.02.055 of Chapter 5 of the Metro Code is hereby repealed.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

ATTEST:

Clerk of the Council

90-352.ORD/PN:pa

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 90-352 FOR THE PURPOSE OF REPEALING ORDINANCE NO. 85-194 RESTRICTING THE USE OF THE ST. JOHNS LANDFILL; AUTHORIZING LIMITED USE OF METRO FACILITIES FOR DISPOSAL OF NON-DISTRICT SOLID WASTE; AND REPEAL OF SECTION 5.02.055 OF THE METRO CODE RELATING TO "OUT OF STATE SURCHARGES"

May 11, 1990

Presented by Bob Martin
Phil North

PROPOSED ACTION

Passage of the Ordinance No. 90-352 which will repeal Ordinance No. 85-194 which restricted the use of St. Johns Landfill to solid waste generated within the District. Also, Ordinance No. 90-352 will authorize limited use of Metro facilities for disposal of Non-District solid waste and will repeal Metro Code Section 5.02.055 with respect to "Out of State Surcharges".

FACTUAL BACKGROUND AND ANALYSIS

The proposed repeal of Ordinance NO. 85-194 is due to substantial change in circumstances. The primary purpose behind Ordinance NO. 85-194 was that the St. Johns Landfill was expected to reach its capacity before a new landfill would become available. To preserve the landfill capacity for the District's needs was seen to be of critical importance.

Metro now has a contract with Oregon Waste Systems for disposal of the district's solid waste at the Gilliam County Landfill. Also, the Metro East Station will open to coincide with the closure of the St. Johns's Landfill by February 1991. The availability of the Gilliam County Landfill and the Metro East Station were unknown factors when Ordinance NO. 85-194 was passed. Also, the precision of measuring remaining landfill capacity at the St. Johns Landfill has become greater as the actual closure date approaches.

The result of the change in circumstances since the passage of Ordinance NO. 85-194 is that there is no longer a need to impose a complete ban on out-of-District waste coming into Metro facilities. If a determination can be made that there is available capacity, there are other appropriate conditions and requirements that should also be met. Among them are; 1) no adverse impact on Metro ratepayers; 2) no reduced standards of acceptability for disposal and; 3) such other conditions unique to the situation as may be justified.

One last feature of the proposed ordinance is the repeal of Section 5.02.055 of the Metro solid waste rate ordinance relating to "Out-of State Surcharges". Logically, this section should have been repealed when Ordinance NO. 85-194 was passed because it no longer served any purpose. Nonetheless, this section should now be deleted in order to allow for application of uniform rates at Metro facilities for all users.

One further note with respect to the proposed ordinance is that the City of Washougal, Washington has made a request of Metro for use of the St. Johns Landfill and Metro facilities for a period of "9 to 12 months". This is intended to take place during an interim period while construction of a new transfer station and recycling center is underway.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends adoption of Ordinance No. 90-352.

Agenda Item No. 7.1
Meeting Date: July 12, 1990

Resolution No. 90-1284

CONVENTION & VISITOR FACILITIES
COMMITTEE REPORT

RESOLUTION NO. 90-1284, FOR THE PURPOSE OF ESTABLISHING
A PUBLIC POLICY ADVISORY COMMITTEE FOR REGIONAL
CONVENTION, TRADE, PERFORMING ARTS AND SPECTATOR
FACILITIES

Date: June 28, 1990

Presented by: Councilor Knowles

COMMITTEE RECOMMENDATIONS: The Convention and Visitor Facilities Committee voted 3 to 1 to recommend Council adoption of Resolution No. 90-1284 as amended. Voting aye: Councilors Knowles, Buchanan and Van Bergen. Voting nay: Councilor McFarland. Absent: Councilor Hansen. This action was taken June 26, 1990.

COMMITTEE DISCUSSION/ISSUES: Resolution No. 90-1284 was considered by the Convention and Visitor Facilities Committee on June 12 and June 26, 1990.

Background

The Metro Council adopted the Regional Convention, Trade and Spectator Facilities Master Plan in 1986, accepting Metro "lead agency" responsibility for these functions. The FY 1990-91 budget includes staff and funds to support a facilities study, an effort to be staffed by the current Convention Center Project staff.

Council adopted Resolution No. 90-1243 which establishes policy guidance for the facilities study and directs the Executive Officer to return to the Council with a Committee structure and work plan.

Proposed Policy Advisory Committee

Resolution No. 90-1284 provides for the establishment of a Public Policy Advisory Committee to coordinate planning for new facility development and financing and to address on-going issues related to the region's inventory of convention, trade, performing arts and spectator facilities.

The Advisory Committee shall present a work program to the Council Convention and Visitor Facilities Committee for comment sixty (60) days after its first official meeting, provide interim progress reports to the Council Committee and shall issue its final report by June 30, 1991.

The membership of the Public Policy Advisory Committee shall consist of 15 to 17 individuals to include private citizens and representatives from Metro, City of Portland, three counties, Metro ERC, Portland Center for the Performing Arts Advisory Committee and Metro ERC facilities. See Exhibit B of Resolution 90-1284 for further details.

CONVENTION & VISITOR FACILITIES COMMITTEE REPORT
June 28, 1990
Page 2

The Convention and Visitor Facilities Committee amended Resolution No. 90-1284 to provide that there would be four to six private citizens on the Advisory Committee. The original draft provided for four citizens. The Committee also amended the Resolution to provide that appointments by the Metro Executive Officer shall be confirmed by the Council.

Councilor Van Bergen expressed concern with the make-up of the Advisory Committee stating that he felt it was weighted toward the desired results. He said he hoped that if the results of the study indicated facilities were not wanted or desirable, that the Advisory Committee would be willing to stand behind those findings.

Councilor McFarland said she would vote against the Resolution which was consistent with her earlier vote against the funding for a facilities study.

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BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING A)	Resolution No. 90-1284
PUBLIC POLICY ADVISORY COMMITTEE)	INTRODUCED BY
FOR REGIONAL CONVENTION, TRADE,)	RENA CUSMA,
PERFORMING ARTS, AND SPECTATOR)	EXECUTIVE OFFICER
FACILITIES)	

WHEREAS, In May of 1986 the Council of the Metropolitan Service District adopted the Convention, Trade, and Spectator Facilities Master Plan which established the Metropolitan Service District as the lead agency for regional convention, trade, and spectator facilities; and

WHEREAS, In December of 1989, the Councils of the Metropolitan Service District and the City of Portland approved a Phase 1 consolidation agreement providing for the management of City Spectator and Performing Arts Facilities by the Metropolitan Exposition-Recreation Commission; and

WHEREAS, Metro bears budgetary responsibility for regional convention, trade, performing arts and spectator facilities and shares ultimately responsibility for the successful operation and economic health of these regional amenities; and

WHEREAS, Financial studies of the consolidated system of facilities indicate that additional funding will be required within the next few years; and

WHEREAS, the approved FY 1990-91 Metro Budget includes a study program to address the region's future spectator facility needs; and

WHEREAS, the Council adopted Resolution No. 90-1243 providing policy guidance for the spectator facility study included in the approved budget; and

WHEREAS, such planning efforts should be coordinated with several related initiatives and activities to including the City of Portland Cultural Planning process, the formation of a City Advisory Committee to the Portland Center for the Performing Arts, and private sector groups interested in new sports facilities; now, therefore,

BE IT RESOLVED, that

1. A Public Policy Advisory Committee be established to coordinate a planning for new facility development and financing, and to address on-going issues related to the region's inventory of convention, trade, performing arts and spectator facilities, as defined in Resolution No. 90-1243 attached hereto as Exhibit A.

2. That the members of Public Policy Advisory Committee and appointment thereto shall be according to Exhibit B attached hereto.

3. That the Committee shall present a work program to the Council Convention and Visitor Facilities Committee for comment 60 days after its first official meeting, provide interim progress reports to the Council Committee, and shall issue its final report by June 30, 1991.

ADOPTED by the Council of the Metropolitan Service District this ____ day of _____, 1990.

Tanya Collier, Presiding Officer

EXHIBIT A

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AUTHORIZING A)	Resolution No. 90-1243
STUDY OF PERMANENT OPERATIONS)	INTRODUCED BY THE
FUNDING FOR METRO ERC FACILITIES)	COUNCIL CONVENTION
AND THE FEASIBILITY OF)	AND VISITORS FACILITIES
CONSTRUCTING NEW SPORTS FACILITIES)	COMMITTEE
AND DEFINING STUDY OBJECTIVES)	

WHEREAS, In May of 1986 the Council of the Metropolitan Service District adopted the Convention, Trade, and Spectator Facilities Master Plan; and

WHEREAS, This Master Plan established the Metropolitan Service District as the lead agency for regional convention, trade, and spectator facilities; and

WHEREAS, This Master Plan contained recommendations that the District pursue development of both a new arena and and new stadium for the region; and

WHEREAS, In December of 1987, the Council of the Metropolitan Service District created the Metropolitan Exposition-Recreation Commission to operate the region's inventory of convention, trade, and spectator facilities; and

WHEREAS, In December of 1989, the Councils of the Metropolitan Service District and the City of Portland approved a Phase 1 consolidation agreement providing for the management of City Spectator and Performing Arts Facilities by the Metropolitan Exposition-Recreation Commission; and

WHEREAS, Phase 2 consolidation is anticipated to lead to Metro assuming financial responsibility for the operation and maintenance of all Metro ERC facilities; and

WHEREAS, The Council needs additional information regarding new facilities and sources of revenue prior to considering Phase 2 of consolidation; and

WHEREAS, Financial studies of the consolidated system of facilities indicate that additional funding will be required within the next few years;

WHEREAS, the Executive Officer's proposed FY 1990-91 Budget includes a program to address the region's future spectator facility needs; now, therefore,

BE IT RESOLVED, that:

1. The Council of the Metropolitan Service District authorizes the Executive Officer to undertake a planning, development and financing effort to address on-going issues related to the region's inventory of convention, trade, and spectator facilities, with the objectives stated below:

a. To develop information and foster community discussion regarding funding necessary to support the current system of Metro ERC facilities, including the Performing Arts Center, Civic Stadium, Memorial Coliseum and the Oregon Convention Center -- taking into account the impact new facilities may have on the existing facilities.

b. To develop information and foster community discussion so that the Council may evaluate interest in constructing a new arena, capable of serving as a new home for the Portland Trailblazers.

c. To develop information and foster community discussion so that the Council may evaluate interest in constructing a new stadium.

d. To develop information and foster community discussion so that the Council may evaluate interest in public funding for the arts.

2. Specific questions to be addressed in conduct of this work include:

- a. What is the long-term effect of no action?
- b. What is the public interest in additional funding for the Portland Center for the Performing Arts;
- c. What is the public interest in a new arena or stadium;
- d. What are the tangible or intangible benefits or detriments to the region from such new facilities;
- e. Will the new facilities be publicly or privately operated? What impact will new facilities - whether constructed and/or operated privately or publicly or in some public/private mix - have on the Civic Stadium and Memorial Coliseum, and on the current ability of the Coliseum to generate profits to support the Civic Stadium and Portland Center for the Performing Arts operating budgets;
- f. What is the cost to build and operate new facilities, and what is the equitable mix of public and private financing? .
- g. If public funds are required for either capital or on-going operating support, what are the most equitable sources?
- h. Where should new facilities be located and what are the transportation and land use implications of alternative sites?
- i. What are the expectations of jurisdictions in the region regarding the funding of current Metro ERC facilities, as well as the funding and siting of any new facilities, and how are those expectations likely to affect support for alternative funding mechanisms.
- j. What is the recommended timing of construction of any new facilities, and what are the preconditions to construction?
- k. What legislative issues regarding financing and authority need to be addressed in the 1991 Legislature as a result of this program?

3. By subsequent resolution the Council shall establish a Task Force to advise staff in the conduct of this study and to develop recommended actions to take as a result of the study. The Task Force shall regularly report to the Convention Center Committee and the Metro ERC and shall present its final report to the Council no later than June 30, 1991. It is the Council's intent that the Task Force will represent a diversity of interests in terms of constituencies, jurisdictions, and points of view.

ADOPTED by the Council of the Metropolitan Service District
this 24th day of May, 1990.



Tanya Collier, Presiding Officer

EXHIBIT B

Membership of the Public Policy Advisory Committee

The Public Policy Advisory Committee shall consist of the following members:

- A member of the Metro Council appointed by the Presiding Officer
- The Metro Executive Officer
- A member of the Portland City Council appointed by the Mayor.
- One member each of the Clackamas, Multnomah and Washington County Board of Commissioners appointed by the Chair of each Board respectively.
- A member of the Metropolitan Exposition-Recreation Commission appointed by the chair of the Metro-ERC.
- A member of the Portland Center for the Performing Arts Advisory Committee appointed by the chair of the Committee.
- Three representatives of tenants of Metro-ERC facilities which may include sports franchises, performing arts groups and trade show promoters, to be appointed by the Metro Executive Officer and confirmed by the Council.
- Four to Six private citizens which may include representatives of private sector groups promoting new facilities, the hospitality industry, civic or commercial organizations, and the general public appointed by the Metro Executive Officer. One such private citizen member shall be designated by the Executive Officer as Committee Chair and confirmed by the Council.



METRO

2000 S.W. First Avenue
Portland, OR 97201-5398
503/221-1646

Memorandum

Date: June 19, 1990

To: George Van Bergen, Metro Councilor

From: ^{RB} Ray Barker, ^{NEUF} Neil McFarlane

Regarding: Questions of June 12 Meeting re: Resolution No. 90-1284

Your questions on the staff report are addressed below:

1. From the Staff Report: "In 1986, the Metro Council adopted the Regional Convention, Trade & Spectator Facilities Master Plan, accepting Lead Agency responsibility for these facilities."

You asked what wording in the master plan drives these studies. Chapter 1, page 1, paragraph A under Recommended Governance System: Principles and Process:

- "A. As a matter of regional policy there should be only one operating commission for the regional inventory of major public convention, stadium, arena and related trade facilities. That commission will be directly accountable to the Council of the Metropolitan Service District."

Chapter Four of the Master Plan, dealing with Spectator Facilities, sets the following regional policy:

REGIONAL POLICY

The Metro Council establishes the following as regional policy (a) to provide direction to the regional commission and staff and (b) for coordinating with local plans:

- A. Investments in spectator facilities are essential to fully meet the region's quality-of-life and economic goals.
- B. The region's existing stadium and arena facilities are inadequate to meet the desires and needs of today's residents and the demands of projected growth.
- C. The region's inventory of spectator facilities should include the following:
 1. Spectator facilities serving typical arenas uses requiring capacities of 15,000-25,000 seats. The use of such

facilities would be concerts, sporting events, industrial exhibits, consumer shows, large plenary sessions for conventions and trade shows, etc.

2. Spectator facilities serving typical stadium uses requiring capacities of 25,000-65,000 seats. The use of such facilities would be amateur and professional sports, large meetings, such as religious sessions, athletic playoffs, motor vehicle events, concerts, industrial exhibits, track, consumer shows, etc."

2. You also asked that we compare the staff report to Resolution #90-1243 adopted earlier this year by the Council.

This review was performed section by section below.

BACKGROUND

- Reference to Master Plan, see above.
- Budget actions of Council this year included funding these studies.
- Reference to Council Resolution #90-1243 objectives:

The staff reports paraphrases the four objectives that Council resolution sets for the study. The staff report does add more detail (i.e. "stadium" in Resolution is 60,000 to 70,000 seat stadium in staff report; "arena" capable of serving as a new home for the Portland Trailblazers" in the resolution is "new arena of 15,000 to 25,000 seats capable of serving as a new home for the Portland Trailblazers" in the staff report.)
- Other efforts underway in the region: This part of the staff report background section reports on other activities and does not imply Council or administrative positions in these efforts.

PROPOSED POLICY ADVISORY COMMITTEE

This section describes the proposed action, establishing a policy advisory committee. The staff report says the committee will pursue the "tasks noted above".... This is a very general reference--and does not describe adequately which (or if all) of the verbiage preceding applies. If one assumes that the portion of the background section which "reports" other activities is included, then some level of sponsorship or support of these activities could be implied.

