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C O U N C I L

**Metropolitan Service District**  
527 SW Hall Portland, Oregon 97201 503/221-1646

## *Agenda*

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*Date:* May 24, 1979

*Day:* Thursday

*Time:* 7:00 p.m.

*Place:* Conference Room "C"

CALL TO ORDER (7:00 )

1. INTRODUCTIONS
2. WRITTEN COMMUNICATIONS TO COUNCIL.
3. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS
4. CONSENT AGENDA (7:10)\*
  - 4.1 Minutes of Meeting of May 10, 1979
  - 4.2 A-95 Review
  - 4.3 Resolution No. 79-48, Amendment to Transportation Improvement Program (TIP) to Include Revision to Tri-Met Bus Radio Project
5. REPORTS
  - 5.1 Report from Executive Officer (7:15)\*
  - 5.2 Council Committee Reports (7:35)\*
  - 5.3 A-95 Review Process (8:00)\*
6. OLD BUSINESS
  - 6.1 Ordinance No 79-71, Adopting MSD's Portion of Oregon Clean Air Implementation Plan (SIP Revisions, Sections 4.2 and 4.3) (Second Reading) (8:20)\*

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May 24, 1979

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7. NEW BUSINESS

- 7.1 Resolution No. 79-49, Approving FY 1980 Unified Work Program (UWP) (8:35)
- 7.2 Resolution No. 79-50, Responding to Proposals to Annex Land to Metropolitan Service District (8:50)\*
- 7.3 Resolution No. 79-51, Continuing Activities Under Inter-governmental Relations Division State Planning Grant (9:05)\*
- 7.4 Resolution No. 79-52, Establishing Controls on Implementation of FY 1980 Budget (9:20)\* (Material to be provided later)
- 7.5 Discussion re Consultant to Assist Council at July Retreat (9:30)\*
- 7.6 Executive Session, the Purpose of Which is to Discuss Labor Negotiations (10:00)\*

8. ANNOUNCEMENTS

ADJOURNMENT (10:30)\*

\* Times proposed are suggested - actual time for consideration of agenda items may vary.

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C O U N C I L

**Metropolitan Service District**  
527 SW Hall Portland, Oregon 97201 503/221-1646

## Agenda

Date: May 24, 1979

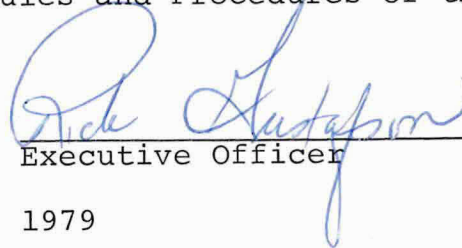
Day: Thursday

Time: 7:00 p.m.

Place: Conference Room "C"

### C O N S E N T   A G E N D A

The following business items have been reviewed by the staff and an officer of the Council. In my opinion, these items meet the Consent List Criteria established by the Rules and Procedures of the Council.

  
Executive Officer

4.1 Minutes of Meeting of May 10, 1979

Action Requested: Approve Minutes as circulated.

4.2 A-95 Reviews

Action Requested: Concur in staff findings

4.3 Resolution No. 79-48, Amendment to Transportation Improvement Program (TIP) to Include Revision to Tri-Met Bus Radio Project

Action Requested: Adopt Resolution No. 79-48.

mec

MINUTES OF THE COUNCIL  
OF THE METROPOLITAN SERVICE DISTRICT

May 10, 1979

Councilors in Attendance

Chairman Michael Burton  
Vice Chairman Donna Stuhr  
Coun. Charles Williamson  
Coun. Craig Berkman  
Coun. Jack Deines  
Coun. Jane Rhodes  
Coun. Caroline Miller  
Coun. Cindy Banzer  
Coun. Gene Peterson  
Coun. Marge Kafoury

Couns. Schedeen and Kirkpatrick  
were absent.

Staff in Attendance

Executive Officer Rick Gustafson  
Mr. Denton U. Kent  
Mr. Andrew Jordan  
Mr. James Sitzman  
Ms. Sue Klobertanz  
Ms. Jennifer Sims  
Ms. Linda Brentano  
Mr. Terry Waldele  
Mr. William Ockert  
Mr. Tom O'Connor  
Ms. Marilyn Holstrom  
Mr. Robert McAbee  
Ms. Peg Henwood  
Mr. Charles Shell  
Ms. Caryl Waters  
Mr. Warren Iliff  
Mr. Merle Irvine  
Ms. Anne Kelly  
Ms. Karen Tweten  
Mr. Richard Brandeman  
Mr. Ed Kushner  
Ms. Mary Carder

Others in Attendance

Mr. Louis H. Bowerman  
Mr. Ted Spence  
Mr. Ken Hamburg  
Mr. Lynn Dingler  
Mr. Edgar Waehrer  
Mr. Ken Rose  
Mr. Paul Bay  
Mr. Steve Lockwood  
Mr. John J. Klosterman  
Mr. James Larkins  
Mr. Robt. Bothman  
Mr. John Platt  
Mr. Winston Kurth  
Mr. Carl Simons

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May 10, 1979

CALL TO ORDER

After declaration of a quorum, the May 10, 1979, meeting of the Council of the Metropolitan Service District (MSD) was called to order by Presiding Officer Michael Burton at 7:00 p.m. in Conference Room "C" of the MSD offices at 527 SW Hall Street.

I. INTRODUCTIONS

There were no introductions

2. WRITTEN COMMUNICATIONS TO THE COUNCIL

Chairman Burton reported that he had received a letter from the Clark County Commission thanking the Council for the reception at the Quay, and stating that the Commission was looking forward to further close cooperation with the Metropolitan Service District.

Chairman Burton said he had received a letter from Ron Cease, Director of Public Administration at Portland State, regarding a Creative Regionalism Conference. Chairman Burton said several members of the Council are on the program.

3. CITIZEN COMMUNICATIONS TO COUNCIL ON NON-AGENDA ITEMS

There were no citizens present who wished to address the Council.

4. CONSENT AGENDA

4.1 Minutes of Meetings of April 12 and 26, 1979.

4.2 A-95 Reviews

Coun. Kafoury moved, seconded by Coun. Stuhr, that items 4.1 and 4.2 of the Consent Agenda be approved. The motion carried unanimously.

5. REPORTS

5.1 Report from Executive Officer

The Executive Officer reported that agreement has been reached with the landlord, within the figures

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May 10, 1979

approved by the Council in January, to provide additional office space in the building now occupied by MSD. Mr. Gustafson introduced Mr. Edgar Waeher, space planner, who has been working to produce a better design for space the new offices will occupy.

Mr. Waeher showed the Council the plans for new and reorganized space, and explained how additional square footage would be utilized.

The Executive Officer reported on progress of legislation of interest to MSD. He said that the Intergovernmental Affairs Committee has scheduled a work session May 14, to study the Solid Waste Franchising and Tax Credit bill.

There will be a hearing on the Urban Growth Boundary bill on May 11.

The Executive Officer reported on the progress of several other bills either sponsored by MSD or of interest to Councilors.

Coun. Rhodes suggested that HB 2846 be split into two parts to separate the issues.

The Executive Officer said he appreciated the suggestion and that he and staff would work to develop a legislative strategy.

Coun. Miller suggested that before the next legislative session, the Council invite legislators to a one day conference to discuss problems of regional government.

The Executive Officer reported on his trip to Detroit. He explained that each year the National Association of Regional Councils (NARC) selects an individual who, as director, has contributed most to regional government. This year NARC selected Denton Kent to receive the Walter Scheiber Award, in recognition of his outstanding leadership in the field of governmental affairs. Mr. Gustafson said being recognized by the Board of one's colleagues is a fine honor.

Chairman Burton said there were 201 other Councils present, and to be recognized by one's peers was a great compliment.

Chairman Burton continued that there were several items of interest at the conference, and that he would circulate pamphlets he had found useful.

#### 5.2 Council Committee Reports

Coun. Williamson reported that the Transportation Committee (JPACT) had met that day. A memorandum had been forwarded to the Council proposing additional appointments to the committee.

Coun. Williamson moved, seconded by Coun. Deines, that the following persons be appointed to represent their agencies on the JPACT:

William Young	Director, DEQ
Bob Bothman	Admin., ODOT-Metro
Richard Carroll	Admin., WSDOT-Vancouver
John Frewing	Tri-met Board of Directors
Lloyd Anderson	Director, Port of Portland
Ken Lewis, Alt.	Comm., Port of Portland

All Councilors present voting aye, the motion carried unanimously.

Coun. Berkman asked for a report from the Johnson Creek Task Force.

Coun. Rhodes reported that the Johnson Creek Task Force had met the first time May 8, and that most of the positions on the Task Force had been filled.

Coun. Rhodes moved, seconded by Coun. Stuhr that the Chairman appoint, and the Council confirm, the following to the Johnson Creek Task Force:

Jane Rhodes, Chairman; Jim Robnett, Mel Paulson, Mike Lundberg/Maggie Sperling (or Karen Baldwin), Winston Kurth, Martin Cramton, Ray Jaren, Sam Anderson, Bob Packard, Bill Bradfield, Ruby Alvord/Lou Bowerman, John Tupper.

Coun. Rhodes explained that Councilors had been provided with a detailed list of positions, and that there were still three positions to be filled.

Question called on motion. All Councilors present voting aye, the motion carried unanimously.

Solid Waste/Public Facilities Committee: Coun. Berkman reported regarding the public information portion of the Solid Waste/Public Facilities budget, and that a film concerning solid waste was being prepared.

Coun. Berkman said that the committee had studied requests for proposal for engineering studies of proposed landfill sites.

Coun. Berkman continued that he has appointed Coun. Deines to work with staff in selection of a consultant to study the combination resource recovery/farm use report.

Coun. Miller questioned Couns. Berkman and Deines about the impact on the committee of the collectors request to the city of Portland for franchising. She asked that the committee look into the issue of whether MSD should take a position with the City on this matter.

Chairman Burton asked that the Committee look into the matter as suggested by Coun. Miller.

Zoo Committee: Coun. Banzer said the Council had received a written report from the Zoo committee in their packets.

She said public hearings would be held in the fall to start development plans for the Zoo.

Coun. Peterson called attention of the Council to a meeting of the Mid-Multnomah County Future Alternatives committee, to be held Saturday, May 12, to consider alternatives for joining of Portland with East County communities *for future incorporation or annexation.*

- 8.2 Resolution No. 79-46, Assigning Oregon City Bypass as Highest Priority Regional Project to Receive New State Matching Fund Commitment



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Chairman Burton asked Council advice on moving item 8.2 ahead so that public testimony could be taken on the Oregon City Bypass matter.

Coun. Williamson moved, seconded by Coun. Peterson, that item 8.2 be heard at this time. The motion carried.

Coun. Stuhr said she did not believe in moving items ahead on the agenda - that people counted on matters being heard at a certain time.

Chairman Burton gave Mr. Ken Rose an opportunity to speak concerning transit matters.

Mr. Ken Rose said he is President of Rose City River Transit. He asked to address the issue of transportation. He said river transit would alleviate congestion on traffic corridors, and said he would be pleased to work with the MSD to provide traffic planning on a regional basis.

Chairman Burton asked the Transportation Committee to allow Mr. Rose to make a presentation to that committee, if there was an opportunity.

Coun. Williamson said he had met with Mr. Rose. There has not been an opportunity for him to meet with the committee, but Mr. Williamson has assured Mr. Rose that the transportation committee will meet with him and consider his proposals. The Committee would prefer that Mr. Rose work through staff, so that the committee can have the benefit of a staff recommendation.

Coun. Rhodes moved, seconded by Coun. Peterson, that Resolution No. 79-46, be adopted.

Coun. Williamson said both the Transportation Policy Advisory Committee (TPAC) and the Joint Policy Advisory Committee for Transportation (JPACT) have considered this question, and both unanimously approved designation of the Oregon City Bypass as the first project to be funded with State funds.

Mr. Gustafson said this project had been considered for many years and was recognized to be of high priority in the planning process.

Coun. Stuhr cited approval of this resolution as an opportunity for Councilors to demonstrate their consideration of other jurisdictions, and that it was very important to get this high priority project funded.

Coun. Berkman said he would support the resolution enthusiastically.

Rollcall vote. Couns. Miller, Banzer, Peterson, Kafoury, Burton, Stuhr, Williamson, Berkman, Deines, and Rhodes voted aye. Couns. Shedeem and Kirkpatrick were absent. The motion carried unanimously.

#### PUBLIC HEARING

6. Ordinance No. 79-71, Adopting MSD's Portion of Oregon Clean Air Implementation Plan (SIP Revisions, Sections 4.2 and 4.3) (First reading)

The public hearing was opened.

It having been ascertained that it was the consensus of the Council to do so, the Clerk read Ordinance No. 79-71 the first time by title only.

Coun. Miller moved, seconded by Coun. Kafoury, that Ordinance No. 79-71 be adopted.

Coun. Williamson asked that the ordinance be changed to show that it was introduced by the Transportation Committee, rather than by him. He continued that both the TPAC and JPACT had reviewed the documents relating to the SIP, and that the Council had been briefed. Both committees recommended approval.

Chairman Burton asked the Clerk to make the requested change in the ordinance title.

Councilors questioned Mr. Terry Waldele, Director of Public Facilities, regarding facets of the document.

Mr. John Platt, Executive Director of the Oregon Environmental

Council, suggested that the Oregon Oxidant Standard should be referenced in the SIP.

Councilors were concerned at the difference in federal and state standards, and suggested that the committee work with staff to address this matter.

Mr. Carl Simons of DEQ explained the state and federal ozone standards and the congressional amendment which did not require indirect source programs of states.

Councilors were concerned that the State standards were not included in the SIP and asked if there was anything in Federal law which would prohibit MSD from enacting a standard that was more stringent than the Federal standard.

Mr. Jordan said he would look into this matter to see if any preemption existed.

There were no other persons who wished to be heard. The public hearing was closed.

## 7. OLD BUSINESS

### 7.1 Ordinance NO. 79-70, Amending Budget Ordinance No. 60 to Transfer Appropriations Within Funds (Second reading)

It having been ascertained that it was the consensus of the Council to do so, the Clerk read Ordinance No. 79-71 the second time by title only.

Chairman Burton said it was his understanding that it was not necessary to have a motion on the second reading of the ordinance.

Rollcall vote. All councilors present voting aye, Ordinance No. 79-70 was adopted.

## 8. NEW BUSINESS

### PUBLIC HEARING

### 8.1 Resolution No. 79-47, Transmitting Proposed FY 1980 Budget to Tax Supervisory and Conservation Commission (TSCC)

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The public hearing was opened.

There was no one present who wished to speak at this public hearing.

The public hearing was closed.

There was Council discussion regarding whether the budget which was being submitted to the TSCC could be revised later.

Mr. Charles Shell, Director of Management Services, said he had spoken with Mr. Gutjahr of the TSCC, and ascertained that the budget should represent programs the Council intends to carry out in the fiscal year. If there are reallocations within the budget, they can be made during the course of the year.

Councilors discussed time constraints and possibilities of holding a special meeting.

Coun. Stuhr suggested that the Executive Officer explain the budget process to the Council.

Mr. Gustafson clarified the role of the TSCC for the Council, and explained the budget process through staff, the Ways and Means Committee and the Budget Task Force.

Chairman Burton pointed out that a supplemental Agenda Management Summary had been prepared by the Chief Administrative Officer to explain revisions of the proposed FY 1980 Budget.

Mr. Kent explained the adjustments required in various funds as a result of revisions.

Chairman Burton said he was not satisfied to adopt a budget without sufficient contingency funds, and asked that the Executive Officer return to the next Council meeting with some recommendations for cuts to provide for a larger contingency fund. He suggested several areas where he felt cuts could be made to provide up to \$95,000 in contingency.

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Councilors were generally in agreement that some cuts might be necessary, but expressed the belief that the Council should only propose a dollar amount, leaving the actual mechanics of the adjustment to staff.

Coun. Banzer suggested that the amount of budget reduction total \$50,000. She said she had been assured there would be increased revenues, and that a \$50,000 reduction should be sufficient. She asked that a mid-year review be made to determine if further reductions would be necessary at that time.

Chairman Burton asked that the Executive Officer report back to Council with options to achieve a contingency in the range from \$50,000 to \$100,000.

The Executive Officer called attention to the addition of two pass through funds - Criminal Justice Assistance Fund and Transportation Assistance Fund. He said those pass through funds had been included to give a total picture of the budget.

Coun. Williamson asked if the resolution should be amended to include these additions.

Mr. Kent said the intent of the resolution was to forward the budget to the TSCC, and that these pass through funds are included in the budget.

Rollcall vote on adoption of Resolution No. 79-47, Transmitting proposed FY 1980 Budget to Tax Supervisory and Conservation Committee. All Councilors present voting aye, the Resolution was unanimously adopted.

Coun. Banzer asked that the Council give the Executive Officer direction what options were available to revise the budget.

Coun. Kafoury felt a third option, to support the budget as proposed, should be considered.

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Coun. Banzer moved, seconded by Coun. Deines, that the Executive Officer bring adjustments to the meeting of the Ways and Means committee to reduce expenditures to develop a contingency of approximately \$50,000.

Executive Officer Gustafson said it was his understanding the Council was asking that he come back with justification for the proposed budget, an option for a \$50,000 contingency and an option for a \$100,000 contingency.

Chairman Burton suggested that those Councilors who had specific recommendations attend the Ways and Means Committee meeting or have those suggestions to the chairman in writing.

Coun. Berkman suggested an amendment to the motion that any comments Council had with reference to the budget should be made available to the Ways and Means Committee or the Executive Officer to clarify the process.

