BEFORE THE METRO COUNCIL

AN ORDINANCE AMENDING THE FY 2001-02)	ORDINANCE NO. 02-959
BUDGET AND APPROPRIATIONS SCHEDULE BY)	
TRANSFERRING \$350,000 FROM CONTINGENCY)	
TO TRANSFERS IN THE GENERAL FUND AND)	Introduced by Mike Burton,
INCREASING OPERATING EXPENSES IN THE ZOO)	Executive Officer
OPERATING FUND, AND DECLARING AN)	
EMERGENCY)	
)	

WHEREAS, the Zoo Operating Fund requires additional appropriation in order to meet the demands of near record attendance and to stay within its appropriation limit; and

WHEREAS, Oregon Local Budget Law, in ORS 294.450(3) provides that a transfer of appropriations may be made from the General Fund to any other fund when authorized by an official resolution or ordinance of the governing body, which states the need for the transfer, the purpose for the authorized expenditures embodied in the appropriation and the amount of appropriation transferred; and

WHEREAS, the transfer is needed to provide additional appropriation in the Zoo Operating Fund, to avoid overspending the budget of the Zoo Operating Fund and thereby violating Local Budget Law; and

WHEREAS, the Metro Council has reviewed and considered the need to transfer appropriations within the FY 2001-02 Budget; and

WHEREAS, the need for the transfer of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2001-02 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring funds from contingency to transfers in the General Fund and increasing operating expenses in the Zoo Operating Fund to support the operations at the Oregon Zoo

- 2. That because this Ordinance is necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.
- 3. Pursuant to Section 37(2) of the Metro Charter the Council gives its unanimous consent to the immediate adoption of this ordinance because Metro elected officials were informed of the need for additional appropriations on June 27, 2002 and without the transfer of appropriation authority to meet an unforeseen occurrence it will be necessary to close revenue generating portions of the Oregon Zoo immediately.

ADOPTED by the Metro Council this 27th day of June, 2002.

Carl Hosticka, Presiding Officer

ATTEST:

Recording Secretary

Approved as to Form:

Exhibit A Ordinance No. 02-959 FY 2001-02 SCHEDULE OF APPROPRIATIONS

	Current		
GENERAL FUND	<u>Appropriation</u>	Revision	<u>Appropriation</u>
Council Office			
Operating Expenses (PS & M&S)	\$1,446,355	\$0	\$1,446,355
Capital Outlay	\$1, 44 0,333	ъо О	
Subtotal	1,446,355	0	1,446,355
	1,440,555		1,440,555
Office of the Executive Officer			
Operating Expenses (PS & M&S)	1,664,028	0	1,664,028
Capital Outlay	0	0	0
Subtotal	1,664,028	0	1,664,028
			
Special Appropriations			
Materials & Services	542,500	0	542,500
Subtotal	542,500	0	542,500
General Expenses			
Interfund Transfers	6,537,365	350,000	6,887,365
Contingency	500,000	(350,000)	
Subtotal	7,037,365	0	7,037,365
	· · · · · · · · · · · · · · · · · · ·		
Unappropriated Balance	164,064	0	164,064
The Line Line Line Line Line Line Line Lin	040.054.040		010 071010
Total Fund Requirements	\$10,854,312	\$0	\$10,854,312
ZOO OPERATING FUND			
Operating Expenses (PS & M&S)	\$19,975,452	\$350,000	\$20,325,452
Capital Outlay	234,000	0	234,000
Interfund Transfers	2,565,813	0	2,565,813
Contingency	0	0	0
Unappropriated Balance	4,064,007	0	4,064,007
Total Fund Requirements	\$26,839,272	\$350,000	\$27,189,272
	Ψ#190079#1#	4550,000	

