

A G E N D A

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1542 | FAX 503 797 1793



METRO

Agenda

MEETING: METRO COUNCIL/EXECUTIVE OFFICER INFORMAL MEETING
DATE: May 28, 2002
DAY: Tuesday
TIME: 2:00 PM
PLACE: Council Annex

CALL TO ORDER AND ROLL CALL

- I. UPCOMING LEGISLATION**
- II. LONG TERM FUNDING ISSUES**
- III. PERIODIC REVIEW OUTREACH ISSUES**
- IV. EXECUTIVE OFFICER COMMUNICATION**
- V. COUNCILOR COMMUNICATIONS**

ADJOURN

M E M O R A N D U M

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1540 | FAX 503 797 1793



METRO

Date: May 28, 2002
To: Councilors and Executive Officer
From: Carl Hosticka, Presiding Officer
Re: Long-Term Funding Issues

The following is a list of key funding issues that have been identified for discussion as potential ballot measure material in the future. As we review this list, please evaluate these issues in relationship to the following three factors:

- **Timing**
 - **Appropriate source of funding**
 - **Priority for funding**
1. Transportation Task Force
 - Task Force recommendations
 - Light rail extensions
 2. Parks
 - Operations
 - New bond measures for acquisition
 - Green Ribbon Committee recommendations
 3. MERC
 - Headquarter hotel
 - Exposition Center ABC
 - BODS Building
 - PCPA Stabilization
 4. Zoo Bond
 5. Regional Tax-based revenue authority for Schools funding
 6. Replacement and Excise Tax

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M E M O R A N D U M

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METRO

Date: May 23, 2002
To: Council Office Staff
From: *PC* Peggy Coats
Re: Airline Reservations

Effective July 1, 2002, Metro will be participating with the State of Oregon and other local governments in a contract to use Azumano Travel for a government rate on all airline travel. This program has four significant advantages:

1. The airline rates are competitive with internet travel rates
2. The tickets can be cancelled at any time with a full refund
3. The tickets can be changed at any time with no additional costs
4. Staff time is saved from needing to shop for a good rate on the phone or internet

As of July 1, Metro will be obligated to booking all airline travel through this program. In order to assure compliance, airline travel will be blocked from Metro's purchasing cards. Azumano can help to make any other travel arrangements (such as discounts on hotel/motel, car, train, etc.,) but we are not required to use them for this type of travel-related arrangement.

Each department has been asked to have one person designated to be trained in making reservations. Sherri Gilleo will be our designated airline travel reservationist for this program, with Chris Billington as a back-up.

If you have questions about the contract please let me know.

COUNCILOR REX BURKHOLDER

600 NORTHEAST GRAND AVENUE | PORTLAND, OREGON 97232 2736
TEL 503 797 1546 | FAX 503 797 1793



METRO

May 28, 2002

Fellow Councilors,

As you may have noticed, the end of the fiscal year is rapidly approaching. I would like to suggest a possible use for any remaining funds in your expense accounts.

- The 4th International Conference on Walking in the 21st Century will be held in Portland (its first American stop) in May of 2003. Conference organizers include Ellen Vanderslice and Terry Moore, whom most of you will know. They have asked if Metro could be a sponsor.

They would like us to sponsor a reception at the Oregon Zoo on May Day, 2003. Given budgetary restraints, I thought it would be wiser to sponsor this event by allocating leftover Councilor expense account funds. \$1200 will pay for the use of the Cascade Crest. Any additional funds would go towards food for the event.

Sounds like fun! And educational, too!

Please let me know if you are interested in Metro becoming involved in this event that promotes walking, the Zoo and the Portland region.

Sincerely,

A handwritten signature in black ink, appearing to be 'Rex Burkholder'. The signature is stylized with large, sweeping loops and a long horizontal line extending to the right.