Coun. Banzer refused to accept the amendment as a friendly amendment.

Coun. Miller moved the previous question. Rollcall vote. Williamson, Deines, Rhodes, Banzer, Peterson, Burton voted aye. Berkman, Miller, Kafoury, and Stuhr voted nay. Couns. Kirkpatrick and Shedeem were absent. The motion carried.

8.2 Resolution No. 79-46. See Page 5 of these minutes for action on this item.

9. ANNOUNCEMENTS

Coun. <sup>CTV</sup>Rhodes explained that she had received a copy of the ~~Port~~ of Portland Policy for Energy, and that she had been surprised to find that there were assignments for the MSD included.

Mr. Williamson said that, at the JPACT meeting, Multnomah County and the Port had requested that MSD look at coordination of emergency energy actions in case of a fuel shortage. Coun. Williamson asked for staff review

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to see what MSD could suggest at the general meeting.

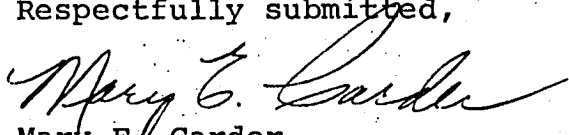
Coun. Stuhr requested that Mr. Steve Lockwood, Chairman of the Air Quality Advisory Committee, be requested to speak to Council regarding committee action in connection with the SIP.

It was Council consensus that Mr. Lockwood should be asked to speak.

Mr. Steve Lockwood said the AQMA committee had not taken a formal position with regard to the SIP. He asked to clarify what Mr. Platt had said regarding the ozone standard. Mr. Lockwood said that it is the staff position that the SIP is for federal purposes and, therefore, need reflect only the federal standard. The committee did address the issue of what ozone standard should be used, but did not take a position. The committee did not recommend that the State continue the .08 standard; that issue is still open. Mr. Lockwood said it is the position of most committee members that the SIP is basically an extension of a request to do some planning work to develop a control strategy for ozone and carbon monoxide.

There being no further business, the meeting was adjourned.

Respectfully submitted,

  
Mary E. Carder  
Clerk of the Council

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May 24, 1979

A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>1. <u>Project Title:</u> Summer Youth Recreation Program (#794-7)  <u>Applicant:</u> Multnomah County Community Action Agency  <u>Project Summary:</u> Funding for educational and recreational trips for low-income youths between the ages of 8 and 13 residing in unincorporated Multnomah County.  <u>Staff Recommendation:</u> favorable action</p>	<p>\$ 10,000            (Community Services Administration)</p>	<p>-</p>	<p>\$ -</p>	<p>\$ -</p>	<p>\$ 10,000</p>
<p>2. <u>Project Title:</u> Summer Youth Recreation Program (#794-14)  <u>Applicant:</u> Washington County Community Action Organization  <u>Project Summary:</u> Funding for educational and recreational activities for low income youth between the ages of 8 and 13 residing in Washington County.  <u>Staff Recommendation:</u> favorable action</p>	<p>6,000            (Community Services Administration)</p>	<p>-</p>	<p>-</p>	<p>-</p>	<p>6,000</p>
<p>3. <u>Project Title:</u> Upshur House (#794-9)  <u>Applicant:</u> Oregon State Housing Division  <u>Project Summary:</u> A 40 unit assisted rental housing development for family occupancy proposed for construction in N.W. Portland.  <u>Staff Recommendation:</u> favorable action</p>	<p>164,160            (Dept. of Housing &amp; Urban Development, Section 8 Contract rent)</p>	<p>-</p>	<p>987,500            (Housing Division Loan)</p>	<p>246,875            (owner's equity)</p>	<p>1,398,535</p>
<p>4. <u>Project Title:</u> Vehicle Noise Inspection Program (#794-10)  <u>Applicant:</u> Oregon Dept. of Environmental Quality  <u>Project Summary:</u> Request for funding to develop and implement a motor vehicle noise inspection program within existing air inspection stations in the Portland metropolitan area.  <u>Staff Recommendation:</u> favorable action</p>	<p>50,727            (Environmental Protection Agency)</p>	<p>-</p>	<p>4,776</p>	<p>-</p>	<p>55,503</p>



A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>5. <u>Project Title:</u> Central Eastside Priority Capital Improvements Project (#794-3)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Proposed funding to aid the economic revitalization of the Central Eastside Industrial District through implementation of selected capital improvements. District boundaries are Burnside Street, 12th Avenue, Powell Blvd. and the Willamette River.  <u>Staff Recommendation:</u> favorable action</p>	<p>\$ 500,000  (Economic Development Admin.)</p>	<p align="center">-</p>	<p align="center">\$ -</p>	<p align="center">\$125,000</p>	<p align="center">\$ 625,000</p>
<p>6. <u>Project Title:</u> Industrial Site Development Program (#794-1)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Funding request to assist in development of specific industrial sites in the City of Portland through removal of physical obstacles to development and provision of incentives to induce private investment in industrial development.  <u>Staff Recommendation:</u> favorable action</p>	<p>1,383,000  (Economic Development Admin.)</p>	<p align="center">-</p>	<p align="center">-</p>	<p align="center">-</p>	<p align="center">1,383,000</p>
<p>7. <u>Project Title:</u> Produce Row Development Project (#794-2)  <u>Applicant:</u> City of Portland  <u>Project Summary:</u> Funding to facilitate land acquisition, site clearance and preparation, rail removal and relocation, construction of public improvements and other activities necessary to support wholesale fruit and produce distribution center in the Central Eastside Industrial District.  <u>Staff Recommendation:</u> favorable action</p>	<p>2,000,000  (Economic Development Admin.)</p>	<p align="center">-</p>	<p align="center">-</p>	<p align="center">500,000</p>	<p align="center">2,500,000</p>
<p>8. <u>Project Title:</u> Boones Ferry Park (#793-28)  <u>Applicant:</u> City of Wilsonville</p>	<p>3,366  (Dept. of Interior)</p>	<p align="center">-</p>	<p align="center">3,366</p>	<p align="center">-</p>	<p align="center">6,732</p>

A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>8. Boones Ferry Park cont.  <u>Project Summary:</u> Preliminary development of park consisting of an open play field and parking area.  <u>Staff Recommendation:</u> favorable recommendation</p>	\$	\$		\$	\$
<p>9. <u>Project Title:</u> Symposium of Major Columbia River Basin Water Allocation Issues (#794-8)  <u>Applicant:</u> Lewis and Clark Law School  <u>Project Summary:</u> Request for funding for a 2 day symposium to involve students, professionals, Indian tribal representatives and interested citizens in workshop on environmental, cultural, and economic issues regarding the allocation of water in the Columbia River Basin.  <u>Staff Recommendation:</u> favorable action</p>	10,000 (Dept. of Health, Education & Welfare)	-	-	8,000	18,000
<p>10. <u>Project Title:</u> Summer Youth Recreation Program (#794-6)  <u>Applicant:</u> Columbia County Community Action Team  <u>Project Summary:</u> Funding for recreational activities for disadvantaged youth between the ages of 8 and 13 residing in Columbia County.  <u>Staff Recommendation:</u> favorable action</p>	10,000 (Community Services Admin.)	-	-	-	10,000
<p>11. <u>Project Title:</u> Comprehensive Planning Assistance in Development of Noise Elements (#794-12)  <u>Applicant:</u> Oregon Dept. of Environmental Quality  <u>Project Summary:</u> Funding to provide planning assistance to Oregon Communities in developing noise elements in Comprehensive plans.  <u>Staff Recommendation:</u> favorable action</p>	37,480 (Environmental Protection Agency)	3,529	-	-	41,009

A-95 REVIEW SUMMARY

The project applications described below have been processed by MSD staff and recommendations have been made as indicated.

PROJECT DESCRIPTION	FEDERAL \$	STATE \$	LOCAL \$	OTHER \$	TOTAL \$
<p>12. <u>Project Title:</u> Community Food and Nutrition Program (#794-16)  <u>Applicant:</u> Portland Action Committees Together, Inc.  <u>Project Summary:</u> Funding to remedy the nutritional needs of low income persons in S.E. Portland through coordination of agencies' efforts to increase access to and availability of food and to improve self-help capabilities of low income persons and community mechanisms for crisis relief.  <u>Staff Recommendation:</u> favorable action</p>	<p>\$90,000 (Community Services Admin.)</p>	<p align="center">-</p>	<p align="center">\$ -</p>	<p align="center">-</p>	<p align="center">\$90,000</p>
<p>13. <u>Project Title:</u> Community Food and Nutrition Program (#794-5)  <u>Applicant:</u> Multnomah County Community Action Agency  <u>Project Summary:</u> Program to improve nutrition of target population in unincorporated Multnomah County by increasing access to food programs, increasing nutrition education and continuing self-help programs such as community gardens and gleaning.  <u>Staff Recommendation:</u> favorable action</p>	<p>55,000 (Community Services Admin.)</p>	<p align="center">-</p>	<p align="center">-</p>	<p align="center">-</p>	<p align="center">55,000</p>
<p>14. <u>Project Title:</u> Washington County Head Start Program (#794-13)  <u>Applicant:</u> Washington County Community Action Organization  <u>Project Summary:</u> Funding for comprehensive health, education and social services to 110 four and five year old low income children.  <u>Staff Recommendation:</u> favorable action</p>	<p>191,433 (Dept. of Health, Education, &amp; Welfare)</p>	<p align="center">-</p>	<p align="center">47,858</p>	<p align="center">-</p>	<p align="center">239,291</p>

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO: MSD Council  
 FROM: Executive Officer  
 SUBJECT: Amendment to the Transportation Improvement Program (TIP)  
 to revise Tri-Met's bus radio project

BACKGROUND:

In February the Council approved a major Tri-Met program of transit improvements (Resolution 79-26). Funding was through UMTA Section 3 capital grants. Included in the program of improvements was the purchase and installation of 440 bus radios at an estimated total cost of \$622,000 (\$497,000 federal).

A recent industrywide survey has indicated that unit costs of radios and related equipment is higher than Tri-Met had anticipated in their original estimate. Therefore, Tri-Met is requesting that the TIP be amended to reflect these increased unit costs and the purchase and installation of 435 radios at an estimated total cost of \$1,000,500 (\$800,400 federal). Thus, additional federal dollars of \$303,400 (discretionary Section 3 funds) have been requested for the project.

This amendment was postponed for action to this month because of a number of outstanding questions raised at TPAC. Additional information was furnished by Tri-Met at the May meeting. TPAC and JPACT have reviewed and approved the amendment.

BUDGET IMPLICATIONS: No MSD budget implications are involved in this request.

POLICY IMPLICATIONS: Approval of this resolution will mean the TIP will be amended accordingly. Amendment of TIP allows Tri-Met to formally apply to UMTA for capital grant funds. The ultimate approval of funds for this project rests with UMTA.

ACTION REQUESTED: Approve amendments of the TIP and its Annual Element to incorporate the revised project and amounts for purchase and installation of bus radios. (Exhibit "A").

GS/gl  
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 5/24/79

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

For the purpose of amending )  
the Transportation Improvement )  
Program (TIP) to include a re- )  
vision to Tri-Met's bus radio )  
project. )

Resolution No. 79-48  
At the request of  
Rick Gustafson

WHEREAS, Through Resolution BD 780805, the Columbia Region Association of Governments (CRAG) Board of Directors adopted the FY 1979 Transportation Improvement Program (TIP) and its Annual Element; and

WHEREAS, Through Resolution 79-26, the MSD Council approved a Tri-Met project for inclusion in the TIP and its Annual Element consisting of purchase and installation of bus radios using Urban Mass Transportation Administration (UMTA) capital funds; and

WHEREAS, A recent industrywide survey has indicated that unit costs of radios and related equipment is higher than Tri-Met had anticipated in the original estimate; and

WHEREAS, The revised total costs for purchase and installation of 435 bus radios is now estimated at \$1,000,500 (\$800,400 federal), as set forth in Exhibit "A"; and

WHEREAS, the Transportation Policy Advisory Committee and the TIP Subcommittee have reviewed and concur with these requests; now, therefore

BE IT RESOLVED:

(1) That the TIP and its Annual Element be amended to include projects and amounts set forth in Exhibit "A"; and

(2) That these amendments be made an integral part of the TIP and its Annual Element and hereby receive affirmative A-95 review.

ADOPTED By the Council of the Metropolitan Service District this 10th day of May, 1979.

Presiding Officer

GS:bc  
3446A  
0033A

EXHIBIT

PROJECT INFORMATION FORM - TRANSPORTATION IMPROVEMENT PROGRAM METROPOLITAN AREA

PROJECT DESCRIPTION

RESPONSIBILITY (AGENCY) Tri-Met  
 LIMITS n/a LENGTH n/a  
 DESCRIPTION Purchase of 435 bus radios. These radios would equip the balance of Tri-Met's fleet with two way radios. Direct radio communication between drivers, dispatchers, road supervisors, maintenance and security personnel has demonstrably improved operating efficiency, reliability & security in other transit districts and has been confirmed by Tri-Met's experience with 100 radio-equipped buses.

PROJECT NAME Bus radios  
 ID No \_\_\_\_\_  
 APPLICANT Tri-Met

SCHEDULE

TO ODOT \_\_\_\_\_  
 PE OK'D \_\_\_\_\_ EIS OK'D \_\_\_\_\_  
 CAT'Y \_\_\_\_\_ BID LET \_\_\_\_\_  
 HEARING \_\_\_\_\_ COMPL'T \_\_\_\_\_

RELATIONSHIP TO ADOPTED TRANSPORTATION PLAN  
 LONG RANGE ELEMENT \_\_\_\_\_ TSM ELEMENT X

FUNDING PLAN BY FISCAL YEAR (\$000)

	FY 78	FY 79	FY 80	FY 81	FY 82	TOTAL
TOTAL		1000				1000
FEDERAL		800				800
STATE						
LOCAL						200
<u>Tri-Met</u>		200				200

APPLICANT'S ESTIMATE OF TOTAL PROJECT COST

PRELIM ENGINEERING \$ \_\_\_\_\_  
 CONSTRUCTION \_\_\_\_\_  
 RIGHT OF WAY \_\_\_\_\_  
 TRAFFIC CONTROL \_\_\_\_\_  
 ILLUMIN, SIGNS, \_\_\_\_\_  
 LANDSCAPING, ETC \_\_\_\_\_  
 STRUCTURES \_\_\_\_\_  
 RAILROAD CROSSINGS \_\_\_\_\_

435 Bus radios 1,000,500  
 TOTAL \$ 1,000,500  
 Rev 4/79

LOCATION MAP

SOURCE OF FUNDS (%)

FEDERAL  
 FAUS (PORTLAND) \_\_\_\_\_  
 FAUS (OREGON REGION) \_\_\_\_\_  
 FAUS (WASH REGION) \_\_\_\_\_  
 UMTA CAPITAL 80 UMTA OPRTG \_\_\_\_\_  
 INTERSTATE \_\_\_\_\_  
 FED AID PRIMARY \_\_\_\_\_  
 INTERSTATE \_\_\_\_\_  
 SUBSTITUTION \_\_\_\_\_  
 NON FEDERAL  
 STATE \_\_\_\_\_ LOCAL 20

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:      Amendment to the Transportation Improvement Program (TIP)  
              to revise Tri-Met's bus radio project

**BACKGROUND:**

In February the Council approved a major Tri-Met program of transit improvements (Resolution 79-26). Funding was through UMTA Section 3 capital grants. Included in the program of improvements was the purchase and installation of 440 bus radios at an estimated total cost of \$622,000 (\$497,000 federal).

A recent industrywide survey has indicated that unit costs of radios and related equipment is higher than Tri-Met had anticipated in their original estimate. Therefore, Tri-Met is requesting that the TIP be amended to reflect these increased unit costs and the purchase and installation of 435 radios at an estimated total cost of \$1,000,500 (\$800,400 federal). Thus, additional federal dollars of \$303,400 (discretionary Section 3 funds) have been requested for the project.

This amendment was postponed for action to this month because of a number of outstanding questions raised at TPAC. Additional information was furnished by Tri-Met at the May meeting. TPAC and JPACT have reviewed and approved the amendment.

**BUDGET IMPLICATIONS:** No MSD budget implications are involved in this request.

**POLICY IMPLICATIONS:** Approval of this resolution will mean the TIP will be amended accordingly. Amendment of TIP allows Tri-Met to formally apply to UMTA for capital grant funds. The ultimate approval of funds for this project rests with UMTA.

**ACTION REQUESTED:** Approve amendments of the TIP and its Annual Element to incorporate the revised project and amounts for purchase and installation of bus radios. (Exhibit "A").

GS/gl  
3445A  
0033A  
5/24/79



A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:      A-95 Review of Portland International Airport Masterplan  
              Environmental Impact Assessment Report

BACKGROUND: As indicated by Councilor Kirkpatrick in her Council briefing on April 26, the Port of Portland has submitted the Environmental Impact Assessment Report (EIAR) on the PIA Masterplan for A-95 review. Copies of the EIAR have been circulated to interested and affected jurisdictions and agencies for comment. A-95 review comments have been provided to the Port which recommend approval of the Masterplan with the condition that a separate noise abatement element be developed should the Department of Environmental Quality adopt airport noise control standards currently under consideration. The attached A-95 staff recommendation is being submitted for Council review and concurrence at this time in response to a request from the Port of Portland that A-95 review proceedings be concluded by the end of May.

BUDGET IMPLICATIONS:   None

POLICY IMPLICATIONS:   None

ACTION REQUESTED:   Concur with staff recommendation.