All other Appropriations Remain as Previously Adopted

Exhibit B Ordinance No. 02-959 FY 2001-02 Line Item Detail

General Fund

Total Personal Services 35.60 52,541,988 0.00 0 35.60 52,541 Total Materials & Services \$1,110,895 0 \$51,110 Interfund Transfers INTCHG Internal Service Transfers 5800 Transfer for Indirect Costs ** to Building Management Fund 320,297 0 320 ** to Support Services Fund 614,452 0 614 ** to Risk Mgmt Fund-Liability 4,561 0 4 ** to Risk Mgmt Fund-Worker Comp 3,079 0 3 5820 Transfer for Direct Costs ** to Planning Fund 0 0 EQTCHG Fund Equity Transfers 5810 Transfer of Resources ** to Planning Fund 3,966,110 0 3,966 ** to General Revenue Bond Fund 7,000 0 7 ** to General Revenue Bond Fund 7,000 0 350,000 350 ** to Reg. Parks Fund (general allocation) 478,872 0 478 ** to Reg. Parks Fund (general on SW revenues) 691,852 0 691 ** to Reg. Parks Fund (camed on SW revenues) 691,852 0 691 ** to Reg. Parks Fund (camed on facilities) 158,394 0 158 ** to MERC Operating Fund 75,000 0 75 Total Interfund Transfers \$56,537,365 350,000 \$6,887 Contingency and Ending Balance Contingency ** General Contingency 500,000 (350,000) 150 Unappropriated Fund Balance 164,064 0 164 ** Rate stabilization reserve 0 0 Total Contingency and Ending Balance \$664,064 (350,000) \$314 Total Cont			Current <u>Budget</u>		Revision		Amended <u>Budget</u>	
Total Personal Services 35.60 52,541,988 0.00 0 35.60 \$2,541 Total Materials & Services \$1,110,895 0 \$1,110 Interfund Transfers	ACCT	DESCRIPTION	FTE	Amount	FTE	Amount	FTE	Amount
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Interfund Transfers INTCHG Internal Service Transfers 5800 Transfer for Indirect Costs	Total P	ersonal Services	35.60	\$2,541,988	0.00	0	35.60	\$2,541,988
Internal Service Transfers S800 Transfer for Indirect Costs * to Building Management Fund 320,297 0 320 * to Support Services Fund 614,452 0 614 * to Risk Mgmt Fund-Liability 4,561 0 4 * to Risk Mgmt Fund-Worker Comp 3,079 0 3 5820 Transfer for Direct Costs * to Planning Fund 0 0 0 EQTCHG Fund Equity Transfers 5810 Transfer of Resources * to Hanning Fund 3,966,110 0 3,966 * to General Revenue Bond Fund 7,000 0 0 * to Zoo Operating 0 350,000 350 * to Reg. Parks Fund (general allocation) 478,872 0 478 * to Reg. Parks Fund (landbanking) 217,748 0 217 * to Reg. Parks Fund (landbanking) 217,748 0 217 * to Reg. Parks Fund (landbanking) 217,748 0 217 * to Reg. Parks Fund (landbanking) 217,748 0 217 * to Reg. Parks Fund (landbanking) 56,537,365 350,000 36,887	Total M	laterials & Services		\$1,110,895		0	<u> </u>	\$1,110,895
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* Rate stabilization reserve 0 0 Total Contingency and Ending Balance \$664,064 (350,000) \$314		Undesignated ending balance		164,064		0		164,064
						0		0
TOTAL REQUIREMENTS 35.60 \$10.854.312 0.00 0.35.60 \$10.954	Total C	ontingency and Ending Balance		\$664,064		(350,000)		\$314,064
	TOTAL R	EOUIREMENTS	35.60	\$10,854,312	0.00	0	35.60	\$10,854,312

Exhibit B Ordinance No. 02FY 2001-02 Line Item Detail

Zoo Operating Fund

		Budget	Revision	Revised Budget	
ACCT	DESCRIPTION	FTE Amount	FTE Amount	FTE Amount	
Res	ources	•			
Resourc					
BEGBAL	Beginning Fund Balance				
	* Prior year ending balance	6,658,925	0	6,658,925	
	Prior year adjustment	0	0	0	
RPTAX	Real Property Taxes				
4010	Real Property Taxes-Current Yr	7,687,040	0	7,687,040	
4015	Real Property Taxes-Prior Yrs	230,600	0	230,600	
4018	Payment in Lieu of R Prop Tax	. 0	0	0	
4019	Interest & Penalty-R Prop Tax	0	0	0	
GRANTS	Grants	•			
4100	Federal Grants - Direct	0	0	0	
4125	Local Grants - Indirect	0	0	0	
CHGSVC	Charges for Service				
4500	Admission Fees	4,231,963	0	4,231,963	
4510	Rentals	296,744	0	296,744	
4550	Food Service Revenue	4,148,837	0	4,148,837	
4560	Retail Sales	1,207,442	0	1,207,442	
4630	Tuition and Lectures	592,707	0	592,707	
4635	Exhibit Shows	13,953	0	13,953	
4640	Railroad Rides	450,233	0	450,233	
4645	Reimbursed Labor	94,919	0	94,919	
4650	Miscellaneous Charges for Svc	1,000	0	1,000	
INTRST	Interest Earnings			•	
4700	Interest on Investments	355,554	0	355,554	
DONAT	Contributions from Private Sources	•		·	
4750	Donations and Bequests	865,855	0	865,855	
MISCRV	Miscellaneous Revenue			•	
4170	Fines and Forfeits	2,000	0	2,000	
4810	Sale of Fixed Assets	1,500	0	1,500	
4890	Miscellaneous Revenue	0	0	0	
EQTREV	Fund Equity Transfers				
4970	Transfer of Resources				
	* from General Fund	0	350,000	350,000	
TOTAL R	ESOURCES	\$26,839,272	\$350,000	\$27,189,272	

