



## **RESERVES CORE 4**

### **Summary Notes**

March 31, 2008, 9:00 - noon

Multnomah County Building, 501 SE Hawthorne, 6<sup>th</sup> floor, Room 625, Portland

### **MEETING SUMMARY**

Attendees: Tom Brian (Washington County), Jeff Cogen (Multnomah County), Kathryn Harrington (Metro), Martha Schrader (Clackamas County) plus Core 4 staff Chuck Beasley (Multnomah County), Dick Benner (Metro), Brent Curtis (Washington County), Doug McClain (Clackamas County), Ken Ray (Metro), John Williams (Metro). Public attendees: Carol Chesarek. Facilitation team: Deb Nudelman and Aurora Martin (Kearns & West).

### **NOTES:**

#### **Agenda Review**

- Deb reviewed the agenda.

#### **Approval of Minutes**

- Deb asked for and received approval of Core 4 minutes from November 16, December 7, January 16, and February 27.

### **Review and Approval of Agenda for April 9 Reserves Steering Committee Meeting**

#### **II. Public Comment Period**

- a. Discussion about whether the public comment period should be at the end of the meeting. Concerns were raised that having comment period at the end would be mistaken for a public hearing and the meeting would run over on time. For now, keep public comment at the beginning of the meeting. Core 4 and Core 4 staff are also encouraged to bring public comments and concerns they hear to the Core 4 meetings.

#### **III. Discussion of Reserves Work Program**

- a. Councilor Harrington to introduce this section and John Williams will lead the discussion. The Work Program is a basis for explaining the process to the Steering Committee but it is important for staff to be able to explain and understand in more detail. Core 4 will present this at a high level to Steering Committee to explain why the Steering Committee is coming to these meeting and what is expected from them in this process. At the Steering Committee meeting, Deb will check with Steering Committee members to make sure they concur with the process.

Discussion about John's "white board" drawing. There was agreement from the Core 4 that the diagram is helpful for people who need visual representation, so John will present the first part of the "white board" drawing at the April 9 Steering Committee meeting to demonstrate work track. John will change the word "indicators" to "factors" to be consistent. John will briefly explain how county processes will fit in with the work program.

- b. Core 4 members will each give a brief overview of their county public involvement processes. Councilor Harrington will introduce topic and explain that establishing county committees corresponds with Phase I completion, and that there will be some variations on the county processes that reflects the differences in the counties and their experiences creating successful public involvement processes.

V. Review of overall reserve study areas

- a. Chair Brian will introduce this section. The Core 4 felt this is where many of the issues will arise from the Steering Committee and it will need to be very clear that everything will be viewed with an urban and a rural lens. Discussion about the concern that Core 4 is asking Steering Committee to be advocates for their constituents as wells as problem solvers and how that can be resolved. Deb will strive to allow Steering Committee members equal speaking time and to ask them to listen to each other, ask questions, and reach mutual understanding.

VI. Introduce and begin discussions of Urban Reserves factors

- a. Commissioners Schrader and Cogen to introduce this section together.
- b. Feeling among Core 4 that the factors discussion is one that has already been discussed. There was discussion about giving an explanation of the factors or referring Steering Committee members to Great Communities document and other articles that describe factors. Agreement was reached that the Core 4 will refer Steering Committee members to relevant reading materials they have already been given in their packets.
- c. There was discussion about the concern that only urban factors are on the agenda. Agreement was reached that discussions should begin with urban factors and an outline of future agenda topics (including the discussion of rural reserves factors at the May Steering Committee meeting) will be included on the agenda so that Steering Committee members concerned about rural reserves and natural resources can be comfortable those areas will be considered.

VII. Wrap-Up

- a. The 40-50 year pop/employment event is being planned but will not be ready to discuss at the April meeting.

Discussion of County Coordinating Committees

- Each of Core 4 members reviewed their county's public involvement process. In introducing this topic, Commissioners Schrader and Cogen will explain that this is a regional effort. The Core 4 needs to demonstrate on the agenda or elsewhere that the county public involvement pieces will inform the Steering Committee decisions.
- In Core 4 meetings, Core 4 will determine if there needs to be county updates on upcoming Steering Committee agendas or not.

Initial Preparation for April 28 Core 4 Retreat

- Discussion about general overview and expectations for the retreat.
- Core 4 would like to understand each of their situations, what the other Core 4 members are thinking about this process, have a check point about what the "lay of the land" might be after the elections, and how to rely on each other to communicate and be comfortable with disclosure.

Status Report on facilitation contract and DLCD grant application

- John reported that the grant application will be in next week, but that there will be facilitation fees incurred before the grant comes through and Metro does not expect to pay it all. There was agreement that counties would share costs as well. John will send update to Core 4 staff about budget so Core 4 can review the numbers.

#### Discussion of Alternates for Core 4

- Agreement that Core 4 are the key representatives at the Steering Committee meetings and they will strive to make it to all meetings. If they cannot make a particular meeting, they will make sure one of their staff is in attendance or they will have an informal replacement to sit in and provide them with an update.

#### Wrap-Up

- Ken will distribute revised and redline versions of the Coordinated Public Involvement Plan to Steering Committee members. Discussion and agreement that it would be helpful for county committees to have resolutions saying the counties support the Public Involvement Plan.
- Review of calendars and meeting schedule. At the April 9 meeting, Deb will ask Steering Committee members to extend all future meetings to three hours.

Submitted by  
Debra Nudelman and Aurora Martin, Kearns & West