LB:bc  
3760A  
0033A  
5/24/79

## MEETING REPORT

DATE: May 15, 1979

SUBJECT: Ways and Means Committee Meeting

GROUP: Councilors Kirkpatrick, Deines, Stuhr, Berkman, Burton, and Banzer; Executive Officer Gustafson; Staff members Kent, Shell, Ockert, Waldele, Holstrom, Bieberle, Irvine.

### 1. Report on Status of FY 1980 Budget Process

Coun. Kirkpatrick suggested that a presentation be made in response to the Council's action on May 10, 1979, which was to recommend that the Ways and Means Committee reexamine the FY 1980 Budget to ascertain whether or not an additional contingency amount should be provided in the budget, and if so, what the target figure should be.

A brief presentation was made which reflected the Executive Officer's understanding of the Council direction at the meeting of May 10 to establish at least a \$50,000 contingency. Toward that end, a list of potential reduction areas was submitted with a recommendation that a contingency of \$50,000 be established and that an additional \$50,000 be accumulated during the year.

Discussion on the proposed list of reductions resulted in each of the Councilors expressing displeasure at one or more items as they appeared on the reduction list, or at items which did not appear on the list. Several questions were raised as to the effect of other possible reductions in terms of how those reductions would effect between federal and local revenues in the Planning and General Funds.

Councilor Berkman introduced a written memorandum in which he pointed out that decisions this year would severely impact next year's financial possibilities and calling upon the Executive Officer and Council to establish not only better accounting and finance controls, but also urging them to establish at least a \$100,000 contingency for FY 1980.

Meeting Report  
May 16, 1979

Page 2

Councilor Burton indicated that, in his view, a contingency should be made up by reducing General Fund accounts by reducing \$13,000 from the Council's account and \$40,000 from the Executive Officer's account.

Further discussion ensued relative to the source of funding for the Executive Officer, Council and other administrative functions. Councilors Berkman and Burton then left the meeting.

The Ways and Means Committee continued to discuss the budget and came to the conclusion that the agency may be better served by establishing a series of controls and reporting mechanisms, coupled with a financial reporting system to ascertain the status of building a contingency, rather than making fund cuts in the proposed budget. It was pointed out that the contingency amounts currently provided in the General and Planning Funds contain a larger amount for salary adjustments than is likely to be granted. The possibility of additional federal funding and carry-over funds, as well as salary fund savings, may provide a contingency adequate to satisfy the desires of all the Council without increasing the contingency fund at this point.

The Executive Officer was asked to prepare a report for a special Ways and Means Committee meeting which will be held Tuesday, May 22, at 5:00 p.m. Purpose of the meeting is to propose various controls and reporting mechanisms which could be used to give the Council an overview of the accumulation of additional contingency funds during the fiscal year.

It was requested that all Councilors be notified of this Ways and Means Committee meeting, and that they be asked to attend to provide any guidance they may have on this matter.

## 2. Discussion of Long Range Financing Options for MSD

The Committee proceeded with discussion of long range financing options for MSD. The Executive Officer began the discussion by suggesting that a central group of outside persons who were involved with the current

financing of MSD, including elected local officials, citizens and legislators, be involved in developing the long range financing options for the agency. He pointed out that possibly representatives of the Tri County Local Government Committee, which was instrumental in proposing the original structure and creation of MSD, could be brought into this financing option system.

Discussion ensued, with Coun. Stuhr indicating that, on the long term basis, the Boundary Commission is an available resource to MSD, as they had been in helping the Tri County Local Government Committee. She also pointed out that, in her view, we need to have a good idea of what the agency work program will be before we attempt development of specific financing plans.

Coun. Deines indicated that MSD should direct some of its energy toward providing services to cities to assist them, rather than to regulate them. Mr. Deines said a good example was the perplexing problem of sewer financing. If MSD could help solve some of those types of problems, the agency could much more readily gain the support of local governments in its long term financing efforts.

It was agreed that a written proposal to deal with formulation of a central group to discuss long term financing would be provided to the Ways and Means Committee within the next thirty days.

3. Discussion of Use of Consultant to Assist Council at Scheduled July Retreat.

Coun. Kirkpatrick explained that the possibility was discussed at the Detroit NARC Conference that the Council could use some people affiliated with the NARC to assist the Council in this retreat. She said that NARC had indicated that they would be pleased to provide any type of reasonable assistance that they could. It was pointed out that the other option available to the Council would be to retain a private consultant.

Coun. Deines raised a question as to whether or not a majority of the Council is ready to accept the fact

Meeting Report  
May 16, 1979

Page 4

that the Council needs some outside help.

Coun. Stuhr stressed that the Council needs to know what it wants to accomplish from the retreat before going into it. The Council also needs some type of outside evaluation as to how the organization is currently doing.

After further discussion it was decided to establish an item on the May 24 agenda to discuss the subject of outside assistance for the Council retreat.

4. Progress Report on Personnel Task Force

Mr. Charles Shell indicated that the first meeting of the Personnel Task Force will be held next week, and that the revised Interim Personnel Rules had been circulated to department heads, the Employees Association and business agent of the unions for review and comment prior to that time.

Mr. Shell indicated that the Ways and Means Committee will be kept apprised of the progress of the Personnel Task Force.

The meeting adjourned at 8:10 p.m.

DUK:mec

10-11

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WAYS AND MEANS COMMITTEE

**Metropolitan Service District**

527 SW Hall Portland, Oregon 97201 503/221-1646

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*Agenda*

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*Date:* May 22, 1979

*Day:* Tuesday

*Time:* 5:00 p.m.

*Place:* Conference Room "D"

Consideration of Proposed FY 1980 Budget

## MEETING REPORT

DATE: May 10, 1979

SUBJECT: Meeting of Joint Policy Advisory Commission on Transportation (JPACT)

GROUP: Council Transportation Committee:  
Charlie Williamson, Chairman, Donna Stuhr, Caroline Miller

Implementation Agency Representatives:

Bob Bothman, (ODOT), Bill Young (DEQ), Lloyd Anderson (Port), Florence Walker (Tri-Met), Gerald Edwards (WSDOT)

Elected Officials:

Larry Cole, (Beaverton), Don Clark (Multnomah County), Stan Skoko (Clackamas County), Allen Manuel (Milwaukie)

Others:

Doug Wentworth, Bill Ockert, Frank Angelo, Gary Spanovich, Terry Waldele, Ted Spence, Dick Arenz, Bill Parrish, Bebe Rucker, Winston Kurth, Joan M. Cartales, Alayne Woolsey, Karen Thackston

Charlie Williamson called the meeting to order and asked everyone to introduce themselves.

### IA. Voting Procedures for JPACT

The committee agreed with Mr. Williamson's recommendation that votes of the various members not be mixed. Instead, on votes which do not have unanimous support, the names of members voting on each side of an issue will be listed.

### IB. JPACT Meeting Schedule

Members were surveyed to determine preferences for meeting time. After reviewing the survey findings (absentee's will also be polled), Mr. Williamson indicated he will set a permanent day and time. The June meeting will be held on June 14. Karen Thackston will notify members of the time and place.

### 2. Tri-Met Radios-TIP Amendment

Bill Ockert summarized the questions raised by TPAC in April and answers provided by Tri-Met. He reported that TPAC was satisfied with the answers and had unanimously endorsed the amendment.

Don Clark moved and was seconded to forward the TIP amendment for approval by the full Council. Motion passed unanimously.

3. Work Trips and Air Quality (Information)

Bill Ockert reviewed the staff analysis concerning the role of work trips in the ozone problem. The analysis shows that 1) major reductions in work trips by the automobile can significantly improve air quality and 2) work trip reductions alone would not bring about compliance with ozone standards. Federal standards would be violated even if all auto commuters were eliminated in 1982. Based on the analysis, staff recommended that efforts continue to identify and evaluate measures which would attract the auto commuter from the single occupant auto. Other measures directed toward reducing emissions from non-work trips, truck trips, and stationary/area sources should also be emphasized.

4. Air Quality State Implementation Plan (SIP)

Terry Waldele explained that the SIP is basically a work program describing transportation control measures which will be evaluated to bring about conformance with federal air quality standards. He summarized a number of comments received from members of TPAC and the AQMA Advisory Committee as well as staff responses. He pointed out that TPAC had recommended approval of the SIP.

Councilman Cole moved and was seconded to forward the SIP to the full Council for adoption; motion passed unanimously.

5. FY 1980 UWP

Bill Ockert pointed out changes made to the draft document distributed at the last meeting.

Gerry Edwards, (WSDOT) questioned the handling of the Clark County RPC portion since it has not been approved in Washington. Staff response was that the Council should adopt the UWP subject to the Washington portion being approved by RPC.

Bill Young asked how energy planning was being included in this year's work program. Staff responded that a number of planning projects included efforts to assess the energy impacts of transportation alternatives but that funds were not available for broader energy conservation activities. The Committee discussion centered on the need to pursue energy conservation planning. Staff was asked to survey various parties to find out who is doing what, what has been done and what else needs to be done and to report back the findings next month to the committee.

Don Clark moved and was seconded to forward the UWP to the Council for approval subject to approval by RPC and adjustment of Table Four of the Washington component to reconcile differences in the pass-through funds to MSD with the other budget tables. Motion was unanimously approved.



6. Priority for the Oregon City Bypass

Bill Ockert summarized their analysis of the projects having committed federal funds. He pointed out that it was the only project involving significant increases in the capacity to move people along a major regional corridor which could use additional state matching funds in the future.

Commissioner Skoko commented that Clackamas County and Oregon City very strongly support the project.

Mr. Cole suggested that the Sunset/217 interchange should be designated "yes" on attachment A of the resolution. The Staff agreed to this change. Lloyd Anderson moved to amend attachment A to change 217/Sunset to "yes". Motion passed. The full resolution was moved by Lloyd Anderson and seconded to forward to the Council for approval. Motion passed unanimously.

Bill Young asked about access controls on the bypass. Access controls on new facilities were discussed. JPACT asked staff to consider having access control as one of the criteria to be used in allocating funds to projects.

7. Criteria for Identifying and Selecting Projects to Use Interstate Reserve

The draft criteria were outlined by Gary Spanovich. Bob Bothman of the state gave high priority to projects involving the maintenance of current facilities. A copy of the introduction to the state's six year program will be distributed to the committee in that the introduction contains the state policy.

Lloyd Anderson requested a list of the problems already identified by the local jurisdictions. The committee was requested to contact Gary Spanovich. A final draft of the criteria will be distributed prior to the next meeting. Committee action is scheduled for the June meeting.

8. Emergency Energy Planning

Bill Ockert said that TPAC had recommended MSD coordinate emergency energy planning. He said that limited effort could be made in coordination by using technical assistance funds. The committee withheld further discussion until staff returned with a survey of energy planning activities.

9. Coordination of Computers

Bill Ockert explained the MSD will be receiving a small computer at the end of June which will be available to Tri-Met and ODOT.

If Tri-Met gets a larger computer, it will probably be two years away and the MSD computer can be used to feed the larger computer.

10. Status of Contingency Accounts

The staff memo explaining the MSD contingency accounts was distributed. Bill Ockert suggested the Committee review the process to allocate contingency funds and cover cost overruns in July.

No further business, the Committee meeting was adjourned.

KT:jh:gh  
3589A  
D/3

WASHINGTON PARK ZOO

Date: 5/9/79

To: Zoo Committee

From: Warren Iliff

Subject: Next Meeting, Wednesday, May 23, at 1:00 in the Zoo's  
Education Building

The agenda for the above meeting is as follows:

- I. Goals and Objectives - Banzer (attached)
- II. Time Line on Work Plan - Banzer (attached)
- III. Zoo Visit Report - Schedeen
- IV. Development Foundation - Banzer
- V. Miscellaneous
- VI. Education Division Presentation - Iliff

cc: Rick Gustafson  
Mike Burton  
Caryl Waters  
Jack Delaini

Zoo Committee (MSD Council)  
Minutes: May 3, 1979  
3:30 p.m., Education Building  
Washington Park Zoo

NEXT MEETING  
Wednesday, May 23, at  
1:00 in the Zoo's  
Education Building

The meeting was opened by Chairperson Cindy Banzer. In attendance were Councilor Betty Schedeen and staff persons Warren Iliff, Kay Rich and Judy Henry.

I. Minutes: Approved as published.

II. Chairperson's Report:

- a. The ad-hoc citizen group that is interested in supporting efforts for future zoo funding will probably be selling items such as T-shirts, bumper stickers, etc., at Saturday Market this summer.
- b. Zoo Visits: Within the next few weeks Councilor Schedeen will be visiting the Detroit Zoo, Bronx Zoo and the New York Aquarium. She will report on this at the next meeting of this committee which will be rescheduled to 1:00 on Wednesday, May 23 in the upper room of the Education Building. This will allow Councilor Schedeen to be in attendance. (Box lunches will be served.)

Also on the agenda for that meeting will be a review of the work plan, review and approval of goals and objectives, and a review of the budget.

- c. Zoo Staff: In order for the zoo staff and the MSD Zoo Committee members to better know each other, the next four meetings of the Zoo Committee will feature the zoo divisions. Each Division Head will be asked to attend a meeting, bringing with him his division supervisors and any other members of his division he wishes.

The committee members indicated that they would like to visit each division's work area, perhaps at the beginning of the meeting, but stated that that decision should be left up to each Division Head.

The committee would like to have the Division Heads give an overview of each division's functions as well as its goals and objectives for the next year. (Jack Delaini, Steve McCusker, Don Flatley and Lee Marshall)

To further acquaint themselves with zoo staff, the Zoo Committee members are invited to attend the next employee meeting which is scheduled for June 5 at 3:00 p.m. in the Education Building.

- III. Year Work Program: The committee reviewed the time line distributed by Mr. Iliff and he and Chairperson Banzer will work on a second draft for attachment with the meeting minutes (see attached).

Chairperson Banzer also distributed a rough draft of a Zoo Committee goals and objectives statement which the committee members are to review for discussion at their next meeting.

IV. Development Program:

- a. Priorities: A memo on this from Kay Rich dated April 12 was distributed. This is basically the same as the March 16 memo except that it deals with both the \$3 million and \$4 million figures. The committee asked that Kay prepare a summary of the bids that have been let with a statement of what they are for, their completion dates and other related information. (Kay Rich)
- b. Public Hearings: Mr. Iliff distributed a memo from Marilyn Holstrom. Rather than holding public hearings in the summer, the committee felt that this would be better to do in the fall when there would be better chance of attendance. The members therefore decided to hold five public hearings in the fall of 1979, beginning in the last two weeks of September.
- c. Signs: A sign is to be put up at the Primate House informing the public that this building is to be renovated and listing the time line for that. (Jack Delaini)
- d. Development Foundation: Discussion postponed until the next meeting.

V. Miscellaneous

- a. Shuttle Bus for Washington Park Summer Concerts: Kay stated that the Park Bureau has plans for increased Tri-Met service from Henry Thiele's Restaurant, but they are not enthusiastic about increasing service from the Zoo.
- b. Zoo Cleanliness Program: This will be improved by transforming the garbage run position into that of Chief Custodian; having two garbage pick-ups daily; hiring a work/study student to assist in the afternoons; having concessions personnel do litter pick-up (such as is done in Disneyland); and regular and routine steamcleaning of the garbage cans. New garbage cans will be purchased, as will additional litter-pickers, and the possibility of purchasing a sweeper is being looked into. An additional possibility is that of utilizing the various Girl and Boy Scout Troops to assist in picking up litter on the weekends. (Lee Marshall and Don Flatley)
- c. Joint Zoo/OMSI/Western Forestry Center Tickets: This was not discussed.
- d. Yellow-Jacket Control: Kay reported that the zoo is being assisted with this by a USDA person from the State of Washington. It has been determined that the attractant used last summer is not effective for our species of yellow-jacket; another attractant will be utilized this summer.

VI. Other

- a. Animal Cookies: The committee members suggested that large animal-shaped cookies be sold at the zoo. Councilor Schedeen will attempt to find someone who would be willing to make these, and Warren will contact the Carnival Restaurant and the Elephant Delicatessen to find out who supplies their large animal cookies.
- b. Activities Calendar: So that they may better arrange their schedules, the committee members asked that they receive a quarterly Activities Calendar. The initial one should be for the months of May, June, July and August; this should then be updated monthly. This calendar should also include meeting dates for the Friends of the Washington Park Zoo Board of Trustees. Mr. Iliff should let the FWPZ know that the MSD Council members would be delighted to be at any meetings they wish to invite the Councilors to.
- c. Flower Cart: The suggestion of having a flower cart at the zoo entrance was mentioned. Mr. Iliff will report on this at the next meeting.
- d. Zoo Map: The map of the zoo should be done by June 1. McCann-Erickson is doing the work on this, and the Oregon Foods people are funding it.

VII. There being no further business the meeting closed at 5:00 p.m.

Distribution: MSD Councilors  
Rick Gustafson  
~~Denton Kent~~  
Mary Carder  
Caryl Waters  
Zoo Division Heads  
Kay Rich  
Jack McGowan

## MEETING REPORT

DATE OF MEETING: April 30, 1979

SUBJECT: Regular Meeting Agenda

GROUP: Planning and Development Council Committee.  
Present: Chairman Marge Kafoury; Councilors  
Cindy Banzer, Corky Kirkpatrick, Jane Rhodes,  
& Gene Peterson.

### SUMMARY:

#### Agenda Item 4: Approval of Minutes

Upon the motion of Counselor Peterson, the Committee unanimously approved the report of April 23 meeting.

#### Agenda Item 5: Reports

There were no reports.

