

BEFORE THE METRO COUNCIL

AMENDING THE FY 2008-09 BUDGET AND) ORDINANCE NO. 09-1218A
APPROPRIATIONS SCHEDULE)
TRANSFERRING APPROPRIATION IN THE) Introduced by Michael Jordan, Chief
MERC FUND FOR OREGON CONVENTION) Operating Officer, with the concurrence of
CENTER OPERATIONS AND DECLARING AN) Council President David Bragdon
EMERGENCY)

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2008-09 Budget; and

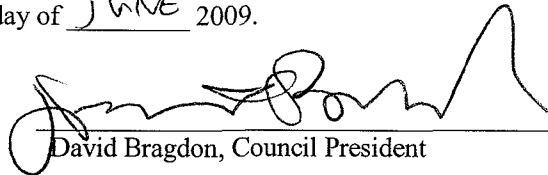
WHEREAS, the need for the increase of appropriation has been justified; and


WHEREAS, adequate funds exist for other identified needs; now, therefore,

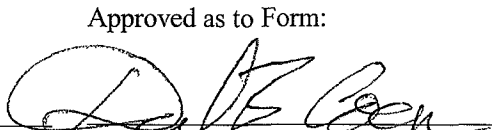
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2008-09 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring appropriation in the MERC Fund for Oregon Convention Center operations.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 25TH day of JUNE 2009.


David Bragdon, Council President

Attest:

Anthony Andersen, Recording Secretary

Approved as to Form:

Daniel B. Cooper, Metro Attorney

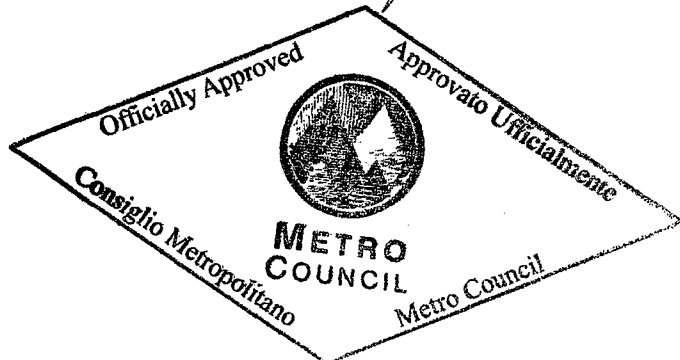


Exhibit A
Ordinance No. 09-1218-A

| ACCT | DESCRIPTION | Current | | Revision | | Amended | |
|---------------------|---|---------|------------|----------|--------|---------|------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| Resources | | | | | | | |
| <u>Resources</u> | | | | | | | |
| <i>BEGBAL</i> | <i>Beginning Fund Balance</i> | | | | | | |
| 3500 | Beginning Fund Balance | | | | | | |
| | * Undesignated | | 4,094,902 | | 0 | | 4,094,902 |
| | * Prior period audit adjustment: TOD | | 5,865,983 | | 0 | | 5,865,983 |
| | * Reserved for Underspending | | 334,000 | | 0 | | 334,000 |
| | * Project Carryover | | 1,481,337 | | 0 | | 1,481,337 |
| | * Tourism Opportunity & Comp. Account | | 96,655 | | 0 | | 96,655 |
| | * Recovery Rate Stabilization Reserve | | 1,012,884 | | 0 | | 1,012,884 |
| | * Reserved for Local Gov't Grants (CET) | | 602,046 | | 0 | | 602,046 |
| | * Reserve for Future Debt Service | | 2,397,852 | | 0 | | 2,397,852 |
| | * Tibbets Flower Account | | 352 | | 0 | | 352 |
| | * Reserved for Future Planning Needs | | 1,604,140 | | 0 | | 1,604,140 |
| | * Reserved for Future Election Costs | | 290,000 | | 0 | | 290,000 |
| | * Reserved for Nature in Neighborhood Grants | | 1,050,000 | | 0 | | 1,050,000 |
| | * Reserved for Reg. Afford. Housing Revolving Fun | | 1,000,000 | | 0 | | 1,000,000 |
| | * Reserved for Metro Regional Center Remodel | | 413,000 | | 0 | | 413,000 |
| | * Reserve for Future Natural Areas Operations | | 764,453 | | 0 | | 764,453 |
| | * Prior year PERS Reserve | | 2,782,174 | | 0 | | 2,782,174 |
| <i>EXCISE</i> | <i>Excise Tax</i> | | | | | | |
| 4050 | Excise Taxes | | 15,106,909 | | 0 | | 15,106,909 |
| 4055 | Construction Excise Tax | | 1,497,954 | | 0 | | 1,497,954 |
| <i>RPTAX</i> | <i>Real Property Taxes</i> | | | | | | |
| 4010 | Real Property Taxes-Current Yr | | 10,618,031 | | 0 | | 10,618,031 |
| 4015 | Real Property Taxes-Prior Yrs | | 318,541 | | 0 | | 318,541 |
| <i>GRANTS</i> | <i>Grants</i> | | | | | | |
| 4100 | Federal Grants - Direct | | 3,999,452 | | 0 | | 3,999,452 |
| 4105 | Federal Grants - Indirect | | 5,578,045 | | 0 | | 5,578,045 |
| 4110 | State Grants - Direct | | 1,351,000 | | 0 | | 1,351,000 |
| 4120 | Local Grants - Direct | | 5,503,093 | | 0 | | 5,503,093 |
| <i>LGSHRE</i> | <i>Local Gov't Share Revenues</i> | | | | | | |
| 4135 | Marine Board Fuel Tax | | 114,000 | | 0 | | 114,000 |
| 4139 | Other Local Govt Shared Rev. | | 447,967 | | 0 | | 447,967 |
| <i>GVCNTB</i> | <i>Contributions from Governments</i> | | | | | | |
| 4145 | Government Contributions | | 410,633 | | 0 | | 410,633 |
| <i>LICPER</i> | <i>Licenses and Permits</i> | | | | | | |
| 4150 | Contractor's Business License | | 412,000 | | 0 | | 412,000 |
| <i>CHGSVC</i> | <i>Charges for Service</i> | | | | | | |
| 4160 | Boat Ramp Use Permits | | 508 | | 0 | | 508 |
| 4165 | Boat Launch Fees | | 150,000 | | 0 | | 150,000 |
| 4180 | Contract & Professional Service | | 563,178 | | 0 | | 563,178 |
| 4200 | UGB Fees | | 50,000 | | 0 | | 50,000 |
| 4230 | Product Sales | | 387,519 | | 0 | | 387,519 |
| 4280 | Grave Openings | | 179,325 | | 0 | | 179,325 |
| 4285 | Grave Sales | | 144,675 | | 0 | | 144,675 |
| 4500 | Admission Fees | | 7,759,908 | | 0 | | 7,759,908 |
| 4501 | Conservation Surcharge | | 150,000 | | 0 | | 150,000 |
| 4510 | Rentals | | 807,341 | | 0 | | 807,341 |
| 4550 | Food Service Revenue | | 5,155,669 | | 0 | | 5,155,669 |
| 4560 | Retail Sales | | 2,216,110 | | 0 | | 2,216,110 |

