

SOLID WASTE
POLICY Committee

BYLAWS

ARTICLE I

This Committee shall be known as the SOLID WASTE POLICY COMMITTEE.

ARTICLE II

The Solid Waste Policy Committee evaluates policy options and presents policy recommendations to the Metro Council regarding the development of the regional solid waste planning program. Policy options and recommendations will be developed through consensus building and regional cooperation.

The responsibilities of the Policy Committee with respect to solid waste planning are to:

- a. Establish the work program for solid waste planning.
- b. Monitor and provide recommendations to the Metro Council concerning the solid waste planning process to ensure adequate consideration of regional values such as land use, economic development, and other social, economic and environmental factors in plan development.
- c. Make recommendations on the development of the regional Solid Waste Management Plan.
- d. Make recommendations on projects and plans affecting regional solid waste management.
- e. Make recommendations on the compliance of the regional solid waste planning process with applicable state requirements.
- f. Make recommendations on alternative solid waste policies developed by the Technical Committee for consideration by the Metro Council.
- g. Review local comprehensive plans for their solid waste impacts and make recommendations for their consistency with the regional Solid Waste Management Plan.

h. Recommend needs and opportunities for involving citizens in solid waste issues.

i. Recommend measures to build regional consensus as to the management of solid waste.

ARTICLE III

MEMBERSHIP, VOTING, MEETINGS

Section I. Membership

a. This Committee will be made up of elected or appointed representatives from the Metro Council, local jurisdictions, the Port of Portland and implementing agencies as follows:

Metro Executive Officer	1
Metro Councilor	1
Metro Council Solid Waste Committee Chair	1
City of Portland	1
Clackamas County	1
Multnomah County	1
Washington County	1
Clackamas County Cities	2
Multnomah County Cities	1
Washington County Cities	2
Port of Portland	1
Department of Environmental Quality	1

In addition, Clark County, Marion County and Yamhill County may each appoint an associate member without a vote. Additional associate members without a vote may serve on the Committee at the pleasure of the Committee.

b. Each member shall serve until completion of the project.

c. Regular members are encouraged to appoint alternates to serve in their absence. Alternates can vote in the absence of the regular Committee member and have full rights and responsibilities of the Committee member in his/her absence. Upon resignation of a Policy Committee member, a new member shall be appointed in accordance with Section II of the Bylaws.

d. Unexcused absence from regularly scheduled meetings for three (3) consecutive months shall require the Chairperson to request appointment of a new person to the position.

Section II. Appointment of Members

manner:

a. Representatives shall be appointed in the following

1. The representative from Counties shall be appointed by the Chairman of the County Board.
2. The representative from the City of Portland shall be appointed by the Mayor of Portland.
3. The representative from the Port of Portland shall be appointed by the Executive Director of the Port of Portland.
4. The representative from the Department of Environmental Quality shall be appointed by the Director of the Department of Environmental Quality.
5. The representative of the Metro Council shall be appointed by the Presiding Officer of the Metro Council.

b. Representatives of Cities within a County shall be appointed by means of a vote of the Mayors of those Cities. It shall be the responsibility of the representatives to coordinate with the Cities within his/her County.

Section III. Voting Privileges

a. Each representative of the Committee, or the designated alternate, shall be entitled to one vote on all issues presented at regular and special meetings at which the member or alternate is present.

Section IV. Meetings

a. Regular meetings of the Committee shall be held each month at a time and place established by the Chairperson.

b. Special meetings may be called by the Chairperson or a majority of the Committee members.

Section V. Conduct of Meetings

a. A majority of the voting members (or designated alternates) shall constitute a quorum for the conduct of business. The act of a majority of the members (or designated alternates) present at meetings at which a quorum is present shall be the act of the Committee.

b. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

c. The Committee may establish other rules of procedure as deemed necessary for the conduct of business.

d. An opportunity will be provided at each meeting for citizen comment on agenda and non-agenda items.

ARTICLE IV

Section I. Officers

The permanent Chairperson of the Committee shall be the Metro Council Solid Waste Committee Chairperson. A Vice Chairperson shall be appointed by the Policy Committee Chairperson.

Section II. Duties

The Chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business.

Section III. Administrative Support

Metro shall supply staff, including the Solid Waste Director, who will assist the Chair of the Committee in presenting agenda items as appropriate, record actions of the Committee, and handle Committee correspondence and public information concerning meeting times and places.

ARTICLE V

SUBCOMMITTEES

Working groups may be established by the Chairperson as necessary upon request of the Committee. Membership composition shall be determined according to mission and need. All such committees shall report to the Policy Committee.

ARTICLE VI

REPORTING PROCEDURES

The Committee shall make its reports and findings and recommendations to the Metro Council.

ARTICLE VII

AMENDMENTS

These Bylaws may be amended or repealed only by the Policy Committee.