#### Agenda Item 6: Old Business

- 6.1 After discussion of the annexation policy alternatives and evaluation presented by staff (as contained in a document accompanying the agenda), Counselor Rhodes moved the following:

The MSD Council adopt as policy, regarding proposals before the Boundary Commission for annexation to the MSD, that a comment of "No Objection" be recorded, together with an understanding that the current Land Use Framework Element designation for the land be assumed and no commitment for change of land use designation be indicated. Said policy to be followed by staff until it is evaluated following completion of the MSD goals and objectives.

The motion passed unanimously.

(Staff was instructed to bring to the P & D Committee information about any annexation proposal which in the staff's opinion has potential for an extraordinary impact on the District.)

#### Agenda Item 7: New Business

- 7.1 The Committee reviewed staff summaries of goals and objectives formats employed by six other governments in the nation.

Staff asked to research specifically the work of jurisdictions which are attempting to control growth through management practices, i.e. Napa County and Petaluma, California; Jackson County, Oregon; and Oahu, Hawaii.

MEETING REPORT

Page 2

7.2 The UGB Findings were summarized and highlighted by staff. Several features were discussed by the Committee in an attempt to assure accurate understanding.

MSD STAFF PRESENT: Jim Sitzman  
Peter MacIver  
Ray Bartlett  
Rod Boling  
Andy Jordon

OTHERS PRESENT: Mark Greenfield, 1,000 Friends of Oregon

MEDIA: None

REPORT WRITTEN BY: Jim Sitzman

COPIES TO: The Council Members  
Rick Gustafson  
Denton Kent



## *Agenda*

**Date:** May 21, 1979

**Day:** Monday

**Time:** 9:30 a.m.

**Place:** Conference Room B

### CALL TO ORDER

1. INTRODUCTIONS
2. WRITTEN COMMUNICATIONS
3. CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS
4. APPROVAL OF MINUTES
5. REPORTS
  - 5.1 Status of UGB Legislation
  - 5.2 Status of Goals and Objectives Project
  - 5.3 Plan Review Update
  - 5.4 LCDC Urban Planning Area Agreement Policy
6. OLD BUSINESS
  - 6.1 Strategy for UGB Acknowledgement
  - 6.2 Follow-up Discussion on UGB Findings
7. NEW BUSINESS
  - 7.1 Goals and Objectives: Use of the Policy Catalogue
  - 7.2 Initial Discussion of Growth Management Techniques

JS:lz



# METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

## SOLID WASTE/PUBLIC FACILITIES COUNCIL COMMITTEE

Meeting of May 1, 1979

The Committee members in attendance were Chairman Craig Berkman, Jane Rhodes, Gene Peterson and Jack Deines. Staff in attendance included Merle Irvine, Corky Ketterling, and Terry Waldele. Guests in attendance were Jane Rowe representing the Durham action group.

A discussion was held regarding the movie on solid waste currently being filmed. Coun. Berkman felt that the Council Committee on Solid Waste and Public Facilities should have been more directly involved in the decision of whether or not to make the movie and the process of selecting the firm to do the actual production. Mr. Irvine indicated that the film was authorized and funds provided in the current Solid Waste Budget for fiscal year 1978-1979. The purpose of the movie is to review briefly the history of solid waste in the Portland metropolitan area, the current status of solid waste disposal and the major elements of MSD's Solid Waste Management Plan with special emphasis on landfilling. Mr. Irvine indicated that a work scope was developed and a request for proposals issued and that four responses were received; two of which were judged to be nonresponsive. Based on the written proposals the staff had selected Blashfield Films to do the movie. Coun. Rhodes felt that the decision to produce the movie was more of an administrative function than a policy decision since it had already been authorized in the current budget. Coun. Mike Burton suggested that the Council be involved in a policy decision determining what type of an educational program was best suited for MSD. Copies of the work scope will be distributed to the Council Committee and the Committee will be kept up to date as to the progress of film development.

Merle Irvine reviewed the draft request for proposals to conduct feasibility study reports for the Mira Monte, Alford, Cipole and Durham sanitary landfills. Mr. Irvine indicated that it was the intent of MSD to conduct preliminary feasibility studies on all four sites. However, because of the cost of developing proposals and the limited timeframe, MSD will request that consultants submit written proposals based on the work scope for the Mira Monte site only. Following submittal of the written

Rick Gustafson,  
Executive Officer

### MSD Council

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deinos  
District 5

Jane Rhodes  
District 6

Betty Schedeen  
District 7

Caroline Miller  
District 8

Cindy Banzer  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

SOLID WASTE/PUBLIC FACILITIES COUNCIL COMMITTEE  
Meeting of May 1, 1979  
Page 2

proposals, MSD will review the proposals, conduct interviews as necessary and select a consultant. Working with the consultant MSD will develop specific work scopes, schedule for completions and a not-to-exceed cost for the remaining three sites. Submittal of written proposals must be made by 5 p.m. June 1, 1979.

Corky Ketterling reviewed the progress of selecting a consultant to confirm solid waste quantities within the Metropolitan Service District. Written proposals were received from CH2M Hill, Robert Meyer, SCS Engineers, and HDR. As a result of the proposals submitted and oral interviews conducted on April 30, HDR and SCS were selected as finalists. The final engineer selection will be made within the next few weeks.

Terry Waldele distributed a list of possible citizen members for the Johnson Creek Task Force. These members include James Hoyt, Ruby Alvord, Lou Bowerman, Billy Bee Bradfield. In addition, Mr. John Tupper was added to the list. It was moved by Coun. Rhodes and seconded by Coun. Peterson to recommend confirmation of the above to serve as citizen members on the Johnson Creek Task Force. The motion passed unanimously.

Mr. Irvine reviewed the proposed budget for fiscal year 1979-1980 for the Solid Waste Division. Mr. Waldele reviewed the proposed budget for the Public Facilities Division. After some discussion, Mr. Irvine indicated that this Council Committee should make a recommendation to the full Council regarding the two budgets at the May 10 Council meeting.

There being no further business, the Committee was adjourned.

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Mike Burton, Council Chairman  
SUBJECT:      A-95 Review Process

BACKGROUND: The purpose of this report is to respond to concerns regarding the A-95 review process expressed by the Council at their April 26 meeting. Background information on the A-95 review process is provided to clear up any misunderstandings which may exist regarding the purpose of A-95 and how it works. A set of recommendations for modification of MSD's A-95 review process is also provided for Council review and response.

A-95 is an administrative process developed by the Office of Management and Budget (OMB) which is designed to ensure coordination of federally assisted programs between federal agencies and with state, regional and local plans and programs. A-95 regulations cover approximately 225 federal grant programs, primarily social service programs as well as many physical development projects. Examples of programs subject to A-95 review include wastewater collection and treatment facilities, highways, transit facilities, housing projects, and recreation facilities. Social programs dealing with poverty, aging, health and law enforcement are also subject to A-95 review.

The process is implemented by state and areawide "clearinghouses" designated by OMB. MSD has been designated by the Governor of the State of Oregon as the Areawide Clearinghouse for Oregon Administrative District 2, which includes Clackamas, Multnomah, Washington and Columbia Counties. Any agency, public or private, which has decided to apply for federal assistance under one of the programs covered by A-95 must notify both the State and Areawide Clearinghouses of their intent to apply for federal funds as early as possible (generally 60 days in advance). Clearinghouses are subsequently required to notify agencies and local elected officials who may be interested in or affected by a proposed project.

This is accomplished by circulating a summary of the proposed application to appropriate governmental units and nonprofit organizations requesting any relevant comments within a prescribed time period. All health related projects are reviewed by Northwest Oregon Health Systems (NOHS) while the Tri-County Community Council assists in the review of social service projects. Clearinghouses have 30 days to collect and to respond to comments on a proposed project. The purpose of the review is to identify any issues or problems before the applicant invests time and resources developing a formal application. Comments that indicate a possible conflict are dealt with at meetings called specifically for the purpose of resolving the particular concerns listed during the review process. If issues are

identified that cannot be resolved within the 30-day review period, the clearinghouse may request a 30-day extension.

Clearinghouses may also conduct their own review of projects. Criteria used in the review of proposals include:

1. Consistency with state, areawide or local plans;
2. Duplication, conflict or need for coordination with other projects;
3. Evaluation of physical and social impacts;
4. Means by which the project might be revised to increase its effectiveness or efficiency.

Review of projects within MSD are conducted by the A-95 Reviewer, assigned staff within each department and appropriate technical committees. Completed reviews and comments are presented to the MSD Council in the form of a recommendation. The Council can either concur or overturn the findings.

There are generally three types of clearinghouse recommendations: (1) favorable, (2) favorable with comment, and (3) negative. Clearinghouse comments are based upon the comments received from reviewing agencies and upon the review performed by the Clearinghouse. The majority of MSD's comments recommend favorable action by the funding agency, as any conflicts generally are resolved during the review period.

It should be emphasized that MSD's role is review and comment, not review and approval. A-95 comments are only advisory to the funding agency. Final funding decisions are the sole responsibility of the federal or state agency. However, in view of the intent of OMB Circular A-95 to promote intergovernmental coordination, most funding agencies give careful consideration to clearinghouse comments in evaluating proposals.

In conclusion, the A-95 review program provides a valuable opportunity for local input into the proposed investment of federal resources in this region by:

1. Informing state and local officials of federally assisted projects in their areas and provides an opportunity for review and comment;
2. Reducing duplication of governmental programs;
3. Fostering orderly development consistent with state, regional, and local comprehensive plans.

**RECOMMENDATIONS:** Based on discussions with staff regarding modification of the agency's A-95 review process, I recommend the following revisions:

1. Submission of proposed grants directly related to MSD programs for Council review prior to release of clearinghouse comments.
2. Council committees will be provided with copies of staff reports concerning grant applications related to their areas of responsibility.
3. Proposed grants not directly related to MSD programs, such as poverty, aging, child care and health, will not be subject to Council review. A written report listing staff recommendations will be provided on a monthly basis.

BUDGET IMPLICATIONS: None.

POLICY IMPLICATIONS: Proposed revisions to A-95 review process would provide for increased Council involvement in review of project applications related to MSD programs.

ACTION REQUESTED: Concur with proposed modifications to A-95 review process.

LB:bc  
3592A/0033A  
5/24/79

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: May 15, 1979  
To: MSD Council  
From: Councilor Jane Rhodes *JWR*  
Subject: Confirmation of New Johnson Creek Task Force Member

I am pleased to announce the appointment of a new Johnson Creek Task Force member. Mr. David Bantz of Mike Granum Construction Co., has agreed to represent development interests in the Johnson Creek basin. *WGM*

Please confirm the appointment of Mr. Bantz and extend to him a cordial welcome to the Task Force.

TW:pj

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:     Adoption of State Air Quality Implementation Plan (SIP)  
              Revisions

BACKGROUND: At the May 10, 1979, MSD Council meeting, a hearing on adoption of the proposed SIP revisions was held. The proposed revisions were distributed for public review and comment on April 5, 1979, and have been recommended to the Council by the Joint Policy Advisory Committee on Transportation. An ordinance for the purpose of adopting MSD's portion of the SIP revisions (Sections 4.2 and 4.3), Ordinance No.79-71, was read for the first time at the May 10 Council meeting. The ordinance is scheduled for adoption at the May 24 Council meeting.

At the May 10 hearing, John Platt, Executive Director of the Oregon Environmental Council (OEC), testified on behalf of the OEC and raised some issues regarding the proposed SIP revisions. In the discussion by Council members that followed Mr. Platt's remarks, some additional issues were raised, and MSD staff were instructed to prepare responses for the May 24 Council meeting.

At the time this Management Summary was being prepared, it was possible for MSD staff to respond to only a portion of the issues raised earlier. Some of the issues are linked to policy decisions to be made by the State Environmental Quality Commission in June, and the responses to such issues should be coordinated with the Oregon Department of Environmental Quality (DEQ).

A summary of issues and MSD staff responses predating the May 10 Council meeting is attached (Attachment "A," May 9, 1979). This summary supplements the one distributed to the Council in the May 10 agenda packet (Please note: the summary of issues and concerns that was included in the May 10 packet was incorrectly labeled "Exhibit A." It should have been labeled "Attachment A." The "Exhibit A" that is referred to in Ordinance No. 79-71 is to be the SIP revision document, Sections 4.2 and 4.3.)

The issues raised at the May 10 Council meeting will be summarized with MSD staff's responses in a report which will be distributed to the Council before the May 24 meeting. In addition to MSD staff's responses, it is important that the Council also consider any DEQ staff responses that are available by May 24. (Unfortunately, DEQ staff's responses were not available in writing as this Management Summary was being prepared). As soon as the DEQ staff responses are available, they will be distributed to the Council.

In addition, some relatively minor changes in the proposed SIP



revisions are being proposed by MSD staff. These changes and any DEQ-proposed changes will be listed in the staff report to be distributed to the Council before the May 24 meeting.

BUDGET IMPLICATIONS: The proposed SIP revisions include commitments by MSD to perform the functions of the "lead agency" for certain transportation-related air quality planning, subject to receipt of funding support from federal grants. The current MSD budget and proposed FY 1980 budget include lead agency planning programs. However, these programs are designed to address the new federal air quality standards and there would be no federal funding support for planning that is directed toward attaining a more restrictive standard (such as the existing state ozone standard).

POLICY IMPLICATIONS: Some of the policy implications of the proposed SIP revisions and the issues and concerns that have been raised are described in "Attachment A." Other policy implications will be discussed in the staff report mentioned previously.

ACTION REQUESTED: Adoption of Ordinance No. 79-71 and, thereby, adoption of the proposed SIP revisions as modified by Council action. In addition to the changes recommended in the staff report, additional changes may be recommended by MSD staff and/or the Council Transportation Committee as a result of discussions scheduled for the week immediately preceding the May 24 Council meeting.

MSD staff recommends that the Council take action on the Ordinance without further delay to avoid any risk of EPA sanctions (e.g., blockage of federal funds for transportation or sewerage projects). The adoption schedule dovetails with a finely-tuned schedule to be followed by the state Environmental Quality Commission and any postponement by the Council's action could result in several weeks or months delay in the state's adoption procedure, thus risking sanctions by the EPA.

TW:bc  
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5/24/79

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ADOPTING )  
MSD'S PORTION OF THE OREGON )  
CLEAN AIR IMPLEMENTATION PLAN )  
(SIP REVISIONS, SECTIONS )  
4.2 AND 4.3) )

ORDINANCE NO. 79-71  
Introduced by  
Transportation Committee

WHEREAS, The Metropolitan Service District (MSD) is the designated lead agency for transportation/air quality planning in the Oregon portion of the Portland/Vancouver Air Quality Maintenance Area (AQMA) for carbon monoxide (CO) and ozone (O<sub>3</sub>); and

WHEREAS, The MSD, in cooperation with the Oregon Department of Environmental Quality (DEQ), has prepared revisions to the Oregon Clean Air Implementation Plan (SIP) to meet requirements of the Federal Clean Air Act, as amended; and

WHEREAS, Said revisions are contained in Sections 4.2 and 4.3 of the proposed statewide SIP Revisions published by DEQ April 5, 1979; and

WHEREAS, Said revisions must be approved by the U.S. Environmental Protection Agency by June 30, 1979;

THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT ORDAINS AS FOLLOWS:

Section 1. Sections 4.2 and 4.3 of the proposed SIP Revisions, copies of which are attached as Exhibit "A", are hereby adopted and endorsed by the Council for inclusion in the statewide SIP Revisions prepared by DEQ;

Section 2. Sections 4.2 and 4.3 shall be referred to the Oregon Environmental Quality Council for adoption in the statewide SIP;

Section 3. Neither the contents of Sections 4.2 and 4.3 nor the projections referenced therein shall be construed by MSD as a regulation of development in the AQMA nor as an absolute limit on growth in the AQMA.

ADOPTED by the Council of the Metropolitan Service District this \_\_\_ day of \_\_\_\_\_, 1979.

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Presiding Officer

ATTEST:

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Clerk of the Council

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ISSUES AND CONCERNS RAISED AT THE MAY 10, 1979 HEARING  
ON THE PROPOSED SIP REVISIONS  
WITH  
MSD STAFF RECOMMENDATIONS  
TO THE COUNCIL

May 24, 1979  
(Supplement to previous staff reports dated  
May 3 and May 9, 1979)

Issues and Concerns

1. Why has the current state standard for ozone (0.08 ppm) been omitted from the proposed SIP revisions?

MSD Staff Response: The MSD staff, in collaboration with the Oregon Department of Environmental Quality staff, are interpreting federal law to require the SIP to address only federal primary standards. The law reads as follows:

"Section 110(a)(1) Each State shall, after reasonable notice and public hearings, adopt and submit to the Administrator, within nine months after the promulgation of a national primary ambient air quality standard (or any revision thereof) under Section 109 for any air pollutant, a plan which provides for implementation, maintenance, and enforcement of such primary standard in each air quality control region."

In addition, MSD staff has been informed that it is the Governor's policy to include in the plan only those elements absolutely required by federal law, thereby preserving the state's authority in matters not addressed by federal requirements.

Further, MSD staff is concerned about the lack of a sound technical basis for any action on the 0.08 standard by the MSD Council at this time. The Council has been given relatively limited information regarding the implications of adopting a standard more restrictive than the 0.12 standard. Changing the basis for the SIP revisions to the 0.08 standard might make it virtually impossible to meet the federal deadline for attaining the standard. Further, the economic and social implications are unknown.

Staff also has a budgetary concern that it is questionable whether the air quality planning grants administered by the US Environmental Protection Agency (EPA) can be used for planning that addresses a state standard that is more stringent than the federal standard.

Therefore, it is MSD staff's recommendation that the proposed SIP revisions should address only the federal standard, with

the understanding that the Council may re-evaluate the standard in the future and exercise the full measure of MSD's powers to ensure that the appropriate level of control is maintained.