Project staff reports they did not intend such a general interpretation. Were the phrase "objectives noted above" used rather than "tasks noted above," the more specific focus of committee work would have been correctly noted.

As noted at the last Committee meeting, the resolution itself is quite specific, and its resolve section references only the Council resolution

Memo to George Van Bergen
RE: Resolution No. 90-1284
June 19, 1990
Page 3

establishing policy direction for the study (#90-1243) and the Exhibit "B" describing proposed committee composition.

The rest of the staff report outlines the action taken by the proposed resolution, the administration's hopes and benefits it sees by establishing the committee (for example--enhancing communication between interest groups, provision of information, comprehensiveness, independent review, etc.) These do not represent "policy" direction, but outlines "process" expectations for the Committee.

Project staff reports that this section was included in the staff report to help justify establishing the Committee, and to better communicate to the Council what the administration's intent is in carrying-out the Council established objectives. The Committee's work plan, called for by the proposed resolution 60 days after the Committee's first meeting, will allow the Council the opportunity to further review how the policy direction will be carried out by the Committee.

We hope this addresses your questions adequately. Please feel free to call either of us should you have any further questions.

cc: Council Convention & Visitors Facilities Committee
Rena Cusma

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1284 FOR THE PURPOSE OF ESTABLISHING A PUBLIC POLICY ADVISORY COMMITTEE FOR REGIONAL CONVENTION, TRADE, PERFORMING ARTS, AND SPECTATOR FACILITIES

DATE: May 24, 1990

PRESENTED BY: Neil McFarlane

BACKGROUND

- In 1986, the Metro Council adopted the Regional Convention, Trade & Spectator Facilities Master Plan, accepting Metro 'lead agency' responsibility for these facilities.
- Metro Council has approved the FY 1990-991 budget, which includes staff and funds to support a facilities study, an effort to be staffed by the current Convention Center Project staff.
- Council resolution No. 90-1243 establishes policy guidance for this effort. Objectives are to develop information and foster community discussion related to:
 - Long-term funding for the Portland Center for the Performing Arts and developing a financially healthy performing arts community.
 - Construction of a new arena of between 15,000 and 25,000 seats, capable of serving as a new home for the Portland Trailblazers.
 - Construction of a 60,000 to 70,000 seat stadium capable of serving as a home for an NFL football franchise.
 - Stable funding for the other facilities including under the Metro ERC umbrella, including Civic Stadium, the Memorial Coliseum, and the Oregon Convention Center.

The resolution also directs Executive staff to return to the Council with a Committee structure and work plan.

- Efforts addressing these issues are already underway in the region:
 - The Oregon Dome Team is pursuing a work program aimed at construction of a football stadium and attracting an NFL franchise to the region. The stated goal is

consideration of a funding measure in the Spring of 1991.

- The Portland Trailblazers have announced that they are studying construction of a new arena - primarily privately funded. Some public contribution has been suggested, and could include provision of land at no cost, provision of transportation and access improvements at no cost, abatement of property taxes, and a non-compete agreement with the Memorial Coliseum.

- The Portland Center for the Performing Arts Advisory Committee is called for in the City/Metro consolidation agreement, and will be appointed soon. The consolidation agreement charges the Committee with overview of Metro ERC management of the PCPA. In addition, the City of Portland and the Metropolitan Arts Commission is undertaking a cultural planning program. Working with these groups, it is proposed that the Committee produce an action plan that addresses the long-term funding needs of the performing arts facilities, and ways to improve the financial health of the region's performing arts organizations.

- The intent of the advisory committee proposed by this resolution is to build on existing efforts; not to duplicate any action of private groups promoting particular facilities or policies. The CTS process showed, however, that a unified community is necessary to successfully support these efforts.

Proposed Policy Advisory Committee

A policy advisory committee is proposed to be established by this resolution, to pursue the tasks noted above, and in so doing, accomplish the following:

- Allow communication to occur between groups, so that the effect of one parties plans and recommendations can be reviewed comprehensively.

- Allow communication so that study efforts and resources are coordinated, and duplication is avoided.

- Coordinate provision of information to the public and media to ensure accurate, internally consistent messages.

- Provide an independent review of the recommendations coming from each group, ensuring that recommendations are fully justified, and internally coordinated.

- Ensure a comprehensive effort. For Example, address issues surrounding funding and operations of the Portland Center for the Performing Arts, and the impact of the Center's funding and operations on the health and vitality of performing arts

organizations. Similarly, consider the need and timing for expansion of the Oregon Convention Center and supporting facilities.

- Develop findings and recommendations for presentation and to the Metro Executive and Council regarding recommended implementation actions and timing, including funding. It is anticipated that these findings and recommendations will result in amendments and refinements to the Regional Convention, Trade and Spectator Facilities Master Plan originally adopted by the Metro Council in 1986.

Appointments to the committee are proposed, with representation from the following:

- Metro Council (1)
- Metro Executive Officer (1)
- Portland City Council (1)
- Clackamas County Commission (1)
- Multnomah County Commission (1)
- Washington County Commission (1)
- Metropolitan Exposition-Recreation Commission (1)
- Portland Center for the Performing Arts Advisory Committee (1)
- Metro ERC facility tenants, including Sports franchises, performing arts groups, and trade show promoters (3)
- Private citizens, which may include representatives of the Hotel/Motel industry, civic or commerce organizations, representatives of private sector groups promoting new facilities, and the general public (4)

A total committee membership of 15 is anticipated. The Committee may choose to create sub-committees which will allow even more extensive participation. Staff support will be provided by the current Convention Center Project office.

Executive Officer's Recommendation

The Executive Officer recommends that the Council approve Resolution No. 90-1284 establishing a public policy advisory committee for regional convention, trade, performing arts, and spectator facilities.

Agenda Item No. 7.2
Meeting Date: July 12, 1990

Resolution No. 90-1291

FINANCE COMMITTEE REPORT

RESOLUTION NO. 90-1291, RESCINDING PRIOR RESOLUTIONS REGARDING COUNCIL BUDGET COMMITTEE CITIZEN APPOINTMENTS AND SUPPORTING DEVELOPMENT OF NEW GUIDELINES

Date: June 27, 1990

Presented by: Councilor Van Bergen

COMMITTEE RECOMMENDATION: At the June 21, 1990 Finance Committee meeting, all Councilors were present -- Collier, Devlin, Gardner, Wyers and myself -- and voted unanimously to recommend Council adopt Resolution No. 90-1291.

COMMITTEE DISCUSSION/ISSUES: Resolution No. 90-1291 removes citizens from participating directly on the Council Budget Committee and states the Council's intent to investigate other options for incorporating citizen participation in Metro's annual budget review process.

In discussing the resolution, Committee members emphasized the need to thoroughly investigate other venues for citizen involvement beyond looking at Metro's local jurisdiction neighbors. Councilor Wyers asked Council staff, in researching options, to check with Council of Government associations and the National Association of Regional Councils. Council staff was also requested to interview former Metro Budget Committee citizen members to garner their insights on enhancing the citizen participation experience.

At the Committee's request, Council staff will present their research on citizen involvement options, along with the FY90-91 Budget Committee review evaluations, to the Finance Committee at the end of the Summer.

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BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

RESCINDING PRIOR RESOLUTIONS)	RESOLUTION NO. 90-1291
ESTABLISHING POLICY GUIDELINES FOR)	
APPOINTING CITIZENS TO THE COUNCIL)	Introduced by
BUDGET COMMITTEE AND EXPRESSING)	Councilor George Van Bergen
COUNCIL INTENT TO DEVELOP)	
ALTERNATIVES FOR CITIZEN)	
PARTICIPATION IN THE BUDGET PROCESS)	

WHEREAS, The Council of the Metropolitan Service District since FY84-85 has appointed citizens to participate with designated Council members as the Council Budget Committee to review and recommend amendments to the Metro Executive Officer's annual Proposed Budget; and

WHEREAS, The original purpose of involving citizens to date was to offer the Council an external perspective on the Proposed Budget and to provide citizens with an opportunity to familiarize themselves with Metro's finances, functions and services; and

WHEREAS, Since FY84-85, the District's size, services and levels of responsibility have increased nearly five-fold, as reflected by growth in the annual budget from \$45.9 million and 198 FTE in FY84-85 to \$223.4 million and 690 FTE outlined in the FY90-91 Approved Budget, resulting in numerous policies, programs and issues of greater complexity and scope;

WHEREAS, Citizens direct involvement in the annual review of the Proposed Budget appears to no longer benefit the citizen participants nor the Council to the degree desired due to the heavy work and time commitment required of citizens; the size and scope of Metro programs, policies and issues; and the detailed level of budget review and decision-making; and

WHEREAS, The Council of the Metropolitan Service District is committed to citizen participation in programs, policies and issues at levels which offer the greatest benefit to both the citizens and their elected representatives; now, therefore,

BE IT RESOLVED,

1. Citizen appointments to the Council Budget Committee to annually review the Executive Officer's Proposed Budget will discontinue effective FY90-91.

2. The Council will prepare an alternative method of involving citizens in the annual budget process with the goal of better informing and familiarizing citizens with the District's Proposed Budget while enhancing the Council's opportunity to receive more information back from citizens on the budget.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

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Agenda Item 7.3
Meeting Date: July 12. 1990

Resolution No. 90-1295

FINANCE COMMITTEE REPORT

ADOPTING THE FY90-91 PAY PLAN FOR NON-REPRESENTED EMPLOYEES,
AWARDING A COST OF LIVING ADJUSTMENT FOR DESIGNATED NON-
REPRESENTED EMPLOYEES, CREATING NEW CLASSIFICATIONS, AND
ASSIGNING NEW PAY RANGES TO CERTAIN CLASSIFICATIONS

Date: July 6, 1990

Presented By: Councilor Wyers

COMMITTEE RECOMMENDATION: At the July 5, 1990 Finance Committee meeting, Councilors Collier, Devlin, Gardner and myself voted unanimously to recommend Council adopt Resolution No. 90-1295. Councilor Van Bergen was excused.

COMMITTEE DISCUSSION/ISSUES: Resolution No. 90-1295 contains five personnel actions, consistent with the adopted FY90-91 Metro budget, for Council adoption. Consistent with Metro Code Sections 2.02.145 through 2.02.160, the resolution presents the Executive Officer's recommended FY90-91 pay plan for non-represented employees, based on an annual review, which incorporates a five percent cost-of-living adjustment (COLA) for non-represented employees wages; assigns three new position classifications; upgrades six current position classifications; re-titles and updates a Zoo position classification; and adds two Zoo education position titles which had been overlooked in the FY89-90 plan. These changes have no budget impact because the FY90-91 budget included funds to support each of the actions.

The Committee discussed the variety of COLA schedules available for establishing wage adjustments and Deputy Executive Officer Dick Engstrom and Personnel Analyst Kim Huey noted the proposed five percent COLA rate is based on an annual rate for the Portland metropolitan area.

It was also clarified the pay plan is based on the Kinney Plan adopted in 1988 which incorporates a point evaluation system for position classifications and adjustments. The plan should be updated in 1993.

The Committee did not raise any additional issues or questions and commended staff on their concise but thorough presentation.

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BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE FY)	RESOLUTION NO. 90-1295
1990-91 PAY PLAN FOR DISTRICT NON-)	
REPRESENTED EMPLOYEES, AWARDING A)	Introduced by Rena Cusma,
COST OF LIVING ADJUSTMENT FOR)	Executive Officer
DESIGNATED NON-REPRESENTED EMPLOYEES)	
CREATING NEW CLASSIFICATIONS AND)	
ASSIGNING NEW PAY RANGES TO CERTAIN)	
CLASSIFICATIONS)	

WHEREAS, Metro Code Section 2.02.145 requires the Executive Officer to prepare a Pay Plan for non-represented Metro employees for approval by the Council of the Metropolitan Service District; and

WHEREAS, Metro Code Section 2.02.150 requires the Executive Officer to annually review the Pay Plan, taking into consideration changes in Consumer Price Index and market factors and recommend changes for Council consideration; and

WHEREAS, Metro Code Section 2.02.160 sets forth salary administration guidelines for non-represented Metro employees which among other things authorizes each non-represented employee to receive a merit pay increase in 1 percent increments annually on the employee's anniversary date based on a performance evaluation approved by the employee's department head; and

WHEREAS, The current non-represented Pay Plan was approved by the Council on September 14, 1989, through Resolution No. 89-1107A; and

WHEREAS, Certain non-represented classifications have been re-evaluated utilizing the Kenny Point/Factor system and it has been determined that they should be assigned to a higher pay grade; and

WHEREAS, Certain non-represented positions have been re-evaluated and it has been determined that new classifications should be created; and

WHEREAS, In the approved FY 1990-91 Budget, Council has authorized sufficient funds be allocated to support each of these actions; and

WHEREAS, The Executive Officer recommends a 5 percent Cost of Living Adjustment for designated employees; now, therefore,

BE IT RESOLVED,

1. That the Pay Plan schedule for non-represented District employees is amended and approved as shown on Exhibit A attached hereto.

2. That a 5 percent Cost of Living Adjustment is hereby approved for all non-represented employees effective July 1, 1990 except those seasonal Visitor Services employees paid according to Table S of the current Pay Plan and all non-represented temporary Zoo summer employees.

ADOPTED by the Council of the Metropolitan Service District this _____ day of _____, 1990.

Rena Cusma, Executive Officer

KD:KMH:
A:PYPLN
6/21/90

EXHIBIT A

NON-REPRESENTED EMPLOYEES PAY SCHEDULE
(Hourly and Annual Rate Based on 2,080 Per Year)

SALARY RANGE	CLASS CODE	CLASSIFICATION	BEGINNING RATE	ENTRY MERIT RATE	MAXIMUM MERIT RATE
1	012 265	Office Assistant Education Service Aide 1	6.57 1,139 13,666	6.90 1,196 14,352	9.58 Hourly 1,660 Monthly 19,926 Annual
3	018	Receptionist	7.24 1,255 15,059	7.60 1,318 15,808	10.56 Hourly 1,831 Monthly 21,965 Annual
4	266	Education Service Aide 2	7.60 1,318 15,808	7.98 1,383 16,598	11.09 Hourly 1,922 Monthly 23,067 Annual
5	010 022	Management Intern Secretary	7.98 1,383 16,598	8.38 1,452 17,430	11.64 Hourly 2,018 Monthly 24,211 Annual
8	021	Administrative Secretary	9.24 1,602 19,219	9.70 1,682 20,176	13.48 Hourly 2,337 Monthly 28,038 Annual
10	004 031 108	Food Service/Retail Coord. Administrative Assistant Legal Secretary	10.19 1,766 21,195	10.70 1,854 22,256	14.86 Hourly 2,576 Monthly 30,909 Annual
11	032 520	Clerk of the Council Veterinarian Technician	10.70 1,855 22,256	11.24 1,948 23,379	15.60 Hourly 2,705 Monthly 32,448 Annual
12	075	Assistant Research Coord.	11.23 1,947 23,358	11.79 2,044 24,523	16.38 Hourly 2,839 Monthly 34,070 Annual
13			11.79 2,044 24,523	12.38 2,146 25,750	17.20 Hourly 2,981 Monthly 35,776 Annual
14	333 540	Asst. Management Analyst Safety/Security Supervisor	12.38 2,146 25,750	13.00 2,253 27,040	18.06 Hourly 3,130 Monthly 37,565 Annual
15	007 014 107	Retail Supervisor Site Supervisor Law Clerk	13.00 2,253 27,040	13.65 2,366 28,392	18.96 Hourly 3,287 Monthly 39,437 Annual

