

## **Agenda**

### **Reserves Steering Committee “Core 4” Meeting with Technical Staff**

- Metro Councilor Kathryn Harrington
- Clackamas County Commissioner Martha Schrader
- Washington County Chair Tom Brian
- Multnomah County Commissioner Jeff Cogen

**Wednesday, January 16, 2008**

**9:30 a.m. to noon**

**Metro Regional Center, Gustafson Conference Room, 600 NE Grand Avenue, Portland**

Staff to be present:

- Robin McArthur, Regional Planning Director, Metro
- John Williams, Reserves Project Manager, Metro
- Doug McClain, Planning Director, Clackamas County
- Chuck Beasley, Senior Planner, Multnomah County
- Brent Curtis, Planning Director, Washington County

### **Desired outcomes of this meeting:**

- Understand outcomes from January 12 Neighboring Communities Summit
- Acknowledge new appointments to Reserves Steering Committee
- Understand purpose/agenda for January 28 Reserves Steering Committee meeting
- Select facilitator for Reserves Steering Committee
- Discuss principles of public engagement

## **Agenda**

### **I. Overview (10 minutes)**

- Review updated timeline and major milestones of Reserves Steering Committee work plan (*Attachment: Key Milestones for Designating Urban and Rural Reserves, Draft 1, dated 12/20/07*)
- Discuss outcomes from January 12 Neighboring Communities summit and next steps (*Attachment: Summary of January 12 Neighboring Communities summit*)
- Review and acknowledge appointments for steering committee received since last Core 4 meeting on December 7 (*Attachment: Updated list of appointments and confirmed members of Reserves Steering Committee*)
- Review agenda for January 28 Reserves Steering Committee meeting and roles of Core 4 members and staff (*Attachment: Annotated agenda for January 28 Reserves Steering Committee meeting*)

### **II. Discuss principles of public involvement (15 minutes)**

- Review principles of public involvement (*Attachments: Draft Principles of Public Involvement and proposed timeline for development of public involvement plan*)
- Review public meeting law notice requirements (*Attachment: Dick Benner memo on public notice requirements under Oregon public meetings law*)

III. Interview and select facilitator for Reserves Steering Committee (90 minutes)

9:55 to 10:00 a.m.: Discuss desired qualifications of a facilitator

10:00 to 11:00 a.m.: Interview finalists

11:00 to 11:30 a.m.: Discuss finalists and select facilitator

*Attachments: Request for Proposals and Scope of Work, Applications of candidates*

IV. Set the agenda for the next Core 4 meeting on February 1 (5 minutes)

Topics may include:

- Review of public involvement plan
- Review of outcomes from January 28 Reserves Steering Committee meeting and discussion of next steps
- Initial planning of topics for 2008 Reserves Steering Committee meetings
- Division of technical staff and Core 4 member responsibilities

**Upcoming Meetings and Activities**

- Final action on administrative rules slated for January 23 at LCDC meeting at Gresham City Hall, 1333 NW Eastman Parkway
- Reserves Steering Committee Meeting – Monday, January 28, 9:30 a.m. to noon, Metro Council Chamber
- Core 4 meeting – Friday, February 1, 3:00 to 4:30 p.m., Sunset Room at Oregon Zoo