2. Are there presently existing federal standards relating to indirect source controls?

MSD Staff Response: No. EPA did promulgate regulations in 1972 purporting to set indirect source standards. These regulations resulted in massive negative comment, adverse congressional reaction and calls for repeal. During 1973, this resistance mounted and resulted in EPA's decision to rescind the early indirect source regulations in 1974. Since that time no federal standard has existed, nor is one contemplated at present.

3. Has the Clean Air Act pre-empted the states with regard to passage and enforcement of indirect source controls?

MSD Staff Response: No. The states remain free to pass and enforce air pollution controls. The only areas where the Clean Air Act pre-empts the state role relate to new car emission standards, airplane engine emissions and non-ferrous smelters. Section 116 of the act speaks for itself:

#### RETENTION OF STATE AUTHORITY

Sec. 116. . . . nothing in this Act shall preclude or deny the right of any State or political subdivision thereof to adopt or enforce (1) any standard or limitation respecting emissions of air pollutants or (2) any requirement respecting control or abatement of air pollution; except that if an emission standard or limitation is in effect under an applicable implementation plan or under section 111 or 112, such State or political subdivision may not adopt or enforce any emission standard or limitation which is less stringent than the standard or limitation under such plan or section.

4. Does Oregon's State Implementation Plan include provision for indirect source controls?

MSD Staff Response: Yes. Despite the lack of federal standards, Oregon included indirect source controls in its first state implementation plan. In Section 2.2 of the original plan submitted to EPA for approval, the provisions of OAR Chapter 340 were incorporated by reference as the standards adopted by the Environmental Quality Commission. In January of 1972, the EQC adopted an amendment to OAR Chapter 340 dealing with parking facilities in urban areas. This amendment was itself included in the state plan and remains the substantive basis for the indirect source control program run by DEQ.

5. Why has the Indirect Source Review rule been omitted from the list of "Reasonably Available Control Measures (RACM's)" in the proposed SIP revisions?

MSD Staff Response: In MSD staff's judgment, the Indirect Source Review (ISR) rule does not fit the definition of an RACM. The DEQ staff concurs with this judgment and is classifying the ISR rule as a "regulatory review mechanism." However, this does not mean that the ISR rule has been omitted from the SIP; it is already in the previously adopted SIP (1973) and its omission from the proposed SIP revisions, therefore, has no effect.

6. Has DEQ's involvement with indirect source regulation preempted further enactments and enforcement activity by MSD?

MSD Staff Response: This is a gray area at present. The program at DEQ has not been actively or aggressively pursued. The state Environmental Quality Commission, according to John Kowalczyk at DEQ, has never approved the staff's recommendation for denial of a building permit for lack of adequate indirect source controls. It is certain that state law controls the allocation of regulatory power between MSD and DEQ.

The Legislature has mandated that DEQ may:

". . . adopt such rules and standards as it considers necessary and proper in performing the functions vested by law in the commission."  
ORS 468.020(1)

"classify air contamination sources according to levels and types . . . and may require registration or reporting or both for any such sources."  
ORS 468.320(1)

"Formulate, adopt, promulgate, amend and repeal general rules and regulations which control, reduce or prevent air pollution in such areas of the state as shall or may be affected by air pollution." ORS 449.800(1)

MSD has also been expressly empowered to undertake air pollution control activities such as regulation of indirect sources. MSD's statute permits formation of a functional plan to control effects on air quality of areawide activities. Presumably, the scope of these plans may extend to control over indirect sources in the region. It should be noted, however, that DEQ's enabling legislation is much more explicit in this regard. MSD should exercise caution before contradicting or expanding DEQ's program without cooperation from that agency. MSD's proper role may be a cooperative one, in conjunction with DEQ's efforts. DEQ has been directed to:

"Cooperate with the appropriate agencies of the United States or other states or any interested agencies with respect to the control of air pollution." ORS 449.781(3)

Since MSD is the lead agency on metropolitan aspects of transportation planning for the SIP, it will, however, be expected by DEQ to consider indirect source control strategies as they interrelate with transportation controls.

### Recommendations

In response to the issues and concerns raised in previous discussions of the proposed SIP revisions, MSD staff is recommending some minor changes in the SIP revisions as proposed. The recommended changes include the following:

1. The proposed SIP revisions should be amended to indicate that the population and employment data that were used in estimating source emissions will be revised in the next round of SIP planning.
2. The proposed SIP revisions should be amended to indicate the mechanisms for involving elected officials in the transportation air quality planning process (e.g., JPACT, LOAC, etc.).
3. The proposed SIP revisions should be amended to indicate that the Indirect Source Review rule will be evaluated and amended, if necessary, after these SIP revisions are adopted.

Because of the short timeframe available for amending the proposed SIP revisions, a revised draft is being prepared with the changes listed above incorporated in it. If possible, copies of the revised draft will be made available at the May 24 Council meeting.

In addition to the recommended changes to the SIP revisions that are listed above, staff recommends that Ordinance No. 79-71 be amended as follows:

1. The reference to the Oregon Environmental Quality Council in Section 2 of the ordinance should be corrected to read "Environmental Quality Commission."
2. The ordinance should be amended to indicate that the base data and assumptions in the SIP are not intended to control development or growth "at the present time."
3. The ordinance should be amended by addition of the following section:

"Section 4. In recognition of the substantial concerns raised regarding the health and welfare implications of using the federal standard for ozone as the basis for the SIP revisions, the Council may re-evaluate the ozone standard in the future and if necessary, exercise the full measure of MSD's powers to improve and maintain the quality of air resources in the metropolitan area."

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# MSD METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

## ISSUES AND CONCERNS RELATED TO THE PROPOSED SIP REVISIONS

May 9, 1979

1. Has MSD staff estimated the staff time and cost of participation by Tri-Met and other participants in the air quality planning process?

Rick Gustafson,  
Executive Officer

### MSD Council

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deines  
District 5

Jane Rhodes  
District 6

Betty Schedeon  
District 7

Caroline Miller  
District 8

Cindy Banzar  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

MSD Staff Response: The work program and schedules for the planning process are still being developed and reviewed to insure coordination between planning for carbon monoxide, ozone and particulate control strategies. When the schedules are complete, MSD staff will coordinate with staff from Tri-Met and other participants to prepare the estimates of staff time and costs.

2. What is the Oregon Department of Environmental Quality (DEQ) staff's schedule for preparing recommendations to the Environmental Quality Commission (EQC) on the state standard(s) for ozone.

DEQ Staff Response: The DEQ staff is compiling testimony from hearings now and anticipates a submittal of recommendations to the Director of DEQ on May 25 and to EQC on May 30, 1979.

3. Will the MSD Council have a role in establishing policies involving tradeoffs between mobile and stationary or area sources?

MSD Staff Response: The MSD and DEQ have partnership roles in establishing air quality policies. The MSD Council has charged the Air Quality Maintenance Area (AQMA) Advisory Committee with the responsibility of advising the Council on tradeoffs associated with such policies.

4. Is data available to corroborate the claim in the proposed SIP revisions (p. 25) that prohibiting turns at intersections in the downtown (Portland) transit mall reduces carbon monoxide emissions?

MSD Staff Response: The Environmental Protection Agency approved this measure in the 1973 SIP. EPA's

approval is probably based on the premise that prohibiting turns improves the traffic flow and thereby reduces "idling emissions" from the vehicles waiting for turning movements to be completed.

5. Why are additional bus and carpool lanes given a "low priority" rating on page 31 of the carbon monoxide (CO) section (Section 4.2)?

MSD Staff Response: This priority reflects MSD staff's initial estimate of the potential of these measures for CO reduction, but is subject to change if there is sufficient evidence that the priority should be raised.

6. The figure in the ozone strategy section (4.3) on emission reduction requirements (Fig. 4.3.3-1, page 17) is unclear as to the basis for the percentages shown.

MSD Staff Response: These percentages are explained in the text of Section 4.3, but the staff will consider methods of clarifying the figure.

7. The SIP revision priority lists do not include the EQC's indirect source rule or the volatile organic compound (VOC) rules recently adopted by the EQC as alternatives to be studied further.

MSD Staff Response: Sections 4.2 and 4.3 are predominantly the responsibility of the MSD. The two rules referred to are administered by DEQ and are referred to in other sections of the SIP revisions. However, they may be added to the list of control measures to be evaluated as time and resources will allow. The AQMA Advisory Committee will be considering the addition of such measures to the priority lists in the near future.

8. There is a disproportionately large discussion of the bicycle program in the proposed revisions (p. 11 of Section 4.2).

MSD Staff Response: The staff concurs and will consider shortening that section.

9. The AQMA Advisory Committee requests MSD and DEQ staff provide the Committee with detailed information on the assumptions and methods used to forecast the mobile source and stationary source emission inventories (Appendices 4.3-1A, 1B, 2A and 2B).

MSD and DEQ Staff Response: This information will be provided to the Committee as soon as possible.

10. MSD and DEQ should give serious consideration to the possibility of imposing controls on nitrogen dioxide (NO<sub>2</sub>).

DEQ Staff Response: NO<sub>2</sub> is not now, nor is it forecasted to

be, a significant air quality problem (existing concentrations are about one-half the levels allowed by federal standards). Therefore, it is staff's judgment that MSD's control strategies should be directed at the pollutants that are violating air quality standards.

11. Do the SIP revisions address the increased demands for parking that will accompany new developments in the City of Portland central business district?

MSD Staff Response: The City of Portland's recently initiated project to develop a Parking and Traffic Circulation Plan will address this issue. The City's planning efforts will be coordinated with the SIP control strategy planning by MSD and DEQ.

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TITLE Adopting MSD's Portion of  
the Oregon Clean Air Implementation  
Plan (SIP Revisions Sections 4.2 & 4.3

DATE INTRODUCED 5-10-79

FIRST READING 5-10-79

SECOND READING 5-24-70

DATE ADOPTED \_\_\_\_\_

DATE EFFECTIVE \_\_\_\_\_

ROLLCALL

	Yes	No	Abst.
Burton			
Stuhr			
Williams			
Berkman			
Kirkpatrick			
Deines			
Rhodes			
Schedeen			
Miller			
Banzer			
Peterson			
Kafoury			

A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD COUNCIL  
FROM:         EXECUTIVE OFFICER  
SUBJECT:      FY 1980 UNIFIED WORK PROGRAM (UWP)

BACKGROUND: The FY 1980 Unified Work Program (UWP) describes the transportation/air quality planning activities to be carried out in the Portland/Vancouver metropolitan region during the fiscal year beginning July 1, 1979. Included in the document are federally funded studies to be conducted by MSD, Clark County Regional Planning (RPC), Tri-Met, ODOT, and local jurisdictions.

Four types of planning activities are to be carried out in the fiscal year:

1. Evaluation of Transportation/Land Use System Alternatives.
2. Development of Regional Plans & Improvement Programs.
3. Assistance to Jurisdictions/Interstate Coordination.
4. Refinement of the Regional Plan.

A summary of the work program and budget are attached.

The TPAC and JPACT have approved the UWP, subject to the Washington State MPO portion being approved by RPC and the Washington MPO budget being reconciled to show a pass-through of \$55,000 to MSD. The RPC has agreed to reconcile the budget tables to show this amount of pass-through to MSD.

BUDGET IMPLICATIONS: The UWP contains \$1,089,300 for support of transportation/air quality planning during Fiscal Year 1980. All but \$46,100 of these funds are from federal, state, or Tri-Met sources. The UWP budget tables are consistent with the proposed MSD budget submitted to the Tax Supervisory and Conservation Commission by the MSD Council.

POLICY IMPLICATIONS: Approval will mean that grants can be submitted and contracts executed so that work can commence on July 1, 1979.

ACTION REQUESTED: Approve the UWP subject to the Washington State MPO portion being approved by Clark County RPC.

KT/gl  
3585A/0033A  
5/25/79

METROPOLITAN SERVICE DISTRICT COUNCIL RESOLUTION

FOR THE PUPOSE OF APPROVING ) RESOLUTION NO. 79-49  
THE FY 1980 UNIFIED WORK ) At The Request of  
PROGRAM (UWP) ) Rick Gustafson, Executive  
Officer

WHEREAS, the Unified Work Program (UWP) describes all federally-funded transportation/air quality planning activities for the Portland/Vancouver metropolitan area to be conducted in Fiscal Year 1980, and

WHEREAS, the UWP indicates federal funding sources for transportation/air quality planning activities carried out by MSD, Clark County Regional Planning Council (RPC), ODOT, Tri-Met, and the local jurisdictions, and

WHEREAS, approval of the UWP is requested to receive federal transportation planning funds, and

WHEREAS, the UWP is consistent with the proposed MSD budget submitted to the Tax Supervisory and Conservation Commission, and

WHEREAS, the UWP has been reviewed and agreed to by the Transportation Policy Advisory Committee (TPAC) and the Joint Policy Advisory Committee (JPACT); now, therefore,

BE IT RESOLVED, That the MSD Council approves the UWP subject to Clark County RPC approval of the Washington State MPO portion, and

BE IT FURTHER RESOLVED, That the UWP is consistent with the continuing, cooperative and comprehensive planning process and hereby receives affirmative A-95 action, and

BE IT FURTHER RESOLVED, That the MSD

Executive Officer is authorized to apply  
for, accept, and execute grants and  
agreements specified in the UWP.

ADOPTED by the Council of the Metropolitan Service

District (MSD) this 24th day of May, 1979.

Presiding Officer

KT/gl  
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0033A  
5/24/79

THE FISCAL YEAR 1980 UNIFIED WORK PROGRAM  
FOR TRANSPORTATION PLANNING IN THE  
PORTLAND - VANCOUVER REGION

FINAL DRAFT

MAY 3, 1979

Metropolitan Service District  
527 SW Hall Street  
Portland, Oregon 97201  
(503) 221-1646

Clark County Regional Planning Council  
P.O. Box 5000  
Vancouver, Washington 98663  
(206) 699-2361



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Rick Gustafson  
Executive Officer

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Richard Alexander	Town of Yacolt
Paul Grooms	Battle Ground School District

Richard Howsley  
Executive Director

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Portland, Oregon 97201  
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Clark County Regional Planning Council  
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Vancouver, Washington 98663  
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STAFF PRINCIPALLY RESPONSIBLE FOR THIS REPORT

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Richard Howsley  
  
Paul Bay

MSD, Transportation Director  
ODOT, Planning Coordinator  
Clark County RPC, Executive  
Director  
Tri-Met, Planning Director

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MSD, Word Processing

## FY 1980 UNIFIED WORK PROGRAM

### I. INTRODUCTION AND SUMMARY WORK PROGRAM

The planning activities outlined in this document represent the continuation of a cooperative effort in the Portland-Vancouver metropolitan region, revitalized in December of 1976, to integrate transportation and land use considerations into a consistent systems level analysis. The prime purpose of these activities is to maintain regional transportation plans which:

- are supported by a credible analysis indicating how the plans achieve regional goals;
- are consistent with other functional elements of regional plans;
- have broad public understanding and support;
- are backed by a consensus of the appropriate decision makers; and
- will be implemented because they are technically sound, fiscally responsible, and represent a regional policy-level consensus.

To accomplish these objectives, four types of planning activities are to be carried out by the two Metropolitan Planning Organizations (The Metropolitan Service District in the Oregon portion of the region and the Clark County Regional Planning Council in the Washington portion of the region.):

#### A. Evaluation of Transportation/Land Use System Alternatives

Involved are technical activities to assess the broad economic, developmental, environmental, and mobility implications of transportation/land use options as they affect more than one community. Included are efforts to estimate both the short-term and long-range future conditions resulting from alternative policies and actions. The findings of these efforts will provide a technical basis upon which recommendations can be made concerning policies, plans, projects and other actions to be implemented in the region. This work will make it possible to respond to federal requirements that transportation alternatives be assessed prior to the allocation of funds to projects.

#### B. Development of Regional Plans and Improvement Programs

Involved are activities to prepare and adopt regional transportation plans and update transportation improvement programs. Included is the involvement of local governmental staff and elected officials as well as the general

public. A major emphasis will be the integration of proposed transportation-related policies with other policies of the region. In addition to the long range plan and the short-term improvement program, both the Transportation Systems Management Plan, describing actions to be taken to insure the maximum efficiency of the existing transportation system and the air quality State Implementation Plan, are to be updated.

C. Assist Jurisdictions/Interstate Coordination

Included are programs to provide technical assistance to local jurisdictions and implementation agencies. Efforts to coordinate the transportation systems planning through the various committees are to be continued. Also included are efforts to maintain interstate coordination between the two MPO's.

D. Refinement of the Regional Plan

Several special studies are to be undertaken to refine the regional transportation plans. Included are studies to assess alternative short-range bus service proposals, efforts to refine the region's Special Transportation Plan, and conduct of several studies to develop transit projects.