Effective July 1, 1990

EXHIBIT A

SALARY RANGE	CLASS CODE	CLASSIFICATION	BEGINNING RATE	ENTRY MERIT RATE	MAXIMUM MERIT RATE
16	270	Education Services Spec.	13.65	14.33	19.91 Hourly
	334	Assoc. Management Analyst	2,366	2,484	3,450 Monthly
	362	Graphics Coordinator	28,392	29,806	41,413 Annual
17	009	Food Service Supervisor	14.34	15.06	20.92 Hourly
	076	Research Coordinator	2,486	2,610	3,626 Monthly
			29,827	31,325	43,514 Annual
18	030	Support Services Supervisor	15.05	15.80	21.96 Hourly
	335	Senior Management Analyst	2,609	2,739	3,805 Monthly
	340	Senior PA Specialist	31,304	32,864	45,677 Annual
	472	Assistant Curator			
	474	Facilities Supervisor			
19	060	Zoo Marketing Manager	15.80	16.59	23.06 Hourly
	061	Zoo Development Officer	2,739	2,876	3,996 Monthly
	345	Senior Solid Waste Planner	32,864	34,507	47,965 Annual
	525	Veterinarian			
20	062	Visitors Services Manager	16.60	17.43	24.21 Hourly
	091	Data Processing Admin.	2,877	3,021	4,197 Monthly
	275	Education Services Manager	34,528	36,254	50,357 Annual
	322	SW Facilities Superintend.			
	336	Management Analyst Super.			
	341	Public Information Super.			
	351	Trans. Planning Supervisor			
	357	Regional Planning Super.			
	476	Construction Coordinator			
21	063	Curator	17.43	18.30	25.41 Hourly
	070	Personnel Manager	3,021	3,172	4,405 Monthly
	085	Mgr. Development Services	36,254	38,064	52,853 Annual
	309	Engineering Supervisor			
	346	Solid Waste Planner Super.			
	347	Waste Reduction Manager			
	353	Data Resource Center Super.			
	475	Zoo Facilities Manager			
22	071	Chief Accountant	18.30	19.22	26.69 Hourly
	103	Legal Counsel	3,172	3,331	4,626 Monthly
	320	Solid Waste Operations Mgr.	38,064	39,978	55,515 Annual
23	090	Transportation Tech Mgr.	19.21	20.17	28.02 Hourly
	092	Govt. Relations Manager	3,330	3,497	4,857 Monthly
	311	Engineering/Analysis Mgr.	39,957	41,954	58,282 Annual
	352	Trans. Planning Manager			
	477	Construction Manager			

Effective July 1, 1990

EXHIBIT A

SALARY RANGE	CLASS CODE	CLASSIFICATION	BEGINNING RATE	ENTRY MERIT RATE	MAXIMUM MERIT RATE
24	064	Assistant Zoo Director	20.17	21.18	29.42 Hourly
	083	Mgr. Financial Services	3,496	3,671	5,100 Monthly
			41,954	44,054	61,194 Annual
25	081	Director of Public Affairs	21.18	22.24	30.89 Hourly
	088	Convention Ctr. Proj. Dir.	3,671	3,855	5,354 Monthly
	093	Council Administrator	44,054	46,259	64,251 Annual
	094	Director of P & D			
	095	Deputy Executive Officer			
26	089	Director of Tran. Planning	22.24	23.35	32.43 Hourly
	097	Director of F & A	3,855	4,048	5,622 Monthly
	105	General Counsel	46,259	48,568	67,454 Annual
28	086	Director of Solid Waste	24.52	25.75	35.76 Hourly
	087	Zoo Director	4,250	4,463	6,199 Monthly
			51,002	53,560	74,381 Annual

ADDITIONAL PROVISION:

As provided in Metro Code Section 2.02.160, the Executive Officer may annually award an Incentive Salary Rate of 1 to 3 percent above the Maximum Merit Rate.

Effective July 1, 1990

Metro
Class No.004
Title: Food Service/Retail Coordinator

Established:
Revised: July 1990
EEO:
AA:

GENERAL STATEMENT OF DUTIES:

Plans, organizes and supervises either a variety of food service or retail operations for the Metro Washington Park Zoo.

SUPERVISION RECEIVED:

Supervision is received from the Food Service Supervisor or Retail Supervisor.

SUPERVISION EXERCISED:

Supervision is exercised over Visitor Services Workers, clerical employees and Stationmasters.

EXAMPLES OF PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform. Duties specific to food service or retail will be performed by the Coordinator for that specialty.

1. Assigns, supervises, or assists in supervising, and evaluates the work of assigned staff; participates in selection; advises, trains and disciplines as necessary; prepares work schedules and assures proper staffing for operations; resolves scheduling and work problems at food service, gift shop, admissions or railway locations.
2. Assists in the development and implementation of training programs and materials covering food preparation, sales and cash procedures and general Zoo policies and procedures.
3. Recommends modifications to food service or retail operations, menus, recipes, equipment and facilities.
4. Assures compliance with public health standards, Liquor Control Commission directives, and state laws and regulations.
5. Insures proper cash control and flow, provides for daily cash reconciliation; closes out registers and balances inventories; records sales and cashier data; provides reports as requested.

EXHIBIT A

6. Oversees warehousing and distribution of products; performs periodic physical inventories; orders and reorders products and merchandise as needed; reconciles packing slips after receipt of merchandise and insures timely payment of vendors.
7. Participates in management team meetings; assists in developing and implementing plans to meet general goals.
8. Responds to customer/visitor comments and complaints.
9. Develops and implements policies, procedures and standards for the efficient and effective operations of assigned areas.
10. Plans and organizes special events and receptions.
11. Assists in gathering and analyzing retail sales and labor data; assists in the development of gift shop display and merchandising; develops new displays as dictated by Zoo events and seasonal changes; works shifts in the gift shop as assigned.
12. Performs the duties of Food Service Supervisor or Retail Supervisor as assigned.
13. Performs other related duties as assigned.

RECRUITING REQUIREMENTS:

KNOWLEDGE, SKILL AND ABILITY:

- Considerable knowledge of food preparation and service procedures, techniques, materials and equipment.
- Considerable knowledge of retail sales, pricing, display and merchandising techniques.
- Knowledge of creative sales programs and wholesale purchasing.
- Knowledge of supervisory principles and practices.
- Ability to set work priorities, schedule, direct, guide, motivate and evaluate the work of subordinates.
- Ability to communicate effectively orally and in writing.
- Ability to keep moderately complex inventory, sales and related records.
- Ability to establish and maintain effective working relationships with other employees, supervisors, subordinates, vendors and the general public.

EXPERIENCE AND TRAINING:

High school diploma or GED and three years progressively responsible experience in the supervision of food preparation and services or retail sales, display and merchandising operations, or any combination of experience and education which provides the applicant with the desired knowledge, skill and ability necessary to perform the job.

EXHIBIT A

Metro
Class No: 347
Title: Waste Reduction Manager

Established:
Revised:
EEO:
AA:

GENERAL STATEMENT OF DUTIES:

Plans, organizes and manages waste reduction programs at Metro to ensure compliance with Federal and State mandates and Metro policy and objectives.

SUPERVISION RECEIVED:

Supervision is received from the Director of Solid Waste.

SUPERVISION EXERCISED:

Supervision is exercised over Assistant, Associate and Senior Solid Waste Planners. The Waste Reduction Manager may supervise Solid Waste Planning Supervisors as well as other technical and support staff assigned to the Division on a project by project basis.

EXAMPLES OF PRINCIPAL DUTIES:

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Administers the workplan and budget of the Waste Reduction Division. Determines staff and outside consultant needs; establishes policies, procedures and standards for work to be done; monitors work progress; evaluates and reports on accomplishments.
2. Assigns, supervises and evaluates the work of division staff. Recruits, interviews, hires and trains staff; monitors work and performance; promotes; disciplines, or terminates staff within parameters set by Metro Code and labor agreement.
3. Manages department program areas including but not limited to: alternative technology, regional yard debris plan, commercial waste audits, commercial and residential recycling, material recovery, market development, 1% for Recycling, and promotion and education in conjunction with Public Affairs Department.

EXHIBIT A

4. Coordinates waste reduction program activities with representatives of local, county, state and Federal governmental units and members of the general public. Attends meetings to represent Metro, makes presentations, participates in decision making sessions with other governmental units.
5. Prepares reports and policy recommendations based on complex technical analysis of waste reduction issues; presents results to department director, Metro Council, policy and citizen committees.
6. Provides liaison between Metro administration and technical staff, consultants, committees and the public.
7. Performs other duties as assigned.

RECRUITING REQUIREMENTS

KNOWLEDGE, SKILL AND ABILITY

Extensive knowledge of solid waste principles, issues and processes

Knowledge of public policy development processes and practices

Knowledge of, and ability to use a computer

Knowledge of the principles of administration including personnel and public sector budgeting

Knowledge of supervisory principles and practices; ability to set work priorities, plan, organize, supervise and evaluate the work of subordinates

Skill in developing, organizing and coordinating solid waste projects and studies independently

Skill in developing and enforcing department and division policies and procedures

Skill in researching and evaluating issues and preparing recommendations

Ability to communicate effectively orally and in writing

Ability to work independently and as part of a team

Ability to perform analyses and make recommendations

Ability to organize and direct a major solid waste unit

Ability to interpret, explain and apply applicable laws, rules and regulations.

EXPERIENCE AND TRAINING

A Bachelor's degree in engineering, administration, political science or a related field and a minimum of five years of progressively responsible management experience; or any combination of experience and education which provides the applicant with the desired knowledge, skills and ability required to perform the job.

EXHIBIT A

Metro		Established July 1990
Class No.	353	Revised
Title:	Data Resource Center	EEO
	Supervisor	AA

GENERAL STATEMENT OF DUTIES

Manages and administers the activities of Metro's Data Resource Center and RLIS Project, including supervision and evaluation of staff, budget development and monitoring, and program design and implementation. Duties require integration of economics, demographics, urban planning, statistics, computer science and geographic information systems (GIS).

SUPERVISION RECEIVED

Supervision is received from the Director of Transportation

SUPERVISION EXERCISED

Supervision is exercised over technical and professional staff.

EXAMPLES OF PRINCIPAL DUTIES

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Oversees the development and maintenance of the region's socio-economic database, and Regional Land Information System (RLIS).
2. Identifies program needs, determines staffing levels required, defines objectives, develops and implements work programs and supervises staff, monitors program costs and progress, and presents results and recommendations.
3. Assigns, supervises and evaluates the work of staff, advises and trains subordinates, takes corrective action as necessary.
4. Prepares and presents policy recommendations and technical information to Metro Council, advisory committees, representatives of other jurisdictions and the general public.
5. Develops, implements and monitors budget for Data Resource Center.
6. Develops and documents techniques and methods for database maintenance and development and land use forecasting.

7. Investigates and recommends expansion and enhancement of services for the Data Resource Center as technology allows.
8. Performs related duties as assigned.

RECRUITING REQUIREMENTS

KNOWLEDGE, SKILL AND ABILITY

- Knowledge of supervisory principles and practices; ability to set work priorities, and direct, guide, motivate, and evaluate the work of subordinates
- Knowledge of statistical applications used in transportation modeling
- Skill in communicating effectively orally and in writing
- Ability to organize and conduct complex studies independently
- Ability to work effectively with other Metro staff, elected officials, representatives of other jurisdictions and members of the general public.

EXPERIENCE AND TRAINING

Bachelor's degree in geography, economics, urban planning or a related field, and five years of experience as an urban planner in a position including significant research and analysis responsibilities and GIS applications, or any combination of education and experience which would provide the candidate with the knowledge, skill and ability required to perform the job. Post-graduate study in economics and GIS applications preferred.

C:DRCS

Metro
Class No. 108
Title Legal Secretary

Established July 1990
Revised
EEO
AA

GENERAL STATEMENT OF DUTIES

Performs administrative secretarial and para-professional duties for the Office of the General Counsel including the preparation, maintenance and tracking of legal documents, maintaining attorney's calendars and files, and performing complex office support tasks requiring advanced secretarial skills and knowledge of legal theories and terminology.

SUPERVISION RECEIVED

Supervision is received from the General Counsel.

SUPERVISION EXERCISED

Supervision may be exercised over other support staff as assigned.

EXAMPLES OF PRINCIPAL DUTIES

An employee in this classification may perform any of the following duties. However, these examples do not include all the specific tasks which an employee may be expected to perform.

1. Composes correspondence and other documents, and edits drafts for errors in spelling, punctuation, capitalization, grammar and work usage.
2. Operates both standard typewriters and sophisticated word processing equipment to produce correspondence, memoranda, reports, Ordinances and Resolutions from long hand drafts.
3. Recommends and implements modifications to programming applications of word processing equipment.
4. Sets up and maintains all legal files for the agency.
5. Schedules and confirms appointments for legal staff
6. Sets up and maintains legal library including maintaining various administrative and legal volumes.
7. Other related duties as assigned.

RECRUITING REQUIREMENTS

KNOWLEDGE, SKILL AND ABILITY

- Considerable knowledge of and skill in applying business English, grammar, spelling, and punctuation.
- Considerable knowledge of and skill in applying modern office practices and procedures in a legal setting
- Knowledge of legal terminology and basic legal research techniques
- Knowledge of department services, policies and procedures
- Ability to analyze office problems and design and implement sound solutions
- Ability to maintain a high degree of confidentiality and exercise sound judgement and discretion on a wide variety of issues.
- Ability to utilize sophisticated word processing equipment at a high degree of proficiency
- Ability to type a minimum of 65 words per minute accurately
- Skill in effective oral and written communications
- Skill in working independently and as part of a team
- Skill in establishing and maintaining effective working relationships with members of the legal community, other Metro staff, elected officials and the general public

STAFF REPORT

CONSIDERATION OF RESOLUTION NO. 90-1295 ADOPTING THE FISCAL YEAR 1990-91 PAY PLAN FOR NON-REPRESENTED EMPLOYEES, AWARDING A COST OF LIVING ADJUSTMENT FOR DESIGNATED NON-REPRESENTED EMPLOYEES, CREATING NEW CLASSIFICATIONS, AND ASSIGNING NEW PAY RANGES TO CERTAIN CLASSIFICATIONS

Date: June 25, 1990

Presented by: Dick Engstrom

DESCRIPTION OF ACTIONS RECOMMENDED

This Resolution filed by the Executive Officer accomplishes the following: (1) grants a 5% Cost of Living increase to all non-represented employees; (2) creates three new non-represented classifications and assign them to pay ranges; (3) assigns six current classifications to a higher pay range than in the Fiscal Year 1989-90 Pay Plan; (4) amends the title and description of one currently existing classification; and (5) corrects two inadvertent omissions in the 1989-90 Pay Plan. These items are summarized below:

5% COLA

As directed in 2.02.150 of the Metro Code, an annual review of employee compensation has been conducted. The Consumer Price Index has risen by at least 5% since January 1989. (The CPI figures based on July to July statistics will not be available until August 1990). The recommended 5% COLA to non-represented employees is designed to ensure Metro's ability to remain competitive in the employment market in order to attract and retain a highly qualified and professional workforce. In addition, the 5% COLA will continue an appropriate salary spread between represented and non-represented Metro employees, will avoid salary compaction which would otherwise exist with the negotiated contract settlements for those employees represented by AFSCME and LIU 483, and will maintain an equitable pay structure for all employees.

New Classifications

It is recommended that three new classifications; Waste Reduction Manager, Data Resource Center Supervisor, and Legal Secretary; be created at this time. During the Fiscal Year 1989-90 budget process, Council directed the creation of a new classification tentatively titled Waste Reduction Manager in the Solid Waste Department and assign a pay grade to such class. A specification (attached) was prepared and the job description underwent a point factor analysis resulting in an assignment to Salary Grade 21. This action is recommended to formalize Council's direction during the last budget cycle. In addition, in conjunction with the submission of the Fiscal Year 1990-91 budget sufficient funds were approved to support both this new classification and the other two

classifications, (Legal Secretary and Data Resource Center Supervisor), which are proposed for approval in this process. New classification descriptions are attached to this Staff Report.

