

SOLID WASTE PLANNING
TECHNICAL COMMITTEE

BY-LAWS

ARTICLE I.

This Committee shall be known as the SOLID WASTE PLANNING
TECHNICAL COMMITTEE.

ARTICLE II.

The Solid Waste Planning Technical Committee provides advice in the coordination and guidance of the regional solid waste management planning program and consensus building in accordance with the policy of the Metro Council.

The responsibilities of the Technical Committee with respect to solid waste planning are to:

- a. Review the work program for solid waste planning.
- b. Monitor and provide advice concerning the solid waste planning process to ensure adequate consideration of regional values such as land use, economic development, and other social, economic and environmental factors in plan development.
- c. Advise on the development of the regional Solid Waste Management Plan.
- d. Review projects and plans affecting regional solid waste management.
- e. Advise on the compliance of the regional solid waste planning process with applicable state requirements.
- f. Draft alternative solid waste policies for consideration by the Policy Committee and the Metro Council.
- g. Review local comprehensive plans for their solid waste impacts and advise on the consistency with the regional Solid Waste Management Plan.
- h. Recommend needs and opportunities for involving citizens in solid waste issues and decisions.

- i. Recommend measures to build regional consensus as to the management of solid waste.

ARTICLE III.

Membership, Voting, Meetings

Section 1. Membership

- a. This Committee will be made up of representatives from local jurisdictions, implementing agencies, citizens and solid waste industry representatives as follows:

City of Portland	2
Clackamas County	2
Multnomah County	2
Washington County	2
Clackamas County Cities	1
Multnomah County Cities	1
Washington County Cities	1
Port of Portland	1
Department of Environmental Quality	1
Citizens	5
Solid Waste Industry	6

In addition, ~~the Department of Environmental Quality~~, Clark County, Marion County and Yamhill County may each appoint an associate member without a vote. Additional associate members without a vote may serve on the Committee at the pleasure of the Committee.

- b. Each member shall serve until completion of the project.
- c. Alternates shall be appointed by the regular member to serve in the absence of the regular member. Alternates have full voting privileges.
- d. Unexcused absence from regularly scheduled meetings for three (3) consecutive months shall require the Chairperson to request appointment of a new person to the position.

Section 2. Appointment of Members

- a. Representatives of the Counties, the City of Portland and implementing agencies shall be appointed by the presiding executive of their jurisdiction/agency.
- b. Representatives of Cities within a County shall be appointed by means of a consensus of the Mayors of those Cities. It shall be the responsibility of the representatives to coordinate with the Cities within his/her County.
- c. Three citizen representatives, one for each of the three counties and the jurisdictions within, are to be nominated by the participating jurisdictions within each county and appointed by the Metro Executive Officer. Two citizens at large shall be appointed by the Metro Executive Officer.
- d. Industry candidates shall be solicited from industry trade associations and appointed by the Metro Executive Officer.

Section 3. Voting Privileges

Each representative on the Committee, except associate members, shall be entitled to one vote on all issues presented at regular and special meetings at which the member or alternate is present.

Section 4. Meetings

- a. Regular meetings of the Committee shall be held each month at a time and place established by the Facilitator/Metro Staff/Committee.
- b. Special meetings may be called by the Facilitator or a majority of the Committee members.

Section 5. Conduct of Meetings

- a. A majority of the voting members (or designated alternates) shall constitute a quorum for the conduct of business. The act of a majority of the members (or designated alternates) present at meetings at which a quorum is present shall be the act of the Committee.
- b. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

c. The Committee may establish other rules of procedures as deemed necessary for the conduct of business.

ARTICLE IV

Section 1. Officers

The permanent Chairperson of the Committee shall be the Metro Staff. Metro staff does not have a vote on the Committee.

Section 2. Duties

a. The Chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business.

b. The Facilitator shall, without vote, attend committee meetings, subcommittee meetings as appropriate, and shall serve as advisor and facilitator in the conduct of Committee responsibilities.

Section 3. Administrative Support

Metro shall supply staff, as necessary, to record actions of the Committee and to handle Committee correspondence and public information concerning meeting times and places.

ARTICLE V.

Subcommittees

Working groups may be established by the Chairperson as necessary upon request of the Committee. Membership composition shall be determined according to mission and need. All such committees shall report to the Technical Committee.

ARTICLE VI.

Reporting Procedures

The Committee shall make its reports and findings and recommendations to the Policy Committee.

ARTICLE VII.

Amendments

These By-Laws may be amended or repealed by a majority of the Solid Waste Planning Technical Committee.

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a:bylaws.tcc
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