

BEFORE THE METRO COUNCIL

AMENDING THE FY 2009-10 BUDGET AND) ORDINANCE NO. 09-1227
APPROPRIATIONS SCHEDULE REALIGNING)
PROGRAM STAFF, TRANSFERRING BUDGET) Introduced by Michael Jordan, Chief
AUTHORITY AND DECLARING AN) Operating Officer, with the concurrence of
EMERGENCY) Council President David Bragdon

WHEREAS, the Metro Council has reviewed and considered the need to increase appropriations within the FY 2009-10 Budget; and

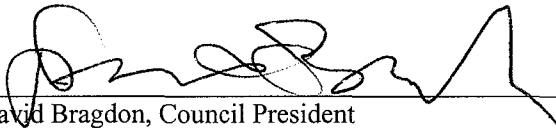
WHEREAS, the need for the increase of appropriation has been justified; and

WHEREAS, adequate funds exist for other identified needs; now, therefore,

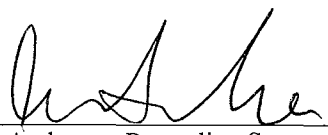
THE METRO COUNCIL ORDAINS AS FOLLOWS:

1. That the FY 2009-10 Budget and Schedule of Appropriations are hereby amended as shown in the column entitled "Revision" of Exhibits A and B to this Ordinance for the purpose of realigning certain program staff and budget authority to better implement program goals.
2. This Ordinance being necessary for the immediate preservation of the public health, safety or welfare of the Metro area in order to meet obligations and comply with Oregon Budget Law, an emergency is declared to exist, and this Ordinance takes effect upon passage.

ADOPTED by the Metro Council this 19 day of NOV 2009.

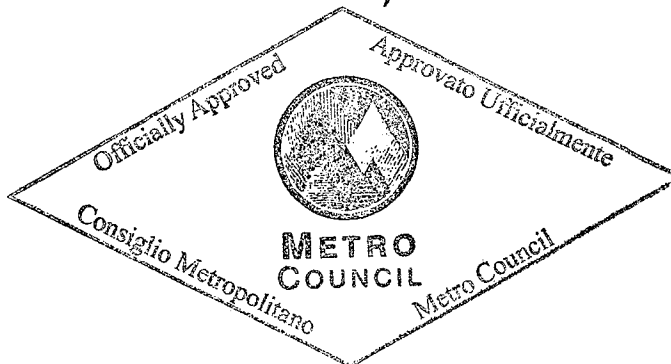

David Bragdon, Council President

Attest:


Anthony Andersen, Recording Secretary

Approved as to Form:


Daniel B. Cooper, Metro Attorney



**Exhibit A
Ordinance No. 09-1227**

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Communications							
<i>Personal Services</i>							
SALWGE	Salaries & Wages						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	55,590	-	0	1.00	55,590
	Associate Public Affairs Specialist	5.00	270,568	-	0	5.00	270,568
	Associate Visual Communications Designe	1.00	58,356	-	0	1.00	58,356
	Manager I	1.00	77,801	-	0	1.00	77,801
	Manager II	1.00	93,886	1.00	105,805	2.00	199,691
	Program Director	1.00	120,000	-	0	1.00	120,000
	Program Supervisor II	1.00	79,247	-	0	1.00	79,247
	Senior Public Affairs Specialist	8.00	547,915	-	0	8.00	547,915
	Senior Visual Communications Designer	1.00	64,314	-	0	1.00	64,314
5089	Salary Adjustments						
	Merit Adjustment Pool (non-represented)		6,194		0		6,194
	Step Increases (AFSCME)		14,951		0		14,951
	COLA (represented employees)		29,404		0		29,404
	Other Adjustments (non-represented)		4,638		0		4,638
	Other Adjustments (AFSCME)		9,968		0		9,968
FRINGE	Fringe Benefits						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		477,278		33,055		510,333
5190	PERS Bond Recovery		45,851		3,385		49,236
Total Personal Services		20.00	\$1,955,961	1.00	\$142,245	21.00	\$2,098,206
Total Materials & Services			\$223,010		\$0		\$223,010
TOTAL REQUIREMENTS		20.00	\$2,178,971	1.00	\$142,245	21.00	\$2,321,216

