

SOLID WASTE ADVISORY COMMITTEE
MEETING SUMMARY OF: September 18, 1996

Voting Members Present

Committee Chair: Ruth McFarland, Metro Councilor
Hauling Industry: David White, Oregon Refuse & Recycling Assoc./Tri-County Council
Steve Schwab, Sunset Garbage Collection Company
Jim Cozzetto, Jr., Metropolitan Disposal & Recycling Corporation
Solid Waste Facilities: Steve Miesen, BFI/Trans Industries
Government: Loreen Mills, Washington County Cities
Sue Keil, City of Portland
Ken Spiegle, Clackamas County
Recycling Industry: Ralph Gilbert, East County Recycling

Alternate Members Present

Recycling Industry: Jeff Murray, Farwest Fibers
Solid Waste Facilities: Gary Penning, Waste Management of Oregon
Government: Tam Driscoll, Multnomah County Cities

Non-Voting Members Present

Government: Dave Kunz, DEQ

Voting Members Absent

Recycling Industry: John Drew, Far West Fibers
Citizens: Jeanne Roy, Recycling Advocates
Hauling Industry: Tom Miller, Miller's Sanitary Service, Inc.
Government: Gary Hansen, Multnomah County Commissioner
Lynne Storz, Washington County
Bob Kincaid, Clackamas County Cities
Debra Noah, Multnomah County Cities

Non-Voting Members Absent

Government: Carol Devenir, Clark County

Metro and Guests

Tim Raphael	John Houser	Richard K. Jones	Pamela Kambur
Kelly Shafer Hossaini	Roosevelt Carter	Mary Sue Smith	Diana Godwin
Connie Kinney	Easton Cross	Steve Donovan	Eric Merrill
Chuck Geyer	Ray Phelps	Tom Wyatt	Debbie Fromdahl
Andy Sloop	Lexus E. Johnson	Keith Ristan	Andy Kahit
Doug Anderson	Matt Stern	Rob Guttridge	

1. Updates and Introductions

Councilor McFarland called the meeting to order, and announced that the SWAC meeting time had been extended to 10:45. Executive Officer and Acting REM Director Mike Burton was invited to update the committee on some things that have happened.

Mr. Burton said he had been up very late the night before waiting for election results on the Zoo bond, which passed. He then stated his office was accepting applications to fill the vacant citizen position on SWAC. He would like to fill that position sometime within the next 2 weeks.

Mr. Burton introduced Mike Fjordbeck, legal counsel who joined Metro's staff July 15, 1996 to look at solid waste legal issues. Mr. Burton stated he has been involved in the recruiting process for the REM Director. He expects to propose a nominee to the Council within the next couple of weeks.

2. Approval of Minutes of August 21, 1996

Sue Keil moved that the minutes be approved and Loreen Mills seconded the motion. The Committee unanimously approved.

3. Transfer Station RFP

Mr. Burton stated that in the minutes as approved from the last SWAC meeting, third page, (to which he was not present), there was a discussion on points awarded to low bidders to the RFP. Subsequent to that meeting, several people have approached him and as he read the minutes, the 70 point allocation was not unanimously supported. Prior to the meeting he had discussions about criteria on how they arrived at the point spreads; how if you changed the spread from 70% and less, that would relate to the dollar amount of the bid and also about assigning higher criteria to administration, as well as the emphasis we would place on recovery and whether we should change the percentages we assigned to it. Because of the concern for the allocation of points to evaluation criteria, we asked Chuck Geyer and Jim Watkins to speak the committee to discuss how they came to their conclusions.

Chuck discussed the allocation of points and evaluation criteria. Ms. Keil stated the most significant thing to her was performance, that there are opportunities for creativity, but the regular business of the transfer stations be carried out in an orderly fashion and with the shortest wait time possible, that billing is accurate, and that maintenance is performed on a regular basis.

Chuck indicated Metro was concerned about performance as well and that there were adequate performance standards and that is why 20 points have been awarded to that criteria. He said that customer satisfaction is paramount. The experience of the proposer in doing similar things in other places and we want an approach that has worked in others places, Metro has asked for references.

Loreen Mills said that experience and achievability of recycling percentage was what was important to Washington County Cities. They were also concerned with the wait at the gate to

haulers and that she knew that Mr. Burton's staff was looking into that problem. Ms. Mills asked if the SWAC could get a report back on what is happening there. Mr. Geyer said there were severe penalties for long wait time (more than 30 minutes).

