

Date: Friday, February 19, 2010

To: Metro

From: Pam Welch, Records and Information Analyst

Subject: Potential Missing Record – July 1994 Solid Waste Advisory Committee (SWAC)

Packet and Minutes

An attempt was made to confirm the existence of the records by going through meeting packets from 1994 and interviewing staff about a potential copy of the packet and minutes. However, it cannot be determined that the above records existed because I cannot confirm that SWAC meet during July of 1994.

Amendment to Memo Dated November 12, 2010

While processing Regional Solid Waste Management Plan (RSWMP) records, the meeting packet for July 20, 1994 was found. However, as the meeting minutes have not been located, it cannot be determined if SWAC meet during July of 1994.