Exhibit A
Ordinance No. 09-1218-A

| ACCT | DESCRIPTION | Current Budget | | Revision | | Amended Budget | |
|------------------------|---|----------------|----------------------|----------|------------------|----------------|----------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| Resources | | | | | | | |
| 4580 | Utility Services | | 2,000 | | 0 | | 2,000 |
| 4610 | Contract Revenue | | 883,315 | | 0 | | 883,315 |
| 4620 | Parking Fees | | 930,000 | | 0 | | 930,000 |
| 4630 | Tuition and Lectures | | 1,239,645 | | 0 | | 1,239,645 |
| 4635 | Exhibit Shows | | 1,049,986 | | 0 | | 1,049,986 |
| 4640 | Railroad Rides | | 805,462 | | 0 | | 805,462 |
| 4645 | Reimbursed Services | | 270,000 | | 0 | | 270,000 |
| 4650 | Miscellaneous Charges for Service | | 13,831 | | 0 | | 13,831 |
| 4760 | Sponsorships | | 57,000 | | 0 | | 57,000 |
| <i>INTRST</i> | <i>Interest Earnings</i> | | | | | | |
| 4700 | Interest on Investments | | 994,972 | | 0 | | 994,972 |
| <i>DONAT</i> | <i>Contributions from Private Sources</i> | | | | | | |
| 4750 | Donations and Bequests | | 1,346,495 | | 0 | | 1,346,495 |
| <i>INCGRV</i> | <i>Internal Charges for Service</i> | | | | | | |
| 4670 | Charges for Service | | 48,124 | | 0 | | 48,124 |
| <i>MISCRV</i> | <i>Miscellaneous Revenue</i> | | | | | | |
| 4170 | Fines and Forfeits | | 20,000 | | 0 | | 20,000 |
| 4890 | Miscellaneous Revenue | | 151,000 | | 0 | | 151,000 |
| 4891 | Reimbursements | | 1,411,973 | | 0 | | 1,411,973 |
| <i>EQTREV</i> | <i>Fund Equity Transfers</i> | | | | | | |
| 4970 | Transfer of Resources | | | | | | |
| | * from MERC Pooled Capital Fund | | 97,174 | | 0 | | 97,174 |
| <i>INDTRV</i> | <i>Interfund Reimbursements</i> | | | | | | |
| 4975 | Transfer for Indirect Costs | | | | | | |
| | * from MERC Operating Fund | | 1,842,802 | | 104,000 | | 1,946,802 |
| | * from Natural Areas Fund | | 1,028,311 | | 0 | | 1,028,311 |
| | * from Solid Waste Revenue Fund | | 3,681,110 | | 0 | | 3,681,110 |
| <i>INTSRV</i> | <i>Internal Service Transfers</i> | | | | | | |
| 4980 | Transfer for Direct Costs | | | | | | |
| | * from Natural Areas Fund | | 128,513 | | 0 | | 128,513 |
| | * from Smith & Bybee Lakes Fund | | 119,980 | | 0 | | 119,980 |
| | * from Solid Waste Revenue Fund | | 738,056 | | 0 | | 738,056 |
| TOTAL RESOURCES | | | \$103,571,385 | | \$104,000 | | \$103,675,385 |

**Exhibit A
Ordinance No. 09-1218-A**

| ACCT | DESCRIPTION | Current Budget | | Revision | | Amended Budget | |
|--|---|----------------|----------------------|-------------|------------------|----------------|----------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| General Expenditures | | | | | | | |
| Total Interfund Transfers | | | \$5,240,928 | | \$0 | | \$5,240,928 |
| <u>Contingency & Unappropriated Balance</u> | | | | | | | |
| <i>CONT</i> | <i>Contingency</i> | | | | | | |
| 5999 | Contingency | | | | | | |
| | * Contingency | | 2,803,838 | | 0 | | 2,803,838 |
| | * Opportunity Account | | 164,500 | | 0 | | 164,500 |
| | * Reserved for Future Planning Needs | | 351,000 | | 0 | | 351,000 |
| | * Reserved for Future Election Costs | | 290,000 | | 0 | | 290,000 |
| | * Reserved for Nature in Neighborhood Grants | | 250,000 | | 0 | | 250,000 |
| | * Reserved for Reg. Afford. Housing Revolving | | 1,000,000 | | 0 | | 1,000,000 |
| | * Reserved for Metro Regional Center Remode | | 378,000 | | 0 | | 378,000 |
| | * Recovery Rate Stabilization reserve | | 1,771,867 | | 0 | | 1,771,867 |
| | * Reserved for Integrated Mobility Strategy | | 276,500 | | 0 | | 276,500 |
| <i>UNAPP</i> | <i>Unappropriated Fund Balance</i> | | | | | | |
| 5990 | Unappropriated Fund Balance | | | | | | |
| | * Stabilization Reserve | | 2,320,000 | | 0 | | 2,320,000 |
| | * Undesignated | | 0 | | 104,000 | | 104,000 |
| | * Reserve for Future Natural Areas Operations | | 1,023,070 | | 0 | | 1,023,070 |
| | * PERS Reserve | | 2,782,174 | | 0 | | 2,782,174 |
| | * Computer Replacement Reserve (Planning) | | 90,000 | | 0 | | 90,000 |
| | * Tibbets Flower Account | | 201 | | 0 | | 201 |
| | * Reserve for Future Debt Service | | 2,521,852 | | 0 | | 2,521,852 |
| Total Contingency & Unappropriated Balance | | | \$16,023,002 | | \$104,000 | | \$16,127,002 |
| TOTAL REQUIREMENTS | | 434.23 | \$103,571,385 | 0.00 | \$104,000 | 434.23 | \$103,675,385 |

