

SOLID WASTE POLICY ADVISORY COMMITTEE

BY-LAWS

ARTICLE I

NAME

This Committee shall be known as the **SOLID WASTE POLICY ADVISORY COMMITTEE**.

ARTICLE II

PURPOSE

1. To provide advice to the Metro Council and the Executive Officer regarding regionwide solid waste policy issues.
2. To provide a forum for citizen, industry, and local government representatives to evaluate policy alternatives concerning the beneficial use and disposal of solid waste, and to advise Metro staff in the formulation of such policy alternatives.
3. To provide a forum for communication between Metro and the citizens of the region on solid waste policy issues and the Solid Waste Management Plan.

ARTICLE III

MEMBERSHIP-VOTING-MEETINGS

Section 1. MEMBERSHIP

a. The Committee shall be representative of the general public and of persons involved in production, source separation, collection, beneficial use and disposal of solid waste, and the siting and operation of necessary facilities.

b. Membership shall include:

Cities & Counties

| | |
|-------------------|---|
| Clackamas County | 1 |
| Multnomah County | 1 |
| Washington County | 1 |
| City of Portland | 1 |

General Public

| | |
|-------------------|---|
| Clackamas County | 2 |
| Multnomah County | 2 |
| Washington County | 2 |
| City of Portland | 2 |

Solid Waste Industry

| | |
|---------------------|---|
| Commercial Haulers | 1 |
| Residential Haulers | 1 |
| Landfill Operators | 1 |
| Recycling Industry | 1 |

Section 2. APPOINTMENT and TENURE

a. Each member appointed to represent cities and counties shall be designated by the jurisdictions they represent and shall be staff employees. All other appointments shall be made for a term of two (2) years and shall be made by the Presiding Officer of the Metro Council with the concurrence of the Metro Council.

b. Each member shall serve until removed by the Presiding Officer, or the appointing cities or counties, or as determined under Section 2 (c) of this Article.

c. Absence unexcused by the Committee Chairperson from three (3) consecutive regularly scheduled meetings shall constitute removal of the voting member from the Committee.

d. Ex officio members, without vote, may serve on the Committee upon nomination by the Presiding Officer of the Metro Council, with concurrence of the Metro Council.

e. Two of the members appointed to represent the public shall also be appointed to serve as the public members on the Rate Review Committee.

Section 3. VOTING PRIVILEGES

Each member of the Committee, except ex officio members, shall be entitled to one (1) vote on all issues presented at regular and special meetings at which the member is present.

Section 4. MEETINGS

a. Regular meetings of the Committee shall be held once each month at a regularly scheduled date, time and place established by the Committee.

b. Special meetings may be called by the Committee Chairperson as required with full and timely notice to all Committee members and Metro staff.

Section 5. CONDUCT of MEETINGS

a. A majority of the voting members shall constitute a quorum for the conduct of business. The act of a majority of the voting members present at meetings, at which a quorum is present, shall be the act of the Committee.

b. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

c. The Committee may establish other Rules of Procedure as deemed necessary for the conduct of business.

ARTICLE IV

OFFICERS AND DUTIES

Section 1. OFFICERS

The officers of the Committee shall be a Chairperson and a Vice-Chairperson elected by the voting members of the Committee.

Section 2. TERM OF OFFICE

Each officer shall hold office during the fiscal year or until relieved of the position. Officers may hold succeeding terms of office, but may serve no longer than three (3) consecutive years.

Section 3. DUTIES

The Chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business. The Vice-Chairperson shall perform all duties of the Chairperson in his/her absence.

Section 4. ADMINISTRATIVE SUPPORT

Metro shall supply staff, as necessary, to record actions of the Committee and to handle times and places of meetings, and citizen participation activities.

ARTICLE V

TASK FORCES

The Committee Chairperson, with the consent of the Committee, may appoint Task Forces from among its members and other interested persons. Composition and term of service shall be determined according to mission and need. Task Forces shall be given a specific Charge and time for reporting as an integral part of their establishment.

ARTICLE VI

REPORTING PROCEDURES

The Committee shall make its reports, findings and recommendations to the Metropolitan Service District Council. Any such reports and recommendations shall also be sent to the Executive Officer. The Solid Waste Policy Alternatives Committee shall adopt procedures which adequately notify affected jurisdictions and interested parties on matters before the Committee.

ARTICLE VII

AMENDMENTS

These By-Laws may be amended or repealed only by the Metropolitan Service District Council.

RB/srs
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