For each planning project, a description of the objectives, status, tasks, and anticipated products is included. Shown below is a summary of the work programs of the two MPO's"

SUMMARY WORK PROGRAM

OREGON MPO:

A. EVALUATION OF TRANSPORTATION/LAND USE ALTERNATIVES

- |    |   |           |
|----|---|-----------|
| 1. | Assess Growth Alternatives  | \$45,500  |
|    | . Develop growth scenarios. Prepare detailed projections. Develop consensus on growth projections.  |           |
| 2. | Prepare Simulation Tools  | \$94,600  |
|    | . Improve travel forecasting tools. Improve traffic assignment techniques to produce traffic estimates on specific highways.                      |           |
| 3. | Assess Plan Alternatives  |           |
|    | a. Transportation/Land Use  | \$256,000 |
|    | . Describe alternatives in priority corridor. Assess alternatives in various regional corridors. Evaluate transportation/land use configurations. |           |

b.	Alternative Air Quality Control Measures	\$156,600
.	Estimate air quality benefits and other aspects of proposed control measures. Conduct parking and circulation studies to correct CO violations.	
4.	Westside Alternatives Analysis	\$410,000
a.	Assess Systems Impacts	
.	Refine promising alternatives. Estimate ridership and other impacts of promising alternatives. Refine capital costs. Assess engineering constraints and potential environmental problems. Involve citizens.	
		<hr/>
		\$962,700
B.	DEVELOPMENT OF REGIONAL PLANS AND IMPROVEMENT PROGRAMS	
1.	Prepare Regional Transportation Plan	\$155,200
.	Prepare and review draft plan. Involve citizens. Conduct interstate review. Prepare staff recommendations and adopt plan.	
2.	Prepare Transportation Systems Management (TSM) Element	\$42,600
.	Analyze technical findings. Update the TSM Element.	
3.	Transportation Improvement Program (TIP)	\$110,400
.	Finalize FY 1980 TIP. Monitor projects and amend TIP. Apply cost overrun procedures. Analyze priorities of proposed new projects.	
4.	Air Quality State Implementation Plan (SIP)	\$209,000
.	Review technical findings. Update SIP. Involve citizens.	
		<hr/>
		\$517,200
C.	ASSIST JURISDICTIONS/COORDINATION AND MANAGEMENT	
1.	Conduct Technical Assistance Program	\$83,200
.	Solicit and prioritize requests. Provide technical assistance and data to jurisdictions and implementation agencies.	
2.	Committee Coordination/Management Program	\$75,700
.	Prepare FY 1981 UWP. Manage planning program. Service various committees.	
		<hr/>
		\$158,900

D. REFINEMENT OF THE REGIONAL PLAN

1.	Transit Service Studies	\$315,000
	Conduct transit operations studies. Prepare five-year services plan. Analyze service proposals. Conduct energy conservation study. Continue planning for special transportation needs.	
2.	Project Development	\$111,000
	Examine joint development policies and potentials. Develop community transit station plans in Tigard and Beaverton. Evaluate Maintenance Information System project.	
		<hr/>
		\$426,000
		<hr/>
		\$2,064,800

WASHINGTON MPO:

A. EVALUATION OF TRANSPORTATION/LAND USE ALTERNATIVES

1.	Assess Growth Alternatives	\$10,000
	Contribute to the development and evaluation of growth scenarios. Contri- bute to the development of growth projections.	
2.	Prepare Simulation Tools	\$10,000
	Support the development of simulation tools by MSD.	
3.	Assess Plan Alternatives	\$7,500
	Evaluate transportation/land use alternatives. Measure air quality impacts of plan proposals. Define strategies for conserving energy.	
4.	Third Bridge Study	\$125,000
	Estimate impacts of an additional crossing of the lower Columbia River. Coordinate review of study.	
		<hr/>
		\$152,500

B. DEVELOPMENT OF REGIONAL PLANS AND IMPROVEMENT PROGRAMS

1.	Prepare Regional Transportation Plan	\$15,000
	Prepare draft transportation plan. Review plan draft with committees and cities. Prepare staff recommenda- tion and adopt plan.	

2.	Transportation Systems Management (TSM) Element	\$6,000
	. Analyze technical findings and update the TSM Element.	
3.	Transportation Improvement Program (TIP)	\$10,000
	. Finalize FY 1980 TIP. Monitor projects.	
	. Determine priority for new projects.	
4.	Air Quality State Implementation Plan (SIP)	\$119,200
	. Support MSD's efforts to evaluate proposed control measures. Review analysis of proposed control measures and update the SIP	
		<hr/>
		\$150,200
C.	ASSIST JURISDICTIONS/COORDINATION AND MANAGEMENT	
1.	Provide Technical Assistance	\$20,000
	. Support MSD's efforts to provide technical assistance. Coordinate technical assistance requests.	
2.	Coordination and Management	\$10,000
	. Coordinate committees	
3.	Citizen Involvement	\$2,500
	. Conduct citizen involvement program.	
		<hr/>
		\$32,500
D.	REFINEMENT OF THE REGIONAL PLAN	
1.	Transit Service Planning	\$380,000
	. Conduct I-5 Corridor Demonstration Program. Initiate development of a five-year transit service plan. Determine need for public transportation in Clark County.	
2.	Project Development	\$100,000
	. Identify, select, and engineer transit station locations. Identify, select, and engineer bus maintenance facility.	
		<hr/>
		\$480,000
	GRAND TOTAL	\$815,200

## A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD COUNCIL  
FROM:         EXECUTIVE OFFICER  
SUBJECT:      Adoption of a Policy for Responding to Proposals to Annex  
Land to MSD.

BACKGROUND: As a matter of routine, the Portland Metropolitan Area Local Government Boundary Commission seeks input from parties which may be affected by an annexation proposal. In April the Commission sought a response from MSD staff on two separate proposals to annex land to the MSD. Staff referred the two proposals to the Planning and Development Committee for policy direction. The Committee directed the staff response. The question of agency policy on future annexation proposals was discussed by the Committee at the April 9th and 23rd meetings. The product of this discussion is the attached Resolution which would establish a policy to guide staff in preparing written responses to the Boundary Commission on proposals for annexation to the MSD.

In considering proposals to annex to MSD (initiated by outside parties), the Planning and Development Committee considered several alternatives which were of two basic types. The first type of policy alternative would treat annexation requests as a formality and make no commitment to change the land use designation shown on the CRAG Land Use Framework Map. Changes in land use designation would be considered during the annual amendment process, in the same manner as they had been under CRAG policy. The second type of alternative, which the Committee rejected, would be to stress annexation proposals as very important and devote a lot of staff time to their analysis. Staff would then repeat a very similar exercise during the annual amendment process by considering the change, if any, which should be made by MSD in the land use designation of the annexed area.

Annexation of land within the three county area to MSD increases the agency's ability to perform its functions as the regional planning authority. It also contributes to the revenue base of the agency, albeit in a very small way.

BUDGET IMPLICATIONS: Council has no control over the submission of proposals to the Boundary Commission to annex land to MSD. Should Council choose to respond to such requests, MSD staff will be pulled off current assignments in order to prepare written response to the Boundary Commission. The attached policy Resolution will result in a minimal increase in staff workload.

POLICY IMPLICATIONS: The proposed policy does not place MSD in the position of encouraging land owners outside the District to annex to



the District. In addition the policy does not interfere with MSD's ability to annex land when it is in the regional interest to do so. The policy applies current land use designations and makes no commitments regarding change in designation.

ACTION REQUESTED: The Planning and Development Committee recommends that Council adopt Resolution No. \_\_\_\_\_.

PM/gl  
3590A/0033A  
5/24/79

BEFORE THE COUNCIL OF THE METROPOLITAN SERVICE DISTRICT

RESPONSE TO PROPOSALS TO  
ANNEX LAND TO METROPOLITAN  
SERVICE DISTRICT (MSD)

)  
)  
)  
)  
)

RESOLUTION NO. 7A-50

Introduced by Planning and  
Development Committee,  
Marge Kafoury, Chairman

WHEREAS, the Portland Metropolitan Area Local Government  
Boundary Commission asks the Metropolitan Service District (MSD) for  
comments on proposals before the Commission for annexation to the  
Metropolitan Service District (MSD).

WHEREAS, it has been the practice of the Metropolitan  
Service District (MSD) to comment on such annexation proposals.

WHEREAS, it is the intent of Council to re-evaluate the  
form such comment shall take upon completion of the Metropolitan  
Service District (MSD) Goals and Objectives:

BE IT RESOLVED, That staff be instructed to  
prepare a written response to the Boundary  
Commission on every such annexation  
proposal within the three county area.

BE IT FURTHER RESOLVED, That the written  
response shall state "No Objection" and to  
include a statement of understanding that:

- a) the current Land Use Framework Element  
designation for the land applies, and
- b) the response should not be construed as

*Rhodes - there is  
benefit to be  
w-1. #MSD.*

either support or opposition to a future  
change in land use designation.

ADOPTED by the Council of the Metropolitan Service.

District (MSD) this 24th day of May, 1979.

Presiding Officer

PM/gl  
3583A  
0033A

A G E N D A   M A N A G E M E N T   S U M M A R Y

TO:           MSD Council  
FROM:         Executive Officer  
SUBJECT:      Continuation of Activities under Intergovernmental  
              Relations Division State Planning Grant

BACKGROUND: The State Legislature has authorized state planning grants to be awarded in the sum of \$5,000 to councils of governments throughout Oregon. For FY 1979 CRAG applied for, and received, such a grant as a supplement to the community liaison effort. Local dues were allocated to provide the necessary 100 percent match with \$5,988 designated for personnel and \$4,012 for overhead. Work under this grant includes local government assistance and coordination activities.

Due to the creation of the new MSD, the agency has been requested to indicate support for the continuation of activities under this grant.

The Legislature has discontinued state planning grants beginning FY 1980.

BUDGET IMPLICATIONS: The match and grant funds are currently programmed in this year's budget. No change is necessary. If action is not taken, the remaining \$2,500 may not be disbursed.

POLICY IMPLICATIONS: Passage of the attached Resolution will provide formal support for continuing the state planning grant activities.

ACTION REQUESTED: Approval of the attached Resolution.

JS/gl  
3647A  
0033A  
5/24/79

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

In The Matter Of )  
Continuing Activities Under )  
The State Planning Grant )  
Awarded by the Intergovernmental )  
Relations Division )

RESOLUTION NO. 79-51 5 /  
Introduced by  
Rick Gustafson

WHEREAS, CRAG had applied for and received a state  
planning grant; and

WHEREAS, the MSD wishes to continue the activities under  
that grant; now, therefore,

BE IT RESOLVED, That the MSD hereby agrees to provide a  
100 percent cash match for the remaining \$2,500 of state grant  
monies, with funds from local jurisdictions.

ADOPTED by the Council of the Metropolitan Service  
District this 24th day of May, 1979.

\_\_\_\_\_  
Presiding Officer

JS/gl  
3649A  
0033A

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF ESTABLISHING BUDGET CONTROL PROCEDURES	) ) )	RESOLUTION NO. <u>79-52</u>  Introduced by: Cindy Banzer Craig Berkman Mike Burton
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WHEREAS, it is appropriate for the Council to establish control procedures for Metropolitan Service District (MSD) budgets; now, therefore,

BE IT RESOLVED,

(1) That FY 1979 financial records of MSD shall be closed by August 15, 1979. Information on the cash balances shall be sent to the Council;

(2) That the Executive Officer shall take all steps necessary to have all records available to expedite an independent audit of MSD financial records for FY 1979. A report on the status of the audit shall be made to the Council at the first meeting in November;

(3) That a report shall be prepared for Council review by October 15, detailing the establishment of a revised budgeting and accounting system;

(4) That contract proposals exceeding \$2,500, and for which payment shall be made from the General Fund or the Planning Fund, shall be reviewed by the Ways and Means Committee and sent to the Council to be considered on the Consent Agenda. Contractual arrangements with payment secured by funds other than General Fund and Planning Fund, shall be reviewed by the appropriate substantive Council standing committee;

(5) That appropriate measures, within the constraints of State law, shall be taken to increase the earnings on invested MSD funds. The balances on invested funds and resultant earnings shall be reported on a quarterly basis to the Council;

(6) That quarterly financial reports shall be prepared for the Council which include, but are not necessarily limited to, the following information:

- . expenditures made and revenues realized to date,
- . federal and state grants status reports, including increases and/or decreases in budgeted grant revenues,
- . cumulative savings in personal services and materials and services resulting from vacancies in authorized staff positions, and
- . investment program report;

(7) That the Council shall, if necessary, make appropriate transfers between operating and contingency funds based on information received in the quarterly financial reports;

(8) That the Executive Officer shall request of the Council appropriation of additional funds, if necessary, to implement these budget controls; and

(9) That prior to the end of FY 1980, these budget controls shall be reviewed by the Council Ways and Means Committee in order to recommend to the Council which controls, if any, shall be continued in FY 1981, and thereafter.

(10) That the attached "Report on Proposed Budget Control Strategies," dated May 22, 1979, which has been approved by the Ways and Means Committee is made a part of this Resolution and shall

serve to implement the necessary budget controls to provide for an additional \$100,000 in contingency funds by the end of FY 1980.

ADOPTED by the Council of the Metropolitan Service District this 24th day of May, 1979.

\_\_\_\_\_  
Presiding Officer

CB/gl  
3697A  
0033A



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# Metropolitan Service District

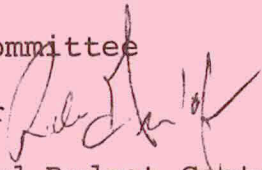
527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

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Date: May 22, 1979

To: Ways and Means Committee

From: Executive Officer 

Subject: Report on Proposed Budget Control Strategies

Attached for your information and review is a report which details some possible budget control strategies to develop a larger contingency for the FY 1980 budget. I hope you will take time to read the report, as it provides a good synopsis of where we are, at the current moment, in the budgeting process, as well as speaking directly to some of the questions and comments that have been previously raised in light of our financial management system.

In summary, the items included in the report provide for the following:

- There is some flexibility in the current \$179,883 in the combined contingency for Planning and General Funds.
- Salary savings will be experienced during the year, due to turnover and attrition.
- Executive Officer will propose, effective FY 1980, a position vacancy freeze to maintain vacancies for two months, unless otherwise approved by the Council..
- Work programs for Public Information and Citizen Involvement will be developed and submitted to the Council for approval prior to expenditure of funds for those items.
- Executive Officer will review with the Ways and Means Committee any contract over \$2,500 which is not predominately funded by either state or federal funds, prior to its authorization.
- "Overmatch" amounts will not be authorized by Council prior to the normal ratio of federal, state and local matching funds being expended.

Ways and Means Committee  
May 22, 1979

Page 2

- Positions authorized for the first time in the FY 1980 Budget, funded from the Planning or General Fund, will not be filled until October.
- Council will receive a report on any increases in carryover funds from FY 1979 as soon as possible after the close of the fiscal year..
- Outside audit report on FY 1979 Budget will be expedited to be available to the Council as soon as possible.
- Program managers will be asked to curtail any non-essential expenditures for the remainder of FY 1979.
- All appropriate sources of state and federal funding which will enhance MSD program direction will be pursued.
- An aggressive fund investment process will be instituted to increase existing yield from investments.
- Financial reports relating to the above items will be presented to the Council as soon as possible after the close of each quarter.

The implementation of these controls will be sufficient to enable the Agency to accumulate an additional \$100,000 in contingency prior to the end of FY 1980.

RG:DUK:mec

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PROPOSED BUDGET CONTROL STRATEGIES TO  
DEVELOP LARGER CONTINGENCY FOR FY 1980 BUDGET

BACKGROUND

In considering the FY 1980 Budget, the Ways and Means Committee has been exploring the option not to make immediate cuts to increase the contingency effective July 1, but to instigate internal budget controls to attain the goal of a \$100,000 contingency at the end of FY 1980. The following report proposes various strategies to accomplish this goal and explains various current circumstances which will give the assurances that this is a fiscally responsible action to recommend to the Council.

PROPOSED CONTINGENCY FUNDS IN FY 1980 BUDGET

Currently there is a combined contingency of \$179,883 in the Planning and General Funds. As has been previously stated, this amount would provide salary increases of a flat 10% for all employees for an entire year, effective July 1, 1979. That 10% target figure may be higher than the amount approved by Council for salary increases in FY 1980. The granting of salary increases, for example, can be varied both in time of implementation (cost of living in July or October, etc.),, and in amount of salary increase. For each percentage point below a composite 10% for all employees, \$7,900 would accrue to unallocated funds in the General Fund contingency and approximately \$10,000 in the Planning Fund contingency. The effect of these numbers is best shown by using the following example: If the Council decided to set a maximum target of a flat 7% salary increase for all employees and instructed the Executive Officer to make the appropriate split between cost of living, merit and step increases, the resulting unallocated funds in the existing contingency would total \$53,700.

It should be pointed out that, even with the granting of a 10% increase for all employees, the contingency funds would not be immediately zeroed out on July 1. Quarterly transfers will be made from contingency to personal services accounts. Therefore, even the maximum 10% of the combined contingency funds would be reduced by only \$45,000 in the first quarter - July to October, 1979.

SALARY SAVINGS DURING THE YEAR

The historic pattern of the CRAG agency was that approximately \$15,000 per quarter was accumulated from underspending

for personal services. This savings was due to turnover (which results in hiring new people at a lesser salary than that of the person previously holding the position) and from positions not being filled during the recruitment process. While we would hope to minimize turnover, there is no reason to believe, at this point, that the current pattern will not continue into FY 1980. Our experience in the first quarter of this year verifies that this level of savings should continue until the end of the fiscal year.

The term or length of vacancy of a position can be influenced by management decisions. For example, the Executive Officer is willing to institute a policy to put a two month hiring freeze on all vacant positions to assist in accumulation of a surplus which will be transferred to the contingency. The caveat on this control would be that there may be some critical positions that cannot be left open for two months. These could be reviewed by the Ways and Means Committee and the Executive Officer to reach agreement to modify or waive the two month freeze rule, in these instances. The second portion of the caveat is that, for positions which are totally or largely (over 75%) funded by state or federal funds, the policy may be self defeating in that the local savings would be minimal, while the productivity loss would be relatively great. However, the freeze policy would increase savings over our traditional experience.

It would also be appropriate to establish a policy that new positions recommended in the FY 1980 Budget not be filled until October 1, which will provide some additional local funding for transfer into the contingency.

