



# Agenda

COUNCIL MEETING

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201 503 221-1646  
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: June 27, 1985

REVISED

Day: Thursday

Time: 6:00 p.m.

Place: CITY OF MILWAUKIE COUNCIL CHAMBER  
10722 S.E. Main  
Milwaukie, Oregon

Approx.  
Time \*

Presented By

6:00

CALL TO ORDER  
ROLL CALL

1. Introductions
2. Councilor Communications
3. Executive Officer Communications
4. Written Communications to Council on Non-Agenda Items
5. Citizen Communications to Council on Non-Agenda Items

6:20

6. CONSENT AGENDA

6.1 Minutes of the Meetings of May 23 and June 6, 1985

6.2 Consideration of Resolution No. 85-576, for the Purpose of Amending the Transportation Improvement Program to Include an Interstate Bridge Northbound Lift Span Improvement Project

Cotugno

6.3 Consideration of Resolution No. 85-577, for the Purpose of Adopting an Interim Special Needs Transportation Plan

Brandman

Management Committee Recommendations

6.4 Consideration of Resolution No. 85-579, for the Purpose of Amending the Metro Pay and Classification Plans (Facilities Supervisor/Sr. Gatehouse Attendant)

Sims

\* All times listed on this agenda are approximate. Items may not be considered in the exact order listed.

Approx.  
Time

Presented By

7. RESOLUTIONS
- 6:25 7.1 Consideration of Resolution No. 85-578, for the Purpose of Amending the By-Laws of the Solid Waste Policy Alternatives Committee (SWPAC) Barker/  
Gardner
- 6:30 7.2 Consideration of Resolution No. 85-562, for the Purpose of Adopting the Annual Budget of the Metropolitan Service District for FY 1985-86, Making Appropriations from Funds of the District in Accordance with Said Annual Budget, Creating a St. Johns Methane Recovery Fund and a Building Management Fund, and Levying Ad Valorem Taxes (Public Hearing) Sims
8. OTHER BUSINESS
- 6:45 8.1 Consideration of Order No. 85-2, for the Purpose of Declaring Certain Property Surplus and Authorizing the Execution of a Sublease Munro
- 7:00 8.2 Presentation of an Award from the Environmental Learning Center for Metro's Support of Clackamas County Recycling Efforts Herrmann/  
Mulvihill
- 7:15 BREAK
- 7:30 9. INTERGOVERNMENTAL RESOURCE CENTER (IRC) Siegel
- a. Introduction to the IRC: Services to Local Government
- b. Major Transportation Issues Facing the Region
- c. Major Economic Development Issues Facing the Region
- 8:30 10. ADJOURN

Agenda Item No. 6.1

Meeting Date June 27, 1985

MINUTES OF THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

May 23, 1985

Councilors Present: Councilors DeJardin, Gardner, Hansen,  
Kirkpatrick, Kelley, Van Bergen, Waker and Bonner

Councilors Absent: Councilors Cooper, Kafoury, Myers and Oleson

Also Present: Rick Gustafson, Executive Officer

Staff Present: Don Carlson, Eleanore Baxendale, Vickie Rocker,  
Leigh Zimmerman, Phillip Fell, Peg Henwood, Kay  
Rich, Gene Leo, Norm Wietting, Doug Drennen,  
Mary Jane Aman, Andy Cotugno, Keith Lawson, Ed  
Stuhr, Ray Barker

Chairman Bonner called the meeting to order at 5:35 p.m.

1. INTRODUCTIONS

None.

2. COUNCILOR COMMUNICATIONS

None.

3. EXECUTIVE OFFICER COMMUNICATIONS

Tax Supervising & Conservation Commission's (TSCC) Hearing on the FY 1984-85 Supplemental Budget. Executive Officer Gustafson reported questions at the May 22 hearing centered on two issues. First, the TSCC recommended the appropriation of the Solid Waste Fund Balance to Contingency be instead placed in an Unappropriated Balance line item. Second, the TSCC raised questions about the Building Management Fund and the related five-year plan, but Executive Officer Gustafson did not expect the TSCC to recommend changes to the existing plan.

Alternative Chapter of the Solid Waste Management Plan. The Executive Officer announced the Council had been sent draft copies of the chapter and the draft would be discussed on June 13. A public review process would then take place and the Council would be asked to adopt the final version of the chapter late in July, he said.

Ladybug Theater. Executive Officer Gustafson said Gene Leo would be late in arriving at the meeting and he wanted to return to a discussion about the theater when Mr. Leo arrived.

Legislative Update. Phillip Fell reported on the status of legislation of interest to Metro. House Bills 2036 (regarding the Zoo uncoupling) and 2037 (local government dues) passed unamended from committees to the Senate floor. House Bill 2275 (excise taxes) passed to the House floor with two amendments: the first would sunset Metro's excise tax authority effective June 30, 1989, unless a general property tax base were submitted to Metro voters; the second would substantially decrease the number of signatures required to initiate a petition or to refer a measure. Mr. Fell expected the bill would pass on the House floor.

House Bill 2558 (regarding Metro having the power to appoint commissions) passed the House floor last week 42 to 7 and was assigned to the Senate Government Operations Committee, Mr. Fell reported.

Mr. Fell reported Senate Bill 662 (regarding state landfill siting authority) had undergone numerous amendments. The current draft establishes three landfill siting process: 1) a local official process; 2) an interim Environmental Quality Commission (EQC) process; and 3) a final EQC process. Mr. Fell then elaborated on provisions of the three processes. He said the bill would pass out of the Senate Government Operations Committee to the Senate floor within a week. Senator Otto would carry the bill.

Mr. Fell explained Senate Bill 801 was intended to expand the bottle bill to include wine cooler bottles. He said the bill passed out of committee on a 4 to 3 vote. A minority report requiring an interim study of the bill was filed by Senators Day, Brenneman and Hamby and that report carried by a vote of 16 to 14. The amended bill then passed to the House floor by a vote of 25 to 5, he reported. The interim study would focus on the equity between the fillers and retailers and the feasibility of expanding the bottle bill.

Councilor DeJardin pointed out Metro's legislative consultant, who also represented a major grocery store chain, could be in a difficult position in representing Metro on this issue. Executive Officer Gustafson responded that while Metro had no official position on SB 801, he would continue to advocate for recycling legislation and would assume the Council was pro-recycling. He said he expected Mr. Martin could continue to effectively serve Metro as a legislative consultant in this area and to improve Metro's effectiveness, he could use Phillip Fell or Dennis Mulvihill as legislative liaisons if necessary.

#### 4. WRITTEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Presiding Officer Bonner said all Councilors had received letters from the Ladybug Theater which would be discussed later in the meeting.

5. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

Lyle Stanley, 3950 S.W. 102nd Avenue, Apartment 44, Beaverton, Oregon, addressed the Council regarding alternative technology for solid waste disposal. He said he had previously addressed the Council regarding celluloid hydrolysis as a means of waste disposal. He then described the technology and its advantages to Metro. Presiding Officer Bonner invited Mr. Stanley to address the Council regarding the Alternative Technology Chapter of the Solid Waste Management Plan when the Council met to review the document on June 13.

Mr. Stanley asked the Council why it supported Senate Bill 662 (state landfill siting authority legislation) when it would negate staff's process for reviewing alternative modes of solid waste disposal. Councilor Gardner responded that the current, amended SB 662 differed substantially from the initial legislation originally supported by the Council. He also urged Councilors to attend the June 5 Multnomah County Solid Waste Task Force meeting to learn more about the celluloid hydrolysis alternative.

In response to Presiding Officer Bonner's question, Executive Officer Gustafson said the Council would have a chance to examine modes of alternative technologies at a "technology fair" to be held in the near future.

Judy Dehen, 2965 S.W. Verde Vista, Portland, Oregon, representing the Columbia Group of the Sierra Club, said that Metro's failure to build an energy recovery facility in Oregon City could be considered a positive because if the facility were now in place, problems would have resulted. She stated that because the facility was not built, Metro was now considering other safer and more beneficial modes of disposal technology. Ms. Dehen said the Sierra Club would be supportive of good alternative and urged the Council not to become locked into any form of technology that would cause long-term problems.

6. CONSENT AGENDA

Presiding Officer Bonner announced item 6.6, consideration of Resolution No. 85-573, would be removed from this meeting's Consent Agenda but would appear on the June 13 Consent Agenda pending a recommendation from the Management Committee.

Motion: Councilor Waker moved approval of the Consent Agenda and Councilor Kirkpatrick seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Kirkpatrick, Kelley,  
Van Bergen, Waker and Bonner

Absent: Councilors Cooper, Hansen, Kafoury, Myers and Oleson

The motion carried and the following items were approved or adopted:

- 6.1 Approval of the Minutes of the Meeting of April 25, 1985
- 6.2 Resolution No. 85-566, Authorizing Federal Funds for Eight 16(b)(2) Special Transportation Projects and Amending the Transportation Improvement Program
- 6.3 Resolution No. 85-567, Amending the Transportation Improvement Program to Incorporate Urban Mass Transportation Administration Grant Applications for 20 Accessible Vans
- 6.4 Resolution No. 85-568, Amending the Transportation Improvement Program to Include an I-5 Pavement Subsidence Geological Investigation Project
- 6.5 Resolution No. 85-570, Amending the Transportation Improvement Program to Expand the Scope of the Multnomah County S.E. Stark Street Project

7. RESOLUTIONS

- 7.1 Consideration of Resolution No. 85-572, for the Purpose of Approving the Transfer of Franchise Permit No. 5 from Oregon Waste Management, Inc. and Genstar Conservation Systems, Inc. to Genstar Waste Transfer, Inc.

Mary Jane Aman explained the purpose of the Resolution was to transfer the franchise permit to Genstar Waste Transfer, Inc. She reported the company had met all requirements for receiving a permit.

In response to Councilor Van Bergen's questions, Merle Irvine, Manager, Oregon Process & Recovery Center, P. O. Box 17561, Portland, explained that Genstar Waste Transfer, Inc. was wholly owned by Genstar Conservation Systems, Inc. and was the operating arm for all United States based solid waste facilities owned by Genstar Conservation. The corporation was publically held, he said. Mr. Irvine explained Genstar Waste Transfer was a California corporation licensed and registered to do business in the state of Oregon. Oregon assets included Genstar Waste Transfer's equipment at the St. Johns Landfill and the land, building and equipment at the Oregon Process & Recovery Center, he reported.

Councilor Van Bergen asked about the bonding requirements for the franchise. Ms. Aman replied \$500,000 general liability insurance coverage and a \$25,000 performance bond - the same bond amount recommended for the original franchise application - had been received from Genstar Waste Transfer, Inc.

Councilor Van Bergen recalled the Council previously adopted a Resolution granting special disposal rates to Oregon Waste Management, the original franchisee. He asked if the special disposal rates would apply to Genstar Waste Transfer. Ms. Aman said the fee variance would transfer to Genstar Waste Transfer. Eleanore Baxendale further explained the initial variance was granted to the original franchisee. The franchise transfer to a different entity, if approved, would not effect the variance, she said, unless the franchisee decided to engage in work different from that for which the variance was granted. After discussion on the matter, Councilor Van Bergen said he would accept Counsel's opinion, but preferred the two matters - granting a franchise permit and a rate variance - should be decided separately.

Motion: Councilor Kirkpatrick moved to approve Resolution No. 85-572 and Councilor Kelley seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Kirkpatrick, Kelley, Van Bergen, Waker and Bonner

Absent: Councilors Cooper, Hansen, Kafoury, Myers and Oleson

The motion carried and Resolution No. 85-572 was adopted.

7.2 Consideration of Resolution No. 85-574, for the Purpose of Granting an Exemption from the Public Contracting Procedure for the Purchase of Computer Equipment for Transportation Purposes

Ms. Baxendale explained she had reviewed a request for proposals (RFP) for computer equipment and authorized staff to distribute the document to qualified computer vendors. After the RFP was distributed, she became aware that Metro's Contract Procedures did not provide for use of an RFP for special equipment purchases unless an exemption to the Procedures were granted by the Council. She requested the exemption be granted due to the specialized requirements of the equipment.

Motion: Councilor Waker moved Resolution No. 85-574 be approved. Councilor Kirkpatrick seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Kirkpatrick, Kelley,  
Van Bergen, Waker and Bonner

Absent: Councilors Cooper, Hansen, Kafoury, Myers and Oleson

The motion carried and Resolution No. 85-574 was adopted.

Don Carlson announced a special Management Committee Meeting had been scheduled for 5:00 p.m., June 13, 1985, to approve the contract for purchasing a computer.

#### EXECUTIVE SESSION

At 6:30 p.m., Presiding Officer Bonner called an Executive Session of the Council under the authority of ORS 192.660(1)(d). Councilors attending the session were Councilors DeJardin, Gardner, Hansen, Kirkpatrick, Kelley, Van Bergen, Waker and Bonner. The regular session of the Council reconvened at 7:15 p.m.

#### 8. COMMITTEE REPORTS

Councilor Kelley reported Jane Cease sponsored a bill to dedicate two cents of the cigarette tax for handicapped transportation needs.

Presiding Officer Bonner reported the Convention, Trade & Spectator Facilities Task Force, together with three subcommittees, met to review proposals for a combined domed stadium and convention center and the Clackamas Dome.

#### LADYBUG THEATER

Executive Officer Gustafson reported the Council had received various correspondence regarding the Ladybug Theater and its future at the Zoo. In response to specific concerns, he explained the Master Plan did provide for a new performing auditorium but the Plan did not conclude the Ladybug Theater would have total management and operation rights of this auditorium. The existing Ladybug Theater was not planned to be demolished until the new Zoo entrance was scheduled to be built, he said. However, he explained, the current issue before the Council was the unsafe condition of the existing theater building. He said consultants were inspecting the building on a weekly basis to insure its safety and the theater group had been notified they might have to vacate the building immediately if the building was deemed unsafe for occupancy. Further, he said, staff were preparing to notify the theater it could not occupy the building after September 1, 1985, due to the building's unsafe



5. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

5.1 Request to Amend Resolution No. 85-564 (A Resolution Requiring Mandatory Prequalification for the Contract for Operating the St. Johns Landfill) by Extending the Deadline for Filing a Prequalification Application by Roadway Constructors Corporation

Councilor Myers excused himself from considering this matter because his law firm was general counsel to Riedel International. Councilor Cooper also excused himself from considering this matter because his company did business with Riedel International.

Councilor Waker announced the Council had received written communications from Riedel Resources, Inc., Mr. Westerman, Kedon Services Ltd., and the Herzog Contracting Corporation regarding this matter and asked they be considered part of the official record.

Chuck Geyer reviewed information contained in the staff report. He explained on May 9, 1985, the Council adopted Resolution No. 85-564, the prequalification application process, which contained provisions for a deadline by which applicants must submit prequalification applications. After the Resolution was adopted, staff advertised the application process and mailed instructions for the process to firms deemed qualified to perform the work. Staff began mailing applications to interested parties on May 10 and a prequalification meeting was held on May 23, Mr. Geyer reported. He said the details of Roadway Constructors Corporation's request for extension of the application deadline were contained in the staff report.

Mr. Geyer then reviewed the options before the Council: 1) the Council could not extend the application submission deadline; 2) the deadline could be extended for firms which received prequalification packets but did not submit applications; and 3) the deadline could be extended and the entire advertising process could be repeated.

Mr. Geyer explained positive effects of extending the application deadline: 1) if Roadway's application or other applications were approved, at least one additional local firm would be bidding for the contract; 2) no bid amounts had been disclosed so the bid process would not be damaged.

Negative effects of extending the deadline, Mr. Geyer reported, would include: 1) a minimum of two weeks would be added to the application submission process - four weeks could be added if any additional firm's application was denied and a firm decided to appeal before the Council; 2) the project schedule would be delayed 45 to 60 days if the Council decided the entire advertising for applications process should be repeated; 3) Roadway Constructors

Corporation had received names of firms submitting applications and other firms did not have this benefit; and 4) if the application deadline were extended, other deadlines and procedures could be questioned.

Councilor Oleson asked which of the nine companies submitting applications were Oregon companies. Norm Wietting said Browning & Ferris International of Oregon was an Oregon company.

Councilor Waker invited parties to speak who were in favor of the Council extending the deadline for prequalification applications.

Art Riedel, Chairman of Roadway Constructors Corporation and Chairman of Riedel Resources, Inc. who owned Roadway and Riedel International, thanked the Council for considering this matter. Mr. Riedel then introduced the following gentlemen: Roger Huntsinger, Chief Estimator for Roadway (present at the meeting by permission of his physician); Gary Newbore with KFD; John Spencer, President of Riedel Environmental Services; and Dennis Lindsay, Attorney.

Mr. Riedel asked the Council to consider waiving the deadline for Roadway's prequalification application which had been submitted two days after the deadline date. Roadway had been looking forward to bidding on the St. Johns operations contract for the last several years, he said. However, an unfortunate series of accidents resulted when the Chief Estimator Roger Huntsinger became ill. Mr. Huntsinger requested his assistant start the application process in his absence and the "baton was dropped" when the assistant delayed starting the work until the afternoon applications were due to Metro. The prequalification application was submitted two days late, Mr. Riedel reported.

Mr. Riedel asked the Council to consider the fact that Roadway Constructors would be the only local bidder for the landfill contract if the deadline extension were granted. Riedel International had worked hard in Oregon and could be considered a homegrown company, he said. Browning & Ferris, he explained, was a large, international firm which had set up a corporation in Oregon. He also advocated the addition of more competitors to the bidding process explaining the public would benefit from the competition.

Councilor Waker asked Mr. Riedel if it were a somewhat common occurrence to miss a proposal deadline. Mr. Riedel explained his company responded to perhaps one request for prequalification applications a year. Because of the rarity of this procedure, Roadway staff had never prepared a prequalification before and it fell through the cracks, Mr. Riedel said. He said it was very rare that his company had missed a bid submission deadline.

No other proponents of the deadline extension addressed the Council.

Councilor Waker asked if any individuals wished to speak against the deadline extension.

Alex Cross of Genstar Corporation explained he was not speaking as an opponent of the deadline extension but wished to make a statement regarding the decision. Mr. Cross said in the five years he had been working with Metro he found the agency played by the rules. Genstar had spent considerable time and effort playing by Metro's rules, he said, and his company would accept any decision made by the Council on this matter. If the Council decided to add more bidders to the prequalified list, Mr. Cross hoped the other nine bidders who had already submitted applications would receive similar, favorable consideration during the bidding process when other items of precedent needed to be addressed.

Councilor Gardner asked if staff had any indication that firms other than Roadway Constructors would submit prequalification applications if the deadline were extended. Mr. Wietting said he did not know of other firms that would be interested in participating.

Councilor Oleson noted the staff report for this item did not include a staff recommendation and asked if Mr. Durig or Executive Officer Gustafson could explain whether extending the application period would discredit or compromise the criteria and procedures for Metro's bidding processes, specifically or generally.

Mr. Durig responded he thought the staff report was self-explanatory and he indicated there would be negative factors involved if the deadline were extended. He said the Council would have to take these factors into consideration along with Mr. Cross' testimony and the letters received by Councilors from other applicants.

Executive Officer Gustafson added that if this were a request for extending a bid process, there would be no consideration of the issue because of the proprietary nature of the submitted material. However, in this case, the material submitted was not proprietary and no harm to a public process would exist, he said. He explained Roadway Constructors had asked for the opportunity to bring the matter before the Council. The Council was being asked to decide whether the deadline should be extended and the Council would have to weigh the factors of Roadway being a local firm, the extenuating circumstances and the importance of the Council's rigorous process. He then reviewed the decision options before the Council as explained earlier by Mr. Geyer.

Presiding Officer Bonner entered the Council Chamber.

Councilor Waker explained that in his experience in the engineering field, it was not uncommon to submit prequalification statements to a contracting agency as a first step of the bidding process. He said those processes had deadlines and he would find it difficult to support a change of this deadline. There were always excuses for not meeting deadlines, but one had to play by the rules of the game and try again when the next opportunity presented itself, he said.

Presiding Officer Bonner asked if Councilors wished to make a motion regarding the request. Hearing no motion, the Presiding Officer announced the Council had taken no action and Roadway Constructors Corporation request for extending the deadline for submitting pre-qualification applications had been denied.

6. CONSIDERATION OF A CONTRACT WITH BISHOP CONTRACTORS, INC. FOR CONSTRUCTION OF THE WEST BEAR GROTTO REMODEL AND RELATED AREAS

Kay Rich reviewed the bid process, particularly the process for consideration of cost savings ideas, as reported in the agenda materials. There were no questions from the Council.

Motion: Councilor Kirkpatrick moved the Bear Grotto contract be approved. Councilor Kelley seconded the motion.

In response to Councilor Waker's question, Mr. Rich said the total contract sum would be under the amount previously bid based on deductibles submitted for gunnite work. Councilor Waker said he was concerned that the aesthetic quality of the project would be compromised if decorative items and outdoor furniture were deducted from the contract. Mr. Rich explained many of these items would be purchased directly by the Zoo at a considerable cost savings and the aesthetics of the overall exhibit would therefore not be damaged.

Vote: A vote on the motion resulted in:

Ayes: Councilors Cooper, DeJardin, Gardner, Kirkpatrick, Kelley, Myers, Oleson, Van Bergen, Waker and Bonner

Absent: Hansen and Kafoury

The motion carried and the contract was approved.