Upgrade of current classifications

As part of the Fiscal Year 1990-91 budget process department managers requested re-evaluation and upgrade of a number of currently existing classifications. Not all requests were recommended for adoption; however, as the result of point factor evaluation of position descriptions submitted by the departments, six of these requests were recommended by Personnel. They are:

<u>Class #</u>	<u>Title</u>	<u>From</u>	<u>To</u>
014	Site Supervisor	13	15
071	Chief Accountant	20	22
090	Trans. Technical Mgr.	22	23
094	Plng. & Dev. Director	24	25
103	Legal Counsel	19	22
352	Trans. Plng. Manager	21	23

Sufficient funds were requested by the departments, and were approved by Council to support these position upgrades.

Retitle of position

In order to reflect the organizational needs and the actual position usage at the Zoo, the position classification of Food Service Coordinator has been re-titled to Food Service/Retail Coordinator and a new classification specification has been developed (attached). There is no budgetary impact to this action.

Correction of Pay Plan Omission

At the time the Fiscal Year 1989-90 Pay Plan was adopted by Council two classifications, Education Services Aide 1 and Education Services Aide 2, were inadvertently omitted. This omission should be corrected at this time by including these two classifications in the Fiscal Year 1990-91 Pay Plan.

SUMMARY AND RECOMMENDATION:

The recommended Pay Plan accomplishes the goals of maintaining internal equity, updating positions to meet organizational needs, and addressing housekeeping issues requiring Council action. The Fiscal Year 1990-91 budget approved by Council authorizes sufficient funds to support each of these actions. It is, therefore, recommended that this Resolution be approved and forwarded to full Council on July 12, 1990.

KMH

Agenda Item No. 7.4
Meeting Date: July 12, 1990

Resolution No. 90-1189A

INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

RESOLUTION NO. 90-1189, ADOPTING THE JOINT POLICY ADVISORY
COMMITTEE ON TRANSPORTATION BYLAWS -- CONSIDERATION OF BYLAWS
AS AMENDED AND RECOMMENDED BY JPACT

Date: June 27, 1990

Presented by: Councilor Devlin

COMMITTEE RECOMMENDATION: At the June 26, 1990 Intergovernmental Relations Committee meeting, Councilors Bauer, McFarland, Ragsdale and myself voted unanimously to recommend Council adopt Resolution No. 90-1189A as amended. Councilor Gardner was excused.

COMMITTEE DISCUSSION/ISSUES: As noted in the resolution's background materials (attached), on March 22, 1990, the Council referred Resolution No. 90-1189 back to the IGR Committee due to the potential number of amendments to be offered to the resolution. At the Committee's April 10 meeting, it was agreed by a 2 to 1 vote to refer the resolution back to JPACT with a proposed amendment to the bylaws addressing membership for the City of Gresham. At JPACT's June 14 meeting, the proposed amendment was approved with only 1 dissenting vote (Mayor Clifford Clark).

The Committee did not have any further discussion of the amendment or bylaws but noted the need for the Council to consider the bylaws under Resolution No. 90-1189A since the Committee had previously moved Resolution No. 90-1189 to the Council.

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BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE)
JOINT POLICY ADVISORY COMMITTEE)
ON TRANSPORTATION (JPACT) BYLAWS)

RESOLUTION NO. 90-1189A
Introduced by
Councilor Mike Ragsdale

WHEREAS, Title 23 of the Code of Federal Regulations,
Part 450, and Title 45, Part 613, require establishment of a
Metropolitan Planning Organization (MPO) in each urbanized area;
and

WHEREAS, These regulations require that principal
elected officials of general purpose local governments be repre-
sented on the Metropolitan Planning Organization to the extent
agreed to among the units of local government and the governor;
and

WHEREAS, The Governor of the State of Oregon, on Novem-
ber 6, 1979, designated the Metropolitan Service District as the
Metropolitan Planning Organization for the Oregon portion of the
Portland urbanized area; and

WHEREAS, The Governor of the State of Washington, on
January 1, 1979, designated the Intergovernmental Resource Center
of Clark County as the Metropolitan Planning Organization for the
Washington portion of the Portland-Vancouver urbanized area; and

WHEREAS, ORS 268 requires the Metropolitan Service
District to prepare and adopt a functional plan for transporta-
tion; and

WHEREAS, The involvement of local elected officials and representatives from transportation operating agencies is essential for the successful execution of these responsibilities; now, therefore

BE IT RESOLVED:

That the Joint Policy Advisory Committee on Transportation and the Council of the Metropolitan Service District adopt the JPACT Bylaws as shown in Exhibit A.

ADOPTED by the Joint Policy Advisory Committee on Transportation this ____ day of _____, 1990.

Mike Ragsdale, JPACT Chair

ADOPTED by the Council of the Metropolitan Service District this ____ day of _____, 1990.

Tanya Collier, Presiding Officer

EXHIBIT A

JOINT POLICY ADVISORY COMMITTEE ON TRANSPORTATION (JPACT)

BYLAWS

ARTICLE I

This committee shall be known as the JOINT POLICY ADVISORY COMMITTEE ON TRANSPORTATION (JPACT).

ARTICLE II MISSION

It is the mission of JPACT to coordinate the development of plans defining required regional transportation improvements, to develop a consensus of governments on the prioritization of required improvements and to promote and facilitate the implementation of identified priorities.

ARTICLE III PURPOSE

Section 1. The purpose of JPACT is as follows:

a. To provide the forum of general purpose local governments and transportation agencies required for designation of the Metropolitan Service District as the metropolitan planning organization for the Oregon urbanized portion of the Portland metropolitan area and to provide a mechanism for coordination and consensus on regional transportation priorities and to advocate for their implementation.

b. To provide recommendations to the Metro Council under state land use requirements for the purpose of adopting and enforcing the Regional Transportation Plan.

c. To coordinate on transportation issues of bi-state significance with the Clark County, Washington metropolitan planning organization and elected officials.

d. (Pending establishment of an Urban Arterial Fund) To establish the program of projects for disbursement from the Urban Arterial Fund.

Section 2. In accordance with these purposes, the principal duties of JPACT are as follows:

a. To approve and submit to the Metro Council for adoption the Regional Transportation Plan (RTP) and periodic amendments.

b. To approve and submit to the Metro Council for adoption short and long-range growth forecasts and periodic amendments upon which the RTP and other Metro functional plans will be based.

c. To approve and submit to the Metro Council for adoption the Unified Work Program (UWP) and periodic amendments for the Oregon and Washington portions of the metropolitan area. The Metro Council will adopt the recommended action or refer it back to JPACT with a recommendation for amendment.

d. To approve and submit to the Metro Council for adoption the Transportation Improvement Program (TIP) and periodic amendments. The Metro Council will adopt the recommended action or refer it back to JPACT with a recommendation for amendment.

e. To approve and submit to the Metro Council for adoption the transportation portion of the State Implementation Plan for Air Quality Attainment for submission to the Oregon Department of Environmental Quality. The Metro Council will adopt the recommended action or refer it back to JPACT with a recommendation for amendment.

f. To periodically adopt positions that represent the consensus agreement of the governments throughout the region on transportation policy matters, including adoption of regional priorities on federal funding, the Surface Transportation Act, the Six-Year Highway Improvement Program priorities and regional priorities for LRT funding. The Metro Council will adopt the recommended action or refer it back to JPACT with a recommendation for amendment.

g. To review and comment on the RTP and TIP for the Clark County portion of the metropolitan area and include in the RTP and TIP for the Oregon urbanized portion of the metropolitan area a description of issues of bi-state significance and how they are being addressed.

h. To review and comment, as needed, on the regional components of local comprehensive plans, public facility plans and transportation plans and programs of ODOT, Tri-Met and the local jurisdictions.

**ARTICLE IV
COMMITTEE MEMBERSHIP**

Section 1. Membership

a. The Committee will be made up of representatives of the following jurisdictions and agencies:

City of Portland	1
Multnomah County	1
Washington County.	1
Clackamas County	1
Cities of Multnomah County	1
Cities of Washington County.	1
Cities of Clackamas County	1
Oregon Department of Transportation.	1
Tri-Met.	1
Port of Portland	1
Department of Environmental Quality.	1
Metropolitan Service District (Metro).	3
State of Washington.	<u>3</u>

TOTAL 17

b. Alternates may be appointed to serve in the absence of the regular members.

c. Members and alternates will be individuals in a position to represent the policy interests of their jurisdiction.

Section 2. Appointment of Members and Alternates

a. Members and alternates from the City of Portland and the Counties of Multnomah, Washington and Clackamas will be elected officials from those jurisdictions and will be appointed by the chief elected official of the jurisdiction. The member and alternate will serve until removed by the appointing jurisdiction.

b. Members and alternates from the Cities of Multnomah, Washington and Clackamas Counties will be elected officials from the represented cities of each county (except Portland) and will be appointed through the use of a mail ballot of all represented cities based upon a consensus field of candidates developed through a forum convened by the largest city being represented. The member and alternate will be from different jurisdictions, one of which will be from the city of largest population if that city's population constitutes the majority of the population of all the cities represented for that county. The member and alternate will serve for two-year terms. In the event the member's position is vacated, the alternate will automatically become member and complete the original term of office. The

member and alternate will periodically consult with the appropriate transportation coordinating committees for their area.

c. Members and alternates from the two statewide agencies (Oregon Department of Environmental Quality and Oregon Department of Transportation) will be a principal staff representative of the agency and will be appointed by the director of the agency. The member and alternate will serve until removed by the appointing agency.

d. Members and alternates from the two tri-county agencies (Tri-Met and the Port of Portland) will be appointed by the chief board member of the agency. The member and alternate will serve until removed by the appointing agency.

e. Members and alternate from the Metropolitan Service District will be elected officials and will be appointed by the Presiding Officer of the Metro Council in consultation with the Metro Executive Officer and will represent a broad cross-section of geographic areas. The members and alternate will serve until removed by the Presiding Officer of the Metro Council.

f. Members and alternate from the State of Washington will be either elected officials or principal staff representatives from Clark County, the City of Vancouver, the Washington Department of Transportation and C-TRAN. The members will be nominated by Clark County, the City of Vancouver, the Washington Department of Transportation and C-TRAN and will serve until removed by the nominating agency. The three Washington County members will be selected by the IRC Transportation Policy Committee.

ARTICLE V MEETINGS, CONDUCT OF MEETINGS, QUORUM

a. Regular meetings of the Committee will be held monthly at a time and place established by the chairperson. Special or emergency meetings may be called by the chairperson or a majority of the membership. In the absence of a quorum at a regular monthly meeting or a special meeting, the chairperson may call a special or emergency meeting, including membership participation and vote by telephone, for deliberation and action on any matters requiring consideration prior to the next meeting. The minutes shall describe the circumstances justifying membership participation by telephone and the actual emergency for any meeting called on less than 24 hours' notice.

b. A majority of the voting members (or designated alternates) of the full Committee shall constitute a quorum for the conduct of business. The act of a majority of those present at meetings at which a quorum is present shall be the act of the Committee.

c. Subcommittees to develop recommendations for JPACT can be appointed by the Chair. The Chair will consult on subcommittee membership and charge with the full membership at a regularly scheduled meeting. Subcommittee members can include JPACT members, JPACT alternates and/or outside experts.

d. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

e. The Committee may establish other rules of procedure as deemed necessary for the conduct of business.

f. Each member shall be entitled to one (1) vote on all issues presented at regular and special meetings of the Committee. In the absence of the member, the alternate shall be entitled to one (1) vote. The chairperson shall vote only in case of a tie.

g. Unexcused absence from regularly scheduled meetings for three (3) consecutive months shall require the chairperson to notify the appointing agency with a request for remedial action. In the case of the representative for the "cities" of Multnomah, Washington and Clackamas Counties, the chairperson will contact the largest city being represented to convene a forum of represented cities to take remedial action.

h. The Committee shall make its reports and findings public and available to the Metro Council.

i. Metro shall provide staff, as necessary, to record the actions of the Committee and to handle Committee business, correspondence and public information.

ARTICLE VI OFFICERS AND DUTIES

a. The chairperson and vice-chairperson of the Committee shall be designated by the Metro Presiding Officer.

b. The chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business.

c. In the absence of the chairperson, the vice-chairperson shall assume the duties of the chairperson.

ARTICLE VII RECOGNITION OF TPAC

a. The Committee will take into consideration the alternatives and recommendations of the Transportation Policy Alternatives Committee (TPAC) in the conduct of its business.

ARTICLE VIII
AMENDMENTS

a. These bylaws may be amended or repealed only by a two-thirds vote of the full membership of the Committee and a majority vote of the Metro Council.

b. Written notice must be delivered to all members and alternates at least 30 days prior to any proposed action to amend or repeal Bylaws.

Agenda Item No. 7.5
Meeting Date: July 12, 1990

Resolution No. 90-1272A

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF SUPPORTING JOINT)
EFFORTS WITH THE INTERGOVERNMENTAL)
RESOURCE CENTER TO [PURSUE])
RESEARCH THE ESTABLISHMENT OF)
EXTENDED AREA SERVICE (TOLL-FREE)
TELEPHONE SERVICE) WITHIN THE)
PORTLAND-VANCOUVER METROPOLITAN)
AREA)

RESOLUTION NO. 90-1272A

Introduced by Councilor
Lawrence Bauer, Co-Chair
Bi-State Policy Advisory
Committee

WHEREAS, The Bi-State Policy Advisory Committee, co-chaired by the Intergovernmental Resource Center in Clark County, Washington and the Metropolitan Service District in Multnomah County, Oregon, on May 11, 1990, unanimously adopted Resolution No. 05-01-1990 (Exhibit A hereto) recommending the Intergovernmental Resource Center and Metropolitan Service District pursue the establishment of Extended Area Service (EAS, toll-free telephone service) within the Portland-Vancouver Metropolitan Area; and

WHEREAS, The Public Utility Commission of Oregon, through Order No. 89-815 of June 19, 1989, ordered that Extended Area Service (EAS) be offered, when approved by the Commission, as a mandatory, two-way service, with a seven-digit dialing pattern; and

WHEREAS, The Council of the Metropolitan Service District believes that Extended Area Service within the Portland-Vancouver metropolitan area [~~would~~] could support and enhance bi-state economic exchange and be in the public interest; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District supports joint efforts with the Intergovernmental Resource Center (IRC) of

Clark County, Washington to [~~pursue~~] research establishment of
Extended Area Service within the Portland-Vancouver Metropolitan Area.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

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INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

RESOLUTION NO. 90-1272A, SUPPORTING JOINT EFFORTS WITH THE INTERGOVERNMENTAL RESOURCE CENTER TO RESEARCH THE ESTABLISHMENT OF EXTENDED AREA SERVICE (TOLL-FREE TELEPHONE SERVICE) WITHIN THE PORTLAND VANCOUVER METROPOLITAN AREA

Date: June 28, 1990

Presented by: Councilor Bauer

COMMITTEE RECOMMENDATION: At the June 26, 1990 Intergovernmental Relations Committee meeting, Councilors Devlin, McFarland, Ragsdale and myself voted unanimously to recommend Council adopt Resolution No. 90-1272A as amended. Councilor Gardner was excused.

COMMITTEE DISCUSSION/ISSUES: Resolution No. 90-1272A adopts a Bi-State Policy Advisory Committee recommendation, made through their resolution of May 1, 1990, to have the Intergovernmental Resource Center (IRC) and Metro jointly investigate the establishment of Extended Area Service (EAS) -- toll-free telephone service -- within the Portland-Vancouver Metropolitan area.

The Committee supported adopting the amended version of the resolution because language changes clarified the resolution's investigative intent. Councilor Gardner had previously noted concern with original language which seemed to indicate IRC and Metro were ready to pursue establishing bi-state EAS. Resolution No. 90-1272A supports Metro and IRC examining the cost and service impacts of EAS as well as customer beneficiaries.

Council staff noted the Metro FY90-91 Budget includes a new analyst position for the Council and it is intended the new staff would work with Bi-State and IRC on the EAS research.