Jim Watkins, Engineering and Analysis Manager for REM, said there had been several studies about wait time at the transfer stations. Staff has developed conceptual designs and a plan for consideration by the Executive Officer and SWAC.

Considerable discussion continued with concern raised as to the weighting of the evaluation criteria. Councilor McFarland said that the RFP would be presented to Council that afternoon at 1:30 in the Council Chambers. She said that any comments with regard to the RFP would be heard at that time and anyone interested was welcome to participate.

4. Rate Restructure Proposal

Doug Anderson reported there was no proposal at this time, that staff was still in the option phase. He said Metro has been looking at the rate issue for three years. More recently, REM has been carefully proceeding with a major rate restructuring project involving about 60 stakeholders, including members of the current Rate Review Committee. Some of the options include: Status quo, user fee, and an environmental fee (generator fee or customer charge such as in utilities). Mr. Anderson said a draft analysis would be mailed by the end of the week to all interested stakeholders who are invited to two public meetings to be held September 30 and October 1. Mr. Anderson said the Rate Review Committee will convene in October and be asked to weigh the issues on our fund balances which have grown beyond what is needed.

Councilor McFarland asked if one of the options for the excess fund balances might be to hold them for future obligations that might arise at the transfer stations, i.e., we cannot be guaranteed the continued flow of garbage. She said it was her belief that ratepayers did not feel they were paying too much for garbage collection.

Sue Keil, City of Portland, said that their surveys indicated that rates are still an issue. She said their ratepayers believe they are getting better and better value for their money but it is still an issue.

Loreen Mills requested that the SWAC be updated on the status of the issues discussed in the stakeholder meetings. Councilor McFarland said that could be done.

5. Facility Franchise Proposals - KB Recycling

Scott Klag said that KB Recycling had applied for two franchises; one for the existing operation (located at Deer Creek Lane which must be moved) and the second to facilitate a new facility (referred to as KB2). The original franchise was given in 1991 and authorized KB to process 18,000 tons per year of dry waste. They have never exercised that option. The original KB Recycling is located in an approved but unfunded transportation improvement project. KB is asking for authorization to process 36,000 tons of dry waste per year. They are not asking to reload either yard debris or PCS. KB takes material from the public that is not weighed and it is

therefore hard to track on a transaction basis the amounts of recovered materials received at the facility. Therefore, Metro's recovery rate requirement will be calculated based on total mixed dry waste received and total disposed from the facility. KB Recycling will not receive a 5% credit for residuals (which other MRFs receive). The predicted impact to the region: will provide service to an area that has been looking for this type of service and is supported by Clackamas County.

Councilor McFarland added that KB Recycling has already obtained their use permit and their permit from the local jurisdiction.

6. Facility Regulation Code Revision

Andy Sloop, REM's newly appointed Franchise Administrator continued the discussion from the last SWAC meeting with regard to goals and recommendations. At that meeting he indicated a task force would be organized to perform initial ground work for revision of the Metro Code. He said he got two messages from that meeting: 1) don't duplicate roles of other regulatory jurisdictions; and 2) be specific. Sue Keil suggested an in-house team define objectives and look at the issues. An outside group could highlight the particularly troublesome areas.

Ralph Gilbert suggested the team consist of four haulers and 5 government team members.

Mr. Sloop requested feedback from the committee as to the structure which was unanimously agreed to by SWAC. He indicated he would like anyone interested in serving on the team to contact him directly. He would like to present the team members names at the next SWAC meeting.

7. Yard Debris Compost Facility Regulation

Bill Metzler, project manager for the Metro yard debris processing facility licensing program, provided an update regarding the DEQ's proposed state-wide rules for compost facilities. Previously, the DEQ had excluded Metro area licensed processors, however as the rules were refined they concluded it would not be a good idea to exclude a geographical area from the permit requirements. Mr. Metzler met with the DEQ and discussed a proposal that would limit regulatory overlap. Since Metro's licensing program meets or exceeds the DEQ draft rules, Metro and the DEQ would enter into a Memorandum of Understanding. Through the Metro licensing program, the yard debris processors will also receive a DEQ permit. The DEQ and Metro will develop the Memorandum of Understanding where responsibilities of the two agencies will be addressed. The DEQ would remit the permit fees to Metro to administer the program, Metro in turn, would not charge the \$300 licensing fee. Sue Keil indicated that the DEQ SWAC considered this proposal and agreed that it is a good idea.