7. CONSIDERATION OF SOLID WASTE RATE POLICIES

Doug Drennen introduced new staff member Rich McConaghy to the Council. Mr. Drennen explained this item was before the Council because as part of adopting last year's rate policy, the Council requested the policies be reviewed prior to beginning a new rate

study. He also explained staff would present rate issues and were soliciting Council agreement regarding the scope of the new rate study and which policies should be evaluated.

In response to Councilor Bonner's question, Mr. Drennen said if the Council wished to make changes to the rate ordinance, staff would prepare an ordinance for Council consideration in late July. He advised, however, the Council might want to review results of staff analysis on various rate options before an ordinance was prepared.

Policy 1. Mr. McConaghy reviewed policy 1 of the staff report which indicated the base disposal rate charged at the St. Johns Landfill could be increased above the cost of service to reflect the limited nature of the landfill's capacity, to provide incentives for recycling, to encourage the development of alternative technologies and to divert material to other landfills. He explained the current base disposal rates and the regional transfer fee reflected the actual cost of service. If directed by the Council, staff could conduct a rate study that would calculate the effects of proposed changes.

Councilor Waker thought such studies would be a waste of time. He did not think imposing rate penalties on waste generated outside the region would be effective.

Councilor Kelley asked about the current policy regarding disposal of waste generated from outside the region. Mr. Drennen responded a special fee was charged those disposing of wastes generated out of state. Councilor Kelley requested staff prepare more information on the legal ramifications of prohibiting out-of-state haulers from disposing waste at St. Johns Landfill.

Councilor Gardner thought increasing disposal rates was not the most effective diversion tactic and that the rate structure should not be used to generate revenue for planning a new landfill. He thought the rates could be used for planning the expansion of St. Johns and requested this information be provided in the rate study.

Presiding Officer Bonner asked Councilors whether they wanted staff to consider the factor of diverting waste from St. Johns Landfill in their base disposal rate recommendations. Executive Officer Gustafson added that more control of who used the facility was needed and of the two options for controlling use of the landfill - controlling who entered the facility and controlling through a pricing mechanism - he preferred the latter option.

Councilor Cooper was supportive of a study and said some way of controlling the material entering the landfill must be found.

Councilor Waker said he didn't disagree with the Executive Officer and thought Metro's duty was to dispose of waste at the most reasonable cost. He thought a solution to the landfill space problem would only come around when it reached the crisis stage and the public had not yet accepted the problem as a crisis.

Councilor Kelley asked staff to compare Metro's disposal rates with other areas to make ensure rates were competitive.

Policy 2. Mr. McConaghy explained policy 2 would effect policy 3 and could divert some non-putrescible wastes from St. Johns.

Councilor Waker supported considering this option because it was not punitive in nature and would not effect the overall cost of the system.

Presiding Officer Bonner thought policies 1 and 2 were related in that rates would be altered to change the flow of solid waste. He requested more analysis of the different options available.

Councilor Gardner said the question he wanted answered was whether eliminating the transfer charge at limited purpose landfills would divert a portion of non-putrescible wastes.

Councilor Waker asked if the volumes at CTRC were reduced when the rate structure was adjusted last year. Mr. Drennen said initially the volumes were reduced but when Marion County haulers started bringing loads in to CTRC, the factors were skewed.

Policy 3. Mr. McConaghy asked for Council concurrence on whether startup rates should be imposed as a two-step or one-step process.

Councilor Waker said he would prefer the one-step process.

Councilors Kirkpatrick, Cooper and Gardner did not think WTRC would be operational in time to be effected by these rate policies and it would be counterproductive for staff to examine this issue.

Policy 4. Regarding convenience charges for transfer stations, Mr. McConaghy asked if the Council wanted the charges continued or whether the charges be adjusted to encourage direct hauling to St. Johns Landfill.

Councilor Waker wanted the current policy to continue.

Policy 5. Mr. McConaghy explained staff wished to consider whether the current user fees generated sufficient revenue and whether pre-financing should be provided for future system improvements.

Presiding Officer Bonner suggested staff examine the effect of these costs being included in the base disposal rate. After discussion, the Council decided staff should not examine this issue.

Policy 6. Mr. McConaghy requested staff examine whether an additional fee be imposed for handling special wastes and how the fee would be applied.

The Council agreed this policy should be studied by staff.

Summary. Councilor Van Bergen questioned whether staff had received sufficient direction for carrying out a study of solid waste rates and policies. The Presiding Officer said staff had received instruction not to consider rates as a means of diverting waste and not to use either user fees or the base rate to finance capital projects. Staff had also been instructed to produce a good analysis of rates charged by other disposal facilities around the region.

Councilor Van Bergen asked why these management issues were being raised before the Council. Mr. Carlson explained the process was mandated by the Council when they adopted Resolution No. 84-483. The Resolution required an annual review of rate issues by the Council before these policies were considered for adoption. He suggested the Council consider whether the process they had adopted was useful.

A discussion followed regarding the best way to review the rate policies. Presiding Officer Bonner said the current process was too loose to be useful and was confusing to staff. Councilor Gardner suggested staff prepare an annual report analyzing the current year's policies and recommended changes. The Council would then decide whether the changes should be adopted.

Councilor Waker and Kelley were supportive of the current process because staff could hear Council concerns before conducting in-depth analyses of the issues important to the Council.

Mr. Carlson said staff would continue to follow the rate review process outlined in Resolution No. 85-483 until the Council adopted other policies.

#### 8. DISCUSSION OF THE ALTERNATIVE TECHNOLOGIES CHAPTER OF THE SOLID WASTE MANAGEMENT PLAN

Mr. Drennen introduced Wayne Rifer and new employee Debbie Gorham to the Council, explaining these employees would be responsible for updating the Solid Waste Master Plan. Mr. Drennen then reviewed the status of the chapters of the Plan.

Mr. Drennen explained the purpose of this discussion was to review the draft Alternative Technologies chapter, to receive comments, and to determine the process for public review and adoption of the document.

Mr. Rifer reported that as part of the technical review process, 300 copies of the Alternative Technologies chapter had been mailed to people with technical knowledge for their comments. Another 300 letters were sent to additional parties explaining the document was available for review upon request. Mr. Rifer said comments of a non-technical nature would be solicited later in the review process. The staff report explained the review process in detail.

Mr. Rifer then reviewed Table 4-1 of the document (page 9) which estimated the composition, quantities and disposition of recyclable waste generated within the region. Mr. Rifer also discussed Table 4-2 (page 24) which reviewed post-collection process techniques, the types of materials that could be recovered for each process, material available for processing and the estimated cost per ton of material recovered or processed. Information about alcohol recovery technology was not presented on the chart but was an emerging option, Mr. Rifer said. He noted the information presented many options and if the Council chose to pursue a mode of alternative technology, many smaller decisions would need to be made, the cost of recovering specific materials being a large factor.

Mr. Rifer briefly reviewed energy recovery technology and explained fewer materials would be recovered if this mode of technology were selected. This process, however, would significantly reduce the volume of waste landfilled. Two types of technology - mass burn facilities or small, modular facilities - were available for consideration.

Mr. Rifer then stressed the importance of economic factors in selecting alternative technology options. Mr. Drennen added that the revenue and cost estimates provided in the report represented desirable and typical examples. Staff would perform an extensive market analysis, once the Council provided more specific direction, regarding which options to pursue. In response to Councilor Myers' question, Mr. Rifer explained that because energy recovery facilities were more prevalently used than other modes of alternative technology, staff could compile reliable cost and revenue statistics. In response to Councilor Cooper's question, he said that other types of fully operational, alternative technology facilities existed from which to gather valid economic information. He referred the Council to the last several pages of the draft document which provided summary information about various plants which were (or soon would be) in operation around the country.



Councilor Waker asked how staff had justified assumptions listed in Appendix "A," specifically projected inflation and interest rate percentages. Mr. Drennen responded that because most facility contracts were long-term in nature, many assumptions had to be made that might not bear out exactly as projected. However, one could safely assume that initial tip fees would be higher and that eventually, landfill costs would be greatly reduced. Councilor Waker noted that capital replacement costs could also be higher as the facility became older. Mr. Drennen said staff had projected 8 percent as an inflationary factor for landfill rates. Councilor Waker asked what percentage of that figure included transportation costs. Executive Officer Gustafson said the cost of transportation would vary greatly depending on the type of facility, its location, and volumes of waste transferred. Mr. Drennen assured the Council that transportation issues were very important and would be a major part of staff's final analysis.

Presiding Officer Bonner asked why staff had shown revenues of an energy recovery facility would experience a marked increase after seven years of operation. Mr. Drennen explained staff had made this assumption after examining PGE's projections and their rate increases corresponding with that same time period.

Councilor Kelley expressed concern about the effects of an energy recovery facility on recycling. Mr. Rifer said a facility's effects on recycling would depend on the size of the facility. If it were designed to process 100 percent of the waste stream, competition would clearly be created for materials that could be further recycled. He said Metro's philosophy was such that this type of competition would be avoided. A facility could be designed to separate most recyclables, market them, and burn the remaining waste. Councilor Kelley explained she was very interested in the cost effectiveness of any facility in order to keep regional disposal costs down. Both Councilor Kelley and Presiding Officer Bonner said that as part of the public process for developing the Alternative Technologies chapter, staff should ask the public how much they would be willing to pay for solid waste disposal.

Mr. Rifer summarized Section I of the document and the process for considering which technologies should be selected. Page 2 listed key considerations that must be taken into consideration including priorities mandated by state law, cost, markets for recyclables, dependability of technologies, risk factors of experimental and hopeful technologies, shared financial risk between owner and operator, environmental impacts and public support. Mr. Rifer said staff could provide detailed information on each consideration once the Council had determined which factors were most important.

The two-stage process for review of the Alternatives chapter of the Solid Waste Management Plan was presented by Mr. Rifer. Stage one would involve extensive evaluation of technology options by persons with specific knowledge. Staff were soliciting major ideas that would add to or delete from the draft document. A technology symposium would be organized for this purpose and the Council would be involved in this forum. Based on this input, the Council will be asked to determine which technologies should receive further consideration. At the end of stage one, the Council would make three decisions: 1) whether Metro should pursue consideration of alternative technologies; 2) which technologies should receive further consideration; and 3) at what stage in the Solid Waste Management Plan process should alternative technologies be implemented.

The second stage would provide for direct citizen involvement in addressing major policy issues, Mr. Rifer explained. Alternative Technologies could be addressed as part of the total Plan or separately. The purpose of this stage would be to provide information to the Council concerning public viewpoints on policy issues and to develop a sense of ownership by the community for the resulting decisions. After the Council had evaluated information gained from the technical and public involvement processes, the Council would then determine whether more information was needed, at what cost over landfilling would the Council be willing to entail, to which technologies should the Council commit waste, and what would be Metro's role in the project.

Councilor Cooper asked about the time frame for the process outlined by Mr. Rifer assuming everything went smoothly. Mr. Rifer said stage one could begin immediately and be completed by mid-September.

Councilor Kirkpatrick asked about the status of the Finance chapter of the Solid Waste Management Plan. Mr. Rifer reported the completion of that chapter would follow all others because the decisions made about other components would alter information presented in that chapter. In response to Councilor Kirkpatrick's question about the Source Separation chapter, Mr. Rifer said draft documents were planned to be distributed in mid-August.

Councilor Kirkpatrick recommended staff complete the Source Reduction and Recycling chapter before implementing the public involvement portion of the Alternative Technologies chapter adoption process. She suggested the public involvement process for both chapters could be coordinated. Councilor Kelley agreed with this recommendation saying both chapters were closely related and it was important the public buy into a consolidated plan they could understand and support. Presiding Officer Bonner concurred saying it made sense to present all the available options to the public and

their related costs. The three Councilors agreed staff should not stop work on the Alternative Technologies chapter but they should proceed with uncompleted chapters of the plan as soon as possible in order for the total picture to be discussed. Councilor Gardner urged that stage one of the Alternative Technologies chapter be completed as soon as possible in order for Metro to be prepared for the implementation of Senate Bill 662, if it were adopted in its current form.

Executive Officer Gustafson urged the Council to commence with stage one saying there were many complicated elements of alternative technology that were not related to source reduction and recycling. He thought the Council should review the chapter to determine what decisions could be made before the entire Plan was completed.

Councilor Oleson said he was most interested in getting feedback from technical people at this stage in the process, especially regarding experimental technology.

Councilor Waker concurred with the Executive Officer's advice. A key decision to be made would be at what added cost over landfilling was the region willing to pay for recovery of usable resources. If the Council could set a policy or at least get a feeling for the answer to this question, it would be much easier to answer other questions about what technologies would be acceptable, he said. He explained he would be suspect of any alternate technology that cost more than landfilling because if the costs were higher, it would be doubtful energy had been saved. However, it would be well within the public's right to spend money pursuing any method it preferred, he said, and the key would be giving the public complete information on which to make an informed decision. He was also concerned that the public understand the state currently defined a material as recyclable if a suitable market existed for that material.

Councilor Cooper asked staff if the base line of the financial plan would be the current cost of landfilling. Mr. Rifer said staff had been assuming landfilling would be the base line cost although they were discussing this issue with other technologies and jurisdictions. Councilor Cooper said he was concerned that the draft report included information about 14 alternative technology plants that had stopped operations. The consumer would assume the costs, he said, and the Council must consider this risk.

Councilor Waker said another factor to consider was when the costs of disposal increased substantially, people could resort to other, unacceptable methods of disposal and cleaning up illegally disposed waste could result in another kind of net cost. He said it was important not to discourage people from using the formal system of

Council Meeting  
June 6, 1985  
Page 14

waste disposal. Mr. Durig said staff would be presenting a report to the Council on June 13 dealing with solid waste disposal authority which would address the problem Councilor Waker raised.

Councilor Van Bergen said he was doubtful the public could offer input on a preferred, workable solid waste system at a feasible cost.

The Presiding Officer summarized the Council's general directions to staff saying staff should continue to explore the input of knowledgeable people on this chapter of the Plan for inclusion in the process. Before the commencement of stage two, staff should have completed a draft of the Source Reduction and Recycling chapter. The public review process for this chapter and the Alternative Technologies chapter should be conducted as one unit in order to make a decision about which solid waste system should be implemented by Metro.

Judy Dehen, 2965 N.W. Verde Vista, Portland, Oregon, representing the Columbia Group Sierra Club, reported the Sierra Club would be recommending changes to the Alternative Technologies chapter and asked the Council to be receptive to additional ideas. Regarding the Council's previous discussion about how much the public would be willing to pay for a solid waste system, she referred to page 1 of the draft chapter which stated that Oregon state law required jurisdictions to apply a particular set of priorities to the plan. As long as these measures were technologically and economically feasible, they must be used, she said, and would not be subject to popular opinion. She urged the Council to examine the whole picture in order to develop a workable system. The effects of mandatory curbside recycling would certainly have to be taken into consideration, she said, and the safe disposal of household toxic materials should also be considered.

Mr. Rifer completed his presentation by reviewing a schedule for the Council's consideration of the process for the Solid Waste Management Plan. There were no suggestions for changes.

Alex Cross of Genstar Waste Management, Inc. invited staff, Councilors and the community to the annual Genstar picnic which would take place Saturday, June 8, from 10:00 a.m. to 4:00 p.m. at the St. Johns Landfill. He said the picnic had traditionally been a very good opportunity for the community to visit and landfill and learn more about its operation.

At 8:50 p.m., the Presiding Officer called the Council into Executive Session under the authority of ORS 192.660(1)(h). Councilors present at the regular session were all present at the Executive Session. The regular session of the Council reconvened at 9:00 p.m.

CONSIDERATION OF RESOLUTION NO. 85-578 FOR THE  
PURPOSE OF AMENDING THE BY-LAWS OF THE SOLID  
WASTE POLICY ALTERNATIVES COMMITTEE

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Date: June 24, 1985

Presented by: Ray Barker

FACTUAL BACKGROUND AND ANALYSIS

The Council Management Committee on May 16, 1985, directed Councilor Gardner to work with staff to revise the By-Laws of the SWPAC for review at the June 20, 1985, Committee meeting.

Adoption of Resolution No. 85-578 would include the following changes to the SWPAC By-Laws:

1. Changes the name of the Committee to the Solid Waste Policy Advisory Committee.
2. Increases the number of citizens on the Committee from four to eight; decreases the number of solid waste industry representatives from six to four.
3. Revises the Committee purpose section to more clearly reflect the Metro Council's desire to have more citizen participation and greater communication regarding solid waste issues.

Rate Review

To date no decision has been made regarding possible changes to the Rate Review Committee. It appears that the following are the major alternatives regarding the rate review function:

1. Keep the Rate Review Committee a separate committee from SWPAC.
2. Make rate review a subcommittee of SWPAC (have same expertise requirements as currently exist for Rate Review Committee members).
3. Make rate review the responsibility of the SWPAC itself (require certain membership positions to have rate review experience).

One of the purposes of having the rate review function separate from SWPAC is to avoid possible conflicts of interest with the solid

waste industry. Making rate review a subcommittee of SWPAC, and only allowing non-industry membership may help address the conflict of interest question but it also raises some questions: would the rate review subcommittee report to the SWPAC and SWPAC then act on the subcommittee's recommendations (solid waste industry representatives, too?), or would the subcommittee report directly to the Metro Council? If the subcommittee reports directly to the Metro Council, why abolish the existing Rate Review Committee which reports directly to Council?

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer makes no recommendation.

MANAGEMENT COMMITTEE'S RECOMMENDATION

The Council Management Committee recommends passage of Resolution No. 85-578. In a separate action, the Committee determined that the two public members of the Rate Review Committee should be selected from public members appointed to SWPAC. Resolution No. 85-578 and the attached SWPAC By-Laws are amended to reflect the Committee's recommendation.

RB/ql  
3726C/405-3  
06/24/85

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING THE ) RESOLUTION NO. 85-578  
BY-LAWS OF THE SOLID WASTE POLICY )  
ALTERNATIVES COMMITTEE ) Introduced by the  
 ) Council Management Committee

WHEREAS, The purpose of the Solid Waste Policy Alternatives Committee (SWPAC) is to provide advice and assistance to the Metropolitan Service District Council; and

WHEREAS, The Metro Council has officially adopted a set of priorities and objectives for Metro and priority "E" is to assure the opportunity for public involvement in Metro's important decision-making processes; and

WHEREAS, The Metro Council wants to increase the citizen participation on SWPAC, and reorganize the Committee for greater effectiveness; now, therefore,

BE IT RESOLVED,

1. That the By-Laws of the Solid Waste Policy Alternatives Committee are hereby amended as shown in Exhibit "A" attached.

2. That the By-Laws of the Solid Waste Policy Alternatives Committee are further amended to require that two of the members appointed to represent the public shall also be appointed to serve on the Rate Review Committee.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

\_\_\_\_\_  
Ernie Bonner, Presiding Officer

SOLID WASTE POLICY [ALTERNATIVES] ADVISORY COMMITTEE

BY-LAWS

ARTICLE I

NAME

This Committee shall be known as the SOLID WASTE POLICY [ALTERNATIVES] ADVISORY COMMITTEE.

ARTICLE II

PURPOSE

1. [To provide advice and assistance to the Executive Officer, Metro Council and Council Regional Services Committee regarding regionwide solid waste related issues.] To provide advice to the Metro Council and the Executive Officer regarding regionwide solid waste policy issues.

2. [To provide a forum for public, private and citizen representatives to develop and evaluate regionwide policy alternatives concerning the beneficial use and disposal of solid waste generated in the region together with its impact on collection, and with the siting, construction and operation of the necessary facilities.] To provide a forum for citizen, industry, and local government representatives to evaluate policy alternatives concerning the beneficial use and disposal of solid waste, and to advise Metro staff in the formulation of such policy alternatives.

3. [To advise on alternative courses of action which Metro may undertake to alleviate or resolve the short- and long-term solid waste problems of the region.] To provide a forum for communication between Metro and the citizens of the region on solid waste policy issues and the Solid Waste Management Plan.

ARTICLE III

MEMBERSHIP-VOTING-MEETINGS

Section 1. MEMBERSHIP

a. The Committee shall be representative of the general public and of persons involved in production, source separation, collection, beneficial use and disposal of solid waste, and the siting[, construction] and operation of necessary facilities.



b. Membership shall include:

Cities & Counties

Clackamas County	1
Multnomah County	1
Washington County	1
City of Portland	1

General Public

Clackamas County	[1]	<u>2</u>
Multnomah County	[1]	<u>2</u>
Washington County	[1]	<u>2</u>
City of Portland	[1]	<u>2</u>

Solid Waste

Industry

<u>Commercial Haulers</u>	1
<u>Residential Haulers</u>	<u>1</u>
[Collection]	[2]
Landfill[s] <u>Operators</u>	[2] <u>1</u>
<u>Recycling Industry</u>	1
[Construction Industry]	[1]

[c. Ex officio -- Clark County, Oregon Department of Environmental Quality (DEQ), Federal Environmental Protection Agency (EPA).]

Section 2. APPOINTMENT and TENURE

a. Each member appointed to represent cities and counties shall be designated by the jurisdictions they represent and shall be staff employees. All other appointments shall be made for a term of two (2) years and shall be made by the Presiding Officer of the Metro Council [in accordance with procedures] with the concurrence of the Metro Council.

b. Each member shall serve until removed by the Presiding Officer, or the appointing cities or counties, or as determined under Section 2 (c) of this Article.

c. Absence unexcused by the Committee Chairperson from three (3) consecutive regularly scheduled meetings shall constitute removal of the voting member from the Committee.

[d. Additional members may serve on the Committee upon nomination by the Metro Council Regional Services Committee and concurrence by the Presiding Officer of the Metro Council, in accordance with procedures of the Metro Council.]

[e] d. Ex officio members, without vote, may serve on the Committee upon nomination by the [Metro Council Regional Services Committee and concurrence by the Presiding Officer]

Presiding Officer of the Metro Council, [in accordance with procedures] with concurrence of the Metro Council.

e. Two of the members appointed to represent the public shall also be appointed to serve as the public members on the Rate Review Committee.

Section 3. VOTING PRIVILEGES

Each member of the Committee, except ex officio members, shall be entitled to one (1) vote on all issues presented at regular and special meetings at which the member is present.

Section 4. MEETINGS

a. Regular meetings of the Committee shall be held [on the Monday of the week of a regularly scheduled Metro Council meeting] once each month at a regularly scheduled date, time and place established by the Committee [Chairperson].

b.

Section 5. CONDUCT of MEETINGS

a. A majority of the voting members shall constitute a quorum for the conduct of business. The act of a majority of the voting members present at meetings, at which a quorum is present, shall be the act of the Committee.

b. All meetings shall be conducted in accordance with Robert's Rules of Order, Newly Revised.

c. The Committee may establish other Rules of Procedure as deemed necessary for the conduct of business.

ARTICLE IV

OFFICERS AND DUTIES

Section 1. OFFICERS

The officers of the Committee shall be a Chairperson and a Vice-Chairperson elected by the voting members of the Committee.

Section 2. TERM OF OFFICE

Each officer shall hold office during the fiscal year or until relieved of the position. Officers may hold succeeding terms of office, but may serve no longer than three (3) consecutive years.

Section 3. DUTIES

The Chairperson shall preside at all meetings he/she attends and shall be responsible for the expeditious conduct of the Committee's business. The Vice-Chairperson shall perform all duties of the Chairperson in his/her absence.

Section 4. ADMINISTRATIVE SUPPORT

Metro shall supply staff, as necessary, to record actions of the Committee and to handle times and places of meetings, and citizen participation activities.

ARTICLE V

[SUBCOMMITTEES AND] TASK FORCES

The Committee Chairperson, with the consent of the Committee, may appoint Task Forces from among its members and other interested persons. Composition and term of service shall be determined according to mission and need. Task Forces shall be given a specific Charge and time for reporting as an integral part of their establishment.

ARTICLE VI

REPORTING PROCEDURES

The Committee shall make its reports, findings and recommendations to the Metropolitan Service District Council [Regional Services Committee]. Any such reports and recommendations shall also be sent to the Executive Officer. [If there is any conflict between the position of the Committee and the Executive Officer, the Executive Officer will notify the Council Regional Services Committee and the matter will be discussed by the Regional Services Committee and other interested parties and a recommendation forwarded to the Metro Council.] The Solid Waste Policy Alternatives Committee shall adopt procedures which adequately notify affected jurisdictions and interested parties on matters before the Committee.

ARTICLE VII

AMENDMENTS

These By-Laws may be amended or repealed only by the Metropolitan Service District Council.

RB/gl  
4886B/285-3  
06/24/85

CONSIDERATION OF RESOLUTION NO. 85-562 ADOPTING  
THE FY 1985-86 BUDGET AND APPROPRIATIONS SCHEDULE

Date: June 14, 1985

Presented by: Jennifer Sims

FACTUAL BACKGROUND AND ANALYSIS

Consideration of Resolution No. 85-653 is the final step of the Council in adopting the FY 1985-86 Budget. The Annual Budget is a key policy document and management tool for the organization. Through the budget process, department work programs are established and authorized spending levels are set. Oregon Budget Law (ORS 294.635) requires that Metro submit its budget to the Tax Supervising and Conservation Commission (TSCC). The TSCC held a hearing on the approved budget on June 14, 1985. The TSCC will certify the budget for adoption noting any objections or recommendations.

Based on more current information, four types of amendments are proposed to the Approved Budget. The details, rationale and dollar impact are described below. The specific changes are indicated in Attachment 1 of this report.

1. Current financial reports indicate that several fund balance estimates should be revised.

	Current Approved Budget	Proposed	Difference
Solid Waste Operating	\$2,001,000	\$2,600,000	\$ 599,000
Zoo Capital	4,980,110	5,513,939	533,829
Sewer Assistance	1,435,665	900,000	(535,665)
General	350,000	505,000	155,000

Solid Waste's revenue and expenditure rate indicate the higher fund balance. The same is true for the Zoo Capital Fund. Multnomah County has requested their share of the Sewer Assistance monies the last week of June which will leave about \$830,000 owed to the city of Gresham. The additional appropriation is proposed to provide for the close out of the fund in case revenues are higher than expected. The General Fund carryover will include \$85,000 which will not be spent on building improvements in FY 1984-85. Also the April financial reports indicate an additional \$70,000 may be carried over for a total increase of \$155,000 from the approved budget estimate.

2. Because the building improvement costs will be carried over to FY 1985-86 the Building Management Fund must be revised accordingly. However, Oregon Budget Law permits only a 10 percent total increase in a fund after TSCC review which is \$76,320 in this case. The estimated necessary increase is \$164,000. Therefore, it is proposed that the Council increase the fund now by the amount allowed and proceed with a Supplemental Budget in July after the contract is awarded for the improvements. Since furniture costs have been moved to the General Fund, the Capital Outlay category for leasehold improvements would be allocated all of the available appropriation for a total of \$146,320. The related changes for both now and in the planned Supplemental are shown in Attachment 2.

Please note two changes from the current approved budget amounts. First, the planned improvement costs were originally \$170,800 total. Current estimates based on the final space plan and specific finishing selections put FY 1985-86 costs at \$250,000. \$214,000 would be for Metro building improvements and cleaning, and \$36,000 would go toward a lease for furniture and equipment. The furniture lease will be budgeted into the General Fund as it is not a building cost. Also \$20,000 is proposed for tenant improvements.

3. Unappropriated balances must be maintained for the required penalty payment should Metro not appropriate funds for the office space lease. The penalty for FY 1985-86 would be \$190,000. This cost has been allocated to the Solid Waste Operating, Zoo Operating and General funds. The Solid Waste Operating and General funds are each shown as amended to include the one-third share of this potential cost.
4. The overall IRC computer acquisition includes an element to purchase three graphic terminals at an estimated cost of \$8,250. This is one of six separate purchases for the overall acquisition. On June 15, the Council approved the addition of \$3,800 to the current Budget to cover the full cost of the purchase. After pursuing the purchase of the three terminals with various vendors and manufacturers, it is apparent that a satisfactory purchase cannot be accomplished by June 30. Several leading candidates that are under consideration for purchase cannot be obtained until after July 1. Therefore, it is proposed that funds be appropriated in FY 1985-86 to make the purchase. The amounts would be \$4,450 in Data Processing, General Fund \$3,800 in Transportation, IRC. These amounts are currently budgeted for FY 1984-85 and are simply delayed into FY 1985-86. As such, they do not represent an increased cost to Metro.

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE )	RESOLUTION NO. 85-562
ANNUAL BUDGET FOR FISCAL YEAR )	
1985-86, MAKING APPROPRIATIONS )	Introduced by
FROM FUNDS OF THE DISTRICT IN )	Executive Officer
ACCORDANCE WITH SAID ANNUAL )	
BUDGET, CREATING A ST. JOHNS )	
METHANE RECOVERY FUND AND A BUILD- )	
ING MANAGEMENT FUND, AMENDING THE )	
PAY AND CLASSIFICATION PLANS AND )	
LEVYING AD VALOREM TAXES )	

WHEREAS, The Multnomah County Tax Supervising and Conservation Commission (TSCC) held its public hearing June 14, 1985, on the annual budget of the Metropolitan Service District (Metro) for the fiscal year beginning July 1, 1985, and ending June 30, 1986; and

WHEREAS, Recommendations from the TSCC have been received by Metro (attached as Exhibit A and hereby incorporated herein) and have been acted upon, as reflected in the Budget and in the Schedule of Appropriations; now, therefore,

BE IT RESOLVED,

1. A St. Johns Methane Recovery Fund is created for the purpose of receiving and monitoring monies for the recovery and sale of methane gas at the St. Johns Landfill. Revenues will be primarily from the sale of methane gas. After the purpose of the fund has been achieved assets will be transferred to the Solid Waste Operating fund. The accrual method of accounting will be used for this fund.

2. A Building Management Fund is created for the purpose of receiving and monitoring monies related to leasing and managing Metro's office space. Revenues will be primarily from rental and lease income, parking fees and transfers from operating funds deriving benefit from the office space. Transfer amounts will be based on the cost allocation plan. After the purpose of the fund has been achieved, assets will be transferred to the General Fund. The accrual method of accounting will be used for this fund.

3. The "FY 1985-86 Budget of the Metropolitan Service District" as attached hereto as Exhibit "B," and the schedule of appropriations attached as Exhibit "C" to this Resolution are hereby adopted.

4. The Executive Officer or his designee is hereby authorized to amend budget line items of Exhibit "B" within the appropriation levels set by Exhibit "C."

5. The Council of the Metropolitan Service District does hereby levy ad valorem taxes as provided in the budget adopted by Section 3 of this Resolution in the amount of FIVE MILLION (\$5,000,000) DOLLARS for the Zoo Operations and Capital funds, said levy being a three-year serial levy outside the six percent constitutional limit approved by District voters on May 15, 1984, said taxes to be levied upon taxable properties within the Metropolitan Service District as of 1:00 a.m., January 1, 1985.



# Solid Waste

## Transfers & Contingency

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION		
569,700	635,610		785,600*	9100	<b>Transfers &amp; Contingency</b>		
0	0		0	9130	Transfer to General Fund	644,475	644,475
718,705	823,561		887,530	9320	Transfer to Building Fund	196,031	196,031
753,250	689,600		75,000	9330	Trans. to SW Debt Service Fund	1,321,950	1,321,950
0	171,800		171,800	9340	Trans. to SW Cap. Proj. Fund	100,000	100,000
0	0		520,000	9350	Trans. to St. Johns Reserve Fund	333,000	333,000
0	0		5,000	9400	Trans. to St. Johns		
0	0		1,775,876	9700	Final Improvements Fund	645,000	645,000
					Transfer to IRC	5,000	5,000
					Contingency	1,243,381	1,240,482
<u>2,041,655</u>	<u>2,320,571</u>		<u>4,220,806</u>		<b>Total Transfers &amp; Contingency</b>	<u>4,488,837</u>	<u>4,485,938</u>
534,329	1,420,876		0		<b>Unappropriated Fund</b>		
					Balance	0	0
<u>6,681,452</u>	<u>9,887,788</u>	<u>29.83</u>	<u>11,483,556</u>		<b>Total Fund</b>	<u>31.3</u>	<u>12,703,020</u>
						<u>31.4</u>	<u>12,703,020</u>

\*PIXEL Computer-Operations

Support of Data Resources Center	2,000
Support of Administration	<u>732,598</u>
Total Transfer to General Fund	<u>785,600</u>

2411C/418-19-05/14  
SW OP/T&C



HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	BUDGET		ACCOUNT #	DESCRIPTION	FTE	AMOUNT
		FTE	AMOUNT				
	29,746		2,000	4300	<u>Resources</u>		
3,262	8,016		7,000	5020	Fund Balance-Beginning	5,000	5,000
8,784	934		10,000	5030	Documents & Publications	7,500	7,500
0	0		0	5040	UGB Fees	10,000	10,000
				5100	Conference Workshops	2,000	2,000
0	0		0		<u>UMTA</u>		
0	0		0		FY 86 (e) (4)	142,701	142,701
0	0		0		FY 86 Sec. 8	250,779	250,779
0	0		0		FY 86 Sec. 9	85,040	85,040
0	0	201,340			FY 85 (e) (4) OR-29-9010	126,762	126,762
0	0	244,159			FY 85 Sec. 8	0	0
0	14,824	12,000			Phase I-Alt. Anal. OR-29-9008	2,000	2,000
0	0	135,788			Westside PE	0	0
81,500	3,066	35,946			OR-29-9004 Westside		
					Phase II	0	0
0	1,256		0		OR-29-9003 Westside		
					Interim	0	0
0	0	10,425			(EPA) 105	0	0
176,828	49,717	2,076			OR-09-0032 FY 83 Sec 8	0	0
0	0	38,844			Discretionary Funds	0	0
0	6,975	0			A-000265-83 (EPA)	0	0
28,879	0	0			OR-19-0004 (EPA) 175	0	0
0	259,749	19,005			FY 84 (e) (4) OR-29-9009	29,9659	29,965
62,834	0	0			OR-29-9007 FY 82		
					(e) (4) Carryover	0	0
16,144	422	0			OR-09-0029 FY 82 Sec 8	0	0
7,000	2,953	0			OR-19-0005 (EPA) 175	0	0
3,716	0	0			OR-09-0026 Jt. Dev.	0	0
0	202,645	0			FY 84 Sec 8 OR-09-0034	0	0
0	0	0			Sec. 9A	0	0
0	0	0			McLoughlin Alt. Anal./Phase I	0	0
0	0	0			McLoughlin Alt. Anal./DEIS	0	0
8,560	0	0	5100		82 J 2-OJJDP	0	0
17,698	0	0	5100		90-CA-Project LUCK	0	0
0	0	0	5100		84A.2-OJJDP	0	0
0	0	0	5100		National Council on Crime	0	0
38,664	5,000	0	5100		University of Illinois	0	0
0	7,572	0	5100		83J.2-OJJDP	0	0

2411C/418-45-05/14-PLANF/REV



# Agenda

COUNCIL MEETING

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201 503 221-1646  
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: June 27, 1985

Day: Thursday

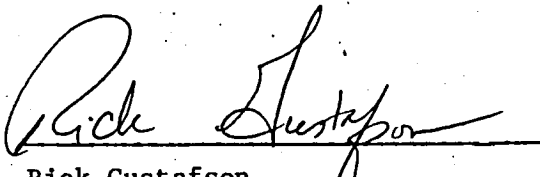
Time: 6:00 p.m.

Place: City of Milwaukie Council Chamber

## CONSENT AGENDA

The following business items have been reviewed by the staff and an officer of the Council. In my opinion, these items meet with the Consent Agenda Criteria established by the Rules and Procedures of the Council. The Council is requested to approve the recommendations presented by these items.

- 6.1 Minutes of the Meetings of May 23 and June 6, 1985
- 6.2 Resolution No. 85-576, for the Purpose of Amending the Transportation Improvement Program to Include an Interstate Bridge Northbound Lift Span Improvement Project
- 6.3 Resolution No. 85-577, for the Purpose of Adopting an Interim Special Needs Transportation Plan
- 6.4 Resolution No. 85-578, for the Purpose of Amending the Metro Pay and Classification Plans (Facilities Supervisor and Senior Gatehouse Attendant)

  
Rick Gustafson  
Executive Officer

RG:amn

condition and because it would not be cost effective to expend funds to repair structural damage to the Ladybug Theater. He then reviewed the three-year history of staff negotiations with the theater about their future in the building.

The Executive Officer explained Gene Leo had sent a response to Ladybug's letter to its supporters and to the Council. He requested that if Councilors received inquiries about the status of the theater, a suitable reply would be a copy of Mr. Leo's letter.

In response to Councilor's questions about the safety of the Ladybug Theater building, Kay Rich said the building had not been inspected by a city code inspector and no official notice had been issued to close the building. However, the Zoo's architectural consultants had been examining the building on a weekly basis and had determined the building was structurally unsound and that it should not be used during periods of heavy snow or high winds. These architects had estimated it would cost approximately \$75,000-\$100,000 to make structural repairs, he reported. Staff were committed to continuing the weekly inspection schedule through the current performance season which would end in August. Mr. Rich stated the Zoo Buildings & Grounds Manager had speculated the city of Portland would close the building immediately if it were inspected by City officials.

Staff explained the importance of making a decision that would be effective on or before September 1, 1985, the start of the Ladybug Theater's new performance season. The group would need time to schedule performances, establish admission rates and notify its patrons of any changes from the current location.

In response to Councilor Gardner's question, Executive Officer Gustafson said the new performance auditorium, as called for in the Master Plan, could be build anytime from 1988 to 2001.

Gene Leo arrived at the meeting having just met with Jan Kasameyer, President of the Ladybug Theater. He said he had spent considerable time talking to Portland Parks officials and others trying to locate alternative space for the theater group. He was hopeful another space could be found and said it was his goal to keep the theater in the Portland community.

When asked about whether alternative space were available at the Zoo, Mr. Leo explained the Zoo Meeting Center was scheduled for Zoo education classes and meetings. The new Education Office would not be built for another 18 months and no space would be available for the theater when the building opened for staff occupancy, he said.

Motion: Councilor Van Bergen moved the Ladybug Theater Building be immediately closed due to its unsafe condition.

The motion died for lack of a second.

Councilor Kirkpatrick suggested staff investigate whether the theater group could conduct performances under an outdoor tent on the Zoo grounds. Mr. Leo said he would look into this possibility.

Motion: Councilor Hansen moved staff continue to negotiate with the Ladybug Theater Board to determine whether funds could be raised to make structural repairs to the theater building. Safety of the existing building should be the highest consideration.

The motion died for a lack of a second.

Motion: Councilor Kirkpatrick moved to instruct Zoo staff to explore all alternative space available for the Ladybug Theater on the Zoo grounds by June 1, 1985. If no alternative space is available, staff is authorized to terminate the contract with the Ladybug Theater to be effective September 1, 1985. If at any time the Ladybug Theater Building is deemed unsafe for occupancy, the building shall be immediately closed. Councilor Hansen seconded the motion.

Vote: A vote on the motion resulted in:

Ayes: Councilors DeJardin, Gardner, Hansen, Kirkpatrick and Bonner

Nays: Councilors Kelley and Van Bergen

Absent: Councilors Cooper, Kafoury, Myers and Oleson

The motion carried.

There being no further business, Presiding Officer Bonner adjourned the meeting at 7:55 p.m.

Respectfully submitted,

*A. Marie Nelson*

A. Marie Nelson  
Clerk of the Council

MINUTES OF THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

Special Meeting  
June 6, 1985

Councilors Present: Councilors Cooper, DeJardin, Gardner,  
Kirkpatrick, Kelley, Myers, Oleson, Van Bergen,  
Waker and Bonner

Councilors Absent: Councilors Kafoury (excused) and Hansen

Also Present: Rick Gustafson, Executive Officer

Staff Present: Don Carlson, Eleanore Baxendale, Sonnie Russill,  
Ray Barker, Gene Leo, Kay Rich, Bob Porter,  
Carol Nelson, Dan Durig, Doug Drennen, Norm  
Wietting, Dennis Mulvihill, Wayne Rifer, Buff  
Winn, Dennis O'Neil, Chuck Geyer, Rich  
McConaghy, Mary Jane Aman, Debbie Gorham, Vickie  
Rocker, Jan Schaeffer, Phillip Fell, Jeff Booth

Vice Presiding Officer Waker called the special meeting to order at  
5:30 p.m.

1. INTRODUCTIONS

None.

2. COUNCILOR COMMUNICATIONS

Councilor Waker read a proclamation by the Mayor of the City of  
Portland declaring June Zoo Month.

3. EXECUTIVE OFFICER COMMUNICATIONS

Legislative Update. Executive Officer Gustafson invited Phillip  
Fell to review the status of Metro-supported legislation. Mr. Fell  
reported HB 2036 (Zoo uncoupling) and HB 2037 (local government  
dues) were passed by the House and Senate and would be received by  
the Governor within the next few days.

A hearing on HB 2053 (extension of tax credits for energy recovery  
facilities and recycling) was rescheduled for June 7. Mr. Fell  
thought support for energy tax credits would continue for recycling  
but the sentiment was less strong to continue them for energy recov-  
ery facilities.

HB 2275 (Metro excise tax authority) passed the House with signifi-  
cant changes regarding the number of signatures required for peti-  
tions effecting Metro. Glenn Otto, Chairman of the Senate Govern-  
ment Operations Committee, was negotiating with Representative Fred  
Parkinson who introduced the amendment to lower the percentage of

Council Meeting  
June 6, 1985  
Page 2

signatures required. Mr. Fell reported this situation was further confused when another bill passed the House earlier today establishing the same 4 percent for referendums and 6 percent for initiatives for tri-county area special districts.

Mr. Fell explained HB 2276 (18¢ cigarette tax) was dead. However, HB 2183 (Governor's cigarette tax bill) was amended by the Senate Revenue Committee to give cities and counties 1-1/2¢. Cities and counties within the Metropolitan Service District would pay a total of \$200,000 to Metro.

HB 2308 (State Intergovernmental Relations Commission) was still in Committee and would probably not be scheduled for a hearing.

The bill that would allow Metro to create commissions was scheduled for a hearing before the Senate Governmental Operations Committee next Friday, Mr. Fell reported.

HB 3024 (appropriates matching funds on committees for regional conventions) was most likely dead.

SB 509 (exotic animal licensing) passed the House 43 to 0. The definition of animals covered under this bill was amended and the bill must go back to the Senate for final approval.

Mr. Fell explained Speaker of the House Katz had been working with several parties, Metro representatives not included, to redraft SB 662 (state landfill siting authority). Metro would have an opportunity to review the new draft on June 7 and the bill was tentatively scheduled for a hearing before the House Environment and Energy Committee on June 10.

SB 808 (requires the State Corrections Division to pay costs of jailing convicted A and B felons) died in the Ways and Means Committee.

Councilor Myers asked about the status of legislation that would change Metro's structure. Mr. Fell reported that legislation was dead.

Councilor Oleson commended Mr. Fell and Roger Martin for their work on cigarette tax legislation.

4. WRITTEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

None.

Council Meeting  
June 6, 1985  
Page 15

There being no further business, the meeting was adjourned at  
9:00 p.m.

Respectfully submitted,



A. Marie Nelson  
Clerk of the Council

amn  
3732C/313-2  
06/17/85

CONSIDERATION OF RESOLUTION NO. 85-576 FOR THE  
PURPOSE OF AMENDING THE TRANSPORTATION IMPROVEMENT  
PROGRAM TO INCLUDE AN INTERSTATE BRIDGE  
NORTHBOUND LIFT SPAN IMPROVEMENT PROJECT

---

Date: May 20, 1985

Presented by: Andrew Cotugno

FACTUAL BACKGROUND AND ANALYSIS

Proposed Action

This action will amend the Transportation Improvement Program (TIP) to include a new project to make lift span improvements on the northbound Interstate Bridge:

I-5 Lift Span Improvements - 4R

Federal-Aid Interstate 4R Funds

Construction	\$1,033,000
Match	87,000
	<u>\$1,120,000</u>

Background and Analysis

The northbound Interstate Bridge trunnion shaft, counterweight cables and haul cables are showing wear to the extent of needing replacement. It is recommended that corrective action be undertaken and that this be done concurrent with the previously approved (Resolution No. 84-528) bridge rail replacement work.

TPAC and J-PACT have reviewed this project and recommend approval of Resolution No. 85-576.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 85-576.

AC/BP/srs  
3605C/411-4  
06/13/85



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING THE )  
TRANSPORTATION IMPROVEMENT PROGRAM )  
TO INCLUDE AN INTERSTATE BRIDGE )  
NORTHBOUND LIFT SPAN IMPROVEMENT )  
PROJECT )

RESOLUTION NO. 85-576  
Introduced by the Joint  
Policy Advisory Committee  
on Transportation

WHEREAS, Through Resolution No. 84-498, the Council of the Metropolitan Service District (Metro) adopted the Transportation Improvement Program (TIP) and its FY 1985 Annual Element; and

WHEREAS, The Oregon Department of Transportation has requested that a new project utilizing Federal-Aid Interstate 4R funds be added to the TIP; and

WHEREAS, This project will replace the trunnion shaft, counterweight cables, and haul cables on the northbound Interstate Bridge; and

WHEREAS, It is necessary that projects utilizing the noted funds be included in the TIP in order to receive federal funds; now, therefore,

BE IT RESOLVED,

1. That Federal-Aid Interstate 4R funds be authorized for an Interstate Bridge northbound lift span improvement project.

Federal	\$1,033,000
Match	<u>87,000</u>
	\$1,120,000

2. That the TIP and its Annual Element be amended to reflect this authorization.

3. That the Metro Council finds the project in accordance with the Regional Transportation Plan and gives Affirmative Intergovernmental Project Review approval.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

Ernie Bonner, Presiding Officer

AC/BP/srs  
3605C/411-4  
06/13/85

CONSIDERATION OF RESOLUTION NO. 85-577 FOR THE  
PURPOSE OF ADOPTING AN INTERIM SPECIAL NEEDS  
TRANSPORTATION PLAN

---

Date: May 23, 1985

Presented by: Richard Brandman

Proposed Action

Recommend adoption of the attached resolution which would amend the Regional Transportation Plan to incorporate an Interim Special Needs Transportation Plan.

This plan establishes goals and policy direction for serving the transportation needs of the elderly and handicapped populations during the next several years. The plan provides the basis for approving capital expenditures for special needs transportation during this timeframe.

This plan is an interim plan because it calls for the evaluation of a number of alternative service experiments now underway. When the evaluation of these experiments is completed, the plan will be revised to reflect a more definitive long-range objective.

TPAC and JPACT have reviewed this plan and recommend approval of Resolution No. 85-577.

FACTUAL BACKGROUND AND ANALYSIS

The Urban Mass Transportation Administration planning regulations require metropolitan areas to plan and provide for the transportation needs of the elderly and handicapped by making "special efforts" to provide accessible transit service to those populations.

In this region, accessible transit service is provided by Tri-Met through a combination of modes. The modes include "regular" transit service to the able-bodied elderly, wheelchair accessible buses on a portion of Tri-Met's routes, and the Tri-County LIFT program, which provides wheelchair accessible door-to-door service.

During the past 18 months, Tri-Met has engaged a Special Needs Transportation Advisory Committee (SNTAC) to examine the transportation needs of the elderly and handicapped, and to make recommendations to the Tri-Met Board regarding improving service and optimizing cost-effectiveness of service to these groups.

SNTAC met for several months and held two public meetings to formulate its recommendations which were adopted as policies by the Tri-Met Board in July 1984. These policy recommendations are the basis of this interim plan.

One of the recommendations of the SNTAC group was for Tri-Met to establish a standing Committee on Accessible Transportation (CAT) to further examine special needs transportation service issues. This committee was established and is composed primarily of affected user groups, as well as Tri-Met and Metro representatives. CAT has reviewed this interim plan and unanimously recommends its approval to the Metro Council and the Tri-Met Board.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 85-577.

RB/srs  
3624C/411-4  
06/13/85

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING THE ) RESOLUTION NO. 85-577  
INTERIM SPECIAL NEEDS TRANSPORTA- )  
TION PLAN ) Introduced by the Joint  
 ) Policy Advisory Committee  
 ) on Transportation

WHEREAS, The Regional Transportation Plan (RTP) calls for the inclusion of a Special Needs Transportation element; and

WHEREAS, A broad-based effort was established to obtain community input into a plan for the development of transportation services for the elderly and disabled; and

WHEREAS, This effort resulted in the formulation of the policies included in the Interim Special Needs Transportation Plan; and

WHEREAS, These policies were adopted by the Tri-Met Board in July 1984; and

WHEREAS, This plan was reviewed and unanimously recommended for approval by Tri-Met's Committee on Accessible Transportation; now, therefore,

BE IT RESOLVED,

1. That the Council of the Metropolitan Service District hereby adopts the Interim Special Needs Transportation Plan as an Appendix to the RTP.

2. That the appropriate goals, policies, and programs will be incorporated into the RTP at its next update.

3. That this interim plan will be amended in approximately two years following the evaluation of alternative service experiments now underway.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

Ernie Bonner, Presiding Officer

RB/srs  
3624C/411-4  
06/13/85

**DRAFT**

INTERIM SPECIAL NEEDS TRANSPORTATION PLAN

Metropolitan Service District  
and  
Tri-Met

May, 1985

## INTERIM SPECIAL NEEDS TRANSPORTATION PLAN

### Introduction

Since 1980, Tri-Met has assumed the responsibility for coordinating regional transportation for the elderly and disabled. In addition to providing regular fixed route transit service, services include some fixed route transit lines with accessible buses, and for those unable to use Tri-Met buses, the Tri-County door-to-door LIFT program. Other services include the registration of clients, the distribution of Federal Section 18 funds which provide capital and operating assistance for special needs transportation services in rural areas, the purchasing of equipment, and funding for subcontracted special transportation services. The total FY 1985 Tri-Met operating budget for special needs transportation is approximately \$2.6 million, excluding the capital cost of lift devices.

Tri-Met's transportation efforts for the Transit Handicapped have been guided by its "Section 504 Transition Plan" which was adopted by the Tri-Met Board of Directors in 1980. The Transition Plan was required by the Federal Department of Transportation (DOT) from any transit agency receiving federal funds, but not yet 50 percent fixed-route accessible. Tri-Met's efforts are also directed by Section 267.240 of the Oregon Revised Statutes.

In 1981, DOT's Transportation Handicapped regulations and ORS 267.240 were revised to allow more flexibility in providing special transportation. The federal government now requires that "special efforts" be made to provide accessible transit service and has released new proposed regulations. The state of Oregon requires that transit districts provide a program of transportation for the disabled that is comparable to regular transit service. The decision as to the extent of the service provided, and the manner in which it is provided, is left to the discretion of the transit agency with significant input from the disabled community.

In addition to regulations governing service for the Transportation Handicapped, Tri-Met also operates under state and federal regulations requiring discounted fares for the elderly. State and federal regulations mandate a maximum half-fare for the elderly and handicapped during non-peak hours.

In 1984, the Tri-Met Board created a Special Needs Transportation Advisory Committee. The report and recommendations of this committee form the basis of the Interim Special Needs Transportation Plan.

### Statement of Purpose

Transit handicapped people are citizens with the same needs as other transit riders and, therefore, certain costs must be incurred to meet those needs.



Thus, it is the intent of this plan to provide parity of transit service between transit handicapped and non-transit handicapped people within realistic costs and the intent of the federal guidelines.

### System Requirements

A multi-modal system should be used to address the needs of the transit handicapped. It is estimated that there are 50,000 transit handicapped people in this region (Attachment II); 40,000 of them can use the regular transit system with varying degrees of difficulty. Of the remaining 10,000 transit handicapped people, 7,200 need door-to-door service for a variety of reasons.

The majority of transit handicapped people are over the age of 65, and this population, as well as other transit handicapped groups, will continue to grow. Recognizing this trend, paratransit services need to be an integral part of the special needs transportation program. However, there should be a consistent effort to provide the transit disabled sufficient opportunity to mainstream by operating some accessible fixed-route service and/or light rail service in each section of the metropolitan area.

### Standards for the System

The following standards should be applied to the system to ensure quality service:

- Is regular consumer feedback built in to the system?
- Is the service reliable?
- Does the service meet minimum federal, state and local regulations?
- Does the service have accessible public information?

### Criteria to be Considered when Developing Programs and Budgets

- Maximizes number of rides provided
- Optimizes cost-effectiveness of alternative service options
- Provides parity of service (waiting time, fares) with general population
- Mainstreams into general public to extent possible
- Considers impact on non-disabled rider
- Maximizes other Tri-Met funding and is, in fact, fundable
- Does not significantly hinder bus or rail schedules
- Program additions/deletions are properly prioritized and an appropriate timetable for phasing is developed
- Program additions/deletions contribute to a multi-modal system so that no subgroup is excluded

### Policies

In July 1984, the Tri-Met Board adopted the following as policies with respect to special needs transportation services. The policies are based on the final recommendations of the Special Needs

Transportation Advisory Committee and are now being implemented by Tri-Met staff:

1. Establish a standing committee on special needs transportation.
2. Develop an independent, annual program and financial audit of all Tri-Met special needs transportation services.
3. Consolidate all Tri-Met special needs transportation staff and budget resources.
4. Examine the feasibility of using a paratransit corporation to broker all special needs transportation services.
5. Retain the optimum number of fixed-route accessible routes (up to 11 -- not less than four) using the more reliable ADB lift-equipped buses.
6. Establish a two-year experiment providing alternative demand/response service along the routes served by the articulated buses. When the experiment begins, eliminate lift use on the articulated buses.
7. Paratransit service:
  - a. Continue Tri-County LIFT program.
  - b. Evaluate the following experiments:
    - corridor service
    - rapid response, taxi-type service to supplement both the Tri-County LIFT program and corridor service
    - increased use of volunteers
  - c. Examine cutting the Tri-County LIFT program prior notice requirement to 24 hours or less.
  - d. Examine establishment of a computerized dispatch system for the Tri-County LIFT program.
8. To increase community accessibility, Tri-Met will work cooperatively with the cab companies to make accessible cabs (accessible without transferring) available at the same fare charged non-disabled users. Tri-Met will look into availability of federal grant money to assist in the purchase of accessible taxis.
9. Establish wayside lifts at all Banfield light rail stations. The standing committee should study the feasibility of high platform access for all future light rail stations.

10. Establish 16-hour daily special needs transportation non-recorded telephone service (to include a TTY system for people who are hearing impaired) subcontracted for times other than regular Tri-Met business hours.
11. Seek additional and/or alternative funding specifically for special needs transportation programs (over and above the 3 percent proposed federal requirement):
  - a. Consider an increased fare for Honored Citizens not to exceed \$.10 which is within the federal guidelines.
  - b. Consider a standardized Tri-County LIFT fare of \$.50.
  - c. For the purposes of continuity and consistency, Tri-Met will explore the establishment of an ongoing, dedicated source of funding for the special needs transportation program.
12. In cooperation with people who use wheelchairs and other mobility aids, improve securement systems on all vehicles.

#### Current Service

In July 1984, the Tri-Met Board resolved that, until a dedicated source of special needs transportation funding is secured, Tri-Met's annual funding of all SNT services shall not exceed 3.5 percent of Tri-Met's total annual operating budget. The majority of these funds are being expended to operate the LIFT program and to provide accessible fixed route service.

Fixed route accessibility is presently provided by 162 lift-equipped buses which provide accessibility on approximately 25 percent of Tri-Met's regionwide service. It is also important to note that, in 1985, only 33 percent of all transit stops are accessible to wheelchair users.

LIFT Program (subcontracted door-to-door) service is provided by approximately 80 vehicles. Fifty-four of these vehicles are owned by Tri-Met with the remainder provided by contractors or agencies receiving rides. It is Tri-Met's goal to ultimately provide all vehicles to reduce the cost of service purchased through the subcontractors.

In addition to these services, a number of private, nonprofit social service agencies provide special needs transportation services to their clients using 16(b)(2) capital assistance funds from the Urban Mass Transportation Administration. The services these agencies provide are reviewed by Tri-Met to assure that Tri-Met cannot provide the same service more efficiently.

An ongoing Committee on Accessible Transportation (CAT) is meeting at least monthly to review all special needs transportation services provided in the region and to consider policy changes to produce

higher efficiency and/or quality. Following an evaluation of the alternative service experiments currently being implemented, this interim plan will be revised to reflect a more definitive long-range objective with respect to special needs transportation services.

RB/gl  
3139C/411-4  
05/02/85

Meeting Date June 27, 1985

CONSIDERATION OF RESOLUTION NO. 85-579 AMENDING  
THE METRO PAY AND CLASSIFICATION PLANS

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Date: June 24, 1985

Presented by: J. Sims

FACTUAL BACKGROUND AND ANALYSIS

Solid waste operations have changed significantly in the last few years. With work underway to construct a new transfer station, a study of the key operations classifications was requested. Summary reports for Facilities Supervisor and Senior Gatehouse Attendant are attached.

Funding for these reclassifications is included in the FY 1985-86 Budget.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of Resolution No. 85-579 reclassifying the Facilities Supervisor to Facilities Manager at salary range 11.0 and the Senior Gatehouse Attendant to salary range 7.0.

MANAGEMENT COMMITTEE'S RECOMMENDATION

At their meeting of June 20, 1985, the Council Management Committee recommended the Council adopt Resolution No. 85-579 as amended. The first "WHEREAS" of the Resolution was changed to read: "Metro [is or will be involved in the operation of] operates various solid waste disposal facilities...." This amendment was made because the Facilities Manager and Senior Gatehouse Attendants would be working at Metro's two operating disposal facilities.

The Committee also recommended the staff report include a copy of current Metro salary ranges. That information is attached to this revised staff report.

JS/gl  
3774C/411-3  
06/21/85

REVISED JANUARY 31, 1985

TABLE A

NON-UNION SALARY RANGE TABLE  
(Metro Downtown, Gatehouse Sites)

Salary Range Number	Beginning Salary Rate		Entry Merit Rate		Maximum Merit Rate		Maximum Incentive Rate**	
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
*0.0	7,529	3.62	7,883	3.79	9,152	4.40	9,443	4.54
0.5	9,090	4.37	9,547	4.59	11,211	5.39	11,565	5.56
1.0	9,672	4.65	10,150	4.88	11,690	5.62	12,022	5.78
1.5	10,130	4.87	10,629	5.11	12,251	5.89	12,626	6.07
2.0	10,566	5.08	11,066	5.32	12,813	6.16	13,187	6.34
2.5	11,107	5.34	11,794	5.67	13,437	6.46	13,853	6.66
3.0	11,690	5.62	12,272	5.90	14,040	6.75	14,477	6.96
3.5	12,251	5.89	12,854	6.18	14,830	7.13	15,267	7.34
4.0	12,813	6.16	13,458	6.47	15,558	7.48	16,037	7.71
4.5	13,437	6.46	14,102	6.78	16,349	7.86	16,890	8.12
5.0	14,040	6.75	14,747	7.09	17,181	8.26	17,701	8.51
5.5	14,830	7.13	15,558	7.48	18,054	8.68	18,616	8.95
6.0	15,558	7.48	16,328	7.85	18,949	9.11	19,490	9.37
6.5	16,349	7.86	17,180	8.26	19,864	9.55	20,467	9.84
7.0	17,180	8.26	18,054	8.68	20,654	9.93	21,320	10.25
7.5	18,054	8.68	18,970	9.12	21,819	10.49	22,464	10.80
8.0	18,949	9.11	19,885	9.56	22,922	11.02	23,629	11.36
8.5	19,864	9.55	20,862	10.03	24,128	11.60	24,835	11.94
9.0	20,550	9.88	21,590	10.38	25,314	12.17	26,083	12.54
9.5	21,819	10.49	22,901	11.01	26,562	12.77	27,352	13.15
10.0	22,922	11.02	24,066	11.57	27,810	13.37	28,642	13.77
10.5	24,128	11.60	25,334	12.18	29,307	14.09	30,181	14.51
11.0	25,293	12.16	26,562	12.77	30,784	14.80	31,740	15.26
11.5	26,562	12.77	27,872	13.40	32,302	15.53	33,280	16.00
12.0	27,810	13.37	29,203	14.04	33,800	16.25	34,819	16.74
12.5	29,307	14.09	30,763	14.79	35,630	17.13	36,712	17.65
13.0	30,784	14.80	32,323	15.54	37,440	18.00	38,563	18.54
13.5	32,302	15.53	33,925	16.31	40,227	19.34	41,434	19.92
14.0	33,800	16.25	35,485	17.06	41,184	19.80	42,411	20.39
14.5	35,422	17.03	37,190	17.88	43,202	20.77	44,491	21.39
15.0	37,170	17.87	39,042	18.77	45,427	21.84	46,779	22.49
15.5	39,562	19.02	41,517	19.96	47,923	23.04	49,400	23.75
16.0	41,538	19.97	43,618	20.97	54,080	26.00	55,702	26.78

\* Range 0.0 is adjusted annually in January with other ranges assigned to seasonal position classifications.

\*\* Cost of living adjustments for employees in the incentive range are computed on maximum merit rate.

June 20, 1985

METRO PERSONNEL CLASSIFICATION STUDY SUMMARY

FACILITIES SUPERVISOR  
(Solid Waste)

Reason for Study: The duties and qualifications required for this position have changed. A study was requested by the department head.

Summary of Current Responsibilities: Trains and supervises landfill and transfer station gatehouse staff, monitors contract compliance, oversees day-to-day financial transactions, handles customer complaints and input, prepares daily and monthly reports, will be responsible for equipment purchasing, staffing and training for Washington Transfer & Recycling Center (WTRC).

Methodology: The incumbent and his supervisor were interviewed. Responsibilities and required qualifications were compared with other positions in the organization and point factor ratings were compiled to determine an appropriate salary range.

Findings: The responsibilities of this position have increased substantially over the last three years and will be further increased with the construction of the WTRC. The responsibilities for the position differ from the existing class as follows:

1. supervisory responsibilities are increasing;
2. excellent public relations skills are needed;
3. the incumbent monitors contract compliance; and
4. oversight of a new facility, the WTRC, will add new responsibilities.

The position requires knowledge of accounting and business management, the ability to work independently and excellent public relations skills.

Recommendation: Reclassify this position to Facilities Manager at salary range 11.

Action Required: Funding for the recommended salary range is included in the FY 1985-86 Budget. Council approval is needed to revise the classification and to change the salary range.

JS/gl  
3775C/377-2  
06/14/85

METRO PERSONNEL CLASSIFICATION STUDY SUMMARY

SENIOR GATEHOUSE ATTENDANT  
(Solid Waste)

Reason for Study: The department head requested that this class be studied in conjunction with the Facilities Supervisor as they have interdependent responsibilities.

Summary of Current Responsibilities: This class was originally established to serve as a lead worker with some additional responsibilities for accounting/bookkeeping and work direction to gatehouse attendants. This classification has not been utilized, so there are no incumbents.

Methodology: Responsibilities and required qualifications were compared with the Facilities Supervisor and other positions in the organization. This information was added to point factor ratings to determine an appropriate salary range.

Findings: Expanding operations require changes to the organizational structure that impact this class. In operating three facilities with a separate central office, the proposed Facilities Manager will not be able to provide direct daily supervision at each location. An on-site supervisor is needed at a level that can handle most daily operations matters including scheduling, safety, supply orders and equipment maintenance.

The position requires knowledge of cash management, the ability to follow procedures and excellent public relations skills.

Recommendation: Revise the Senior Gatehouse Attendant class specification to reflect the additional responsibilities and increase the salary range level.

Action Required: Funding for the recommended salary range is included in the FY 1985-86 Budget. Council approval is needed to revise the classification specification and change the salary range.

JS/gl  
3777C/377-2  
06/14/85



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF AMENDING THE	)	RESOLUTION NO.
PAY AND CLASSIFICATION PLANS TO	)	
UPGRADE THE FACILITIES SUPERVISOR	)	Introduced by
AND SENIOR GATEHOUSE ATTENDANT	)	Executive Officer

WHEREAS, Metro is or will be involved in the operation of various solid waste disposal facilities; and

WHEREAS, The responsibilities and required qualifications for the positions of Facilities Supervisor and Senior Gatehouse Attendant have changed; now, therefore,

BE IT RESOLVED,

1. That the classification of Facilities Supervisor be amended and retitled as Facilities Manager at salary range 11.0.
2. That the classification Senior Gatehouse Attendant be amended and the salary range be revised to 7.0.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

Ernie Bonner, Presiding Officer

JS/gl  
3774C/411-1  
06/14/85

Metro  
Classification No.: 322

Established: / /  
Revised: 06/07/85  
EEO:  
AA: Professional

## FACILITIES MANAGER

### MISSION STATEMENT

Under direction of the Operations Manager organizes and supervises the work of subordinate staff, provides direction and leadership in implementing the policies of Metro and the programs of the Solid Waste Department and performs administrative duties as required to ensure efficient and effective operations at all gatehouses, landfills and transfer stations.

### DISTINGUISHING CHARACTERISTICS

The Facilities Manager position is responsible for the overall operations of Solid Waste Gatehouse sites, and the supervision of personnel at those facilities. The combined responsibilities of operations and administration facilitate specific program functions based upon the objectives and goals of the Department and the broad missions of Metro.

The Facilities Manager provides oversight, direction and leadership to subordinate staff; and liaison to the general public the department management team and functional expertise in the specialized areas of landfill and solid waste transfer sites. This position is responsible for carrying out and advancing the programs deemed critical to Metro.

### PRINCIPAL FUNCTIONS

Duties include but are not limited to:

#### 1. WORK DIRECTION

##### Typical Activities:

- Exercises direct supervision over Senior Attendants.
- Develops, interprets and applies agency and department policy and procedures at Gatehouse and disposal sites.
- With the Senior Attendants, conducts regularly scheduled all-staff meetings to implement or reiterate policy.
- Provides remedial strategies for employees experiencing procedural/personal difficulties/problems effecting job performance.

## 2. ADMINISTRATION

### Typical Activities:

- Prepares and monitors budgets for the disposal and gatehouse facilities.
- Provides liaison services between Gatehouse staff/functions and Solid Waste management, Accounting Division, contractors and appropriate agency representatives or individual citizens.
- Establishes and monitors field procedures.
- Prepares, implements and documents staff-development and training programs.
- Organizes, coordinates and participates in the hiring/promotion process for Senior Attendants.
- Conducts timely performance appraisals on Senior Gatehouse Attendants and responds to all grievances in accordance with established policy.
- Reviews, assesses and resolves complaints relative to site operations.
- Coordinates and supervises on-site promotional tours and group visits.
- Prepares progress and other reports relating to the disposal and gatehouse operations.

## 3. TECHNICAL/SYSTEM MANAGEMENT

### Typical Activities:

- Analyzes data and information using research techniques to assess procedures, improve techniques or resolve problems, including comprehensive recommendations for resolution.
- Evaluates and incorporates information into work assignments and program improvements.
- Administers and monitors operations contract and permit compliance.
- Monitors collection of past due balances.
- Develops specifications for purchasing materials and services.

### REQUIRED KNOWLEDGE AND SKILLS

Working Knowledge Of: Modern office methods and equipment used in financial and statistical recordkeeping; basic research and analysis techniques; report writing; principles of effective personnel management and staff training; effective business management techniques and concepts; solid waste operations or construction techniques.

### Substantial Skill To:

Supervise and coordinate the work of a staff; perform analyses and make recommendations based upon findings, studies or observations of field operations; maintain positive relations with

professionals, participating contractors and the general public; communicate effectively orally and in writing.

WORKING CONDITIONS

Duties are performed both indoors and outside with exposure to inclement weather and sometimes unpleasant fumes, odors, sharp obstacles, etc.

RECRUITING INFORMATION

1. Sources: Solid waste public management agencies, private solid waste operating firms, targeted journals and newsletters.

2. Minimum Recruiting Standards:

Any satisfactory combination of experience and training that would demonstrate possession of the required knowledge and skills

MJA/JS/gl  
3576C/377-6  
06/14/85

Metro  
Classification No.: 014

Established: 7/1/84  
Revised: 06/07/85  
EEO:  
AA: Admin. Support

## SENIOR GATEHOUSE ATTENDANT

### MISSION STATEMENT

Under direction of the Facility Manager, organizes and supervises the work of the Gatehouse Attendants, provides work direction and is the liaison between the attendants and management staff; performs various clerical/accounting functions and other tasks relating to the solid waste operations activities at a disposal site; and does other work as required to ensure efficient and effective operations and implementation of policies of Metro at these sites.

### DISTINGUISHING CHARACTERISTICS

The Senior Gatehouse Attendant is responsible for the day-to-day operations of the solid waste gatehouse facilities, and supervision of the gatehouse personnel, providing a liaison role between management, the general public and the attendants. This class is distinguished from Landfill Attendant in that on-site administrative and supervisory responsibility has been delegated to the Senior Gatehouse Attendant for providing work direction, additional accounting/bookkeeping functions and providing functional expertise in the areas of cash management. This position is also involved in carrying out and advancing the programs deemed critical by Metro at the gatehouse sites.

### PRINCIPAL FUNCTIONS

Duties include but are not limited to:

#### 1. WORK DIRECTION

##### Typical Activities:

- Exercises direct supervision over Gatehouse Attendants; trains new employees in learning program procedures, policies and work duties, etc., relating to the Solid Waste Department, disposal operations, the recycling center, etc.
- Prepares attendant work schedules, handles schedule changes, and assures shift coverage.
- Conducts site meetings with gatehouse staff.
- Participates in the preparation and monitoring of the gatehouse operations budget.
- Reviews and approves time sheets and required operations reports prepared by attendants.
- Assists the Facilities Manager in conducting regularly scheduled all-staff general and issue-oriented meetings.

- Informs Facilities Manager of policy or personal problems of employees which effects job performance.

## 2. CLERICAL/ACCOUNTING DUTIES

### Typical Activities:

- Determines, collects fees utilizing rate instructions, schedules, or according to stated procedures; counts, balances, computes and records money collected and types of transactions incurred.
- Completes, compiles regular or special reports, utilizing accounting reports and manual bookkeeping ledgers, etc.
- Interacts with banking, security and Accounting personnel to transport money collected or convey information about fees, etc.; organizes money collected and other related documents, etc., into proper records, formats or documents.
- Monitors transmission of transaction data to the Accounting Division.

## 3. ADMINISTRATIVE DUTIES

### Typical Activities:

- Registers weights of vehicles using scales and computerized information system to determine size, material codes, types of materials, volume, etc.; completes various forms regarding receipts, charges and weights assessed, etc.
- Explains to the public or staff procedures in question, and helps resolve any problems, etc.
- Orders supplies and maintains a simple inventory of supplies.
- Conveys information to the public in person, or by telephone, about various solid waste programs.
- Organizes, coordinates, and provides recommendations in the selection/promotion process for attendants.
- Conducts performance evaluations of the Gatehouse Attendants.
- Ensures the operation maintenance and efficiency of all on-site equipment through regular inspections.
- Conducts routine safety checks and initiates staff instructional programs to ensure worker safety.

## REQUIRED KNOWLEDGE AND SKILLS

### Working Knowledge of:

Effective communications/interpersonal techniques to work with staff and the general public; basic accounting/clerical and math functions; bookkeeping and other recordkeeping procedures; effective work organization and supervisory techniques.

### Skill To:

Effectively interact with the general public and staff; provide work direction and training; organize/prioritize work for self

and others; anticipate, and resolve potential/actual problems of a sometimes sensitive nature; accurately perform clerical/accounting duties.

#### WORKING CONDITIONS

Duties are performed both indoors and outside with exposure to inclement weather and sometimes unpleasant fumes, odors, sharp obstacles, etc.

#### RECRUITING INFORMATION

1. Sources:
2. Minimum Recruiting Standards:

Any satisfactory combination of experience and training that would demonstrate possession of the required knowledge and skills

DK/MM/JS/gl  
3236C/377-6  
06/14/85

In addition to the specific budget changes described above, please note the following points of information regarding the proposed resolution:

1. The resolution amends the Pay Plan and awards a 2 percent wage increase to non-Zoo employees. This is for the pay differential catch-up.
2. The resolution removes the temporary status from the IRC Administrator classification and authorizes it as a regular part of the Pay and Classification Plans.

The Executive Officer finds that the position has been sufficiently defined and justified in the last year to warrant this action.

3. The resolution authorizes administrative changes to budget line items on approval of the Executive Officer or his designee. This has been Metro's past practice and is the standard practice among other jurisdictions in the area.

#### EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends that the Council adopt Resolution No. 85-562 including proposed amendments.

#### COMMITTEE CONSIDERATION AND RECOMMENDATION

The Council Building Committee has reviewed the new building improvement cost estimates and supports the Executive Officer's recommendation.

JS/srs  
2927B/236  
06/19/85



6. In accordance with Section 2.02.125 the Council hereby authorizes expenditures and personnel positions in accordance with the Annual Budget adopted by Section 3 of this Resolution, and hereby appropriates funds for the fiscal year beginning July 1, 1985, from the funds and for the purposes listed in the Schedule of Appropriations, Exhibit "C."

7. In accordance with Section 2.02.130 the temporary status given the classification of IRC Administrator is hereby rescinded. Henceforth said classification shall be a regular part of the Metro Pay and Classification Plans.

8. In accordance with Sections 2.02.145 and 2.02.150 of the Metro Code, Table A of the Pay Plan is amended to include a 2 percent increase to each salary range.

9. The Executive Officer shall make the following filings as provided by ORS 294.555 and ORS 310.060:

1. Multnomah County Assessor

1.1 An original and one copy of the Notice of Levy marked Exhibit "D," attached hereto and made a part of this Resolution.

1.2 Two copies of the budget document adopted by Section 3 of this Resolution.

1.3 A copy of the Notice of Publication required by ORS 294.421.

1.4 Two copies of this resolution.

2. Clackamas and Washington County Assessor and Clerk

2.1 A copy of the Notice of Levy marked Exhibit "D."

2.2 A copy of the budget document adopted by  
Section 3 of this Resolution.

2.3 A copy of this resolution.

2.4 A copy of the Notice of Publication required by  
ORS 294.421.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

Ernie Bonner, Presiding Officer

JS/srs  
2927B/236  
06/19/85



# Zoo Capital Fund

ATTACHMENT 1

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION		
1,550,302	3,186,781		4,440,483	4300	<b>Resources</b>		
0	41,943		0	5100	Fund Balance-Beginning	4,880,110	4,980,110
0	0		0	5200	Federal Grants	0	0
667,573	65,286		200,000	5390	Property Taxes	0	0
241,357	422,073		319,000	5600	Donations & Bequests	300,000	300,000
0	8		0	5640	Interest on Investments	433,540	433,540
0	0		0	5670	Cash Discounts	0	0
2,191,255	3,395,978		1,964,000	5820	Miscellaneous Income	0	0
4,650,487	7,112,069		6,923,483		Trans. from Zoo Oper. Fund	2,448,123	2,448,123
					<b>Total Resources</b>	8,061,773	8,161,773
							8,695,602
1,071	0		0		<b>Capital Projects</b>		
48,310	428		100,000	8720	Primate Project	0	0
594,049	100,695		0		Cascade Project	20,000	20,000
0	0		0		Penguinarium Project	0	0
409,780	1,427,815		1,141,076	8750	Maintenance & Repairs-Building	0	0
22,331	35,348		0		Alaska Exhibit	30,000	30,000
1,730	52,935		194,000	8770	VS Improvements	0	0
0	0		0		Elephant Museum	280,000	280,000
0	0		0		Africa Bush Phase 2	300,000	300,000
7,090	0		0		Ed./Graphics Center	700,000	700,000
0	0		0		Steam Engine Boiler	0	0
2,893	5,832		6,000	8800	Gift Room Remodel	0	100,000
64,985	0		0		Sculpture Garden	0	0
59,946	61,190		100,000	8820	Lemur Island	0	0
52,645	101,169		0		Misc. Exhibit Improv.	140,000	140,000
0	0		1,055,000	8840	Update Master Plan	0	0
198,876	27,959		0		African Bush-Phase 1	2,000,000	2,000,000
0	17,863		0		Sculpture Fountain	0	0
0	7,663		0		Dinosaur Park	0	0
0	89,609		1,099,707	8880	Cascades Stream & Pond	0	0
0	0		0	9700	Bear Grottos	1,768,392	1,768,392
3,186,781	5,183,563		3,227,700		Contingency	0	0
4,650,487	7,112,069		6,923,483		Unappropriated Balance	2,823,381	2,823,381
					<b>Total Capital Projects</b>	8,061,773	8,161,773
							8,695,602

2411C/418-13-01/31  
ZOO CAP/ZOO/REV & CAP PJTS

# Solid Waste Revenue



HISTORICAL DATA		INCLUDES PROPOSED SUPPLEMENTAL BUDGET		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
ACTUAL \$		FY 1984-85		FY 1985-86			
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT
711,762	534,329		1,420,876	4300	Resources		
0	960		200	5020	Fund Balance-Beginning	2,001,000	2,600,000
71,615	0		0	5100	Documents & Publications	570	570
0	0		2,000	5320	Federal Grants	0	0
0	0		0	5480	Concessions	4,200	4,200
3,912,398	6,222,062		5,351,600	5500	Special Waste Fee	30,000	30,000
0	1,113,196		792,180	5510	Disposal Fees-Commercial	5,164,600	5,164,600
1,726,172	1,138,662		1,241,400	5520	Disposal Fees-Public	754,950	754,950
0	167,821		145,800	5530	User Fees-Commercial	1,201,200	1,201,200
0	623,987		1,478,200	5540	User Fees-Public	145,800	145,800
0	22,058		361,800	5550	Regional Transfer Charge-Commercial	2,144,000	2,144,000
0	0		568,200	5560	Regional Transfer Charge-Public	537,300	537,300
0	7,734		32,800	5570	Convenience Charge-Commercial	524,500	524,500
550	675		500	5580	Convenience Charge-Public	71,100	71,100
333	16,967		66,000	5590	Franchise Fee	800	800
33,392	24,245		16,000	5600	Salvage Revenue	24,000	24,000
0	10,183		6,000	5610	Interest on Investments	91,000	91,000
198,185	0		0	5840	Finance Charge	8,000	8,000
27,045	4,909		0	7900	Transfer from SW Capital	0	0
					Miscellaneous	0	0
6,681,452	9,887,788		11,483,556		Total Resources	12,703,020	13,302,020

2411C/418-16-05/14  
SW OP/SW



HISTORICAL DATA		INCLUDES PROPOSED SUPPLEMENTAL BUDGET		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
ACTUAL \$		FY 1984-85		FY 1985-86			
FY	FY	BUDGET		ACCOUNT #	DESCRIPTION	FTE	AMOUNT
1982-83	1983-84	FTE	AMOUNT				
0	24,239		0		<u>Resources-continued</u>		
0	0		0		FY 84 (e) (4) Match	0	0
0	0		0		FY 84 Sec 8 Match	0	0
0	0	18,126	0		FY 85 Sec 8 Match	0	0
0	0		0		FY 86 (e) (4) Match	20,323	20,323
0	0		0		FY 86 Sec 8 Match	12,803	12,803
0	0		0		FY Sec 9 Match	14,550	14,550
0	0		0		Westside PE	17,854	17,854
0	0	13,746	0		FY 85 (e) (4) Match	0	0
0	0	15,683	0		Westside PE	0	0
				5120	<u>Misc. FY 82 e(4) Match</u>		
1,099	0		0		Multnomah County	0	0
1,099	0		0		Portland	0	0
1,832	0		0		Clark County	0	0
1,832	0		0		Vancouver	0	0
1,832	0		0		Washington DOT	0	0
4,688	0		0		Clackamas County	0	0
4,688	0		0		Washington County	0	0
2,600	0		0		Clark Co. RPC	0	0
4,909	0		0	5120	SANDAG	0	0
0	24,216		0	5130	Contract Services	37,760	437,760
0	0	53,250	0	5140	Professional Services	14,665	14,665
41,131	1,788	16,343	0	5670	Miscellaneous	185,087	85,087
0	23,556		0	5750	Earned Program Income	0	0
209,077	156,776	595,625	0	5810	Trans. from General Fund	801,248	801,248
0	0	5,000	0	5830	Trans. from SW Oper.	5,000	5,000
<u>1,287,692</u>	<u>1,227,281</u>	<u>1,765,209</u>			<u>Total Resources</u>	<u>2,060,471</u>	<u>2,360,471</u>

2411C/418-47-05/14  
PLAN/REV



# Intergovernmental Resource Center

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT
<u>Personal Services</u>							
43,422	40,717	1.0	42,226	6010	IRC Administrator	1.0	45,678
39,408	40,691	1.0	42,163	6020	Transportation Director	1.0	45,166
25,648	19,646	.7	28,059	6030	Technical Manager	1.0	42,905
19,875	20,007	1.0	21,701	6040	Administrative Assistant	1.0	22,362
0	0	.5	13,949		System Analyst		0
43,397	37,189	2.0	31,154	6060	Secretary	2.0	32,304
102,521	61,981	3.0	125,445	6070	Senior Analyst	5.0	157,545
107,261	126,700	4.0	155,122	6080	Analyst 3	6.0	158,947
65,541	39,092	5.5	87,022	6090	Analyst 2	3.0	67,121
66,168	49,676	2.6	35,672	6100	Analyst 1	2.0	38,216
0	0	1.0	27,813	6110	Engineer 3		0
0	0		0		Engineer 2	1.0	23,360
0	10,678		0		Public Involv. Coord.		0
0	11,829		0		Public Info. Coord.		0
28,429	1,000		0		Planning Technician	1.0	11,923
34,911	28,981	.5	2,409		Criminal Justice Dir.		0
8,808	9,083	2.5	29,264	6300	Temporary	1.0	12,485
0	0		22,154	6560	Merit		18,679
166,832	156,955		193,735	6700	Fringe		207,154
752,221	654,225	25.3	857,888		Total Personal Services	25.0	883,845
<u>Materials &amp; Services</u>							
9,099	4,081		10,150	7100	Travel		9,000
1,077	1,933		4,125	7110	Meetings & Conferences		4,000
2,195	800		2,500	7120	Training & Tuition		2,500
892	1,938		2,550	7130	Dues & Subscriptions		2,500
1,247	77		2,000	7140	Ads & Legal Notices		2,000
16,659	3,965		15,600	7150	Printing		17,000
1,266	406		2,000	7260	Postage		2,000
2,523	1,988		4,250	7410	Supplies-Office		4,000
74,043	89,996		222,189	7500	Contractual Services		514,300
0	33,582		11,000	7520	Data Processing		11,000
0	0		0	7540	Audit Fee		3,500
0	108		0	7900	Miscellaneous		0
109,001	138,874		276,364		Total Materials & Services		571,800
<u>Capital Outlay</u>							
2,651	0		61,000		Office Furniture & Equipment	0	0
2,651	0		61,000		Total Capital Outlay	0	3,800

2411C/418-49-05/14-IRC

# Intergovernmental Resource Center



HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86			APPROVED	REVISED
FY 1982-83	FY 1983-84	BUDGET PTE	AMOUNT	ACCOUNT #	DESCRIPTION	PTE	AMOUNT	
394,074	419,645		569,957	9100	<u>Transfers &amp; Contingency</u>			
0	0		0	9130	Transfer to General Fund		654,107*	654,107*
					Transfer to Building Management Fund		173,153	173,153
0	2,879		0	9420	Transfer to Criminal Justice Assistance Fund		0	0
0	0		0	9700	Contingency		79,366	77,566
394,074	422,524		569,957		Total Transfers & Contingency		906,626	904,826
29,745	11,658		0		Unappropriated Fund Balance		0	0
<u>1,287,692</u>	<u>1,227,281</u>	<u>26.2</u>	<u>1,765,209</u>		Total Fund	<u>25.0</u>	<u>2,060,471</u>	<u>2,360,471</u>

\* Support Services 441,923  
 Pixel Operation 39,033  
 Pixel Capital Recovery 16,467  
 Disallowed 156,684  
654,107

2411C/418-50-05/14  
 IRC



HISTORICAL DATA		INCLUDES PROPOSED SUPPLEMENTAL BUDGET		FOR INFORMATION ONLY					
ACTUAL \$		FY 1984-85		PROPOSED BUDGET FY 1985-86					
FY	FY	BUDGET		ACCOUNT #	DESCRIPTION	FTE	AMOUNT	APPROVED	REVISED
1982-83	1983-84	FTE	AMOUNT						
<u>2,651</u>	<u>0</u>		<u>60,000</u>		<u>Capital Outlay</u>				
<u>2,651</u>	<u>0</u>		<u>60,000</u>		Office Furniture & Equipment		<u>0</u>	<u>0</u>	<u>3,800</u>
652,922	576,202	15.10	757,615		Total Capital Outlay		<u>0</u>	<u>0</u>	<u>3,800</u>
					Subtotal Division	11.55	472,595	11.55	472,595
					<u>Transfers &amp; Contingency</u>				
				9100	To General Fund		226,048		226,048
0	372,963		226,045		Support of Administration		(207,548)		(207,548)
0	0		35,000		Support of Pixel Comp. Oper.		(16,000)		(16,000)
0	0				Pixel Capital Recovery		(2,500)		(2,500)
<u>0</u>	<u>0</u>		<u>0</u>	9700	Contingency		<u>37,359</u>		<u>37,359</u>
652,922	949,165	15.10	1,018,660		Total Division	11.55	509,954	11.55	509,954

2411C/418-53-05/14  
PLANF/TRANS





# Sewer Assistance Fund

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86				APPROVED	REVISED
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT		
0	3,103,579		2,500,000	4300	<u>Resources</u>				
3,000,000	0		0		Beginning Fund Balance		1,435,665	1,435,665	900,000
174,369	263,388		300,000	5600	State Grants		0	0	0
3,174,369	3,366,967		2,800,000		Interest on Investments		10,000	10,000	10,000
					Total Resources		1,445,665	1,445,665	910,000
					<u>Requirements</u>				
65,790	1,265,269		2,800,000	7510	Licenses, Permits &				
5,000	5,000		0		Payments to Other Agencies		1,445,665	1,445,665	910,000
0	0		0		Transfer to General Fund		0	0	0
3,103,579	2,096,698		0		Contingency		0	0	0
3,174,369	3,366,967		2,800,000		Fund Balance		0	0	0
					Total Requirements		1,445,665	1,445,665	910,000

2411C/418-33-05/14  
SEWER ASST FD



# General Fund Revenue

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY	FY	BUDGET		ACCOUNT #	DESCRIPTION	FTE	AMOUNT
1982-83	1983-84	FTE	AMOUNT				
37,388	143,758		267,395	4300	<u>Resources</u>		
579,070	592,545		587,258	5010	Fund Balance-Beginning	350,000	350,000
2,677	5,962		4,000	5020	Dues Assessment	608,411	608,411
0	2,849		0		Documents & Publications	3,000s	3,000
0	5,465		35,000	5130	Conferences & Workshops	0	0
12,481	83,132		125,000	5600	Contract Services	2,200	2,200
0	166		0		Interest on Investments	108,000	108,000
2,876	26,465		8,000	5670	Cash Discounts	0	0
389,252	418,280		489,384	5820	Miscellaneous	1,500	1,500
569,700	635,610		785,600	5830	Trans. From Zoo Operating Fund	484,815*	484,815*
394,074	419,645		569,957	5850	Trans. From SW Oper. Fund	644,475*	644,475*
5,000	5,000		0	5890	Trans. From IRC	654,107*	654,107*
3,558	0		0		Trans. From Sewer Assistance Fund	0	0
5,009	0		0		Trans. From Drainage-Residual Equity	0	0
2,001,085	2,338,877		2,871,594		License, Fees & Permits	0	0
					Total Resources	2,856,508	3,011,508

\*Detail of interfund transfers:

	From Intergovernmental Resource Fund	From Solid Waste Fund	From Zoo Fund
Support of Administration	598,607	644,475	484,815
Computer-Operation	39,033		0
Computer-Capital	16,467	0	0
Total Transfer	654,107	644,475	484,815

2411c/418-30-05/14  
GF/REV

Management Services

# General Fund: Finance & Administration



HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED		
FY 1982-83	FY 1983-84	BUDGET FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT		
17,862	13,902		16,465	7330	<u>Materials &amp; Services-continued</u>				
47,124	2,181		2,000	7360	Maintenance & Repairs-Equipment		15,248	15,248	
8,294	5,253		7,600	7410	Equipment Rental		2,240	2,240	
0	894		650	7450	Supplies-Office		7,700	7,700	
1,615	22,486		32,750	7500	Supplies-Other		650	650	
0	0		7,500	7510	Contractual Services		2,400	2,400	
					Licenses, Permits &				
22,333	21,250		17,500	7530	Payments to Other Agencies		7,500	7,500	
290,610	281,967		372,892	7750	Insurance		30,227	30,227	
0	7,566		9,226	7760	Lease Payments-Building		0	0	
0	18,228		21,452	7770	Lease Payments-Vehicles		9,720	9,720	
47,545	0		0	7900	Lease Payments-Equipment		13,452	13,452	49,452
530,478	492,434		629,395		Miscellaneous		1,000	1,000	
					<u>Total Materials &amp; Services</u>		<u>234,392</u>	<u>234,392</u>	<u>270,392</u>
					<u>Capital Outlay</u>				
450	0		8,500		Office Furniture & Equipment		0	0	
0	0		85,000		Leasehold Improvements		0	0	
450	0		93,500		<u>Total Capital Outlay</u>		<u>0</u>	<u>0</u>	
728,661	727,262	8.42	968,046		<u>Total Division</u>	8.42	503,673	503,673	539,673

2411C/418-26-05/14  
GF/F&A/MANAGE. SERVS.



# General Fund: Finance & Administration

Data Processing

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED		
FY 1982-83	FY 1983-84	FTE	AMOUNT	ACCOUNT #	DESCRIPTION	FTE	AMOUNT		
0	6,805	.16	7,197	6020	<u>Personal Services</u>				
12,991	11,600	.3	12,504		Deputy Executive Officer	.16	7,634	.16	7,634
0	0		0		Director of Data Services		0		0
27,295	27,832	1.0	28,740	6030	Data Processing Manager	1.0	33,000	1.0	33,000
23,239	27,060	.5	14,338	6040	Operations Analyst	1.0	30,783	1.0	30,783
0	2,989	.25	3,493	6070	Systems Analyst		0		0
0	0		0	6060	Secretary	.25	3,760	.25	3,760
0	0		0	6060	Programmer	.5	10,400	.5	10,400
0	0		2,752	6560	Merit		3,423		3,423
17,926	25,259		20,675	6700	Pringe		27,590		27,590
81,451	101,545	2.21	89,699		Total Personal Services	2.91	116,590	2.91	116,590
					<u>Materials &amp; Services</u>				
841	0		1,000	7100	Travel Expense		1,000		1,000
60	0		1,500	7110	Meeting & Conferences		1,500		1,500
702	355		1,000	7120	Training & Tuition		1,000		1,000
35	170		400	7130	Dues & Subscriptions		400		400
1,810	2,110		2,000	7230	Telephone		2,500		2,500
12,658	16,972		28,336	7330	Maintenance & Repairs-Equipment		39,460		39,460
3,306	4,794		8,500	7410	Supplies-Office		10,000		10,000
6,540	2,138		0	7500	Contractual Services		14,000		14,000
32,746	0		0		Data Processing		0		0
35,157	35,805		35,810	7770	Lease Payments-Equipment		2,600		2,600
2,207	870		1,900	7900	Miscellaneous		1,000		1,000
96,062	63,214		80,446		Total Materials & Services		73,460		73,460
					<u>Capital Outlay</u>				
0	108,670		16,055	8570	Office Furniture & Equipment		0		0
0	108,670		16,055		Total Capital Outlay		0		0
177,513	273,429	2.21	186,200		Total Division	2.91	190,050	2.91	190,050

2411C/418-15-05/14  
GF/F&A/DP

Transfers & Contingency

General Fund



HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	FTE BUDGET	AMOUNT	ACCOUNT #	DESCRIPTION		
0	0	0	0	9130	<u>Transfers &amp; Contingency</u>		
					Transfer to Building Management Fund	150,000	226,320
209,078	159,986		595,625	9400	Transfer to Intergovernmental Resource Fund	801,248	
0	0		193,838	9700	Contingency	236,151	208,747
<u>209,078</u>	<u>159,986</u>		<u>789,463</u>		Total Transfers & Contingency	<u>1,187,399</u>	<u>1,236,315</u>
143,758	267,397		23,038		Unappropriated Fund Balance	16,467	79,801
<u>2,001,085</u>	<u>2,338,877</u>	<u>33.45</u>	<u>2,871,594</u>		Total General Fund	<u>34.3</u>	<u>3,011,508</u>

2411C/418-31-05/14  
GP/T&C



# Building Management Fund

HISTORICAL DATA ACTUAL \$		INCLUDES PROPOSED SUPPLEMENTAL BUDGET FY 1984-85		PROPOSED BUDGET FY 1985-86		APPROVED	REVISED
FY 1982-83	FY 1983-84	BUDGET		DESCRIPTION			
		FTE	AMOUNT	ACCOUNT #	FTE	AMOUNT	
0	0	0	0	5070	<b>Resources</b>		
0	0	0	0	5080	Rental & Lease Income	121,250	121,250
0	0	0	0	5810	Parking Fees	43,200	43,200
0	0	0	0	5820	Transfer from General Fund	150,000	150,000
0	0	0	0	5830	Transfer from Zoo Operating	79,452	79,452
0	0	0	0	5850	Transfer from SW Operating	196,031	196,031
0	0	0	0		Transfer from IRC	173,269	173,269
0	0	0	0		<b>Total Resources</b>	<b>763,202</b>	<b>763,202</b>
							<b>839,522</b>
<b>Personal Services</b>							
0	0	0	0	5130	Support Servs. Sup.	.75 15,194	.75 15,194
0	0	0	0	6100	Maintenance Aide	.25 3,255	.25 3,255
0	0	0	0	6560	Merit	738	738
0	0	0	0	6700	Pringe	5,948	5,948
0	0	0	0		<b>Total Personal Services</b>	<b>1.0 25,135</b>	<b>1.0 25,135</b>
<b>Materials &amp; Services</b>							
0	0	0	0	7180	Real Property Taxes	21,429	21,429
0	0	0	0	7200	Utilities-Electric	57,600	57,600
0	0	0	0	7210	Utilities-Water	1,350	1,350
0	0	0	0	7220	Utilities-Other	25,900	25,900
0	0	0	0	7230	Telephone	10,000	10,000
0	0	0	0	7310	Maintenance & Repair-Building	15,500	15,500
0	0	0	0	7500	Contractual Services	114,200	114,200
0	0	0	0	7530	Insurance	5,900	5,900
0	0	0	0	7750	Lease-Building	341,188	341,188
0	0	0	0		<b>Total Materials &amp; Services</b>	<b>593,067</b>	<b>593,067</b>
<b>Capital Outlay</b>							
0	0	0	0	8570	Office Furn. & Equip.	30,000	30,000
0	0	0	0	8600	Leasehold Improvements	40,000	40,000
0	0	0	0		<b>Total Capital Outlay</b>	<b>70,000</b>	<b>70,000</b>
<b>Transfers &amp; Contingency</b>							
0	0	0	0		Contingency	75,000	75,000
0	0	0	0		<b>Total Transfers &amp; Contingency</b>	<b>75,000</b>	<b>75,000</b>
0	0	0	0		<b>Total Fund</b>	<b>1.0 763,202</b>	<b>1.0 763,202</b>
							<b>839,522</b>

2411C/418-66-05/14-BUILDING MANAGEMENT FUND

## ATTACHMENT 2

## METRO BUILDING IMPROVEMENTS BUDGET

June 17, 1985

<u>Building Improvements and Furnishings</u>	<u>Original Planned Expenditures</u>	<u>Actual Cost Estimates</u>	<u>Recommended FY 1985-86 Budget</u>	<u>Anticipated Proposal for July Supplemental Budget</u>
Metro Improvements & Cleaning	\$135,800	\$214,000	\$126,320	\$214,000
Metro Furnishings	<u>30,000</u>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
Subtotal	165,800	250,000	162,320	250,000
Tenant Improvements	<u>5,000</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
Total	<u>\$170,800</u>	<u>\$270,000</u>	<u>\$182,320</u>	<u>\$270,000</u>

JS/srs  
6182B/277  
06/19/85

## EXHIBIT C

SCHEDULE OF APPROPRIATIONS

	<u>Appropriation FY 1985-86</u>
<u>GENERAL FUND</u>	
Council	
Personal Services	\$ 68,201
Materials & Services	58,420
Capital Outlay	-0-
Subtotal	<u>\$126,621</u>
Executive Management	
Personal Services	\$247,197
Materials & Services	36,245
Capital Outlay	-0-
Subtotal	<u>\$283,442</u>
Finance & Administration	
Personal Services	\$608,993
Materials & Services	374,355
Capital Outlay	4,450
Subtotal	<u>\$987,798</u>
Public Affairs	
Personal Services	\$243,191
Materials & Services	44,990
Capital Outlay	9,350
Subtotal	<u>\$297,531</u>
General Expense	
Contingency	\$ 208,747
Transfers	1,027,568
Subtotal	<u>\$1,236,315</u>
Unappropriated Balance	\$79,801
Total General Fund Requirements	\$3,011,508
<u>INTERGOVERNMENTAL RESOURCE CENTER FUND</u>	
Personal Services	\$ 883,845
Materials & Services	571,800
Capital Outlay	3,800
Transfers	827,260
Contingency	<u>77,566</u>
Total Intergovernmental Resource Center Fund Requirements	\$2,364,271



Appropriation  
FY 1985-86

BUILDING MANAGEMENT FUND

Personal Services	\$ 25,135
Materials & Services	593,067
Capital Outlay	146,320
Contingency	<u>75,000</u>

Total Building Management Fund Requirements \$839,522

TRANSPORTATION TECHNICAL ASSISTANCE FUND

Materials & Services	<u>\$86,817</u>
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Total Transportation Technical Assistance Fund Requirements \$86,817

CRIMINAL JUSTICE ASSISTANCE FUND

Materials & Services	<u>\$3,500</u>
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Total Criminal Justice Assistance Fund Requirements \$3,500

SEWER ASSISTANCE FUND

Materials & Services	<u>\$910,000</u>
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Total Sewer Assistance Fund Requirements \$910,000

ZOO OPERATING FUND

Personal Services	\$3,111,096
Materials & Services	1,848,292
Capital Outlay	417,419
Transfers	3,012,390
Contingency	289,628
Unappropriated Balance	<u>975,000</u>

Total Zoo Operating Fund Requirements \$9,653,825

ZOO CAPITAL FUND

Capital Projects	\$5,872,221
Contingency	0
Unappropriated Balance	<u>2,823,381</u>

Total Zoo Capital Fund Requirements \$8,695,602

Appropriation  
FY 1985-86

SOLID WASTE OPERATING FUND

Personal Services	\$ 897,712
Materials & Services	7,146,480
Capital Outlay	172,890
Transfers	3,245,456
Contingency	1,776,149
Unappropriated Balance	<u>63,333</u>

Total Solid Waste Operating Fund Requirements \$13,302,020

SOLID WASTE CAPITAL FUND

Capital Projects	\$5,892,000
Transfers	<u>103,000</u>

Total Solid Waste Capital Fund Requirements \$5,995,000

SOLID WASTE DEBT SERVICE FUND

Materials & Services	<u>\$1,321,950</u>
----------------------	--------------------

Total Solid Waste Debt Service Fund Requirements \$1,321,950

ST. JOHNS RESERVE FUND

Unappropriated Balance	<u>\$957,700</u>
------------------------	------------------

Total St. Johns Reserve Fund Requirements \$957,700

ST. JOHNS FINAL IMPROVEMENTS FUND

Capital Projects	\$ 535,000
Contingency	150,000
Unappropriated Balance	<u>759,000</u>

Total St. Johns Final Improvement Fund Requirements \$1,444,000

ST. JOHNS METHANE RECOVERY FUND

Personal Services	\$ 28,644
Materials & Services	46,024
Contingency	<u>61,332</u>

Total St. Johns Methane Recovery Fund Requirements \$136,000

JS/srs  
6182B/277  
06/19/85

- File no later than JULY 15.
- Be sure to read the instructions on page 2, Property Tax Certification Forms and Instructions booklet.

On July 1, 19 85, the Council Governing Body

of Metropolitan Service District Multnomah, Washington County, Oregon, levied a tax as follows:  
Municipal Corporation & Clackamas

SIGN HERE  \_\_\_\_\_ Presiding Officer 221-1646  
Signature of Authorized Official Title Business Telephone Date

**PART I: TOTAL PROPERTY TAX LEVY**

	Partially Funded State	Totally Funded Local
1. Levy within the tax base (cannot exceed box 13, Part II) .....	1a -0-	1b
2. One-year special levies (itemize these levies in Part V on back of form) .....	2a -0-	2b -0-
3. TOTAL AMOUNT subject to net tax rate limitation. Add boxes 1a, 2a and 2b .....	3 -0-	
4. Continuing levies (millage and fixed) (itemize in Part V on back of form) .....	4a -0-	4b
5. Serial levies (itemize in Part V on back of form) .....	5a 1,663,806	5b 3,336,194
6. Amount levied for payment of bonded indebtedness .....	6a	6b -0-
7. Total amount to be raised by type of funding. Add boxes 1a, 2a, 4a and 5a, and enter in box 7a. Add boxes 2b, 5b and 6b and enter in box 7b .....	7a 1,663,806	7b 3,336,194
8. TOTAL AMOUNT to be raised by taxation. Add boxes 7a and 7b .....	8 5,000,000	

**PART II: TAX BASE WORKSHEET** (If an annexation occurred in the preceding fiscal year, complete Part IV first.)

9. VOTED TAX BASE, if any. \_\_\_\_\_ 9   
Date of Voter Approval

10. CONSTITUTIONAL LIMITATION - Tax base portion of preceding three levies actually levied.

Actual Amount Levied	Fiscal Year	Actual Amount Levied	Fiscal Year	Actual Amount Levied	Fiscal Year
10a <input style="width: 100px; height: 20px;" type="text"/>		10b <input style="width: 100px; height: 20px;" type="text"/>		10c <input style="width: 100px; height: 20px;" type="text"/>	

11. Largest of 10a, 10b or 10c 11a  multiplied by 1.06 = 11b

ADJUSTMENT FOR ANNEXATION INCREASES DURING PRECEDING FISCAL YEAR

12. Annexation increase from Part IV, box 7, on back of form 12

13. Adjusted tax base (largest of box 11b plus box 12; or box 9 plus box 12 if box 9 has never been levied in full) 13

**PART III: LIMITATIONS PER OREGON REVISED STATUTES** (Refer to the ORS Chapter under which the municipal corporation was organized. Does NOT apply to Bond Limitations. Does NOT apply to ALL municipal corporations.)

14. True cash value of municipal corporation from most recent tax roll 14

Statutory limitation of municipal corporation per ORS 15  of TVC

16. Total dollar amount authorized by statutory limit (box 14 multiplied by box 15) 16

17. Total amount of box 8 levied within statutory limitation 17

**PART IV: ANNEXATION WORKSHEET**

1.

Area	Effective Date of Annexation	1984 Assessed Value of Area Annexed
A		
B		
C		
D		

If more than four annexations, attach sheet showing the above information for each annexation.

2. TOTAL for 1984 assessed value of annexed areas (sum A thru D) .....

3. Tax base levied by annexing entity for fiscal year 1984-85 .....

4. Assessed value of annexing entity on January 1, 1984 .....

5. Tax base rate of annexing entity. Divide box 3 by box 4 .....

6. Annexation increase. Multiply box 2 by box 5 .....

7. TOTAL ANNEXATION INCREASE. Multiply box 6 by 1.06.  
Enter this amount in box 12, Part II, on front of form .....

**PART V: SCHEDULE OF SPECIAL LEVIES**

Type of Levy (one-year, serial or continuing)	Purpose (operating, capital con- struction, or mixed)	Date voters approved ballot measure authorizing tax levy	First year levied	Final year to be levied	Total tax levy authorized per year by voters	Amount of tax levied this year as a result of voter approval
Serial	Mixed	5/15/84	FY 84-85	FY 86-87	5,000,000	5,000,000

If more than four levies, attach sheet showing the above information for each.

TOTAL SPECIAL LEVIES (This amount should equal the total of boxes 2a, 2b, 4a, 5a and 5b, Part I on front of form) .....

File with your assessor no later than July 15



# Memo

METROPOLITAN SERVICE DISTRICT 527 S.W. HALL ST., PORTLAND, OREGON 97201-5287 503 221-1646  
Providing Zoo, Transportation, Solid Waste and other Regional Services

Date: June 27, 1985

To: Metro Council

From: Jennifer Sims, *J* Director, Budget & Administrative Services

Regarding: Additional Proposed Amendments to Resolution #85-562

In addition to the revisions to Resolution #85-562 outlined in the agenda staff report, two final amendments are proposed as follows:

1. Increase budget estimates for commercial disposal fees in the Solid Waste Operating Fund by \$671,000 for a total of \$5,835,600. Correspondingly, the budget and appropriations will be increased by \$671,000 in the ~~materials and services, contractual services~~ category. *payment to other agencies.*

This amendment is in anticipation of revenue and expenditure changes necessary due to SB662. Details of related program and policy decisions will be presented to the Council for consideration after discussions with DEQ, final FY 1984-85 financial reports are available and options have been explored.

2. The anticipated draw on the Sewer Assistance fund by Multnomah County has been postponed to early July. As a result, the previously proposed reduction, the beginning fund balance and expenditures should be deleted. The Sewer Assistance fund should be adopted as approved.

JS:ktr

# TAX SUPERVISING & CONSERVATION COMMISSION

Multnomah County, Oregon

1510 Portland Building

Portland, Oregon 97204-1950

1120 S.W. Fifth Avenue

503/248-3054

June 17, 1985

Board of Directors  
Metropolitan Service District  
527 S.W. Hall  
Portland, Oregon 97201

Dear Board Members:

The Tax Supervising and Conservation Commission has reviewed, given careful consideration to and on June 14, 1985 conducted a public hearing on the proposed 1985-86 annual budget. The budget is certified with the following objections and recommendations.

1. The budget does not comply with ORS 294.381, 294.386 and 294.401 in that it lacks a financial summary, a determination of the tax levy, evidence of publication of the first budget committee meeting, a publication for the hearing and a classified statement of indebtedness.
2. For 1985-86 estimates, Material & Service, Solid Waste Fund, Management Section, accounts do not add to the total shown unbalancing the fund; the Solid Waste Capital Fund transfer total is incorrect; transfers between Intergovernmental and Building Management Funds are unbalanced. For 1983-84, data reported for the Zoo Capital Fund varies from the audit as does 1982-83 data for the Solid Waste Capital Fund. ORS 294.376.
3. Estimated Beginning and Ending Working Capital estimates shown on the estimate sheets for the various funds are not the same as reported in the section pages 148-153.
4. The Solid Waste Capital Fund lacks an estimate of interest earnings for 1985-86.
5. We recommend that the Building Management Fund be operated as an enterprise activity to account for all building operation and management costs and that unrelated expense, such as office furniture, not be accounted for in this fund.

6. We object to the absence of provision for the District's floating debt which we understand will exceed \$190,000 on June 30, 1986.

This certification, made pursuant to ORS 294.645, is based on the following budget estimates and tax levy.

Budget Estimates:

Zoo Operations Fund	\$ 9,653,825	
Unappropriated Balance	(975,000)	
Zoo Capital Fund	8,161,773	
Unappropriated Balance	(2,823,381)	
Solid Waste Operations Fund	12,703,020	
Solid Waste Capital Fund	5,995,000	
Solid Waste Debt Service Fund	1,321,950	
St. Johns Reserve Fund	957,700	
Unappropriated Balance	(957,700)	
St. Johns Final Improvement Fund	1,444,000	
Unappropriated Balance	(759,000)	
St. Johns Methane Recovery Fund	136,000	
Intergovernmental Resource Center Fund	2,360,471	
Transportation Technical Assistance Fund	86,817	
Criminal Justice Assistance Fund	3,500	
Sewer Assistance Fund	1,445,665	
General Fund	2,856,508	
Unappropriated Balance	(16,467)	
Building Management Fund	763,202	
Total Budget Estimates		\$ 47,889,431
Unappropriated Balance		(5,531,548)

Tax Levy:

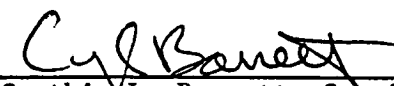
Zoo Operating Fund - Serial Levy	
Outside 6% Limitation	\$ 5,000,000


After responding to this certification the Board may proceed to adopt the budget make appropriations and levy taxes. Please file a copy of the documents specified in ORS 294.555 and related administrative rules.

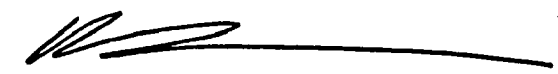
Yours very truly,

TAX SUPERVISING & CONSERVATION COMMISSION

  
Thomas K. Hatfield, Chair

  
Cynthia L. Barrett, Commissioner

  
Chet McRobert, Jr., Commissioner

  
Richard A. Rocci, Commissioner

STAFF REPORT

Agenda Item No. 8.1

Meeting Date June 27, 1985

CONSIDERATION OF A SUBLEASE WITH CHRIS THOMAS FOR  
SPACE AT 2000 S. W. 1st AVENUE, PORTLAND, OREGON

Date: June 6, 1985

Presented by: Judy Munro

FACTUAL BACKGROUND AND ANALYSIS

The purpose of this staff report is to present to the Council a proposed sublease for approval. The proposed sublessee is Christopher P. Thomas and Daryll E. Klein, a local legal firm.

Highlights of the sublease are as follows:

1. \$13.43 sq. ft. lease cost including 10 percent load factor;
2. Five-year, four-month lease with five-year option to be negotiated;
3. Leasehold improvements up to \$19,247.00;
4. 1,512 sq. ft. of the southwest corner, fourth floor;
5. Occupancy August 1, 1985;
6. Up to five allocated parking spaces including one under cover at a rate of \$45 per month or the current rate; and
7. Will share in any increase of operating costs over the lease year by the percentage of this space to the total space or 3.55 percent.

The sublease is attached as Exhibit "A."

In structuring this sublease proposal, staff has established as a principal criteria the recovery of Metro costs. Exhibit "B" attached shows a breakdown of Metro costs for subleasing and projected revenue from the sublessee. As indicated in Exhibit "B" projected revenues cover projected costs.

EXECUTIVE OFFICER'S RECOMMENDATION

The Executive Officer recommends approval of the sublease agreement with Chris Thomas.

JM/gl  
3666C/405-3  
06/06/85



BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF DECLARING ) ORDER NO. 85-2  
CERTAIN PROPERTY SURPLUS AND )  
AUTHORIZING THE EXECUTION OF A )  
SUBLEASE )

WHEREAS, Metro has leased the building at 2000 S. W. 1st Avenue, Portland, Oregon, for ten (10) years; and

WHEREAS, Pursuant to ORS 271.310(3) it has been determined that 20,000 square feet is not immediately needed for public use; and

WHEREAS, Pursuant to ORS 271.360 a sublease has been proposed with Chris Thomas and Daryll Klein for 1,512 square feet attached hereto as Exhibit "A" and incorporated herein; and

WHEREAS, Provision #4 of the proposed sublease provides for the payment of taxes as part of the rental rate; now, therefore,

IT IS HEREBY ORDERED that:

1. Surplus property is declared to exist at 2000 S. W. 1st Avenue.
2. The Executive Officer is authorized to execute the attached contract with Chris Thomas and Daryll Klein for sublease of surplus property.

ADOPTED by the Council of the Metropolitan Service District  
this \_\_\_\_\_ day of June 1985.

Ernie Bonner, Presiding Officer

JS/gl  
3714C/203-2  
06/06/85

## OFFICE SUBLEASE

This Sublease made as of this \_\_\_\_\_ day of \_\_\_\_\_, 1985, between the Metropolitan Service District, a municipal corporation and public body of the State of Oregon, hereinafter referred to as "Lessee," and Christopher P. Thomas and Daryll E. Klein, hereinafter referred to as "Sublessee."

RECITALS

1. Lessee has leased the premises described herein from Lessor Amco-Portland, Inc., a corporation, under a separate Lease Agreement between Lessor and Lessee, herein referred to as the "Master Lease" and attached hereto as Exhibit "A."

2. Sublessee desires to lease a portion of those premises from Lessee.

3. The parties desire to have a Sublease Agreement defining the terms of the Sublease.

In consideration of the mutual covenants contained herein, the parties agree as follows:

1. Description of Premises. Sublessee leases from Lessee a portion of the premises demised to Lessee by Lessor under the Master Lease, which portion of the premises subleased hereunder is described in Exhibit "B" which is attached hereto and incorporated herein and which shall be designated as Suite 400. In addition, Sublessee shall have the right to lease up to five (5) parking spaces in the parking area of the master premises, which spaces shall be designated by Lessee under the conditions described in paragraph 4d below.

2. Warranty by Lessee. Lessee warrants and represents to Sublease that the Master Lease has not been amended or modified except as expressly set forth herein. In addition, Lessee is not now, and as of the commencement of the term of this Sublease will not be, in default or breach of any of the provisions of the Master Lease, and Lessee has no knowledge of any claim by Lessor that Lessee is in default or breach of any of the provisions of the Master Lease.

3. Term of Sublease. The term of this Sublease shall commence August 1, 1985, or when Lessee has delivered possession of the completed premises to Sublessee, which ever occurs last, ("commencement date"), and end on November 30, 1990, or five (5) years, four (4) months after the commencement date, ("termination date"), unless otherwise sooner terminated in accordance with the provisions of this Sublease or incorporated provisions of the Master Lease or unless extended as described in paragraph 13. In the event the term commences on a date other than August 1, 1985, Lessee and Sublessee shall execute a memorandum setting forth the actual date of commencement of the term. Possession of the premises shall be delivered to Sublessee on the commencement of the term. If for any reason Lessee does not deliver possession to Sublessee on the commencement of the term, Lessee shall not be subject to any liability for such failure, the termination date shall not be extended by the delay, and validity of this Sublease shall not be impaired, but rent shall abate until delivery of possession. Notwithstanding the foregoing, save only if due to the unavail-

ability of special finishes required by Sublessee, if Lessee has not delivered possession to Sublessee by the commencement date, then at any time thereafter and before delivery of possession, Sublessee may give written notice to Lessee of Sublessee's intention to cancel this Sublease. Such notice shall set forth an effective date for such cancellation which shall be at least fifteen (15) days after delivery of said notice to Lessee. If Lessee delivers possession to Sublessee on or before such effective date, this Sublease shall remain in full force and effect. If Lessee fails to deliver possession to Sublessee on or before such effective date, this Sublease shall be cancelled, in which case all consideration previously paid by Sublessee to Lessee on account of this Sublease shall be returned to Sublessee, this Sublease shall thereafter be of no other further force and effect, and Lessee shall have no further liability to Sublessee on account of such delay or cancellation. If Lessee permits Sublessee to take possession prior to commencement of the term, such early possession shall not advance the termination date and shall be subject to the provisions of this Sublease, including without limitation, the payment of rent.

4. Rent. Sublessee shall pay to Lessee as rent, without deduction, setoff, notice, or demand, at 2000 S. W. 1st Avenue or at such other place as Lessee shall designate from time to time by notice to Sublessee, the following sums:

- a. During the first through the fifth (5) year and fourth (4) month of the term, the sum of \$1,691.89 per month in advance on the first day of each month of the term.
- b. The above sum is based upon a rate of \$13.43 per square foot per year on 1,512 square feet of

subleased space. The sum also includes rent for use of common space which includes use of lobbies, elevators, restrooms and other common areas and facilities. The above sum does not include rent for parking area use which is described in subparagraph d.

- c. Sublessee shall pay to Lessee upon execution of this Sublease the sum of \$1,691.89 as rent for the first and last months of the term. If the term begins or ends on a day other than the first or last day of the month, the rent for the partial month shall be prorated on a per diem basis. If Sublessee fails to pay rent or other charges when due under this Sublease, or fails to perform any of its obligations hereunder, Lessee may use or apply all or any portion of the last month rent for the payment of any rent or other amount then due hereunder and unpaid, for the payment of any other sum for which Lessee may become obligated by reason of Sublessee's default or breach, or for any loss or damage sustained by Lessee as a result of Sublessee's default or breach. If Lessee so uses any portion of the last month rent, Sublessee shall, within ten (10) days after written demand by Lessee, restore the last month rent to the full amount originally deposited, and Sublessee's failure to do so shall constitute a default under this Sublease. Lessee shall not be required to keep the last month rent separate from its general accounts, and shall have no obligation or liability for payment of interest on the last month rent. In the event Lessee assigns its interest in this Sublease, Lessee shall deliver to its assignee so much of the last month rent as is then held by Lessee.
- d. Sublessee shall have the right to lease up to five (5) parking spaces, one (1) of which shall be under cover. The rate for each space shall be \$45 per month the first year, which rate shall not increase more than five (5) percent each year thereafter. Sublessee may exercise its right to lease parking spaces by giving Lessee written notice thirty (30) days in advance of Sublessee's intention to lease a space or spaces and whether the space leased is to be the authorized covered space. Rent for each space leased shall be due and payable on the first day of the month. Sublessee may terminate its lease of a parking space or spaces by giving Lessee written notice thirty (30) days in advance of Sublessee's intention to terminate. Neither a failure by

Sublessee to lease all five (5) spaces at any time nor a termination by Sublessee of its lease of a space or spaces shall prevent Sublessee thereafter from leasing up to five (5) space as provided herein.

5. Operating Costs. It is understood that Lessee is responsible under the Master Lease to pay all operating costs of the premises and that the monthly rent for the first year of the term of this Sublease includes payment by Sublessee of its share of operating costs. After the first year of the term of this Sublease, Sublessee shall pay to Lessee as additional rent 3.55 percent of any increase in operating costs paid by Lessee pursuant to the Master Lease up to a maximum increase of 6 percent per annum. Sublessee will pay his proportionate share of increases in the assessed taxes on the taxed portion of the building and parking area. The proportion will be based on sublessee's square footage and number of parking spaces as a ratio to the taxed square footage and parking area. Increases in taxes from the base year will be passed through to Sublessee as assessed without limit. Such additional rent shall be payable as and when operating costs are payable by Lessee. Lessee shall, upon request by Sublessee, furnish Sublessee with copies of all statements submitted to Lessee of actual or estimated operating costs during the term. For purposes of this section, and except as provided in paragraph 6 of this Sublease, "operating costs" includes utilities, insurance, janitorial services, real and personal property taxes, and any and all other operating and maintenance charges, expenses and governmental impositions for which Lessee is responsible under the terms of the Master Lease. If operating cost payments by

Lessee under the Master Lease are made on the basis of estimates of such costs, then as and when adjustments between estimated and actual operating costs are made under the Master Lease, the obligations of Lessee and Sublessee hereunder shall be adjusted in a like manner; and if any such adjustment shall occur after the expiration or earlier termination of the term, then the obligations of Lessee and Sublessee under this Section shall survive such expiration or termination.

6. Extraordinary Operating Costs. Notwithstanding the provisions of paragraph 5 above, the parties recognize that, by virtue of extraordinary use of the subleased premises by Sublessee, Sublessee's actual share of Lessee's operating costs under the Master Lease could exceed 3.55 percent. Therefore, the parties agree that the above percentage is based only upon use of the premises during ordinary business hours under ordinary office use conditions and employing ordinary office equipment and occasional use during extraordinary business hours. Sublessee agrees not to incur higher operating costs due to extraordinary use of the premises.

7. Use of Premises. The premises shall be used and occupied only for office purposes as allowed under the Master Lease and for no other use or purpose. No heating or air conditioning services will be available from 7:00 p.m. to 7:00 a.m. or on weekends. Elevator service will be available at all times.

8. Assignment and Subletting. Sublessee shall not assign this Sublease or further sublet all or any part of the

premises without the prior written consent of both Lessee and the Lessor under the Master Lease. Lessee agrees not to unduly withhold consent which allows Sublessee to sublet a portion of the premises.

9. Applicable Provisions of Master Lease. All applicable terms and conditions of the Master Lease are incorporated into and made a part of this Sublease as if Lessee was the Lessor thereunder, Sublessee the Lessee thereunder, and the premises the master premises, except that the following sections of the Master Lease are expressly not applicable:

Section 2 (Renewal Term), Section 4 (Utilities and Government Impositions) Section 8.6 and 8.7, Section 10, (Insurance and Indemnification) Sections 11.1 and 11.4, Section 22.3, Section 36 (Net Lease) Section 37, (Appraisal) Section 21 (Right of First Offer), Section 38 (Fix Up Period and Fix Up Work) and Section 39 (Early Termination).

Sublessee assumes and agrees to perform the Lessee's obligations under the Master Lease during the term to the extent that such obligations are applicable to the premises, except that the obligation to pay rent to Lessor under the Master Lease shall be considered performed by Sublessee to the extent and in the amount rent is paid to Lessee in accordance with Section 4 of this Sublease. Sublessee shall not commit or suffer any act or omission that will violate any of the provisions of the Master Lease. Lessee shall exercise due diligence in attempting to cause Lessor to perform its obligations under the Master Lease for the benefit of



Sublessee. Lessee shall perform the obligations assigned to Lessee by Sections 4, 8, 6, 8.7 and 11.1 of the Master Lease. Lessee shall redecorate and maintain all common areas in the building to a standard compatible with use of the building for professional offices. Lessee without limitation as to other obligations shall spray paint the premises' ceiling panels to an acceptable building standard, clean the premises' drapes, and perform these other repair and maintenance items applicable to the subleased premises and common areas as described in Schedule 1 to Exhibit "B" to the Master Lease. If the Master Lease terminates, this Sublease shall terminate and the parties shall be relieved of any further liability or obligation under this Sublease, provided however, that if the Master Lease terminates as a result of a default or breach by Lessee or Sublessee under the Sublease and/or the Master Lease, then the defaulting party shall be liable to the non-defaulting party for all damage suffered as a result of such termination. Notwithstanding the foregoing, if Lessee exercises any right to terminate the Master Lease in the event of the partial or total damage, destruction or condemnation of the Master premises or the building of which the Master premises are a part, the exercise of such right by Lessee shall not constitute a default or breach hereunder.

10. Signage. Subject to consent by Lessor under the terms of the Master Lease, Lessee shall provide Sublessee's name and/or logo on standard exterior building signage in accordance with design review requirements. In addition, Sublessee shall be entitled to interior directional signage subject to approval of

Lessee and to an office identification sign on an appropriate common area wall outside the premises or on the door of the premises, as selected by Sublessee and subject to approval of Lessee, and in keeping with the building standard interior signage. This signage will be the responsibility of the Lessee. Additional or enhanced interior signage must be approved by Lessee and is the responsibility of the Sublessee. Sublessee shall have no entitlement to exterior wall signage or to signs in any exterior window.

11. Alterations. Lessee agrees to pay the costs of alterations to the subleased premises, which alterations have been requested by Sublessee and are listed in the attached Exhibit "C." Prior to alteration, Sublessee may, by written notice to Lessee, delete, modify, or add to alteration items described in Exhibit "C." In the event any deletion, modification, or addition by Sublessee causes an increase or decrease in the contractor's charge for the work on the subleased premises, the rent set out in paragraph 4 shall be increased or decreased accordingly to amortize the increase or decrease over the term of the sublease, provided, however, that amortization of any increase in cost due to Sublessee's deletion, modification, or addition shall be limited to an increase of \$1,953. Sublessee shall pay any cost increase in excess of \$1,953 to Lessee.

12. Attorney's Fees. In the event of any suit or action by either party to enforce any provision of this Sublease, or in any other suit or action arising out of or in connection with this Sublease, the prevailing party shall be entitled to recover its

costs of suit or action and reasonable attorney's fees whether at trial or on appeal.

13. Renewal. Sublessee may extend this sublease for an additional five (5) year term at a reasonable rent to be negotiated with Lessee, which shall not be less than the rent stated in paragraph 4. Sublessee shall give notice of its intent to extend 150 days prior to the termination of this sublease, and negotiations on the rent shall begin promptly thereafter. If no agreement on a reasonable rental is reached by sixty (60) days prior to the termination of this sublease, the parties shall jointly agree on a realtor to making a binding determination of the rental. If Sublessee has not executed an extension of the sublease at the new rent thirty (30) days after determination by the realtor the renewal option shall expire.

14. Insurance. Sublessee must provide to Lessee proof of coverage for bodily injury and property damage liability for a combined single limit of five hundred thousand (\$500,000.00) dollars. Sublessee shall have Lessee named as an additional insured on any liability insurance coverage Sublessee carries for activities conducted on the premises.

15. Throughout the term of this Sublease, Sublessee will indemnify and hold harmless Lessee from any and all loss liability and damage for personal injury and property damage, or either, resulting from Sublessee's acts or failure to act or Sublessee's use of the premises.

16. Consent by Lessor. This sublease shall be of no force or effect unless consented to by Lessor by Lessor's acknowledgment hereunder.

SUBLESSEE

Date: \_\_\_\_\_

By: \_\_\_\_\_

LESSEE

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

JS/ESB/AJ/srs  
3601C/414-7

LESSOR'S CONSENT TO SUBLEASE

The undersigned Lessor under the Master Lease hereby consents to foregoing Sublease without waiver of any restriction in the Master Lease concerning further assignment or subletting. Lessor certifies that, as of the date of Lessor's execution hereof, Lessee is not in default or breach of any of the provisions of the Master Lease, and that the Master Lease has not been amended or modified except as expressly set forth in the foregoing Sublease.

AMCO-PORTLAND, INC.  
Lessor

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

3601/414-4  
06/17/85

EXHIBIT "B".

The subleased space is described as follows:

Fifteen hundred and twelve (1,512) square feet  
located in the southwest corner of the fourth floor  
as shown in Exhibit "C."

3601C/414-2  
06/17/85

ADDENDUM TO OFFICE SUBLEASE

DATED \_\_\_\_\_

BY AND BETWEEN

METROPOLITAN SERVICE DISTRICT, A MUNICIPAL CORPORATION  
AND PUBLIC BODY OF THE STATE OF OREGON, AS SUBLESSOR

AND

CHRISTOPHER P. THOMAS AND DARYLL E. KLEIN, AS SUBLESSEE

Early Occupany Agreement

Sublessee shall pay no rent from occupancy on August 1, 1985, or commencement date through November 30, 1985, or four months after commencement date, as an early occupancy incentive to enter into this Sublease Agreement. Sublessee shall be required to pay to Sublessor first month's rent and last month's rent as security deposit for consideration of the Sublease upon execution hereof.

All other terms and conditions of the Sublease shall remain in full force and effect.

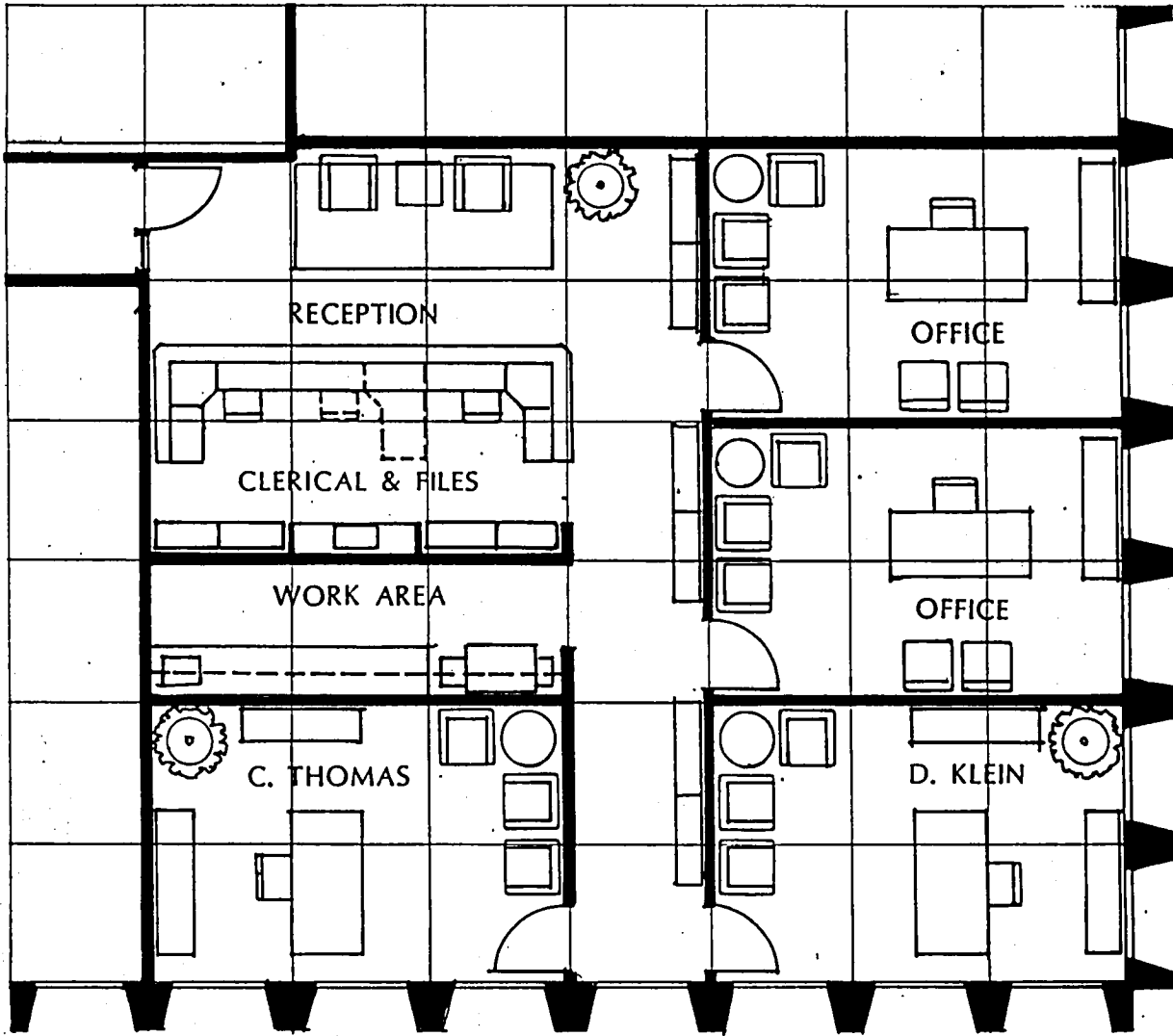
Agreed and accepted this \_\_\_\_\_ day of \_\_\_\_\_, 1985.

METROPOLITAN SERVICE DISTRICT

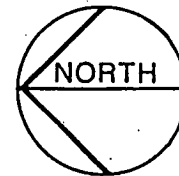
\_\_\_\_\_

By: \_\_\_\_\_  
(Sublessor)

By: \_\_\_\_\_  
(Sublessee)



1/8" = 1'-0"



2000 SW FIRST AVE. PORTLAND, OR  
ATTORNEY'S OFFICES FOR:

CHRISTOPHER D. THOMAS  
 DARYLL KLEIN

YOST GRUBE HALL CARLIN P.C.  
 ARCHITECTURE & PLANNING  
 MAY 2, 1985



EXHIBIT B

Actual Metro Income

\$13.43/s.f. x 1,512 s.f. ÷ 12 months

= \$1,692.18/month x 60 months (net) =

Parking 5 spaces x \$45/month x 64 months

\$101,530.80

14,400.00

Revenue to Metro

\$115,930.80

Actual Metro Expenses (expressed in square feet):

Lease \$5.50

Operating Costs 3.00

Taxes 2.00

Brokerage Fees .65

Build Out 2.54

\$13.69

\$13.69/s.f. x 1,512 s.f. ÷ 12 months

x 64 months =

Total Expenses

\$110,396.16

Net Revenue to Metro

\$5,534.64

JM/gl

3666C/405-3

06/06/85

**CORNERSTONE and ASSOCIATES, INC.**11645 SW Pacific Hwy., Tigard, Oregon 97223  
(503) 639 9192

April 24, 1985

EDGAR WAEHRER  
2812 N.W. Thurman  
Portland, OR 97210

RE: SPACE FOR CHRISTOPHER P. THOMAS (1,512 Sq. Ft.)

Dear Mr. Waehrer:

Per your request we submit herewith for your consideration the following:

Demountable partitions (standard vinyl)		\$ 4,056.00
15 QZ Fabric, owner select - lead time may be required		
\$.15 /psf - Budget		450.00
3"x8.10 S.C. Oak w/Oak casing A10S #613 Orb hardware		
4½ x 4½ Butts		2,850.00
Window terminations at mullion		450.00
2½ sound insulation in all walls		429.00
36" high wall (DW and wood studs w/field applied fabric)		873.00
Oak top and base		378.00
Tempered/wire glazing and painted hollow metal frame		540.00
Electrical:		
15 outlets		
7 switches		
4 down lights		
Miscellaneous circuitry		2,250.00
Mechanical:		
Transfer grilles		
Balance	Budget	750.00
Rehang curtains (budget)		450.00
Carpet - 168 yds. @ \$15.00/yd		2,520.00
Labor @ \$2.50/yd		450.00
Rubber base		456.00
Counter top - plastic laminate		150.00
Base cabinets - Oak - 2 each/36"		575.00
Supervision/Job coordination		920.00
Stock/Job cleanup		350.00
Permits/Fees		350.00
		<hr/>
	TOTAL	\$ 19,247.00

If you have any questions regarding the above quote, please feel free to contact me.  
Thank you for your consideration.

Sincerely,

CORNERSTONE AND ASSOCIATES, INC.

By:

  
Phillip A. Young

POPULATION & HOUSING: 1985 UPDATE

	CENSUS APRIL 1980	APRIL 1984	APRIL 1985	80-84 CHANGE	84-85 CHANGE	80-85 CHANGE	FORECAST 2005	80-2005 FORECAST CHANGE
POPULATION								
CLACKAMAS	241911	246000	249000	4089	3000	7089	362500	120589
MULTNOMAH	562647	559000	564000	-3647	5000	1353	652500	89853
WASHINGTON	245860	260000	264000	14140	4000	18140	409300	163440
CLARK	192227	200000	205000	7773	5000	12773	315300	123073
SMSA	1242645	1265000	1282000	22355	17000	39355	1739600	496955

HOUSING UNITS								
CLACKAMAS	88921	94500	95910	5579	1410	6989	138985	50064
MULTNOMAH	246030	252600	253680	6570	1080	7650	301090	55060
WASHINGTON	96549	104400	106460	7851	2060	9911	168100	71551
CLARK	72652	77800	79230	5148	1430	6578	122200	49548
SMSA	504152	529300	535280	25148	5980	31128	730375	226223

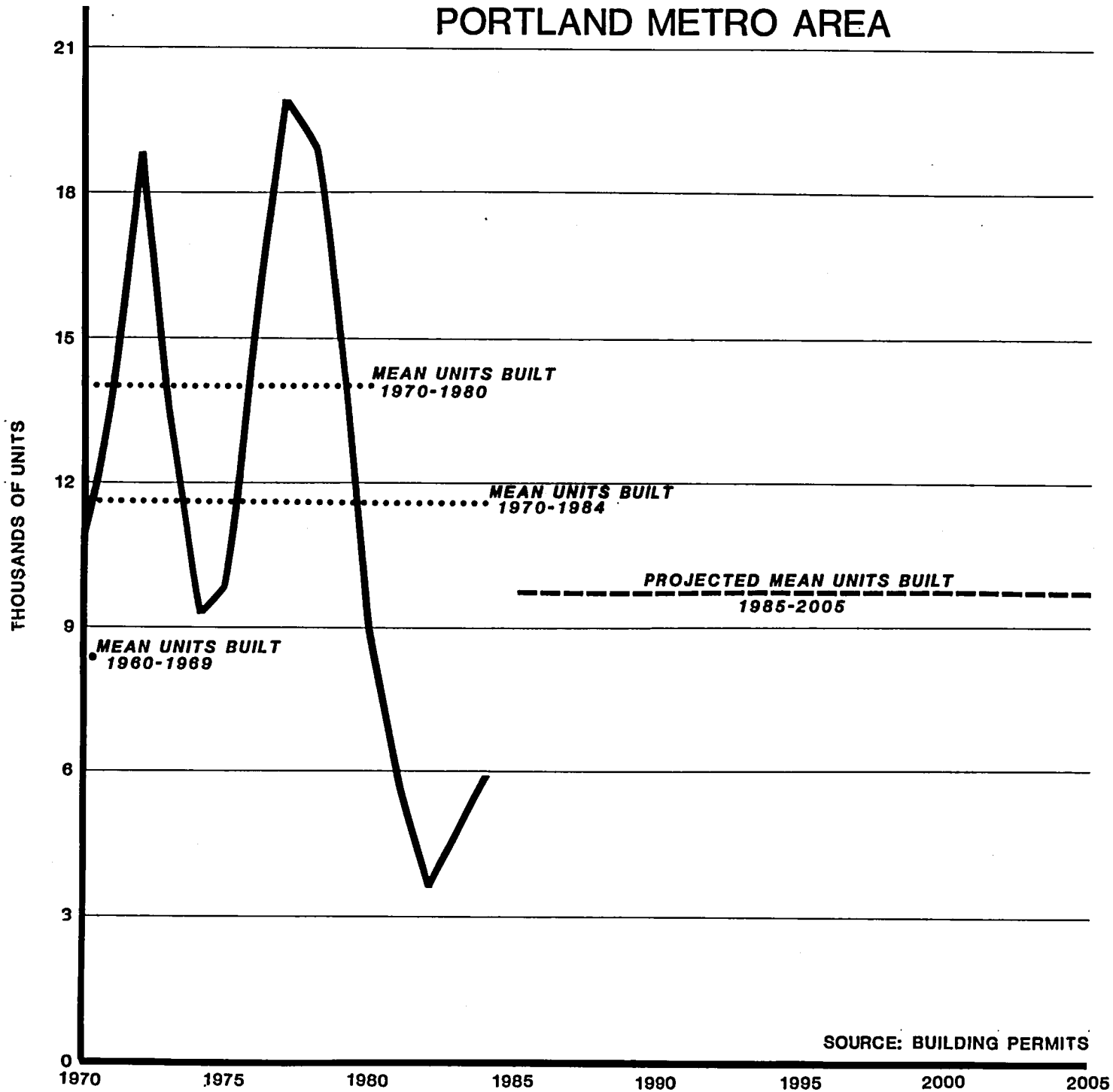
	PERCENT OF REGIONAL POPULATION GROWTH				PERCENT OF REGIONAL HOUSING GROWTH			
	80-84	84-85	80-85	80-2005 (FORECAST)	80-84	84-85	80-85	80-2005 (FORECAST)
CLACKAMAS	18.3%	17.6%	18.0%	24.3%	22.2%	23.6%	22.5%	22.1%
MULTNOMAH	-16.3%	29.4%	3.4%	18.1%	26.1%	18.1%	24.6%	24.3%
WASHINGTON	63.3%	23.5%	46.1%	32.9%	31.2%	34.4%	31.8%	31.6%
CLARK	34.8%	29.4%	32.5%	24.8%	20.5%	23.9%	21.1%	21.9%

1980 - 1985 ACTUAL GROWTH AS A  
PORTION OF 1980 - 2005 FORECAST GROWTH

	POPULATION	HOUSING
CLACKAMAS	5.9%	14.0%
MULTNOMAH	1.5%	13.9%
WASHINGTON	11.1%	13.9%
CLARK	10.4%	13.3%

The 1985 population and housing figures are preliminary, likely to change slightly when the data are complete.

# ANNUAL HOUSING UNIT CONSTRUCTION 1970-1984 PORTLAND METRO AREA





Committee on Regional Convention, Trade, and Spectator Facilities

Bob Ridgley, Chairman  
J.E. Bud Clark  
Dennis Buchanan  
Eve Killpack  
Bob Schumacher  
Ernie Bonner  
Bob Ames  
Ed Jensen  
Carol Lewis  
Sandra Suran  
Ray Miller  
Ed Colbach  
Carl Halvorson

OVERVIEW OF THE COMMITTEE ON  
REGIONAL CONVENTION, TRADE AND  
SPECTATOR FACILITIES

BACKGROUND

The Committee on Regional Convention, Trade and Spectator Facilities (CTS) was developed as a direct result of the recommendations released in December, 1984 of an ad hoc public/private task force. This ad hoc task force developed a number of policy recommendations which laid the groundwork for the work of the CTS program. Those recommendations are:

1. A regional approach to planning, operating and funding all convention, exhibition, trade and spectator type facilities should be pursued.
2. There needs to be a full service convention center located within the Portland metropolitan area in order to take advantage of an identifiable convention and trade show market capable of being attractive to the region.
3. The Memorial Coliseum site is the most practical location for this type of facility.
4. A State, regional and local "building block" approach to cooperatively funding the convention center will be pursued.
5. An analysis of alternative regional organizational arrangements for managing the development and construction as well as the operation of the convention facility should be conducted.
6. There may be a need to build and operate one or more satellite facilities for specialized trade and convention functions.
7. There may need to be additional or expanded sports facilities within the region to accommodate a perceived interest in spectator events.

ORGANIZATION

The organization for the CTS program is shown in Figure 1. The CTS program is managed by the full Committee on Regional Convention, Trade and Spectator Facilities. A roster of members is attached. The CTS Committee is charged with developing an overall strategy to implement a regional approach to planning, developing, financing and managing convention, trade and spectator facilities.

To accomplish this, the CTS Committee has established three study groups:

1. Convention Facilities Study Committee,
2. Spectator Facilities Study Committee, and
3. Trade Facilities Study Committee.

Two members of the CTS Committee will co-chair each of the study committees (see attached appointments).

In addition, a CTS Technical Advisory Committee was formed of top-level staff from the participating jurisdictions. A roster of this committee's membership is also attached.

#### WORK PROGRAM

The work program for the CTS and three study committees is illustrated in Figure 2.

attachments  
4/18/85



Committee on Regional Convention, Trade, and Spectator Facilities

Bob Ridgley, Chairman  
J.E. Bud Clark  
Dennis Buchanan  
Eve Killpack  
Bob Schumacher  
Ernie Bonner  
Bob Ames  
Ed Jensen  
Carol Lewis  
Sandra Suran  
Ray Miller  
Ed Colbach  
Carl Halvorson

CTS COMMITTEE MEMBERSHIP LIST

Mr. Bob Ridgley, Chairman  
President  
Northwest Natural Gas Company  
220 N. W. Second Avenue  
Portland, OR 97209  
220-2405

Mr. Ray Miller, Vice Chariman  
12705 S. E. River Road  
Box 307-E  
Milwaukie, OR 97222  
652-6472

Mr. Bob Ames, President  
First Interstate Bank  
of Oregon, N.A.  
P. O. Box 3131  
1300 S.W. 5th Ave.  
Suite T-20  
Portland, OR 97208  
225-2144

The Honorable Dennis Buchanan  
County Executive  
Multnomah County  
1120 S. W. 5th Ave.  
Room 1500  
Portland, OR 97204  
248-3308

Mr. Ed Jensen  
President  
U. S. Bancorp  
P. O. Box 8837  
111 S. W. 5th Ave.  
31st Floor  
Portland, OR 97208  
225-6270

Mr. Lloyd Anderson  
Executive Director  
Port of Portland  
P. O. Box 3529  
700 N. E. Multnomah  
Portland, OR 97208  
231-5000

The Honorable Bud Clark  
Mayor  
City of Portland  
1220 S. W. 5th Ave.  
Room 303  
Portland, OR 97204  
248-4120

The Honorable Eve Killpack  
Board of Commissioners  
Washington County  
150 N. First Avenue  
Hillsboro, OR 97124  
648-8681

Mr. Larry Black  
President  
Black & Co., Inc.  
1 S. W. Columbia  
Portland, OR 97258  
248-9600

Dr. Edward M. Colbach  
623 N. W. 19th Avenue  
Portland, OR 97209  
222-6112

Ms. Carol Lewis  
11825 S. W. Lynnfield Lane  
Portland, OR 97225  
229-3262

The Honorable Ernie Bonner  
Presiding Officer  
Board of Directors  
Metropolitan Service  
District  
527 S. W. Hall  
Portland, OR 97201-5287  
230-5486

Mr. Carl Halvorson  
President  
Halvorson-Mason Contractors  
P. O. Box 1449 (97207)  
10626 S. W. Barbur Blvd.  
Portland, OR 97219  
246-4235

The Honorable Bob Schumacher  
Board of Commissioners  
Clackamas County  
906 Main Street  
Oregon City, OR 97045  
655-8581

Ms. Sandra Suran, Partner  
Suran & Company  
4800 S. W. Griffith Drive  
Suite 301  
Beaverton, OR 97005-2990  
641-7031

4/19/85

# ECTS

## Committee on Regional Convention, Trade, and Spectator Facilities

Bob Ridgley, Chairman  
J.E. Bud Clark  
Dennis Buchanan  
Eve Killpack  
Bob Schumacher  
Ernie Bonner  
Bob Ames  
Ed Jensen  
Carol Lewis  
Sandra Suran  
Ray Miller  
Ed Colbach  
Carl Halvorson

### COMMITTEE ON REGIONAL CONVENTION, TRADE AND SPECTATOR FACILITIES

#### --ORGANIZATIONAL APPOINTMENTS--

- Committee on Regional Convention, Trade and Spectator Facilities

Bob Ridgley, Chair  
Ray Miller, Vice-Chair

- Study Committee on Convention Facilities

Bob Ames, Co-Chair  
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- Study Committee on Trade Facilities

Carol Lewis, Co-Chair  
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- Study Committee on Spectator Facilities

Ed Colbach, Co-Chair  
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Committee on Regional Convention, Trade, and Spectator Facilities

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Bob Schumacher  
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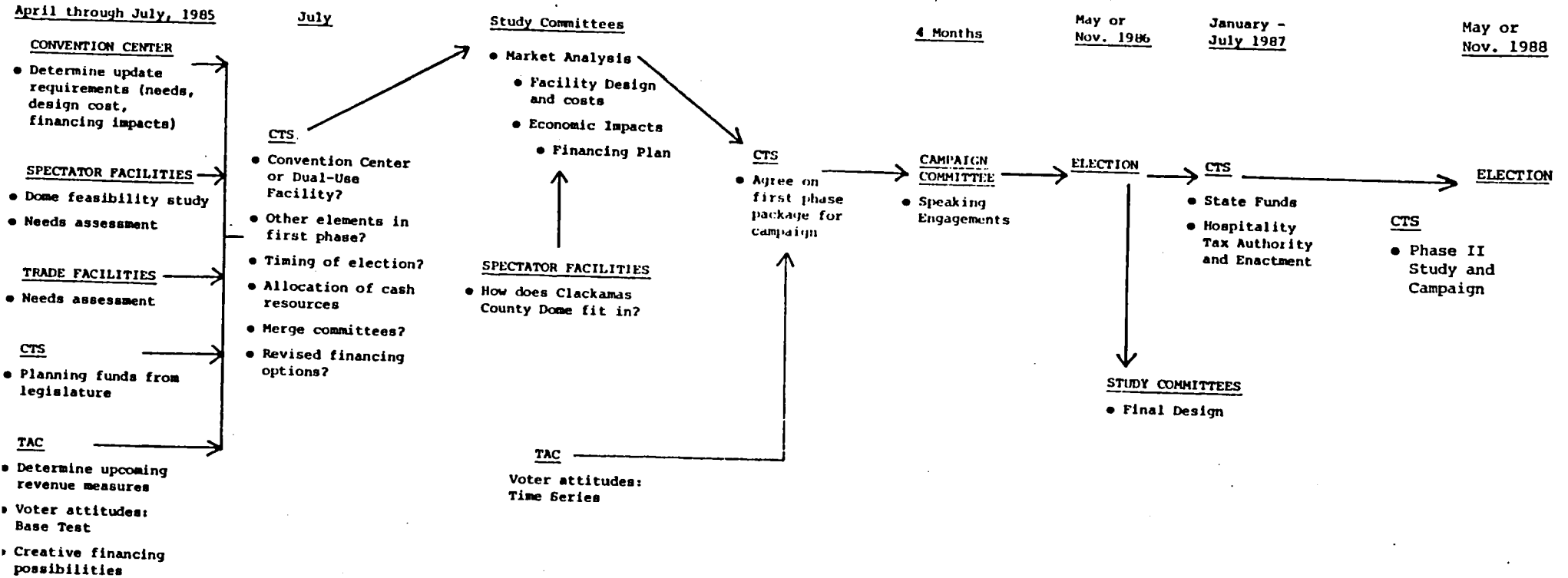
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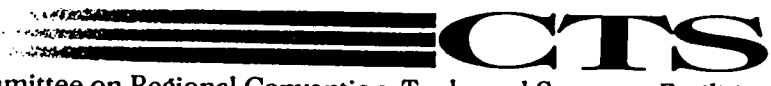
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4/19/85

WORK PROGRAM FOR PHASE I

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Dennis Buchanan  
Eve Killpack  
Bob Schumacher  
Ernie Bonner  
Bob Ames  
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5/85



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