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Agenda Item No. 7.6
Meeting Date: July 12, 1990

Resolution No. 90-1293

INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

RESOLUTION NO. 90-1293, ESTABLISHING A PROCESS FOR PURSUING THE MERGER OF TRI-MET WITH THE METROPOLITAN SERVICE DISTRICT

Date: June 28, 1990

Presented by: Councilor McFarland

COMMITTEE RECOMMENDATION: At the June 26, 1990 Intergovernmental Relations Committee meeting, Councilors Bauer, Devlin, Ragsdale and myself voted unanimously to recommend Council adopt Resolution No. 90-1293 as amended. Councilor Gardner was excused.

COMMITTEE DISCUSSION/ISSUES: The Committee discussed the resolution's intent which is not to automatically assume Metro wants to take over Tri-Met. Councilor Ragsdale identified two key questions to be addressed by consideration of a merger: 1) What are the benefits of having two separate agencies versus one agency addressing regional transit and transportation planning issues? 2) What benefits might the public realize from a merger?

Committee members discussed different merger issues including elected representation for Tri-Met, increased time demanded of Councilors if a merger occurs, governance options, the importance of a multi-modal approach to transportation planning, impacts on the Joint Policy Advisory Committee on Transportation (JPACT).

The Committee unanimously supported amending the resolution to identify the Executive Officer in the second "Whereas", referring to elected representation, and to change the "Be It Resolved" to replace the proposed Tri-Met Merger Task Force with a subcommittee of the IGR Committee. On the latter change, the Committee felt the Council should establish its own subcommittee because a separate policy advisory committee is not warranted for all major Council decisions.

Regarding Exhibit A, Transportation Department Director Andy Cotugno recommended at least six months for the subcommittee's work, exclusive of start-up and wrap-up time, and dedicated staff for the project.

Upon further discussion, the Committee unanimously supported amending Exhibit A as follows:

- A) Change the title to Tri-Met Merger Subcommittee;
- B) Amend the subcommittee's charge to "develop a strategy on merger" ... instead of "recommendation";
- C) Reduce the membership to nine members, eliminating representatives from Tri-Met Administration, the State, the City of Portland and the three counties and adding one representative each for a "large payroll taxpayer" and "small payroll taxpayer";
- D) Eliminate the staffing section and allow the subcommittee to work with Council staff to determine needs;
- E) Extend the timeline from November 1 to December 31, 1990.

A public hearing was opened, but no one appeared to testify. The Committee recommended sending the resolution as amended to the full Council for consideration July 12, 1990.

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

SUPPORTING THE MERGER OF TRI-MET)
WITH THE METROPOLITAN SERVICE)
DISTRICT AND ESTABLISHING A PROCESS)
TO PURSUE THE MERGER)

RESOLUTION NO. 90-1293

) Introduced by Rena Cusma,
) Executive Officer and the
) Intergovernmental Relations
) Committee

WHEREAS, The Metropolitan Service District under Oregon Revised Statutes Chapter 268.370 is granted the authority to merge with the transit system of the mass transit district, which for the Portland Metropolitan region is the Tri-County Metropolitan Transportation District of Oregon (Tri-Met); and

WHEREAS, The District believes the merger of Tri-Met would benefit the citizens of the mass transit district by providing directly elected representation through the Council of the Metropolitan Service District and the Executive Officer, potential economies of scale and cost savings from consolidation, and greater public accountability; and

WHEREAS, In order to pursue a merger of Tri-Met with the District, a process must be established to develop comprehensive information on potential merger results, to actively involve representatives of all interested parties, and to prepare specific actions to achieve a merger in an efficient and effective manner; now, therefore,

BE IT RESOLVED,

That the Council of the Metropolitan Service District supports the concept of a merger of the Tri-County Transportation District of

Oregon with the Metropolitan Service District and establishes a
[~~"Tri-Met Merger Task Force"~~] subcommittee of the Council
Intergovernmental Relations Committee with membership and charge as
outlined in Exhibit A hereto to pursue the merger.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

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EXHIBIT A

TRI-MET MERGER [~~TASK-FORCE~~] SUBCOMMITTEE

1. CHARGE -- The Tri-Met Merger Subcommittee shall act as an [A] advisory body to the Council Intergovernmental Relations Committee and the full [Metro] Council to compile and clarify information on legal and financial questions regarding the merger of Tri-Met with Metro; to develop [~~recommendation on~~] strategies for a merger; and to identify the best model to pursue with a specific plan for implementation.
2. MEMBERSHIP --

Metro Council,	1 representative (Subcommittee Chair)
Metro Executive Officer,	1 representative
Tri-Met Board of Directors,	1 "
[Tri-Met Administration]	1 "
Tri-Met Transit Union,	1 "
AFSCME,	1 "
Transit Users,	2 (1 representing handicapped)
[State Representative]	1 representative
City of Portland	1 "
Clackamas County	1 "
Multnomah County	1 "
Washington County	1 "
<u>Large Payroll Taxpayer</u>	<u>1 representative</u>
<u>Small Payroll Taxpayer</u>	<u>1 "</u>
Total	<u>9</u> [13] members
3. TIMELINE -- The Intergovernmental Relations Committee is to report to the Council no later than December 31, 1990 on the Subcommittee [R]recommendations and merger plan. [~~initially targeted for November 1, 1990, to allow preparation time for 1991 Legislative Session. Other factors to consider are the actual time the study will require, the issue's impact on November ballot measures, the target date for implementing a merger.~~]

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Agenda Item 7.7
Meeting Date: July 12. 1990

Resolution No. 90-1274

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF REORGANIZING)	RESOLUTION NO. 90-1274
COUNCIL STANDING COMMITTEE)	
MEMBERSHIP AND MAKING APPOINTMENTS)	Introduced by Presiding
FOR THE REMAINDER OF 1990)	Officer Tanya Collier

WHEREAS, The Council of the Metropolitan Service District (Metro Council) adopted Resolution No. 88-840 on January 14, 1988, for the purpose of creating Standing Committees of the Council; and

WHEREAS, the Metro Council has adopted from time to time resolutions to reorganize Council Standing Committees and their membership to respond to Council needs; and

WHEREAS, Councilor Mike Ragsdale, Metro District 1, resigned his position effective July 1, 1990, and the Council will appoint an interim representative for District 1 to complete Councilor Ragsdale's term through December 31, 1990, after which a duly elected representative will take office per the outcome of November 6, 1990 elections; and

WHEREAS, There is a need to reorganize Council Standing Committee membership and leadership and to adjust certain Councilor assignments to additional committees, task forces and associations to respond to Councilor Ragsdale's resignation and ensure continued responsive Committee oversight of current Metro policy and program issues; now, therefore,

BE IT RESOLVED,

That membership of each of the current Council Standing Committees -- Convention and Visitor Facilities, Finance, Intergovernmental Relations, Solid Waste, Zoo -- for the remainder of

calendar year 1990 shall be as described in Exhibit A attached hereto and additional Councilor assignments for the remainder of calendar year 1990 shall be as described in Exhibit B attached hereto.

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

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EXHIBIT A

COUNCIL STANDING COMMITTEE MEMBERSHIP

July 12, 1990

- * Changes from the January 11, 1990 assignments are highlighted by bold for new members/new position, [brackets] and ~~strike-out~~ marks for former members/former position.

Convention and Visitor
Facilities Committee

Knowles, Chair
Buchanan, Vice Chair
McFarland
Van Bergen
Hansen

Finance Committee

Van Bergen, Chair
Wyers, Vice Chair
Collier
Devlin
Gardner

Intergovernmental Relations
Committee

[Mike Ragsdale, Chair]
Jim Gardner, Chair
Richard Devlin, Vice Chair
Lawrence Bauer
Gary Hansen
Ruth McFarland

Solid Waste Committee

[Gary Hansen, Chair]
Tom DeJardin, Chair
Judy Wyers, Vice Chair
Lawrence Bauer, [Vice Chair]
Roger Buchanan
District 1 Appointee

Zoo Committee

Ruth McFarland, [Vice Chair] Chair
Tom DeJardin, Vice Chair
Jim Gardner [Chair]
David Knowles
District 1 Appointee

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EXHIBIT B

* Changes from the January 11, 1990 assignments are highlighted by bold for new members/new position, [brackets] and ~~strike-out~~ marks for former members/former position.

BI-STATE POLICY ADVISORY COMMITTEE:

Councilor Bauer, Co-Chair
Councilor Gardner, Alternate

FRIENDS OF WASHINGTON PARK ZOO BOARD OF DIRECTORS:

Councilor Knowles
Councilor McFarland
[~~Councilor Gardner~~]

JOINT POLICY ADVISORY COMMITTEE ON TRANSPORTATION:

[~~Councilor Ragsdale, Chair~~]
Councilor Van Bergen, Chair
Councilor Knowles, Vice Chair
Councilor Devlin
Councilor Gardner, Alternate

NORTH PORTLAND ENHANCEMENT COMMITTEE:

Councilor Hansen

ONE PERCENT FOR ART COMMITTEE - OREGON CONVENTION CENTER:

Councilor Knowles

ONE PERCENT FOR ARE COMMITTEE - ZOO:

Councilor DeJardin

ONE PERCENT FOR RECYCLING COMMITTEE:

Councilor Wyers, Chair
Councilor DeJardin, Alternate

OREGON REGIONAL COUNCILS ASSOCIATION:

Councilor Gardner
Councilor Wyers, Alternate

PARKS & NATURAL AREAS LIAISON:

Councilor Devlin, Chair
Councilor McFarland
Councilor Gardner

SOLID WASTE POLICY ADVISORY COMMITTEE:

[~~Councilor Hansen, Chair~~]
Councilor DeJardin, Chair
Councilor Wyers
[~~Councilor Bauer~~]

SPECIAL DISTRICTS ASSOCIATION OF OREGON BOARD OF DIRECTORS:

Councilor Bauer

TRI-MET HANDICAP TRANSPORTATION COMMITTEE:

Councilor Buchanan

**URBAN GROWTH BOUNDARY POLICY ADVISORY
COMMITTEE:**

Councilor Gardner, Chair
Councilor Bauer
Councilor Devlin
Councilor Van Bergen, Alt.

**WATER RESOURCES POLICY ADVISORY
COMMITTEE:**

Councilor Devlin, Chair
Councilor McFarland
Vacancy (To Be Determined)

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Agenda Item No. 8.1
Meeting Date: July 12, 1990

Water Resources Management Work Plan

INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

REPORT ON PLANNING & DEVELOPMENT DEPARTMENT'S FY90-91 WATER RESOURCES MANAGEMENT WORKPLAN

Date: June 15, 1990

Presented by: Councilor McFarland

This is an informal report to the full Council on Planning & Development's FY90-91 Workplan for the Water Resources Management Program. Staff updated the Committee at our June 12, 1990 meeting with Councilors Devlin, Ragsdale and myself present. The workplan is included in this agenda packet for your review.

Staff reviewed the workplan components and Councilor Ragsdale noted the primary focus is on water supply and water quality issues in which Metro is working on integrated regional strategies to address water resource management overall. The Committee concurred with staff time estimates for various projects' completion, but discussed the lack of an overall goal statement for the program -- what is the overall purpose?

The Committee directed staff to develop recommendations for Council consideration on an overall goal/strategy statement for Metro to adopt as the guiding policy for the water resources management program.

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Water Resources Management Work Plan

Planning and Development
Department

Metropolitan Service District
Portland, Oregon

METRO

WATER RESOURCES MANAGEMENT WORKPLAN

**Planning and Development Department
Metropolitan Service District
Portland, Oregon**

June 1990

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WORKPLAN PURPOSE

The Water Resources Management Work Plan was developed in order to allow the Metro Council to monitor the activities of the program, to guide staff in allocation of resources and to inform the various water resource management agencies and the public about the program.

The major purpose of the Water Resources Management Work Plan is:

To develop a comprehensive water resource management strategy that will address the future water supply, storm water and waste water treatment needs of the metropolitan region.

The basic components of such a strategy are contained in the work plan. It is important to note that Metro needs to update the basic program components before they can be integrated into a more comprehensive document.

The Planning and Development Department will identify the changes needed to create a Regional Water Resources Management Plan by the end of fiscal year 1990-91 and develop the plan in fiscal year 1991-92.

The Metropolitan Service District (Metro) Council funded a Water Policy Analysis section in the FY 1989-90 Metro Budget in recognition of the increasing significance of water resource management issues in the region and to better meet Metro's statutory obligations articulated in ORS 268 regarding water quality.

In the first months of FY 1989-90 the Water Quality Analysis section met with a multitude of agencies that are responsible for water resource management in the Metro area. Since those agencies include three counties, twenty-four cities, and over thirty special districts, as well as a dozen or so State agencies and a smaller number of Federal agencies, this was a time consuming but necessary task.

Metro has been only minimally active in the water resource field since the early eighties, so it was necessary to re-establish Metro's capabilities and reexamine Metro's relationships with the other agencies. It was also necessary to alleviate certain understandable concerns regarding Metro's intentions. There emerged a number of programs which Metro could undertake that would improve water resource management in the Metro area and, in many cases, assist the other agencies in the carrying out of their responsibilities.

Several of the programs developed during the reconnaissance phase have already been completed. The balance are contained in the Program Workplan. It is anticipated that several programs not contained in the Workplan may develop during the upcoming year.

For purposes of scheduling the projects have been divided into two categories. Present and Short Range Projects; which are those that have been undertaken since the start of the program in July 1989. All are scheduled for completion by July 1991 or soon thereafter, some of these projects have already been completed. Long Range and Continuing Projects, which are scheduled for completion after July 1991 or are of continuing nature which, in essence, will always be underway.

**History of Metro's Water Resources
Management Planning**

HISTORY OF METRO WATER RESOURCES MANAGEMENT PLANNING

In the Metro Region, in the State of Oregon, and throughout the nation, water resource management responsibility has traditionally been assigned to a variety of governmental agencies without much regard for coordination between those agencies. As might be expected, the planning efforts relating to water resources management are equally uncoordinated.

A variety of studies relating to water resource management were completed by Metro's predecessor, the Columbia Region Association of Governments (CRAG). During the 1970's CRAG produced Basic Service Plans in the areas of water, sewerage and drainage. These were funded by Federal grants under the Urban Planning Assistance Program authorized by Section 701 of the Housing Act of 1954. In addition CRAG/Metro funded an extensive Water Resources Study by the US Army Corps of Engineers completed in 1979.

In the latter half of the 1970's the principal source of funding shifted from Housing and Urban Development under Section 701 to the US Environmental Protection Agency under Section 201 (construction of wastewater treatment facilities) and 208 (area wide water quality management program) of the Federal Water Pollution Control Act of 1972, known as the Clean Water Act.

CRAG adopted a "Section 208" Waste Treatment Management Plan on July 28, 1978. This plan was approved and certified by the EPA in January 1979. CRAG dissolved with the creation of Metropolitan Service District in January 1979. This document was renamed The Regional Wastewater Management Plan and has been amended annually since 1979 and recertified by EPA so that jurisdictions within the Metro region can continue to qualify for Section 201 facility construction grants. The 201 facility program is now transitioning from a federal construction grants program to a state revolving loan program. In the Metro region, only facilities that are consistent with the Regional Wastewater Management Plan can be funded through this program.

Upon adoption of this plan, Metro assumed responsibility for the continuing planning program and proceeded with the development of a Regional Stormwater Management Plan. This latter Plan, along with eight regional drainage basin maps and a number of support documents, was adopted by the Metro Council on March 4, 1982. The Plan has not been reviewed since its adoption. Update of the Plan is being undertaken as one of the programs authorized by the adoption in July 1989 of the Water Quality Issues Report.

The first meeting of the Regional Stormwater Management Plan Update Steering Committee was held in January 1990. The responsible agencies are in the process of preparing revised basin boundaries. Metro staff is reviewing management responsibilities and jurisdictional roles as well as developing a program for updating hydrogeographic units and placing an updated geographic database in the RLIS.

