

BEFORE THE COUNCIL  
OF THE METROPOLITAN SERVICE DISTRICT

A RESOLUTION AUTHORIZING RECOGNITION  
OF AND PARTICIPATION IN THE PROPOSED  
WASHINGTON COUNTY TRANSPORTATION  
COORDINATING COMMITTEE.

) RESOLUTION NO. 82-300

) Introduced by  
) Coun. Oleson

WHEREAS, Washington County has determined that a formal organization is needed to review and comment on major transportation issues, plans and projects affecting Washington County and its cities; and,

WHEREAS, agreement on transportation issues, plans and projects between all Washington County jurisdictions is vital to assure necessary funding for street and highway improvement projects in Washington County; and

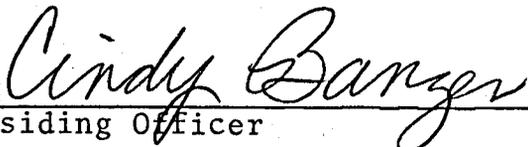
WHEREAS, a Washington County Transportation Coordinating Committee is being formed, composed of elected officials of the cities of Beaverton, Hillsboro, Tigard, Tualatin and Washington County; and

WHEREAS, the Metropolitan Service District agrees that such a coordinating committee is beneficial for Washington County and its citizens.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Metropolitan Service District that it shall formally recognize and participate as a non-voting policy liaison of the presently forming Washington County Transportation Coordinating Committee.

BE IT FURTHER RESOLVED that the Metropolitan Service District also approves the attached bylaws governing the proposed committee and also agrees to appoint a non-voting policy liaison member.

ADOPTED by the Council of the Metropolitan Service District  
this 4th day of February, 1982.

  
Presiding Officer

BY-LAWS FOR THE WASHINGTON COUNTY  
TRANSPORTATION COORDINATING COMMITTEE

1. PURPOSE

The Washington County Transportation Coordinating Committee will review and comment on major transportation issues, plans and projects and provide a forum for discussion on these resulting in recommendations when appropriate.

2. MEMBERSHIP POLICY BODY

The voting membership shall consist of elected representatives of the cities of Beaverton, Hillsboro, Tigard, Tualatin and Washington County with non-voting policy liaison by Metro, ODOT and Tri-Met. Washington County and cities of Washington County representatives to JPACT will be on the policy body.

3. OFFICERS

A chairperson and vice-chairperson/secretary of the committee shall be elected by a majority of the voting committee members present.

4. PROCEDURES

- A. Meetings: Meetings will be call as needed by the chairperson or by vote of the committee. The chairperson is responsible for notifying members of the meeting time and place and for preparing the agenda.
- B. Quorum: A quorum of the committee shall be a majority of the voting members.
- C. Voting: Voting in the committee shall carry by a simple majority of a quorum being present.
- D. Alternates: A designated alternate will sit in the absence of a member and shall have full voting rights. Alternates will be elected officials appointed by the member jurisdiction.
- E. Records: All committee actions shall be documented in the form of minutes, memoranda and special reports. The chairperson will be responsible for such documentation and distribution of such minutes, memoranda and reports.
- F. Meetings shall be conducted in accordance with Roberts' Rules newly revised.

5. ATTENDANCE

Unexcused absence of a member or his alternate from three consecutive meetings shall be cause for revocation of voting rights.

6. TECHNICAL COORDINATING COMMITTEE

There is hereby established a Technical Coordinating Committee. The Technical Coordinating Committee membership consists of staff representatives of all agencies on the policy body and the City of Portland and is to review transportation issues, plans and projects and make recommendations to the policy body. The Technical Coordinating Committee shall operate under the same procedures as the policy body.

7. AMENDMENTS

These By-Laws, except Section 2 voting members, may be amended from time to time by a majority of the members of the Committee, provided that all voting members of the committee have been sent copies of the proposed amendments prior to the meeting where action on the rules is scheduled. Amendments to the voting members of Section 2 shall require ratification of the majority of voting member governing bodies.