Staff will also undertake a reevaluation of the work programs, proposed in the FY 1980 Budget, to ascertain personnel requirements to meet program objectives, and any recommendations for appropriate adjustments concerning a reduction of staffing will be made.

It is proposed that all local funds that can be accumulated through these salary saving techniques would be transferred from personal services accounts to the contingency fund by Council resolution on a quarterly basis.

#### MATERIALS AND SERVICES - CONTRACTUAL ACCOUNTS

Certain funding proposals in the FY 1980 Budget represent potential expenses, rather than completely detailed expenses. This is particularly true in the contractual services account for Public Information and Citizen Involvement. Work programs will be developed and presented to the Council for

approval prior to authorization of any expenditures from those accounts.

For other contractual services which are not predominately funded by either state or federal funds, the Executive Officer will attempt to delay expenditure for those services to the greatest extent possible to impact the agency productively. He will review with the Ways and Means Committee the authorization of any such contract over \$5,000, prior to authorizing letting of contracts.

#### OVERMATCH

Some programs included in the proposed FY 1980 Budget for the Metropolitan Development Department proposed to spend a higher amount of local funds than is required to match the federal portion of the program in order to meet program objectives for the year. The difference between the amount of local funds required to match and the total local funds budgeted for the program is termed "overmatch." It will be the policy of the agency to not expend any overmatch funds until the federal and local matching funds are expended in that program area. Any deviation from this policy would have to be approved by the Ways and Means Committee.

Not only will this policy provide a closer review and control on the expenditure of overmatch funds, but also will provide a potentially larger investment pool for a longer period of time than would otherwise be available.

#### YEAR END BALANCE

There is a good prospect that the agency will end the current fiscal year with a larger surplus than is reflected in the proposed budget as a beginning fund balance. Because we operate on an accrual accounting system, we will not be able to ascertain the exact amount of that surplus until after the close of the fiscal year on June 30. We will do everything possible to provide an accurate closing figure as soon as possible. We will also expedite as much as possible the outside audit report on our fiscal year's operation so that an outside accuracy check of carryover will be available to the Council.

The Executive Officer will instruct all program managers to curtail any non-essential expenditures for the remainder of this fiscal year. This could result in the saving of local funding this year to increase the carryover figure for the FY 1980 Budget.

## FEDERAL GRANTS-IN-AID

At the current time there is one fairly certain source of federal aid that is not reflected in the proposed FY 1980 Budget. That source is the areawide Housing Opportunity Plan bonus funds to be reported from the Department of Housing and Urban Development. The use of those funds will be restricted to activities relating to assisted housing programs. However, it is possible to structure that program to pick up a portion of all overhead costs as well as relieving more flexible "701" Planning Funds that could then be diverted to assume some costs in the current "overmatch" programs.

Staff will continue to pursue all appropriate sources of additional state and federal funding which will enhance MSD's program direction. There is some possibility that MSD, being a unique agency with an array of protections and accountability not found in most regional agencies, can successfully attract federal funds from discretionary and/or research categories that would assist our programmatic goals.

## INVESTMENTS

As of April 30, MSD had \$5.1 million invested in the State investment pool at the rate of 7.9%, and has accrued \$323,554 in interest earnings. Since the April financial records will not be consolidated for another week, an exact estimate of the percent of funds invested is not available. The finance staff estimates that at least 95% of available funds have been invested in the State pool.

The staff has been successful in maintaining a high level of investments in the State pool. Over 95% of revenues received are deposited with the State and withdrawn as required. The balance in the checking account used for payroll expenses is maintained at about \$100. Funds are transferred as needed every two weeks from the State pool to meet payroll expenses. The checking account for accounts payable is maintained at about \$25,000. Funds are also transferred as needed to cover checks issued by the Finance Division.

With additional staff, which have been authorized, and an improved accounting system, the investment program can be improved with better forecasting of cash balances and placing investments in longer term, higher yield government securities. Improvements can also be made by increasing the frequency of billings for grant reimbursements. A search

for an improved computer software system has begun and should be in place during the first quarter of the fiscal year. With these improvements, and given the existing level of interest rates, MSD can expect to increase interest rates on specific investments up to 9%.

#### IMPLEMENTATION

The implementation of these budget control strategies should provide sufficient control to the Executive Officer and the Council to delay any further cuts in the proposed FY 1980 Budget until the results of these controls, the year end audit and the prospect of additional grants-in-aid will be more refined. It is proposed that the Council receive a report on the agencies' financial condition as soon as possible after the close of the first quarter on October 1, 1979, and, based upon that report, make any adjustments necessary at that point to alter contingency or programmatic directions. It is felt that such a procedure would be financially responsible and any decisions made after the first quarter would be based upon experience and information that can only be estimated, at this point.

RG:DUK:mec

13-17

MSD MPO BUDGET



TABLE 1

OREGON PROJECT SUMMARY  
By Participant  
FY 1980 UWP

PROJECT	AGENCY DOING WORK					TOTAL
	MSD	ODOT	TRI-MET	DEQ	LOCAL	
A. EVALUATION OF TRANSPORTATION/LAND USE ALTERNATIVES						
1. Assess Growth Alt.	45,500					45,500
2. Prepare Simulation Tools	64,600	30,000	a			94,600
3. Assess Plan Alt.			a			
a. Transp./Land Use						
(1) Phase I Alt. Analysis	20,000				20,000	40,000
(2) Corridor Analysis	50,000	10,000			25,000	85,000
(3) Alt. Systems	81,500	49,500				131,000
b. Air Quality Controls	104,000	4,000	1,600	21,000	26,000	156,600
4. Westside Alt. Analysis	<u>206,000</u>		<u>166,000</u>		<u>38,000</u>	<u>410,000</u>
Subtotal	\$571,600	\$93,500	\$167,600	\$21,000	\$109,000	\$962,700

TABLE 1 (Cont.)

OREGON PROJECT SUMMARY  
By Participant  
FY 1980 UWP

<u>PROJECT</u>	<u>AGENCY DOING WORK</u>					<u>TOTAL</u>
	<u>MSD</u>	<u>ODOT</u>	<u>TRI-MET</u>	<u>DEQ</u>	<u>LOCAL</u>	
<b>B. DEVELOPMENT OF REGIONAL PLANS AND IMPROVEMENT PROGRAMS</b>						
1. Regional Transp. Plan	129,100	20,000	6,100			155,200
2. TSM Element	23,400	11,000	8,200			42,600
3. TIP	94,300	12,000	4,100			110,400
4. SIP	<u>112,000</u>	<u>1,500</u>	<u>1,500</u>	<u>60,000</u>	<u>34,000</u>	<u>209,000</u>
Subtotal	\$358,800	\$44,500	\$19,900	\$60,000	\$34,000	\$517,200
<b>C. ASSIST. JURISDICTIONS/COORDINATION AND MANAGEMENT</b>						
1. Provide Tech. Asst.	83,200					83,200
2. Coord. and Man.	<u>75,700</u>					<u>75,700</u>
Subtotal	\$158,900	0	0	0	0	\$158,900

TABLE 1 (Cont.)

OREGON PROJECT SUMMARY  
By Participant  
FY 1980 UWP

<u>PROJECT</u>	<u>AGENCY DOING WORK</u>					<u>TOTAL</u>
	<u>MSD</u>	<u>ODOT</u>	<u>TRI-MET</u>	<u>DEQ</u>	<u>LOCAL</u>	
D. REFINEMENT OF THE REGIONAL PLAN						
1. Transit Service Planning			110,000			110,000
a. Transit Operations			85,000			85,000
b. 5-year Service Plan			43,000			43,000
c. Service Analysis			33,000			33,000
d. Transit Systems Man.			30,000			30,000
e. Transit Energy Education			14,000			14,000
f. Special Transp. Planning						
2. Project Development			45,000			45,000
a. Land Use Impacts			61,000			61,000
b. Community Transit Station Study			5,000			5,000
c. Management Information						
Subtotal	0	0	426,000	0	0	426,000
GRAND TOTAL	\$1,089,300	\$138,000	\$613,500	\$81,000	\$143,000	\$2,064,800

a. Tri-Met's participation by request using funds included under Transit Operations Planning.

CWO:gh/3149A/0001A

TABLE 2

OREGON PROJECT SUMMARY  
By Source of Funds

PROJECT	SOURCE OF FUNDS							TOTAL	
	Local	UMTA		EPA	ODOT/FHWA		Clark Co.		
	Overmatch	Section 8	e(4)	Section 175	PL	TQX	HPR		RPC
<b>A. EVALUATION OF TRANSPORTATION/LAND USE ALTERNATIVES</b>									
1. Assess Growth Alt.		9,900			11,500	17,100		7,000	45,500
2. Prepare Simulation Tools						54,600	30,000	10,000	94,600
3. Assess Plan Alt.									
a. Transp./Land Use									
(1) Phase I Alt. Analysis			40,000						40,000
(2) Corridor Analysis			36,300			38,700	10,000		85,000
(3) Alt. Systems						81,500	49,500		131,000
b. Air Quality Controls	16,000			115,000		1,600	4,000	20,000	156,600
4. Westside Alt. Analysis			410,000						410,000
Subtotal	\$16,000	\$9,900	\$486,300	\$115,000	\$11,500	\$193,500	\$93,500	\$37,000	\$962,700

TABLE 2 (Cont.)

OREGON PROJECT SUMMARY  
By Source of Funds

PROJECT	SOURCE OF FUNDS								TOTAL
	Local	UMTA		EPA	ODOT/FHWA			Clark Co.	
	Overmatch	Section 8	e(4)	Section 175	PL	TOX	HPR	RPC	
<b>B. DEVELOPMENT OF REGIONAL PLANS AND PROGRAMS</b>									
1. Regional Transp. Plan						135,200	20,000		155,200
2. TSM Element		10,900			12,500	8,200	11,000		42,600
3. TIP		43,800			50,500	4,100	12,000		110,400
4. SIP	30,000			176,000		1,500	1,500		209,000
Subtotal	\$30,000	\$54,700	0	\$176,000	\$63,000	\$149,000	\$44,500	0	\$517,200
<b>C. ASSIST JURISDICTIONS/COORDINATION AND MANAGEMENT</b>									
1. Provide Tech. Asst.		30,300			34,900	14,000		18,000	83,200
2. Coord. and Man.		35,100			40,600				75,700
Subtotal	0	\$65,400	0	0	\$75,500	0	0	\$18,000	\$158,900

TABLE 2 (Cont.)

OREGON PROJECT SUMMARY  
By Source of Funds

PROJECT	SOURCE OF FUNDS								TOTAL
	Local	UMTA		EPA	ODOT/FHWA			Clark Co.	
	Overmatch	Section 8	e(4)	Section 175	PL	TOX	HPR	RPC	
D. REFINEMENT OF THE REGIONAL PLAN (continued)									
3. Project Development									
a. Land Use Impacts		45,000							45,000
b. Community Transit Station Study		61,000							61,000
c. Man. Infor. System		5,000							5,000
Subtotal	0	\$426,000	0	0	0	0	0	0	\$426,000
GRAND TOTAL	\$46,000	\$556,000	\$486,300	\$291,000	\$150,000	\$342,500	\$138,000	\$55,000	\$2,064,800

1 Includes matching funds

TABLE 2 (Cont.)

OREGON PROJECT SUMMARY  
By Source of Funds

PROJECT	SOURCE OF FUNDS							TOTAL
	Local	UMTA	EPA	ODOT/FHWA			Clark Co.	
	Overmatch	Section 8	e(4)	Section 175	PL	TQX	HPR	RPC
D. REFINEMENT OF THE REGIONAL PLAN								
1. Transit Service Planning								
a. Operations Plng.		110,000						110,000
b. 5-year Service Plan		85,000						85,000
c. Service Analysis		43,000						43,000
d. Transit Systems Man.		33,000						33,000
e. Transit Energy Reduction		30,000						30,000
2. Special Transportation		14,000						14,000

1 Includes matching funds

CWO:gh/3149A/0001A

WASHINGTON MPO BUDGET



TABLE 1  
 WASHINGTON PROJECT SUMMARY  
 By Participant - FY 1980

PROJECT	PARTICIPANT*						TOTAL
	RPC	MSD	VTS	Tri-Met	DOE	WDOT	
<b>A. EVALUATION OF TRANSPORTATION/LAND USE ALTERNATIVES</b>							
							10,000
1) Assess Growth Alt.	3,000	7,000					10,000
2) Prepare Simulation Tools		10,000					
3) Assess Plan Alt.							3,500
a) Land use	3,500						2,500
b) Air quality	2,500						1,500
c) Energy	1,500						
4) Third Bridge Study						120,000	120,000
a) Impact Analysis							5,000
b) Local Review	5,000						
Subtotal	15,500	17,000				120,000	152,500
<b>B. DEVELOPMENT OF REGIONAL PLANS AND IMPROVEMENT PROGRAM</b>							
							15,000
1) Regional Transp. Plan	15,000						6,000
2) T.S.M. Element	6,000						10,000
3) TIP	10,000						119,200
4) SIP	59,600	20,000			39,600		
Subtotal	90,600	20,000			39,600		150,200

TABLE 1

## WASHINGTON PROJECT SUMMARY

By Participant - FY 1980

PROJECT	PARTICIPANT*						TOTAL
	RPC	MSD	VTS	Tri-Met	DOE	WDOT	
<b>C. ASSIST JURISDICTION/COORDINATION AND MANAGEMENT</b>							
1) Provide Tech. Assist	2,000	18,000					20,000
2) Coord. and Man.	10,000						10,000
3) Citizen Involvement	2,500						2,500
Subtotal	14,500	18,000					32,500
<b>D. REFINEMENT OF THE REGIONAL PLAN</b>							
1) Transit Service Planning							
a) I-5 Demo Grant							5,000
1. Market Research			5,000				15,000
2. Promote Exist. Service			15,000				185,000
3. Design Service Improv.			180,000	5,000			10,000
4. Develop Preferential Treatment			10,000				5,000
5. Eval. of Service			5,000				25,000
6. Fare Reduction			25,000				37,500
7. Priority Access			37,500				12,500
8. Promotion			12,500				50,000
b) Short Range Plan			50,000				35,000
c) Public Transit Feasibility	35,000						
2) Project Development							75,000
a) Transit Station Study			75,000				25,000
b) Maintenance Facility Feasibility			25,000				
Subtotal	35,000		440,000	5,000			480,000
GRAND TOTAL	155,600	55,000	440,000	5,000	39,600	120,000	815,200

\* includes matching funds

TABLE 2

## WASHINGTON PROJECT SUMMARY

By Source of Funds

PROJECT	SOURCE OF FUNDS						TOTAL			
	LOCAL	Sect. 8 Basic Grant	Sect. 8 Suppl. Grant	I-5 Demo Grant	UMTA Sect. 175 Basic Suppl.	EPA Sect. 105 Grant		PL	FHWA HPR	OTHER
<b>A. EVALUATION OF TRANSPORTATION/LAND ALTERNATIVES</b>										
							3,500			10,000
1) Assess Growth Att.	2,500		4,000					3,500		10,000
2) Prepare Simul Tools	2,500		4,000							3,500
3) Assess Plan Alt.							500	2,000		2,500
a) Land Use	1,000							1,500		1,500
b) Air Quality	1,000						500			
c) Energy	1,000									
4) Third Bridge St.										120,000(b)
a) Impact Analysis										5,000(b)
b) Local Review										
Subtotal	8,000		8,000				4,500	7,000	125,000	152,500
<b>B. DEVELOPMENT OF REGIONAL PLANS AND IMPROVEMENT PROGRAM</b>										
								5,000	500	15,000
1) Regional Trans. Plan	3,500		6,000					2,500		6,000
2) TSM Element	1,500		2,000					3,500		10,000
3) TIP	2,500		4,000							119,200
4) SIP						79,600	39,600			
Subtotal	7,500		12,000			79,600	39,600	11,000	500	150,200

TABLE 2

WASHINGTON PROJECT SUMMARY

By Source of Funds

PROJECT	SOURCE OF FUNDS							TOTAL		
	LOCAL	Sect. 8 Basic Grant	Sect. 8 Suppl. Grant	I-5 Demo Grant	UMTA Sect. 175 Basic Suppl.	EPA Sect. 105 Grant	PL		FHWA HPR	OTHER
<b>C. ASSIST JURISDICTIONS/COORDINATION AND MANAGEMENT</b>										
1) Provide Tech. Assist	5,000		7,500							20,000
2) Coord. and Man.	2,500						7,500			10,000
3) Citizen Involv.	500						2,000			2,500
Subtotal	8,000		7,500				9,500	7,500		32,500
<b>D. REFINEMENT OF THE REGIONAL PLAN</b>										
1) Transit Service Planning										5,000
a) I-5 Demo Grant					5,000					15,000
1. Market Research					15,000					185,000
2. Promote Exist. Service					185,000					10,000
3. Design Ser. Improv. & Implem.					10,000					5,000
4. Develop Preferential Treat.					5,000					25,000
5. Eval. of Service					25,000					37,500
6. Fare Reduction					37,000					12,500
7. Priority Access					12,500					50,000
8. Promotion										35,000(c)
b) Short Range Plan	10,000(a)	10,000	30,000							35,000
c) Public Transit Feas										75,000
2) PROJECT DEVELOPMENT										25,000
a) Transit Sta. St.	15,000(a)		60,000							
b) Maint. Fac. Feas.	5,000(a)		20,000							
Subtotal	30,000	10,000	110,000	295,000						815,200
GRAND TOTAL	<u>53,500</u>	<u>37,500</u>	<u>110,000</u>	<u>295,000</u>	<u>79,600</u>	<u>39,600</u>	<u>25,000</u>	<u>15,000</u>	<u>160,000</u>	<u>815,200</u>

- a) Vancouver Transit Authority
- b) Washington State Legislature Omnibus Study Bill
- c) Advanced Financial Support Payments - Public Transportation Feasibility Study

AGENDA ITEM 7.5

7.5 Discussion re Consultant to Assist Council at  
July Retreat (9:05)

BEFORE THE COUNCIL OF THE  
METROPOLITAN SERVICE DISTRICT

FOR THE PURPOSE OF EVALUATING  
THE SEVERITY OF PROBLEMS ON ) RESOLUTION NO. 79-53  
HIGHWAY 43 IN THE VICINITY OF ) Introduced by  
THE MARYLHURST EDUCATION CENTER ) Corky Kirkpatrick

WHEREAS, The MSD Council has adopted a study process and schedule (described in Staff Report 42) for evaluating the severity of various transportation-related problems in the region, and intends to use this process in determining which problems should be addressed by projects to be funded by Interstate Transfer Funds included in the MSD Regional Reserve; and

WHEREAS, The Oregon Department of Transportation recently recommended Oswego Highway 43 in the vicinity of the Marylhurst Education Center entrance be examined as a possible problem area deserving consideration for improvement using funds from the MSD Regional Reserve; and

WHEREAS, A project on this highway segment is now a FAUS noncommitted project not to be considered until after 1983; and

WHEREAS, The Marylhurst Education Center is now a four-year college for commuting adults (a residential college); houses public service offices (Albertina Kerr Center, Clackamas County CETA, Human Resources, etc.); and schedules a large number of educational conferences; and

WHEREAS, A serious accident recently occurred as an employee of the Albertina Kerr Center tried to board a bus; and

WHEREAS, Many of the people who use the Center are handicapped; and

WHEREAS, Data on the use of the highway and accident statistics date back to 1976; and

WHEREAS, the current use may generate more traffic, thus creating a safety problem; now, therefore,

BE IT RESOLVED,

(1) That the MSD Council directs its Transportation Committee to seriously evaluate the severity of the problems in the Highway 43 segment near the vicinity of Marylhurst Education Center as part of the effort to identify high priority problem areas for consideration of funding from the MSD Regional Reserve Funds.