WATER QUALITY ISSUES REPORT WORK ELEMENTS

In July 1989 the Planning and Development Department staff presented the Water Quality Issues Report which provided a discussion of many of the significant water resource management issues affecting the region and ongoing programs of several jurisdictions seeking to respond to those issues. The report also presented an historical, current and future context for decision-making and identified several activities that Metro could take to help respond to the region's water resource management issues. The Council endorsed the Water Quality Issues Report through Resolution 89-1121 and directed:

"The Planning and Development Department to work with cities, counties, sewer and water districts, appropriate state and federal agencies, the Council's Water Resources Policy Alternatives Committee, and other interested parties in the region to further define the scope of the water resources program outlined in the Report and the process for implementation of that program."

The work elements identified in the program include:

Municipal Wastewater Discharges

- o Compile changes to sewer service area boundaries and wastewater collection, transmission and treatment facilities proposed by sewer service providers.
- o Resolve conflicts that arise as a result of proposed changes.
- o Identify sewer service study areas where boundary conflicts can't be resolved or where insufficient data is available to determine cost-effective and environmentally sensitive service alternatives.
- o Revise text/map of Regional Wastewater Management Plan.

Stormwater Management

- o Update METRO's stormwater management database through inclusion of recently compiled water quality data.
 - 1988 State 305 b report and nonpoint sources assessment.
 - Tualatin River SWM Program and nonpoint source water quality sampling programs, WAMCO investigations, Jackson Bottom and other studies within the Tualatin watershed.
 - Columbia Slough Study.
 - Johnson Creek and other sampling programs as available.

- Initiate reconnaissance study of potential area wide stormwater management sites.
- Monitor EPA rule making for stormwater discharges.
- Commence update of Regional Stormwater Management Plan

Tualatin River and Columbia Slough TMDLs

- o Develop strategies to assist local governments in addressing new rules and identifying actions METRO may take on program plans.
- o Review any plans prepared by local governments and determine what 208 Plan changes may be necessary.

Columbia River National Estuary Program Designation

- o Monitor progress.

Water Supply and Water Quality Issues

- o Investigate potential for integrating into an overall regional water resource management strategy.

DEQ's "Clean Water Strategy"/Dept. Water Resource's Basin Planning Program

- o Participate in development of programs

Urban Growth Management Plan

- o Integrate water resources management policies.

A two-member Water Policy Analysis staff was created to carry out the program under the direction of the Planning and Development Department. All of the work elements contained in the report are in progress and several have been completed.

**Characteristics of Water Resource
Management in the Metro Region**

CHARACTERISTICS OF WATER RESOURCES MANAGEMENT IN THE METRO REGION:

Water Resources Management in Oregon in general, and the Metro region in particular, is characterized by diversity, complexity and interdependence.

First of all, it should be understood that there is no commonly accepted definition of what is included under the title of Water Resources Management.

The State of Oregon, in its Biennial Water Program, has grouped the significant water-related issues into twelve general topics:

Watershed and Riparian Management	Dams, Reservoirs and Hydropower
Water Conservation	Wetlands Management
Water Quality	Ocean Resources
Water Allocation & Supply Management	Urban Water Management
Ground Water Management	Water Planning Coordination
Instream Water Uses	Basin Planning

One of the water quality analysis staff members has characterized the water resource management topic areas as:

Surfacewater	Wetlands
Groundwater	Water Quality
Stormwater	Erosion
Wastewater	Conservation
Domestic Supply	Fish & Wildlife
Irrigation	Recreation

One of the major reasons that the field of water resource management is so complex is that the responsibility for the various aspects of management is assigned to a large number of public agencies.

In the Metro region three counties, twenty-four cities and over thirty special districts are responsible for one or more aspects of water resource management (see Appendix A). At the State level there are thirteen agencies identified as having significant water resource management responsibilities, as recognized by inclusion in the Strategic Water Management Group, with another nine agencies identified as having some recognized responsibilities. At the Federal level, eighteen agencies are identified as having water resource management responsibilities; five of these have significant responsibilities. Add to these a large number of organizations that have an interest in water resources management and you begin to get a feeling for the complexity of the field.

In addition to diversity and complexity, water resource management also involves a high degree of interdependency between its various aspects.

The water quality problems in the region and their solutions demonstrate the high degree of interrelationship between various categories of water resource management:

Surfacewater. While the primary sources of the phosphate and nitrate pollution in the Tualatin are the United Sewerage Agency (USA) wastewater treatment plants, the secondary source is surface water runoff from agricultural lands, construction sites and developed urban areas.

Stormwater. Accelerated contamination from surface sources, as well as infiltration, often causes flows into wastewater treatment plants to exceed the capacity of the plants, causing a portion of the inflow to bypass treatment.

Wastewater. The effluent from wastewater treatment plants is the principal source of pollution in the Tualatin River. In addition, there are concerns related to the disposal of treated effluent on agricultural lands.

Domestic Supply. The Tualatin River and its' tributaries are sources of domestic water supply in Washington County. There is a need to balance the availability of water for dilution of wastewater plant effluent with the needs of both the domestic water suppliers. In order to satisfy the needs of both, consideration is being given to the construction of a new impoundment on Scoggins Creek and/or the increase of the impoundment at Barney Reservoir on the Trask River.

Irrigation. Withdrawals of water for irrigation from the Tualatin River under existing water rights increase the concentration of pollutants during the summer, low flow period. The use of treated wastewater effluent for irrigation purposes is one of the proposed solutions to the need to diminish wastewater effluent loads into the Tualatin while at the same time reducing the need to withdraw water from the River for irrigation purposes.

Wetlands. One of the alternatives to the enlargement of existing wastewater treatment plants, or the construction of new facilities, is the use of either natural or constructed wetlands as part of the wastewater treatment process.

Erosion. Accelerated erosion leads to increased turbidity and nutrient levels which are water quality problems in the Tualatin River.

Conservation. The use of conservation techniques to reduce the demand for water for domestic, industrial and agricultural uses could reduce the need for the development of new water sources and may also reduce withdrawal of water from the Tualatin for agricultural uses.

Fish & Wildlife. The improvement of water quality in the Tualatin improves the fish habitat. The construction of new wetlands, or the preservation of existing wetlands, improves habitat for many other wildlife species.

Recreation. The improvement of water quality in, and public access to, the Tualatin improves the ability of the public to use the river for active and passive recreation uses.

The creation of a new impoundment would increase the opportunity for the development of additional recreation facilities.

STATUS OF WATER QUALITY ISSUES REPORT PROJECTS

A number of activities were identified by the Water Quality Issues Report. Some have been completed; the rest are in process. Their status and completion dates are as follows:

Municipal Wastewater Discharges

- o Compile changes to sewer service area boundaries and wastewater collection transmission and treatment facilities proposed by sewer service providers.
- o Resolve conflicts that arise as a result of proposed changes.
- o Identify sewer service study areas where boundary conflicts can't be resolved or where insufficient data is available to determine cost-effective and environmentally sensitive service alternatives.
- o Revise text/map of Regional Wastewater Management Plan.

All of the above were adopted by Metro Council (ORD 89-315) on November 9, 1990 as part of the annual update of the Regional Wastewater Management Plan (208). The 1990 update now in process, is scheduled for the July 1990 WRPAC meeting with Council review in October 1990.

Stormwater Management

- o Update METRO's stormwater management database through inclusion of recently compiled water quality data.
 - 1988 State 305 b report and nonpoint sources assessment.
 - Tualatin River SWM Program and nonpoint source water quality sampling programs, WAMCO investigations, Jackson Bottom and other studies within the Tualatin watershed.
 - Columbia Slough Study.
 - Johnson Creek and other sampling programs as available.

Proposals have been submitted to the DEQ under both Section 319 and Section 205(j) of the Clean Water Act for funding to allow us to accelerate data base development. The 319 application and the 205(j) application are still under review by DEQ.

- o Initiate reconnaissance study of potential area wide stormwater management sites.

Some opportunities may be identified through Metro's Natural Area Inventory. Additional aspects have been proposed in 205(J) and 319 Grant applications.

- o Monitor EPA rule making for stormwater discharges.

The EPA has scheduled the rules for adoption in the Fall of 1990. An explanation of the proposed rules is contained in Appendix D of the Water Quality Issues Report.

- o Commence update of Regional Stormwater Management Plan.

Update commenced January 31, 1990 with creation of the Regional Stormwater Management Plan Update Steering Committee. Revised Drainage Basins, new assignments of responsibility for basin management and consideration of new study areas are scheduled for the July 1990 WRPAC meeting.

Tualatin River and Columbia Slough TMDLs

- o Develop strategies to assist local governments in addressing new rules and identifying actions METRO may take on program plans.

Staff is actively participating in USA's preparation and implementation of their Wastewater Facilities Plan through membership in the Inter-Governmental Coordinating Committee. The Columbia Slough Planning Program was placed "on hold" last Fall but has been reinstated as part of the City of Portland's Clean River Program. Staff will participate as part of the Project Coordination Committee and through the Johnson Creek Coordinating Committee.

- o Review any plans prepared by local governments and determine what 208 Plan changes may be necessary.

The City of Portland's "Columbia Slough Planning Study Background Report" and the Unified Sewerage Agency's "Wastewater Facilities Plan" will be reviewed as part of 1990 "208" Plan update.

Columbia River National Estuary Program Designation

- o Monitor progress.

The Governors of Oregon and Washington declined to recommend the

designation of the Lower Columbia River for inclusion in the National Estuary Program. A Bi-state committee has been created to oversee a Lower Columbia River Water Quality Study which has been funded by the two states and the Ports and pulp and paper industry. Staff has attended all meetings related to the program. Metro sponsored a meeting of local governments related to the study.

Water Supply and Water Quality Issues

- o Investigate potential for integrating into an overall regional water resource management strategy.

In process. Staff is participating in, or monitoring the activities of, a number of sub-regional groups working in this area, such as Portland's Water Quality Advisory Group, the Clackamas County River Users Group and the Water Management Committee of Washington County.

DEQ's "Clean Water Strategy"/Dept. Water Resource's Basin Planning Program

- o Participate in development of programs.

Staff is actively participating in the development of both these programs through membership in, or attendance at, meetings of the Sandy River Basin Study Committee and the Lower Willamette River Basin Study Committee as well as Biannual Water Management Program Review process and Water Conservation Policy workshops.

Urban Growth Management Plan

- o Integrate water resources management policies.

Water Quality Analysis staff is working with the Urban Growth Management staff to integrate water resource management policies with the Urban Growth Plan update.

Planning and Development Department staff are working with the Urban Growth Technical Advisory Committee and Policy Advisory Committee to develop water resource management goals and objectives for the Urban Growth Management Plan.

Staff is also participating in the Department of Water Resources/Department of Environmental Quality State Agency Coordination programs seeking to integrate State water policies with State land use policies.

PROJECT		FY 1989-90	FY 1990-91	FY 1991-92	FY 1992-93
		JASONDJFMAMJ	JASONDJFMAMJ	JASONDJFMAMJ	JASONDJFMAMJ
1.	Water Resource Management Reconnaissance	----->			
2.	WRPAC Reorganization	----->			
3.	Regional Water Supply Formats	----->			
4.	Phosphate Detergent Ban	----->			
5.	State Role in Water Resource Management	----->			
6.	Revised Stormwater Management Plan	----->			
7.	Surface Water Quality Mapping	----->			
8.	Ditigization of Soil Surveys	----->			
9.	Water Conservation Rules	----->			
10.	Informational Workshop		----->		
11.	Identify Stormwater Management Facilities		----->		
12.	Special District Agreements		----->		
13.	TMDL Study - Database		----->		
	A. Tualatin River		----->		
	B. Columbia Slough		----->		
	C. Johnson Creek		----->		
	TMDL Study - Watershed Modeling		----->		
	A. Tualatin River		----->		
	B. Columbia Slough		----->		
	C. Johnson Creek		----->		----->
14.	Water Quality Modeling	----->			
	A. Existing Models		----->		
	B. New Developments		----->		
15.	Water Supply Assessment		----->		
16.	Plan Merger	----- ----- ----->			
17.	RLIS Data Layers	----->			
18.	Smith and Bybee Lakes	----->			
19.	"208" Plan Update	----->			

PRESENT AND SHORT RANGE PROJECTS

A few of the following projects have already been completed, but most are underway and will be substantially completed by the end of Fiscal Year 1990-91.

Water Resources Management Reconnaissance Most of the three counties, twenty-three cities, and over thirty special districts who are responsible for water resource management in the Metro area were contacted and their administrators interviewed; as were representatives of the dozen or more state agencies and five federal agencies who also have such responsibilities. As a result of this process, an understanding was gained of the problems facing these organizations and of areas where Metro might develop programs useful to the agencies.

Completed: January 1990

WRPAC Reorganization The Water Resources Policy Alternatives Committee (WRPAC) was created in the late 1970's as part of the process that produced the Regional Wastewater Manager Plan in 1979 and the Stormwater Management Plan 1982. Since that time it's efforts have been primarily limited to the annual review of the Wastewater Management Plan. Discussion with the WRPAC members, and other parties with water resources management responsibilities, indicated that it was desirable for the WRPAC to assume a more active role in a larger number of water resource issues. To accomplish this a reorganization was proposed to, and accepted by, the WRPAC.

Completed: April 1990

Regional Water Supply Formats At the request of the Water Management Committee of Washington County (WAMCO), staff prepared a report on Alternate Formats for Water Resource Management to enable WAMCO to consider a broad variety of potential organizational structures as they reviewed the various ways in which a new organization might be created to deal with the problems of water supply in Washington County.

Completed: April 1990

Phosphate Detergent Study At the request of the Unified Sewerage Agency and the Water Resources Policy Alternatives Committee, the Metro Council is considering a ban on the sale and distribution of phosphorus-containing laundry detergents in the Metro region. Such bans have been used in other states and regions to reduce

phosphorus loadings in receiving streams. The Tualatin River has total maximum daily loads for phosphorus assigned to it by the Environmental Quality Commission which require significant reduction in the present amounts of phosphorus in effluent from the USA's wastewater treatment plants. The staff prepared a report on the implications of a phosphorus ban to aid the Council in its deliberations. The ban was approved by the Intergovernmental Relations Committee and is scheduled for hearing before the Council late in June.

Anticipated Completion: June 1990.

State's Role In Water Resources The staff is undertaking an extensive analysis of the role of the various agencies of the State of Oregon in water resource management and planning. There are thirteen State agencies who have an direct and significant role in water resources. There are a number of others who have indirect or secondary roles. The study will analyze Oregon Revised Statutes and the appropriate Oregon Administrative Rules to determine each agencies authority and responsibility. The purpose of the study is to identify any areas in which existing statutes and rules may not adequately or effectively manage water resources. It should also identify areas where, through either existing or proposed Statutes, Metro might take a more active role in water resource planning and management.

Anticipated Completion: October 1990.

Revised Stormwater Management Plan Metro's Regional Stormwater Management Plan was adopted in 1982 and has not been revised since. Its revision was called for as part of the Water Quality Issues Report. A Steering Committee was formed in January 1990 and is presently preparing updated drainage basin maps and reviewing management responsibilities. Drainage management plans have been completed for most of the major drainage basins in the Metro area. These will be incorporated in the updated plan as will the supporting data accompanying the plans. The initial updating of basin plans and management responsibilities is scheduled for June 1990. Further updates of plan detail, incorporation of basin plan texts and revision of supplementary documentation will follow.

Anticipated Completion: July 1990, Update of Drainage Basins and Review of Management Responsibilities. July 1991, Complete Revision and Update.

Surface Water Quality Mapping Staff will map existing surface water quality data, detailing it by specific river reaches. Such maps are extremely useful to the state and local agencies responsible for water resource management and planning and to those responsible for the enforcement of water quality standards.

Anticipated Completion: September 1991.

Water Conservation Policy Staff has been working with the Department of Water Resources Water Conservation Advisory Committee on the development of regional water conservation strategies. The manner in which the strategies will be implemented will depend on the final decision of the Water Resources Commission and whether or not they adopt binding rules or advisory policies. The final Commission decision is tentatively scheduled for July 1990.

Anticipated Completion: Dependent on WRC actions.