**Exhibit A
Ordinance No. 09-1227**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Planning & Development							
<i>Personal Services</i>							
<i>SALWGE</i>	<i>Salaries & Wages</i>						
5010	Reg Employees-Full Time-Exempt						
	Administrative Specialist IV	1.00	48,028	-	0	1.00	48,028
	Assistant Public Affairs Specialist	1.00	43,592	-	0	1.00	43,592
	Assistant Regional Planner	2.00	103,420	-	0	2.00	103,420
	Associate Management Analyst	1.00	48,028	-	0	1.00	48,028
	Associate Regional Planner	3.00	179,258	-	0	3.00	179,258
	Associate Trans. Planner	4.00	239,553	-	0	4.00	239,553
	Deputy Director	2.00	258,697	-	0	2.00	258,697
	Manager I	2.00	190,022	-	0	2.00	190,022
	Manager II	4.00	398,590	(1.00)	(105,805)	3.00	292,785
	Principal Regional Planner	5.00	422,450	-	0	5.00	422,450
	Principal Transportation Planner	5.00	403,892	-	0	5.00	403,892
	Program Director II	1.00	140,969	-	0	1.00	140,969
	Program Supervisor I	1.00	64,792	-	0	1.00	64,792
	Senior Management Analyst	5.00	323,231	-	0	5.00	323,231
	Senior Regional Planner	2.00	135,193	-	0	2.00	135,193
	Senior Transportation Planner	9.00	647,960	-	0	9.00	647,960
	Transit Project Manager I	1.00	99,603	-	0	1.00	99,603
	Transit Project Manager II	1.00	100,472	-	0	1.00	100,472
	Transportation Engineer	1.00	86,086	-	0	1.00	86,086
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	4.00	152,695	-	0	4.00	152,695
	Program Assistant 3	2.00	96,040	-	0	2.00	96,040
5020	Reg Emp-Part Time-Exempt						
	Principal Regional Planner	0.80	65,602	-	0	0.80	65,602
	Senior Regional Planner	1.00	74,492	(1.00)	(74,492)	-	0
5025	Reg Employees-Part Time-Non-Exempt						
	Program Assistant 2	0.80	30,160	-	0	0.80	30,160
5030	Temporary Employees	-	91,634		0	-	91,634
5080	Overtime		5,000		0		5,000
5089	Salary Adjustments						
	Merit Adjustment Pool (non-represented)		20,928		0		20,928
	Step Increases (AFSCME)		47,870		(1,117)		46,753
	COLA (represented employees)		92,858		(2,198)		90,660
	Other Adjustments (non-represented)		15,664		0		15,664
	Other Adjustments (AFSCME)		31,912		(294)		31,618
<i>FRINGE</i>	<i>Fringe Benefits</i>						
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		1,454,664		(57,261)		1,397,403
5190	PERS Bond Recovery		149,078		(5,884)		143,194
Total Personal Services		59.60	\$6,262,433	(2.00)	(\$247,051)	57.60	\$6,015,382
<i>Materials & Services</i>							
<i>GOODS</i>	<i>Goods</i>						
5201	Office Supplies		327,711		(2,421)		325,290
5205	Operating Supplies		84,100		0		84,100
5210	Subscriptions and Dues		28,486		(2,561)		25,925
<i>SVCS</i>	<i>Services</i>						
5240	Contracted Professional Svcs		3,974,359		(14,500)		3,959,859
5246	Sponsorships		4,500		(4,500)		0
5251	Utility Services		8,765		0		8,765
5260	Maintenance & Repair Services		29,514		0		29,514
5265	Rentals		8,100		(600)		7,500
5280	Other Purchased Services		297,205		(24,940)		272,265

Exhibit A
Ordinance No. 09-1227

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Planning & Development							
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
5300	Payments to Other Agencies		304,494		(21,494)		283,000
<i>INCGEX</i>	<i>Internal Charges for Service</i>						
5400	Charges for Service		1,500		0		1,500
<i>OTHEXP</i>	<i>Other Expenditures</i>						
5440	Program Purchases		4,990,000		0		4,990,000
5445	Grants and Loans		1,756,500		0		1,756,500
5450	Travel		90,637		(777)		89,860
5455	Staff Development		13,400		0		13,400
5490	Miscellaneous Expenditures		520		(520)		0
Total Materials & Services			\$11,919,791		(\$72,313)		\$11,847,478
TOTAL REQUIREMENTS		59.60	\$18,182,224	(2.00)	(\$319,364)	57.60	\$17,862,860