8. Disaster Debris Management Planning

Kelly Hossaini said since the time was so short and because SWAC members received the latest work of the Disaster plan, she would not go through the changes that have been made to the plan. Kelly said that if anyone had questions, please call her. She said SWAC members would receive

a complete copy of the draft version of the plan in early October so they can review and comment on it. The final version of the Plan will then be sent to SWAC members in November in an effort to obtain approval so that it can be moved on for approval from REMCom.

The meeting was then adjourned.

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Nomination and Appointment Process
Citizen Representative
Metro Solid Waste Advisory Committee (SWAC)

1. Per the current SWAC bylaws, local jurisdictions are responsible for nominating a pool of candidates for the Executive Officer's consideration. Executive Officer Mike Burton has designated local government SWAC members to serve as conduits within their jurisdictions to nominate qualified individuals. This packet has been sent to: Ken Spiegle, Clackamas County; Gary Hansen, Multnomah County; Lynne Storz, Washington County; Bob Kincaid, Clackamas County Cities; Debbie Noah and Lynda Kotta, Multnomah County Cities; Loreen Mills, Washington County Cities; and Susan Keil, City of Portland.
2. To be considered, nominations must be submitted to Mike Burton, Metro Executive Officer, no later than 5:00 p.m., Wednesday, September 18, 1996, and include:
 - ◆ A letter from you nominating the candidate
 - ◆ A completed resume form (to be completed by the nominee)
3. The Metro Executive Officer will appoint a member from the pool of nominees. It is anticipated the new member will be appointed in early October.

**Metro Solid Waste Advisory Committee (SWAC)
Resume of Nominee**

This resume should be completed by the nominee. Please print or type.
Although not required, nominees may attached supplementary information to this application.

Name			
Phone Number(s)	Day Phone Number:	Area Code:	
	Evening Phone Number:	Area Code:	
Home Address	Street City Zip		
List below major employment and/or volunteer activities, beginning with the most recent. Include all experience you believe to be relevant.			
Dates (to/from)	Employer/Organization		Position
List below your key experience, skills, and qualifications that would contribute to service on the Metro SWAC.			
Outline below your reasons and specific interests in serving on the Metro SWAC.			

August 30, 1996

Local Government SWAC Members
(See list)

**SUBJECT: Metro Solid Waste Advisory Committee (SWAC)
Nomination and Appointment Process for Citizen Representation**

Dear _____:

The purpose of this letter is to request your assistance to recruit a citizen representative to serve on the Metro SWAC. The new representative will fill the vacancy created when Bruce Broussard resigned.

As you know, the upcoming work for SWAC is ambitious and broad in scope:

- ◆ Rate structure
- ◆ Facility franchising
- ◆ Organic waste management
- ◆ Disaster debris management
- ◆ Illegal dumping
- ◆ Waste reduction program implementation
- ◆ Public outreach and involvement

Metro seeks a dedicated person who can offer sound advice from the perspective of the business community and/or rate payer.

Please submit your nominations to me by 5:00 p.m., Wednesday, September 18, 1996. The process for nominating and appointing the citizen member and alternate(s) is enclosed, along with a copy of the current SWAC bylaws. Marie Nelson will be calling you soon to answer any questions you may have about this process.

Thanks for your assistance and for your continued service on SWAC.

Sincerely,

Mike Burton
Metro Executive Officer

cc: Councilor Ruth McFarland

Enclosures

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FNAME	SALUTATION	LNAME	COMPANY	ADDRESS	CITYSTATE
Ken		Spiegle	Clackamas County	902 Abernethy Road	Oregon City, Orego
Hon. Gary		Hansen	Multnomah County	Bldg. 106, #1410	Portland, Oregon 9
Lynn		Storz	Washington	155 North First Ave,	Hillsboro, OR 9712
			County	#300	
Bob		Kincaid	City of Lake	P. O. Box 369	Lake Oswego, Oreg
			Oswego		97034
Councilor Debra		Noah	Gresham City	732 SW Sleret	Gresham, OR 9708
			Council	Avenue	
Lynda		Kotta	City of Gresham	1333 NW Eastman	Gresham, OR 9703
				Parkway	
Loreen		Mills	City of Tigard	13125 S.W. Hall	Tigard, OR 97223-
				Blvd.	
Susan		Keil	City of Portland	Bldg. 106, #400	Portland, Oregon 9
					1972

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