

Executive Order No: 68

Effective Date: March 6, 1998

Subject: Regulation of Public Access to the Metro Regional Center (MRC)

I. Purpose:

To establish policy that provides for the safety, productivity and welfare of employees and visitors at the Metro Regional Center by regulating and controlling public access to the premises.

II. Policy:

- A. In order to ensure the safety, productivity and welfare of employees and visitors at the MRC, Metro establishes the following regulations pertaining to activity on its premises.
- B. Any person who violates any of the following regulations will be required to leave the MRC premises immediately upon request of Metro staff. Persons not leaving the premises when requested to do so will be subject to arrest on charges of Criminal Trespass.

III. Definitions:

- A. "Distribution" means handing out, giving away, selling, disseminating, or otherwise making available products, buttons, leaflets, pamphlets, coupons, newspapers, flyers, written or printed material, communications, samples, items, or objects of any nature.
- B. "Scheduled Activity," as used in this policy statement, refers to activities arranged by and through MRC staff for the purpose of carrying out the work of Metro, and of providing events or activities for which the facility was intended to be utilized. Those activities include, but are not restricted to:
 - 1. Meeting, seminar, workshop or other MRC planned event.
 - 2. Participation in guided tour.
 - 3. Viewing of the art and architecture in the main lobby areas.
 - 4. Use of MRC pursuant to a contractual relationship with Metro.

- C. "Solicitation" means giving or making, either verbally or otherwise, a request for money, credit, property, financial assistance, or other thing of value whether for charitable purposes or otherwise, and whether or not for profit.

IV. Regulations:

A. General Regulation of Activity; Prohibitions:

1. No person shall engage in any activity on any portion of the MRC premises which shall impede or interfere with the safe ingress to or egress from those portions of the MRC which are then in use for scheduled activities, or which shall create a risk of injury to any person or damage to property.
2. All persons on MRC premises shall abide by all applicable federal and state laws, administrative rules and orders, city and county codes and ordinances, and all rules and regulations of Metro.
3. In the event of an emergency, all persons shall comply with any instruction of Metro staff and leave the premises immediately when instructed to do so.
4. No person shall enter the MRC building or structure, or any area to which entry is prohibited by the MRC staff, for any purpose not related to scheduled activities. This includes, but is not limited to, sleeping on the premises, and improper use of the restrooms for bathing, shaving, and washing hair.
5. No person shall enter or remain within a facility building or structure without being fully clothed, including shoes and shirt.
6. No person shall set up on MRC premises any solid object such as, but not limited to, a table or chair, or restrict passage with bicycles, skateboards, carts, large backpacks, or anything that creates obstacles, takes up seating, or creates a risk of injury to any person or damage to property.
7. No person shall under any circumstances obstruct, restrict, or hinder any tenant, patron, or other person on or attempting to enter or leave MRC premises.
8. No person shall utilize any form of entertainment, video or electronic recording device on MRC premises without prior facility approval. Neither shall any electronic device be utilized in such a manner that it disrupts or hinders business or events in progress.

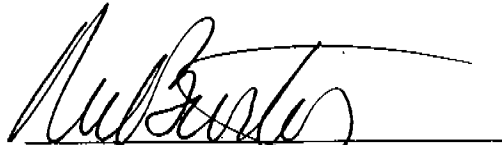
9. Engaging in disorderly conduct, harassment, abusive language, or any activity likely to disturb, disrupt, or interfere with meetings and other activities conducted at MRC is prohibited.
10. No person shall post, stick, or place upon, or within any motor vehicle on MRC premises any card, notice, handbill, leaflet, pamphlet, or similar matter without the consent of the owner or operator.
11. Failure to comply with these regulations will result in the violator being directed to leave the premises, and the violator will be subject to arrest for Criminal Trespass for failure to do so.

B. Soliciting and Distributing:

1. No solicitor or distributor shall state or indicate in any manner that Metro supports or is in any way involved in his/her particular activity.
2. In order to protect public safety and access to MRC, solicitation or distribution is prohibited in areas blocking ingress to and egress from the main entrances of MRC.

C. Smoking is prohibited within MRC except in specified outdoor areas designated for that purpose. Eating and drinking may be prohibited in specified areas of MRC, as determined by the Metro Executive Officer.

IT IS SO ORDERED this 6 day of March, 1998.


Mike Burton, Executive Officer

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