



RESERVES CORE 4

January 16, 2008, 9:30 a.m. – noon

Metro, Gustafson Room

(Summary notes submitted by Kathryn Harrington on January 23, 2008)

Executive Summary

- Principles of public involvement were presented and discussed.
- Facilitator final candidates were interviewed. The final selection was Deb Nudelman of Kearns & West, Inc.
- Analysis context needs to be reviewed by Core 4 to get agreement that the process will eventually get to numbers versus numbers being a starting point [topic for next Core 4 meeting on February 1].
- Clearer picture of how other pieces of "Making the Greatest Place," particularly infrastructure needs, fit in needs to be better understood. Having a topic schedule for Reserves Steering Committee will help [topic for next Core 4 meeting on February 1].
- Core 4 agreed to participate in a joint "In our opinion" piece on Reserves project.
- Latest nominations to the Reserves Steering Committee were acknowledged.
- Outcomes from January 12 Neighboring Communities Summit understood.
- Preparations for first meeting of Reserves Steering Committee on January 28 were completed.
- Major next steps:
 1. Rules adoption, LCDC, January 23-24, Gresham
 2. Reserves Steering Committee meeting #1 on January 28, 2008.
 3. Core 4 meeting on February 1.
 4. Review of public involvement plan
 - Review of outcomes from January 28 Steering Committee meeting #1
 - Reserves Steering Committee meetings - Topic schedule
 - Division of technical staff and Core 4 member responsibilities
 - Analysis Proposal
 - Review draft version of 'protocols for joint findings'
 - MCCI meeting on proposed public involvement plan
 - Public Involvement plan to Council
 - Reserves Steering Committee meeting #2 on February 13 (morning)
 - Greatest Place work session on February 13 (afternoon)
 - LCDC Citizen Involvement Advisory Committee on February 21.

Note: the public record has officially started. More information on what this means was expected at upcoming Council meetings.

Summary Notes

Attendees: Kathryn Harrington (Metro), Tom Brian (Washington County), Martha Schrader (Clackamas County), Jeff Cogen (Multnomah County) plus Core 4 staff Robin McArthur and John Williams (Metro), Brent Curtis (Washington County), Doug McLain (Clackamas County) and Chuck Beasley (Multnomah County). Meeting was held at Metro building.

Follow-up action items [AR = Action Required] *suggestions* noted below.

Packet material included:

1. Agenda, Annotated
2. Diagram: Key Milestones for Designating Urban and Rural Reserves, Draft with graphics, per agreed to modifications from last meeting
3. Neighboring Community January 12 meeting summary
4. Reserves Steering Committee Membership Nominations as of 1/15/08 (Norm King was noted as alternate for Other cities - Clackamas County)
5. Reserves Steering Committee Meeting #1 Annotated Agenda
6. Draft 'Principles for Public Involvement' including Meeting dates and activities table
7. Public Meetings: Guidelines
8. Draft 3, Rural and Urban Reserves Protocols for Joint Findings

Desired outcomes of this meeting

- Understand outcomes from January 12, 2008, Neighboring Communities' Summit.
- Acknowledge new appointments to Reserves Steering Committee.
- Understand purpose/agenda for January 28 Reserves Steering Committee meeting.
- Select facilitator for Reserves Steering Committee.
- Discuss principles for public involvement [topic for next Core 4 meeting of February 1].

Meeting notes using agenda list

1. Overview
 - Diagram: Key Milestones for Designating Urban and Rural Reserves, Draft with graphics per agreed to modifications from last meeting
 - Neighboring Community January 12 meeting summary
 - Reserves Steering Committee Membership Nominations as of 1/15/08 (Norm King was noted as alternate for Other Cities - Clackamas County)
 - Reserves Steering Committee Meeting #1 Annotated Agenda

Notes:

- Each Core 4 member will be participating in the agenda items. Tom Brian request talking points.
 - Facilitator will handle the open discussion.
 - Agenda for Reserves Steering Committee meeting #2 on February 13 was confirmed as
 - LCDC admin rules
 - Reserves Analysis Methodology
 - Public involvement strategy
 - LCDC Rule-making: Core 4 agreed to participate in a joint "In our opinion" piece on Reserves project.
 - Analysis and proposal to start with numbers (population, jobs, acres). Discussed that the analysis would eventually get to numbers, but not a starting point. Analysis proposal had not yet been presented to Core 4 [topic for next Core 4 meeting on February 1].
 - Infrastructure: Although the milestones diagram helps, having more clarity in a topic schedule would also help [topic for next Core 4 meeting on February 1].
2. Principles for Public Involvement [further discussion item for next Core 4 meeting on February 1]
 - Detailed the public involvement plan with Core 4 staff. Expected that this would outline milestones, types of questions, and activities that the Reserves project would pose to the public. The plan will be reviewed with the following Core 4 CCI bodies: MCCI January 2, Clackamas County CCI on January 15, Washington County on January 15.
- Note: the public record has officially started.

- Changes in meeting materials were noted. Under principles item #3, needed to add healthy economy. Brief discussion of economic jobs/business retention and expectations.
3. Interviewed final candidates for the Facilitator position
 - Core 4 staff interviewed the five respondents to the RFP for the Reserves Steering Committee Facilitator position and recommended two final candidates to be interviewed by Core 4. Core 4 made the decision to hire Deb Nudelman of Kearns & West, who had extensive experience in facilitation, negotiation, and mediation. Metro was working on final contract details. Core 4 staff worked on the grant request to DLCD to fund the facilitator and the analysis work. Each Core 4 member scheduled a 'one-on-one' meeting with Ms. Nudelman to discuss expectations/needs/ideas.
 4. Set agenda for next Core 4 meeting on February 1
 - Additional items as noted above.
 - Need updated talking points in early February to address Rules adoption, Steering Committee kick-off and Neighboring Communities [AR: Ken Ray].