Exhibit A
Ordinance No. 09-1218-A

| ACCT | DESCRIPTION | Current | | Revision | | Amended | |
|--|---|---------------|---------------------|-------------|-----------------|---------------|---------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| Metro Exposition-Recreation Commission Fund | | | | | | | |
| MERC Fund | | | | | | | |
| <u>Resources</u> | | | | | | | |
| <i>BEGBAL Beginning Fund Balance</i> | | | | | | | |
| | * MERC Admin | | 659,769 | | 0 | | 659,769 |
| | * Expo Center | | 5,819,337 | | 0 | | 5,819,337 |
| | * Oregon Convention Center | | 8,536,675 | | 0 | | 8,536,675 |
| | * Portland Center for the Performing Arts | | 7,075,383 | | 0 | | 7,075,383 |
| <i>LGSHRE Local Gov't Share Revenues</i> | | | | | | | |
| 4130 | Hotel/Motel Tax | | 11,114,685 | | 0 | | 11,114,685 |
| 4142 | Intergovernment Misc. Revenue | | 43,955 | | 0 | | 43,955 |
| <i>GVCNTB Contributions from Governments</i> | | | | | | | |
| 4145 | Government Contributions | | 962,449 | | 0 | | 962,449 |
| <i>CHGSVC Charges for Service</i> | | | | | | | |
| 4500 | Admission Fees | | 1,759,268 | | 0 | | 1,759,268 |
| 4510 | Rentals | | 7,473,243 | | 0 | | 7,473,243 |
| 4550 | Food Service Revenue | | 12,579,134 | | 0 | | 12,579,134 |
| 4560 | Retail Sales | | 15,000 | | 0 | | 15,000 |
| 4570 | Merchandising | | 10,000 | | 0 | | 10,000 |
| 4575 | Advertising | | 67,000 | | 0 | | 67,000 |
| 4580 | Utility Services | | 1,456,200 | | 0 | | 1,456,200 |
| 4590 | Commissions | | 624,000 | | 0 | | 624,000 |
| 4620 | Parking Fees | | 2,503,325 | | 0 | | 2,503,325 |
| 4645 | Reimbursed Services | | 3,179,641 | | 0 | | 3,179,641 |
| 4647 | Reimbursed Services - Contract | | 445,758 | | 0 | | 445,758 |
| 4650 | Miscellaneous Charges for Svc | | 316,000 | | 0 | | 316,000 |
| <i>INTRST Interest Earnings</i> | | | | | | | |
| 4700 | Interest on Investments | | 860,366 | | 0 | | 860,366 |
| <i>DONAT Contributions from Private Sources</i> | | | | | | | |
| 4750 | Donations and Bequests | | 405,000 | | 0 | | 405,000 |
| 4760 | Sponsorship Revenue | | 18,500 | | 75,000 | | 93,500 |
| <i>MISCRV Miscellaneous Revenue</i> | | | | | | | |
| 4805 | Financing Transaction | | 61,500 | | 0 | | 61,500 |
| 4890 | Miscellaneous Revenue | | 22,500 | | 0 | | 22,500 |
| 4891 | Refunds and Reimbursements | | 25,000 | | 0 | | 25,000 |
| <i>EQTREV Fund Equity Transfers</i> | | | | | | | |
| 4970 | Transfer of Resources | | | | | | |
| | * from General Fund | | 758,083 | | 0 | | 758,083 |
| TOTAL RESOURCES | | | \$66,791,771 | | \$75,000 | | \$66,866,771 |
| Total Personal Services | | 191.00 | \$18,285,681 | 0.00 | \$0 | 191.00 | \$18,285,681 |
| <u>Materials & Services</u> | | | | | | | |
| <i>GOODS Goods</i> | | | | | | | |
| 5201 | Office Supplies | | 211,295 | | 0 | | 211,295 |
| 5205 | Operating Supplies | | 279,864 | | 0 | | 279,864 |
| 5210 | Subscriptions and Dues | | 104,707 | | 0 | | 104,707 |
| 5214 | Fuels and Lubricants | | 17,650 | | 0 | | 17,650 |
| 5215 | Maintenance & Repairs Supplies | | 469,604 | | 0 | | 469,604 |
| 5225 | Retail | | 8,000 | | 0 | | 8,000 |
| <i>SVCS Services</i> | | | | | | | |
| 5240 | Contracted Professional Svcs | | 1,361,427 | | (29,000) | | 1,332,427 |
| 5245 | Marketing Expense | | 2,619,362 | | 0 | | 2,619,362 |
| 5247 | POVA Pass-Through | | 412,681 | | 0 | | 412,681 |
| 5251 | Utility Services | | 2,595,590 | | 0 | | 2,595,590 |

Exhibit A
Ordinance No. 09-1218-A

| ACCT | DESCRIPTION | Current | | Revision | | Amended | |
|--|---|---------------|---------------------|-------------|-------------------|---------------|---------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| Metro Exposition-Recreation Commission Fund | | | | | | | |
| MERC Fund | | | | | | | |
| 5255 | Cleaning Services | | 31,500 | | 0 | | 31,500 |
| 5260 | Maintenance & Repair Services | | 705,889 | | 0 | | 705,889 |
| 5265 | Rentals | | 610,136 | | 0 | | 610,136 |
| 5270 | Insurance | | 13,057 | | 0 | | 13,057 |
| 5280 | Other Purchased Services | | 427,451 | | 0 | | 427,451 |
| 5281 | Other Purchased Services - Reimb | | 382,292 | | 0 | | 382,292 |
| 5291 | Food and Beverage Services | | 9,791,999 | | 0 | | 9,791,999 |
| 5292 | Parking Services | | 288,553 | | 0 | | 288,553 |
| <i>IGEXP Intergov't Expenditures</i> | | | | | | | |
| 5300 | Payments to Other Agencies | | 201,603 | | 0 | | 201,603 |
| 5310 | Taxes (Non-Payroll) | | 12,000 | | 0 | | 12,000 |
| <i>OTHEXP Other Expenditures</i> | | | | | | | |
| 5450 | Travel | | 161,050 | | 0 | | 161,050 |
| 5455 | Staff Development | | 201,005 | | 0 | | 201,005 |
| 5490 | Miscellaneous Expenditures | | 8,500 | | 0 | | 8,500 |
| <i>GAAP GAAP Account</i> | | | | | | | |
| 5520 | Bad Debt Expense | | 3,000 | | 0 | | 3,000 |
| Total Materials & Services | | | \$20,918,215 | | (\$29,000) | | \$20,889,215 |
| Total Capital Outlay | | | \$2,228,871 | | \$0 | | \$2,228,871 |
| Total Debt Service | | | \$17,805 | | \$0 | | \$17,805 |
| <u>Interfund Transfers</u> | | | | | | | |
| <i>INDTEX Interfund Reimbursements</i> | | | | | | | |
| 5800 | Transfer for Indirect Costs | | | | | | |
| | * to General Fund-Support Services | | 1,755,551 | | 104,000 | | 1,859,551 |
| | * to General Fund | | 87,251 | | 0 | | 87,251 |
| | * to Risk Management Fund - Liability | | 429,822 | | 0 | | 429,822 |
| | * to Risk Management Fund - Workers Comp. | | 152,939 | | 0 | | 152,939 |
| <i>EQTCHG Fund Equity Transfers</i> | | | | | | | |
| 5810 | Transfer of Resources | | | | | | |
| | * to General Revenue Bond Fund | | 1,192,232 | | 0 | | 1,192,232 |
| Total Interfund Transfers | | | \$3,617,795 | 0.00 | \$104,000 | | \$3,721,795 |
| <u>Contingency and Ending Balance</u> | | | | | | | |
| <i>CONT Contingency</i> | | | | | | | |
| 5999 | Contingency | | | | | | |
| | * General Contingency | | 2,064,067 | | (75,000) | | 1,989,067 |
| | * Renewal and Replacement | | 815,000 | | 0 | | 815,000 |
| | * Prior Year PERS Reserve | | 2,516,217 | | 0 | | 2,516,217 |
| | * Reimbursable HQH Contingency | | 3,700,000 | | 0 | | 3,700,000 |
| | * Contingency for Capital (TL TAX) | | 698,885 | | 0 | | 698,885 |
| <i>UNAPP Unappropriated Fund Balance</i> | | | | | | | |
| 5990 | Unappropriated Fund Balance | | | | | | |
| | * Restricted Fund Balance (User Fees) | | 1,154,728 | | 0 | | 1,154,728 |
| | * Ending Balance | | 10,774,507 | | 75,000 | | 10,849,507 |
| Total Contingency and Ending Balance | | | \$21,723,404 | | \$0 | | \$21,723,404 |
| TOTAL REQUIREMENTS | | 191.00 | \$66,791,771 | 0.00 | \$75,000 | 191.00 | \$66,866,771 |

Exhibit B
Ordinance 09-1218-A
Schedule of Appropriations

| | <u>Current</u> <u>Appropriation</u> | <u>Revision</u> | <u>Revised</u> <u>Appropriation</u> |
|---------------------------------------|--|------------------|--|
| GENERAL FUND | | | |
| Council Office | 3,168,046 | 0 | 3,168,046 |
| Finance & Administrative Services | 5,489,506 | 0 | 5,489,506 |
| Human Resources | 1,737,211 | 0 | 1,737,211 |
| Information Technology | 2,808,244 | 0 | 2,808,244 |
| Metro Auditor | 651,286 | 0 | 651,286 |
| Office of Metro Attorney | 1,997,616 | 0 | 1,997,616 |
| Oregon Zoo | 26,713,162 | 0 | 26,713,162 |
| Planning | 24,408,799 | 0 | 24,408,799 |
| Public Affairs & Government Relations | 1,993,617 | 0 | 1,993,617 |
| Regional Parks & Greenspaces | 8,350,902 | 0 | 8,350,902 |
| Special Appropriations | 3,538,480 | 0 | 3,538,480 |
| Former ORS 197.352 Claims & Judgments | 100 | 0 | 100 |
| Non-Departmental | | | |
| Debt Service | 1,450,486 | 0 | 1,450,486 |
| Interfund Transfers | 5,240,928 | 0 | 5,240,928 |
| Contingency | 7,285,705 | 0 | 7,285,705 |
| Unappropriated Balance | 8,737,297 | 104,000 | 8,841,297 |
| Total Fund Requirements | \$103,571,385 | \$104,000 | \$103,675,385 |
| MERC FUND | | | |
| MERC | 41,432,767 | (29,000) | 41,403,767 |
| Non-Departmental | | | |
| Debt Service | 17,805 | 0 | 17,805 |
| Interfund Transfers | 3,617,795 | 104,000 | 3,721,795 |
| Contingency | 9,794,169 | (75,000) | 9,719,169 |
| Unappropriated Balance | 11,929,235 | 75,000 | 12,004,235 |
| Total Fund Requirements | \$66,791,771 | \$75,000 | \$66,866,771 |

All other appropriations remain as previously adopted

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 09-1218A FOR THE PURPOSE OF AMENDING THE FY 2008-09 BUDGET AND APPROPRIATION SCHEDULE TRANSFERRING APPROPRIATION IN THE MERC FUND FOR OREGON CONVENTION CENTER OPERATIONS, AND DECLARING AN EMERGENCY

Date: April 27, 2009

Presented by: Kathy Taylor
503-731-7847

BACKGROUND

Oregon Convention Center Achieve Green Event

The Oregon Convention Center initiated this Ordinance to recognize expected revenue from an “Achieve Green Event” promoted by the Oregon Convention Center. Less than expected participation led to its cancellation. Rather than putting on the event, a webinar will be developed to move forward the goals of this event. This will be funded by sponsorship revenues of \$75,000.

Achieve Green NW is designed for business, government, education, environment and political leaders to engage in a range of topics associated with sustainable business practices. Webinar content will focus on environmentally responsible strategies through case studies and best practices to develop an actionable toolkit containing the resources unique and necessary to implement sustainable practices within individual businesses immediately.

| | |
|-------------------------------------|-----------------|
| Revenue | |
| Sponsorship | \$75,000 |
| Total Revenue | \$75,000 |
| Expenditures | |
| Contracted Personal Services | \$75,000 |
| Total Expenditures | \$75,500 |
| Net Decrease to Fund Balance | \$0 |
| Fund Balance | |
| General Contingency | (\$75,000) |
| Ending Fund Balance | \$75,000 |

Metro Central Support for the Convention Center Hotel Project

The Adopted Budget included an additional \$104,000 held in reserve in the MERC budget for a potential increase in the Metro central services indirect support requirement charged to MERC. It was anticipated that the Convention Center Hotel project might require a substantially different level of support than historically provided to MERC. The Office of the Metro Attorney in particular has dedicated significant resources on the Headquarter Hotel Project. This amendment reclassifies \$104,000 from Contracted Personal Services to Interfund Transfers to provide for this additional appropriation requirement. All

indirect support transfers will be reconciled back to actual expenditures as part of the FY 2008-09 audit process.

| | | |
|----------------------------|------------------------------|-------------|
| <i>Expenditures</i> | | |
| | Contracted Personal Services | (\$104,000) |
| <i>Interfund Transfers</i> | | |
| | Metro Support Indirect | \$104,000 |

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
- 3. Anticipated Effects:**
- 4. Budget Impacts:**

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.

BEFORE THE METRO COUNCIL

| | | |
|-------------------------------------|---|--|
| AMENDING THE FY 2008-09 BUDGET AND |) | ORDINANCE NO. 09-1218 |
| APPROPRIATIONS SCHEDULE TRANSERRING |) | |
| APPROPRIATION IN THE MERC FUND FOR |) | Introduced by Michael Jordan, Chief |
| OREGON CONVENTION CENTER |) | Operating Officer, with the concurrence of |
| OPERATIONS AND DECLARING AN |) | Council President David Bragdon |
| EMERGENCY |) | |

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2008-09 Budget; and

WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2008-09 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of transferring appropriation in the MERC Fund for Oregon Convention Center operations.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this _____ day of _____ 2009.

David Bragdon, Council President

Attest:

Approved as to Form:

Anthony Andersen, Recording Secretary

Daniel B. Cooper, Metro Attorney

**Exhibit A
Ordinance No. 09-1218**

| ACCT | DESCRIPTION | Current | | Revision | | Amended | |
|--|---|---------------|---------------------|-------------|------------------|---------------|---------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| Metro Exposition-Recreation Commission Fund | | | | | | | |
| MERC Fund | | | | | | | |
| <u>Resources</u> | | | | | | | |
| BEGBAL | Beginning Fund Balance | | | | | | |
| | * MERC Admin | | 659,769 | | 0 | | 659,769 |
| | * Expo Center | | 5,819,337 | | 0 | | 5,819,337 |
| | * Oregon Convention Center | | 8,536,675 | | 0 | | 8,536,675 |
| | * Portland Center for the Performing Arts | | 7,075,383 | | 0 | | 7,075,383 |
| LGSHRE | Local Gov't Share Revenues | | | | | | |
| 4130 | Hotel/Motel Tax | | 11,114,685 | | 0 | | 11,114,685 |
| 4142 | Intergovernment Misc. Revenue | | 43,955 | | 0 | | 43,955 |
| GVCNTB | Contributions from Governments | | | | | | |
| 4145 | Government Contributions | | 962,449 | | 0 | | 962,449 |
| CHGSVC | Charges for Service | | | | | | |
| 4500 | Admission Fees | | 1,759,268 | | 99,600 | | 1,858,868 |
| 4510 | Rentals | | 7,473,243 | | 0 | | 7,473,243 |
| 4550 | Food Service Revenue | | 12,579,134 | | 0 | | 12,579,134 |
| 4560 | Retail Sales | | 15,000 | | 0 | | 15,000 |
| 4570 | Merchandising | | 10,000 | | 0 | | 10,000 |
| 4575 | Advertising | | 67,000 | | 0 | | 67,000 |
| 4580 | Utility Services | | 1,456,200 | | 25,500 | | 1,481,700 |
| 4590 | Commissions | | 624,000 | | 0 | | 624,000 |
| 4620 | Parking Fees | | 2,503,325 | | 0 | | 2,503,325 |
| 4645 | Reimbursed Services | | 3,179,641 | | 0 | | 3,179,641 |
| 4647 | Reimbursed Services - Contract | | 445,758 | | 0 | | 445,758 |
| 4650 | Miscellaneous Charges for Svc | | 316,000 | | 0 | | 316,000 |
| INTRST | Interest Earnings | | | | | | |
| 4700 | Interest on Investments | | 860,366 | | 0 | | 860,366 |
| DONAT | Contributions from Private Sources | | | | | | |
| 4750 | Donations and Bequests | | 405,000 | | 0 | | 405,000 |
| 4760 | Sponsorship Revenue | | 18,500 | | 76,000 | | 94,500 |
| MISCRV | Miscellaneous Revenue | | | | | | |
| 4805 | Financing Transaction | | 61,500 | | 0 | | 61,500 |
| 4890 | Miscellaneous Revenue | | 22,500 | | 0 | | 22,500 |
| 4891 | Refunds and Reimbursements | | 25,000 | | 0 | | 25,000 |
| EQTREV | Fund Equity Transfers | | | | | | |
| 4970 | Transfer of Resources | | | | | | |
| | * from General Fund | | 758,083 | | 0 | | 758,083 |
| TOTAL RESOURCES | | | \$66,791,771 | | \$201,100 | | \$66,992,871 |
| Total Personal Services | | 191.00 | \$18,285,681 | 0.00 | \$0 | 191.00 | \$18,285,681 |
| <u>Materials & Services</u> | | | | | | | |
| GOODS | Goods | | | | | | |
| 5201 | Office Supplies | | 211,295 | | 0 | | 211,295 |
| 5205 | Operating Supplies | | 279,864 | | 0 | | 279,864 |
| 5210 | Subscriptions and Dues | | 104,707 | | 0 | | 104,707 |
| 5214 | Fuels and Lubricants | | 17,650 | | 0 | | 17,650 |
| 5215 | Maintenance & Repairs Supplies | | 469,604 | | 0 | | 469,604 |
| 5225 | Retail | | 8,000 | | 0 | | 8,000 |
| SVCS | Services | | | | | | |
| 5240 | Contracted Professional Svcs | | 1,361,427 | | (29,000) | | 1,332,427 |
| 5245 | Marketing Expense | | 2,619,362 | | 0 | | 2,619,362 |
| 5247 | POVA Pass-Through | | 412,681 | | 0 | | 412,681 |
| 5251 | Utility Services | | 2,595,590 | | 0 | | 2,595,590 |

**Exhibit A
Ordinance No. 09-1218**

| ACCT | DESCRIPTION | Current Budget | | Revision | | Amended Budget | |
|--|---|----------------|---------------------|-------------|------------------|----------------|---------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| Metro Exposition-Recreation Commission Fund | | | | | | | |
| MERC Fund | | | | | | | |
| 5255 | Cleaning Services | | 31,500 | | 0 | | 31,500 |
| 5260 | Maintenance & Repair Services | | 705,889 | | 0 | | 705,889 |
| 5265 | Rentals | | 610,136 | | 0 | | 610,136 |
| 5270 | Insurance | | 13,057 | | 0 | | 13,057 |
| 5280 | Other Purchased Services | | 427,451 | | 117,500 | | 544,951 |
| 5281 | Other Purchased Services - Reimb | | 382,292 | | 0 | | 382,292 |
| 5291 | Food and Beverage Services | | 9,791,999 | | 0 | | 9,791,999 |
| 5292 | Parking Services | | 288,553 | | 0 | | 288,553 |
| IGEXP | <i>Intergov't Expenditures</i> | | | | | | |
| 5300 | Payments to Other Agencies | | 201,603 | | 0 | | 201,603 |
| 5310 | Taxes (Non-Payroll) | | 12,000 | | 0 | | 12,000 |
| OTHEXP | <i>Other Expenditures</i> | | | | | | |
| 5450 | Travel | | 161,050 | | 0 | | 161,050 |
| 5455 | Staff Development | | 201,005 | | 0 | | 201,005 |
| 5490 | Miscellaneous Expenditures | | 8,500 | | 10,000 | | 18,500 |
| GAAP | <i>GAAP Account</i> | | | | | | |
| 5520 | Bad Debt Expense | | 3,000 | | 0 | | 3,000 |
| Total Materials & Services | | | \$20,918,215 | | \$98,500 | | \$21,016,715 |
| Total Capital Outlay | | | \$2,228,871 | | \$0 | | \$2,228,871 |
| Total Debt Service | | | \$17,805 | | \$0 | | \$17,805 |
| <u>Interfund Transfers</u> | | | | | | | |
| INDTEX | <i>Interfund Reimbursements</i> | | | | | | |
| 5800 | Transfer for Indirect Costs | | | | | | |
| | * to General Fund-Support Services | | 1,755,551 | | 104,000 | | 1,859,551 |
| | * to General Fund | | 87,251 | | 0 | | 87,251 |
| | * to Risk Management Fund - Liability | | 429,822 | | 0 | | 429,822 |
| | * to Risk Management Fund - Workers Comp. | | 152,939 | | 0 | | 152,939 |
| EQTCHG | <i>Fund Equity Transfers</i> | | | | | | |
| 5810 | Transfer of Resources | | | | | | |
| | * to General Revenue Bond Fund | | 1,192,232 | | 0 | | 1,192,232 |
| Total Interfund Transfers | | | \$3,617,795 | 0.00 | \$104,000 | | \$3,721,795 |
| <u>Contingency and Ending Balance</u> | | | | | | | |
| CONT | <i>Contingency</i> | | | | | | |
| 5999 | Contingency | | | | | | |
| | * General Contingency | | 2,064,067 | | (202,500) | | 1,861,567 |
| | * Renewal and Replacement | | 815,000 | | 0 | | 815,000 |
| | * Prior Year PERS Reserve | | 2,516,217 | | 0 | | 2,516,217 |
| | * Reimbursable HQH Contingency | | 3,700,000 | | 0 | | 3,700,000 |
| | * Contingency for Capital (TL TAX) | | 698,885 | | 0 | | 698,885 |
| UNAPP | <i>Unappropriated Fund Balance</i> | | | | | | |
| 5990 | Unappropriated Fund Balance | | | | | | |
| | * Restricted Fund Balance (User Fees) | | 1,154,728 | | 0 | | 1,154,728 |
| | * Ending Balance | | 10,774,507 | | 201,100 | | 10,975,607 |
| Total Contingency and Ending Balance | | | \$21,723,404 | | (\$1,400) | | \$21,722,004 |
| TOTAL REQUIREMENTS | | 191.00 | \$66,791,771 | 0.00 | \$201,100 | 191.00 | \$66,992,871 |

Exhibit A
Ordinance No. 09-1218

| ACCT | DESCRIPTION | Current | | Revision | | Amended | |
|-------------------------|--|---------|------------|----------|--------|---------|------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| Resources | | | | | | | |
| <u>Resources</u> | | | | | | | |
| <i>BEGBAL</i> | <i>Beginning Fund Balance</i> | | | | | | |
| 3500 | Beginning Fund Balance | | | | | | |
| | * Undesignated | | 4,094,902 | | 0 | | 4,094,902 |
| | * Prior period audit adjustment: TOD | | 5,865,983 | | 0 | | 5,865,983 |
| | * Reserved for Underspending | | 334,000 | | 0 | | 334,000 |
| | * Project Carryover | | 1,481,337 | | 0 | | 1,481,337 |
| | * Tourism Opportunity & Comp. Account | | 96,655 | | 0 | | 96,655 |
| | * Recovery Rate Stabilization Reserve | | 1,012,884 | | 0 | | 1,012,884 |
| | * Reserved for Local Gov't Grants (CET) | | 602,046 | | 0 | | 602,046 |
| | * Reserve for Future Debt Service | | 2,397,852 | | 0 | | 2,397,852 |
| | * Tibbets Flower Account | | 352 | | 0 | | 352 |
| | * Reserved for Future Planning Needs | | 1,604,140 | | 0 | | 1,604,140 |
| | * Reserved for Future Election Costs | | 290,000 | | 0 | | 290,000 |
| | * Reserved for Nature in Neighborhood Grants | | 1,050,000 | | 0 | | 1,050,000 |
| | * Reserved for Reg. Afford. Housing Revolving Fund | | 1,000,000 | | 0 | | 1,000,000 |
| | * Reserved for Metro Regional Center Remodel | | 413,000 | | 0 | | 413,000 |
| | * Reserve for Future Natural Areas Operations | | 764,453 | | 0 | | 764,453 |
| | * Prior year PERS Reserve | | 2,782,174 | | 0 | | 2,782,174 |
| <i>EXCISE</i> | <i>Excise Tax</i> | | | | | | |
| 4050 | Excise Taxes | | 15,106,909 | | 0 | | 15,106,909 |
| 4055 | Construction Excise Tax | | 1,497,954 | | 0 | | 1,497,954 |
| <i>RPTAX</i> | <i>Real Property Taxes</i> | | | | | | |
| 4010 | Real Property Taxes-Current Yr | | 10,618,031 | | 0 | | 10,618,031 |
| 4015 | Real Property Taxes-Prior Yrs | | 318,541 | | 0 | | 318,541 |
| <i>GRANTS</i> | <i>Grants</i> | | | | | | |
| 4100 | Federal Grants - Direct | | 3,999,452 | | 0 | | 3,999,452 |
| 4105 | Federal Grants - Indirect | | 5,578,045 | | 0 | | 5,578,045 |
| 4110 | State Grants - Direct | | 1,351,000 | | 0 | | 1,351,000 |
| 4120 | Local Grants - Direct | | 5,503,093 | | 0 | | 5,503,093 |
| <i>LGSHRE</i> | <i>Local Gov't Share Revenues</i> | | | | | | |
| 4135 | Marine Board Fuel Tax | | 114,000 | | 0 | | 114,000 |
| 4139 | Other Local Govt Shared Rev. | | 447,967 | | 0 | | 447,967 |
| <i>GVCNTB</i> | <i>Contributions from Governments</i> | | | | | | |
| 4145 | Government Contributions | | 410,633 | | 0 | | 410,633 |
| <i>LICPER</i> | <i>Licenses and Permits</i> | | | | | | |
| 4150 | Contractor's Business License | | 412,000 | | 0 | | 412,000 |
| <i>CHGSVC</i> | <i>Charges for Service</i> | | | | | | |
| 4160 | Boat Ramp Use Permits | | 508 | | 0 | | 508 |
| 4165 | Boat Launch Fees | | 150,000 | | 0 | | 150,000 |
| 4180 | Contract & Professional Service | | 563,178 | | 0 | | 563,178 |
| 4200 | UGB Fees | | 50,000 | | 0 | | 50,000 |
| 4230 | Product Sales | | 387,519 | | 0 | | 387,519 |
| 4280 | Grave Openings | | 179,325 | | 0 | | 179,325 |
| 4285 | Grave Sales | | 144,675 | | 0 | | 144,675 |
| 4500 | Admission Fees | | 7,759,908 | | 0 | | 7,759,908 |
| 4501 | Conservation Surcharge | | 150,000 | | 0 | | 150,000 |
| 4510 | Rentals | | 807,341 | | 0 | | 807,341 |
| 4550 | Food Service Revenue | | 5,155,669 | | 0 | | 5,155,669 |
| 4560 | Retail Sales | | 2,216,110 | | 0 | | 2,216,110 |

Exhibit A
Ordinance No. 09-1218

| ACCT | DESCRIPTION | <u>Current Budget</u> | | <u>Revision</u> | | <u>Amended Budget</u> | |
|------------------------|---|-----------------------|----------------------|-----------------|------------------|-----------------------|----------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| Resources | | | | | | | |
| 4580 | Utility Services | | 2,000 | | 0 | | 2,000 |
| 4610 | Contract Revenue | | 883,315 | | 0 | | 883,315 |
| 4620 | Parking Fees | | 930,000 | | 0 | | 930,000 |
| 4630 | Tuition and Lectures | | 1,239,645 | | 0 | | 1,239,645 |
| 4635 | Exhibit Shows | | 1,049,986 | | 0 | | 1,049,986 |
| 4640 | Railroad Rides | | 805,462 | | 0 | | 805,462 |
| 4645 | Reimbursed Services | | 270,000 | | 0 | | 270,000 |
| 4650 | Miscellaneous Charges for Service | | 13,831 | | 0 | | 13,831 |
| 4760 | Sponsorships | | 57,000 | | 0 | | 57,000 |
| <i>INTRST</i> | <i>Interest Earnings</i> | | | | | | |
| 4700 | Interest on Investments | | 994,972 | | 0 | | 994,972 |
| <i>DONAT</i> | <i>Contributions from Private Sources</i> | | | | | | |
| 4750 | Donations and Bequests | | 1,346,495 | | 0 | | 1,346,495 |
| <i>INCGRV</i> | <i>Internal Charges for Service</i> | | | | | | |
| 4670 | Charges for Service | | 48,124 | | 0 | | 48,124 |
| <i>MISCRV</i> | <i>Miscellaneous Revenue</i> | | | | | | |
| 4170 | Fines and Forfeits | | 20,000 | | 0 | | 20,000 |
| 4890 | Miscellaneous Revenue | | 151,000 | | 0 | | 151,000 |
| 4891 | Reimbursements | | 1,411,973 | | 0 | | 1,411,973 |
| <i>EQTREV</i> | <i>Fund Equity Transfers</i> | | | | | | |
| 4970 | Transfer of Resources | | | | | | |
| | * from MERC Pooled Capital Fund | | 97,174 | | 0 | | 97,174 |
| <i>INDTRV</i> | <i>Interfund Reimbursements</i> | | | | | | |
| 4975 | Transfer for Indirect Costs | | | | | | |
| | * from MERC Operating Fund | | 1,842,802 | | 104,000 | | 1,946,802 |
| | * from Natural Areas Fund | | 1,028,311 | | 0 | | 1,028,311 |
| | * from Solid Waste Revenue Fund | | 3,681,110 | | 0 | | 3,681,110 |
| <i>INTSRV</i> | <i>Internal Service Transfers</i> | | | | | | |
| 4980 | Transfer for Direct Costs | | | | | | |
| | * from Natural Areas Fund | | 128,513 | | 0 | | 128,513 |
| | * from Smith & Bybee Lakes Fund | | 119,980 | | 0 | | 119,980 |
| | * from Solid Waste Revenue Fund | | 738,056 | | 0 | | 738,056 |
| TOTAL RESOURCES | | | \$103,571,385 | | \$104,000 | | \$103,675,385 |