## WASHINGTON COUNTY TRANSPORTATION COORDINATING COMMITTEE

Objective: Formation in Washington County of a committee which can review and comment on major transportation issues, plans and projects and provide a forum for discussion on these resulting in recommendations when appropriate.

Membership: Representation through elected officials of the cities of Beaverton, Hillsboro, Tigard and Tualatin and Washington County. Liaison policy participation by Metro, ODOT and Tri-Met is provided. The Washington County and cities of Washington County representatives to JPACT will be on the policy body.

Scope: Review and evaluate proposed alternatives and recommend transportation policies, programs and projects to improve transportation in Washington County.

- Review proposals for the Westside Transitway project and make recommendations
- Review and participate in the Washington County Transportation Plan
- Prioritize and coordinate interstate transfer project requests
- Review and make recommendations for Washington County Transit Service
- Analyze and make recommendations on the regional transportation planning
- Coordinate and make recommendations on interjurisdictional functional classification issues
- Analyze and make recommendations on road operation and maintenance issues
- Provide coordinated positions on ODOT and Metro funding programs
- Provides input to ODOT and Transportation Commission regarding Capital Improvements to highway systems
- Coordinate Local, County and Regional transportation planning

A G E N D A     M A N A G E M E N T     S U M M A R Y

TO: Metro Council  
FROM: Executive Officer *WJ*  
SUBJECT: Washington County Transportation Coordinating Committee

I. RECOMMENDATIONS:

- A. ACTION REQUESTED: Adoption of the attached resolution.
- B. POLICY IMPACT: Adoption of the attached resolution will provide Metro's endorsement of the Washington County Transportation Coordinating Committee, its bylaws and the participation of Metro with non-voting policy liaison status to the Committee.
- C. BUDGET IMPACT: None.

II. ANALYSIS:

- A. BACKGROUND: Washington County plans to form a committee to review and comment on major transportation issues, plans and projects and provide a forum for discussion on these topics.

Membership will be comprised of:

- 1) Elected city and county officials within Washington County;
- 2) JPACT representatives from Washington County and its cities; and
- 3) Liaison policy participation by Metro, Tri-Met and ODOT.

Coun. Bob Oleson recommends endorsement of the Committee and its bylaws and has agreed to serve as Metro's representative to the Committee.

- B. ALTERNATIVES CONSIDERED: Metro could choose not to participate. However, the transportation issue is a major concern to Washington County as well as a regional concern for Metro and Metro's considerable resources in transportation should be made available to the Committee.
- C. CONCLUSION: Metro staff recommends approval of the attached resolution and supports Metro involvement in the proposed Washington County Transportation Coordinating Committee.

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AUTHORIZING RECOGNITION OF AND PARTICIPATION IN THE PROPOSED WASHINGTON COUNTY TRANSPORTATION COORDINATING COMMITTEE.

WHEREAS, a formal organization is needed in Washington County to review and comment on major transportation issues, plans and projects affecting Washington County and its cities; and,

WHEREAS, agreement on transportation issues, plans and projects between all Washington County jurisdictions is vital to assure necessary funding for street and highway improvement projects in Washington County; and,

WHEREAS, a Washington County Transportation Coordinating Committee is being formed, composed of elected officials of the Cities of Beaverton, Hillsboro, Tigard, Tualatin and Washington County; and,

WHEREAS, the City Council agrees that such a coordinating committee is beneficial for the City of Hillsboro and its citizens.

NOW, THEREFORE BE IT RESOLVED BY THE CITY OF HILLSBORO that the City shall formally recognize and participate as a member of the presently forming Washington County Transportation Coordinating Committee.

BE IT FURTHER RESOLVED that the City of Hillsboro also approves the attached By-Laws governing the proposed committee, and agrees to appoint a member and alternate and a technical representative.

Passed by the Council this \_\_\_\_\_ day of \_\_\_\_\_, 1982.

Approved by the Mayor this \_\_\_\_\_ day of \_\_\_\_\_, 1982.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder