

BEFORE THE COUNCIL OF THE
METROPOLITAN SERVICE DISTRICT

A RESOLUTION ALLOWING AWARDING OF
THE CTRC CONSTRUCTION CONTRACT TO
PARKER NORTHWEST CONSTRUCTION CO.
SUBJECT TO CONDITIONS.

) RESOLUTION NO. 82-334
)
) Submitted by the
) Council Coordinating Committee

WHEREAS, Metro sought and received contract bids for construction of the Clackamas Transfer and Recycling Center (CTRC); and

WHEREAS, Parker Northwest Construction Company was the lowest responsible bidder at \$2,789,677.00; and

WHEREAS, thirteen (13) of the fourteen (14) bidders neglected to submit Minority Business Enterprise (MBE) information as indicated in the request for proposals and in the Metro MBE Program and the remaining bidder submitted insufficient MBE information; however, all bidders agreed to comply with all Metro MBE requirements; and

WHEREAS, the Council finds it to be in the best interest of the public and within the spirit of the MBE program to waive the formal requirement of submission of MBE information with the bids but to nevertheless require compliance with the MBE program; now, therefore

BE IT RESOLVED,

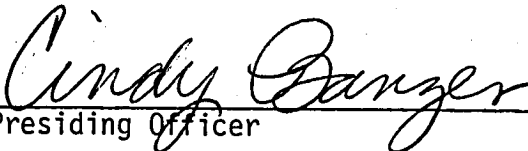
1. That the Council waives the formal requirement of submission of MBE information on the CTRC construction contract with the bids.

2. That the Council authorizes the Executive Officer to accept the bid of Parker Northwest Construction Co. and to award the CTRC construction contract thereto upon the company's demonstration of compliance with the Metro MBE Program within five (5) days) of the date of this resolution, such compliance to be determined by the Executive Officer.

3. That should Parker Northwest Construction Company fail to show MBE compliance within five (5) days, the company's bid shall not be accepted and the Executive Officer shall proceed to award the CTCRC contract to the next lowest responsible bidder pursuant to the same conditions indicated in paragraph 2 of this resolution.

4. That the justification for the bid award approach taken herein is documented in the memo from the Executive Officer, dated May 27, 1982, and attached hereto as Exhibit "A", and is accepted.

ADOPTED by the Council of the Metropolitan Service District this 27th day of May, 1982.



Presiding Officer



METROPOLITAN SERVICE DISTRICT
527 S.W. HALL ST., PORTLAND, OR. 97201, 503/221-1646

MEMORANDUM

Date: May 27, 1982
To: Council Coordinating Committee
From: Executive Officer
Regarding: Selection of a Contractor to Build the
Clackamas Transfer & Recycling Center (CTRC)

The purpose of this memo is to recommend to the Committee that the Council award the Section 1 contract for construction of the CTRC to Parker-Northwest. In making the award, staff further recommends that the Council waive the requirements that MBE information be submitted at the time of the bid and that Parker-Northwest be given a specific period of time (five days) to meet the MBE requirements. If Parker does not supply the necessary information within the period of time allowed, then we recommend moving to the second lowest bidder. The background on this issue is discussed below.

On March 5, 1982, the Metro Solid Waste Department issued an Invitation to Bid (see Attachment A) for the construction of the CTRC in Oregon City. The construction was divided into two sections:

Section I includes construction of a complete transfer station including modifications to Highway 213.

Section II includes the construction of approximately 4,900 feet of 10-inch water line and approximately 3,400 feet of 4-inch force main sewer pipe.

All bidders were required to submit their bids on forms that were prepared for Metro by Black and Veatch Consulting Engineers.

On April 2, 1982, a pre-bid conference was held at the Metro offices to discuss the project with prospective bidders and to answer questions raised by potential bidders. On April 20, 1982, at 2:00 p.m., we received and opened 14 bids. They included 10 bids for Section I, 4 bids for Section II and 4 bids for both sections combined. At the time the bids are opened, several items that are required to be submitted with the bid proposal are verified and read aloud. These include the bid price, bid bond, required signatures, experience questionnaire and Minority Business Enterprise (MBE) information.

Memorandum
May 27, 1982
Page 2

Following the bid opening, the three apparent low bids were examined in much greater detail by Metro solid waste staff, legal counsel and Black and Veatch. The details of those evaluations are included as Attachment B. It was determined that none of the proposals contained all of the information required to be submitted with the bid. For example, Parker-Northwest Construction Company, the apparent low bidder, omitted the MBE information required under Section B-12, Instructions to Bidders (Attachment C).

Christal, Grady and Harper, Inc., the apparent second low bidder, submitted extra prices on their bid form as well as not submitting the MBE information required under Section B-12, Instructions to Bidders.

OTKM Construction Company, Inc., the apparent third low bidder, submitted extra prices on their bid form as well as omitting sections of the Experience and Equipment Certification form as required under Section B-1, Instructions to Bidders. Additionally, OTKM submitted incomplete MBE information as required under Section B-12, Instructions to Bidders.

It is the staff's opinion, and that of Black and Veatch, that because 13 of the 14 bidders failed to submit the MBE information (for which there was no form in the bid package) that there was sufficient room for misinterpretation as to the requirements of the Metro MBE policy.

Therefore, we feel that there are two options which are available in awarding this contract. One option is to reject all bids and rebid the entire project. The second option is to award the contract to the lowest bidder. In considering the options, we looked at all of the bids, the time frame for the closure of Rossman's Landfill, the extra expense to all parties involved in rebidding and the "intent" of the Metro MBE policy.

In the interest of meeting the Metro Council's intent to employ MBE's and to assure that the ratepayers benefit by receiving the lowest responsible bid, we recommend that Parker Northeast be awarded the contract with the requirement that they submit their MBE information within five days after the Metro Council's approval. Black and Veatch has recommended Parker-Northeast as the lowest responsible bid assuming that the MBE goals are satisfied.

The firm of OTKM Construction Company, Inc., which was the only company which submitted any MBE information, has taken the position that we are offering Parker Northwest an unfair advantage in being able to select their MBE contractors after

Memorandum
May 27, 1982
Page 3

the bid opening. They suggest a third option of awarding the contract to their firm based on a strict interpretation of our MBE policy statement and disregard the discrepancies in their bid proposal.

We feel that if the lowest bidder is required to meet the MBE goals that, in fact, no competitive edge exists.

NW/gl
6049B/D5

Attachments: A. Invitation to Bid
 B. Bid Evaluation Details
 C. Instructions to Bidders

INVITATION TO BID

Sealed Bids will be received by Metropolitan Service District (OWNER) at the office of the Metropolitan Service District, 527 S.W. Hall Street, Portland, Oregon 97201, until 2:00 p.m., local time, April 19, 1982, for the construction of Clackamas Transfer/Recycling Center.

At said place and time, and promptly thereafter, all Bids that have been duly received will be publicly opened and read aloud.

The proposed Work provides for the construction of a solid waste transfer/recycling center including a transfer building, scale plaza, sitework, modifications to Oregon State Highway, and water and sewerage transmission lines. The transfer building is approximately 30,000 square feet and includes a finished office/storage area. The scale plaza includes two scales and a scale house of approximately 550 square feet. The water and sewer utility installation includes approximately 4,900 linear feet of 10 inch water main and approximately 3,400 linear feet of 4 inch sewer force main.

The site of the Work is in Oregon City, Oregon on Washington Street (Oregon Highway 213) near the interchange of Interstate 205.

The Work is divided into two sections as follows:

Section I - Transfer Center Site. Section I covers construction complete of the transfer center including modifications to Oregon State Highway and all construction except work furnished under Section II.

Section II - Water and Sewer Pipelines. Section II covers construction of the water and sewer pipelines and all appurtenances. The water pipeline construction shall include all piping, valves, stubouts, air and vacuum release manhole, and appurtenances as indicated on the drawings.

The sewer force main construction includes the piping, valves, manholes and structures, and appurtenances. Work shall start with the connection to the existing sewer and continue to and include the pig launching station to a location as indicated on the drawings.

All Bids must be in accordance with the Contract Documents on file with Metropolitan Service District at the address above and at 716 Main Street, Oregon City, Oregon 97045 and at the office of Black & Veatch, Consulting Engineers, 1500 Meadow Lake Parkway, mailing address P. O. Box 8405, Kansas City, Missouri 64114.

Copies of the Contract Documents for use in preparing Bids may be obtained from the Metropolitan Service District at the address stipulated above upon deposit of \$144.00 for each set of documents. Deposits are refundable as provided in the Contract Documents. Please add \$16.00 for postage and handling.

Bids will be received on a lump sum basis.

Substantial completion of the Work is required within 180 days and final completion of the Work is required within 210 days following the date stated in the Notice to Proceed.

Bid security in the amount of 10 per cent of the total Bid must accompany each Bid.

The successful Bidder will be required to furnish a Performance Bond guaranteeing faithful performance and the payment of all bills and obligations arising from the performance of the contract.

Before a contract will be awarded for the work contemplated herein, the Owner will conduct such investigation as is necessary to determine the performance record and ability of the apparent low Bidder to perform the size and type of work specified under this contract. Upon request, the Bidder shall submit such information as deemed necessary by the Owner to evaluate the Bidder's qualifications.

The successful Contractor and all Subcontractors will be required to conform to the local labor standards set forth in the Contract Documents.

No bid will be considered by the Owner unless the Bidder certifies in his Bid that the provisions of Section 279.350, Oregon Revised Statutes, pertaining to prevailing wages shall be complied with by the Bidder.

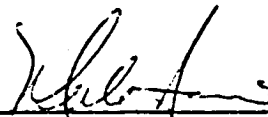
Bidders on this work will be required to comply with the provisions of the local minority business enterprise guidelines concerning equal employment opportunity, including all amendments and requirements issued thereunder.

No Bid may be withdrawn within a period of 60 days after the date fixed for opening Bids.

Metropolitan Service District reserves the right to reject all Bids, to waive informalities, and to reject nonconforming, nonresponsive, or conditional Bids. For information regarding this project contact Wayne Coppel, Metro, (503) 221-1646.

METROPOLITAN SERVICE DISTRICT.

By



Mr. Merle Irvine, Director
Solid Waste Department

ATTACHMENT B
CTRC BID EVALUATIONS

PARKER NORTHWEST CONSTRUCTION COMPANY (PNW)

Bid: Section I only - \$2,789,677.00

A. Bid Form

1. All appropriate spaces were filled in.
2. All addenda was acknowledged.
3. Proposal was signed and sealed by William Sage, President.
4. A complete bid document was submitted as required.
5. Two notations were made to proposal form:
 - a. All risk insurance includes no coverage for engineer and/or architect for errors and omissions (This coverage is not required under contract terms).
 - b. Proposal includes imported topsoil for planting areas (This is not required under contract terms).
 - c. All information that was requested in the Equipment Questionnaire was submitted.
 - d. All questions required in the Experience and Equipment Certification form were answered and the form was signed and attested.
 - e. A bid bond of 10 percent of the bid was submitted, signed and attested as required in the bid documents.
 - f. No MBE information was submitted with bid.

Section B-12 The Instructions to Bidder states:

"B-12. EQUAL OPPORTUNITY EMPLOYMENT. Contractor shall comply with Metropolitan Service District's Minority Business Enterprise Guidelines Booklet, dated October 1980 and revised February 1981. This document is hereby made a part of the Contract Documents. A free copy of the publication is available from the offices of the Metropolitan Service District at 527 S. W. Hall Street, Portland, Oregon.

Data and information to be submitted with the Bid shall include the following:

- a. Name of the firm.
- b. Principals involved.
- c. Address and telephone number.
- d. Scope of Work to be performed by the MBE.
- e. Dollar value of the subcontract.
- f. MBE percentage of the contract and dollar value."

CRISTAL, GRADY AND HARPER (C.G.H.)

Bid: Section I only - \$2,899,665.00

A. Bid Form

1. All appropriate spaces were filled in.
2. All addenda was acknowledged.
3. Proposal was signed by Durward Grady, President, and attested by William Harper, Secretary/Treasurer.
4. A complete bid document was submitted as required.
5. Two notations made to the proposal form:
 - a. Steel piling was bid at \$15.15 per foot for additional length and \$3.25 per foot for any decreased length. (Bid required one price for both add and deducts to assure a reasonable price for additional pile length.)
 - b. Predrilling for piles was bid at \$2.00 per foot for additional predrilling and \$.90 per foot for decreased length. (Bid required one price for both add and deducts to assure a reasonable price for additional predrilling.)
 - c. All information that was requested in the Equipment Questionnaire was submitted.
 - d. All questions required in the Experience and Equipment Certification form were answered and the form was signed and attested.
 - e. A bid bond of 10 percent of the bid was submitted, signed and attested as required in the bid documents.
 - f. No MBE information was submitted with the bid.

OTKM CONSTRUCTION COMPANY, INC.

Bid: Section I only - \$2,923,360.00

A. Bid Form

1. All appropriate spaces were filled in.
2. All addenda was acknowledged.
3. Proposal as signed and sealed by Patrick O'Brien, Vice President.
4. A complete bid document was submitted as required.
5. Three notations were added to the proposal form:
 - a. Steel piling was bid at \$16.34 per foot for additional length and \$3.50 per foot for a decreased length. (Bid required one price for both add and deducts to assure a reasonable price for additional pile length.)
 - b. Predrilling for piles was bid at \$2.09 per foot for additional predrilling and \$1.00 per foot for decreased length. (Bid required one price for both add and deducts to assure a reasonable price for additional predriling.)
 - c. Proposal includes a statement "If Varco Pruden Building is approved, deduct \$37,100.00." (No effect on the bid unless building specifications are amended to allow Varco Pruden.)
 - d. The Equipment Questionnaire was submitted with the bid as required, however, all spaces regarding building loads were omitted as well as color chart information. A statement on this form reads:

"Failure to furnish all information requested in the Questionnaire may be cause for rejection of the Bid."
 - e. The Experience and Equipment Certification form was submitted, signed and attested but several questions were not answered.

Question Asked: List some principle projects completed by your organization.

Answer: A complete list will be submitted upon request.

Question Asked: Have you ever performed work for the U. S. government?

Answer: Yes.

Question Asked: Any state government?

Answer: Yes.

Question Asked: Any county or city government?

Answer: Yes.

Question Asked: If yes to any of these, please list which agency, references and phone numbers.

Answer: A complete list will be submitted upon request.

Paragraph 2, Section B-1, Instructions to Bidders states:

"Bidders shall furnish under oath, on forms provided in these documents, proof of qualifications to perform the Work specified. Each Bidder shall furnish a description of comparable work performed by him within the previous five years indicating the location, construction contract, scope, contract sum, type of construction, and address of owner and engineer, date completed and construction period in number of days. Failure to submit such information, as proof of qualification at the time of bidding, shall be sufficient cause to reject the Bid."

- f. A bid bond of 10 percent of the bid was submitted, signed and attested as required in the bid documents.
- g. The following MBE information was submitted with the bid:
 - 1) name of firm: Fuitens Mechanical;
 - 2) scope of work: Mechanical/Section I;
 - 3) amount: \$290,587; and
 - 4) MBE percentage of work 10 percent.

Additional information required but not submitted:

- 1) actual name of firm is Fruiten's Plumbing & Heating Company;
- 2) principals involved; and
- 3) address and telephone number.

INSTRUCTIONS TO BIDDERS

B-1. QUALIFICATION OF BIDDERS. The Owner may make such investigations as he deems necessary to determine the ability of the Bidder to perform the Work, and the Bidder shall furnish to the Owner all such information and data for this purpose as the Owner may request.

Bidders shall furnish under oath, on forms provided in these documents, proof of qualifications to perform the Work specified. Each Bidder shall furnish a description of comparable work performed by him within the previous five years indicating the location, construction contract, scope, contract sum, type of construction, and address of owner and engineer, date completed and construction period in number of days. Failure to submit such information, as proof of qualification at the time of bidding, shall be sufficient cause to reject the Bid.

In determining the Bidder's qualifications, the following factors will be considered: Work previously completed by the Bidder and whether the Bidder (a) maintains a permanent place of business, (b) has adequate plant and equipment to do the Work properly and expeditiously, (c) has the financial resources to meet all obligations incident to the Work, and (d) has appropriate technical experience.

Each Bidder may be required to show that he has handled former work so that no just claims are pending against such work. No Bid will be accepted from a Bidder who is engaged on any work which would impair his ability to perform or finance this Work.

B-2. TAXES AND PERMITS. Attention is directed to the requirements of the General Conditions and Supplementary Conditions regarding payment of taxes and obtaining permits. All taxes that are lawfully assessed against Owner or Contractor in connection with the Work shall be paid by Contractor. The bid prices shall include all such taxes and the costs of all required permits.

B-3. OREGON LEGAL REQUIREMENTS.

B-3.01. Preferences. Pursuant to Section 279.021(1), Oregon Revised Statutes, Owner shall prefer goods or services that have been manufactured or produced in Oregon if price, fitness, availability and quality are otherwise equal.

B-3.02. Foreign Corporations. Pursuant to Section 279.021(2)(a) Oregon Revised Statutes, foreign corporations are required to report to the Department of Revenue the award of any public contract exceeding \$10,000. Evidence of compliance with this requirement shall be submitted to the Owner before Owner is obligated to make final payment. A foreign

contractor shall be considered, one who is not domiciled in or registered to do business in the State of Oregon.

B-3.03. Conditions of Public Contracts. Contractor shall comply with the provisions of Sections 279.312, 279.314, and 279.320, Oregon Revised Statutes, pertaining to payment of laborers and material men, contributions to Industrial Accident Fund, liens, with holding taxes, payment of claims by public officers, and payment for medical care and attention to employees.

B-4. FAMILIARIZATION WITH THE WORK. Before submitting his Bid, each prospective Bidder shall familiarize himself with the Work, the site where the Work is to be performed, local labor conditions and all laws, regulations and other factors affecting performance of the Work. He shall carefully correlate his observations with requirements of the Contract Documents and otherwise satisfy himself of the expense and difficulties attending performance of the Work. The submission of a Bid will constitute a representation of compliance by the Bidder. There will be no subsequent financial adjustment for lack of such familiarization.

B-4.01. Site Conditions. Each Bidder shall visit the site of the Work and completely inform himself relative to construction hazards and procedure, the availability of lands, the character and quantity of surface and subsurface materials, and utilities to be encountered, the arrangement and condition of existing structures and facilities, the character of construction equipment and facilities needed for performance of the Work, and facilities for transportation, handling, and storage of materials and equipment. All such factors shall be properly investigated and considered in the preparation of the Bid.

B-4.02. Prebid Conference. A prebid conference will be held at Metro Offices, 527 SW Hall Street, Portland, Oregon at a time to be indicated by addendum. Representatives of Engineer and Owner will be present to discuss the Project and answer questions. Bidders are encouraged to attend and participate in the conference.

B-5. INTERPRETATIONS. All questions about the meaning or intent of the Contract Documents shall be submitted to Engineer in writing. Replies will be issued by Addenda mailed or delivered to all parties recorded by Engineer as having received the bidding documents. Questions received less than five days prior to the date for opening of Bids will not be answered. Only questions answered by formal written Addenda will be binding. Oral and other interpretations or clarifications will be without legal effect.

B-6. BID SECURITY. The amount of bid security is stated in the Invitation to Bid. The required security must be in the form of a certified or

bank cashier's check or a bid bond. The bid bond must be executed by a surety meeting the requirements set forth in General Conditions.

The bid security shall be made payable without condition to the Portland Metropolitan Service District, hereinafter referred to as Owner. The bid security may be retained by and shall be forfeited to the Owner as liquidated damages if the Bid is accepted and a contract based thereon is awarded and the Bidder should fail to enter into a contract in the form prescribed, with legally responsible sureties, within ten days after such award is made by Owner.

B-7. RETURN OF BID SECURITY. The bid security of the successful Bidder will be retained until he has executed the Agreement and furnished the required Contract Security, whereupon checks furnished as bid security will be returned; if he fails to execute and deliver the Agreement and furnish the required Contract Security within ten days of the Notice of Award, Owner may annul the Notice of Award and the bid security of that Bidder will be forfeited. The bid security of any Bidder whom Owner believes to have a reasonable chance of receiving the award may be retained by Owner until the Agreement is executed by Owner but not to exceed 60 days after the Bid opening. Checks furnished as bid security by other Bidders will be returned within ten days of the Bid Opening.

B-8. CONTRACT TIME. The Contract Time is an essential part of the contract and it will be necessary for each Bidder to satisfy Owner of his ability to complete the Work within the time set forth in the Bid Form. Provisions for delays, liquidated damages, and extensions of time are set forth in the General and Supplementary Conditions.

B-9. BIDS.

B-9.01. Bid Form. The Bid Form is bound in the Contract Documents and shall not be removed therefrom. Bid Forms must be completed in ink.

Bids by corporations must be executed in the corporate name by the president or vice-president (or other corporate officer accompanied by evidence of authority to sign) and the corporate seal shall be affixed and attested by the secretary or an assistant secretary. The state of incorporation shall be shown below the corporate name. Bids by partnerships must be executed in the partnership name and signed by a partner; title and the official address of the partnership must be shown below the signature. Bids by joint ventures shall be signed by each participant in the joint venture or by an authorized agent of each participant.

The names of all persons signing must also be legibly printed below the signature. A Bid by a person who affixes to his signature the word "president", "secretary", "agent", or other designation without dis-

closing his principal may be held to be the Bid of the individual signing. When requested by Owner, evidence of the authority of the person signing shall be furnished.

All blank spaces in the Bid Form shall be filled. A bid price shall be indicated for each section, and adjustment price item, listed therein, or the words "No Bid", "No Charge", "No Change", or other appropriate phrase shall be entered. Bids received without all such items completed will be considered nonresponsive.

The Bid shall contain an acknowledgment of receipt of all Addenda, the numbers and dates of which shall be filled in on the Bid Form.

No alterations in Bids, or in the printed forms therefor, by erasures, interpolations, or otherwise will be acceptable unless each such alteration is signed or initialed by the Bidder; if initialed, Owner may require the Bidder to identify any alteration so initialed.

B-9.02. Bid Pricing. Each lump sum price shall be based on the Work as indicated on the drawings and as specified.

Bidders may submit a Bid for a single section, or the complete contract as set forth on the Bid Form.

The adjustment unit prices provided for piling in the Bid Form shall apply only in the event of a Change Order providing for such increase or decrease in the quantities indicated on the drawings. The Contract Price will be subject to adjustment according to final measured, used, or delivered quantities, and the adjustment unit prices in the Bid will apply to such final quantities.

B-9.03. Submission Of Bids. One copy of the bound documents must be submitted with the Bid.

Each Bid and accompanying data shall be enclosed in a sealed opaque envelope or wrapping, addressed to Mr. Merle Irvine, Director, Solid Waste Department, Metropolitan Service District, 527 S.W. Hall Street, Portland, Oregon 97201, and identified on the outside with the Bidder's name and with the words "Bid for Clackamas Transfer/ Recycling Center", and in addition shall indicate what sections are being bid with "Section I", "Section II", or "Sections I and II".

If the Bid is sent by mail, the sealed envelope shall be enclosed in a separate mailing envelope with the notation "BID ENCLOSED" on the face thereof.

Bids shall be deposited at the designated location prior to the time and date for receipt of Bids indicated in the Invitation to Bid, or the

modified time and date indicated by Addendum. Bids received after the time and date for receipt of Bids will be returned unopened.

Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.

Oral, telephone, or telegraph Bids are invalid and will not receive consideration.

No Bidder may submit more than one Bid. Multiple Bids under different names will not be accepted from one firm or association.

B-9.04. Modification and Withdrawal of Bids. Bids may be modified or withdrawn by an appropriate document duly executed (in the manner that a Bid must be executed) and delivered to the place where Bids are to be submitted at any time prior to the opening of Bids.

B-9.05. Bids to Remain Open. All Bids shall remain open for 60 days after the day of the Bid opening. Owner shall release Bids and return bid securities as specified in this section under "Return of Bid Security". This time period can be extended if mutually agreed to by Owner and Bidder.

B-10. AWARD OF CONTRACT. Owner shall award a contract to the Bidder whom, in Owner's judgment, is the lowest responsive, responsible Bidder. Owner reserves the right to reject all Bids, to award the contract by sections, to waive informalities, and to reject nonconforming nonresponsive, or conditional Bids.

In evaluating Bids, Owner shall consider the qualifications of the Bidders, whether or not the Bids comply with the prescribed requirements, and alternatives and unit prices if requested in the Bid Form. Owner may consider the qualifications and experience of Subcontractors and other persons and organizations (including those who are to furnish the principal items of material or equipment), and may reject the Bid of any Bidder who does not pass any such evaluation to Owner's satisfaction.

If the contract is awarded, Owner shall give the apparent successful Bidder a Notice of Award within 60 days after the date of the Bid opening.

B-11. COPIES OF CONTRACT DOCUMENTS. Copies of the drawings and specifications for use in preparing Bids may be obtained from Metropolitan Service District, 527 S.W. Hall Street, Portland, Oregon 97201, on the following basis:

	<u>Deposit</u>	<u>Refund</u>
Complete set of drawings and specifications	\$144.00	\$72.00
Complete set of drawings	\$74.00	\$37.00
Complete set of specifications	\$70.00	\$35.00
Individual sheets of drawings	\$2.50	None
Individual sheets of drawings		
34 inch by 44 inch	\$2.50	None
Individual pages (8-1/2 x 11)	\$0.025	None

The full amount of the deposit for one set only of drawings and specifications will be refunded to each Bidder who has made a deposit and has filed a responsive Bid with Owner, upon the return, in good condition, of all documents not filed with his Bid.

The refund amount will be returned on all other deposits, including deposits made to secure documents for Subcontractors' or material suppliers' estimating purposes, upon the return of the documents in good condition within 10 days after the Bids are opened.

Each Contractor to whom a contract is awarded will be furnished, without cost to him, 15 copies of the specifications and 15 sets of the drawings, together with all Addenda thereto. Additional copies of specifications and drawings may be obtained from Owner on the following basis:

Full or partial sets of drawings	\$2.50 per sheet
Each book of specifications	\$35.00

B-12. EQUAL OPPORTUNITY EMPLOYMENT. Contractor shall comply with Metropolitan Service District's Minority Business Enterprise Guidelines Booklet, dated October 1980 and revised February 1981. This document is hereby made a part of the Contract Documents. A free copy of the publication is available from the offices of the Metropolitan Service District at 527 S.W. Hall Street, Portland, Oregon.

Data and information to be submitted with the Bid shall include the following:

(PORTLAND MSD)
 (CTRC)
 030382

- a. Name of the firm.
- b. Principals involved.
- c. Address and telephone number.
- d. Scope of work to be performed by the MBE.
- e. Dollar value of the subcontract.
- f. MBE percentage of the contract and dollar value.

B-13. MAJOR PUBLIC UTILITIES SERVING THE AREA OF WORK. The following is a list of the major public utilities serving the work area indicating the name and telephone number of the responsible authority of the various utilities which should be notified if conflicts or emergencies arise during the progress of the work:

<u>Utility</u>	<u>Responsible Authority</u>	<u>Contact</u>
Water lines and sanitary sewers	City of Oregon City	Mr. Bill Parrish City Engineer City Hall 320 Warner Milne Rd. Oregon City, OR 97045 503/655-8481
Gas	Northwest Natural Gas	Mr. Scott Palma 503/226-4211
Electrical	Portland General Electric	See the electrical section
Telephone	Pacific Northwest Bell	Mr. Lindsey Miller or Mr. Bill Buffington 835 N.E. 20 Ave. Portland, OR 97232 503/242-3070
Railroad	Southern Pacific Railroad	Mr. Duayne Fourney 503/228-8181