Digitization of Soil Surveys Staff has taken the lead in a project to digitize all of the Soil Conservation Services Soil Surveys in Clackamas, Multnomah and Washington Counties. Currently the Soil Survey data is published in the form of maps, tabular, and textual data. For extensive analysis using soils data alone or with other data layers; such as land use, hydrography, and political boundaries; soil survey data needs to be digitized or entered into a computer system, such as a geographical information system (GIS), like Metro's Regional Land Information System (RILS). Having soils digitized will give users a powerful planning and implementation tool for not only water resources management planning but for transportation, land use, recreation, and fish and wildlife planning. The database is important in erosion control planning, the TMDL process, wetlands identification, water quality modeling natural areas identification and urban growth planning.

The project is being coordinated with a large number of federal, state and local agencies who will be sharing in the cost of the program.

Anticipated Completion: August 1991.

Informational Workshop A workshop for all elected officials of agencies that provide either water or sewer services (counties, cities and special districts) is planned, in order to familiarize these officials with the impending significant increases in water supply and sewer treatment rates (estimated at 200% to 400%) which will result from the implementation of the new standards to be imposed by the Environmental Protection Agency to meet the congressional mandates contained in the Clean Water Act. Staff is exploring the possibility of having the EPA Administrator, William K. Reilly, as the principal speaker, as well as representatives from the State agencies directly responsible for enforcing the new standards.

Anticipated Completion: September, 1990

Identify Stormwater Management Facilities Utilizing the data collected for Metro's Natural Area Inventory Study, and other information collected through the Water Resources Program, we will identify those areas which have the greatest potential for use as stormwater management facilities. Sites thus identified will be included in the Regional Stormwater Management Plan.

Anticipated Completion: December 1991.

LONG RANGE AND CONTINUING PROJECTS

The following projects are either underway and will continue within the foreseeable future, such as adding data layers to the RLIS, or they are scheduled for completion in Fiscal Years 1991-92 or 1992-93.

Special District Agreements Under ORS 197.185, Metro is required to enter into cooperative agreements with special districts which include a listing of tasks which the special district must complete in order to bring its plans into compliance with the statewide planning goals. This has not been done in the Metro region, nor has it been done elsewhere in the state. It provides an excellent opportunity for Metro to work with special districts, as well as cities and counties, to cooperatively develop such plans. Prior to commencing a formal program to implement ORS 197.185, Metro should meet with the affected special districts to discuss the manner in which the requirements of Statue could most effectively be implemented.

Anticipated Completion: **Implementation Strategy, June 1991.**
 Agreement & Negotiation, June 1992.

TMDL Allocation The Environmental Quality Commission, with guidance by the Department of Environmental Quality (DEQ), is required by the Federal Clean Water Act to establish pollution load limits in surface waters that have been designated water quality limited. Currently, the Tualatin River, Columbia Slough, and Johnson Creek have been designated water quality limited in the region. Only the Tualatin River has pollution loads established, in the form of Total Maximum Daily Loads (TMDLs). With the establishment of TMDLs in the Tualatin River under scrutiny and the TMDLs for remaining waters not yet established, there is a need to develop procedures for establishing these pollution load allocations.

Working with DEQ, Unified Sewerage Agency, Oregon Graduate Center, U.S. EPA Water Quality Modeling Center, and City of Portland, METRO staff will participate in the development of procedures for establishment of TMDLs for the region. Using the RLIS database with data layers developed specifically for this application, watershed models will be developed for allocating point and nonpoint source loads to regional waters.

Anticipated Completion:

Database Development

Tualatin R. Basin	June, 1991
Columbia Slough	Dec., 1991
Johnson Creek	June, 1992

Watershed Model Development

Tualatin River	Dec., 1991
Columbia Slough	May, 1992
Johnson Creek	June, 1993

Water Quality Modeling Numerical models developed for water quality management are valuable tools for making informed watershed management decisions. Models will be used in managing point and nonpoint sources of pollution in the river basins within the region.

Many off-the-shelf models are available for making modifications suitable for regional applications. Using existing data, these models can be applied to regional waters for determining parameter sensitivity, identifying data needs, and evaluating the feasibility of future studies.

New models will be developed in cooperation with the Oregon Graduate Center, Unified Sewerage Agency, City of Portland, Portland State University, and other participating agencies. Exchanging existing data with these agencies and using the expanding RLIS database, models will be calibrated to individual watersheds. Finally, smaller watershed models can be combined to make regional watershed management decisions, such as pollution load allocations.

Anticipated Completion: Existing Model Applications, December 1991
New Model Development, May 1992.

Water Supply Assessment: After review of the water supply studies completed by the supply agencies, and the acquisition of necessary data not available from studies now underway, staff will provide an assessment of the availability of domestic water supplies for the region for the next 50 years and develop plans for the solution of any identified deficiencies in the water supply sources, treatment and distribution facilities.

Anticipated Completion: April 1992

Plan Merger The updated Regional Wastewater Management Plan the updated Regional Stormwater Management Plan, and a future water supply component will be merged to provide the basis for a Regional Comprehensive Water Resource Management Plan.

Anticipated Completion:

June 1991: Identification of Changes Needed. Assignment of Responsibility.

June 1992: Data Acquisition, Merger of Plans and Policy Development.

RLIS Data Layers Staff will be continually adding various water resource management data layers to Metro's Regional Land Information System (RLIS). Early entrants will be soils, watershed boundaries and supply sources. Water quality data will be added as it becomes available. The acquisition of a new RLIS computer workstation by the Planning and Development staff has greatly facilitated this effort. The availability of such data will significantly improve Metro's ability to analyze specific water management policy issues.

Anticipated Completion: On-Going.

Smith and Bybee Lakes Staff began work in April with the Solid Waste Department in examining the potential impact of the St. Johns Landfill management and closure plans may have on the adjacent Smith and Bybee Lakes. A reconnaissance monitoring program is being developed to characterize the groundwater and surface water dynamics in the vicinity of the landfill, including the lower Columbia Slough. Monitoring should begin in July with data evaluation occurring after one year. Results will help determine management options for minimizing the environmental impact during landfill closure activities.

Assuming the Smith and Bybee Lakes Management Plan is adopted by Portland City Council and the METRO Council, METRO will become responsible for environmental monitoring in the vicinity of the lakes. Staff will develop a monitoring program for the lakes in concert with monitoring efforts in the adjacent landfill and Columbia Slough. Monitoring and evaluation will be on-going thereafter.

**Anticipated Completion: Reconnaissance Phase, April 1991.
Monitoring & Evaluation, On-Going.**

"208" Plan Update: The annual update of the "208" Water Quality Management Plan will be expanded to include an annual review of the Surfacewater Management Plan as well as an increase in the scope and depth of review of the Wastewater Management Plan.

Anticipated Completion: On-Going.

AGENCIES WITH WATER RESOURCE MANAGEMENT RESPONSIBILITIES

LOCAL AGENCIES

Counties

Clackamas
Multnomah
Washington

Cities

Beaverton
Cornelius
Durham
Forest Grove
Gladstone
Gresham
Happy Valley
Hillsboro
Johnson City
King City
Lake Oswego
Maywood Park
Milwaukie
Oregon City
Portland
Rivergrove
Sherwood
Tigard
Troutdale
Tualatin
West Linn
Wilsonville
Wood Village

Special Districts

**Wolf Creek Highway Water District
West Slope Water District
Raleigh Water District
Metzger Water District
Tigard Water District
Lake Grove Water District
River Grove Water District
Valley View Water District
Southland Park Water District
Palatine Hill Water District
Skylands Water District
Mossy Brae Water District
Oak Lodge Water District
Clackamas Water District
Park Place Water District
Mt. Scott Water District
Bardnell Park Water District
Gilbert Water District
Powell Valley Water District
Hazelwood Water District
Rockwood Water District
Interlauton Water District**

**Unified Sewerage Agency
West Hills Sanitary District
Oak Lodge Sanitary District**

**Tualatin Hills Park & Recreation District
Tualatin Valley Irrigation District
Washington County Soil and Water Conservation District
Multnomah County Soil and Water Conservation District #1
Multnomah County Soil and Water Conservation District #2
Clackamas County Soil and Water Conservation District
Intergovernmental Resource Center**

STATE AGENCIES

Building Codes Agency
Bureau of Governmental Research and Service University of Oregon
Department of Environmental Quality
Department of Energy
Department of Land Conservation and Development
Department of Geology and Mineral Industries
Division of State Lands
Executive Department
Economic Development Department
Emergency Management Division, Executive Department
Governor's Watershed Enhancement Board
Marine Board
Department of Fish and Wildlife
Department of Agriculture
Department of Transportation
Forestry Department
Health Division, Human Resources Department
Oregon State University
Parks and Recreation Department
Public Utility Commission
Strategic Water Management Group
Water Resources Department

FEDERAL AGENCIES

Agricultural Stabilization and Conservation Service
Bureau of Land Management
Bureau of Reclamation
Bonneville Power Administration
Corps of Engineers
Environmental Protection Agency
Federal Emergency Management Administration
Federal Energy Regulatory Commission
National Marine Fisheries Service
National Oceanic and Atmospheric Administration
National Park Service
Office of Ocean and Coastal Resource Management
Soil Conservation Service
Coast Guard
Department of Energy
Forest Service
Fish and Wildlife Service
Geological Survey

METRO WATER RESOURCES COORDINATION ACTIVITIES

ORGANIZATIONS

Memberships

Unified Sewerage Agency Intergovernmental Coordinating Committee
Surface Water Management Intergovernmental Coordinating Committee
Water Management Committee of Washington County
Task Force on Finance and Regionalization (SWMG)
American Water Works Association - Northwest Chapter
Sandy Basin Study Group
Johnson Creek Coordination Committee
Smith-Bybee Lakes Advisory Committee

Active Monitoring

Joint Legislative Committee Water Policy Committee
Joint Legislative Committee on the Environment
Joint Legislative Committee on Land Use
Environmental Quality Commission
Water Resources Commission
Strategic Water Management Group
Water Conservation Task Force (DWR)
League of Oregon Cities
Association of Oregon Counties
Oregon Special Districts Association
Portland Water Bureau Water Quality Committee
Portland Water Bureau Water Supply Committee
Willamette Basin Study Group

Agenda Item No. 8.2
Meeting Date: July 12, 1990

**Finance Committee Report on the Committee's Review of the
"Procedures Report Regarding the Exposition Recreation Commission
of the City of Portland"**

FINANCE COMMITTEE REPORT

REPORT ON THE COMMITTEE'S REVIEW OF THE "PROCEDURES REPORT REGARDING THE EXPOSITION RECREATION COMMISSION OF THE CITY OF PORTLAND"

Date: June 27, 1990

Presented by: Councilor Van Bergen

This is an informational report on the Finance Committee's June 21 review of the Peat Marwick audit on the City of Portland ERC accounting practices and procedures. Copies of Peat Marwick's report -- in 2 documents -- were distributed to the Council at the June 14 meeting. As you may recall, this audit was conducted on behalf of Metro as part of the City's obligation under our spectator facilities consolidation agreement.

Finance and Administration staff reported to the Finance Committee the audit did not identify any major problems with the Portland spectator facilities accounting practices. The accompanying Management Letter did note the need for written procedures to be developed in certain areas. Responding to Committee questions, staff noted for FY90-91 and beyond, the Metro ERC and its facilities will be audited by the same firm as Metro's. The Peat Marwick contract expires in December, 1990.

In terms of next steps, the consolidation agreement did not require any specific actions as a result of this audit. There are no implications for the City of Portland. The Finance Committee, however, felt it important for Finance and Administration staff to respond to the Management Letter and for the Council as a whole to review the Management Letter response and accept the report. Attachment 1 hereto is the proposed Management Letter response.

At the July 12 Council meeting, I anticipate a motion to accept the audit and Management Letter response. If you have any questions, please contact Jessica Marlitt in the Council Office.

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INTERGOVERNMENTAL RELATIONS COMMITTEE REPORT

RESOLUTION NO. 90-1276, APPROVING AN AMENDMENT TO THE FY 1991
UNIFIED WORK PROGRAM (UWP)

Date: June 14, 1990

Presented By: Richard Devlin

COMMITTEE RECOMMENDATION: At the June 12, 1990, Intergovernmental Relations Committee meeting, Councilors McFarland, Ragsdale and myself voted unanimously to recommend Council adopt Resolution No. 90-1276. Councilors Bauer and Gardner were excused.

COMMITTEE DISCUSSION/ISSUES: Transportation Director Andy Cotugno presented the resolution which approves the addition of a new project to the FY90-91 Unified Work program recently approved by Council. The project is a study proposed by Tri-Met on "minority/women business utilization in public/private contracts" and the resolution would approve a pass-through of \$20,000 in federal funds to conduct the study.

Mr. Cotugno noted the project is a late addition due to last minute congressional action to earmark \$5 million of the traditional \$45 million in federal Section 8 planning funds to assist transit agencies in "developing historical records of discrimination on which transit authorities' existing minority business set-aside programs must be based."

The Committee did not raise any issues or concerns regarding the resolution.

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EXHIBIT A

Excerpt from the "1990 Strategic Action Plan" prepared by the Metro Washington Park Zoo Leadership Team and facilitated by the Continuous Breakthrough Team of Carnahan Smith & Gunter, Inc

VISION

Caring *Now* for the Future of Life.

VALUES

Animals connect people to the whole of life.

Diversity is essential to the balance of life.

We meet life's challenges through discovery, exploration and sharing.

The roots of meaningful action are caring relationships.

Fun is basic.

Every person makes a difference in the quality of life.

Our future depends on our reverence for life.

We live our values.



Council
7/12/90

Memorial Coliseum Complex

Civic Stadium

July 11, 1990

TO: Council Finance Committee

FROM: *DB* Dominic Buffetta
Metro E-R Commission

SUBJECT: Response to Peat Marwick Letter Report

In response to comments made by Peat Marwick in their "Letter Report" dated May 25, 1990, the following actions have been taken or will be taken during this fiscal year:

1. Deposit Time Lags (page 1)

Deposits referred to in the report, 12 deposits in transit out of 24, that did not get deposited on a timely basis, were for Coliseum concessionaire deposits (food and beverage). Part of the delay, as mentioned in the report, was due to the pick-up of the deposit by armored car and their delay in delivering the items to the bank. However, the main reason was that our food concessionaire was not following procedures for timely handling of cash which was due to the retirement of their "money room" employee. Proper procedures have been reviewed with the concessionaire and are being followed.

2. Accounts Payable Detail Listing (page 1)

Peat recommended that Metro ERC use different types of marks for each accounting period to make it easier to support the accounts payable balance as reported on the internal financial statements as well as to provide an appropriate audit trail. Staff agrees and has adopted this practice.

3. Procedures Manual (page 2)

Peat recommended, and Staff agrees, that Metro ERC establish an Operating Procedures Manual outlining current Metro ERC policies as part of the consolidation process. The benefit of written standard procedures, as stated in the report, is to: (1) facilitate review by the staff for adherence to

policies; (2) establish consistent practices; (3) aid in exchange of management ideas; and (4) facilitate training of new employees.

The report also stated that the preparation of the manual will be a time consuming task. This is true; however, we feel this is a good suggestion and we will set a timetable for its completion this fiscal year.

4. General Ledger Control (page 2)

Peat recommends, and this has been implemented, that each journal entry be authorized by the Metro ERC Controller or Assistant General Manager of Finance/Administration before being posted to the general ledger.

5. Bank Account Reconciliations (page 3)

Based on Peat's review of bank account reconciliations, they found some deposits that were made but not recorded in the general ledger. These were for concessions deposits that the concessionaire did not give us copies of the deposit slips. To minimize this happening, we now receive "Daily Sales Reports" that shows activities and cash received and is a good way to audit and track cash deposits positively.

6. Bank Account Functions (page 4)

Under the City ERC operations, each facility (Coliseum, Stadium, PCPA) had special deposit accounts. Deposits into these accounts consisted of ticket sales, rental deposits, etc. (third party money). During specific periods, activity levels within these accounts can be quite high to event activity, combined with NSF checks and Credit Card activity, making the reconciliation process quite lengthy and burdensome.