(2) That if after study the problem area appears to be a high priority, (but lends itself to funding from other sources such as Title II safety), the Council Transportation Committee will recommend to ODOT that this project be so considered.

ADOPTED by the Council of the Metropolitan Service District this 24th day of May, 1979.

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Presiding Officer

CK/gl  
3766A  
0033A

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

---

Date: May 24, 1979  
To: MSD Councilors  
From: Rick Gustafson  
Subject: Legislative Report

I am happy to report that we had a very good week in Salem. Two of our bills passed the House overwhelmingly, and both were subsequently referred to the Senate committees we preferred.

HB 2846: (landfill franchising & pollution control tax credit) --

This bill is on the floor of the House today. As of 5 PM "press time", it still had not come up for a vote. The House went into afternoon session at 4 PM, and they are scheduled to go until 6:30 or 7 PM. It appears from the vote count we did last week that we have 42 votes in favor of this bill. Also, the Oregon Journal and The Oregonian both ran editorials endorsing the tax credit after Councilor Berkman and I visited with the editorial boards.

HB 3078: (Urban Growth Boundary) -- passed on the House floor with a vote of 45 to 12 and with no one speaking in opposition. The bill has been referred to the Senate Local Government Committee, which we requested. Chairman Frank Roberts is very supportive, but Senator Mike Ragsdale continues to be opposed to the bill (Sen. Ragsdale is also on the Committee). A work session and hearing is scheduled for Tuesday, June 5th at 1 PM.

HB 2722: (Voters pamphlet) -- passed on the House floor with a vote of 51 to 4. The bill has been referred to the Senate Elections Committee, and it appears that we have the necessary votes to get it out of that committee (Sens. Kafoury, Gardner and Roberts). Currently, the bill is scheduled to go next to Ways and Means, but Sen. Kafoury is working on getting that changed.

HB 3069: (emergency landfill siting) -- a work session was held by the Environment & Energy Committee on May 22nd. Before that meeting, the bill had been amended considerably to conform with Senate Bill 925. It is still much as originally drafted, except that it has been changed to cover only 5 counties (Marion, Polk, Multnomah, Clackamas & Washington), and it names the Environmental Quality Commission as the enforcing body. No resolution has been reached, and another work session will not be scheduled until we have enough votes to move the bill out of committee. See SB 925 on page 2.



HB 3040: (landfill siting in EFU zone) -- work session was scheduled with HB 3069 for May 22nd. Action postponed indefinitely. See SB 925.

HB 2328: (MSD omnibus bill) -- work session with Intergovernmental Affairs Committee on May 23rd. Passed out of committee with 6 to 0 vote. However, some members are very concerned about various parts of the bill, and Rep. Otto (committee chairman) has agreed to hold the bill for a few days for us to get a vote count. Some Councilors will be asked to make calls.

SB 925: (emergency landfill siting & EFU siting) -- this bill is before the Senate Environment and Energy Committee. The second work session is scheduled for Tuesday, May 29 at 3 PM. This bill is now nearly the same as our HB 3069, but it also contains the EFU siting provisions of HB 3040. We are working with the collectors, county and DEQ people and the committee to produce the best possible bill. It appears that we have the votes on this committee and on the Senate floor to pass this bill. Then, supportive Senators could go over to lobby for passage in the House.

Things are happening very fast now in Salem as the session moves toward closing. It is extremely hectic, and I hope you will be understanding if things have to move forward without always having your input. You can check on the current status of any of our bills by calling Anne Kelly Feeney at the Lobby Message Center, 378-9800 or Caryl Waters in the MSD office.

Bill Number	HOUSE			SENATE		
	Committee	Floor	Other	Committee	Floor	Other
HB 2846: Landfill franchise & pollution contro tax credit	Intergovernmental Affairs: Do pass: 4-0	May 24				
HB 3078: Urban Growth Boundary	Intergovernmental Affairs: Do Pass: 5-1	May 22 Passed: 45-12		Local Government: hearing & work session scheduled Tues., June 5, 1 PM		
HB 2722: Voters Pamphlet	Elections: Do pass: 5-2	May 22 Passed: 51-4		Elections: hearing & work session scheduled Fri., June 1, 1 PM		currently schedul to be sent to Way & Means - trying change it.
HB 3069: Emergency landfill siting	Environment & Energy: work session held 5/22; future session to be scheduled.					
HB 3040: EFU landfill siting	Environment & Energy: work session set 5/22; postponed.					
HB 2328: Omnibus bill	Intergovernmental Affairs: work session, 5/23 Do pass: 6-0					
SB 925: Emergency landfill siting & EFU				Environment & Energy: 2nd work session scheduled, Tues., May 29, 3 PM		

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

---

**Date:** May 23, 1979  
**To:** MSD Councilors  
**From:** Donna Stuhr  
**Subject:** MSD Council Public Involvement

On May 21st I met with staff members to discuss the Councilor's need to meet and interact with their constituents in an informal setting in order to keep their constituency informed of MSD activities and to allow input and feedback from citizens. Some suggestions for meeting formats included brown bag lunches and coffees sponsored by the district councilors with staff assistance for planning and organizing. The meetings might be targeted and set up in coordination with particular groups (business interests, local officials, etc) and could include the executive officer, staff members or other persons the councilor felt appropriate. Please give the suggestions some thought. You will be contacted by Judy Bieberle or Gretchen Wolfe for further action.

cc: Rick  
Denton  
Marilyn

---

# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

---

**Date:** May 23, 1979  
**To:** Committee Chairpersons  
**From:** Donna Stuhr  
**Subject:** PAC Public Involvement

In order to integrate the Public Information and Public Involvement functions with the work of the Policy Alternative Committees, each committee should include in its program a structure or method to ensure ongoing communication with the public. My suggestion is that each committee form a subcommittee for public information similar to that established by AQMA. Please let me know of any other suggestions you may have as to how this might be accomplished.

cc: Rick  
Denton  
Dept. Heads

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# Metropolitan Service District

527 SW Hall Portland, Oregon 97201 503/221-1646

## Memorandum

---

Date: May 24, 1979  
To: Corky Kirkpatrick  
From: Rick Gustafson  
Subject: Council Retreat

At your request, I have prepared some suggestions as subjects to consider for the Council Retreat in July. Obviously, this is the Council's retreat, and all of you will set the priorities. Following are my thoughts:

- I. Team Building and Organizational Development
  - A. Mutual support systems
  - B. Council goals & priorities
  - C. Department work programs
  - D. Staff service to Council
- II. Council/Executive Officer
  - A. Communications
  - B. Administration vs. Policy
- III. Process Issues
  - A. Evaluation of committee structure
  - B. Meetings (schedule, frequency, agenda)
- IV. Substantive Issues
  - A. Long-term finance
  - B. Johnson Creek
  - C. West Side Corridor
  - D. Tri-Met

Some further thoughts:

It would probably be a good idea to stick to only one or two topics on organization/relationships and one or two substantive concerns. If the number of issues is kept fairly small, it is more likely that we will accomplish more detailed and complete resolutions.

If the Council wishes, we can look for a communications consultant or an evaluation team with experience in governmental agencies. I would suggest, however, that we utilize some people who are also elected and have had similar experiences to ours. Two that come immediately to mind are Joan Campbell, Twin Cities Metro Council, and John Spellman, King County Executive.

# MSD METROPOLITAN SERVICE DISTRICT

527 S.W. HALL PORTLAND, OREGON 97201 503/221-1646

May 17, 1979

Ms. Marge Post Abbott  
Port of Portland  
P.O. Box 3529  
Portland, Oregon 97208

Dear Ms. Abbott:

Re: Areawide Clearinghouse Review  
Portland International Airport Masterplan  
Environmental Impact Assessment Report  
MSD #793-27

Rick Gustafson,  
Executive Officer

#### MSD Council

Mike Burton,  
Presiding Officer  
District 12

Donna Stuhr,  
Deputy Presiding  
Officer  
District 1

Charles Williamson  
District 2

Craig Berkman  
District 3

Corky Kirkpatrick  
District 4

Jack Deines  
District 5

Jane Rhodes  
District 6

Betty Schedeem  
District 7

Caroline Miller  
District 8

Cindy Banzer  
District 9

Gene Peterson  
District 10

Marge Kafoury  
District 11

Multnomah County has withdrawn their request for a 30-day extension to the review period for the PIA Masterplan EIAR; therefore, we are able to conclude A-95 review proceedings.

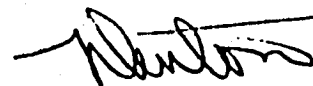
The PIA Masterplan EIAR has been reviewed by MSD staff and interested jurisdictions and agencies within the region. Copies of reviewing agency comments are attached. It has been determined that the project does not violate any adopted regional plans or policies and appears to be consistent with existing local plans and policies.

Multnomah County is awaiting consideration of proposed airport noise control rules by the Environmental Quality Commission (EQC) and if adopted, the County will look to the EQC's rule-making process to address identified noise impact issues. Comments provided by Multnomah County indicate that there is a noise control problem in residential areas near the Portland International Airport about which the County has expressed concern throughout the development of the PIA Masterplan. Multnomah county does not feel the noise impact concerns have adequately been reflected in the Masterplan EIAR.

MSD recommends that the Port of Portland continue to work with the Environmental Quality Commission and Multnomah County to develop a noise abatement program consistent with DEQ noise control standards.

Please let me know if we can provide additional information or assistance.

Sincerely,



Denton U. Kent  
Chief Administrative Officer

DUK:LB:bc  
3671A/D/3

MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

Roll call

5-24-79

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 10</u> Gene Peterson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 11</u> Marge Kafoury	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 12</u> Mike Burton	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 1</u> Donna Stuhr	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 2</u> Charles Williamson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 3</u> Craig Berkman	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<u>DISTRICT 4</u> Corky Kirkpatrick	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 5</u> Jack Deines	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 6</u> Jane Rhodes	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 7</u> Betty Schedeen	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 8</u> Caroline Miller	<input type="checkbox"/>	<input type="checkbox"/>
<u>DISTRICT 9</u> Cindy Banzer	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Total	<input type="checkbox"/>	<input type="checkbox"/>

*Z. Horn*

*absent*

MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

Ord 79-71

5-24-79

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 2</u> Charles Williamson	<u>X</u>	_____
<u>DISTRICT 3</u> Craig Berkman	_____	<u>absent</u>
<u>DISTRICT 4</u> Corky Kirkpatrick	<u>X</u>	_____
<u>DISTRICT 5</u> Jack Deines	<u>X</u>	_____
<u>DISTRICT 6</u> Jane Rhodes	<u>X</u>	_____
<u>DISTRICT 7</u> Betty Schedeen	<u>X</u>	_____
<u>DISTRICT 8</u> Caroline Miller	_____	<u>absent</u>
<u>DISTRICT 9</u> Cindy Banzer	<u>X</u>	_____
<u>DISTRICT 10</u> Gene Peterson	<u>X</u>	_____
<u>DISTRICT 11</u> Marge Kafoury	<u>X</u>	_____
<u>DISTRICT 12</u> Mike Burton	<u>X</u>	_____
<u>DISTRICT 1</u> Donna Stuhr	<u>X</u>	_____
Total	_____	_____



MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

79-52

MEETING DATE

5-24-79

	<u>AYE</u>	<u>NAY</u>
<u>DISTRICT 9</u> Cindy Banzer	<u>X</u>	_____
<u>DISTRICT 10</u> Gene Peterson	<u>X</u>	_____
<u>DISTRICT 11</u> Marge Kafoury	<u>X</u>	_____
<u>DISTRICT 12</u> Mike Burton	<u>X</u>	_____
<u>DISTRICT 1</u> Donna Stuhr	<u>X</u>	_____
<u>DISTRICT 2</u> Charles Williamson	<u>X</u>	_____
<u>DISTRICT 3</u> Craig Berkman	_____	_____
<u>DISTRICT 4</u> Corky Kirkpatrick	<u>X</u>	_____
<u>DISTRICT 5</u> Jack Deines	<u>X</u>	_____
<u>DISTRICT 6</u> Jane Rhodes	<u>X</u>	_____
<u>DISTRICT 7</u> Betty Schedeen	<u>X</u>	_____
<u>DISTRICT 8</u> Caroline Miller	_____	_____

Total

MSD COUNCIL  
ROLL CALL ROSTER

*Excuse*  
~~AGENDA ITEM~~

MEETING DATE

DISTRICT 11

Marge Kafoury

AYE

NAY

\_\_\_\_\_

*absent*

\_\_\_\_\_

DISTRICT 12

Mike Burton

X

\_\_\_\_\_

DISTRICT 1

Donna Stuhr

X

\_\_\_\_\_

DISTRICT 2

Charles Williamson

X

\_\_\_\_\_

DISTRICT 3

Craig Berkman

\_\_\_\_\_

*absent*

\_\_\_\_\_

DISTRICT 4

Corky Kirkpatrick

X

\_\_\_\_\_

DISTRICT 5

Jack Deines

X

\_\_\_\_\_

DISTRICT 6

Jane Rhodes

X

\_\_\_\_\_

DISTRICT 7

Betty Schedeen

X

\_\_\_\_\_

DISTRICT 8

Caroline Miller

\_\_\_\_\_

*absent*

\_\_\_\_\_

DISTRICT 9

Cindy Banzer

X

\_\_\_\_\_

DISTRICT 10

Gene Peterson

X

\_\_\_\_\_

Total

\_\_\_\_\_

\_\_\_\_\_

MSD COUNCIL  
ROLL CALL ROSTER

AGENDA ITEM

MEETING DATE

*Motion by Jones*  
*79-52*

*5-24-79*

DISTRICT 3

Craig Berkman

AYE

NAY

*aye*

*absent*

*Motion 2*

DISTRICT 4

Corky Kirkpatrick

DISTRICT 5

Jack Deines

DISTRICT 6

Jane Rhodes

DISTRICT 7

Betty Schedeen

DISTRICT 8

Caroline Miller

DISTRICT 9

Cindy Banzer

DISTRICT 10

Gene Peterson

DISTRICT 11

Marge Kafoury

DISTRICT 12

Mike Burton

DISTRICT 1

Donna Stuhr

DISTRICT 2

Charles Williamson

Total

MEETING TITLE M S D Council  
 DATE May 24, 1979

NAME	AFFILIATION/ADDRESS
Wm. Ockert	MSD
Kinda Brentano	MSD
<del>Joseph Wade</del>	MSD
Peg Henwood	MSD
Beth Blunt	LEAGUE WOMEN VOTERS
R.W. Blunt, JR	45210 SE. COALMAN RD SANDY-
PAUL BAY	TRI-MET
Ken Johnson	PORT OF PORTLAND
Jim Sitzman	MSD
Marlene Leahy	K. Ragg-Walsh
Tom O'Connor	MSD
Carol White	MSD
Sue Klobertanz	MSD
* Gretchen Walz	MSD
* Judith Bieberle	MSD
<del>Charlie Shell</del>	MSD
Dan Van Dyke	1743 SE Spruce
Jeff Ballweber	Hillsboro
Steve Lockwood	PAQMAAC
FRED LEESON	OREGON JOURNAL
Jennifer Sims	MSD
Lynn Dingles	Clackamas County
Ted Spencer	ODOT

MEETING TITLE MSA Council

DATE May 24, 1979

NAME

AFFILIATION/ADDRESS

Carol Selms

Student Hillsboro High

Lined area for NAME

Lined area for AFFILIATION/ADDRESS