Exhibit B Ordinance No. 02FY 2001-02 Line Item Detail

Zoo Operating Fund

			Revision		Current Budget		
ACCT	DESCRIPTION	Amount	FTE	Amount	FTE	Amount	
Exp	oenditures						
Total I	Personal Services	\$12,381,321	0.00	\$0	167.03	\$12,381,321	
Materi	als & Services	· - · - · - · - · - · - · - · - · - · -					
GOODS	Goods						
5201	Office Supplies	128,057		0		128,057	
5205	Operating Supplies	1,018,245		. 0		1,018,245	
5210	Subscriptions and Dues	35,293		0		35,293	
5214	Fuels and Lubricants	34,200		0		34,200	
5215	Maintenance & Repairs Supplies	227,960		0		227,960	
5219	Purchasing Card Expenditures	0		0		0	
5220	Food	1,066,835		175,000		1,241,835	
5225	Retail	600,920		175,000		775,920	
SVCS	Services	ŕ		,		,	
5240	Contracted Professional Sycs	1,173,428		0		1,173,428	
5251	Utility Services	1,736,165		0		1,736,165	
5255	Cleaning Services	31,000		0		31,000	
5260	Maintenance & Repair Services	685,995		0		685,995	
5265	Rentals	160,712		0		160,712	
5280	Other Purchased Services	510,565		0		510,565	
5290	Operations Contracts	0		, 0		0	
<i>IGEXP</i>	Intergov't Expenditures	-		_		_	
5300	Payments to Other Agencies	24,858		0		24,858	
OTHEXP	Other Expenditures	- 7,***		•		_ ,,	
5450	Travel	83,010		0		83,010	
5455	Training and Conference Fees	25,960		0		25,960	
5490	Miscellaneous Expenditures	50,928		0		50,928	
Total 1	Materials & Services	\$7,594,131		\$350,000		\$7,944,131	
Total	Capital Outlay	\$234,000		\$0		\$234,000	
Total	Interfund Transfers	\$2,565,813		\$0		\$2,565,813	
				 		<u> </u>	
· · · · · · · · · · · · · · · · · · ·	gency and Ending Balance						
CONT	Contingency						
5999	Contingency	0		0		0	
UNAPP	Unappropriated Fund Balance						
5990	Unappropriated Fund Balance	4,064,007		0		4,064,007	
Total	Contingency and Ending Balance	\$4,064,007		\$0		\$4,064,007	
TOTAL REQ	UIREMENTS	\$26,839,272	0.00	\$350,000	167.03	\$27,189,272	
							

STAFF REPORT

CONSIDERATION OF ORDINANCE 02-959 AMENDING THE FY 2001-02 BUDGET AND APPROPRIATIONS SCHEDULE BY TRANSFERRING \$350,000 FROM CONTINGENCY TO TRANSFERS IN THE GENERAL FUND AND INCREASING OPERATING EXPENDITURES IN THE ZOO OPERATING FUND, AND DECLARING AN EMERGENCY

Date: June 27, 2002

Prepared by: Casey Short and Pete Sandrock

BACKGROUND

At a time when a number of Oregon's signature visitor attractions are suffering significant downturns in attendance, The Oregon Zoo is experiencing close to all-time record attendance. As a direct consequence, the Zoo's expenses and revenues are exceeding budgeted projections. Regardless of its increased revenues, the Zoo may not spend more than its budgeted appropriation. The Zoo needs more spending authority to serve the unexpectedly high number of guests.

On June 20, 2002, the Council adopted an ordinance transferring the Zoo Operating Fund contingency to operating expenses in order to continue a full suite of services. With attendance expected to remain at close to record levels through the end of the fiscal year, it would be fiscally prudent to provide the Zoo with additional appropriation (spending) authority to insure that it does not exceed the appropriation limit.

This proposed ordinance would transfer \$350,000 in appropriation authority from Metro's General Fund to the Zoo Operating Fund providing an adequate reserve to meet all contingencies. Oregon Local Budget Law provides that a governing body may transfer appropriation authority from the General Fund to other funds within the local government. Oregon Revised Statutes 294.450(3) states:

"Transfers of appropriations or appropriations and a like amount of budget resources may be made from the general fund of the municipal corporation to any other fund when authorized by an official resolution or ordinance of the governing body. The resolution or ordinance shall state the need for the transfer, the purpose for the authorized expenditures embodied in the appropriation and the amount of appropriation transferred."

PROPOSED ACTION

The proposal before the Council declares an emergency pursuant to Section 37(2) of the Metro Charter and adopts an ordinance transferring \$350,000 in appropriation authority from the General Fund contingency via General Fund transfers to the Zoo Operating Fund. The Zoo Operating Fund will reflect an increase in resources with a corresponding increase in appropriations for operating expenses.

BUDGET IMPACT

This ordinance transfers \$350,000 from the General Fund Contingency to the Transfers category, allowing the transfer of this appropriation to the Zoo Operating Fund. This leaves \$150,000 in the General Fund contingency and produces no net change in total General Fund requirements. The Zoo Operating Fund resources are increased by \$350,000 with a corresponding increase of \$350,000 in Operating Expenditures.

In transferring the appropriation from the General Fund to the Zoo, it will not be necessary to transfer the General Fund dollars as well. There are sufficient funds in the Zoo Operating Fund to cover expenses through the remaining few days of the fiscal year; what is needed is the authority to spend the money if it is necessary. As authorized in the statute, only the appropriation authority is being transferred, allowing Zoo funds to be spent for Zoo purposes. This action will not affect General Fund resources nor reduce the fund balance of the General Fund.

RECOMMENDED ACTION

The Executive Officer recommends unanimous adoption of Ordinance No. 02-959 for the purpose of adopting a budget amendment for FY 2001-02.