As of July 1, 1990, we have only one Special Deposit Account for all the Spectator Facilities with sub-accounts for each entity. With the onset of using automated ticketing almost exclusively, we can identify deposits and other charges that should make it easier to track deposits and other charges. This will make it easier to reconcile bank accounts and to identify misposting and help in the general ledger posting of revenues.

Copy: Metro Council
Metro Exposition-Recreation Commission
Metro ERC General Manager
Staff

ZOO COMMITTEE REPORT

RESOLUTION NO. 90-1292, ADOPTING THE METRO WASHINGTON PARK ZOO STRATEGIC PLAN "VISIONS AND VALUES" AS PRINCIPLES FOR METRO AND FOR THE FY90-91 ZOO MASTER PLAN UPDATE

Date: June 26, 1990

Presented by: Councilor Gardner

COMMITTEE RECOMMENDATION: At the June 21, 1990 Zoo Committee meeting, Councilors DeJardin, Knowles, McFarland and myself voted unanimously to recommend Council adopt Resolution No. 90-1292 as amended. Councilor Ragsdale was excused.

COMMITTEE DISCUSSION/ISSUES: Council staff developed Resolution No. 90-1292, per the Committee's June 12 meeting request, to establish the Zoo Strategic Plan "Vision and Values" statements as guiding principles for updating the FY90-91 Zoo Master Plan. The Committee reiterated support for the resolution, but upon review, felt the "Be It Resolved" statement should be amended. As originally worded, the statement would have the "Vision and Values" adopted as guiding principles for all of Metro. It was agreed this may not be appropriate as "Fun is Basic", for example, may not be relevant to Metro's Solid Waste services. The Committee unanimously moved to amend the "Be It Resolved" as follows:

"That the Council of the Metropolitan Service District hereby adopts the Zoo "Vision and Values" as outlined in Exhibit A hereto as the guiding principles for the Metro Washington Park Zoo and for updating the Zoo Master Plan during fiscal year 1990-1991."

The Committee also discussed wording in the third "Whereas" statement, but upon review agreed no changes were needed.

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Council
7/12/90

RESOLUTION NO.

Expressing JPACT's concerns with the Metro Intergovernmental Relations Committee's proposed study of merging Metro with the Tri-County Metropolitan Transportation District of Oregon (Tri-Met).

Whereas, the region's success in transportation has been achieved through cooperation among state, regional, and local governments; and

Whereas, JPACT's responsibilities include advising the Metro Council on transportation matters, and

Whereas, Metro will be considering a study of merger with Tri-Met, as proposed by their Intergovernmental Relations Committee; and

Whereas, the Intergovernmental Relations Committee proposal does not include the involvement of JPACT, local governments, or other interest groups; and

Whereas, the committee has not adequately informed representatives of JPACT and local governments on the purpose and scope of the Tri-Met merger study; and

Whereas, JPACT has responsibility for regional transportation planning, including transit and highway systems; and

Whereas, local government comprehensive plans and the Regional Transportation Plans depend on a successful transit system; and

Whereas, the region's transportation focus at this time is to achieve funding for the Westside LRT Project, the region's number one priority; and

NOW, THEREFORE, BE IT RESOLVED by the Joint Policy Advisory Committee on Transportation that any proposed Tri-Met merger study be conducted by JPACT with the involvement of other interest groups; and

BE IT FURTHER RESOLVED, that any consideration of this matter recognize the priority of the Westside LRT Project.

July 11, 1990
Commissioner Earl Blumenauer

Council
7/12/90

RESOLUTION No.

Object to the Tri-County Metropolitan Transportation District (Tri-Met) merger study by the Metropolitan Service District (Metro) as it is currently proposed as not being responsive to the interests of Portland citizens and taxpayers. (Resolution)

Whereas, the City of Portland is committed to expand transit service to serve its citizens, improve air quality, reduce traffic congestion, improve neighborhood liveability, and promote economic development; and

Whereas, the City of Portland provides for transit operations by spending significant resources on operating and maintaining city streets and by agreeing to become a payroll tax contributor; and

Whereas, the City of Portland has adopted the Comprehensive Plan, Arterial Streets Classification Policy, Downtown Parking and Circulation Policy, Energy Policy, the Regional Rail Program, and the Central City Plan to integrate transit with our land use and transportation policies; and

Whereas, Tri-Met has been successful in implementing transit programs to improve service and ridership to meet city goals and policies; and

Whereas, Metro is proposing to initiate a study to merge with Tri-Met by creating the Tri-Met Merger Subcommittee to their Intergovernmental Relations Committee; and

Whereas, the Intergovernmental Relations Committee is not recommending that the Tri-Met Merger Subcommittee examine the benefits to the public of a merger; and

Whereas, Metro has not adequately informed representatives of its Joint Policy Advisory Committee on Transportation (JPACT) and all local governments on the purpose and scope of the Tri-Met merger studies; and

Whereas, the City of Portland and other local jurisdictions are excluded from the proposed subcommittee; and

Whereas, a study of the benefits of a Tri-Met merger compared to current separation of responsibilities requires participation and review by a broad representation of local governments and interest groups; and

Whereas, JPACT has unanimously passed a resolution to the Metro council requesting that any proposed Tri-Met merger study be conducted by JPACT with the involvement of other interest groups; and

Whereas, completion of the Westside light rail project is the region's number one transit priority;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Portland, a municipal corporation of the State of Oregon, that Council strongly disapproves with the Tri-Met merger study by Metro as it is currently proposed; and

BE IT FURTHER RESOLVED, that the Council recommends the merger study be conducted by Metro's Joint Policy Advisory Committee on Transportation (JPACT) with the involvement of other interested groups; and

BE IT FURTHER RESOLVED, that JPACT should evaluate any proposed Tri-Met/Metro merger based on the benefit to the public, specifically, that the following criteria be considered in such a study:

- The degree to which a merger would provide transit operational benefits and service efficiencies to Portland neighborhoods, the central business district and other local jurisdictions in the Portland route area.
- The degree to which a merger would provide additional funding to transit.
- The degree to which a merger would impose additional costs to the public and involved governmental agencies, including bond refinancing, union contract renegotiation, and PERS buy in expenses.

RESOLUTION No.

- The degree to which the merger would continue to ensure transit user representation on the governing board.
- The degree to which to which the merger would maintain Tri-Met's current transit advocacy role and Metro's current mediator role on regional transportation planning issues; and

BE IT FURTHER RESOLVED, that any consideration of this matter recognize the priority of the Westside light rail project.

Adopted by the Council,

Commissioner Blumenauer
TL.

July 12, 1990

BARBARA CLARK

Auditor of the City of Portland

By

Deputy

Council
7/12/90

Tri-Met Interoffice
Memorandum

=====

Date: July 12, 1990

To: Members of the Metro Council

From: The Tri-Met Board of Directors

Subject: Formation of a Study Committee on a METRO merger
with Tri-Met

=====

The purpose of this memo is to provide for your record some of the concerns of the Tri-Met Board relative to the issue of a merger with METRO.

Although this memo is not the result of a formal Tri-Met position, or a complete reflection of the views of individual members, it does represent the Board's concern over some distinct issues as discussed informally on July 11.

Those are:

1. The apparent inadequacies of the process that METRO is following relative to this discussion.
2. The lack of local government participation in the work of the proposed committee.
3. The lack of awareness of what specific and general benefits result from a merger.
4. Concern that this effort will hurt the vote on a bond issue for Westside Light Rail match at the November election.

The process being followed to date has not involved Tri-Met, nor has there been given adequate notice to Tri-Met Board members, the state, local government or the general public of the meetings your Intergovernmental Committee has held.

If it is assumed that yet to be identified benefits for Tri-Met and others will occur as a result of a merger, then greater effort on METRO's part to inform and involve us should have been made.

The committee's decision to drop from earlier proposals the

inclusion of local government, the state and Tri-Met management on the study committee is a mistake.

Unless the sole benefit being sought from a merger is the transfer of policy control to the elected METRO council, the considerable expectations of local government need to be carefully analyzed and understood. The best way to do that, is to involve them. The same is true regarding the complexities of Tri-Met funding and service and Tri-Met's unique relationship with the state. Tri-Met professionals have valuable information, and they should be involved. The same is true for the state.

What benefits are envisioned in a merger? If elected council control is the primary assumed benefit, we suggest that careful research and comparison with other cities be carried out.

What other benefit will occur? What will improve in the financial area? How will service quality increase? How will employees' legal rights be protected, or made better.

It is important that these questions be addressed up front for the entire community.

The Westside Light Rail project is at a critical stage. The ballot measure for a \$125 million General Obligation bond issue which JPACT has requested, should not be cast into a contentious political environment over the Tri-Met governance issue.

If the ballot measure is jeopardized by the merger discussion, then METRO will have hurt our region's transportation future, rather than have improved it.

Council
7/12/90

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

SUPPORTING THE MERGER OF TRI-MET)
WITH THE METROPOLITAN SERVICE)
DISTRICT AND ESTABLISHING A PROCESS)
TO PURSUE THE MERGER)

RESOLUTION NO. 90-1293^B
Introduced by Rena Cusma,
Executive Officer and the
Intergovernmental Relations
Committee

WHEREAS, The Metropolitan Service District under Oregon Revised Statutes Chapter 268.370 is granted the authority to merge with the transit system of the mass transit district, which for the Portland Metropolitan region is the Tri-County Metropolitan Transportation District of Oregon (Tri-Met); and

WHEREAS, The District believes the merger of Tri-Met would benefit the citizens of the mass transit district by providing directly elected representation through the Council of the Metropolitan Service District and the Executive Officer, potential economies of scale and cost savings from consolidation, and greater public accountability; and

WHEREAS, In order to pursue a merger of Tri-Met with the District, a process must be established to develop comprehensive information on potential ^{COSTS AND BENEFITS OF A} merger ~~results~~, to actively involve representatives of all interested parties, and to prepare specific actions to ^{REMOVE IMPEDIMENTS TO} achieve a merger; ~~in an efficient and effective manner~~; and,

WHEREAS, The Joint Policy Advisory Committee on Transportation (JPACT) has been established to provide recommendations to the District on transportation policy matters; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District supports the concept of a merger of the Tri-County Transportation District of Oregon with the Metropolitan Service District and establishes a subcommittee of the Council Intergovernmental Relations Committee with membership and charge as outlined in Exhibit A hereto to pursue the merger.

delete
2. That the Council of the Metropolitan Service District
requests that JPACT, as a forum of local elected officials and
transportation operating agencies, conduct a study of ^{THE POTENTIAL COSTS AND BENEFITS}
transportation planning and transit service implications of ^{OF A MERGER}
and report to the Council Intergovernmental Relations Committee no ^{INCLUDING}
later than October 31, 1990. ~~of a merger~~

ADOPTED by the Council of the Metropolitan Service District
this _____ day of _____, 1990.

Tanya Collier, Presiding Officer

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EXHIBIT A

TRI-MET MERGER SUBCOMMITTEE

study potential costs and benefits of a merger;

TO COORDINATE WITH JPACT ON THE STUDY PROVIDED IN ITEM 2;

1. CHARGE -- The Tri-Met Merger Subcommittee shall act as an advisory body to the Council Intergovernmental Relations Committee and the full Council to compile and clarify information on legal and financial questions regarding the merger of Tri-Met with Metro; to develop strategies for a merger; and to identify the best model to pursue with a specific plan for implementation.

IF A MERGER APPEARS JUSTIFIED,

2. MEMBERSHIP --

Metro Council,	<u>3</u> [1] representatives (1 as Chair)
Metro Executive Officer,	1 representative
Tri-Met Board of Directors,	1 "
[Tri-Met Transit Union,	1 "
AFSCME,	1 "
Transit Users,	2 (1 representing handicapped)
Large Payroll Taxpayer	1 representative
Small Payroll Taxpayer	1 "

Total 5 [9] members

3. TIMELINE -- The Intergovernmental Relations Committee is to report to the Council no later than December 31, 1990 on the Subcommittee recommendations and merger plan.

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to coordinate with JPACT on the study provided in Item 2

METROPOLITAN SERVICE DISTRICT
RELOCATION ALTERNATIVES

MOST QUALIFIED PROPERTIES

PREPARED BY:

MARK R. MADDEN, SENIOR SALES CONSULTANT
BRAD PIHAS, SALES CONSULTANT

Council
7/12/90

	BUILDING NAME	ADDRESS	TOTAL SQUARE FOOTAGE	AVAILABLE SQUARE FOOTAGE	PARKING	QUOTED RENT	COMMENTS
1	Three Pacific Square	123 NW First Avenue	90,000 Gross	90,000 (Legacy Occupancy month to month)	86 stalls with additional off site spaces at \$55 each per month up to 100	\$15.50 (Gross)	Under renovation currently with Hillman Properties
2	Lloyd Buildings G.S.A. Building	Lloyd Center	Possible 94,000 available	+/- 94,000	4/1,000	+\$14.00 (Gross)	Space possibly coming available by late summer
3	Sears Building	N.E. Grand & Glisan	183,500 Gross	183,500	3.5/1,000	For Sale \$5.5 Million	Available immediately I-84 and I-5 Visibility near light rail & convention ctr
4	Build to Suit by Neil McFarlane	First/Holladay	70,000 +10,000 retail	70,000 +10,000 retail	Option 1, 9/1,000 Option 2, 6/1,000	Est. costs \$13-15M	Cost anaylsis needs review
5	Existing Building	2000 SW First Avenue	45,000 square feet	45,000	110 spaces		No room for expansion in either parking or office space
6	Jantzen Building	14th & Sandy	100,000 square feet	100,000	30 spaces now	Negotiable	Needs major renovation. 2 story
7	Build on Convention Center site	Convention Center	90,000 up	Total	As per specification	Est. \$90 per sf Parking \$40 per sf	Est. 3 story -- 4 stories 90,000 sf building +4/1,000 parking is \$13 M prior to land
8	State Office Building						180,000 sf bldg. \$20.5 M

Council
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METRO CENTER RELOCATION TASK FORCE
OBJECTIVES AND CRITERIA

May 31, 1990

- A. Establish a stronger regional identity for Metro.
 - Location preferably near the Convention Center site.
 - Quality of space appropriate for government offices.
 - Easily accessible from all parts of the region.
- B. Support public policies promoting eastside development.
 - Promote redevelopment sparked by the Oregon Convention Center.
- C. Serve as an environmentally and socially concerned model office.
 - Location on or near mass transit routes.
 - Complete recycling facilities.
 - Attention to health considerations (e.g., lighting, HVAC, noise, etc.).
 - Day care facilities.
 - Energy efficient building.
 - Fitness facilities (showers and workout areas).
 - Fully handicapped accessible.
- D. Provide adequate space and parking to meet current and future needs.
 - Provide opportunity for sharing offices with Metro ERC.
 - Provide overflow parking for the Oregon Convention Center.
 - Provide free parking for Metro visitors.
 - Provide contiguous space on preferably two floors, maximum three.
 - Provide option to expand space.
 - Provide a minimum 50,000 sq. ft. of office, meeting and storage space for immediate needs.
 - Provide up to 45,000 sq. ft. of office, meeting and storage space for long-term needs.
 - Provide for Metro ownership.
- E. Minimize the disruption and cost impacts of an office move.
 - Package must address Metro's lease obligations at current location.
 - Costs similar to Metro Center at about \$12.00 per sq. ft.

Council
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SUMMARY OF METRO/SEARS BUILDING PROPOSAL
BY PACIFIC DEVELOPMENT, INC.

BUILDING

Location: Intersection of Lloyd Blvd. & Grand Avenue.

Assessed Value: Land, building & parking: \$3.99M

PROPOSED TRANSACTION

Sale:

Alternative #1 - Closure of sale by December 31, 1990,
entire facility, \$7.6M

Closure of sale by December 31, 1991, entire facility,
\$8.4M

Alternative #2 - Closure of sale by December 31, 1990,
building & land only, \$2.6M

Closure of sale by December 31, 1991, building & land
only, \$2.9M

Long term parking contract at competitive rates.

Lease:

Triple net at a lease rate of 10% above values.

sw/1207