**Exhibit A
Ordinance No. 09-1218**

| ACCT | DESCRIPTION | Current Budget | | Revision | | Amended Budget | |
|---|---|----------------|----------------------|-------------|------------------|----------------|----------------------|
| | | FTE | Amount | FTE | Amount | FTE | Amount |
| General Fund | | | | | | | |
| General Expenditures | | | | | | | |
| Total Interfund Transfers | | | \$5,240,928 | | \$0 | | \$5,240,928 |
| <i>Contingency & Unappropriated Balance</i> | | | | | | | |
| CONT | <i>Contingency</i> | | | | | | |
| 5999 | Contingency | | | | | | |
| | * Contingency | | 2,803,838 | | 0 | | 2,803,838 |
| | * Opportunity Account | | 164,500 | | 0 | | 164,500 |
| | * Reserved for Future Planning Needs | | 351,000 | | 0 | | 351,000 |
| | * Reserved for Future Election Costs | | 290,000 | | 0 | | 290,000 |
| | * Reserved for Nature in Neighborhood Grants | | 250,000 | | 0 | | 250,000 |
| | * Reserved for Reg. Afford. Housing Revolving F | | 1,000,000 | | 0 | | 1,000,000 |
| | * Reserved for Metro Regional Center Remodel | | 378,000 | | 0 | | 378,000 |
| | * Recovery Rate Stabilization reserve | | 1,771,867 | | 0 | | 1,771,867 |
| | * Reserved for Integrated Mobility Strategy | | 276,500 | | 0 | | 276,500 |
| UNAPP | <i>Unappropriated Fund Balance</i> | | | | | | |
| 5990 | Unappropriated Fund Balance | | | | | | |
| | * Stabilization Reserve | | 2,320,000 | | 0 | | 2,320,000 |
| | * Undesignated | | 0 | | 104,000 | | 104,000 |
| | * Reserve for Future Natural Areas Operations | | 1,023,070 | | 0 | | 1,023,070 |
| | * PERS Reserve | | 2,782,174 | | 0 | | 2,782,174 |
| | * Computer Replacement Reserve (Planning) | | 90,000 | | 0 | | 90,000 |
| | * Tibbets Flower Account | | 201 | | 0 | | 201 |
| | * Reserve for Future Debt Service | | 2,521,852 | | 0 | | 2,521,852 |
| Total Contingency & Unappropriated Balance | | | \$16,023,002 | | \$104,000 | | \$16,127,002 |
| TOTAL REQUIREMENTS | | 434.23 | \$103,571,385 | 0.00 | \$104,000 | 434.23 | \$103,675,385 |

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 09-1218 FOR THE PURPOSE OF AMENDING THE FY 2008-09 BUDGET AND APPROPRIATION SCHEDULE TRANSFERRING APPROPRIATION IN THE MERC FUND FOR OREGON CONVENTION CENTER OPERATIONS, AND DECLARING AN EMERGENCY

Date: April 27, 2009

Presented by: Kathy Taylor
503-731-7847

BACKGROUND

Oregon Convention Center Achieve Green Event

This action will provide appropriation for the first Achieve Green NW Event promoted by the Oregon Convention Center. The event is funded through sponsorships, registration fees, booth sales and other fees for services. The revenue forecast is \$201,100 with expenditures estimated at \$202,500 which generates a slightly less than break even budget.

Achieve Green NW is designed for business, government, education, environment and political leaders to convene and engage in a range of topics associated with sustainable business practices. Conference discussions will focus on environmentally responsible strategies and attendees will witness case studies, learn best practices, and choose among various one-on-one work sessions. Upon leaving the event, attendees will have developed an actionable toolkit containing the resources unique and necessary to implement sustainable practices within their individual businesses immediately.

| | |
|-------------------------------------|------------------|
| Revenue | |
| Sponsorship | \$76,000 |
| Admission Fees | 99,600 |
| Utility Services | 25,500 |
| Total Revenue | \$201,100 |
| Expenditures | |
| Contracted Personal Services | \$75,000 |
| Other Purchased Services | 97,500 |
| Miscellaneous Expense | 10,000 |
| Advertising | 20,000 |
| Total Expenditures | \$202,500 |
| Net Decrease to Fund Balance | (\$1,400) |
| Fund Balance | |
| General Contingency | (\$202,500) |
| Ending Fund Balance | \$201,100 |

Metro Central Support for the Convention Center Hotel Project

The Adopted Budget included an additional \$104,000 held in reserve in the MERC budget for a potential increase in the Metro central services indirect support requirement charged to MERC. It was anticipated that the Convention Center Hotel project might require a substantially different level of support than historically provided to MERC. The Office of the Metro Attorney in particular has dedicated significant

resources on the Headquarter Hotel Project. This amendment reclassifies \$104,000 from Contracted Personal Services to Interfund Transfers to provide for this additional appropriation requirement. All indirect support transfers will be reconciled back to actual expenditures as part of the FY 2008-09 audit process.

| | |
|-----------------------------------|-------------|
| <i>Expenditures</i> | |
| Contracted Personal Services | (\$104,000) |
| <i>Interfund Transfers</i> | |
| Metro Support Indirect | \$104,000 |

ANALYSIS/INFORMATION

1. **Known Opposition:** None known.
2. **Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
3. **Anticipated Effects:**
4. **Budget Impacts:**

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.