Exhibit A
Ordinance No. 09-1227

ACCT	DESCRIPTION	Current		Revision		Amended	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Sustainability Center							
<i>Personal Services</i>							
<i>SALWGE Salaries & Wages</i>							
5010	Reg Employees-Full Time-Exempt						
	Director	1.00	140,970	-	0	1.00	140,970
	Education Coordinator II	1.00	58,369	-	0	1.00	58,369
	Manager II	1.80	171,990	-	0	1.80	171,990
	Principal Regional Planner	1.80	154,955	-	0	1.80	154,955
	Program Analyst III	2.00	114,797	-	0	2.00	114,797
	Program Supervisor II	2.50	190,573	-	0	2.50	190,573
	Senior Natural Resource Scientist	4.00	306,481	-	0	4.00	306,481
	Senior Public Affairs Specialist	0.20	18,034	-	0	0.20	18,034
	Senior Regional Planner	4.00	283,144	-	0	4.00	283,144
5015	Reg Empl-Full Time-Non-Exempt						
	Administrative Specialist II	1.00	39,455	-	0	1.00	39,455
	Program Assistant 2	2.00	85,034	-	0	2.00	85,034
	Program Assistant 3	3.00	113,005	-	0	3.00	113,005
	Volunteer Coordinator I	1.80	86,189	-	0	1.80	86,189
5020	Reg Emp-Part Time-Exempt						
	Education Coordinator II	0.80	36,617	-	0	0.80	36,617
	Senior Regional Planner	-	0	1.00	74,492	1.00	74,492
5025	Reg Employees-Part Time-Non-Exempt						
5030	Temporary Employees		22,904		0		22,904
5080	Overtime		3,353		0		3,353
5089	Salary Adjustments						
	Merit Adjustment Pool (non-represented)		7,722		0		7,722
	Step Increases (AFSCME)		18,308		1,117		19,425
	COLA (represented employees)		37,961		2,198		40,159
	Other Adjustments (non-represented)		8,065		0		8,065
	Other Adjustments (AFSCME)		10,460		294		10,754
<i>FRINGE Fringe Benefits</i>							
5100	Fringe Benefits						
	Base Fringe (variable & fixed)		636,989		24,206		661,195
5190	PERS Bond Recovery		60,228		2,499		62,727
Total Personal Services		26.90	\$2,605,603	1.00	\$104,806	27.90	\$2,710,409
<i>Materials & Services</i>							
<i>GOODS Goods</i>							
5201	Office Supplies		48,647		2,421		51,068
5205	Operating Supplies		27,898		0		27,898
5210	Subscriptions and Dues		3,390		2,561		5,951
5215	Maintenance & Repairs Supplies		10,782		0		10,782
<i>SVCS Services</i>							
5240	Contracted Professional Svcs		901,612		14,500		916,112
5246	Sponsorships		0		4,500		4,500
5250	Contracted Property Services		729,705		0		729,705
5251	Utility Services		6,519		0		6,519
5260	Maintenance & Repair Services		1,108		0		1,108
5265	Rentals		970		600		1,570
5280	Other Purchased Services		82,200		24,940		107,140
5290	Operations Contracts		3,372		0		3,372

**Exhibit A
Ordinance No. 09-1227**

ACCT	DESCRIPTION	Current Budget		Revision		Amended Budget	
		FTE	Amount	FTE	Amount	FTE	Amount
General Fund							
Sustainability Center							
<i>IGEXP</i>	<i>Intergov't Expenditures</i>						
	5300 Payments to Other Agencies		39,929		21,494		61,423
<i>OTHEXP</i>	<i>Other Expenditures</i>						
	5450 Travel		6,316		777		7,093
	5455 Staff Development		17,066		0		17,066
	5490 Miscellaneous Expenditures		5,011		520		5,531
Total Materials & Services			\$1,884,525		\$72,313		\$1,956,838
TOTAL REQUIREMENTS		26.90	\$4,490,128	1.00	\$177,119	27.90	\$4,667,247

Exhibit B
Ordinance 09-1227
Schedule of Appropriations

	<u>Current</u> <u>Appropriation</u>	<u>Revision</u>	<u>Revised</u> <u>Appropriation</u>
GENERAL FUND			
Communications	2,178,971	142,245	2,321,216
Council Office (includes COO & Strategy Center)	3,408,277	0	3,408,277
Finance & Regulatory Services	3,334,056	0	3,334,056
Human Resources	1,904,090	0	1,904,090
Information Services	3,170,764	0	3,170,764
Metro Auditor	669,433	0	669,433
Office of Metro Attorney	1,995,694	0	1,995,694
Oregon Zoo	27,636,683	0	27,636,683
Parks & Environmental Services	6,831,562	0	6,831,562
Planning and Development	18,182,224	(319,364)	17,862,860
Research Center	4,200,843	0	4,200,843
Sustainability Center	4,490,128	177,119	4,667,247
Former ORS 197.352 Claims & Judgments	100	0	100
Special Appropriations	4,721,292	0	4,721,292
Non-Departmental			
Debt Service	1,472,340	0	1,472,340
Interfund Transfers	4,844,490	0	4,844,490
Contingency	3,998,894	0	3,998,894
Unappropriated Balance	11,716,126	0	11,716,126
Total Fund Requirements	\$104,755,967	\$0	\$104,755,967

All other appropriations remain as previously adopted

STAFF REPORT

IN CONSIDERATION OF ORDINANCE NO. 09-1227 AMENDING THE FY 2009-10 BUDGET AND APPROPRIATIONS SCHEDULE REALIGNING PROGRAM STAFF, TRANSFERRING BUDGET AUTHORITY AND DECLARING AN EMERGENCY

Date: October 16, 2009

Presented by: Jim Middaugh, 503-797-1505
Heather Nelson-Kent, 503-797-1739

BACKGROUND

Since the adoption of the budget several staff have been realigned to better implement program goals. This ordinance requests the technical adjustments that are necessary in the budget to recognize the realignment.

Regional Travel Options

This amendment transfers the Regional Travel Options (RTO) manager position (1.0 FTE) from Planning and Development to Communications for the purpose of creating a Programs and Facilities Communications Manager position. The position will be responsible for the management of efforts that promote the use of Metro parks, facilities, services and products, and advance sustainable business practices and consumer behaviors. The position will continue to provide oversight for the marketing and outreach elements of the RTO program. In addition, the position will be responsible for coordinating activities with the Communications management team, and for developing communications and marketing strategies that support new and emerging business needs related to Metro programs and facilities.

Nature in Neighborhoods

Metro senior leadership continues to develop and improve Metro's approach to multidisciplinary, collaborative efforts to increase the support for effective habitat protection through the implementation of the Metro Council's 2005 Nature in Neighborhoods legislation. In the adopted FY 2009-10 budget, the Nature in Neighborhood program was divided into two separate areas – a portion of the work and staff under the Natural Areas Program and a portion of the work and staff under the Development Center. As the changes from the Sustainable Metro Initiative continue to be implemented, it has become clear that separating these two program areas is not in the best interest of continued internal collaboration and partnership development outside of the agency. This budget amendment restores the program budget for the Nature in Neighborhoods initiative into a single program with a dedicated supervisor. The entire budget will be administered through the Sustainability Center, Natural Areas Program.

ANALYSIS/INFORMATION

- 1. Known Opposition:** None known.
- 2. Legal Antecedents:** ORS 294.450 provides for transfers of appropriations within a fund, including transfers from contingency, if such transfers are authorized by official resolution or ordinance of the governing body for the local jurisdiction.
- 3. Anticipated Effects:** This ordinance will provide the technical adjustments necessary to implement the realignment of staff as described above. The realignment will provide increased internal Metro collaboration, program accountability and effectiveness.

The realignment of staff in the Regional Travel Options program to the Communications Office creates one position with oversight for agency marketing and communications efforts related to Metro programs and facilities. This position will work as part of the Communications management team to ensure coordination of agency communications activities. It shifts management of RTO planning and grant making functions, including the RTO subcommittee of TPAC, the Transportation Management Association program, the RTO grant program, the RTO evaluation program and two RTO staff dedicated to planning, policy development and evaluation, to the Regional Transportation Plan Manager. RTO staff and programs will become part of a Transportation System Management and Operations work group within the Regional Transportation Plan division. RTO staff dedicated to marketing and communications will report to the new Programs and Facilities Communications manager.

- 4. Budget Impacts:** All staff and program costs are currently fully budgeted. It transfers \$142,245 and 1.0 FTE from Planning and Development to Communications and \$177,119 and 1.0 FTE from Planning and Development to Sustainability Center.

RECOMMENDED ACTION

The Chief Operating Officer recommends adoption of this Ordinance.